



WAVERLY
COMMUNITY SCHOOLS
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Waverly Community Schools

Regular Meeting

Monday, March 20, 2017 6:30 PM

Agenda of Regular Meeting

The Board of Education Waverly Community Schools

A Regular meeting of the Board of Education of Waverly Community Schools will be held March 20, 2017, beginning at 6:30 PM in the TBD.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President Britt Slocum
- II. Special Presentations
 - A. Waverly High School Instructional Report, Chris Huff, Principal 4
 - B. Waverly Middle School Instructional Report, Mike Moreno, Principal 17
 - C. East Intermediate School Instructional Report, Vickie Tisdale, Principal 27
- III. Correspondence
- IV. Public Comment
- V. Student Representative Report
- VI. Board Member Comment
- VII. Adoption of Agenda
- VIII. ***Approval of Minutes 35
- IX. Presentation of Reports
 - A. Advisory Committee Reports
 - 1. Personnel & Policy - Member Slocum
 - 2. Finance & Facilities - Member Wright
 - 3. Teaching & Learning - Member Sherry
 - 4. Sinking Fund - Member Sherry
 - B. Personnel & Policy
 - 1. ***Recommendation to approve Report #16-39, Personnel Recommendations 39
 - C. Finance & Facilities
 - 1. ***Recommendation to approve Report #16-40, Financial Recommendation 40
 - 2. Recommendation to approve Report #16-41, Bus Purchase Recommendation 46
 - D. Other

1. Recommendation to approve Report #16-42, 2017-2018 Schools of Choice 52
Recommendation

X. Superintendent's Report

XI. Other Board Business

XII. Adjournment

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Instructional Highlight- WHS

3-20-17

Waverly High School

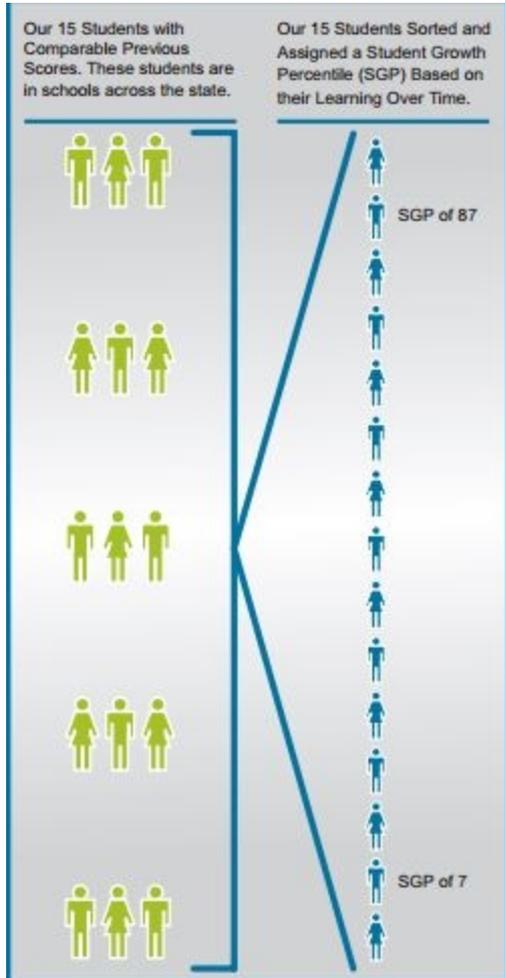
WAVERLY
WARRIORS



WHS Assessment Results

Class of	PSAT 9	PSAT 10	SAT	Social Studies MSTEP	Science MSTEP
2020	4-11-17	?	?	?	?
2019	798	4-11-17	?	?	?
2018	-	883	4-11-17	4-18 & 4-20	4-18 & 4-20
2017	-	-	923.9	32%	16%
2016	-	-	-	26%	15%

Student Growth Percentile



Growth vs. Proficiency

Students grouped into cohorts, ranked within that cohort based on results of most recent test

1. All students who scored X% on last assessment grouped into a cohort
2. Students ranked within that group, top to bottom, based on recent test
3. School results: where did your students land in comparison to others in that cohort?

Student Growth: NWEA

	Fall	Winter	National
9 th Math	223.7 (6M/7B)	224.8 (6E/7M)	232.2
10 th Math	222.5 (7B)	226.2 (7M/8B)	231.5
9 th Language Usage	213.7 (6M)	216.1 (7M)	219.7
10 th Language Usage	214.0 (7B)	216.4 (7M)	219.7
9 th Reading	215.2 (6E)	216.6 (7M)	221.3
10 th Reading	213.2 (6M)	215.8 (6E)	221.0



Science

	WHS	State
% Proficient	16.1%	33%
SGP	36.7%	49.9%
∞ Below Average Growth	47.2%	30.7%
Average Growth	38.1%	39.9%
Above Average Growth	14.7%	29.4%

Science: Next Steps

- ✓ Target Students based on PSAT 10 results
- ✓ Analyze M-STEP Standards assessment
- ✓ SAT & MSTEP Prep materials on Google Classroom & PRIDE Period
- ✓ Earth Science Focus

- ✓ Transition to Next Generation Science Standards: 15-16, 16-17, 17-18
- ✓ MSTEP aligned to “old” standards until 2019
- ✓ Review secondary Science sequence

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Social Studies

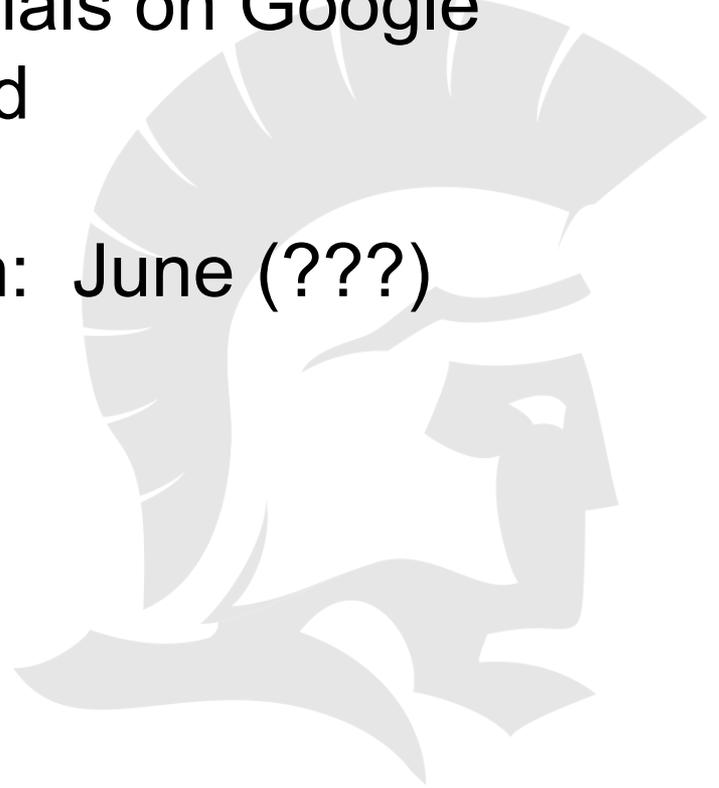
	WHS	State
% Proficient	32.2%	43.1%
SGP	53.6%	49.9%
Below Average Growth	22.4%	30.7%
Average Growth	44.8%	39.8%
Above Average Growth	32.7%	29.5%

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Social Studies: Next Steps

- ✓ Target Students based on PSAT 10 results
- ✓ Analyze M-STEP Standards assessment
- ✓ SAT & MSTEP Prep materials on Google Classroom & PRIDE Period
- ✓ Transition to C3 curriculum: June (???)

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English Language Arts

	WHS	State
% Proficient	46.9%	60.2%
SGP	47%	49.9%
Below Average Growth	30.3%	30.7%
Average Growth	44%	39.8%
Above Average Growth	25.7%	29.5%

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ELA: Next Steps

- ✓ Target Students based on PSAT 10 results
- ✓ Progress Monitoring with NWEA, 9th and 10th grade
- ✓ SAT & MSTEP Prep materials on Google Classroom & PRIDE Period
- ✓ Competency-Based Learning Pilot in English 9

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Mathematics

	WHS	State
% Proficient	20.1%	36.8%
SGP	42.2%	49.9%
Below Average Growth	42.4%	30.7%
Average Growth	39.2%	39.8%
Above Average Growth	18.4%	29.5%

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Math: Next Steps

- ✓ Target Students based on PSAT 10 results
- ✓ Progress Monitoring with NWEA, 9th and 10th grade
- ✓ SAT & MSTEP Prep materials on Google Classroom & PRIDE Period
- ✓ 200 graphing calculators
- ✓ Go Math curriculum more strongly aligned with Common Core

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Means to an Ends

- ✓ Philosophy that good instruction, a climate of engagement, and positive relationships will translate into higher achievement as measured by the test
- ✓ In Progress: Formative Assessment to track student progress against Learning Targets (like NWEA helps us do)
- ✓ ***1 out of 4 WHS Students earned all A's and B's in the 1st Semester***



**Waverly Middle
School
Instructional
Highlight
MARCH 20, 2017**



Presented by:

Michael Moreno • Waverly MS

WMS AT A GLANCE:

INSTRUCTION

- Core Academic Teams
- Universal Intervention/Enrichment
- TLT trained Staff for model walkthroughs
- Delayed Starts-Professional learning communities
- Core and Elective replacements for remediation and advancement

DATA

- Use of Google Drive, IlluminateEd for Building-wide access to data
- Data Analysis at team, department, and staff meetings
- SWIS
- NWEA

BUILDING CULTURE

- Building Leadership Team to promote communication and action planning.
- Daily teacher e-mails to parents
- Positive Behavior Interventions and Supports
 - P.R.I.D.E.
 - CHAMPS
 - Behavior Recognition Slips
 - Weekly drawings
 - Blue Turkey Award- Teacher Recognition Initiative
 - Restorative Justice
 - Responsible Thinking Center designed to keep students in the classroom.

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DO YOUR BEST AND THE PATH IS CLEAR...



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THE CHALLENGE

- Improve all M-STEP and HS/College Readiness in all four Core Curricular areas.
- 2010-2017 From bottom 5% top to bottom to 25-35% to 45-55%
- Increase Seat Time
- Increase Engagement
- Decrease Academic Distractions
- Increase Test Scores



MSTEP TESTING:



MSTEP Proficiency Scores 2016:

ELA 7th 38% ELA 8th 49%

Math 7th 32% Math 8th 23%

Science 7th 30%

Social Studies 8th 35%



HIGHLIGHTS:



- 7th Grade Science +6%, 8th Grade Social Studies +5% over State Averages
- 8th Grade English 10% improvement
- Math has become a focus area as a building
- Targeted Core prep in Intervention class- all students, all staff, in all content Specific areas
- Integrating Clear Learning Targets/Objectives/Guiding Questions
- Early intervention on Grades and Student Success
 - Extra support- lunch, after school, elective pull outs, Foundations
- Aligning course units of instruction and assessments- Delayed Starts
- Communication Home- Daily Emails sent home to all students
- Continue explicit behavior instruction school-wide-PBIS
- 360 out of 445 students have no discipline Referrals

Communication Home- Daily Emails sent home to all students:

History (Kacel): Ch. 13 Section 1 Guided Reading and Eli Whitney Biography due tomorrow. Ch. 13 HW Packet (Green) due Wednesday, March 22.

English (Gardner): Students should be done with Ch. 9 today in *The Outsiders*. Novel review for *The Outsiders* is due Friday, March 17. The chapters and the reading logs can be found at classroom.google.com. Also, the FINAL DRAFT of narrative essay is PAST DUE

Science (Magbitang): Students worked on and checked in Chapter 2 Lesson 2 notetaker/worksheets. Students studied vocabulary words from Chapter 2. Chapter 2 Lesson 3 notetaker is due tomorrow.

Math 8 (Niederquell - 1st, 5th, 6th Hrs): Scatter plot test tomorrow. HW: All Scatter plots practices on Digits. Powerschool is up to date with Scatter plot assignments.

Advanced Algebra (Niederquell - 2nd Hr): HW: p. 552 #4-8

MATH INTERVENTION

- Interventions this year have focused on Math and Reading and we have provided support for 200+ Tier 2 kids. Great Work!
- **thoughts about the Math 3rd hour intervention in real terms-**
What have been the gains, what have been the challenges and where do we see it going in the future?
- What readily available data do we have to show gains in math and make curriculum decisions- NWEA, Unit tests and overall grades, MSTEP
- What Qualitative Data do we possess-observations or attitudes about math?
- software programs in math- Digits, ALEKS, MobyMax
- Results- Students have shown gains on NWEA and on Classroom Unit Tests and Overall Grades. Teachers feel that Math Intervention is essential for Tier 2 student success.

WHERE DO WE GO FROM HERE...

- What is the correlation between Local Classroom Assessments, NWEA and the MSTEP exams?
- Curriculum alignment will arrive from the effort to have Local Assessments, NWEA and MSTEP delivering similar results.
- Remember what you are here for...



IT STARTS NOW...





WAVERLY EAST INTERMEDIATE

School Improvement Report 2016-2017



M-Step Data

5 th Grade	Spring 2015 (State Avg.)
Math	31.22% (33.8%)
Language Arts	61.67% (50.6%)
Social Studies	23.63% (18.9%)

6 th Grade	Spring 2015 (State Avg.)
Math	17.10% (32.8%)
Language Arts	31.25% (45%)

OFF THE LIST!!



School Improvement Goal #1

All 5th and 6th grade students will increase language arts proficiency as measured by NWEA, M-STEP, and local assessments.

Strategies:

- Implementation of Reading Street Curriculum
- All teachers will utilize Marzano's six step process for building vocabulary
- Each grade level team will create units of writing process instruction designed to match Common Core standards



Language Arts PLC

- Focus on Writing:
 - Best practices for
 - M-STEP, writing areas:
 - Persuasive/Argumentative
 - Narrative
 - Informational/Explanatory
 - Technology Integration
 - Creation of key learning targets for each unit of study
 - Integration of authentic writing process in Language Arts Curriculum (from brainstorming to idea development to publication)
 - Common grading practices

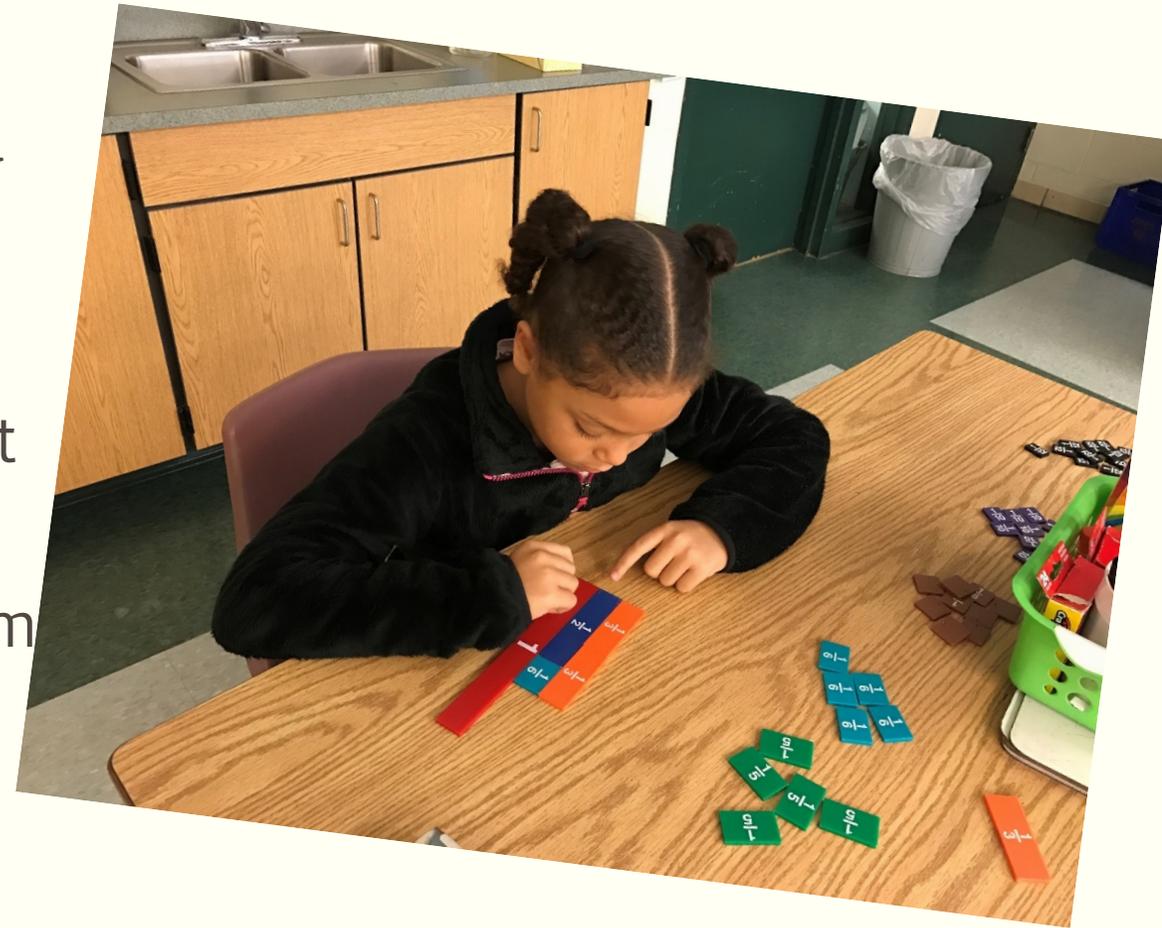


School Improvement Goal #2

All 5th and 6th grade students will increase their math proficiency as measured by NWEA, M-STEP, and local assessments.

Strategies :

- Staff will provide explicit and frequent vocabulary instruction in fractions
- Implementation of Go Math Curriculum with fidelity



Math PLC

- Focus on Go Math Curriculum
 - Implementation of curriculum: first-year preview/review
 - Common experiences for all math students
 - Establish common grading practices
 - Technology Integration
 - ISD collaborative work



Building our School Community

- Links
- Gratitude Notes and Hallway Banner (Thanksgiving)
- Cross-Classroom Holiday Enrichment
- Door Decorating and Spirit Week
- Hallway Positive Message Banners
- Student-Staff Basketball Game
- Pride Poster Wall
- Community Awareness Initiatives
- Minute to Win It/Quarterly Incentives
- Book Swap in March



**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
February 27, 2017**

Opening of Meeting

The regular meeting of the Waverly Community Schools Board of Education was called to order by President Britt Slocum at 6:30 p.m. in the Waverly Middle School Little Theatre, 620 Snow Road, Lansing, Michigan.

Members Present:

Mr. Britt Slocum, President
Mrs. Angela Witwer, Vice President
Mrs. Mary Ann Martin, Secretary
Mr. Alan Wright, Treasurer
Mrs. Melissa Sherry, Vice Secretary-Treasurer
Mr. Calvin L. Jones, Trustee
Mrs. Holly Nester, Trustee

Staff Present:

Mr. Terry L. Urquhart, Superintendent
Mr. Evan Nuffer, Director of Finance
Mrs. Kelly Blake, Director of Teaching & Learning
Mr. David Palme, Director of Technology
Rebecca Pease
Chris Huff
Mike Moreno
Vickie Tisdale
Molly Francis
Tim Lyman
Helene McNeilly
Shawn Talifarro
Vince Perkins
Barb Knighton
Gini Larson
Dave Pike
Gwen Huber
Nate Jarvie
Staff Members

Others Present:

Aiden Swisk-Zerkle
Margie Aimery
Debbie Bolling
Barb Farr
Lucas Anderson
Gabrielle Beasley
Elle Griffith-Darnell
Wyatt Beasley
Carrie Wheeler
Eric Fitton
Rosaline Kuiper
Amy Lindstrom
Susan Gorbe
Trevor Mayfield
Alicia Flores
Stacy Kieft
Students
Community Members

Board Member Comment

Member Martin congratulated the Waverly High School swim team on its performance in the Waverly Relays.

Member Martin reported she had the privilege of attending both the Waverly girls' and boys' basketball games, noting both teams are really, really awesome. She also said she was able to hear the National Anthem performed by the Waverly High School Orchestra.

Member Witwer reported World Language Night will be held at the High School on March 23rd. She also reported the Boys' swim team is co-winner of the CAAC Red Division with Mason. Member Witwer congratulated the amazing bowling team.

Member Sherry also acknowledged the swim, bowling, and basketball teams, and stated she looks forward to World Language Night.

Member Jones thanked those who spoke before the Board tonight.

Member Nester thanked everyone for coming to the meeting, and reported East 5th grade and 6th grade choir concerts will be held on Wednesday, March 1 with 5th grade at 6:00 p.m. and 6th grade at 7:00 p.m.

President Slocum said the Board receives a lot of communications. He stated he always responds to emails and calls, and noted he talks to people, as do other Board members, because that is what we do, communicate with the public. President Slocum reported a student meeting is currently being scheduled.

Adoption of Agenda

A motion was presented by Member Jones and supported by Member Witwer. MOTION: The Board of Education adopt the meeting agenda as presented.

Motion carried. VOTE: AYES – 7; NAYS – 0.

******Approval of Minutes***

The minutes of the Regular Board Meeting of January 23, 2017 and the Special Board Meeting of February 6, 2017 were approved as presented.

Personnel and Policy Advisory Committee Report

Member Witwer congratulated Rhonda Sosnowski on her pending retirement. Member Nester also congratulated Mrs. Sosnowski.

Finance and Facilities Advisory Committee Report

Member Wright reported Evan Nuffer provided an update to the 2016-17 Budget at its recent meeting. Several factors have contributed to an estimated surplus of revenues over expenditures for the fiscal year. Included among the factors are an increase of students compared to the original budget, which is largely offset by the additional certified staff (4.4 FTE) and paraprofessional support (3.0 FTE). Mr. Nuffer presented a preliminary overview of the 2017-18 budget prior to the release of the Governor's budget presentation. Changes in the special education area and establishment of a Sinking Fund Committee were also discussed.

Teaching & Learning Advisory Committee Report

Member Sherry reported delayed starts have parental support. Member Sherry stated the District understands how difficult it has been for some parents to get their students to school at a different time, but it is key to the District for staff to have staff development time. Members Sherry thanked the parents, noting attendance has been great.

Sinking Fund Committee

Member Sherry asked that the report be tabled.

*****Personnel Recommendations – Report #16-37 – For Action**

The Board of Education approved the employment (Certified) of Jeffry Parks (High School Science teacher); the retirement (Administration) of Rhonda Sosnowski (Director of Transportation); the Employment (Non-Certified) of Ann Marie Lindsay (HR Administrative Assistant); the retirement (Certified) of Jamie Holland (Elmwood Title I Teacher); Ernest Luttig (Waverly High School Teacher); Catherine Mosher (Elmwood Special Ed Teacher); Randolph Roberts (Waverly High School Teacher); Patricia Rowden (East Intermediate 6th Grade Teacher); and Ingrid Schwab (Winans 2nd Grade Teacher); and the resignation of Darrell Greenhoe (Custodian – Colt Elementary).

*****Finance Report – Report #16-38 – For Action**

The Board of Education approved the Finance Report as presented.

Superintendent's Report

Superintendent Urquhart reported the District has been experiencing periodic internet outages. A collaborative investigation has been underway, however, District leadership is not allowed to comment as it is an FBI investigation. There should not be any other interruption in service. No data was compromised or lost.

Superintendent Urquhart announced the Waverly High School Top Ten Breakfast will be held tomorrow, February 28th, in the High School Cafeteria. He also announced Board PD will be held on March 6th at 9:00 a.m. at East Intermediate.

Other Board Business

President Slocum announced the Board has two resolutions which need to be addressed. The first resolution involves Superintendent Urquhart seeking representation from Thrun Law Firm, P.C. solely in an appeal of an Office of Retirement Services determination on non-reportable compensation, while Thrun is also representing the Board.

A motion was presented by Member Martin and supported by Member Witwer. MOTION: The Board of Education approves the resolution waiving any conflict of interest that could be asserted with respect to Thrun's representation of the Superintendent in the appeal of the office of Retirement Services determination.

Roll call vote: Motion carried, with all members present voting aye.
(Members Slocum, Witwer, Martin, Wright, Sherry, Jones and Nester)

The second resolution involves the employment of Eric Delaporte of Delaporte Law, PLLC, as additional legal counsel for the District on an as needed basis as determined by administration to represent the interests of the Board and the Waverly Community Schools.

A motion was presented by Member Martin and supported by Member Nester. MOTION: The Board of Education adopt the resolution between Eric Delaporte and the Waverly Community School District regarding employment of Eric Delaporte of Delaporte Law, PLLC as additional legal counsel for the District.

Roll call vote: Motion carried, with all members present voting aye.
(Members Slocum, Witwer, Martin, Wright, Sherry, Jones and Nester).

President Slocum announced the Board of Education will be going into closed session in the Middle School Library for the purpose of discussing negotiations. The Board will return to the Middle School Little Theatre following that discussion and the meeting will adjourn immediately thereafter.

Closed Session for the Purpose of Discussing Negotiations

The Board recessed its regular meeting at 7:55 p.m. and convened closed session in the Waverly Middle School Library at 8:04 p.m.

Recessed Closed Session/Return to Open Session

The Board recessed its closed session and returned to open session at 9:37 p.m.

Adjournment

The regular meeting of the Waverly Community Schools; Board of Education adjourned at 9:39 p.m.

Respectfully submitted,

Mary Ann Martin, Secretary

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
March 20, 2017**

Report #16-39

Subject: Personnel Report***

A. Retirement – Administration – CORRECTION – TITLE & SERVICE YEARS

<u>Name</u>	<u>Position</u>	<u>Years</u>	<u>Effective</u>
Rhonda Sosnowski	Director of Transportation	27	06/30/2017

B. Employment Non – Certified

<u>Name</u>	<u>Position</u>	<u>Step/Salary</u>	<u>Effective</u>
Chad Brooks	Custodian		3/6/2017

C. Retirement – Non-Certified

<u>Name</u>	<u>Position</u>	<u>Years</u>	<u>Effective</u>
Rebecca Pease	Administrative Assistant to Superintendent	28	6/30/17
Vickie Nettles	Paraprofessional	22	6/30/17

D. Resignation – Non-Certified

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Wayne Whiting	Custodian	Personal	2/24/17

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
MARCH 20, 2017**

Report #16-40

FOR ACTION***

Subject:

Finance Report

Recommendation:

It is recommended the following be approved:

Financial Report:

The cash balance as of January 31, 2017 was \$4,821,386.46. Receipts during February, consisting of property taxes, state aid and other revenues in the amount of \$5,191,409.25 minus disbursements during February of \$2,781,446.93, left the district with a General Fund cash balance, as of February 28, 2017, of \$7,231,348.78, including \$1,500,000.00 from the issuance of a State Aid Note.

On a cash basis, current year General Fund expenditures exceed revenues by \$864,174. A summary of year to date activity in comparison to the original budget is included in the supporting documentation.

The balance of the 2013 Building and Site, Series I Bonds remaining to be allocated is \$22,890. A summary of life to date activity is included in the supporting documentation

The balance of the 2016 Building and Site, Series II Bonds remaining to be allocated is \$1,180,829. A summary of life to date activity is included in the supporting documentation

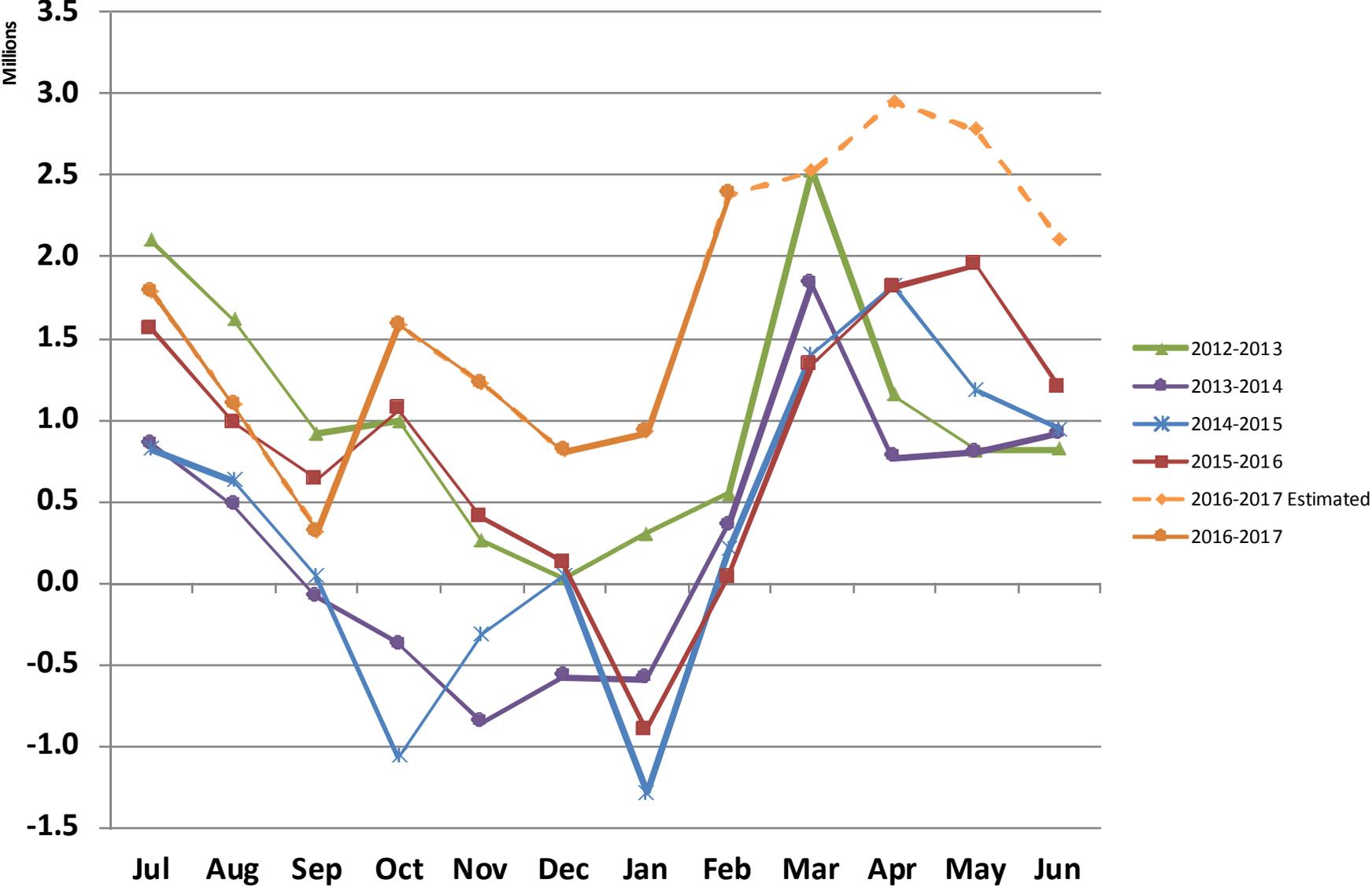
Waverly Community Schools

Finance Committee - Cash Position Report

For the Month Ended February 28, 2017

Balance on Hand January 31, 2017	4,821,386.46
Revenues	
State Aid	1,721,301.41
Taxes	2,910,413.09
Other Revenue	145,419.33
Interfund Transfers In	414,275.42
State Aid Note Proceeds	-
	<u>5,191,409.25</u>
Disbursements	
Payroll and Related Liabilities	(2,304,258.56)
Other Expenditures	(467,565.73)
State Aid Repayment	-
	<u>(2,771,824.29)</u>
Prior Month Adjustments During February 2017	(9,622.64)
Balance on Hand February 28, 2017	<u><u>7,231,348.78</u></u>
PNC Bank - General	7,133,245.88
MILAF	7,404.01
PNC Bank - Payroll	47,009.36
Comerica - Checking	43,689.53
	<u><u>7,231,348.78</u></u>

Waverly Community Schools Cash Flow Analysis (Monthly Lows)



**Waverly Community Schools
Budgetary Comparison Schedule
For the Month Ended February 28, 2017**

	Original Budget	Actual (Cash Basis)	Over (Under) Budget	% Available
Revenue				
Local sources	9,015,786	8,325,215	(690,571)	7.7%
State sources	18,033,727	8,776,716	(9,257,011)	51.3%
Federal sources	581,357	272,144	(309,213)	53.2%
Intergovernmental	2,124,161	1,205,414	(918,747)	43.3%
Transfers In	90,000	-	(90,000)	100.0%
Total revenue	29,845,031	18,579,489	(11,265,542)	37.7%
Expenditures				
Current:				
Instruction:				
Basic program	14,438,637	8,159,475	(6,279,161)	43.5%
Added needs	3,149,673	1,833,770	(1,315,904)	41.8%
Total instruction	17,588,310	9,993,245	(7,595,065)	43.2%
Support Services:				
Pupil	2,417,284	1,282,276	(1,135,008)	47.0%
Instructional staff	899,933	598,230	(301,703)	33.5%
General administration	480,069	382,637	(97,432)	20.3%
School administration	1,991,726	1,372,403	(619,323)	31.1%
Business	473,522	302,543	(170,979)	36.1%
Operations and maintenance	3,252,489	2,047,067	(1,205,422)	37.1%
Pupil transportation services	954,368	525,846	(428,522)	44.9%
Central	515,937	297,825	(218,113)	42.3%
Other	37,850	27,324	(10,526)	27.8%
Total support services	11,023,178	6,836,148	(4,187,029)	38.0%
Athletics	513,739	302,485	(211,253)	41.1%
Community services	29,083	24,743	(4,339)	14.9%
Non Publics	2,325	195	(2,130)	91.6%
Debt service:				
Principal	130,000	65,000	(65,000)	50.0%
Interest	16,850	8,750	(8,100)	48.1%
Capital outlay	57,270	55,275	(1,995)	3.5%
Payments to other public schools	916,710	429,474	(487,236)	53.2%
Total expenditures	30,277,464	17,715,315	(12,562,149)	41.5%
Excess of Revenue (Under)Over Expenditures	(432,433)	864,174	1,296,607	
Transfers Out	-	-	-	
Net Change in Fund Balance	(432,433)	864,174	1,296,607	
Favorable Expenditure Variance (1.5%)	454,162	265,730	(188,432)	
Projected Change in Fund Balance	21,729	1,129,904	(1,108,175)	
Fund Balance - Beginning of year	3,670,446	3,670,446		
Fund Balance - End of year	3,692,175	4,800,350		
	12.2%	15.9%		

Waverly Community Schools
2013 Building and Site Bonds, Series I
Budget Summary
As of February 28, 2017

	Budget	Actual	Encumbered	Balance Remaining
Construction				
Remodeling	2,339,068	2,419,052	10,877	(90,862)
Site Improvements	974,238	968,991	5,247	-
Technology Infrastructure	777,119	791,647	302	(14,830)
Construction Base Budget Subtotal	4,090,425	4,179,690	16,427	(105,692)
Technology Equipment - Contract				
Interactive Classroom	656,244	658,567	(0)	(2,322)
Network Equipment	374,627	374,627	0	(0)
Wireless Network	176,389	176,389	(0)	0
Phone System	209,581	210,414	(833)	(0)
AV Systems	450,736	467,536	363	(17,163)
Video Distribution/Video Production	-	-	-	-
Tech Equipment Contract Subtotal	1,867,577	1,887,533	(470)	(19,485)
Technology Equipment - Owner PO				
Computers/Mobile Devices	1,510,497	1,578,857	(1)	(68,359)
Servers/Backend Systems	118,806	154,228	(0)	(35,422)
Printers	184,737	185,395	(0)	(658)
AV Equipment	87,817	98,429	1,197	(11,810)
Non-Instructional Equipment (from FFE)	12,862	12,862	-	-
Tech Equipment Owner PO Subtotal	1,914,718	2,029,770	1,196	(116,249)
District				
Loose Equipment (Furniture & Transportation)	1,078,524	1,079,257	0	(733)
Project Contingency	50,000	-	-	50,000
Owner GC/Contingency/Issuance Costs	360,039	91,352	-	268,687
Field General Conditions	200,500	83,323	(0)	117,178
Architect	138,909	184,212	-	(45,303)
Tech Design/Construction Mgr	834,308	959,820	(0)	(125,512)
District Subtotal	2,662,280	2,397,964	(0)	264,316
Totals	10,535,000	10,494,957	17,153	22,890

Waverly Community Schools
2016 Building and Site Bonds, Series II
Budget Summary
As of February 28, 2017

	Budget	Actual	Encumbered	Balance Remaining
Construction				
Remodeling	838,157	946,155	7,782	(115,781)
Site Improvements	96,342	228,638	(0)	(132,296)
Technology Infrastructure	-	-	-	-
Construction Base Budget Subtotal	934,499	1,174,793	7,782	(248,077)
Technology Equipment - Contract				
Interactive Classroom	-	-	-	-
Network Equipment	-	-	-	-
Wireless Network	-	-	-	-
Phone System	-	-	-	-
AV Systems	122,000	57,212	0	64,788
Video Distribution/Video Production	150,000	-	-	150,000
Tech Equipment Contract Subtotal	272,000	57,212	0	214,788
Technology Equipment - Owner PO				
Computers/Mobile Devices	1,162,653	213,988	(0)	948,665
Servers/Backend Systems	35,000	-	-	35,000
Printers	-	-	-	-
AV Equipment	53,350	-	-	53,350
Non-Instructional Equipment (from FFE)	-	-	-	-
Tech Equipment Owner PO Subtotal	1,251,003	213,988	(0)	1,037,015
District				
Loose Equipment (Furniture & Transportation)	701,452	640,634	47,238	13,579
Project Contingency	-	-	-	-
Owner GC/Contingency/Issuance Costs	253,453	30,903	-	222,550
Field General Conditions	-	18,856	-	(18,856)
Architect	40,625	10,739	-	29,886
Tech Design/Construction Mgr	46,968	117,024	-	(70,056)
District Subtotal	1,042,498	818,157	47,238	177,103
Totals	3,500,000	2,264,150	55,021	1,180,829

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
MARCH 20, 2017**

Report #16-41

FOR ACTION

Subject:

Bus Purchase Recommendation

Recommendation:

The Superintendent recommends the Board of Education adopt the resolution for participation in the MSBO Bus Purchase Program and approve the purchase of three (3) buses from Capital City Bus Sales

Statement of Purpose:

The purpose is to replace three (3) buses, model year 2007 and older, in alignment with the long-term strategic plan to implement a bus fleet replacement cycle of no greater than ten years.

Budget Impact:

The total cost of this recommendation is Two Hundred Sixty-Four Thousand Seven Hundred Seventy-Seven and 00/100 Dollars (\$264,777.00). The total cost of this recommendation is within the scope of the revised budget allowance.

Background Information:

In 1994, Michigan School Business Officials (MSBO) joined with Michigan Association of Pupil Transportation (MAPT) to initiate a group bus purchasing program to save members time, money and concern by providing bids compliant with the Revised School Code, allowing schools to buy without bidding independently. An average of over 200 buses are purchased annually through this program for Michigan school districts.

The District obtained bids for three (3) buses. A Bus Purchase Bid Sheet Summary, with bus specifications, is provided in the support materials with the bids from three approved vendors through the MSBO Bus Purchase Program.

Rationale for Recommendation:

In order to provide safe and efficient transportation, it is recommended that buses are replaced on a 10-year replacement cycle or approximately two buses every year. The District has three buses, used as substitutes for repairs, field trips or athletics, which are currently 10 years old or older.

Strategic Plan Reference:

As the heart of the community, our mission is to educate and prepare each student to achieve her or his academic best, develop character, become a lifelong learner and contribute as a citizen of our global society.

BOARD OF EDUCATION RESOLUTION

2016-2017 MSBO Bus Purchase Program

_____ (“School District”), _____,
Michigan

At a regular meeting of the Board of Education of _____,
_____ County, Michigan (the “School District”), held at the Board of Education Offices
at _____, Michigan _____, on the ____ day of
_____, 20__, at _____ p.m., Local Time.

PRESENT: MEMBERS: _____

ABSENT: MEMBERS: _____

The following preamble and resolution were offered by Member _____ and
supported by Member _____.

WHEREAS, the School District desires to participate in the 2016-2017 Michigan School
Business Officials (MSBO) Bus Purchase Program, and

WHEREAS, the Board of Education has reviewed the Bus Purchase Program Vendor Invitation
To Bid, the Vendors’ Responses to the Invitation To Bid, the Base Bus Specifications, the Bus
Specification Options, the School District’s Purchase Order and the School District’s Bid
Comparison Spreadsheet (collectively “Bid Documents”); and

WHEREAS, the School District understands that it is subject to all of the terms and conditions
contained in the Bid Documents and any Bus Purchase Program procedures currently in place,
or as may be implemented in the future by the MSBO; and

WHEREAS, the Board of Education understands that the sole responsibility of MSBO in the Bus
Purchase Program is to solicit bids from Vendors, inform the Districts of the bid results and
coordinate the aggregate purchase of buses; and

WHEREAS, the Board of Education understands that the School District must have at least one
(1) fully paid membership in MSBO in order to participate in the Bus Purchase Program; and

WHEREAS, the Board of Education understands that any contracts for the purchase of school buses under the Bus Purchase Program will be between the School District and the Bus Vendor directly; and

WHEREAS, the Board of Education has determined that it is in the best interest of the School District to participate in the Bus Purchase Program.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The School District is hereby authorized to participate in the 2016-2107 MSBO Bus Purchase Program and agrees to be bound by all of the terms and conditions contained in the Bid Documents, which Bid Documents are incorporated herein by reference.

2. The President and Secretary of the Board are hereby authorized and directed to execute any and all documents which are necessary for the School District to participate in the Bus Purchase Program upon the terms and conditions contained in the Bid Documents and any of the Bus Purchase Program procedures.

YEAS: MEMBERS: _____

NAYS: MEMBERS: _____

ABSTAIN: MEMBERS: _____

RESOLUTION DECLARED ADOPTED

I hereby certify that the foregoing constitutes a true and complete copy of a resolution duly adopted by the Board of Education of _____, County of _____, Michigan, at a _____ meeting held on the ____ day of _____, 20__, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

President, Board of Education

Secretary, Board of Education

Cooperative Purchasing
Price Comparison Report - Spec #9126
 Mar 01, 2017 2:20 PM

Buying Organization Waverly Community Schools
 515 Snow Rd
 Lansing MI 48917-4501
 Notes GDB WCS 77P 17 PH2
 Product Category Conventional (2016-17 Phase II)
 Product 77 Passenger
 Quantity 3

Option	Option SKU	Buyer Comments	Capital City	Hoekstra	Holland
Product Base Price			\$82,179.00	\$82,599.00	\$81,218.00

Chassis Options

Air Dryer	C101		\$38.00	\$94.00	(\$184.00)
Bendix AD-IP dryer w/spin-on filter					
Axle, Rear: minimum load	C152		S/E	S/E	N/A
21,000 lbs.					
Brake Dust Shield	C170		S/E	S/E	S/E
Brake dust shield on all wheels					
Brakes, Traction Control	C180		\$200.00	\$194.00	\$325.00
For air brakes					
Engine	C202		\$359.00	\$733.00	\$1,250.00
Cummins ISB 240 hp w/PTS2500 trans					
Fan Drive	C195		N/C	\$276.00	S/E
Electromagnetic On/Off Type					
Fuel Tank	C251		\$366.00	\$352.00	\$271.00
Increase to 100-gallon diesel tank					
Full Instrumentation Package (Engine)	C260		S/E	S/E	S/E
Low Coolant indicator with audible alarm					
Idle Management Control	C280		S/E	S/E	N/C
Programmable					
Paint, Wheels	C300		(\$52.00)	S/E	N/C
Wheels finish coated black inside and out					
Switches, Ignition	C350		N/C	N/C	\$7.00
Keyed alike					
Transmission, Warranty					

5 year, PTS2500 trans	C411	S/E	S/E	S/E
Turn Signals				
Fender-mounted	C421	\$57.00	S/E	S/E
Winter Warmup Equipment				
Winter front	C490	\$100.00	S/E	\$75.00
Body Options				
All Light Monitor System				
Add all light monitor system	B160	\$33.00	S/E	\$48.00
Antenna				
Flexible rubber radio antenna	B170	\$50.00	N/A	S/E
Booster Pump				
Add booster pump	B210	\$81.00	\$119.00	\$183.00
Color, Interior				
Walls white	B234	S/E	N/A	S/E
Crossing Gate Arm				
Air w/stow bracket	B240	\$336.00	\$263.00	\$286.00
Defogger Fans				
Increase from 2 to 3	B250	\$73.00	N/A	\$50.00
Door, Entrance, Dryer				
Ambient air dryer for air door	B270	N/C	N/A	N/A
Exit, Roof Hatch				
2 Transpec Low Profile, 1970 series	B322	(\$228.00)	(\$189.00)	(\$177.00)
Floor Covering				
1 piece, black	B372	\$319.00	\$704.00	N/A
Fuel Filler Door				
Latching	B392	S/E	S/E	S/E
Heater, Auxiliary				
ProHeat X45, 45,000 BTU, quartz timer	B410	\$3,200.00	\$3,338.00	\$3,262.00
Light Visor				
Overhead flasher light visor	B455	N/C	S/E	S/E
Light, Exterior				
Light check system	B460	S/E	S/E	S/E
Mirror System				
Increase driver mirror to 10" x 30"	B520	\$19.00	N/A	\$15.00
Mirrors, Crossview				
MirrorLite High Definition, heated	B531	\$75.00	N/A	N/A
Mirrors, Crossview, Arms				
Stainless steel arms	B555	\$30.00	\$62.00	\$29.00
Mirrors, Rearview				

Rosco Open View, remote, heated, split view	B572	\$164.00	N/A	\$200.00
Mirrors, Rearview, Arms				
Stainless steel arms	B590	\$60.00	\$55.00	\$24.00
Noise Reduction System				
Perforated ceiling, full bus	B595	S/E	S/E	\$542.00
Power Source				
12-volt power source in driver's area	B615	N/C	\$31.00	S/E
Radio & Public Address System				
AM/FM radio, CD, clock, PA system inside & outside	B626	\$321.00	\$395.00	\$452.00
Rust Proofing				
All interior doors	B645	S/E	S/E	S/E
Rust Proofing, Stepwell				
Anti-corrosion spray coating, inside & outside	B647	S/E	\$244.00	\$348.00
Seat, Driver's				
National, air ride w/o arm rests	B663	\$83.00	\$138.00	\$142.00
Seat, Driver's Belt				
Driver's belt, blaze orange	B676	S/E	\$44.00	N/C
Seats, Fire Block				
Delete fire block	B703	(\$760.00)	(\$551.00)	(\$632.00)
Seats, Passenger: Color				
Blue/light blue	B712	N/C	N/C	N/C
Step Tread				
Pebble tread w/non-metal backing	B752	S/E	\$276.00	\$221.00
Stop Arm Signals				
Specialty, air	B760	(\$284.00)	(\$154.00)	(\$167.00)
Storage Pouch				
Mounted on barrier behind driver	B782	\$50.00	\$21.00	\$12.00
Windows				
Delete 28% tinted	B875	(\$273.00)	(\$53.00)	(\$198.00)

Dealer Options

Protect DVR from AParts Warehouse
Protect DVR from AParts Warehouse
Protect DVR from AParts Warehouse

\$1,663.00

\$1,663.00

	Capital City	Hoekstra	Holland
Unit Price	\$88,259.00	\$90,654.00	\$89,265.00
Total Price	\$264,777.00	\$271,962.00	\$267,795.00
Grand Total	\$264,777.00	\$271,962.00	\$267,795.00

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
March 20, 2017**

Report #16-42

FOR ACTION

Subject: **2017-2018 Schools of Choice Recommendation**

Recommendation:

It is recommended that the Waverly Board of Education approves participation in the unlimited Schools of Choice program [Sections 105 and 105(c)] for the 2017-2018 school year.

Budget Impact:

The Schools of Choice option generates revenue for the District. The Schools of Choice Enrollment has grown from approximately 15 students in 1997-98 to 786 students at the beginning of the 2016-17 school year. Participation in the program as recommended would generate additional revenue for the District.

Background Information/Historical Perspective:

The Schools of Choice option was approved by the legislature in an effort to give parents some choice in their child's education and create competition among schools. Schools of Choice application are reviewed in regard to state law. A student is accepted unless they have had 1) a suspension in the previous two years or 2) an expulsion in the previous two years.

The Waverly Board of Education has taken a thoughtful approach to the Schools of Choice opportunity. The Schools of Choice recommendation is designed to move the enrollments in various grades to the minimum level, while leaving room for students moving into the District.

Based on an agreement of the Ingham Intermediate School District Superintendents, the application timeline for next school years is May 16, 2017 to August 12, 2017.

Discussion of Options/Alternatives:

The Board may approve a reduced Schools of Choice option or not offer this option for the 2017-2018 school year. However, all students currently enrolled under the Schools of Choice option may continue their education at Waverly as provided by the State School Aid Act.