



**WAVERLY**  
**COMMUNITY SCHOOLS**  
Pride. Tradition. Excellence.

**Waverly Community Schools**

**Regular Meeting**

**Monday, March 16, 2015 6:30 PM**

# Agenda of Regular Meeting

## The Board of Education Waverly Community Schools

---

A Regular meeting of the Board of Education of Waverly Community Schools will be held March 16, 2015, beginning at 6:30 PM in the Board Room, 515 Snow Road, Lansing, MI.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President Slocum
- II. Special Presentations
  - A. Presentation of Alternative Education Diplomas - Gloria Gonzalez/Chris Huff
- III. Correspondence
- IV. Public Comment
- V. Student Representative Report
- VI. Board Member Comment
- VII. Adoption of Meeting Agenda
- VIII. \*\*\*Approval of Minutes 4
- IX. Presentation of Reports
  - A. Advisory Committee Reports
    - 1. Finance/Facilities - Member Wright
    - 2. Policy/Personnel - Member Chahine
    - 3. Teaching and Learning - Member Sherry
  - B. Policy/Personnel
    - 1. \*\*\*Recommendation to approve Personnel Report #15-54. 8
  - C. Finance/Facilities
    - 1. \*\*\*Recommendation to approve Report #15-55, Finance Report 9
    - 2. Recommendation to approve Report #15-56, Food Service Equipment Purchase 15
    - 3. Recommendation to approve Report #15-57, Right of Entry and Temporary Grading Permits 20
    - 4. \*\*\*Recommendation to approve a Resolution to approve Best Practice Incentive 23
  - D. Teaching and Learning

- X. Superintendent's Report
- XI. Public Comment
- XII. Other Board Business
- XIII. Adjournment

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR MEETING  
February 17, 2015**

***Opening of Meeting***

The regular meeting of the Waverly Community Schools Board of Education was called to order by President Britt Slocum at 6:38 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

***Members Present:***

Mr. Britt Slocum, President  
Mrs. Angela Witwer, Vice President  
Mrs. Mary Ann Martin, Secretary  
Mr. Alan Wright, Treasurer  
Mrs. Melissa Sherry, Vice-Secretary/Treasurer  
Mr. Joe Chahine, Trustee

***Members Absent:***

Mr. Calvin Jones, Trustee

***Staff Present:***

Mr. Terry Urquhart, Superintendent  
Mr. Evan Nuffer, Director of Finance  
Mr. Vincent Perkins, Director of Personnel  
Mrs. Gloria Gonzalez, Director of Student Services  
Mrs. Kelly Blake, Director of Teaching and Learning  
Mr. David Palme, Director of Technology  
Anne Slocum  
Chris Huff  
Tim Lyman  
Vickie Tisdale  
Mike Moreno  
Helene McNeilly  
Todd Simon  
Matt Oppenheim  
Becky McQuillan  
Patti Woodruff

***Others Present:***

Eric Snifferman

***Pledge***

Todd Simon led the pledge of allegiance.

***Special Presentations***

Mr. Matt Oppenheim gave a presentation regarding a proposed change to the start times of the high school and elementary schools.

***Correspondence***

Member Martin indicated a piece of correspondence was received from a staff member.

***Public Comment***

None

***Student Representative Report***

None

***Board Member Comment***

Member Wright thanked Matt Oppenheim for the presentation and he looks forward to pursuing it further.

Member Sherry agreed.

Member Chahine found the presentation eye-opening.

Member Slocum thanked Matt Oppenheim and asked for a copy of the power point presentation to be sent to the Board along with the links.

***Adoption of Agenda***

Superintendent Urquhart requested a change in Report #15-48. Patty Roost is moving to Secretary only. Remove “Receptionist” from job title.

Superintendent Urquhart requested a change in Report #15-53, Extension of Superintendent Contract. Under Purpose it should read “The Superintendent’s contract has **three** (3) remaining years through June of 2018.

Superintendent Urquhart indicated the title of Report #15-50 should be Finance Report.

A motion was presented by Member Martin and supported by Member Wright. MOTION: The Board of Education adopt the meeting agenda

Motion carried. VOTE: AYES – 6; NAYS – 0.

***Finance/Facilities Report***

Evan Nuffer presented the Finance Report detailing budgetary increases and decreases.

A Motion was made by Member Martin and supported by Member Wright to approve Report #15-49, Resolution to approve the General Fund Budget.

Motion carried. VOTE: AYES – 6; NAYS – 0

Report #15-51, Authorize the Purchase of New Phone System.

Member Chahine will abstain from voting on this report.

Member Martin asked why there was a need for a new system. David Palme indicated the old system couldn’t be repaired or placed on a maintenance agreement. This system will have E911 built in. Software based.

A Motion was made by Member Martin and supported by Member Wright.

Motion carried. VOTE: AYES – 5; NAYS -0

***Teaching and Learning***

Kelly Blake presented information regarding the new M-Step testing process. Changes were made to the test last week (2/9/15). High School ACT and Work Keys testing is scheduled to take place March 3-4, 2015. K-8 testing will take place April 14-30, 2015 with 11<sup>th</sup> grade taking place April 14-23, 2015. K-8 will be taking it online and High

School will continue with pencil and paper. There will be a technology team in each building. Testing servers have to be installed on every device used. Test content will include all objectives of the curriculum per grade level.

***Recommendation to extend Superintendent's Contract***

Recommendation was made to approve Report #15-53, Superintendent Contract. A Motion was made by Member Witwer, supported by Member Sherry.

Motion carried. VOTE: AYES – 6, NAYS – 0

Member Martin remarked it has been a great pleasure working with Superintendent Urquhart with Member Sherry agreeing. Member Slocum remarked Superintendent Urquhart has been very successful and thanked him.

***Superintendent Report***

Superintendent Urquhart reported the District is looking at a new website and the Board may see some information regarding that soon.

Superintendent Urquhart reported building level principals are working on teacher evaluations.

Superintendent Urquhart report Administration is beginning to reopen negotiations with the WEA.

Superintendent Urquhart indicated he had been contacted by the District's realtor, Frank Woronoff. Mr. Woronoff feels the District should now post the sale price of Windemere View-\$390,000.00.

Superintendent Urquhart is working closely with the High School Administration regarding a personnel issue.

Superintendent Urquhart reported Administration if working on a new concept to improve reporting data to the State.

Superintendent Urquhart met with Waverly Community Fit coordinators Dontaye Garrett and Tammie Fields. They are asking to increase the program.

Superintendent Urquhart reports the Office of Civil Rights are following up on a complaint. They will be at the District March 9-13, 2015. They will be bringing six (6) lawyers to conduct interview of over 40 staff, administrators and a few Board of Education Members. They will be investigating the disparity of suspensions and other date.

Superintendent Urquhart thank the Board for the one-year extension of his contract.

***Public Comment***

None

***Other Board Business***

Member Slocum indicated he would not be present at the May 18, 2015 meeting. Member Witwer will be running the meeting.

***Adjournment***

The meeting adjourned at 7:47 p.m.

Respectfully submitted,

Mary Ann Martin, Secretary

rlp

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR MEETING  
March 16, 2015  
Report #15-54**

**Subject:            Personnel Report\*\*\***

**A.        Employment – Certified**

<u>Name</u>	<u>Position</u>	<u>Step/Salary</u>	<u>Effective</u>
Mary Pangborn	.5 Teacher of Speech & Language Impaired (TSLI)	MA+0, 3/\$23,505	3/19/2015

**B.        Employment – Non-Certified**

<u>Name</u>	<u>Position</u>	<u>Class/Salary</u>	<u>Effective</u>
Meredith Lammers	Colt Title I Parapro (4.75 hrs.)	Class II/\$13.96	02/17/2015
Samantha Athy	Colt Title I Parapro (3.5 hrs.)	Class II/\$13.96	02/23/2015
LeAnn Dethlefsen	East Asst. Secretary (5 hrs.)	Class I/\$15.20	03/03/2015
Laurinda Penner	Winans Lunch Asst. (flex sub)	Class G/\$9.57	03/09/2015

**C.        Transfer – Non-Certified**

<u>Name</u>	<u>Position</u>	<u>Class/Salary</u>	<u>Effective</u>
Jeromy Brownlee	From: HS/MS/Colt 2 <sup>nd</sup> Shift (7 hrs.)	Class D/\$10.75	2/13/2015
	To: Elmwood 2 <sup>nd</sup> Shift (7 hrs.)	Class D/\$10.75	
Robert Wadkins	From: Bus Driver	\$18.27	2/17/2015
	To: Back-Up Bus Driver	\$12.75	
Erika Black	From: Sub Custodian	\$9.50	2/25/2015
	To: HS/MS/Colt 2 <sup>nd</sup> Shift (7 hrs.)	Class D/\$10.75	

**D.        Retirement – Certified**

<u>Name</u>	<u>Position</u>	<u>Years</u>	<u>Effective</u>
Jeannine Batterson	Winans 2 <sup>nd</sup> Grade Teacher	30 years	6/04/2015

**E.        Termination – Non Certified**

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Warren Jacobs, Jr.	HS 3 <sup>rd</sup> Shift Custodian (7 hrs.)	3/06/2015

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR BOARD MEETING  
MARCH 16, 2015  
Report #15-55**

**FOR ACTION\*\*\***

**Subject:**

Finance Report

**Recommendation:**

It is recommended the following be approved:

**Financial Report:**

The cash balance as of January 31, 2015 was \$2,780,554.09. Receipts during February, consisting of property taxes, state aid and other revenues in the amount of \$4,518,136.32 minus disbursements during February of \$2,391,911.54, left the district with a General Fund cash balance, as of February 28, 2015, of \$4,906,778.87, including \$2,300,000.00 from the issuance of a State Aid Note.

Current year General Fund expenditures exceed revenues by \$546,450. Attached is a summary of year to date activity in comparison to the revised budget.

The balance of the 2013 Building and Site, Series I Bonds remaining to be allocated is \$1,951,039. Attached is a summary of life to date activity for this Capital Projects Fund.

The balance of the 2013 School Facility Improvement Bonds remaining to be allocated is \$53,045. Attached is a summary of life to date activity for this Capital Projects Fund.

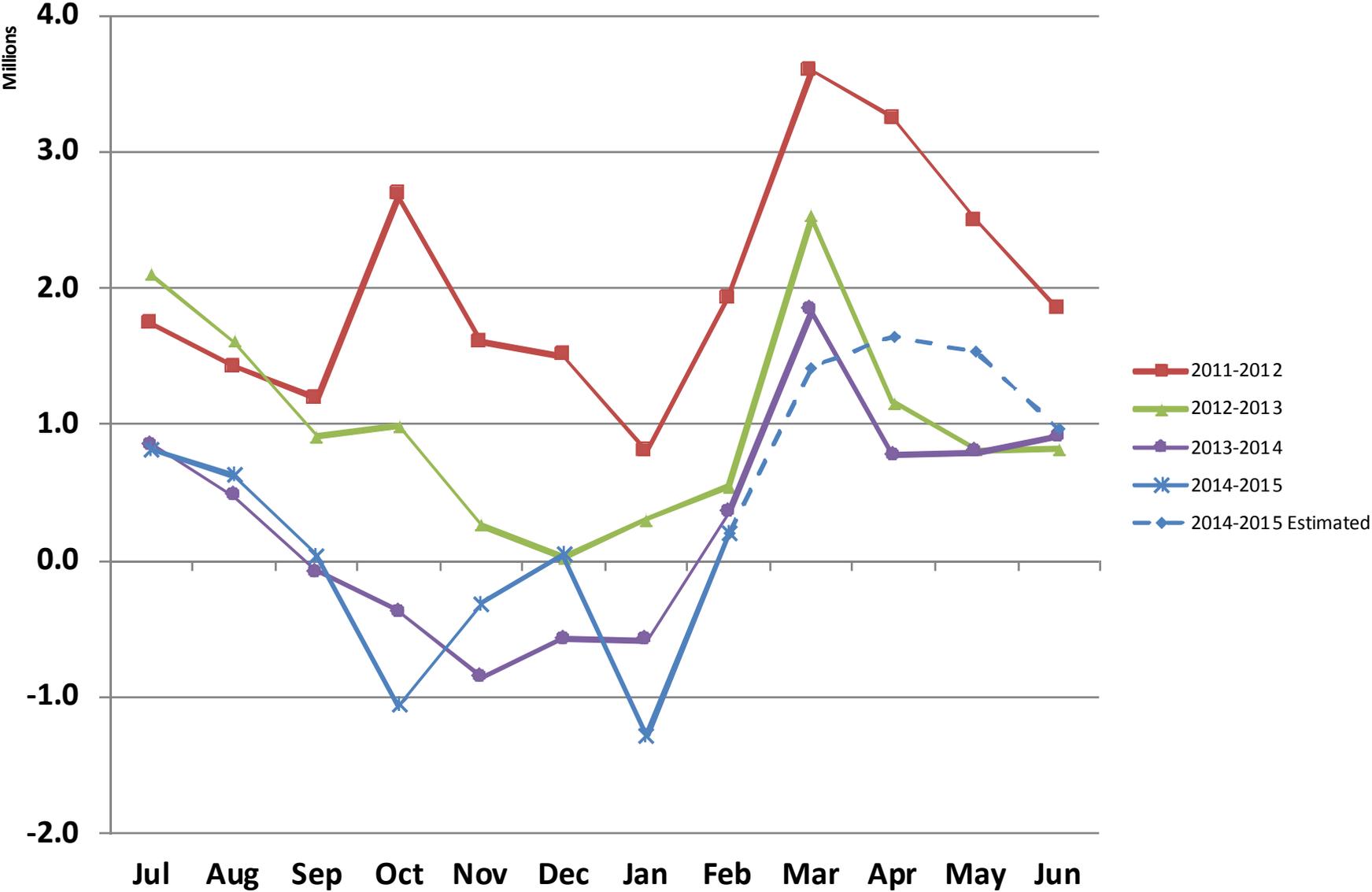
# Waverly Community Schools

## Finance Committee - Cash Position Report

For the Month Ended February 28, 2015

Balance on Hand January 31, 2015	2,780,554.09
Revenues	
State Aid	1,583,806.69
Taxes	1,183,212.83
Other Revenue	998,427.68
Interfund Transfers In	682,304.85
State Aid Note Proceeds	-
	<u>4,447,752.05</u>
Disbursements	
Payroll and Related Liabilities	(1,978,992.74)
Other Expenditures	(412,918.80)
State Aid Repayment	-
	<u>(2,391,911.54)</u>
Prior Month Adjustments During February 2015	70,384.27
Balance on Hand February 28, 2015	<u><u>4,906,778.87</u></u>
PNC Bank - General	4,795,329.71
MILAF	7,358.15
PNC Bank - Payroll	51,963.32
Comerica - Checking	52,127.69
	<u><u>4,906,778.87</u></u>

# Waverly Community Schools Cash Flow Analysis (Monthly Lows)



**Waverly Community Schools  
Budgetary Comparison Schedule  
For the Month Ended February 28, 2015**

	Original Budget	Actual	Over (Under) Budget	% Available
<b>Revenue</b>				
Local sources	8,531,927	6,061,662	(2,470,265)	29.0%
State sources	17,778,615	8,022,397	(9,756,218)	54.9%
Federal sources	1,189,037	762,565	(426,472)	35.9%
Intergovernmental	1,941,845	920,053	(1,021,792)	52.6%
Transfers In	75,000	-	(75,000)	100.0%
<b>Total revenue</b>	<b>29,516,424</b>	<b>15,766,677</b>	<b>(13,749,747)</b>	<b>46.6%</b>
<b>Expenditures</b>				
Current:				
Instruction:				
Basic program	14,576,249	7,475,183	(7,101,066)	48.7%
Added needs	3,154,078	1,549,795	(1,604,283)	50.9%
<b>Total instruction</b>	<b>17,730,327</b>	<b>9,024,978</b>	<b>(8,705,349)</b>	<b>49.1%</b>
Support Services:				
Pupil	2,162,603	1,187,726	(974,876)	45.1%
Instructional staff	1,358,985	958,697	(400,288)	29.5%
General administration	429,749	299,261	(130,488)	30.4%
School administration	1,885,293	1,122,033	(763,260)	40.5%
Business	483,097	282,580	(200,517)	41.5%
Operations and maintenance	3,102,701	1,865,002	(1,237,698)	39.9%
Pupil transportation services	1,000,501	532,604	(467,897)	46.8%
Central	534,181	355,689	(178,492)	33.4%
Other	32,850	11,356	(21,494)	65.4%
<b>Total support services</b>	<b>10,989,961</b>	<b>6,614,949</b>	<b>(4,375,012)</b>	<b>39.8%</b>
Athletics	518,286	258,169	(260,117)	50.2%
Community services	998	90	(908)	91.0%
Non Publics	2,325	-	(2,325)	100.0%
Debt service:				
Principal	135,000	70,000	(65,000)	48.1%
Interest	22,100	11,400	(10,700)	48.4%
Capital outlay	222,792	82,708	(140,084)	62.9%
Payments to other public schools	536,391	250,834	(285,557)	53.2%
<b>Total expenditures</b>	<b>30,158,180</b>	<b>16,313,127</b>	<b>(13,845,052)</b>	<b>45.9%</b>
Excess of Revenue (Under)Over Expenditures	(641,756)	(546,450)	95,306	
Transfers Out	-	-	-	
Net Change in Fund Balance	(641,756)	(546,450)	95,306	
Fund Balance - Beginning of year	3,244,589	3,244,589		
Fund Balance - End of year	2,602,834	2,698,139		
	8.6%	8.9%		

**Waverly Community Schools**  
**2013 Building and Site Bonds, Series I**  
**Budget Summary**  
**As of February 28, 2015**

	Budget	Actual	Encumbered	Balance Remaining
<b>Construction</b>				
Remodeling	1,987,381	1,794,823	196,458	(3,900)
Technology Infrastructure	763,984	765,609	3,185	(4,810)
<b>Construction Base Budget Subtotal</b>	<b>2,751,365</b>	<b>2,560,431</b>	<b>199,644</b>	<b>(8,710)</b>
<b>Technology Equipment - Contract</b>				
Interactive Classroom	658,516	572,193	86,324	(0)
Network Equipment	374,627	374,627	0	(0)
Wireless Network	176,389	176,389	(0)	0
Phone System	209,221	-	209,221	-
AV Systems	450,736	397,737	52,999	-
Video Distribution/Video Production	-	-	-	-
<b>Tech Equipment Contract Subtotal</b>	<b>1,869,489</b>	<b>1,520,946</b>	<b>348,544</b>	<b>(1)</b>
<b>Technology Equipment - Owner PO</b>				
Computers/Mobile Devices	1,584,500	1,392,356	9,433	182,711
Servers/Backend Systems	128,220	98,220	(0)	30,000
Printers	181,089	181,010	3,787	(3,709)
AV Equipment	56,092	55,538	1,324	(770)
Non-Instructional Equipment (from FFE)	13,012	12,862	150	-
<b>Tech Equipment Owner PO Subtotal</b>	<b>1,962,913</b>	<b>1,739,987</b>	<b>14,694</b>	<b>208,231</b>
<b>District</b>				
Loose Equipment (Furniture & Transportation)	1,076,024	1,078,524	0	(2,500)
Project Contingency	1,079,411	-	-	1,079,411
Owner GC/Contingency/Issuance Costs	708,733	131,878	0	576,856
Field General Conditions	169,000	45,462	127,108	(3,570)
Architect	226,830	125,509	-	101,321
Tech Design/Construction Mgr	691,235	429,043	262,193	(0)
<b>District Subtotal</b>	<b>3,951,233</b>	<b>1,810,414</b>	<b>389,301</b>	<b>1,751,518</b>
<b>Totals</b>	<b>10,535,000</b>	<b>7,631,778</b>	<b>952,184</b>	<b>1,951,039</b>

**Waverly Community Schools**  
**2013 School Facility Improvement Bonds**  
**As of February 28, 2015**

	Revised Budget	Actual	Encumbered	Balance Remaining
Construction and Engineering				
Lighting	100,560	100,560	-	-
Mechanical	434,526	434,526	-	(0)
Controls				
EMS Programming & Graphics	85,222	85,222	-	0
VFD & CO2 & Controls Install & Electric	234,701	234,701	-	-
Project Management/Engineering	186,207	186,207	-	(0)
Bond Issuance Costs	16,148	16,148	-	0
Contingency	112,636	8,760	50,831	53,045
<b>Totals</b>	<u><u>1,170,000</u></u>	<u><u>1,066,124</u></u>	<u><u>50,831</u></u>	<u><u>53,045</u></u>

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR BOARD MEETING  
MARCH 16, 2015**

**Report #15-56**

**FOR ACTION**

**Subject:**

Food Service Equipment Purchase

**Recommendation:**

The Superintendent recommends the Board of Education approve the purchase of food service equipment through HPS, as per the attached summary, in accordance with Board Policy 6320 (Purchasing).

**Statement of Purpose:**

The purpose of this recommendation is to reduce net cash resources per USDA regulations 7 CFR Part 210.9 (b) (2) by purchasing necessary equipment to operate an efficient and effective School Nutrition Program.

**Budget Impact:**

The estimated cost of this recommendation is Forty Thousand Three Hundred Fifty-Two and 28/100 Dollars (\$40,352.28) including estimated freight charges. This purchase will be funded entirely with Food Service Fund operating dollars.

**Historical Information:**

The Food Service ending fund balance as of June 30, 2014 was \$458,338.00. This exceeds the three month average operating expense calculation by \$66,618.11. These excess funds must be spent by June 30, 2015 and cannot be transferred to the general fund. Part of the District's plan of action to spend down these funds is to purchase the equipment identified in this recommendation. The Michigan Department of Education has approved the purchase of this equipment for use with the School Nutrition Program.

HPS purchases save schools time and money by providing pricing compliant with the Revised School Code, allowing schools to buy without bidding independently.

**Rationale for Recommendation:**

The rationale for this recommendation is to use excess funds for allowable equipment purchases related to the operation and improvement of our School Nutrition Program.

**Strategic Plan Reference:**

As the heart of the community, our mission is to educate and prepare each student to achieve his or her academic best, develop character, become a lifelong learner, and contribute as a citizen of our global society by committing ourselves to excellence in education

# Food Service Equipment



Phone: (800) 632-4572 | Fax: (269) 795-1189

02/19/2015

101091

## Quote

To: Waverly Community Schools #3606  
 Linda Vainner  
 515 Snow Road  
 Lansing, MI 48917-  
 (517) 348-8662 (Cell)  
 lvainner@waverlyk12.net

From: HPS  
 Nikol Newton  
 3275 N M-37 Highway  
 Middleville, MI 493330247  
 269-795-3308  
 (269)795-1189 (Fax)  
 nnewton@hpsnet.com

Project: Waverly Community Schools #3606  
 Equipment Quote

Item	Qty	Description	Sell	Sell Total
1	2 ea	<b>REACH-IN FREEZER</b>  Nor-Lake NLF49-S AdvantEDGE™ Reach-In Freezer, Two-Section, bottom mount compressor, auto defrost, magnetic gaskets, (8) vinyl coated shelves, interior light, stainless steel interior and exterior, hinged full door, electronic controls, key locks, 4" casters, 3/4 hp, 115v/60/1, 9.5 amps, cord, NEMA 5-15P, UL, C-UL, ETL Sanitation, ENERGY STAR® Dimensions 83.75(h) x 55.25(w) x 33.00(d)	\$3,268.19	\$6,536.38
2	1 ea	<b>MILK COOLER</b>  Nor-Lake AR082WVS/0-A Open Front Milk Cooler, 34-5/8" W, drop front, 8 case capacity, heavy duty floor racks, thermometer, white enamel exterior, galvanized interior, locking swivel casters, 1/5 hp, 115v/60/1, 3.3 amps, ENERGY STAR®, UL, C-UL, UL Sanitation Dimensions 43.63(h) x 34.63(w) x 32.75(d)	\$1,588.82	\$1,588.82
	1 ea	FREIGHT Estimated freight for (2) NLF49-S and (1) AR082WVS/0-A to be shipped to one location.	\$360.00	\$360.00
<b>Extended Total:</b>				<b>\$1,948.82</b>

Item	Qty	Description	Sell	Sell Total
3	3 ea	<b>HEATED CABINET, MOBILE</b>  Alto-Shaam 1000-UP Halo Heat® Heated Holding Cabinet, mobile, double-compartment, on/off simple control with adjustable thermostats, insulated, capacity for (8) 18" x 26" x 1" sheet pans in each compartment, heavy duty 20 gauge stainless steel exterior and interior, 5" heavy duty casters; 2 rigid, 2 swivel with brake, EcoSmart®, cULus, CE, UL, UL-EPH, ANSI/NSF 4, IP X4, TUV Dimensions 75.81(h) x 23.94(w) x 32.69(d)	\$3,280.39	\$9,841.17
	3 ea	120v/60/1-ph, 16.0 amp, 1.9kW, 9' cord, NEMA 5-20P		
	3 ea	Solid door, hinged on right, standard		
		<b>**Alto-Shaam will have a price increase starting 4/1/2015**</b>		
	1 ea	FREIGHT Estimated freight for (1) 1000-UP unit.	\$246.00	\$246.00
			<b>Extended Total:</b>	<b>\$10,087.17</b>
4	1 ea	<b>PROOFER HOLDING CABINET</b>  Carter-Hoffmann HL2-18 hotLOGIX Humidified Holding Cabinet/Heater Proofer-HL2 Series, full height, mechanical controls for heat & humidity, forced air heat with water reservoir, fixed wire universal slides, (18) 18" x 26" pans, (36) 12" x 20" x 2-1/2" pans, solid single pane glass door in extruded aluminum frame, non-insulated aluminum construction, 5" casters, 120/60/1-ph, 2100W, 15.0amps, NEMA 5-20P, ETL, ETLsan (RapidShip) Dimensions 70.06(h) x 24.69(w) x 29.50(d)	\$1,778.54	\$1,778.54
	1 ea	1 Year parts & labor		
	1 ea	120v/60/1-ph, 2100W, 17.5 amps, NEMA 5-20P, standard		
	1 ea	Solid single pane glass door in extruded aluminum, standard		
5	5 ea	<b>HEATED HOLDING CABINET, HALF-HEIGHT</b> Carter-Hoffmann HL3-8 hotLOGIX Holding Cabinet,-HL3 Series, half-height, forced air heating system, mechanical controls, fixed wire universal slides, (8) 18" x 26" pans, (16) 12" x 20" x 2-1/2" pans, solid single pane glass door in extruded aluminum frame, insulated aluminum construction, 5" casters, 120/60/1-ph, 1750W, 15.0amps, NEMA 5-20P, , ETL, ETLsan Dimensions 40.63(h) x 26.50(w) x 31.50(d)	\$1,977.05	\$9,885.25
	5 ea	3 Year parts & labor		
	5 ea	120v/60/1-ph, 1750W, 15.0 amps, NEMA 5-20P, standard		
	5 ea	Solid single pane glass door in extruded aluminum, standard		
	1 ea	FREIGHT Estimated freight for (5) HL3-8 units to be shipped to one location.	\$261.00	\$261.00
			<b>Extended Total:</b>	<b>\$10,146.25</b>

Item	Qty	Description	Sell	Sell Total
6	6 ea	<b>MOBILE ENCLOSED CABINET</b> Piper Products/Servolift Eastern 936 Transport Cabinet, standard, holds (36) 18" x 26" trays, 1-1/2" slide spacing, 5" heavy plated casters, aluminum, NSF Dimensions 63.25(h) x 27.38(w) x 21.00(d)	\$947.39	\$5,684.34
	6 ea	1 year warranty parts and labor from date of purchase		
	36 st	-B Corner Bumpers, set of 4	\$52.99	\$1,907.64
	1 ea	FREIGHT Estimated freight for (6) 936 units to be shipped to one location.	\$220.00	\$220.00
			<b>Extended Total:</b>	<b>\$7,811.98</b>
7	40 ea	<b>WIRE SHELVING</b> Nexel S2448EP Shelf, wire, 48"W x 24"D, silver epoxy powder coat finish, NSF Dimensions 48.00(w) x 24.00(d)	\$24.14	\$965.60
	40 ea	P74EP Post, 74"H, adjusts on 1" increments, for use with standard wire shelves, silver epoxy powder coat finish (must be purchased in multiples of 4) <b>**Possible price increase 4/1/2015**</b>	\$7.40	\$296.00
	1 ea	FREIGHT Estimated freight for all units to be shipped to one location.	\$256.00	\$256.00
			<b>Extended Total:</b>	<b>\$1,517.60</b>
8	10 st	<b>CASTER</b> Krowne Metal 30-151S Packed 1 st Krowne Economy Series Universal Wire Shelving Caster, Swivel w/brake, 5" Diameter, 200lbs per caster load capacity, fits standard 1" diameter wire shelving posts (set of 4)	\$32.35	\$323.50
	1 st	FREIGHT Estimated freight for all Krowne units to be shipped to one location.	\$50.00	\$50.00
			<b>Extended Total:</b>	<b>\$373.50</b>
9	2 ea	<b>DUNNAGE RACK</b> Winco ADRK-2048 Packed 6 ea Dunnage Rack, 20" x 48" x 12", holds up to 1500 lbs, tubular, welded structure, aluminum	\$51.02	\$102.04
	1 ea	FREIGHT Estimated freight for (2) ADRK-2048 units to be shipped to one location.	\$50.00	\$50.00
			<b>Extended Total:</b>	<b>\$152.04</b>
			<b>Total</b>	<b>\$40,352.28</b>

Thank you for the opportunity to quote the above item(s). If you have any questions, need more information or would like to place an order, please call me at the HPS office.

Nikol Newton  
HPS Customer Service  
800-632-4572  
nnewton@hpsnet.com

Pricing does not include freight charges unless noted otherwise.

LIMITED ACCESS FEE & FUEL SURCHARGES MAY APPLY.

Please verify any voltage & phase or any gas types when placing an order.

\* PRICING SUBJECT TO MANUFACTURE'S PRICE INCREASES.

CAREFULLY INSPECT YOUR SHIPMENT. ENSURE ALL ITEMS ARE ACCOUNTED FOR AND HAVE NO DAMAGE. When your shipment arrives, it is very important that it be completely inspected before anyone signs the delivery receipt. If any damage is discovered, it must be noted on the delivery receipt. Do not let anyone, even the driver, rush you through your inspections. In the event that there is freight damage, it is crucial that this be noted on the delivery receipt, or any resultant claim will be denied.

Acceptance: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR BOARD MEETING  
MARCH 16, 2015**

**Report #15-57**

**FOR ACTION**

**Subject:**

Resolution to Approve Right of Entry and Temporary Grading Permits

**Recommendation:**

The Superintendent recommends the Board of Education approve the Resolution as presented.

**Statement of Purpose:**

The Ingham County Road Department has requested the District to execute one or more Rights-of-Entry, Temporary Grading Permits and/or Easements to facilitate construction, use, maintenance and/or repair of the District's real property in accordance with the Road Project

**Budget Impact:**

Not applicable

**Historical Perspective:**

Not applicable

**Discussion of Options:**

The Board of Education may entertain a motion to adopt the resolution as presented, or reject the resolution

**Rationale for Recommendation:**

The Board of Education has determined it to be in the best interest of the District to allow the Ingham County Road Department to use, construct and improve the District's real property as described in the Road Project

**Strategic Plan Reference:**

As the heart of the community, our mission is to educate and prepare each student to achieve her or his academic best, develop character, become a lifelong learner and contribute as a citizen of our global society.

Waverly Community Schools, Ingham, Eaton, and Clinton Counties, Michigan (the "District").

A regular meeting of the Board of Education of the District was held in the Waverly Administrative Center, Board Room, in the District, on the 16<sup>th</sup> day of March, 2015, at 6:30 o'clock in the evening.

The meeting was called to order at \_\_\_\_\_ o'clock in the \_\_\_\_\_ by \_\_\_\_\_, President.

Present:       Members

Absent:        Members

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_:

**WHEREAS**, the Ingham County Road Department anticipates reconstruction of Michigan Avenue between Waverly Road and Clare Street ("Road Project"), which Road Project will require improvements and grading on real property owned by the District;

**WHEREAS**, the Board of Education has determined it to be in the best interest of the District to allow the Ingham County Road Department to use, construct and improve the District's real property as described in the Road Project;

**WHEREAS**, the Ingham County Road Department has requested the District to execute one or more Rights-of-Entry, Temporary Grading Permits and/or Easements to facilitate construction, use, maintenance and/or repair of the District's real property in accordance with the Road Project;

**WHEREAS**, the Board desires to authorize and direct Terry L. Urquhart, Superintendent, or his designee, to negotiate and execute such Rights-of-Entry, Temporary Grading Permits and/or Easements as reviewed and approved by the District's legal counsel and as necessary to facilitate use of the District's property for the Road Project in the best interest of the District.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1.       The Board of Education has determined it is in the best interest of the District to permit the use and improvement of its real property as required for the Road Project.
2.       The Board of Education authorizes and directs Terry L. Urquhart, Superintendent, or his designee, to negotiate and execute such Rights-of-Entry, Temporary Grading Permits and/or Easements as reviewed and approved by the District's legal counsel and as necessary to facilitate use of the District's property for the Road Project in the best interest of the District.
3.       All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

\_\_\_\_\_  
Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Waverly Community Schools, Ingham, Eaton and Clinton Counties, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board at a \_\_\_\_\_ meeting held on \_\_\_\_\_, 2015, the original of which is a part of the Board's minutes and further certifies that notice of the meeting was given to the public pursuant to the provisions of the Open Meetings Act, 1976 PA 267, as amended.

\_\_\_\_\_  
Secretary, Board of Education

**BEST PRACTICE INCENTIVE, SECTION 22F**  
**Resolution for Adoption by**  
**Waverly Community Schools, Ingham, Eaton and Clinton Counties, Michigan**

A regular meeting of the Board of Education of the district was held in the Waverly Administrative Center, Board Room, in the District, on the 16<sup>th</sup> day of March, 2015 at 6:30 o'clock in the evening.

The meeting was called to order by President\_\_\_\_\_.

Present:           Members

Absent:            Members

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_:

**WHEREAS**, Section 22f of the State School Aid Act provides \$50 per pupil one-time grants to districts that satisfy at least 7 of 9 best practices criteria not later than June 1, 2015 [MCL 388.1622f]

**WHEREAS**, the Board of Education of Waverly Community Schools desires to receive the \$50 per pupil incentive payment.

**WHEREAS**, the Board of Education of Waverly Community Schools has satisfied at least 7 of 9 best practices criteria.

**WHEREAS**, eligibility for the incentive payment is contingent upon adopting a resolution that states the district has complied with the following 7 of 9 best practice criteria.

**NOW, THEREFORE, BE IT RESOLVED** as follows:

1. The Board of Education of Waverly Community Schools certifies that the district has complied with the following requirements:
  - The district is the designated policy holder for medical benefit plan(s) pursuant to Section 22f(2)(a).
  - The district has obtained a competitive bid on the provision of 2014-15 non-instructional services, namely technology support services, pursuant to Section 22f(2)(b).
  - The district accepts applications for enrollment by non-resident applicants under Section 105 or 105c (MCL 388.1705) pursuant to Section 22f(2)(c).

- The district offers online courses or blended learning opportunities to all eligible pupils, and publish course syllabi pursuant to Section 22f(2)(d).
  - The district provides a link on the district’s home page to the URL for the MiSchoolData Portal which will contain the required dashboard indicators pursuant to Section 22f(2)(e). If certain data elements for our district are unavailable from State data collections, we agree to provide those data in the form and manner determined by MDE.
  - The district includes Teacher and Administrator job performance as a significant factor in compensation determination
  - The district’s collective bargaining agreements do not include provisions contrary to prohibited subjects as outlined in section 15(3) of 1947 PA 336, MCL 423.215
  - The district implements a comprehensive guidance and counseling program
  - The district offers opportunities to complete 1 credit worth of non-English language learning experiences
2. The Board of Education of Waverly Community Schools authorizes and directs its secretary to file this resolution with the State Aid and School Finance Office of the Michigan Department of Education.
  3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

Ayes:

Nays:

---

Secretary, Board of Education

The undersigned, duly qualified and acting Secretary of the Board of Education of Waverly Community Schools, Ingham, Eaton and Clinton Counties, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by said Board of Education at a regular meeting held on March 16, 2015, the original of which is part of the Board’s minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the “Open Meetings Act” (Act 267, PA 1976, as amended).

---

Secretary, Board of Education