



WAVERLY
COMMUNITY SCHOOLS
Pride. Tradition. Excellence.

Waverly Community Schools

Regular Meeting

Monday, November 16, 2015 6:30 PM

Agenda of Regular Meeting

The Board of Education Waverly Community Schools

A Regular meeting of the Board of Education of Waverly Community Schools will be held November 16, 2015, beginning at 6:30 PM in the Board Room, 515 Snow Road, Lansing, MI.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President Slocum
- II. Special Presentations
 - A. 2015 Energy Report - Evan Nuffer
- III. Correspondence
- IV. Public Comment
- V. Student Representative Report
- VI. Board Member Comment
- VII. Adoption of Agenda
- VIII. ***Approval of Minutes 4
- IX. Presentation of Reports
 - A. Advisory Committee Reports
 - 1. Personnel & Policy - Member Chahine
 - 2. Finance & Facilities - Member Wright
 - 3. Teaching & Learning - Member Sherry
 - B. Personnel & Policy
 - 1. ***Recommendation to approve Report #15-24, Personnel Recommendations 8
 - 2. ***Recommendation to approve Report #15-25, Policy (Second Reading) 9
 - C. Finance & Facilities
 - 1. ***Recommendation to approve Report #15-26, Finance Report 11
 - 2. ***Recommendation to approve Report #15-27, Summer Tax Levy 16
- X. Superintendent's Report
- XI. Public Comment
- XII. Other Board Business

XIII. Adjournment

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
October 19, 2015**

Opening of Meeting

The regular meeting of the Waverly Community Schools Board of Education was called to order by President Britt Slocum at 6:30 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. Britt Slocum, President
Mrs. Angela Witwer, Vice President
Mrs. Mary Ann Martin, Secretary
Mr. Alan Wright, Treasurer
Mrs. Melissa Sherry, Vice Secretary-Treasurer

Members Absent:

Mr. Calvin Jones, Trustee
Mr. Joe Chahine, Trustee

Staff Present:

Mr. Terry Urquhart, Superintendent
Mr. Evan Nuffer, Director of Finance and Operations
Mr. Vincent Perkins, Director of Human Resources
Mrs. Gloria Gonzales, Director of Student Services
Mrs. Kelly Blake, Director of Teaching & Learning
Matt Oppenheim
Theresa Collett-Such
Robert Lurie
Chris Huff
Vickie Tisdale
Helene McNeilly
Todd Simon
Tim Lyman
Shawn Talifarro
Mike Moreno
Amber Butler
Rachel Goodman
Rebecca Pease

Others Present:

Mike Foster
Tiffany Stacey

Special Presentations

Mike Foster and Tiffany Stacy of Plante Moran, PLLC, presented information to the Board on the District's audit for the 2014-2015 school year. The presentation included a management letter and a summary displayed in charts and graphs. Areas discussed were General Fund Assets and Liabilities; General Fund Revenue/Expenditures; General Fund Expenditures (by object); Comparison of Instructional Expenditures as a Percent of Operating Expenditures at Similar Districts; General Fund – Fund Balances as a Percentage of Total Expenditures; State Aid Cash Flow Borrowing Five Year Comparison; General Fund Balance Net Change History Year Ended June 30; Fund Balance to Net Position reconciliation June 30, 2014; Five Year Historical Net Position Years Ending June 30; and Estimated Impact of GASB 68. All reports were completely clean reports and have been for years. The District qualifies as a low rate auditee. Mr. Foster thanked Director of Finance, Evan Nuffer, and the business office staff for doing an excellent job in preparing for the audit.

Special Presentations (continued)

Robert Lurie, Waverly High School Social Studies Teacher, provided an overview of a unique experience he had over the summer months. He was approved for an educational experience where he worked in India with 1200 students on a State Teacher Exchange Fellowship. He provided information on Teachers for Global Classrooms, what life was

like in India and Sri Lanka, and why Global Education is increasing. Mr. Lurie visited numerous schools, meeting with teachers and administrators; talking with students; and eating in the homes of teachers. He was referred to as an Eminent American Scholar and was interviewed by a newspaper. He noted kids are the same everywhere, but the way they are educated is not. Enrollment in classes was 50-60 students and the emphasis is on rote memorization. Students at the school he was in were fluent in four languages by the 12th grade.

Special Introduction

Vickie Tisdale introduced Molly Francis, new assistant principal at East Intermediate.

Correspondence

Secretary Martin stated correspondence had been received from Candy Chatfield and Jane Thomas of the Friends of the Library Board regarding outstanding service from the Waverly Food Service Department.

Secretary Martin also noted she had sent minutes from the last ISOA meeting to each board member.

Public Comment

None

Board Member Comment

Member Sherry thanked Robert Lurie for attending the Board meeting and sharing his experiences. Member Sherry thanked Mr. Nuffer and his team for the great job they do in the finance department which resulted in a positive audit.

Member Wright stated the Waverly Marching Band was amazing at the Grand Ledge Invitational this year. He thanked Mr. Carr for his annual trip for medical relief.

Member Witwer thanked Mr. Lurie for his presentation and noted she would like to get a copy to pitch to the media.

Member Martin stated she enjoyed the Homecoming parade. She thanked Plante Moran and Mr. Nuffer and his staff for their efforts involving the annual audit. Member Martin provided an update from the recent ISOA meeting. IIDS Superintendent Scott Koenigsknecht gave a report from the Superintendent's Round Table including a review of by-laws, constitution and structure of the Superintendent's Round Table; framework goal discussion on legislative and public perception and staffing levels at the ISD. Also provided were current legislative topics including before Labor Day start, third grade reading, teacher/administrator performance evaluations, and school safety teacher training. Also discussed at the ISOA Executive Board Meeting was background information and research data regarding early warning signs and dropout prevention.

Adoption of Agenda

A motion was presented by Member Martin and supported by Member Wright. MOTION: The Board of Education adopt the meeting agenda as presented.

Motion carried. VOTE: AYES – 5; NAYS – 0 (Members Jones and Chahine absent).

******Approval of Minutes***

The Board of Education approved the minutes of September 21, 2015 as presented.

Personnel/Policy Committee

In the absence of committee members, Superintendent Urquhart reviewed policy changes at first reading. The policies will be presented to the Board of Education for action on November 16, 2015.

Finance/Facilities Committee

Member Wright reported the Finance/Facilities Committee met on October 14, 2015. Mr. Nuffer presented the cash position report and an update on the payroll and benefits transition to Ingham ISD. In the area of facilities, the committee discussed the FY 2015 Energy Report, showing total energy savings related to the 2013 School Facility Improvements at \$131,500. The committee also received an update on the Winans parking lot and upcoming contract negotiations. The next meeting of the Finance/Facilities Committee will be Wednesday, November 11, 2015 at 5:00 p.m.

Teaching & Learning Committee

Member Sherry reported the Teaching & Learning Committee met earlier this evening. Among topics discussed was NWEA testing, which began October 5 and will conclude by the deadline of October 30. The testing will give us a comparison with other children in the same grade level across the nation. A few employees will be receiving training for NWEA on November 9. Also discussed was Senate Bill 103 which initially planned on student growth being 50% over the summer. That percentage is now being moved back to 25%. This Senate bill has not yet passed.

******Personnel Report – Report #15-21 – For Action***

The Board of Education approved the employment (certified) of Marco Magbitang (MS .5 Math/Science Teacher); the recall (certified) of Glenn Briggs (HS .83 History Teacher) and Nikki Harrison (MS 1.0 Social Studies Teacher); the employment (non-certified) of Jenny Byron (Winans Lunch Assistant- 2 hours); Robert Hollingsworth (East Special Education 1-on-1 Parapro - 5 hours); Laurie Swisk (Winans Breakfast & Lunch Assistant - 3 hours); and Marcella VanWormer (East Lunch Assistant - 2 hours); the transfer (certified) of Nate Beckholt from East .4 PE and Winans .3 Tech Teacher to East .4 PE Teacher, Winans .3 Tech Teacher, and Colt .1 Tech Teacher; Sarah Beauchamp-Hicks from Colt .4 and Elmwood .1 Technology Teacher to MS .4 and Elmwood .1 Technology Teacher; Joe Szombati from MS .4 PE Teacher to MS .4 PE Teacher and HS .1 PE Teacher); the transfer (non-certified) of Mistie Cremeans from Colt Lunch Assistant (2 hours) to Colt Head Secretary (8 hours) and Alex Meija from Sub Custodian to HS Custodian 3rd Shift; Reclassification of Amy Krause, Service Building Secretary, from Class I to Class A; resignation (certified) of Ruth Lamb, Psychologist ; resignation (non-certified) of Kris Holloway, East Lunch Assistant (2 hours) and Mary Wilson (HS Athletic/Activities Secretary); the retirement (administration) of Gloria Gonzalez (Director of Student Services – 26 years effective 4/8/16); and retirement (non-certified) of Robert Synder (Special Education Parapro - 20 years effective 1/16/16) and Pat Waltz (Bus Driver – 8 years effective 10/16/15).

Member Martin said, in looking at the Personnel Report, several people have resigned or are going to retire that have been with the District a long time. She mentioned the resignation of Ruth Lamb, School Psychologist; the retirement of Gloria Gonzalez, Director of Students Services; and the retirement of Robert Snyder, Special Education paraprofessional.

******Finance Report – Report #15-22 – For Action***

The Finance Report was approved as presented.

Approval of 2014-2015 Audit Reports – Report #15-23 – For Action

A motion was presented by Member Wright and supported by Member Sherry. MOTION: The Board of Education authorizes the Director of Finance and Operations to file the annual financial audit reports with Ingham ISD and the Department of Education for the 2014-2015 school year.

Motion carried. VOTE: AYES – 5; NAYS – 0 (Members Jones and Chahine absent).

For Information – Proposed Weighted GPA Procedure

Chris Huff presented information on a proposed weighted GPA procedure. The intent is to provide an incentive for students to undertake more challenging classes. It would go into effect for the class of 2018. The procedure will be included in the next Program of Studies which will be presented to the Board in December.

The Achievement Gap

Superintendent Urquhart posed questions to the Board of Education Team and the Administrative Team based on the first four chapters of *The Global Achievement Gap* by Tony Wagner. Questions on Chapters 5 and 6 will be asked of the two teams on November 16th.

Public Comment

Addressing the Board during Public Comment was Theresa Collett-Such.

Other Board Business

A question was asked as to where we are in developing a policy for gym alternatives. Superintendent Urquhart stated he has looked high and low to find an example, and stated maybe people are not making it policy, but using only as a procedure.

President Slocum stated he will be participating, on behalf of the Board, in the Thursday, October 22nd MASB Delegate Assembly in Traverse City. He also reported he is serving on the Bylaws and Regulations Committee for MASB. President Slocum thanked Vince Perkins for announcing the Marching Band last week and thanked John Estill who announced the band at the Jackson Marching Band Invitational.

Adjournment

The meeting adjourned at 8:30 p.m.

Respectfully submitted,

Mary Ann Martin, Secretary
rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
November 16, 2015**

Report #15-24

Subject: Personnel Report***

A. Employment – Certified

<u>Name</u>	<u>Position</u>	<u>Step/Salary</u>	<u>Effective</u>
Laura Dudley	.5 Teacher of Speech & Language Impaired	MA+0, 1/\$20,734.00	10/21/2015
Patricia Mayer	Psychologist	MA+30, 8/\$65,775.00	11/23/2015

B. Employment – Non-Certified

<u>Name</u>	<u>Position</u>	<u>Class/Salary</u>	<u>Effective</u>
Sasha Jones	Winans Title I Parapro (19 hrs/week)	Class II/\$13.96	11/02/2015
Joshua Kirkland	Elmwood Temp. Behaviorist/Parapro (7 hrs.)	Class II/\$13.96	11/02/2015
Lora Pence	Winans Title I Parapro (19 hrs/week)	Class II/\$13.96	11/02/2015
Annette Spagnuolo	East Lunch Assistant (2 hrs.)	Class G/\$9.57	11/02/2015
Barbara Tuttle	Elmwood Title I Parapro (19 hrs./week)	Class II/\$13.96	10/29/2015

C. Transfer – Non-Certified

<u>Name</u>	<u>Position</u>	<u>Class/Salary</u>	<u>Effective</u>
Brenda Curtis	From: Sub Lunch Assistant	\$8.15	09/23/2015
	To: Winans Lunch Assistant (2 hrs.)	Class G/\$9.57	
Deb Faust	From: Colt Lunch Assistant (2 hrs.)	Class G/\$9.57	11/02/2015
	To: Colt Preschool Assoc. Teacher (7 hrs.)	\$9.50	
Mariapia Thomas	From: Sub Lunch Assistant	\$8.15	10/06/2015
	To: Colt Lunch Assistant (2 hrs.)	Class G/\$9.57	

D. Resignation – Non-Certified

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Candace Hayden	HS Sp. Ed. Parapro (7.25 hrs)	Personal	10/30/2015
Lora Pence	Winans Title I Parapro (19 hrs/week)	Personal	11/04/2015

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
November 16, 2015**

Report #15-25

FOR ACTION

Subject:

***Policy (Second Reading)

Recommendation:

The Superintendent recommends the Board of Education approves the policy updates below at second reading:

Bylaw 144.3	Conflict of Interest	Revised
Bylaw 175.1	School Board Conferences Conventions, and Workshops	Revised
Policy 1130	Conflict of Interest	Revised
Policy 1217	Weapons	New
Policy 1420	School administrator Evaluation	Revised
Policy 1630.01	Family and Medical Leaves of Absence (“FMLA”)	Revised
Policy 3110	Conflict of Interest	Revised
Policy 3217	Weapons	Revised
Policy 3430.01	Family and Medical Leaves of Absence (“FMLA”)	Revised
Policy 4110	Conflict of Interest	Revised
Policy 4217	Weapons	Revised
Policy 4430.01	Family and Medical Leaves of Absence (“FMLA”)	Revised
Policy 5517.02	Sexual Violence	New
Policy 5772	Weapons	Revised
Policy 5830	Student Fund-Raising	Revised
Policy 6110	Grant Funds	Revised
Policy 6111	Internal Controls	New
Policy 6146	Post-Issuance Compliance for Tax-exempt and Tax- Advantaged Obligations	Revised
Policy 6320	Purchasing	Revised
Policy 6550	Travel Payment & Reimbursement	Revised
Policy 6850	Public Disclosure and Reporting	Revised
Policy 7217	Weapons	Revised
Policy 8321	Criminal Justice Information Security (Non-Criminal Justice Agency)	Revised
Policy 8400	School Safety Information	Revised
Policy 8500	Food Services	Revised
Policy 9211	District Support Organizations	Revised

Statement of Purpose:

These policy revisions are the result of a review by the administration and Board Policy Advisory Committee.

Budget Impact:

None

Historical Perspective:

The Superintendent and the Policy Advisory Committee review policies provided by NEOLA on a semi-annual basis which are then submitted to the Board for approval.

Discussion of Options:

The Board may refer policies to the Advisory Committee for further review.

Rationale for Recommendation:

These policies were reviewed by the Policy Advisory Committee as part of a periodic committee update

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
NOVEMBER 16, 2015**

FOR ACTION***

Subject:

Finance Report

Recommendation:

It is recommended the following be approved:

Financial Report:

The cash balance as of September 30, 2015 was \$3,025,697.13. Receipts during October, consisting of property taxes, state aid and other revenues in the amount of \$3,867,377.99 minus disbursements during October of \$3,004,286.24, left the district with a General Fund cash balance, as of October 31, 2015, of \$3,888,788.88, including \$2,300,000.00 from the issuance of a State Aid Note.

Current year General Fund expenditures exceed revenues by \$1,987,937. A summary of year to date activity in comparison to the original budget is included in the supporting documentation.

The balance of the 2013 Building and Site, Series I Bonds remaining to be allocated is \$593,175. A summary of life to date activity is included in the supporting documentation

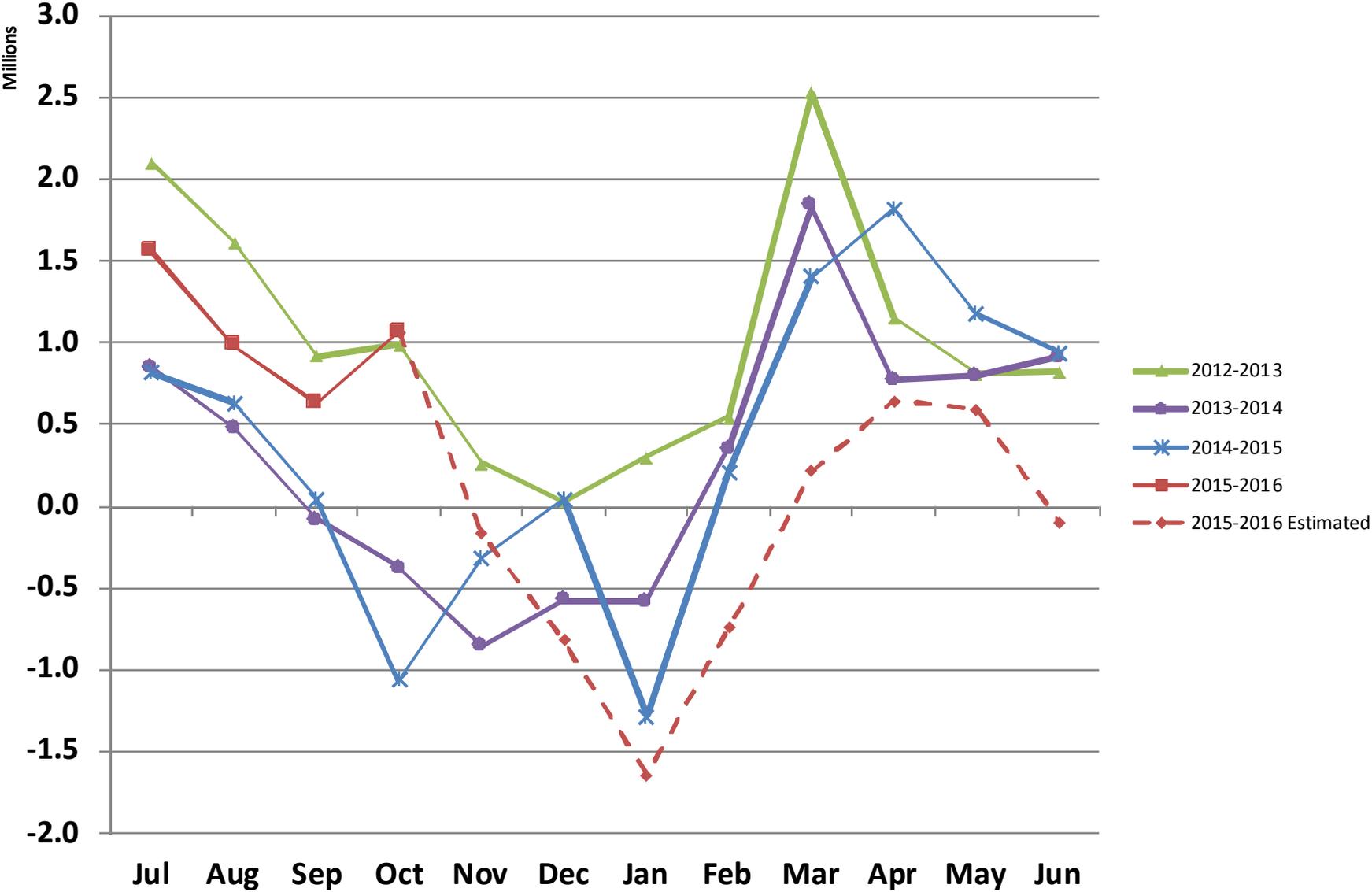
Waverly Community Schools

Finance Committee - Cash Position Report

For the Month Ended October 31, 2015

Balance on Hand September 30, 2015	3,025,697.13
Revenues	
State Aid	1,410,262.63
Taxes	2,008,030.64
Other Revenue	454,706.07
Interfund Transfers In	(5,621.35)
State Aid Note Proceeds	-
	<u>3,867,377.99</u>
Disbursements	
Payroll and Related Liabilities	(2,446,573.12)
Other Expenditures	(557,713.12)
State Aid Repayment	-
	<u>(3,004,286.24)</u>
Prior Month Adjustments During October 2015	-
Balance on Hand October 31, 2015	<u><u>3,888,788.88</u></u>
PNC Bank - General	3,779,576.62
MILAF	7,360.34
PNC Bank - Payroll	52,736.41
Comerica - Checking	49,115.51
	<u><u>3,888,788.88</u></u>

Waverly Community Schools Cash Flow Analysis (Monthly Lows)



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**Waverly Community Schools
Budgetary Comparison Schedule
For the Month Ended October 31, 2015**

	Original Budget	Actual	Over (Under) Budget	% Available
Revenue				
Local sources	8,787,352	3,744,147	(5,043,205)	57.4%
State sources	17,155,060	1,406,304	(15,748,756)	91.8%
Federal sources	581,104	-	(581,104)	100.0%
Intergovernmental	2,124,161	327,935	(1,796,226)	84.6%
Transfers In	90,000	-	(90,000)	100.0%
Total revenue	28,737,677	5,478,385	(23,259,292)	80.9%
Expenditures				
Current:				
Instruction:				
Basic program	14,260,257	3,482,569	(10,777,688)	75.6%
Added needs	3,106,060	731,101	(2,374,959)	76.5%
Total instruction	17,366,318	4,213,671	(13,152,647)	75.7%
Support Services:				
Pupil	2,337,199	589,542	(1,747,658)	74.8%
Instructional staff	829,456	252,228	(577,228)	69.6%
General administration	464,960	168,546	(296,414)	63.8%
School administration	1,887,714	593,544	(1,294,169)	68.6%
Business	498,738	150,159	(348,579)	69.9%
Operations and maintenance	3,089,976	919,949	(2,170,027)	70.2%
Pupil transportation services	996,955	200,169	(796,787)	79.9%
Central	494,912	171,390	(323,521)	65.4%
Other	32,850	6,281	(26,569)	80.9%
Total support services	10,632,759	3,051,807	(7,580,952)	71.3%
Athletics	521,508	87,572	(433,936)	83.2%
Community services	500	-	(500)	100.0%
Non Publics	2,325	338	(1,987)	85.5%
Debt service:				
Principal	130,000	65,000	(65,000)	50.0%
Interest	19,450	10,050	(9,400)	48.3%
Capital outlay	26,625	21,286	(5,339)	20.1%
Payments to other public schools	633,600	16,599	(617,001)	97.4%
Total expenditures	29,333,084	7,466,322	(21,866,762)	74.5%
Excess of Revenue (Under)Over Expenditures	(595,407)	(1,987,937)	(1,392,530)	
Transfers Out	-	-	-	
Net Change in Fund Balance	(595,407)	(1,987,937)	(1,392,530)	
Fund Balance - Beginning of year	3,323,119	3,323,119		
Fund Balance - End of year	2,727,712	1,335,182		
	9.3%	4.6%		

Waverly Community Schools
2013 Building and Site Bonds, Series I
Budget Summary
As of October 31, 2015

	Budget	Actual	Encumbered	Balance Remaining
Construction				
Remodeling	2,079,493	2,068,350	16,610	(5,467)
Site Improvements	887,142	874,715	12,427	-
Technology Infrastructure	777,119	791,647	302	(14,830)
Construction Base Budget Subtotal	3,743,754	3,734,711	29,340	(20,297)
Technology Equipment - Contract				
Interactive Classroom	656,244	656,245	(0)	(0)
Network Equipment	374,627	374,627	0	(0)
Wireless Network	176,389	176,389	(0)	0
Phone System	209,221	188,623	20,598	(0)
AV Systems	450,736	450,736	0	(0)
Video Distribution/Video Production	-	-	-	-
Tech Equipment Contract Subtotal	1,867,217	1,846,620	20,598	(1)
Technology Equipment - Owner PO				
Computers/Mobile Devices	1,510,497	1,530,534	11,678	(31,715)
Servers/Backend Systems	118,806	138,380	2,578	(22,152)
Printers	184,737	184,737	658	(658)
AV Equipment	87,817	87,967	0	(150)
Non-Instructional Equipment (from FFE)	12,862	12,862	-	-
Tech Equipment Owner PO Subtotal	1,914,718	1,954,479	14,914	(54,675)
District				
Loose Equipment (Furniture & Transportation)	1,078,524	1,078,524	0	0
Project Contingency	50,000	-	-	50,000
Owner GC/Contingency/Issuance Costs	707,070	88,923	-	618,147
Field General Conditions	200,500	76,261	124,239	-
Architect	138,909	138,909	-	0
Tech Design/Construction Mgr	834,308	735,113	99,195	(0)
District Subtotal	3,009,311	2,117,729	223,434	668,148
Totals	10,535,000	9,653,539	288,286	593,175

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
November 16, 2015**

Report #15-27

FOR ACTION ***

Subject:

Summer Tax Collection Resolution

Recommendation:

The Superintendent recommends the Board of Education adopt the Annual Summer Tax Resolution, invoking for 2016 its previously adopted, ongoing resolution imposing a summer tax levy of one-half (1/2) of school property taxes upon property located within the School District. A copy will be affixed to the official minutes of this meeting.

Statement of Purpose:

Adoption of the summer tax collection resolution will allow local units of government to collect summer property taxes for the District.

Budget Impact:

If the resolution is not adopted, the district will be unable to collect summer taxes. This would create cash flow problems as well as added expense in interest and legal fees.

Historical Perspective:

By January 1st of each year, the school district is required to notify the various taxing authorities of the intention to request collection of summer taxes.

Through correspondence from the school district's legal counsel, it has been suggested that the district adopt a resolution to meet legal requirements of School Code Section 1613, more particularly, 1982 P.A. 333 (Summer Tax Collection Statute).

A Michigan Court of Appeals decision has been issued "...Where a school board has adopted an ongoing resolution establishing summer tax collection, the board is required each year, before January 1, to take official action invoking the previously adopted resolution to collect the summer tax levy by requesting each township and city to collect. The ongoing resolution eliminates the yearly need to publish notice of a public meeting to institute a summer tax levy..."

Discussion of Options:

The Board may entertain a motion to adopt the resolution as presented or reject the resolution. If the resolution is rejected the District will only levy property taxes for the winter tax levy.

Rationale for Proposal:

It is necessary to adopt this resolution to allow for the collection of summer property taxes, which will aid the District in cash flow.

Strategic Plan Reference:

Strategy #2 – Communication: We will enhance communications within the district and with the community to improve relationships among all key constituent groups to better achieve our mission.

WAVERLY COMMUNITY SCHOOLS
ANNUAL SUMMER TAX RESOLUTION

Ingham, Eaton, and Clinton Counties, Michigan

A regular meeting of the Board of Education of said District was held at the Administrative Center, 515 Snow Road, Lansing, Michigan, in said District, on the 16th day of November 2015, at 6:30 o'clock p.m.

The meeting was called to order by _____.

PRESENT:

ABSENT:

The following preamble and resolution were offered by Member _____ and supported by Member _____.

WHEREAS, this Board of Education by resolution of January 26, 1983, determined to impose a summer property tax levy to collect one-half (1/2) of school property taxes, including debt services, upon property located within the School District, beginning with 1983 and continuing from year to year until specifically revoked by the Board of Education.

NOW THEREFORE, BE IT RESOLVED THAT:

1. This Board of Education, pursuant to 1976 PA 451, as amended, hereby invokes for 2016 its previously adopted ongoing resolution imposing a summer tax levy of one-half (1/2) of school property taxes, including debt service, beginning with 1983, and continuing from year to year until specifically revoked by this Board of Education, and requests each city and/or township in which this District is located to collect those summer taxes.
2. The Superintendent or designee is authorized and directed to forward to the governing body of each city and/or township in which this district is located, a copy of this Board's resolution imposing a summer property tax levy on an ongoing basis and a copy of this resolution requesting that each such city and/or township agree to collect the summer tax levy for 2016 in the amount specified in this resolution. Such forwarding of the resolutions and the request to collect the summer tax levy shall be sent so that the appropriate governing bodies receive them before January 1, 2016.
3. The Superintendent or designee is authorized and directed to negotiate on behalf of this District, with the governing body of each city and/or township in which the District is located for the reasonable expenses for collection of the District's summer tax levy that the city and/or township may bill under MCLA 380.1611 or MCLA 380.1612. Any such property agreement shall be brought before this Board for its approval or disapproval.
4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are and the same are hereby rescinded.

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED.

**Mary Ann Martin, Secretary
Waverly Community Schools
Board of Education**

The undersigned, duly qualified Secretary of the Board of Education of Waverly Community Schools of Lansing, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by said Board of Education at a regular meeting held on November 16, 2015, the original of which is part of the Board's official minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, PA 1976, as amended).

**Mary Ann Martin, Secretary
Waverly Community Schools
Board of Education**