



WAVERLY
COMMUNITY SCHOOLS
Pride. Tradition. Excellence.

Waverly Community Schools

Regular Meeting

Monday, September 15, 2014 6:30 PM

Agenda of Regular Meeting

The Board of Education Waverly Community Schools

A Regular meeting of the Board of Education of Waverly Community Schools will be held September 15, 2014, beginning at 6:30 PM in the Board Room, 515 Snow Road, Lansing, MI.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President Slocum
- II. Special Presentation - World War II Trip to Europe - Robert Lurie & Students
- III. Correspondence
- IV. Public Comment
- V. Student Representative Report
- VI. Board Member Comment
- VII. Adoption of Agenda
- VIII. ***Approval of Minutes 3
- IX. Presentation of Reports
 - A. Advisory Committee Reports
 - 1. Facility/Policy - Member Chahine
 - 2. Finance/Personnel - Member Wright
 - 3. Curriculum - Member Witwer
 - B. Finance & Personnel
 - 1. ***Recommendation to approve Report #14-24, Finance Report 6
 - 2. ***Recommendation to approve Report #14-25, Certification of Winter Tax Levy 7
 - 3. ***Recommendation to approve Report #14-26, Personnel Report 8
- X. Superintendent's Report
- XI. Public Comment
- XII. Other Board Business
- XIII. Adjournment

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
August 18, 2014**

Opening of Meeting

The regular meeting of the Waverly Community Schools Board of Education was called to order by President Britt Slocum at 6:33 p.m. in the outside the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. Britt Slocum, President
Mrs. Angela Witwer, Vice President
Mrs. Mary Ann Martin, Secretary
Mr. Alan Wright, Treasurer
Mr. Joe Chahine, Trustee

Members Absent:

Mrs. Melissa Sherry, Vice-Secretary/Treasurer
Mr. Calvin L. Jones, Trustee

Staff Present:

Mr. Terry Urquhart, Superintendent
Mr. Evan Nuffer, Director of Finance
Mr. Vincent Perkins, Director of Personnel
Mrs. Gloria Gonzalez, Director of Student Services
Mr. David Palme, Director of Technology
Dorothy Blackwell, Chief Academic Officer
Rebecca Pease
Chris Huff
Tim Lyman
Vickie Tisdale
Helene McNeilly
Shawn Talifarro
Mike Moreno
Ann Ferrin
Matt Oppenheim
Michelle Oppenheim

Others Present:

Waverly Junior Warriors Football Teams and Coaches

Pledge

The pledge of allegiance was led by the Waverly Jr. Warriors Football teams and their coaches. Speeches were made by three players, teams and coaches were introduced, and appreciation was expressed to Superintendent Urquhart and the district for allowing them to use the Varsity Football Field for their games.

Correspondence

Member Martin reported a thank you note was received from Judy Kestenholtz. Member Martin stated she will truly miss former Board member, Tom Kestenholtz, who was an inspiration to many of us.

Public Comment

None.

Student Representative Report

None

Board Member Comment

Member Martin stated she was gone for the month of July and had a fabulous time visiting the Badlands and Yellowstone National Park with family. She and her husband then continued on to Washington to visit family and friends and attend her class reunion.

Member Witwer stated she arranged for WILX-TV to interview Superintendent Urquhart about Waverly's increase in test scores, noting it was a positive story and gaining momentum. She stated she will be inviting media to visit the High School before it opens. Member Witwer also reminded Board members of the High School Football Field dedication on September 5th.

Member Wright reported he walked on the new Elmwood walking path, noting where they put it was a great idea. He announced if you want to see Waverly staff excited about the new technology equipment, you need to go to Chipotle for lunch. Member Wright noted his favorite things in the High School are the new skylights.

Member Chahine thanked the teachers for the increase in test scores and told them to keep up the good work. President Slocum added everyone is giddy over the increase in scores.

Adoption of Agenda

A motion was presented by Member Chahine and supported by Member Martin. MOTION: The Board of Education adopts the meeting agenda as presented.

VOTE: AYES – 5; NAYS – 0 (Members Jones and Sherry absent).

******Approval of Minutes***

The minutes of the July 19th meeting were approved as presented.

Advisory Committee Reports – Policy Advisory Committee

Member Chahine reported the Policy Advisory Committee met last week. Each member was given a section of policies to review for possible updates. The committee should have more to report at the next Board meeting.

******Finance Report – Report #14-21 – For Action***

The Finance Report was approved as presented.

Purchase of Printing and Copying Devices addendum – Report #14-22 – For Action

A motion was presented by Member Wright and supported by Member Martin. MOTION: The Board of Education enters into a purchase agreement for printers, copiers and a print management solution with American Office Solutions (AOS), in accordance with Board Policy 6320 (Purchasing).

Motion carried. VOTE – AYES – 5; NAYS – 0 (Members Jones and Sherry absent).

******Personnel Report – Report #14-23 – For Action***

The Board of Education approved the transfer of Barb Norton from Winans ASD Paraprofessional to East .8 SSW/Behavior Interventionist; the transfer of Zach Gleason from HS 3rd shift custodian (Class D) to HS 3rd shift custodian (Class B); Ryan Lienemann from substitute custodian to 3rd shift HS Custodian; and Julie Marrison from HS Parapro to Winans ASD Parapro; the employment of Stacy Maiville (Colt Head Secretary); Gordon Decker (Winans Lunch Aide); Laurie Wallace (Winans Lunch Aide); Jamie Goodman (Elmwood Parapro); Ciara Wilson-Santos (.5 Alternative HS Parapro); Bridget Kelly (HS Parapro) and Salome Preston (Administration Receptionist); the recall of Derek Thocker to HS Parapro; the resignation of Lauren Wilcox (Spanish teacher) and Jill Maxwell (HS ASL Teacher); the resignation of Erkia Williams (Alternative HS Parapro); and the retirement of Willa Martin-Buckner (MS Lunch Aide).

Elmwood Walking Path – For Information

Board Policy 7230 (Gifts, Grants, and Bequests) requires that all accepted gifts, grants, or bequests shall be acknowledged by the Board of Superintendent. On, or about, July 29, 2014, TomCo Asphalt, Inc. completed construction of a walking path at Elmwood Elementary. The walking path was a donation from the Elmwood PTO through fundraising and individual donations. Principal Tim Lyman will recognize individual donors at the open house to be held on August 26th at 5:00 o'clock p.m.

Superintendent's Report

Superintendent Urquhart presented a PowerPoint presentation, showing significant growth by Waverly students.

Public Comment

None

Other Board Business

None

Adjournment

The meeting adjourned at 7:18 p.m.

Respectfully submitted,

Mary Ann Martin, Secretary

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
SEPTEMBER 15, 2014**

Report #14-24

FOR ACTION***

Subject:

Finance Report

Recommendation:

It is recommended the following be approved:

Financial Report:

The cash balance as of July 31, 2014 was \$3,772,563.23. Receipts during August, consisting of property taxes, state aid and other revenues in the amount of \$5,665,382.62 minus disbursements during August of \$5,838,550.97, left the district with a General Fund cash balance, as of August 31, 2014, of \$3,599,394.88, including \$2,300,000.00 from the issuance of a State Aid Note.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
September 15, 2014**

Report #14-25

FOR ACTION***

Subject:

Certification of Winter Tax Levy

Recommendation:

The Superintendent recommends the Board of Education adopt the proposed winter tax levy for the City of Lansing, Delta Township, Lansing Township, Watertown Township and Windsor Township. A certified copy is affixed to the official minutes of this meeting. A copy of the certification (L-4029) is included in the support materials.

Statement of Purpose:

To certify the tax levy, allowing local taxing units to collect winter taxes for the district.

Budget Impact:

If the certification of tax levy is not adopted, taxing units will not collect winter taxes for the school district.

Historical Perspective:

Section 380.1213 of Michigan School Code provides that the Secretary of the Board of Education file a certified copy of a resolution adopted by the Board, stating the number of mills to be levied on taxable properties within the school district. This certification is to be filed with the appropriate township(s) and city clerk(s).

A breakdown of the winter tax levy is as follows:

<u>Operating</u>	<u>Rate ⁽¹⁾</u>	<u>Rate ⁽²⁾</u>	<u>Expires</u>
All – Voted (Hold Harmless)	2.1327	4.2655	December 31, 2022
Commercial Personal – Voted	5.1327	10.2655	December 31, 2022
Non-Home – Voted	6.8673	13.7345	December 31, 2022
 <u>2005 Refunding Debt</u>			
All	2.0150	4.0300	December 31, 2020
 <u>2013 Building and Site Debt</u>			
All	0.1900	0.3800	December 31, 2022
 <u>2013 Refunding Debt</u>			
All	1.4950	2.9900	December 31, 2020

⁽¹⁾ – City of Lansing, Lansing Township and Delta Township

⁽²⁾ – Watertown Township and Windsor Township

The winter levy for the City of Lansing, Lansing Township and Delta Township is based upon fifty percent (50%) of the total levy.

Discussion of Options:

The Board may adopt the recommendation as presented, reject the recommendation or could reduce the amount of any of the above levies. Any reduction in tax levy will result in the loss of revenue for the District.

Strategic Plan Reference:

As the heart of the community, our mission is to educate and prepare each student to achieve her or his academic best, develop character, become a life long learner, and contribute as a citizen of our global society.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
September 15, 2014**

Report 14-26

Subject: Personnel Report***

A. Transfer - Certified

<u>Name</u>	<u>Position</u>	<u>Salary/Step</u>	<u>Effective</u>
Precious Lee	From: HS Special Ed. Teacher To: HS Counselor	MA+45, 11	8/26/2014

B. Employment – Certified

<u>Name</u>	<u>Position</u>	<u>Salary/Step</u>	<u>Effective</u>
Brittany Kevern	HS Special Ed. Teacher	BA+0, 1	8/26/2014
Carla Larzelere	Colt .4 Music Teacher	MA+0, 3	8/26/2014

C. Transfer – Non Certified

<u>Name</u>	<u>Position</u>	<u>Class/Salary</u>	<u>Effective</u>
Perry Costello	From: Winans Title I Parapro To: Winans Parapro (P/T 3.75 hrs.)	Class II/\$13.96 Class II/\$13.96	8/26/2014
Sylvia Hernandez	From: HS Lunch Asst. (2.0 hrs.) To: HS Lunch Asst. (2.5 hrs.)	Class G/\$9.57 Class F/\$9.87	8/26/2014
Gabriel Lopez	From: Pre-School Assoc. Teacher To: MS 1:1 Sp. Ed. Parapro	/\$10.00 Class II/\$13.96	9/11/2014

D. Employment – Non Certified

Pamela Terris	.5 Alternative HS Parapro (4 hrs.)	Class II/\$13.96	8/26/2014
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E. Resignation – Administration

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Dorothy Blackwell	Director of Curriculum K-8 & Winans Principal	Personal	10/04/2014

F. Resignation –Certified

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Ramona Mendez	Elementary Spanish Teacher	Personal	8/11/2014
John Langstaff	HS English Teacher	Personal	8/25/2014
Susan Burm	Elementary Music Teacher	Personal	9/19/2014

G. Resignation – Non Certified

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Ciara Wilson-Santos	.5 Alternative HS Parapro	Personal	8/26/2014
Helen Hoskins	East Asst. Cashier	Personal	8/27/2014
Kate Porter	HS Asst. Cashier	Personal	8/13/2014