

Princeton Public Schools - ISD 477

Tuesday, January 16, 2018 at 6:00 PM

Work Session

District Office Board Room located at City Hall (Please use City Hall Entrance)

Our Mission

Princeton is an innovative leader in instruction, developing in EVERY learner the ability to succeed in an ever-changing world.

Our Vision

Princeton will equip every student to be career and college ready through personalized instruction, community partnerships and collaboration.

1. **PROCEDURAL ITEMS**
2. Call to Order and Pledge of Allegiance
3. Roll Call
4. **REPORTS**
 - a. Board Members Committee Reports
 - b. Student Council Report
 - c. Superintendent Report
5. **APPROVE AGENDA**
6. **DISCUSS and ACT on PREVIOUS BOARD MEETING MINUTES** 3
7. **CONSENT AGENDA**

The consent agenda consists of non-controversial items that the Board adopts routinely without debate. Any single member may remove an item from consent agenda by requesting removal at the time the consent agenda is moved for adoption. The full text of items approved by consent may be found at the conclusion of the agenda.

 - a. Personnel 7
 - b. Bills 8
 - c. Wire Transfers 14
 - d. Treasurer's Report 15
 - e. Gifts 16
8. **WORK SESSION**
 - a. Enrollment 21
 - b. Retirement Incentives 26
 - c. Board Restructuring
9. **ADDITIONS TO AGENDA**
10. **FUTURE MEETING(s) INFORMATION**
11. **ADJOURN**

Call to order and Pledge of Allegiance

The organizational meeting of the School Board of District #477 was called to order by Chair Deb Ulm on the **2nd day of January, at 6:00 p.m.** in the District Office Board Room.

Roll Call: Members Present: Deb Ulm, Howard Vaillancourt, Chad Young, Eric Minks, Sue VanHooser, Eric Strandberg and Craig Johnson

Members Absent: None

ACT ON AGENDA

Motion made by Howard Vaillancourt, and seconded by Eric Minks, to approve the agenda as presented. Motion passed unanimously.

ELECT A SCHOOL BOARD CHAIR FOR 2018

Motion made by Craig Johnson to nominate Deb Ulm as chair. Motion made by Chad Young to nominate Eric Minks as chair. Upon roll call the following voted for Deb Ulm: Craig Johnson, Howard Vaillancourt and Deb Ulm. The following voted for Eric Minks: Sue VanHooser, Eric Minks, Chad Young and Eric Strandberg. Motion to nominate Eric Minks as School Board Chair passed 4:3.

ELECT A SCHOOL BOARD VICE CHAIR

Motion made by Chad Young to nominate Eric Strandberg as Vice Chair. Motion passed unanimously.

ELECT A SCHOOL BOARD CLERK- Motion made by Deb Ulm to nominate Sue VanHooser as Clerk. Motion passed unanimously.

ELECT A SCHOOL BOARD ACTING CLERK – Motion made by Craig Johnson to nominate Chad Young as the acting clerk. Motion passed unanimously.

ELECT A SCHOOL BOARD TREASURER- Motion made by Deb Ulm to nominate Howard Vaillancourt for the Board Treasurer. Motion passed unanimously.

BOARD COMPENSATION-

Eric Minks made a motion to make no changes to the current board compensation. Motion passed unanimously.

Fix Regular Board Meeting- Motion to change the regular school board meeting time from 7:00 to 6:00 on the first and third Tuesday of the month. Motion passed unanimously.

Depository- Motion by Eric Strandberg, seconded by Howard Vaillancourt to designate Bremer Bank; First Bank & Trust; Wells Fargo Bank; Minnesota School District Liquid Asset Fund; Citigroup; PMA Securities/MnTrust; Sherburne State Bank; the PFM Group; Edward Jones and Spire Financial as official depositories. Motion passed unanimously.

Designate the Official School District Publication for 2018- Minnesota Statute requires that we designate an official school district publication. The criteria for such designation is met by the Union Times in our area. Therefore, the District Administration recommended The Union-Eagle Deb Ulm and seconded by Chad Young to designate the Union- Times as our official school district publication. Motion passed unanimously.

Designate Bond Counsel for 2018- The school district has used Knutson, Flynn & Deans. The District Administration recommends their firm for our bond counsel in 2018, if needed. Eric Strandberg made a motion to accept Knutson, Flynn & Deans for Bond Counsel. Howard Vaillancourt seconded the motion. Motion passed unanimously.

Designate Attorney for 2018- The school district has used Rupp, Anderson, Squires, & Waldspurger, and the District Administration recommends the firm for 2018. Deb Ulm made a motion to accept Rupp, Anderson, Squires, & Waldspurger for the District Attorney, Sue VanHooser seconded the motion. Motion passed unanimously.

School District Funds- Motion by Sue VanHooser, seconded by Howard Vaillancourt, to authorize the Director of Business Services and/or Designee to make short-term investments, deposits, transfers, and withdrawals from savings via wire transfers to other financial institutions, to make electronic fund transfers, and to sign stop-payments in accordance with existing Minnesota Statutes 123B.14, subdivision 1. Motion passed unanimously.

Lease, Purchase, and Contract for Goods and Services- Motion by Chad Young seconded by Deb Ulm, to authorize the Superintendent and Director of Business Services to lease, purchase, and contract for goods and services within the general budget categories pursuant to Minnesota Statute 123B.52, subdivision 2. Motion passed unanimously.

Facsimile Signatures- Motion by Deb Ulm , seconded by Howard Vaillancourt , to authorize the Director of Business Services to use facsimile signatures for all school district checks and orders [and to authorize the Director of Business Services to use the 2017 facsimile signatures, if there are new members in the roles of: Chair, Clerk, and Treasurer, until a new signature plate is prepared. Motion passed unanimously.

ADJOURN - Howard made a motion seconded by Eric Strandberg to adjourn the meeting. Motion passed unanimously. Meeting was adjourned at 6:05 p.m.

Chair Eric Minks

Clerk-Sue VanHooser

Recorder-Kari Plafcan

Call to Order and Pledge of Allegiance

The regular meeting of the School Board of District #477 was called to order by Chair Eric Minks on the **2nd day of January, at 6:10 p.m.** in the District Center Board Room.

Roll Call: Members Present: Howard Vaillancourt, Deb Ulm, Eric Strandberg, Craig Johnson, Chad Young, Sue VanHooser, and Eric Minks.

Members Absent: None

Others present: Superintendent Julia Espe, Director of Business Services Michelle Czech, Director of Human Resources Sarah Marxhausen

Student Council Representative: Lacey Broding- The Student Council is currently planning the Snow Daze dance.

Citizen Comments: None

REPORTS

Board committee meeting(s) and school events each Board member attended.

Howard Vaillancourt
Eric Strandberg
Deb Ulm
Eric Minks
Sue VanHooser
Craig Johnson
Chad Young

Superintendent Report: None

APPROVE AGENDA

Motion made by Deb Ulm, seconded by Howard Vaillancourt **to approve the agenda as presented.** Motion passed unanimously.

DISCUSS and ACT on PREVIOUS BOARD MEETING MINUTES

Motion made by Chad Young seconded by Deb Ulm, **to approve the December 19, regular/closed meeting minutes.** Motion passed unanimously.

CONSENT AGENDA

Motion made by Howard Vaillancourt, seconded by Sue VanHooser **to approve the consent agenda as presented.** Personnel, The Big Read Donations, Gifts, Fundraiser,

Field Trips Proposed Middle and High School liaison Contract. Eric Minks would like to table the contract for the police liaison for the middle and high school for further discussion. Motion made by Howard Vaillancourt and seconded by Deb Ulm to approve the consent agenda with the proposed Middle and High School Liaison Contract tabled. Motion passed unanimously.

FUTURE MEETINGS INFORMATION

ADDITIONS TO AGENDA

ADJOURN

Motion to adjourn the meeting was made by Eric Strandberg and seconded by Chad Young. The meeting was adjourned at 6:14 p.m.

Chair Eric Minks

Clerk Sue VanHooser

Recorder-Kari Plafcan

01.16.2018

Status	Last Name	First Name	Building	Job Title	Group	Replacing	Effective Date	Wage
New Hire	Schneider	Anita	Middle School	Lunchroom Para	Para	Joy Marsh	1.2.18	14.24/hr
New Hire	Gross	Ashley	Family Center	Tiger Club Preschool Lead		Alyssa Sookdeo	1.4.18	13.21/hr
New Hire	Hudkins	Katy	High School	Food Server	Food Service	Melissa Wright	1.22.18	11.86/hr
New Hire	Hudson	Caitie	Family Center	Tiger Club Preschool Lead		Ashley Severson	1.2.18	13.21/hr
Status	Last Name	First Name	Building	Job Title	Group	Replacing	Effective Date	Wage
Resignation	Smith	Brenda	Intermediate/Family Center	SpEd Para	Para	N/A	12.30.17	
Resignation	Dobson	Nicole	Family Center	ECFE Child Care		N/A	1.24.18	
Status	Last Name	First Name	Building	Job Title	Group	Replacing	Effective Date	Wage
Extra Duty	King	Caitlin	Primary	Targeted Services Teacher	PEA	Samantha Statz	1.8.18	32.00/hr
Extra Duty	Cornish	Amy	Primary	Spanish Immersion Targeted Services Teacher	PEA	New position	1.8.18	32.00/hr
Extra Duty	Jennrich	Anna	High School	.75 Assistant Speech Coach	Activities	Olivia McGathey	1.5.18	\$2,373.75
Status	Last Name	First Name	Building	Job Title	Group	Replacing	Effective Date	Wage
LOA	Tigue	Michele	Primary	SpEd Teacher	PEA	N/A	1.2.18-1.5.18	
Non-FLMA LOA	James	Robin	Intermediate School	Sped Para	Para	N/A	1.10.18	
LOA	Beckers	Jeff	Primary	Kindergarten Teacher	PEA	N/A	extended to 2.3.18	

Princeton Public Schools #477
Detail Payment Register By Check No.
Fund Summary

Fund Description	Total
01 General Fund	\$934,599.98
02 Food Service	\$60,298.37
04 Community Service	\$9,713.94
10 Student Activities	\$47,377.17
Report Total	\$1,051,989.46

Princeton Public Schools #477
Check Register by Bank and Check Number

r_ap_checkreg1

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0477	001	73995	167526	Check	1	15714		PIONEER CREDIT RECOVERY, INC.	Yes	Yes	No	USD	12/15/2017	323.89
		73994	167527	Check	1	1457		RESOURCE TRAINING & SOLUTIONS	Yes	Yes	No	USD	12/15/2017	6,512.00
		74000	167528	Check	1	1040	1	ACT	Yes	Yes	No	USD	12/15/2017	250.00
		74003	167529	Check	1	1102		ALL STAR TROPHY & AWARDS	Yes	Yes	No	USD	12/15/2017	57.00
		74004	167530	Check	1	1140	3	AMERICAN RED CROSS	Yes	Yes	No	USD	12/15/2017	54.00
		74073	167531	Check	1	8007		ANDOVER HIGH SCHOOL	Yes	Yes	No	USD	12/15/2017	225.00
		74011	167532	Check	1	1259	1	AUDIO COMMUNICATIONS	Yes	Yes	No	USD	12/15/2017	104.50
		74001	167533	Check	1	10631		AUDIO QUIP	Yes	Yes	No	USD	12/15/2017	720.00
		74013	167534	Check	1	1276	1	B & H PHOTO-VIDEO	Yes	Yes	No	USD	12/15/2017	449.70
		74009	167535	Check	1	11973		BRAUN INTERTEC CORPORATION	Yes	Yes	No	USD	12/15/2017	3,934.50
		74030	167536	Check	1	14819	2	BSN SPORTS	Yes	Yes	No	USD	12/15/2017	283.70
		74038	167537	Check	1	15846		BUHL COLE	Yes	Yes	No	USD	12/15/2017	121.00
		74046	167538	Check	1	1836		C.M.A.S.S.P.	Yes	No	No	USD	12/15/2017	700.00
		73997	167539	Check	1	10069		DALCO	Yes	Yes	No	USD	12/15/2017	3,090.93
		74006	167540	Check	1	11656		DEAN FOODS NORTH CENTRAL	Yes	Yes	No	USD	12/15/2017	2,204.40
		74021	167541	Check	1	13485		DENNE MOLLY	Yes	Yes	No	USD	12/15/2017	132.00
		74071	167542	Check	1	7144		DEYAK BRIAN	Yes	Yes	No	USD	12/15/2017	121.00
		74047	167543	Check	1	2270		ECM PUBLISHERS INC.	Yes	Yes	No	USD	12/15/2017	173.40
		74048	167544	Check	1	2278		ECOWATER SYSTEMS	Yes	Yes	No	USD	12/15/2017	23.00
		74049	167545	Check	1	2331		EGAN COMPANY	Yes	Yes	No	USD	12/15/2017	763.44
		74050	167546	Check	1	2336		EHLERS AND ASSOCIATES INC	Yes	Yes	No	USD	12/15/2017	1,000.00
		74016	167547	Check	1	13058		FRIEDRICHS MATT	Yes	No	No	USD	12/15/2017	121.00
		74039	167548	Check	1	15847		GABRIELSON NELLIE	Yes	Yes	No	USD	12/15/2017	132.00
		74070	167549	Check	1	6645		GRAINGER	Yes	Yes	No	USD	12/15/2017	458.77
		74051	167550	Check	1	2955		HANDYMAN'S INC.	Yes	Yes	No	USD	12/15/2017	160.34
		74037	167551	Check	1	15826		HEIDEBRINK ZACHARY	Yes	Yes	No	USD	12/15/2017	77.00
		74052	167552	Check	1	3121	1	HI-TECH REFRIGERATION	Yes	Yes	No	USD	12/15/2017	834.34
		74018	167553	Check	1	13217		HOLT-PETERSON CHARTER BUS	Yes	Yes	No	USD	12/15/2017	6,864.50
		74041	167554	Check	1	15849		HOUSE CONTRACTING & PRESERV	Yes	No	No	USD	12/15/2017	1,925.00
		74053	167555	Check	1	3273		I.S.D. #742	Yes	Yes	No	USD	12/15/2017	1,866.39
		74075	167556	Check	1	9379		IMAGE MARKET	Yes	Yes	No	USD	12/15/2017	464.15
		74042	167557	Check	1	15853		JOHNSON LEIF	Yes	Yes	No	USD	12/15/2017	121.00
		74007	167558	Check	1	11911		JONES SCHOOL SUPPLY	Yes	Yes	No	USD	12/15/2017	20.55
		74022	167559	Check	1	13868		K12 TRANSPORTATION MANAGEMEI	Yes	Yes	No	USD	12/15/2017	720.00
		74072	167560	Check	1	7196	2	KAYLOR'S INCORPORATED	Yes	No	No	USD	12/15/2017	97.78
		74040	167561	Check	1	15848		KELLERMAN RICH	Yes	Yes	No	USD	12/15/2017	113.00
		74027	167562	Check	1	14531		LAKE COUNTRY SCALE WORKS, INC	Yes	Yes	No	USD	12/15/2017	204.50
		74054	167563	Check	1	3701		LAKESHORE	Yes	Yes	No	USD	12/15/2017	125.00
		74002	167564	Check	1	10744	1	LEARNING A - Z	Yes	Yes	No	USD	12/15/2017	3,038.40
		74014	167565	Check	1	13027	1	LEARNING SCIENCES INTERNATION	Yes	Yes	No	USD	12/15/2017	22,500.00
		74020	167566	Check	1	13482		LEE JORDAN	Yes	Yes	No	USD	12/15/2017	121.00

**Princeton Public Schools #477
Check Register by Bank and Check Number**

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0477	001	74077	167608	Check	1	8979		GTI CAMBRIDGE THEATRE	Yes	Yes	No	USD	12/18/2017	480.00
		74078	167609	Check	1	14758		DELTA DENTAL OF MINNESOTA	Yes	Yes	No	USD	12/20/2017	16,655.96
		74079	167610	Check	1	15733		STEWART, ZLIMEN & JUNGERS, LTD	Yes	Yes	No	USD	12/19/2017	604.03
		74081	167611	Check	1	4584	2	NCPEPS MINNESOTA	Yes	No	No	USD	12/20/2017	128.00
		74082	167612	Check	1	5126		PRINCETON PARAPROFESSIONALS	Yes	No	No	USD	12/20/2017	4.00
		74085	167613	Check	1	1137		AMERIPRIDE SERVICES INC.	Yes	Yes	No	USD	12/21/2017	1,068.47
		74095	167614	Check	1	1257		ATTAINMENT COMPANY INC.	Yes	Yes	No	USD	12/21/2017	54.00
		74133	167615	Check	1	4545		AUTO VALUE PRINCETON	Yes	Yes	No	USD	12/21/2017	18.99
		74146	167616	Check	1	9785		BREAKDOWN SPORTS USA	Yes	No	No	USD	12/21/2017	450.00
		74122	167617	Check	1	1840		C.M.E.R.D.C.	Yes	Yes	No	USD	12/21/2017	436.31
		74129	167618	Check	1	3954	4	CDW-G INC	Yes	Yes	No	USD	12/21/2017	383.46
		74121	167619	Check	1	1721		CENTRAL MCGOWAN INC.	Yes	Yes	No	USD	12/21/2017	300.50
		74104	167620	Check	1	14103		CULLIGAN BOTTLED WATER	Yes	Yes	No	USD	12/21/2017	23.50
		74105	167621	Check	1	14103		CULLIGAN BOTTLED WATER	Yes	Yes	No	USD	12/21/2017	119.61
		74090	167622	Check	1	11656		DEAN FOODS NORTH CENTRAL	Yes	Yes	No	USD	12/21/2017	2,755.07
		74113	167623	Check	1	15443		DEPATTO DONOVAN	Yes	No	No	USD	12/21/2017	145.00
		74093	167624	Check	1	11991		EMC INSURANCE COMPANIES	Yes	Yes	No	USD	12/21/2017	52,681.00
		74139	167625	Check	1	7072	1	ESTR PUBLICATIONS	Yes	No	No	USD	12/21/2017	340.00
		74100	167626	Check	1	13229		FAIRVIEW	Yes	Yes	No	USD	12/21/2017	7,974.00
		74138	167627	Check	1	7010		FIRST ANNE	Yes	Yes	No	USD	12/21/2017	132.00
		74106	167628	Check	1	14159	1	FOLLETT SCHOOL SOLUTIONS, INC.	Yes	Yes	No	USD	12/21/2017	326.93
		74123	167629	Check	1	2895	1	H&B SPECIALIZED PRODUCTS	Yes	Yes	No	USD	12/21/2017	670.00
		74094	167630	Check	1	12001		HERDER JIM	Yes	Yes	No	USD	12/21/2017	113.00
		74124	167631	Check	1	3140		HOFMAN OIL CO. INC.	Yes	Yes	No	USD	12/21/2017	531.70
		74117	167632	Check	1	15838		HOLSETH ERIC	Yes	Yes	No	USD	12/21/2017	60.00
		74098	167633	Check	1	13004		HOLTE JON	Yes	No	No	USD	12/21/2017	143.00
		74099	167634	Check	1	13217		HOLT-PETERSON CHARTER BUS	Yes	Yes	No	USD	12/21/2017	750.00
		74125	167635	Check	1	3269		I.S.D. #709	Yes	No	No	USD	12/21/2017	2,580.00
		74126	167636	Check	1	3271		I.S.D. #728	Yes	No	No	USD	12/21/2017	1,519.60
		74084	167637	Check	1	11238		ICS CONSULTING, INC	Yes	No	No	USD	12/21/2017	1,764.46
		74132	167638	Check	1	4502	4	IN TUNE PARTNERS	Yes	Yes	No	USD	12/21/2017	315.00
		74083	167639	Check	1	10237		INTEGRATED SYSTEMS CORPORATI	Yes	Yes	No	USD	12/21/2017	416.67
		74108	167640	Check	1	14738		JAMIESON ROBERT	Yes	No	No	USD	12/21/2017	60.00
		74140	167641	Check	1	7933		JESSEN CHRIS	Yes	Yes	No	USD	12/21/2017	143.00
		74127	167642	Check	1	3425		JINDRA'S SEWER SERVICE	Yes	Yes	No	USD	12/21/2017	1,715.00
		74128	167643	Check	1	3623		KOEHLER & DRAMM INC.	Yes	Yes	No	USD	12/21/2017	169.84
		74142	167644	Check	1	8633		KOESTER BARBARA L	Yes	Yes	No	USD	12/21/2017	85.00
		74092	167645	Check	1	11971		LADUKE BOB	Yes	No	No	USD	12/21/2017	78.00
		74119	167646	Check	1	15858	1	LAGESSE AUSTIN	Yes	No	No	USD	12/21/2017	113.00
		74109	167647	Check	1	14835		MAX INTERACTIVE INC.	Yes	No	No	USD	12/21/2017	110.00
		74097	167648	Check	1	12957	1	MIDCONTINENT COMMUNICATIONS	Yes	Yes	No	USD	12/21/2017	225.07

Princeton Public Schools #477
Check Register by Bank and Check Number

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0477	001	74237	167690	Check	1	1409		BERNICK'S PEPSI-COLA	Yes	No	No	USD	12/28/2017	730.62
		74233	167691	Check	1	12886		BERNING KATIE	Yes	No	No	USD	12/28/2017	130.00
		74256	167692	Check	1	8069	1	CHEMSEARCH	Yes	No	No	USD	12/28/2017	572.58
		74232	167693	Check	1	11656		DEAN FOODS NORTH CENTRAL	Yes	Yes	No	USD	12/28/2017	2,164.71
		74255	167694	Check	1	7320		DEZIEL JENNIFER	Yes	No	No	USD	12/28/2017	50.00
		74241	167695	Check	1	2265		ECKROTH MUSIC CO.	Yes	No	No	USD	12/28/2017	4.24
		74242	167696	Check	1	2331		EGAN COMPANY	Yes	No	No	USD	12/28/2017	716.66
		74239	167697	Check	1	15318		EKON-O-PAC	Yes	No	No	USD	12/28/2017	628.00
		74243	167698	Check	1	3121	1	HI-TECH REFRIGERATION	Yes	No	No	USD	12/28/2017	388.00
		74234	167699	Check	1	13217		HOLT-PETERSON CHARTER BUS	Yes	No	No	USD	12/28/2017	3,026.25
		74236	167700	Check	1	13446		KARLSBURGER FOODS, INC.	Yes	Yes	No	USD	12/28/2017	265.11
		74245	167701	Check	1	4156		M.E.S.P.A.	Yes	No	No	USD	12/28/2017	375.00
		74247	167702	Check	1	4326	1	M.M.I.E.A.	Yes	No	No	USD	12/28/2017	150.00
		74244	167703	Check	1	4028		MARV'S TRUE VALUE	Yes	Yes	No	USD	12/28/2017	994.29
		74257	167704	Check	1	8696		MCONE FOODS	Yes	No	No	USD	12/28/2017	675.25
		74246	167705	Check	1	4292		MINNTEX	Yes	No	No	USD	12/28/2017	4,792.10
		74231	167706	Check	1	11477		MINUTEMAN PRESS	Yes	Yes	No	USD	12/28/2017	1,577.08
		74248	167707	Check	1	4363		MN HISTORICAL SOCIETY	Yes	No	No	USD	12/28/2017	960.00
		74235	167708	Check	1	13355	1	PALMER BUS SERVICE, INC.	Yes	No	No	USD	12/28/2017	19,436.66
		74250	167709	Check	1	4868	1	PAN-O-GOLD BAKING CO.	Yes	No	No	USD	12/28/2017	1,933.50
		74251	167710	Check	1	5040		PIZZA BARN	Yes	Yes	No	USD	12/28/2017	30.07
		74252	167711	Check	1	5214	1	QUILL CORPORATION	Yes	No	No	USD	12/28/2017	295.19
		74258	167712	Check	1	9494	1	SNA	Yes	No	No	USD	12/28/2017	89.00
		74238	167713	Check	1	14477		TEACHERS ON CALL	Yes	No	No	USD	12/28/2017	20,732.41
		74253	167714	Check	1	6231		TRIO SUPPLY COMPANY	Yes	No	No	USD	12/28/2017	1,604.36
		74254	167715	Check	1	6537		WHOLESALE TOOL CO INC	Yes	No	No	USD	12/28/2017	152.33
		74240	167716	Check	1	15870		WOOLHOUSE SHANNON	Yes	No	No	USD	12/28/2017	110.00
		74310	167717	Check	1	15873		109 ARCHERY	Yes	No	No	USD	01/05/2018	795.00
		74265	167718	Check	1	10795	1	ACE SOLID WASTE, INC	Yes	No	No	USD	01/05/2018	4,050.73
		74345	167719	Check	1	8363	1	APPLE, INC.	Yes	No	No	USD	01/05/2018	4,145.00
		74270	167720	Check	1	11427	1	AT&T MOBILITY	Yes	No	No	USD	01/05/2018	162.04
		74268	167721	Check	1	11357		AUSTINSON JOHN	Yes	No	No	USD	01/05/2018	113.00
		74333	167722	Check	1	4545		AUTO VALUE PRINCETON	Yes	No	No	USD	01/05/2018	52.47
		74264	167723	Check	1	10748		BLACK JIM	Yes	No	No	USD	01/05/2018	143.00
		74304	167724	Check	1	15750		BLUE WATER PLUMBING	Yes	No	No	USD	01/05/2018	383.00
		74305	167725	Check	1	15795		BOSER CONSTRUCTION, INC.	Yes	No	No	USD	01/05/2018	47,855.00
		74303	167726	Check	1	1572		BUFFALO HIGH SCHOOL	Yes	No	No	USD	01/05/2018	75.00
		74306	167727	Check	1	15796		BYTESPEED LLC	Yes	No	No	USD	01/05/2018	929.00
		74330	167728	Check	1	3954	4	CDW-G INC	Yes	No	No	USD	01/05/2018	2,077.80
		74331	167729	Check	1	4290		CENTERPOINT ENERGY	Yes	No	No	USD	01/05/2018	14,861.06
		74316	167730	Check	1	15879		CENTERSHOT MINISTRIES, INC.	Yes	No	No	USD	01/05/2018	820.00

Princeton Public Schools #477
 Check Register by Bank and Check Number

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0477	001	74263	167772	Check	1	10744	2	LEARNING A - Z	Yes	No	No	USD	01/05/2018	1,044.45
		74342	167773	Check	1	7053		LODGE MARK	Yes	No	No	USD	01/05/2018	121.00
		74299	167774	Check	1	14991		MEED TREVOR	Yes	No	No	USD	01/05/2018	121.00
		74346	167775	Check	1	8388	1	METRO SALES INC	Yes	No	No	USD	01/05/2018	689.82
		74291	167776	Check	1	12957	1	MIDCONTINENT COMMUNICATIONS	Yes	No	No	USD	01/05/2018	404.72
		74271	167777	Check	1	11477		MINUTEMAN PRESS	Yes	No	No	USD	01/05/2018	86.62
		74308	167778	Check	1	15871		MOLAN PATRICK	Yes	No	No	USD	01/05/2018	113.00
		74267	167779	Check	1	11257		MORAN KRIS	Yes	No	No	USD	01/05/2018	121.00
		74332	167780	Check	1	4491		MULTIPLE CONCEPTS INTERIOR	Yes	No	No	USD	01/05/2018	169.51
		74320	167781	Check	1	15885		NCB-SCI NASP	Yes	No	No	USD	01/05/2018	1,400.00
		74313	167782	Check	1	15876		NEW PRAGUE ARCHERY CLUB	Yes	No	No	USD	01/05/2018	270.00
		74295	167783	Check	1	14104		OLSON JARED	Yes	No	No	USD	01/05/2018	143.00
		74321	167784	Check	1	1693		PETTY CASH-MARGARET DEGLMAN	Yes	No	No	USD	01/05/2018	16.75
		74347	167785	Check	1	9640		PROTECTION SYSTEMS, INC.	Yes	No	No	USD	01/05/2018	1,080.00
		74334	167786	Check	1	5214	1	QUILL CORPORATION	Yes	No	No	USD	01/05/2018	383.26
		74307	167787	Check	1	15839		REACH COMPANIES, LLC	Yes	No	No	USD	01/05/2018	125.49
		74335	167788	Check	1	5254		REALLY GOOD STUFF	Yes	No	No	USD	01/05/2018	119.95
		74269	167789	Check	1	11371		RECH DAVID	Yes	No	No	USD	01/05/2018	113.00
		74296	167790	Check	1	14420		ROBOTICS EDUCATION & COMPETITI	Yes	No	No	USD	01/05/2018	100.00
		74344	167791	Check	1	8085		RONNING RAPE	Yes	No	No	USD	01/05/2018	113.00
		74336	167792	Check	1	5472	4	SAM'S CLUB	Yes	No	No	USD	01/05/2018	98.48
		74293	167793	Check	1	13505		SCHULZE JOEL	Yes	No	No	USD	01/05/2018	113.00
		74273	167794	Check	1	12639		ST CROIX FALLS HS	Yes	No	No	USD	01/05/2018	175.00
		74312	167795	Check	1	15875		ST. CROIX PREPARATORY ACADEMY	Yes	No	No	USD	01/05/2018	250.00
		74262	167796	Check	1	10207		SWEETWATER SOUND, INC.	Yes	No	No	USD	01/05/2018	392.98
		74297	167797	Check	1	14439	1	TAYLOR PUBLISHING CO	Yes	No	No	USD	01/05/2018	10,709.83
		74298	167798	Check	1	14477		TEACHERS ON CALL	Yes	No	No	USD	01/05/2018	11,787.44
		74337	167799	Check	1	6079		TEAM SPORTING GOODS INC	Yes	No	No	USD	01/05/2018	750.00
		74338	167800	Check	1	6312	3	US GAMES	Yes	No	No	USD	01/05/2018	473.45
		74302	167801	Check	1	15702		VERTIMAX, LLC	Yes	No	No	USD	01/05/2018	3,387.09
		74340	167802	Check	1	6464		WATERMANAGEMENT SERVICES	Yes	No	No	USD	01/05/2018	962.50
		74339	167803	Check	1	6461		WATSON CO. INC.	Yes	No	No	USD	01/05/2018	470.72
		74393	167804	Check	1	8866	1	BLICKART MATERIALS	Yes	No	No	USD	01/16/2018	311.44
		74350	167805	Check	1	10364		BORDER STATES ELECTRIC SUPPLY	Yes	No	No	USD	01/16/2018	705.80
		74362	167806	Check	1	13412		CRAWFORD'S EQUIPMENT	Yes	No	No	USD	01/16/2018	537.79
		74366	167807	Check	1	14091		CUSTOM INK, LLC	Yes	No	No	USD	01/16/2018	294.30
		74348	167808	Check	1	10069		DALCO	Yes	No	No	USD	01/16/2018	2,865.32
		74363	167809	Check	1	13599		DARRYL WALETZKO LLC	Yes	No	No	USD	01/16/2018	2,600.00
		74357	167810	Check	1	12623		ECOLAB INSTITUTIONAL	Yes	No	No	USD	01/16/2018	2,793.53
		74394	167811	Check	1	9068		EDUCATORS BENEFIT CONSULTANT	Yes	No	No	USD	01/16/2018	332.77
		74376	167812	Check	1	2331		EGAN COMPANY	Yes	No	No	USD	01/16/2018	2,741.52

Princeton Public Schools #477 Check Register by Bank and Check Number

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0477	001	74367	167851	Check	1	14333		UPPER LAKES FOODS, INC.	Yes	No	No	USD	01/16/2018	33,483.09
														\$1,051,989.46
Bank Total: 001														\$1,051,989.46
Report Total:														\$1,051,989.46

Princeton Public Schools - ISD #477

Wire Transfer Report

January 16, 2018

<u>Date:</u>	<u>Amount:</u>	<u>Description:</u>
12/15/2017	\$ 560,574.05	ACH File Transfer
12/15/2017	\$ 206,360.49	Federal Tax Wire Transfer
12/15/2017	\$ 33,073.30	State Tax Wire Transfer
12/15/2017	\$ 11,950.04	Select Account HSA
12/15/2017	\$ 93,885.24	TRA File Transfer
12/15/2017	\$ 35,458.10	PERA File Transfer
12/15/2017	\$ 241.50	MN Child Support File Transfer
12/15/2017	\$ 45,981.63	TSA File Transfer
12/29/2017	\$ 559,209.99	ACH File Transfer
12/29/2017	\$ 204,271.21	Federal Tax Wire Transfer
12/29/2017	\$ 32,437.68	State Tax Wire Transfer
12/29/2017	\$ 11,506.94	Select Account H S A
12/29/2017	\$ 91,914.38	TRA File Transfer
12/29/2017	\$ 36,322.55	PERA File Transfer
12/29/2017	\$ 241.50	MN Child Support File Transfer
12/29/2017	\$ 44,019.33	TSA File Transfer
1/4/2018	\$ 10,022.90	BMO Harris Bank - (Pcards)
1/4/2018	\$ 381.00	MN Revenue - (Sales tax)
12/7/2017	\$ 2,796.20	SelectAccount
12/14/2017	\$ 2,274.27	SelectAccount
12/20/2017	\$ 413.45	SelectAccount
12/21/2017	\$ 3,870.25	SelectAccount
12/28/2017	\$ 1,255.10	SelectAccount
	\$	
TOTAL	\$ 1,988,461.10	

**PRINCETON PUBLIC SCHOOLS
TREASURER'S REPORT
MONTHLY CASH FLOW REPORT FOR DECEMBER 2017**

FUND	BEGINNING BALANCE	MONTHLY RECEIPTS	MONTHLY DISBURSEMENTS	JOURNAL ENTRIES	ENDING BALANCE
01 General	11,978,954.25	2,309,544.29	3,307,638.47	(4,401.37)	10,980,860.07
02 Food Service	452,117.59	166,721.10	197,779.85	(126.02)	421,058.84
04 Community Service	393,562.44	201,644.14	120,768.74	(827.23)	474,437.84
06 Building Fund	65,657.92	64.17	0.00	0.00	65,722.09
07 Debt Service	2,372,360.87	737,709.22	0.00	0.00	3,110,070.09
10 Activities	188,664.40	35,581.60	45,264.37	(327.11)	178,981.63
TOTAL	15,451,317.47	3,451,264.52	3,671,451.43		15,231,130.56

Bank Accounts

AP/PR Account (Bremer)	613,911.73
MSDLAF+	2,941,901.72
Investments (Fd01)	11,957,154.19
Investments (Fd06)	<u>65,722.09</u>
	15,578,689.73
O/S Accts Pay Checks	(253,633.40)
O/S Payroll Checks	(8,554.22)
O/S Wires	(89,460.55)
NSF Checks	<u>4,089.00</u>
TOTAL	15,231,130.56

PRINCETON PUBLIC SCHOOLS
ACCEPTANCE OF GIFTS FORM

In compliance with school district Policy 706 (Acceptance of Gifts), this form must be completed for approval by the School Board before the district receives the gift or donation.

Please obtain Principal or Director signature prior to sending to board for approval.

Donor name: MN DEER Hunters Association

Description of gift: \$500.00 Donation towards
DEEP Portage student expenses.

Pre-Condition, Condition, or Limitation on use:

Check, #2987 \$500.00
Deep Portage account
#10-310-298-280-000-401

How this gift specifically relates to the program or school:

Help pay for students that CANNOT
AFFORD to pay.

This gift meets all requirements of Policy 706

Accepted Not Accepted *Daniel H. Vh* Date: 12/1/2017
Principal or Director

Accepted Not Accepted *Julia Espe* Date: 12.13.17
Superintendent

Accepted Not Accepted _____ Date: _____
School Board Chairperson

Code Assigned: _____ Program Name _____

Routing:

Principal or Director (thank you note attached)

Copy to Building

Business Services

Board Approval

Revised: May 14, 2013

PRINCETON PUBLIC SCHOOLS
ACCEPTANCE OF GIFTS FORM

In compliance with school district Policy 706 (Acceptance of Gifts), this form must be completed for approval by the School Board before the district receives the gift or donation.

Please obtain Principal or Director signature prior to sending to board for approval.

Donor name: Crystal Cabinets

Description of gift: \$1,000 check to Princeton High School Student Council.

Pre-Condition, Condition, or Limitation on use:
USE within the High School Student Council

How this gift specifically relates to the program or school: Student Council members volunteered at a lunch hosted by Crystal Cabinets.

This gift meets all requirements of Policy 706
 Accepted Not Accepted Andrea Levering Staff Name
[Signature] Date: 1/4/18
Principal or Director

Accepted Not Accepted Julia Espe Superintendent
[Signature] Date: 1.10.18

Accepted Not Accepted _____ Date: _____
School Board Chairperson

Code Assigned: _____ Program Name _____

Routing:
Principal or Director (thank you note attached) Copy to Building
Business Services

Board Approval

Revised: October 29, 2013

PRINCETON PUBLIC SCHOOLS
ACCEPTANCE OF GIFTS FORM

In compliance with school district Policy 706 (Acceptance of Gifts), this form must be completed for approval by the School Board before the district receives the gift or donation.

Please obtain Principal or Director signature prior to sending to board for approval.

Donor name: PHS Athletics

Description of gift: free entrance & snack to all registered for CE event on 1/23/18 for PHS Boys Basketball game - up to 50 participants - Adults with disabilities

Pre-Condition, Condition, or Limitation on use: popcorn & game entry fee registration finalized on day of game

How this gift specifically relates to the program or school: providing low cost programming & events to adults with disabilities

This gift meets all requirements of Policy 706

Accepted Not Accepted

[Signature]
Principal or Director

Ryan Fay
Staff Name

Date: 1.4.17

(not necessary?)

Accepted Not Accepted

[Signature]
Superintendent

Date: 1.10.18

Accepted Not Accepted

School Board Chairperson

Date: _____

Code Assigned: _____ Program Name _____

Routing:

Principal or Director (thank you note attached)

Copy to Building

Business Services

Board Approval

Revised: October 29, 2013

PRINCETON PUBLIC SCHOOLS
ACCEPTANCE OF GIFTS FORM

In compliance with school district Policy 706 (Acceptance of Gifts), this form must be completed for approval by the School Board before the district receives the gift or donation.

Please obtain Principal or Director signature prior to sending to board for approval.

Donor name: Honore Mann - Tom Weener

Description of gift: Kindle - Donation of two Kindles for students prizes during the "Big Read"

Pre-Condition, Condition, or Limitation on use: To be given to students

How this gift specifically relates to the program or school: Supports students reading

This gift meets all requirements of Policy 706

Accepted Not Accepted June H Lu Date: 12/11/17
Principal or Director

Accepted Not Accepted Julia Espe Date: 12.13.17
Superintendent

Accepted Not Accepted _____ Date: _____
School Board Chairperson

Code Assigned: _____ Program Name _____

Routing:
Principal or Director (thank you note attached) Copy to Building
Business Services

Board Approval Revised: May 14, 2013

PRINCETON PUBLIC SCHOOLS
ACCEPTANCE OF GIFTS FORM

In compliance with school district Policy 706 (Acceptance of Gifts), this form must be completed for approval by the School Board before the district receives the gift or donation.

Please obtain Principal or Director signature prior to sending to board for approval.

Donor name: Princeton Public Utilities

Description of gift: \$750 cash to be used for the
Unified Track and Field meet in spring '18

Pre-Condition, Condition, or Limitation on use:

How this gift specifically relates to the program or school: help fund the Unified track and field meet

This gift meets all requirements of Policy 706

JoAnn Moats

Accepted Not Accepted

[Signature]
Principal or Director

Staff Name

Date: 12/11/17

Accepted Not Accepted

Julia Espe
Superintendent

Date: 12.13.17

Accepted Not Accepted

School Board Chairperson

Date: _____

Code Assigned: _____ Program Name _____

Routing:

Principal or Director (thank you note attached)

Copy to Building

Business Services

Board Approval

Revised: October 29, 2013

2017-2018 Revised-Projected Enrollment						
Includes all Programs						
	School Finance	September to Year End	Avg of Current (Sept.- Dec.) Tracking	End of Year to End of Year (Average)	Administration	Average
Primary School	707.2	700.7	710.8	706.8	716.0	708.3
Intermediate School	773.4	772.0	769.3	766.7	784.0	773.1
Middle School	749.4	749.7	745.5	744.2	742.0	746.2
High School	1025.1	1028.7	1033.5	998.3	1034.0	1023.9
Total	3255.1	3251.2	3259.0	3215.9	3276.0	3251.4
2018-2019 Enrollment						
	School Finance	Average Based on Prior Years	Highest Based on Prior Years	Lowest Based on Prior Years	Administration	Average
Primary School (K)	210.8	231.6	258.5	211.8	230.0	228.5
	School Finance	End of Year to End of Year (Average)	End of Year to End of Year (Lowest)	Administration	Average	
Primary School (1-2)	491.5	491.5	483.0	500.0	491.5	
Intermediate School	746.3	740.7	694.3	766.0	736.8	
Middle School	804.8	780.6	770.7	800.0	789.0	
High School	1007.2	972.7	955.5	1012.0	986.8	
Total	3049.8	2985.5	2903.4	3078.0	3004.2	
K+Grades 1-12	3260.6	3217.1	3161.9	3289.8	3234.2	

<u>School Year</u>	<u>Number of Possible K Students in District</u>	<u>Year End Enrollment</u>	<u>% Enrolled out of Possible</u>	<u>Average</u>	<u>Best Percentage</u>	<u>Worst Percentage</u>
2018-2019	359		65%	231.6	258.48	211.81
2017-2018	354	255 (72%)	72%			
2016-2017	372	222(60%)	60%			
2015-2016	365	217 (59%)	59%			
2014-2015	343	230 (67%)	67%			

ENROLLMENT ANALYSIS (END OF SEPTEMBER TO END OF YEAR)

	2014-2015			2015-2016			2016-2017			2017-2018			2017-2018		
	End of Sept	End of Year	Variance	End of Sept	End of Year	Variance	End of Sept	End of Year	Variance	End of Sept	End of Year	Total 3 Year Average Variance	End of Sept	End of Year	Total Largest Lowest Variance
All Programs															
Grades K-2	696.00	701.87	5.87	688.00	681.73	-6.27	688.00	687.75	-0.25	707.00	706.78	-0.22	707.00	700.73	-6.27
Grades 3-5	709.00	709.03	0.03	750.00	766.01	16.01	754.00	755.23	8.39	772.00	780.14	8.14	772.00	772.03	0.03
Grades 6-8	779.00	789.80	10.80	719.00	744.20	25.20	748.00	745.65	-2.35	752.00	763.22	11.22	752.00	749.65	-2.35
Grades 9-12	1,024.00	987.60	-36.40	1,042.00	987.35	-54.65	1054.00	984.70	-69.30	1098.00	1044.55	-53.45	1098.00	1028.70	-69.30
TOTAL	3,208.00	3188.30	-19.70	3,199.00	3,179.29	-19.71	3244.00	3173.33	-63.51	3329.00	3294.69	-34.31	3329.00	3251.11	-77.89
										Budgeted	3206.39		Budgeted	3206.39	
											88.30			44.72	

GRADE PROGRESSION ANALYSIS

Grade Level	2013-2014	2014-2015	2015-2016	2016-2017		Grade Progression Change to the Next Year					2017-2018	2017-2018	2018-2019	2018-2019
	End of Year	End of Year	End of Year	End of Year		14 to 15	15 to 16	16 to 17	Average Variance	Lowest Variance	End of Year Using Average	End of Year Using Lowest	Average Variance	Lowest Variance
	Note used Average of Current Year Enrollment													
Grade K	222.88	230.45	216.92	221.62	Enter K	Note used Average of Current Year Enrollment					255.00	255.00		
Grade 1	242.16	221.58	239.44	219.62	K-1st Grade	1.30	8.99	2.70	4.33	1.30	225.95	222.92	259.33	256.30
Grade 2	248.99	249.84	225.37	246.51	1st-2nd Grade	7.68	3.79	7.07	6.18	3.79	225.80	223.41	232.13	226.71
Sub Total	714.03	701.87	681.73	687.75							706.75	701.33	491.46	483.01
Grade 3	230.34	243.34	267.13	229.58	2nd-3rd Grade	-5.65	17.29	19.49	10.38	-5.65	256.89	240.86	236.18	217.76
Grade 4	223.48	238.24	254.44	269.11	3rd-4th Grade	7.9	11.1	1.98	6.99	1.98	236.57	231.56	263.88	242.84
Grade 5	255.67	227.45	244.44	256.54	4th-5th Grade	3.97	6.20	2.10	4.09	2.1	273.20	271.21	240.66	233.66
Sub Total	709.49	709.03	766.01	755.23							766.66	743.63	740.72	694.26
Grade 6	262.87	254.26	222.24	248.29	5th-6th Grade	-1.41	-5.21	3.85	-0.92	-5.21	255.62	251.33	270.29	266.00
Grade 7	267.97	264.28	255.44	230.98	6th-7th Grade	1.41	1.18	8.74	3.78	1.41	252.07	249.70	255.11	252.74
Grade 8	256.91	271.26	266.52	266.38	7th-8th Grade	3.29	2.24	10.94	5.49	2.24	236.47	233.22	255.19	251.94
Sub Total	787.75	789.80	744.20	745.65							744.16	734.25	780.58	770.68
Grade 9	257.89	265.59	276.77	266.38	8th-9th Grade	8.68	5.51	-0.14	4.68	-0.14	271.06	266.24	241.15	233.08
Grade 10	264.91	248.97	257.12	269.97	9th-10th Grade	-8.92	-8.47	-6.80	-8.06	-8.92	258.32	257.46	263.00	257.32
Grade 11	247.10	239.44	225.43	235.03	10th-11th Grade	-25.47	-23.54	-22.09	-23.70	-25.47	246.27	244.50	234.62	231.99
Grade 12	234.85	233.60	228.03	213.32	11th-12th Grade	-13.5	-11.41	-12.11	-12.34	-11.41	222.69	223.62	233.93	233.09
Sub Total	1004.75	987.60	987.35	984.70							998.34	991.82	972.70	955.48
TOTAL		3188.30	3179.29	3173.33							3215.91	3171.03		

ENROLLMENT GRAPHS & TABLES

1/3/2018

PRINCETON

477

Method

The selected History for Tables & Graphs was: *END OF YEAR A.D.M.*

with *Wt Ratio 2 Yrs*

(2)

	Enrollment History - END-OF-YEAR ADM DATA								Enrollment Projections - END-OF-YEAR ADM DATA				
	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	
EC	19.1	24.7	28.4	30.4	31.0	.01	0.0	0.0	0.0	0.0	0.0	0.0	
K	260.1	230.5	222.9	230.5	216.9	221.6	258.2	210.8	212.4	214.6	218.0	213.7	
1	247.4	258.7	242.2	221.6	239.4	219.6	224.5	261.5	213.6	215.1	217.4	220.8	
2	228.0	240.2	249.0	249.8	225.4	246.5	224.5	230.0	268.0	218.8	220.4	222.7	
3	261.0	223.3	230.3	243.3	267.1	229.6	262.7	235.7	241.5	281.3	229.7	231.4	
4	262.9	256.3	223.5	238.2	254.4	269.1	238.1	269.8	242.1	248.1	289.0	236.0	
5	282.9	263.1	255.7	227.5	244.4	256.5	272.6	240.8	272.9	244.8	250.9	292.3	
6	260.6	278.0	262.9	254.3	222.2	248.3	258.2	275.2	243.1	275.5	247.2	253.3	
7	271.8	257.9	268.0	264.3	255.4	231.0	255.9	266.9	284.4	251.2	284.7	255.4	
8	285.3	252.4	256.9	271.3	266.5	266.4	235.3	262.7	274.0	292.0	258.0	292.4	
9	262.4	273.9	257.9	265.6	276.8	266.4	277.5	241.8	270.0	281.6	300.1	265.1	
10	269.4	253.6	264.9	249.0	257.1	270.0	268.0	276.3	240.8	268.9	280.4	298.9	
11	226.8	248.4	247.1	239.4	225.4	235.0	250.4	247.4	255.1	222.3	248.2	258.8	
12	238.1	206.2	234.9	233.6	228.0	213.3	229.2	241.7	238.8	246.2	214.6	239.6	
K-12	3356.5	3242.4	3216.0	3188.3	3179.3	3173.3	3255.0	3260.8	3256.6	3260.5	3258.6	3280.4	
Pre K-12	3375.5	3267.1	3244.4	3218.7	3210.3	3173.3	3255.0	3260.8	3256.6	3260.5	3258.6	3280.4	
% Change K-12	-3.40%	-0.81%	-0.86%	-0.28%	-0.19%	2.57%	0.18%	-0.13%	0.12%	-0.06%	0.67%		

Enrollment by Grade for Current Year 2017-18

Retirement Incentives Information
January 16, 2018

Background Information

Questions:

Governance:

- Do we want to offer an early retirement incentive ? (We have the last 4 years for teachers)

- Is it something the Board is willing to look at on a consistent basis?

- Is this something to consider for all employees who have significant years to the District?

- If yes, what are the parameters regarding total incentive amounts as part of the process?

Management:

- If yes, fine tuning the process-
 - MOU?

 - Varying amounts between groups?

 - Declaration date

 - Years of service to District

 - Number limits

 - Implementation timeline

Data

Prior Year Early Teacher Retirements:

1. 2013-2014 (4)
2. 2014-15 (2)
3. 2015-16 (1)
4. 2016-17 (3)

2017-2018 Eligibility Data

Group	20+ years of service	25+ years of service (Duplicates from 20+ yrs)
Teacher	31	17
Administration	2	1
Food Service	1	0
Paraprofessional	19	9
Custodian	0	1
Secretary	0	4
At-will	0	2
Totals	53	34
All retire @ \$10,000	\$530,000	\$340,000
Retire @ \$10,000 (8 max)	\$80,000	\$80,000
All Retire @ \$5,000	\$265,000	\$170,000
Retire @ \$5,000 (8 max)	\$40,000	\$40,000