



Waverly Community Schools

Regular Meeting

Monday, October 14, 2013 6:30 PM

Agenda of Regular Meeting

The Board of Education Waverly Community Schools

A Regular meeting of the Board of Education of Waverly Community Schools will be held October 14, 2013, beginning at 6:30 PM in the Board Room, 515 Snow Road, Lansing, MI.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - Vice President Angela Witwer/Boy Scout Troop 111
- II. Special Presentations
 - A. Theatre Club Presentation
 - B. Presentation of Audit Report - Plante & Moran
 - C. Waverly High School Instructional Highlight - Principal Troy Lindley
 - D. Waverly Middle School Instructional Highlight - Principal Mike Moreno
 - E. Elmwood Elementary School Instructional Highlight - Principal Tim Lyman
- III. Correspondence
- IV. Public Comment
- V. Student Representative Report
- VI. Board Member Comment
- VII. Adoption of Meeting Agenda
- VIII. ***Approval of Minutes 4
- IX. Presentation of Reports
 - A. Facility & Policy
 - 1. Policy (1st Reading) - For Discussion 8
 - B. Finance & Personnel
 - 1. ***Recommendation to approve Report #13-28, Financial Report 10
 - 2. Recommendation to approve Report #13-29, Acceptance of 2012-2013 Audit Report 13
 - 3. ***Recommendation to approve Report #13-30, Personnel Report 14
- X. Superintendent's Report
- XI. Public Comment

XII. Other Board Business

XIII. Adjournment

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
September 23, 2013**

Opening of Meeting

The regular meeting of the Waverly Community Schools Board of Education was called to order by President Britt Slocum at 6:30 p.m. in the Board Room of the Waverly Community Schools Administrative Office, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. Britt Slocum, President
Mrs. Angela Witwer, Vice President
Mrs. Mary Ann Martin, Secretary
Mr. Calvin L. Jones, Treasurer
Mrs. Melissa Sherry, Vice Secretary/Treasurer
Mr. Alan Wright, Trustee
Mr. Joe Chahine, Trustee

Staff Present:

Terry Urquhart, Superintendent
Evan Nuffer, Director of Finance
Vincent C. Perkins, Director of Human Services
Gloria Gonzalez, Students Services Administrator
Matt Oppenheim
Pat Albright
Michelle Frederick
Rebecca Pease

Others Present:

Mimi Patterson
Daniel Ray
Marisa Hamel

Pledge

Daniel Ray and Marisa Hamel led the pledge of allegiance.

Special Presentations

None

Correspondence

Secretary Martin reported the Board had received one email.

Public Comment

None

Student Representative Report

Student Representative Kyle Ranieri reported there is excitement in the air for Homecoming. High School students will participate in Spirit Days next week. Monday is Health Awareness Day; Tuesday is Mix-Match day; Wednesday is Music Genre Day; Thursday is Class Color Day; and Friday is Black & Gold Day.

The High School Academic Breakfast is Tuesday, October 1. The school's top performing students will get well deserved recognition for their accomplishments in the classroom. Kyle invited the Board of Education to attend this event beginning at 7:30 a.m. in the High School Cafeteria.

Waverly's football team won their first game of the season against Parma Western by a score of 21-13. This Friday the team played Eaton Rapids at home, while the Homecoming game will be against Charlotte.

Student Representative Report (cont.)

NHS, SHS, GSA, Student Senate, and Interact have had their first meetings of the year. Many intend to participate in the Homecoming Parade.

Board Member Comment

Member Chahine reported he attended the football game and there was great community support with parents and students in attendance.

Member Martin stated it is nice to see positive press for Waverly in the news. She remarked that she enjoyed being at the buildings on opening day.

Member Jones congratulated Mike Curley and the Waverly Education Foundation for another successful golf outing held at Eagle Eye on September 11th, noting everyone seemed to have a good time.

President Slocum announced the Michigan Association of School Boards annual Conference is next month, and encouraged Board members to register for classes. He reported he had a great time at the conference he attended and gleaned a lot of information to share. President Slocum stated he enjoyed the article in the *Delta-Waverly Community News* about the soccer team and alumni soccer players' benefit game, and the connection to Member Martin and her family. President Slocum stated he was proud to sponsor the Waverly Education Foundation's golf outing, noting the team count is on the rise. He also thanked Member Jones, whose team won the skin money which was donated back to the Foundation.

Adoption of Agenda

A motion was presented by Member Martin and supported by Member Jones. MOTION: The Board of Education approves the agenda as presented.

Motion carried. VOTE: AYES – 7; NAYS – 0.

Facility and Policy Committee Report

Member Wright reported the Facility and Policy Committee met on September 9, with Member Wright, Member Chahine, and Superintendent Urquhart. They had a presentation regarding naming a facility. The committee will be cleaning up various policies throughout the year. There will be an item on the agenda for discussion at the next meeting Board meeting.

Finance and Personnel Committee Report

Member Jones reported the Finance and Personnel committee met on September 9 with Members Jones, Slocum, and Martin attending. Also attending were Vincent Perkins, Director of Personnel, and Evan Nuffer, Director of Finance. Items discussed were staffing for elementary specials; cash flow projection; preliminary financial summary for the 2012-13 fiscal year and the audit by Plante & Moran; work in progress related to the 2013 School Facility Improvement Bonds; a proposed pathway at Elmwood Elementary School; and the possibility of changing financial software.

******Personnel Report – Report #13-27 – For Action***

Perry Costello (Winans Title I Paraprofessional) and Lois English (Middle School Library clerk) were approved for employment.

Superintendent's Report

Superintendent Urquhart reported a Hall of Fame Committee had been formed last year under the direction of Eldon McGraw. With Eldon's departure from the District, a new committee is being formed. We are looking at the first induction ceremony next spring and are currently looking at physical locations for the Hall of Fame. The committee is alive and well and moving forward.

Superintendent Urquhart reported that with the redesign of the Warrior mascot and developing a marketing niche for the District comes the need for groundbreaking types of cutting edge programs. He reported trips will be made to area districts that have created such programs.

Superintendent Urquhart reported Board members have documents in their packets which include information on MEAP and MME scores for the District. This is data that needs to be reported by law. A document with additional information can be found on the website.

Superintendent Urquhart reported the Technology Bond Committee met last Thursday and looked at architectural designs and shared information. The committee will continue to meet monthly to make decisions on future technology needs.

Public Comment

None

Other Board Business

President Slocum announced he will not be able to attend the October 14 meeting due to out-of-town business. Vice President Witwer will chair the meeting.

President Slocum asked Board members if they would like to attend the MASB delegate session on Thursday, October 24 at 7:30 p.m. The District is allowed three delegates. Members Chahine, Martin, and Slocum volunteered as delegates. Members Witwer and Sherry will be available as alternates.

Adjournment

The meeting adjourned at 7:30 p.m.

Respectfully submitted,

Mary Ann Martin, Secretary

rlp

***Consent Agenda

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
August 26, 2013**

Opening of Meeting

The special meeting of the Waverly Community Schools Board of Education was called to order by Kenneth Fletcher, Delta Charter Township Board President and Britt Slocum, Waverly Community Schools Board President, at 6:12 p.m. in the Board Room of Delta Charter Township, 7710 W. Saginaw Highway, Lansing, Michigan.

Members Present:

Mr. Britt Slocum, President
Mrs. Angela Witwer, Vice President
Mr. Calvin L. Jones, Treasurer
Mrs. Melissa Sherry, Vice Secretary/Treasurer (arrived at 6:26 p.m.)
Mr. Alan Wright, Trustee
Mr. Joe Chahine, Trustee

Member Absent:

Mrs. Mary Ann Martin, Secretary

Staff Present:

Mr. Terry Urquhart, Superintendent

Others Present:

Mimi Patterson
Bill Davis
Joe Hicks
Jim Schweitzer
Mary Jo White

Purpose

The purpose of the meeting was a joint Board meeting to discuss matters of mutual interest between the School Board and the Township Board. Member Slocum thanked Mike Curley for working diligently to make this meeting happen.

Adjournment

The meeting adjourned at 7:20 p.m.

Respectfully submitted,

Angela Witwer, Vice President

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
October 14, 2013**

FOR DISCUSSION

Subject: Policy - First Reading

Recommendation:

The Superintendent recommends the Board of Education reviews the policy updates listed below at first reading:

| | | |
|----------------|--|---------|
| Bylaw 0144.3 | Conflict of Interest | Revised |
| Bylaw 0160 | Agenda | Revised |
| Policy 1400 | Job Descriptions | Revised |
| Policy 1630.01 | Family & Medical Leaves of Absence (“FMLA”) | New |
| Policy 1662 | Anti-Harassment | New |
| Policy 2431.01 | Managing Heat and Humidity in Interscholastic Athletic Programs | New |
| Policy 3362 | Anti-Harassment | Revised |
| Policy 3430.01 | Family & Medical Leaves of Absence (“FMLA”) | Revised |
| Policy 4162 | Controlled Substance and Alcohol Policy for Commercial Motor Vehicle (CMV) Drivers | Revised |
| Policy 4362 | Anti-Harassment | Revised |
| Policy 4430.01 | Family & Medical Leaves of Absence (“FMLA”) | Revised |
| Policy 5112 | Entrance Age | Revised |
| Policy 5517 | Anti-Harassment | Revised |
| Policy 5517.01 | Bullying and Other Aggressive Behavior Toward Students | Revised |
| Policy 6107 | Authorization to Accept and Distribute Electronic Records and to Use Electronic Signatures | New |
| Policy 6420 | Conflict of Interest – Legal Counsel, Advisors, or Consultants | New |
| Policy 6470 | Payment of Claims | Revised |
| Policy 6520 | Payroll Deductions | Revised |
| Policy 6830 | Audit | Revised |
| Policy 8120 | Iran Economic Sanctions Act Compliance Consultants | New |
| Policy 8142 | Criminal History Record Check | New |
| Policy 8390 | Animals on District Property | New |
| Policy 8405 | Environmental Health and Safety Issues | Revised |
| Policy 8510 | Wellness | Revised |
| Policy 9160 | Public Attendance at School Events | Revised |

Statement of Purpose/Issue:

These policies revisions are the result of the NEOLA update and a review by the administration and the Board Policy Advisory Committee.

Budget Impact:

None

Historical Perspective/Background:

NEOLA provides updates to keep our policies current with applicable laws and regulations. The administration also reviews policies periodically and brings changes to the Board Policy Advisory Committee for review and consideration.

Discussion of Options:

The Board can refer policies to the Advisory Committee for further review or allow them to come back to the Board for second reading.

Rationale for Recommendation:

These policies were recommended to the District by NEOLA and were reviewed and approved by the Policy Advisory Committee.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
October 14, 2013**

Report #13-28

FOR ACTION***

Subject:

Financial Report

Recommendation:

It is recommended the following be approved:

Treasurer's Report:

The cash balance as of August 31, 2013 was \$3,767,955.45. Receipts during September, consisting of property taxes, state aid and other revenues in the amount of \$2,888,652.78 minus disbursements during September of \$2,698,794.98, left the district with a General Fund cash balance, as of September 30, 2013, of \$3,957,813.25.

Attached is a summary of year to date activity for the General Fund showing year to date expenditures exceeding revenues by \$1,956,744.

Attached is a summary of year to date activity for the 2013 School Facility Improvement Bonds showing \$332,342 remaining to be obligated for the project.

**Waverly Community Schools
Budgetary Comparison Schedule
For the Month Ended September 30, 2013**

| | Original Budget | Actual | Over (Under) Budget | % Available |
|--|-------------------|------------------|------------------------|----------------|
| Revenue | | | | |
| Local sources | 8,583,316 | 3,236,303 | (5,347,013) | 62.3% |
| State sources | 15,523,543 | 33,696 | (15,489,847) | 99.8% |
| Federal sources | 2,037,160 | - | (2,037,160) | 100.0% |
| Intergovernmental | 1,921,423 | - | (1,921,423) | 100.0% |
| Transfers In | 87,215 | - | (87,215) | 100.0% |
| Total revenue | 28,152,657 | 3,269,998 | (24,882,659) | 88.4% |
| Expenditures | | | | |
| Current: | | | | |
| Instruction: | | | | |
| Basic program | 14,175,505 | 2,168,008 | (12,007,497) | 84.7% |
| Added needs | 3,343,601 | 433,920 | (2,909,681) | 87.0% |
| Total instruction | 17,519,106 | 2,601,928 | (14,917,178) | 85.1% |
| Support Services: | | | | |
| Pupil | 1,803,265 | 332,245 | (1,471,020) | 81.6% |
| Instructional staff | 1,505,247 | 415,068 | (1,090,179) | 72.4% |
| General administration | 395,702 | 121,836 | (273,866) | 69.2% |
| School administration | 1,823,562 | 425,331 | (1,398,231) | 76.7% |
| Business | 466,002 | 114,600 | (351,402) | 75.4% |
| Operations and maintenance | 2,899,678 | 754,401 | (2,145,276) | 74.0% |
| Pupil transportation services | 950,154 | 135,278 | (814,876) | 85.8% |
| Central | 643,552 | 206,654 | (436,898) | 67.9% |
| Other | 57,850 | 7,532 | (50,319) | 87.0% |
| Total support services | 10,545,013 | 2,512,946 | (8,032,067) | 76.2% |
| Athletics | 423,312 | 71,926 | (351,386) | 83.0% |
| Community services | 5,925 | - | (5,925) | 100.0% |
| Non Publics | 2,325 | 158 | (2,167) | 93.2% |
| Debt service: | | | | |
| Principal | 30,000 | - | (30,000) | 100.0% |
| Interest | 26,585 | - | (26,585) | 100.0% |
| Capital outlay | 15,893 | 34,206 | 18,313 | -115.2% |
| Payments to other public schools | 243,034 | 5,578 | (237,456) | 97.7% |
| Total expenditures | 28,811,193 | 5,226,742 | (23,584,450) | 81.9% |
| Excess of Revenue (Under)Over Expenditures | (658,536) | (1,956,744) | (1,298,208) | |
| Transfers Out | - | - | - | 0.0% |
| Net Change in Fund Balance | (658,536) | (1,956,744) | (1,298,208) | |
| Fund Balance - Beginning of year | 3,139,665 | 3,139,665 | | |
| Fund Balance - End of year | 2,481,129 | 1,182,921 | | |
| | 8.6% | | | |

Waverly Community Schools
2013 School Facility Improvement Bonds
As of September 30, 2013

| | Budget | Actual | Encumbered | Balance Remaining |
|---|------------------|----------------|---------------|----------------------|
| Construction and Engineering | | | | |
| Lighting | 71,180 | 77,393 | 15,404 | (21,617) |
| Mechanical | 420,000 | 380,982 | 20,803 | 18,215 |
| Controls | | | | |
| EMS Programming | 124,619 | - | - | 124,619 |
| VFD & CO2 & Controls Install & Electric | 338,288 | 109,952 | 30,749 | 197,587 |
| Project Management/Engineering | 186,207 | 177,517 | 8,710 | (20) |
| Bond Issuance Costs | 14,165 | 16,148 | - | (1,983) |
| Contingency | 15,541 | - | - | 15,541 |
| Totals | <u>1,170,000</u> | <u>761,992</u> | <u>75,666</u> | <u>332,342</u> |

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
October 14, 2013**

Report #13-29

FOR ACTION

Subject: Acceptance of 2012-2013 Audit Report

Recommendation:

The Superintendent recommends the Board of Education accept the annual audit report from Plante & Moran, PLLC for the 2012-2013 fiscal year.

Statement of Purpose:

The Michigan Department of Education shall require that each district have an audit of the district's financial and pupil accounting records conducted at least annually at the expense of the district by a certified public accountant or by the intermediate district superintendent, as may be required by the department. A district shall file the annual financial audit reports with the intermediate district and the Michigan Department of Education not later than November 15 each year. (MCL 388.1618)

Budget Impact:

The District pays approximately \$30,000 in fees for the audit to be completed.

Historical Perspective:

The audit is required to be conducted annually.

Discussion of Options:

The annual audit is a statutory requirement to be approved by the Board of Education.

Strategic Plan Reference:

The annual audit supports Strategy 2, providing financial communication for the district.

Strategy #1 – Communication: We will enhance communications within the district and with the community to improve relationships among all key constituent groups to better achieve our mission.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
October 14, 2013**

Report #13-30

FOR ACTION

Subject: **Personnel Recommendations**

A. Employment – Certified

| <u>Name</u> | <u>Position</u> | <u>Step/Salary</u> | <u>Effective</u> |
|--------------|---------------------------|-----------------------|------------------|
| Steve Matzen | Colt Kindergarten Teacher | BA+0, Step 3/\$43,585 | 10/14/13 |

B. Employment – Non Certified

| <u>Name</u> | <u>Position</u> | <u>Class/Salary</u> | <u>Effective</u> |
|----------------|-------------------------|---------------------|------------------|
| Tanya Baptiste | East Lunch Assistant | Class G/\$9.57 | 9/23/13 |
| Susan Hravatic | Elmwood Title 1 Parapro | Class II/\$13.96 | 10/10/13 |

C. Resignation – Non-Certified

| <u>Name</u> | <u>Position</u> | <u>Reason</u> | <u>Effective</u> |
|-----------------|----------------------|---------------|------------------|
| Elizabeth Bergh | Colt Lunch Assistant | Personal | 10/11/13 |

D. Extra-Curricular Schedule B Stipends

| <u>Name</u> | <u>Assignment</u> | <u>Step</u> | <u>Stipend</u> | <u>Effective</u> |
|-----------------------|---|-------------|----------------|------------------|
| David Gorbe | MS Band Director | 3 | \$2,578 | 2013-14 Sch. Yr. |
| Maureen Nauss | MS Choir Director | 3 | \$1,539 | 2013-14 Sch. Yr. |
| Jenny Spurbeck | MS Orchestra Director | 3 | \$1,539 | 2013-14 Sch. Yr. |
| Yolanda Harris | MS Junior Honor Society Advisor | 3 | \$1,723 | 2013-14 Sch. Yr. |
| Nate Jarvie | MS School Improvement Co-Chair | 1 | \$264.60 | 2013-14 Sch. Yr. |
| Eliz. Tembras-Gardner | MS School Improvement Co-Chair | 3 | \$308.60 | 2013-14 Sch. Yr. |
| Sam Sicilia | MS School Improvement Co-Chair | 3 | \$308.60 | 2013-14 Sch. Yr. |
| Jennifer Vance | MS School Improvement Co-Chair | 3 | \$308.60 | 2013-14 Sch. Yr. |
| Deb Quinn | MS School Improvement Co-Chair | 3 | \$308.60 | 2013-14 Sch. Yr. |
| Kathie McDaniel | MS Student Council Advisor | 3 | \$1,723 | 2013-14 Sch. Yr. |
| Cheryl Frank | MS Yearbook Co-Advisor | 1 | \$551.50 | 2013-14 Sch. Yr. |
| Kristen Hood | MS Yearbook Co-Advisor | 1 | \$551.50 | 2013-14 Sch. Yr. |
| Nancy Dombroski | East Yearbook Advisor | 3 | \$1,660 | 2013-14 Sch. Yr. |
| Mark Nester | East Student Council Advisor | 2 | \$1,523 | 2013-14 Sch. Yr. |
| Kelly Blake | East School Improvement Chair | 3 | \$1,543 | 2013-14 Sch. Yr. |
| Laura Smith | East Math Resource Chair | 3 | \$771 | 2013-14 Sch. Yr. |
| Michelle Blodgett | East Science Resource Chair | 2 | \$661 | 2013-14 Sch. Yr. |
| Kristin Kochheiser | East Social Studies Resource Chair | 3 | \$771 | 2013-14 Sch. Yr. |
| Kelly Blake | East Language Arts Resource Chair | 3 | \$771 | 2013-14 Sch. Yr. |
| Jamie Holland | Colt School Improvement Chair | 3 | \$1,543 | 2013-14 Sch. Yr. |
| Jennifer Baird | Colt Social Studies Resource Chair | 3 | \$771 | 2013-14 Sch. Yr. |
| Michelle Gillespie | Colt Math Resource Chair | 3 | \$771 | 2013-14 Sch. Yr. |
| Michelle Rowe | Colt Language Arts Resource Chair | 3 | \$771 | 2013-14 Sch. Yr. |
| Margot Bensinger | Colt Science Resource Co-Chair | 3 | \$385.50 | 2013-14 Sch. Yr. |
| Dani Gimm | Colt Science Resource Co-Chair | 3 | \$385.50 | 2013-14 Sch. Yr. |
| Leo Blundell | Elmwood School Improvement Co-Chair | 3 | \$771.50 | 2013-14 Sch. Yr. |
| Leanne Ciampa | Elmwood School Improvement Co-Chair | 3 | \$71.50 | 2013-14 Sch. Yr. |
| Arden LaMere | Elmwood Resource for Language Arts Chair | 3 | \$771 | 2013-14 Sch. Yr. |
| Barb Knighton | Elmwood Resource for Social Studies Chair | 3 | \$771 | 2013-14 Sch. Yr. |
| Barb Knighton | Elmwood Student Council Advisor | 3 | \$1,723 | 2013-14 Sch. Yr. |
| Becky Hager | Winans Student Council Advisor | 1 | \$1,723 | 2013-14 Sch. Yr. |

| | | | | |
|---------------|--------------------------------------|---|---------|------------------|
| Amanda Hill | Winans Math Resource Chair | 3 | \$771 | 2013-14 Sch. Yr. |
| Allison Orwat | Winans Language Arts Resource Chair | 3 | \$771 | 2013-14 Sch. Yr. |
| Rhonda Berns | Winans Science Resource Chair | 3 | \$771 | 2013-14 Sch. Yr. |
| Craig Paksi | Winans Social Studies Resource Chair | 2 | \$771 | 2013-14 Sch. Yr. |
| Allison Orwat | Winans School Improvement Chair | 3 | \$1,543 | 2013-14 Sch. Yr. |

E. Extra-Curricular 8.8 Stipends

| <u>Name</u> | <u>Assignment</u> | <u>Stipend</u> | <u>Effective</u> |
|--------------------|---|----------------|------------------|
| Kristin Kochheiser | East PTO Chair | \$120 | 2013-14 Sch. Yr. |
| William Cecil | East 5 th Grade Chair | \$200 | 2013-14 Sch. Yr. |
| Nancy Dombroski | East 6 th Grade Chair | \$300 | 2013-14 Sch. Yr. |
| Marybeth Chasse | East Special Education Chair | \$500 | 2013-14 Sch. Yr. |
| Laura Smith | East 5 th Grade Mathematics Chair | \$170 | 2013-14 Sch. Yr. |
| Denise Kehren | East 6 th Grade Mathematics Chair | \$170 | 2013-14 Sch. Yr. |
| Brad McNeil | East 5 th Grade Language Arts Chair | \$170 | 2013-14 Sch. Yr. |
| Michelle Blodgett | East 6 th Grade Language Arts Chair | \$170 | 2013-14 Sch. Yr. |
| Duff Schad | East 5 th Grade Social Studies Chair | \$170 | 2013-14 Sch. Yr. |
| Patricia Rowden | East 6 th Grade Social Studies Chair | \$170 | 2013-14 Sch. Yr. |
| Shelly McGee | East 5 th Grade Science Chair | \$170 | 2013-14 Sch. Yr. |
| Michelle Blodgett | East 6 th Grade Science Chair | \$170 | 2013-14 Sch. Yr. |
| Andrea Waddell | Colt PTO Teacher Representative | \$75 | 2013-14 Sch. Yr. |
| Margot Bensinger | Colt PTO Teacher Representative | \$75 | 2013-14 Sch. Yr. |
| Dani Gimm | Colt Fitness Club Committee Chair | \$500 | 2013-14 Sch. Yr. |
| Kysha Crenshaw | Colt Technology Committee Chair | \$200 | 2013-14 Sch. Yr. |
| Jamie Holland | Colt Literacy Committee Chair | \$400 | 2013-14 Sch. Yr. |
| Rhonda Goodrich | Colt Bookroom Committee Co-Chair | \$100 | 2013-14 Sch. Yr. |
| Jamie Holland | Colt Bookroom Committee Co-Chair | \$100 | 2013-14 Sch. Yr. |
| Brenda Hinds | Colt Kindergarten Chair | \$95 | 2013-14 Sch. Yr. |
| Stacy DeBoer | Colt First Grade Chair | \$95 | 2013-14 Sch. Yr. |
| Kristin Lammers | Colt Special Education Co-Chair | \$95 | 2013-14 Sch. Yr. |
| Kim Molnar | Colt Special Education Co-Chair | \$95 | 2013-14 Sch. Yr. |
| Michelle Rowe | Colt PBIS Committee Chair | \$225 | 2013-14 Sch. Yr. |
| Andrea Waddell | Colt Problem Solving Committee Co-Chair | \$75 | 2013-14 Sch. Yr. |
| Megan Karinen | Colt Problem Solving Committee Co-Chair | \$75 | 2013-14 Sch. Yr. |
| Margot Bensinger | Colt Problem Solving Committee Co-Chair | \$75 | 2013-14 Sch. Yr. |
| Johanna Germain | Colt Problem Solving Committee Co-Chair | \$75 | 2013-14 Sch. Yr. |
| Jodi Thelen | Colt Problem Solving Committee Co-Chair | \$75 | 2013-14 Sch. Yr. |
| Leo Blundell | Elmwood Technology Integration Co-Chair | \$100 | 2013-14 Sch. Yr. |
| Justin Haas | Elmwood Technology Integration Co-Chair | \$100 | 2013-14 Sch. Yr. |
| Justin Haas | Elmwood PTO Liaison | \$200 | 2013-14 Sch. Yr. |
| Arden LaMere | Elmwood Literacy Promotion Chair | \$200 | 2013-14 Sch. Yr. |
| Justin Haas | Elmwood Fitness Co-Chair | \$100 | 2013-14 Sch. Yr. |
| Jeff Hager | Elmwood Fitness Co-Chair | \$100 | 2013-14 Sch. Yr. |
| Becky McQuillan | Elmwood Field Day Chair | \$100 | 2013-14 Sch. Yr. |
| Justin Haas | Elmwood Science Olympiad Chair | \$100 | 2013-14 Sch. Yr. |
| Justin Haas | Elmwood Lego Robotics Chair | \$100 | 2013-14 Sch. Yr. |
| Justin Haas | Elmwood 4 th Grade Chair | \$100 | 2013-14 Sch. Yr. |
| Nicole Davidson | Elmwood 3 rd Grade Chair | \$100 | 2013-14 Sch. Yr. |
| Lisa Hamilton | Elmwood 2 nd Grade Chair | \$100 | 2013-14 Sch. Yr. |
| Gini Larson | Winans Technology Representative | \$276.66 | 2013-14 Sch. Yr. |
| Rhonda Berns | Winans PTO Representative | \$276.66 | 2013-14 Sch. Yr. |
| Christina Lounds | Winans PBIS Coordinator | \$276.66 | 2013-14 Sch. Yr. |
| Jeannine Batterson | Winans Gardening Club Chair | \$276.66 | 2013-14 Sch. Yr. |
| Rhonda Berns | Winans Math SIP Chair | \$276.66 | 2013-14 Sch. Yr. |
| Christel Benjamin | Winans Sunshine Committee Chair | \$276.66 | 2013-14 Sch. Yr. |

F. Middle School SIG Grant Stipends

| <u>Name</u> | <u>Assignment</u> | <u>Stipend</u> | <u>Effective</u> |
|-------------------------|----------------------------------|----------------|------------------|
| Sam Sicilia | Leadership Coach | \$3,512 | 2013-14 Sch. Yr. |
| Deb Quinn | Leadership Coach | \$3,512 | 2013-14 Sch. Yr. |
| Jennifer VanMeter Vance | Student Services Coach | \$3,512 | 2013-14 Sch. Yr. |
| Nick Niederquell | Student Services Coach | \$3,512 | 2013-14 Sch. Yr. |
| Jeremiah Baynes | Family and Community Coordinator | \$2,205 | 2013-14 Sch. Yr. |
| Kristen Hood | Family and Community Coordinator | \$2,205 | 2013-14 Sch. Yr. |

G. Coaching – High School/Middle School

| <u>Name</u> | <u>Assignment</u> | <u>Step</u> | <u>Stipend</u> | <u>Effective</u> |
|--------------|--|-------------|----------------|------------------|
| Dom Dimick | HS Varsity Asst. Football Coach | 3 | \$3,203 | Fall Season |
| Monica Jones | 8 th Grade Volleyball Coach | 3 | \$2,474 | Fall Season |

Waverly Community Schools

Human Resources

STAFF APPOINTMENTS

2013-2014

| | |
|-----------------------|--|
| NAME: | Steve Matzen |
| POSITION: | Kindergarten Teacher |
| SALARY: | BA+0, Step 3 |
| START DATE: | October 14, 2013 |
| CERTIFICATION: | K-5 Elementary K-8 Self Contained |
| COLLEGE: | Western Michigan University |
| OTHER: | Waverly Graduate Previously taught Kindergarten in Durand |