

MEMO TO: Board of Education  
TOPIC: Regular School Board Meeting  
FROM: Steve D. Cairns, Superintendent  
DATE: September 2, 2015

A Regular School Board Meeting of the Board of Education will be held September 8, 2015 at 7:30 PM in the High School Room 101.

### Agenda

**1. CALL TO ORDER**

A. Pledge - Chairman Broden

**2. PREVIEW OF AGENDA**

*During this time any board member may pull any item(s) from the Consent Agenda*

**3. CONSENT AGENDA**

A. Minutes - Chairman Broden

3

**4. COMMUNICATIONS**

A. Enrollment

**5. STUDENT INPUT AND RECOGNITION**

A. Student Council

**6. PUBLIC PARTICIPATION**

**7. COMMITTEE REPORTS**

A. Transportation

B. Policy

C. Facilities

D. Negotiations

E. Athletics

F. Security

G. Wellness

H. Other

**8. REPORTS AND PRESENTATIONS**

A. Formation of an Indian Education Department - Superintendent Cairns

B. Student Development Days - Marilyn Hood

**9. SCHOOL BOARD ACTION**

A. Staffing

- 1) Terri Widman - paraprofessional
- 2) Lynn Bennett - School Readiness/ECFE Paraprofessional
- 3) Edith Dickenson

B. Fund Balance Transfers for FY 2015 Audit

As we get ready to close the books for the 2014-2015 School Year, I am recommending the School Board transfer the following Assigned Fund Balances to the Unassigned Fund Balance (01-422-000):

- a) Assigned for Athletic Complex Fund (01-462-001) of \$478,527.96
- b) Assigned for Bus Purchases Fund (01-462-002) of \$165,114.94

I am also recommending the School Board transfer the following Unassigned Fund Balance (01-422-000) to the Capital Outlay Fund Balance (01-424-000):

- a) Unassigned Fund (01-422-000) of \$963,715.00

**10. NEXT MEETING'S AGENDA ITEMS - *Chairman Broden***

**11. MEETING SCHEDULE- *Chairman Broden***

Monday, September 21, 2015 at 7:30pm in High School Room 101

**12. ADJOURNMENT**

**BAGLEY PUBLIC SCHOOLS  
REGULAR SCHOOL BOARD MEETING  
AUGUST 17, 2015  
MINUTES**

The regular meeting of the School Board, Independent School District #162 was held on Monday, August 17, 2015, at 7:30 p.m. in High School Room 101. Members present: Wendy Fultz, Amy Fontaine, LeAnn Agnes, Toby Anderson, Kathy Clark, Darcie Kaiser and Superintendent Cairns. Members absent: Adam Broden.

Clerk Fultz called the meeting to order and opened with the Pledge of Allegiance to the Flag.

1. A motion was made by Kathy Clark, seconded by Toby Anderson and carried, to hire Carl Jacobs as a 0.5 FTE physical education teacher pending licensure.
2. A motion was made by LeAnn Agnes, seconded by Darcie Kaiser and carried, to grant Christine Musselman a leave of absence August 26-September 3 as requested.
3. A motion was made by LeAnn Agnes, seconded by Toby Anderson and carried, to reject the letter of resignation of Dannon Kietzman and directed Superintendent Cairns to file a complaint with the Board of Teaching if Ms. Kietzman does not report for duty on August 26.
4. A motion was made by Toby Anderson, seconded by Kathy Clark and carried, to approve the following consent agenda items:
  - A. July 20 Minutes
  - B. August 2015 Invoices - \$244,688.80
  - C. July 2015 Hand Payables - \$202,884.99
  - D. July 2015 Statement of Cash Balances - \$2,750,857.91
  - E. July 2015 Budget Comparison
  - F. July 2015 Wire Payments - \$78,683.80
  - G. Construction Bills – Lucas Hessel \$10,000
5. A motion was made by Toby Anderson, seconded by Kathy Clark and carried, to approve the following consent agenda items:
  - H. July 20 Minutes
  - I. August 2016 Invoices - \$244,688.80 Ck# 65318-65395
  - J. July 2015 Hand Payables - \$202,884.99 Ck# 30874-30922
  - K. July 2015 Statement of Cash Balances - \$2,750,857.91
  - L. July 2015 Budget Comparison
  - M. Wire Payments - \$78,683.80
  - N. Construction Bills – Carpet Installation in the Elementary School (Lucas Hessel) - \$10,000
6. A motion was made by Amy Fontaine, seconded by Darcie Kaiser and carried, to approve the Student Council homecoming spirit sales fundraiser.
7. Superintendent Cairns apprised the Board that MSBA is accepting nomination for All State School Board. Nominations are due no later than Tuesday, October 6, 2015.
8. A motion was made by Amy Fontaine, seconded by Kathy Clark and carried, to approve Long Term Facilities Maintenance revenue/expenditures – 10 year plan.

9. A motion was made by LeAnn Agnes, seconded by Toby Anderson and carried, to expand the technology graduation requirements to be expanded to include Computer Application I and Introduction to Engineering Design I.
10. A motion was made by Amy Fontaine, seconded by Darcie Kaiser and carried, to approve the Annual Federal Impact Aid Notification to Parents and Survey.
11. A motion was made by LeAnn Agnes, seconded by Toby Anderson and carried, to approve the bus driver 2015-2017 work agreement.
12. A motion was made by LeAnn Agnes, seconded by Kathy Clark and carried, to approve the principal 2015-2017 work agreement.
13. A motion was made by Amy Fontaine, seconded by LeAnn Agnes and carried, to hire Ron Halvorson as a bus driver contingent upon receipt of a satisfactory background check and licensure.
14. A motion was made by Darcie Kaiser, seconded by LeAnn Agnes and carried, to hire Shelby Dukek as ½ math and ½ agriculture teacher contingent upon receipt of a satisfactory background check and licensure.
15. A motion was made by Toby Anderson, seconded by Kathy Clark and carried, to hire Charles Rerick as a full-time music teacher contingent upon receipt of a satisfactory background check and licensure.
16. A motion was made by Amy Fontaine, seconded by LeAnn Agnes and carried, to hire Brenda Dukek as Technology Intergrationist – T.O.S.A.
17. A motion was made by Amy Fontaine, seconded by LeAnn Agnes and carried, to hire Tess Larson as an elementary art teacher contingent upon receipt of a satisfactory background check and licensure.
18. A motion was made by Amy Fontaine, seconded by Toby Anderson and carried, to hire Kathy Conger as a part-time (three hours/day) ADSIS Reading Intervention teacher for the 2015-2016 SY.
19. A motion was made by Kathy Clark, seconded by Darcie Kaiser and carried, to renew the 2015-2016 contract with Stellher Human Services for .8 FTE School-Based Interventionist in the elementary school.
20. A motion was made by LeAnn Agnes, seconded by Toby Anderson and carried, to accept the resignation of Kim Merschman.
21. A motion was made by LeAnn Agnes, seconded by Amy Fontaine and carried, to accept the resignation of Barkha Ysen.
22. A motion was made by Darcie Kaiser, seconded by LeAnn Agnes and carried, to accept the resignation of Carla Nelson.
23. A motion was made by Amy Fontaine, seconded by LeAnn Agnes and carried, to accept the resignation of Coreen Kliner.
24. A motion was made by Toby Anderson, seconded by Amy Fontaine and carried, to accept the dust collection and air ventilation system bid of Naylor Electric in the amount of \$75,854. We have been given permission by MDE to proceed with this project under Health and Safety. It will be added onto the 2015 levy payable 2016.

25. NEXT MEETING AGENDA ITEMS:

26. A special meeting of the school board will be held on Monday, August 24, 2015, at 7:30 p.m. in High School Room 101.
27. The next regular school board meeting will be held on Tuesday, September 8, 2015, at 7:30 p.m. in High School Room 101.
28. A motion was made by Amy Fontaine to adjourn the meeting at 8:34 p.m.

Adam Broden, Chairman  
Board of Education  
Ind. School District #162

Wendy Fultz, Clerk  
Board of Education  
Ind. School District #162

**BAGLEY PUBLIC SCHOOLS  
SPECIAL BOARD OF EDUCATION MEETING  
August 24, 2015  
MINUTES**

The special meeting of the Board of Education, Independent School District #162 was held on Monday, August 24, 2015, at 7:30 a.m. at High School Room 101. Members present: Adam Broden, Wendy Fultz, Amy Fontaine, LeAnn Agnes Toby Anderson, Kathy Clark and Superintendent Cairns. Members absent: Darcie Kaiser.

Chairman Broden called the meeting to order and opened with the Pledge of Allegiance to the Flag.

1. A motion was made by LeAnn Agnes, seconded by Wendy Fultz and carried, to hire Tyler Strom as a paraprofessional contingent upon meeting the No Child Left Behind requirements and receipt of a satisfactory background check.
2. A motion was made by Amy Fontaine, seconded by LeAnn Agnes and carried, to hire Krystal Schuppert as a paraprofessional contingent upon meeting the No Child Left Behind requirements and receipt of a satisfactory background check.
3. A motion was made by Wendy Fultz, seconded by Toby Anderson and carried, to hire Karl Beck as a paraprofessional contingent upon meeting the No Child Left Behind requirements and receipt of a satisfactory background check.
4. A motion was made by Amy Fontaine, second LeAnn Agnes and carried, to hire Olivia Nelson as a paraprofessional contingent upon meeting the No Child Left Behind requirements and receipt of a satisfactory background check.
5. A motion was made by Wendy Fultz, seconded by Kathy Clark and carried, to hire Lindsay Yeung as a paraprofessional contingent upon meeting the No Child Left Behind requirements and receipt of a satisfactory background check.
6. A motion was made by Toby Anderson, seconded by Kathy Clark and carried, to hire Steven West as a bus driver contingent upon receipt of a satisfactory background check and licensure.
7. A motion was made by Wendy Fultz, seconded by Amy Fontaine and carried, to accept the resignation of Anna Smith.
8. A motion was made by Kathy Clark, seconded by Toby Anderson and carried, to accept the resignation of Annette Seed.
9. A motion was made by Amy Fontaine to adjourn the meeting at 7:53 p.m.

Adam Broden, Chairman  
Board of Education  
Ind. School District #162

Wendy Fultz, Clerk  
Board of Education  
Ind. School District #162