



WAVERLY
COMMUNITY SCHOOLS
Pride. Tradition. Excellence.

Waverly Community Schools

Regular Meeting

Monday, June 19, 2017 6:30 PM

Agenda of Regular Meeting

The Board of Education Waverly Community Schools

A Regular meeting of the Board of Education of Waverly Community Schools will be held June 19, 2017, beginning at 6:30 PM in the Board Room, 515 Snow Road Lansing MI.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President Britt Slocum
- II. Special Presentations
- III. Correspondence
- IV. Public Comment
- V. Student Representative Report
- VI. Board Member Comment
- VII. Adoption of Agenda
- VIII. ***Approval of Minutes 4
- IX. Presentation of Reports
 - A. Advisory Committee Reports
 - 1. Personnel & Policy - Member Nester
 - 2. Finance & Facilities - Member Wright
 - 3. Teaching & Learning - Member Sherry
 - 4. Marketing & Communications - Member Witwer
 - 5. Sinking Fund - Member Sherry
 - B. Personnel & Policy
 - 1. ***Recommendation to approve Report #16-54, Personnel Recommendations 10
 - 2. For Discussion - Policy (First Reading) 11
 - C. Finance & Facilities
 - 1. ***Recommendation to approve Report #,16-55 Certification of Summer Tax Levy 13
 - 2. Recommendation to approve Report #16-56, Technology Device Purchase Recommendations 18
 - 3. Recommendation to approve Report #16-57, Furniture Purchase 22

4. Recommendation to approve Report #16-58, Waverly Community Schools 26
2017-2018 Budget Resolutions

X. Superintendent's Report

XI. Other Board Business

XII. Adjournment

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
May 15, 2017**

Opening of Meeting

A special meeting of the Waverly Community Schools Board of Education was called to order by President Britt Slocum at 4:42 p.m. in the Waverly Middle School Library.

Members Present:

Mr. Britt Slocum, President
Mrs. Angela Witwer, Vice President
Mrs. Mary Ann Martin, Secretary
Mr. Alan Wright, Treasurer
Mrs. Melissa Sherry, Vice Secretary-Treasurer
Mr. Calvin L. Jones, Trustee
Mrs. Holly Nester, Trustee

Staff Present:

Mr. Terry Urquhart, Superintendent
Mrs. Kelly Blake, Interim Superintendent
Mr. Evan Nuffer, Director of Finance
Mrs. Susan Friend, Director of Human Resources
Mrs. Tiffany Wright, Director of Special Education
Mr. Vince Perkins, Director of Student Services

Others Present:

Mr. Eric Delaporte, Thrun Law Firm

Purpose of the Meeting:

The purpose of the meeting was to discuss teacher negotiations.

Adjournment:

The Board returned to open session at 5:55 p.m. and adjourned immediately thereafter.

Respectfully submitted,

Mary Ann Martin, Secretary

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
May 15, 2017**

Opening of Meeting

The regular meeting of the Waverly Community Schools Board of Education was called to order by President Britt Slocum at 6:30 p.m. in the Waverly Middle School Little Theater, 620 Snow Road, Lansing, Michigan.

Members Present:

Mr. Britt Slocum, President
Mrs. Angela Witwer, Vice President
Mrs. Mary Ann Martin, Secretary
Mr. Alan Wright, Treasurer
Mrs. Melissa Sherry, Vice Secretary-Treasurer
Mr. Calvin L. Jones, Trustee
Mrs. Holly Nester, Trustee

Staff Present:

Mr. Terry Urquhart, Superintendent
Mrs. Kelly Blake, Interim Superintendent/Director of Teaching and Learning
Mr. Evan Nuffer, Director of Finance
Mrs. Susan Friend, Director of Personnel
Mrs. Tiffany Wright, Director of Special Education
Mr. David Palme, Director of Technology
Rebecca Pease
Chris Huff
Mike Moreno
Vickie Tisdale
Helene McNeilly
Vince Perkins
Shawn Talifarro

Others Present:

Terri Assaf
Eric Fitton
Nicole Hall
Debbie Bolling
Attiya Boling
Jamie Miller
Amy Lindstrom
Cathy Mosher
Mikayla Cage-Pork
Duncan Davis
Staff Members
Community Members

Pledge of Allegiance

The Pledge of Allegiance was led by Chris Huff, Waverly High School Principal.

Special Presentations

Kelly Blake, Interim Superintendent/Director of Teaching and Learning, presented a report on Next Generation Science. Sixth through eighth grade teachers will be piloting this digital science program.

Vince Perkins, Director of Student Success, presented a report on his job responsibilities in this pilot program. Since assuming this role, Mr. Perkins has participated in negotiations, Leadership meetings, and district-wide disciplinary meetings which have included re-entry meetings, pre-expulsion meetings, trespassing communications, student discipline contacts, and reinstatement hearings. He has district-wide responsibility for trespassing and communications from the Delta Township Police Department. Mr. Perkins also participates in parent meetings,

Special Presentations (cont.)

Including teacher/principal/parent disagreements, discussion of grades and discipline. To date, he has worked with students/parents at the High School, Middle School, East and Winans.

In his new position at Winans, Mr. Perkins has been involved in relationship building, student contacts, discipline, counseling, and supervision. AS a result, he has made parent contacts and has attended meetings involving attendance, student trauma, and socio-emotional needs.

Correspondence

Secretary Martin reported correspondence was received from Randall Whatley regarding Carrolltown Arms vs. Delta Township. Information was also received regarding Band Bounce.

Public Comment

Addressing the Board during Public Comment were Terri Assaf, Eric Fitton, Nicole Hall, Debbie Bolling, Attiya Bolling, Jamie Miller, Amy Lindstrom, Cathy Mosher, Mikalya CagePork, and Duncan Davis.

Board Member Comment

Member martin stated it is an exciting time of the year, filled with many end-of-the-year events. The Waverly High School Band program held its end of the year concert, which included a rousing rendition of the Waverly Fight Song. Member Martin stated she attended a lacrosse game on the High School field. Despite 1a 10-9 loss, the team is playing well. Member Martin stated she is looking forward to graduation and thanked Principal Shawn Talifarro and her staff for welcoming her as she visited Colt Early Childhood Education Center on Friday. She noted the school is welcoming and she appreciated the teachers. Member martin said she also has been invited to visit East Intermediate School.

Member Wright state this is a trying time in Waverly. He remarked we all know that hopefully an end is in sight with negotiations. No matter what side you are on, you can tell there is a lot of love for Waverly.

Member Sherry said she looks forward to Senior Honors Night and Graduation. She thanked the alumni who came back to address the Board and not4ed this is a trying time and a matter we are trying to resolve.

Member Jones thanked tonight's presenters and speakers and extended wishes for a Happy Mothers' Day. He also congratulated the Waverly High School Top Ten and all graduates.

Member Nested announced she was glad to be part of Special Olympics at Michigan State University last Friday, and congratulated Mr. Perkins on his upcoming wedding.

Adoption of Agenda

A revision was made to the agenda to include an Ingham Intermediate School District (IISD) resolution designating the District's Election representative for the IISD's upcoming biennial election, which will result in the Board selecting two candidates for whom that representative would cast a vote on behalf of the Waverly Board of education.

A motion was presented by Member Jones and supported by Member martin. MOTION: The Board of Education approve the agenda as presented with the addition of the Resolution Designating District's Election Representative.

Motion carried. VOTE: AYES – 7; NAYS – 0.

Advisory Committee Reports

Member Nester reported the Personnel and Policy Advisory Committee has two reports (Personnel Recommendations and Policy – Second Reading) on the agenda this evening. The committee will be meeting soon.

Member Wright reported the Finance and Facilities Advisory Committee has not met.

Advisory Committee Reports (cont.)

Member Sherry stated there was no report from the Teaching and Learning Committee.

Member Witwer stated there was no report from the Marketing and Communications Committee.

Member Sherry stated there was no report from the Sinking Fund Committee.

*****Personnel Report – Report #16-47 – For Action**

The Board of Education approved the retirement of Terry Uruqhart, Superintendent (effective June 30, 2017); the employment of Elizabeth Gimm-Bergh (Supervisor of Transportation); and the resignations of Ben Darin (Elementary Teacher) and Holly O’Brien (Teacher Consultant).

*****Policy – Second Reading – Report #16-48 – For Action**

The Board of Education approved the policies listed below at second reading:

Bylaw 0168.1	Opening Meeting
Revised Policy 2221	Mandatory Courses
New Policy 2461	Recording of District Meetings Involving Students and/or Parents
Revised Policy 2623	Student Assessment
Revised Policy 3120.04	Employment of Substitutes
Revised Policy 3121	Criminal History Record Check
Revised Policy 4121	Criminal History Record Check
New Policy 5330.02	Opioid Antagonists
Revised Policy 5517.01	Bullying and Other Aggressive Behavior Toward Students
Revised Policy 5610	Emergency Removal, Suspension, Expulsion of Nondisabled Students
Revised Policy 5610.01	Expulsions/Suspensions – Required by Statute
Revised Policy 7540.02	Web Content, Services and Apps
Revised Policy 8330	Student Records
Revised Policy 8400	School Safety Information
Revised Policy 8500	Food Services
Revised Policy 8510	Wellness

*****Finance Report – Report #16-49 – For Action**

The Finance Report was approved as presented.

Colt Roof Replacement – Report #16-50 – For Action

A motion was presented by Member Sherry and supported by Member Wright. MOTION: In accordance with Board Policy 6320 (Purchasing), the Board of Education approve the award to Hoekstra Roofing Company for the roof project at Colt Early Childhood Education Center.

Motion carried. VOTE: AYES – 7; NAYS – 0

Member Sherry reported this project is part of the Sinking Fund.

Approve Contract for High School Track Resurfacing – Report #16-51 – For Action

A motion was presented by Member Martin and supported by Member Nester. MOTION: In accordance with Board Policy 6320 (Purchasing), the Board of Education approve the award to American Asphalt Inc. for the High School Track Resurfacing Project.

Motion carried. VOTE – AYES – 7; NAYS – 0.

This project is also part of the Sinking Fund.

Approve 2016-17 Budget Amendment Resolutions – Report #16-52 – For Action

A motion was presented by Member Wright and supported by Member Martin. MOTION: The Board of Education approve the following resolutions:

The 2016-17 General Fund Resolution with revenues of \$31,093,869, and expenditures of \$30,868,520.

The 2016 -17 Special Revenue Fund Resolution with revenues of \$1,773,125 and expenditures of \$1,718,665.

Motion carried. VOTE: AYES – 7; NAYS – 0.

Ingham Intermediate School District (IISD) General Education Fund 2017-18 Proposed Budget – Report # 16-53 – For Action

A motion was presented by Member Wright and supported by Member Jones. MOTION: The Board of Education supports the IISD Budget Resolution as presented.

Member Martin stated this report was presented at the Ingham School Officers Association's meeting. She stated she has no qualms about supporting it and that the IISD does a good job of taking care of funds.

Motion carried. VOTE – AYES – 7; NAYS – 0.

Superintendent's Report

Superintendent Urquhart reported Verizon would like to install a cell phone tower on our property. The Board will be asking for feedback from the public through use of a survey monkey and/or special meetings. Member Martin asked what the time frame would be. Mr. Urquhart noted certainly before June 30th.

Superintendent Urquhart reported the condition of Windemere View is quickly deteriorating. He stated the Board needs to decide what direction we need to go and asked how he should approach receiving community input. Member Jones stated there are certainly ideas out there surrounding Windemere View. He said we need community input to go forward and suggested a town hall meeting that covers the cell tower and Windemere View so the Board can hold a discussion with the public. Member Sherry stated we need to get the word out to residents in the neighborhood which could be done by a simple mailing. Member Witwer stated she would take care of doing that.

Other Board Business

Superintendent Urquhart reported we received information from the ISD after BoardBook had been published about appointing a representative to an electoral body composed of one (1) person from each of the constituent school districts of the ISD. This electoral body will elect two (2) candidates for the vacancies on the IISD Board on Monday, June 5, 2017.

President Slocum suggested the Board appoint Member Martin as Waverly's duly appointed representative. A motion was presented by Member Wright and supported by Member Jones. MOTION: The Board of Education appoint Member Martin as Waverly's representative to the Ingham Intermediate School District's electoral body.

Motion carried. VOTE: AYES – 7; NAYS – 0.

President Slocum will serve as an alternate in the event Member Martin is unable to attend.

Following discussion of the three candidates, a motion was presented by Member Wright and supported by Member Witwer. MOTION: Member Martin is directed to cast a vote on the first ballot for David W. Robinson and John C. Wolenberg as Waverly's candidates for the two open IISD board positions.

Motion carried. VOTE: AYES – 7; NAYS – 0.

Other Board Business

In other Board Business, Member Sherry commented on the High School Prom held last weekend. She stated she was a chaperone and the students represented Waverly very well and there were no major problems. Member Sherry also thanked the parents who helped with the Senior party.

Member Jones reported the Delta Waverly Rotary Club held its weekly meeting at Waverly High School recently. He stated the students behaved admirably and he thanked staff members for their hospitality.

Adjournment

The meeting adjourned at 7:46 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Mary Ann Martin".

Mary Ann Martin, Secretary

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
June 19, 2017**

Report #16-54

Subject: Personnel Report***

A. Retirement – Administration

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Terry Urquhart	Superintendent	6/30/17

B. Employment Administration

<u>Name</u>	<u>Position</u>	<u>Step/Salary</u>	<u>Effective</u>
	Assistant to Director of Teaching & Learning	Up to \$35,000	2017-18

C. Employment – Certified

<u>Name</u>	<u>Position</u>	<u>Step/Salary</u>	<u>Effective</u>
Melissa Hall	7 th Grade English Teacher	Step 10/\$61,669	7/1/17
Randy Cusack	HS Special Education Teacher	Step 11 MA+15, \$75,462	7/1/17
Symone Ayers	Special Ed Resource Room Teacher	Step 4 BA+20, \$47,383	7/1/17
Katherine Kelley	5 th Grade Teacher East Intermediate	Step .5 BA, \$38,101	7/1/17

D. Resignation – Certified

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Justin Haas	Elementary Teacher	Personal	6/30/17
Daniel Carr	High School Teacher	Personal	6/30/17
Sara Beauchamp-Hicks	MS/Elementary Teacher	Personal	6/30/17
Stacy DeBoer	Elementary Teacher	Personal	6/30/17

E. Retirement – Non-Certified

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Arthur Eugene Dokum	Bus Driver	Personal	6/30/17

F. Resignation – Non-Certified

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Nan Slocum	Paraprofessional	Personal	6/30/17
Marcell Morgan	Food Service East	Personal	6/30/17

E. Transfer – Non-Certified

<u>Name</u>	<u>From Position</u>	<u>To Position</u>	<u>Effective</u>
Amber Carter-Stairs	Colt Paraprofessional	Colt Head Secretary	4/10/17
Patricia Roost	Secretary	Executive Assistant	7/1/17
Melissa Burghdoff	Full-Time Paraprofessional	Special Ed Para	7/1/17
Michelle Rowe	1 st Grade Teacher	3 rd Grade Teacher	7/1/17

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
June 19, 2017**

FOR FUTURE ACTION

Policy – First Reading

Recommendation:

The Superintendent recommends the Board of Education review the policy updates listed below at first reading:

New Policy 1619	Group Health Plans
Revised Policy 1619.01	Privacy Protection of Self-Funded Group Health Plans
Revised Policy 1619.02	Privacy Protection of Fully Insured Group Health Plans
New Policy 1619.03	Patient Protection and the Affordable Care Act
Revised Policy 2628	State Aid Incentives
Revised Policy 3142	Probationary Teachers
Replacement Policy 3419	Group Health Plans
Revised Policy 3419.01	Privacy Protection of Self-Funded Group Health Plans
Revised Policy 3419.02	Privacy Protection of Fully Funded Group Health Plans
New Policy 3419.03	Patient Protection and the Affordable Care Act
Deleted Policy 3420	Health Insurance Benefit
Replacement Policy 4419	Group Health Plans
Revised Policy 4419.01	Privacy Protection of Self-Funded Group Health Plans
Revised Policy 4419.02	Privacy Protection of Fully Funded Group Health Plans
New Policy 4419.03	Patient Protection and the Affordable Care Act
Deleted Policy 4420	Health Insurance Benefits
Replacement Policy 5111	Homeless Students
Revised Policy 5830	Student Fund Raising
Revised Policy 6424	Purchasing Cards
New Policy 6605	Crowd Funding
Revised Policy 8321	Criminal Justice Information Security
Revised Policy 0100	Technology Update
Revised Policy 7540	Technology
Revised Policy 7540.01V1	Technology Privacy
Revised Policy 7540.01V2	Technology Privacy
New Policy 8300	Continuity of Organizational Operations Plan
New Policy 8305	Informational Security
Replacement Policy 5630.01	Student Seclusion and Restraint

Statement of Purpose:

The policy revisions and updates are the result of the NEOLA update and a review by the Administration and the Board Policy Advisory Committee.

Budget Impact:

None

Historical Perspective:

NEOLA provides updates to keep our policies current with applicable laws and regulations. The administration also reviews policies periodically and presents changes periodically to the Board Policy Advisory Committee for review and consideration.

Options:

The Board can refer policies to the Advisory Committee for further review or allow them to come back to the Board for second reading.

Rationale for Recommendation:

These policies were recommended by NEOLA and reviewed and approved by the Policy Advisory Committee.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
JUNE 19, 2017**

Report #16-55

FOR ACTION***

Subject:

Certification of Summer Tax Levy – City of Lansing, Delta Township and Lansing Township

Recommendation:

The Superintendent recommends the Board of Education adopt the proposed summer tax levy for the City of Lansing, Delta Township and Lansing Township. A certified copy is affixed to the official minutes of this meeting. A copy of the certification (L-4029) is included in the support materials.

Statement of Purpose:

To certify the tax levy, allowing local taxing units to collect summer taxes for the district.

Budget Impact:

If the certification of tax levy is not adopted, taxing units will not collect summer taxes for the school district.

Historical Perspective:

Section 380.1213 of Michigan School Code provides that the Secretary of the Board of Education file a certified copy of a resolution adopted by the Board, stating the number of mills to be levied on taxable properties within the school district. This certification is to be filed with the appropriate township(s) and city clerk(s).

A breakdown of the summer tax levy is as follows:

<u>Operating</u>	<u>Rate</u>	<u>Expires</u>
All – Voted (Hold Harmless)	2.3031	December 31, 2022
Commercial Personal – Voted	5.3004	December 31, 2022
Non-Home – Voted	6.6942	December 31, 2022
 <u>2013 Building and Site Debt</u>		
All	0.2000	December 31, 2022
 <u>2013 Refunding Debt</u>		
All	3.2500	December 31, 2020
 <u>2016 Building and Site Debt</u>		
All	0.0050	December 31, 2022
 <u>2016 Sinking Fund</u>		
All	0.5000	December 31, 2025

The summer levy for the City of Lansing, Lansing Township and Delta Township is based upon fifty percent (50%) of the total levy.

Discussion of Options:

The Board may adopt the recommendation as presented, reject the recommendation or could reduce the amount of any of the above levies. Any reduction in tax levy will result in the loss of revenue for the District.

Strategic Plan Reference:

As the heart of the community, our mission is to educate and prepare each student to achieve her or his academic best, develop character, become a life long learner, and contribute as a citizen of our global society.

2017 Tax Rate Request (This form must be completed and submitted on or before September 30, 2017)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes Ingham County - Lansing Township	2017 Taxable Value for ALL Properties in the Unit as of 5-22-17. 112,708,966
Local Government Unit Requesting Millage Levy Waverly Community Schools	For LOCAL School Districts: 2017 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties. "Not yet known"

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2017 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election, Charter, etc.	(5)** 2016 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2017 Current Year "Headlee" Millage Reduction Fraction	(7) 2017 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Extra Voted	Operating NON-HOME	05/2012	18.0000	17.9946	1.0000	17.9946	1.0000	17.9946	6.6942		12/2022
Hold Harmless Extra Voted	Operating ALL	05/2012	9.3000	9.3000	1.0000	9.3000	1.0000	9.3000	2.3031		12/2022
Extra Voted	2013 Refunding DEBT-ALL	06/2000	6.5000	N/A	1.0000	N/A	1.0000	6.5000	3.2500		12/2020
Extra Voted	2013 Bldg/Site DEBT-ALL	05/2013	0.4000	N/A	1.0000	N/A	1.0000	0.4000	0.2000		12/2022
Extra Voted	2016 Bldg/Site DEBT-ALL	05/2013	0.1000	N/A	1.0000	N/A	1.0000	0.1000	0.0500		12/2022
Extra Voted	Sinking Fd ALL	03/2016	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000	0.5000		12/2025

Prepared by Heather Walls	Telephone Number (517) 244-1291	Title of Preparer Director, Business Operations, Ingham ISD	Date 06/05/17
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input checked="" type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President			

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 3 of 2017 for instructions on completing this section.

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate ***
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	2.3031
For Commercial Personal	5.3004
For all Other	8.9973

*** FOR JULY 1 LEVY

2017 Tax Rate Request (This form must be completed and submitted on or before September 30, 2017)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes Ingham County - City of Lansing	2017 Taxable Value for ALL Properties in the Unit as of 5-22-17. 1,879,724
Local Government Unit Requesting Millage Levy Waverly Community Schools	For LOCAL School Districts: 2017 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties. "Not yet known"

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2017 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election, Charter, etc.	(5)** 2016 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2017 Current Year "Headlee" Millage Reduction Fraction	(7) 2017 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Extra Voted	Operating NON-HOME	05/2012	18.0000	17.9946	1.0000	17.9946	1.0000	17.9946	6.6942		12/2022
Hold Harmless Extra Voted	Operating ALL	05/2012	9.3000	9.3000	1.0000	9.3000	1.0000	9.3000	2.3031		12/2022
Extra Voted	2013 Refunding DEBT-ALL	06/2000	6.5000	N/A	1.0000	N/A	1.0000	6.5000	3.2500		12/2020
Extra Voted	2013 Bldg/Site DEBT-ALL	05/2013	0.4000	N/A	1.0000	N/A	1.0000	0.4000	0.2000		12/2022
Extra Voted	2016 Bldg/Site DEBT-ALL	05/2013	0.1000	N/A	1.0000	N/A	1.0000	0.1000	0.0500		12/2022
Extra Voted	Sinking Fd ALL	03/2016	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000	0.5000		12/2025

Prepared by Heather Walls	Telephone Number (517) 244-1291	Title of Preparer Director, Business Operations, Ingham ISD	Date 06/05/17
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input checked="" type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President			

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 3 of 2017 for instructions on completing this section.

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate ***
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	2.3031
For Commercial Personal	5.3004
For all Other	8.9973

*** FOR JULY 1 LEVY

2017 Tax Rate Request (This form must be completed and submitted on or before September 30, 2017)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes Eaton County - City of Lansing	2017 Taxable Value for ALL Properties in the Unit as of 5-22-17. 176,500
Local Government Unit Requesting Millage Levy Waverly Community Schools	For LOCAL School Districts: 2017 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties. "Not yet known"

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2017 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election, Charter, etc.	(5)** 2016 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2017 Current Year "Headlee" Millage Reduction Fraction	(7) 2017 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Extra Voted	Operating NON-HOME	05/2012	18.0000	17.9946	1.0000	17.9946	1.0000	17.9946	6.6942		12/2022
Hold Harmless Extra Voted	Operating ALL	05/2012	9.3000	9.3000	1.0000	9.3000	1.0000	9.3000	2.3031		12/2022
Extra Voted	2013 Refunding DEBT-ALL	06/2000	6.5000	N/A	1.0000	N/A	1.0000	6.5000	3.2500		12/2020
Extra Voted	2013 Bldg/Site DEBT-ALL	05/2013	0.4000	N/A	1.0000	N/A	1.0000	0.4000	0.2000		12/2022
Extra Voted	2016 Bldg/Site DEBT-ALL	05/2013	0.1000	N/A	1.0000	N/A	1.0000	0.1000	0.0500		12/2022
Extra Voted	Sinking Fd ALL	03/2016	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000	0.5000		12/2025

Prepared by Heather Walls	Telephone Number (517) 244-1291	Title of Preparer Director, Business Operations, Ingham ISD	Date 06/05/17
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input checked="" type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President			

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 3 of 2017 for instructions on completing this section.

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate ***
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	2.3031
For Commercial Personal	5.3004
For all Other	8.9973

*** FOR JULY 1 LEVY

2017 Tax Rate Request (This form must be completed and submitted on or before September 30, 2017)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes Eaton County - Delta Township	2017 Taxable Value for ALL Properties in the Unit as of 5-22-17. 603,424,564
Local Government Unit Requesting Millage Levy Waverly Community Schools	For LOCAL School Districts: 2017 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties. "Not yet known"

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2017 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election, Charter, etc.	(5)** 2016 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2017 Current Year "Headlee" Millage Reduction Fraction	(7) 2017 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Extra Voted	Operating NON-HOME	05/2012	18.0000	17.9946	1.0000	17.9946	1.0000	17.9946	6.6942		12/2022
Hold Harmless Extra Voted	Operating ALL	05/2012	9.3000	9.3000	1.0000	9.3000	1.0000	9.3000	2.3031		12/2022
Extra Voted	2013 Refunding DEBT-ALL	06/2000	6.5000	N/A	1.0000	N/A	1.0000	6.5000	3.2500		12/2020
Extra Voted	2013 Bldg/Site DEBT-ALL	05/2013	0.4000	N/A	1.0000	N/A	1.0000	0.4000	0.2000		12/2022
Extra Voted	2016 Bldg/Site DEBT-ALL	05/2013	0.1000	N/A	1.0000	N/A	1.0000	0.1000	0.0500		12/2022
Extra Voted	Sinking Fd ALL	03/2016	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000	0.5000		12/2025

Prepared by Heather Walls	Telephone Number (517) 244-1291	Title of Preparer Director, Business Operations, Ingham ISD	Date 06/05/17
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<input checked="" type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President			

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 3 of 2017 for instructions on completing this section.

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate ***
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	2.3031
For Commercial Personal	5.3004
For all Other	8.9973

*** FOR JULY 1 LEVY

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
JUNE 19, 2017**

Report #16-56

FOR ACTION

Subject:

Technology Device Purchase Recommendations

Recommendation:

The Superintendent recommends the Board of Education approve the purchase of technology devices through REMC, as per the attached summary, in accordance with Board Policy 6320 (Purchasing).

Statement of Purpose:

The purpose of this recommendation is to begin purchasing technology devices as part of the Building and Site Bond implementation.

Budget Impact:

The total cost of this recommendation is not to exceed Eighty-Five Thousand Five Hundred Fifty and 00/100 Dollars (\$85,550.00). The purchases will be funded with the proceeds from the sale of \$3,500,000 Building and Site, Series II bonds and remaining contingency funds from the Building and Site, Series I bonds. The total cost of this recommendation is within the budget allocated for these purchases.

Historical Information:

On May 7, 2013 a special election was held for the purpose of proposing a ballot question to authorize Waverly Community Schools to borrow the sum of \$18,470,000 and issue its general obligation unlimited tax bonds therefor, in one or more series. The ballot proposal having received sufficient votes was approved.

On 3/21/17, the Waverly Cabinet approved the recommendation to purchase six (6) classroom sets of Chromebooks and Carts to complete the implementation of the HS 1:1 program for additional classes not originally designated for devices.

REMC purchases save schools time and money by providing bids compliant with the Revised School Code, allowing schools to buy without bidding independently.

Rationale for Recommendation:

The rationale for this recommendation is to support technology access across HS courses not originally designated for 1:1 devices. Devices must be purchased now to install and configure for the 2017-18 school year.

Strategic Plan Reference:

We will enhance and implement the tools and instruction to develop each student's proficiency in 21st century technology.

Waverly Community Schools
Technology Device Recommendation

Description	Qty	Unit Price	Total
HS Student Chromebook	200	\$397.00	\$79,400.00
HS Student Cart	6	\$1,025.00	\$6,150.00
Total Recommendation			\$85,550.00



May 8, 2017

Ship/Bill to:
Waverly Community Schools
Robert Holiday

Quote #REMC-WCS050817-01
Contract: REMC
Terms: Net 30

Presidio
48325 Alpha Dr. Ste. 150
Wixom, MI 48393

Account Executive: Jeff Seelenbinder
jseelenbinder@presidio.com
Inside Sales Rep: Todd Steichen
tsteichen@presidio.com

Part Number	Description	Qty.	Each	Total Extended
17222120	Dell Chromebook 13-3380 w/ Touchscreen, Intel Celeron 3855U, 4GB RAM, 16 GB SSD, 13.3" HD 1366 X 768 Touchscreen Display, 10+ hour battery, Dual Band AC Wireless, (2) USB 3.0, Chrome OS 55+, Mil Std 810G tested, liquid resistant keyboard, rubberized trim, rounded corners, 1/1/0 mail-in warranty.	200	\$ 316.00	\$ 63,200.00
17221906	Google Management License	200	\$ 24.00	\$ 4,800.00
17222129	Upgrade to 3 year mail-in warranty 3/3/0	200	\$ 57.00	\$ 11,400.00

Purchase orders should be uploaded to SPOT at remcbids.org

Total: \$ 79,400.00



Company Address 130-A W. Cochran St.
 Simi Valley, CA 93065
 US

Created Date 4/12/2017
 Expiration Date 5/31/2017
 Quote Number 00046852

Prepared By Mark Steven
 Email mark.steven@ststechnology-us.com
 Fax (888) 801-3381

Account Name Waverly Community Schools
 Contact Name David Palme
 Phone (517)321-7265
 Email dpalme@waverlyk12.net

Bill To Name Waverly Community Schools
 Bill To 515 Snow Road
 Lansing, MI 48917

Ship To Name Waverly Community Schools
 Ship To 515 Snow Road
 Lansing, MI 48917-4501

Quantity	Line Item Description	Sales Price	Calculated Total Price
6.00	Anywhere Cart AC-Plus-T - Lifetime Parts Warranty, 2 Year Electrical - New	\$1,025.00	\$6,150.00
1.00	LTL Shipping Charge	\$0.00	\$0.00

Subtotal \$6,150.00
 Grand Total \$6,150.00

All sales are subject to applicable sales tax.

Financing options available on Approved Credit.

STS stands behind the products and services we provide. For more information on our complete suite of warranties and guarantees, click [here](#)

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
JUNE 19, 2017**

Report #16-57

FOR ACTION

Subject:

Building and Site, Series II Furniture Purchase Recommendations

Recommendation:

The Superintendent recommends the Board of Education approve the purchase of furniture from Great Lakes Furniture Supply, Inc. and Interior Environments, in accordance with Board Policy 6320 (Purchasing).

Statement of Purpose:

The purpose of this recommendation is to complete the furniture project as part of the Building and Site, Series II Bond implementation.

Budget Impact:

The total cost of this recommendation is Fifty-One Thousand Two Hundred Eighty-Two and 60/100 Dollars (\$51,282.60). The total cost of this recommendation is within the budget allocated for these purchases. The purchases will be funded by the proceeds from the sale of \$3,500,000.00 Building and Site, Series II bonds.

Historical Information:

On May 7, 2013 a special election was held for the purpose of proposing a ballot question to authorize Waverly Community Schools to borrow the sum of \$18,470,000 and issue its general obligation unlimited tax bonds therefor, in one or more series. The ballot proposal having received sufficient votes was approved.

On June 4, 2015 a sub-committee was formed for the purpose of selecting new classroom furniture for Winans and Elmwood. One of the goals of this committee was to create a standard classroom design that can be easily duplicated and scaled for future grade level growth or expansion to other school buildings. All classroom furniture, with the exception of teacher workstations and file storage, was installed in the summer of 2016. The committee continued its work this year with new product demos to select a teacher workstation and file storage. The recommendation from the committee is presented here for consideration.

Cooperative Purchasing saves schools time and money by providing bids compliant with the Revised School Code, allowing schools to buy without bidding independently. Each vendor contract will be awarded per the State cooperative purchasing pricing identified in the support materials.

Rationale for Recommendation:

The District has developed a standard classroom furniture design through the help of a furniture committee. This purchase will continue the implementation of the project to refresh our elementary school buildings.

Item	Model/Description	Total Quantity per item	unit price USD	total USD
1	1006 EuroLine table W/D 140/80 cm 207 076 table height 76cm 230 059 metal color arctic 348 001 top LIGNOpal 349 028 natural maple laminate 439 002 table top edge 2.5mm plastic, r= 2.5mm 440 028 natural maple laminate 500 002 adjustable plastic glides 531 020 cable outlet Metal, 1x left + right outer 903 002 packaging with export protection	40	433,00	17.320,00
				
2	21345 NetWork screen for table for table width 140 cm height 46,5 cm 348 001 top LIGNOpal 349 028 natural maple laminate 903 002 packaging with export protection	40	59,00	2.360,00
				
Amount				19.680,00
			-National IPA discount	20% (3.936,00)
			+ Installation	800,00
			+ Shipping (Charlotte, NC → Lansing, MI 48917)	2.365,00
Total National IPA NET Amount				18.909,00

Terms of payment: net

As per National IPA Contract# R142216

Great Lakes Furniture Supply, Inc.

687 Commerce Court, Suite 10
 Holland, MI 49424
 616-796-3245
 616-296-1202 (fax)

Date: 5/22/2017
 Customer: Waverly Community Schools

Quote **Trendway**
 National IPA Contract R142215 Pricing

<u>Quantity</u>	<u>Manufacturer</u>	<u>Description</u>	<u>List Price</u>	<u>Discount</u>	<u>Unit Cost</u>	<u>Extended Cost</u>
40	Trendway	Choices Center Drawer Unit Model Number - CDW Metal Color - Grey	\$ 229.00	\$ 151.14	\$ 77.86	\$ 3,114.40
		Total Product Cost			\$	3,114.40
		Installation Cost			\$	400.00
		Shipping Cost			\$	-
		Total Net Amount			\$	3,514.40



48700 grand river ave, novi, mi 48374-1228
 www.ieoffices.com | (248) 213-3010

DATE: 05/22/17

PROPOSAL: 60690
 PROJECT#: 25-413

PROPOSAL FOR:

Waverly Community Schools
 515 Snow Road
 Lansing, MI 48917

INSTALL AT:

Elmwood Elementary School
 1533 Elmwood Road
 TAG: TEACHER MOBILE PEDESTALS
 Lansing MI 48917
 Evan enuffer@waverlyk12.net

SALESPERSON

Tom Rowe

CUSTOMER P/O..:

QUOTE VALID

/ /

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
1	80	YPPM211524B APE06 FMA	B/F MobilePed 21Hx15Wx24D Metal Front Arch Pull P2 Paint Opts CLR: Platinum Metallic Std Lock	256.68	20,534.40
2	80	YPPA2415SC APE06	Seat cushion for metal mobile pedestal 24"D GRD 2 UPH FAB: Burst CLR: Indigo	70.56	5,644.80
3	1	Labor	Delivery & Installation Charges	2,680.00	2,680.00

Notes:

Pricing per TCPN Contract #142201

Per Tom Rowe 5.22.17 Deposits are waived for
 Public School Orders.

~~TERMS AND CONDITIONS OF SALE PER THE ATTACHED~~

~~DEPOSIT REQUIRED: 14,400.00~~

ACCEPTED BY _____

DATE ACCEPTED _____

SUBTOTAL : 26,179.20

INSTALL : 2,680.00

TOTAL 28,859.20

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
JUNE 19, 2017**

Report #16-58

FOR ACTION

Subject:

Waverly Community Schools 2017-18 Budget Resolutions

Recommendation:

The Superintendent recommends the Board of Education approve the following resolutions:

The 2017-18 General Fund Resolution with revenues of \$31,451,271 and expenditures of \$31,842,601

The 2017-18 Debt Retirement Fund Resolution with revenues of \$5,706,321 and expenditures of \$5,702,918

The 2017-18 Special Revenue Funds Resolution with revenues of \$1,791,171 and expenditures of \$1,801,971

The 2017-18 Sinking Fund Resolution with revenues of \$815,046 and expenditures of \$652,445

Statement of Purpose:

The chief administrative officer is required to provide the school board such information as the board requires for proper consideration of the recommended budget. (MCL 141.434)

Budget Impact:

The projected General Fund balance as of June 30, 2018 will be \$4,045,754, or 12.8% of current year operating expenditures.

The projected Debt Retirement Fund balance as of June 30, 2018 will be \$914,706, or 16.0% of current year debt retirement.

The projected Community Services Fund balance as of June 30, 2018 will be \$51,182, or 14.4% of current year operating expenditures.

The projected Food Service Fund balance as of June 30, 2018 will be \$616,375, or 46.1% of current year operating expenditures.

The projected Sinking Fund balance as of June 30, 2018 will be \$940,391

Historical Perspective:

School districts are required to adopt their 2017-18 budget(s) by June 30, 2017 for the fiscal year beginning July 1, 2017.

Discussion of Options:

The Board may adopt the resolutions collectively, reject the resolutions collectively, or take action on each individual resolution separately.

Rationale for Recommendation:

The Board of Education has the responsibility of reviewing the budget presented, holding a public hearing, modifying it as necessary, and approving it for implementation prior to the beginning of the fiscal year. (MCL 141.434)

Strategic Plan Reference:

As the heart of the community, our mission is to educate and prepare each student to achieve her or his academic best, develop character, become a life long learner, and contribute as a citizen of our global society.