



Waverly Community Schools

Regular Meeting

Monday, April 16, 2012 7:30 PM

Agenda of Regular Meeting

The Board of Education Waverly Community Schools

A Regular meeting of the Board of Education of Waverly Community Schools will be held April 16, 2012, beginning at 7:30 PM in the Board Room, 515 Snow Road, Lansing, MI.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President Britt Slocum
- II. Special Presentations
 - A. Staff Spotlight - Karen Berry
 - B. Above & Beyond Recognition
- III. Correspondence
- IV. Public Comment
- V. Student Representative Report
- VI. Superintendent's Report
- VII. Board Member Comment
- VIII. Adoption of Meeting Agenda
- IX. ***Approval of Minutes 4
- X. Presentation of Reports
 - A. Finance & Personnel
 - 1. ***Recommendation to approve Report #11-63, Financial Recommendation 13
 - 2. Recommendation to approve Report #11-64, Waverly Educational Support Personnel Association Dues Deduction 16
 - 3. Recommendation to approve Report #11-65, Personnel Recommendations 18
 - B. Other
 - 1. Recommendation to approve Report #11-66, 2012-2013 Schools of Choice Recommendation 19
 - 2. Recommendation to approve Report #11-67, Software Consortium Agreement 20
 - 3. Recommendation to approve Report #11-68, Approval of Application for MASB-LTF Legal Trust Fund Assistance 21
 - 4. ***For Information - Extended Field Trip 27

C. MASB to Conduct a Board Workshop

1. Review Interview Protocol
2. Screen Candidates (by number)
3. Narrow Pool to 4-5 Candidates

XI. Public Comment

XII. Other Board Business

XIII. Adjournment

XIV. ***Consent Agenda

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
March 12, 2012**

Opening of Meeting

The regular meeting of the Waverly Community Schools Board of Education was called to order by President Britt Slocum at 7:30 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. Britt Slocum, President
Mrs. Angela Witwer, Vice President
Mrs. Mary Ann Martin, Secretary
Mrs. Melissa Sherry, Treasurer
Mrs. Kimberly Smith, Vice Secretary/Treasurer
Mr. Calvin Jones, Trustee
Mr. David Percival, Trustee

Staff Present:

Mrs. Dorothy Blackwell, Interim Superintendent
Mrs. Christine Holman, Director of Student Services
Mr. Evan Nuffer, Business Manager
Mr. Eldon McGraw, Director of Communications
Michelle Frederick
Tim Lyman
Bill Davis
Shawn Talifarro
Becky McQuillan
Gretchen Mikula
Leslie Johnson
Rhonda Sosnowski
Laura Smith
Teresa Herbruck
Eugene Dokum
Rebecca Pease

Others Present:

Amanda Herley, Student Representative
Dallas Herbruck
Sara Herbruck
Gloria Dokum
Tammy Robert
Gary Schnepf
Rod Densteadt
Kelly Patterson
Mimi Patterson
Robert Patterson
Anne Slocum
Mary Jo White

Pledge

Michelle Frederick led the pledge of allegiance.

Special Presentations

The first special presentation featured recognition of Teresa Herbruck, Eugene Dokum, and Amy Krause, Waverly school bus drivers, who went above and beyond on Thursday, February 16th when they were called to the site of a car/Amtrak train accident on Millett Highway in Delta Township. Fire Chief John

Special Presentations (cont.)

Clark requested our transportation department respond to the scene to transport approximately 70 of the train's passengers to the East Lansing Amtrak station. Chief Clark was impressed by our quick response and the professionalism displayed by our personnel. Interim Superintendent Blackwell presented certificates of appreciation to Teresa and Eugene. Amy Krause was unable to attend the meeting.

The second special presentation featured recognition of Kelly Patterson, Waverly High School sophomore, who recently hosted a charity dance party for 150 Girl Scouts from Waverly, St. Gerard, and Grand Ledge Schools. Kelly, a member of Girl Scout Troop 30479, has been working toward her Girl Scout Gold Award and this event helped her toward that goal. The girls danced to music provided by DJ Mark Leeper, a Waverly parent. Beyond that, they donated 150 stuffed animals and fleece to make blankets. To date, Kelly has made by hand 68 fleece blankets which she has donated to St. Vincent Catholic Charities along with 200 stuffed animals. Kelly's parents, Robert and Mimi, attended the meeting with her.

Correspondence

Member Martin reported the Board has received many emails talking about how wonderful Waverly is. She also reported the Board had received an invitation to the high school National Honor Society induction.

Public Comment

Addressing the Board during Public Comment were Marie Papciak and Anne Slocum.

Student Representative Report

Student Representative Amanda Herley reported Waverly High School juniors took the MME and ACT. A breakfast will be held on Thursday, March 15 honoring this year's top ten students. Waverly boys' basketball lost its first game in the Districts last week. The Waverly High School musical, "Once Upon a Mattress" is now showing, with final shows this upcoming weekend. The Waverly Orchestra is having a spaghetti dinner on Tuesday, March 20 in the high school cafeteria. Music students will be playing at the State Solo & Ensemble Festival. Destination Imagination regional competition was held last Saturday in Holt. Three of the four high school teams will now be competing in the state tournament. The National Honor Society induction will take place on Wednesday, March 14 at 7:00 p.m. in the high school auditorium. Waverly Interact is raising money for tornado victims. World Language Night is March 22.

Board Member Comment

Member Smith gave a shout-out to three Waverly wrestlers who went to the State Championship at the Palace of Auburn Hills. She also announced baseball tryouts were held today.

Member Martin expressed her sincere gratitude for the support her family received from Waverly during the past several months. Oliver is out of the hospital. He has a long way to go, but is improving. Member Martin stated she was so impressed with the Waverly transportation people and their response to the Amtrak accident on February 16. She noted she wasn't surprised by our involvement, but was pleased with it. Member Martin remarked that Kelly Patterson's quest to receive her gold award is the first she has known of in our area. She also stated she is excited about World Language Night.

Member Jones thanked all the area businesses who participated in the Delta-Side Business Expo at Waverly High School on March 3.

President Slocum thanked the bus drivers for answering the emergency call in Delta Township. He also congratulated students participating in Destination Imagination, noting one first place team from Waverly was a first-time team. An elementary team who had never participated before will be going on to the State Tournament. President Slocum stated he would be attending the National Honor Society Induction and providing comments. President Slocum thanked Christine Holman and Dave Ames for their involvement in the successful Business Expo. He congratulated Kelly Patterson for "going for the Gold" award, noting

Board Member Comment (cont.)

this is equivalent to the Boy Scouts' Eagle Scout award. President Slocum welcomed Member Martin back to the table and wished his best to her and her family.

Adoption of Agenda

A motion was presented by Member Martin and supported by Member Smith. MOTION: The Board accept the meeting agenda as presented.

Motion carried. VOTE: AYES – 7; NAYS – 0.

******Approval of Minutes***

The minutes of the regular meeting of February 27, 2012 and the special meetings of March 2, 2012 and March 6, 2012 were approved as presented.

Extended Field Trip – For Information

The Superintendent notified the Board of Education that a field trip request from Amy Ranke and Kirstina Boomer for members of the French Club to travel to Paris, France has been approved. The trip would take place over Spring Break, 2013. Students would benefit from visiting museums and historic places and experiencing different cultures. Some of the attractions to be visited are the Eiffel Tower, the Arc de Triomphe, the Tomb of the Unknown Soldier, and Notre Dame Cathedral. The students would travel by air, meeting their tour director at the airport in Paris. The tour director will remain with the group throughout the duration of the trip. It is determined approximately 10-15 students will participate in the trip. Amy Ranke, Kirstina Boomer, and Monica Jones would be the staff members accompanying the students, with the possibility of several other adults also traveling with the group. The estimated cost per student is \$2,660 if there are ten to fourteen participants. The cost goes down if there are more than fourteen participants. Students are responsible for their cost of the trip.

Policy (Second Reading) – Report #11-57 – For Action

A motion was presented by Member Jones and supported by Member Percival. MOTION: The Board of Education adopts Policy 5517.01 – Bullying and Other Aggressive Behaviors at second reading.

Interim Superintendent Blackwell, along with principals Tim Lyman and Shawn Talifarro, pointed out revisions to the policy since the first reading.

Motion carried. VOTE: AYES – 7; NAYS – 0.

******Financial Recommendation – Report #11-58 – For Action***

The treasurer's report was approved as presented.

Budget Amendment 2011-12 – Report #11-59 – For Action

A motion was presented by Member Martin and supported by Member Smith. Motion: The Board of Education approve the amended 2011-2012 general fund budget as presented, showing revenues of \$29,456,672 and expenditures of \$30,259,290.

Motion carried. VOTE: AYES – 7; NAYS – 0.

Personnel Report – Report #11-60 – For Action

A motion was presented by Member Martin and supported by Member Sherry. MOTION: The Board of Education approve the reinstatement of Linda Reed (bus driver) effective 2/28/12.

Motion carried. VOTE: AYES – 7; NAYS: 0.

Authorization of Layoff Notice – Report #11-61 – For Action

A motion was presented by Member Witwer and supported by Member Sherry. MOTION: The Board of Education authorization notification of layoff for certified and support staff.

Motion carried. VOTE: AYES – 7; NAYS – 0.

2012-13 Schools of Choice Recommendation – For Discussion

Evan Nuffer, Business Manager, led the discussion about the District’s recommendation for participation in the limited Schools to Choice program [Sections 105 and 105(c) for the 2012-13 school year . The recommendation for openings in the program area as follows:

Kindergarten	65
First Grade	0 Tuition will be available according to space availability
Second Grade	0 Tuition will be available according to space availability
Third Grade	0 Tuition will be available according to space availability
Fourth Grade	9
Fifth Grade	14
Sixth Grade	14
Grades 7-12	School of Choice is not recommended. Tuition enrollment is available.

This report will be presented to the Board on April 16 for action.

Reinstatement of Expelled Student – Report #11-62 – For Action

A motion was presented by Member Percival and supported by Member Witwer. MOTION: The Board of Education approve the recommendation by a committee of two Board members, one principal, one teacher, and one parent to reinstate Student A to the Waverly Community Schools, with conditions that were agreed to and set by the committee.

Motion carried. VOTE: AYES – 7; NAYS -0.

MASB Workshop – Review Timeline for Search Process/Review Proposed Brochure – Teresa Bingman

Teresa Bingman, Michigan Association of School Boards (MASB), conducted a workshop for Board members to set a timeline for the District’s search for a superintendent. A brochure will be finalized and the vacancy posted on March 13. An electronic survey will also be activated on Waverly’s website to seek input from the staff and community. After the April 4 deadline for applications, they will be disseminated to Board members for their review. MASB will conduct community and staff input meetings during the period March 14-April 6. On April 16, MASB will conduct a Board workshop where the Board will review interview protocol, screen candidates, and narrow the pool to 4-5 candidates. Initial interviews for candidates will be held April 24 and 25. Second interviews for two candidates will be held May 1, with site visits to the top candidate’s district the week of May 7. The Board’s decision will be determined during a regularly scheduled Board meeting on May 14, with the Superintendent on site July 1.

Ms. Bingman reviewed profile results with the Board. The Board is seeking a person with a Masters + Administrative Certification/Endorsement, with Central Office or Assistant Superintendent experience. Other criteria include experience in personnel management, combined with curriculum and public relations; Also important is experience in budget development/management and contract administration. The Board would like someone with a proven track record of successfully serving as an excellent collaborative leader in a transformational environment; an experienced leader who is honest and ethical, a strong and transparent communicator, a problem solver, who is personable and resourceful.

MASB Workshop – Review Timeline for Search Process/Review Proposed Brochure – Teresa Bingman

Ms. Bingman asked the Board to describe the District's strengths, opportunity for improvement, and vision (3-5 years).

Superintendent's Report

Waverly High School juniors took the MME March 6-8, which resulted in no school on March 6 and 7 for students in grades 9, 10, and 12.

There will be a Superintendent's Coffee on Wednesday, March 14 at 7:30 a.m. in the Board Room.

Elmwood's Literature Day is Wednesday, March 14 starting at 2:00 p.m. featuring small reading groups and activities.

National Honor Society Induction is also Wednesday, March 14 at 7:00 p.m. in the High School auditorium.

The Top Ten Breakfast is on Thursday, March 15 in the High School cafeteria at 7:30 a.m.

The second district-wide budget discussion will take place on Thursday, March 15. This includes representation from all unions, Cabinet, principals, and the Board (Britt and Dave).

The second weekend of *Once Upon a Mattress* has 7:00 p.m. shows on March 15, 16, and 17. This is the story of the Princess & the Pea.

There is a spaghetti dinner at the high school on March 20 from 4:30-7:30 p.m. This is a fundraiser for the orchestra program.

There will be a community millage meeting on Tuesday, March 20 at 6:00 p.m. at the Middle School Little Theatre.

We will have another Data Day late start on Wednesday, March 21.

Friday, March 23 marks the end of the third quarter.

There will be a meeting for parents of 8th grade students on March 26 at 6:00 p.m. regarding transitioning to high school.

Interim Superintendent Blackwell will be attending the Legislative Breakfast on Thursday, March 22 at the Radisson Hotel. Board members Slocum, Jones, and Percival are also attending.

World Language Night is Thursday, March 22 at the high school. Dinner is at 6:00 p.m. with the program starting at 7:00 p.m. You don't want to miss this!

The Board's work/study session is planned for Monday, March 26 from 8:00 a.m. to 5:00 p.m. It will be held at the Administrative Center. President Slocum will be providing lunch. The agenda includes brainstorming in the morning on our vision 5, 10, and 15 years from now. The afternoon includes millage and budget discussions.

Grades 7-12 will have Parent/Teacher Conferences on March 27 and 28 in the evening only. K-6 conferences will be held in the afternoon and evening on those days, with dismissal at 11:45 a.m. both days. There will be no school on Friday, March 30. Spring Break is April 2-6.

Superintendent's Comments (Cont.)

The April Board meeting is scheduled for Monday, April 16.

Interim Superintendent Blackwell recognized Laura Smith, Bill Cecil, Kelly Blake, and Kate Tonnos for supporting the 30 Day Challenge by making buttons for all staff members which state "I'm Taking the Challenge".

Public Comment

Addressing the Board during Public Comment were Shawn Talifarro and Teresa Herbruck.

Other Board Business

Member Percival asked how the two-hour delayed start was going. Interim Superintendent Blackwell responded we are pleased with the process of the two-hour delay for Data Days and its effect on student performance. Last year, subs were paid so this process could take place. This year, through a collaborative process with the teachers, we have the delayed start. To date, she has received no complaints.

President Slocum asked if any Board members would be able to attend the Superintendent's coffee on Wednesday, March 14. Members Martin and Percival volunteered. Member Martin and Member Percival also indicated they would attend the district-wide budget meeting on March 14.

Adjournment

The meeting adjourned at 9:32 p.m.

Respectfully submitted,

Mary Ann Martin, Secretary

rlp

***Consent Agenda

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
March 21, 2012**

Opening of Meeting

The special meeting of the Waverly Community Schools Board of Education was called to order by President Britt Slocum at 6:06 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. Britt Slocum, President
Mrs. Mary Ann Martin, Secretary
Mrs. Melissa Sherry, Treasurer
Mrs. Kim Smith, Vice Secretary/Treasurer
Mr. Calvin L. Jones, Trustee
Mr. Dave Percival, Trustee

Members Absent:

Mrs. Angela Witwer, Vice President

Staff Present:

Dorothy Blackwell, Interim Superintendent
Christine Holman, Director of Student Services/Hearing Officer
Mr. Mike Moreno, Waverly Middle School Principal

Others Present:

Student A's Parents

Purpose:

The purpose of the meeting was a disciplinary hearing.

Discussion

The Board, administration, and parents of Student A discussed the disciplinary incident involving the student.

Motion

A motion was presented by Member Martin and supported by Member Percival. MOTION: The Board of Education accepts the recommendation to uphold the expulsion from Windemere Park Academy of Student A until the end of the 2011-2012 school year. Student A may apply to enroll in Waverly Community Schools for the 2012-2013 school year.

Motion carried. VOTE: AYES – 6; NAYS – 0 (Member Witwer absent).

Adjournment

The meeting adjourned at 6:30 p.m.

Respectfully submitted,

Mary Ann Martin, Secretary

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
March 21, 2012**

Opening of Meeting

The special meeting of the Waverly Community Schools Board of Education was called to order by President Britt Slocum at 6:40 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. Britt Slocum, President
Mrs. Mary Ann Martin, Secretary
Mrs. Melissa Sherry, Treasurer
Mrs. Kim Smith, Vice Secretary/Treasurer
Mr. Calvin L. Jones, Trustee
Mr. Dave Percival, Trustee

Members Absent:

Mrs. Angela Witwer, Vice President

Staff Present:

Dorothy Blackwell, Interim Superintendent
Christine Holman, Director of Student Services/Hearing Officer
Mr. Mike Moreno, Waverly Middle School Principal

Purpose:

The purpose of the meeting was a disciplinary hearing.

Discussion

The Board and administration discussed the disciplinary incident involving the student.

Motion

A motion was presented by Member Martin and supported by Member Smith. MOTION: The Board of Education accepts the recommendation to uphold the expulsion from Windemere Park Academy of Student B until the end of the 2011-2012 school year. Student B may apply to enroll in Waverly Community Schools for the 2012-2013 school year.

Motion carried. VOTE: AYES – 6; NAYS – 0 (Member Witwer absent).

Adjournment

The meeting adjourned at 6:44 p.m.

Respectfully submitted,

Mary Ann Martin, Secretary

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
March 26, 2012**

Opening of Meeting

The special meeting of the Waverly Community Schools Board of Education was called to order by President Britt Slocum at 8:20 a.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. Britt Slocum, President
Mrs. Mary Ann Martin, Secretary (left in a.m.)
Mrs. Melissa Sherry, Treasurer
Mrs. Kimberly Smith, Vice Secretary-Treasurer (arrived at 8:35 a.m.)
Mr. David Percival, Trustee

Member Absent:

Mr. Calvin Jones, trustee
Mrs. Angela Witwer, Vice President

Staff Present:

Dorothy Blackwell, Interim Superintendent
Christine Holman, Student Service Administrator
Evan Nuffer, Business Manager
Al Momrik, Director of Technology
Eldon McGraw, Director of Communications
Rhonda Sosnowski, Director of Transportation
Dave Ames, Director of Maintenance & Operations
Linda Anderson, Personnel Associate
Rebecca Pease, Assistant to Superintendent and Board of Education
Vince Perkins, Waverly High School Principal
Tracy Thomas, Waverly High School Deputy Principal
Mike Moreno, Waverly Middle School Principal
Vickie Tisdale, East Intermediate Principal
Margaret Baldwin, Winans Elementary Principal
Tim Lyman, Elmwood Elementary Principal
Shawn Talifarro, Colt Early Childhood Education Center Principal
Chris Huff, Waverly High School Athletic Director

Purpose:

The purpose of the meeting was a Board Work/Study Session.

Agenda items included brainstorming and discussing Waverly's vision & mission for the future; software consortium and agreement; start times; election terms; millage; athletics; and the 2012-13 budget.

Adjournment

The meeting adjourned at 5:17 p.m.

Respectfully submitted,

Rebecca L. Pease, Recording Secretary
rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
April 16, 2012**

Report #

FOR ACTION***

Subject: Financial Recommendation

Recommendation:

It is recommended the following be approved:

Approval of Treasurer's Report:

The General Fund Financial Report dated March 31, 2012 has been reviewed and it is recommended that the Report be approved. The cash balance as of February 29, 2012 was \$3,683,249.28. Receipts during March, consisting of current taxes and other revenues in the amount of \$3,267,656.90, minus disbursements during March of \$2,631,735.12, left the district with a General Fund cash balance as of March 31, 2012 of \$4,319,171.06.

Waverly Community Schools
 Budget Status Report as of 03/31/12
 General Fund - Revenue Accounts

<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>Year To Date</u>	<u>Available Balance</u>	<u>Percent Available</u>
Major Class 111 Totals	Property Tax Levy	8,797,778	8,076,353	721,425	8.20%
Major Class 119 Totals	Delinquent Taxes	23,550	18,102	5,448	23.13%
Major Class 131 Totals	Tuition	7,900	7,130	770	9.75%
Major Class 151 Totals	Interest On Investments	4,000	1,096	2,904	72.59%
Major Class 171 Totals	Athletic Revenue	69,420	60,058	9,362	13.49%
Major Class 191 Totals	Rental on Buildings	30,000	35,943	(5,943)	-19.81%
Major Class 199 Totals	Miscellaneous	1,000	9,568	(8,568)	-856.79%
Major Class 311 Totals	State Revenue	16,064,201	8,771,956	7,292,245	45.39%
Major Class 317 Totals	State Revenue - Flowthru ISD	37,000	17,726	19,275	52.09%
Major Class 412 Totals	Unrestricted Federal Grants	0	0	0	0.00%
Major Class 414 Totals	Federal Grants	2,174,411	990,391	1,184,020	54.45%
Major Class 417 Totals	Grants Through Intermediates	396,454	179,926	216,528	54.62%
Major Class 418 Totals	Unrestricted Flow Thru Grants	11,209	5,905	5,304	47.32%
Major Class 519 Totals	IISD Reimbursements	1,839,749	979,989	859,760	46.73%
	Total Revenues	29,456,672	19,154,143	10,302,529	34.98%

Waverly Community Schools
Budget Status Report as of 03/31/12
General Fund - Expense Accounts

<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>Year To Date</u>	<u>Available Balance</u>	<u>Percent Available</u>
Function 111 Totals	Elementary	6,683,523	3,950,757	2,732,766	40.89%
Function 112 Totals	Middle School	3,067,714	1,781,175	1,286,539	41.94%
Function 113 Totals	High School	4,756,692	2,818,264	1,938,428	40.75%
Function 118 Totals	Pre-Kindergarten	33,200	15,444	17,756	53.48%
Function 119 Totals	Summer School	2,000	1,553	447	22.36%
Function 122 Totals	Special Education	2,962,014	1,768,234	1,193,780	40.30%
Function 125 Totals	Compensatory Education	534,097	298,747	235,350	44.06%
Function 199 Totals	Holding Account for Employee Benefits	10,000	(11,196)	21,196	211.96%
Function 212 Totals	Guidance Services	462,289	294,319	167,970	36.33%
Function 215 Totals	Speech Pathology & Audiology	535,684	322,466	213,218	39.80%
Function 216 Totals	Social Work Services	605,847	357,461	248,386	41.00%
Function 218 Totals	Teacher Consultant	273,036	163,004	110,032	40.30%
Function 219 Totals	Other Pupil Services	51,695	52,940	(1,245)	-2.41%
Function 221 Totals	Improvement of Instruction	559,723	308,294	251,429	44.92%
Function 222 Totals	Educational Media Services	625,166	433,421	191,745	30.67%
Function 225 Totals	Instruction Related Technology	340,482	275,304	65,178	19.14%
Function 226 Totals	Supervision & Direction	409,013	290,397	118,616	29.00%
Function 231 Totals	Board of Education	89,927	107,080	(17,153)	-19.07%
Function 232 Totals	Executive Administration	420,302	332,153	88,149	20.97%
Function 241 Totals	Office of the Principal	1,725,140	1,208,357	516,783	29.96%
Function 249 Totals	Other School Administration	81,838	9,016	72,822	88.98%
Function 252 Totals	Fiscal Services	300,922	205,735	95,187	31.63%
Function 257 Totals	Internal Services	64,243	50,744	13,499	21.01%
Function 259 Totals	Other Business Services	167,249	159,398	7,851	4.69%
Function 261 Totals	Operating Building Services	3,270,112	2,104,485	1,165,627	35.64%
Function 266 Totals	Security Services	65,712	34,969	30,743	46.78%
Function 271 Totals	Pupil Transportation Services	1,017,630	725,525	292,105	28.70%
Function 283 Totals	Staff/Personnel Services	174,603	138,766	35,837	20.53%
Function 284 Totals	Information Management Services	197,088	140,439	56,649	28.74%
Function 285 Totals	Other Central Services	1,100	973	127	11.50%
Function 293 Totals	Athletic Activities	367,145	228,167	138,978	37.85%
Function 299 Totals	Other Support Services	242,000	6,387	235,613	97.36%
Function 331 Totals	Community Activities	39,707	30,146	9,561	24.08%
Function 371 Totals	Non-Public Schools Pupils	3,217	2,010	1,207	37.52%
Function 623 Totals	Transfer to: Child Care Support	119,180	-	119,180	100.00%
Total For Expenses		30,259,290	18,604,935	11,654,355	38.51%

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
April 16, 2012**

Report #

FOR ACTION

Subject:

Waverly Educational Support Personnel Association Dues Deduction

Recommendation:

The Superintendent recommends the Board of Education ratify and affirm notice given to Waverly Educational Support Personnel regarding the intent not to deduct dues, effective immediately.

Statement of Purpose:

With the expiration of the Master Agreement between the Waverly Educational Support Personnel and the Waverly Board of Education on June 30, 2011, the district is under no obligation to continue to deduct union dues when no current contract is in effect. In addition, with the passage of PA 53 of 2012, the district is now prohibited from collecting union dues or services fees upon the expiration of current bargaining contracts.

Budget Impact:

Not applicable

Discussion of Options:

The Board has the following options:

- 1) To ratify and affirm notice given to the Association regarding the collection of dues
- 2) To reject the recommendation to ratify and affirm, defaulting to the requirements of PA 53 of 2012 regarding the collection of union dues

Waverly Community Schools

515 Snow Road
Lansing, Michigan 48917
Phone: 517-321-7265 • Fax: 517-321-8577

April 6, 2012

Dear Colleague:

Pursuant to legislation that was recently adopted and signed into law as Public Act 53 of 2012, Waverly Community Schools is now prohibited from collecting union dues or service fees via payroll deduction or other means. Specifically, the law states:

Sec. 10. (1) A public employer or an officer or agent of a public employer shall not do any of the following:

(b) Initiate, create, dominate, contribute to, or interfere with the formation or administration of any labor organization. A public school employer's use of public school resources to assist a labor organization in collecting dues or service fees from wages of public school employees is a prohibited contribution to the administration of a labor organization.

The Board regards the collection of dues as described in the Master Agreement between the Waverly Board of Education and the Waverly Educational Support Personnel Association in Article 17 as a "prohibited contribution to the administration of a labor organization." In addition, with the expiration of the Master Agreement on June 30, 2011, the Board is not obligated to collect dues on behalf of the Association when there is no Agreement in place. As a result, the Board will no longer conduct such activities nor will it include any such provision in a successor Agreement.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Evan W Nuffer
Business Manager

Our Mission

As the heart of the community, our mission is to educate and prepare each student to achieve her or his academic best, develop character, become a lifelong learner, and contribute as a citizen of our global society by committing ourselves to excellence in education characterized by: a safe environment, rigorous curriculum, quality instruction, respect for diversity, attention to individual needs in partnership with the family and our entire community.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
April 16, 2012**

Report #11-65

Subject: Personnel Summary

FOR ACTION

A. Retirement – Certified

<u>Name</u>	<u>Position</u>	<u>Years</u>	<u>Effective</u>
Gina Lago	HS Teacher	24 years	6/8/12

B. Retirement – Non Certified

<u>Name</u>	<u>Position</u>	<u>Years</u>	<u>Effective</u>
Peter Kaiser	MS Custodian	25 years	3/19/12

C. Resignation – Non Certified

<u>Name</u>	<u>Position</u>	<u>Years</u>	<u>Effective</u>
Carlette McConnell	MS Lunch Dept. Head	37.5 years	3/22/12

D. Employment - Non Certified

<u>Name</u>	<u>Position</u>	<u>Class/Salary</u>	<u>Effective</u>
Nikole Huggins	Colt Lunch Assistant	Class G/\$9.57	3/12/12
Melissa LaBean	Colt Lunch Assistant	Class G/\$9.57	4/9/12

E. Transfer - Non Certified

<u>Name</u>	<u>Position</u>	<u>Class/Salary</u>	<u>Effective</u>
Jon Morse	From: East Custodian	Class B/\$16.51	4/9/12
	To: MS Custodian	Class B/\$16.51	

F. Recall from Layoff - Non Certified

<u>Name</u>	<u>Position</u>	<u>Class/Salary</u>	<u>Effective</u>
Ricardo Martinez	HS Third Shift Custodian	Class C/\$15.61	3/19/12

G. Coaching – High School/Middle School

<u>Name</u>	<u>Assignment</u>	<u>Step</u>	<u>Stipend</u>	<u>Effective</u>
David Pike	HS Boys' Head Track Coach	3	\$4,744	Spring Season
Don Dimick	HS Boys' Asst. Track Coach	3	\$3,587	Spring Season
Mike Wallace	HS Boys' Asst. Track Coach	3	\$3,587	Spring Season

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
April 16, 2012**

Report #11-66

FOR ACTION

Subject: **2012-13 Schools of Choice Recommendation**

Recommendation:

It is recommended that the Waverly Board of Education approve participation in the limited Schools of Choice program [Sections 105 and 105(c)] for the 2012-13 school year is as follows:

Kindergarten	35
First Grade	1
Second Grade	1
Third Grade	1
Fourth Grade	9
Fifth Grade	14
Sixth Grade	14
Seventh Grade	10
Eighth Grade	10
Ninth Grade	1
Tenth Grade	1
Eleventh Grade	1
Twelfth Grade	1

Budget Impact:

The Schools of Choice option generates revenue for the district. The Schools of Choice enrollment has grown from approximately 15 students in 1997-98 to 434 students at the beginning of the 2011-12 school year. Participation in the program as recommended would generate additional revenue for the district.

Background Information/Historical Perspective:

The Schools of Choice option was approved by the legislature in an effort to give parents some choice in their child's education and create competition among schools. School of Choice applications are reviewed in regard to state law. A student is accepted unless they have had:

1. a suspension in the previous two years.
2. or an expulsion in the previous two years.

The Waverly Board of Education has taken a thoughtful approach to the Schools of Choice opportunity. The Schools of Choice recommendation is designed to move the enrollments in various grades to the minimum level, while leaving room for students moving into the district.

Based on an agreement of the Ingham Intermediate School District Superintendents, the application timeline for next school year is June 1-15, 2012. The state code stipulates a 15 to 30 day application period for limited School of Choice enrollment for districts with School of Choice enrollment.

Discussion of Options/Alternatives:

The Board may approve a reduced Schools of Choice option or not offer this option for the 2012-13 school year. However, all students currently enrolled under the Schools of Choice option may continue their education at Waverly as provided by the State School Aid Act.

Strategic Plan Reference:

Strategy #1: Communications – We will enhance communications within the district and with the community to improve relationships among all key constituent groups to better achieve our mission.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
April 16, 2012**

Report #11-67

FOR ACTION

Subject:

Software Consortium Agreement

Recommendation:

The Superintendent recommends the Board of Education approve and execute the Special Education and Student Data Software Consortium Agreement, whereby approving the purchase of a common Special Education and Student Data Software.

Statement of Purpose:

The School Districts and the ISD desire to conserve educational and financial resources, to take advantage of various economies of scale, and to leverage support and the use of data by sharing a common Special Education and Student Assessment Software through the ISD

Budget Impact:

The total five (5) year cost, net of savings due to the replacement of current software, would be approximately \$34,000

Historical Perspective:

Waverly Community Schools participates in various consortium agreements, including, but not limited to: Special Education Transportation, Central Michigan Substitute System and various Student Support Services.

Discussion of Options:

The Board may choose to participate in an individual module (Special Education or Student Assessment), all modules or reject the consortium agreement.

Rationale for Recommendation:

Board Policy 6440 – Cooperative Purchasing: (...Cooperative or joint purchases require an agreement approved by the Board and the participating contracting body(ies) which shall specify the categories of equipment and supplies to be purchased; the manner of advertising for bids and of awarding contracts; the method of payment by each participating party and such other matters as may be deemed necessary to carry out the purposes of the agreement.)

Strategic Plan Reference:

Strategy #3: Instruction – We will enhance the quality of classroom instruction

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
April 16, 2012**

Report #11-67

FOR ACTION

Subject: **Approval of Application for MASB-LTF Legal Trust Fund Assistance**

Recommendation:

The Interim Superintendent recommends the Board of Education approve the enclosed resolution to seek assistance from the Michigan Association of School Boards Legal Trust Fund.

Statement of Purpose/Issue:

The purpose of the MASB Legal Trust Fund is to provide supportive aid to local and intermediate school districts in litigation of statewide significance.

Budget Impact:

To be determined.

Historical Perspective:

The Board of Education is currently party to a proceeding before the Michigan Employment Relations Commission (MERC) and has expended attorney fees in the course of defending itself against litigation brought by the Ingham-Clinton Education Association.

Discussion of Options:

The Board may adopt the recommendation as presented; reject the recommendation; refer the recommendation for further study; or table the recommendation.

Rationale for Recommendation:

The Waverly Education Association initiated an unfair labor practice charge claiming the District failed to implement the column advancements after the expiration of the contract. The District denies the column advancement based on 2011 Public Act 54 which requires public employers to pay and provide wages and benefits at levels and in amounts that are no greater than those in effect on the expiration date of a collective bargaining agreement.

Waverly Community Schools, Ingham, Eaton and Clinton Counties, Michigan

A regular meeting of the Board of Education of the district was held in the Waverly Administrative Center, Board Room, in the District, on the 16th day of April, 2012 at 7:30 o'clock in the evening.

The meeting was called to order by President _____.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS, this Board of Education is currently a party to a proceeding before the Michigan Employment Relations Commission in MERC Case No. C11 K-206 entitled *Bd of Educ of Waverly Cmty Schs and Ingham-Clinton Educ Ass'n*; and

WHEREAS, the School District has expended attorney fees in the course of defending itself against the above-captioned litigation brought by the Ingham-Clinton Education Association against the District; and

WHEREAS, the issues being litigated in MERC Case C11 K-206 have significance to not only Waverly Community Schools but to the application of the Public Employment Relations Act to all Michigan school districts and intermediate school districts; and

WHEREAS, given the broader significance of this dispute, the Board of Education has determined to request assistance from the MASB Legal Trust Fund in order to defray its costs of defense.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. This Board of Education hereby endorses and approves the Application for MABS-LTF Aid as presented on this date and authorizes the Interim Superintendent to execute that Application on behalf of this Board of Education and the Waverly Community Schools.

2. This Board of Education further resolves that if MASB-LTF assistance is provided for this cause, the Board agrees to keep the MASB-LTF Board of Trustees informed on a regular basis as to the status of the case; to forward to the MASB-LTF Board of Trustees the legal documents filed with the administrative agency (MERC) and any appellate court during the pendency of the litigation; and to confer with the MASB-LTF Board of Trustees or the MASB Executive Director before making any final disposition of the case.

3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned, duly qualified and acting Secretary of the Board of Education of Waverly Community Schools, Ingham, Eaton and Clinton Counties, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by said Board of Education at a regular meeting held on April 16, 2012, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, PA 1976, as amended).

Secretary, Board of Education

w:\wdsystem\wddocs\cliedoc\207\75\00755730.docx

MICHIGAN ASSOCIATION OF SCHOOL BOARDS
LEGAL TRUST FUND
BOARD OF TRUSTEES
1001 CENTENNIAL WAY, SUITE 400
LANSING, MI 48917-9279

APPLICATION FOR MASB-LTF AID

The purpose of the MASB Legal Trust Fund is to provide supportive aid to local and intermediate school districts in litigation of statewide significance.

In reviewing requests for aid, the LTF considers:

- a) Importance of the legal issue to other Michigan school districts.
- b) Value of a decision at the current level as a persuasive precedent.
- c) LTF aid to other districts involving similar issues.
- d) Any other factors deemed appropriate by the LTF Board.

DATE **April 13, 2012**

NAME OF SCHOOL DISTRICT **Waverly Community Schools**

IS THE REQUESTING SCHOOL DISTRICT A PARTICIPATING MEMBER OF THE MASB-LTF?

Yes X No _____

WHAT FORM OF AID IS THE SCHOOL DISTRICT REQUESTING?

Supplemental funding X Amicus Curiae Brief _____ Consulting Legal Counsel _____

Other (Explain) _____

NATURE OF CASE (Describe the fact situation and attach any relevant legal documents previously submitted in this case, e.g. complaint, answer, legal briefs, etc.)

See attached Sheet

WHAT IS THE STATUS OF THIS CASE?

Currently pending before MERC Administrative Law Judge. The case has been submitted on stipulated facts and all briefing for the ALJ has been completed.

HAS THIS CASE BEEN ADJUDICATED PREVIOUSLY IN A LOWER COURT OR ANOTHER FORUM? (If so, explain the lower court's or other forum's holding in the matter and attach a copy of any formal opinion.)

This is a case of first impression involving the interpretation of 2011 Public Act 54.

WHY WOULD THIS BE A PROPER CASE FOR MASB-LTF AID? (What are the statewide implications for other districts?)

Virtually all Michigan school districts presently have salary schedules which are premised on a grid of vertical steps or increments and horizontal salary columns based on educational attainment. The outcome of this case will determine whether school districts must make horizontal column advancements for teachers after the expiration of a collective bargaining agreement and prior to the ratification of a successor contract. Accordingly, the ruling in this dispute will impact implementation of nearly all of the teacher collective bargaining agreements in Michigan.

DOES THE SCHOOL DISTRICT HAVE INSURANCE TO COVER ANY OF THE LEGAL COSTS OF LITIGATING THIS CONTROVERSY? No (If yes, name carrier and how much of the costs will be covered.)

IS THE SCHOOL DISTRICT SEEKING FINANCIAL ASSISTANCE FROM ANY OTHER ORGANIZATION, AGENCY, OR CORPORATE ENTITY (other than LTF) TO PAY ANY OF THE LEGAL COSTS OF LITIGATING THIS CONTROVERSY? No (If yes, please describe.)

NAME, ADDRESS, AND PHONE NUMBER OF SCHOOL DISTRICT ATTORNEY.

**Kevin S. Harty (P31271)
Thrun Law Firm, P.C.
2900 West Road, Suite 400
P.O. Box 2575
East Lansing, Michigan 48826-2575
(517) 374-8832**

ATTACH A CERTIFIED COPY OF THE SCHOOL BOARD'S RESOLUTION FOR REQUESTING MASB-LTF AID. The Resolution must be adopted by the current Board of Education and shall identify the forum or court proceeding (e.g., Circuit Court, Court of Appeals, Supreme Court, etc.) for which aid is requested. The Resolution should include a paragraph worded substantially as follows:

"Resolved, that if MASB-LTF assistance is provided for this cause, the Board of Education agrees to keep the MASB-LTF Board of Trustees informed on a regular basis as to the status of the case; to forward to the MASB-LTF Board of Trustees the legal documents filed with the court during the pendency of the litigation; and to confer with the MASB-LTF Board of Trustees or the MASB Executive Director before making any final disposition of the case."

Authorized Signature

Title

ATTACHMENT TO APPLICATION FOR MASB-LTF AID

NATURE OF CASE (Describe the fact situation and attach any relevant legal documents previously submitted in this case, e.g. complaint, answer, legal briefs, etc.)

Board of Education of the Waverly Community Schools and Ingham-Clinton Education Association, MERC Case No. C11 K-206.

The central issue in this case is whether under the amendments to the Public Employment Relations Act accomplished by 2011 Public Act 54 school districts are obligated to pay salary lane or column changes to teachers after the expiration of the collective bargaining agreement and prior to the ratification of a successor contract. In this case, the collective bargaining agreement between the Waverly Community Schools Board of Education and the Ingham-Clinton Education Association expired on June 30, 2011. When school resumed in September, 2011, the District did not advance teachers horizontally across salary columns based on their additional academic attainment (e.g., moving from the Bachelor's salary column to the Master's salary column). Subsequently, the Ingham-Clinton Education Association/Waverly Education Association initiated unfair labor practice charges claiming that the District's failure to implement the column advancements after the expiration of the contract violated Section 10 of PERA. The District's denial of the column advancements was based on Section 15b(1) of PERA which became effective through 2011 Public Act 54 on June 28, 2011. That statutory provision requires public employers to pay and provide wages and benefits at levels and in amounts that are no greater than those in effect on the expiration date of a collective bargaining agreement.

w:\wdsystem\wddocs\cliedoc\207\75\00755723.doc

**Waverly Community Schools
Board of Education
Regular Meeting
April 16, 2012**

*****FOR INFORMATION**

Subject: Extended Field Trip

Jenny Spurbeck, Waverly Middle School orchestra teacher, has received permission for the Middle School band, choir, and orchestra to travel to Cedar Point on Saturday, May 26, 2012. The trip is a reward for students in these programs. Approximately 160 students, 25 chaperones, Mrs. Spurbeck, Mrs. Nauss, and Mr. Gorbe will travel by motor coach buses to Cedar Point. The estimated total cost per student is \$80, which will either be paid through the students' fund raising accounts or personally by each student. Booster groups will cover the additional costs, if any.