



WAVERLY
COMMUNITY SCHOOLS
Pride. Tradition. Excellence.

Waverly Community Schools

Regular Meeting

Monday, February 26, 2018 6:30 PM

Agenda of Regular Meeting

The Board of Education Waverly Community Schools

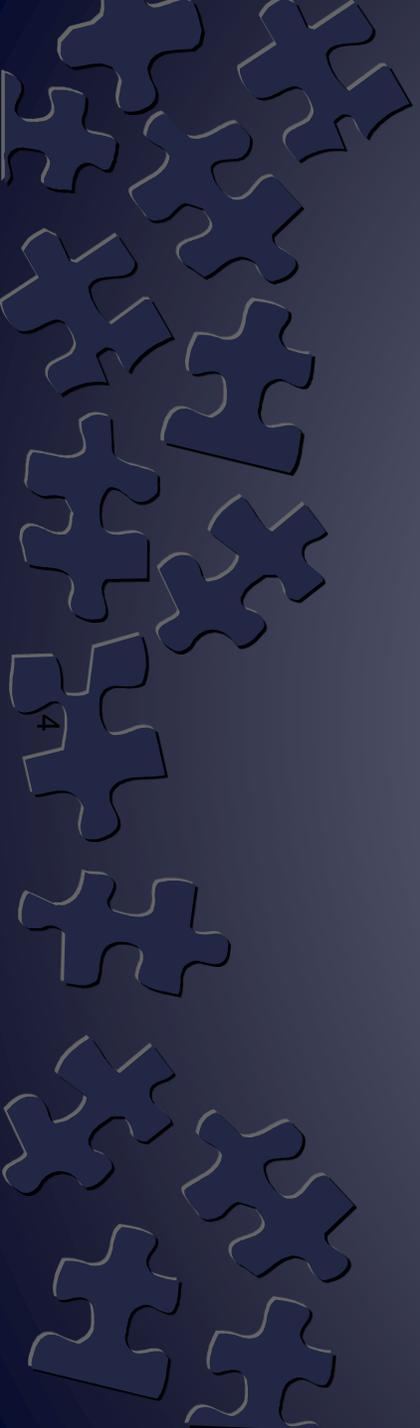
A Regular Meeting of the Board of Education of Waverly Community Schools will be held February 26, 2018, beginning at 6:30 PM in the Board Room, 515 Snow Road, Lansing, MI.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President Britt Slocum
- II. Special Presentations
 - A. Presentation to Craig Fields
 - B. Winans Elementary School Instructional Report - Helene McNeilly, Principal 4
 - C. Waverly East Intermediate School Instructional Report - Vickie Tisdale, Principal 16
- III. Correspondence
- IV. Public Comment
- V. Student Representative Report - Brina Williams
- VI. Board Member Comment
- VII. Adoption of Agenda
- VIII. ***Approval of Minutes 46
- IX. Presentation of Reports
 - A. Advisory Committee Reports
 - 1. Personnel & Policy - Member Nester
 - 2. Finance & Facilities - Member Wright
 - a. Adhoc Committee - W. View - Member Jones
 - 3. Teaching & Learning - Member Sherry
 - 4. Sinking Fund Committee - Member Sherry
 - 5. Marketing & Communications - Member Witwer
 - B. Personnel & Policy
 - 1. ***Recommendation to approve Report #17-50, Personnel Recommendations 55
 - 2. Policy/Bylaws - First Reading - For Discussion

a. Powers & Philosophy Pages 1-6	56
C. Finance & Facilities	
1. ***Recommendation to approve Report #17-51, Financial Recommendation	62
2. Recommendation to approve Report # 17-52, Budget Amendment	68
a. General Fund Resolution	72
b. Special Revenue Funds Resolution	74
X. Superintendent's Report	
XI. Superintendent's Contract	
A. Recommendation to approve Report #17-48, Superintendent's Contract	76
XII. Other Board Business	
XIII. Adjournment	
XIV. *** Denotes Consent Agenda	



Winans Report

February 26, 2018

Helene McNeilly, principal

M-Step Data

M-STEP	Winans	State	Winans	State	Winans	state
3rd grade	<u>ELA</u>		<u>MATH</u>		<u>SCI</u>	
2017	54%	44%	40%	47%		
2016	50%	46%	39%	45%		
2015	71%	50%	56%	49%		
4th grade						
2017	40%	44%	29%	35%	6%	14%
2016	52%	46%	41%	44%	12%	15%
2015	51%	47%	40%	41%	10%	12%



Intentional Planning for Student Achievement

› School Improvement Plan

- **Writing** – implementation of Oakland Immersion curriculum
- **Math** – Year 2 of providing additional Go Math PD (ISD coaching, modeling)
 - › Instructional paraprofessionals supporting math core for small group reteaching/skill practice
- Instructional Calendars for each grade level

› Intervention Block

- Grade level data analysis (delayed start “data digs”) to assign targeted intervention strategies
- 4 intervention sessions, PST meetings biweekly (fall), monthly
- NWEA as an M-Step predictor to target intervention strategies

Intentional planning...

PLC work on delayed start days

- › A. Grade level/special education teams
- › B. Attendance Team
- › C. Positive Relationship Building Team

Grade Level/Spec Ed teams

Data analysis/intervention planning
Student programming/procedures

Attendance team

Target poor attendance patterns
Attendance incentives

Positive Relationship Building team

Establish mentor/mentee program
Survey information (favorite things...)



Intentional Planning...

- › NexGen Science training for teachers
- › Increase small group instruction time across content
- › PBIS implementation
 - CHAMPs Behavior expectations/lesson plans/booster sessions
 - CHAMPs classroom management strategies
 - SWIS data to guide needs
 - Check in/Check out (CICO) behavior intervention
- › Social Emotional Learning/Trauma Sensitivity
 - *Think Spaces* in all instructional spaces
 - “Superflex” curriculum materials, lessons to all grades
 - Mindful strategies

Social Emotional Learning Lessons

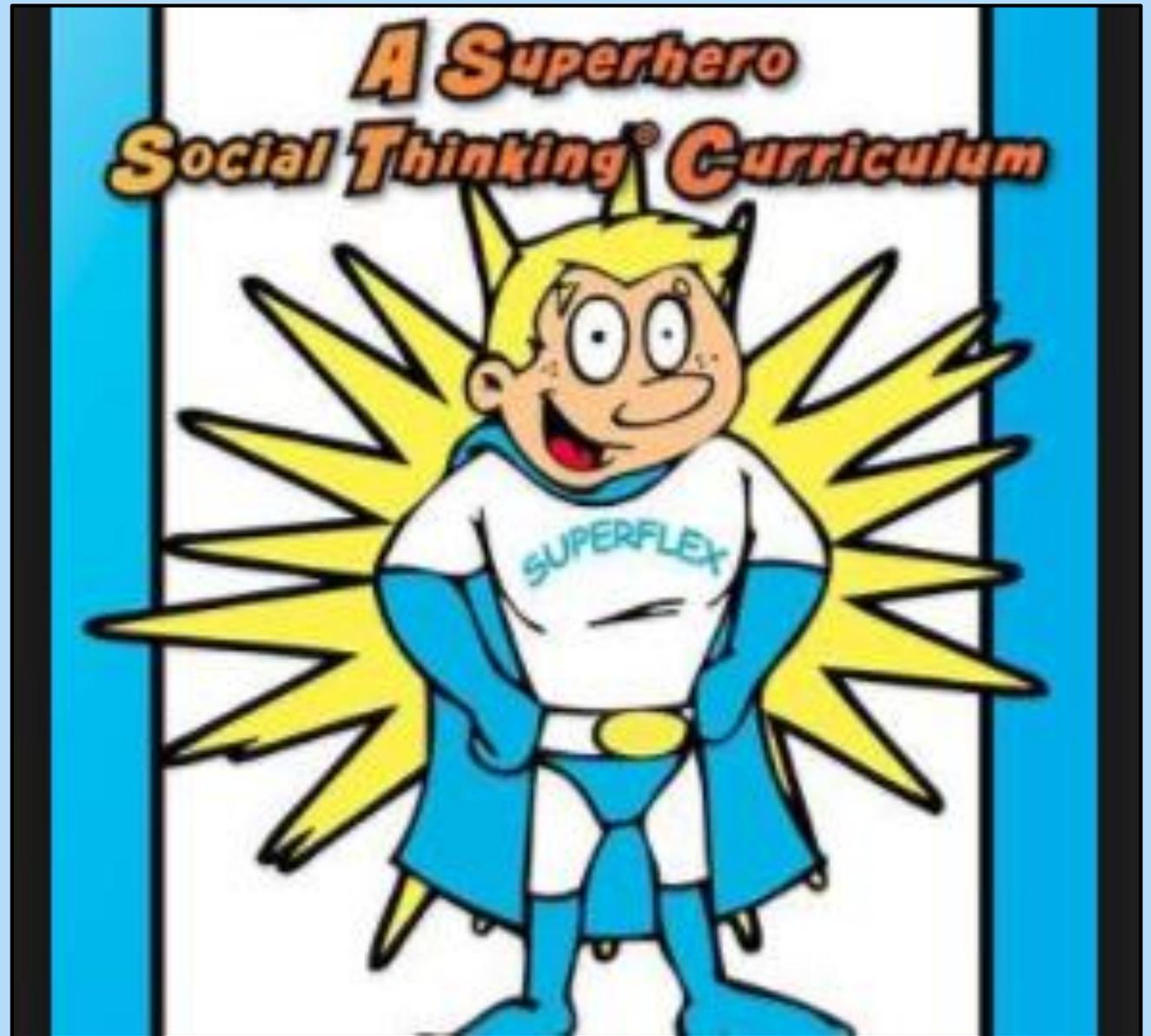
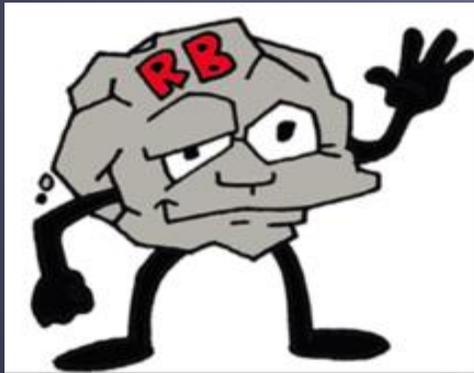
- All grade levels
- Common language
- “unexpected” and “expected” behavior
- Mindful exercises
- Superflex characters
 - Unthinkables
 - Thinkables



Superflex Characters

The Unthinkables...

“Rockbrain” – makes
people get stuck on their
own ideas



Student and Family activities

-MSU/Winans Choir (2nd year of collaboration)

*Black History Month Performance at WHS (Winans, Elmwood, East, MSU), 2-28-18, 5:30

-Third Grade Concert

-PTO family night fundraisers



Student and Family activities



- › Reading Club (3rd grade)
- › Feelin' Good Mileage Club
- › Girls on the Run
- › Spring Carnival-Mar. 23
- › Field Day-June 5
- › Archery Club (4th grade)
- › Scholastic Book Fairs
- › Holiday Store

Student and Family activities

- › Job Zone service kids
- › Student Council students
- › Kids Hope mentors
- › Staff mentor/mentees
- › Parent volunteers
- › PTO sponsored events



NWEA winter scores/targeting strategies

NWEA term	Grade	test	Term mean RIT	Winans mean
Winter 2017	1	math	173.8	167.6
Winter 2017	1	reading	171.5	165.9
Winter 2017	2	math	186.4	183.5
Winter 2017	2	reading	184.2	182.0
Winter 2017	3	math	198.2	190.2
Winter 2017	3	reading	195.6	188.8
Winter 2017	4	math	208.7	200.3
Winter 2017	4	reading	203.6	199.5



Continued goals...

- › Strengthen our core instructional practices toward student achievement
- › Intervene purposefully based on student need
- › Continue our trauma-informed learning, PBIS implementation
 - *If the plan doesn't work, change the plan, but never the goal.*
 - *Push harder than yesterday if you want a different tomorrow.*

East Intermediate School

School Improvement 2017-2018

Building Culture

- School wide quarterly incentives for meeting academic and behavior goals
- Piloting “Check In Check Out” in collaboration with ISD
- PTO After School Clubs
- LINKS
- Girls on the Run
- Student Council
- PRIDE Wall
- Community Partnerships

East Intermediate



Academic Initiatives

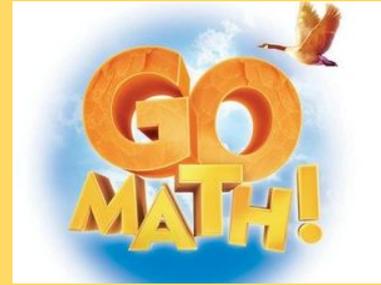
- Engagement Strategies
 - Breakout
 - Global Initiatives
- Formative Assessments

East Intermediate

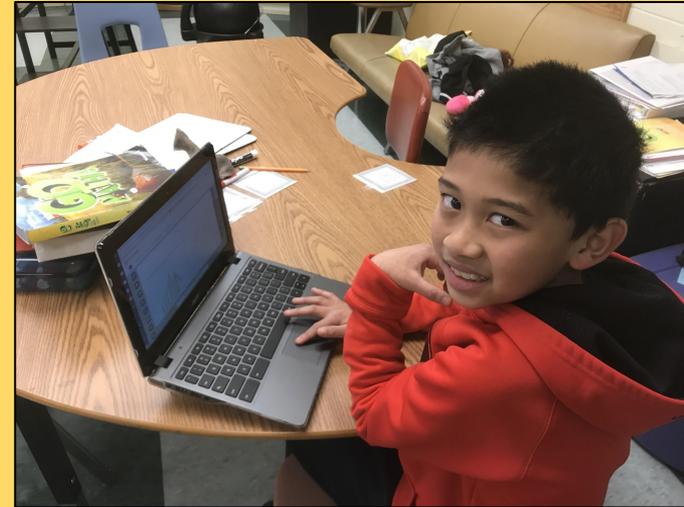
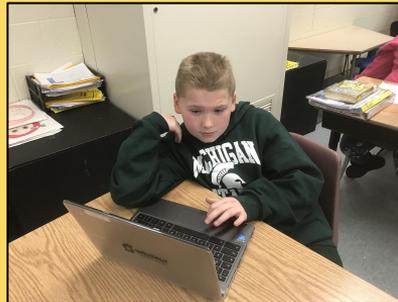
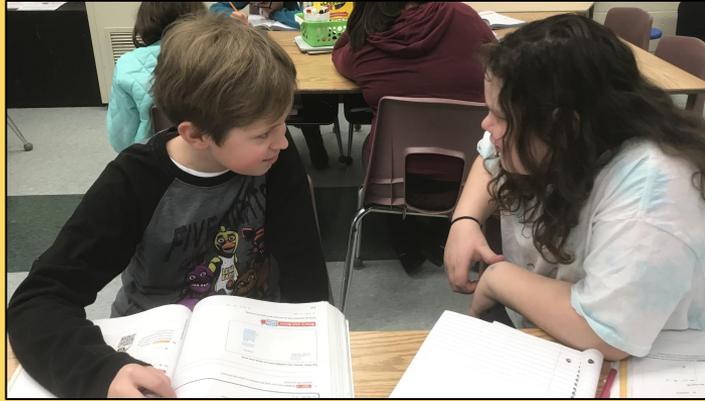


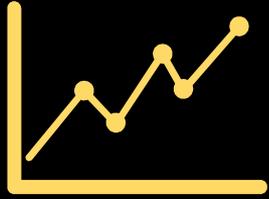
Math

- Professional Development with ISD support for GO Math!
- Creation and revisions of pacing guide
- Integration of online components in GO Math!
- Focus on best practices, formative assessments, and engagement strategies
- NWEA goal setting and growth



East Intermediate



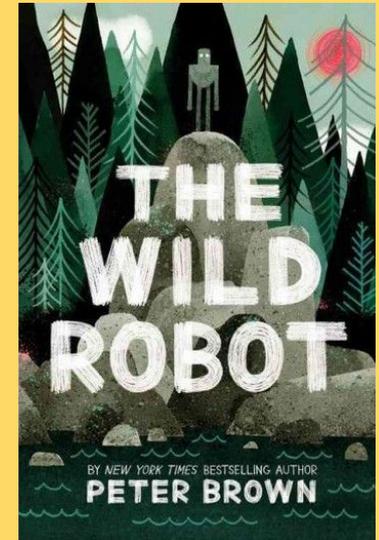


NWEA Math Scores 2018

	Fall RIT Mean	Winter RIT Mean
Fifth Grade	205	210
Sixth Grade	212	216

Language Arts

- Developed Language Arts matrix for 5th and 6th grade for reading and writing learning standards
 - Emphasized writing process and ideas including how to teach grammar through our writing lessons (rather than worksheets!)
 - Participated in the Global Read Aloud
 - Purchased new, updated novel sets for classrooms to check out; books are also cross-curricular in nature
- NWEA progress/Aimsweb

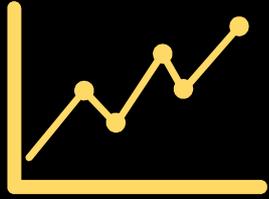


Sample Page Language Arts Matrix

Month/Week Unit/Week	Question of Week (Responding to Reading)	Reading Street Story/Mentor Text (Reading Strategies)	Close Reading Focus (Reading Strategies & Target Skills)	Vocabulary Focus (Author Strategies & Target Skills)	Grammar Focus (Mini-Rule book)	Spelling Focus	Writing Focus	Tech. Integration
Resource Codes:	R.S.: Reading Street	M.T. = Mentor Text	10 th : 10 Things Every Writer Needs to Know (J. Anderson)		M.I. = Mechanically Inclined (J. Anderson)		W.L.T: Write Like This (K. Gallagher)	
2 Weeks	Week 1 Team Building/Procedures; Week 2 NWEA. May include language arts activities such as: Book Whisperer: Genres; Book Talks; Book Whisperer Thought Catchers Book [Responding to Reading; Target Skills; Reading Strategies; Author Strategies]; Reader attitude survey; spending time with books, cultivating reading habits;				Week 1 Team Building/Procedures; Week 2 NWEA Setting up Writer's Notebook; Idea exploration—Writer's Eye; Spending time Begin daily journal writing Writing Genres: W.L.T. p. 17-19		Blogging Set up w/Classes https://kidblog.org/home/	
U1W1	How can we help protect those we love?	Old Yeller & A Dog's Life Setting Plot Point of View	Visualizing Setting/Plot	Synonyms	What is a sentence? M.I. p. 64-68 Four kinds of sentences	Adding -ed and -ing	Personal Narrative: Neighborhood Map Activity Mentor Text: <i>Nothing Every Happens on 90th street</i> Roni Schotter	https://www.learner.org/interactives/story/cinderella.html Cinderella example of story elements
U1W2	Why should we care about people we don't know?	Mother Fletcher & The Harlem Renaissance Character Symbolism Theme	Inferring Character/The me	Greek and Latin Roots	Subject & Predicate Mr. Morton/Schoolhouse Rock: 	Short Vowels	Narrative continues W.L.T.: Chapter 2 (Express & Reflect	https://www.youtube.com/watch?v=dbhLKwZz5Ls Subject and Predicate https://google.com/pBF5P
U1W3	How do we learn to connect with others in a new place?	Viva New Jersey & Visiting Another Country Mood/Conflict	Summarize Compare/Contrast	Unfamiliar Words	Independent & Dependent Clauses	Vowel sounds with "r"	Bio Poems https://google.com/[(Synonym and Antonyms--Si miles & Metaphors)]	http://www.readwritethink.org/files/resources/lesson_images/

East Intermediate





NWEA Reading Scores 2018

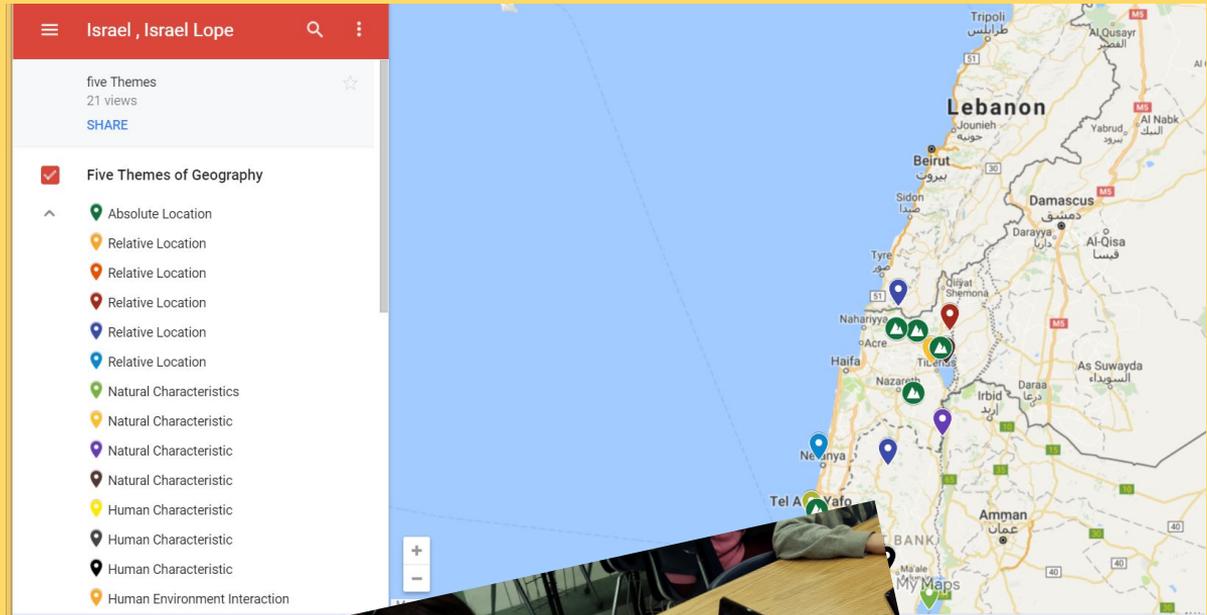
	Fall RIT Mean	Winter RIT Mean
Fifth Grade	202	209
Sixth Grade	210	213

Social Studies

- During our PLC time, staff is creating a year-long unit matrix complete with resources, links to online websites, and ideas
- Staff is developing common vocabulary, lessons and assessments for 5th and 6th grade Social Studies



East Intermediate

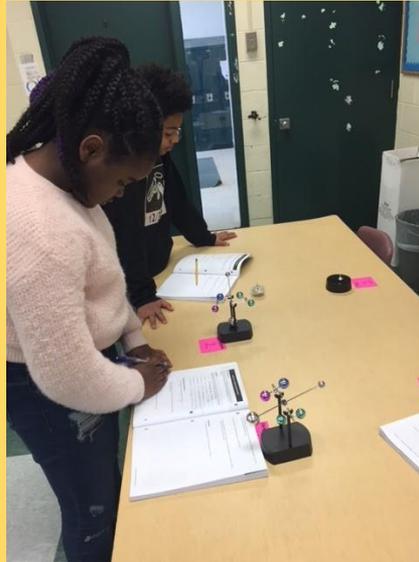
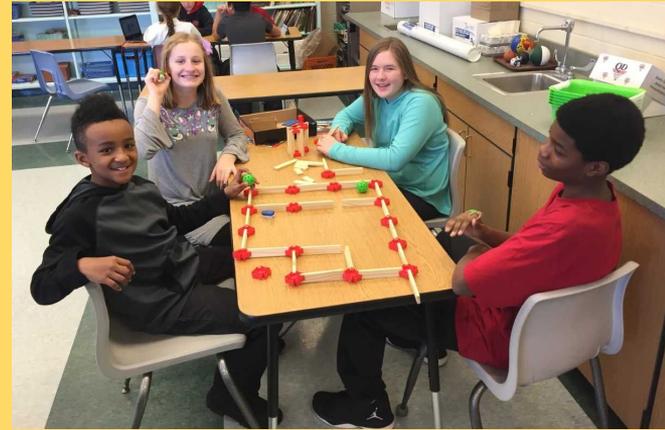


Science

- Science staff training for NGSX through ISD
- 6th grade pilot of Activate Learning science curriculum
- Increased implementation of STEAM activities



East Intermediate





**What
Makes East
So Great?**

Here's what some of our students had to say...

**“What is great about East
is EVERYONE is
accepted here.”**

Aliyah 6th grade

“There are many things I like about Waverly East.
I can't really choose just one.
I like math because we are learning so much and
you always need math.
I really like the lunches- they are very yummy.
I enjoy social studies and learning about the past.”

Kiara 5th grade

“The teachers are great here. They have your back if anything goes wrong and they get you ready for middle school.”

Elijah 6th grade

"My favorite thing about Waverly East is the
electives that it has.

It has technology, gym, art, band, choir
and orchestra.

It has a variety of electives that you can take.
You can also choose which elective you want."

Jayden 5th grade

“What I like about East is that all of the teachers are fair and there are a lot of nice, fun friends... and there are
FINALLY LOCKERS !!”

Jeremiah, 6th Grade

“My favorite thing about Waverly East is that the teachers are so nice and welcoming to all students. I love how all the staff are so nice and the hard work that the staff put in to give us rewards for following PRIDE.”

Gaytha 5th grade

“I love East because the teachers treat you right and they aren't rude to you for no reason. They also make sure that you're safe and if you are bad/rude to anyone they won't yell at you, they'll just have a quiet conversation with you and won't embarrass you in front of anyone.
That's why I love East.”

Miah, 6th Grade

“I am impressed with how smart I am becoming.
The teachers are fun and nice. I like how the
teachers and staff are kind to me and others”

Alaina, 6th Grade

“The day I stepped into Waverly East, I thought that this is a new fresh start. I have two of the greatest teachers. Math is very easy. Even though I don’t always have time to finish, my teacher finds a way to help me. My principals are the best. They are always so cool, just like my teachers!”

Charm, 6th Grade

“The work at Waverly East is more challenging than at other schools I’ve been to in the past. The school has a very nice community that lets us be who we are and might even inspire us to become teachers one day.”

Chauncy, 6th Grade

“What I like about East is how challenging the math is and how fun the electives are. It’s cool that you get to pick two electives, and they don’t make you go to an elective you don’t want to.”

Amari, 6th Grade

“Waverly East is a safe school. The teachers are nice and kind and they listen to you.”

Jo'Zerick, 6th Grade

“The teachers make it easier to understand what we are learning.”

Anonymous, 6th Grade

WAVERLY COMMUNITY SCHOOLS BOARD OF EDUCATION Organizational Meeting Minutes January 22, 2018

Opening of meeting of the Waverly Community Schools Board of Education was called to order by President Britt Slocum at 6:30 pm in the Waverly Administrative Center Board Room, 515 Snow Rd., Lansing, Michigan.

Members Present: Mr. Britt Slocum, President
Mrs. Angela Witwer, Vice President
Mrs. Mary Ann Martin, Secretary
Mrs. Melissa Sherry, Vice Secretary-Treasurer
Mr. Alan Wright, Treasurer
Mr. Calvin Jones, Trustee
Mrs. Holly Nester, Trustee

Student Rep. Present:Ms. Brina Williams

Staff Present: Mrs. Kelly Blake, Superintendent & Director of Teaching & Learning
Mr. Evan Nuffer, Director of Finance
Mrs. Susan Friend, Director of Human Resources
Mr. David Palme, Director of Technology
Chris Huff
Shawn Talifarro
Vickie Tisdale
Gretchen Mikula
Todd Simon
Patty Roost

Others Present: Tim Moore
Danielle Williams
Ivan Stebbins

Pledge of Allegiance

The Pledge of Allegiance was led by Brina Williams – Student Representative for Waverly High School.

Special Presentation:

Board of Education Recognition – January is School Board Appreciation Month. Superintendent Blake read a short paragraph about what a Board of Education member does and what they do and give to our schools and community as elected officials/volunteers. Each board

member was given a gift of a thermal cup with the Waverly logo and name on it, plus a certificate of appreciation.

Correspondence:

None

Public Comment:

Addressing the Board of Education during Public Comment was Tim Moore.

Student Representative Report:

- Brina Williams reported that on December 21st – Students had the opportunity to hear special guest, Richard Thelen, who was a sailor/survivor on the USS Indianapolis, a ship that was torpedoed by Japanese submarines.
- There is positive feedback about the remodel of the cafeteria, by the students. There was a scare that we were changing our school colors because at first it was gray and purple, but that was soon fixed.
- Coming up in May many of the clubs are participating in “Relay for Relief” I don’t have any more information on that yet, but I will give you more information when I get it.
- We would like to thank Board Member Angela Witwer for coming to Mrs. Faber’s Leadership class and supporting the students.
- The upcoming Winterfest Dance is February 2nd.

Board Member Comment:

Member Nester – Thank you to everyone that came to the Special Meeting about Windemere View School. I felt that everyone walked away informed.

Member Jones – No Comment

Member Sherry – Thanked Mr. Moore for coming here tonight. Member Sherry also wanted to thank Mr. Thelen for sharing his history with us and she also congratulated Coach Pizzo on his new position and welcome him to the Waverly Community.

Member Wright – Nothing to add

Member Witwer – Thanked the WHS for inviting her to come in. Member Witwer watched some students do their final exam, which was public speaking. Mrs. Faber’s class was very interesting. Member Witwer also had some feedback about the improvements in the WHS cafeteria. Member Witwer would like to look into having an Open House when it is all finished so that the public can see how nice it is.

Member Witwer was asked to congratulate Rachel Goodman, because Rachel was accepted into the Fulbright Teachers for Global Classrooms Program for this year. And only eighty (80) American teachers were accepted into this program. She has completed all of her course work and she will be traveling to Columbia this summer for an international field experience. Member Witwer also thanked Todd Simon for bringing an exhibit to the high school.

Member Witwer distributed a copy of the Bylaws the end of November and we have talked about it once. During agenda check I asked that it be added next month so that we can change those

Bylaws that we have all talked about for teachers and anyone that feels that they want to contact us. We are all equally elected and if someone wants to write us, they have never taken advantage of it and I don't want it to be a punitive thing in the Bylaws for someone to reach out to the board members, and I would like that changed. And also the part about speaking to the Media. I don't think there should be a specific spokesperson, I think we should all be saying the same thing. I don't like it when a media person calls us and I have to be one of the ones that said I didn't have a comment. So, I would like that changed also.

Member Martin – Commented that she went to the last half of the girls' basketball game last week and she enjoyed watching the girls play and seeing the crowd.

President Slocum – Thanked everyone that came out to the special meeting and to the meeting tonight. Glad that you got your emails and communication, something that we are stepping up our game on, I promise. He congratulated our new football coach, Coach Pizzo. And also, I would like to congratulate the Wright family, as they are picking up a new family member sometime down the road.

Adoption of Agenda

A motion was presented by Member Witwer and supported by Member Martin. MOTION: The Board of Education approve the agenda as presented.

Motion Carried: VOTE: AYES – 7; NAYS – 0

*****Approval of Minutes**

The minutes of the regular meeting of December 18, 2017, and the Special Meeting of January 11, 2018 were approved as presented.

ORGANIZATIONAL MEETING ACTIVITIES

Election of Officers – Report #17-42, For Action

Nomination for President

Member Martin nominated Member Slocum, who accepted the nomination. There were no other nominations. Member Slocum's name will appear on the slate of officers to be approved by the Board.

Nomination for Vice President

Member Martin nominated Member Witwer who accepted the nomination and Member Slocum supported the nomination. There were no other nominations. Member Witwer's name will appear on the slate of officers to be approved by the Board.

Nomination for Secretary

Member Wright nominated Member Martin, who accepted the nomination and Member Slocum supported the nomination. There were no other nominations. Member Martin's name will appear on the slate of officers to be approved by the Board.

Nomination for Treasurer

Member Martin nominated Member Wright, who accepted the nomination and Member Slocum supported the nomination. There were no other nominations. Member Wright’s name will appear on the slate of officers to be approved by the Board.

Nomination for Vice Secretary-Treasurer

Member Wright nominated Member Sherry, who accepted the nomination and Member Slocum supported the nomination. There were no other nominations. Member Sherry’s name will appear on the slate of officers to be approved by the Board.

Motion to Adopt Slate of Officers

A motion was presented by Member Witwer and supported by Member Martin. MOTION: The Waverly Board of Education accepts the following slate of officers:

- President – Britt Slocum
- Vice President – Angela Witwer
- Secretary – Mary Ann Martin
- Treasurer – Alan Wright
- Vice Secretary-Treasurer – Melissa Sherry

Motion carried. VOTE: AYES – 7; NAYS – 0

Board Member Appointments – Report #17-43

The following committee assignments were made by President Slocum:

- Teaching & Learning Committee** – Melissa Sherry & Holly Nester
- Personnel & Policy Committee** – Holly Nester
- Finance & Facility Committee** – Alan Wright & Mary Ann Martin
- Windemere View Adhoc Committee** – Calvin Jones, Melissa Sherry & Mary Ann Martin
- Marketing & Communications Committee** – Angela Witwer, Britt Slocum & Holly Nester
- Sinking Fund Committee** – Melissa Sherry & Britt Slocum

MASB Delegate/Alternate – Britt Slocum/Melissa Sherry

MASB LRN Representative/Alternate – Holly Nester/Mary Ann Martin

ISOA Representative/Alternate – Mary Ann Martin/Angela Witwer

Township Liasons:

- Delta/Lansing** – Calvin Jones
- Windsor/Watertown** – Britt Slocum

Parliamentarian – Mary Ann Martin

END OF ORGANIZATIONAL MEETING ACTIVITIES

Advisory Committee Reports:

Personnel & Policy – None

Finance & Facilities – None

Teaching & Learning – None

Marketing & Communications – None

Sinking Fund – Member Sherry –

1. Elmwood Roof Project – We need to take another look at this one. There are maybe some other things that are higher priority like the leakage at the high school.
2. Update on the Varsity Baseball Field – Fencing & sprinkler heads were removed and dirt was moved to the outfield before the inclement weather came.
3. Superintendent Blake wrote a terrific article for the Images Newsletter that gave a nice update on things that have been improved in the district.

*****Personnel Report – Report #17-37 – For Action**

The Board of Education approved the employment of (Non-Certified) Rosemary Contreras (Elmwood Parapro); Colleen Stahl (Elmwood Parapro); and the resignation of Carolyn Pock (Elmwood Parapro).

*****Finance Report – Report #17-45 – For Action**

The Board of Education approved the Finance Report as presented.

Windemere View Disposition Resolution – Report #17-46 – For Action

A motion was presented by Member Jones and supported by Member Sherry. MOTION: The Board of Education adopt the resolution for the demolition of Windemere View School.

Motion Carried. VOTE: AYES – 7; NAYS – 0

Waverly High School Program of Studies – 2018-2019 – Report #17-47 – For Action

A motion was presented by Member Witwer and supported by Member Martin. MOTION: The Board of Education adopt the Waverly High School Program of Studies – 2018-2019 as presented.

Motion passed. VOTE: AYES – 7; NAYS – 0

Superintendent's Report

- Superintendent Blake commented that we have had a good start to 2018. Last week was exams at the high school and grade marking and a ½ day last Friday. Today is the 1st day of second semester.
- Superintendent Blake wanted to acknowledge Susan Friend and Evan Nuffer for all of the work they have done preparing for our ORS refund for all of our Waverly employees. There are a couple of hundred inactive and several active employees. Superintendent Blake went to the Superintendent's Round Table meeting and I came back and said, shout out to you guys because there isn't another district that is prepared or as prepared.
- NWEA window opened last Monday and today at the high school.

- The Cafeterias, like Brina said, are looking really good, they are not quite completed but they are in progress.
- We are having a huge Accreditation visit on February 25th. People are flying in on Sunday and will be here through the 28th. We have been working on that. Principals have a lot of work in front of them that they started working on Friday afternoon and we are meeting again this Thursday.
- Thanks to Todd Simon for bringing in artifacts from the World War II museum. It is from their educational outreach program. I actually got to go over and see WWII artifacts. It was really a neat lesson. We all had to wear gloves so we didn't disturb the artifacts.
- And the last thing is and others did announce that we have a new football coach, Coach Pizzo and he is over the moon about it.

Superintendent's Contract – Report #17-48 – For Action

A motion was presented by Member Witwer and supported by Member Nester to approve Report #17-48, Superintendent's Contract.

After much discussion it was decided to table this until the next meeting.

A motion was made by Member Jones and supported by Member Martin to table Report #17-48, Superintendent's Contract until the next board meeting.

MOTION: Table Report #17-48, Superintendent's Contract until next meeting

VOTE: AYES: 7; NAYS – 0

Other Board Business

Member Witwer – Asked why we couldn't leave the playground equipment on the Windemere View property. Superintendent Blake mentioned that Set/Seg the district's insurance company, said that it was a liability issue. With it being turned into green space we have very limited liability. The playground equipment is probably not up to code anymore. Member Witwer also asked about the Flood Plain and about how many potential houses could be built on the Windemere View property. Anything other than a school would have to be brought in front of Lansing Township for zoning.

Member Jones – Thank you for the token of appreciation given to the Schools Board Members, but he also wanted staff to know that he appreciates all the work that they have done to make the boards jobs easier.

This meeting is adjourned to go into closed session at 7:52 pm.

A motion was made to go into closed session by Member Jones and supported by Member Witwer.

Motion passed. VOTE: AYES – Members Martin, Witwer, Slocum, Wright, Sherry, Jones and Nester.
NAYS – None

Closed session (Section 8 (h) of the Open Meetings Act) was called to order at 8:00 pm.

Open session resumed at 8:26 pm.

Member Martin made a motion that we the board authorize Superintendent Blake to execute the separation agreement and release discussed in the closed session and Member Sherry supported it.

Motion passed. VOTE: AYES – 7; NAYS – 0

Separation Agreement – Report #17-49 - For Action

A motion was made by Member Jones and supported by Member Sherry to adopt report #17-49 as presented.

Motion passed. VOTE: AYES – 7; NAYS – 0

Adjournment

The meeting adjourned at 8:27 pm

Respectfully Submitted,

Mary Ann Martin, Secretary
par

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
Special Meeting Minutes
February 6, 2018**

Opening of meeting of the Waverly Community Schools Board of Education was called to order by President Britt Slocum at 5:04 pm in the Waverly Administrative Center Board Room, 515 Snow Rd., Lansing, Michigan.

Members Present: Mr. Britt Slocum, President
Mrs. Angela Witwer, Vice President
Mrs. Melissa Sherry, Vice Secretary-Treasurer
Mr. Alan Wright, Treasurer

Members Absent: Mrs. Mary Ann Martin, Secretary
Mr. Calvin Jones, Trustee
Mrs. Holly Nester, Trustee

Staff Present: Mrs. Kelly Blake, Superintendent & Director of Teaching & Learning
Shannon Huff
Aileen Myer

Others Present: Student A
Parent
Attorney

A motion was made to go into closed session by Member Witwer and supported by Member Sherry.

Motion passed. ROLL CALL VOTE: AYES – Members Witwer, Slocum, Wright & Sherry.
NAYS – None
Absent – Members Martin, Jones & Nester

Closed session was called to order at 5:10 pm.

Member Wright made a motion that the board authorize Attorney Robert Dietzel to be Hearing Officer and it was supported by Member Witwer.

Motion passed VOTE: AYES – 4; NAYS – 0
Absent: Members Martin, Jones & Nester

Adjournment

Closed Session adjourned at 6:25

Open session resumed at 6:30 pm.

Resolution

A motion was made by Member Sherry and supported by Member Wright to accept the resolution discussed in closed session for Student A.

Motion passed. VOTE: AYES – 4; NAYS – 0
Absent: Members Martin, Jones & Nester

Adjournment

The meeting adjourned at 6:55 pm

Respectfully Submitted,

Kelly Blake, Superintendent
par

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
February 26, 2018**

Report # 17-50

Subject: **Personnel Report****

A. Employment – Certified

<u>Name</u>	<u>Position</u>	<u>Step/Salary</u>	<u>Effective</u>
None			

B. Employment – Non-Certified

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
Ronald Pizzo	H.S. Para/Varsity Football Coach		2/12/2018
Ivory Money	Spec. Ed Para – Colt		2/19/2018
Kaylee Finney	Spec. Ed Para – Colt/MS		2/19/2018

C. Transfer – Non-Certified

<u>Name</u>	<u>From Position</u>	<u>To Position</u>	<u>Step/Salary</u>	<u>Effective</u>
None				

D. Resignation – Certified

<u>Name</u>	<u>From Position</u>	<u>Reason</u>	<u>Effective</u>
Angela Krause	Spec. Ed. Teacher – Elmwood	Personal	2/9/2018
Symone Ayers-Hanes	Spec. Ed. Teacher – Elmwood	Personal	2/26/2018

E. Resignation – Non-Certified

<u>Name</u>	<u>From Position</u>	<u>Reason</u>	<u>Effective</u>
Amy Krause	Transportation Admin. Asst.	Personal	2/6/2018
Carol Brown	Lunch Aide – Colt	Personal	2/8/2018
Maria Thomas	Lunch Aide – Colt	Personal	2/26/2018

F. Termination – Non-Certified

<u>Name</u>	<u>From Position</u>	<u>Reason</u>	<u>Effective</u>
Michael Williams	HR Admin. Asst.		2/12/2018

G. Retirements – Admin.

<u>Name</u>	<u>From Position</u>	<u>Effective</u>
Vincent Perkins		6/30/2018

POWERS AND PHILOSOPHY

0121 Authority

The supervision of this District shall be conducted by the Board of Education, hereinafter sometimes referred to as the "Board", which is constituted and is governed by the laws of the State of Michigan.

M.C.L. 380.1201 et seq.

0122 Board Powers

The District shall operate as a General Powers School District. As such it has all of the rights, powers, and duties expressly stated in statute; may exercise a power implied or incident to any power expressly stated in statute; and, except as provided by law, may exercise a power incidental or appropriate to the performance of any function related to the operation of the District in the interests of public elementary and secondary education in the District, including, but not limited to, all of the following:

- A. **Educating Students.** In addition to educating students in grades K-12, this function may include operation of preschool, lifelong education, adult education, community education, training, enrichment, and recreation programs for other persons.
- B. **Providing for the safety and welfare of students while at school or at a school-sponsored activity or while enroute to or from school or a school-sponsored activity.**
- C. **Acquiring, constructing, maintaining, repairing, renovating, disposing of, or conveying school property, facilities, equipment, technology, or furnishings.**
- D. **Hiring, contracting for, scheduling, supervising, or terminating employees, independent contractors, and others to carry out District powers.**

The District shall indemnify its employees.

bylaw

**BOARD OF EDUCATION
WAVERLY COMMUNITY SCHOOLS**

BYLAWS
0120/page 2 of 6

- E. Receiving, accounting for, investing, or expending District money; borrowing money and pledging District funds for repayment; and qualifying for State-School Aid and other public or private money from local, regional, State, or Federal sources.

The District may enter into agreements or cooperative arrangements with other entities, public or private, or join organizations as part of performing the functions of the School District.

The District is a body corporate and shall be governed by a school board. An act of this Board is not valid unless approved, at a meeting of the Board, by a majority vote of the members lawfully serving on the Board.

The Board may submit to the school electors a question that is within the scope of the powers of the school electors and that the Board considers proper for the management of the School system or the advancement of education in the School District. Upon the adoption of a question by the Board, the Board shall submit the question to the school electors by complying with Michigan election law (M.C.L. 168.312).

The Board shall adopt bylaws. These bylaws may establish or change Board procedures, the number of Board officers, titles and duties of Board officers, and any other matter related to effective and efficient functioning of the Board.

The Board has authority, based on statute, to make decisions regarding the following subjects without resort to prior bargaining:

- A. the policyholder of the District's group insurance program
- B. the starting day for the school year and the amount of student contact time to receive full State school aid
- C. the composition of the District's site-based, decision-making groups or school-improvement committees
- D. the decision whether or not to have inter-district and intra-district open-enrollment opportunities
- E. the decision whether or not to permit authorization of Charter Schools (public school academies)

bylaw

**BOARD OF EDUCATION
WAVERLY COMMUNITY SCHOOLS**

**BYLAWS
0120/page 3 of 6**

- F. contracting with outside parties for noninstructional support services including the procedures for obtaining a contract, the identity of the outside party, and the impact on individual staff members or a bargaining unit
- G. use of volunteers
- H. decisions regarding the use of experimental or pilot programs including staffing, use of technology, provision of the technology, and the impact on individual staff members or a bargaining unit
- I. compensation or reimbursement of a staff member for monetary penalties imposed on the staff member under M.C.L. 423.201, 202, 206, and 215
- J. any decision regarding the placement of teachers, or the impact of that decision on an individual employee or the bargaining unit
- K. decisions about the development, content, standards, procedures, adoption and implementation of policies regarding personnel decisions when conducting a staffing or program reduction or a position elimination for staff covered under the Teacher Tenure Act (M.C.L. 38.71), as well as decisions regarding recall or hiring after any such reduction

This includes the impact of any such decisions on an individual employee or the bargaining unit.
- L. decisions about the development, content, standards, procedures, adoption and implementation of a performance evaluation system under M.C.L. 380.1249 for teachers and administrators
- M. decisions concerning the content of a teacher's or administrator's performance evaluation or the impact of such decision
- N. decisions about the format, timing or number of classroom observations required for evaluation under the Teacher Tenure Act (M.C.L. 38.83a)

bylaw

**BOARD OF EDUCATION
WAVERLY COMMUNITY SCHOOLS**

BYLAWS
0120/page 4 of 6

- O. decisions concerning the classroom observation of an individual teacher, and the impact of such decision on an individual teacher or the bargaining unit
- P. decisions about the development, content, standards, procedures, adoption and implementation of the method of performance based compensation for teachers and administrators in accordance with M.C.L. 380.1250
- Q. decisions about how performance evaluation is used to determine the performance based compensation for teachers and administrators
- R. decisions concerning the performance based pay of an individual teacher or administrator, or the impact of such decision on such individual or the bargaining unit
- S. decisions about the development, content, standards, procedures, adoption and implementation of a policy regarding discipline or discharge for teachers covered under the Teacher Tenure Act (M.C.L. 38.71)
- T. decisions concerning the discipline or discharge of a teacher covered under the Teacher Tenure Act (M.C.L. 38.71), or the impact of such decision on an individual teacher or the bargaining unit
- U. insertion of statutorily required emergency manager language into all collective bargaining agreements
- V. decisions on whether to enter into an intergovernmental agreement to consolidate, to jointly perform or to collaborate on one or more functions or services:
 - 1. procedures of obtaining a contract for such an agreement to transfer of functions or responsibilities
 - 2. identities of any other parties to such an agreement
- W. any requirement that would violate section 10(3), M.C.L. 423.210(3), (the requirement not to require union membership or the payment of dues, fees or charitable contributions in lieu of dues).

bylaw

**BOARD OF EDUCATION
WAVERLY COMMUNITY SCHOOLS**

BYLAWS
0120/page 5 of 6

- X. decisions about the development, format, content, and procedures of the notification to parents and legal guardians required under M.C.L. 380.1249a (the requirement to make the notifications is effective with the 2015-2016 school year)

M.C.L. 380.11a, 380.1131 et seq.
M.C.L. 423.201, 202, 206, and 215
M.C.L. 168.301 et seq.

Revised 1/5/05
Revised 10/8/12
Revised 5/28/13

0123

Philosophy of the Board

A Board of Education is a legal entity for providing a system of public education within a geographic area of the State of Michigan. The system was created by, and is governed by, State statutes. Members of a Board are chosen by citizens to represent them and the State in the governance of the local schools.

The Board has the dual responsibility for implementing statutory requirements pertaining to public education and for meeting the desires of residents. While the Board has an obligation to determine and assess citizen desires, it is understood that when the voters elect delegates to represent them in the conduct of specified educational programs, they, at the same time, are endowed with the authority to exercise their best judgment in determining policies, making decisions, and approving procedures for carrying out the responsibility.

The Board declares and, thereby, reaffirms its intent to:

- A. maintain two-way communication with citizens of the District. The Board shall keep them informed of the progress and problems of the School District, and the citizens shall be urged to bring their aspirations and concerns about the District to the attention of this body.
- B. establish policies and make decisions on the basis of declared educational philosophy and goals.

bylaw

**BOARD OF EDUCATION
WAVERLY COMMUNITY SCHOOLS**

**BYLAWS
0120/page 6 of 6**

- C. act as a truly representative body for citizens in all matters related to programs and operations. The Board recognizes that ultimate responsibility for public education rests with the State, but the Board of Education has been assigned specific authority through statute, and the Board shall not relinquish or fail to exercise that authority.

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**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
FEBRUARY 26, 2018**

Report #17-51

FOR ACTION***

Subject:

Finance Report

Recommendation:

It is recommended the following be approved:

Financial Report:

The cash balance as of December 31, 2017 was \$3,064,902.73. Receipts during January, consisting of property taxes, state aid and other revenues in the amount of \$5,234,676.57 minus disbursements during January of \$2,895,416.63, left the district with a General Fund cash balance, as of January 31, 2018, of \$5,404,162.67, including \$1,500,000.00 from the issuance of a State Aid Note. Note: January State Aid receipt included a one-time payment of \$1,060,132.64 for the ORS 3% contribution refund. Reimbursements to employees and former employees will be completed by March 2, 2018.

On a modified accrual basis, 2017-18 General Fund expenditures exceed revenues by \$2,382,153. A summary of year to date activity in comparison to the original budget is included in the supporting documentation.

On a modified accrual basis, 2017-18 Sinking Fund expenditures exceed revenues by \$183,568. A summary of year to date activity in comparison to the original budget is included in the supporting documentation.

The balance of the 2016 Building and Site, Series II Bonds remaining to be allocated, including \$10,139 of accrued interest, is \$972,035. A summary of life to date activity is included in the supporting documentation

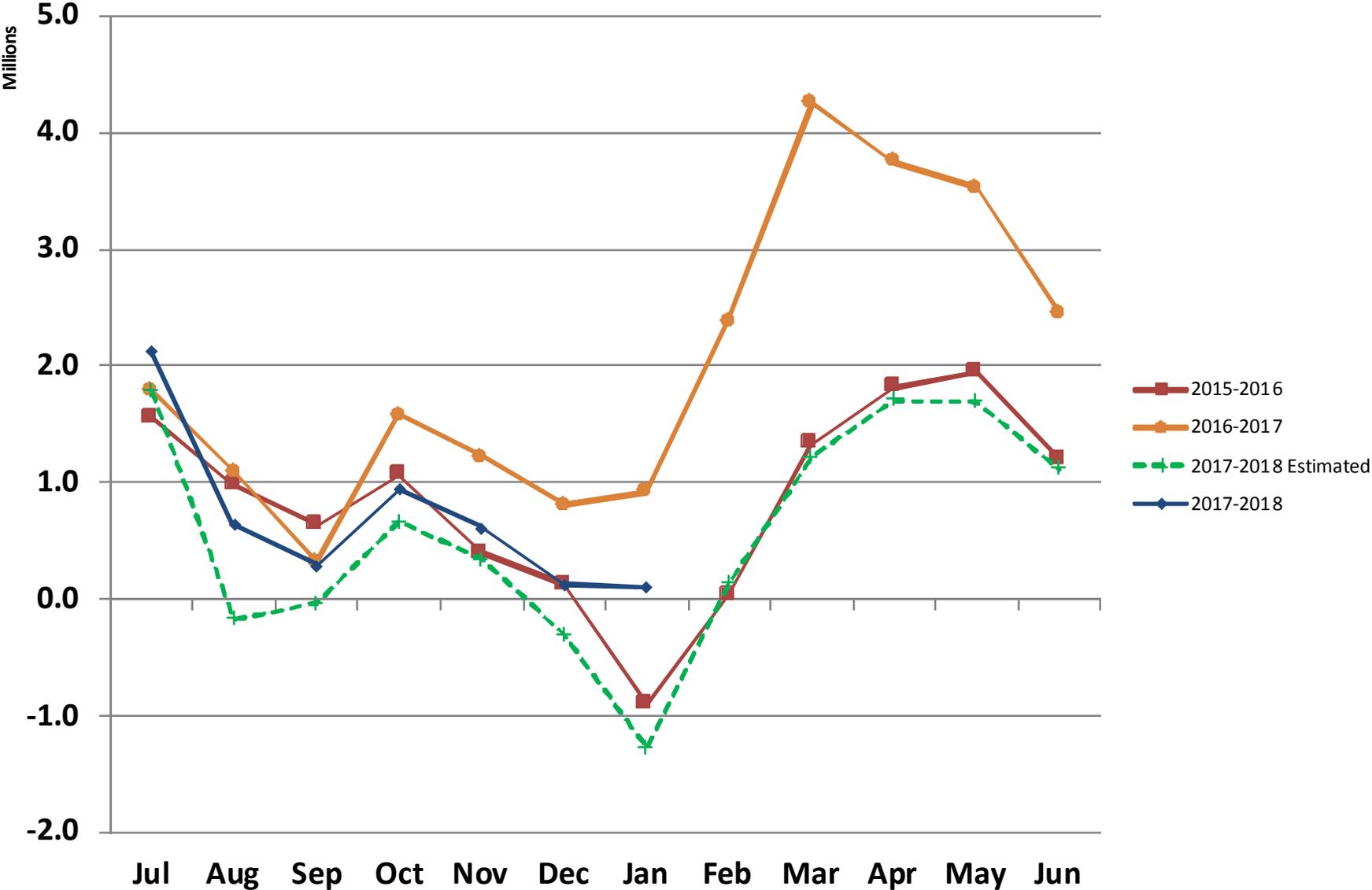
Waverly Community Schools

Finance Committee - Cash Position Report

For the Month Ended January 31, 2018

Balance on Hand December 31, 2017	3,064,902.73
Revenues	
State Aid	2,954,334.79
Taxes	993,785.47
Other Revenue	1,286,556.30
Interfund Transfers In	-
State Aid Note Proceeds	-
	<u>5,234,676.56</u>
Disbursements	
Payroll and Related Liabilities	(2,503,108.81)
Other Expenditures	(392,307.82)
State Aid Repayment	-
	<u>(2,895,416.63)</u>
Prior Month Adjustments During January 2018	0.01
Balance on Hand January 31, 2018	<u><u>5,404,162.67</u></u>
PNC Bank - General	4,351,427.42
MILAF	7,481.29
PNC Bank - Payroll	1,005,454.10
Comerica - Checking	39,799.86
	<u><u>5,404,162.67</u></u>
Difference	-

Waverly Community Schools Cash Flow Analysis (Monthly Lows)



**Waverly Community Schools
Budgetary Comparison Schedule
For the Month Ended January 31, 2018**

	Original Budget	Actual	Over (Under) Budget	% Available
Revenue				
Local sources	9,293,714	5,591,589	(3,702,125)	39.8%
State sources	18,945,949	7,955,336	(10,990,613)	58.0%
Federal sources	538,148	239,896	(298,252)	55.4%
Intergovernmental	2,568,460	1,376,836	(1,191,624)	46.4%
Transfers In	105,000	-	(105,000)	100.0%
Total revenue	31,451,271	15,163,657	(16,287,613)	51.8%
Expenditures				
Current:				
Instruction:				
Basic program	14,715,094	7,769,972	(6,945,122)	47.2%
Added needs	4,224,136	2,045,795	(2,178,341)	51.6%
Total instruction	18,939,230	9,815,767	(9,123,463)	48.2%
Support Services:				
Pupil	2,289,416	1,429,060	(860,357)	37.6%
Instructional staff	1,118,670	728,798	(389,872)	34.9%
General administration	270,623	192,713	(77,910)	28.8%
School administration	2,294,379	1,381,317	(913,062)	39.8%
Business	462,857	268,556	(194,301)	42.0%
Operations and maintenance	3,185,729	1,986,645	(1,199,084)	37.6%
Pupil transportation services	942,931	525,873	(417,058)	44.2%
Central	410,982	244,285	(166,697)	40.6%
Other	37,850	40,414	2,564	-6.8%
Total support services	11,013,437	6,797,659	(4,215,778)	38.3%
Athletics	517,419	310,902	(206,517)	39.9%
Community services	30,823	23,079	(7,744)	25.1%
Non Publics	2,363	4,785	2,422	-102.5%
Debt service:				
Principal	130,000	65,000	(65,000)	50.0%
Interest	16,850	7,450	(9,400)	55.8%
Capital outlay	57,045	93,645	36,600	-64.2%
Payments to other public schools	885,434	427,522	(457,912)	51.7%
Total expenditures	31,592,601	17,545,810	(14,046,791)	44.5%
Excess of Revenue (Under)Over Expenditures	(141,331)	(2,382,153)	(2,240,822)	
Transfers Out	250,000	-	(250,000)	
Change in Fund Balance	(391,331)	(2,382,153)	(1,990,822)	
Favorable Expenditure Variance (1.5%)	473,889			
Projected Change in Fund Balance	82,559			
Fund Balance - Beginning of year	4,220,636			
Fund Balance - End of year	4,303,195			
	13.6%			

Waverly Community Schools
Sinking Fund - Budgetary Comparison Schedule
For the Month Ended January 31, 2018

	Revised Budget	Actual	Over (Under) Budget	% Available
Revenue				
Local sources	815,046	545,121	(269,925)	33.1%
State sources	-	-	-	0.0%
Federal sources	-	-	-	0.0%
Intergovernmental	-	-	-	0.0%
Transfers In	-	-	-	0.0%
Total revenue	815,046	545,121	(269,925)	33.1%
Expenditures				
Current:				
Support Services - Business	-	40	40	0.0%
Support Services - Central	-	-	-	0.0%
Facilities Acquisition, Construction and Improvements:				
Site Acquisition Services	-	-	-	0.0%
Site Improvement Services	439,820	262,798	(177,022)	40.2%
Architecture and Engineering Services	22,825	18,451	(4,374)	19.2%
Building Acquisition and Construction Services	-	-	-	0.0%
Building Improvement Services	447,400	447,400	-	0.0%
Other Acquisition and Construction Services	-	-	-	0.0%
Total expenditures	910,045	728,689	(181,356)	19.9%
Excess of Revenue (Under)Over Expenditures	(94,999)	(183,568)	(88,569)	
Transfers Out	-	-	-	
Net Change in Fund Balance	(94,999)	(183,568)	(88,569)	
Fund Balance - Beginning of year	765,909			
Fund Balance - End of year	670,910			

Waverly Community Schools
2016 Building and Site Bonds, Series II
Budget Summary
As of January 31, 2018

	Budget	Actual	Encumbered	Balance Remaining
Construction				
Remodeling	838,157	946,155	0	(107,999)
Site Improvements	96,342	228,638	(0)	(132,296)
Technology Infrastructure	-	-	-	-
Construction Base Budget Subtotal	934,499	1,174,793	0	(240,295)
Technology Equipment - Contract				
Interactive Classroom	-	-	-	-
Network Equipment	-	-	-	-
Wireless Network	-	-	-	-
Phone System	-	-	-	-
AV Systems	122,000	58,022	0	63,978
Video Distribution/Video Production	150,000	-	-	150,000
Tech Equipment Contract Subtotal	272,000	58,022	0	213,978
Technology Equipment - Owner PO				
Computers/Mobile Devices	1,162,653	306,087	2,200	854,366
Servers/Backend Systems	35,000	(14,342)	-	49,342
Printers	-	-	-	-
AV Equipment	53,350	50,942	12,344	(9,936)
Non-Instructional Equipment (from FFE)	-	-	-	-
Tech Equipment Owner PO Subtotal	1,251,003	342,687	14,544	893,772
District				
Loose Equipment (Furniture & Transportation)	701,452	758,181	12,218	(68,948)
Project Contingency	-	-	-	-
Owner GC/Contingency/Issuance Costs	253,453	30,903	-	222,550
Field General Conditions	-	18,992	-	(18,992)
Architect	40,625	10,739	-	29,886
Tech Design/Construction Mgr	46,968	117,024	-	(70,056)
District Subtotal	1,042,498	935,839	12,218	94,440
Totals	3,500,000	2,511,342	26,763	961,896

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
FEBRUARY 26, 2018**

Report #17-52

FOR ACTION

Subject:

Waverly Community Schools 2017-18 Budget Amendment Resolutions

Recommendation:

The Superintendent recommends the Board of Education approve the following resolutions:

The 2017-18 General Fund Resolution with revenues/transfers-in of \$34,239,629 and expenditures/transfers-out of \$34,805,440

The 2017-18 Special Revenue Funds Resolution with revenues/transfers-in of \$1,789,848 and expenditures/transfers-out of \$1,958,887

Statement of Purpose:

The chief administrative officer is required to provide the school board such information as the board requires for proper consideration of the recommended budget. (MCL 141.434)

Budget Impact:

The projected General Fund balance as of June 30, 2018 will be \$4,164,156, or 12.3% of current year operating expenditures.

The projected Community Services Fund balance as of June 30, 2018 will be \$79,665, or 20.8% of current year operating expenditures.

The projected Food Service Fund balance as of June 30, 2018 will be \$412,913, or 27.6% of current year operating expenditures.

Historical Perspective:

The budget is amended as needed throughout the year in accordance with the Uniform Budgeting and Accounting Act.

Discussion of Options:

The Board may adopt the resolutions collectively, reject the resolutions collectively, or take action on each individual resolution separately.

Rationale for Recommendation:

In accordance with the Uniform Budgeting and Accounting Act, when revenues are going to be less than estimated or expenditures are going to be greater than estimated, the Superintendent is to make a recommendation to reduce expenditures or increase the amount of fund balance available to appropriate for current year expenditures.

Strategic Plan Reference:

As the heart of the community, our mission is to educate and prepare each student to achieve her or his academic best, develop character, become a life long learner, and contribute as a citizen of our global society.

**Waverly Community Schools
Budget Amendment - General Fund
February 26, 2018**

	Revised Budget	Original Budget	Difference (Revised - Original)
Revenue			
Local sources	9,255,690	9,293,714	(38,024)
State sources	21,275,640	18,945,949	2,329,691
Federal sources	772,672	538,148	234,524
Intergovernmental	2,860,627	2,568,460	292,167
Transfers In	75,000	105,000	(30,000)
Total revenue	34,239,629	31,451,271	2,788,358
Expenditures			
Current:			
Instruction:			
Basic program	15,247,511	14,715,094	532,417
Added needs	4,031,018	4,224,136	(193,119)
Total instruction	19,278,529	18,939,230	339,299
Support Services:			
Pupil	2,902,641	2,289,416	613,225
Instructional staff	1,426,690	1,118,670	308,020
General administration	255,621	270,623	(15,002)
School administration	2,397,067	2,294,379	102,688
Business	504,628	462,857	41,771
Operations and maintenance	3,479,645	3,185,729	293,916
Pupil transportation services	991,759	942,931	48,828
Central	410,775	410,982	(207)
Other	64,718	37,850	26,868
Total support services	12,433,544	11,013,437	1,420,106
Athletics	522,934	517,419	5,515
Community services	42,416	30,823	11,593
Non Publics	6,925	2,363	4,562
Debt service:			
Principal	130,000	130,000	-
Interest	16,850	16,850	-
Capital outlay	598,065	57,045	541,020
Payments to other public schools	926,178	885,434	40,744
Total expenditures	33,955,440	31,592,601	2,362,839
Excess of Revenue (Under)Over Expenditures	284,188	(141,331)	425,519
Transfers Out	850,000	250,000	600,000
Net Change in Fund Balance	(565,812)	(391,331)	(174,481)
Favorable Expenditure Variance (1.5%)	509,332	473,889	35,443
Projected Change in Fund Balance	(56,480)	82,559	(139,039)
Fund Balance - Beginning of year	4,220,636	4,220,636	
Fund Balance - End of year	4,164,156	4,303,195	
	12.3%	13.6%	

Waverly Community Schools
Budget Amendment - Food Service Fund
February 26, 2018

	Original Budget	Revised Budget	Difference
Revenue			
Local sources	296,000	296,000	-
State sources	45,000	45,000	-
Federal sources	1,063,500	1,063,500	-
Transfers In	-	-	-
Total revenue	1,404,500	1,404,500	-
Expenditures			
Support Services:			
Business	30,162	32,788	2,626
Operations and maintenance	500	500	-
Food Services	1,153,902	1,164,278	10,376
Total support services	1,184,564	1,197,566	13,002
Capital outlay	100,000	246,742	146,742
Payments to other public schools	52,000	52,000	-
Total expenditures	1,336,564	1,496,308	159,744
Excess of Revenue (Under)Over Expenditures	67,936	(91,808)	(159,744)
Transfers Out	80,000	80,000	-
Net Change in Fund Balance	(12,064)	(171,808)	(159,744)
Fund Balance - Beginning of year	584,721	584,721	
Fund Balance - End of year	572,657	412,913	
	42.8%	27.6%	

Waverly Community Schools
Budget Amendment - Community Services Fund
February 26, 2018

	Original Budget	Revised Budget	Difference
Revenue			
Local sources	386,671	385,348	(1,323)
Transfers In	-	-	-
Total revenue	386,671	385,348	(1,323)
Expenditures			
Preschool Instruction	146,466	181,215	34,749
Community services	208,941	201,364	(7,577)
Total expenditures	355,407	382,579	27,172
Excess of Revenue (Under)Over Expenditures	31,264	2,769	(28,495)
Transfers Out	30,000	-	(30,000)
Net Change in Fund Balance	1,264	2,769	1,505
Fund Balance - Beginning of year	76,896	76,896	
Fund Balance - End of year	78,160	79,665	
	22.0%	20.8%	

GENERAL FUND APPROPRIATIONS
Resolution for Adoption by
The Waverly Community Schools Board of Education

RESOLVED that this resolution shall be the General appropriations of Waverly Community Schools for the 2017-2018 fiscal year; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all revenue received by the Waverly Community Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the General Fund of the school district for fiscal year 2017-2018 which includes 17.9946 operating mills to be levied on all property, except principal residence and other property exempted by law and 4.6062 supplemental (hold harmless) operating mills on all principal residences, qualified agricultural property, qualified forest property, industrial personal property and commercial personal property not otherwise exempted by law of ad valorem taxes to be used for operating purposes is as follows:

Revenue:

Local	\$9,255,690
State	21,275,640
Federal	772,672
Other Financing Sources	2,935,627
Total Revenue	\$34,239,629
Total Fund Balance, July 1 Available to Appropriate	\$4,220,636
Total Available to Appropriate	\$38,460,265

BE IT FURTHER RESOLVED, that \$34,805,440 of the total available to appropriate in the general fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:

Instruction	
Basic Programs	\$15,539,650
Added Needs	4,063,518
Support Services	
Pupil Support	2,902,641
Instructional Staff Support	1,444,964
General Administration	257,246
School Administration	2,404,412
Business Services	673,657
Operations and Maintenance	3,506,070
Transportation	1,019,109
Central Support	867,775
Other Support	587,652
Community Activities	42,416
Nonpublic Schools	6,925
Facilities Acquisitions and Debt Service	639,406
Other Financing Uses	850,000
Total Appropriated	\$34,805,440

BE IT FURTHER RESOLVED, that an amount not to exceed \$850,000 of local revenue shall be appropriated as Other Financing Uses and transferred from the General Fund to the Board Designated Capital Projects Fund and that such funds shall be used for non-routine capital items, including, but not limited to, the construction of new buildings, major remodeling of buildings, and acquisition of equipment and vehicles.

BE IT FURTHER RESOLVED, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Waverly Community Schools, Ingham, Eaton and Clinton Counties, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a _____ meeting held on _____, 2018, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

SPECIAL REVENUE FUNDS APPROPRIATIONS
Resolution for Adoption by
The Waverly Community Schools Board of Education

RESOLVED that this resolution shall be the Food Service Fund and Community Services Fund (collectively the “Special Revenue Fund”) appropriations of Waverly Community Schools for the 2017-2018 fiscal year; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all revenue received by Waverly Community Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the Special Revenue Funds of the school district for fiscal year 2017-2018 is as follows:

Revenue:	
Local	\$681,348
State	45,000
Federal	1,063,500
 Total Revenue	 \$1,789,848
 Total Fund Balance, July 1 Available to Appropriate	 \$661,617
 Total Available to Appropriate	 \$2,451,465

BE IT FURTHER RESOLVED, that \$1,958,887 of the total available to appropriate in the Special Revenue Funds is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:	
Instructional Services	\$181,215
Business Services	32,788
Operations and Maintenance	500
Food Services	1,463,020
Community Services	201,364
Fund Modifications (Transfers Out)	80,000
 Total Appropriated	 \$1,958,887

BE IT FURTHER RESOLVED, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of _____, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a _____ meeting held on _____, 2018, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
JANUARY 22, 2018**

Report #17-48

FOR ACTION

Subject:

Discussion and Possible Action on Superintendent's Contract