



Waverly Community Schools

Special Meeting

Monday, August 26, 2013 8:00 AM

Agenda of Special Meeting

The Board of Education Waverly Community Schools

A Special meeting of the Board of Education of Waverly Community Schools will be held August 26, 2013, beginning at 8:00 AM in the MASB Board Room, 1001 Centennial Way, Lansing, MI 48917.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order/Welcome (8:00 a.m.)
- II. Recommendation to approve Report #13-22, Architect Selection - Fanning Howey 3
(8:15 a.m.)
- III. Review of the 2012-2013 School Year (8:45 a.m.)
- IV. Team Building (9:05 p.m.)
- V. Break (10:00 a.m.)
- VI. Budget Deficit (10:15 a.m.)
- VII. Update on Energy Project (11:00 a.m.)
- VIII. Lunch (11:30 a.m.)
- IX. Marketing (12:15 p.m.)
- X. Recommendation to approve Report #13-23, Technology Shared Services Proposal 4
(1:30 p.m.)
- XI. Wrap Up and Closure (2:30 p.m.)

WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
AUGUST 26, 2013

Report #13-22

FOR ACTION

Subject: Architect Selection – Fanning Howey

Recommendation:

It is recommended that the Board of Education name Fanning Howey of Novi, Michigan, to be the district's architect to design and carry out building and site remodeling, upgrade and additions to be funded by the way of a bond proposal passed on May7, 2013. The superintendent is authorized to enter into agreements with Fanning Howey to carry out the needed studies, tasks and designs in preparation for the bond projects.

Statement of Purpose:

The district has identified needs and upgrades in the area of technology over the last year in a study conducted by Barton Malow. Because of that study a technology bond was passed and the need for an architectural firm to design improvement exists.

Budget Impact:

Payment for these architectural services will come directly from the proceeds generated from the technology bond. There will be no cost to the district's general fund.

Background Information:

The Waverly Community Schools has an immense need to update the technology across the entire district. Hardware, infrastructure, wireless capabilities, secure entries, new and renovated learning spaces have all been identified and are part of the technology bond. RFP's were sent to five architectural firms in June. Those proposals were reviewed with two singled out because of quality and price. Tours exhibiting the work of the two top firms were conducted in Belleville & Sanford Meridian. The result is that Fanning Howey is being recommended to the board.

Options/Alternative:

The Board of Education may elect the firm recommended or choose to delay and request additional RFP's for further review.

Rationale for the Recommendation:

Five proposals were received from highly qualified firms. Two firms were interviewed and proved that they could specifically handle the redesign of existing spaces meeting the needs of the project. Both firms submitted a list of their best work and those sites were visited. Fanning Howey was chosen because they had the best price and the quality of their work was superior.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
August 26, 2013**

Report #13-23

FOR ACTION

Subject: Technology Shared Services Proposal

Recommendation:

The Superintendent recommends the Board of Education enters in to an agreement with Ingham Intermediate School District (IISD) to accept an efficient, cost-effective model of technology support including operational, infrastructure and instructional technology.

Statement of Purpose:

A collaborative approach of technology service delivery will leverage shared systems and take advantage of a shared talent pool to service all areas of technology needs. Technology services will be delivered by a combination of Waverly Community Schools employees and IISD employees through remote and on-site services to maximize resources.

Background Information:

A technology audit conducted in 2010 and a subsequent audit conducted in 2013 identified opportunities for improvements in our current technology service delivery model. The current proposal from IISD provides an opportunity to increase end user support both on-site and remotely.

Budget Impact:

The budgeted cost of salaries and benefits for Waverly staff for the 2013-2014 school year would be increased to \$434,500. This proposal is roughly an additional \$9,000 over the amount before (2012-13) we lost half our work force. Once fully implemented, the District can anticipate increased productivity with some savings in future years as we move towards shared common systems.

Discussion of Options:

The Board may entertain a motion to approve the recommendation, table the recommendation until a future date, or reject the recommendation.

Strategic Plan Reference:

We will enhance and implement the tools and instruction to develop each student's proficiency in the 21st century technology skills.