

MEMO TO: Board of Education
TOPIC: Regular School Board Meeting
FROM: Steve D. Cairns, Superintendent
DATE: March 2, 2016

A Regular School Board Meeting of the Board of Education will be held March 7, 2016 at 7:30 PM in the High School Room 101.

Agenda

1. CALL TO ORDER

A. Pledge - Chairman Broden

2. PREVIEW OF AGENDA

During this time any board member may pull any item(s) from the Consent Agenda

3. ADDITIONS TO THE AGENDA

- A. Hire - Lindy Caspers as part-time Youth Rec Coordinator
- B. Resignation - Brandon Schwegel, Head Girls' Basketball Coach
- C. Leave of Absence Request - Vanessa Jodock
- D. Resignation - Mark Stinar, Bus Driver
- E. Board Member to Join Interview Committee - Friday, March 11, 2016, at 8:00 a.m.

4. CONSENT AGENDA

A. Minutes - Chairman Broden 3

5. COMMUNICATIONS

A. Enrollment 6

6. STUDENT INPUT AND RECOGNITION

A. Athletes of the Week

1) February 25, 2016

Lauren Midbo (Fr., GBB)

Louis Larson (St., BBB)

B. Elementary School January Students of the Month

Jensen Tibbetts, Soren Schermerhorn, Veronica Bliss, Makalyn Hoie, Gage Gray, Dominick Bahr, Lexi Cloose, Jasmine Dakota, Abbigail King, Olivia Jobe, Milenia Shegrud, Allison LaFerriere, Drew Nelson, Camron Wilcowski, Melissa Huschle, Thea Anderson, Dylan Gray, Taylor Olson, Tristan Irwin, Peyton Proulx, Amanda Huschle, Brenden Rentz-Molde, Megen Maruska, Skylar Boe, Katja Anderson, Lukas Jones,

and Jericho Thompson

- C. February Senior of the Month
Allisyn Ronning

7. PUBLIC PARTICIPATION

8. COMMITTEE REPORTS

- A. Transportation
- B. Policy
- C. Facilities
- D. Negotiations
- E. Athletics
- F. Security
- G. Wellness
- H. Curriculum Review
- I. Other

9. REPORTS AND PRESENTATIONS

- A. State Science Fair and International Science Fair Trips - Matt Cage
- B. Community Needs Assessment Survey 8

10. SCHOOL BOARD ACTION

- A. School Bus Accident Procedure 10
- B. Staffing
 - 1) Hire - Mark LaFerriere - Custodian
 - 2) Hire - Amy Fontaine, Head Golf Coach
 - 3) Hire - Vanessa Sarna, Paraprofessional
 - 4) Resignation - Andrea Goldie, Paraprofessional
 - 5) Resignation - Marianne Kisor, Teacher, Effective May 27, 2016
 - 6) Resignation - Nancy Swanson, Food Service 2-hour
- C. Challenged Curriculum Review Recommendation 14

11. NEXT MEETING'S AGENDA ITEMS - *Chairman Broden*

12. MEETING SCHEDULE- *Chairman Broden*

The regular school board meeting will be held on Monday, March 21, 2016, at 7:30 p.m. in High School Room 101.

13. ADJOURNMENT

**BAGLEY PUBLIC SCHOOLS
REGULAR SCHOOL BOARD MEETING
FEBRUARY 16, 2016
MINUTES**

The regular meeting of the School Board, Independent School District #162 was held on Tuesday, February 16, 2016, at 7:30 p.m. in High School Room 100. Members present: Adam Broden, Wendy Fultz, Amy Fontaine, LeAnn Agnes, Toby Anderson, Kathy Clark and Superintendent Cairns. Members absent: Darcie Kaiser.

Chairman Broden called the meeting to order and opened with the Pledge of Allegiance to the Flag.

1. A motion was made by Wendy Fultz, seconded by Toby Anderson and carried, to accept the resignation of Larissa Harris effective February 24, 2016.
2. A motion was made by Amy Fontaine, seconded by Wendy Fultz and carried, to accept the resignation of Kari Anderson effective the end of the school year.
3. A motion was made by Kathy Clark, seconded by Toby Anderson and carried, to approve medical leave for Employee B effective February 1 through May 27, 2016.
4. A motion was made by LeAnn Agnes, seconded by Wendy Fultz and carried, to accept CBIZ Valuation Group bid to perform an appraisal of the school district's assets in the amount of \$3,400.
5. Superintendent Cairns apprised the Board that the next Meet and Confer meeting will be held on Tuesday, February 23 at 7:30 p.m. in the High School Staff Lounge.
6. A motion was made by Amy Fontaine, seconded by Toby Anderson and carried, to approve the following consent agenda items:
 - A. Minutes – February 1
 - B. February 2016 Invoices - \$433,147.83 – Ck# 56797-56864
 - C. January 2016 Hand Payables - \$350,631.76 – Ck# 31166-31177 & 31778-31808
 - D. January 2016 Statement of Cash Balances – \$2,981,582.59
 - E. January 2016 Budget Comparison
 - F. January 2016 Wires Payments – \$88,792.01
 - G. Elementary School and High School Auxiliary Account
7. Superintendent Cairns review February enrollment and the add/drop report from the BES and BHS for 2015-2016 SY.
8. Cassie Keough, Student Council Member, updated the Board about the Clearwater County Veterans Transportation Program fundraiser.
9. Chairman Broden announced that Louis Larson is the January Senior of the Month.
10. Chairman Broden announced that Ben Anderson, McKaila Coyle, Jarret Merschman, Cheyanne Swenson, Abby Stevens and Lamarco Pemberton were the February 3 Athletes of the Week and Kara Cease-Bowman and Kylli Anderson were the February 10 Athletes of the Week.
11. Several members of the community spoke in regards to the challenged curriculum review.

12. The One Act director and cast thanked the Board for their support of their play "Radium Girls". Congratulations to the One Act Play members for their advancement to the State One Act Festival!
13. A motion was made by Amy Fontaine, seconded by LeAnn Agnes and carried, to approve Spanish trip fundraisers as presented by Sra. Bjorklund.
14. A motion was made by Amy Fontaine, seconded by LeAnn Agnes and carried, to approve the revised 2015-2016 Budget.
15. Superintendent Cairns apprised the Board that School Board Recognition Week is February 15 through February 19 and thanked the Board members for all their hard work and dedication to children and the school district. Certificates of appreciation were distributed.
16. A motion was made by Amy Fontaine, seconded by Toby Anderson and carried, to adopt resolution accepting gifts/donations to Bagley Public Schools:

WHEREAS the following; therefore, **BE IT RESOLVED** by the School Board of Independent School District #162 – Bagley School Board does hereby accepts the following donations:

\$2,066.20 from Mahube-Otwa for Pathways II/School Readiness
 \$4,606.06 from Clearwater County Ag Society for Arts Grant – Elementary School
17. A motion was made by Wendy Fultz, seconded by LeAnn Agnes and carried, to establish the 2016-2017 school calendar at 181 days which includes three emergency days. Both schools will have 170 student contact days.
18. A motion was made Amy Fontaine, seconded by LeAnn Agnes and carried, to rescind SHI iPad Case Quote 2015-4 and re-award the quote to Tierney in the amount of \$16,561.20. SHI is unable to provide the iPad cases that they quoted the district in their bid.
19. A motion was made by Amy Fontaine, seconded by Toby Anderson and carried, to approve FLMA Leave request for Employee A for 6 weeks.
20. A motion was made by Kathy Clark, seconded by Toby Anderson and carried, to accept the retirement of Helen Kennedy effective June 30, 2016.
21. A motion was made by LeAnn Agnes, seconded by Toby Anderson and carried, to hire Justina Paulson as a paraprofessional contingent upon meeting the No Child Left Behind requirements and receipt of a satisfactory background check.
22. A motion was made by Kathy Clark, seconded by Toby Anderson and carried, to hire Hope Como as a paraprofessional contingent upon meeting the No Child Left Behind requirements and receipt of a satisfactory background check.
23. A motion was made by LeAnn Agnes, seconded by Kathy Clark and carried, to hire Breanna Wastweet as a paraprofessional contingent upon meeting the No Child Left Behind requirements and receipt of a satisfactory background check.
24. A motion was made by Kathy Clark, seconded by Wendy Fultz and carried, to hire Corrie Uhlir as the Community Ed/ALP Director contingent upon receipt of satisfactory background check and licensure. Ms. Uhlir has until June 30, 2017, to complete licensure.

25. ITEMS FOR THE NEXT AGENDA:

A. Challenged Curriculum Committee Summary Recommendation

26. The next School Board meeting will be held on Monday, March 7, 2016, at 7:30 p.m. in High School Room 101.

27. A motion was made by Amy Fontaine to adjourn the meeting at 9:56 p.m.

Adam Broden, Chairman
School Board
Ind. School District #162

Wendy Fultz, Clerk
School Board
Ind. School District #162

Bagley School									
Enrollment K -12									
SY 2015-2016									
	3/1/16	2/1/16	1/4/16	12/1/15	11/2/15	10/1/15	9/15/15	5/1/15	9/16/14
HK	15	15	16	16	16	16	14	11	13
K	59	59	60	60	61	59	60	79	78
1	91	91	90	90	90	91	91	75	79
2	72	72	72	72	72	75	75	99	100
3	100	101	102	102	102	102	102	81	84
4	78	77	77	77	78	77	77	84	87
5	82	83	82	82	83	83	84	76	80
6	78	79	80	80	80	80	80	71	71
Total K-6	575	577	579	579	582	583	583	576	592
7	72	74	74	75	73	75	74	66	68
8	67	67	66	66	68	68	68	74	77
9	76	78	78	79	78	77	77	82	90
10	81	82	81	82	83	86	86	77	86
11	59	62	62	63	64	67	70	59	62
12	49	49	50	50	53	56	56	58	63
Total 7-12	404	412	411	415	419	429	431	416	446
Total K-12	979	989	990	994	1,001	1,012	1,014	992	1,038

Bagley School												
Enrollment K -12												
Comparison 05/06 - 15/16 SY												
	3/1/16	3/2/15	3/3/14	3/1/13	3/1/12	3/1/11	3/1/10	3/2/09	3/3/08	3/1/07	3/1/06	
HK	15	12	4	14	19	14	15	14	18	5	9	
K	59	80	77	90	71	74	75	67	60	76	72	
1	91	75	101	87	80	76	75	69	66	82	77	
2	72	98	82	85	72	72	69	68	85	78	65	
3	100	81	88	77	70	65	72	77	75	65	69	
4	78	84	77	76	65	79	81	75	64	65	87	
5	82	77	70	66	78	83	76	65	67	89	78	
6	78	71	66	74	81	80	70	72	91	81	73	
Total K-6	575	578	565	569	536	543	533	507	526	541	530	
7	72	67	73	87	84	72	71	90	79	76	98	
8	67	75	83	80	67	74	86	76	76	99	70	
9	76	85	79	67	74	80	74	75	97	68	95	
10	81	78	61	67	77	71	76	93	64	91	91	
11	59	56	67	70	62	67	93	69	85	80	68	
12	49	58	68	64	64	79	65	95	79	58	76	
Total 7-12	404	419	431	435	428	443	465	498	480	472	498	
Total K-12	979	997	996	1,004	964	986	998	1,005	1,006	1,013	1,028	

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BAGLEY EARLY CHILDHOOD COMMUNITY NEEDS ASSESSMENT

This is an anonymous survey for Bagley Area Public School families with young children to complete. Information gathered may be used for outreach and changing programming to enhance student services.

1. Family Type: (check all that apply)

- Two Parent Family
- Single Parent
- Single Living with Partner
- Legal Guardian
- Foster Family
- Other _____

2. Please check if you have children living in your home according to the following age groups: (check all that apply)

- 0-12 months
- 13-24 months
- 2 years
- 3 years
- 4-5 years
- 6-12 years
- 13+ years

3. What is your approximate family income?

- \$0 - \$25,000
- \$25,000 - \$50,000
- \$50,000 - \$75,000
- over \$75,000

4. Do you know what resources are available in our community to help raise your child?

- Yes
- No

5. In your opinion, what are the greatest needs for young children in the community? (check all that apply)

- Health Services
- Childcare
- Early Childhood Education
- Parenting/Family Education
- Safety
- Recreation
- Other _____

6. Where do you go for questions on parenting issues? (check all that apply)

- Books
- ECFE
- Child's Teacher
- Family
- Friends
- Internet
- Doctor
- Magazines
- Other _____

7. Please check any of the following conditions that currently affect or have affected your child's household in the past 12 months: (check all that apply)

- Parent Limited English
- Prolonged Military Deployment of Family Member
- Incarceration
- Unsafe Housing
- Living with Friends or Family
- Decrease in Family Income
- Medical Condition of a Family Member
- Death in the Family
- Domestic Abuse
- Drug/Alcohol Abuse
- Child Abuse/Neglect
- Lack of Healthy Food
- Lack of Financial Resources
- Other _____

turn over - survey continues on the other side

BAGLEY EARLY CHILDHOOD COMMUNITY NEEDS ASSESSMENT

8. Has your child participated in any of the following Early Childhood programs or activities? (check all that apply)

- Early Childhood Family Education (ECFE)
- Early Childhood Special Education (ECSE)
- School Readiness Three's Program
- School Readiness Four's Program
- Head Start - Center
- Head Start - Home
- Cooking Matters
- Home Visits
- Early Childhood Screening
- Daddy and Me
- Other _____

9. If you are a parent of a preschool aged child (3 or 4 yrs.), which option would best fit your family needs for school programming?

- All day, 2 days a week preschool program for *four* year olds
- Half day program 4 days a week for *four* year olds
- Half day program 3 days a week for *four* year olds
- Half day program 2 days a week for *three* year olds
- Other _____

10. Would you be interested in attending any of the following programs if available? (check all that apply)

- Family Education for teen parents
- Family Education for first time parents
- Family Education for single parents
- Healthy Cooking class for your family
- Open Gym for ages 0-5 yrs.
- Story/Music classes for ages 0-5 yrs.
- Summer Programming/Recreation events for families with kids ages 0-5 yrs.
- Other _____

11. What limited you or your child in participating in the following Early Childhood programs? (check all that apply)

ECFE:

- Transportation
- Time offered
- Cost
- Didn't know about it
- Not Interested in ECFE programming
- Other _____

School Readiness Three's or Four's:

- Transportation
- Time offered
- Cost
- Didn't know about it
- Not Interested in SR programming
- Other _____

Special Events: (Santa Days, Building Language Together, Cooking Matters, Daddy and Me, Pumpkin Days)

- Transportation
- Time offered
- Didn't know about it
- Not Interested in special events
- Other _____

12. Do you have any additional comments about early childhood programming or the needs of young children/families of young children in the community? Please comment below:

BOARD OF EDUCATION
Adam Broden, Chairman
Wendy Fultz, Clerk
Amy Fontaine, Treasurer

BAGLEY PUBLIC SCHOOLS
Independent School District 162
202 Bagley Avenue Northwest
Bagley, Minnesota 56621
Telephone (218)694-6184 FAX (218)694-3221
Steve D. Cairns, Superintendent

BOARD OF EDUCATION
LeAnn Agnes, Director
Toby Anderson, Director
Kathy Clark, Director
Darcie Kaiser, Director

School Bus Accident Procedure - Bagley Schools

Created: February 16, 2016

SERIOUS ACCIDENT: Procedures for incidents involving another vehicle or any potential injuries to any passengers. If in doubt the incident is a serious incident, contact 911.

1. Bus driver will immediately dial 911 and notify dispatch with the following information:
 - a. Bus Number
 - b. Location
 - c. Nature of emergency or accident, being very specific as to how many are injured and the nature of their injuries. (including other vehicles/occupants).
 - d. NOTE: If the bus driver does not have the capability to make a 911 call, they should contact the Transportation Director by radio and request them to call 911.

2. Bus driver will then notify the Transportation Director (or designee) either by two-way radio or telephone, of the following information:
 - a. Bus Number
 - b. Location
 - c. Nature of emergency or accident, being very specific as to how many are injured and the nature of their injuries (including other vehicles/occupants).
 - d. Bus driver should then make a list of all students who were on the bus during this incident.

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In partnership with parents and community, Bagley Public Schools will support, challenge,
and empower students to become responsible, productive citizens.”*

3. The Transportation Director (or designee) receiving the call will notify the following persons:
 - a. Ensure the 911 dispatch center has been notified and that the following were notified by them:
 - i. Local Law enforcement
 - ii. Ambulance
 - iii. Fire Department
 - iv. State Patrol (for Commercial Vehicle Inspection)
 - b. Superintendent.
 - c. Building Principals (School main offices)
4. The Transportation Director (or designee) will proceed to the scene as soon as possible after ensuring 911 dispatch center has been notified. The Transportation Director will coordinate the response of another empty bus to load uninjured students onto (students should not leave the scene of the accident until law enforcement arrive on scene).
5. The Transportation Director will coordinate documenting the names of all students who were passengers in the vehicle involved in the accident, and shall keep record of any students transported to a hospital (and which hospital). The Transportation Director should share this information with the school offices as soon as possible.
6. The Transportation Director (with the assistance of Principals) will contact the parents of all students who were passengers in the vehicle involved. Principals should be responsible for notifying parents of injured students.
7. The Transportation Director will complete the following:
 - a. Insurance Company Report
 - b. Help the driver complete the MN Motor Vehicle Crash Report.
 - c. Follow-up with parents the following day.

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MINOR ACCIDENT: Procedures for incidents involving minor damage to the bus, with no injuries.

1. Bus driver will then notify the Transportation Director or School Officials either by two-way radio or telephone, of the following information:
 - a. Bus Number
 - b. Location
 - c. Nature of accident
2. The Transportation Director receiving the call will ensure this is not a serious accident and that 911 does not need to be called (if in doubt, call 911). Then notify:
 - a. Superintendent.
 - b. Building Principals
3. The Transportation Director will proceed to the scene as soon as possible. The Transportation Director will coordinate the response of another empty bus to load or a tow truck to get a vehicle unstuck.
4. The Transportation Director will coordinate documenting the names of all students who were passengers in the vehicle involved in the accident.
5. The Transportation Director (with the assistance of Principals) will contact the parents of all students who were passengers in the vehicle involved.
6. The Transportation Director will complete the following:
 - a. Insurance Company Report
 - b. Help the driver complete the MN Motor Vehicle Crash Report.

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BAGLEY SCHOOL TRANSPORTATION PARENT RELEASE FORM

Student Name/s Date

Reason: _____

Time AM/PM Bus/Vehicle # Driver Name

Parent/Guardian Signature Phone #

I accept full responsibility for the student/s by removing him/her/them from School District transportation.

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BAGLEY SCHOOL TRANSPORTATION PARENT RELEASE FORM

Student Name/s Date

Reason: _____

Time AM/PM Bus/Vehicle # Driver Name

Parent/Guardian Signature Phone #

I accept full responsibility for the student/s by removing him/her/them from School District transportation.

Kennedy

&

Graven

CHARTERED

Tim R. Palmatier
470 U.S. Bank Plaza
200 South Sixth Street
Minneapolis, MN 55402

(612) 337-9304 telephone
(612) 337-9310 fax
email: tpalmatier@kennedy-graven.com

MEMORANDUM

TO: Bagley School Board and Superintendent Cairns
FROM: Tim Palmatier
RE: Textbook Challenge
DATE: March 3, 2016

As you are aware, the Challenged Curriculum Committee (“Committee”) met on Tuesday, January 26th to consider a complaint brought by Tammy Godwin (“Complainant”) alleging “historical inaccuracies, purposeful omissions and biased presentations regarding religion, especially related to Islam” in a textbook utilized in a World History class at Bagley High School. The textbook in question is titled *World Cultures: A Global Mosaic* and has been in widespread, national distribution for over ten years. To support the complaint Ms. Goodwin supplied the District an 88 page paper outlining the alleged factual inaccuracies, omissions and biases of the textbook.

The applicable District policy (Policy # 606) defines the responsibilities of the Committee. Some of these responsibilities include:

1. Examining the resource referred to in its entirety;
2. Examining the general acceptance of the resource;
3. Weighing values and faults and forming opinions on the resource as a whole rather than on passages taken out of context;
4. Discussing the resource and the complainant’s objections in the context of the educational program.

While the applicable policy states certain Committee responsibilities, it does not specifically identify a standard to be utilized by the Committee to determine whether an objection should be sustained. The policy also does not appear to grant the Committee authority to make any additional recommendations to the Board once it has considered the challenge. For example, there is no clause in the policy indicating that the Committee is charged with making recommendations for supplemental materials.

Clearly, the Committee was presented with a very difficult task of considering numerous alleged factual inaccuracies stated by the Complainant in a manageable and meaningful way. Knowledgeable persons and experts--including devoted practicing members of a faith and religious scholars with years of study in particular religions--would find it impossible to come to an agreement on the meaning and proper interpretation of the Bible, the Quran or other religious texts. It was not reasonable to expect that an *ad hoc*, voluntary committee could meaningfully accomplish this task.

In order to avoid having the Committee engaged in the unmanageable task of resolving faith-based disagreements with interpretations of religious texts, we suggested a clearer, more practicable standard. Specifically, we recommended and the Committee considered the following questions with respect to the challenged textbook:

- Do the challenged portions of the textbook (as a whole) address relevant state standards?
- Would an objective high school age student find the primary effect of the textbook to endorse or disapprove of a particular religious belief?

Furthermore, in order to avoid First Amendment concerns, we advised the Committee that it should not consider faith-based assertions or interject personal religious beliefs in deciding whether the textbook in question meets state standards or endorses or supports/disapproves of particular religious beliefs. As you are aware, the Committee found that the textbook met state curriculum standards and did not promote or disapprove of any particular religious belief.

The finding of the Committee should not be viewed as an endorsement of all of the opinions and “facts” stated in the textbook. Similarly, the Committee’s findings should not be viewed as a determination that the factual arguments, religious interpretations and/or views of the Complainant are mistaken or unjustified. Again, the Committee’s findings only indicate that the selection and use of the textbook when viewed as a whole, satisfies Minnesota curriculum standards and does not when viewed in totality endorse or disapprove of any particular religious beliefs.

The decision of the Committee is now before the Board for its consideration. The legal considerations that were stated to the Committee should apply to the Board’s consideration of the complaint. Furthermore, the District should exercise caution in proposing or selecting “supplemental materials” in an effort to address the concerns raised by the Complainant. The Board’s purpose in recommending “supplemental materials” should be secular in nature. As a practical matter, since the textbook in question is now out of print and a new textbook is up for consideration, there is also some question about the ultimate benefit in having the Board identify specific supplemental materials for a text that will not likely be utilized in the coming school years.

It is notable that Minnesota law actually provides a solution for parents who, for faith-based or other reasons, object to the teaching of a particular curriculum. Minnesota Statutes states:

Each school district shall have a procedure for a parent, guardian, or an adult student, 18 years of age or older, to review the content of the instructional materials to be provided to a minor child or to an adult student and, if the parent,

guardian, or adult student objects to the content, to make reasonable arrangements with school personnel for alternative instruction. Alternative instruction may be provided by the parent, guardian, or adult student if the alternative instruction, if any, offered by the school board does not meet the concerns of the parent, guardian, or adult student. The school board is not required to pay for the costs of alternative instruction provided by a parent, guardian, or adult student. School personnel may not impose an academic or other penalty upon a student merely for arranging alternative instruction under this section. School personnel may evaluate and assess the quality of the student's work.

Minn. Stat. §120B.20. It is our recommendation that the Board utilize this provision of Minnesota Statutes to permit parents/students who dispute the factual accuracy of certain aspects of the textbook “to make reasonable arrangements” to pursue “alternative instruction” for those disputed sections. In doing so, the District could make alternative resources available in the classroom for those students to access as an alternative and/or even permit parents to identify their proposed alternative instruction for their student. We recommend that any *District* selection of alternative materials be done in a manner consistent with District Policy which states, in part, “the responsibility for the selection of resources is delegated by the Superintendent or other professionally trained personnel employed by the school district.” If parents of students object to both the selected textbook and the supplemental materials, the District (consistent with Minnesota law) can permit parents to identify “alternative instruction.” Finally, regardless of whether the parents or school selects the “alternative instruction,” any instruction provided should be expected to teach the standards set forth by the State of Minnesota.