

Princeton Public Schools - ISD 477
Tuesday, February 18, 2014 at 7:00 PM
Regular School Board Meeting
District Office Board Room

OUR VISION
NO BOUNDARIES TO LEARNING

OUR MISSION
TO DEVELOP THE POTENTIAL IN EACH PERSON THROUGH ACADEMIC & EXTRA-CURRICULAR PROGRAMS

PROCEDURAL ITEMS

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Citizen Comments

REPORTS

1. Board Members Committee Reports
2. Student Council Report
3. Superintendent Report

RECOGNITION OF OUR SCHOOL BOARD MEMBERS

APPROVE AGENDA

DISCUSS and ACT on PREVIOUS BOARD MEETING MINUTES 3

CONSENT AGENDA

The consent agenda consists of non-controversial items that the Board adopts routinely without debate. Any single member may remove an item from consent agenda by requesting removal at the time the consent agenda is moved for adoption. The full text of items approved by consent may be found at the conclusion of the agenda.

1. Personnel 10
2. Bills 11
3. Wire Transfers 18
4. Non Resident Agreements 19
5. Gifts 20
6. Fundraisers 21

INFORMATION

1. Brade Lundell (SEE)
2. South Elementary - Strategic Growth and Change Framework (Principal Greg Finck)

3. Instructional Technology Presentation (Director of Technology, Eric Simmons)

ACTION

- 1. 2015 Capital Plan 23
- 2. Resolution Directing the Administration to Make Recommendations for Reductions in Programs and Positions.

WHEREAS, the financial condition of the School District may require the School Board to reduce expenditures for the 2014-2015 school year; and WHEREAS, the District anticipates annual changes and/or reductions in student enrollment for the 2014-2015 school year; and WHEREAS, a reduction in expenditures and/or decreases in student enrollment may require that teachers be non renewed or placed on unrequested leave of absence without pay or fringe benefits as a result of the discontinuance of programs or positions; BE IT RESOLVED, by the School Board of Princeton School District 0477, as follows:

That the School Board hereby directs the Superintendent of Schools and Administration to consider the discontinuance of programs or positions as required to reduce expenditures and/or as a result of a reduction in enrollment, and to make recommendations to the School Board for the discontinuance of positions at a subsequent meeting of the School Board.

- 3. Mark Park - Agreement with the City 29
- 4. Resolution for Bond Referendum Elections and Questions 34

FUTURE MEETINGS

ADDITIONS TO AGENDA

ADJOURN

Minutes of Closed Negotiation Strategy Meeting Princeton Public Schools - ISD 477

A Closed Negotiation Strategy Board Meeting of the Princeton Public Schools - ISD 477 was held Thursday, February 6, 2014, at 8:00p.m. in the District Office Board Room.

Discussion:

The board held a discussion of the PEA proposal, the district's last proposal, insurance information, and reviewed the comparison district settlements.

Adjourn: The meeting adjourned at 8:45p.m.

Chair Deb Ulm

Clerk Eric Minks

Recorder: Bridget Sorensen

Call to order and Pledge of Allegiance

The regular meeting of the School Board of District #477 was called to order by Chair Deb Ulm on the 6th day of February, 2014, at 7:00 p.m. in the District Office Board Room.

Roll Call: Members Present: Craig Johnson, Eric Minks, Jeremy Miller, Chuck Nagle, Deb Ulm, Howard Vaillancourt, and Chad Young

Members Absent: None

Others present: Superintendent Julia Espe,
Director of Business Services Michelle Czech,
Director of Human Resources Brenda Alexander

Citizen Comments: Rich Harris – Objects to the recommendations for a new Elementary school.

Student Council Rep: Absent

REPORTS

Board Reports:

Deb Ulm Attended: The Facilities Projects, Community Education, Finance, Curriculum board committee meetings.

Jeremy Miller Attended: The Finance, Curriculum, and Certified/Negotiations board committee meetings.

Howard Vaillancourt Attended: The Curriculum board committee meeting.

Eric Minks Attended: The Finance and the Certified/Negotiations board committee meetings.

Craig Johnson Attended: The Certified/Negotiations board committee meeting.

Chad Young Attended: The Deep Portage trip.

Chuck Nagle Attended: GED Graduation in Cambridge.

Superintendent Report: High School Ag Teacher, Jessica Lupkes was named the Ag Teacher of the year in Region IV. Angela Harvala, North Elementary teacher, has been nominated for Teacher of Year for the State of Minnesota. Our Cheerleading team took 2nd place in the MCCA State Cheerleading competition.

APPROVE AGENDA

Motion made by Craig Johnson, and seconded by Chad Young, to approve the agenda as presented. Motion passed unanimously.

DISCUSS and ACT on PREVIOUS BOARD MEETING MINUTES

Motion by Howard Vaillancourt, and seconded by Craig Johnson, to approve the January 28, 2014 Regular School Board meeting minutes. Motion passed unanimously.

CONSENT AGENDA

Motion made by Chad Young, and seconded by Craig Johnson, to approve the consent agenda items: Personnel, and Non-Resident agreements. Motion passed unanimously.

INFORMATION ITEMS

Principal Dan Voce, and Assistant Principal Sarah Marxhausen, presented to the board an update on the Middle Schools teaching framework beginning with the standard work: PBIS/Bullying prevention, PLS/ATPPS, WEB, Student Activities, Due Process, Skyward (Basic), Shared Leadership/BLT, and Teacher advisory. Adaptive work: Marzano/iObservation, RTI (Response to Intervention), Academic and Behavior interventions, Data-Based decisions, effective teaming, and articulated curriculum. Learning Work: Read 180, Skyward (advanced), Common CORE (focus on reading/writing at a higher level), 21st Century Career and College, Restitution, and Problem Solving.

ACTION ITEMS

High School Program of Studies: Principal Barb Muckenhirn presented the proposed 2014-15 High School Program of Studies changes.

New proposed courses: Fashion and Fabrics II for grades 9-12, ProSTART B (Meals II) for grades 10-12, and AP Calculus (yearlong) for grade 12.

Course Name Changes: Calculus to AP Calculus, and Interpersonal & Career Skills to College & Career Exploration.

Request for approval: to move forward with advanced placement (AP) and College in the schools (CIS) programming.

Additional information: Interpersonal & Career Skills – required FACS course in order to meet new Postsecondary Pathway requirements set forth in legislation last spring. A twelve week curriculum is being implemented in trimesters 2 and 3 to prepare students for the ACT exam. AP Calculus may be changed mid-year in order for students to prepare for the spring AP exam. Currently calculus is a two-trimester course which causes a gap between the end of the course and the AP exam.

Motion made by Craig Johnson, and seconded by Howard Vaillancourt, to approve the High School Program of Studies as proposed, and approve the move forward on AP and CIS as needed. Motion passed unanimously.

Facilities

Motion made by Chuck Nagle, seconded by Eric Minks, to proceed with a voter referendum in May 2014 consisting of two independent questions: (a) new K-2 elementary school on the North Elementary property, and (b) additional HS gymnasiums and improvements, and the secure entrance vestibules at the High School and Middle School, for a total proposed bond amount not to exceed \$30m. If question one fails the

district will proceed as soon as possible with South Elementary renovations and expansion similar to the recent North Elementary project. Upon roll call the following voted in favor of: Chuck Nagle, and the following voted against: Howard Vaillancourt, Craig Johnson, Chad Young, Deb Ulm, Eric Minks, and Jeremy Miller. **Motion failed.**

Motion was made by Craig Johnson, and seconded by Howard Vaillancourt, **to approve proceeding with planning, development, approvals, design, and implementation of a District-wide improvements project to be funded thru a voter-approved bond referendum on or near May 20, 2014, to include construction of a new K-2 elementary building; improvements at the existing High School including elimination of the portable classrooms, kitchen & cafeteria renovations, creation of additional gymnasium space, ADA upgrades, and IT Shop improvements; and security and technology improvements throughout the District.**

The motion was amended by Howard Vaillancourt, and seconded by Craig Johnson, to include that this motion directs the District administration to work with Wold and ICS to proceed with further development of the project scopes, completion, and submission of necessary applications and documentation to the Minnesota Department of Education for formal review, with total project cost not to exceed \$30 Million.

Upon roll call the following voted in favor of: Eric Minks, Jeremy Miller, Howard Vaillancourt, Craig Johnson, Chad Young, Deb Ulm, and Chuck Nagle. Motion passed unanimously.

FUTURE MEETINGS

1. Finance meeting: Feb 11, 5:30pm

ADDITIONS TO AGENDA – None

ADJOURN – At 7:45pm Pursuant to Minnesota Statutes section 13D.05, subdivision 2(b), Chair Ulm moved to close the meeting for negotiation strategies.

Chair Deb Ulm

Recorder: Bridget Sorensen

Clerk Eric Minks

Minutes of Closed Negotiation Strategy Meeting Princeton Public Schools - ISD 477

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Adjourn: The meeting adjourned at 8:45p.m.

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Clerk Eric Minks

Recorder: Bridget Sorensen

Call to order and Pledge of Allegiance: The regular meeting of the School Board of District #477 was called to order by Chair Deb Ulm on the 6th day of February, 2014, at 7:00 p.m. in the District Office Board Room. Roll Call: Members Present: Craig Johnson, Eric Minks, Jeremy Miller, Chuck Nagle, Deb Ulm, Howard Vaillancourt, and Chad Young. Members Absent: None. Others present: Superintendent Julia Espe, Director of Business Services Michelle Czech, and Director of Human Resources Brenda Alexander. Student Council Rep: Absent. Citizen Comments: Rich Harris – Objects to the recommendations for a new Elementary school. APPROVE AGENDA *Motion made by Craig Johnson, and seconded by Chad Young, to approve the agenda as presented. Motion passed unanimously.*

DISCUSS and ACT on PREVIOUS BOARD MEETING MINUTES *Motion by Howard Vaillancourt, and seconded by Craig Johnson, to approve the January 28, 2014 Regular School Board meeting minutes. Motion passed unanimously.*

CONSENT AGENDA *Motion made by Chad Young, and seconded by Craig Johnson, to approve the consent agenda items: Personnel, and Non-Resident agreements. Motion passed unanimously.*

INFORMATION ITEMS Principal Dan Voce, and Assistant Principal Sarah Marxhausen, presented to the board an update on the Middle Schools teaching framework beginning with the standard work: PBIS/Bullying prevention, PLS/ATPPS, WEB, Student Activities, Due Process, Skyward (Basic), Shared Leadership/BLT, and Teacher advisory. Adaptive work: Marzano/iObservation, RTI (Response to Intervention), Academic and Behavior interventions, Data-Based decisions, effective teaming, and articulated curriculum. Learning Work: Read 180, Skyward (advanced), Common CORE (focus on reading/writing at a higher level), 21st Century Career and College, Restitution, and Problem Solving.

ACTION ITEMS High School Program of Studies: Principal Barb Muckenhirn presented the proposed 2014-15 High School Program of Studies changes.

New proposed courses: Fashion and Fabrics II for grades 9-12, ProSTART B (Meals II) for grades 10-12, and AP Calculus (yearlong) for grade 12. Course Name Changes: Calculus to AP Calculus, and Interpersonal & Career Skills to College & Career Exploration. Request for approval: to move forward with advanced placement (AP) and College in the schools (CIS) programming. Additional information: Interpersonal & Career Skills – required FACS course in order to meet new Postsecondary Pathway requirements set forth in legislation last spring. A twelve week curriculum is being implemented in trimesters 2 and 3 to prepare students for the ACT exam. AP Calculus may be changed mid-year in order for students to prepare for the spring AP exam. Currently calculus is a two-trimester course which causes a gap between the end of the course and the AP exam.

Motion made by Craig Johnson, and seconded by Howard Vaillancourt, to approve the High School Program of Studies as proposed, and approve the move forward on AP and CIS as needed. Motion passed unanimously.

Facilities: A motion was made by Chuck Nagle, seconded by Eric Minks, to proceed with a voter referendum in May 2014 consisting of two independent questions: (a) new K-2 elementary school on the North Elementary property, and (b) additional HS gymnasiums and improvements, and the secure entrance vestibules at the High School and Middle School, for a total proposed bond amount not to exceed \$30m. If question one fails the district will proceed as soon as possible with South Elementary renovations and expansion similar to the recent North Elementary project. Upon roll call the following voted in favor of: Chuck Nagle, and the following voted against: Howard Vaillancourt, Craig Johnson, Chad Young, Deb Ulm, Eric Minks, and Jeremy Miller. Motion failed.

A second motion was made by Craig Johnson, and seconded by Howard Vaillancourt, to approve proceeding with planning, development, approvals, design, and implementation of a District-wide improvements project to be funded thru a voter-approved bond referendum on or near May 20, 2014, to include construction of a new K-2 elementary building; improvements at the existing High School including elimination of the portable classrooms, kitchen & cafeteria renovations, creation of additional gymnasium space, ADA upgrades, and IT Shop improvements; and security and technology improvements throughout the District.

The motion was amended by Howard Vaillancourt, and seconded by Craig Johnson, to include that this motion directs the District administration to work with Wold and ICS to proceed with further development of the project scopes, completion, and submission of necessary applications and documentation to the Minnesota Department of Education for formal review, with total project cost not to exceed \$30 Million. Upon roll call the following voted in favor of: Eric Minks, Jeremy Miller, Howard Vaillancourt, Craig Johnson, Chad Young, Deb Ulm, and Chuck Nagle. Motion passed unanimously.

FUTURE MEETINGS: Finance meeting: Feb 11, 5:30pm

ADDITIONS TO AGENDA – None

ADJOURN – At 7:45pm Pursuant to Minnesota Statutes section 13D.05, subdivision 2(b), Chair Ulm moved to close the meeting for negotiation strategies.

Chair Deb Ulm

Recorder: Bridget Sorensen

Clerk Eric Minks

	A	B	C	D	E	F	G
1	February 18, 2014						
2	Name	Status	Job Title	Group	Replacing	Effective Date	Wage
3	Dahlin, Gwen	New Hire	Lunchroom Para - HS	ESA	LuAnn Stults	2/18/2014	\$12.02/hour (class II, step 1-3)
4	Duncan, Shane	Resignation	Maintenance Engineer	CUS	N/A	3/2/2014	N/A
5	Fitzthum, Cindy	LOA - continued through next year	Teacher - HS	PEA	N/A	2014-15 School Year	N/A
6	Johnson, Jodi	LOA	Food Service - SE	FSV	N/A	2/21/2014 - EOY	N/A
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Princeton Public Schools #477 Check Register by Bank and Check Number

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0477		001	57294	154096	Check	1	1519		BREMER BANK	Yes	Yes	No	USD	01/27/2014	31,475.82
			57295	154097	Check	1	1259	1	AUDIO COMMUNICATIONS	Yes	Yes	No	USD	01/28/2014	1,006.85
			57309	154098	Check	1	4593		EDUCATION MINNESOTA	Yes	No	No	USD	01/31/2014	572.70
			57314	154099	Check	1	9068		EDUCATORS BENEFIT CONSULTANT	Yes	No	No	USD	01/31/2014	4,520.39
			57305	154100	Check	1	13965		GURSTEL CHARGO PA	Yes	No	No	USD	01/31/2014	308.26
			57306	154101	Check	1	3177		HORACE MANN LIFE INS. CO.	Yes	No	No	USD	01/31/2014	67.14
			57307	154102	Check	1	4332		MN BENEFIT ASSN	Yes	No	No	USD	01/31/2014	119.43
			57308	154103	Check	1	4584		MN NCPERS LIFE INSURANCE	Yes	No	No	USD	01/31/2014	112.00
			57310	154104	Check	1	4936		PEA DUES ACCT.	Yes	No	No	USD	01/31/2014	16,850.97
			57311	154105	Check	1	5121		PRINCETON CUSTODIANS	Yes	No	No	USD	01/31/2014	1,224.38
			57312	154106	Check	1	5126		PRINCETON PARAPROFESSIONALS	Yes	No	No	USD	01/31/2014	2,559.89
			57313	154107	Check	1	5587		SEIU LOCAL 284	Yes	No	No	USD	01/31/2014	590.23
			57315	154108	Check	1	11788		MADISON NATIONAL LIFE	Yes	No	No	USD	01/31/2014	7,842.27
			57316	154109	Check	1	13771		METLIFE	Yes	No	No	USD	01/31/2014	9,893.72
			57327	154110	Check	1	14074		AMACHER MARISA	Yes	No	No	USD	01/30/2014	50.00
			57322	154111	Check	1	11427	1	AT&T MOBILITY	Yes	No	No	USD	01/30/2014	407.00
			57334	154112	Check	1	4545		AUTO VALUE PRINCETON	Yes	No	No	USD	01/30/2014	374.26
			57332	154113	Check	1	1409		BERNICK'S PEPSI-COLA	Yes	No	No	USD	01/30/2014	335.77
			57329	154114	Check	1	14076		BORGEN JANELLE L.	Yes	No	No	USD	01/30/2014	250.00
			57318	154115	Check	1	10772		BURCH MARK	Yes	No	No	USD	01/30/2014	128.00
			57338	154116	Check	1	8120		DNR DIVISION OF ENFORCEMENT	Yes	No	No	USD	01/30/2014	100.00
			57333	154117	Check	1	2361		ELK RIVER HIGH SCHOOL	Yes	No	No	USD	01/30/2014	75.00
			57340	154118	Check	1	8781		GRAY ERIC	Yes	No	No	USD	01/30/2014	109.00
			57337	154119	Check	1	7693		JOHNSON ERIC	Yes	No	No	USD	01/30/2014	75.00
			57330	154120	Check	1	14078		KITZBERGER MILISSA	Yes	No	No	USD	01/30/2014	35.00
			57331	154121	Check	1	14079		KRAGT RUTH ANN	Yes	No	No	USD	01/30/2014	36.00
			57326	154122	Check	1	13482		LEE JORDAN	Yes	No	No	USD	01/30/2014	70.00
			57339	154123	Check	1	8566		LIESER JOHN	Yes	No	No	USD	01/30/2014	109.00
			57317	154124	Check	1	10532		MCGRAW CHAD	Yes	No	No	USD	01/30/2014	120.00
			57320	154125	Check	1	11314		MILLER SCOTT	Yes	No	No	USD	01/30/2014	128.00
			57321	154126	Check	1	11321		MURLOWSKI SCOTT	Yes	No	No	USD	01/30/2014	109.00
			57325	154127	Check	1	13355	1	PALMER BUS SERVICE, INC.	Yes	Yes	No	USD	01/30/2014	124,394.34
			57335	154128	Check	1	4938	3	PEARSON EDUCATION	Yes	No	No	USD	01/30/2014	1,091.47
			57323	154129	Check	1	11969		POLLARD DONALD	Yes	No	No	USD	01/30/2014	109.00
			57341	154130	Check	1	9494	1	SNA	Yes	No	No	USD	01/30/2014	46.75
			57319	154131	Check	1	10959		SOLBERG MATT	Yes	No	No	USD	01/30/2014	109.00
			57336	154132	Check	1	6054	3	TARGET BANK	Yes	No	No	USD	01/30/2014	77.35
			57328	154133	Check	1	14075		TATE AMANDA	Yes	No	No	USD	01/30/2014	50.00
			57324	154134	Check	1	12038		WANLESS TROY	Yes	No	No	USD	01/30/2014	109.00
			57342	154135	Check	1	1958		CRAGUN'S CONFERENCE CENTER	Yes	No	No	USD	02/03/2014	1,465.00
			57343	154136	Check	1	8543	1	RC CLUB	Yes	No	No	USD	02/04/2014	40.00

11

Princeton Public Schools #477

Check Register by Bank and Check Number

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0477		001	57344	154137	Check	1	5146		PRINCETON POST OFFICE	Yes	No	No	USD	02/05/2014	55.46
			57349	154138	Check	1	10795		ACE SOLID WASTE, INC	Yes	No	No	USD	02/06/2014	2,401.08
			57387	154139	Check	1	8802		ANDERSON LINDA L.	Yes	No	No	USD	02/06/2014	85.00
			57363	154140	Check	1	13484		ANDREA SHANNON	Yes	No	No	USD	02/06/2014	125.00
			57383	154141	Check	1	7076		BAUER MARK	Yes	No	No	USD	02/06/2014	70.00
			57372	154142	Check	1	14092		BEMIS THERESA	Yes	No	No	USD	02/06/2014	20.00
			57347	154143	Check	1	10707		BURT ROBERT	Yes	No	No	USD	02/06/2014	109.00
			57373	154144	Check	1	1840		C.M.E.R.D.C.	Yes	No	No	USD	02/06/2014	300.00
			57389	154145	Check	1	9445	2	CATHEDRAL HIGH SCHOOL	Yes	No	No	USD	02/06/2014	258.00
			57385	154146	Check	1	7388	2	COLLEGE OF ST BENEDICT	Yes	No	No	USD	02/06/2014	134.22
			57390	154147	Check	1	9447		DEYAK BRAD	Yes	No	No	USD	02/06/2014	70.00
			57371	154148	Check	1	14089		EGAN STERLING	Yes	No	No	USD	02/06/2014	70.00
			57368	154149	Check	1	14056		FONDURULIA THOMAS	Yes	No	No	USD	02/06/2014	128.00
			57353	154150	Check	1	11361		FORD ASHLEE	Yes	No	No	USD	02/06/2014	125.00
			57345	154151	Check	1	10049		FOSTER BRANDON	Yes	No	No	USD	02/06/2014	70.00
			57361	154152	Check	1	13058		FRIEDRICHS MATT	Yes	No	No	USD	02/06/2014	138.00
			57351	154153	Check	1	11256		GUZMAN RICCO	Yes	No	No	USD	02/06/2014	128.00
			57360	154154	Check	1	13036		HAHN RYAN	Yes	No	No	USD	02/06/2014	128.00
			57374	154155	Check	1	3140		HOFMAN OIL CO. INC.	Yes	No	No	USD	02/06/2014	1,700.22
			57359	154156	Check	1	13004		HOLTE JON	Yes	No	No	USD	02/06/2014	128.00
			57357	154157	Check	1	12799		JEZIERSKI MELINDA	Yes	No	No	USD	02/06/2014	33.50
			57365	154158	Check	1	13535		JORGENSEN MITCHELL	Yes	No	No	USD	02/06/2014	246.00
			57348	154159	Check	1	10713		KLEM JOSH	Yes	No	No	USD	02/06/2014	109.00
			57354	154160	Check	1	11986		LAVOI JANA	Yes	No	No	USD	02/06/2014	75.00
			57364	154161	Check	1	13532		M.A.F.C.S.	Yes	No	No	USD	02/06/2014	360.00
			57375	154162	Check	1	4156		M.E.S.P.A.	Yes	No	No	USD	02/06/2014	350.00
			57391	154163	Check	1	9508		MATTICK KRISTEN	Yes	No	No	USD	02/06/2014	85.00
			57367	154164	Check	1	13985		MCCOY MIKE	Yes	No	No	USD	02/06/2014	198.00
			57376	154165	Check	1	4160	2	METRO ECSU	Yes	No	No	USD	02/06/2014	50.00
			57358	154166	Check	1	12957	1	MIDCONTINENT COMMUNICATIONS	Yes	No	No	USD	02/06/2014	1,236.50
			57352	154167	Check	1	11314		MILLER SCOTT	Yes	No	No	USD	02/06/2014	128.00
			57377	154168	Check	1	4271		MINNESOTA CHILDRENS MUSEUM	Yes	No	No	USD	02/06/2014	95.00
			57388	154169	Check	1	9429	2	N.J.P.A.	Yes	No	No	USD	02/06/2014	250.00
			57378	154170	Check	1	4604		NELSON BONNIE MAY	Yes	No	No	USD	02/06/2014	85.00
			57362	154171	Check	1	13073		NORTH BRANCH KNOWLEDGE BOW	Yes	No	No	USD	02/06/2014	75.00
			57355	154172	Check	1	12462		OLSON TERENCE ALAN	Yes	No	No	USD	02/06/2014	128.00
			57370	154173	Check	1	14081		OVERLIE BRANDON	Yes	No	No	USD	02/06/2014	109.00
			57384	154174	Check	1	7092		PETERSON TIM	Yes	No	No	USD	02/06/2014	85.00
			57379	154175	Check	1	5118		PRINCETON CHAMBER OF COMMERCE	Yes	No	No	USD	02/06/2014	105.00
			57380	154176	Check	1	5305		RESOURCE TRAINING & SOLUTIONS	Yes	No	No	USD	02/06/2014	190.00
			57381	154177	Check	1	5553		SCHOLASTIC INC.	Yes	No	No	USD	02/06/2014	184.00

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0477		001	57369	154178	Check	1	14057		SEGUIN NIKKI	Yes	No	No	USD	02/06/2014	125.00
			57350	154179	Check	1	10959		SOLBERG MATT	Yes	No	No	USD	02/06/2014	109.00
			57346	154180	Check	1	10193		THOMAS MICHAEL	Yes	No	No	USD	02/06/2014	109.00
			57386	154181	Check	1	7755		TRUNK PHILIP	Yes	No	No	USD	02/06/2014	237.38
			57382	154182	Check	1	6285		UNIVERSITY OF MINNESOTA	Yes	No	No	USD	02/06/2014	75.00
			57366	154183	Check	1	13907		WATKINS BRUCE	Yes	No	No	USD	02/06/2014	5,000.00
			57356	154184	Check	1	12558		WINTER PATRICK	Yes	No	No	USD	02/06/2014	109.00
			57392	154185	Check	1	9494	1	SNA	Yes	No	No	USD	02/06/2014	27.00
			57394	154186	Check	1	4326	1	M.M.E.A.	Yes	No	No	USD	02/11/2014	150.00
			57404	154187	Check	1	9068		EDUCATORS BENEFIT CONSULTANT	Yes	No	No	USD	02/14/2014	4,520.39
			57403	154188	Check	1	13965		GURSTEL CHARGO PA	Yes	No	No	USD	02/14/2014	246.36
			57407	154189	Check	1	1040	1	ACT	Yes	No	No	USD	02/13/2014	300.00
			57433	154190	Check	1	8802		ANDERSON LINDA L.	Yes	No	No	USD	02/13/2014	85.00
			57420	154191	Check	1	14098		ANLAUF KELLY	Yes	No	No	USD	02/13/2014	109.00
			57421	154192	Check	1	14099		CHRISTIANSEN MICHAEL	Yes	No	No	USD	02/13/2014	109.00
			57413	154193	Check	1	13863		CONNORS FAITH	Yes	No	No	USD	02/13/2014	68.00
			57437	154194	Check	1	9530		FLOERCHINGER MICHAEL J.	Yes	No	No	USD	02/13/2014	85.00
			57409	154195	Check	1	11795		HAUGEN CHRIS	Yes	No	No	USD	02/13/2014	109.00
			57414	154196	Check	1	13998		HEWITT DANIEL	Yes	No	No	USD	02/13/2014	109.00
			57436	154197	Check	1	9523		HILGER MERRY	Yes	No	No	USD	02/13/2014	109.00
			57410	154198	Check	1	13004		HOLTE JON	Yes	No	No	USD	02/13/2014	108.00
			57417	154199	Check	1	14095		JOHNSON JIM	Yes	No	No	USD	02/13/2014	109.00
			57412	154200	Check	1	13483		JOHNSON KAYLEEN	Yes	No	No	USD	02/13/2014	50.00
			57415	154201	Check	1	14014		KIHSLINGER JOHN	Yes	No	No	USD	02/13/2014	109.00
			57422	154202	Check	1	4090		M.C.E.A.	Yes	No	No	USD	02/13/2014	49.00
			57435	154203	Check	1	9508		MATTICK KRISTEN	Yes	No	No	USD	02/13/2014	85.00
			57405	154204	Check	1	10212	1	MN SECRETARY OF STATE	Yes	No	No	USD	02/13/2014	150.00
			57416	154205	Check	1	14055		NELSON PAUL	Yes	No	No	USD	02/13/2014	109.00
			57432	154206	Check	1	8759		OGILVIE HIGH SCHOOL SPEECH	Yes	No	No	USD	02/13/2014	234.00
			57431	154207	Check	1	8659		PESI	Yes	No	No	USD	02/13/2014	379.98
			57408	154208	Check	1	10758		PETERSON RAY	Yes	No	No	USD	02/13/2014	218.00
			57429	154209	Check	1	7092		PETERSON TIM	Yes	No	No	USD	02/13/2014	85.00
			57419	154210	Check	1	14097		PLOEGER CHAD	Yes	No	No	USD	02/13/2014	50.00
			57428	154211	Check	1	6822		REETZ DOUG	Yes	No	No	USD	02/13/2014	50.00
			57406	154212	Check	1	10224	2	REGENTS OF THE UNIVERSITY OF M	Yes	No	No	USD	02/13/2014	102.00
			57427	154213	Check	1	6317		RESERVE ACCOUNT	Yes	No	No	USD	02/13/2014	2,000.00
			57423	154214	Check	1	5305		RESOURCE TRAINING & SOLUTIONS	Yes	No	No	USD	02/13/2014	400.00
			57424	154215	Check	1	5506	2	SAUK RAPIDS - RICE HIGH SCHOOL	Yes	No	No	USD	02/13/2014	75.00
			57425	154216	Check	1	5678		SHERATON MINNEAPOLIS	Yes	No	No	USD	02/13/2014	172.28
			57434	154217	Check	1	9494		SNA	Yes	No	No	USD	02/13/2014	46.75
			57426	154218	Check	1	5926		ST. FRANCIS HIGH SCHOOL	Yes	No	No	USD	02/13/2014	190.00

Princeton Public Schools #477 Check Register by Bank and Check Number

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0477		001	57430	154219	Check	1	7476		VANDENHEUVEL RYAN	Yes	No	No	USD	02/13/2014	30.00
			57411	154220	Check	1	13262	1	WALMART COMMUNITY/GECRB	Yes	No	No	USD	02/13/2014	126.15
			57418	154221	Check	1	14096		WHALEN KEVIN	Yes	No	No	USD	02/13/2014	109.00
			57438	154222	Check	1	14100		BUCA DI BEPPO MINNEAPOLIS	Yes	No	No	USD	02/13/2014	1,725.14
			57463	154223	Check	1	13461		ACCURATE HOME CARE, LLC	Yes	No	No	USD	02/18/2014	4,461.54
			57447	154224	Check	1	11511	1	ACME TOOLS	Yes	No	No	USD	02/18/2014	138.00
			57474	154225	Check	1	14005		AGC NETWORKS INC	Yes	No	No	USD	02/18/2014	437.50
			57446	154226	Check	1	1137		AMERIPRIDE LINEN & APPAREL	Yes	No	No	USD	02/18/2014	1,448.22
			57450	154227	Check	1	1213		APPERT'S FOODSERVICE	Yes	No	No	USD	02/18/2014	28,834.73
			57515	154228	Check	1	4545		AUTO VALUE PRINCETON	Yes	No	No	USD	02/18/2014	490.25
			57462	154229	Check	1	13417		BECKY'S TECH SUPPORT	Yes	No	No	USD	02/18/2014	200.00
			57477	154230	Check	1	1409		BERNICK'S PEPSI-COLA	Yes	No	No	USD	02/18/2014	744.56
			57475	154231	Check	1	14021		BEYOND SPORT MARTIAL ARTS & FI	Yes	No	No	USD	02/18/2014	261.60
			57466	154232	Check	1	13696		BJORKLUND COMPENSATION CONS	Yes	No	No	USD	02/18/2014	500.00
			57481	154233	Check	1	1511		BRAND MANUFACTURING	Yes	No	No	USD	02/18/2014	344.80
			57540	154234	Check	1	9580		BW T & F ENTERPRISES LLP	Yes	No	No	USD	02/18/2014	323.00
			57483	154235	Check	1	1840		C.M.E.R.D.C.	Yes	No	No	USD	02/18/2014	998.95
			57484	154236	Check	1	1840		C.M.E.R.D.C.	Yes	No	No	USD	02/18/2014	3,239.43
			57442	154237	Check	1	10584		CARD SERVICES	Yes	No	No	USD	02/18/2014	1,284.59
			57452	154238	Check	1	12622		CARTRIDGE WORLD	Yes	No	No	USD	02/18/2014	719.93
			57453	154239	Check	1	12622	1	CARTRIDGE WORLD	Yes	No	No	USD	02/18/2014	279.97
			57506	154240	Check	1	3954	5	CDW-G	Yes	No	No	USD	02/18/2014	2,996.71
			57505	154241	Check	1	3954	4	CDW-G INC	Yes	No	No	USD	02/18/2014	9,170.46
			57482	154242	Check	1	1721		CENTRAL MCGOWAN INC.	Yes	No	No	USD	02/18/2014	7.44
			57478	154243	Check	1	14101		CLARK EQUIPMENT CO.	Yes	No	No	USD	02/18/2014	4,094.12
			57485	154244	Check	1	1903	1	CONFIDENCE LEARNING CENTER	Yes	No	No	USD	02/18/2014	216.00
			57480	154245	Check	1	14103		CULLIGAN BOTTLED WATER	Yes	No	No	USD	02/18/2014	48.58
			57439	154246	Check	1	10069		DALCO	Yes	No	No	USD	02/18/2014	7,763.62
			57465	154247	Check	1	13599		DARRYL WALETZKO LLC	Yes	No	No	USD	02/18/2014	12,692.50
			57449	154248	Check	1	11656		DEAN FOODS NORTH CENTRAL	Yes	No	No	USD	02/18/2014	11,823.97
			57487	154249	Check	1	2265		ECKROTH MUSIC CO.	Yes	No	No	USD	02/18/2014	79.08
			57488	154250	Check	1	2270		ECM PUBLISHERS INC.	Yes	No	No	USD	02/18/2014	874.72
			57489	154251	Check	1	2278		ECOWATER SYSTEMS	Yes	No	No	USD	02/18/2014	21.00
			57539	154252	Check	1	9068		EDUCATORS BENEFIT CONSULTANT	Yes	No	No	USD	02/18/2014	315.44
			57490	154253	Check	1	2331		EGAN COMPANY	Yes	No	No	USD	02/18/2014	12,601.01
			57491	154254	Check	1	2353		ELECTRIC MOTOR SERVICE INC	Yes	No	No	USD	02/18/2014	809.05
			57492	154255	Check	1	2501		FEDERATED CO-OPS INC	Yes	No	No	USD	02/18/2014	3,794.80
			57493	154256	Check	1	2778		GOPHER STATE ONE-CALL INC	Yes	No	No	USD	02/18/2014	1.45
			57534	154257	Check	1	6645		GRAINGER	Yes	No	No	USD	02/18/2014	1,344.31
			57469	154258	Check	1	13869		GRANT ASSIST CONSULTING	Yes	No	No	USD	02/18/2014	302.50
			57494	154259	Check	1	2816		GREG ANDERSON AUTO	Yes	No	No	USD	02/18/2014	792.95

14

Princeton Public Schools #477

Check Register by Bank and Check Number

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0477		001	57495	154260	Check	1	2864		GROTH MUSIC	Yes	No	No	USD	02/18/2014	214.30
			57496	154261	Check	1	2955		HANDYMAN'S INC.	Yes	No	No	USD	02/18/2014	163.68
			57537	154262	Check	1	7899		HERBST LUMBER COMPANY	Yes	No	No	USD	02/18/2014	1,618.50
			57497	154263	Check	1	3121		HI-TECH REFRIGERATION	Yes	No	No	USD	02/18/2014	831.14
			57458	154264	Check	1	13217		HOLT-PETERSON CHARTER BUS	Yes	No	No	USD	02/18/2014	1,750.00
			57445	154265	Check	1	11134		I.S.D. #6079	Yes	No	No	USD	02/18/2014	14,743.00
			57444	154266	Check	1	10909	1	INNOVATIVE OFFICE SOLUTIONS	Yes	No	No	USD	02/18/2014	61.13
			57440	154267	Check	1	10237		INTEGRATED SYSTEMS CORPORATI	Yes	No	No	USD	02/18/2014	416.67
			57451	154268	Check	1	12552		IXL LEARNING	Yes	No	No	USD	02/18/2014	1,000.00
			57498	154269	Check	1	3375	1	J & R SCHOOL SUPPLIES INC	Yes	No	No	USD	02/18/2014	296.00
			57499	154270	Check	1	3511	2	J.W. PEPPER OF MINNEAPOLIS	Yes	No	No	USD	02/18/2014	335.26
			57448	154271	Check	1	11648	1	JSB SURVEILLANCE	Yes	No	No	USD	02/18/2014	750.00
			57468	154272	Check	1	13868		K12 TRANSPORTATION MANAGEME	Yes	No	No	USD	02/18/2014	4,000.00
			57500	154273	Check	1	3623		KOEHLER & DRAMM INC.	Yes	No	No	USD	02/18/2014	1,097.99
			57501	154274	Check	1	3701		LAKESHORE	Yes	No	No	USD	02/18/2014	75.74
			57467	154275	Check	1	13729		LAMINATOR.COM	Yes	No	No	USD	02/18/2014	94.95
			57472	154276	Check	1	13921		LCSE	Yes	No	No	USD	02/18/2014	161.00
			57502	154277	Check	1	3774		LEE'S PRO SHOP	Yes	No	No	USD	02/18/2014	19.10
			57503	154278	Check	1	3815		LIBRARY VIDEO COMPANY	Yes	No	No	USD	02/18/2014	55.80
			57504	154279	Check	1	3825	2	LIFETOUCH NSS	Yes	No	No	USD	02/18/2014	4,931.52
			57542	154280	Check	1	9790		LOOKOUT BOOKS	Yes	No	No	USD	02/18/2014	199.70
			57541	154281	Check	1	9786		M. GROEBNER CONSTRUCTION, INC	Yes	No	No	USD	02/18/2014	1,220.00
			57507	154282	Check	1	3971		MAIN STREET MUSIC	Yes	No	No	USD	02/18/2014	138.80
			57508	154283	Check	1	4028		MARV'S TRUE VALUE	Yes	No	No	USD	02/18/2014	173.97
			57456	154284	Check	1	12960		MCKENZIE CO.	Yes	No	No	USD	02/18/2014	115.45
			57538	154285	Check	1	8334		MED COMPASS	Yes	No	No	USD	02/18/2014	970.00
			57509	154286	Check	1	4160	2	METRO ECSU	Yes	No	No	USD	02/18/2014	50.00
			57510	154287	Check	1	4196		MID CENTRAL DOOR COMPANY	Yes	No	No	USD	02/18/2014	301.88
			57511	154288	Check	1	4241		MILLE LACS COUNTY FSWD	Yes	No	No	USD	02/18/2014	19,259.88
			57441	154289	Check	1	10432		MINNESOTA ELEVATOR, INC	Yes	No	No	USD	02/18/2014	164.32
			57512	154290	Check	1	4282		MINVALCO INC.	Yes	No	No	USD	02/18/2014	671.52
			57513	154291	Check	1	4354		MN DEPARTMENT OF PUBLIC SAFET	Yes	No	No	USD	02/18/2014	75.00
			57486	154292	Check	1	2122	1	MN DEPT. OF LABOR & INDUSTRY	Yes	No	No	USD	02/18/2014	100.00
			57535	154293	Check	1	6877		MOORE MEDICAL CORP	Yes	No	No	USD	02/18/2014	97.99
			57455	154294	Check	1	12723		MUD HOLE CUSTOM TACKLE INC.	Yes	No	No	USD	02/18/2014	272.21
			57514	154295	Check	1	4537		NASCO	Yes	No	No	USD	02/18/2014	1,006.15
			57516	154296	Check	1	4555		NATIONAL FFA ORGANIZATION	Yes	No	No	USD	02/18/2014	131.13
			57536	154297	Check	1	7848		NORTH SHORE GYM SALES	Yes	No	No	USD	02/18/2014	1,277.00
			57517	154298	Check	1	4827	3	ORIENTAL TRADING CO. INC.	Yes	No	No	USD	02/18/2014	235.68
			57518	154299	Check	1	4868	1	PAN-O-GOLD BAKING CO.	Yes	No	No	USD	02/18/2014	1,471.20
			57544	154300	Check	1	9866	1	PREMIUM WATERS INC	Yes	No	No	USD	02/18/2014	68.85

15

Princeton Public Schools #477 Check Register by Bank and Check Number

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0477		001	57519	154301	Check	1	5098	2	PRESTWICK HOUSE	Yes	No	No	USD	02/18/2014	128.73
			57520	154302	Check	1	5127		PRINCETON ELECTRIC	Yes	No	No	USD	02/18/2014	1,430.97
			57521	154303	Check	1	5194		PRINCETON PUBLIC UTILITIES	Yes	No	No	USD	02/18/2014	52,224.18
			57522	154304	Check	1	5214	1	QUILL CORPORATION	Yes	No	No	USD	02/18/2014	1,773.78
			57523	154305	Check	1	5254		REALLY GOOD STUFF	Yes	No	No	USD	02/18/2014	241.52
			57454	154306	Check	1	12648	1	REBYL SPORTS, INC.	Yes	No	No	USD	02/18/2014	1,979.00
			57524	154307	Check	1	5305		RESOURCE TRAINING & SOLUTIONS	Yes	No	No	USD	02/18/2014	1,380.00
			57525	154308	Check	1	5310		REYNOLDS BALLOON & PARTY	Yes	No	No	USD	02/18/2014	89.00
			57473	154309	Check	1	13986		ROBOT MESH	Yes	No	No	USD	02/18/2014	986.91
			57464	154310	Check	1	13559		RUPP, ANDERSON, SQUIRES & WALI	Yes	No	No	USD	02/18/2014	5,186.81
			57459	154311	Check	1	13311		SANDSTROM'S	Yes	No	No	USD	02/18/2014	816.67
			57526	154312	Check	1	5593	5	SCHOOL SPECIALTY INC.	Yes	No	No	USD	02/18/2014	228.50
			57543	154313	Check	1	9813		SCIENCE EXPLORERS	Yes	No	No	USD	02/18/2014	235.75
			57470	154314	Check	1	13872		SEPTIC CHECK	Yes	No	No	USD	02/18/2014	1,717.50
			57527	154315	Check	1	5868		STATE SUPPLY COMPANY	Yes	No	No	USD	02/18/2014	254.92
			57476	154316	Check	1	14062		STEEL SALES CORP.	Yes	No	No	USD	02/18/2014	1,394.29
			57457	154317	Check	1	12983		TCH INTEGRATED ACCESS SYSTEM	Yes	No	No	USD	02/18/2014	45.67
			57460	154318	Check	1	13389	1	THE MCDOWELL AGENCY, INC.	Yes	No	No	USD	02/18/2014	249.95
			57528	154319	Check	1	6202		TRANS-MISSISSIPPI BIOLOGICAL	Yes	No	No	USD	02/18/2014	512.40
			57529	154320	Check	1	6226	1	TRIARCO ARTS & CRAFTS	Yes	No	No	USD	02/18/2014	832.92
			57530	154321	Check	1	6231		TRIO SUPPLY COMPANY	Yes	No	No	USD	02/18/2014	1,253.40
			57532	154322	Check	1	6320		U.S. TOY CO/CONSTRUCTIVE P	Yes	No	No	USD	02/18/2014	311.52
			57531	154323	Check	1	6270		ULTIMATE OFFICE	Yes	No	No	USD	02/18/2014	92.11
			57471	154324	Check	1	13908		VERIZON WIRELESS	Yes	No	No	USD	02/18/2014	80.04
			57533	154325	Check	1	6376		VIKING COCA COLA BOTTLING	Yes	No	No	USD	02/18/2014	534.32
			57479	154326	Check	1	14102		WALTERS CLIMATE, INC.	Yes	No	No	USD	02/18/2014	207.00
			57443	154327	Check	1	10705		WILSON SPORTS	Yes	No	No	USD	02/18/2014	20.00
			57461	154328	Check	1	13398		WWW.INSECTLORE.COM	Yes	No	No	USD	02/18/2014	214.82
Bank Total: 001														\$485,616.37	
Report Total:														\$485,616.37	

Princeton Public Schools #477
Detail Payment Register By Check No.
Fund Summary

Fund	Description	Total
01	General Fund	\$381,493.96
02	Food Service	\$53,313.88
04	Community Service	\$2,540.32
07	Debt Redemption	\$31,475.82
10	Student Activities	\$16,792.39
Report Total		\$485,616.37

Princeton Public Schools - ISD #477

Wire Transfer Report

February 18, 2014

<u>Date:</u>	<u>Amount:</u>	<u>Description:</u>
1/31/2014	\$ 432,763.68	ACH File Transfer
1/31/2014	\$ 148,616.36	Federal Tax Wire Transfer
1/31/2014	\$ 23,416.15	State Tax Wire Transfer
1/31/2014	\$ 7,140.62	Select Account H S A
1/31/2014	\$ 100.00	MN Revenue
1/31/2014	\$ 70,774.40	TRA File Transfer
1/31/2014	\$ 22,883.15	PERA File Transfer
1/31/2014	\$ 378.50	MN Child Support File Transfer
1/31/2014	\$ 27,411.29	TSA File Transfer
1/31/2014	\$ 21,811.30	ING/MSRS
2/4/2014	\$ 8,868.74	BMO Harris Bank - (Pcards)
2/10/2014	\$ 295.00	MN Revenue - (Sales tax)
2/14/2014	\$ 468,113.07	ACH File Transfer
2/14/2014	\$ 159,950.88	Federal Tax Wire Transfer
2/14/2014	\$ 25,379.16	State Tax Wire Transfer
2/14/2014	\$ 7,520.62	Select Account H S A
2/14/2014	\$ 100.00	MN Revenue
2/14/2014	\$ 72,429.84	TRA File Transfer
2/14/2014	\$ 26,583.26	PERA File Transfer
2/14/2014	\$ 378.50	MN Child Support File Transfer
2/14/2014	\$ 28,330.69	TSA File Transfer
TOTAL	\$ 1,553,245.21	

	A	B	C	D
1		Gifts to Princeton Schools		
2		(February 18, 2014)		
3	School/Program	Amount/Item	Donor	Purpose
4	PHS	\$250.00	Princeton Used Clothing	Assists in subsidizing studio lessons in preparation for NCACDA performance.
5				
7				
8				
9				

FUNDRAISING APPROVAL FORM

Date of fundraiser: <i>April 5th</i>	Projected profit: <i>\$2,000</i>	Amount earned:
Group or organization proposing the fundraiser: <i>PHS BAND</i>		Item(s) being sold: <i>MATTRESSES</i>
Company/organization supplying items to be sold: <i>CFS Twin Cities</i>		
The money raised will be used for: <i>MUSIC DEPARTMENT AND TRIP COST</i>		
<p>The school board recognizes a desire and a need for fundraising to support district programs or student activities. The school board also recognizes a need for some constraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students, and the general public.</p> <p>Pupils may engage in raising funds, under the control of the school, for certain approved activities and for a limited number of charities, subject to the following conditions:</p>		Place a checkmark beside each box to indicate whether the criteria for fundraising are met.
		Yes No
1.	Individual student participation is optional. Students will not be pressured to sell products or solicit funds and will not be required to meet a sales quota to participate in an activity or field trip.	<input checked="" type="checkbox"/>
2.	The charity involved has been selected by the student body as one in which they wish to participate (if applicable).	<input checked="" type="checkbox"/>
3.	Addressed envelopes are available to people who prefer to donate directly rather than purchase a product.	<input checked="" type="checkbox"/>
4.	The raising of funds shall not be done during normal class time. Students will be informed that they are not to fundraise during class time.	<input checked="" type="checkbox"/>
5.	Information is going home with the students to the parents explaining the district's fundraising policy.	<input checked="" type="checkbox"/>
6.	I have discussed this fundraiser with the administrator and have identified the purpose of the fundraiser.	<input checked="" type="checkbox"/>
7.	The students participating in the fundraiser have been informed that they are representing the school, the student organization and the community in a responsible manner. All rules pertaining to student conduct and discipline extend to student fundraising activities.	<input checked="" type="checkbox"/>
8.	Door-to-door sales are discouraged, but if approved, students may be allowed to sell door-to-door according to the following standards: <ul style="list-style-type: none"> • K-8: Only allowed if a parent or guardian is with the student • 9-12: Groups of two or more students working together. 	<input checked="" type="checkbox"/>
I have reviewed Policy #511 Fundraising and agree to its provisions:		
Date: <i>2/6/14</i>	Teacher/Sponsor Signature:	
As administrator, I understand that approval of this fundraiser means that all provisions of the above policy have been complied with to my satisfaction. <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> NOT APPROVED		
Date: <i>2/8/14</i>	Administrator Signature:	
Date: <i>2/11/14</i>	Superintendent Signature:	
Date:	School Board Chair Signature:	

Fenske

FUNDRAISING APPROVAL FORM

Date of fundraiser: 3-1-14		Projected profit: \$100	Amount earned:	
Group or organization proposing the fundraiser: Princeton Girls Basketball (BCC)			Item(s) being sold: 5	
Company/organization supplying items to be sold: The Graphic Edge				
The money raised will be used for: Bus upgrades for Section trips				
The school board recognizes a desire and a need for fundraising to support district programs or student activities. The school board also recognizes a need for some constraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students, and the general public.			Place a checkmark beside each box to indicate whether the criteria for fundraising are met.	
Pupils may engage in raising funds, under the control of the school, for certain approved activities and for a limited number of charities, subject to the following conditions:			Items are silent for a question.	
			Yes	No
1.	Individual student participation is optional. Students will not be pressured to sell products or solicit funds and will not be required to meet a sales quota to participate in an activity or field trip.		X	
2.	The charity involved has been selected by the student body as one in which they wish to participate (if applicable).		X	
3.	Addressed envelopes are available to people who prefer to donate directly rather than purchase a product.			X
4.	The raising of funds shall not be done during normal class time. Students will be informed that they are not to fundraise during class time.		X	
5.	Information is going home with the students to the parents explaining the district's fundraising policy.			X
6.	I have discussed this fundraiser with the administrator and have identified the purpose of the fundraiser.		X	
7.	The students participating in the fundraiser have been informed that they are representing the school, the student organization and the community in a responsible manner. All rules pertaining to student conduct and discipline extend to student fundraising activities.		X	
8.	Door-to-door sales are discouraged, but if approved, students may be allowed to sell door-to-door according to the following standards: • K-8: Only allowed if a parent or guardian is with the student • 9-12: Groups of two or more students working together.		X	
I have reviewed Policy #511 Fundraising and agree to its provisions:				
Date: 2/7/14		Teacher/Sponsor Signature: [Signature]		
As administrator, I understand that approval of this fundraiser means that all provisions of the above policy have been complied with to my satisfaction. APPROVED NOT APPROVED				
Date: 2/11/14		Administrator Signature: [Signature]		
Date: 2/11/14		Superintendent Signature: Julia Espe		
Date:		School Board Chair Signature:		

	A	B	C	D	E	F	G	H
1	2015 ENHANCEMENTS			Recommend		2015 PRELIMINARY CAPITAL BUDGET		
2	HS ACT	POLE VAULT/HIGH JUMP SHELTERS	\$20,573.00	\$0.00			ESTIMATED BUDGET	FUNDING SOURCE
3	DISTRICT	ELECTRONIC SIGN	\$35,000.00	\$35,000.00		DEFERRED MAINTENANCE	\$227,500.00	Capital
4	TRANSPORTATION	VAN	\$25,000.00	\$25,000.00		DISTRICT OFFICE ROOF	\$200,000.00	Deferred Maint
5	MIDDLE SCHOOL	NEW CURTAIN IN MEDIA AREA	\$5,000.00	\$0.00		DRAIN TILE TENNIS COURTS	\$18,000.00	deferred Maint
6	HIGH SCHOOL	BLINDS IN MEDIA AREA	\$2,500.00	\$0.00		ENHANCEMENTS	\$60,000.00	Capital
7	DISTRICT OFFICE	BLINDS IN OFFICES	\$2,000.00	\$0.00		CURRICULUM	\$145,000.00	Capital
8	MIDDLE SCHOOL	ADD BIKE RACK PAD	\$5,000.00	\$0.00		SECURITY	\$44,500.00	Capital
9		TOTAL	\$95,073.00	\$60,000.00		DEPARTMENT AND BLDG EQUIPMENT	\$120,000.00	Capital (SE, NE, MS, HS, BG, ACT 20,000 apiece)
10		2015 SECURITY		Recommend				
11	MIDDLE SCHOOL	VIDEO INTERCOM ACCESS SYSTEM	\$10,000.00	\$10,000.00		DISTRICT RESERVE	\$50,000.00	Capital
12	NORTH ELEMENTARY	VIDEO INTERCOM ACCESS SYSTEM	\$10,000.00	\$10,000.00		ADDITIONAL TECH BUDG	\$100,000.00	Capital
13		ACCESS CONTROL SYSTEM	\$13,000.00	\$13,000.00		TOTAL	\$965,000.00	
14		LOBBYGUARD, SELF SIGN IN/OUT SYSTEM	\$7,190.00	\$7,190.00		TECHNOLOGY	\$300,000.00	Technology Assigned
15	NORTH ELEMENTARY	CCTVPROJECT-7 CAMERAS & INSTALL	\$4,306.00	\$4,306.00		TOTAL EXPENSES	\$1,265,000.00	
16			\$44,496.00	\$44,496.00		ESTIMATED REVENUE-2015	\$765,000.00	
17		DEFERRED MAINTENANCE				ESTIMATED 2014 CAPITAL FUND BAL	\$2,551,508.00	
18	HIGH SCHOOL	TUCKPOINTING-Continued	\$70,000.00	\$70,000.00		ESTIMATED 2014 DEFERRED MAINT. FUND BAL.	\$74,523.00	
19	HIGH SCHOOL	CARPET REPLACEMENT	\$70,000.00	\$25,000.00		ESTIMATED 2015 TECH ASSIGNED FUND BAL	\$411,130.00	
20	high SCHOOL	TILE IN CHOIR ROOM	\$4,500.00	\$4,500.00				
21	MIDDLE SCHOOL	REPLACE AUTOMATION SYSTEM	\$32,000.00	\$32,000.00				
22	HIGH SCHOOL	2 WINDOW SHELVES-	\$3,600.00	\$0.00		RECOMMEND USING CURRENT REVENUE	\$765,000.00	
23	HIGH SCHOOL	REPLACE DIVING BOARD	\$4,000.00	\$4,000.00		RECOMMEND SPENDING CAPITAL FUND BALANCE	\$200,000.00	
24	HIGH SCHOOL	REPLACE GYMASTICS FLOOR	\$22,000.00	\$22,000.00		RECOMMEND SPENDING TECH ASSIGNED FUND BALANCE	\$300,000.00	
25	HIGH SCHOOL	DIMMER RACK-PAC	\$70,000.00	\$70,000.00		TOTAL FUNDING	\$1,265,000.00	
26		TOTAL	\$276,100.00	\$227,500.00				
27	DISTRICT OFFICE	ROOF	\$377,500.00	\$188,500.00		* Also Recommend carrying forward 2014 Capital Curriculum Funds that aren't spent		
28	GROUNDS	DRAIN TILE FOR TENNIS COURTS	\$18,000.00	\$18,000.00				

2014 ENHANCEMENTS

BG-NE	LOCKABLE PANIC BAR HARDWARE TO GYM	\$13,033.97		13027.43
BG-ACT	10 QUICK START PLAYING LINES/TENNIS COURTS	\$1,250.00	Matching grant/Hold	0
BG-HS	ADD VAV BOXES IN AD OFFICE & STAFF LOUNGE	\$11,500.00		
HS ACT	BACKSTOP/FENCE SB FIELD MARK PARK	\$16,500.00	01-005-850-000-302-510	\$17,750.00
	TOTAL	\$42,283.97	01-005-850-000-302-520	\$24,550.00

2015 ENHANCEMENTS

HS ACT	POLE VAULT/HIGH JUMP SHELTERS	\$20,573.00	2015
DO	ELECTRONIC SIGN	\$35,000.00	2015
TRANSP.	VAN	\$25,000.00	2015
MS	NEW CURTAIN IN MEDIA AREA	\$5,000.00	2015
HS	BLINDS IN MEDIA AREA	\$2,500.00	2015
DO	BLINDS IN DISTRICT OFFICE		
MS	ADD BIKE RACK PAD	\$5,000.00	2015
	TOTAL	\$93,073.00	

2016 ENHANCEMENTS

BG-NE	SIDEWALK FROM NEW WING TO PLAYGROUND	\$3,195.00	2015
SCHOOL	ENLARGE ENTRY ROAD	\$40,000.00	2015
HS ACT	3RD STATION GYM FLOOR	\$50,000.00	2015
HS ACT	ADDITIONAL BALL FIELDS	\$400,000.00	2016
TRANSP.	VANS	\$25,000.00	2016
	TOTAL	\$518,195.00	

2017 ENHANCEMENTS

ACT	STORAGE UNITS	\$80,000.00	2017
HS ACT	REMODEL MUSIC STORAGE ROOM	\$8,000.00	2017
ON	VAN	\$25,000.00	2017
SCHOOL	STORAGE BUILDING 20x30	\$0.00	
North Elem.	EXPAND WEST LOT WITH CURB	\$0.00	
North Elem.	WIDENING ACCESS ROAD IN BACK	\$0.00	
	TOTAL	\$113,000.00	

2014 TECHNOLOGY PLAN

EC	DEVICES	\$0.00		
SOUTH	DEVICES	\$0.00		
NORTH	DEVICES	\$0.00		
MS	DEVICES	\$0.00		
HS	DEVICES -	\$0.00		
HS	SMART BOARDS	\$20,000.00		
TECH	10 SCIENCE LAPTOPS-we only needed 7	\$12,000.00	\$6,580.00	
TECH	NETWORK UPGRADES-Wireless	\$206,800.00	\$173,528.06	
TECH	4 LAPTOP CARTS	\$8,000.00		
TECH	PRINTERS	\$4,000.00		
FS	COMPUTERS-TOUCH SCREENS-we needed 8	\$6,000.00	\$7,600.00	18297
	TOTAL	\$256,800.00	01-005-691-	\$256,800.00

2015 TECHNOLOGY PLAN

DISTRICT	REPLACEMENT CYLCE YEAR 1	\$344,000.00		2015
DISTRICT	MOBILE REPLACEMENT CYLE	\$94,500.00		2015
DISTRICT	PROJECTORS-YEARLY	\$23,000.00		2015
DISTRICT	SMART BOARDS-YEARLY	\$31,500.00		2015
DISTRICT	AUDIO ENHANCEMENTS	\$22,500.00		2015
DISTRICT	WIFI UPGRADES	\$32,000.00		2015
DISTRICT	INTERNET BANDWIDTH COSTS	\$2,200.00		2015
DISTRICT	CLOUD BACKUP SOFTWARE FOR GOOGLE APPS	\$6,500.00		2015
DISTRICT	SPED TECHNOLOGY	\$91,000.00		2015
DISTRICT	COPIER/PRINTER REPLACEMENTS	\$21,000.00		2015
NORTH	THREE ADDITIONAL IPAD CARTS	\$53,500.00		2015
MIDDLE	TWO CHROMEBOOK CARTS	\$27,600.00		2015
MIDDLE	IPAD CART	\$17,800.00		2015
SOUTH	IPAD CLASSROOM SET	\$17,800.00		2015
		\$784,900.00		

2016 TECHNOLOGY PLAN

DISTRICT	REPLACEMENT CYCLE YEAR 2	\$293,000.00		2016
DISTRICT	PROJECTORS-YEARLY	\$23,000.00		2016
DISTRICT	SMART BOARDS-YEARLY	\$31,500.00		2016
DISTRICT	WIFI UPGRADES	\$30,000.00		2016
DISTRICT	1:1 MOBILE DEVICE EQ. TO 3 GRADE LEVELS	\$302,500.00		2016
DISTRICT	SPED TECHNOLOGY	\$30,500.00		2016
DISTRICT	ONLINE CURRICULUM LEARNING MGMT SYSTEM	\$16,500.00		2016
DISTRICT	AUDIO ENHANCEMENTS	\$22,500.00		2015
DISTRICT	PHONE SYSTEM UPGRADE	\$350,000.00		
		\$1,099,500.00		

2017 TECHNOLOGY PLAN

DISTRICT	REPLACEMENT CYCLE YEAR 3	\$130,000.00		2017
DISTRICT	WIFI UPGRADES	\$30,000.00		2017
DISTRICT	SPED TECHNOLOGY	\$8,296.00		2017
DISTRICT	REPLACEMENT CYCLE YEAR 4	\$255,000.00		2018
DISTRICT	SMARTBOARDS-YEARLY	\$31,500.00		2017
DISTRICT	PROJECTORS-YEARLY	\$23,000.00		2017
		\$477,796.00		

2014 SECURITY PLAN

CCTVPROJECT-10 CAMERAS & INSTALL SE	\$6,208.00	7395.48	18305
CCTVPROJECT-14 CAMERAS & INSTALL HS	\$7,820.00	8125.6	18305
VIDEO INTERCOM ACCESS SYSTEM - SE	\$10,000.00		
VIDEO INTERCOM ACCESS SYSTEM - HS	\$10,000.00		
VIDEO INTERCOM ACCESS SYSTEM - DO	\$10,000.00		
ACCESS CONTROL SYSTEM	\$20,000.00		
Total Access Control System 50,000		42625	
PAGING SYSTEM DISTRICT OFFICE	\$14,000.00	10963.25	18249
Install Inside Doors EC/DO Bldg	\$8,000.00	3990.1	18283
		\$73,099.43	
TOTAL	\$86,028.00	01-005-691-705-302-	\$86,100.00

2015 SECURITY PLAN

CCTVPROJECT-7 CAMERAS & INSTALL NE	\$4,306.00
VIDEO INTERCOM ACCESS SYSTEM - MS	\$10,000.00
VIDEO INTERCOM ACCESS SYSTEM - NE	\$10,000.00
ACCESS CONTROL SYSTEM	\$13,000.00
LOBBYGUARD, SELF SIGN IN/OUT SYSTEM	\$7,190.00
TOTAL	\$44,496.00

	A	B	C	D	E	F
1						
2		2014 DEFERRED MAINTENANCE PLAN				
3	DISTRICT OFFICE	ELEVATOR	\$180,000.00	01-005-850-000-385-520	\$180,000.00	
4	HIGH SCHOOL	TUCKPOINTING	\$70,000.00	01-350-850-000-302-520	01-350-850-000-385-520 (20,000)	
5	HIGH SCHOOL	LOCKERS	\$55,000.00	01-350-850-000-302-520	\$55,000.00	\$54,985.00
6		TOTAL	\$305,000.00			
7						
8		2015 DEFERRED MAINTENANCE PLAN				
9	DISTRICT OF	ROOF REPLACEMENT	\$377,500.00	2015		
10	HIGH SCHOC	TUCKPOINTING-Continued	\$70,000.00	2015		
11	HIGH SCHOC	CARPET REPLACEMENT	\$70,000.00	2015		
12	hiGH SCHOO	TILE IN CHOIR ROOM	\$4,500.00	2015		
13	MIDDLE SCH	REPLACE AUTOMATION SYSTEM	\$32,000.00	2015		
14	HIGH SCHOC	2 WINDOW SHELVES-	\$3,600.00	2015		
15	HIGH SCHOC	REPLACE DIVING BOARD	\$4,000.00	2015		
16	HIGH SCHOC	REPLACE GYMASTICS FLOOR	\$22,000.00	2015		
17	HiGH SCHOC	DIMMER RACK-PAC	\$70,000.00	2015		
18		TOTAL	\$276,100.00			
19		2016 DEFERRED MAINTENANCE PLAN				
20	DISTRICT/HS	TUCKPOINTING	\$70,000.00	2016		
21	MIDDLE SCH	CHIP SEAL AND REPAIR PARKING LOT	\$45,870.00	2016		
22	DISTRICT OF	REPLACE 2 CHILLERS	\$78,750.00	2016		
23	HIGH SCHOC	POOL MECHANICAL ROOM FLOOR	\$20,000.00	2016		
24	MIDDLE SCH	CAFETERIA CURTAIN	\$10,000.00	2015		
25	HIGH SCHOC	PAC PSYCH	\$80,000.00	2016		
26	MIDDLE SCH	STUDENT LOCKER REPLACEMENT	\$50,000.00	2015		
27	HIGH SCHOC	MAIN OFFICE RECEPTION DESK	\$6,000.00	2015		
28	ACTIVITIES	POOL DECK-TILE	\$200,000.00	2015		
29	HiGH SCHOC	REPLACE STUDENT BLEACHERS-FB	\$10,000.00	2015		
30	ACTIVITIES	Outside	\$80,000.00	2015		
31		TOTAL	\$650,620.00			
32		2017 DEFERRED MAINTENANCE PLAN				
33	DISTRICT OF	HALLWAY FLOORING	\$50,000.00	2017		
34	DISTRICT OF	CARPETING	\$25,000.00	2017		
35	NORTH ELEM	CHIP SEAL AND REPAIR PARKING LOT	\$30,000.00	2017		
36	HIGH SCHOC	REPAIR UNDERSIDE OF POOL	\$22,000.00	2017		
37	HIGH SCHOC	HARVEY FIELD SCOREBOARD	\$50,000.00	2017		
38		TOTAL	\$127,000.00			
39		2018 DEFERRED MAINTENANCE PLAN				
40	HIGH SCHOC	POOL AND GYM RESTROOM FLOORS	\$8,000.00	2018		
41	HIGH SCHOC	RESURFACE TRACK	\$60,000.00	2018		
42	MIDDLE SCH	ROOF	\$0.00	2017		
43	NORTH ELEM	CARPETING-SPED AREA	\$0.00	2017		
44	DISTRICT OF	STUCCO	\$0.00	2016		
45	MIDDLE SCH	ROOF	\$1,840,000.00			

2015 CURRICULUM PLAN

EC-PRE K	\$10,000.00	01-110-610-000-302-460	\$10,000.00	
SOUTH - LEVEL BOOKS/K	\$40,000.00	01-110-610-000-302-460	\$40,000.00	
NORTH - SOCIAL/MATH	\$30,000.00	01-120-610-000-302-460	\$30,000.00	
MIDDLE-SOCIAL/ALLIED/PHY-ED/MATH	\$30,000.00	01-310-610-000-302-460	\$30,000.00	\$25,926.24
HIGH SCHOOL - MATH/SOCIAL/SCIENCE	\$35,000.00	01-350-610-000-302-460	\$35,000.00	\$31,005.02
	\$145,000.00			

Facilities' Use Agreement

This agreement is by, between and among the City of Princeton, City of Princeton Parks and Recreation Department ("City") and the Princeton School District ISD 477 ("District").

Recitals

The parties seek to enter into an agreement that permits the District's development and use of a junior varsity ("JV") baseball field ("Baseball Field") adjacent to the north of Solheim Baseball Field and the District's use of the three existing softball fields at Mark Park ("Softball Fields") for the Princeton High School ("PHS") softball and baseball programs, as the home fields for the PHS softball and baseball programs until the District designates otherwise. This agreement does not cover the District's use of Solheim Field; the operation of which is under the purview of a separate organization other than the City.

Agreement

The parties agree as follows:

1. **Recitals a Part the Agreement:** The Recitals are made a part of this agreement.
2. **PHS Softball:** The PHS softball season will run each year from the beginning of March each year, through the conclusion of section play. The District's use of the Softball Fields may be extended to provide for additional practices if the team advances to the state tournament. The District's use of the Softball Fields is subject to that certain City document identified as "Mark Park Softball Field Policy" (attached hereto as "Exhibit A") and the City's fee schedule (attached hereto as "Exhibit B") Both the Mark Park Softball Field Policy and the city fee schedule are subject to annual review and modification by the City Council.
3. **Softball Field Fence Modification:**
 - A. **Portable Fencing:** The parties agree that one Field can be temporarily modified by the District with a portable outfield fence. It is agreed that a Softball Field without existing lights will be used with the portable fencing system to serve the varsity PHS softball team. The District agrees to pay for, supply and maintain the portable fencing system. (Portable fencing will remain the property of the District.)
 - B. **Softball Field Backstops:** The parties agree that softball fields 1, 2 and 3 can be modified by the District by the installation of a backstop on each field. The District agrees to pay for, supply and install the backstops which will then become the property of the City.
4. **Softball Portable Fencing Storage:** The PHS softball program will transport and provide storage for said portable fencing.
5. **PHS Baseball:** The PHS baseball season will run each year from the beginning of approximately March, through the conclusion of section play. The District's use of the Baseball Field may be extended to provide for additional practices if the team advances to the state tournament. Any J.V Baseball Field improvements made by the District become the property of the City of Princeton in consideration for the use of the J.V. Baseball Field property.
6. **Field Maintenance:** The City will provide its standard mowing and irrigation of the

Softball and Baseball Fields. If the District deems that the City's normal maintenance level is inadequate to meet the needs of the PHS baseball and/or softball programs, the District may provide additional maintenance at its own expense. The District will be responsible to detail the Fields, including but not limited to, making base path and pitching mound modifications, establishing foul lines and making other playing field preparations. The cost to provide and maintain any red rock or lime addition to the J.V. field will be shared equally by the City and the District. The cost for red rock or lime to the Softball Fields is covered by the fees paid to use said Softball Fields.

7. Scoreboard Access: The City agrees to secure two keys for the concession stand and give them to the School District Activities Director so the scoreboard can be accessed by the school district during events.

8. Press Box: The Mark Park Ball field press box will be available to the media at no charge for local broadcast of PHS softball games.

9. Covenant of Good Faith: It is the District's intention to work collaboratively with the City Park Board, other City departments to carry out the terms of this agreement. The parties acknowledge, however, that the PHS school conference schedule is controlled by the conference and not PHS. PHS can make only minor adjustments to both time and date schedules to accommodate the usage of the Fields by other teams organized through the other parties to this agreement. PHS has greater flexibility to schedule non-conference PHS softball and baseball games to avoid conflicts with adult softball games. This agreement will be evaluated each year by representatives of the parties, who will seek to make equitable adjustments if reasonable and necessary. It is the intent of all parties to this agreement to assist in and promote the enhancement of the Baseball and Softball Fields and related facilities.

10. Indemnification Clause: The District agrees to indemnify to the extent permitted by Minnesota Law and hold harmless the City of Princeton and its affiliates, officers, employees and representatives from and against any and all losses, costs, damages, and expenses resulting from claims for bodily injury or property damage arising out of joint efforts through the term of this agreement unless such bodily injury, property damage, or personal injury is determined to be the result of negligence of their affiliates, officers, employees or representatives. Further, the District agrees to require that any contractor installing new equipment under contract with the District add the city as an 'additional insured' on their liability insurance policy.

11. High School League Events: Alcohol will not be sold at the Park during PHS events/practices.

12. Not a Joint Powers Agreement: This agreement is not a joint powers agreement under the laws of the State of Minnesota.

13. Duration of Agreement; Modification; Termination: This agreement shall remain in effect through the end of the District's 2014 baseball and softball seasons, as set forth in Sections 2 and 5 of this Agreement, and renew automatically for one additional year unless either party provides written notice of termination to the other party by September 1 for the following year's



MARK PARK SOFTBALL FIELD POLICY

GROUPS, ASSOCIATIONS, LEAGUES: Each group, association or league wishing to use the Mark Park softball fields (non-youth) will pay a fee per season as listed in Appendix E Fee Schedule to the City of Princeton. This fee will be paid to the City two weeks prior to the season's start and shall include a schedule of games to be played.

YOUTH ATHLETIC TEAMS: Each youth team will pay an amount listed on Appendix E Fee Schedule to the City of Princeton for use of the softball fields or softball outfields at Mark Park. The team roster, indicating the number of participants and schedule of games or practices shall be reported to the City prior to using the facilities. Payment must also be made at that time.

TOURNAMENTS: For any tournament using the softball fields at Mark Park, the tournament organizers will pay an amount listed on Appendix E Fee Schedule to the City of Princeton for use of the softball fields at Mark Park. The tournament schedule shall be submitted at the time of payment.

PRACTICE TIMES: Practice is open to teams on a first-come, first-served basis. No team has precedence over any other civic or social group that may occupy the field during non-scheduled times. Any group who has scheduled and paid for field use shall have precedence over any and all unscheduled groups. If a team wants to schedule practice sessions, they may register at City Hall and pay the appropriate fees for the field use.

CONFLICT: The scheduled use of the softball fields will be on a first come, first served basis. If there is a conflict, the Princeton Public Works Director shall have the final say on the scheduling.

LIGHTING OF THE FIELDS/BATHROOMS: Each association or league using the fields at Mark Park will be responsible for the cost of lighting if using fields 1 or 2 for a fee set by the City Council. Those wishing to also have access to the bathrooms will be issued a key upon paying a deposit that will be returned when the key is returned.

EXHIBIT B



Facility Fees

FACILITY FEES

Mark Park Softball Field Use

Non-Youth Leagues	12-11	677	\$ 150/season
Youth Teams	12-11	677	\$ 5/person/season
Tournaments	12-11	677	\$ 20/team

CERTIFICATION OF MINUTES RELATING

TO

SCHOOL BUILDING BONDS

ISSUER: INDEPENDENT SCHOOL DISTRICT NO. 477
(PRINCETON PUBLIC SCHOOLS)
PRINCETON, MINNESOTA

GOVERNING BODY: SCHOOL BOARD

KIND, DATE, TIME AND PLACE OF MEETING:

A regular meeting held February 18, 2014, at 7:00 o'clock p.m., in the School District.

MEMBERS PRESENT:

MEMBERS ABSENT:

Documents Attached: Extract of Minutes of said meeting.

**RESOLUTION RELATING TO THE ISSUANCE OF
SCHOOL BUILDING BONDS AND CALLING AN ELECTION THEREON**

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS MY HAND officially as such recording officer this ____ day of February, 2014.

School District Clerk

Single Question Resolution

**EXTRACT OF MINUTES OF A MEETING
OF THE SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 477
(PRINCETON PUBLIC SCHOOLS)
STATE OF MINNESOTA**

HELD: FEBRUARY 18, 2014

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 477 (Princeton Public Schools), State of Minnesota, was duly held in said school district on February 18, 2014, at 7:00 o'clock p.m., for the purpose, in part, of calling an election to authorize the issuance of school building bonds.

Member _____ moved the adoption of the following Resolution:

**RESOLUTION RELATING TO THE ISSUANCE OF
SCHOOL BUILDING BONDS AND CALLING AN ELECTION THEREON**

BE IT RESOLVED by the School Board of Independent School District No. 477, State of Minnesota, as follows:

1. The board hereby finds and determines that it is necessary and expedient for the school district to borrow money in an aggregate amount not to exceed \$29,955,000 and not to exceed any limitation upon the incurring of indebtedness which shall be applicable on the date or dates of the issuance of any bonds, for the purpose of providing funds for the acquisition and betterment of school sites and facilities, including the construction and equipping of a new elementary school facility and the decommissioning or sale of the existing South Elementary School facility; the completion of various improvements to the existing High School facilities; the installation of safety, security and technology improvements throughout the district; and the completion of other improvements to existing district sites and facilities. The question on the borrowing of funds for these purposes shall be School District Ballot Question 1 on the school district ballot at the special election held to authorize said borrowing.

2. The actions of the administration in consulting with the Minnesota Department of Education, causing a proposal to be prepared for submission on behalf of the board to the Commissioner of Education for the Commissioner's Review and Comment and taking such other actions as necessary to comply with the provisions of Minnesota Statutes, Section

123B.71, as amended, are hereby ratified and approved in all respects. The actual holding of the special election specified herein shall be contingent upon the receipt of a positive Review and Comment from the Commissioner of Education.

The clerk is hereby authorized and directed to cause the Commissioner's Review and Comment to be published in the legal newspaper of the school district at least twenty (20) but not more than sixty (60) days prior to the date of the special election as specified in paragraph 3 of this resolution.

3. The ballot question shall be submitted to the qualified voters of the school district at a special election, which is hereby called and directed to be held on Tuesday, May 20, 2014, between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

4. Pursuant to Minnesota Statutes, Section 205A.11, the school district polling places and combined polling places and the precincts served by those polling places, as previously established and designated by school board resolution for school district elections not held on the day of a statewide election, are hereby designated for this special election.

The clerk is hereby authorized and directed to prepare a notice to any voters who will be voting at a combined polling place for this special election. The notice must be sent by nonforwardable mail to every affected household in the school district with at least one registered voter. The notice must be mailed no later than fourteen (14) days before the date of the election. A notice that is returned as undeliverable must be forwarded immediately to the appropriate county auditor. The notice must include the following information: the date of the election, the hours of voting and the location of the voter's polling place. This notice may be in the same form as the notice of special election to be published and posted.

5. The clerk is hereby authorized and directed to cause written notice of said special election to be given to the county auditor of each county in which the school district is located, in whole or in part, and to the Commissioner of Education, at least seventy-four (74) days prior to the date of said election. The notice shall specify the date of said special election and the title and language for each ballot question to be voted on at said special election.

The clerk is hereby authorized and directed to cause notice of said special election to be posted at the administrative offices of the school district at least ten (10) days before the date of said special election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said special election and to cause two sample ballots to be posted in each polling place and combined polling place on election day. The sample ballots shall not be printed on the same color paper as the official ballot.

The clerk is hereby authorized and directed to cause notice of said special election to be published in the official newspaper of the school district, for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election.

The notice of election so posted and published shall state the question to be submitted to the voters as set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The clerk is hereby authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each polling place and combined polling place on election day.

6. The clerk is authorized and directed to acquire and distribute such election materials as may be necessary for the proper conduct of this special election.

7. The clerk is further authorized and directed to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system:

SPECIAL ELECTION BALLOT

INDEPENDENT SCHOOL DISTRICT NO. 477 (PRINCETON PUBLIC SCHOOLS)

MAY 20, 2014

INSTRUCTIONS TO VOTERS

To vote, completely fill in the oval(s) next to your choice(s) like this: 

To vote for a question, fill in the oval next to the word "YES" on that question.
To vote against a question, fill in the oval next to the word "NO" on that question.

SCHOOL DISTRICT BALLOT QUESTION 1 APPROVAL OF SCHOOL DISTRICT BOND ISSUE



YES



NO

Shall the school board of Independent School District No. 477 (Princeton Public Schools) be authorized to issue its general obligation school building bonds in an amount not to exceed \$29,955,000 to provide funds for the acquisition and betterment of school sites and facilities, including the construction and equipping of a new elementary school facility and the decommissioning or sale of the existing South Elementary School facility; the completion of various improvements to the existing High School facilities; the installation of safety, security and technology improvements throughout the district; and the completion of other improvements to existing district sites and facilities?

**BY VOTING "YES" ON THIS BALLOT QUESTION, YOU
ARE VOTING FOR A PROPERTY TAX INCREASE.**

Optical scan ballots must be printed in black ink on white material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

8. If the school district will be contracting to print the ballots for this special election, the clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer, at the request of the election official, shall furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit or certified check acceptable to the clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase.

9. The clerk is hereby authorized and directed to provide for testing of the optical scan voting system within fourteen (14) days prior to the election date. The clerk shall cause notice of the time and place of the test to be given at least two (2) days in advance of publication once in the official newspaper, by posting a notice, and by notifying the county or legislative district chair of each major political party.

10. The clerk is hereby authorized and directed to cause notice of the location of the counting center or the places where the ballots will be counted to be published in the official newspaper at least once during the week preceding the week of the election and in the newspaper of widest circulation once on the day preceding the election, or once the week preceding the election if the newspaper is a weekly.

11. As required by Minnesota Statutes, Section 203B.121, the Board hereby establishes a ballot board to process, accept and reject absentee ballots at school district elections not held in conjunction with the state primary or state general election or that are conducted by a municipality on behalf of the school district and generally to carry out the duties of a ballot board as provided by Section 203B.127 and other applicable laws. The ballot board must consist of a sufficient number of election judges trained in the handling of absentee ballots. The ballot board may include deputy county auditors and deputy city clerks who have received training in the processing and counting of absentee ballots. The clerk or the clerk's designee is hereby authorized and directed to appoint the members of the ballot board. The clerk or the clerk's designee shall establish, maintain and update a roster of members appointed to and currently serving on the ballot board and shall report to the Board

from time to time as to its status. Each member of the ballot board shall be paid reasonable compensation for services rendered during an election at the same rate as other election judges; provided, however, if a staff member is already being compensated for regular duties, additional compensation shall not be paid for ballot board duties performed during that staff member's duty day.

12. The clerk is hereby authorized and directed to begin assembling names of trained election judges to serve at each polling place or combined polling place during the special election. The election judges shall act as clerks of election, count the ballots cast and submit the results to the school board for canvass in the manner provided for other school district elections. The election must be canvassed between the third and the tenth day following the election.

The motion for the adoption of the foregoing resolution was duly seconded by

_____. On a roll call vote, the following voted in favor:

and the following voted against:

whereupon said resolution was declared duly passed and adopted.

CERTIFICATION OF MINUTES RELATING

TO

SCHOOL BUILDING BONDS

ISSUER: INDEPENDENT SCHOOL DISTRICT NO. 477
(PRINCETON PUBLIC SCHOOLS)
PRINCETON, MINNESOTA

GOVERNING BODY: SCHOOL BOARD

KIND, DATE, TIME AND PLACE OF MEETING:

A regular meeting held February 18, 2014, at 7:00 o'clock p.m., in the School District.

MEMBERS PRESENT:

MEMBERS ABSENT:

Documents Attached: Extract of Minutes of said meeting.

**RESOLUTION RELATING TO THE ISSUANCE OF
SCHOOL BUILDING BONDS AND CALLING AN ELECTION THEREON**

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS MY HAND officially as such recording officer this ____ day of February, 2014.

School District Clerk

EXTRACT OF MINUTES OF A MEETING
OF THE SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 477
(PRINCETON PUBLIC SCHOOLS)
STATE OF MINNESOTA

HELD: FEBRUARY 18, 2014

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 477 (Princeton Public Schools), State of Minnesota, was duly held in said school district on February 18, 2014, at 7:00 o'clock p.m., for the purpose, in part, of calling an election to authorize the issuance of school building bonds.

Member _____ moved the adoption of the following Resolution:

**RESOLUTION RELATING TO THE ISSUANCE OF
SCHOOL BUILDING BONDS AND CALLING AN ELECTION THEREON**

BE IT RESOLVED by the School Board of Independent School District No. 477, State of Minnesota, as follows:

1. (a) The board hereby finds and determines that it is necessary and expedient for the school district to borrow money in an aggregate amount not to exceed \$23,870,000 and not to exceed any limitation upon the incurring of indebtedness which shall be applicable on the date or dates of the issuance of any bonds, for the purpose of providing funds for the acquisition and betterment of school sites and facilities, including the construction and equipping of a new elementary school facility and the decommissioning or sale of the existing South Elementary School facility. The question on the borrowing of funds for these purposes shall be School District Ballot Question 1 on the school district ballot at the special election held to authorize said borrowing.

(b) The board hereby finds and determines that it is also necessary and expedient for the school district to borrow money in an aggregate amount not to exceed \$6,085,000 and not to exceed any limitation upon the incurring of indebtedness which shall be applicable on the date or dates of the issuance of any bonds, for the purpose of providing funds for the acquisition and betterment of school sites and facilities, including the completion of various improvements to the existing High School facilities; the installation of safety, security and technology improvements throughout the district; and the completion of other improvements to existing district sites and facilities. The question on the borrowing of funds for these purposes shall be School District Ballot Question 2 on the school district ballot at the special

election held to authorize said borrowing. The passage of School District Ballot Question 2 shall be contingent on the passage of School District Ballot Question 1.

2. The actions of the administration in consulting with the Minnesota Department of Education, causing a proposal to be prepared for submission on behalf of the board to the Commissioner of Education for the Commissioner's Review and Comment and taking such other actions as necessary to comply with the provisions of Minnesota Statutes, Section 123B.71, as amended, are hereby ratified and approved in all respects. The actual holding of the special election on either question specified herein shall be contingent upon the receipt of a positive Review and Comment from the Commissioner of Education on the projects included in that question.

The clerk is hereby authorized and directed to cause the Commissioner's Review and Comment to be published in the legal newspaper of the school district at least twenty (20) but not more than sixty (60) days prior to the date of the special election as specified in paragraph 3 of this resolution.

3. The ballot questions shall be submitted to the qualified voters of the school district at a special election, which is hereby called and directed to be held on Tuesday, May 20, 2014, between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

4. Pursuant to Minnesota Statutes, Section 205A.11, the school district polling places and combined polling places and the precincts served by those polling places, as previously established and designated by school board resolution for school district elections not held on the day of a statewide election, are hereby designated for this special election.

The clerk is hereby authorized and directed to prepare a notice to any voters who will be voting at a combined polling place for this special election. The notice must be sent by nonforwardable mail to every affected household in the school district with at least one registered voter. The notice must be mailed no later than fourteen (14) days before the date of the election. A notice that is returned as undeliverable must be forwarded immediately to the appropriate county auditor. The notice must include the following information: the date of the election, the hours of voting and the location of the voter's polling place. This notice may be in the same form as the notice of special election to be published and posted.

5. The clerk is hereby authorized and directed to cause written notice of said special election to be given to the county auditor of each county in which the school district is located, in whole or in part, and to the Commissioner of Education, at least seventy-four (74) days prior to the date of said election. The notice shall specify the date of said special election and the title and language for each ballot question to be voted on at said special election.

The clerk is hereby authorized and directed to cause notice of said special election to be posted at the administrative offices of the school district at least ten (10) days before the date of said special election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said special election and to cause two sample ballots to be posted in each polling place and combined polling place on election day. The sample ballots shall not be printed on the same color paper as the official ballot.

The clerk is hereby authorized and directed to cause notice of said special election to be published in the official newspaper of the school district, for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election.

The notice of election so posted and published shall state the question to be submitted to the voters as set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The clerk is hereby authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each polling place and combined polling place on election day.

6. The clerk is authorized and directed to acquire and distribute such election materials as may be necessary for the proper conduct of this special election.

7. The clerk is further authorized and directed to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system:

SPECIAL ELECTION BALLOT

**INDEPENDENT SCHOOL DISTRICT NO. 477
(PRINCETON PUBLIC SCHOOLS)**

MAY 20, 2014

INSTRUCTIONS TO VOTERS

To vote, completely fill in the oval(s) next to your choice(s) like this: 

To vote for a question, fill in the oval next to the word "YES" on that question.
To vote against a question, fill in the oval next to the word "NO" on that question.

**SCHOOL DISTRICT BALLOT QUESTION 1
APPROVAL OF SCHOOL DISTRICT BOND ISSUE**



YES

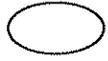


NO

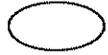
Shall the school board of Independent School District No. 477 (Princeton Public Schools) be authorized to issue its general obligation school building bonds in an amount not to exceed \$23,870,000 to provide funds for the acquisition and betterment of school sites and facilities, including the construction and equipping of a new elementary school facility and the decommissioning or sale of the existing South Elementary School facility?

**BY VOTING "YES" ON THIS BALLOT QUESTION, YOU
ARE VOTING FOR A PROPERTY TAX INCREASE.**

**SCHOOL DISTRICT BALLOT QUESTION 2
APPROVAL OF SCHOOL DISTRICT BOND ISSUE**



YES



NO

If School District Ballot Question 1 is approved, shall the school board of Independent School District No. 477 (Princeton Public Schools) also be authorized to issue its general obligation school building bonds in an amount not to exceed \$6,085,000 to provide funds for the acquisition and betterment of school sites and facilities, including the completion of various improvements to the existing High School facilities; the installation of safety, security and technology improvements throughout the district; and the completion of other improvements to existing district sites and facilities?

**BY VOTING "YES" ON THIS BALLOT QUESTION, YOU
ARE VOTING FOR A PROPERTY TAX INCREASE.**

Optical scan ballots must be printed in black ink on white material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

8. If the school district will be contracting to print the ballots for this special election, the clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer, at the request of the election official, shall furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit or certified check acceptable to the clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase.

9. The clerk is hereby authorized and directed to provide for testing of the optical scan voting system within fourteen (14) days prior to the election date. The clerk shall cause notice of the time and place of the test to be given at least two (2) days in advance of publication once in the official newspaper, by posting a notice, and by notifying the county or legislative district chair of each major political party.

10. The clerk is hereby authorized and directed to cause notice of the location of the counting center or the places where the ballots will be counted to be published in the official newspaper at least once during the week preceding the week of the election and in the newspaper of widest circulation once on the day preceding the election, or once the week preceding the election if the newspaper is a weekly.

11. As required by Minnesota Statutes, Section 203B.121, the Board hereby establishes a ballot board to process, accept and reject absentee ballots at school district elections not held in conjunction with the state primary or state general election or that are conducted by a municipality on behalf of the school district and generally to carry out the duties of a ballot board as provided by Section 203B.127 and other applicable laws. The ballot board must consist of a sufficient number of election judges trained in the handling of absentee ballots. The ballot board may include deputy county auditors and deputy city clerks who have received training in the processing and counting of absentee ballots. The clerk or the clerk's designee is hereby authorized and directed to appoint the members of the ballot board. The clerk or the clerk's designee shall establish, maintain and update a roster of members appointed to and currently serving on the ballot board and shall report to the Board

from time to time as to its status. Each member of the ballot board shall be paid reasonable compensation for services rendered during an election at the same rate as other election judges; provided, however, if a staff member is already being compensated for regular duties, additional compensation shall not be paid for ballot board duties performed during that staff member's duty day.

12. The clerk is hereby authorized and directed to begin assembling names of trained election judges to serve at each polling place or combined polling place during the special election. The election judges shall act as clerks of election, count the ballots cast and submit the results to the school board for canvass in the manner provided for other school district elections. The election must be canvassed between the third and the tenth day following the election.

The motion for the adoption of the foregoing resolution was duly seconded by

_____. On a roll call vote, the following voted in favor:

and the following voted against:

whereupon said resolution was declared duly passed and adopted.

Analysis of Tax Impact for Potential Bond Referendum

Ballot Question Amount	Question 1 \$23,870,000	Question 2 \$6,085,000	Total \$29,955,000
Estimated Tax Capacity Rate*			
Payable 2015 without bond issue	18.66%	26.74%	18.66%
Payable 2015 with bond issue	<u>26.74%</u>	<u>29.40%</u>	<u>29.40%</u>
Increase	8.08%	2.66%	10.74%

Type of Property	Estimated Market Value	Estimated Increase in Taxes*		
Residential Homestead	\$50,000	\$24	\$8	\$32
	75,000	36	12	48
	100,000	58	19	77
	125,000	80	26	106
	150,000	102	34	136
	175,000	124	41	165
	200,000	146	48	194
	250,000	190	63	253
	300,000	234	77	311
	350,000	278	92	370
400,000	322	106	428	
Commercial/Industrial	\$500,000	\$747	\$246	\$993
	750,000	1,151	379	1,530
	1,000,000	1,555	512	2,067
	1,500,000	2,363	778	3,141
	2,000,000	3,171	1,044	4,215
Apartments	\$400,000	\$404	\$133	\$537
	800,000	808	266	1,074
	1,250,000	1,263	415	1,678
	2,000,000	2,020	665	2,685
Agricultural Homestead **	\$150,000	\$78	\$26	\$104
	200,000	98	33	131
	300,000	139	45	184
	400,000	179	59	238
	500,000	220	72	292
Agricultural Non-Homestead (dollars per acre)	\$1,500	\$1.21	\$0.40	\$1.61
	2,000	1.62	0.53	2.15
	2,500	2.02	0.67	2.69
Seasonal Recreational Residential	50,000	\$40	\$14	\$54
	100,000	81	26	107
	150,000	121	40	161
	200,000	162	53	215
	300,000	242	80	322
400,000	323	107	430	

* The figures in the table are based on school district taxes for bonded debt only and do not include tax levies for other purposes. Tax increases shown above are gross increases, not including the impact of the state Property Tax Refund ("Circuit Breaker") program. Many owners of homestead property will qualify for a refund, based on their income and total property taxes. This will decrease the net effect of the proposed bond issue for many property owners.

** For agricultural homestead property, a value of \$100,000 was assumed for the house, garage, and one acre.

