



Waverly Community Schools

Regular Meeting

Monday, May 13, 2013 6:30 PM

Agenda of Regular Meeting

The Board of Education Waverly Community Schools

A Regular meeting of the Board of Education of Waverly Community Schools will be held May 13, 2013, beginning at 6:30 PM in the Board Room, 515 Snow Road, Lansing, MI.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag
- II. Special Presentations
 - A. Board Spotlight - Marian Feehery
 - B. Student Recognition - Board of Water & Light First Step Program
- III. Correspondence
- IV. Public Comment
- V. Student Representative Report
- VI. Board Member Comment
- VII. Adoption of Meeting Agenda
- VIII. ***Approval of Minutes 4
- IX. Presentation of Reports
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 - B. Finance/Personnel
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 - 2. Recommendation to approve Report #12-71, Personnel Recommendations 23
 - 3. For Discussion - 2012-2013 Budget Amendment 26
 - C. Other

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| 2. For Discussion - Ingham Intermediate School District General Education Fund 2013-14 Proposed Budget | 32 |
| 3. For Discussion - Technology Proposal | |
| X. Superintendent's Report | |
| XI. Public Comment | |
| XII. Other Board Business | |
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| XIV. Adjournment | |
| XV. ***Consent Agenda | |

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
April 15, 2013**

Opening of Meeting

The regular meeting of the Waverly Community Schools Board of Education was called to order by President Britt Slocum at 6:35 p.m. in the Waverly Middle School Little Theatre, 620 Snow Road, Lansing, Michigan.

Members Present:

Mr. Britt Slocum, President
Mrs. Angela Witwer, Vice President
Mrs. Mary Ann Martin, Secretary
Mr. Calvin L. Jones, Treasurer
Mrs. Melissa Sherry, Vice Secretary/Treasurer
Mr. Alan Wright, Trustee
Mr. William Altimore, Trustee

Staff Present:

Terry Urquhart, Superintendent
Evan Nuffer, Director of Finance
Vincent C. Perkins, Director of Human Services
Troy Lindley
Gretchen Mikula
Vickie Tisdale
Michelle Frederick
Chris Huff
Kelly Blake
Barbara Tate
Helene McNeilly
Matt Oppenheim
Rebecca Pease

Others Present:

Kyle Ranieri, Student Representative
Mary Jo White
Todd A. Burton
Rhett A. Burton
Rick Milligan
Paul Milligan
Pat Milligan
Deanna Milligan
Carolynn Wright
James Tate
Lisa Jackson
Elijah Jackson
Elizabeth Johnson
Cathy Johnson
Craig Reed
Liam Walter-Reed
Jason Kerschke
Joe Wright
Russ Lee
Cameron Lee
Kici Campbell
Wendi Burton
Matt Richardson
Michael Hernandez
Antonio Williams

Others Present (cont.)

Devyn Manson
Savannah Ruby
Kelly Patterson
Ryan Fisher
Marcus Moore
Dee Roberts
Courtney Jackson
Shadaira McCarty
Virgil Glew
Joshua Pulley
Sean Fisher
Joey Lashbrook
Maria Fisher
John Fisher
Eleanor Fisher
Mimi Patterson
Bob Patterson
Phil Miller
Glenna Miller

Pledge

The pledge of allegiance was led by the Eagle Scouts and Girl Scouts in the audience.

Moment of Silence

President Slocum asked for a moment of silence for the people in Boston.

Special Presentations

Superintendent Urquhart recognized Kelly Patterson, a Waverly High School junior, for attaining the Girl Scout Gold Award, the highest award given to Girl Scouts. Established in 1916, the Gold Award goes to the best and brightest Girl Scouts. Kelly made 68 blankets and collected over 200 stuffed animals to provide to foster children in the Greater Lansing area through St. Vincent Catholic Charities. Kelly was very happy she exceeded her goal and overwhelmed by the support of new and old friends who supported her project. Kelly introduced her parents, Bob and Mimi Patterson, and her grandparents, Phil and Glenna Miller.

Superintendent Urquhart recognized Ryan Fisher, Paul Milligan, and Brad Park, Waverly High School seniors, for attaining Eagle Scout status, the highest rank possible in Boy Scouts. Established in 1911, the Eagle Scout rank has been earned by more than 2 million scouts.

Ryan's Eagle Scout project was making raised planting beds for the Lansing City Rescue Mission's Maplewood Center for Women and Children. His project cost \$866 and took 202 volunteer hours. Ryan introduced and thanked his parents, John and Maria Fisher, and his grandmother Eleanor Fisher.

Paul's Eagle Scout project was creating a two-level storage rack in the High School auditorium backstage area for the flats used to create scenery. He also installed new clothes bars in the costume shop, doubling the hanging space. Paul's project cost \$715 and took 142 volunteer hours. Paul introduced and thanked his parents, Deanna and Paul Milligan. He also recognized John and Maria Fisher for their support.

Unable to attend the meeting was Eagle Scout Brad Park, the son of Elizabeth and Gregory Park. Brad's project consisted of constructing a backstop for the ball fields at the Lansing City Rescue Mission's Maplewood Center for Women and Children. Brad raised \$1,350 and his team spent 7 hours installing the backstop.

Special Presentations (cont.)

The third special presentation featured recognition of student athletes. Chris Huff, Assistant Principal and Athletic Director, presented certificates to the following fall athletes: ***Boys Basketball:*** Dee Roberts (All-Conference and All-State Honorable Mention); and Marcus Moore (All-Conference); ***Girls Basketball:*** Shadaira McCarty (All-Conference Academic); ***Wrestling:*** Virgil Glew (All-Conference and All-Conference Academic); Cameron Lee (All -Conference and All-State); and Joshua Pulley (All-Conference); ***Boys Swimming:*** Joey Lashbrook (All Conference); and Sean Fisher (All-Academic); and ***Competitive Cheer:*** Courtney Jackson (All-Conference Academic).

Athletes unable to attend the meeting were ***Boys Basketball:*** Scott Koenigsnecht (All-Conference Academic); ***Girls Basketball:*** Victoria Milton (All-Conference and All-State); Breanna Mobley (All-Conference); Lauren Miller (All Conference Academic); Rachael Rienstra (All-Conference Academic); Brandi Thomas (All-Conference Academic); and Courtney Young (All-Conference Academic); ***Wrestling:*** Cody Daniels (All Conference); Brandon Foster (All-Conference); Delano Glosson (All-Conference); and Thomas Houston (All-Conference and All-State); ***Boys Swimming:*** Tommy Quinn (All-Conference, All-Conference Academic, All-State and School Record Holder); Kevin Rubino (All-Conference); ***Bowling:*** Jeff Wheeler (All-Conference and All-Conference Academic); Tyler Harris (All-Conference Academic); Alanis Perez (All-Conference Academic); and Juliana Wheeler (All-Conference Academic); ***Competitive Cheer:*** Kaitlyn DeLain (All-Conference); and Calle Brooks (All-Conference Academic); and ***Ice Hockey:*** Adam Epstein (All-Conference Academic).

Dr. Peggy Baldwin, principal of Winans Elementary School, presented information on Winans' approach to increasing test scores. The staff has established a standardized time every day for intervention. Dr. Baldwin provided a PowerPoint presentation showing where the school needs to be with Adequate Yearly Progress objectives and where the school currently is with MEAP scores, comparing data from 2001 and 2012. Also provided was information about where the students are currently compared to where they need to be, and action steps to increase MEAP scores. Aimsweb test scores for 2012-2013 were also presented, showing increases in math computation from the fall testing period to the winter testing period. Dr. Baldwin stated the goal for Winans Elementary is all students will meet or exceed grade level common core standards in Reading, Writing and Math.

Principal Vickie Tisdale of East Intermediate School provided MEAP trend data for reading, math, science and social studies, and presented school improvement goals for math (All students, will understand the meaning of fractions and operations within fractions); reading (All students will increase their reading proficiency); and writing (All students will increase their writing proficiency). The instructional focus for the 2012-2013 school year is "We will increase and monitor the use of direct and explicit vocabulary instruction within our classrooms". East's proactive plan includes implementation of the Reading Street program; intentional use of graphic organizers and word walls in all instructional areas; reviewing "vocabulary strategies" each month; and following Marzano's "Six Steps to Teaching Vocabulary" guidelines. The school's outcome goals are to raise academic achievement scores on building content area assessments and raise reading and math MEAP scores 5% the fall of 2013.

Correspondence

Member Martin reported the Board had received a letter from the Ingham Intermediate School District regarding two open positions on its Board of Education.

Public Comment

None.

Student Representative Report

Student Representative Kyle Ranieri reported over Spring Break the French Club, along with other students, took a trip to Paris and explored various historical as well as tourist sights. The students expressed what a great experience the trip was and found it to be very insightful to see a difference culture and be immersed in a different language. The High School orchestra program is taking a trip to Memphis, leaving April 19 and returning April 22. The

Student Representative Report (cont.)

students will experience Southern culture and have the opportunity to perform and have workshops with local orchestras.

Junior Kelly Patterson thought up the idea to create a Prom Closet for students planning to attend this year's Prom. With the help of Student Senate who donated their dresses, a wide selection of completely free dresses has become available to students who may otherwise not be able to afford a Prom dress. Prom is scheduled for Saturday, May 4th. The Junior class officers have planned the specifics of the event and excitement is growing throughout the school as students prepare for one of the most important events in a student's high school career.

Last Wednesday the symbolic National Honor Society induction ceremony took place celebrating the induction of the Class of 2014's brightest students into the prestigious honors group. This ceremony also served as an opportunity for self-reflection for the students as they realized how far they have come and how much further they will go. The students thank the NHS advisory committee and all of the Board members in attendance with them for this memorable event.

The annual Advanced Placement exams are scheduled for the beginning of May and many students have already begun the tedious review process for these difficult exams that provide a portrait of their academic ability. Advanced Placement courses at the high school offer a great opportunity for a large number of dedicated students to challenge themselves. The student body continues to hope for continued growth of the number of AP courses available to them.

Board Member Comment

Member Sherry congratulated Kelly Patterson for receiving the Girl Scout Gold Award, and Ryan Fisher, Paul Milligan, and Brad Park for attaining the status of Eagle Scout. She also congratulated the student athletes on their accomplishments. Member Sherry announced April 21-27 is National Volunteer Week. She thanked Board members, and the many parent and student volunteers for everything they do for Waverly Community Schools. Member Sherry reported Waverly High School student Tyler Eastman will be honored at the Capitol on April 24. He has been nominated for the Youth Volunteer of the Year Award.

Member Jones congratulated the winter sports' athletes and their coaches, and the scouts for the honors they received. He reported he attended the National Honor Society Induction at the High School and congratulated the students inducted into NHS. Member Jones reported two Waverly students, Christiano Ramos and Brianne Spedoske, will be honored by the Lansing Board of Education for their participation in LBWL's First Step program. He also announced the Lansing Board of Water & Light's *Dancing with the Starz Extravaganza* will be held April 18 at 5:30 p.m. at the Radisson Hotel. Proceeds from the event go to the Capital Area Community Services. Tracy Thomas, Waverly High School Deputy Principal, and Lauren Aitch, Waverly graduate, will be dancing in the fundraiser. Member Jones thanked a group of Waverly volunteers who were part of a support team helping to plan the Lansing marathon.

Member Witwer congratulated Kelly Patterson, Ryan Fisher, Paul Milligan, and Brad Park for their scouting accomplishments. She also congratulated the winter athletes on their awards. Member Witwer thanked Student Representative Kyle Ranieri for his informative report. Member Witwer encouraged those in attendance to help in getting the word out for positive votes for the technology bond.

Member Martin reported she attended the National Honor Society Induction, noting she was honored to be there. She recognized the sports honorees and the accomplishments of the Scouts. Member Martin stated she appreciates all the work that went into bringing the WEA and WESPA contracts to ratification.

Member Wright reported he attended the tennis season opener today. He also attended the Women's History Program at East, noting it was a wonderful program.

Board Member Comment (cont.)

Member Altimore reported he also attended the National Honor Society Induction, noting they did a terrific job of putting that ceremony together. Member Altimore told Kyle Ranieri that he does a great job as Student Representative. He also encouraged people to vote in the upcoming election.

President Slocum reported Andy Fritz, Waverly alumni, received a federal grant to do a medical study. Tom Cornelius, 2001 Waverly graduate, has been named Teacher of the Year in Grant County, Arizona. He is also a finalist for State Teacher of the Year in Arizona. Member Slocum congratulated the Scouts and also congratulated Kyle Ranieri for his induction into the National Honor Society.

Adoption of Agenda

A motion was presented by Member Wright and supported by Member Sherry. MOTION: The Board of Education adopts the meeting agenda as presented.

Motion carried. VOTE: AYES – 7; NAYS – 0.

******Approval of Minutes***

The minutes of the regular meeting of March 12, 2013, and the special meetings of March 21, 2013, March 25, 2013, and April 10, 2013 were approved as presented.

Policy (First Reading) – For Discussion

The Board reviewed the following policy at first reading:

Post-Issuance Tax Compliance Policy New

The Internal Revenue Service (IRS) strongly urges individuals who take out notes to have a policy in place on post-issuance tax compliance. Compliance with this recommendation was prompted by the Energy School Improvement facility bonds. This policy will be presented for action on May 13, 2013.

******Financial Recommendation – Report #12-63– For Action***

The financial report was approved as presented.

******Breakfast, Lunch, and Milk Prices for 2013-14 – For Information***

The Board of Education established the rates for food service for the 2013-2014 school year as follows:

| | |
|-----------------------------|--------|
| *Elementary Breakfast (K-6) | \$1.25 |
| Secondary Breakfast (7-12) | \$1.50 |
| Adult Breakfast | \$2.00 |
| Elementary Lunch (K-6) | \$2.25 |
| Secondary Lunch (7-12) | \$2.50 |
| Adult Lunch | \$3.50 |
| Milk | \$0.50 |
| *Universal Breakfast K-6 | |

The above prices reflect an increase of \$0.25 in the lunch prices from 2012-2013 and will keep the General Fund allocation to the Food Service Fund at \$0. The USDA – Child Nutrition Reauthorization of 2010 requires school districts to increase their meal prices until the paid meal price is the price of the free meal reimbursement of \$2.59 (adjusted for inflation), capping the required increase at \$0.10 per year.

Personnel Recommendations – Report #12-64 – For Action

A report was presented by Member Martin and supported by Member Witwer. MOTION: The Board of Education approves the resignation of Linda Reed (Bus Driver); Deborah Baur (Colt Custodian); and Kelly Lynch (Colt Lunch

Assistant); the employment of Mary Behrendt (Middle School Special Education Parapro); and extra-Curricular stipends for the High School play to Charles Slocum (technical director); Richard Redmond (Co-Director); Maureen Nauss (Co-Director); David Gorbe (Pit Band Director); Jenna Erbele (Promotions); Kate Dougherty (Costumer); Colleen Weinfeld (Producer); and James Geer (Accompanist).

Motion carried. VOTE: AYES – 7; NAYS – 0.

2013-2014 Schools of Choice Recommendation – Report #12-65 – For Action

A motion was presented by Member Martin and supported by Member Altimore. MOTION: The Board of Education approves participation in the limited Schools of Choice Program [Sections 105 and 105(c)] for the 2013-2014 school year as follows:

| | |
|----------------|----|
| Kindergarten | 50 |
| First Grade | 20 |
| Second Grade | 20 |
| Third Grade | 15 |
| Fourth Grade | 20 |
| Fifth Grade | 20 |
| Sixth Grade | 10 |
| Seventh Grade | 20 |
| Eighth Grade | 20 |
| Ninth Grade | 10 |
| Tenth Grade | 10 |
| Eleventh Grade | 10 |
| Twelfth Grade | 10 |

Motion carried. VOTE: AYES – 7; NAYS – 0.

Extended Field Trip – For Information

The Superintendent reported he approved an extended field trip for all middle school band, orchestra, and choir students to travel to Cedar Point on Saturday, May 25, 2013. One-hundred eighty students are eligible to participate in this trip. David Gorbe, band director, Maureen Nauss, vocal music director, and Jenny Spurbeck, orchestra director, will accompany the students and chaperones to Sandusky on motor coach buses. The estimated cost per student is \$82.00, which will be collected by the teachers. Excess funds will be refunded to students and shortfalls will be made up by booster groups. This trip is an annual event and serves as a reward for the music students.

Superintendent's Report

Superintendent Urquhart thanked the principals for their preliminary and final reports on student achievement.

Superintendent Urquhart stated Tuesday, May 7, 2013 in an important day for the school district as voters make decisions about our future. He noted there was a positive meeting of stakeholders last Thursday chaired by Angela Witwer.

Superintendent Urquhart reported progress on the High School schedule is being made. Most students have signed up for classes. It will take a few more days to complete that process. The High School staff will then be able to look at FTE needed for the 2013-2014 school year and put together a master schedule that meets the needs of the students. We will then be able to do staffing for the rest of the District.

Public Comment

Addressing the Board during Public Comment was Reese Burton.

Other Board Business

None

Adjournment

The meeting adjourned at 7:50 p.m.

Respectfully submitted,

Mary Ann Martin, Secretary

***Consent Agenda

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
April 24 2013**

Opening of Meeting

The special meeting of the Waverly Community Schools Board of Education was called to order by President Britt Slocum at 3:36 p.m. in the Board Room of the Waverly Community Schools Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. Britt Slocum, President
Mrs. Angela Witwer, Vice President
Mrs. Mary Ann Martin, Secretary
Mrs. Melissa Sherry, Vice Secretary/Treasurer
Mr. Alan Wright, Trustee
Mr. William Altimore, Trustee

Member Absent:

Mr. Calvin L. Jones, Treasurer

Staff Present:

Terry Urquhart, Superintendent
Evan Nuffer, Director of Finance
Vincent C. Perkins, Director of Human Services
Dorothy Blackwell, Chief Academic Officer
Gloria Gonzalez, Student Services Administrator
Troy Lindley
Gretchen Mikula
Vickie Tisdale
Chris Huff
Kelly Blake
Helene McNeilly
Dave Ames
Bill Davis
Tim Lyman
Peggy Baldwin
Eldon McGraw
Shawn Talifarro
Al Momrik
Mike Moreno
Kim Walker
Erin Symonds
Rebecca Pease

Others Present:

Mimi Patterson
Dr. Mark Taylor
Maurice Pope
Greg Olszta
Diana Stotler
Keith Harris
Justin Pierantoni

Purpose

The purpose of the meeting was a presentation by the AdvancEd External Review Team on the results of the district's AdvancEd Accreditation review.

Dorothy Blackwell introduced Dr. Mark Taylor (Lincoln County School District #2, Afton WY), chairperson of the AdvancEd team, who in turn introduced his colleagues: Maurice Pope (Retired Administrator, Detroit, MI); Greg

Olszta (Consultant/MDE, Lansing MI); Diana Stotler (Instructional Coach, Novi Community Schools, Novi MI); Keith Harris (Lincoln County School District #2, Afton WY); Justin Perintoni (Lincoln County School District #2); and Treasure Pickett (Principal, Orange Park High School, Clay County FL).

Dr. Taylor presented a PowerPoint presentation about AdvancEd, its purpose and process. He provided the following ratings for the school district on a scale of 4:

| | |
|---|------|
| Equitable Learning Environment: | 2.76 |
| High Expectations Environment: | 2.89 |
| Supportive Learning Environment: | 3.10 |
| Active Learning Environment: | 2.88 |
| Progress Monitoring and Feedback Environment: | 2.82 |
| Well-Managed Learning Environment: | 3.26 |
| Digital Learning Environment: | 1.70 |

Dr. Taylor recommended that the Waverly Community Schools be granted full accreditation pending further review and final action by AdvancEd Accreditation Commission. The External Review has been compiled, with a final business report in thirty days. Final notification should be received in June. Dr. Taylor thanked Ms. Blackwell and the Waverly staff of their hospitality, support and professionalism.

Dorothy Blackwell stated it has been a great pleasure hosting the members of the Review Team and thanked them for helping us improve to become a better school district. She thanked Erin Symonds and Kim Walker for their help in organizing and facilitating the event; the union leaders for attending the meeting today; and the principals and their staffs for their efforts.

President Slocum, on behalf of the Board, said he could not be prouder of everyone in the district. He thanked staff members for their participation in the review and thanked the AdvancEd team for coming to Waverly.

Closed Session

President Slocum stated the Board would be going into closed session for the purpose of discussing a personnel matter.

A motion was presented by Member Martin and supported by Member Wright. MOTION: The Board of Education enters into closed session for the purpose of discussing a personnel matter.

Roll call vote was taken with all members present voting aye.
(Members Altimore, Wright, Martin, Witwer, Slocum, and Sherry present. Member Jones absent)

Adjournment

The Board went into closed session at 3:58, with the meeting adjourning at 4:45 p.m.

Respectfully submitted,

Mary Ann Martin, Secretary

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
May 13, 2013**

Report #12-66

FOR ACTION

Subject:

Lighting Installation

Recommendation:

The Superintendent recommends the Board of Education approve the replacement lighting installation to the lowest cost bidder who meets minimum specifications, per Board Policy 6320 (Purchasing)

Statement of Purpose:

The purpose of this project is to install replacement lighting in each school gymnasium/cafeteria as part of the 2013 School Facility Improvement Project.

Background Information:

The Board of Education authorized a School Facility Improvement project by selling bonds in the amount of \$1.17 million. The replacement lighting is one activity of the School Facility Improvement Project. Per Section 1267 of the Revised School Code an advertisement for bids for this project was placed in the Delta-Waverly Community Newspaper and was posted at www.bid4michigan.com for 2 weeks. A mandatory pre-bid meeting was held on April 22, 2013 at 9:00 a.m. for interested bidders. Seven potential bidders participated in the pre-bid meeting. A public opening of the bids was held on May 3, 2013, where three bids were received and read aloud. After careful consideration of the bids and a phone interview with the lowest bidder, it is recommended the award be given to the lowest bidder, Hoekstra Electrical.

Budget Impact:

A summary of all the bids received is attached. The lowest bidder submitted a base bid of \$94,500 with alternate bids of \$4,500 for the installation of lighting fixtures in the HS Gym Commons, and an alternate bid of \$11,900 for the installation of lighting fixtures in the East Library. Based on budgeted costs, we are not recommending the alternate bids be awarded. The total recommended award is \$94,500.

Discussion of Options:

The Board may entertain a motion to take one of the following actions:

- 1) Approve the recommendation as follows:
 - a. Award the base bid
 - b. Award the base bid plus the alternate bids
- 2) Table the recommendation until a future date
- 3) Reject all the bids

Strategic Plan Reference:

As the heart of the community, our mission is to educate and prepare each student to achieve her or his academic best, develop character, become a lifelong learner and contribute as a citizen of our global society

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
May 13, 2013**

Report #12-67

FOR ACTION

Subject:

Boiler Installation

Recommendation:

The Superintendent recommends the Board of Education approve the installation of Boilers to the lowest cost bidder who meets minimum specifications, per Board Policy 6320 (Purchasing)

Statement of Purpose:

The purpose of this project is to install the six (6) pre-purchased boilers as part of the 2013 School Facility Improvement Project.

Background Information:

The Board of Education authorized a School Facility Improvement project by selling bonds in the amount of \$1.17 million. The installation of boilers is one activity of the School Facility Improvement Project. Per Section 1267 of the Revised School Code an advertisement for bids for this project was placed in the Delta-Waverly Community Newspaper and was posted at www.bid4michigan.com for 2 weeks. A mandatory pre-bid meeting was held on April 12, 2013 at 9:00 a.m. for interested bidders. Nine potential bidders participated in the pre-bid meeting. A public opening of the bids was held on April 26, 2013, where three bids were received and read aloud. After careful consideration of the bids, contact with vendor references and a phone interview with the lowest bidder, it is recommended the award be given to the lowest bidder.

Budget Impact:

A summary of all the bids received is attached. The lowest bidder submitted a base bid of \$195,700 with an additional alternate bid of \$21,000 for the installation of piping, pumps and heat exchanger to heat the lap pool at the high school. The total recommended award is \$216,700.

Discussion of Options:

The Board may entertain a motion to take one of the following actions:

- 1) Approve the recommendation as follows:
 - a. Award the total bid
 - b. Award the base bid
- 2) Table the recommendation until a future date
- 3) Reject all the bids

Strategic Plan Reference:

As the heart of the community, our mission is to educate and prepare each student to achieve her or his academic best, develop character, become a lifelong learner and contribute as a citizen of our global society



LARKIN ENGINEERING, LLC

1630 Epley Road, Williamston, MI 48895
Ph. (517) 992-9022 Cell (517)290-7116

May 2, 2013

Mr. Vytou Virskus
Millenium Energy Company
3060 Hulett Rd
Okemos, MI 48854

RE: Waverly Community Schools
2013 Energy Initiative
Boiler Installation Bid Recommendation

Dear Vytou:

After careful consideration of the bids, discussions with references and a phone interview with the low bidder, we recommend that the project be awarded to Pleune Service Company for their base bid amount of \$195,700.00. If acceptable to the school district, we would also recommend acceptance of their Alternate #1 price of \$21,000.00 for the installation of piping, pumps and heat exchanger to heat the Lap Pool at the High School. Please call if you have any questions.

Sincerely,
LARKIN ENGINEERING, LLC

James D. Larkin, P.E., LEED AP

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
May 13, 2013**

Report #12-68

FOR ACTION

Subject: Gift to the District – Memorial Tree

Recommendation:

The Superintendent recommends the Board of Education accepts a gift to the District, a weeping cherry tree, in memory of Marilyn Wagamon, a former employee.

Statement of Purpose/Issue:

Board policy 7230, Gifts, Grants and Bequests, calls for the Board to specify the manner in which gifts are made; define the type of gift, grant or bequest which it considers appropriate; and reject those which it deems inappropriate or unsuitable.

Budget Impact:

None

Historical Perspective/Background:

Marilyn Wagamon, a longtime Waverly Community Schools' employee recently passed away. Mrs. Wagamon was a Waverly Middle School teacher, and counseled elementary and High School students until her retirement in 2003. The Hicks family, owners of Cottage Gardens, would like to donate a flowering tree and plaque in memory of Mrs. Wagamon. Jodi (Bosma) Hicks wrote "She was an inspirational teacher, counselor, and family friend." The tree would be planted on the East side of Waverly High School. Dave Ames has consulted with the family regarding the placement of the tree.

Discussion of Options:

The Board may define a gift it considers more appropriate, or reject the request.

Rationale for Recommendation:

Past practice has been to honor such requests, if appropriate.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
April 15, 2013**

Report #12-69

FOR ACTION

Subject: Policy - Second Reading

Recommendation:

The Superintendent recommends the Board of Education reviews the new policy listed below at second reading:

Post-Issuance Tax Compliance Policy New

Statement of Purpose/Issue:

This is a new policy prepared by Thrun Law Firm, P.C. since issuers of tax-exempt debt must comply with applicable federal tax requirements in order to obtain such status.

Budget Impact:

None

Historical Perspective/Background:

Thrun Law Firm, P.C. is providing this policy to its financial clients in light of recent reports and Internal Revenue Service (IRS) guidelines which indicate “tax-exempt” debt obligations will be subject to increased scrutiny by the Internal Revenue Service.

Discussion of Options:

The Board can refer policies to the Advisory Committee for review.

Rationale for Recommendation:

This policy was recommended to the District by legal counsel informing us that the IRS has indicated that written policies and procedures should be in place for all issuers of “tax-advantaged obligations”, which includes tax-exempt debt obligations, tax credit bonds and direct pay bonds.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
May 13, 2013**

FOR DISCUSSION

Subject: Policy – First Reading

Recommendation:

The Superintendent recommends the Board of Education review the policy updates listed below at first reading:

| | | |
|-----------------|--|--------------------|
| Bylaw 0122 | Board Powers | Revised |
| Bylaw 0144.3 | Conflict of Interest | Revised |
| Policy 2270 | Religion in the Curriculum | Revised |
| Policy 2370.01 | On-Line/Blended Learning Program | Revised |
| Policy 4162 | Drug Controlled Substance and Alcohol Testing Policy for of Commercial Motor Vehicle (CMV) Drivers CDL License Holders | Revised |
| Policy 5112 | Entrance Age | Revised |
| Policy 5113.01 | Schools of Choice (Intra-District) | Revised |
| Policy 5340.01 | Concussions and Athletic Activities | New |
| Policy 5515.01 | Safe Operation of Motorized Utility Vehicles by Students | New |
| Policy 5610 | Emergency Removal, Suspension, and Expulsion of Nondisabled Students | Revised Revised |
| Revised 5610.01 | Permanent Expulsions/Suspensions – Required by Statute | Revised |
| Policy 6550 | Travel Payment & Reimbursement | New |
| Policy 7540.07 | Personal Internet Account Privacy – Students | New |
| Policy 7540.08 | Personal Internet Account Privacy – Staff | New |
| Policy 8800 | Religious/Patriotic Ceremonies and Observances | Revised |

Statement of Purpose/Issue:

These policies revisions are the result of the NEOLA update and a review by the administration and the Board Policy Advisory Committee.

Budget Impact:

None

Historical Perspective/Background:

NEOLA provides updates to keep our policies current with applicable laws and regulations. The administration also reviews policies periodically and brings changes to the Board Policy Advisory Committee for review and consideration.

Discussion of Options:

The Board can refer policies to the Advisory Committee for further review or allow them to come back to the Board for second reading.

Rationale for Recommendation:

These policies were recommended to the District by NEOLA and were reviewed and approved by the Policy Advisory Committee.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
May 13, 2013**

Report #12-70

FOR ACTION***

Subject:

Financial Recommendation

Recommendation:

It is recommended the following be approved:

Treasurer's Report:

The cash balance, net of related short term debt, as of March 31, 2013 was \$3,268,802.11. Receipts during April, consisting of property taxes, state aid and other revenues in the amount of \$2,986,426.95*, minus disbursements during April of \$3,183,299.05, left the district with a General Fund cash balance, net of related short term debt, as of April 30, 2013, of \$3,071,930.01.

*The fourth of five installments payments on the State Aid Note was deducted from April's receipt of State Aid.

**Waverly Community Schools
Budgetary Comparison Schedule
For the Month Ended April 30, 2013**

| | Revised Budget | Actual | Over (Under) Budget | % Available |
|--|-------------------|-------------------|------------------------|----------------|
| Revenue | | | | |
| Local sources | 8,619,899 | 8,049,316 | (570,583) | 6.6% |
| State sources | 15,651,414 | 9,920,110 | (5,731,304) | 36.6% |
| Federal sources | 2,105,641 | 1,254,286 | (851,355) | 40.4% |
| Intergovernmental | 1,969,813 | 1,372,498 | (597,315) | 30.3% |
| Transfers In | 87,215 | - | (87,215) | 100.0% |
| Total revenue | 28,433,982 | 20,596,209 | (7,837,773) | 27.6% |
| Expenditures | | | | |
| Current: | | | | |
| Instruction: | | | | |
| Basic program | 14,541,570 | 9,961,807 | (4,579,763) | 31.5% |
| Added needs | 3,361,254 | 2,308,393 | (1,052,861) | 31.3% |
| Total instruction | 17,902,824 | 12,270,200 | (5,632,624) | 31.5% |
| Support Services: | | | | |
| Pupil | 1,827,209 | 1,283,457 | (543,752) | 29.8% |
| Instructional staff | 1,664,724 | 1,336,139 | (328,585) | 19.7% |
| General administration | 396,017 | 305,756 | (90,261) | 22.8% |
| School administration | 1,847,393 | 1,399,948 | (447,446) | 24.2% |
| Business | 424,857 | 368,527 | (56,330) | 13.3% |
| Operations and maintenance | 3,129,986 | 2,413,391 | (716,596) | 22.9% |
| Pupil transportation services | 957,308 | 678,409 | (278,899) | 29.1% |
| Central | 632,092 | 515,846 | (116,245) | 18.4% |
| Other | 117,850 | 29,016 | (88,834) | 75.4% |
| Total support services | 10,997,435 | 8,330,489 | (2,666,947) | 24.3% |
| Athletics | 395,960 | 328,995 | (66,965) | 16.9% |
| Community services | 5,925 | 6,985 | 1,060 | -17.9% |
| Community services | 2,618 | 1,354 | (1,264) | 48.3% |
| Debt service: | | | | |
| Principal | - | - | - | 0.0% |
| Interest | - | - | - | 0.0% |
| Capital outlay | 378,951 | 263,258 | (115,693) | 30.5% |
| Payments to other public schools | 280,884 | 182,358 | (98,526) | 35.1% |
| Total expenditures | 29,964,597 | 21,383,638 | (8,580,960) | 28.6% |
| Excess of Revenue (Under)Over Expenditures | (1,530,615) | (787,429) | 743,186 | |
| Transfers Out | 878 | - | (878) | 100.0% |
| Net Change in Fund Balance | (1,531,493) | (787,429) | 744,064 | |
| Fund Balance - Beginning of year | 4,066,016 | 4,066,016 | | |
| Fund Balance - End of year | 2,534,523 | 3,278,587 | 744,064 | |
| | 8.5% | | | |

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
May 13, 2013**

Report #12-71

FOR ACTION

Subject: Personnel Recommendations

A. Retirement – Administrative

| <u>Name</u> | <u>Position</u> | <u>Years</u> | <u>Effective</u> |
|------------------|------------------------------|--------------|------------------|
| Margaret Baldwin | Principal, Winans Elementary | 12 Years | 6/27/13 |

B. Retirement – Certified

| <u>Name</u> | <u>Position</u> | <u>Years</u> | <u>Effective</u> |
|-------------|------------------------------|--------------|------------------|
| Anne Mazner | MS Special Education Teacher | 24 Years | 6/7/13 |

C. Tenure Recommendation

| <u>Name</u> | <u>School</u> | <u>Effective</u> |
|----------------|-------------------|------------------|
| Jenny Spurbeck | East Intermediate | 2013-12014 |

D. Employment – Non Certified

| <u>Name</u> | <u>Position</u> | <u>Class/Salary</u> | <u>Effective</u> |
|---------------|----------------------|---------------------|------------------|
| Joyce Scott | Back Up Driver | \$11.73 | 4/15/13 |
| Joyce Scott | Colt Lunch Assistant | Class G/\$9.57 | 5/6/13 |
| Bessie Daniel | Colt Lunch Assistant | Class G/\$9.57 | 4/22/13 |

E. Transfer Employment – Non Certified

| <u>Name</u> | <u>Position</u> | <u>Class/Salary</u> | <u>Effective</u> |
|---------------------|--|---------------------|------------------|
| Miroslava Cvrljevic | To: Colt Food Service Leader From: Colt Lunch Assistant | Class D/\$11.17 | 4/22/13 |

F. Termination – Non Certified

| <u>Name</u> | <u>Position</u> | <u>Reason</u> | <u>Effective</u> |
|---------------|----------------------------|-----------------|------------------|
| Vanessa Clark | Colt Breakfast Food Leader | Job Abandonment | 4/10/13 |

G Coaching – High School/Middle School

| <u>Name</u> | <u>Assignment</u> | <u>Step</u> | <u>Stipend</u> | <u>Effective</u> |
|------------------|---------------------------------|-------------|----------------|------------------|
| Nathaniel Jarvie | JV Baseball Coach | 1 | \$1,793 | Spring Season |
| Robert Lurie | HS Girls Head Track Coach | 3 | \$3,760 | Spring Season |
| Amy Parsons | HS JV Girls Tennis Coach | 1 | \$1,516 | Spring Season |
| David Pike | HS Boys Head Track Coach | 3 | \$4,744 | Spring Season |
| Todd Simon | HS Girls Assistant Track Coach | 3 | \$2,704 | Spring Season |
| Jerry Smith | HS Girls Tennis Coach | 3 | \$4,358 | Spring Season |
| Mike Wallace | HS Boys Assistant Track Coach | 3 | \$3,587 | Spring Season |
| Monica Jones | Middle School Boys Track Coach | 3 | \$3,512 | Spring Season |
| James Tolbert | Middle School Girls Track Coach | 3 | \$3,512 | Spring Season |

Probationary/Tenure Recommendation

Teacher's Name: Jenny Spurbeck

Subject/Grade Level: 5-12 Orchestra

Building: East, Middle School, High School

Narrative: (Include progress toward IDP goals, activities within building/district, noteworthy items, etc. Paint a picture of their year in review.)

It is my privilege and honor to write this recommendation for tenure for Jenny Spurbeck.

Jenny made excellent progress toward her three goals of increasing engagement in her instruction delivery, effective communication with both students and parents, and increased vocabulary development for all students. Her pre and post test data clearly show that her students made progress in their ability to both understand and utilize key music vocabulary terms. This goal achievement was particularly significant as it also supports the School Improvement Plans for Waverly East, Waverly Middle School and Waverly High School.

Through much hard work and effort, Jenny has created a seamless and effective 5-12 orchestra music program for our Waverly students. Jenny works with her music colleagues to ensure that our K-12 music program both meets the needs of our student population and is designed to nurture a love and appreciation for the arts. Along with her instructional responsibilities during the school day, Jenny participates in many evening activities to nurture and support her students. Jenny organizes musical performances both on site and off site for her students, organizes and carries out fundraisers designed to support student activities, and volunteers her time to produce musicals at both our middle school and East. Jenny goes well over and above set expectations for our staff members.

Jenny Spurbeck is a master teacher and a compassionate, enthusiastic individual who truly cares for and loves her students. She gives of herself in many ways and has demonstrated her willingness to support her students, their families, and her colleagues, over and over again throughout the past four years. I can, without hesitation, recommend that Jenny Spurbeck be granted tenure status.

Recommendation:

First Year to Second Year
 Second Year to Third Year
 Third Year to Fourth Year
 Tenure

Signed: Vicki Tschudy
Building Principal

Date: 1.29.13

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
May 13, 2013**

FOR DISCUSSION

Subject:

Budget Amendment 2012-13 (2nd revision)

Recommendation:

The Superintendent recommends the Board of Education approve the following:

The 2012-2013 General Fund budget as presented, showing revenues of \$28,816,110 and expenditures of \$30,359,533.

Statement of Purpose:

It is anticipated that actual revenues and expenditures will be greater than the current appropriations; therefore, it is necessary to amend the current appropriations for the 2012-13 fiscal year.

Budget Impact:

The projected General Fund balance as of June 30, 2013 will be \$2,522,593 or 8.3% of the current year expenditures. This current year operating deficit remains relatively unchanged at \$1,543,423. The primary change to the budget is the result of an additional award of \$550,000 in federal funds for the School Improvement Grant, Year 2.

Historical Perspective:

The budget is amended as needed throughout the year in accordance with the Uniform Budgeting and Accounting Act

Discussion of Options:

The Board may adopt the recommendation as presented, reject the recommendation, or make an alternative recommendation

Rationale for Recommendation:

In accordance with the Uniform Budgeting and Accounting Act, when revenues are going to be less than estimated or expenditures are going to be greater than estimated, the Superintendent is to make a recommendation to reduce expenditures or increase the amount of fund balance available to appropriate for current year expenditures.

Strategic Plan Reference:

As the heart of the community, our mission is to educate and prepare each student to achieve her or his academic best, develop character, become a lifelong learner and contribute as a citizen of our global society.

**Waverly Community Schools
Proposed Budget Amendment - General Fund
May 29, 2013**

| | Revised Budget | Final Budget | Difference |
|--|-------------------|-------------------|----------------|
| Revenue | | | |
| Local sources | 8,619,899 | 8,534,914 | (84,985) |
| State sources | 15,651,414 | 15,583,174 | (68,240) |
| Federal sources | 2,105,641 | 2,692,805 | 587,164 |
| Intergovernmental | 1,969,813 | 1,918,002 | (51,811) |
| Transfers In | 87,215 | 87,215 | - |
| Total revenue | 28,433,982 | 28,816,110 | 382,128 |
| Expenditures | | | |
| Current: | | | |
| Instruction: | | | |
| Basic program | 14,541,570 | 14,564,948 | 23,378 |
| Added needs | 3,361,254 | 3,388,293 | 27,039 |
| Total instruction | 17,902,824 | 17,953,241 | 50,417 |
| Support Services: | | | |
| Pupil | 1,827,209 | 1,829,056 | 1,847 |
| Instructional staff | 1,664,724 | 2,196,030 | 531,306 |
| General administration | 396,017 | 391,621 | (4,396) |
| School administration | 1,847,393 | 1,860,849 | 13,456 |
| Business | 424,857 | 422,219 | (2,638) |
| Operations and maintenance | 3,129,986 | 3,110,274 | (19,712) |
| Pupil transportation services | 957,308 | 966,122 | 8,814 |
| Central | 632,092 | 648,947 | 16,856 |
| Other | 117,850 | 57,850 | (60,000) |
| Total support services | 10,997,435 | 11,482,968 | 485,533 |
| Athletics | 395,960 | 396,571 | 611 |
| Community services | 5,925 | 6,920 | 995 |
| Community services | 2,618 | 2,618 | - |
| Debt service: | | | |
| Principal | - | - | - |
| Interest | - | - | - |
| Capital outlay | 378,951 | 287,445 | (91,506) |
| Payments to other public schools | 280,884 | 229,770 | (51,114) |
| Total expenditures | 29,964,597 | 30,359,533 | 394,936 |
| Excess of Revenue (Under)Over Expenditures | (1,530,615) | (1,543,423) | (12,808) |
| Transfers Out | 878 | - | (878) |
| Net Change in Fund Balance | (1,531,493) | (1,543,423) | (11,930) |
| Fund Balance - Beginning of year | 4,066,016 | 4,066,016 | |
| Fund Balance - End of year | 2,534,523 | 2,522,593 | |
| | 8.5% | 8.3% | |

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
May 13, 2013**

Report #12-72

FOR ACTION

Subject: Resolution Designating District's Election Representative and Desired Candidates for the June 3, 2013 IISD Biennial Election

Recommendation:

The Superintendent recommends the Board of Education adopts the resolution to designate Mary Ann Martin as its representative to the electoral body, and Britt Slocum as an alternate in the event the designated representative is unable to attend, to elect two (2) candidates to the vacancy on the IISD Board on June 3, 2013. Further, the Board directs the designated representative to cast a vote on the first ballot on behalf of the Board for Michael Flowers and Erin Shor, the only two candidates to file.

Statement of Purpose:

This action is necessary to fulfill requirements of Section 614(2) of the Revised School Code pertaining to intermediate school district elections.

Historical Perspective:

Revisions to Section 614 of the Revised School Code require constituent districts of an ISD to designate their voting representative, as well as the candidate(s) for whom that representative will vote to fill vacancy(ies) on their ISD's Board of Education.

Ingham ISD will be holding its biennial board member election on Monday, June 3, 2013 beginning at 7:00 p.m. The election is for two (2) six-year terms from July 1, 2013 through June 30, 2019.

Discussion of Options:

None

Rationale for Recommendation:

According to legal counsel, the Board should follow Section 614(2) of the Revised School Code relating to intermediate school district board member elections.

School Board Candidate Biographical Information

Name:

Michael Flowers

Address:

3015 Appaloosa Way
Lansing, Michigan 48906

School district where you currently reside:

Lansing School District

Educational background:

MASTERS OF LABOR RELATIONS & HUMAN RESOURCES
Michigan State University, Lansing, MI

BACHELORS OF BUSINESS ADMINISTRATION
Northwood University, Midland, MI

PROFESSIONAL IN HUMAN RESOURCE (PHR)
Society of Human Resource Management

Present occupation:

DIRECTOR OF HUMAN RESOURCES

Lansing Board of Water & Light, Lansing, MI

July 2008 – Present

Duties and Responsibilities:

- Strategic planning, oversight and implementation of human resources processes and procedures for the organization

Primary Functions:

- Oversight for employment practices, hiring, labor relations, contract negotiations, compensations, benefits
- Training and organizational development
- Work closely with senior leadership regarding strategic planning, leadership development, and succession planning

ADJUNCT PROFESSOR

Lansing Community College, Lansing, MI

January 2001 – Present

Duties and Responsibilities

- Curriculum development
- Teach onsite, online and hybrid courses
- Leadership development



Ingham Intermediate
School District
A Regional Educational Service Agency

Previous board experience; please include years of services:

- 2012-present - Ingham Intermediate School Board Member
- 2004-present – Peckham Industries, Inc. Past President, current Member of Board of Directors
- 2002-present - Labor and Employment Relations Association-Past President, current Member of Advisory Board (Mid-Michigan Chapter)
- 2003-2011 – Northwest Initiative of Greater Lansing – Past Vice President and Member of Advisory Board
- 2000-2010 – Westside YMCA – Member of Advisory Board

Other public service or volunteer experience; please include years of service:

- Phi Beta Sigma Fraternity, Inc., Epsilon Tau Sigma Chapter, Lansing, MI
- Mentor with Lansing Schools
- Junior Achievement of Greater Lansing
- Booster Club Member with Waverly Schools

Any other information you would like to share with the constituent districts which may assist them in learning more about you, focusing on why you want to serve on the Ingham ISD Board of Education.

I am interested in serving on the Ingham ISD Board of Education as I was involved in the inception of Capital Area Healthcare Education Partnership that is run through the Capital Area Career Center. I've seen that there is great interest from within the Ingham ISD in assisting the students in its constituent districts in gaining a better understanding and opportunities in educational and work experiences that are available in Ingham County. Over the past year I have gained a very good understanding of the current programs that have been developed, and continue to be developed throughout the districts. With my history of board experiences, my community involvement, and with the knowledge that I've gained from being on this board over the past year, I feel I can offer insight and direction to the continued success of many of these programs, and the programs that are in the developmental stages.

School Board Candidate Biographical Information

Name: Erin Schor

Address: 2210 Moores River Dr., Lansing, 48911

School district of residence:

Lansing; two children attending Lansing School District

Educational background:

Master of Public Policy, University of Michigan Gerald R. Ford School of Public Policy

Bachelor of Arts, University of Michigan

Present occupation: Legislative Director, Michigan Community College Association (February 2012 – present)

Previous positions:

Director of Public Policy, CMU Center for Charter Schools (January – June 2011)

Chief of Staff, House Majority Floor Leader Kathy Angerer (January 2009 – December 2010)

Legislative and Communications Director, State Representative Paul Condino (December 2004 – December 2008)

Previous board experience:

Educational Child Care Center (EC3), Board of Directors, June 2010 – present

(Vice Chair September 2010 – September 2012, Treasurer September 2012 – present)

First Presbyterian Church of Lansing, Board of Deacons, January 2012 – March 2013

University of Michigan Alumni Association of Greater Lansing, Board Member 2002 – 2004

(Treasurer 2003 – 2004)

Other public service or volunteer experience: Master Gardener Volunteer 2006 – present

Any other information you would like to share with the constituent districts which may assist them in learning more about you, focusing on why you want to serve on the Ingham ISD

Board of Education:

With two school-age children, I am committed to using what capabilities I have to ensure that they and their classmates receive a high-quality education that will prepare them for today's ever-changing, knowledge-based world. I believe that my previous board experience, understanding of the policy-making process, and connections to both early education and higher education will help me to think creatively about the value and services that Ingham ISD can provide for students in our area.



Ingham Intermediate
School District
A Regional Educational Service Agency

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
May 13, 2013**

FOR DISCUSSION

Subject:

Ingham Intermediate School District General Education Fund 2013-14 Proposed Budget

Recommendation:

The Superintendent recommends the Board of Education support the ISD Budget Resolution as presented in the support material.

Statement of Issue/Purpose:

Section 624 of the Revised School Code, as amended, requires the intermediate school district to submit its budget to the local school boards on or before May 1st of each year. The local school districts must do the following on or before June 1st: 1) review the proposed intermediate school district budget; 2) adopt a resolution expressing the board's support for or disapproval of the proposed budget; and 3) if the Board disapproves of the budget, submit to the intermediate school board any specific objections and proposed changes the constituent board has to the budget.

Budget Impact:

None.

Background Information:

Due to amendments to the school code regarding the general election funds of state Intermediate School Districts, it is necessary for the constituent districts of each ISD to either support or disapprove that ISD's budget. Board members received a packet of information from the Ingham Intermediate School District prior to the May 1st deadline pertaining to the ISD's budget.

Discussion of Options/Alternatives:

The Board is required by Section 624 of the Revised School Code to take action either supporting or disapproving the proposed budget. The Board may choose to disapprove the proposed budget and submit to the intermediate school board any specific objection and proposed changes it has to the budget.

Rationale for Recommendation:

Administration feels it is important to support the proposed budget which the ISD has developed for its constituent districts.

ISD BUDGET RESOLUTION

Waverly Community Schools, Ingham, Eaton and Clinton Counties, Michigan (the “District”).

A regular meeting of the board of education of the District was held in the _____ in the District, on the _____ day of _____, 2013, at _____ o'clock in the _____.

The meeting was called to order by _____, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____.

WHEREAS:

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget not later than May 1 of each year to the board of each constituent district for review; and
2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district budget, shall adopt a board resolution expressing its support or disapproval of the proposed intermediate school district budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

NOW, THEREFORE BE IT RESOLVED THAT:

1. The board of education has received and reviewed the proposed intermediate school district budget in accordance with Section 624 of the Revised School Code, as amended, and by the adoption of this resolution, expresses its support for the proposed intermediate school district budget.
2. The secretary of the board of education or his/her designee shall forward a copy of this resolution to the intermediate school board or its superintendent no later than June 1, 2013.

3. All resolutions insofar as they conflict with this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Waverly Community Schools, Ingham, Eaton and Clinton Counties, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a regular meeting held on _____, 2013, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education