



**WAVERLY**  
**COMMUNITY SCHOOLS**  
Pride. Tradition. Excellence.

**Waverly Community Schools**

**Regular Meeting**

**Monday, June 15, 2015 6:30 PM**

# Agenda of Regular Meeting

## The Board of Education Waverly Community Schools

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A Regular meeting of the Board of Education of Waverly Community Schools will be held June 15, 2015, beginning at 6:30 PM in the Board Room, 515 Snow Road, Lansing, MI.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President Slocum
- II. Special Presentations
  - A. Delta Township Library Board Presentation
- III. Correspondence
- IV. Public Comment
- V. Student Representative Report
- VI. Board Member Comment
- VII. Adoption of Agenda
- VIII. \*\*\*Approval of Minutes 4
- IX. Presentation of Reports
  - A. Advisory Committee Reports
    - 1. Personnel & Policy - Member Chahine
    - 2. Finance & Facilities - Member Wright
    - 3. Teaching & Learning - Member Sherry
  - B. Personnel & Policy
    - 1. \*\*\*Recommendation to approve Report #14-69, Personnel Report 11
    - 2. \*\*\*Recommendation to approve Report #14-70, Policy (Second Reading) 12
  - C. Finance & Facilities
    - 1. \*\*\*Recommendation to approve Report #14-71, Finance Report 13
    - 2. \*\*\*Recommendation to approve Report #14-72, Certification of Summer Tax Levy - City of Lansing, Delta Township and Lansing Township 18
    - 3. Recommendation to approve Report #14-73, Waverly Community Schools 2015-2016 Budget Resolutions 22
    - 4. Recommendation to approve Report #14-74, Contract Award for Electrical Services 47

5. Recommendation to approve Report #14-75, Contract Award for HVAC and Plumbing Services 49

- X. Superintendent's Report
- XI. Public Comment
- XII. Other Board Business
- XIII. Adjournment

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
SPECIAL BOARD MEETING  
May 4, 2015**

***Opening of Meeting***

The special meeting of the Waverly Community Schools Board of Education was called to order by President Britt Slocum at 4:00 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, MI.

***Members Present:*** Mr. Britt Slocum, President  
Mrs. Angela Witwer, Vice President  
Mrs. Mary Ann Martin, Secretary  
Mrs. Melissa Sherry, Vice Secretary-Treasurer  
Mr. Calvin L. Jones, Trustee

***Members Absent:*** Mr. Alan Wright, Treasurer  
Mr. Joe Chahine, Trustee

***Staff Present:*** Mr. Terry Urquhart, Superintendent  
Mr. Evan Nuffer, Director of Finance  
Rebecca Pease

***Others Present:*** Eric Sifferman

***Purpose***

The purpose of the meeting was approval of parking lot bids.

***Report #14-62 – Parking Lot Improvement Award Recommendation – For Action***

A motion was presented by Member Martin and supported by Member Sherry. MOTION: The Board of Education approves an award to the lowest responsible bidder from bid package #5, as per the attached summary, in accordance with Board Policy 6320 (Purchasing).

Motion carried. VOTE: AYES – 5; NAYS – 0 (Members Wright and Chahine absent)

***Other Board Business***

Member Martin stated at the last Board meeting, Member Jones suggested we get together with Lansing Township regarding Windemere View Elementary School. Member Martin indicated she would like to attend that meeting. The meeting will be held on May 14 at 10:00 a.m. at the Lansing Township Offices.

***Adjournment***

The meeting adjourned at 4:08 p.m.

Respectfully submitted,

Mary Ann Martin, Secretary

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR BOARD MEETING  
May 18, 2015**

***Opening of Meeting***

The regular meeting of the Waverly Community Schools Board of Education was called to order by Vice President Angela Witwer at 6:32 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

***Members Present:***

Mrs. Angela Witwer, Vice President  
Mrs. Mary Ann Martin, Secretary  
Mr. Alan Wright, Treasurer  
Mrs. Melissa Sherry, Vice Secretary-Treasurer  
Mr. Calvin Jones, Trustee  
Mr. Joe Chahine, Trustee

***Member Absent:***

Mr. Britt Slocum, President

***Staff Present:***

Mr. Terry Urquhart, Superintendent  
Mr. Evan Nuffer, Director of Finance and Operations  
Mr. Vincent C. Perkins, Director of Human Services  
Mrs. Gloria Gonzalez, Director of Student Services  
Mrs. Kelly Blake, Director of Teaching & Learning  
Rebecca Pease  
Christopher Huff  
Mike Moreno  
Vickie Tisdale  
Tim Lyman  
Patti Woodruff  
Shawn Talifarro  
Helene McNeilly  
Matt Oppenheim  
Dani Gimm  
Kristin Kochheiser  
Johanna Germain  
Theresa Collett-Such  
Bevin Francis  
Laura Smith  
Jenny Baird  
Margot Bensinger

***Others Present:***

Tristin White  
Ron and Elizabeth White  
Andrew Henrikson  
John and Victoria Henrikson  
Maxwell Taborsky  
Beverly Taborsky  
Tanzie Carter, Lansing Board of Water & Light

***Special Presentations***

The first special presentation featured recognition of three high school students who participated in the Lansing Board of Water & Light's 1<sup>st</sup> Step Program. Member Jones presented background on the work-study program for students in the Lansing School District and Waverly Community Schools. Three outstanding Waverly High School students, Tristin White, Andrew Henrikson, and Maxwell Taborsky, enrolled in the School to Employment training from

***Special Presentations (continued)***

January to May 22, 2015. Upon completion of the program, all three Waverly students met the criteria, and received scholarships for Lansing Community College, certificates of completion and honors cords. Tanzie Carter of the Lansing Board of Water & Light noted students were challenged to achieve perfect attendance in the program. All 10 students rose to this challenge. High School Principal, Christopher Huff, introduced the students, who introduced their parents. Each student was presented a certificate in recognition of his accomplishment.

Vickie Tisdale, Waverly East Intermediate School principal, introduced teacher Bevin Francis who informed the Board about East's LINKS program designed to support and mentor students with special needs by pairing them with general education peers. This program addresses the Focus School goal. Mrs. Tisdale presented information on intervention blocks which target specific needs to meet learning objectives. Teams schedule student blocks to meet on an average of three times per week. Results indicate that students are benefiting from this opportunity. Also presented was information on pre- and post-tests and common assessments for all subjects for both grade levels. These common assessments provide consistency across grade level teams and common data for intervention plans. Mrs. Tisdale described the process used in M-Step testing including online assessment practice (Reading Street, Newsela, Front Row, and Socrative) and M-Step Practice (tools and tests). Implementation of the M-Step test included discussion of testing procedures, building schedule, attendance incentive for students, tech support, optimal testing environment and accommodations for special education students to reduce the gap, and provide flexibility school-wide in schedules.

Shawn Talifarro, Colt Early Childhood Education Center principal, provided the Common Core State Standards for Kindergarten students, including 25 standards in math (in the areas of Counting and Cardinality, Operations and Algebraic Thinking, Numbers and Operations in Base Ten, Measurement and Data, and Geometry), and 77 standards in ELA (in the areas of Reading Literature, Reading Informational Text, Reading Foundation Skills, Writing, Speaking and Listening, and Language). Mrs. Talifarro addressed Common Assessments and provided Aimsweb results in the areas of phonemic segmentation fluency, non-sense word fluency, quantity discrimination, and missing number identification. She also provided information on Colt's intervention block, a 30 minute uninterrupted block of instructional time for targeted intervention. She ended her presentation with a video of students moving throughout the building during intervention time.

Patti Woodruff, Winans Elementary School principal provided information on each grade level. Grade 1 Reading Street unit test scores averaged 80.4% and the Envision Math topic test score average was 79.1%. In Grade 2, Reading Street unit test scores averaged 82% and the Envision Math Topic Test score average was 83%. In Grade 3, Reading Street unit test scores averaged 78%, and the Envision Math Topic Test score average was 77%. In Grade 4, Reading Street Unit Test score average was 78.4% and the Envision Mathematics score average was 77.7%. In preparation for M-Step, each student spent 60 minutes on IXL and read 100 minutes during the week. The class scored an average of 80 on Reading Street test each week. 100% of the class participated in the week's Spring Training activities/assignments and tried their best in preparation for M-Step. Mrs. Woodruff highlighted "Standouts for the Year" include targeted intervention groups for skill re-teaching and practice, technology used as an instructional tool, IXL to date equaling 566,000 problems, Kagan Structures have created more active student engagement into lessons; NFL Fuel to Play 60 Touchdown; Healthy Kids Club; and Girls on the Run. Service Learning at Winans included working on a Homecoming float, collecting over six boxes of food for the Greater Lansing Food Bank, Fuel Up to Play 60, donation of clothing and personal needs items for Homeless Angels, making Valentine's cards for children at University of Michigan and Sparrow Hospitals, and collecting pennies for patients (661 pounds of change and still waiting to hear their grand total).

***Correspondence***

Member Martin reported Board members had received a letter from the High School staff regarding commencement.

***Public Comment***

None

***Student Representative Report***

Student Representative Atiyaa Bolling stated the school year is coming to an end (happily or sadly) and students are saying good bye to the Senior Class. Spring sports end in May. This week there will be girls' lacrosse, girls' and boys' track, and soccer versus Eaton Rapids. A talent show was held with Oliva Braggs winning. Upcoming events include Senior Honors on May 28 at 7:00 p.m., Underclassman Awards on May 29 at 7:45 a.m., and the Reflections Pops Concert on May 29 at 6:30 p.m.

***Board Member Comment***

Member Martin reported she read each article in the recently released *images* newsletter. Each article gave a wonderful glimpse of what is going on in schools. Member Martin reported she attended the Ingham School Officers Association (ISOA) meeting on May 6<sup>th</sup>. Superintendent Urquhart was the superintendent representative at the May meeting. Member Martin said it was nice to have him there to talk about what is going on and to share our technology information (K-8 one-on-one). ISOA members submitted topics for next year's ISOA meetings. Member Martin referred to the Great Grads supplement in the *Lansing State Journal*, noting what a wonderful bunch of grads we have. She informed the Board that Ralph Chapman, long-time Waverly principal, passed away. Member Martin stated she is excited about the upcoming Honors Assembly and Commencement. She congratulated the First Step students and their parents.

Member Sherry congratulated the Board of Water and Light (BWL) Next Step students, and thanked the BWL for including Waverly students in this program. Member Sherry gave a shout out to Olivia Braggs, noting she had heard her singing was unbelievable. Her song was dedicated to her godfather, who unexpectedly passed away a few days before.

Member Jones congratulated Erin Pete, the Rotary Student of the Month for April 2015. Erin has participated in Varsity Track and Field, Varsity Cross County, Marching, Concert and Symphonic Bands, National Honor Society, Black Student Union and Interact. He also congratulated Ramzy Samara, the Rotary Student of the Month for May 2015. Ramzy participated in Marching, Concert, and Symphonic Bands, Varsity Football, Wrestling, Track and Field, Spanish Honor Society and Student Senate. Ramzy is the Valedictorian of the class of 2015. Member Jones congratulated the presenters, noting he appreciated the information that was presented. He thanked Superintendent Urquhart for meeting with him and Lansing Charter Township officials regarding the Windemere View property. Member Jones congratulated the graduating class of 2015 and wished them a world of success,

Member Witwer stated Ralph Chapman was the first person she met at Waverly as a student. He helped her come out from underneath a table in Kindergarten. Member Witwer reported Andy Phillips, son of Keith Phillips (one of her classmates at Waverly) is getting into the Green Bay Packers football program.

***Adoption of Agenda***

A motion was presented by Member Jones and supported by Member Martin. MOTION: The Board of Education adopt the agenda as presented.

Motion carried: VOTE: AYES – 6. NAYS – 0 (Member Slocum absent).

***\*\*\*Approval of Minutes***

The minutes of the regular meeting of April 20, 2015 and the special meeting of April 22, 2015 were approved as presented.

***Finance & Facility Advisory Committee Report***

Member Wright reported the last Finance and Facilities Committee meeting was canceled.

***Personnel & Policy Advisory Committee Report***

Member Chahine went through the first reading of policies. They will be presented for action on June 15, 2015.

***Teaching and Learning Advisory Committee Report***

Member Sherry reported the committee met today. One topic of discussion was the math initiative (adopting a common tool to deliver math). Districts have vetted eight (8) programs and rated them according to strength. The top three programs were picked. The twelve member districts of the Ingham ISD will get samples to review. The advantage of a consolidated bid is that buying power equals significant savings, all districts are using the same program which levels the playing field, there is professional development for staff, there are intervention materials and prebuilt assessments and the program is phased in. A decision to be in the consortium needs to be made by June 3<sup>rd</sup>. Arrival time of the program materials is not yet determined. Member Sherry gave a shout out to our technology team noting she heard they have been really great and incredibly responsive throughout the M-Step testing. She noted raw scores should be available very soon for 5<sup>th</sup> and 8<sup>th</sup> graders.

***\*\*\*Finance Report – Report #14-63 – For Action***

The Finance Report was approved as presented.

***2013 School Improvement Project Closeout – Report #14-64 – For Action***

A motion was presented by Member Wright and supported by Member Martin. MOTION: The Board of Education approves the resolution as presented, closing the 2013 School Facility Improvements Capital Projects Fund and transferring the remaining bond proceeds from the 2013 School Facility Improvements Bonds to the General Fund for the purpose of making principal and interest payments on the bonds. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution shall be and the same hereby are rescinded.

Motion carried. VOTE: AYES – 6; NAYS – 0 (Member Slocum absent).

***Budget Amendment Resolutions – Report #14-65 – For Action***

A motion was presented by Member Wright and supported by Member Martin. MOTION: The Board of Education approves the following resolutions: The 2014-2015 General Fund Resolution with revenues of \$29,343,719 and expenditures of \$30,023,918 and the 2014-2015 Special Revenue Fund Resolution with revenues of \$1,312,107 and expenditures of \$1,390,836.

Motion carried. VOTE: AYES – 6; NAYS – 0 (Member Slocum absent).

***\*\*\*Personnel Report – Report #14-66 – For Action***

The Board approved the transfer of Vickie Nettles (from East Special Education Parapro to Elmwood Special Education Parapro); Cassondra Lewis from (HS Sub Custodian 3<sup>rd</sup> Shift to HS Custodian 3<sup>rd</sup> Shift); Matt McMichael (from Assistant Technician to East Special Education Paraprofessional); and Alicea Anderson from HS Special Education Paraprofessional to Colt Special Education Paraprofessional; the resignation of Monica Jones HS teacher (accepted by the Board at a special meeting 4/23/15); and Michael Haley (Winans 4<sup>th</sup> grade teacher); the resignation of Jeromy Brownlee (Elmwood Custodian 2<sup>nd</sup> shift); and the job elimination of Jennifer Erble (Communications and Publications).

***Resolution Designating District's Election Representative and Desired Candidates for the June 1, 2015 IISD Biennial Election – Report #14-67 – For Action***

A motion was presented by Member Jones and supported by Member Martin. MOTION: The Board of Education adopts the resolution to designate Mary Ann Martin as its representative to the electoral body, and Melissa Sherry as an alternate in the event the designated representative is unable to attend, to elect one (1) candidate to the vacancy on the IISD Board on June 1, 2015. Further, the Board directs the designated representative to cast a vote on the first ballot on behalf of the Board for Nancy Stanley.

Motion carried. VOTE: AYES – 6; NAYS – 0 (Member Slocum absent).

***Ingham Intermediate School District (IISD) General Education Fund Proposed Budget – Report #14-68 – For Action***

A motion was presented by Member Jones and supported by Member Chahine. MOTION: The Board of Education supports the IISD Budget Resolution as presented in the support material. Motion carried. VOTE: AYES – 6; NAYS – 0 (Member Slocum absent).

***Superintendent's Report***

Superintendent Urquhart announced he is making sure that Board members get copies of every form of administrative contract and severance contracts and a spread sheet of salary and benefits.

Superintendent Urquhart reported on the status of Windemere View. The building was put up for sale at a price of \$340,000. Every time someone walks through, they comment that there is a lot that needs to be fixed. Member Jones spearheaded a conversation with Lansing Charter Township officials regarding the property. We are pleased that they are trying to collaborate with the District to facilitate ways the neighborhood and schools could benefit. Discussion included identifying the building as a Brownfield project, demolishing the building and turning the property into a number of lots. Mr. Urquhart stated a lot of unique scenarios were discussed and there are a few hoops to jump through, but through collaboration and cooperation with the Township, we are hopeful for a positive outcome.

Superintendent Urquhart addressed the idea of a sinking fund, which is a way to generate dollars through the public to set money aside to replace items in the District which are worn out or broken. He stated he wanted to get the idea in front of the Board. The concept could then be discussed early next year at a PD session. If in favor, the Board could put together a strategy that makes sense.

Superintendent Urquhart stated it appears the district will have a shortage of 43 students which will impact the budget negatively. There will be potential layoffs at the Middle School and High School. We will deal with this scenario at the June 15<sup>th</sup> Board meeting.

Superintendent Urquhart reminded Board members that Commencement is May 30<sup>th</sup> at 7:00 p.m. at the Michigan State University Auditorium. He noted “this is the reason we are here”.

***Public Comment***

None

***Other Board Business***

Member Martin expressed condolences to Member Wright in the loss of his father.

***Adjournment***

The meeting adjourned at 7:57 p.m.

Respectfully submitted,

Mary Ann Martin, Secretary  
rlp

\*\*Consent Agenda



**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR MEETING  
June 15, 2015**

**Report #14-69**

**Subject:            Personnel Report\*\*\***

**A.        Transfer – Non-Certified**

<u>Name</u>	<u>Position</u>	<u>Class/Salary</u>	<u>Effective</u>
Zack Gleason	From: HS Custodian To: Temporary Grounds	Class B/\$14.01 Class B/\$14.01	04/27/2015
Todd Stiles	From: MS Custodian To: Temporary Grounds	Class C/\$14.86 Class B/\$15.76	04/27/2015
Jim Sessions	From: Sub Custodian To: Elm. Custodian 2 <sup>nd</sup> Shift (7 hrs.)	\$9.50 Class D/\$10.75	05/28/2015

**B.        Summer School Programs**

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
Jeff Smith	HS Online Summer Academy Teacher	\$20/hr.	06/08/2015
Jeff Hager	Special Ed. Extended SY gr. 2-4 Teacher	\$20/hr.	06/16/2015
Betty Miclay	Special Ed. Extended SY gr. 2-4 Teacher	\$20/hr.	06/16/2015
Lance Enderle	Special Ed. Extended SY gr. 5-6 Teacher	\$20/hr.	06/16/2015
Terry Collett-Such	Special Ed. Extended SY gr. 5-6 Parapro	\$10/hr.	06/16/2015
Ben Darin	Winans Jump Start Summer School Teacher	\$20/hr.	07/20/2015
Justin Haas	Winans Jump Start Summer School Teacher	\$20/hr.	07/20/2015
Becky Hager	Winans Jump Start Summer School Teacher	\$20/hr.	07/20/2015
Brenda Hinds	Winans Jump Start Summer School Teacher	\$20/hr.	07/20/2015
Gini Larson	Winans Jump Start Summer School Teacher	\$20/hr.	07/20/2015
Betty Miclay	Winans Jump Start Summer School Teacher	\$20/hr.	07/20/2015
Emily Williams	Winans Jump Start Summer School Teacher	\$20/hr.	07/20/2015

**C.        Layoff – Certified**

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Nikki Harrison	MS Social Studies	06/30/2015
Glenn Briggs	HS Social Studies/CTE	06/30/2015

**D.        Reduction – Certified**

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Nate Beckholt	From: East/MS Phys. Ed. 7 FTE To: East Phys. Ed./Winans Tech .6	7/1/2015

**E.        Resignation – Certified**

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Amanda Bates	Winans .67 Art Teacher	Personal	06/30/2015
Liesa Hornberger-Rocco	HS Special Education Teacher	Personal	06/30/2015

**F.        Resignation – Non Certified**

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Anne Reimers	Winans Title I Parapro (3.5 hrs.)	Personal	05/20/2015
Melissa Finegan	MS Assistant Secretary (5 hrs.)	Personal	06/11/2015
Paul Milligan	Auditorium Manager	Personal	06/30/2015

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR BOARD MEETING  
June 15, 2015**

**Report #14-70**

**\*\*\*FOR ACTION**

**Subject: Policy – Second Reading**

**Recommendation:**

The Superintendent recommends the Board of Education approves the policy updates listed below at second reading:

Policy 1240	Evaluation of the Superintendent	Revised
Policy 1420	School Administrator Evaluation	Revised
Policy 2260.01	Section 504/ADA Prohibition against Discrimination Based on Disability	Revised
Policy 3120	Employment of Professional Staff	Revised
Policy 3139	Staff Discipline	Revised
Policy 3220	Professional Staff Evaluation	Revised
Policy 4120	Employment of Support Staff	Revised
Policy 5112	Entrance Age	Revised
Policy 5114	Foreign and Foreign-exchange Students	Revised
Policy 5320	Immunization	Revised
Policy 5350	Student Suicide	Revised
Policy 5460	Graduation Requirements	Revised
Policy 5517.01	Bullying and Other Aggressive Behavior toward Students	Revised
Policy 7540.02	District Web Page	Revised
Policy 7540.04	Staff Education Technology Acceptable Use and Safety	Revised
Policy 8390	Animals on District Property	Revised
Policy 8400	School Safety Information	Revised

**Statement of Purpose/Issue:**

These policy revisions are the result of review of the NEOLA update by the superintendent and Board Policy Advisory Committee. The Board reviewed the policies at first reading on May 18, 2015.

**Budget Impact:**

None

**Historical Perspective/Background:**

The Board and Policy committee is conducting a review of the policy manual and bringing changes to the Board for its consideration.

**Discussion of Options:**

The Board can refer policies to the Advisory Committee for further review.

**Rationale for Recommendation:**

These recommendations are being recommended by the Superintendent and Policy Committee after thorough review and first reading by the Board.

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR BOARD MEETING  
JUNE 15, 2015**

**Report #14-71**

**FOR ACTION\*\*\***

**Subject:**

Finance Report

**Recommendation:**

It is recommended the following be approved:

**Financial Report:**

The cash balance as of April 30, 2015 was \$5,434,568.19. Receipts during May, consisting of property taxes, state aid and other revenues in the amount of \$2,229,142.85 minus disbursements during May of \$4,942,008.19, left the district with a General Fund cash balance, as of May 31, 2015, of \$2,721,928.45, including \$800,000.00 from the issuance of a State Aid Note.

Current year General Fund expenditures exceed revenues by \$989,703. Attached is a summary of year to date activity in comparison to the final budget.

The balance of the 2013 Building and Site, Series I Bonds remaining to be allocated is \$1,100,783.

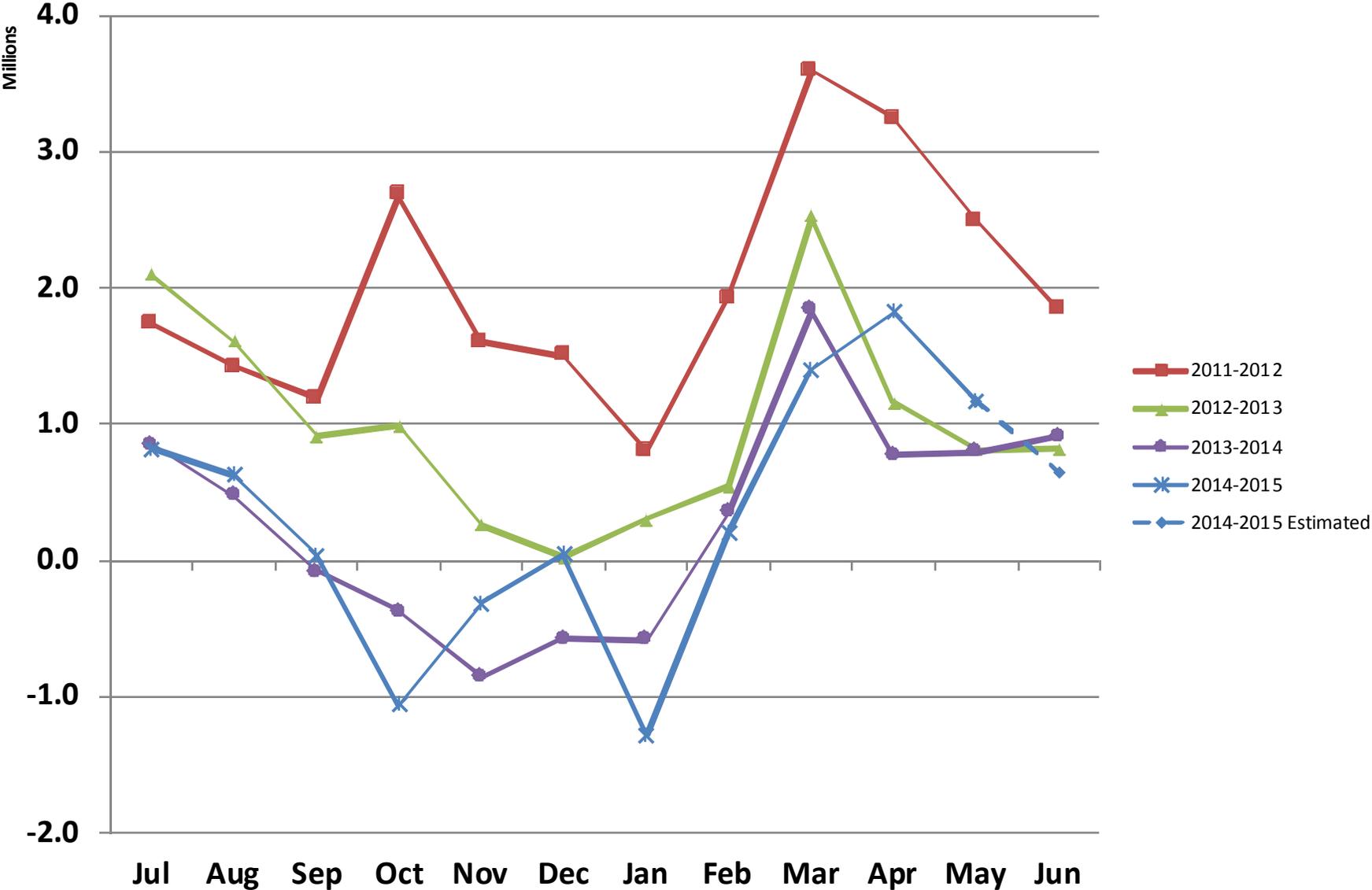
# Waverly Community Schools

## Finance Committee - Cash Position Report

For the Month Ended May 31, 2015

Balance on Hand April 30, 2015	5,434,568.19
Revenues	
State Aid	1,680,255.45
Taxes	1,050.00
Other Revenue	547,837.40
Interfund Transfers In	-
State Aid Note Proceeds	-
	<u>2,229,142.85</u>
Disbursements	
Payroll and Related Liabilities	(2,760,579.17)
Other Expenditures	(681,429.02)
State Aid Repayment	(1,500,000.00)
	<u>(4,942,008.19)</u>
Prior Month Adjustments During May 2015	225.60
Balance on Hand May 31, 2015	<u><u>2,721,928.45</u></u>
PNC Bank - General	2,612,283.23
MILAF	7,358.65
PNC Bank - Payroll	51,290.10
Comerica - Checking	50,996.47
	<u><u>2,721,928.45</u></u>

# Waverly Community Schools Cash Flow Analysis (Monthly Lows)



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**Waverly Community Schools  
Budgetary Comparison Schedule  
For the Month Ended May 31, 2015**

	Final Budget	Actual	Over (Under) Budget	% Available
<b>Revenue</b>				
Local sources	8,518,393	8,241,215	(277,178)	3.3%
State sources	17,612,814	12,943,489	(4,669,325)	26.5%
Federal sources	1,189,919	873,465	(316,454)	26.6%
Intergovernmental	1,941,845	1,358,107	(583,738)	30.1%
Transfers In	137,745	-	(137,745)	100.0%
<b>Total revenue</b>	<b>29,400,716</b>	<b>23,416,275</b>	<b>(5,984,441)</b>	<b>20.4%</b>
<b>Expenditures</b>				
Current:				
Instruction:				
Basic program	14,429,677	11,370,863	(3,058,814)	21.2%
Added needs	3,104,186	2,398,516	(705,670)	22.7%
<b>Total instruction</b>	<b>17,533,863</b>	<b>13,769,379</b>	<b>(3,764,484)</b>	<b>21.5%</b>
Support Services:				
Pupil	2,148,470	1,720,696	(427,774)	19.9%
Instructional staff	1,372,706	1,163,850	(208,856)	15.2%
General administration	467,186	416,082	(51,104)	10.9%
School administration	1,832,224	1,612,948	(219,277)	12.0%
Business	480,348	384,346	(96,002)	20.0%
Operations and maintenance	3,188,951	2,718,003	(470,948)	14.8%
Pupil transportation services	992,589	810,428	(182,161)	18.4%
Central	541,743	475,559	(66,185)	12.2%
Other	32,850	17,641	(15,209)	46.3%
<b>Total support services</b>	<b>11,057,069</b>	<b>9,319,553</b>	<b>(1,737,515)</b>	<b>15.7%</b>
Athletics	517,427	395,689	(121,738)	23.5%
Community services	998	592	(406)	40.6%
Non Publics	2,325	2,325	-	0.0%
Debt service:				
Principal	135,000	135,000	-	0.0%
Interest	22,100	22,100	-	0.0%
Capital outlay	249,880	251,098	1,218	-0.5%
Payments to other public schools	562,257	510,242	(52,015)	9.3%
<b>Total expenditures</b>	<b>30,080,919</b>	<b>24,405,978</b>	<b>(5,674,941)</b>	<b>18.9%</b>
Excess of Revenue (Under)Over Expenditures	(680,203)	(989,703)	(309,500)	
Transfers Out	-	-	-	
Net Change in Fund Balance	(680,203)	(989,703)	(309,500)	
Fund Balance - Beginning of year	3,244,589	3,244,589		
Fund Balance - End of year	2,564,387	2,254,886		
	8.5%	7.5%		

**Waverly Community Schools**  
**2013 Building and Site Bonds, Series I**  
**Budget Summary**  
**As of May 31, 2015**

	Budget	Actual	Encumbered	Balance Remaining
<b>Construction</b>				
Remodeling	2,036,508	1,860,190	176,318	-
Site Improvements	714,500	-	714,500	-
Technology Infrastructure	777,119	769,714	7,405	(0)
<b>Construction Base Budget Subtotal</b>	<b>3,528,127</b>	<b>2,629,904</b>	<b>898,223</b>	<b>(0)</b>
<b>Technology Equipment - Contract</b>				
Interactive Classroom	656,244	656,245	(0)	(0)
Network Equipment	374,627	374,627	0	(0)
Wireless Network	176,389	176,389	(0)	0
Phone System	209,221	157,582	51,639	(0)
AV Systems	450,736	397,737	52,999	-
Video Distribution/Video Production	-	-	-	-
<b>Tech Equipment Contract Subtotal</b>	<b>1,867,217</b>	<b>1,762,580</b>	<b>104,638</b>	<b>(1)</b>
<b>Technology Equipment - Owner PO</b>				
Computers/Mobile Devices	1,276,254	1,257,093	19,161	0
Servers/Backend Systems	114,055	102,231	11,823	0
Printers	184,737	184,737	(0)	0
AV Equipment	59,802	57,312	2,640	(150)
Non-Instructional Equipment (from FFE)	12,862	12,862	-	-
<b>Tech Equipment Owner PO Subtotal</b>	<b>1,647,710</b>	<b>1,614,235</b>	<b>33,625</b>	<b>(150)</b>
<b>District</b>				
Loose Equipment (Furniture & Transportation)	1,078,524	1,078,524	0	0
Project Contingency	50,000	-	-	50,000
Owner GC/Contingency/Issuance Costs	1,189,705	88,923	-	1,100,783
Field General Conditions	200,500	55,722	144,778	-
Architect	138,909	125,509	13,400	0
Tech Design/Construction Mgr	834,308	500,550	333,759	(0)
<b>District Subtotal</b>	<b>3,491,946</b>	<b>1,849,226</b>	<b>491,937</b>	<b>1,150,783</b>
<b>Totals</b>	<b>10,535,000</b>	<b>7,855,945</b>	<b>1,528,423</b>	<b>1,150,633</b>

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR MEETING  
JUNE 15, 2015**

**Report #14-72**

**FOR ACTION\*\*\***

**Subject:**

Certification of Summer Tax Levy – City of Lansing, Delta Township and Lansing Township

**Recommendation:**

The Superintendent recommends the Board of Education adopt the proposed summer tax levy for the City of Lansing, Delta Township and Lansing Township. A certified copy is affixed to the official minutes of this meeting. A copy of the certification (L-4029) is included in the support materials.

**Statement of Purpose:**

To certify the tax levy, allowing local taxing units to collect summer taxes for the district.

**Budget Impact:**

If the certification of tax levy is not adopted, taxing units will not collect summer taxes for the school district.

**Historical Perspective:**

Section 380.1213 of Michigan School Code provides that the Secretary of the Board of Education file a certified copy of a resolution adopted by the Board, stating the number of mills to be levied on taxable properties within the school district. This certification is to be filed with the appropriate township(s) and city clerk(s).

A breakdown of the summer tax levy is as follows:

<u>Operating</u>	<u>Rate</u>	<u>Expires</u>
All – Voted (Hold Harmless)	2.1070	December 31, 2022
Commercial Personal – Voted	5.1070	December 31, 2022
Non-Home – Voted	6.8930	December 31, 2022
 <u>2013 Building and Site Debt</u>		
All	0.1900	December 31, 2022
 <u>2013 Refunding Debt</u>		
All	3.5100	December 31, 2020

The summer levy for the City of Lansing, Lansing Township and Delta Township is based upon fifty percent (50%) of the total levy.

**Discussion of Options:**

The Board may adopt the recommendation as presented, reject the recommendation or could reduce the amount of any of the above levies. Any reduction in tax levy will result in the loss of revenue for the District.

**Strategic Plan Reference:**

As the heart of the community, our mission is to educate and prepare each student to achieve her or his academic best, develop character, become a life long learner, and contribute as a citizen of our global society.

**2015 Tax Rate Request (This form must be completed and submitted on or before September 30, 2015)**

**MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS**

**Carefully read the instructions on page 2.**

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes <b>Ingham County - City of Lansing</b>	2015 Taxable Value for ALL Properties in the Unit as of 5-26-15.  <b>1,799,224</b>
Local Government Unit Requesting Millage Levy <b>Waverly Community Schools</b>	For LOCAL School Districts: 2015 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.  <b>"Not yet known"</b>

**This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2015 tax roll.**

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election, Charter, etc.	(5)** 2014 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2015 Current Year "Headlee" Millage Reduction Fraction	(7) 2015 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Extra Voted	Operating NON-HOME	05/2012	18.0000	18.0000	1.0000	18.0000	1.0000	18.0000	6.8930		12/2022
Hold Harmless Extra Voted	Operating ALL	05/2012	9.3000	9.3000	1.0000	9.3000	1.0000	9.3000	2.1070		12/2022
Extra Voted	2013 Refunding DEBT-ALL	06/2000	7.0200	N/A	1.0000	N/A	1.0000	7.0200	3.5100		12/2020
Extra Voted	2013 Bldg/Site DEBT-ALL	05/2013	0.3800	N/A	1.0000	N/A	1.0000	0.3800	0.1900		12/2022

Prepared by <b>Heather Walls</b>	Telephone Number <b>(517) 244-1291</b>	Title of Preparer <b>Ingham ISD Accounting Specialist</b>	Date <b>05/27/15</b>
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**CERTIFICATION:** As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input checked="" type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President			

\* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

\*\* **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 3 of 2015 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	<b>Rate ***</b>
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	2.1070
For Commercial Personal	5.1070
For all Other	9.0000

**\*\*\* FOR JULY 1 LEVY**

**2015 Tax Rate Request (This form must be completed and submitted on or before September 30, 2015)**

**MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS**

**Carefully read the instructions on page 2.**

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County(ies) Where the Local Government Unit Levies Taxes <b>Ingham County - Lansing Township</b>	2015 Taxable Value for ALL Properties in the Unit as of 5-26-15. <b>109,865,663</b>
Local Government Unit Requesting Millage Levy <b>Waverly Community Schools</b>	For LOCAL School Districts: 2015 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties. <b>"Not yet known"</b>

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(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election, Charter, etc.	(5)** 2014 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2015 Current Year "Headlee" Millage Reduction Fraction	(7) 2015 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Extra Voted	Operating NON-HOME	05/2012	18.0000	18.0000	1.0000	18.0000	1.0000	18.0000	6.8930		12/2022
Hold Harmless Extra Voted	Operating ALL	05/2012	9.3000	9.3000	1.0000	9.3000	1.0000	9.3000	2.1070		12/2022
Extra Voted	2013 Refunding DEBT-ALL	06/2000	7.0200	N/A	1.0000	N/A	1.0000	7.0200	3.5100		12/2020
Extra Voted	2013 Bldg/Site DEBT-ALL	05/2013	0.3800	N/A	1.0000	N/A	1.0000	0.3800	0.1900		12/2022

Prepared by <b>Heather Walls</b>	Telephone Number <b>(517) 244-1291</b>	Title of Preparer <b>Ingham ISD Accounting Specialist</b>	Date <b>05/27/15</b>
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**CERTIFICATION:** As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input checked="" type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President			

\* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

\*\* **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 3 of 2015 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	<b>Rate ***</b>
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	2.1070
For Commercial Personal	5.1070
For all Other	9.0000

**\*\*\* FOR JULY 1 LEVY**

**2015 Tax Rate Request (This form must be completed and submitted on or before September 30, 2015)**

**MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS**

**Carefully read the instructions on page 2.**

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes <b>Eaton County - Delta Township</b>	2015 Taxable Value for ALL Properties in the Unit as of 5-26-15. <b>604,113,272</b>
Local Government Unit Requesting Millage Levy <b>Waverly Community Schools</b>	For LOCAL School Districts: 2015 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties. <b>"Not yet known"</b>

**This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2015 tax roll.**

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election, Charter, etc.	(5)** 2014 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2015 Current Year "Headlee" Millage Reduction Fraction	(7) 2015 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Extra Voted	Operating NON-HOME	05/2012	18.0000	18.0000	1.0000	18.0000	1.0000	18.0000	6.8930		12/2022
Hold Harmless Extra Voted	Operating ALL	05/2012	9.3000	9.3000	1.0000	9.3000	1.0000	9.3000	2.1070		12/2022
Extra Voted	2013 Refunding DEBT-ALL	06/2000	7.0200	N/A	1.0000	N/A	1.0000	7.0200	3.5100		12/2020
Extra Voted	2013 Bldg/Site DEBT-ALL	05/2013	0.3800	N/A	1.0000	N/A	1.0000	0.3800	0.1900		12/2022

Prepared by <b>Heather Walls</b>	Telephone Number <b>(517) 244-1291</b>	Title of Preparer <b>Ingham ISD Accounting Specialist</b>	Date <b>05/27/15</b>
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**CERTIFICATION:** As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input checked="" type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President			

\* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

\*\* **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 3 of 2015 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	<b>Rate ***</b>
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	2.1070
For Commercial Personal	5.1070
For all Other	9.0000

**\*\*\* FOR JULY 1 LEVY**

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR BOARD MEETING  
JUNE 15, 2015**

**Report #14-73**

**FOR ACTION**

**Subject:**

Waverly Community Schools 2015-16 Budget Resolutions

**Recommendation:**

The Superintendent recommends the Board of Education approve the following resolutions:

The 2015-16 General Fund Resolution with revenues of \$28,737,677 and expenditures of \$29,333,084

The 2015-16 Debt Retirement Fund Resolution with revenues of \$6,038,115 and expenditures of \$5,717,485

The 2015-16 Special Revenue Funds Resolution with revenues of \$1,352,753 and expenditures of \$1,345,500

**Statement of Purpose:**

The chief administrative officer is required to provide the school board such information as the board requires for proper consideration of the recommended budget. (MCL 141.434)

**Budget Impact:**

The projected General Fund balance as of June 30, 2015 will be \$2,860,190, or 9.8% of current year operating expenditures.

The projected Debt Retirement Fund balance as of June 30, 2015 will be \$976,885, or 17.1% of current year operating expenditures.

The projected Community Services Fund balance as of June 30, 2015 will be \$20,839, or 23.2% of current year operating expenditures.

The projected Food Service Fund balance as of June 30, 2015 will be \$369,099, or 31.7% of current year operating expenditures.

**Historical Perspective:**

School districts are required to adopt their 2015-16 budget(s) by June 30, 2015 for the fiscal year beginning July 1, 2015.

**Discussion of Options:**

The Board may adopt the resolutions collectively, reject the resolutions collectively, or take action on each individual resolution separately.

**Rationale for Recommendation:**

The Board of Education has the responsibility of reviewing the budget presented, holding a public hearing, modifying it as necessary, and approving it for implementation prior to the beginning of the fiscal year. (MCL 141.434)

**Strategic Plan Reference:**

As the heart of the community, our mission is to educate and prepare each student to achieve her or his academic best, develop character, become a life long learner, and contribute as a citizen of our global society.

# WAVERLY

COMMUNITY SCHOOLS

Pride. Tradition. Excellence.



## 2015 - 2016 Original Budget

**BOARD OF EDUCATION**

Mr. Britt Slocum, President

Mrs. Angela Witwer, Vice President

Mrs. Mary Ann Martin, Secretary

Mr. Alan Wright, Treasurer

Mrs. Melissa Sherry, Vice Secretary/Treasurer

Mr. Calvin L. Jones, Trustee

Mr. Joe Chahine, Trustee

**GENERAL FUND APPROPRIATIONS**  
**Resolution for Adoption by**  
**The Waverly Community Schools Board of Education**

**RESOLVED** that this resolution shall be the General appropriations of Waverly Community Schools for the 2015-2016 fiscal year; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all revenue received by the Waverly Community Schools.

**BE IT FURTHER RESOLVED**, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the General Fund of the school district for fiscal year 2015-2016 which includes 18.0000 operating mills to be levied on all property, except principal residence and other property exempted by law and 4.2139 supplemental (hold harmless) operating mills on all principal residences, qualified agricultural property, qualified forest property, industrial personal property and commercial personal property not otherwise exempted by law of ad valorem taxes to be used for operating purposes is as follows:

**Revenue:**

Local	\$8,787,352
State	17,155,060
Federal	581,104
Other Financing Sources	2,214,161
Total Revenue	\$28,737,677
Total Fund Balance, July 1 Available to Appropriate	\$3,015,600
Total Available to Appropriate	\$31,753,277

**BE IT FURTHER RESOLVED**, that \$29,333,084 of the total available to appropriate in the general fund is hereby appropriated in the amounts and for the purposes set forth below:

**Expenditures:**

Instruction	
Basic Programs	\$14,412,607
Added Needs	3,160,870
Support Services	
Pupil Support	2,337,199
Instructional Staff Support	877,931
General Administration	464,960
School Administration	1,895,059
Business Services	498,738
Operations and Maintenance	3,109,251
Transportation	996,955
Central Support	872,882
Other Support	554,358
Community Activities	500
Nonpublic Schools	2,325
Facilities Acquisitions and Debt Service	149,450
Other Financing Uses	-0-
Total Appropriated	\$29,333,084

**BE IT FURTHER RESOLVED**, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

Ayes: Members

Nays: Members

Resolution declared adopted.

\_\_\_\_\_  
Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Waverly Community Schools, Ingham, Eaton and Clinton Counties, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a \_\_\_\_\_ meeting held on \_\_\_\_\_, 2015, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

\_\_\_\_\_  
Secretary, Board of Education

**Waverly Community Schools**  
**2015-2016 General Fund Budget**  
**June 15, 2015**

	Actual Last Year (2013-14)	Estimated This Year (2014-15)	Estimated Next Year (2015-16)	Difference
<b>Revenue</b>				
Local sources	8,655,902	8,518,393	8,787,352	268,959
State sources	16,764,175	17,612,814	17,155,060	(457,754)
Federal sources	2,099,615	1,189,919	581,104	(608,815)
Intergovernmental	2,029,304	1,941,845	2,124,161	182,316
Transfers In	67,059	137,745	90,000	(47,745)
<b>Total revenue</b>	<b>29,616,054</b>	<b>29,400,716</b>	<b>28,737,677</b>	<b>(663,039)</b>
<b>Expenditures</b>				
<b>Current:</b>				
<b>Instruction:</b>				
Basic program	14,915,758	14,429,677	14,260,257	(169,420)
Added needs	2,871,603	3,104,186	3,106,060	1,875
<b>Total instruction</b>	<b>17,787,361</b>	<b>17,533,863</b>	<b>17,366,318</b>	<b>(167,545)</b>
<b>Support Services:</b>				
Pupil	2,113,424	2,148,470	2,337,199	188,729
Instructional staff	1,441,614	1,372,706	829,456	(543,250)
General administration	354,163	467,186	464,960	(2,226)
School administration	1,809,384	1,832,224	1,887,714	55,489
Business	504,226	480,348	498,738	18,390
Operations and maintenance	3,037,014	3,188,951	3,089,976	(98,975)
Pupil transportation services	914,359	992,589	996,955	4,366
Central	514,423	541,743	494,912	(46,832)
Other	1,088	32,850	32,850	-
<b>Total support services</b>	<b>10,689,694</b>	<b>11,057,069</b>	<b>10,632,759</b>	<b>(424,310)</b>
Athletics	419,524	517,427	521,508	4,081
Community services	10,962	998	500	(498)
Non Publics	2,328	2,325	2,325	-
<b>Debt service:</b>				
Principal	30,000	135,000	130,000	(5,000)
Interest	26,585	22,100	19,450	(2,650)
Capital outlay	74,555	249,880	26,625	(223,255)
Payments to other public schools	470,121	562,257	633,600	71,343
<b>Total expenditures</b>	<b>29,511,130</b>	<b>30,080,919</b>	<b>29,333,084</b>	<b>(747,835)</b>
Excess of Revenue (Under)Over Expenditures	104,924	(680,203)	(595,407)	84,796
Transfers Out	0	(0)	(0)	0
Favorable Expenditure Variance (1.5%)	-	(451,214)	(439,996)	11,218
Net Change in Fund Balance	104,924	(228,989)	(155,411)	73,578
Fund Balance - Beginning of year	3,139,666	3,244,590	3,015,601	
Fund Balance - End of year	3,244,590	3,015,601	2,860,190	
	11.0%	10.0%	9.8%	

## Waverly Community Schools

### Budget Summary

For the 2015-16 Fiscal Year

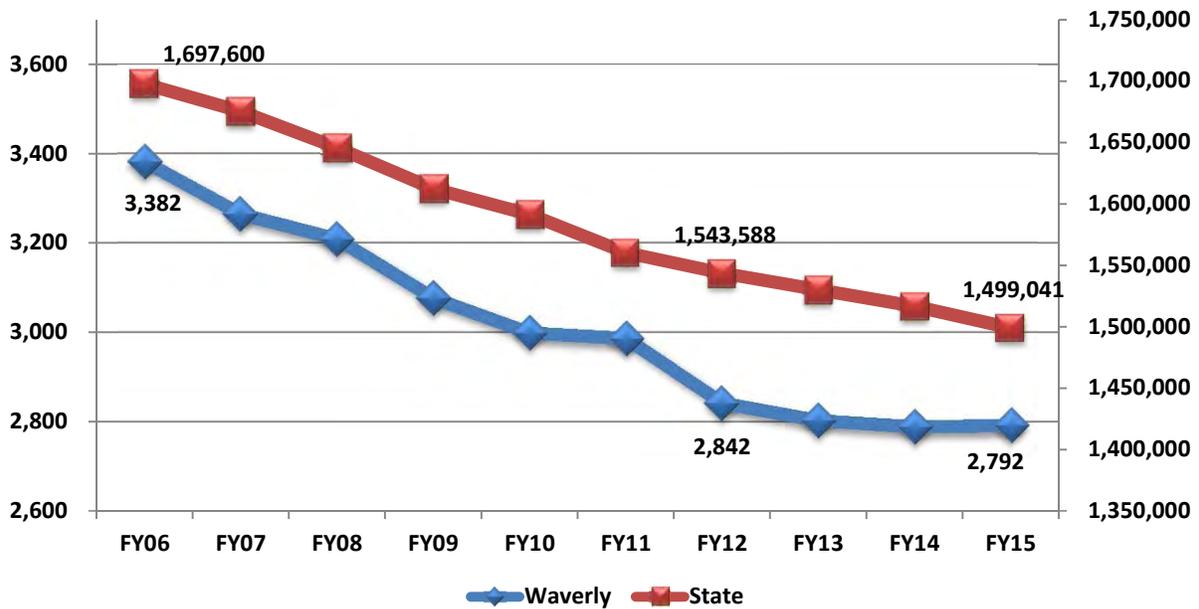
	Proposed <u>FY 2015-16</u>	Final <u>FY 2014-15</u>	<u>Change</u>
<b>Major Assumptions:</b>			
Property Taxable Values	801,111,278	773,709,583	3.5%
Blended Enrollment	2,753.66	2,791.98	(38.32)
Foundation Allowance	8,553	8,483	70
Certified Staff FTE	162.6	164.2	(1.6)
MPSERS Local Contribution Rate	25.78%	25.78%	0.0%
<b>Revenues:</b>			
Local	8,787,352	8,518,393	268,959
State			
Prop A/SE Headlee/Discretionary	15,275,179	15,532,783	(257,604)
Best Practices	-	139,488	(139,488)
Performance Based Funding	-	83,423	(83,423)
MPSERS	1,879,881	1,692,440	187,441
Technology Readiness	-	164,680	(164,680)
Prior Year Adjustments	-	-	-
Federal			
Consolidated App (Title I/Title II)	538,531	613,325	(74,794)
School Improvement Grant (SIG)	-	537,666	(537,666)
Other	42,573	38,928	3,645
Intergovernmental			
ISD SE Allocation	2,124,161	1,941,845	182,316
Transfers In/Other	90,000	137,745	(47,745)
<b>Total Revenues</b>	<u><u>28,737,677</u></u>	<u><u>29,400,716</u></u>	<u><u>(663,039)</u></u>

## Waverly Community Schools

### Fall Pupil Membership by Full-Time Equivalency (FTE)

Grade Level	FY09 2008-09 Audited	FY10 2009-10 Audited	FY11 2010-11 Audited	FY12 2011-12 Audited	FY13 2012-13 Audited	FY14 2013-14 Audited	FY15 2014-15 Fall	FY16 2015-16 Projected
ECSE	23.25	25.16	27.40	15.85	24.00	28.25	18.80	18.80
K	205.03	186.19	195.54	172.11	170.46	206.64	206.30	201.00
1	206.04	185.87	177.69	183.75	162.28	160.12	197.68	206.00
2	182.71	197.12	177.57	158.60	175.34	167.72	161.33	195.00
3	199.69	179.99	191.87	166.36	161.00	172.95	156.40	161.00
4	212.66	199.70	176.34	193.34	166.30	170.40	179.48	156.00
5	217.15	208.08	199.34	174.76	186.47	170.88	173.37	180.00
6	233.04	243.58	233.35	218.06	177.01	202.25	174.12	185.00
7	240.18	238.72	245.62	239.16	226.03	187.18	224.03	179.00
8	220.02	229.65	246.60	249.52	243.48	226.68	198.35	225.00
9	266.93	254.22	265.82	246.56	269.67	292.98	242.67	217.00
10	279.41	253.86	253.72	254.87	246.38	279.04	246.70	235.00
11	253.79	250.58	237.85	238.30	248.16	216.92	256.28	228.00
12	232.98	252.58	257.69	223.27	229.12	203.49	243.00	249.00
SE	103.46	93.48	99.92	107.14	115.61	95.05	92.86	92.86
Nonpublic	-	-	-	-	-	10.99	19.15	25.00
<b>Total</b>	<b>3,076.31</b>	<b>2,998.75</b>	<b>2,986.31</b>	<b>2,841.64</b>	<b>2,801.31</b>	<b>2,791.54</b>	<b>2,790.52</b>	<b>2,753.66</b>

## K-12 Enrollment Comparison



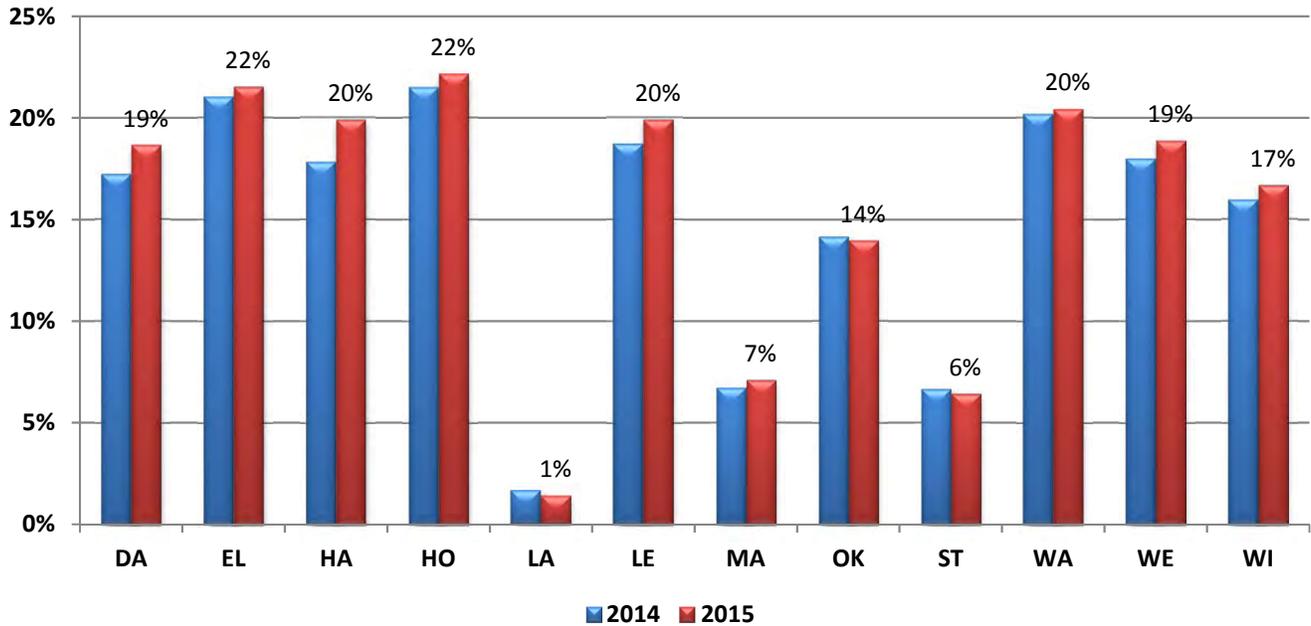
# Waverly Community Schools

## Fall Pupil FTE by Residency 10-year History

Fiscal Year	School Year	Total Fall Enrollment	Resident Enrollment	Total Non-Resident Enrollment*	SOC Enrollment	SOC as % of Total Enrollment
2006	2005-06	3,397.42	2,870.06	527.36	407.50	12%
2007	2006-07	3,249.07	2,745.50	503.57	409.00	13%
2008	2007-08	3,213.09	2,668.45	544.64	446.00	14%
2009	2008-09	3,045.27	2,524.78	520.49	440.45	14%
2010	2009-10	2,990.04	2,412.04	578.00	492.00	16%
2011	2010-11	2,981.63	2,382.63	599.00	495.00	17%
2012	2011-12	2,831.33	2,259.83	571.50	457.50	16%
2013	2012-13	2,801.31	2,216.97	584.34	526.34	19%
2014	2013-14	2,791.54	2,146.55	644.99	563.42	20%
2015	2014-15	2,791.95	2,142.60	649.35	570.00	20%

\* Includes: School of Choice (SOC), Non-public non-residents, Released, SE Cooperative Agreements

## SOC as % of Total Enrollment - Ingham ISD Districts Based on Fall Count



## Waverly Community Schools

Comparison of 2015-16 State School Aid Fund Budget Proposals  
Change in Categorical Payments from FY15

		Governor		Senate (SB 130)		House (HB 4089)		Conference Committee*	
		Inc (Dec)	per pupil	Inc (Dec)	per pupil	Inc (Dec)	per pupil	Inc (Dec)	per pupil
Estimated Pupil Count		2,748		2,748		2,748		2,748	
Current Hold Harmless	20f	-	-	-	-	-	-	-	-
Best Practices	22f	(82,440)	(30)	(82,440)	(30)	(137,400)	(50)	(137,400)	(50)
Performance Funding	22j	(82,440)	(30)	(82,440)	(30)	(82,440)	(30)	(82,440)	(30)
Foundation Allowance		206,100	75	137,400	50	376,476	137	192,360	70
Additional Per Pupil Payments		-	-	-	-	-	-	-	-
2015-2016 Hold Harmless	20f	-	-	27,480	10	25,831	9	96,180	35
MPSERS Offset	147a	-	-	-	-	(114,866)	(42)	-	-
MPSERS UAL Rate Cap*		-	-	-	-	-	-	-	-
Net Change in State Revenue		41,220	15	-	-	67,601	25	68,700	25

\*Used as the basis for calculating FY16 State Aid

**Waverly Community Schools**  
Projected 2015-2016 State Aid Calculation

FY 2014 Foundation	8,553.00
FY 1995 Foundation	7,159.46

	<u>Amount</u>	<u>Mills</u>	<u>Revenue</u>
Non-Pre TV	365,548,647	18.000	6,579,876
Comm PP TV	50,671,950	6.000	304,032
Assumed Local Revenue			6,883,908

Local Revenue Per GE	2,605.57
Local Revenue Per Membership	2,499.91
StatePP	4,000.09
Foundation Grant StatePP	5,287.97
Special Ed FoundationPP	8,169.00

**CURRENT YEAR ALLOWANCES**

	Amount
22a PROP A OBLIGATION (State PP:\$4,000.09)	11,014,887.83
51c SPEC ED HEADLEE OBLIGATION	1,336,342.29
22b DISCRETIONARY PAYMENT	2,687,928.60
22f BEST PRACTICE INCENTIVE	-
53a COURT AND STATE AGENCY PLACED PUPI	-
152a HEADLEE OBLIGATION FOR DATA COLLEC	69,690.72
20f HOLD HARMLESS CATEGORICAL	143,190.32
147a MPSEs COST OFFSET	231,720.42
147c MPSEs UAAL Rate Stabilization Payment	1,648,161.00
147d MPSEs UAAL Rate Stabilization Payment	-
22j PERFORMANCE-BASED FUNDING	-
26a RENAISSANCE ZONE	23,139.48
31d SCHOOL LUNCH	44,943.71
22i TECHNOLOGY INFRASTRUCTURE GRANTS	-
	17,200,004.37

**PRIOR YEAR ADJUSTMENTS**

22a 2011 PROP A OBLIGATION	-
22b 2011 DISCRETIONARY PAYMENT	-
22a 2012 PROP A OBLIGATION	-
22b 2012 DISCRETIONARY PAYMENT	-
22a 2013 PROP A OBLIGATION	-
22b 2013 DISCRETIONARY PAYMENT	-
51c 2013 SPEC ED HEADLEE OBLIGATION	-
53a 2013 COURT AND STATE AGENCY PLACED	-
31d 2013 SCHOOL LUNCH	-
	-
	17,200,004.37

20 FOUNDATION GRANT (State PP:\$5,287.97)	13,970,816.74
20(5) Adjust	(268,000.31)
51a.2 SPECIAL ED FOUNDATION (SEC 52)	912,150.54
20(5) Adjust	(12,026.47)
51a12 SPECIAL ED FOUNDATION (NON-SEC 52)	-
51a SPECIAL EDUCATION (Categorical Amount)	436,218.22

State Aid Membership	2,753.66
General ED K-12	2,642.00
Supplemental 2016	2,642.00
Fall 2015	2,642.00
Special ED K-12 Sec 52	111.66
Supplemental 2016	111.66
Fall 2015	111.66
Special ED K-12 Sec 53	-
Supplemental 2016	-
Fall 2015	-

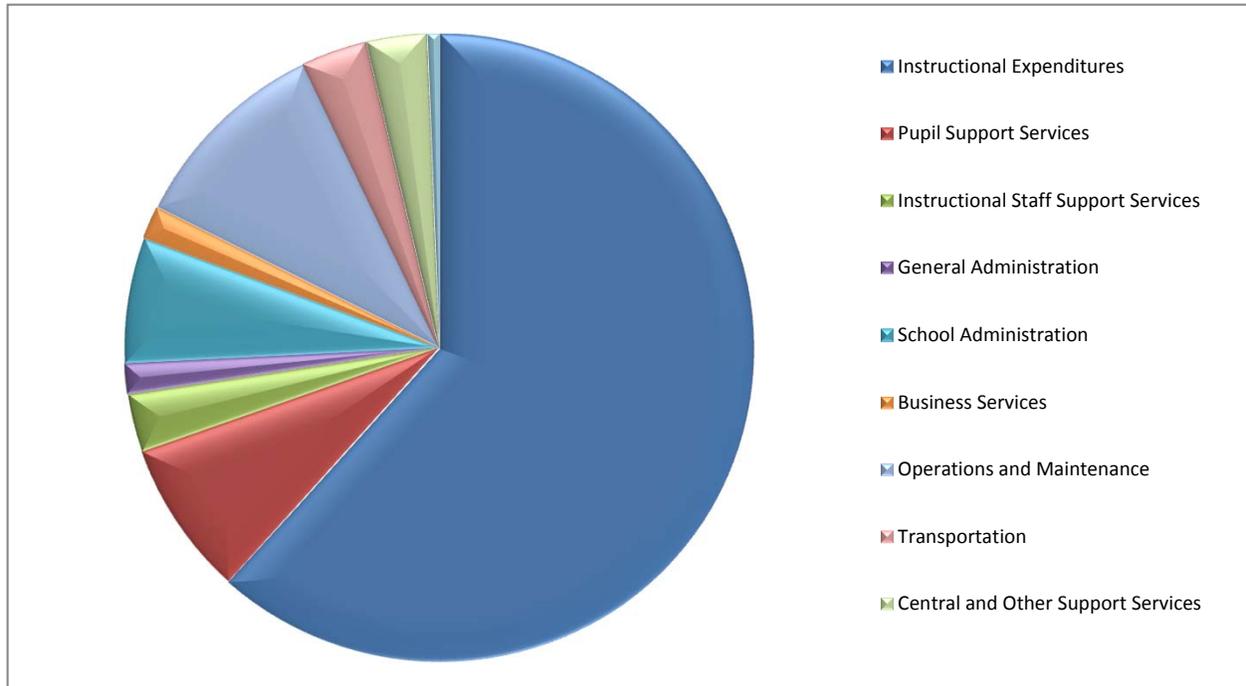
Special Ed. Costs	4,670,272
Special Ed. Transp. Costs	-

## Waverly Community Schools

Budget Summary  
For the 2015-16 Fiscal Year

	Proposed <u>FY 2015-16</u>	Final <u>FY 2014-15</u>	<u>Change</u>
Expenditures:			
Salaries	15,523,346	15,835,036	(311,690)
Benefits			
Health Insurance	2,231,807	2,191,283	40,524
Retirement (MPSERS)	5,746,976	5,605,279	141,697
ERI Incentive	290,500	290,500	-
Other	1,826,483	1,861,108	(34,625)
Purchased Services	1,333,660	1,441,809	(108,149)
Supplies & Materials			
Instructional Supplies	394,402	724,580	(330,178)
Natural Gas and Electricity	906,750	894,500	12,250
Transportation Supplies	153,460	152,599	861
Capital Outlay	26,625	249,880	(223,255)
Other Expenditures			
Principal and Interest	170,150	177,800	(7,650)
Other	95,325	94,287	1,038
Payments to Other Public Schools	633,600	562,257	71,343
Total Budgeted Expenditures	<u>29,333,084</u>	<u>30,080,918</u>	<u>(747,834)</u>
Excess of Revenue (Under) Over Expenditures	(595,407)	(680,202)	84,795
Favorable Expenditure Variance (1.5%)	(439,996)	(451,214)	11,218
Projected Change in Fund Balance	(155,411)	(228,988)	73,577

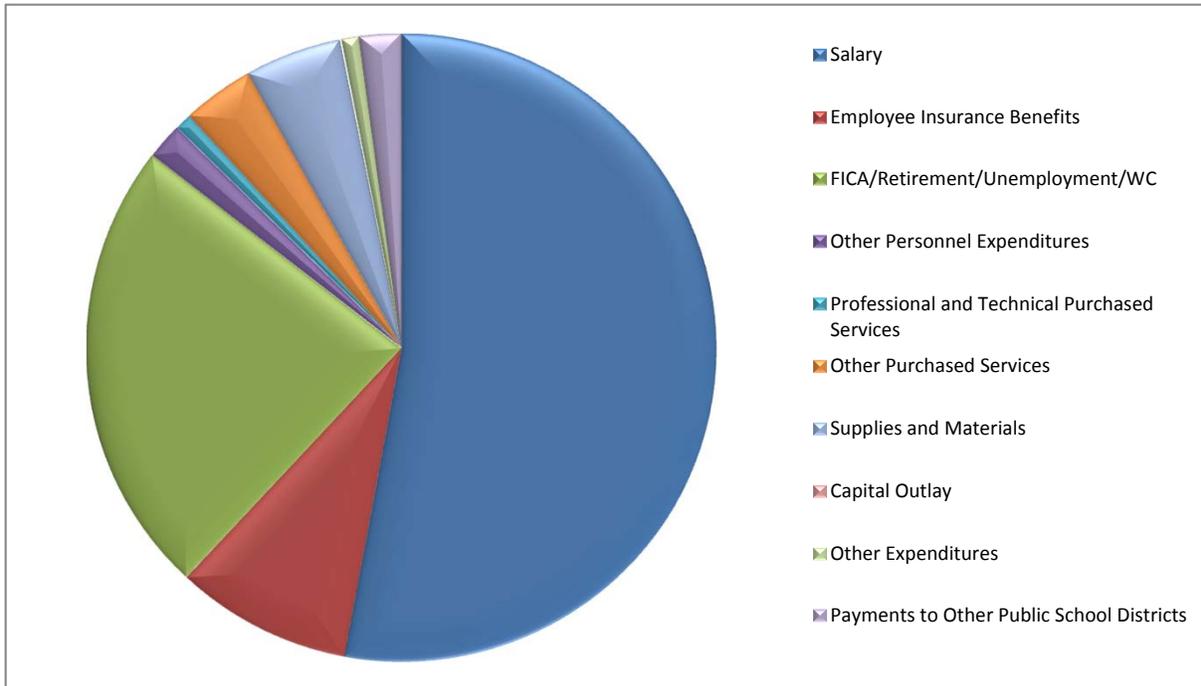
**Waverly Community Schools**  
**Operating Expenditures**  
**For the 2015-2016 School Year**



<b>Operating Expenditures</b>			
1xx,293	Instructional Expenditures	18,087,636	61.7%
21x	Pupil Support Services	2,337,199	8.0%
22x	Instructional Staff Support Services	877,931	3.0%
23x	General Administration	464,960	1.6%
24x	School Administration	1,895,059	6.5%
25x	Business Services	498,738	1.7%
26x	Operations and Maintenance	3,089,976	10.5%
27x	Transportation	996,955	3.4%
	Central and Other Support Services	905,731	3.1%
<b>Total Current Operating Expenditures</b>		<b>29,154,184</b>	<b>99.4%</b>

<b>Remaining Expenditures</b>			
3xx	Community Services	2,825	0.0%
45x-51x	Facilities Acquisitions, Debt Service, & Capital Outlay	176,075	0.6%
41x-44x,49	Other Transactions	0	0.0%
6xx	Fund Modification	(0)	0.0%
<b>Total General Fund Expenditures</b>		<b>29,333,084</b>	<b>100.0%</b>

**Waverly Community Schools**  
**Personnel Expenditures**  
**For the 2015-2016 School Year**



<b>Personnel Expenditures</b>			
1xxx	Salary	15,523,346	52.9%
21xx	Employee Insurance Benefits	2,655,422	9.1%
28xx	FICA/Retirement/Unemployment/WC	6,896,894	23.5%
	Other Personnel Expenditures	543,450	1.9%
<b>Total Personnel Expenditures</b>		<b>25,619,112</b>	<b>87.3%</b>

<b>Remaining Expenditures</b>			
31xx	Professional and Technical Purchased Services	256,528	0.9%
32xx-4xxx	Other Purchased Services	1,077,132	3.7%
5xxx	Supplies and Materials	1,454,612	5.0%
6xxx	Capital Outlay	26,625	0.1%
7xxx	Other Expenditures	265,475	0.9%
82xx	Payments to Other Public School Districts	633,600	2.2%
81xx	Fund Modifications	-	0.0%
83xx-89xx	Other Transactions	-	0.0%
<b>Total General Fund Expenditures</b>		<b>29,333,084</b>	<b>100.0%</b>

# Waverly Community Schools

Schedule of Certified Staff FTE

For the 2015-16 School Year

Position	Building	2015-16	2014-15	Difference
		Original FTE	Revised FTE	
<b>Colt Early Childhood Elementary</b>	02526			
Teacher - Kindergarten		9.00	9.00	-
Teacher - All Other		1.46	1.50	(0.04)
<b>Winans Elementary</b>	04557			
Teacher - First Grade		5.00	5.00	-
Teacher - Second Grade		4.00	4.00	-
Teacher - Third Grade		4.00	4.00	-
Teacher - Fourth Grade		4.00	4.00	-
Teacher - All Other		2.21	2.27	(0.06)
<b>Elmwood Elementary</b>	05085			
Teacher - First Grade		4.00	4.00	-
Teacher - Second Grade		4.00	3.00	1.00
Teacher - Third Grade		3.00	3.00	-
Teacher - Fourth Grade		3.00	4.00	(1.00)
Teacher - All Other		2.21	2.21	-
<b>East Intermediate</b>	04402			
Teacher - Fifth Grade		7.00	7.00	-
Teacher - Sixth Grade		7.00	7.00	-
Teacher - All Other		3.19	3.19	-
<b>Middle School</b>	05685			
Teacher		17.60	18.43	(0.83)
Dean of Students		1.00	1.00	-
<b>High School</b>	04403			
Teacher - Alt Ed		2.00	2.00	-
Teacher - SE Co-Teaching		1.61	1.61	-
Teacher - GE		38.33	41.26	(2.93)
Counselor		2.00	2.00	-
<b>Special Education</b>				
Psychologist		2.00	-	2.00
Social Work/Behavioral Interventionist		5.80	5.60	0.20
Speech and Language		4.40	4.40	-
Teacher		17.64	17.64	-
Teacher Consultant		4.45	4.45	-
<b>Grant Funded</b>				
Teacher - Title I		2.70	2.65	0.05
<b>Grand Totals</b>		<b>162.60</b>	<b>164.21</b>	<b>(1.61)</b>

**FY2015-16 Employer Contribution Rates: K12, ISD, Charter/PSA, District Library, and Community College**

<b>Active Members</b>		<b>Basic/MIP with Premium Subsidy</b>	<b>Pension Plus with Premium Subsidy</b>	<b>Pension Plus with PHF</b>	<b>Pension Plus to DC with PHF</b>	<b>Basic/MIP to DC with Premium Subsidy</b>	<b>Basic/MIP to DC with PHF</b>	<b>Basic/MIP with PHF</b>
<b>DB CONTRIBUTIONS</b>								
<b>PENSION CONTRIBUTIONS</b>								
Pension Normal Cost		4.39%	3.17%	3.17%	0.00%	0.00%	0.00%	4.39%
Pension UAAL		13.20%	13.20%	13.20%	13.20%	13.20%	13.20%	13.20%
Pension Early Retirement Incentive		1.36%	1.36%	1.36%	1.36%	1.36%	1.36%	1.36%
<b>Pension Total Rate</b>		<b>18.95%</b>	<b>17.73%</b>	<b>17.73%</b>	<b>14.56%</b>	<b>14.56%</b>	<b>14.56%</b>	<b>18.95%</b>
<b>HEALTH CONTRIBUTIONS</b>								
Health Normal Cost		0.43%	0.43%	0.00%	0.00%	0.43%	0.00%	0.00%
Health UAAL		6.40%	6.40%	6.40%	6.40%	6.40%	6.40%	6.40%
<b>Health Total Rate</b>		<b>6.83%</b>	<b>6.83%</b>	<b>6.40%</b>	<b>6.40%</b>	<b>6.83%</b>	<b>6.40%</b>	<b>6.40%</b>
<b>DTL2 Records</b>	<b>DB Contribution Total</b>	<b>25.78%</b>	<b>24.56%</b>	<b>24.13%</b>	<b>20.96%</b>	<b>21.39%</b>	<b>20.96%</b>	<b>25.35%</b>
<b>DC CONTRIBUTIONS</b>								
DC Employer Contributions		0.00%	1.00%†	1.00%†	3.00%†	4.00%	4.00%	0.00%
Personal Healthcare Fund		0.00%	0.00%	2.00%†	2.00%†	0.00%	2.00%†	2.00%†
<b>DTL4 Records</b>	<b>DC Contribution Total</b>	<b>0.00%</b>	<b>1.00%†</b>	<b>3.00%†</b>	<b>5.00%†</b>	<b>4.00%</b>	<b>6.00%†</b>	<b>2.00%†</b>
† Rates shown are the maximum rate. Employers contribute a 50% match of participants' contributions, up to the maximum rate.								

The table below is provided for budgeting purposes only; changes to employer contribution rates used in payroll reporting<sup>1</sup> are not required. The MPSERS UAAL Stabilization Rate<sup>2</sup> is the estimated statewide impact on 2014-15 MPSERS UAAL Rate Stabilization funding. Because legislation calls for utilizing each entity's prior year salary as a base for distribution, the amount paid to each district will vary from the amount the district sets up as liability using that rate and current year payroll. The Total Rate<sup>3</sup> is the estimated annual level percentage of the MPSERS payroll contribution rate.

**Employer Defined Benefit (DB) Contribution Rates with MPSERS UAAL Rate Stabilization Amount:**

DB Rate Charged on Reported Payroll: <sup>1</sup>	25.78%	24.56%	24.13%	20.96%	21.39%	20.96%	25.35%
MPSERS UAAL Stabilization Rate: <sup>2</sup>	10.53%	10.53%	10.53%	10.53%	10.53%	10.53%	10.53%
<b>Total Rate:<sup>3</sup></b>	<b>36.31%</b>	<b>35.09%</b>	<b>34.66%</b>	<b>31.49%</b>	<b>31.92%</b>	<b>31.49%</b>	<b>35.88%</b>

- 1 - Rate charged through normal payroll reporting process.
- 2 - Rate charged through monthly MPSERS UAAL Rate Stabilization Amount invoice.
- 3 - Total combined rates. "Total Rate" is to be used for budgeting purposes only.

**SPECIAL REVENUE FUNDS APPROPRIATIONS**  
**Resolution for Adoption by**  
**The Waverly Community Schools Board of Education**

**RESOLVED** that this resolution shall be the Special Revenue appropriations of Waverly Community Schools for the 2015-2016 fiscal year; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all revenue received by Waverly Community Schools.

**BE IT FURTHER RESOLVED**, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the Special Revenue Funds of the school district for fiscal year 2015-2016 is as follows:

<b>Revenue:</b>	
Local	\$398,753
State	45,000
Federal	909,000
 Total Revenue	 \$1,352,753
 Total Fund Balance, July 1 Available to Appropriate	 \$382,685
 <b>Total Available to Appropriate</b>	 <b>\$1,735,438</b>

**BE IT FURTHER RESOLVED**, that \$1,306,107 of the total available to appropriate in the Special Revenue Funds is hereby appropriated in the amounts and for the purposes set forth below:

<b>Expenditures:</b>	
Business Services	\$28,754
Operations and Maintenance	500
Food Services	1,136,320
Community Services	89,926
Fund Modifications (Transfers Out)	90,000
 <b>Total Appropriated</b>	 <b>\$1,345,500</b>

**BE IT FURTHER RESOLVED**, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

Ayes: Members

Nays: Members

Resolution declared adopted.

\_\_\_\_\_  
Secretary, Board of Education

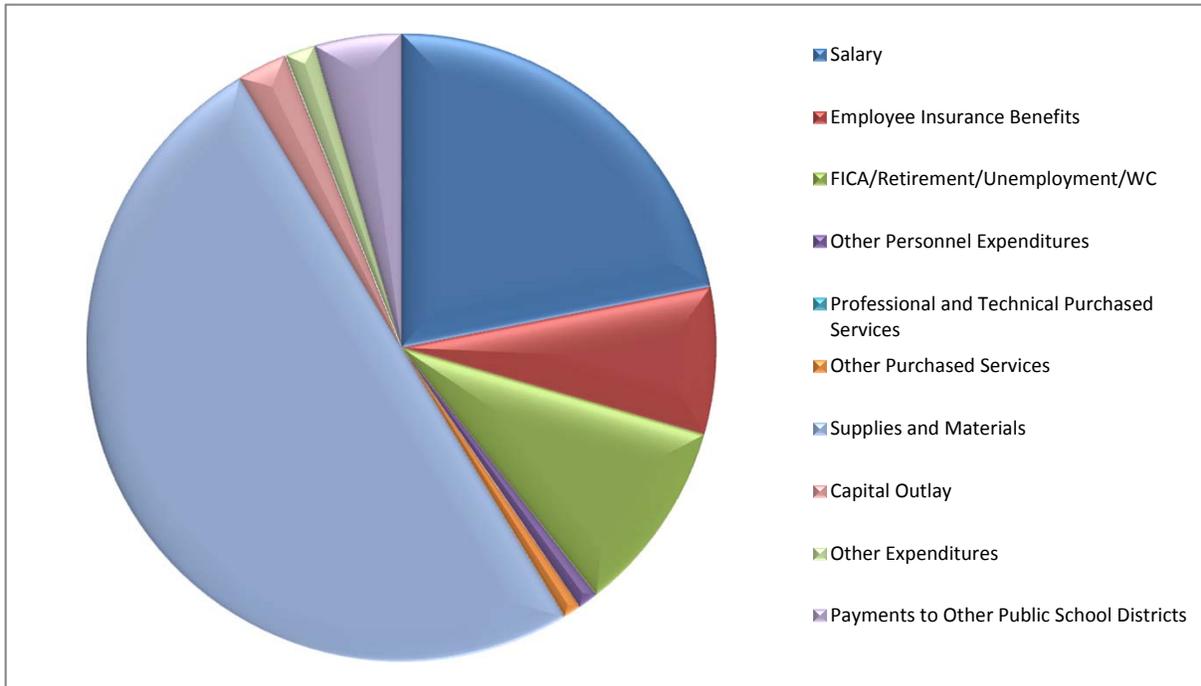
The undersigned duly qualified and acting Secretary of the Board of Education of \_\_\_\_\_, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a \_\_\_\_\_ meeting held on \_\_\_\_\_, 2015, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

\_\_\_\_\_  
Secretary, Board of Education

**Waverly Community Schools**  
**2015-2016 Food Services Fund Budget**  
**June 15, 2015**

	Actual Last Year (2013-14)	Estimated This Year (2014-15)	Estimated Next Year (2015-16)	Difference
<b>Revenue</b>				
Local sources	314,511	314,000	281,000	(33,000)
State sources	49,657	46,157	45,000	(1,157)
Federal sources	887,973	852,000	909,000	57,000
Transfers In	-	-	-	-
<b>Total revenue</b>	<b>1,252,141</b>	<b>1,212,157</b>	<b>1,235,000</b>	<b>22,843</b>
<b>Expenditures</b>				
Support Services:				
Business	26,603	28,174	28,754	580
Operations and maintenance	350	500	500	-
Food Services	1,026,767	1,054,149	1,054,320	171
<b>Total support services</b>	<b>1,053,720</b>	<b>1,082,823</b>	<b>1,083,574</b>	<b>751</b>
Capital outlay	19,000	86,000	30,000	(56,000)
Payments to other public schools	50,751	52,000	52,000	-
<b>Total expenditures</b>	<b>1,123,471</b>	<b>1,220,823</b>	<b>1,165,574</b>	<b>(55,249)</b>
Excess of Revenue (Under)Over Expenditures	128,671	(8,666)	69,426	78,092
Transfers Out	70,697	75,000	75,000	-
Net Change in Fund Balance	57,974	(83,666)	(5,574)	78,092
Fund Balance - Beginning of year	400,366	458,340	374,673	
Fund Balance - End of year	458,340	374,673	369,099	
	40.8%	30.7%	31.7%	

**Waverly Community Schools**  
**Food Service Fund - Personnel Expenditures**  
**For the 2015-2016 School Year**



<b>Personnel Expenditures</b>			
1xxx	Salary	255,186	21.9%
21xx	Employee Insurance Benefits	88,247	7.6%
28xx	FICA/Retirement/Unemployment/WC	115,791	9.9%
	Other Personnel Expenditures	12,000	1.0%
<b>Total Personnel Expenditures</b>		<b>471,224</b>	<b>40.4%</b>

<b>Remaining Expenditures</b>			
31xx	Professional and Technical Purchased Services	-	0.0%
32xx-4xxx	Other Purchased Services	10,550	0.9%
5xxx	Supplies and Materials	583,800	50.1%
6xxx	Capital Outlay	30,000	2.6%
7xxx	Other Expenditures	18,000	1.5%
82xx	Payments to Other Public School Districts	52,000	4.5%
81xx	Fund Modifications	-	0.0%
83xx-89xx	Other Transactions	-	0.0%
<b>Total General Fund Expenditures</b>		<b>1,165,574</b>	<b>100.0%</b>

**Waverly Community Schools**  
**2015-2016 Community Services Fund**  
**June 15, 2015**

	Actual Last Year (2013-14)	Estimated This Year (2014-15)	Estimated Next Year (2015-16)	Difference
Revenue				
Local sources	89,465	99,950	117,753	17,803
Transfers In	-	-	-	-
<b>Total revenue</b>	<b>89,465</b>	<b>99,950</b>	<b>117,753</b>	<b>17,803</b>
Expenditures				
Pupil transportation services	277	-	-	-
Community services	80,366	89,268	89,926	658
<b>Total expenditures</b>	<b>80,643</b>	<b>89,268</b>	<b>89,926</b>	<b>658</b>
Excess of Revenue (Under)Over Expenditures	8,821	10,682	27,827	17,145
Transfers Out	-	5,745	15,000	9,255
Net Change in Fund Balance	8,821	4,937	12,827	7,890
Fund Balance - Beginning of year	(5,746)	3,075	8,012	
Fund Balance - End of year	3,075	8,012	20,839	
	3.8%	9.0%	23.2%	

**DEBT SERVICE FUNDS APPROPRIATIONS**  
**Resolution for Adoption by**  
**The Waverly Community Schools Board of Education**

**RESOLVED** that this resolution shall be the Debt Retirement appropriations of Waverly Community Schools for the 2015-2016 fiscal year; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all revenue received by Waverly Community Schools.

**BE IT FURTHER RESOLVED**, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the Debt Service Funds of the school district for fiscal year 2015-2016 which includes 7.40 debt service mills to be levied on all property not otherwise exempted by law is as follows:

<b>Revenue:</b>	
Local sources	\$6,038,115
Total Revenue	\$6,038,115
Total Fund Balance, July 1 Available to Appropriate	\$656,255
<b>Total Available to Appropriate</b>	<b>\$6,694,370</b>

**BE IT FURTHER RESOLVED**, that \$5,717,204 of the total available to appropriate in the Debt Service Funds is hereby appropriated in the amounts and for the purposes set forth below:

<b>Expenditures:</b>	
Principal	\$4,910,000
Interest	\$807,485
<b>Total Appropriated</b>	<b>\$5,717,485</b>

**BE IT FURTHER RESOLVED**, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

Ayes: Members

Nays: Members

Resolution declared adopted.

\_\_\_\_\_  
Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Waverly Community Schools, Ingham, Eaton and Clinton Counties, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a \_\_\_\_\_ meeting held on \_\_\_\_\_, 2015, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

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Secretary, Board of Education

**Waverly Community Schools**  
**2015-2016 Debt Service Fund Budget**  
**June 15, 2015**

	Actual Last Year (2013-14)	Estimated This Year (2014-15)	Estimated Next Year (2015-16)	Difference
<b>Revenue</b>				
Local sources	5,920,045	5,787,521	6,038,115	250,594
State sources	-	-	-	-
Federal sources	-	-	-	-
Intergovernmental	14,843	-	-	-
Transfers In	-	-	-	-
<b>Total revenue</b>	<b>5,934,888</b>	<b>5,787,521</b>	<b>6,038,115</b>	<b>250,594</b>
<b>Expenditures</b>				
Support Services:				
Business	42,888	-	-	-
<b>Total support services</b>	<b>42,888</b>	-	-	-
Debt service:				
Principal	4,395,000	4,700,000	4,910,000	210,000
Interest	1,016,560	1,017,204	807,485	(209,719)
Other	10,000	-	-	-
<b>Total expenditures</b>	<b>5,464,448</b>	<b>5,717,204</b>	<b>5,717,485</b>	<b>281</b>
Excess of Revenue (Under)Over Expenditures	470,440	70,317	320,630	250,313
Transfers Out	-	-	-	-
Net Change in Fund Balance	470,440	70,317	320,630	250,313
Fund Balance - Beginning of year	115,498	585,938	656,255	
Fund Balance - End of year	585,938	656,255	976,885	
	10.7%	11.5%	17.1%	

**Waverly Community Schools  
2015 Taxable Values and Tax Revenue Calculations  
Taxable Values as of May 26, 2015**

	Taxable Values				Calculated Tax Collections			
	PRE & Qualified Ag & Qualified Forest	Industrial Personal	Commercial Personal	All Other Non-Pre	PRE, Industrial, and Commercial 4.2139	Commercial Personal 6.00 Mills	All Other Non-PRE 18.00 Mills	Total Calculated Collections <sup>(1)</sup>
<u>General Fund Operating</u>								
Watertown Twp	12,377,258	11,082,850	4,586,350	35,595,588	117,003	27,243	634,313	778,559
Delta Twp	253,974,669	43,333,700	40,438,300	266,366,603	1,408,998	240,204	4,746,653	6,395,855
Windsor Twp	9,307,185	-	833,100	11,550,788	42,303	4,949	205,835	253,087
Lansing Twp	52,675,672	434,200	4,808,400	51,947,391	241,621	28,562	925,703	1,195,886
City of Lansing	<u>1,705,147</u>	<u>-</u>	<u>5,800</u>	<u>88,277</u>	<u>7,138</u>	<u>34</u>	<u>1,573</u>	<u>8,745</u>
Total	<u>330,039,931</u>	<u>54,850,750</u>	<u>50,671,950</u>	<u>365,548,647</u>	<u>1,817,063</u>	<u>300,991</u>	<u>6,514,077</u>	<u>8,632,131</u>
Total All Property				<u>801,111,278</u>				
Total PRE, Industrial & Commercial Personal				<u>435,562,631</u>				
	Taxable Valuation	IFT @ 50%	Total	2005 Refunding <sup>(1)</sup>	2013 Refunding <sup>(1)</sup>	2013 Bldg/Site <sup>(1)</sup>	DEBT-All	
<u>Debt Service</u>				-	7.02	0.38	7.40	
Watertown Twp	63,642,046	6,330,694	69,972,740	-	486,297	26,324	512,620	
Delta Twp	604,113,272	16,625,012	620,738,284	-	4,314,007	233,522	4,547,529	
Windsor Twp	21,691,073	-	21,691,073	-	150,749	8,160	158,909	
Lansing Twp	109,865,663	-	109,865,663	-	763,544	41,331	804,876	
City of Lansing	<u>1,799,224</u>	<u>-</u>	<u>1,799,224</u>	<u>-</u>	<u>12,504</u>	<u>677</u>	<u>13,181</u>	
Total	<u>801,111,278</u>	<u>22,955,706</u>	<u>824,066,984</u>	<u>-</u>	<u>5,727,101</u>	<u>310,014</u>	<u>6,037,115</u>	

<sup>(1)</sup> Estimated collections @ 99%

# Waverly Community Schools

## Historical Property Tax Millage Rates

	FY16-FY15 Change	2015-16 Proposed	2014-15 Actual	2013-14 Actual	2012-13 Actual	2011-12 Actual	2010-11 Actual
Operating							
Voted Non-Homestead <sup>(1)</sup>	0.0516	13.7861	13.7345	13.5250	13.6995	13.5371	13.7433
Voted ALL <sup>(1)</sup>	(0.0516)	4.2139	4.2655	4.4750	4.3005	4.4629	4.2567
2005 Debt Refunding							
Voted ALL	(4.0300)	-	4.0300	6.2900	5.6300	5.2800	5.0400
2013 Debt Refunding							
Voted ALL	4.0300	7.0200	2.9900	0.7700	-	-	-
2013 Debt Building & Site Series I							
Voted ALL	-	0.3800	0.3800	0.5600	-	-	-
Total Homestead	(0.0516)	11.6139	11.6655	12.0950	9.9305	9.7429	9.2967
Total Non-Homestead	-	25.4000	25.4000	25.6200	23.6300	23.2800	23.0400

<sup>(1)</sup> The School District's voted homestead and non-homestead millages will expire with the December 2022 levy.

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR BOARD MEETING  
JUNE 15, 2015**

**Report #14-74**

**FOR ACTION**

**Subject:**

Contract Award for Electrical Services

**Recommendation:**

The Superintendent recommends the Board of Education award a service contract to JC Electric, the lowest responsible bidder, in accordance with Board Policy 6320 (Purchasing)

**Statement of Purpose:**

The purpose of the Electrical Services RFP was to receive pricing for a single vendor to provide electrical services during the 2015-16 school year at competitive hourly and materials rates. The District has reserved the right to bid large projects independent of this service contract.

**Background Information:**

A request for proposal was released on April 24, 2015 to Mid-Michigan vendors with responses due on May 14, 2015. Based on evaluation of the District team, we present JC Electric as the lowest responsible bidder for consideration by the Board of Education.

**Budget Impact:**

Rates submitted by the selected vendor are included in the attached summary materials. A blanket purchase order will be issued to the selected vendor at a cost not to exceed Twenty-Five Thousand and no/100 Dollars (\$25,000.00) for the 2015-16 school year to be billed at actual time and materials identified in their bid response. Any encumbered funds not spent by June 30, 2016 will be held by the District.

**Discussion of Options:**

The Board may entertain a motion to award the service contract, reject the service contract, or table the recommendation for further review.

**Strategic Plan Reference:**

As the heart of the community, our mission is to educate and prepare each student to achieve his or her best, develop character, become a lifelong learner, and contribute as a citizen to our global society.



Bid Opening  
Electrical Services

May 14, 2015 @ 1:00 pm EST

Electrical Services								
Hourly Rates			Mark-up Rates		Response Times			
<u>Vendor</u>				<u>Equipment</u>				<u>Boom</u>
	<u>Regular</u>	<u>Overtime</u>	<u>Weekend/Holiday</u>	<u>Material</u>	<u>Rental</u>	<u>Standard</u>	<u>Emergency</u>	<u>Truck</u>
JC Electric	\$ 60.00	\$ 90.00	\$90/\$120/\$180	15%	0%	24 hrs	1 hr	\$ 125.00
Conti Corporation	\$ 90.00	\$ 145.00	\$ 165.00	15%	10%	4 hrs	2 hrs	\$ 120.00

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR BOARD MEETING  
JUNE 15, 2015**

**Report #14-75**

**FOR ACTION**

**Subject:**

Contract Award for HVAC and Plumbing Services

**Recommendation:**

The Superintendent recommends the Board of Education award a service contract to Gunthorpe Plumbing and Heating, Inc., the lowest responsible bidder, in accordance with Board Policy 6320 (Purchasing)

**Statement of Purpose:**

The purpose of the HVAC and Plumbing RFP was to receive pricing for a single vendor to provide HVAC and plumbing services during the 2015-16 school year at competitive hourly and materials rates. The District has reserved the right to bid large projects independent of this service contract.

**Background Information:**

A request for proposal was released on April 24, 2015 to Mid-Michigan vendors with responses due on May 14, 2015. Based on evaluation of the District team, we present Gunthorpe Plumbing and Heating, Inc. as the lowest responsible bidder for consideration by the Board of Education.

**Budget Impact:**

Rates submitted by the selected vendor are included in the attached summary materials. A blanket purchase order will be issued to the selected vendor at a cost not to exceed Twenty-Five Thousand and no/100 Dollars (\$25,000.00) for the 2015-16 school year to be billed at actual time and materials identified in their bid response. Any encumbered funds not spent by June 30, 2016 will be held by the District.

**Discussion of Options:**

The Board may entertain a motion to award the service contract, reject the service contract, or table the recommendation for further review.

**Strategic Plan Reference:**

As the heart of the community, our mission is to educate and prepare each student to achieve his or her best, develop character, become a lifelong learner, and contribute as a citizen to our global society.



Vendor	HVAC Only								Plumbing Only								Combined										
	Hourly Rates			Mark-up Rates		Response Times			Fuel Surcharge	Hourly Rates			Mark-up Rates		Response Times		Fuel Surcharge	Drain Cleaning	Hourly Rates			Mark-up Rates		Response Times			Fuel Surcharge
	Regular	Overtime	Weekend/Holiday	Material	Equipment Rental	Standard	Emergency	Regular		Overtime	Weekend/Holiday	Material	Equipment Rental	Standard	Emergency	Regular			Overtime	Weekend/Holiday	Material	Equipment Rental	Standard	Emergency			
Conti Corporation	\$ 90.00	\$ 145.00	\$ 165.00	15%	10%	4 hrs	2 hrs	\$20/call	\$ 90.00	\$ 145.00	\$ 165.00	15%	10%	4 hrs	2 hrs	\$20/call	Hourly	\$ 88.00	\$ 142.00	\$ 162.00	15%	10%	4 hrs	2 hrs	\$20/call		
Gunthorpe	\$ 79.80	\$ 119.70	\$ 159.60	20%	15%	1 hr	2 hrs	0	\$ 79.80	\$ 119.70	\$ 159.60	20%	15%	1 hr	2 hrs	0	N/A	\$ 79.80	\$ 119.70	\$ 159.60	20%	15%	1 hr	2 hrs	0		
Myers Plumbing	\$ 84.00	\$ 126.00	\$ 168.00	15%	10%	24 hrs	2 hrs	0	\$ 84.00	\$ 126.00	\$ 168.00	15%	10%	24 hrs	2 hrs	0	235	\$ 82.00	\$ 123.00	\$ 164.00	15%	10%	24 hrs	2 hrs	0		
Pleune Service Company	\$ 84.00	\$ 126.00	\$ 126.00	50%	15%	same day	2 hrs	\$40/call	\$ 80.00	\$ 120.00	\$ 120.00	50%	15%	next day	subcontract	\$40/call	N/A	no discounts									