



Waverly Community Schools

Regular Meeting

Monday, December 12, 2011 7:30 PM

Agenda of Regular Meeting

The Board of Education Waverly Community Schools

A Regular meeting of the Board of Education of Waverly Community Schools will be held December 12, 2011, beginning at 7:30 PM in the Board Room, 515 Snow Road, Lansing, MI.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President John Broughton
- II. Special Presentations
 - A. Staff Spotlight - Leo Blundell
- III. Correspondence - Secretary- Britt Slocum
- IV. Public Comment
- V. Student Representative Report
- VI. Board Member Comment
- VII. Adoption of Meeting Agenda
- VIII. ***Approval of Minutes 4
- IX. Presentation of Reports
 - A. Curriculum
 - 1. Instructional Report - "We Are Elmwood"
 - 2. For Discussion - Program of Studies 2012-2013 12
 - B. Finance & Personnel
 - 1. Recommendation to approve Report #11-38. Financial Recommendation 14
 - 2. Recommendation to approve Report #11-39, Purchase of Buses 17
 - 3. Recommendation to approve Report #11-40, Purchase of a 1 Ton Duel Wheel Stake Rack Plow Truck w/Lift 23
 - 4. Recommendation to approve Report #11-41, Personnel Recommendations 24
- X. Superintendent's Report
- XI. Public Comment
- XII. Other Board Business
- XIII. Adjournment
- XIV. ***Consent Agenda

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
November 28, 2011**

Opening of Meeting

The regular meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 7:34 p.m. in the Waverly Middle School Little Theatre, 620 Snow Road, Lansing, Michigan.

Members Present:

Mr. John Broughton, President
Mr. Calvin Jones, Vice President
Mrs. Kim Smith, Treasurer
Mrs. Mary Ann Martin, Trustee
Mrs. Angela Witwer, Trustee
Mr. David Percival, Trustee

Member Absent:

Mr. Britt Slocum, Secretary

Staff Present:

Mrs. Jacklin Blodgett, Assistant Superintendent
Mrs. Dorothy Blackwell, Chief Academic Officer
Mrs. Christine Holman, Director of Student Services
Mr. Eldon McGraw, Director of Communications
Michelle Frederick
Michael Wallace
Chris Huff
Matt Oppenheim
Vince Perkins
Dan Carr
Shawn Talifarro
Tracy Thomas
Rebecca Pease

Others Present:

Amanda Herley, Student Representative
Mary Jo White
Margie Aimery
Mimi Patterson
Melissa Sherry
Elizabeth Johnson
Carolyn Wright
Alan Wright
Greg Johnson
Aaron Frederick
Gordie Frederick
Rachel Hatt
Gina Hatt
Steve Holmi
Myra Holmi
HannaHolmi
Payne Peruchietti
Cindy Peruchietti
Allison Goodman
David Goodman
Meredith Wright
Taylor Young

Others Present (cont.): Steve Suchek
Kimberly Suchek
Rachael Rienstra
Jacob Tran
Erick Jackson
Jordan Martin
Tony Obregon
Delano Glosson
Dontae Phifer
Andrew Kenger
Belinda Pham
Nick Thiel
Tyler Harris
Liah Cichon
Talia Thomas
Carol Carr
Bruce Carr

Pledge

Member Percival led the pledge of allegiance.

Special Presentations

The first special presentation, the Staff Spotlight, featured recognition of Waverly High School Spanish teacher, Dan Carr. Mr. Carr was hired in August of 1997 as a Spanish teacher at the high school. He has been a World Language Department Co-Chair, a Spanish National Honor Society Advisor, a mentor, and a JV and Freshman Boys Basketball coach. Dan works diligently in making the World Language Night a huge success every year. He encourages his students to express their ideas and concerns and to ask questions. Dan is very effective in reinforcing the worth of individual and groups of students and is always positive in responding to his students. He is active in motivating his students by using a myriad of strategies to accommodate the different learning styles. Dan is an excellent role model for both staff and students. A video was shown highlighting Dan's career at Waverly, with testimonials from staff. Mrs. Blodgett presented Mr. Carr a certificate and a plaque. His name will also appear on a plaque displayed in the Administrative Center lobby which has names of other Staff Spotlight employees. Dan's parents, Carol and Bruce Carr, were in attendance for his recognition.

Senator Whitmer was unable to attend the meeting to give a legislative update due to another commitment.

Student athletes were recognized for honors earned during the fall athletic season. Athletic Director Chris Huff, High School Principal Vince Perkins, and Interim Superintendent Jacklin Blodgett recognized the following students: *Boys Cross Country*; Aaron Frederick, All-CAAC Academic and Greg Johnson, All-CAAC Academic. Unable to attend the meeting was Logan Raterink, All-CAAC Academic.

Girls' Cross Country: Amanda Herley, All-CAAC Academic; Meredith Wright, All-CAAC Academic. Unable to attend the meeting were Chante' Roberts, All-CAAC Gold; Kelli Broessel, All-CAAC Gold and All-CAAC Academic; and Kelly Patterson, All-CAAC Academic.

Football: Jordan Martin, All-CAAC Gold; Tony Obregon, All-CAAC Gold; Erick Jackson, All-CAAC Gold; Delano Glosson, All-CAAC Gold; Dontae Phifer, All-CAAC Gold; Andrew Kenger, All-CAAC Academic; and Jacob Tran, All-CAAC Academic. Unable to attend the meeting were Derrick Hartwell, All-CAAC Gold; Scott Koenigsnecht, All-CAAC Gold and All-CAAC Academic; Alante Sims, All-CAAC Gold; Cameron McIntyre-Jordan, All-CAAC Gold; Ryan Mazurek, All-CAAC Gold and All-CAAC Academic; Zack Latnie, All-CAAC Gold; and Thomas Houston, All-CAAC-Gold.

Girls' Golf: Allison Goodman, All-CAAC Gold and All-CAAC Academic; Hanna Holmi, All-CAAC Gold and All-CAAC Academic; Rachael Rienstra, All-CAAC Gold and All-CAAC Academic. Unable to attend were Lauren Miller, All-CAAC Academic and Crystal Tran, All-CAAC Academic. The Girls Golf Team was second in the state for Grade Point Average.

Girls' Swim: Kristen Withers, All-CAAC Gold and Jenna Nichols, All-CAAC Academic.

Volleyball: Rachel Hatt, All-CAAC Academic; Belinda Pham, All-CAAC Academic; and Taylor Young, All-CAAC Academic. Unable to attend were Lindsey Barry, All-CAAC Academic; Marissa Helmick, All-CAAC Academic; and Caroline Major, All-CAAC Academic.

Boys' Soccer:

Nick Thiel, All-CAAC Academic and Tyler Harris, All-CAAC Academic. Unable to attend were Jake Miller, All-CAAS Gold; Josh Perez, All-CAAC Gold; Peter Stebbins, All-CAAC Gold; and Nick Patino, All-CAAC Academic.

Cheerleading:

Liah Cichon, All-CAAC Academic and Talia Thomas, All-CAAC Academic. Unable to attend were Chantel Rusher, All-CAAC Academic and Shyvonne Rusher, All-CAAC Academic. Cheerleading does not honor All-CAAC during the "sideline season".

Correspondence

None

Public Comment

Addressing the Board during Public Comment were Margie Aimery and Kimberly Suchek.

Student Representative Report

Amanda Herley reported Departmental Awards were presented last Tuesday. The combined Middle School and High School play, *The Hound of the Baskervilles*, was presented November 17-19. Warrior Madness took place on November 19. The Spanish Honor Society did a fall clean-up for two local homes and has begun fundraising for Toys for Tot. The Waverly Student Senate is currently holding a mitten drive. The High School Marching Band performed in the Silver Bells in the City Parade and did a great job. Holiday concerts will be held in December.

Board Member Comment

Member Martin welcomed new interim superintendent, Jacklin Blodgett, and new Board member, David Percival, to the Board table. She congratulated Mr. Carr on his recognition, noting she was pleased to see the repertoire of his teaching career. Member Martin also congratulated the students who were honored tonight for excelling in their specific sport as well as academically. Member Martin stated she had the opportunity to see *The Hound of the Baskervilles*, calling it a fun, great play.

Member Jones congratulated the student athletes on their accomplishments, and also acknowledged their families and coaches. Member Jones congratulated Jacklin Blodgett on her appointment as Interim Superintendent, noting he looks forward to working with her.

Member Jones thanked all the Waverly families who participated in the recent Silver Bells in the City event in downtown Lansing. He reported the Waverly Marching Band took first place as the best illuminated band in the parade.

Board Member Comment (cont.)

Member Witwer welcomed Interim Superintendent Blodgett.

Member Percival thanked the voters for their support. He acknowledged Margie Aimery, who also was a candidate for the two-year position, stating they both have the same philosophy. He said he appreciates what she has done for the community and the Waverly Education Foundation.

Adoption of Agenda

A motion was presented by Member Jones and supported by Member Martin. MOTION: The Board of Education adopt the meeting agenda as presented.

Motion carried. VOTE: AYES – 6; NAYS – 0 (Member Slocum absent).

******Approval of Minutes***

The minutes of the regular meeting of November 14, 2011 and the special meetings of November 17 and November 21, 2011 were approved as presented.

Curriculum Advisory Committee Report

Dorothy Blackwell, Chief Academic Officer, and Vince Perkins, Waverly High School Principal, presented the 2012-2013 Waverly High School Program of Studies as revised. The existing document was cleaned up, archiving classes that are currently not being offered. It will be presented to the Board in December for discussion and come back in January for approval.

Policy (Second Reading) – Report #11-36 – For Action

A motion was presented by Member Martin and supported by Member Smith. MOTION: The Board of Education adopt the policies in Report 11-36 as presented.

1422.02	Nondiscrimination Based on Genetic Information of the Employee
3122.02	Nondiscrimination Based on Genetic Information of the Employee
4122.02	Nondiscrimination Based on Genetic Information of the Employee
1443	Non-Renewal of Administrative Contracts (Replaces Policy 3143)
3143	Non-Renewal of Administrative Contracts (Changed to Policy 1443)
1460	Physical Examination
3160	Physical Examination
4160	Physical Examination
1461	Unrequested Leaves of Absence/Fitness for Duty
3161	Unrequested Leaves of Absence/Fitness for Duty
4161	Unrequested Leaves of Absence/Fitness for Duty
1623	Section 504/ADA Prohibition Against Disability Discrimination in Employment
3123	Section 504/ADA Prohibition Against Disability Discrimination in
4123	Section 504/ADA Prohibition Against Disability Discrimination in Employment
2260.01	Section 504/ADA Prohibition Against Discrimination Based on Disability
5771	Search and Seizure
9160	Public Attendance at School Events

Motion carried. VOTE: AYES – 6; NAYS – 0 (Member Slocum absent).

Finance & Personnel Advisory Committee Report

Jacklin Blodgett reported she met with the Finance & Personnel Advisory Committee (Members Slocum, Martin, and Smith) on November 14, 2011. The committee discussed the 2011-12 budget, including the purchase of two buses and a salt truck. Also discussed was the enrollment count and how it affects the budget. In the personnel area, open positions and placement, and updates on contract negotiations for WEA and WESPA were discussed. The audit and overall financial picture were also discussed.

Budget Amendment 2011-2012 – Report #11-37 – For Action

A motion was presented by Member Martin and supported by Member Smith. MOTION: The Board of Education approve the amended 2011-2012 budget showing revenues to be \$29,168,761, with expenditures of \$29,857,736.

Motion carried. VOTE: AYES – 6; NAYS – 0 (Member Slocum absent).

Staffing 2011-2012 – For Information

The staffing report, showing full time equivalency (FTE) for the 2011 school year to be 179.11 was presented. The total FTE for certified staff for the 2011-2012 school year is 169.95. The student enrollment blended count for the 2011-2012 school year was 2,977. A total K-12 unaudited blended count for the 2011 school year as of the 4th Wednesday is 2,843. Board members received a staffing report showing teacher assignments and associated FTE.

Superintendent's Report

Interim Superintendent Blodgett reported the Leadership Team (principals and Central office administrators) will meet tomorrow to discuss how we will proceed for the rest of the year.

Interim Superintendent Blodgett announced the Waverly Education Foundation's annual Gala will be held on Monday, December 5 at the Lexington Lansing Hotel from 5:30 to 8:30 p.m.

Interim Superintendent Blodgett announced the High School and Middle School orchestras will be having a holiday concert on Wednesday, December 7 at 6:30 p.m. in the High School auditorium.

Interim Superintendent Blodgett reported the next meeting of the Board will be Monday, December 12 at 7:30 p.m. in the Board Room.

Interim Superintendent Blodgett informed the Board the District will be on a two-hour delay on Wednesday, December 14 for data day professional discussion on student performance.

Interim Superintendent Blodgett announced there will be a high school and middle school winter band concert on Wednesday, December 14 at 6:30 in the high school auditorium. The middle school and high school choirs will perform in concert on Thursday, December 15 at 6:30 p.m. in the high school auditorium.

Interim Superintendent Blodgett noted winter break begins at the end of the day on Friday, December 16. School resumes on Tuesday, January 3, 2012.

Interim Superintendent Blodgett announced the Board's first meeting of the New Year will be on Monday, January 9.

Interim Superintendent Blodgett reminded Board members there is a professional development meeting on January 23 and asked them to let her know of any suggestions they have on agenda items.

Superintendent's Report (cont.)

Interim Superintendent Blodgett informed the Board she will be on a vacation she scheduled in April beginning Thursday, December 1 and returning Friday, December 9. She indicated she would check into the office daily. Chris Holman will be at the Central Office and a principal will also be on-call each day should the need arise. She stated the District will be in good hands while she is gone.

Public Comment

Addressing the Board during Public Comment was Alan Wright.

Other Board Business

None

Adjournment

The meeting adjourned at 8:40 p.m.

Respectfully submitted,

John W. Broughton, President

***Consent Agenda

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
December 6, 2011**

Opening of Meeting

The special meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 7:35 a.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present: Mr. John Broughton, President
Mr. Calvin Jones, Vice President
Mrs. Mary Ann Martin, Trustee
Mrs. Angela Witwer, Trustee
Mr. David Percival, Trustee

Members Absent: Mr. Britt Slocum, Secretary
Mrs. Kim Smith, Treasurer

Staff Present: Rebecca Pease

Others Present: Melissa Sherry, Board member-elect
Arnold Weinfeld
Mary Jo White

Purpose:

The purpose of the meeting was discussion of the Interim Superintendent position.

Public Comment

Addressing the Board during Public Comment was Arnold Weinfeld.

Discussion

President Broughton indicated a committee comprised of Member Martin, Member Jones and himself has been doing the legwork regarding the process of finding an interim superintendent to replace current interim Superintendent Jacklin Blodgett, who has resigned. President Broughton stated it behooves the committee to come back to the Board for further direction. State law says the Board has to have a superintendent in place by January 2, Mrs. Blodgett's last day. He further indicated as important as it is to get a superintendent, the District also need someone with a business background.

Board members expressed their opinions and discussed scenarios. It was determined that the Board would interview two candidates on Thursday, December 8 at 8:45 a.m. Those two candidates are Dr. Thomas J. Pillar, former Superintendent of the Waverly Community Schools, and Rob Spagnuolo, former Business Manager, Director of Finance & Operations, and Chief Operations Officer of the Waverly Community Schools.

Adjournment

The meeting adjourned at 8:33 a.m.

Respectfully submitted,

John W. Broughton, President

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
December 8, 2011**

Opening of Meeting

The special meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 8:46 a.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present: Mr. John Broughton, President
Mr. Calvin Jones, Vice President
Mrs. Kim Smith, Treasurer
Mrs. Mary Ann Martin, Trustee
Mrs. Angela Witwer, Trustee
Mr. David Percival, Trustee

Members Absent: Mr. Britt Slocum, Secretary

Staff Present: Rebecca Pease
Eldon McGraw
Dave Ames
Bill Davis

Others Present: Rob Spagnuolo
Dr. Thomas J. Pillar
Melissa Sherry, Board member-elect
Edith Suttles
Mary Jo White

Purpose:

The purpose of the meeting was discussion of the Interim Superintendent position with Rob Spagnuolo and Dr. Thomas J. Pillar. The format for the discussion began with questions from President John Broughton and Vice President Calvin Jones, an opportunity for the candidates to speak, followed by questions from other Board members.

Discussion by Board

Following the discussion with the two candidates, the Board discussed their attributes, noting that the District has two very qualified candidates from which to choose. Member Percival suggested the Board include the Leadership team in the discussion, and get their input as a team. He asked if it was possible to meet with the principals and hear their thoughts, so the Board has their support. The Board discussed this suggestion and decided to have another special meeting on Friday, December 9, 2011 at 4:00 p.m. in the Board Room so that staff and community members could share their thoughts on the two candidates.

Adjournment

The meeting adjourned at 9:55 a.m.

Respectfully submitted,

John W. Broughton, President

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
December 12, 2011**

For Discussion

Subject: High School Program of Studies 2012-2013

Recommendation:

The Interim Superintendent recommends the Board of Education approve the following changes to Waverly High School's Program of Studies: archival of classes no longer offered (list attached).

Statement of Purpose/Issue:

This is the time of year that High School Program of Studies issues are brought to the Board of Education. This occurs so that development of the 2012-2013 course scheduling can begin. This includes the revision and printing of the High School Program of Studies booklet which is used in the process for course selection. These recommendations will provide each student course options appropriate to their educational needs, while still allowing them to meet local and state standards.

Budget Impact:

None

Goals Addressed:

Strategy #1: We will enhance communications within the district and with the community to improve relationships among all key constituent groups to better achieve our mission.

Strategy #2: We will provide classroom staff (teachers and paraprofessionals) with professional development and support to ensure quality instruction and assessment."

Strategy #3: We will enhance the quality of classroom instruction.

Courses not offered in 2012-2013

Accounting 301
Journalism 101
Journalism 201
Work Experience
English 9 Essentials
English 10 Essentials
British Literature
Method Acting
Workplace English
Applied Geometry
Applied Intermediate Algebra II
Applied Algebra II with Trigonometry
Piano Lab
Beginning Guitar
Intermediate Women's Choir (Visions)
Images Choir
Chamber Orchestra
Honors Band/Orchestra
Movement Fundamentals
Advanced Personal Conditioning
Intro Biology
US History/Geography Essentials
World History/Geography Essentials
Government Essentials
Economics Essentials
Career Oriented Work Experience
Business Communications Program

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
December 12, 2011**

Report #11-38

FOR ACTION***

Subject: Financial Recommendation

Recommendation:

It is recommended the following be approved:

Approval of Treasurer's Report:

The General Fund Financial Report dated November 30, 2011 has been reviewed and it is recommended that the Report be approved. The cash balance as of October was \$3,325,220.33. Receipts during November 2011 consist of current taxes and other revenues in the amount of \$1,070,066.55 less disbursements during November of \$2,479,136.08 left the district with a General Fund cash balance as of November 30, 2011 of \$1,916,150.80.

Waverly Community Schools
 Budget Status Report as of 11/30/2011
 General Fund - Revenue Accounts

<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>Year To Date</u>	<u>Available Balance</u>	<u>Percent Available</u>
MAJOR CLASS 111 TOTALS	Property Tax Levy	8,797,778.00	3,629,989.00	5,167,789.00	58.74
MAJOR CLASS 119 TOTALS	Delinquent Taxes	23,550.00	11,862.00	11,688.00	49.63
MAJOR CLASS 131 TOTALS	Tuition	7,900.00	6,611.00	1,289.00	16.32
MAJOR CLASS 151 TOTALS	Interest On Investments	4,000.00	352.00	3,648.00	91.20
MAJOR CLASS 171 TOTALS	Athletic Revenue	69,420.00	37,127.00	32,293.00	46.52
MAJOR CLASS 191 TOTALS	Rental on Buildings	30,000.00	32,478.00	(2,478.00)	(8.26)
MAJOR CLASS 199 TOTALS	Miscellaneous	1,000.00	122.00	878.00	87.80
MAJOR CLASS 311 TOTALS	State Revenue	16,010,428.00	3,144,301.00	12,866,127.00	80.36
MAJOR CLASS 412 TOTALS	Unrestricted Federal Grants	0.00	0.00	0.00	0.00
MAJOR CLASS 414 TOTALS	Federal Grants	1,977,273.00	276,422.00	1,700,851.00	86.02
MAJOR CLASS 417 TOTALS	Grants Through Intermediates	396,454.00	101,000.00	295,454.00	74.52
MAJOR CLASS 418 TOTALS	Unrestricted Flow Thru Grants	11,209.00	0.00	11,209.00	100.00
MAJOR CLASS 519 TOTALS	IISD Reimbursements	1,839,749.00	354,472.00	1,485,277.00	80.73
	Total For Revenues	29,168,761.00	7,594,736.00	21,574,025.00	73.96

Waverly Community Schools
 Budget Status Report as of 11/30/11
 General Fund - Expense Accounts

<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>Year To Date</u>	<u>Available Balance</u>	<u>Percent Available</u>
FUNCTION 111 TOTALS	Elementary	6,548,523.00	1,661,807.00	4,886,716.00	74.62
FUNCTION 112 TOTALS	Middle School	3,111,094.00	768,574.00	2,342,520.00	75.30
FUNCTION 113 TOTALS	High School	4,756,692.00	950,691.00	3,806,001.00	80.01
FUNCTION 119 TOTALS	Summer School	2,000.00	605.00	1,395.00	69.75
FUNCTION 122 TOTALS	Special Education	2,962,014.00	738,644.00	2,223,370.00	75.06
FUNCTION 125 TOTALS	Compensatory Education	571,275.00	141,341.00	429,934.00	75.26
FUNCTION 199 TOTALS	Holding Account for Employee Benefits	10,000.00	1,461.00	8,539.00	85.39
FUNCTION 212 TOTALS	Guidance Services	462,289.00	131,193.00	331,096.00	71.62
FUNCTION 215 TOTALS	Speech Pathology & Audiology	535,684.00	135,604.00	400,080.00	74.69
FUNCTION 216 TOTALS	Social Work Services	585,847.00	151,345.00	434,502.00	74.17
FUNCTION 218 TOTALS	Teacher Consultant	273,036.00	69,750.00	203,286.00	74.45
FUNCTION 219 TOTALS	Other Pupil Services	51,695.00	14,942.00	36,753.00	71.10
FUNCTION 221 TOTALS	Improvement of Instruction	503,139.00	126,230.00	376,909.00	74.91
FUNCTION 222 TOTALS	Educational Media Services	625,166.00	213,963.00	411,203.00	65.78
FUNCTION 225 TOTALS	Instruction Related Technology SIG	295,437.00	235,179.00	60,258.00	20.40
FUNCTION 226 TOTALS	Supervision & Direction	444,404.00	159,242.00	285,162.00	64.17
FUNCTION 231 TOTALS	Board of Education	89,927.00	34,287.00	55,640.00	61.87
FUNCTION 232 TOTALS	Executive Administration	289,723.00	133,550.00	156,173.00	53.90
FUNCTION 241 TOTALS	Office of the Principal	1,722,640.00	637,604.00	1,085,036.00	62.99
FUNCTION 249 TOTALS	Other School Administration	81,838.00	1,977.00	79,861.00	97.58
FUNCTION 252 TOTALS	Fiscal Services	271,831.00	94,807.00	177,024.00	65.12
FUNCTION 257 TOTALS	Internal Services	64,243.00	25,019.00	39,224.00	61.06
FUNCTION 259 TOTALS	Other Business Services	91,249.00	31,967.00	59,282.00	64.97
FUNCTION 261 TOTALS	Operating Building Services	3,270,112.00	1,057,693.00	2,212,419.00	67.66
FUNCTION 266 TOTALS	Security Services	65,712.00	13,217.00	52,495.00	79.89
FUNCTION 271 TOTALS	Pupil Transportation Services	1,016,630.00	263,657.00	752,973.00	74.07
FUNCTION 283 TOTALS	Staff/Personnel Services	194,817.00	76,890.00	117,927.00	60.53
FUNCTION 284 TOTALS	Information Management Services	197,088.00	94,928.00	102,160.00	51.83
FUNCTION 285 TOTALS	Other Central Services	1,100.00	1,033.00	67.00	6.09
FUNCTION 293 TOTALS	Athletic Activities	367,145.00	98,141.00	269,004.00	73.27
FUNCTION 299 TOTALS	Other Support Services	242,000.00	4,344.00	237,656.00	98.20
FUNCTION 331 TOTALS	Communication	34,206.00	5,563.00	28,643.00	83.74
FUNCTION 621 TOTALS	Child Care Support	119,180.00	0.00	119,180.00	100.00
Total for Expenses		29,857,736.00	8,075,248.00	21,782,488.00	72.95

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
December 14, 2011**

Report #11-39

FOR ACTION

Subject: Purchase of Buses

Recommendation:

The Interim Superintendent recommends the Board of Education approve the purchase of two (2) buses from Capital City Bus Sales, and that the resolution for participation in the MSBO/MAPT Bus Purchasing Program be approved, with a copy affixed to the official minutes of this meeting. (See support material for copy of resolution.)

Statement of Purpose/Issue:

The purpose is to replace two (2) buses, which is in line with the District's current bus replacement schedule. The Greater Lansing Area Clean Cities was awarded a grant from the US Environmental Protection Agency. The District is a sub recipient and was awarded funding in the amount of \$43,250.

Budget Impact:

Each bus has a cost of \$83,889 totaling \$167,778 for two (2) buses less the award of \$43,250. The total impact to the budget is \$124,528.

Rationale for Recommendation:

The specifications for the buses were developed by the District's Transportation Director and mechanic. These specifications were also reviewed with Waverly administrators.

The District has used the MSBO/MAPT Bus Purchasing Program to obtain bids for the two (2) buses. A Bus Purchase Bid Sheet Summary, with bus specifications, is provided in the support materials with the bids from two approved vendors through the MSBO/MAPT Bus Purchasing Program.

Capital City Bus Sales is the lowest bid and is recommended for approval. It is also recommended for approval because the vendor is located in Lansing, MI and all repair/warranty work can be completed locally.

Discussion of Options/Alternatives:

The school district could finance the purchase of the two (2) buses over five years. This would add approximately \$16,000 in interest costs to the purchase. This would also make it more difficult to maintain the District's current bus replacement schedule due to future financial resources being used over a five year period to finance the current bus purchases.

BOARD OF EDUCATION RESOLUTION

2011-12 MSBO/MAPT Bus Purchasing Program

Waverly Community School District
Lansing, Michigan

At a regular meeting of the Board of Education of Waverly Community School District, Ingham, Eaton & Clinton Counties, Michigan held at the Board of Education Offices at 515 Snow Road, Lansing, Michigan 48917, on the 12th day of December, 2011, at 7:30 p.m., Local Time.

PRESENT: MEMBERS: _____

ABSENT: MEMBERS: _____

The following preamble and resolution were offered by Member _____ and supported by Member _____.

WHEREAS, the School District desires to participate in the 2011-2012 Michigan School Business Officials (“MSBO”) and the Michigan Association for Pupil Transportation (“MAPT”) Bus Purchasing Program (“Bus Purchasing Program”); and

WHEREAS, the Board of Education has reviewed the Bus Purchasing Program Vendor Invitation To Bid, the Vendors’ Responses to the Invitation To Bid, the Base Bus Specifications, the Bus Specification Options, the School District’s Purchase Order and the School District’s Bid Comparison Spreadsheet (collectively “Bid Documents”); and

WHEREAS, the School District understands that it is subject to all of the terms and conditions contained in the Bid Documents and any Bus Purchasing Program procedures currently in place, or as may be implemented in the future by the MSBO/MAPT; and

WHEREAS, the Board of Education understands that the sole responsibility of MSBO/MAPT in the Bus Purchasing Program is to solicit bids from Vendors, inform the Districts of the bid results and coordinate the aggregate purchase of buses; and

WHEREAS, the Board of Education understands that the School District must have at least one (1) fully paid membership in either the MSBO and/or MAPT in order to participate in the Bus Purchasing Program; and

WHEREAS, the Board of Education understands that any contracts for the purchase of school buses under the Bus Purchasing Program will be between the School District and the Bus Vendor directly; and

WHEREAS, the Board of Education has determined that it is in the best interest of the School District to participate in the Bus Purchasing Program.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The School District is hereby authorized to participate in the 2011-2012 MSBO/MAPT School Bus Purchasing Program and agrees to be bound by all of the terms and conditions contained in the Bid Documents, which Bid Documents are incorporated herein by reference.

2. The President and Secretary of the Board are hereby authorized and directed to execute any and all documents which are necessary for the School District to participate in the Bus Purchasing Program upon the terms and conditions contained in the Bid Documents and any of the Bus Purchasing Program procedures.

YEAS: MEMBERS: _____

NAYS: MEMBERS: _____

ABSTAIN: MEMBERS: _____

RESOLUTION DECLARED ADOPTED

I hereby certify that the foregoing constitutes a true and complete copy of a resolution duly adopted by the Board of Education of _____, County of _____, Michigan, at a _____ meeting held on the _____ day of _____, 20____, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

President, Board of Education

Secretary, Board of Education

**Cooperative Purchasing
Price Comparison Report
12/9/2011 10:41**

**Waverly Community Schools
515 Snow Rd
Lansing MI 48917-4501
Conventional (2011-2012/Phase I)
77 Passenger**

Buying Organization
Product Category
Product
Quantity
Report Date

2
12/9/2011 10:41

Option	Option SKU	Buyer Comments	Cap City	Hoekstra
Product Base Price			\$76,576.00	\$78,078.00
Chassis Options				
Air Dryer				
Bendix AD-IP dryer w/spin-on filter	C101		\$61.00	\$97.00
Alternator				
200-amp, Bosch	C120		S/E	N/A
Axle, Rear: minimum load				
21,000 lbs.	C152		S/E	S/E
Brake Dust Shield				
Brake dust shield on all wheels	C170		S/E	\$36.00
Brakes, Traction Control				
For air brakes	C180		\$200.00	\$194.00
Engine				
Cummins ISB 220 hp w/PTS2500 trans	C201		---	\$381.00
MaxxForce DT 215 hp w/PTS2500 trans	C217		\$2,083.00	N/A
Fuel Tank				
Increase to 100-gallon	C251		\$509.00	\$300.00
Full Instrumentation Package (Engine)				
Low Coolant indicator with audible alarm	C260		S/E	S/E
Heater Block, Internal (Engine)				
1,250-watt, state qty	C271		N/C	N/A
Idle Management Control				
Programmable	C280		S/E	S/E
Paint, Wheels				
Wheels finish coated black inside and out	C300		(\$52.00)	N/C
Switches, Ignition				
Keyed alike	C350		\$20.00	N/C
Tires, Michelin XZE				
11R22.5 steer front/rear	C362		\$5.00	\$131.00
Transmission, Warranty				
5 year; PTS2500 trans	C411		S/E	S/E
Turn Signals				
Fender-mounted	C421		\$57.00	S/E
Winter Warmup Equipment				
Winter front	C490		\$75.00	\$33.00
Body Options				
Aisle Strips				
Plastic	B150		\$115.00	N/A

All Light Monitor System				
Add all light monitor system	B160		\$33.00	S/E
Antenna				
Flexible rubber radio antenna	B170		\$50.00	N/A
Back Up Alarm and Sticker				
Delete base spec	B180		(\$51.00)	(\$45.00)
Battery Cut Off Switch				
Delete battery cut off switch	B190		(\$200.00)	(\$92.00)
Booster Pump				
Add booster pump	B210		S/E	\$119.00
Color, Interior				
Walls white	B234		S/E	N/A
Crossing Gate Arm				
Air w/stow bracket	B240		N/C	\$216.00
Defogger Fans				
Increase from 2 to 3	B250		\$30.00	N/A
Door, Entrance, Dryer				
Ambient air dryer for air door	B270		N/C	N/A
Exit, Roof Hatch				
2 Transpec low profile 1975	B325		(\$228.00)	(\$156.00)
Fuel Filler Door				
Latching	B392		S/E	N/C
Heater, Auxiliary				
ProHeat X45, 45,000 BTU, quartz timer	B410		\$2,800.00	\$2,848.00
Light Visor				
Overhead flasher light visor	B455		S/E	\$77.00
Light, Exterior				
Light check system	B460		S/E	S/E
Mirror System				
Increase driver mirror to 10"x30"	B520		\$37.00	N/A
Mirrors, Side				
Rosco Open View, remote, heated, split view	B572		\$164.00	N/A
Mirrors, Crossover				
Rosco Mini Hawk Eye, heated	B538		N/C	N/A
Mirrors, Side, Arms				
Stainless steel arms	B590		\$70.00	\$55.00
Noise Reduction System				
Perforated ceiling, full bus	B595		N/C	\$473.00
Power Source				
12-volt power source in driver's area	B615		N/C	\$31.00
Radio System				
AM/FM radio, CD, clock, PA system in/out	B633		\$232.00	\$517.00
Rust Proofing				
All interior doors	B645		S/E	S/E
Seat, Driver's				
National, air ride w/o arm rests	B663		\$60.00	\$138.00
Seat, Driver's, Belt				
Driver's belt, blaze orange	B676		S/E	\$44.00
Seats, Fire Block				
Delete fire block	B700		(\$760.00)	(\$521.00)
Seats, Passenger: Color				
Blue/light blue	B712		N/C	N/C
Step Tread				
Pebble tread w/non-metal backing	B752		S/E	\$276.00
Stop Arm Signals				
Specialty, air	B760		(\$261.00)	(\$79.00)
Storage Compartment Driver's Area				
Over drivers sash window	B781		\$157.00	S/E

	Storage Pouch				
	Mounted on barrier behind driver	B782		\$51.00	\$21.00
	Window, Frost-free				
	Delete frost-free, except driver?s window	B860		(\$357.00)	(\$442.00)
	Window, Frost-free, Driver?s				
	Delete frost-free driver?s	B861		(\$83.00)	(\$44.00)
	Windows				
	Delete 28% tinted	B875		(\$504.00)	(\$74.00)
Dealer Options					
	Two-way Radio			\$500.00	
	Two-way Radio				\$500.00
	Camera			\$2,500.00	
	Camera				\$2,500.00
Unit Price				\$83,889.00	\$85,612.00
Total Price				\$167,778.00	\$171,224.00
Grand Total				\$167,778.00	\$171,224.00

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
December 14, 2011**

Report #11-40

FOR ACTION

Subject: Purchase of a 1Ton Dual Wheel Stake Rack Plow Truck W/ Lift

Recommendation:

The Interim Superintendent recommends that the Board of Education approve the purchase of a 2012 1 Ton Dual Wheel Stake Truck with Plow and Lift attached from Shaheen Chevrolet.

Statement of Purpose/Issue:

The purpose is to replace the District's current 1997 Stake truck.

Budget Impact:

The cost is \$41,510.00 plus any title fees. The general fund is budgeted for this expense.

Rationale for Recommendation:

The District formally bid the truck specifications and received two bids. The other bid was received from Central Ford for a price of \$40,942.00 plus an additional \$362.00 for snow plow prep package and rear axle package for a total \$41,304.76. This vehicle will replace the current 1997 Stake truck with plow and lift. The 1997 truck will be made into a flatbed truck to be used as a salt truck.

The Chevrolet has a delivery date of six to eight weeks and a warranty of 5 years or 100,000 miles on the power train. The Ford has a four month delivery date and a 5 year 60,000 mile warranty plan.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
December 12, 2011**

Report #11-41

Subject: Personnel Report

FOR ACTION

A. Employment - Non Certified

<u>Name</u>	<u>Position</u>	<u>Class/Salary</u>	<u>Effective</u>
Terry Sanford	East Lunch Assistant	Glass G/\$9.57	11/21/11
Kimberly Nehmer	Colt KAP Instructor	\$13.50/Hour	11/28/11

B. Recall from Layoff - Non Certified

<u>Name</u>	<u>Position</u>	<u>Class/Salary</u>	<u>Effective</u>
James Tolbert	Colt Special Education Parapro	Class II/\$16.12	12/5/11

C. Resignation – Administrative

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Jacklin Blodgett	Interim Superintendent	Personal	1/2/12

D. Resignation – Non Certified

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Nikolas Johnson	MS Instructional Tech Parapro.	Personal	12/16/11

E. Coaching – High School/Middle School

<u>Name</u>	<u>Assignment</u>	<u>Step</u>	<u>Stipend</u>	<u>Effective</u>
Craig Fields	Varsity Boys Basketball Coach	3	\$5,739	Winter Season
Les Midgett	Freshman Girls Basketball Coach	3	\$3,796	Winter Season
Jim York	Varsity Wrestling Coach	3	\$5,072	Winter Season