



WAVERLY
COMMUNITY SCHOOLS
Pride. Tradition. Excellence.

Waverly Community Schools

Regular Meeting

Monday, December 14, 2015 6:30 PM

Agenda of Regular Meeting

The Board of Education Waverly Community Schools

A Regular meeting of the Board of Education of Waverly Community Schools will be held December 14, 2015, beginning at 6:30 PM in the Board Room, 515 Snow Road, Lansing, MI.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President Slocum
- II. Special Presentations
- III. Correspondence
- IV. Public Comment
- V. Student Representative Report
- VI. Board Member Comment
- VII. Adoption of Agenda
- VIII. ***Approval of Minutes 4
- IX. Presentation of Reports
 - A. Advisory Committee Reports
 - 1. Personnel & Policy - Member Chahine
 - 2. Finance & Facilities - Member Wright
 - 3. Teaching & Learning - Member Sherry
 - B. Personnel & Policy
 - 1. ***Recommendation to approve Report #15-30, Personnel Recommendations 6
 - C. Finance & Facilities
 - 1. ***Recommendation to approve Report #15-31, Finance Recommendation 7
 - D. Teaching & Learning
 - 1. Recommendation to approve Report #15-32, Purchase and implementation of the Houghton Mifflin Harcourt "Go Math" Program 8
 - 2. Recommendation to approve Report #15-33, Weiming Student Exchange Program 10
 - 3. For Discussion - Waverly High School Program of Studies 2016-2017 11
- X. Superintendent's Report

- XI. Public Comment
- XII. Other Board Business
- XIII. Adjournment

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
December 8, 2015**

Opening

The special Board meeting of the Waverly Community Schools Board of Education was called to order by President Britt Slocum at 5:00 p.m. in the Board Room of the Educational Services and Administrative Center, 515 Snow Road, Lansing, MI.

Members Present:

Mr. Britt Slocum, President
Mrs. Mary Ann Martin, Secretary
Mr. Alan Wright, Treasurer
Mrs. Melissa Sherry, Vice Secretary-Treasurer
Mr. Calvin L. Jones, Trustee
Mr. Joe Chahine, Trustee

Member Absent:

Mrs. Angela Witwer, Vice President

Staff Present:

Mr. Terry Urquhart, Superintendent
Rebecca Pease
Theresa Collett-Such

Pledge

Theresa Collette-Such led the pledge of allegiance.

Adoption of Agenda

A motion was presented by Member Martin and supported by Member Jones. MOTION: The Board of Education adopt the meeting agenda as presented.

Motion carried. VOTE – AYES – 6; NAYS – 0 (Member Witwer absent)

******Approval of Minutes***

The minutes of the regular meeting of November 16, 2015 and the professional development meeting of November 30, 2015 were approved as presented.

Special School Election on Tuesday, March 8, 2016 – Report #15-28 – For Action

A motion was presented by Member Martin and supported by Member Chahine. MOTION: The Board of Education approves the resolution to call for a special election to be held on March 8, 2016.

Motion carried. VOTE – AYES – 6; NAYS – 0 (Member Witwer absent).

Approval of the Resolution for Negotiations Spokesperson – Report #15-29 – For Action

A motion was presented by Member Martin and supported by Member Sherry. MOTION: The Board of Education approves the Resolution for Negotiations Spokepersons for the Waverly Community Schools.

Motion carried. VOTE - AYES – 6; NAYS – 0 (Member Witwer absent)

Other Board Business

Member Wright addressed the recent two hour delay, noting a lot of kids were left standing at bus stops. Discussion took place about enhancing communication.

Member Jones asked about the newly formed committee that is looking at school safety. Superintendent Urquhart stated he will be the facilitator, Member Chahine is chairing the committee, Member Sherry is a committee member,

Other Board Business (cont.)

and Arnold Weinfeld will represent the community. He noted there is a push from Delta Township to hold off until prosecution of the case resulting in the death of a Waverly student is completed.

Member Chahine thanked the Board members for their thoughts, prayers, and flowers sent in remembrance of his mother.

Superintendent Urquhart reported he is providing Board members with a Memo of Understanding from Weiming to review before the December 14th Board meeting.

Member Jones reported Rotary had a wonderful meeting today at Waverly High School at which students were showcased. He asked if there could be an opportunity for student groups to come before the Board once in a while so we can see what is happening in the various schools and establishing a record of that. President Slocum agreed.

Member Martin reported a Waverly student is in charge of the Fresh & Furious Food Truck that will go various places to serve the population with food. The Culinary Arts & Hospitality Program launches the concept on December 15th at 12:30 p.m. at 611 Hagadorn Road in Mason.

Adjournment

The meeting was adjourned at 5:24 p.m.

Respectfully submitted,

Mary Ann Martin, Secretary
rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
DECEMBER 14, 2015**

Report #15-30

FOR ACTION***

Subject: Personnel Report

A. Employment – Non-Certified

<u>Name</u>	<u>Position</u>	<u>Class/Salary</u>	<u>Effective</u>
Gabriela Ruiz	Winans Title I Parapro (19 hrs./week)	Class II/\$13.96	11/23/2015
Megan Mitchell	HS Sp. Ed. Parapro 1:1 (7.25 hrs.)	Class II/\$13.96+50¢	11/30/2015

B. Transfer – Non-Certified

<u>Name</u>	<u>Position</u>	<u>Class/Salary</u>	<u>Effective</u>
Jessica Greenhoe	From: Lunch Sub To: Colt Lunch Assistant (1 hrs.)	\$8.15 Class G/\$9.57	11/16/2015
Sabrina Moore	From: Lunch Sub To: Winans Title I Parapro (19 hrs./week)	\$8.15 Class II/\$13.96	11/23/2015
Gabe Lopez	From: MS Sp. Ed. 1:1 Parapro (7.75 hrs.) To: HS Sp. Ed. Parapro (7.25 hrs.)	Class II/\$15.46+50¢	11/30/2015
Rebecca ONeill	From: Lunch Sub To: Colt Preschool Assoc. Teacher (7 hrs.)	\$8.15 \$9.50	11/30/2015
Salome Preston	From: Elmwood Head Secretary To: Athletics & Comm. Relations Asst.	Class A/\$16.94 Class 1/\$16.70 (1/2 time) \$21,000 (1/2 time)	11/30/2015
Nickey Hadley	From: East head Secretary (8 hrs. 45 wks.) To: Ctrl. Office Adm. Asst. (8 hrs. 52 wks.)	Class A/\$17.61 Class I/\$17.37	01/04/2016

C. Resignation – Certified

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Patricia Mayer	Psychologist	Personal	11/23/2015
Kathy Jenkins	Special Education Teacher	Personal	01/04/2016

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
DECEMBER 14, 2015**

Report #15-31

FOR ACTION***

Subject:

Finance Report

Recommendation:

It is recommended the following be approved:

Financial Report:

The cash balance as of October 31, 2015 was \$3,888,788.88. Receipts during November, consisting of property taxes, state aid and other revenues in the amount of \$2,043,837.17 minus disbursements during November of \$2,661,088.46, left the district with a General Fund cash balance, as of November 30, 2015, of \$3,271,537.59, including \$2,300,000.00 from the issuance of a State Aid Note.

Current year General Fund expenditures exceed revenues by \$2,283,438. A summary of year to date activity in comparison to the original budget is included in the supporting documentation.

The balance of the 2013 Building and Site, Series I Bonds remaining to be allocated is \$596,271. A summary of life to date activity is included in the supporting documentation

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
DECEMBER 14, 2015**

Report #15-32

FOR ACTION

Subject: Purchase and Implementation of the Houghton Mifflin Harcourt “Go Math” Program

Recommendation:

The Superintendent recommends the Board of Education support the adoption and purchase of the Houghton Mifflin Harcourt “Go Math” program.

Statement of Purpose:

In accordance with Policy 2510 – Adoption of Textbooks, the Board of Education shall approve all textbooks used as part of the education program of the District.

Budget Impact:

The total cost of this recommendation is not to exceed Two Hundred Thousand Four Hundred Eighty-Four and 00/100 Dollars (\$200,484.00). This recommendation includes a 10% subsidy from Ingham Intermediate School District in the amount of Twenty-Two Thousand Two Hundred Seventy-Six and 00/100 Dollars (\$22,276.00). The District will recognize 100% of the purchase as an expense in Year 1. The purchase will be funded through the General Fund with available fund balance reserves.

Historical Perspective:

Our current math resources are not closely aligned with the Common Core Standards, and the digital resources expire in June of 2016. Math specialists at Ingham Intermediate School District conducted a rigorous and extensive review of 8 math programs. The programs were reviewed using the following criteria:

- Principles of Effective Instruction
- Common Core State Standards Content Alignment
- Common Core State Standards Conceptual and Procedural Balance
- Common Core State Standards Mathematical Practices Alignment
- Equity/Differentiation
- Assessment
- Technology

An attachment provides the ranking of the programs that were reviewed. School districts in the intermediate consortium voted unanimously to support the purchase of the “Go Math Program.” Five districts in the IISD implemented the program during the 2015-16 school year, and several more are slated to adopt it for the 2016-17 school year.

Discussion of Options:

The Board may entertain a motion to take one of the following actions:

- 1) Accept the recommendation, as presented
- 2) Reject the recommendation, as presented
- 3) Table the recommendation for further discussion

Rationale for Proposal:

Our current math scores are stagnant or decreasing, and our students need an access to consistent materials that are aligned to the Common Core Standards and College and Career Readiness Goals. The K-4 math

program license expires in June 2016. Fifth and Sixth grade currently has no math program they are using, and secondary materials need to be updated so our new technology resources can be used to full capacity. Houghton Mifflin Harcourt and Ingham Intermediate School will provide professional development for our staff. The materials will arrive this spring so staff members can acclimate to the new resources. The roll-out for these resources will mirror the successful implementation of the K-6 Reading Street Program.

Strategic Plan Reference:

Strategy # 3 – We will enhance the quality of classroom instruction

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
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Report #15-33

FOR ACTION

Subject: Approval of the Weiming Student Exchange Program

Recommendation:

The Superintendent recommends the Board of Education (BOE) approves the contract between the Weiming Student Exchange Program and the Waverly Community Schools (WCS).

Statement of Purpose:

Adopting this recommendation will develop a system to exchange both teachers and students with the Chinese government and Waverly High School. This program is directly related to increasing the success rate of WCS students in the post-secondary world.

Budget Impact:

Initial cost for establishing Waverly Community Schools as a district that can issue I-20's to incoming foreign students will be approximately \$4,000.00. This would in-turn be offset by the \$10,000/per student additional revenue associated with the students serviced through the Weiming Student Exchange Program.

Historical Perspective:

Waverly High School has always participated in various foreign student exchange programs from its beginning dating back to 1963.

Discussion of Options:

The BOE may adopt the contract from Weiming as presented or deny it.

Rationale for Recommendation:

The establishment of an International student exchange program with the Chinese government will help Waverly High School attain their goal of becoming a true international institution with the added potential of breaking down the Global Achievement Gap.

Board Goals Reference:

The approval of the Weiming Student Exchange Program fits appropriately with the following two Board of Education Goals:

- Improve Academic Achievement (Eliminate the Global Achievement Gap).
- Develop and Design a Marketing Plan (Develop the Drawing Card)
(Established by the BOE as Goals to be completed by 2017)

**WAVERLY COMMUNITY SCHOOLS
REGULAR BOARD MEETING
REGULAR MEETING
December 14, 2015**

FOR DISCUSSION

Subject: Waverly High School Program of Studies 2016-2017

Recommendation:

The Superintendent recommends the Board of Education approves the Waverly High School Program of Studies for 2016-2017 as presented:

The following changes have been made:

- Changed names of staff replaced
- Removed “Beginning with the class of 2016” language from graduation requirements
- Name of “Art Foundations” changed to “Art 1” to avoid confusion with some classes at other buildings
- Eliminated “Web Design 2”
- Includes “Peer-to-Peer” which was an amendment made last year to ensure Special Education qualification
- “Classic Literature” is indicated as the Honors class for English 11
- College Placement English 12 is now referred to as “Honors” English 12 to keep consistency
- The various Choirs are now defined. Old language said that choirs would be split as needed (and they always have into these three classes)
- “Movement Fundamentals” had somehow disappeared from the POS; it is now back in
- “Principles of Geology and Meteorology” is a year-long combination of two semester classes. This will qualify as a 3rd year of science and help students be able to keep a consistent schedule rather than meet that requirement “here and there”
- Weighted grading scale for AP classes included

Statement of Purpose:

The Program of Studies is reviewed and updated each year as appropriate. This has occurred so that development of the 2016-2017 course scheduling can begin. This includes the revision and printing of the High School Program of Studies booklet which is used in the process for course selection. These recommendations will provide each student course options appropriate to their educational needs, while still allowing them to meet local and state standards.

Budget Impact:

None

Discussion of Options:

This report will be presented to the Board of Education for action on January 11, 2016 to allow the student selection of classes to begin in a timely manner.