

**Wayne Community Schools
Board of Education Regular Meeting Minutes
July 12, 2021**

The regular meeting of the Wayne Board of Education was held at 611 West 7th Street, Wayne, NE, 68787, on Monday, July 12, 2021 at 5:00 PM. Notice of the meeting and place of agenda was posted at Wayne Community Schools, posted in The Wayne Herald, and online: wayneschools.org. A copy of the Nebraska Open Meetings Act was displayed for the public to read.

I. Call the Meeting to Order

The meeting was called to order at 5:00 p.m.

I.a. Pledge of Allegiance

I.b. Announce Open Meetings Act Posting and Location - Posted at Wayne Community Schools, Published in the Wayne Herald (7/8/2021), and online: www.wayneschools.org

I.c. Action on Absence and Roll Call

I.d. Approval of Agenda - The Board may enter Executive Session to discuss any matter for which Executive Session is lawful and appropriate.

Motion to approve agenda, as presented, passed with a motion by Dr. Jodi Pulfer and a second by Mrs. Jaime Manz.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Dr Jeryl Nelson: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

I.e. Consent Agenda

Motion to approve consent agenda, as presented, passed with a motion by Mrs. Sylvia Ruhl and a second by Mrs. Jaime Manz.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Dr Jeryl Nelson: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

I.e.I. Approval of Minutes of Previous Meetings

I.e.II. Approval of Financial Reports and Claims

I.f. Personnel

Dr. Lenihan noted that there are openings for the kitchen and para positions.

II. Communications from the Public (Policy 8346) and Requested Presentations

II.a. Wayne Area Economic Development - Luke Virgil

Luke Virgil, Director of Wayne Area Economic Development, talked to the Board on the benefits of being a member of WAED. He also discussed the different membership level benefits.

II.b. Annual Hearing and Review of Policies

School Boards are required to review certain policies annually. Policies 5415, 5416, 5418, and 6400 were reviewed as required by the Nebraska Department of Education. All policies can be found on the school's website.

II.b.I. Policy 5415 - Bullying

II.b.II. Policy 5416 - Student Fees

II.b.III. Policy 5418 - Homeless Student

II.b.IV. Policy 6400 - Parent Involvement

III. Action Items

III.a. Old Business

III.a.I. Second Reading of Policy Updates - Discuss, Consider, and Take Necessary Action on Second Reading of Policy Updates

Motion to approve the second reading of the 2021-22 Policy updates 1110, 1200, 3132, 4003 and attachments, 4007 and attachments, 4025, attachments to Policy 5002, 5401 and 5401z, 6212, 8151, and 8152 passed with a motion by Dr. Jodi Pulfer and a second by Mrs. Jaime Manz.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Dr Jeryl Nelson: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

The Board approved the second reading on policy updates for policies 1110, 1200, 3132, 4007, 4025, 5002, 5401, 6212, 8151, and 8152. All policies can be found on the school's website.

III.a.II. Second Reading of K-6 2021-22 Student Handbook - Discuss, Consider, and Take Necessary Action on Second Reading of K-6 2021-22 Student Handbook

Motion to approve the Second Reading of K-6 2021-22 Student Handbook passed with a motion by Mrs. Sylvia Ruhl and a second by Mrs. Jaime Manz.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Dr Jeryl Nelson: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

The Board approved the second reading of the 2021-22 K-6 Student Handbook.

III.a.III. Second Reading on 2021-22 Early Learning Center Handbook Revision - Discuss, Consider, and Take Necessary Action on Second Reading on 2021-22 Early Learning Center Handbook Revision

Motion to not accept the 10% tuition reduction for second child passed with a motion by Mrs. Sylvia Ruhl and a second by Mr. Lynn Junck.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Dr Jeryl Nelson: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

The Board did not approve the Second Reading of the 2021-22 Early Learning Center Handbook revision.

III.a.IV. Wayne Area Economic Development Membership - Discuss, Consider, and Take Necessary Action on Wayne Area Economic Development Membership

Motion to approve the "Non-Profit" \$100 membership due to Wayne Area Economic Development Unseconded with a motion by Mr. Lynn Junck.

Motion to approve the "Bronze" membership dues to Wayne Area Economic Development for \$400 passed with a motion by Dr. Jodi Pulfer and a second by Mrs. Jaime Manz.

Mr. Justin Davis: Abstain, Mr. Lynn Junck: No, Mrs. Jaime Manz: Yes, Dr Jeryl Nelson: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

The motion to approve the "Non-Profit" \$100 membership dues failed due to no second. The Board approved the membership fee of \$400 to Wayne Area Economic Development. Mr. Justin Davis abstained from voting due to being on the WAED Board of Directors.

III.a.V. Second Reading 2021-22 Teacher Handbook - Discuss, Consider, and Take Necessary Action on Second Reading 2021-22 Teacher Handbook

Motion to approve the Second Reading 2021-22 Teacher Handbook passed with a motion by Mrs. Sylvia Ruhl and a second by Mr. Justin Davis.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Dr Jeryl Nelson: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

The Board approved the second reading of the 2021-22 Teacher Handbook.

III.a.VI. First Reading of the 2021-22 Classified Staff Handbook - Discuss, Consider, and Take Necessary Action on First Reading of the 2021-22 Classified Staff Handbook

Motion to approve the First Reading of the 2021-22 Classified Staff Handbook passed with a motion by Mrs. Jaime Manz and a second by Dr. Jodi Pulfer.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Dr Jeryl Nelson: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

The Board approved the first reading of the 2021-22 Classified Staff Handbook.

III.b. New Business

III.b.I. Appoint Treasurer

Motion to appoint Dr. Mark Lenihan as WCS District Treasurer passed with a motion by Mr. Justin Davis and a second by Mrs. Sylvia Ruhl.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Dr Jeryl Nelson: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

Dr. Lenihan was appointed Treasurer due to having a temporary business manager in place.

III.b.II. Policy 2101 - Acknowledgement of Superintendent as CEO of District - Discuss, Consider, and Take Necessary Action on Policy 2101

Motion to approve Policy 2101 - Acknowledgement of Superintendent as CEO of District passed with a motion by Mrs. Sylvia Ruhl and a second by Mrs. Jaime Manz.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Dr Jeryl Nelson: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

Policy 2101 is reviewed annually and states that the Superintendent is the CEO of the District. All policies can be found on the school's website.

III.b.III. First Reading Policy 6600 Update - Discuss, Consider, and Take Necessary Action on First Reading Policy 6600 Update

Motion to approve the update on First Reading of Special Education Policy 6600 passed with a motion by Dr. Jodi Pulfer and a second by Mrs. Sylvia Ruhl.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Dr Jeryl Nelson: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

The Board approved the first reading of Policy 6600 - Special Education.

III.b.IV. 2021-2022 Nebraska Rural Community Schools Association Membership Dues - Discuss, Consider, and Take Necessary Action on the 2021-2022 Nebraska Rural Community Schools Association Membership Dues

Motion to approve the 2021-2022 Nebraska Rural Community Schools Association Membership Dues passed with a motion by Mr. Lynn Junck and a second by Mrs. Jaime Manz.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Dr Jeryl Nelson: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

The Board approved the annual membership dues for the Nebraska Rural Community Schools Association.

III.b.V. First Student Bus Parking Agreement - Discuss, Consider, and Take Necessary Action on First Student Bus Parking Agreement

Motion to approve the First Student Bus Parking Agreement Tabled with a motion by Mr. Justin Davis and a second by Dr. Jodi Pulfer.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Dr Jeryl Nelson: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

The Board voted to table the agreement with First Student Bus until additional information can be clarified.

III.b.VI. WCS Safe Return to School Plan Survey Results - Discuss, Consider, and Take Necessary Action on the 2021-22 WCS Safe Return to Schools Plan

Motion to approve the 2021-22 WCS Safe Return to Schools Plan passed with a motion by Mrs. Jaime Manz and a second by Mrs. Sylvia Ruhl.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Dr Jeryl Nelson: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

Dr. Lenihan spoke to the Board on the surveys that were sent out to staff and parents on the Safe Return to School Plan. There were over 100 responses to the survey.

III.b.VII. Dana Cole Audit Engagement Letter - Discuss, Consider, and Take Necessary Action on the Dana Cole Audit Engagement Letter for the 2020-21 school year audit

Motion to approve the Dana Cole Audit Engagement Letter for the 2020-21 school year audit passed with a motion by Dr. Jodi Pulfer and a second by Mrs. Sylvia Ruhl.

Dr Jeryl Nelson: Abstain, Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

The Board approved the Audit Engagement Letter from Dana Cole & Company. Dr. Jeryl Nelson abstained from voting due to conflict of interest.

IV. Administration and Board Committee Reports:

IV.a. Administration - Written reports were provided by Administration. Copies of their reports are available at the District Office upon request.

IV.a.I. Superintendent

IV.a.I.1. Project Update

Dr. Lenihan reported the bathroom renovation project is progressing nicely.

IV.a.I.2. Accreditation

Dr. Lenihan presented the Letter of Accreditation from the Nebraska Department of Education.

IV.a.I.3. ESSER III Potential Spending

Dr. Lenihan told the Board that WCS will be receiving \$820,000 from ESSER III over the next three years. Twenty percent must be used for make up of lost learning. He also presented the Board ideas where the money could be spent.

IV.a.I.4. NPERS Audit Update

Dr. Lenihan explained the NPERS Audit is complete. Items to address are: tracking of extra duty hours and monitoring of 20 hour/week employees to ensure they remain below the 20-hour threshold for retirement eligibility.

IV.a.I.5. PMC Athletic Trainer Update

Dr. Lenihan told the Board that a candidate has been given an offer. He will update with more information as it becomes available.

IV.a.I.6. NASB Strategic Planning Update

Dr. Lenihan presented the Board the draft of the Strategic Planning Timeline.

IV.b. Board Committees

IV.b.I. Foundation and Community Relations - Justin Davis, Jaime Manz, Sylvia Ruhl, Mark Lenihan, Dave Wragge, Brandon Foote

The Alumni Dance was well attended.

IV.b.II. Curriculum and Committee on American Civics - Jaime Manz, Jeryl Nelson, Sylvia Ruhl, Mark Lenihan, Misty Bear

Dr. Lenihan discussed the letter from Senator Albrecht regarding the proposed Health Standards.

IV.b.III. Facility/Safety/Finance - Justin Davis, Lynn Junck, Jodi Pulfer, Mark Lenihan, Russ Plager, Jordan Widner

Dr. Lenihan presented information on expenditures, levies and valuations from past years to present.

IV.b.IV. Policy/Title IX - Jaime Manz, Jeryl Nelson, Jodi Pulfer, Mark Lenihan, Tucker Hight, Russ Plager

No report.

IV.b.V. Negotiations - Justin Davis, Lynn Junck, Jeryl Nelson, Mark Lenihan

No report.

IV.b.VI. Legislative - Lynn Junck, Jodi Pulfer, Sylvia Ruhl, Mark Lenihan

No report.

V. Boardsmanship

VI. Future Agenda Items

*Board/Staff Breakfast

*District Open House 8/9/21 5:00-7:00 p.m.

*Americanism Hearing

*Second Reading of 2021-22 Classified Staff Handbook

*Second Reading of Policy 6600 - Sped Policy

Additional Future Agenda items include: First Student Bus Agreement, ESSER III Use of Funds, Budget Update, Early Learning Center and Kids Club Financial Summaries, Foundation 990 Tax submission

VII. Adjournment

Motion to adjourn meeting passed with a motion by Mr. Lynn Junck and a second by Mrs. Jaime Manz.

Mr. Justin Davis: Yes, Mr. Lynn Junck: Yes, Mrs. Jaime Manz: Yes, Dr Jeryl Nelson: Yes, Dr. Jodi Pulfer: Yes, Mrs. Sylvia Ruhl: Yes

The meeting was adjourned at 7:11 p.m. The next regular Board Meeting will be Monday, August 9, 2021, beginning at 7:00, in Room 202 of the Jr/Sr High School. Please note time change due to the District Open House from 5:00-7:00 p.m.

Deb Daum, Secretary