



# **Waverly Community Schools**

## **Special Meeting**

**Monday, March 25, 2013 8:00 AM**

# Agenda of Special Meeting

## The Board of Education Waverly Community Schools

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A Special meeting of the Board of Education of Waverly Community Schools will be held March 25, 2013, beginning at 8:00 AM in the East Conference Room 3131 W. Michigan Avenue Lansing MI 48917.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order - President Britt Slocum
- II. Adoption of Agenda
- III. Presentation of Reports
  - A. Personnel & Finance
    - 1. Recommendation to approve Report #12-65, Approval of Bid for Maintenance Truck 3
    - 2. Recommendation to approve Report #12-66, Boiler Pre-Purchase 4
  - B. Policy
    - 1. Recommendation to approve Report #12-67, Policy - Second Reading 5
  - C. Other
    - 1. Recommendation to approve Report #12-68, Reinstatement of Expelled Student 6
    - 2. Recommendation to approve Report #12-69, Reinstatement of Expelled Student 7
- IV. Public Comment
- V. 2013-2014 Budget Presentation
- VI. Adjournment

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR BOARD MEETING  
March 25, 2013**

**Report #12-65**

**FOR ACTION**

**Subject:**

1 Ton Maintenance Truck Purchase

**Recommendation:**

The Superintendent recommends the Board of Education approves the purchase of a 1 Ton Maintenance Truck to the lowest cost bidder per Board Policy 6320 (Purchasing).

**Statement of Purpose:**

The purpose is to replace a 1995 Maintenance Truck. The District budgeted for the replacement of three (3) buses this year and only purchased two (2). The finance committee made a recommendation to purchase a Maintenance Truck with the savings from the purchase of fewer buses.

**Background Information:**

At the February 11, 2013 Finance/Personnel Committee meeting, a recommendation was approved to distribute a Request for Proposal (“RFP”) for replacement of a 1 Ton Maintenance Truck. The current truck is a 1995 Ford E-350 with over 103,000 miles and heavy rust. The RFP was distributed on February 19, 2013 with a public opening of the bids on March 8, 2013.

**Budget Impact:**

A summary of all the bids received is attached. The lowest cost bidder was LaFontaine Ford of Lansing at a total cost of \$27,192.

**Discussion of Options:**

The Board may entertain a motion to approve the purchase of a 1 Ton Maintenance Truck from LaFontaine Ford, table the recommendation until a future date, or deny the request to purchase a 1 Ton Maintenance Truck.

**Strategic Plan Reference:**

As the heart of the community, our mission is to educate and prepare each student to achieve her or his academic best, develop character, become a lifelong learner and contribute as a citizen of our global society.

**WAVERLY COMMUNITY SCHOOLS  
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**Report #12-66**

**FOR ACTION**

**Subject:**

Boiler Pre-Purchase

**Recommendation:**

The Superintendent recommends the Board of Education approves the purchase of Boilers to the lowest cost bidder(s), who meet minimum specifications, per Board Policy 6320 (Purchasing)

**Statement of Purpose:**

The purpose of the boiler pre-purchase is to receive favorable pricing by pre-purchasing the boilers to be installed as part of the 2013 School Facility Improvement Project. By bidding the boilers separate from the installation, we expect savings on the boiler purchase.

**Background Information:**

The Board of Education authorized a School Facility Improvement project by selling bonds in the amount of \$1.17 million. The pre-purchase of boilers is one activity of the School Facility Improvement Project. The Invitation to Bid (ITB) for the pre-purchase of the boilers was distributed on March 12, 2013 with a public opening of the bids on March 15, 2013. Per the terms and conditions of the ITB, the Board of Education reserves the right to award portions of this bid to multiple vendors, if it suits its best interests. Based on the bids received, two vendors submitted the lowest responsible bids. In the interests of economy, fairness and efficiency in its business dealings, the Board requires that an opportunity be provided to as many responsible suppliers as possible to do business with the school.

**Budget Impact:**

A summary of all the bids received is attached. By selecting the lowest conforming bids of the same manufacturer, for each individual boiler, the aggregate cost of the boilers will be \$171,946.

**Discussion of Options:**

The Board may entertain a motion to take one of the following actions:

- 1) Approve the recommendation as follows:
  - a. Award the bid for the High School and East boilers to the Macomb Group (\$94,554)
  - b. Award the bid for the Middle School, Elmwood, Winans and Colt boilers to Michigan Supply (\$77,392)
- 2) Table the recommendation until a future date
- 3) Reject all the bids

**Strategic Plan Reference:**

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**Report #12-67**

**FOR ACTION**

**Subject:** Policy - Second Reading

**Recommendation:**

The Superintendent recommends the Board of Education reviews the policy updates listed below at second reading:

Bylaw 0171.5	Vice Secretary/Treasurer	New
Policy 2271	Postsecondary (DUAL) Enrollment Option Program	Revised
Policy 2280	Physical Education	New
Policy 2370.01	On-Line/Blended Learning Program	New
Policy 2417	Comprehensive School Health Education	New
Policy 2623	Student Assessment	Revised
Policy 5460	Graduation Requirements	Revised
Policy 7460	Conservation of Natural and Material Resources	Revised

**Statement of Purpose/Issue:**

These policies revisions are the result of the NEOLA update and a review by the administration and the Board Policy Advisory Committee.

**Budget Impact:**

None

**Historical Perspective/Background:**

NEOLA provides updates to keep our policies current with applicable laws and regulations. The administration also reviews policies periodically and brings changes to the Board Policy Advisory Committee for review and consideration.

**Discussion of Options:**

The Board can refer policies to the Advisory Committee for further review or allow them to come back to the Board for second reading.

**Rationale for Recommendation:**

These policies were recommended to the District by NEOLA and were reviewed and approved by the Policy Advisory Committee.

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**Report #12-68**

**FOR ACTION**

**Subject:** Reinstatement of Expelled Student

**Recommendation:**

A committee composed of two Board members, one parent, one teacher, and one principal recommend the reinstatement of Student A to the Waverly Community Schools, with conditions that were agreed to and set by the committee.

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**Report #12-69**

**FOR ACTION**

**Subject:** Reinstatement of Expelled Student

**Recommendation:**

A committee composed of two Board members, one parent, one teacher, and one principal recommend the reinstatement of Student B to the Waverly Community Schools, with conditions that were agreed to and set by the committee.