



Waverly Community Schools

Regular Meeting

Monday, September 10, 2012 6:30 PM

Agenda of Regular Meeting

The Board of Education Waverly Community Schools

A Regular meeting of the Board of Education of Waverly Community Schools will be held September 10, 2012, beginning at 6:30 PM in the Board Room, 515 Snow Road, Lansing, MI.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President Britt Slocum
- II. Special Presentations
- III. Correspondence - Secretary Mary Ann Martin
- IV. Public Comment
- V. Student Representative Report
- VI. Board Member Comment
- VII. Adoption of Meeting Agenda
- VIII. ***Approval of Minutes 4
- IX. Presentation of Reports
 - A. Finance & Personnel
 - 1. ***Recommendation to approve Report #12-13, Financial Recommendation 8
 - 2. ***Recommendation to approve Report #12-14, Certification of Winter Tax Levy 10
 - 3. Recommendation to approve Report #12-15, Reinstatement of District Funding for Athletic Programs 16
 - 4. Recommendation to approve Report #12-16, Personnel Recommendations 21
 - B. Other
 - 1. Recommendation to approve Report #12-17, Release of Pupil Membership 26
 - 2. Recommendation to approve Report #12-18, Reinstatement of Expelled Student 28
 - 3. Recommendation to approve Report #12-19, Reinstatement of Expelled Student 29
- X. Superintendent's Report
- XI. Public Comment
- XII. Other Board Business

A. Request for Closed Session

XIII. Adjournment

XIV. ***Consent Agenda

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
August 13, 2012**

Opening of Meeting

The regular meeting of the Waverly Community Schools Board of Education was called to order by President Britt Slocum at 6:32 p.m. in the Board Room of the Waverly Community Schools Administrative Office, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. Britt Slocum, President
Mrs. Angela Witwer, Vice President (arrived at 6:34 p.m.)
Mrs. Mary Ann Martin, Secretary
Mrs. Melissa Sherry, Treasurer
Mrs. Kimberly Smith, Vice Secretary/Treasurer
Mr. Dave Percival, Trustee

Member Absent:

Mr. Calvin Jones, Trustee

Staff Present:

Terry Urquhart, Superintendent
Evan Nuffer, Director of Finance
Vincent Perkins, Director of Human Resources
Gloria Gonzalez, Student Services Administrator
Troy Lindley
Gretchen Mikula
Rebecca Pease

Others Present:

Mimi Patterson

Pledge

Mimi Patterson led the pledge of allegiance.

Special Presentations

None

Correspondence

None

Public Comment

None

Student Representative Report

None

Board Member Comment

Member Sherry welcomed Mr. Lindley to Waverly, noting she is excited to have him on board. She reported the football team had a great time at camp. The football program has updated its fundraising card which is now on sale for \$20. Other Board members also welcomed Mr. Lindley.

President Slocum welcomed Mr. Lindley and Mrs. Gonzalez, and congratulated Mr. Perkins on his appointment as Human Resources Director.

Adoption of Agenda

Superintendent Urquhart reported there is an addition to the agenda. Report #12-16, Letter of Agreement – Waverly Support Personnel Association (“WESPA”) Article 17 was added after BoardBook was released.

Adoption of Agenda (cont.)

A motion was presented by Member Martin and supported by Member Witwer. MOTION: The Board of Education adopt the meeting agenda as revised.

Motion carried. VOTE: AYES – 6; NAYS – 0 (Member Jones absent).

******Financial Recommendation – Report#12-13 – For Action***

The treasurer’s report was approved as presented.

Resolution before Michigan Employment Relations Committee (MERC); Case No. C11 K-206 – Report #12-14 – For Action

A motion was presented by Member Martin and supported by Member Smith. MOTION: The Board of Education approve the resolution to authorize and consent to the Michigan Association of School Boards filing an Amicus curiae brief in MERC case No. C11 K-206; Docket No.11-000588.

Motion carried. VOTE: AYES – 6; NAYS – 0 (Member Jones absent).

Personnel Recommendations – Report #12-15 – For Action

A motion was presented by Member Martin and supported by Member Witwer. MOTION: The Board of Education approve the retirement of Susan Stahly (East 6th grade teacher – 33 years); the resignation of Lili Risser (Spanish teacher); the retirement of Hector Juarez (Winans Head Custodian – 28 years); the employment of Lance Kinstner (MS English teacher); the employment of Kelly Lynch (Colt lunch assistant), Donna Wise (MS lunch assistant), Karen Dymond (HS lunch assistant), and Maureen Chartrand (Elmwood lunch assistant); the transfer of Christopher Huff (from HS Dean/Athletic Director to HS Assistant Principal); the transfer of Tony Terranova (from HS Dean to HS Social Studies teacher); and the transfer of Tammy Davis (from Elmwood head custodian to HS head custodian).

Member Sherry inquired who was responsible for middle school athletics. Mr. Perkins responded that Mr. Huff would be, with the Middle School Dean helping with supervision.

Member Martin stated she is happy for Susan Stahly and Hector Juarez, but noted their retirements will be a loss for the district. She congratulated Chris Huff on his new position as Assistant High School Principal. Member Martin also thanked Tony Terranova for the wonderful job he did as High School Dean.

Motion carried. VOTE: AYES – 6; NAYS – 0 (Member Jones absent).

Letter of Agreement – Waverly Education Support Personnel Association (“WESPA”) Article 17 – Report #12-16 – For Action

A motion was presented by Member Sherry and supported by Member Percival. MOTION: The Board of Education approve the letter of agreement as negotiated between the Waverly Educational Support Personnel Association and the Board of Education as presented.

Mr. Nuffer explained that the agreement will revert back to previous language if the injunction is lifted, with no further action by the Board.

Motion carried. VOTE: AYES – 6; NAYS – 0 (Member Jones absent).

Superintendent’s Report

Superintendent Urquhart provided a PowerPoint presentation on the state’s Top to Bottom list.

Public Comment

None

Other Board Business

Member Martin indicated she would be unable to attend the Board work/study session.

Member Sherry indicated she would be attending the Kindergarten Picnic on August 14 at Colt. Member Martin, President Slocum, and Superintendent Urquhart also stated they will attend.

Member Percival announced his wife has taken a new job in northern Michigan so he will be resigning from the Board in a couple of weeks. He stated he has enjoyed his short tenure on the Board and voicing his opinion. Member Percival said he is optimistic about Waverly moving forward.

Member Martin stated she has welcomed Member Percival's wisdom, with and insights. Superintendent Urquhart said he will miss Mr. Percival's guidance. He was an expert coming out of the trenches to a Board position.

Superintendent Urquhart announced some of the topics for the Board's work/study session on August 27 are Board member replacement, the superintendent's evaluation, and release of state aid. He reported, as of today, William Altimore is the only candidate for the vacant board seat in the November election.

Adjournment

The meeting adjourned at 7:12 p.m.

Respectfully submitted,

Mary Ann Martin, Secretary

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
August 27, 2012**

Opening of Meeting

The special meeting of the Waverly Community Schools Board of Education was called to order by President Britt Slocum at 8:03 a.m. in the East Conference Room, 3131 W. Michigan Avenue, Lansing, Michigan.

Members Present:

Mr. Britt Slocum, President
Mrs. Angela Witwer, Vice President
Mrs. Mary Ann Martin, Secretary
Mrs. Melissa Sherry, Treasurer
Mrs. Kimberly Smith, Vice Secretary/Treasurer
Mr. Calvin Jones, Trustee (arrived at 9:17 a.m.)

Staff Present:

Mr. Terry Urquhart, Superintendent
Mr. Evan Nuffer, Director of Finance
Ms. Rebecca Pease, Administrative Assistant

Purpose:

The purpose of the meeting was a Board Work/Study Session.

Topics discussed were the Superintendent's evaluation, finance, unfunded sports, release of state aid, and marketing.

Adjournment

The meeting adjourned at 10:47 a.m.

Respectfully submitted,

Mary Ann Martin, Secretary
rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
September 10, 2012**

Report #12-13

FOR ACTION***

Subject: Financial Recommendation

Recommendation:

It is recommended the following be approved:

Treasurer's Report:

The cash balance as of July 31, 2012 was \$3,254,480.33. Receipts during August, consisting of property taxes, state aid and other revenues in the amount of \$1,924,413.47, minus disbursements during August of \$2,454,019.60, left the district with a General Fund cash balance, net of related short term debt, as of August 31, 2012, of \$2,728,654.67.

**Waverly Community Schools
Budgetary Comparison Schedule
For the Month Ended August 31, 2012**

	Original Budget	Actual	% Available
Revenue			
Local sources	8,823,658	452,672	94.9%
State sources	15,451,576	2,935,390	81.0%
Federal sources	2,488,086	544,636	78.1%
Intergovernmental	1,552,140	-	100.0%
Transfers In	87,215	-	100.0%
Total revenue	28,402,675	3,932,699	86.2%
Expenditures			
Current:			
Instruction:			
Basic program	14,830,677	1,999,765	86.5%
Added needs	3,467,547	463,777	86.6%
Total instruction	18,298,224	2,463,542	86.5%
Support Services:			
Pupil	1,815,313	253,055	86.1%
Instructional staff	1,523,408	191,821	87.4%
General administration	394,752	52,356	86.7%
School administration	1,933,447	257,308	86.7%
Business	467,661	79,132	83.1%
Operations and maintenance	3,056,361	396,116	87.0%
Pupil transportation services	963,447	35,867	96.3%
Central	461,424	73,748	84.0%
Other	142,000	7,332	94.8%
Total support services	10,757,812	1,346,736	87.5%
Athletics	393,501	30,680	92.2%
Community services	29,040	217	99.3%
Community services	-	-	0.0%
Capital outlay	395,235	114,895	70.9%
Payments to other public schools	285,501	40	100.0%
Total expenditures	30,159,313	3,956,110	86.9%
Excess of Revenue (Under)Over Expenditures	(1,756,638)	(23,411)	
Transfers Out	-	-	
Net Change in Fund Balance	(1,756,638)	(23,411)	
Fund Balance - Beginning of year (estimated)	3,949,081	3,949,081	
Fund Balance - End of year	2,192,443	3,925,670	

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
September 10, 2012**

Report #12- 14

FOR ACTION***

Subject:

Certification of Winter Tax Levy

Recommendation:

The Superintendent recommends the Board of Education adopt the proposed winter tax levy for the City of Lansing, Delta Township, Lansing Township, Watertown Township and Windsor Township. A certified copy is affixed to the official minutes of this meeting. A copy of the certification (L-4029) is included in the support materials.

Statement of Purpose:

To certify the tax levy, allowing local taxing units to collect winter taxes for the district.

Budget Impact:

If the certification of tax levy is not adopted, taxing units will not collect winter taxes for the school district.

Historical Perspective:

Section 380.1213 of Michigan School Code provides that the Secretary of the Board of Education file a certified copy of a resolution adopted by the Board, stating the number of mills to be levied on taxable properties within the school district. This certification is to be filed with the appropriate township(s) and city clerk(s).

A breakdown of the winter tax levy is as follows:

Operating –	Winter Only	Summer/Winter*
Homestead – Voted	4.3005	2.1130/2.1875
Commercial Personal – Voted	10.3005	5.1130/5.1875
Nonhomestead (All Other) – Voted	9.0000	9.0000/9.0000
Debt –		
Homestead	5.6300	2.7400/2.8900
Commercial Personal	5.6300	2.7400/2.8900
Nonhomestead (All Other)	5.6300	2.7400/2.8900

*The summer levy for the City of Lansing, Lansing Township and Delta Township was calculated at fifty percent (50%) of the total levy, based upon 5.48 mills for debt and 4.226 mills for operating. The winter levy has been adjusted to reflect the higher mills.

Discussion of Options:

The Board may adopt the recommendation as presented, reject the recommendation or could reduce the amount of any of the above levies. Any reduction in tax levy will result in the loss of revenue for the District.

Strategic Plan Reference:

As the heart of the community, our mission is to educate and prepare each student to achieve her or his academic best, develop character, become a life long learner, and contribute as a citizen of our global society.

2012 Tax Rate Request (This form must be completed and submitted on or before September 30, 2012)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes Ingham County - City of Lansing	2012 Taxable Value for ALL Properties in the Unit as of 5-29-12. 1,735,072
Local Government Unit Requesting Millage Levy Waverly Community Schools	For LOCAL School Districts: 2012 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties. not yet known

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2012 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election, Charter, etc.	(5)** 2011 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2012 Current Year "Headlee" Millage Reduction Fraction	(7) 2012 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Extra Voted	Operating NON-HOME	06/2002	18.0000	18.0000	1.0000	18.0000	1.0000	18.0000	6.8870	6.8125	12/2012
Hold Harmless Extra Voted	Operating ALL	06/2002	9.3000	9.3000	1.0000	9.3000	1.0000	9.3000	2.1130	2.1875	12/2012
Extra Voted	DEBT-ALL	06/2000	5.6300	N/A	1.0000	N/A	1.0000	5.6300	2.7400	2.8900	12/2020

Prepared by Heather VanderMoere	Telephone Number (517) 244-1291	Title of Preparer Ingham ISD Accounting Specialist	Date 08/28/12
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input checked="" type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President			

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2012 for instructions on completing this section.

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate ***
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	2.1875
For Commercial Personal	5.1875
For all Other	9.0000

*** **FOR DECEMBER 1 LEVY**

2012 Tax Rate Request (This form must be completed and submitted on or before September 30, 2012)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

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County(ies) Where the Local Government Unit Levies Taxes Eaton County - Delta Township	2012 Taxable Value for ALL Properties in the Unit as of 5-29-12. 575,037,829
Local Government Unit Requesting Millage Levy Waverly Community Schools	For LOCAL School Districts: 2012 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties. 253,145,293

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2012 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election, Charter, etc.	(5)** 2011 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2012 Current Year "Headlee" Millage Reduction Fraction	(7) 2012 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Extra Voted	Operating NON-HOME	06/2002	18.0000	18.0000	1.0000	18.0000	1.0000	18.0000	6.8870	6.8125	12/2012
Hold Harmless Extra Voted	Operating ALL	06/2002	9.3000	9.3000	1.0000	9.3000	1.0000	9.3000	2.1130	2.1875	12/2012
Extra Voted	DEBT-ALL	06/2000	5.6300	N/A	1.0000	N/A	1.0000	5.6300	2.7400	2.8900	12/2020

Prepared by Heather VanderMoere	Telephone Number (517) 244-1291	Title of Preparer Ingham ISD Accounting Specialist	Date 08/28/12
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<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input checked="" type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President			

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2012 for instructions on completing this section.

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate ***
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	2.1875
For Commercial Personal	5.1875
For all Other	9.0000

*** FOR DECEMBER 1 LEVY

2012 Tax Rate Request (This form must be completed and submitted on or before September 30, 2012)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

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County(ies) Where the Local Government Unit Levies Taxes Ingham County - Lansing Township	2012 Taxable Value for ALL Properties in the Unit as of 5-29-12. 107,844,982
Local Government Unit Requesting Millage Levy Waverly Community Schools	For LOCAL School Districts: 2012 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties. not yet known

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2012 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election, Charter, etc.	(5)** 2011 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2012 Current Year "Headlee" Millage Reduction Fraction	(7) 2012 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Extra Voted	Operating NON-HOME	06/2002	18.0000	18.0000	1.0000	18.0000	1.0000	18.0000	6.8870	6.8125	12/2012
Hold Harmless Extra Voted	Operating ALL	06/2002	9.3000	9.3000	1.0000	9.3000	1.0000	9.3000	2.1130	2.1875	12/2012
Extra Voted	DEBT-ALL	06/2000	5.6300	N/A	1.0000	N/A	1.0000	5.6300	2.7400	2.8900	12/2020

Prepared by Heather VanderMoere	Telephone Number (517) 244-1291	Title of Preparer Ingham ISD Accounting Specialist	Date 08/28/12
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input checked="" type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President			

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2012 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate ***
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	2.1875
For Commercial Personal	5.1875
For all Other	9.0000

*** FOR DECEMBER 1 LEVY

2012 Tax Rate Request (This form must be completed and submitted on or before September 30, 2012)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

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County(ies) Where the Local Government Unit Levies Taxes Clinton County - Watertown Twp.	2012 Taxable Value for ALL Properties in the Unit as of 5-29-12. 62,125,942
Local Government Unit Requesting Millage Levy Waverly Community Schools	For LOCAL School Districts: 2012 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties. not yet known

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(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election, Charter, etc.	(5)** 2011 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2012 Current Year "Headlee" Millage Reduction Fraction	(7) 2012 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Extra Voted	Operating NON-HOME	06/2002	18.0000	18.0000	1.0000	18.0000	1.0000	18.0000		13.6995	12/2012
Hold Harmless Extra Voted	Operating ALL	06/2002	9.3000	9.3000	1.0000	9.3000	1.0000	9.3000		4.3005	12/2012
Extra Voted	DEBT-ALL	06/2000	5.6300	N/A	1.0000	N/A	1.0000	5.6300		5.6300	12/2020

Prepared by Heather VanderMoere	Telephone Number (517) 244-1291	Title of Preparer Ingham ISD Accounting Specialist	Date 08/28/12
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input checked="" type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President			

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2012 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate ***
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	4.3005
For Commercial Personal	10.3005
For all Other	18.0000

*** FOR DECEMBER 1 LEVY

2012 Tax Rate Request (This form must be completed and submitted on or before September 30, 2012)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes Eaton County - Windsor Township	2012 Taxable Value for ALL Properties in the Unit as of 5-29-12. 23,440,973
Local Government Unit Requesting Millage Levy Waverly Community Schools	For LOCAL School Districts: 2012 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties. 12,742,497

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2012 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election, Charter, etc.	(5)** 2011 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2012 Current Year "Headlee" Millage Reduction Fraction	(7) 2012 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Extra Voted	Operating NON-HOME	06/2002	18.0000	18.0000	1.0000	18.0000	1.0000	18.0000		13.6995	12/2012
Hold Harmless Extra Voted	Operating ALL	06/2002	9.3000	9.3000	1.0000	9.3000	1.0000	9.3000		4.3005	12/2012
Extra Voted	DEBT-ALL	06/2000	5.6300	N/A	1.0000	N/A	1.0000	5.6300		5.6300	12/2020

Prepared by Heather VanderMoere	Telephone Number (517) 244-1291	Title of Preparer Ingham ISD Accounting Specialist	Date 08/28/12
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input checked="" type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President			

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2012 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate ***
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	4.3005
For Commercial Personal	10.3005
For all Other	18.0000

*** FOR DECEMBER 1 LEVY

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
September 10, 2012**

Report #12-15

FOR ACTION

Subject:

Reinstatement of District Funding for Athletic Programs

Recommendation:

The Director of Finance recommends the Board of Education approve funding for the following athletic programs: Boys and Girls Cross Country, Boys and Girls Tennis, Boys and Girls Soccer, Boys and Girls Swimming and Boys and Girls Golf.

Statement of Purpose:

Currently, the above referenced sports are being funded by parent/community resources. Board approval of the recommended action will ensure appropriate supervision and adequate funding to support these athletics programs.

Budget Impact:

The cost to reinstate the recommended athletic programs, net of pay to participate fees, is \$53,600

Historical Perspective:

Prior to the beginning of the 2011-12 school year, Cross Country, Tennis, Soccer and Swimming were eliminated as District funded athletics programs as a cost-savings measure. Prior to the beginning of the 2010-11 school year, Golf was eliminated as a District funded athletic program.

Discussion of Options:

The Board may entertain a motion to adopt the recommendation as presented, reject the recommendation, or make an alternate recommendation

Rationale for Recommendation:

As a result of anticipated budget savings with the House and Senate passed version of SB 1040, concerns regarding adequate district supervision at events and concerns with declining participation in these athletic programs, it is recommended that the District fully fund these programs.

Strategic Plan Reference:

As the heart of the community, our mission is to educate and prepare each student to achieve her or his academic best, develop character, become a lifelong learner, and contribute as a citizen of our global society.

**Waverly Community Schools
Proposed Cost to Reinstate Self Funded Sports
As of August 20, 2012**

<u>Sport</u>	Expenditures							Revenues				
	Coaching Fees				Other Costs			<u>Participants</u>	<u>Fee</u>	<u>Collection Rate</u>		<u>Net Cost</u>
	<u>Step</u>	<u>Salary</u>	<u>Retirement</u>	<u>FICA</u>	<u>Officials</u>	<u>Equip.</u>	<u>Total Cost</u>			<u>50%</u>	<u>75%</u>	
Cross Country – Boys	3	4,195	1,148	321	150	-	5,814	14	50	75%	525	5,289
Cross Country – Girls	3	4,195	1,148	321	150	-	5,814	13	50	75%	488	5,327
Tennis, Head Coach – Boys	3	4,358	1,193	333	-	-	5,884	12	50	75%	450	5,434
Tennis, Head Coach – Girls	3	4,358	1,193	333	-	-	5,884	39	50	75%	1,463	4,422
Tennis, Assistant Coach – Girls	2	2,015	552	154	-	-	2,721	n/a	50	75%	-	2,721
Soccer, Head Coach – Boys	2	3,296	902	252	1,585	-	6,035	17	50	75%	638	5,398
Soccer, Head Coach – Girls	2	3,296	902	252	1,585	-	6,035	22	50	75%	825	5,210
Subtotal		25,713	7,038	1,966	3,470	-	38,187	117			4,388	33,800
<u>Low Participation Sports</u>												
Swimming, Head Coach – Boys	1	3,306	905	253	400	-	4,864	3	50	75%	113	4,752
Swimming, Head Coach – Girls	1	3,306	905	253	400	-	4,864	5	50	75%	188	4,677
Golf, Head Coach – Boys	3	4,161	1,139	318	-	-	5,618	9	50	75%	338	5,281
Golf, Head Coach – Girls	3	4,161	1,139	318	-	-	5,618	14	50	75%	525	5,093
Subtotal		14,934	4,088	1,142	800	-	20,964	31			1,163	19,802
Total All Sports		40,647	11,126	3,108	4,270	-	59,151	148			5,550	53,601

Waverly Community Schools
Summary of Proposal for Reinstating Self Funded Sports
As of July 16, 2012

	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>
Primary sports	26,050	34,610	49,662
Low participation sports	14,510	19,284	25,678
All sports	40,560	53,894	75,340

*includes 27.37% Retirement and 7.65% FICA

<u>Sport, Position</u>	<u>Step1</u>	<u>Step2</u>	<u>Step3</u>
Baseball, Head Coach	2,481	3,296	4,744
Baseball, Assistant Coach	1,793	2,381	2,966
Baseball, 9 th Coach	1,793	2,381	2,966
Basketball, Head Coach – Boys	3,585	4,760	5,739
Basketball, Head Coach – Girls	3,585	4,760	5,739
Basketball, Assistant Coach – Boys	2,481	3,296	4,005
Basketball, Assistant Coach – Girls	2,481	3,296	4,005
Basketball, 9 th Coach – Boys	2,345	3,113	3,796
Basketball, 9 th Coach – Girls	2,345	3,113	3,796
Cross Country – Boys	1,928	2,563	4,195
Cross Country – Girls	1,928	2,563	4,195
Cheerleading, Head Coach – Fall	1,735	2,303	2,610
Cheerleading, Head Coach – Winter	1,735	2,303	2,610
Cheerleading, Assistant Coach – Fall	1,103	1,468	1,662
Cheerleading, Assistant Coach – Winter	1,103	1,468	1,662
Dance Team, Head Coach – Fall	1,376	1,829	2,076
Dance Team, Head Coach – Winter	1,376	1,829	2,076
Flag Corp, Head Coach	1,376	1,829	2,076
Football, Head Coach	3,720	4,944	5,739
Football, Assistant Coaches	2,481	3,296	4,004
Football, 9 th Coach	2,481	3,296	4,004
Golf, Head Coach – Boys	2,067	2,747	4,161
Golf, Head Coach – Girls	2,067	2,747	4,161
Lacrosse, Head Coach – Boys	2,481	3,296	4,744
Lacrosse, Head Coach – Girls	2,481	3,296	4,744
Soccer, Head Coach – Boys	2,481	3,296	4,744
Soccer, Head Coach – Girls	2,481	3,296	4,744
Soccer, Assistant Coach – Boys	1,516	2,015	2,547
Soccer, Assistant Coach – Girls	1,516	2,015	2,547
Softball, Head Coach	2,481	3,296	4,744
Softball, Assistant Coach	1,793	2,381	2,966
Softball, 9 th Coach	1,793	2,381	2,966
Swimming, Head Coach – Boys	3,306	4,394	5,348
Swimming, Head Coach – Girls	3,306	4,394	5,348
Tennis, Head Coach – Boys	2,205	2,928	4,358
Tennis, Head Coach – Girls	2,205	2,928	4,358
Tennis, Assistant Coach – Boys	1,516	2,015	2,547
Tennis, Assistant Coach – Girls	1,516	2,015	2,547
Track, Head Coach – Boys	2,481	3,296	4,744
Track, Head Coach – Girls	2,481	3,296	4,744
Track, Assistant Coaches – Boys	2,205	2,928	3,587
Track, Assistant Coaches – Girls	2,205	2,928	3,587
Volleyball, Head Coach	3,033	4,028	5,072
Volleyball, Assistant Coach	2,205	2,928	3,587

Volleyball, 9 th Coach	2,205	2,928	3,587
Wrestling, Head Coach	3,033	4,028	5,072
Wrestling, Assistant Coach	2,205	2,928	3,587

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
September 10, 2012**

Report #12-16

FOR ACTION

Subject: **Personnel Recommendations**

A. Employment – Certified

<u>Name</u>	<u>Position</u>	<u>Step/Salary</u>	<u>Effective</u>
Stacy Heaton	Colt 1 st Grade Teacher	BA+0, Step 0/\$37,184	8/20/12
Liesa Rocco	.6 HS Special Education Teacher	MA+0, Step 1/\$25,123.80	8/27/12
Michael Shuptar	.8 HS English Teacher	BA+0, Step 4/\$36,389.60	8/27/12
Lauren Wilcox	MS Spanish Teacher	BA+0, Step 1/\$39,002	8/27/12

B. Retirement –Non Certified

<u>Name</u>	<u>Position</u>	<u>Years</u>	<u>Effective</u>
Jon Morse	MS 2 nd Shift Custodian	36	11/30/12

C. Employment – Non Certified

<u>Name</u>	<u>Position</u>	<u>Class/Salary</u>	<u>Effective</u>
Andy Mejia	HS 2 nd Shift Custodian	Class B/\$12.86	8/21/12
Denise Rodriguez	East Lunch Assistant	Class G/\$9.57	8/27/01

D. Resignation –Non Certified

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Elizabeth Meyer	East Lunch Assistant	Personal	8/14/12

E. Transfer –Non Certified

<u>Name</u>	<u>Position</u>	<u>Class/Pay</u>	<u>Effective</u>
Walter Kirk Flintz	From: HS 2 nd Shift Custodian To: Winans Head Custodian	Class BB/\$15.89	8/14/12
Thomas Gregory	From: East 2 nd Shift Custodian To: Elmwood Head Custodian	Class BB/\$15.89	8/14/12
Jon Morse	From: MS 2 nd Shift Custodian To: East 2 nd Shift Custodian	Class B/\$15.51	8/27/12

F. Coaching – High School/Middle School

<u>Name</u>	<u>Assignment</u>	<u>Step</u>	<u>Stipend</u>	<u>Effective</u>
James Tolbert	JV Football Coach	3	\$4,004	Fall Season
Michael Wallace	Freshman Football Coach	3	\$4,004	Fall Season

Waverly Community Schools

Human Resources

STAFF APPOINTMENTS

2012-2013

NAME: Stacy Heaton

POSITION: 1st Grade Teacher

SALARY: BA+0, Step 0

START DATE: August 28, 2012

CERTIFICATION: K-5 All Subjects
K-8 Self Contained
6-8 Language Arts

COLLEGE: Bachelors Degree from Grand Valley

OTHER: Most recently was with Grand Rapids Public Schools at the Early Childhood Center

Waverly Community Schools

Human Resources

STAFF APPOINTMENTS

2012-2013

NAME: Michael Shuptar

POSITION: .8 High School English Teacher

SALARY: BA+0, Step 4

START DATE: August 27, 2012

CERTIFICATION: 6-12 (BA) English

COLLEGE: Edgewood College, Madison, WI

OTHER: Worked as a long term substitute at Williamston High School

Waverly Community Schools

Human Resources

STAFF APPOINTMENTS

2012-2013

NAME: Liesa Rocco

POSITION: .6 High School Special Education Teacher

SALARY: MA+0, Step 1

START DATE: August 27, 2012

CERTIFICATION: K-5 All Subjects
K-8 Self Contained
K-12 (SM) Learning Disabilities

COLLEGE: Michigan State University

OTHER: Came to us from Mid-Michigan Leadership Academy

Waverly Community Schools

Human Resources

STAFF APPOINTMENTS

2012-2013

NAME: Lauren Wilcox

POSITION: MS Spanish Teacher

SALARY: BA+0, Step 1

START DATE: August 27, 2012

CERTIFICATION: K-5 All Subjects
K-8 Self Contained
K-12 (FF) Spanish

COLLEGE: Michigan State University

OTHER: Did her student teaching at Leslie Middle School

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
September 10, 2012**

Report #12-17

FOR ACTION

Subject:

Release of Pupil Membership

Recommendation:

The Superintendent recommends the Board of Education approve the resolution to authorize the Superintendent to deny application for a resident pupil to be counted in the pupil membership of another District

Statement of Purpose:

To develop a procedure for students /families who are requesting release of pupil membership and the corresponding state aid.

Budget Impact:

The foundation allowance per 1.0 FTE of pupil membership for Waverly Community Schools is \$8,403. Each release of pupil membership to another district represents a loss of funding of \$8,403.

Historical Perspective:

Waverly Community Schools had a past practice of releasing pupil membership, without requiring explanation from the requesting party. Due to various factors, the District has seen enrollment decline each year since the 2005-06 school year.

Discussion of Options:

The Board of Education may entertain a motion to adopt the resolution as presented, or reject the resolution

Rationale for Recommendation:

The rationale for this recommendation is to stop the outflow of resident students to other districts so as to improve academic planning, the hiring of personnel and the financial position of the District. This is part of a multi-faceted approach which includes increasing academic achievement for all learners and expanding opportunities for students to participate in stable athletic programs, which are an extension of the academic day.

Strategic Plan Reference:

As the heart of the community, our mission is to educate and prepare each student to achieve her or his academic best, develop character, become a lifelong learner and contribute as a citizen of our global society.

Waverly Community Schools, Ingham, Eaton and Clinton Counties, Michigan

A regular meeting of the Board of Education of the district was held in the Waverly Administrative Center, Board Room, in the District, on the 10th day of September, 2012 at 6:30 o'clock in the evening.

The meeting was called to order by President_____.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member_____ and supported by Member_____:

WHEREAS, Section 6(6) of the State School Aid Act stipulates, "a district must have approval of the pupil's district of residence to count the pupil in membership....." [MCL388.1606.amended(6)]

NOW, THEREFORE BE IT RESOLVED THAT:

1. The Board of Education of Waverly Community Schools hereby authorizes the Superintendent to deny application for a resident pupil to be counted in the pupil membership of another district unless that district offers a specialized program or service not offered by Waverly Community Schools
2. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes:

Nays:

Resolution declared adopted

Secretary, Board of Education

The undersigned, duly qualified and acting Secretary of the Board of Education of Waverly Community Schools, Ingham, Eaton and Clinton Counties, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by said Board of Education at a regular meeting held on September 10, 2012, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, PA 1976, as amended).

Secretary, Board of Education

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
September 10, 2012**

Report #12-18

FOR ACTION

Subject: Reinstatement of Expelled Student

Recommendation:

A committee composed of two Board members, one parent, one teacher, and one principal recommend the reinstatement of Student A to the Waverly Community Schools, with conditions that were agreed to and set by the committee.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
September 10, 2012**

Report #12-18

FOR ACTION

Subject: Reinstatement of Expelled Student

Recommendation:

A committee composed of two Board members, one parent, one teacher, and one principal recommend the reinstatement of Student B to the Waverly Community Schools, with conditions that were agreed to and set by the committee.