



WAVERLY
COMMUNITY SCHOOLS
Pride. Tradition. Excellence.

Waverly Community Schools

Regular Meeting

Monday, November 19, 2018 6:30 PM

Agenda of Regular Meeting

The Board of Education Waverly Community Schools

A Regular Meeting of the Board of Education of Waverly Community Schools will be held November 19, 2018, beginning at 6:30 PM in the Board Room, 515 Snow Road, Lansing, MI.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President Britt Slocum
- II. Special Presentations
 - A. MI Heart Safe Designation - Dr. Monica Goble
- III. Correspondence
- IV. Public Comment - Agenda Items Only
- V. Board Member Comment
- VI. Adoption of Agenda
- VII. ***Approval of Minutes 4
- VIII. Presentation of Reports
 - A. Advisory Committee Reports
 - 1. Personnel & Policy - Member Nester
 - 2. Finance & Facilities - Member Wright
 - 3. Teaching & Learning - Member Sherry
 - 4. Marketing & Communications - Member Witwer
 - 5. Sinking Fund - Member Sherry
 - B. Personnel & Policy
 - 1. ***Recommendation to approve Report #18-29, Personnel Recommendations 8
 - 2. Bylaws - First Reading - Report #18-30 9
 - C. Finance & Facilities
 - 1. ***Recommendation to approve - Report #18-30 , Finance Report 12
 - 2. Recommendation to approve Report #18-31 , Resolution for Summer Tax Levy 19
 - D. Other

1. ***Recommendation to approve Report #18-32 , Delta Township District Library Board Member 22

IX. Superintendent's Report

X. Public Comment - Open Comment for District related items

XI. Other Board Business

A. Superintendent Evaluation - Probable closed session

XII. Adjournment

XIII. *** Denotes Consent Agenda

Minutes of Regular Meeting of the Waverly Community Schools Board of Education

Opening of Meeting

The Regular Meeting of the Waverly Community Schools Board of Education was held Monday, October 15, 2018, in the Board Room of the Waverly Administrative Center, 515 Snow Road, Lansing, MI. The meeting was called to order by Board President, Britt Slocum and the pledge to the flag was led by Michael Foster & Yan Zhuang from Plante Moran.

Members Present: Mr. Britt Slocum, President
Mrs. Angela Witwer, Vice President
Mrs. Mary Ann Martin, Secretary
Mr. Alan Wright, Treasurer
Mrs. Holly Nester, Trustee
Mrs. Melissa Sherry, Vice Secretary-Treasurer
Mr. Calvin Jones, Trustee

Staff Present: Mrs. Kelly Blake, Superintendent
Mrs. Tiffany Wright, Director of Spec. Services
Dr. Lara Slee, Director of Teaching & Learning
Mr. Evan Nuffer, Finance Director
Patty Roost
Mike Moreno
Helene McNeilly
Molly Francis
Shawn Talifarro
Chris Huff
Nick Eaton
Todd Simon
Terry Collett-Such

Others Present: Michael Foster – Plante Moran
Yan Zhuang – Plante Moran
Veronica Beasley
Mr. Beasley

Special Presentation:

Audit Report for the year ended June 30, 2018 by Plante Moran
Michael & Yan had 4 sets of materials to give to all Board members including:

Report to the Board of Education
Federal Awards Supplemental Information
Financial Report with Supplemental Information
Board Presentation

Correspondence:

Mailing from the Nutrition Group for a gathering on Nov 1-4, 2018.

Public Comment - Agenda Items Only

None

Board Member Comment:

Member Nester – No Comments

Member Jones – Thank you to the National Honor Society for the invitation to the induction of new students. Also reminded Board Members that there is a Rotary Meeting here at Waverly tomorrow from 12 noon to 1:30 in the ITC.

Member Sherry – Recognized our students on a great Homecoming week – They had a nice parade even though they were dogging rain drops. It is always such a special week. They did a nice job with their floats and other things.

Member Wright – No comments

Member Witwer – Attended the I.S.D. Candidate Forum and it was very informational.

Member Martin – Didn't realize until she read the H.R. Board Report that Randee Smith (Parapro) has retired after 27 years. She really enjoyed working with her. Member Martin also thanked the Superintendent and the Board for the PD session. She learned a lot of things. It was very informative and she was very happy that we could do that. She mentioned the ISOA Candidate Forum that she went to. Last Thursday she went to the National Honor Society Induction Ceremony (and everyone was so respectful) the Volleyball game and the Choral Concert. It was a busy night. Member Martin also mentioned that being a senior citizen in this area has a perk. She had five football players and four coaches come to her house and clean up her yard for over 3 hours. It was wonderful and can't thank them enough.

Member Slocum – Apologized that he couldn't be at the NHS Induction Ceremony but that is the day that he works down river. He mentioned Coach Pizzo and the great things he is doing with the football team. And also mentioned the passing of Phil Marazita on October 9th. He received a very nice email from Phil's daughter (child #5). Services will be October 20th @ St. Gerard Church.

Adoption of Agenda

A motion was presented by Member Witwer and supported by Member Martin. Motion: The Board of Education approve the agenda as written.

Motion passed. VOTE AYES – 7; NAYS – 0

*****Approval of Minutes**

The minutes of the regular meeting of September 17th, 2018 regular meeting were approved as presented.

Presentation of Reports

Sinking Fund Advisory Committee Report – Member Sherry mentioned that the Committee has been very busy. They have met twice (2) since the last Board Meeting. They had an extensive facilities assessment done and supplemental roof report. They will prioritize and make a list from those findings.

*****Personnel Report #18-26 – For Action**

The Board of Education approved the employment of (Certified) Jessica Pingle (Colt ECEC - Kindergarten Teacher); the employment (Non-Certified) of William Goerge (Food Service); Laurene Garcia (Food Service); Daryl Harris (Elmwood – 2nd Shift Custodian); Tammy Sutton (Admin. Bldg. Accounting Specialist); Andrea Almaguer-Ortega (Spec. Ed. Parapro); Melody Sorrells (Food Service); the transfer of (non-certified) Karen Holmes (from MS Spec. Ed parapro to Winans – Sped. Ed. Parapro); Marina Jones (from Colt – Instr Parapro to Elmwood Instr. Parapro); Kaylee Finney (from Colt Spec. Ed. Para to Elmwood to WMS Spec. Ed. Parapro); Rebecca Renfro (Winans Parapro to East Spec. Ed. Parapro); the transfer of (Certified) Laura Smith (East 5th grade teacher to East Math Interv. And Stem Teacher); Heather Salias (from Winans Spec. Ed. Teacher to WMS Spec. Ed Teacher); Diana Oldham (from Colt Spec. Ed Teacher to Elmwood Spec. Ed. Co-Teacher); the retirement of (Non-Certified) Randee Smith, SE Parapro – East and the retirement of (certified) Kathy Delgado (Spec. Ed. Teacher – East); and the resignation of (Non-Certified) Andrew Tisdale (Inst. Parapro – Winans); Mark VanRemortel (Spec. Ed. Parapro – Elmwood); and Jonathon Vogler (Parapro – WHS).

*****Finance Report - #18-27 – For Action**

The Board of Education approved the Finance Report as presented.

Recommendation to approve Report #18-28 – Purchase of H.S. Theatre Equipment.

The Board of Education approved the purchase of Theatre Curtains & Lighting for the HS Auditorium through TLS Productions, Inc.

Motion was made by Member Martin and supported by Member Witwer to approve report #18-28 as written.

Discussion: Member Sherry asked about the bid process and Evan Nuffer responded that the bid was sent out to 5 organizations. 3 didn't respond at all, 1 was late and the other is TLS Productions, Inc.

Member Martin asked about the cost of the clamps and connectors on page 18, and Nick Eaton – Auditorium Supervisor responded that everything comes as a complete package so there is not a separate cost for those items.

Motion passed.

VOTE: AYES -7; NAYS - 0

Superintendent's report

Superintendent Blake reported that the Baseball Field grass is coming in, they will do a procedure to make it thicker.

The Tennis Courts are looking good.

We have been having some PowerSchool issues that affect parents. It will work on the App. For the smartphones right now, but not on a regular computer. Something needs to be fixed because of the upgrade that was just performed. The customization portion we have does not work.

NWEA testing is now closed.

Count Day is done except for the part that needs to be completed at Admin.

We are going to have an Exchange Day between Waverly & DeWitt.

Retiree Maria Purol is in failing health and Hospice has been called.

A copy of the facilities report has been sent to each Board Members email, instead of copying all of it.

Superintendent Blake passed out paperwork for the Superintendent Evaluation to all of the Board Members. Britt Slocum reminded all of them that this material is Confidential.

Public Comment – Open Comment for District related items

Lara Slee – moved on to round 2 of the Martial Talent Plan application process. I know not everyone did so that is pretty awesome. It is due next Tuesday.

Terri Collette-Such – Trunk or Treat is October 25th from 5:30 – 7:00 PM @ WMS lower parking lot. Several community members will be there or have been donating candy or money to the cause.

Other Board Business

None

Meeting was adjourned at 7:15 PM

Respectfully Submitted,

Mary Ann Martin, Secretary
par

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
Date: November 19, 2018**

Report #18-30

FOR FUTURE ACTION

Subject: Bylaws – First Reading

Revise Bylaw – 144.1 Compensation

Recommendation:

The Superintendent recommends the Board of Education review the bylaw listed above at first reading.

bylaw

**BOARD OF EDUCATION
WAVERLY COMMUNITY SCHOOLS**

BYLAWS
0140/page 11 of 20

2. routine, not for publication, correspondence of the Superintendent and other Board employees
 3. routine "thank you" letters of the Board
 4. statements by Board members on nonschool matters (providing the statements do not identify the author as a member of the Board)
 5. personal statements not intended for publication
- B. Copies of this bylaw shall be sent annually to local media by the Board President.

A Board member's personal or private use of social media may have unintended, negative consequences to the Board member and/or the District, including possible violations of the Open Meetings Act and issues relating to creation of a public record. Postings to social media should be done in a manner sensitive to the Board member's responsibilities, applicable District policies, and legal obligations.

Revised 7/16/18

0144 **Operations**

0144.1 **Compensation**

Board of Education members shall receive not more than \$30 per meeting up to a total of not more than fifty-two (52) meetings (including committee meetings) as compensation for their services. Expenses of a Board member shall be reimbursed when incurred in the performance of his/her duties or in the performance of functions authorized by the Board and duly vouchered.

M.C.L. 380.11A, 380.1254

bylaw

**BOARD OF EDUCATION
WAVERLY COMMUNITY SCHOOLS**

BYLAWS
0140/page 12 of 20

The following guidelines have been established by the Board to ensure appropriate and proper reimbursement of expenses for Board members.

- A. Expenses will be reimbursed only for activities authorized by the Board.
- B. Reimbursement for mileage will not exceed the current rate established by the Internal Revenue Service.
- C. When attending a Board-approved conference, all fees, parking, mileage, meals, and housing will be reimbursed.

No entertainment expenses or purchases of alcoholic beverages are reimbursable.

A voucher detailing the amount and nature of each expense must be submitted to the Board for approval at a Board meeting after the expenses have been incurred and prior to reimbursement.

Board members may use District credit or debit cards only in accordance with Board Policy 6423 and the accompanying administrative guidelines.

0144.2

Board Member Ethics

As members of the Board of Education, Board members will strive to improve public education and to that end they will:

- A. attend all regularly scheduled Board meetings insofar as possible, and become informed concerning the issues to be considered at those meetings;
- B. recognize that they should endeavor to make policy decisions only after full discussion at publicly held Board meetings;
- C. render all decisions based on the available facts and independent judgment, and refuse to surrender that judgment to individuals or special interest groups;

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
NOVEMBER 19, 2018
Report #18-30**

FOR ACTION***

Subject:

Finance Report

Recommendation:

It is recommended the following be approved:

Financial Report:

The cash balance as of September 30, 2018 was \$1,708,182.68. Receipts during October, consisting of state aid, property taxes, and other revenues in the amount of \$4,365,858.83 minus disbursements during October of \$3,203,821.70, left the district with a General Fund cash balance, as of October 31, 2018, of \$2,870,219.81, including \$1,500,000.00 from the issuance of a State Aid Note.

2018-19 General Fund expenditures/transfers-out exceed revenues/transfers-in by \$2,677,266. A summary of year to date activity in comparison to the original budget is included in the supporting documentation.

2018-19 Sinking Fund revenues exceed expenditures by \$58,770. A summary of year to date activity in comparison to the original budget is included in the supporting documentation.

2018-19 Capital Improvement Fund expenditures/transfers-out exceed revenues/transfers-in by \$246,473. A summary of year to date activity in comparison to the budget is included in the supporting documentation.

The balance of the 2016 Building and Site, Series II Bonds remaining to be allocated, including \$14,443 of accrued interest, is \$209,246. A summary of life to date activity is included in the supporting documentation

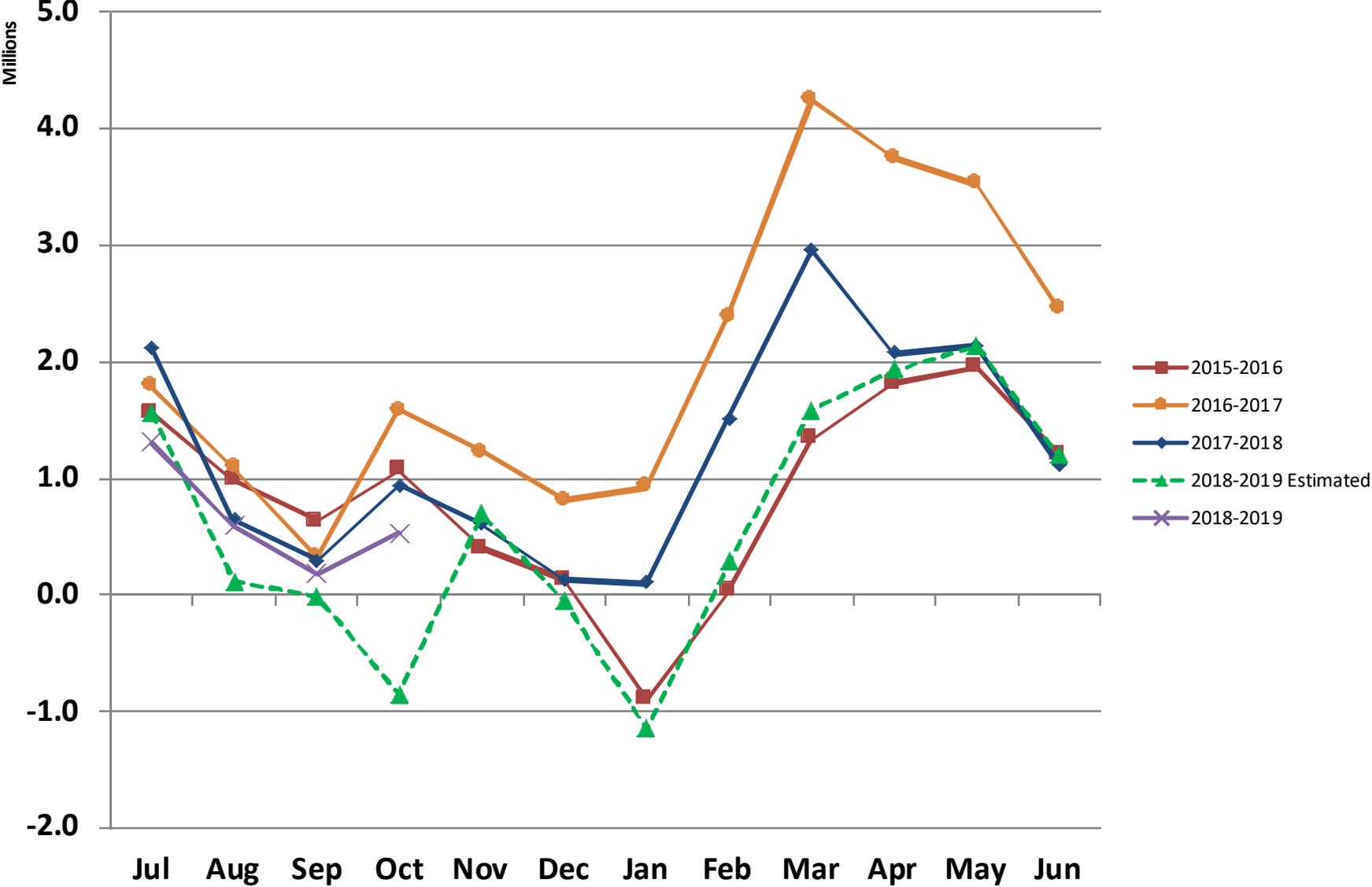
Waverly Community Schools

Finance Committee - Cash Position Report

For the Month Ended October 31, 2018

Balance on Hand September 30, 2018	1,708,182.68
Revenues	
State Aid	1,742,145.93
Taxes	1,853,527.47
Other Revenue	770,185.43
Interfund Transfers In	-
State Aid Note Proceeds	-
	<u>4,365,858.83</u>
Disbursements	
Payroll and Related Liabilities	(2,510,232.00)
Other Expenditures	(669,782.88)
State Aid Repayment	-
	<u>(3,180,014.88)</u>
Prior Month Adjustments During October 2018	(23,806.82)
Balance on Hand October 31, 2018	<u><u>2,870,219.81</u></u>
PNC Bank - General	2,776,096.29
MILAF	7,573.14
PNC Bank - Payroll	48,646.80
Comerica - Checking	37,903.58
	<u><u>2,870,219.81</u></u>
Difference	-

Waverly Community Schools Cash Flow Analysis (Monthly Lows)



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Waverly Community Schools
General Fund - Budgetary Comparison Schedule
For the Month Ended October 31, 2018

	Original Budget	Actual	Over (Under) Budget	% Available
Revenue				
Local sources	9,412,637	3,893,261	(5,519,376)	58.6%
State sources	21,352,390	1,742,849	(19,609,541)	91.8%
Federal sources	711,673	7,977	(703,696)	98.9%
Intergovernmental	2,754,701	443,717	(2,310,984)	83.9%
Transfers In	80,000	-	(80,000)	100.0%
Total revenue	34,311,401	6,087,804	(28,223,598)	82.3%
Expenditures				
Current:				
Instruction:				
Basic program	15,201,225	3,211,106	(11,990,118)	78.9%
Added needs	4,475,882	962,389	(3,513,493)	78.5%
Total instruction	19,677,106	4,173,496	(15,503,611)	78.8%
Support Services:				
Pupil	2,996,369	649,711	(2,346,658)	78.3%
Instructional staff	1,363,838	446,934	(916,904)	67.2%
General administration	453,574	181,915	(271,659)	59.9%
School administration	2,440,206	760,016	(1,680,190)	68.9%
Business	517,480	149,002	(368,478)	71.2%
Operations and maintenance	3,478,718	1,199,965	(2,278,753)	65.5%
Pupil transportation services	965,927	239,064	(726,863)	75.3%
Central	457,964	208,796	(249,168)	54.4%
Other	64,680	27,882	(36,798)	56.9%
Total support services	12,738,756	3,863,284	(8,875,471)	69.7%
Athletics	589,004	198,758	(390,246)	66.3%
Community services	41,796	13,542	(28,254)	67.6%
Non Publics	6,925	4,318	(2,607)	37.6%
Facility Acquisition	-	-	-	0.0%
Debt service:				
Principal	130,000	65,000	(65,000)	50.0%
Interest	16,850	6,150	(10,700)	63.5%
Capital outlay	221,236	100,446	(120,790)	54.6%
Payments to other public schools	926,178	340,076	(586,102)	63.3%
Total expenditures	34,347,851	8,765,070	(25,582,782)	74.5%
Excess of Revenue (Under)Over Expenditures	(36,450)	(2,677,266)	(2,640,816)	
Transfers Out	350,000	-	(350,000)	100.0%
Change in Fund Balance	(386,450)	(2,677,266)	(2,290,816)	
Favorable Expenditure Variance (1.5%)	515,218			
Projected Change in Fund Balance	128,768			
Fund Balance - Beginning of year	4,034,306			
Fund Balance - End of year	4,163,074			
	12.1%			

Waverly Community Schools
Sinking Fund - Budgetary Comparison Schedule
For the Month Ended October 31, 2018

	Revised Budget	Actual	Over (Under) Budget	% Available
Revenue				
Local sources	817,625	348,598	(469,027)	57.4%
State sources	-	-	-	0.0%
Federal sources	-	-	-	0.0%
Intergovernmental	-	-	-	0.0%
Transfers In	-	-	-	0.0%
Total revenue	817,625	348,598	(469,027)	57.4%
Expenditures				
Current:				
Support Services - Business	-	4	4	0.0%
Support Services - Central	-	-	-	0.0%
Facilities Acquisition, Construction and Improvements:				
Site Acquisition Services	-	-	-	0.0%
Site Improvement Services	77,650	48,655	(28,995)	37.3%
Architecture and Engineering Services	-	22,834	22,834	0.0%
Building Acquisition and Construction Services	-	-	-	0.0%
Building Improvement Services	218,335	218,335	-	0.0%
Other Acquisition and Construction Services	-	-	-	0.0%
Total expenditures	295,985	289,828	(6,157)	2.1%
Excess of Revenue (Under)Over Expenditures	521,640	58,770	(462,870)	
Transfers Out	-	-	-	
Net Change in Fund Balance	521,640	58,770	(462,870)	
Fund Balance - Beginning of year	743,402	743,402		
Fund Balance - End of year	1,265,042	802,172		

Waverly Community Schools
Capital Improvement Fund - Budgetary Comparison Schedule
For the Month Ended October 31, 2018

	Revised Budget	Actual	Over (Under) Budget	% Available
Revenue				
Local sources	-	3,105	3,105	0.0%
State sources	-	-	-	0.0%
Federal sources	-	-	-	0.0%
Intergovernmental	-	-	-	0.0%
Transfers In	350,000	-	(350,000)	100.0%
Total revenue	350,000	3,105	(346,895)	99.1%
Expenditures				
Current:				
Support Services - Business	-	-	-	0.0%
Support Services - Central	-	-	-	0.0%
Facilities Acquisition, Construction and Improvements:				
Site Acquisition Services	-	-	-	0.0%
Site Improvement Services	554,808	234,900	(319,908)	57.7%
Architecture and Engineering Services	-	4,898	4,898	0.0%
Building Acquisition and Construction Services	-	-	-	0.0%
Building Improvement Services	9,780	9,780	-	0.0%
Other Acquisition and Construction Services	-	-	-	0.0%
Total expenditures	564,588	249,578	(315,010)	55.8%
Excess of Revenue (Under)Over Expenditures	(214,588)	(246,473)	(31,885)	
Transfers Out	-	-	-	
Net Change in Fund Balance	(214,588)	(246,473)	(31,885)	
Fund Balance - Beginning of year	1,223,703	1,223,703		
Fund Balance - End of year	1,009,115	977,230		

Waverly Community Schools
2016 Building and Site Bonds, Series II
Budget Summary
As of October 31, 2018

	Budget	Actual	Encumbered	Balance Remaining
Construction				
Remodeling	928,411	946,155	0	(17,745)
Site Improvements	228,638	228,638	(0)	0
Technology Infrastructure	-	-	-	-
Construction Base Budget Subtotal	1,157,049	1,174,793	0	(17,745)
Technology Equipment - Contract				
Interactive Classroom	-	-	-	-
Network Equipment	-	-	-	-
Wireless Network	-	-	-	-
Phone System	-	-	-	-
AV Systems	122,000	58,022	0	63,978
Video Distribution/Video Production	-	-	-	-
Tech Equipment Contract Subtotal	122,000	58,022	0	63,978
Technology Equipment - Owner PO				
Computers/Mobile Devices	1,162,653	1,068,461	-	94,192
Servers/Backend Systems	35,000	(14,342)	-	49,342
Printers	-	-	-	-
AV Equipment	53,350	82,602	-	(29,252)
Non-Instructional Equipment (from FFE)	-	-	-	-
Tech Equipment Owner PO Subtotal	1,251,003	1,136,720	-	114,283
District				
Loose Equipment (Furniture & Transportation)	781,396	758,181	(0)	23,215
Project Contingency	-	-	-	-
Owner GC/Contingency/Issuance Costs	30,903	30,903	-	-
Field General Conditions	-	18,992	-	(18,992)
Architect	40,625	10,739	-	29,886
Tech Design/Construction Mgr	117,024	117,024	-	(0)
District Subtotal	969,948	935,839	(0)	34,109
Totals	3,500,000	3,305,375	0	194,624

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
NOVEMBER 19, 2018
Report #18-32**

FOR ACTION

Subject:

Summer Tax Collection Resolution

Recommendation:

The Superintendent recommends the Board of Education adopt the Annual Summer Tax Resolution, invoking for 2019 its previously adopted, ongoing resolution imposing a summer tax levy of one-half (1/2) of school property taxes upon property located within the School District. A copy will be affixed to the official minutes of this meeting.

Statement of Purpose:

Adoption of the summer tax collection resolution will allow local units of government to collect summer property taxes for the District.

Budget Impact:

If the resolution is not adopted, the district may not be able to collect summer taxes. This would create cash flow problems as well as added expense in interest and legal fees.

Historical Perspective:

By January 1st of each year, the school district is required to notify the various taxing authorities of the intention to request collection of summer taxes.

Through correspondence from the school district's legal counsel, it has been suggested that the district adopt a resolution to meet legal requirements of School Code Section 1613, more particularly, 1982 P.A. 333 (Summer Tax Collection Statute).

A Michigan Court of Appeals decision has been issued "...Where a school board has adopted an ongoing resolution establishing summer tax collection, the board is required each year, before January 1, to take official action invoking the previously adopted resolution to collect the summer tax levy by requesting each township and city to collect. The ongoing resolution eliminates the yearly need to publish notice of a public meeting to institute a summer tax levy...".

Discussion of Options:

The Board may entertain a motion to adopt the resolution as presented or reject the resolution. If the resolution is rejected the District will only levy property taxes for the winter tax levy.

Rationale for Proposal:

It is necessary to adopt this resolution to allow for the collection of summer property taxes, which will aid the District in cash flow.

Strategic Plan Reference:

Strategy #2 – Communication: We will enhance communications within the district and with the community to improve relationships among all key constituent groups to better achieve our mission.

WAVERLY COMMUNITY SCHOOLS
ANNUAL SUMMER TAX RESOLUTION

Ingham, Eaton, and Clinton Counties, Michigan

A regular meeting of the Board of Education of said District was held at the Administrative Center, 515 Snow Road, Lansing, Michigan, in said District, on the 19th day of November 2018, at 6:30 o'clock p.m.

The meeting was called to order by _____.

PRESENT:

ABSENT:

The following preamble and resolution were offered by Member _____ and supported by Member _____.

WHEREAS, this Board of Education by resolution of January 26, 1983, determined to impose a summer property tax levy to collect one-half (1/2) of school property taxes, including debt services, upon property located within the School District, beginning with 1983 and continuing from year to year until specifically revoked by the Board of Education.

NOW THEREFORE, BE IT RESOLVED THAT:

1. This Board of Education, pursuant to 1976 PA 451, as amended, hereby invokes for 2019 its previously adopted ongoing resolution imposing a summer tax levy of one-half (1/2) of school property taxes, including debt service, beginning with 1983, and continuing from year to year until specifically revoked by this Board of Education, and requests each city and/or township in which this District is located to collect those summer taxes.
2. The Superintendent or designee is authorized and directed to forward to the governing body of each city and/or township in which this district is located, a copy of this Board's resolution imposing a summer property tax levy on an ongoing basis and a copy of this resolution requesting that each such city and/or township agree to collect the summer tax levy for 2019 in the amount specified in this resolution. Such forwarding of the resolutions and the request to collect the summer tax levy shall be sent so that the appropriate governing bodies receive them before January 1, 2019.
3. The Superintendent or designee is authorized and directed to negotiate on behalf of this District, with the governing body of each city and/or township in which the District is located for the reasonable expenses for collection of the District's summer tax levy that the city and/or township may bill under MCLA 380.1611 or MCLA 380.1612. Any such property agreement shall be brought before this Board for its approval or disapproval.
4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are and the same are hereby rescinded.

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED.

**Mary Ann Martin, Secretary
Waverly Community Schools
Board of Education**

The undersigned, duly qualified Secretary of the Board of Education of Waverly Community Schools of Lansing, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by said Board of Education at a regular meeting held on November 19, 2018, the original of which is part of the Board's official minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, PA 1976, as amended).

**Mary Ann Martin, Secretary
Waverly Community Schools
Board of Education**

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
November 19, 2018**

Report #18-32

FOR ACTION ***

Subject: Delta Township District Library Board Member

Recommendation:

The Superintendent recommends the Board of Education reappoint Colleen Weinfeld to the Delta Township Library Board for a term beginning July 1, 2018 and ending June 30, 2022.

Statement of Purpose/Issue:

Under the terms of the Delta Township District Library Agreement, the Waverly Community Schools has the right to appoint two of the six members on the District Library Board.

Budget Impact:

None

Background Information/Historical Perspective:

The Waverly Community Schools entered into an agreement with Delta Township on March 9, 1998 to form a district library under Michigan Public Act 24 of 1989. Under the terms of the agreement Waverly Community Schools has the right to appoint two members to the District Library Board.

As specified in the library agreement, the appointed member must be a “qualified elector and resident of Delta Township.” Mrs. Weinfeld completed 14.5 years as a library board trustee on June 30, 2018 and wishes to continue in this position.

Discussion of Options/Alternatives:

The Board of Education may direct the administration to recommend another candidate.

Rationale for Recommendation:

Colleen Weinfeld has served on the Delta Township Library Board for the past 14.5 years representing the community and district well in her role. She is a qualified elector and resident of Delta Township, a current Waverly Community School district librarian, and continues to be involved in district activities.

Goal Addressed:

Strategy #1 Communications: We will enhance communications within the district and with the community to improve relationships among all key constituent groups to better achieve our mission.