



**WAVERLY**  
**COMMUNITY SCHOOLS**  
Pride. Tradition. Excellence.

**Waverly Community Schools**

**Regular Meeting**

**Monday, October 19, 2015 6:30 PM**

# Agenda of Regular Meeting

## The Board of Education Waverly Community Schools

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A Regular meeting of the Board of Education of Waverly Community Schools will be held October 19, 2015, beginning at 6:30 PM in the Board Room, 515 Snow Road, Lansing, MI.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President Slocum
- II. Special Presentations
  - A. Plante Moran Audit Report
  - B. Robert Lurie - Highlights of Trip to India
- III. Correspondence
- IV. Public Comment
- V. Student Representative Report
- VI. Board Member Comment
- VII. Adoption of Agenda
- VIII. \*\*\*Approval of Minutes 4
- IX. Presentation of Reports
  - A. Advisory Committee Reports
    - 1. Personnel & Policy - Member Chahine
    - 2. Finance & Facilities - Member Wright
    - 3. Teaching & Learning - Member Sherry
  - B. Personnel & Policy
    - 1. \*\*\*Recommendation to approve Report #15-21, Personnel Recommendations 10
  - C. Finance & Facilities
    - 1. \*\*\*Recommendation to approve Report #15-22, Finance Report 12
    - 2. Recommendation to approve Report #15-23, Approval of 2014-2015 Audit Reports 17
  - D. Teaching & Learning
    - 1. For Information - Proposed Weighted GPA Procedure

- X. Superintendent's Report
- XI. Public Comment
- XII. Other Board Business
- XIII. Adjournment

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR MEETING  
September 21, 2015**

***Opening of Meeting***

The regular meeting of the Waverly Community Schools Board of Education was called to order by President Britt Slocum at 7:30 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

***Members Present:***

Mr. Britt Slocum, President  
Mrs. Angela Witwer, Vice President  
Mrs. Mary Ann Martin, Secretary  
Mr. Alan Wright, Treasurer  
Mrs. Melissa Sherry, Vice Secretary-Treasurer  
Mr. Calvin L. Jones, Trustee  
Mr. Joe Chahine, Trustee

***Staff Present:***

Mr. Terry Urquhart, Superintendent  
Mr. Evan Nuffer, Director of Finance & Operations  
Mr. Vincent Perkins, Director of Human Resources  
Mrs. Gloria Gonzalez, Director of Student Services  
Mrs. Kelly Blake, Director of Teaching and Learning  
Vickie Tisdale  
Theresa Collette-Such  
Kelvin McGill  
Matt Oppenheim  
Shawn Talifarro  
Chris Huff  
Andrea Dutcher  
Marco Celsius Magbitang  
Mike Moreno  
Todd Simon  
Scott Castele  
Jacob Baker  
Wendi Bixman  
Courtney Miller  
Rebecca Pease

***Others Present:***

Isaac VanLoh  
Eric Sifferman

Isaac VanLoh led the pledge of allegiance.

***Special Presentation***

Vincent Perkins introduced new teaching staff for the 2015-2016 school year. Attending the meeting were Jacob Baker (MS/HS English and Social Studies); Wendi Bixeman (Kindergarten); Marco Celsius Magbitang (.5 MS Science/Math); Kelvin McGill (East 5<sup>th</sup> Grade); Courtney Miller (Winans 4<sup>th</sup> grade); and Andrea Dutcher (Kindergarten).

Unable to attend the meeting were Sara Beauchamp-Hicks (Elementary Technology); Mary Jo Pangborn (Speech and Language); Joe Szombati (.4 MS Physical Education); James Tolbert (High School Special Education); Theresa Willis (Elementary Art); Scott Brooks (.4 East Band); Candace Chappell (.4 East Orchestra); Ryan Houthoofd (4<sup>th</sup> grade Winans); and Suzann Ziel (.4 East Technology).

***Correspondence***

Secretary Martin reported the Board had received an invitation to participate in an Advocacy Opportunity for Board members, “Behind the Scenes at the Capitol” on Thursday, September 24.

***Public Comment***

None

***Student Representative Report***

None

***Board Member Comment***

Member Martin welcomed the new staff members to Waverly Community Schools, noting it is nice to have fresh new faces and ideas. Member Martin reported she attended the Ingham School Officers Association meeting on September 2<sup>nd</sup>. Jennifer Smith presented information on the legislative landscape and warned us that community education and higher education are taking funds from K-12 funding. Member Martin stated she has been to a couple of football games, noting she thoroughly enjoyed the games and the band. Member Martin said it was truly a privilege to be at East wishing each teacher “happy new year”. She also said it to kids who looked at her totally confused. Member Martin thanked Helene McNeilly, newly appointed Winans principal, for being calm, cool and collected on the first day of school. She stated Bill Cecil’s presentation on opening day was inspiring. To receive a ten minute standing ovation from your peers was wonderful.

Member Witwer welcomed all staff. She is working on getting as much positive Waverly news out to the public as possible, and has released articles on the new Athletic Director, the Superintendent’s welcome back letter, and no pay to play. Member Witwer noted Senior Citizens can get athletic passes free by going to the High School.

Member Sherry welcomed all new employees to Waverly. She stated opening day was fantastic, with the inclusion of two videos, one on Technology and the other on World Language Night. She was pleased to hear that the World Language Night video was now on Channel 21. Member Sherry said the whole program was excellent and it was a rewarding day. She noted she had to go back to work, but heard raving reviews on Mr. Cecil. Member Sherry said it was also rewarding to see the students coming to school on opening day. She helped a girl find her way to Mr. Pecoraro’s class, and then wondered how she was doing all day.

Member Jones stated he went to Colt on opening day. The principal and staff were extremely welcoming to students. Member Jones thanked administration for the excellent Professional Development session.

Member Chahine welcomed everyone to fall.

President Slocum stated opening day was great and the best one he has ever been to. He stated he would be unable to go to the MASB Advocacy Opportunity for Board members. He did, however, encourage other Board members to attend as he attended in the past and it was a blast. President Slocum recognized Isaac VanLoh for leading the pledge, noting he is taking a leadership class. He reported he went to the High School on opening day and thanked the Board for their participation at other buildings. President Slocum stated the PD was great, eye opening, and well put together.

***Adoption of Agenda***

A motion was presented by Member Martin and supported by Member Witwer. MOTION: The Board of Education adopts the meeting agenda as presented.

Motion carried. VOTE: AYES - 7; NAYS – 0.

**\*\*\*Approval of Minutes**

The minutes of the regular meeting on August 17<sup>th</sup> and the Professional Development on August 21<sup>st</sup> were approved as presented.

**Advisory Committee Reports**

1. Personnel & Policy – Member Chahine stated there is no report.
2. Finance & Facilities – Member Wright reported the Finance/Facilities Committee met on September 17, 2015. Evan Nuffer presented the cash position report for the month ended August 31, 2015 and introduced a discussion on the 2014-15 draft Financial Statements. The General Fund will end the year with a surplus of approximately \$80,000, representing a variance of 2.5% compared to the final budget. In the area of Facilities, Mr. Nuffer presented a follow-up to the Delta Township discussions related to the operation of the swimming pool at East. He also presented an updated project list for Series II and Series III of the Building and Site bonds. The committee discussed multiple options to draw down funds for Series II and Series III based on current project needs and the potential impact to taxpayers. The committee will present a recommendation to the Technology Steering Committee and the Superintendent for the purpose of continuing planning for the long-term capital needs of the District. Mr. Nuffer also introduced a discussion on upcoming contract negotiations, which will continue at a future meeting.

A motion was presented by Member Wright and supported by Member Martin. MOTION: The Board of Education authorize the Superintendent to investigate obtaining a resolution for a sinking fund. Motion carried. VOTE – AYES – 7; NAYS – 0.

3. Teaching & Learning – Member Sherry reported the Teaching & Learning Advisory Committee had its first meeting of the school year earlier this evening. The committee discussed Northwest Evaluation Assessment (NWEA) testing which will take place three times a year. The first pre-test will be on or about September 28<sup>th</sup>, the second in January, and the third at the end of the year. Students in first through ninth grade will be tested. First and second graders will be tested in reading and math in two 20-minute sessions. Students in 3<sup>rd</sup> through 9<sup>th</sup> grade will be tested in reading, language usage and math. The testing is done on computers and is adaptive to the each student. The goal is to get 50% right. The test will compare student A to Student B on a state and national level, and will give the district a deeper view of how our students are doing.

**\*\*\*Personnel Report – Report #15-16 – For Action**

The Board of Education approved the employment (certified) of Sara Beauchamp-Hicks (Colt/Elmwood .5 Technology Teacher); Scott Brooks (East .4 Band Teacher); Kelvin McGill (East 6<sup>th</sup> Grade Teacher); and Suzanne Ziel (East .4 Technology Teacher); the employment (contracted) of Jennifer Erbele (Auditorium Manager) and Susan Ruegsegger (Nurse – 20-40 hours per month); the transfer of Margot Bensinger from Colt Kindergarten Teacher to Winans 2<sup>nd</sup> Grade Teacher); Ruth Lamb from H.S. Counselor to Elmwood/Winans/East/St. Gerard Psychologist; Sara St. John from Colt Kindergarten Teacher to Elmwood 2<sup>nd</sup> Grade Teacher; and Helene McNeilly from East Assistant Principal to Winans Elementary Principal; the transfer of Bessie Daniel from Colt Lunch Assistant (2 hours) to H.S. Lunch Server (3 hours); Samantha Gilson from M. S. Assistant Cashier (3.5 hours) to H. S. Lunch Server (3.5 hours); Laurie Wallace from East Lunch Assistant (2 hours) to East Assistant Cashier (2 hours); and Donna Wise from M.S. School Lunch Assistant (2 Hours) to M.S. Lunch Cashier (3.5 hours); the resignation of Patti Woodruff (Winans Elementary Principal); the resignation of Amy Greely (Winans Lunch Assistant – 2 hours); Cassandra Lewis (HS Custodian (3<sup>rd</sup> shift); Stacy Maiville (Colt Head Secretary); and Helen Murchinson (Winans Lunch Assistant – 2 hours); and the termination of Linton Stalling (Bus Driver).

**\*\*\*Finance Report – Report #15-17 – For Action**

The Finance Report was approved as presented.

**Playground Equipment Purchase Recommendation – Report #15-18 – For Action**

A motion was presented by Member Sherry and supported by Member Jones. MOTION: The Board of Education approves the award to Great Lakes Recreation Company, the lowest responsible bidder, for the purchase and installation of playground equipment.

Motion carried. VOTE: AYES – 7; NAYS – 0.

Gloria Gonzalez provided information on the age appropriate equipment selected for the playground, which will be installed this fall.

**Superintendent's Report**

Superintendent Urquhart spoke to the positive nature of the district-wide opening day event, and noted credit needs to go the Kelly Blake, Director of Teaching and Learning.

Superintendent Urquhart stated the Delta-Waverly Rotary Club does wonderful things for students in our district, including the backpack program. He announced Mr. Calvin Jones has been named the Delta-Waverly Rotary Person of the Year.

Scott Castele, WHS Athletic Director, addressed the Board regarding potential movement in the CAAC. The move would put Waverly back in the Blue Division and would happen next fall. Mr. Castele and Mr. Huff see this as a positive move.

Gloria Gonzalez, Director of Student Services, presented enrollment numbers to the Board. Our current number is above 2800, and would rise to 2825-2830 when counting St. Gerard FTE. We are looking at low numbers in Kindergarten as an anomaly, which could have been caused by no formal Kindergarten Round-up. There has been a big push of new students at the High School. People are choosing Waverly when given a choice. Superintendent Urquhart stated it is a dog-eat-dog world when it comes to School of Choice.

Superintendent Urquhart stated it was a fortunate thing that Helene McNeilly took over as principal of Winans, however, it is unfortunate it left a void at East Intermediate. We are interviewing quality candidates for this position and for the High School Counselor position. We have seen qualified candidates and will be checking references.

Superintendent Urquhart stated there are issues with parking at Winans Elementary School. Up to 130 cars are jamming the parking lot, causing a major traffic jam and a dangerous situation. A temporary solution is to create an overflow lot that would be placed east of the existing lot. We are working with Barton Malow and Sandborn Construction to remedy the situation.

Superintendent Urquhart stated the Leadership Team and the Board will be participating in a book study to see how we can change our schools to better service our students. The book, the Global Achievement Gap, looks at other nations and how they are educating their students. Finland, Japan, and China are the most successful schools. The United States is 2<sup>nd</sup> from the bottom of the list in student achievement. The book addresses the gap between learning and what is being taught. Chapters 1 & 2 were discussed. Participants are to read through Chapter 4 for the next discussion.

**Public Comment**

None

***Other Board Business***

Member Wright said he is a rabid supporter of smaller sports. He indicated Scott Castele is promoting all sports offerings at the High School.

Member Jones thanked the Superintendent for recognizing him, noting he hasn't done anything different than he normally does, like being involved with the backpack program and taking kids from the High School for Student Rotarian of the Month.

Member Martin thanked Superintendent Urquhart for dealing effectively with the Winans' parking lot problem, both short-term and long-term.

President Slocum stated he would be remiss in not acknowledging Scott Castele; he's everywhere.

***Adjournment***

The meeting adjourned at 7:31 p.m.

Respectfully submitted,

Mary Ann Martin, Secretary

rlp

\*\*\*Consent agenda

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
SPECIAL MEETING  
October 7, 2015**

***Opening of Meeting***

The special meeting of the Waverly Community Schools Board of Education was called to order by President Britt Slocum at 8:00 a.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

***Members Present:***

Mr. Britt Slocum, President  
Mrs. Angela Witwer, Vice President  
Mr. Alan Wright, Treasurer  
Mrs. Melissa Sherry, Vice Secretary-Treasurer

***Members Absent:***

Mrs. Mary Ann Martin, Secretary  
Mr. Calvin Jones, Trustee  
Mr. Joe Chahine, Trustee

***Staff Present:***

Mr. Terry Urquhart, Superintendent  
Rebecca Pease

***Purpose***

The purpose of the meeting is to approve two action items: Approval of Temporary Parking Lot and Personnel Recommendations. President Slocum removed the Personnel Report from the Consent Agenda since there was not Adoption of the Meeting Agenda listed on the agenda.

***Public Comment***

None

***Approval of Temporary Parking Lot – Report #15-19 – For Action***

A motion was presented by Member Wright and supported by Member Sherry. Motion: The Board of Education approves a contract addendum to Michigan Paving for the construction of a temporary parking lot at Winans Elementary School (option 1 from the support material).

Motion carried. AYES - 4; NAYS – 0; (Members Chahine, Jones and Martin absent)

***Personnel Report – Report #15-20 – For Action***

A motion was presented by Member Sherry and supported by Member Witwer. MOTION: The Board of Education approves the employment of Molly Francis, East Assistant Principal, and Kristen Gazley, High School Counselor.

Motioned carried. AYES – 4; NAYS – 0; (Members Chahine, Jones and Martin absent)

***Other Board Business***

President Slocum stated he is going to a concert of a lifetime this weekend.

***Adjournment***

The meeting adjourned at 8:15 a.m.

Respectfully submitted,

Melissa Sherry, Vice Secretary-Treasurer

rlp

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR MEETING  
October 19, 2015**

**Report #15-21**

**Subject:            Personnel Report\*\*\***

**A.        Employment – Certified**

<u>Name</u>	<u>Position</u>	<u>Step/Salary</u>	<u>Effective</u>
Marco Magbitang	MS .5 Math/Science Teacher	BA+20, 3/\$22,647.00*	09/08/2015

**B.        Recall – Certified**

<u>Name</u>	<u>Position</u>	<u>Step/Salary</u>	<u>Effective</u>
Glenn Briggs	HS .83 History Teacher	BA+20, 2/\$35,709.09	09/01/2015
Nikki Harrison	MS 1.0 Social Studies Teacher	MA+0, 3/\$47,010.00	09/01/2015

**C.        Employment – Non-Certified**

<u>Name</u>	<u>Position</u>	<u>Step/Salary</u>	<u>Effective</u>
Jenny Byron	Winans Lunch Assistant (2 hrs.)	Class G/\$9.57	09/21/2015
Robert Hollingsworth	East Sp. Ed. Parapro 1 on 1 (5 hrs.)	Class II/\$13.96+50¢	10/05/2015
Laurie Swisk	Winans Breakfast & Lunch Asst. (3 hrs.)	Class G/\$9.57	09/21/2015
Marcella VanWormer	East Lunch Assistant (2 hrs.)	Class G/\$9.57	09/28/2015

**D.        Transfer – Certified**

<u>Name</u>	<u>Position</u>	<u>Class/Salary</u>	<u>Effective</u>
Nate Beckholt	From: East .4 PE & Win. .3 Tech. Teacher Additional Colt .1 Technology (Total .8)	MA+0, 7/\$40,464.20 MA+0, 7/\$46,244.80	10/05/2015
Sara Beauchamp-Hicks	From: Colt .4 & Elmwood .1 Tech. Teacher To: MS .4 & Elm. .1 Technology Teacher	MA+30, 3/\$25,208.50 no change	10/05/2015
Joe Szombati	From: MS .4 PE Teacher Additional HS .1 PE Teacher (Total .5)	BA+0, 0/\$14,873.60 BA+0, 0/\$18,592.00	09/28/2015

**E.        Transfer – Non-Certified**

<u>Name</u>	<u>Position</u>	<u>Class/Salary</u>	<u>Effective</u>
Mistie Cremeans	From: Colt Lunch Assistant (2 hrs.) To: Colt Head Secretary (8 hrs.)	Class G/\$9.57 Class A/\$15.44	10/06/2015
Alex Mejia	From: Sub Custodian To: HS Custodian 3 <sup>rd</sup> Shift (7 hrs.)	\$9.50 Class D/\$10.75	10/05/2015

**F.        Reclassification – Non-Certified**

<u>Name</u>	<u>Position</u>	<u>Class/Salary</u>	<u>Effective</u>
Amy Krause	From: Service Building Secretary (8 hrs.) To: no change	Class I/\$17.37 Class A/\$17.61	09/30/2015

**G.        Resignation – Certified**

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Ruth Lamb	Psychologist	Personal	10/23/2015

**H.        Resignation – Non-Certified**

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Kris Holloway	East Lunch Assistant (2 hrs.)	Personal	09/23/2015
Mary Wilson	HS Athletic/Activities Secretary	Personal	10/09/2015

I. Retirement – Administration

<u>Name</u>	<u>Position</u>	<u>Years</u>	<u>Effective</u>
Gloria Gonzalez	Director of Student Services	26	04/08/2016

J. Retirement – Non-Certified

<u>Name</u>	<u>Position</u>	<u>Years</u>	<u>Effective</u>
Robert Snyder	Special Education Parapro (7.25 hrs)	20 years	01/16/2016
Pat Waltz	SB Bus Driver (4.25 hrs.)	8 years	10/16/2015

\*salary correction

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR BOARD MEETING  
OCTOBER 19, 2015**

**Report #15-22**

**FOR ACTION\*\*\***

**Subject:**

Finance Report

**Recommendation:**

It is recommended the following be approved:

**Financial Report:**

The cash balance as of August 31, 2015 was \$4,284,408.23. Receipts during September, consisting of property taxes, state aid and other revenues in the amount of \$1,829,139.74 minus disbursements during September of \$3,087,850.84, left the district with a General Fund cash balance, as of September 30, 2015, of \$3,025,697.13, including \$2,300,000.00 from the issuance of a State Aid Note.

Current year General Fund expenditures exceed revenues by \$2,473,308. A summary of year to date activity in comparison to the original budget is included in the supporting documentation.

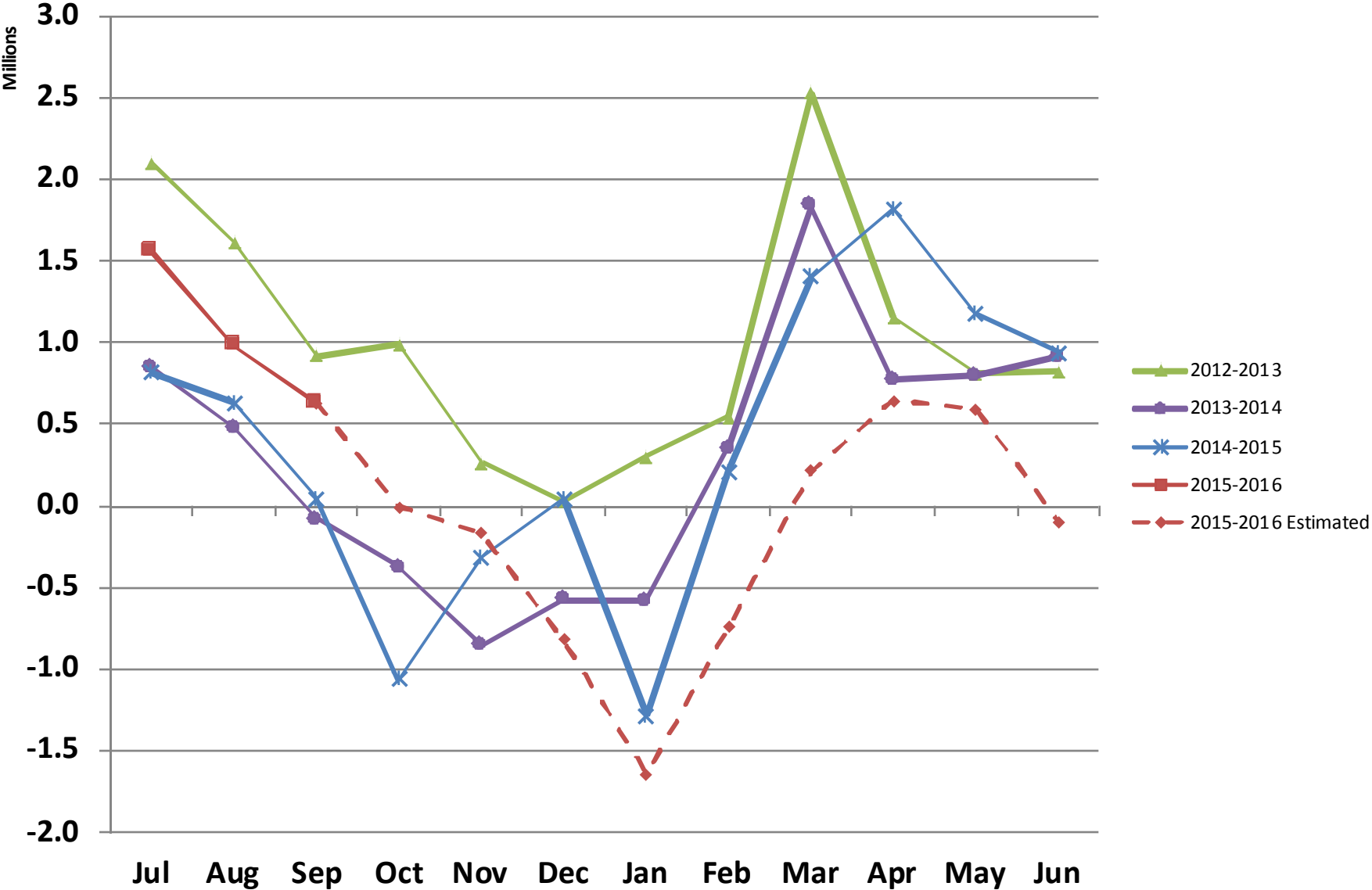
The balance of the 2013 Building and Site, Series I Bonds remaining to be allocated is \$595,583. A summary of life to date activity is included in the supporting documentation

# Waverly Community Schools

Finance Committee - Cash Position Report  
For the Month Ended September 30, 2015

Balance on Hand August 31, 2015	4,284,408.23
Revenues	
State Aid	-
Taxes	1,124,391.00
Other Revenue	77,232.94
Interfund Transfers In	627,515.80
State Aid Note Proceeds	-
	<u>1,829,139.74</u>
Disbursements	
Payroll and Related Liabilities	(2,018,090.43)
Other Expenditures	(1,069,760.41)
State Aid Repayment	-
	<u>(3,087,850.84)</u>
Prior Month Adjustments During September 2015	-
Balance on Hand September 30, 2015	<u><u>3,025,697.13</u></u>
PNC Bank - General	2,114,885.46
MILAF	7,360.34
PNC Bank - Payroll	853,673.56
Comerica - Checking	49,777.77
	<u><u>3,025,697.13</u></u>

# Waverly Community Schools Cash Flow Analysis (Monthly Lows)



14

**Waverly Community Schools  
Budgetary Comparison Schedule  
For the Month Ended September 30, 2015**

	Original Budget	Actual	Over (Under) Budget	% Available
<b>Revenue</b>				
Local sources	8,787,352	1,710,397	(7,076,955)	80.5%
State sources	17,155,060	-	(17,155,060)	100.0%
Federal sources	581,104	-	(581,104)	100.0%
Intergovernmental	2,124,161	1,590	(2,122,571)	99.9%
Transfers In	90,000	-	(90,000)	100.0%
<b>Total revenue</b>	<b>28,737,677</b>	<b>1,711,987</b>	<b>(27,025,690)</b>	<b>94.0%</b>
<b>Expenditures</b>				
Current:				
Instruction:				
Basic program	14,260,257	1,785,831	(12,474,426)	87.5%
Added needs	3,106,060	367,049	(2,739,012)	88.2%
<b>Total instruction</b>	<b>17,366,318</b>	<b>2,152,880</b>	<b>(15,213,438)</b>	<b>87.6%</b>
Support Services:				
Pupil	2,337,199	330,722	(2,006,477)	85.8%
Instructional staff	829,456	143,531	(685,925)	82.7%
General administration	464,960	129,448	(335,512)	72.2%
School administration	1,887,714	376,440	(1,511,274)	80.1%
Business	498,738	107,775	(390,963)	78.4%
Operations and maintenance	3,089,976	659,619	(2,430,356)	78.7%
Pupil transportation services	996,955	84,844	(912,111)	91.5%
Central	494,912	112,466	(382,446)	77.3%
Other	32,850	6,281	(26,569)	80.9%
<b>Total support services</b>	<b>10,632,759</b>	<b>1,951,127</b>	<b>(8,681,632)</b>	<b>81.6%</b>
Athletics	521,508	57,977	(463,531)	88.9%
Community services	500	-	(500)	100.0%
Non Publics	2,325	338	(1,987)	85.5%
Debt service:				
Principal	130,000	-	(130,000)	100.0%
Interest	19,450	-	(19,450)	100.0%
Capital outlay	26,625	21,286	(5,339)	20.1%
Payments to other public schools	633,600	1,687	(631,913)	99.7%
<b>Total expenditures</b>	<b>29,333,084</b>	<b>4,185,295</b>	<b>(25,147,790)</b>	<b>85.7%</b>
Excess of Revenue (Under)Over Expenditures	(595,407)	(2,473,308)	(1,877,900)	
Transfers Out	-	-	-	
Net Change in Fund Balance	(595,407)	(2,473,308)	(1,877,900)	
Fund Balance - Beginning of year	3,323,119	3,323,119		
Fund Balance - End of year	2,727,712	849,811		
	9.3%	2.9%		

**Waverly Community Schools**  
**2013 Building and Site Bonds, Series I**  
**Budget Summary**  
**As of September 30, 2015**

	Budget	Actual	Encumbered	Balance Remaining
<b>Construction</b>				
Remodeling	2,079,493	2,013,910	69,375	(3,792)
Site Improvements	887,142	716,635	170,508	-
Technology Infrastructure	777,119	788,997	2,757	(14,635)
<b>Construction Base Budget Subtotal</b>	<b>3,743,754</b>	<b>3,519,541</b>	<b>242,640</b>	<b>(18,427)</b>
<b>Technology Equipment - Contract</b>				
Interactive Classroom	656,244	656,245	(0)	(0)
Network Equipment	374,627	374,627	0	(0)
Wireless Network	176,389	176,389	(0)	0
Phone System	209,221	186,904	22,317	(0)
AV Systems	450,736	450,736	0	(0)
Video Distribution/Video Production	-	-	-	-
<b>Tech Equipment Contract Subtotal</b>	<b>1,867,217</b>	<b>1,844,902</b>	<b>22,317</b>	<b>(1)</b>
<b>Technology Equipment - Owner PO</b>				
Computers/Mobile Devices	1,510,497	1,528,434	13,898	(31,835)
Servers/Backend Systems	118,806	138,380	2,578	(22,152)
Printers	184,737	184,737	(0)	0
AV Equipment	87,817	83,547	4,420	(150)
Non-Instructional Equipment (from FFE)	12,862	12,862	-	-
<b>Tech Equipment Owner PO Subtotal</b>	<b>1,914,718</b>	<b>1,947,959</b>	<b>20,896</b>	<b>(54,137)</b>
<b>District</b>				
Loose Equipment (Furniture & Transportation)	1,078,524	1,078,524	0	0
Project Contingency	50,000	-	-	50,000
Owner GC/Contingency/Issuance Costs	707,070	88,923	-	618,147
Field General Conditions	200,500	67,241	133,259	-
Architect	138,909	138,909	-	0
Tech Design/Construction Mgr	834,308	690,838	143,470	(0)
<b>District Subtotal</b>	<b>3,009,311</b>	<b>2,064,434</b>	<b>276,729</b>	<b>668,148</b>
<b>Totals</b>	<b>10,535,000</b>	<b>9,376,836</b>	<b>562,582</b>	<b>595,583</b>

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR BOARD MEETING  
OCTOBER 19, 2015**

**Report #15-23**

**FOR ACTION**

**Subject:** Approval of 2014-2015 Audit Reports

**Recommendation:**

The Superintendent recommends the Board of Education authorize the Director, Finance and Operations to file the annual financial audit reports with Ingham ISD and the Department of Education for the 2014-2015 fiscal year.

**Statement of Purpose:**

The Michigan Department of Education shall require that each district have an audit of the District's financial and pupil accounting records conducted at least annually, at the expense of the district, by a certified public accountant or by the intermediate district superintendent, as may be required by the department. A district shall file the annual financial audit reports with the intermediate district and the Michigan Department of Education not later than November 1 each year. (MCL 388.1618)

**Budget Impact:**

The District pays approximately \$30,000 in fees for the audit to be completed.

**Discussion of Options:**

The annual audit is a statutory requirement. The Board of Education shall accept the recommendation as presented or table the recommendation for further review.

**Strategic Plan Reference:**

*Strategy #1 – Communication:* We will enhance communications within the district and with the community to improve relationships among all key constituent groups to better achieve our mission.