

The mission of the Frazee-Vergas Public School District, a leader in quality education is to provide and promote a secure and respectful educational environment which encourages the development of individual potential for life-long learning in a diversified society.

**Frazee-Vergas Public Schools, ISD 23
Frazee, Minnesota 56544
School Board Regular
High School Media Center
Tuesday, November 13, 2012
6:00 PM**

1. Call to Order by the School Board Chairperson	
2. Pledge of Allegiance	
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5. Consider Consent Agenda	
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2. Approval of Hiring One Act Play Director	24
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A. Carlson Highland 2011-2012 Audit Presentation	
B. Staff	
1. BEST (Boosting Engineering, Science and Technology) Robotics Presentation - Andrew Paulson	
2. Children Information Protection Act (CIPA) and Technology Update - Gretchen Norby	

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A. Lease Purchase Payment Discussion	
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10. Meetings/Workshops	
A. Meet and Confer, Wednesday, November 14, 2012, 3:45 p.m. High School Conference Room.	
B. Truth in Taxation Meeting, December 10, 2012, 7:00 p.m., High School Media Center	
C. Regular School Board Meeting, Monday, December 10, 2012, 6:00 p.m., High School Media Center	
11. Adjournment of Meeting	

*The agenda is tentative until approved by the school board. The agenda is subject to change without notice.

**The public may address the School Board in accordance with Policy 206 Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations

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Frazer-Vergas Public Schools, ISD 23
Regular Meeting of the Board of Education
Background Information
November 13, 2012

BACKGROUND INFORMATION

CONSENT AGENDA ITEMS

ITEM 5.1 Topic: Minutes

Background: Minutes from the October 8, 2012 Regular School Board Meeting are attached. If corrections to the minutes are necessary, please let Stacey know.

Recommendation: Administration recommends Board approval

ITEM 5.4.1 Topic: Approval of Hiring Media Center Paraprofessional

Background: The District has completed the hiring process in accordance with District Hiring Policy 427 and recommends hiring Sandy Oelfke as the Media Center Paraprofessional, Step 1 (\$10.70) of the MSEA Master Agreement.

Recommendation: Administration recommends Board approval

ITEM 5.4.2 Topic: Approval of Hiring One Act Play Director

Background: The District has completed the hiring process in accordance with District Hiring Policy 427 and recommends hiring Aron Velde as the One Act Play Director, Step 0 at 2%, \$642, as per Master FEA Agreement, Extra Curricular Schedule.

Recommendation: Administration recommends Board approval

ITEM 5.4.3 Topic: Approval of Resignation of the Junior High Basketball Coach

Background: The District has received a letter of resignation from Rev. Bill Aufdenkamp. The resignation is effective with school board approval.

Recommendation: Administration recommends Board approval

ITEM 5.4.4 Topic: Approval of Hiring Long Term Substitute for the Elementary

Background: The District has completed the hiring process in accordance with District Hiring Policy 427 and recommends hiring Elaine Palmer as the Intervention Long Term Substitute at the Elementary, Step 0 of the Master FEA Agreement.

Recommendation: Administration recommends Board approval

ITEM 5.5.1 Topic: Approval of Assurance of Compliance with State and Federal Law Prohibiting Discrimination

Background: Minnesota statute requires this form be approved annually. The District is in complete compliance with state and federal laws prohibiting discrimination.

Recommendation: Administration recommends Board approval

ITEM 5.5.2 Topic: Approval of the Snow Removal Contract for 2012-2013

Background: The 2012-2013 contract with Ketter’s Septic Service (Keith Ketter) for snow removal is at a rate of \$75 per hour per piece of equipment with the exception of the pay loader which will be compensated at a rate of \$95 per hour (same as last year).

Recommendation: Administration recommends Board approval

ITEM 5.5.3 Topic: Approval of American Indian Education 2012-2013 Parent Committee Resolution and Roster

Background: This is a formal procedure required to comply with Federal regulations as part of the District’s American Indian Education Parent Committee.

Recommendation: Administration recommends Board approval

ITEM 5.5.4 Topic: Approval of Group Trips Planned for 2012-2013

Background: Superintendent Cheney presented the Trips planned for the 2012-2013 school year in his September Superintendent’s Report. Per District policy, they are here (attached) for board approval.

Recommendation: Administration recommends Board approval

ITEM 5.5.5 Topic: Approval of High School Fund Raisers for 2012-2013

Background: As required by District Policy, Mr. Nudell has submitted the high school request for fundraising for 2012-2013. The revenue from these fundraisers supports educational activities and programs.

Recommendation: Administration recommends Board approval

ITEM 5.5.6 Topic: Approval of Elementary Fund Raisers for 2012-2013

Background: As required by District Policy, Mr. Haugen has submitted the elementary request for fundraising for 2012-2013. The revenue from these fundraisers supports educational activities and programs.

Recommendation: Administration recommends Board approval

ITEM 5.5.7 Topic: Approval of School District Enrollment Options Program Applications

Background: The District received the Enrollment Options Applications for enrollment out of the District: Detroit Lakes (2). Enrollment into the District: Detroit Lakes (1).

Recommendation: Administration recommends Board approval

ITEM 5.5.8 Topic: Acceptance and Acknowledgement of Gifts

Background: Sponsors for the Robotics program are listed and their generous donations:

BTD Manufacturing, Detroit Lakes - \$2,500; RDO, Park Rapids - \$250
Papa Murphy’s Pizza, Detroit Lakes - \$100, plus 4 lg. take & bake pizzas
CA Picard, Perham - \$100; Action Fabricating, Detroit Lakes - \$100
EVCO Petroleum Products - \$100; Ziegler Cat, Fergus Falls - \$40
Malstrom Electric, Ogema - \$25 plus electrical parts
Tri-State Manufacturers’ Association - \$1,000; Gemstone Masonry - \$100
Applied Industrial Air-Hydraulics Systems - \$100; Noah Insurance Service - \$50

Recommendation: Administration recommends Board approval

COMMUNICATION REPORTS

ITEM 6.1 Topic: Carlson Highland 2011-2013 Audit Presentation

Background: Representatives from Carlson Highland will give an Audit presentation/review and answer questions. Board approval for the 2011-2012 Audit is later in the agenda, Business Item, Item 8.A. The Carlson Highland representatives are presenting early in the agenda, due to another school board meeting they need to attend this evening.

ITEM 6.2.1 Topic: BEST (Boosting Engineering, Science and Technology) Robotics Presentation – Andrew Paulson

Background: The Board will move to Mr. Paulson's Industrial Technology classroom for a demonstration/presentation.

ITEM 6.2.2 Topic: Children Information Protection Act (CIPA) and Technology Update – Gretchen Norby

Background: Ms. Norby will have a power point presentation at the meeting.

ITEM 6.3.1 Topic: Mrs. Thorp, Director of Community Education

Background: Written report is attached. Please contact Mrs. Thorp in advance of the meeting with any questions.

ITEM 6.3.2 Topic: Mr. Skjonsberg, Director of Special Education

Background: Written report is attached. Please contact Mr. Skjonsberg in advance of the meeting with any questions.

ITEM 6.3.3 Topic: Mr. Haugen, Elementary Dean of Students

Background: Written report is attached. Please contact Mr. Haugen in advance of the meeting with any questions.

ITEM 6.3.4 Topic: Mr. Nudell, K-12 Principal

Background: Written report is attached. Please contact Mr. Nudell in advance of the meeting with any questions.

ITEM 6.3.5 Topic: Mr. Trautman, Activities Director

Background: Written report is attached. Please contact Mr. Trautman in advance of the meeting with any questions.

ITEM 6.3.6 Topic: Dr. Cheney, Superintendent

Background: Written report is attached. Please contact Dr. Cheney in advance of the meeting with any questions.

ITEM 6.4 Topic: School Board

DISCUSSION ITEMS – No Action Required

ITEM 7.1 Topic: Lease Purchase Payment Discussion

Background: In June 2008, the Frazee-Vergas School Board entered into a Tax-Exempt Lease Purchase Financing Agreement with Capital One Bank. The principal amount was \$1,278,782. Interest over the 15-year term was scheduled to be \$499,781.80 at 4.6%. The funds were used to pay for the purchase and installation of HVAC equipment at the High School. Monthly principal and interest payments are \$9,880.91 or \$118,570 per year. These funds are currently paid from the capital outlay portion of our general fund.

The District has the option to pre-pay the balance of this agreement with a 30 day notice to Capital One. The December 2012 payout amount would be about \$1,015,000.

Should the District desire to reduce the principal by \$500,000 (or some other amount) we would pay the original loan off and negotiate a new agreement for \$515,000 with a revised term and interest rate.

The third option the Board could consider would be to simply re-negotiate the interest rate to reduce our projected interest cost.

Now that we know the positive outcome of the November 6, 2012 referendum the Business Office and Superintendent are ready to make a recommendation.

We have projected our cash flow needs and anticipated fund balance for June 2013. We believe that it is financially prudent that we retire the entire lease purchase on or about December 18, 2012. This action will result in about \$270,000 in interest savings over the ten year period remaining on the lease/purchase agreement. Given your consent we will work with Capital One (holder of the agreement) to identify the final payment due on the agreed upon date in December. The school board would act on the final details at their December 10th School Board Meeting.

BUSINESS ITEMS – Action Required

ITEM 8.1 Topic: Approval of the District Audit Report for 2011-2012

Background: The District's independent auditing firm, Carlson Highland, reviewed earlier on the agenda, the fiscal year 2011-2012 Audit.

Recommendation: Administration recommends Board approval.

ITEM 8.2 Topic: Approval of District Goals

Background: The School Board and Administration has held two meetings to consider District Goals. The Frazee-Vergas staff was surveyed for their observations and priorities. The results of these deliberations are attached.

Recommendation: Administration recommends Board approval.

ITEM 8.3 Topic: Approval of Booster Club Credit Issue

Background: During the 2011-12 school term the School Board initiated a policy of crediting to individual Booster Groups a portion of the participation fees collected from students and families. The amount credited per participant, per activity was \$40. This credit was issued only in cases where boosters had coaching expenses and never for more than their actual coaching costs.

The credits received for each eligible group are itemized on the accompanying attachment. The total credit amounted to \$17,133.

We recommend that we renew this credit plan for the 2012-2013 school term.

Recommendation: Administration recommends Board approval.

ITEM 8.4 Topic: Resolution Canvassing Returns of Votes of School District General Election

Background: In accordance with Minnesota Statute (M.S. 205A.10. Subd. 3) the School Board must canvass the returns of the school district general election (school board members) between the third and 10th day following the election held on November 6, 2012. Official election data will be available at the meeting.

Recommendation: Administration recommends Board Approval as outlined.

ITEM 8.5 Topic: Resolution Canvassing Returns of Votes of School District General Election

Background: In accordance with Minnesota Statute (M.S. 205A.10. Subd. 3) the School Board must canvass the returns of the school district special election (school district ballot question) between the third and 10th day following the election held on November 6, 2012. Official election data will be available at the meeting.

Recommendation: Administration recommends Board Approval.

MEETING & WORKSHOP SCHEDULE

ITEM 10.1 Topic: Meet and Confer, Wednesday, November 14, 2012, 3:45 p.m., High School Conference Room.

ITEM 10.2 Topic: Truth and Taxation Meeting, December 10, 2012, 7:00 p.m., High School Conference Room.

ITEM 10.3 Topic: Regular School Board Meeting, Monday, December 10, 2012, 6:00 p.m., High School Media Center.

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SCHOOL BOARD MINUTES
October 8, 2012
BOARD OF EDUCATION
FRAZEE-VERGAS PUBLIC SCHOOLS ISD #23

The Regular Meeting of the Board of Education of Frazee-Vergas Independent School District #23 was called to order by Chair Bauer on Monday, October 8, 2012, 6:00 p.m. in the Vergas Community/Event Center. Members in attendance: Dana Laine, Steve Jepson, Matt Bauer, Richard Ziegler, James Nelson, Ken Fett. Members absent: Keith Janu.

Present were Administrators: Superintendent Charles Cheney, Dean of Students Troy Haugen, Special Education Director Bardie Skjonsberg, Activities Director Dave Trautman, Community Education Director Lori Thorp, Business Manager Pam Pontius and Executive Assistant Stacey Foss.

Media present; Frazee Forum Barbie Porter, Detroit Lakes Tribune Pippi Mayfield. Six guests were present.

The Pledge of Allegiance was recited by board members and guests.

Citizen & Delegation Requests

None.

Adoption of the Agenda

Member Jim Nelson asked that Item 6.D.2, Transfer \$122.92 from the General Fund to the Food Service Fund, be moved to Item 9.E. Item 9.D, Approval of the District Audit Report for 2011-2012 was removed from this Agenda and moved to the November Agenda. Motion by Laine to adopt the agenda, as amended, Jepson seconded, motion carried.

Guests

Mayor of Vergas, Dean Haarstick, welcomed the board and guests to Vergas.

CONSENT AGENDA

Motion Ziegler, second Fett, to approve the consent agenda. Motion carried.

Consent Agenda included the following items:

- Approved the adoption of the minutes from the September 10, 2012, Regular School Board meeting
- Check Summary
- Approved Resignation of Lindsey Seawell as the One Act Play Advisor
- Approved Hiring Lindsey Seawell as the Assistant Dance Team Coach at Step 0, 8% of the FEA Master Agreement Extra-Curricular Schedule, \$2,568
- Approved Hiring Marianne Bartel as a Special Education Paraprofessional at the High School, Step 0 (\$10.70) of the MSEA Master Agreement
- Approved Lane Changes for the following employees: Natalie Roppe, Dustin Geiser, Dave Conzemius, at a cost increase of \$4,044.00
- Approved the Anderson Bus Company Contract for 2012-2014
- Approved for the District to seek Minnesota State High School League (MSHSL) Grant Funding
- Approved the Budget Hearing/Truth in Taxation meeting for Monday, December 10, 2012 at 7:00 p.m. in the High School Media Center
- Approved School District Enrollment Options Program Applications
- Accepted and Acknowledged Gifts from: Target, 2012 Take Charge of Education Program, \$423.25/Elem. and \$534.47/High School; State Bank & Trust, Pay it Forward Program, \$500 to Frazee-Vergas Public School (Angie Olson's 2nd grade classroom); United Community Bank, sponsor of the Summer Picnics, presented a \$5,000 check to the Frazee After-School Arts and Activities Fund.

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Communication Reports

(Detailed written reports can be found on BoardBook)

Mrs. Thorp, Director of Community Education

- Mrs. Thorp commented on Becker County DayCare Conference is being held on November 17, 2012 and that Blood Screening services will be held, she is working on the details.

Mr. Skjonsberg, Director of Special Education

- No oral comment, refer to written report

Mr. Haugen, Elementary Dean of Students

- Presented a congratulations letter sent to Mr. Haugen, from MDE's Commissioner of Education, Dr. Brenda Cassellius, for Frazee-Vergas Elementary's second designation as a Reward School.

Mr. Nudell, K-12 Principal

- No oral comment, refer to written report

Dr. Cheney, Superintendent

- Superintendent Cheney commented on the activities relating to the Referendum; bulk mailing a brochure, mandatory information letter to taxpayers will be mailed this week, Public Forum/Town Hall arrangements and schedule.
- Candidate Forum being held on October 16th, 8:00 p.m. at the Frazee Event Center
- A group photo of the people that helped get the weight/fitness equipment delivered and set up in the weight room was shared with the Board – Chair Bauer thanked them and Jay Malstrom for the equipment and commented on what a great addition it is to our weight room.
- Media Center position, will consider future needs of the District – technology will be very important.

School Board

- Referendum Committee Minutes were shared.

Discussion Items – No Action Required

8.A – Freshwater Education District Presentation

Jerry Nesland, Executive Director and Lori Murdock, Director of Special Education were there to present some organizational information; Who is Freshwater, Membership Options, Services Provided, Professional Development Opportunities, Alternative Learning Centers. Superintendent Cheney thanked them for coming and outlining their options.

8.B – Capital One Lease Purchase

This is a 15-year Tax-Exempt Lease Purchase Financing Agreement with Capital One Bank for \$1,278,782, with an interest rate of 4.6%, principal and interest payments are \$118, 570 per year. The funds were used for the 2008 purchase and installation of HVAC equipment at the High School. There are three options to consider: Pre-pay the balance of the agreement (\$1,015,000); Reduce the principal by \$500,000(or some other amount) and negotiate a new agreement; Renegotiate a new agreement at a lower interest rate to reduce our projected interest cost. The Referendum outcome will determine the option that will be considered. Member Laine thanked Superintendent Cheney and Business Manager Pam Pontius for the clear explanation of the lease options.

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Consider Business Items – Action Required

9.A – Review and Approved Changing the Monday, November 12, 2012 (Veteran’s Day) Regular School Board Meeting

Motion by Laine, second by Fett to move the regular Monday November meeting to Tuesday, November 13, 2012, 6:00 p.m. in the High School Media Center. Motion carried.

9.B – Set Meeting to Canvas Ballots

Motion by Ziegler to canvas the ballots in conjunction with the Regular School Board meeting, on November 13, 2012, second by Fett. Motion carried.

9.C – Approved of the Gifted and Talented Shared Position

Motion by Jepson, second by Ziegler to approve the shared position with Perham School District for a Gifted and Talented Specialist for grades 3 through 8. The 1-year contract is for \$12,000, which will come from the state for Gifted and Talented programs, fulfilling a statutory obligation. Motion carried.

9.D – Transferred \$122.92 from the General Fund to the Food Service Fund

Motion by Ziegler to transfer \$122.92 from the General Fund to the Food Service Fund. Discussion was held about the negative balance in the Food Service account and how the projected revenue for last year, actually has turned into a very disappointing loss. Seconded by Fett, motion carried.

Meetings/Workshops

A. Referendum Public Meetings

Monday, Oct. 8, 7:00 p.m., Vergas Community Center
Tuesday, Oct. 9, 7:00 p.m., Height of Land Town Hall
Thursday, Oct. 11, 7:00 p.m., Shell Lake Town Hall
Monday, Oct. 15, 7:00 p.m., Frazee High School
Tuesday, Oct. 16, 7:00 p.m., Vergas Community Center
Tuesday, Oct. 23, 7:00 p.m., Frazee High School
Thursday, Oct. 25, 7:00 p.m., Wolf Lake Lions Hall
Saturday, Oct. 27, 9:00 a.m., Frazee High School
Monday, Oct. 29, 7:00 p.m., Toad Lake Town Hall

B. Health & Safety Meeting, Wednesday, October 17, 2012, 7:45 a.m.

C. Regular School Board Meeting, Tuesday, November 13, 2012, 6:00 p.m. High School Media Center.

Adjournment

Motion Laine, second by Jepson to adjourn meeting at 6:53 p.m.

Clerk: _____

FRAZEE-VERGAS PUBLIC SCHOOLS - INDEPENDENT SCHOOL DISTRICT NUMBER 23
MONTHLY CASH AND INVESTMENTS TREASURER'S REPORT

11/13/12

LAST YEAR
THIS MONTH
TOTAL
ALL FUNDS

Line #			General Fund 01	Food Service Fund 02	Comm. Service Fund 04	Operating Capital Fund 05	Debt Service Fund 07	Agency Fund 09	Total All Funds	
1	Cash and Investments	09/30/2012	2,933,496.67	(15,915.42)	44,124.03	437,248.25	1,367,100.70	0.00	4,766,054.23	
2	Receipts		242,223.24	40,727.81	13,128.24		81,294.57	0.00	377,373.86	
3	Total Ideas Payments		800,896.74		2,338.22		970.27		804,205.23	
4	Disbursements Accounts Payable		(222,519.19)	(31,556.95)	(6,130.85)	0.00	0.00	0.00	(260,206.99)	
5	Dist Cont./Withholdings		(260,814.23)	(6,704.16)	(6,251.45)				(273,769.84)	
6	Disbursements Payroll		(291,156.38)	(10,360.41)	(10,455.60)		0.00	0.00	(311,972.39)	
7	Bank Charges		(19.17)	(62.56)	(26.99)				(108.72)	
									0.00	
8	TOTAL DISBURSEMENTS		(774,508.97)	(48,684.08)	(22,864.89)	0.00	0.00	0.00	(846,057.94)	
	General Journal Entries:								0.00	
9	Interest		169.30						169.30	
10	Rev Trak Payment		80.00	1,585.75	684.00				2,349.75	
11	E-Funds Payments			585.00					585.00	
12	General JE								0.00	
									0.00	
									0.00	
13	Cash and Investments	10/31/12	3,202,356.98	(21,700.94)	37,409.60	437,248.25	1,449,365.54	0.00	5,104,679.43	
=====										
14	Checking accounts	0.10%	(1,771,286.03)	(21,700.94)	37,409.60	437,248.25	1,449,365.54	0.00	131,036.42	579,693.44
15	Imprest Account	0.05%	2,500.00						2,500.00	15,000.00
16	Vergas State Bank CDs	0.05%	400,000.00						400,000.00	400,000.00
17	United Community CDs	0.90%	1,185,631.45						1,185,631.45	1,177,479.92
18	MSDLAF Investments	0.06%	3,320,438.54						3,320,438.54	2,101,349.27
19	United Community Money Market Acct	0.20%	65,073.02						65,073.02	75,262.08
20	Total with Bond Proceeds		3,202,356.98	(21,700.94)	37,409.60	437,248.25	1,449,365.54	0.00	5,104,679.43	4,348,784.71
=====										

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INVESTMENTS PURCHASED/DEPOSITS

TRANSFERS

21	Ideas Payment 10/15/12	118,059.48			MSDLAF Transfer to UC Bank	175,000.00	10/10/12
22	Ideas Payment 10/31/12	686,145.75			MSDLAF Transfer to UC Bank	100,000.00	10/31/12
	Sept. St/Fed FS Payments	31,581.25			MSDLAF Transfer to Vergas St. Bank	275,000.00	10/31/12
	11-12 SpEd Payment	66,738.04					
23	Totals	902,524.52					

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
72176	ALL-IN-ALL	11/13/2012	Nov.01	Oct Gas	0	646.66	803.14
			Nov.02	Oct Cust Gas	0	156.48	
72177	ANALYTICAL GRAMMAR	11/13/2012	13270	Home School Supplies	13270	356.55	356.55
72178	ANDERSON, GENEVIEVE MARIE	11/13/2012	Wal-Mart	Elem FR Expense	0	25.00	25.00
72179	ART ANDERSON SEPTIC TANK PUMP/	11/13/2012	16183	Sept. Portables-Athl Field	0	205.00	205.00
72180	AQUA LAWN, INC.	11/13/2012	13072	sprinkler Winterization	0	600.00	600.00
72181	ARVIG COMMUNICATION SYSTEMS	11/13/2012	Nov.01	Oct Security Monitor	0	19.95	154.95
			Nov.02	Security Pgm Svc	0	135.00	
72182	BACHMANN, AUSTIN	11/13/2012	12-13	FB Helpers	0	75.00	75.00
72183	BACHMANN, DARWIN	11/13/2012	12-13	FB Helpers	0	80.00	80.00
72184	BARNES & NOBLE, INC.	11/13/2012	6711	Indian Ed Books	13336	19.93	19.93
72185	BERGMAN, ELDON M	11/13/2012	12-13	VB Help	0	350.00	350.00
72186	BIO CORPORATION	11/13/2012	179984	Science - animal dissection	13279	185.12	185.12
72187	CABELA'S	11/13/2012	019247477	HS SCIENCE	13206	178.93	178.93
72188	CAPITAL ONE PUBLIC FUNDING, LL	11/13/2012	Nov.01	Loan Principal	0	6,026.11	9,880.91
			Nov.02	Loan Principal-Interest	0	3,854.80	
72189	CARDMEMBER SERVICE	11/13/2012	4377	UPS Postage	0	19.35	1,321.32
			6900	The Line Up-Dance Uniforms	0	1,301.97	
72190	CARLSON HIGHLAND & CO., L.L.P.	11/13/2012	138247	11-12 Audit-Final Pay	0	5,500.00	5,500.00
72191	CDW-GOVERNMENT INC.	11/13/2012	R595534	ITE Computer	13313	300.00	1,464.13
			R775079	Symantec Training	13320	1,017.88	
			S602390	surge protector	13339	146.25	
72192	CITY OF FRAZEE	11/13/2012	Nov.0235	Oct. Wat/Sew (10)	0	26.30	751.42
			Nov.0236	Oct. Wat/Sew (410)	0	40.10	
			Nov.1160	Oct. Wat/Sew (4327)	0	155.80	
			Nov.1320	Oct. Wat/Sew (82100)	0	355.22	
			Nov.1321	Oct. Wat/Sew (10900)	0	174.00	
72193	CITY OF VERGAS	11/13/2012	451	Sch Bd Space Rental	0	125.00	125.00
72194	CONSTELLATION NEWENERGY GAS DI	11/13/2012	7655752	Sept. Gas (681 TH)	0	434.36	434.36
72195	D & D APPLIANCE	11/13/2012	38805	Upright Freezer-Elem Kitchen	13307	1,499.00	1,499.00
72196	DACOTAH PAPER CO.	11/13/2012	22838	Custodial Paper Order	13335	4,024.56	4,024.56
72197	DEAN FOODS NC	11/13/2012	Nov.01	Oct Milk-Elem	0	2,599.20	4,256.03

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			Nov.02	Oct Milk-HS	0	1,474.96	
			Nov.03	Oct Lunch Groc	0	181.87	
72198	DETROIT LAKES NEWSPAPERS	11/13/2012	177951679	media center newspaper	13092	49.00	49.00
72199	EBSKO	11/13/2012	1410823	MEDIA CENTER OFFICE ORDERS	13121	471.61	471.61
72200	EDUCATORS BENEFIT CONSULTANTS,	11/13/2012	15586	Oct 403b Svc	0	207.80	207.80
72201	EDUCATION TO GO	11/13/2012	1064829	Comm Ed Class	0	120.00	124.50
			1066171	Comm Ed Class	0	4.50	
72202	ELLISON EDUCATIONAL EQUIPMENT	11/13/2012	2797048	elem art supplies	13332	165.36	165.36
72203	ERICKSON, AMIE	11/13/2012	10-04-12	Gymnastics Clinic Expense	0	75.00	156.19
			10-04-12.1	Gymnastics Clinic Expense	0	81.19	
72204	Vendor Continued Void	11/13/2012					0.00
72205	ESSENTIA HEALTH	11/13/2012	093012.6	Sept PT Svc	0	720.00	13,135.00
			093012.7	Sept OT Svc	0	3,840.00	
			102312.1	Athletic Trainer 12-13	0	1,000.00	
			102312.3	Summ Speed/Strengh Training	0	500.00	
			103112.11	Oct PT Svc	0	420.00	
			103112.12	Oct OT Svc	0	3,540.00	
			DLMIS201203	Comm Svc Blood Scng	0	3,115.00	
72206	FERGUSON INTERPRISES, INC	11/13/2012	1107041.0	Custodial Bathroom parts	13305	858.63	931.85
			1107041.1	Custodial Bathroom parts	13305	48.54	
			1107041.2	Custodial Bathroom parts	13305	3.16	
			1107041.3	Custodial Bathroom parts	13305	8.64	
			SC18511	Custodial Bathroom parts	0	12.88	
72207	FOOD SERVICES OF AMERICA-FARGO	11/13/2012	Nov.01	Oct Lunch Groc	0	16,133.42	23,141.87
			Nov.02	Oct Bkfst Groc	0	4,143.63	
			Nov.03	Oct Ala Carte Groc	0	1,811.23	
			Nov.04	Oct Kitchen Supplies	0	1,053.59	
72208	FRAZEE ELECTRIC	11/13/2012	6327	HS Elec Wk-Ballasts	0	215.39	4,153.99
			6339	Elem elec Wk-ballasts	0	154.69	
			6348	HS Elec Wk-Air Handlers/Water Htr/etc	0	3,193.10	
			6349	HS Elec Wk-Air	0	590.81	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				Handlers/Wtr Htr			
72209	FRAZEE FAMILY FOODS	11/13/2012	170231	Oct Science Supplies	0	8.92	461.89
			173695	Oct FS Cupplies	0	4.29	
			180416	Science Supplies	0	56.73	
			Nov.01	Oct FACS Supplies	0	328.21	
			Nov.02	Sep/Oct Comm Ed Supplies	0	48.23	
			Nov.03	Sep/Oct ECFE Supplies	0	15.51	
72210	Vendor Continued Void	11/13/2012					0.00
72211	Vendor Continued Void	11/13/2012					0.00
72212	FRAZEE FORUM	11/13/2012	82573	Elem Teacher LT Sub Ad	0	90.00	4,093.48
			92292	Public Mtg: Referendum Notice	0	99.00	
			92299	One Act Play Adv. Ad	0	54.00	
			92304	CISA Report Notice	0	54.00	
			92306	Oct Sch Bd Mtg Notice	0	40.50	
			92376	Public Mtg: Referendum Notice	0	45.00	
			92379	ECFE Para Ad	0	72.00	
			92380	HS Media Para Ad	0	90.00	
			92384	Sept Sch Bd Minutes	0	346.48	
			92455	Public Mtg: Referendum Notice	0	36.00	
			92461	Custodial Subs Ad	0	63.00	
			92464	ECFE Para Ad	0	72.00	
			92469	Gen Election Notice	0	432.00	
			92470	Spec Election Notice	0	580.50	
			92553	Public Mtg: Referendum Notice	0	31.50	
			92559	Gen Election Notice	0	432.00	
			92560	Spec Election Notice	0	580.50	
			92617	Referendum Publication	0	975.00	
72213	FRESHWATER EDUCATION DISTRICT	11/13/2012	11899	Summ Sch Remediation	0	387.02	387.02
72214	GLACIER SALT SYSTEMS	11/13/2012	570351	Softener Salt	0	240.36	240.36
72215	GOPHER SPORTS	11/13/2012	8559433	Elem footballs	13331	111.09	111.09
72216	GRAINGER PARTS	11/13/2012	9949052899	Custodial Vacuum/Classroom	13306	148.00	148.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				pencil sharpeners			
72217	HALL, CHRISTINE I	11/13/2012	10-09	Wellness	0	18.60	18.60
				Wkshp-LCSC			
72218	HANSON'S PLUMBING & HEATING	11/13/2012	10-03	Custodial	0	30.00	59.89
				Supplies			
			10-05	Custodial	0	29.89	
				Supplies			
72219	HAUGEN, TROY M	11/13/2012	10-08	MAASFEP Conf Exp.	0	222.66	222.66
72220	HOBART SALES SERVICE	11/13/2012	MB930880	Dishwasher	0	230.95	230.95
				Repairs			
72221	INTEGRATED SYSTEMS CORP.	11/13/2012	654701	Dec Skyward	0	238.00	419.00
				Hosting			
				Fees-Student			
			654747	Dec Skyward	0	181.00	
				Hosting			
				Fees-Finance			
72222	ISD AUSTIN DISTRICT #8492	11/13/2012	CS	Oct SpEd Tuition	0	3,558.72	3,558.72
72223	JOHNSON CONTROLS	11/13/2012	1-5950735657	Boiler Maint/Svc	0	1,160.25	1,160.25
72224	JON & SON'S DISPOSAL	11/13/2012	10-03	Add'l	0	262.98	1,245.78
				Dumpster-Shop			
				Cleanout			
			10-31	Oct Gbg Svc	0	982.80	
72225	K-MART STORE NO. 3775	11/13/2012	2149-0121	Indian Ed	13258	55.71	177.60
				Supplies			
			3164-0033	district tubs for	13282	108.90	
				mail			
			9729-0029	HS SpEd Supplies	13275	12.99	
72226	KETTERS LOCKER PLANT	11/13/2012	28	FACS Supplies	0	10.25	10.25
72227	KIEFER SPECIALTY FLOORING, INC	11/13/2012	0017660	wt. lifting	13326	974.49	974.49
				flooring & fit			
				ball			
72228	KINETIC LEASING	11/13/2012	112222	Nov. Copier Lease	0	788.35	788.35
72229	KORNEY BOARD AIDS	11/13/2012	124082	Boys Basketball	13324	459.00	459.00
72230	L & M FLEET SUPPLY	11/13/2012	3587657	Sneeze	13309	30.96	30.96
				Guards-Kitchen			
72231	LAKES RADIO	11/13/2012	335558	Buddying Ad	0	149.00	649.00
			335559	Referendum Info	0	500.00	
				Ad			
72232	LCSC COOPERATIVE PURCHASING	11/13/2012	70739	Sec. Voc Svc	0	1,116.00	11,078.09
			70758	SpEd Wkshop	0	60.00	
			70787	Oct Bus. Mgmt Svc	0	9,152.09	
			70805	12-13 Wellness	0	750.00	
				Svc			
72233	LEARNING A-Z	11/13/2012	RI1022122	intervention-	13283	179.90	179.90
				reading a-z			
				renewal			
72234	LIBERTY BUSINESS SYSTEMS INC.	11/13/2012	68341	Oct Elem Copier	0	104.00	263.70
				Maint. Agmt			
			68575	elem Copier	0	56.70	
				Staples			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			69333	Nov ECFE Copier Maint Agmt	0	41.00	
			71220	HS Copier Staples	0	62.00	
72235	LILLIS, DENISE	11/13/2012	09-12	Comm Ed Presenter	0	312.00	312.00
72236	LORETEL SYSTEMS	11/13/2012	Nov.01	Nov Ph Svc	0	596.88	662.06
			Nov.02	Nov Ph	0	35.79	
			Nov.03	Svc-CS/ECFE			
72237	MPLS MARRIOT NORTHWEST	11/13/2012	GP102	Nov Ph Svc-FS MAASFEP conference Room Reservation-THauge n	13264	284.50	284.50
72238	MENARD'S	11/13/2012	4816	Light Bulbs	13314	83.76	255.62
			5144	Electrical Cord-various tools	13327	20.49	
			5220	Electrical Cord-various tools	13327	59.41	
			6317	Food Service Coolers	13328	91.96	
72239	MIDWEST SPECIALTIES INC.	11/13/2012	3629	Agri Lime-Ballfields (1/2 City cost)	0	5,310.00	5,310.00
72240	MN DEPARTMENT OF HEALTH	11/13/2012	2013.1	2013 Kitchen DOH License-Elem	0	901.00	2,055.00
			2013.2	2013 Kitchen DOH License-HS	0	1,154.00	
72241	MN ENERGY RESOURCES	11/13/2012	Nov.01	Oct Gas (1849 TH)	0	1,081.84	1,260.76
			Nov.02	Oct Gas (75 TH)	0	56.32	
			Nov.03	Oct Gas (62 TH)	0	54.23	
			Nov.04	Oct Gas (96 TH)	0	68.37	
72242	MINNESOTA UI	11/13/2012	BK	Qtr 3 Unemp.	0	20.52	3,842.50
			CN	Qtr 3 Unemp.	0	228.90	
			DE	Qtr 3 Unemp.	0	96.85	
			JC	Qtr 3 Unemp.	0	1,747.71	
			KA	Qtr 3 Unemp.	0	1,748.52	
72243	MSCTC Moorhead Campus	11/13/2012	439431.HK	Fall '12 PSEO Tuition	0	3,229.44	9,186.51
			439431.MS	Fall '12 PSEO Tuition	0	3,137.31	
			439431.MT	Fall '12 PSEO Tuition	0	2,819.76	
72244	MUSIC IN MOTION	11/13/2012	428349	Music resources	13321	193.93	193.93
72245	NORTHWEST IRON FIREMAN, INC.	11/13/2012	27320	HVAC Repair Supplies	0	45.70	84.70
			27343	HVAC Repair Supplies	0	39.00	
72246	NW LINKS	11/13/2012	31115002Q11323	FY13 Qtr 1 Internet Svc	0	4,992.46	4,992.46

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
72247	OFFICECHAIRS.COM	11/13/2012	A1338121-OFM	office chair-judi	13249	225.00	225.00
72248	OK LUMBER & HARDWARE	11/13/2012	10231	Shop Supplies	0	233.01	432.09
			8834	Shop Supplies	0	27.04	
			9406-DD	Cust. Supplies	0	42.52	
			9406-JU	Cust. Supplies	0	69.52	
			9457	Ag Supplies	0	60.00	
72249	ORIENTAL TRADING COMPANY INC.	11/13/2012	653499363-01	Indian Ed program	13315	99.75	99.75
				- creative projects			
72250	OTTER TAIL POWER CO	11/13/2012	Nov.01	Oct Electricity	0	12,397.57	12,397.57
72251	PAN-O-GOLD BAKING CO	11/13/2012	Nov.01	Oct Bread	0	801.96	1,590.81
			Oct.01	Sept Bread	0	788.85	
72252	PAULSON, ANDREW J	11/13/2012	162282794271216 WM	Material Resale	13323	71.76	71.76
72253	PEMBERTON, SORLIE, RUFER & KER	11/13/2012	19.1	Legal	0	160.00	1,643.28
				Advice-Referendum			
			19.2	Legal	0	1,483.28	
				Advice-Personnel Issue			
72254	PITNEY BOWES	11/13/2012	2760099	Qtr 4 Postage	0	414.06	414.06
				Machine Lease			
72255	POPPLERS MUSIC STORE	11/13/2012	1568114	band music	13333	181.93	181.93
72256	PRAXAIR DISTRIBUTION, INC.	11/13/2012	44355229	Oct Cyl Rental	0	148.03	148.03
72257	PURCHASE POWER	11/13/2012	Nov.01	Postage	0	970.23	970.23
72258	REALLY GOOD STUFF	11/13/2012	4126953	Kindergarten book	13286	19.49	19.49
				baskets			
72259	REGION 1	11/13/2012	13223.1	Qtr 2 MARSS	0	451.25	882.50
				Reporting			
			13223.2	Qtr 2 Flex Ben.	0	431.25	
				Svc			
72260	RENNEBERG HARDWOODS INC.	11/13/2012	530930	HS- woods class - wood	13345	464.61	464.61
72261	ALL AMERICAN SPORTS CORP	11/13/2012	440362259	Football	0	-632.00	3,241.71
				Helmets-credit			
			94274172	Football Helmets	0	2,063.48	
			94777754	Football	13022	905.40	
				Helmets-pads			
			94876992	Football	13022	212.81	
				Helmets-pads			
			94883713	Football Helmets	0	692.02	
72262	ROCHESTER TELECOM SYSTEMS, INC	11/13/2012	Nov.01	Oct Phone-LD	0	290.03	290.03
72263	ROGERS, DENNIS	11/13/2012	09-11	Native American	0	350.00	350.00
				Speaker			
72264	S & T AUTO REPAIR	11/13/2012	10-25	White Car-Oil	0	112.40	208.40
				Svc/Tire Rotation			
			10-26	Lunch Van-Repairs	0	96.00	
72265	SARGENT-WELCH	11/13/2012	49023034	SCIENCE SUPPLIES	13142	96.32	96.32
72266	SCHMITT MUSIC	11/13/2012	234385281	Trumpet Repairs	0	65.00	65.00
72267	SCHNEIDER, DAVID E	11/13/2012	10-31	VB Help	0	225.00	225.00
72268	SCHOLASTIC INC.	11/13/2012	M4955295	ELEM WEEKLY READER	13159	542.70	542.70

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
72269	SCHOOL SPECIALTY INC	11/13/2012	208109352163	desk and chairs	13071	166.09	5,287.93
			208109371332	HS	13317	53.28	
			208109402030	office-Supplies			
			208109409225	desk and chairs	13071	4,616.75	
			208109409225	ELEM LISTENING CENTER	13330	281.59	
			308101472739	Elem volleyballs	13329	170.22	
72270	SCHULTZ, KARRIE E.	11/13/2012	Wal-Mart.1	ECFE Supplies	0	26.63	58.66
			Wal-Mart.2	ECFE Supplies	0	32.03	
72271	SERVICE FOOD MARKET	11/13/2012	Nov.01	FACS Supplies	0	53.68	53.68
72272	STEIN'S, INC.	11/13/2012	648931-3	Cust. Supp	0	193.73	2,128.67
			652563	Burnisher	0	1,774.00	
			652872	Cust. Suppl	0	15.88	
			652925	Cust Supp	0	104.36	
			653534	Cust. Suppl	0	40.70	
72273	STEIN-HUSBAND, MARY L	11/13/2012	Nov.01	Summ/Fall Mileage Expense	0	318.13	318.13
72274	STELLHER HUMAN SERVICES, INC.	11/13/2012	121123	Oct SpEd Svc	0	1,705.58	1,705.58
72275	TALK IT ROCK IT	11/13/2012	10130	SP ED LANGUAGE GOAL CD	13325	31.00	31.00
72276	TEAM ELECTRONICS	11/13/2012	11118	Nov. Security Monitor	0	23.00	23.00
72277	TEAM EXPRESS	11/13/2012	P262763801016	Baseball bats	13319	619.97	619.97
72278	TEN SIGMA	11/13/2012	132579	sp ed software	13292	4,950.00	4,950.00
72279	TIERNY BROTHERS	11/13/2012	637970	Printer Ink	0	600.00	4,655.00
			639317	projector/smartboard	13338	4,055.00	
72280	TIGERDIRECT	11/13/2012	P41257850101	new monitor for barb coufal in hs office	13243	150.02	238.74
			P41624810101	TECHNOLOGY-KEYPADS FOR TIMECLOCKS	13293	22.51	
			P41852210101	Computer DVDs Wireless Presenter	13310	66.21	
72281	TIME COMMUNICATIONS	11/13/2012	4326-102612	Nov. Elevator Monitor	0	18.95	18.95
72282	TRAUTMAN, PATTI	11/13/2012	10-31	VB Help	0	200.00	200.00
72283	TWEETON REFRIGERATION, INC.	11/13/2012	18489	Kitchen A/C Repairs	0	833.55	932.50
			18662	Freezer Repair-Elem	0	98.95	
72284	UNIVERSITY OF MINNESOTA	11/13/2012	8239	Kitchen FS Training	0	375.00	375.00
72285	WEISMANN'S DESIGNS FOR DANCE	11/13/2012	138540351	Dance Line Uniforms.	13341	1,426.80	1,426.80
72286	YOUTH FRONTIERS, INC.	11/13/2012	8973	Respect Retreat	0	1,990.00	1,990.00

111 Computer Check(s) For a Total of 179,810.47

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
72145	PFINGSTEN, DARIC	10/12/2012	10-12	FB Officials	0	370.00	370.00
72146	KNAUF, TERRY R	10/17/2012	10-17	FB Officials	0	400.00	400.00
72147	LEIGHTON BROADCASTING	10/22/2012	31392	Referendum Information	0	312.50	500.00
			31393	Referendum Information	0	187.50	
72148	SIMMONS, JULIE	10/22/2012	10-22	VB Officials	0	180.00	180.00
72149	CARDMEMBER SERVICE	10/24/2012	7741	UPS Charge	0	14.39	17.13
			Sept.12	Tax on Apple (will reimb)	0	2.74	
72150	REGION 6A MSHSL	10/23/2012	10-23	FB Play-off Game Gate	0	1,798.00	1,798.00
72151	ANDERSON BUS CO.	10/31/2012	Moorhead	Oct. Band/Choir Transp	0	673.32	111,613.71
			Nov.01	Oct 1-12 Reg Transp	0	82,040.00	
			Nov.02	Oct Fuel Escalator	0	6,530.69	
			Nov.03	Oct SpEd Transp	0	14,172.93	
			Nov.04	Sep 1-12 Reg Transp Adj.	0	3,390.90	
			Nov.05	Sep Fuel Escalator Adj.	0	-3,267.00	
			Nov.06	Oct Kind. Trip	0	81.23	
			Nov.07	Oct. School Forest Trips	0	989.96	
			Nov.08	Oct. Prairie Wetlands Trip (reimb)	0	925.49	
			Nov.09	Oct.Forest Edge Transp	0	232.28	
			Nov.10	Oct. Elem DLCCC Transp	0	394.54	
			Nov.11	Oct. Sr Hi Career Fair Transp	0	618.50	
			Nov.12	Oct. FFATransp	0	530.00	
			Nov.13	Oct.FB Transp	0	1,902.27	
			Nov.14	Oct. VB Transp	0	1,661.11	
			Nov.15	Oct. CC Transp (Reimb)	0	737.49	
72152	REGION 6A MSHSL	10/31/2012	10-30-12	VB Playoff Game Gate	0	1,032.00	1,032.00

8 Manual Check(s) For a Total of 115,910.84

	8	Manual	Checks For a Total of	115,910.84
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	111	Computer	Checks For a Total of	179,810.47
Total For	119	Manual, Wire Tran,	ACH & Computer Checks	295,721.31
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	295,721.31

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
01	GENERAL FUND	0.00	2,830.00	252,209.89	255,039.89
02	FOOD SERVICE FUND	0.00	0.00	36,471.18	36,471.18
04	COMMUNITY SERVICE FUND	0.00	0.00	4,210.24	4,210.24

**Frazee-Vergas Public School # 23
305 North Lake St.
Frazee, MN 56544**

Recommendation for Employment

Date of Recommendation: Oct. 23, 2012

Start Date: Nov 5, 2012

Position: Media Center Para

Interview Committee: Rob Nudell, Ta Fett, Gretchen Norby, Barb Coufal

Schedule: Step 1, (\$10.70) per MSEA Master Agreement (40 hrs/wk)

Board Approved:

The committee recommends **Sandy Oelfke** for the Media Center Para position.

The duties of this job involve:

Para for the HS Media Center.

Number of Applicants for the Position: 6

Number of Applicants Interviewed: 3

This person's qualifications are:

Ms. Oelfke has prior experience working in a school and is working towards an education degree.

Reason this person is being recommended for the position?

Ms. Oelfke has a lot of energy and passion for students and education.

This position will be restructured to meet developing District plans to integrate more technology into our instructional process. The restructured position will be opened to interested candidates in April/May of 2013. Ms. Oelfke is aware of this plan.

Signed: _____



***Please contact superintendent for appropriate placement**

Copies:

Business Office

Superintendent

Personnel File

Frazee-Vergas Public School # 23
305 North Lake St.
Frazee, MN 56544

Recommendation for Employment

Date of Recommendation: 10-22-12

Start Date: 11-10-2012

Position: One Act Play Director

***Schedule: Winter**

***Rate of Pay: Step 0 at 2% = \$642**

Board Approved:

The Activities Director recommends **Aron Velde** for **One Act play Director**.

The duties of this job involve:

Selecting and organizing the play for competitive performance.

This person's qualifications are:

Aron works with our younger students with skills for Theater in class.

Reason this person is being recommended for the position?

Aron is a member of our English staff and is a supporter of the fine arts.

Number of applications received for the position?

One.

Number of applicants interviewed for this position?

One.

Signed:



Copies:

Business Office

Superintendent

Personnel File

October 29, 2012

Attention: Mr. Dave Trautman, Activity Director

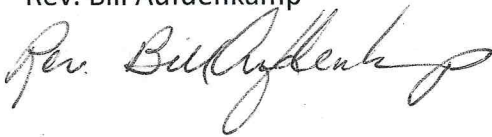
Frazee/Vergas High School

Dear Dave,

I would like to inform you that I am desiring to resign from the position of Junior High Basketball Coach, effective immediately. I have enjoyed the years of coaching and working with the student-athletes in the basketball program. Thank you for the opportunity.

Thank You,

Rev. Bill Aufdenkamp



I recommend that we accept this.

Dave Trautman

10-30-12

Frazee-Vergas Public School # 23
305 North Lake St.
Frazee, MN 56544

Recommendation for Employment

Date of Recommendation: November 6, 2012
Start Date: on or around November 12, 2012
Position: Long Term Sub – Intervention
Interview Committee: Rob Nudell & Troy Haugen
***Schedule:** FEA Master Agreement – Step 0
Board Approved:

The committee recommends *Elaine Palmer* for the *long term substitute*.

The duties of this job involve:

Provide primary math & reading instruction for students in the grade 3 and provide interventions for struggling students.

Number of Applicants for the Position: 2

Number of Applicants Interviewed: 2

This person's qualifications are:

Mrs. Palmer is a licensed teacher.

Reason this person is being recommended for the position?

Mrs. Palmer was an excellent teacher for the district for a number of years and has been a long term substitute a number of times the past few years.


Signed:  _____

***Please contact superintendent for appropriate placement**

Copies:

Business Office
Superintendent
Personnel File

Revised November 2006

	Monitoring and Compliance 1500 Highway 36 West Roseville, MN 55113-4266	ASSURANCE OF COMPLIANCE WITH STATE AND FEDERAL LAW PROHIBITING DISCRIMINATION	ED-00199-08
			DUE: 11/15

GENERAL INFORMATION AND INSTRUCTIONS: Pursuant to Minnesota Statutes, section 127A.42, subd. 3, each school board shall annually submit to the Commissioner of Education a statement of compliance with state and federal laws prohibiting discrimination and provide the designated supporting information to assure that statement. Complete this form as directed and return it to the above address by November 15. Retain a copy for your files.

IDENTIFICATION INFORMATION

School District Name		District Number	
Name of District Contact Person	Title	Telephone Number	FAX Number

STATEMENT OF ASSURANCE

The undersigned hereby affirm that the above named school district is in compliance with the following state and federal laws prohibiting discrimination:

1. Minnesota Statute, section 363.03, Minnesota Human Rights Act, which prohibits discrimination in education programs and activities on grounds of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, sexual orientation, disability or age.
2. Title VI of the Civil Rights Act of 1964 (42 USC 2000d., et. seq.; 34 CFR Part 100), which provides that no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the district receives federal financial assistance.
3. Title VII of the Civil Rights Act of 1964 (42 USC 2000e., et. seq.; P.L. 88-352), as amended by the Equal Employment Opportunity Act of 1972 (P.L. 92-261), which prohibits discrimination in employment because of an individual's race, color, religion, sex, or national origin.
4. Title IX of the Education Amendments of 1972 (20 USC, Section 1681; 34 CFR Part 106), which prohibits discrimination on the basis of sex in education programs and activities receiving or benefiting from federal financial assistance.
5. The Age Discrimination in Employment Act of 1967 (29 USC, Section 621; 42 USC Section 6101; 29 CFR Part 860), which prohibits discrimination on the basis of age (over 40 years).
6. Minnesota Statute, section 121A.04, which prohibits sex discrimination in athletic programs.
7. Minnesota Statute, section 121A.03, which requires school districts to have a policy prohibiting sexual/racial/religion harassment and violence which applies to students, teachers, administrators and other school personnel.
8. Minnesota Rules, Chapter 3535, relating to equality of educational opportunity and school desegregation, and prohibition of discriminatory practices.
9. Section 504 of the Rehabilitation Act of 1973 34 C.F.R. part 104, prohibiting discrimination on the basis of disability.
10. American with Disabilities Act 42 U.S.C. § 12101, et seq., also prohibiting discrimination on the basis of disability.
11. Minnesota Rules, part 3500.0550 relating to Inclusive Educational Program Plan.
12. Equal Education Opportunities and Transportation of Students (20 U.S.C. § 1703).
13. Title VII of the Civil Rights Act of 1964 Pregnancy Discrimination Act (within Title VII) 42 U.S.C. § 2000 e(k).
14. Fair Housing Act 42 U.S.C. § 3601 et seq. 24 C.F.R. part 100.
15. Age Discrimination Act 42 U.S.C. § 6101, 6102; 45 C.F.R. part 100.
16. Prohibition of Discrimination Based on Blindness (20 U.S.C. § 1684).
17. May 25, 1970, Office of Civil Rights Memorandum, "Identification of Discrimination and Denial of Service on the Basis of National Origin".
18. August 1975, Office of Civil Rights Memorandum, "Identification of Discrimination in the Assignment of Children to Special Education Programs".

This assurance is given in consideration of and for the purpose of obtaining any and all federal grants, loans, contracts, property, discounts, or other federal and state financial assistance extended after the date hereof to the district by the U.S. Department of Education and the Minnesota Department of Education (MDE), including installment payments after such date of application for federal financial assistance and state aid allotments which were approved before such date. The district recognizes and agrees that such federal and state financial assistance will be extended in reliance on the representations, supporting information required by Minnesota Statute, section 127A.42, subd. 3 and agreements made in this assurance. This assurance is binding on the district and the persons whose signatures appear below and who are authorized to sign on behalf of the district.

Furthermore, the undersigned hereby affirm that there is a copy of each of these laws in each building in the district and that the information given on page two and three of this form is accurate and complete.

_____	_____
Signature - School District Superintendent	Date
_____	_____
Signature - President or Chairperson of School Board	Date
_____	_____
Signature - Clerk of School Board	Date

Ketter's Septic Service (Keith Ketter)
Frazee-Vergas Independent School District #23
Snow Removal Contract
2012-2013 School Year

The **Board of Education of Frazee-Vergas School District #23**, hereinafter known as the *Board of Education*, and **Ketter's Septic Service**, enter into a joint agreement for the purpose of providing snow removal services for the Frazee-Vergas School District.

The Agreement:

Ketter's Septic Service agrees to perform services for the School District at a rate of \$75 per hour per piece of equipment, with the exception of the pay loader which will be compensated at a rate of \$95 per hour.

This agreement does not establish a minimum or maximum number of hours for contracted services. Ketter's Septic Service will perform services as needed by the Board of Education.

Due to the nature of the operation of the School District, Ketter's Septic Service will make every effort to have snow removed in the designated/assigned areas before the opening of school (the purpose of this is to avoid disturbance to traffic and parking).

Ketter's Septic Service shall submit an invoice for payment to the District for services rendered. The invoice shall detail the equipment utilized, the rate for utilization of said equipment, and hours of service for said equipment. The invoice shall have a sum for all services provided. The School District will provide payment of contracted services via the regular monthly payment cycle in accordance and compliance with School District financial regulations.

This agreement may be terminated with a 30-day written notice by either party.

This agreement is effective for the school year of 2012-2013.

Dated this _____ day of _____



Keith Ketter, Ketter's Septic Service

Superintendent or Board of Education
Frazee-Vergas Schools ISD #23

**Office of Indian Education
Transmittal of Resolution and Parent Committee Roster**

Identification Information

School District Name Frazee-Vergas Public Schools		District Type/No. 0023-01
Name of person completing form Rebecca Matejka	Title Indian Ed Coordinator	Telephone 218-334-3181

Resolution/Parent Committee Information

Check all applicable items and attach the requested information:

This district does not have 10 or more American Indian students enrolled, therefore no Parent Committee has been established, and no resolution/recommendations are attached (sign below and return the form to the Office of Indian Education).

Resolution is attached:

Date resolution passed by Parent Committee: November 8, 2012

Date resolution presented to Local School Board: November 13, 2012

The attached resolution is a resolution of (check one): Concurrence Non-concurrence

Recommendations are (check one): Included Not included

Resolution is NOT attached. If not attached, explain:

School Board Response is NOT attached. If not attached, explain:

A Parent Committee has NOT been established. If checked, please explain why not, including discussion of any steps that have been taken to establish a parent committee:

The district requests that the Office of Indian Education provide assistance in the following area(s):

Parent Committee Training

Staff Development on American Indian history and culture

Other (explain):

The information provided on this form is true and accurate to the best of my belief and knowledge.

Signature – Superintendent of School District/Authorized Representative

Date signed

2012-13 PARENT COMMITTEE RESOLUTION

WHEREAS, the Frazee-Vergas Independent School District/Charter School # 23 provides an opportunity for all of its citizens to participate in district program communities, and

WHEREAS, the Indian Education Parent Committee of the Frazee-Vergas Independent School District/Charter School # 23 is the duly elected and established Parent Committee comprised of parents of children eligible to be enrolled in American Indian programs, secondary students, representatives from community groups, school administrators, and

WHEREAS, the Parent Committee’s current responsibilities are addressed in adopted by-laws and apply to programs specifically designed for American Indian learners implemented through Indian Education Program, and

WHEREAS, the Parent Committees responsibilities have been expanded to include involvement in and advisement of all educational programs, programs for elementary and secondary grades, special education programs and support services, and

WHEREAS, the Indian Education Parent Committee of Frazee-Vergas Independent School District/Charter School #23 did meet on November 8, 2012 to review, recommend and approve this Resolution, and

WHEREAS, the Parent Committee has found most of the District’s educational programs to be adequate in meeting the needs of American Indian students.

THEREFORE BE IT RESOLVED, the Parent Committee of Frazee-Vergas does concur that the district’s programs meet American Indian student needs.

In favor of Resolution 5

Not in favor of Resolution* 0

Leslie D. [Signature]
Name
Chairperson
Indian Education Parent Committee

11/8/12
Date

**If the committee does not concur with the Resolution, the reasons for the non-concurrence and recommendations shall be submitted with this Resolution. By resolution, the Board must respond, to each recommendation made by the committee and state its reasons for not implementing the recommendation. (M.S., 124D.78, Sub.1)*

GENERAL INFORMATION AND INSTRUCTIONS: Minnesota Statutes, section 124D.78 Subdivision 1 (previously 126.51.a) School Boards and American Indian schools must provide for the maximum involvement of children enrolled in education programs, programs of elementary and secondary grades, special education programs, and support services. Accordingly, the board of a school district in which there are **10 or more American Indian children enrolled** and each American Indian school must establish a parent committee. If a committee whose membership consists of a majority of parents of American Indian children has been or is established according to federal, tribal or other state law, that committee may serve as the committee required by this section and is subject to, at least, the requirements of this subdivision and subdivision 2.

The **PARENT COMMITTEE** must be composed of parents of children eligible to be enrolled in American Indian education programs, secondary students eligible to be served; American Indian language and culture education teachers and aides; American Indian teachers; counselors; adult American Indian people enrolled in educational programs; and representatives from community groups. The number of parents of American Indian and non-American Indian children shall reflect approximately the proportion of children of those groups in the programs. The parent committee must develop its recommendations in consultation with the curriculum advisory committee required by Section 120B.11, subdivision 3. This committee must afford parents the necessary information and the opportunity to effectively to express their views concerning all aspects of American Indian Education and the educational needs of the American Indian children enrolled in the school or program. The committee must also address the need for adult education programs for American Indian people in the community. The board or American Indian school must ensure that programs are planned, operated and evaluated with the involvement of and in consultation with parents of children served by the programs.

RESOLUTION of concurrence, prior to **January 1**, the board of American Indian school must submit to the department a copy of a resolution adopted by the parent committee. The copy must be signed by the chair of the committee and must state whether the committee concurs with the educational programs for American Indian children offered by the school board or American Indian school. ***If the committee does not concur with the educational programs, the reasons for non-concurrence and recommendations shall be submitted with the resolution. By resolution, the board must respond, in cases on non-concurrence, to each recommendation made by the committee and state its reasons for not implementing the recommendation.***

In order to comply with Minnesota Statutes, section 124D.78, please complete 1) Transmittal Form, 2) Parent Roster, 3) Parent Committee Resolution and supporting documents, as applicable, by **December 15th of each school year** and mail to:

Minnesota Department of Education
Office of Indian Education
1500 Highway 36 West
Roseville, MN 55113

If assistance is needed in completion of these forms, please call (651) 582-8862.

2012-2013 Trips

TEACHER	GROUP	DESTINATION	DATES
K. Hammer	FFA/National Convention	Indianapolis	October 18-23, 2012
B. Blickenstaff	NHS – Seniors	Minneapolis	March (1-night) 2013
T. Johnson	Close Up	Washington D.C.	March 18-23, 2013
B. Tweeton	FACT	New York City	Mid March 2013
J. Jacobson	Student Council	State Convention	March/April 2013
K. Hammer/Schwarzrock	FFA/State Convention	Minneapolis	April 22-27, 2013

2012-13 Booster Groups and Activities

<u>Activity</u>	<u>Booster Group</u>	<u>Contact</u>	<u>Student Activity Account</u>	<u>Fundraisers</u>
Football	GridIron	Jay Malstrom		Hornet Cards and Homecoming Raffle
Volleyball	VB Boosters	Nancy Bachmann	Yes	Pizza Sales/Concessions
Cross Country		Jason Sannes-Venhui	Yes	T-shirts/free will/Concessions from meet
Basketball (B&G)	Yes	Rob & Karen Nudell		Alumni Game/Concessions/Kid Tournament/ Split the Pot
Wrestling	Yes	Marty VanDenEykel 841-7816		Supper-Raffle/Tournament Concessions/Split the Pot/Golf Tournament/2 Elem. Wr. Tourn.
Dance Team	Yes	Jolene Giefer		Supper-Raffle/Dance Show/Mr. FHS/Dance Camp
Cheerleaders	No	Becky Matejka		None
Gymnastics		Cathy Osterman		Concessions/Flower Baskets
Golf	Yes	Roger Palmer		Golf Tournament
Baseball	Yes	Lee Schermerhorn		Water Softener Salt
Softball		Dave Trautman	Yes	Concessions from tournaments
Track		Wake/Tangen/Jacob	Yes	Cookie Dough - new this year
NHS		Bobbi Blickenstaff	Yes	Concessions before Jan. 1
Student Council		Jacobson/Seawell	Yes	Concessions after Jan. 1
FFA		Ken Hammer		Fruit Sales/Tree Planting/Football Concessions
FACT		Bonnie Tweeton	Yes	FB/Track Concessions CandyBars,Valentine Flowers, Central Market Slips, Jr. Hi. Dance, Grocery Bagging
Close Up		Tom Johnson	Yes	Pastry Puffins, Tupperware, Pizza Hut, Game Night, We Care Receipts, Summer Lunch Wagon at Central Market
Band		Brian Selander	Yes	Catalogue of Items/Cookbooks
Choir		Brittany Forness	Yes	
Prom		Tavia Schumacher	Yes	Junior High Dance
Sophomores		Tom Johnson	Yes	Magazine Drive

NOTE: Several of these groups may request a Junior High dance to sponsor. No more than one dance a month is scheduled.

Frazee-Vergas Elementary Fundraisers 2012-2013

1. Elementary Fundraiser in October. Chip Shoppe frozen food & gifts.
2. Pennies for Patients (Leukemia) in January.
3. American Heart Association Jump Rope for Heart in February.

Early Childhood Family Education (ECFE) (Karrie Schultz, Coordinator)

In addition to three full child-alone preschool classes (Kinder Quest mornings, Kinder Quest afternoons and 3's Alone) and Discovery Learning (which has 11 participants and is full at 14), two weekly parent-with-child classes are being offered this fall: Mixed Ages with 19 participants (capacity is 20), and More Mixed Ages with 10 participants (capacity is 12).

Upcoming special events include Dads Bowling on Nov. 17, and Santa Days (Vergas-Dec. 1, Frazee-Dec. 8).

Frazee ECFE is currently applying for a Parent Aware rating, which is an optional system linked to state-funded scholarships in the areas of Becker, Blue Earth, Nicollet, Clearwater, and Pine Counties, the Wayzata school district, and the cities of Duluth, Minneapolis, St. Paul and Willmar. To receive scholarships in rated programs, families must meet certain guidelines for their child's age, family income, and participation in other specific programs. (This rating is also used for the federal Race to the Top and related scholarships, though Frazee is not in the four Minnesota zones designated for this program.)

School departments including ECFE, Community Education and Special Education as well as administrators will be meeting with Head Start staff for the annual Memorandum of Understanding which reviews program parameters, shared areas and responsibilities of these parties which are involved together.

Community Education (Lori Thorp, Director)

Becker County Daycare Provider Association contacted us to collaborate on a Saturday, Nov. 17th morning conference which will be held at the high school. This is something that had occurred periodically a number of years ago, and providers from throughout the area are welcome to attend.

The City of Frazee, Frazee Care Center, the Western Area City County Cooperative and Community Ed are coordinating a public program regarding Alzheimer's. The information will be applicable to health care professionals, emergency workers and family members.

Participated in a community meeting hosted by West Central Initiative on Oct. 16. The process identifies community assets and opportunities for growth.

Student Driver Education brochures for the three 2013 classes were mailed last week to families with age-eligible students.

Elementary Gymnastics Camp began last week and runs through November. Mat Rat Wrestling begins in December.

Upcoming adult offerings include general interest topics as well as some holiday features.

Nov. 8 was set for the fall blood screening through Essentia Health.

Related Meetings

Friday, Nov. 16

Frazee Thrift Store Board Meeting, 9 a.m.

Monday, Nov. 26

Head Start MOU Meeting, 11 a.m.

Monday, Dec. 10

Community Education Advisory Council Meeting, 4-5 p.m.

Please call (334-3181, Ext. 5343), e-mail (lthorp@frazee.k12.mn.us), or talk to Lori or Karrie with any questions or suggestions regarding this report or Community Education/ECFE programming.

Visit our web page at <http://www.frazee.k12.mn.us/page.cfm?pid=15> and click on "Frazee Vergas Web Store" to check out our on-line class listings. Customers may browse the class information, and registrations with debit/credit

payments can be made through the store. The options of registering by phone, email, mail or visiting our office will also still be available.

Frazee-Vergas ISD #23

Bardie L Skjonsberg

Director of Special Education

November 13, 2012 School Board Report

Highlights:

- Received notification from MDE Compliance that all Record Review corrections have been accepted. I wish to thank our team for their efforts especially staff members Fay Pary, Mary Stein-Husband, Amy Tollefson, Tracey Tweeton, and Ann Zitzow. I have attached the letter from MDE for your review.
- MDE has announced changes regarding paperwork requirements for our Total Special Education System (TSES) manual. While this does not directly impact teachers, it is a great step forward with paperwork reduction using incremental, positive change.
- Submitted corrective action plans to MDE to address Fiscal Monitoring findings.
- Continue to work on Program Compliance Review corrective action plans.
- Working on 12 – 13 Federal and State budgets

Tentative Schedule:

- Memorandum of Understanding (Head Start) meeting 11/26
- Special Education Fiscal Requirements training at MDE 12/04
- Special Education Program Topics training at MDE 12/05
- SPED Director Forum 12/07
- Region IV SPED Director's meeting 12/14

If you have any questions or concerns about our special education system, please feel free to call me at the office at 218-334-3181 ext. 5337, at home at 218-844-5198, on my cell phone at 218-850-2231 or email me at bskjonsberg@frazee.k12.mn.us

October 5, 2012

Bardie Skjonsberg, Special Education Director
Frazee-Vergas Public School District
Frazee Public School District (0023-01)
305 North Lake Street
Frazee, MN 56544
bskjonsberg@frazee.k12.mn.us

Re: Correction of Individual Student Noncompliance, School Year 2011-2012

Dear Special Education Director Skjonsberg:

This letter is to inform you that the Minnesota Department of Education (MDE) has received all required documentation necessary to address correction of individual student noncompliance submitted through the MNCIMP:SR system for the 2011-2012 review of records, completed by Frazee-Vergas Public Schools (0023-01), (District). The District is released from the associated individual student non-compliance correction process with these findings.

This letter does not release the District from obligations it may have with respect to corrective action plans (CAPs) developed in response to the systemic concerns identified by the district. For assistance in completing action plans related to systemic noncompliance, please contact your district's lead monitor.

Thank you for all of your hard work and cooperation over the past year. Please do not hesitate to contact me at 651-582-8438, with any questions or suggestions regarding the correction process.

Sincerely,



Rachel Kuha, Compliance Specialist
Division of Compliance and Assistance
Minnesota Department of Education

RK: jmb

cc: Charles Cheney, Superintendent, Frazee-Vergas Public Schools, ccheney@frazee.k12.mn.us
Donna E. Nelson, Monitoring Supervisor, Division of Compliance and Assistance

**Frazee-Vergas Elementary School
Troy Haugen, Dean of Students
Frazee, Minnesota 56544**

**Dean of Students' Report
November 13, 2012**

1.0 Enrollment

1.1 November 1 Enrollment

1.1.1	Kindergarten -	72
1.1.2	Grade 1 -	69
1.1.3	Grade 2 -	72
1.1.4	Grade 3 -	63
1.1.5	Grade 4 -	70
1.1.6	Grade 5 -	71
1.1.7	Grade 6 -	70
1.1.8	Total K-6	<u>487</u>

1.2 Enrollment History

1.2.1	September -	494
1.2.2	October -	487
1.2.3	November -	487

2.0 Buildings & Grounds Update

2.1 Facilities look great.

3.0 MCA Results

		<u>% Above/Below State Avg</u>		<u>% Above/Below State Avg</u>		<u>% Above/Below State Avg</u>	
		<u>% Proficient</u>	<u>% Prof</u>	<u>% Proficient</u>	<u>% Prof</u>	<u>% Proficient</u>	<u>% Prof</u>
Grade 6	F-V Avg	92.80%		92.80%			
	MN Avg	76.30%	16.50%	59.90%	32.90%		
Grade 5	F-V Avg	77.50%		78.90%		88.70%	
	MN Avg	79.40%	-1.90%	62.30%	16.60%	57.70%	31.00%
Grade 4	F-V Avg	88.70%		90.10%			
	MN Avg	75.30%	13.40%	73.30%	16.80%		
Grade 3	F-V Avg	87.10%		93.00%			
	MN Avg	80.40%	6.70%	75.60%	17.40%		

4.0 Conferences

4.1 Conferences were held on Thursday, November 8 & Friday, November 9. Attendance data will be reported as it becomes available.

If you have any questions or concerns, please feel free to call me at the office at 218-334-3181 x. 4625, at home at 218-937-5519, on my cell phone at 218-849-3676 or email me at thaugen@frazee.k12.mn.us .

My tentative schedule:

Thursday, November 15	Emergency Preparedness Meeting
November 22-23	Thanksgiving Break – no school

Nov. 2012 School Board Report:
Submitted by Rob Nudell (K-12 Principal)

First Quarter: We had a great first quarter. We conducted Parent/Teacher conferences on Thurs Nov. 8th and Friday, Nov. 9th. The students started the second quarter on Nov 6th.

Congratulations: The Forestry team placed 7th in the National Forestry CDE (Career Development Event). Only the state winning teams are able to compete at the nationals. Good work team!

National Champion: Trevor Adams is the CDE National Forestry Champion! Way to go Trevor!

Students of the Month for Oct.

7th/8th: Cassidy Nelson

9th/10th: Kyliegh VanDenEykel

11th/12th: Trevor Adams

As always, if you have questions or concerns, please stop in and see me or give me a call.

ACTIVITIES REPORT
For
FRAZEE-VERGAS SCHOOL BOARD
11-13-12

Presented by Activities Director: Dave Trautman

Contains:

- Fall Activities Report: Review of fall season.
- Winter Activities Report: Preview of winter activities.

FALL ACTIVITIES

Note: Post-Season Reviews are being conducted in all fall activities with their respective head coaches.

Cross Country (Head Coach - Jason Sannes-Venhuizen): This year we had 21 boys and 10 girls on the team. We hosted a Cross Country meet which is held at Ike Fischer's farm. The district paid for the head coach position this year with all other funding coming from their Booster organization.

Volleyball (Head Coach – Abby Masten): We had 59 volleyball players out in grades 7-12. We had 6 different teams competing at Varsity, JV, B, C and 8th & 7th grade levels. The volleyball fund (Boosters) supported the program by providing for two Junior High coaches. This year's varsity volleyball team finished with 16 wins. We also hosted a Section Tournament game vs. NYM. Assistant Coaches were: JV – Jolene Tappe, B Team – Tavia Schumacher, C Team – Lynn Tappe, 8th Grade – Jessica Dahl and 7th Grade – Ashley Dretsch.

Football (Head Coach – Jim Rader): We had 83 students out for football in grades 7-12. We had 4 different teams which were: Varsity, Junior Varsity (9 & 10), 8th and 7th grades. The football fund and Gridiron Club supported the program by funding 4 Junior High coaching positions. Our varsity team finished second in the Conference and had a 7-1 regular season record. They defeated Warroad in the playoffs and then lost to Section Champion – Hawley. Assistant Coaches were: JV & Varsity - Bill Aufdenkamp, Ryan Vigen, Bryan Gillespie and Jim Jacobson. Junior High Coaches: Jason Reierson, Chuck Wake, Tom Johnson and John Barlund.

Cheerleading (Advisor - Becky Matejka): We had 6 girls involved with this program. This is a program that is totally funded by outside funding. They receive no district funding.

FFA: We have 38 students in our FFA program. They had a representation attend the National FFA Convention where our State Champion Forestry team competed at the National level. They finished 7th as a team and had the Individual National Champion in Trevor Adams. Their advisors are: Ken Hammer and Doug Schwarzrock. The district pays for one of these advisor positions.

WINTER ACTIVITIES: PREVIEW

Dance Team: They have been practicing for several weeks already.

Gymnastics: Official practice begins Nov. 12th.

Boys Basketball: Official practice begins Nov. 19th.

Girls Basketball: Official practice begins Nov. 12th. Junior High girls have begun their season and will finish by Christmas.

Wrestling: Official practice begins Nov. 19th.

Superintendent's Report November 13, 2012

1. MSBA Leadership Conference Reservations – Twin Cities, January 17 & 18.

2. Consideration is being given to switching to Smart Finance for our accounting and payroll programs. This program is supported by Region 1 in Moorhead. We could be ready to present the Board with the question/decision at the December 10, 2012 Board meeting.

3. There will be an item on the December 10th School Board agenda dealing with the process of hiring the next Superintendent of Schools.

4. Free and Reduced Food Service Data:

Free & Reduced % as of October 1st

Year	Elem	Sec
2003	50.95%	35.40%
2004	52.70%	37.35%
2005	50.29%	36.26%
2006	49.69%	40.75%
2007	51.61%	36.74%
2008	50.96%	40.71%
2009	54.30%	38.49%
2010	57.25%	44.63%
2011	55.61%	47.03%
2012	51.99%	46.64%
2013	54.85%	47.40%

5. Referendum Comments

Frazee-Vergas Public Schools

MISSION STATEMENT

The mission of the Frazee-Vergas Public School District is to provide a quality education by promoting a safe and respectful environment which encourages the development of individual potential for life-long learning in a diversified society.

GOALS

1. Consistently focus on Student Achievement and wellbeing for all.

- A. One to One Technology Advancements.
 - 1. The District has the wireless and network Infrastructure in place.
 - 2. We Need...
 - a. A Doable Plan
 - b. An understanding of what is working and not working elsewhere
 - c. Staff Training (Startup and ongoing)
 - d. Instructional Support Personnel
 - 3. Implement a Study Committee to build an action plan.
- B. Fulfill Student Unmet Potential/Needs/Expectations.
 - 1. Open more and/or better options for learning
 - 2. Create opportunities for Gifted and Talented Students
 - 3. Review On-Line Opportunities and Restrictions
 - 4. Seek input from Students.
- C. Continue to Build on Current Anti-Bullying Initiatives.

2. Build Trust and Strengthen Productive/Focused Relationships

INTERNAL

- A. Schedule Two Yearly Sessions with Employee Groups to Review District Issues and Plans.
- B. Approach the Legislative Teacher Evaluation Mandate as an Opportunity to Support Teacher and Instructional Improvement.
- C. Listen to Students.....Formalize Student Input Processes.
- D. Set Expectations and Guiding Principles....then...Empower Internal and External Stakeholders to Create and Implement Solutions.

EXTERNAL

- A. Communicate:
 - 1. Create a Consistent Positive Message that Highlights the Strengths and Quality Indicators of District Programs and Personnel.
 - 2. Re-Create a District Newsletter
 - 3. Establish an Open Suggestion/Question Mechanism using Technology
- B. Seek Joint Planning, Sharing Sessions with other Elected or Appointed Groups in the District. Look for opportunities for School District Employees and Board Members to fill positions on Community Boards and Organizations.
- C. Establish a Yearly Regular School Board Meeting in Vergas and Wolf Lake.

3. Build Overall Financial Health and Stability

- A. Pass the November 6, 2012 Reduced Referendum
- B. Retain and Regain Resident Students
- C. Reduce Long Term Debt.

2011-2012 Booster Credit Sheet

<u>Activity</u>	<u>2011-12 Participants</u>	<u>\$ Credit at \$40/student</u>	<u>Booster Coaching Costs</u>	<u># of Coaches Paid by Boosters</u>
Cross Country	26	\$1,040	\$0	0
Football	79	\$3,160*	\$7,030.39	4
Volleyball	53	\$2,120*	\$3,157.45	2
Boys Basketball	39	\$1,560*	\$3,440.06	2
Girls Basketball	39	\$1,560*	\$3,440.06	2
Dance Team	34	\$1,360*	\$3,057.26	1
Gymnastics	11	\$440	\$0	0
Wrestling	44	\$1,760	\$1,429.59*	1
Baseball	41	\$1,640	\$0	0
Softball	35	\$1,400*	\$1,496.97	1
Track	58	\$2,320	\$1,543*	1
Golf	31	\$1,240*	\$1,543	1
FFA	44	\$1,760*	\$1,762.88	1

*Indicates amount of credit received by each group.