



Waverly Community Schools

Regular Meeting

Monday, June 13, 2011 7:30 PM

Agenda of Regular Meeting

The Board of Education Waverly Community Schools

A Regular meeting of the Board of Education of Waverly Community Schools will be held June 13, 2011, beginning at 7:30 PM in the Waverly Middle School Little Theatre 620 Snow Road.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President John Broughton
- II. Special Presentation
 - A. June Staff Spotlight - Bill Waltz
 - B. Student Recognition - Dr. Jones
 - C. Staff Recognition - Dr. Jones
 - D. Board Member Recognition - Dr. Jones/President Broughton
- III. Correspondence - Fonda Brewer-Williams
- IV. Public Comment
- V. Student Representative Report
- VI. Board Member Comment
- VII. Adoption of Meeting Agenda
- VIII. ***Approval of Minutes 4
- IX. Presentation of Reports
 - A. Facility & Policy
 - 1. Recommendation to approve Report #10-64, Policy (Second Reading) 15
 - B. Finance & Personnel
 - 1. ***Recommendation to approve Report #10-65, Financial Recommendation 16
 - 2. ***Recommendation to approve Report #10-66, Certification of Summer Tax Levy 19
 - 3. Recommendation to approve Report #10-67, Budget Adoption 2011-2012 24
 - 4. Recommendation to approve Report #10-68, Personnel Recommendation 30
 - 5. Recommendation to approve Report #10-69, Ratification of Contract - Waverly Administrators Education Association 31
 - C. Other

1. Recommendation to approve Report #10-70, Adoption of Strategic Plan 2011-2016 32

X. Superintendent's Report

XI. Public Comment

XII. Other Board Business

XIII. Adjournment

XIV. ***Consent Agenda

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
May 23, 2011**

Opening of Meeting

The regular meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 7:30 p.m. in the Waverly Middle School Little Theatre, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. John Broughton, President
Mr. Calvin Jones, Vice President
Mrs. Kim Smith, Treasurer
Mrs. Mary Ann Martin, Trustee
Mrs. Edith Suttles, Trustee

Member Absent:

Mrs. Fonda Brewer-Williams, Secretary
Mr. Britt Slocum, Vice Secretary-Treasurer

Staff Present:

Dr. Debra L. Jones, Superintendent
Mrs. Jacklin Blodgett, Assistant Superintendent
Mrs. Dorothy Blackwell, Chief Academic Officer
Robert Lurie
Todd Simon
Chris Huff
Gretchen Mikula
Mary Herrbach
Vickie Tisdale
Michelle DeBrabander
Thom Glasovatz
Kerry Biladeau
Bernard M. Schroeter
Rhonda Berns
Patty Little
Beth D'Mello
Dennis Farmer
Patty Rienstra
Michelle Frederick
Annette Knapp
Mary Wilson
Ruth Lamb
Cathy Mosher
Patty Roost
Jaclyn Sewell
Sean Feichtenbiner
Kirstina Boomer
Sonya Cornell
Dave Pike
Monica Jones
Rebecca Pease

Others Present:

Juliette Lanz
Leslie McComb
Pam Haan
Calvin Haan
Mary Jo White

Others Present (cont.):

Emily Wyble
Allison Epstein
Greg Johnson
Elizabeth Johnson
Jessica Brown
Dan Pock
Michelle Weinfeld
Delores Body
Marie Papciak
Jerry Papciak
Susan Waldie
Carolyn Nagy
Pam Martin
Tammy Fields
Arnold Weinfeld
Eileen Zimmerman
Margie Aimery
Julia McLane
Nancy Green
Russ Lee
Riley Lanz
April Lanz
Jim Mosher
Tyler Blake
Gregory McKay
Rene McKay
Meghan Green
Cam McComb
Ardell McComb
James Roath
Cindy Roath
Ramadan Ahmeti

Pledge

Member Martin led the pledge of allegiance.

Special Presentations

The first special presentation, a Staff Spotlight, featured Cathy Mosher. Mrs. Mosher was hired in September of 1979 as a Special Education teacher at Waverly West, which is now Waverly Middle School. She has also worked at Winans, Windemere View, and is currently at Elmwood. Mrs. Mosher has also been a cheerleading advisor; a special education department chair; a science department chair; a Michigan Health Model science resource chair; a math resource chair; a Student Council co-advisor; a MEAP math club coordinator; a PTO representative; a School Improvement co-chair; a school habitat co-chair; and a mentor to new teachers. Mrs. Mosher's unique style of teaching is caring, humorous, encouraging, and serious. She stresses the importance for learning by holding her students to high standards while taking into account their individual differences. She always provides her students with clear directions, frequent reminders, and positive feedback. Mrs. Mosher demonstrates caring and respect for all students.

A video highlighting Mrs. Mosher's career at Waverly, which included testimonials from staff, was shown. Dr. Jones presented a plaque and certificate to Mrs. Mosher. Her name will also appear on a plaque which is displayed in the Administrative Center lobby.

Special Presentations (cont.):

The second special presentation featured recognition of Juliette Lanz, a fifth grade student at Waverly East who was a winner of the MEA student citizen award. Spencer Horning was also the recipient of the same award but was not in attendance at the meeting. Both students represented Waverly East at a Lugnuts' baseball game in May.

Leslie McComb, Waverly High School senior, was recognized as the Board's Student Representative for the 2010-2011 school year. Leslie did a great job providing the Board with updates from the high school.

Patty Roost, Elmwood Elementary secretary, and Jaclyn Sewell, Windemere View Elementary secretary, were recognized for going above and beyond working in elementary schools that shared a principal for the 2010-2011 school year.

Sean Feichtenbinder was recognized for his efforts in moving the May 9th Board meeting from the Administrative Center Board Room to the Middle School Little Theatre when a larger venue was needed. In a matter of minutes, Sean had technology in place so the meeting could continue.

Bernard Schroeter, East 5th grade teacher, was recognized for his scientific research on bacteria and how it dramatically impacts green house gases, including methane. Mr. Schroeter also works with the Great Lakes Bioenergy Research Center at Michigan State University. An article on his research was recently published in the *Biodiversity Front*, an M.S.U. publication.

Correspondence

Member Martin reported several email messages had been received by all Board members.

Public Comment

Addressing the Board during Public Comment were Pam Haan; Emily Wyble; Allison Epstein; Greg Johnson; Elizabeth Johnson; Jessica Brown; Dan Pock; Michelle Weinfeld; Delores Body; Marie Papciak; Susan Waldie; Mary Wilson; Kirstina Boomer; Carolyn Nagy; Pam Martin; Tammy Fields; and Thom Glasovatz.

Board Member Comment

Member Suttles reported she had the honor and privilege to participate in the Strategic Plan Review Process at Waverly East Intermediate on Thursday, May 19. She said it was a good process and thanked Dorothy Blackwell for all her hard work.

Member Martin congratulated all those acknowledged in the special presentations tonight. She thanked Leslie McComb for keeping the Board informed all year. Member Martin congratulated the retirees who were present at a reception in the Board Room earlier in the evening. She reported there were 259 years of service acknowledged at that reception. Member Martin reported she attended the Reflections Pops concert over the weekend, and stated she was glad to hear the wonderful talents of those students. Member Martin acknowledged the Hidden Key Fashion Show under the direction of Waverly Alumnus Lauren Aitch, noting many of Waverly staff and students were present at the event. Member Martin thanked all involved with the School Improvement Reports on May 16th, noting although she was unable to attend the meeting, she has read all of the material provided to Board members.

Adoption of Agenda

A motion was presented by Member Jones and supported by Member Suttles. MOTION: The Board of Education adopt the meeting agenda as presented.

Motion carried. VOTE: AYES – 5; NAYS – 0 (Members Brewer-Williams and Slocum absent)

*****Approval of Minutes**

The minutes of the regular meeting on May 9, 2011 and two special meetings on May 16, 2011 were approved as presented.

Curriculum Advisory Committee Report

Dorothy Blackwell reported the Curriculum Advisory Committee met on Monday, May 9. There was a program overview of K-12 services for Students with Disabilities; a discussion of K-12 scheduling and parameters for the specials schedule; and discussion of the elimination of Spanish K-1 in the specials schedule, and an increase of Spanish in grades 7-8.

Big History Lesson – Instructional Report – For Information

Rhonda Berns, Elmwood Elementary teacher, presented a video on the Elmwood 4th graders' week at the Michigan Historical Museum.

RtI Report – For Information

Dave Pike, Dennis Farmer, and Sonya Cornell provided a PowerPoint presentation to give the Board a little taste of their involvement in the Response to Intervention efforts in collaboration with the Ingham ISD and the other ten school districts within the ISD. Some accomplishments through the RtI program in the 2010-2011 school year were universal screening in literacy (K-8); progress monitoring of all at risk students; data based problem solving focused on student achievement; increased focus on literacy instruction and intervention; and a major impact on student literacy growth.

Policy – First Reading – For Discussion

The Board discussed policy updates at first reading. These updates and revisions are the result of a NEOLA update and a review by the Superintendent and the Board Policy Advisory Committee. Member Martin requested further review/clarification of several policies. The policies will be referred to the Policy Advisory Committee and will come back to the Board for second reading on June 13, 2011.

Finance/Personnel Committee Report

At its Monday, May 9th Finance/Personnel Committee meeting, members discussed planning for the 2011-2012 budget and the subsequent proposal to be presented to the full Board. Also discussed were interviews for the Elmwood principal position and the positions of Elementary Library Media Support and what reductions would mean to the program. A summary of the past year's cash flow was also presented.

2011-2012 Budget Considerations

Assistant Superintendent Jacklin Blodgett provided an updated PowerPoint presentation detailing areas of the budget which could be affected by the estimated deficit of \$3,747,000. There will be a public Hearing at 7:00 p.m. on Monday, June 13th at Waverly Middle School regarding the budget. The proposed 2011-2012 budget will be presented for approval at the regular meeting that evening.

Personnel Recommendations – Report #10-61 – For Action

A motion was presented by Member Martin and supported by Member Suttles. MOTION: The Board of Education approve the retirement of Vicki Cameron (Middle School teacher) and the coaching assignment of Jerry Smith (Girls' JV Tennis Coach).

Motion carried. VOTE – AYES – 5; NAYS – 0 (Members Brewer-Williams and Slocum absent).

Member Martin stated it is always sad to see a teacher with 26 years of experience leave us. She wished Vicki Cameron the best in her retirement. President Broughton said both of his boys had Mrs. Cameron as a teacher. He also wished her well.

Ingham Intermediate School District General Education Fund 2011-2012 Proposed Budget – Report #10-62 – For Action

A motion was presented by Member Jones and supported by Member Martin. MOTION: The Board of Education support the ISD Budget Resolution as presented in the support material.

Motion carried. VOTE; AYES – 5; NAYS – 0 (Members Brewer-Williams and Slocum absent).

Resolution Designating District’s Election Representative and Desired Candidates for the June 6, 2011 IISD Biennial Election – Report #10-63 – For Action

A motion was presented by Member Suttles and supported by Member Smith. MOTION: The Board of Education adopt the resolution to designate Mary Ann Martin as its representative to the electoral body, and Edith Suttles as an alternate in the event the designated representative is unable to attend, to elect two (2) candidates to the vacancy on the IISD Board on June 6, 2011. Further the Board directs the designated representative to cast a vote on the first ballot on behalf of the Board for John C. Wolenberg and David W. Robinson.

Member Martin stated she has had the experience of working with Mr. Wolenberg on committees. It also pleases her that Mr. Robinson has a Waverly connection.

Motion carried. VOTE: AYES – 5; NAYS – 0 (Members Brewer-Williams and Slocum absent).

Adoption of Strategic Plan 2011-2016 – For Discussion

Dorothy Blackwell, Chief Academic Officer, provided an update on the Strategic Plan Review Process which took place on Thursday, May 19th from 2:00 p.m. to 10:00 p.m. at Waverly East. She provided the essence of each of the five strategies which are part of the plan to be presented for adoption on Monday, June 13, 2011.

Superintendent’s Report

Dr. Jones acknowledged Board member Calvin Jones who was recently selected by the Lansing Community College Alumni Association as the recipient of the Distinguished Alumni of the Year Award for 2011. The award was presented to Mr. Jones during LCC’s Commencement on Friday, May 20 at the Jack Breslin Student Events Center at Michigan State University.

Dr. Jones reported Board members had received a list of end-of-the-year events and highlighted the following:

- Underclassmen Awards – Wednesday, June 1 – 7:30 a.m. at the High School Auditorium
- Senior Honors Night – Thursday, June 2 – 7:00 p.m. at the High School Auditorium
- Ombudsman Senior Ceremony – Friday, June 3 – 10:30 a.m. at Ombudsman
- WHS Commencement – Sunday, June 5 – 1:00 p.m. at the MSU Auditorium
- Last day for students – Thursday, June 9 – half-day
- Public Hearing for the budget – Monday, June 13 – 7:00 p.m. at the Waverly Middle School Little Theatre
- Regular Board Meeting – Monday, June 13 – 7:30 p.m. at the Waverly Middle School Little Theater

Public Comment

Addressing the Board during Public Comment were Monica Jones; Kirstina Boomer; Arnold Weinfeld; Chris Huff; Dave Pike; and Caroline Nagy.

Page 6
May 23, 2011

Other Board Business
None

Adjournment
The meeting adjourned at 10:45 p.m.

Respectfully submitted,

John W. Broughton, President

**Consent Agenda
rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
June 6, 2011**

Opening of Meeting

The special meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 9:10 a.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. John Broughton, President
Mr. Calvin Jones, Vice President
Mrs. Fonda Brewer-Williams, Secretary
Mrs. Kim Smith, Treasurer
Mr. Britt Slocum, Vice Secretary-Treasurer
Mrs. Mary Ann Martin, Trustee
Mrs. Edith Suttles, Trustee

Staff Present:

Dr. Debra L. Jones, Superintendent
Mrs. Jacklin Blodgett, Assistant Superintendent
Mrs. Dorothy Blackwell, Chief Academic Officer

Purpose:

The purpose of the meeting was a work session and budget review.

Adjournment

The meeting adjourned at 1:17 p.m.

Respectfully submitted,

Britt Slocum, Vice Secretary/Treasurer

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
June 7, 2011**

Opening of Meeting

The first special meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 6:05 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. John Broughton, President
Mr. Calvin Jones, Vice President
Mrs. Fonda Brewer-Williams, Secretary
Mrs. Kim Smith, Treasurer

Members Absent:

Mr. Britt Slocum, Vice Secretary/Treasurer
Mrs. Mary Ann Martin, Trustee
Mrs. Edith Suttles, Trustee

Staff Present:

Dr. Debra L. Jones, Superintendent
Mrs. Christine Holman, Student Services Administrator
Mr. Vincent Perkins, WHS Principal
Mr. Tracy Thomas, WHS Deputy Principal
Mr. Tony Terranova, WHS Dean of Students

Others Present:

Mother & Step- Father
Student A

Purpose

The purpose of the meeting was an expulsion hearing for a Waverly High School student.

Closed Meeting

A closed meeting was requested. A motion was presented by Member Jones and supported by Member Brewer-Williams. MOTION: The Board of Education enter into closed session to discuss the incident that led to this expulsion hearing.

Roll call vote was taken, will all members present voting aye.

VOTE: AYES – 4 (Members Broughton, Jones, Brewer-Williams, and Smith). NAYS – 0 (Members Slocum, Martin, and Suttles absent).

Discussion

The Board administration, student and parent discussed the incident involving the student.

Motion to Expel

The Board returned to open session at 6:40 p.m. A motion was presented by Brewer-Williams and supported by Member Smith. MOTION: The Board of Education expel Student A, whose identity is known by the Board and administrators, for 180 days beginning May 12, 2011, for violating State of Michigan School Code 380.1311.

Motion carried. VOTE: AYES – 4; NAYS – 0 (Members Slocum, Martin, and Suttles absent).

Adjournment

The meeting adjourned at 6:43 p.m.

Respectfully submitted,

Fonda Brewer-Williams, Secretary

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
June 7, 2011**

Opening of Meeting

The second special meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 6:57 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. John Broughton, President
Mr. Calvin Jones, Vice President
Mrs. Fonda Brewer-Williams, Secretary
Mrs. Kim Smith, Treasurer
Mrs. Mary Ann Martin, Trustee
Mr. Britt Slocum, Vice Secretary-Treasurer (recused himself and left the Board table at 7:10 p.m.)

Members Absent:

Mrs. Edith Suttles, Trustee

Staff Present:

Dr. Debra L. Jones, Superintendent
Mrs. Christine Holman, Student Services Administrator
Mr. Vincent Perkins, WHS Principal
Mr. Tracy Thomas, WHS Deputy Principal
Mr. Tony Terranova, WHS Dean of Students

Others Present:

Student B
Mother of Student B
Mother's Fiance
Attorney Andrew Abood

Purpose

The purpose of the meeting was an expulsion hearing for a Waverly High School student.

Closed Meeting

A closed meeting was requested. A motion was presented by Member Martin and supported by Member Jones. MOTION: The Board of Education enter into closed session to discuss the incident that led to this expulsion hearing.

Roll call vote was taken, with all members present voting aye.

VOTE: AYES 6 (Members Broughton, Jones, Brewer-Williams, Smith, Slocum, and Martin). NAYS – 0 (Member Suttles absent).

Discussion

The Board, administration, student and parent discussed the incident involving the student.

Motion to Expel

The Board returned to open session at 7:35 p.m. A motion was presented by Member Brewer-Williams and supported by Member Martin. MOTION: The Board of Education expel Student B, whose identity is known to the Board, for 180 days beginning May 12, 2011 for violating State of Michigan School Code 380.1311.

Motion carried. VOTE: AYES – 5; NAYS – 0 (Members Slocum and Suttles absent).

Adjournment

The meeting adjourned at 7:45 p.m.

Respectfully submitted,

Fonda Brewer-Williams, Secretary

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
June 13, 2011**

Report #10-64

FOR ACTION

Subject: Policy – Second Reading

Recommendation:

The Superintendent recommends the Board of Education review the policy updates listed below at second reading.

Bylaw 0155	Committees	(Revised)
Bylaw 0167.1	Voting	(Revised)
1241	Non-Reemployment of the Superintendent	(New)
1420	School Administrator Evaluation	(Revised)
1613	Student Supervision and Welfare	(New)
3213	Student Supervision and Welfare	(Revised)
3215	Use of Tobacco by Professional Staff	(Revised)
3220	Professional Staff Evaluation	(Revised)
4213	Student Supervision and Welfare	(Revised)
4215	Use of Tobacco by Support Staff	(Revised)
5512	Use of Tobacco by Students	(Revised)
6520	Payroll Deductions	(Revised)
7434	Use of Tobacco on School Premises	(Revised)
7540	Computer Technology and Networks	(Revised)
7540.03	Student Network and Internet Acceptable Use and Safety	(Revised)
7540.04	Staff Network and Internet Acceptable Use and Safety	(Revised)
8470	Students – Sex Offender Registry; Criminal Convictions	(Revised)
8500	Food Services	(Revised)
8540	Vending Machines	(Revised)
9160	Public Attendance at School Events	(Revised))

Statement of Purpose/Issue:

These policies revisions and updates are the result of the NEOLA update and a review by the administration and the Board Policy Advisory Committee.

Budget Impact:

None

Background:

NEOLA provides updates to keep our policies current with applicable laws and regulations. The administration also reviews policy periodically and brings changes to the Board Policy Committee for review and consideration.

Options/Alternatives:

The Board can refer policies to the Advisory Committee for further review or allow them to come back to the Board for second reading.

Rationale for Recommendation:

These policies were recommended to us by NEOLA and reviewed and approved by the Policy Advisory Committee.

Strategic Plan:

These policies support the Waverly Community Schools' mission of providing for a safe environment, rigorous curriculum, quality instruction and attention to individual needs.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
June 13, 2011**

Report #10-65

FOR ACTION***

Subject: Financial Recommendation

Recommendation:

It is recommended the following be approved:

Approval of Treasurer's Report:

The General Fund Financial Report dated May 31, 2011 has been reviewed and it is recommended that the Report be approved. The cash balance as of April 30, 2011 was \$3,816,223.30. Receipts during May 2011 consist of current taxes and other revenues in the amount of \$2,317,771.78 less disbursements during May of \$1,950,040.23 left the district with a General Fund cash balance as of May 31, 2011 of \$4,183,954.85.

Waverly Community Schools
 Budget Status Report as of 5/31/2011
 General Fund - Revenue Accounts

<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>Year To Date</u>	<u>Available Balance</u>	<u>Percent Available</u>
MAJOR CLASS 111 TOTALS	Property Tax Levy	9,047,241.00	9,008,289.75	38,951.25	0.43
MAJOR CLASS 119 TOTALS	Delinquent Taxes	27,550.00	27,390.89	159.11	0.58
MAJOR CLASS 131 TOTALS	Tuition	8,500.00	7,683.01	816.99	9.61
MAJOR CLASS 151 TOTALS	Interest On Investments	4,000.00	3,408.38	591.62	14.79
MAJOR CLASS 171 TOTALS	Athletic Revenue	89,393.00	78,503.18	10,889.82	12.18
MAJOR CLASS 191 TOTALS	Rental on Buildings	15,000.00	13,367.50	1,632.50	10.88
MAJOR CLASS 199 TOTALS	Miscellaneous	5,000.00	749.37	4,250.63	85.01
MAJOR CLASS 311 TOTALS	State Revenue	17,268,612.00	12,713,301.21	4,555,310.79	26.38
MAJOR CLASS 412 TOTALS	Unrestricted Federal Grants	682,348.00	210,852.00	471,496.00	0.00
MAJOR CLASS 414 TOTALS	Federal Grants	728,865.00	400,203.00	328,662.00	45.09
MAJOR CLASS 417 TOTALS	Grants Through Intermediates	342,326.00	0.00	342,326.00	100.00
MAJOR CLASS 418 TOTALS	Unrestricted Flow Thru Grants	17,000.00	13,419.62	3,580.38	21.06
MAJOR CLASS 519 TOTALS	IISD Reimbursements	2,230,000.00	1,897,601.67	332,398.33	14.91
	Total For Revenues	30,465,835.00	24,374,769.58	6,091,065.42	19.99

Waverly Community Schools
Budget Status Report as of 5/31/11
General Fund - Expense Accounts

<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>Year To Date</u>	<u>Available Balance</u>	<u>Percent Available</u>
FUNCTION 111 TOTALS	Elementary	7,268,476.00	5,405,618.73	1,862,857.27	25.63
FUNCTION 112 TOTALS	Middle School	2,643,962.00	2,019,360.09	624,601.91	23.62
FUNCTION 113 TOTALS	High School	4,943,871.00	3,598,524.36	1,345,346.64	27.21
FUNCTION 119 TOTALS	Summer School	3,000.00	1,278.24	1,721.76	57.39
FUNCTION 122 TOTALS	Special Education	3,117,299.00	2,397,743.24	719,555.76	23.08
FUNCTION 125 TOTALS	Compensatory Education	605,938.00	438,078.07	167,859.93	27.70
FUNCTION 199 TOTALS	Holding Account for Employee Benefits	10,000.00	(8,066.43)	18,066.43	180.66
FUNCTION 212 TOTALS	Guidance Services	562,309.00	411,534.13	150,774.87	26.81
FUNCTION 215 TOTALS	Speech Pathology & Audiology	594,457.00	445,747.08	148,709.92	25.02
FUNCTION 216 TOTALS	Social Work Services	500,356.00	412,853.91	87,502.09	17.49
FUNCTION 218 TOTALS	Teacher Consultant	276,740.00	228,868.00	47,872.00	17.30
FUNCTION 219 TOTALS	Other Pupil Services	54,348.00	53,219.86	1,128.14	2.08
FUNCTION 221 TOTALS	Improvement of Instruction	835,676.00	249,151.21	586,524.79	70.19
FUNCTION 222 TOTALS	Educational Media Services	821,557.00	736,987.51	84,569.49	10.29
FUNCTION 226 TOTALS	Supervision & Direction	350,099.00	316,988.94	33,110.06	9.46
FUNCTION 231 TOTALS	Board of Education	83,343.00	70,099.49	13,243.51	15.89
FUNCTION 232 TOTALS	Executive Administration	339,465.00	294,788.66	44,676.34	13.16
FUNCTION 241 TOTALS	Office of the Principal	1,754,865.00	1,491,589.73	263,275.27	15.00
FUNCTION 249 TOTALS	Other School Administration	83,080.00	23,452.00	59,628.00	71.77
FUNCTION 252 TOTALS	Fiscal Services	301,821.00	272,737.82	29,083.18	9.64
FUNCTION 257 TOTALS	Internal Services	61,394.00	56,552.42	4,841.58	7.89
FUNCTION 259 TOTALS	Other Business Services	457,072.00	452,226.35	4,845.65	1.06
FUNCTION 261 TOTALS	Operating Building Services	3,386,458.00	2,781,153.60	605,304.40	17.87
FUNCTION 266 TOTALS	Security Services	67,712.00	58,065.34	9,646.66	14.25
FUNCTION 271 TOTALS	Pupil Transportation Services	857,193.00	759,712.65	97,480.35	11.37
FUNCTION 283 TOTALS	Staff/Personnel Services	232,381.00	209,693.82	22,687.18	9.76
FUNCTION 284 TOTALS	Information Management Services	197,913.00	191,336.25	6,576.75	3.32
FUNCTION 285 TOTALS	Other Central Services	434.00	(553.14)	987.14	227.45
FUNCTION 293 TOTALS	Athletic Activities	461,622.00	376,911.60	84,710.40	18.35
FUNCTION 299 TOTALS	Other Support Services	57,000.00	13,028.00	43,972.00	77.14
FUNCTION 331 TOTALS	Communication	16,609.00	15,139.19	1,469.81	8.85
FUNCTION 511 TOTALS	Equipment Loan Principal & Interest	156,422.00	156,421.63	0.37	0.00
FUNCTION 621 TOTALS	Child Care Support	245,000.00	80,000.00	165,000.00	67.35
Total for Expenses		31,347,872.00	24,010,242.35	7,337,629.65	23.41

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
June 13, 2011**

Report #10-66

FOR ACTION***

Subject: **Certification of Summer Tax Levy – City of Lansing,
Delta and Lansing Townships**

Recommendation:

The Superintendent recommends the Board of Education adopt the proposed summer tax levy for the City of Lansing, Delta and Lansing Townships. A certified copy is affixed to the official minutes of this meeting. A copy of the certification (L-4029) is included in the support materials.

Budget Impact:

If the certification of tax levy is not adopted, taxing units will not collect summer taxes for the school district.

Statement of Purpose/Issue:

To certify the tax levy, allowing local taxing units to collect summer taxes for the district.

Background Information/Historical Perspective:

Section 380.1213 of Michigan School Code provides that the Secretary of the Board of Education file a certified copy of a resolution adopted by the Board, stating the number of mills to be levied on taxable properties within the school district. This certification is to be filed with the appropriate township and city clerks on or before June 17, 2011.

A breakdown of the levy is as follows:

<u>General Fund</u>	<u>City of Lansing, Lansing & Delta Townships</u>
Operating –	
Homestead – Voted	2.24
Commercial Personal – Voted	5.24
Nonhomestead (All Other) – Voted	9.0000
Debt –	
Homestead	2.625
Commercial Personal	2.625
Nonhomestead (All Other)	2.625

The City of Lansing, Lansing & Delta Townships are levying at fifty percent (50%) of total levy. The summer levy was based upon 4.48 mills.

Discussion of Options/Alternatives:

The school district could levy a tax rate lower than the 4.48 mills authorized. This would be less than the amount authorized.

Strategic Plan Reference:

As the heart of the community, our mission is to educate and prepare each student to achieve her or his academic best, develop character, become a life long learner, and contribute as a citizen of our global society.

2011 Tax Rate Request (This form must be completed and submitted on or before September 30, 2011)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

Carefully read the instructions on page 2.

County(ies) Where the Local Government Unit Levies Taxes Ingham County - Lansing Township	2011 Taxable Value for ALL Properties in the Unit as of 5-23-11. 120,957,311
Local Government Unit Requesting Millage Levy Waverly Community Schools	For LOCAL School Districts: 2011 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties if a millage is levied against them. "Not yet known"

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2011 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election, Charter, etc.	(5)** 2010 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2011 Current Year "Headlee" Millage Reduction Fraction	(7) 2011 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Extra Voted	Operating NON-HOME	06/2002	18.0000	18.0000	1.0000	18.0000	1.0000	18.0000	6.7600		12/2012
Hold Harmless Extra Voted	Operating ALL	06/2002	9.3000	9.3000	1.0000	9.3000	1.0000	9.3000	2.2400		12/2012
Extra Voted	DEBT-ALL	06/2000	5.2500	N/A	1.0000	N/A	1.0000	5.2500	2.6250		12/2020

Prepared by Heather VanderMoere	Telephone Number (517) 244-1291	Title of Preparer Ingham ISD Accounting Specialist	Date 06/02/11
---	---	--	-------------------------

CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input checked="" type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President			

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** IMPORTANT: See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 3 of 2011 for instructions on completing this section.	Rate ***
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	2.2400
For Commercial Personal	5.2400
For all Other	9.0000

*** FOR JULY 1 LEVY

2011 Tax Rate Request (This form must be completed and submitted on or before September 30, 2011)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

Carefully read the instructions on page 2.

County(ies) Where the Local Government Unit Levies Taxes Ingham County - City of Lansing	2011 Taxable Value for ALL Properties in the Unit as of 5-23-11. 1,938,864
Local Government Unit Requesting Millage Levy Waverly Community Schools	For LOCAL School Districts: 2011 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties if a millage is levied against them. "Not yet known"

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2011 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election, Charter, etc.	(5)** 2010 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2011 Current Year "Headlee" Millage Reduction Fraction	(7) 2011 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Extra Voted	Operating NON-HOME	06/2002	18.0000	18.0000	1.0000	18.0000	1.0000	18.0000	6.7600		12/2012
Hold Harmless Extra Voted	Operating ALL	06/2002	9.3000	9.3000	1.0000	9.3000	1.0000	9.3000	2.2400		12/2012
Extra Voted	DEBT-ALL	06/2000	5.2500	N/A	1.0000	N/A	1.0000	5.2500	2.6250		12/2020

Prepared by **Heather VanderMoere** Telephone Number **(517) 244-1291** Title of Preparer **Ingham ISD Accounting Specialist** Date **06/02/11**

CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input checked="" type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President			

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** IMPORTANT: See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 3 of 2011 for instructions on completing this section.	Rate ***
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	2.2400
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	5.2400
For Commercial Personal	9.0000
For all Other	*** FOR JULY 1 LEVY

2011 Tax Rate Request (This form must be completed and submitted on or before September 30, 2011)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

Carefully read the instructions on page 2.

County(ies) Where the Local Government Unit Levies Taxes		2011 Taxable Value for ALL Properties in the Unit as of 5-23-11.	
Eaton County - Delta Township		592,600,814	
Local Government Unit Requesting Millage Levy		For LOCAL School Districts: 2011 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties if a millage is levied against them.	
Waverly Community Schools		"Not yet known"	

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2011 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election, Charter, etc.	(5)** 2010 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2011 Current Year "Headlee" Millage Reduction Fraction	(7) 2011 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Extra Voted	Operating NON-HOME	06/2002	18.0000	18.0000	1.0000	18.0000	1.0000	18.0000	6.7600		12/2012
Hold Harmless Extra Voted	Operating ALL	06/2002	9.3000	9.3000	1.0000	9.3000	1.0000	9.3000	2.2400		12/2012
Extra Voted	DEBT-ALL	06/2000	5.2500	N/A	1.0000	N/A	1.0000	5.2500	2.6250		12/2020

Prepared by Heather VanderMoere	Telephone Number (517) 244-1291	Title of Preparer Ingham ISD Accounting Specialist	Date 06/02/11
---	---	--	-------------------------

CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

Clerk
 Secretary

Signature: _____ Date: _____

Chairperson
 President

Signature: _____ Date: _____

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** IMPORTANT: See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 3 of 2011 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate ***
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	2.2400
For Commercial Personal	5.2400
For all Other	9.0000

*** FOR JULY 1 LEVY

2011 SUMMARY OF ESTIMATED SUMMER DEBT LEVY *

WAVERLY COMMUNITY SCHOOLS

<u>Assessing Unit</u>	2011 Total Taxable Valuation	2000 2.6250	WAVERLY DEBT LEVY (One-half year rate)
Lansing Township	120,957,311		\$317,512.94
City of Lansing - Ingham	1,938,864		\$5,089.52
Delta Township	592,600,814		\$1,555,577.13
TOTAL SUMMER DEBT	<u><u>715,496,989</u></u>		<u><u>\$1,878,179.59</u></u>

* Note: This property tax levy information is for Debt ONLY. Refer to L-4029 for operating levy.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
June 13, 2011**

Report #10-67

FOR ACTION

Subject: 2011-12 Budget and Proposed Tax Millage Rate

Recommendation:

The Superintendent recommends the Board of Education consider the proposed budgets:

The 2011-12 General Fund budget shows revenues of \$27,868,955 and expenditures of \$28,330,935 with a projected fund balance of \$2,737,138.

The 2011-12 Refunding Debt Fund budget shows revenues of \$4,303,678 and expenditures of \$4,364,500 with a projected fund balance of \$407,771.

The 2011-12 Food Service Fund budget shows revenues of \$1,189,000 and expenditures of \$1,189,000 with a projected fund balance of \$408,943.

The 2011-12 Community Service – Child Care Fund budget shows revenues of \$116,000 and expenditures of \$116,000 with a projected fund balance of \$0.

A millage rate of 4.48 for homestead (principal residence, qualified agriculture, qualified forest, and industrial personal) property, 10.48 mills for commercial personal property, and 18.00 mills for nonhomestead (all other) property is proposed for General Fund and a total millage rate of 5.25 for Debt Funds.

Budget Impact:

The budget impact is provided in the support materials attached.

Statement of Purpose/Issue:

To adopt the budget for the 2011-2012 year.

Background Information/Historical Perspective:

School districts are required to adopt their 2011-2012 budget by June 30, 2011 for the fiscal year beginning July 1, 2011.

Discussions of Options/Alternatives:

The Board may adopt the proposal as presented or reject the proposal.

Strategic Plan Reference:

As the heart of the community, our mission is to educate and prepare each student to achieve her or his academic best, develop character, become a life long learner, and contribute as a citizen of our global society.

Waverly Community Schools
2011/2012 Budget General Fund
June 13, 2011

<u>Major Class</u>	<u>Description</u>	<u>Approved 2010/2011 Budget</u>	<u>Proposed 2011/2012 Budget</u>	<u>Difference</u>
111	Property Tax Levy	9,047,241	8,772,188	(275,053)
119	Delinquent Taxes	27,550	22,050	(5,500)
131	Tuition	8,500	8,500	0
151	Interest On Investments	4,000	4,000	0
171	Athletic Revenue	89,393	63,710	(25,683)
191	Rental on Buildings	15,000	27,000	12,000
199	Miscellaneous	5,000	1,000	(4,000)
311	State Revenue	17,268,612	16,157,317	(1,111,295)
412	Unrestricted Federal Grants	682,348	0	(682,348)
414	Federal Grants	728,865	536,806	(192,059)
417	Flow Thru Grants	342,326	464,384	122,058
418	Unrestricted Flow Thru Grants	17,000	13,000	(4,000)
519	IISD Reimbursements	2,230,000	1,799,000	(431,000)
Total Revenues		30,465,835	27,868,955	(2,596,880)

Waverly Community Schools
2011/2012 Budget General Fund
June 13, 2011

<u>Function</u>	<u>Description</u>	<u>Approved 2010/2011 Budget</u>	<u>Proposed 2011/2012 Budget</u>	<u>Difference</u>
111	Elementary	7,268,476	6,729,779	(538,697)
112	Middle School	2,643,962	2,398,071	(245,891)
113	High School	4,943,871	4,799,083	(144,788)
119	Summer School	3,000	2,000	(1,000)
122	Special Education	3,117,299	2,850,171	(267,128)
125	Compensatory Education	605,938	571,275	(34,663)
199	Holding Account for Employee Benefits	10,000	10,000	0
212	Guidance Services	562,309	457,003	(105,306)
215	Speech Pathology & Audiology	594,457	555,377	(39,080)
216	Social Work Services	500,356	487,745	(12,611)
218	Teacher Consultant	276,740	240,758	(35,982)
219	Other Pupil Services	54,348	51,695	(2,653)
221	Improvement of Instruction	835,676	258,870	(576,806)
222	Educational Media Services/Library	821,557	632,937	(188,620)
226	Supervision & Direction	350,099	431,671	81,572
231	Board of Education	83,343	89,927	6,584
232	Executive Administration	339,465	290,889	(48,576)
241	Office of the Principal/School Administration	1,754,865	1,657,309	(97,556)
249	Other School Administration/Department Heads	83,080	31,685	(51,395)
252	Fiscal Services	301,821	271,831	(29,990)
257	Internal Services	61,394	63,210	1,816
259	Other Business Services	457,072	91,249	(365,823)
261	Operating Building Services	3,386,458	3,209,919	(176,539)
266	Security Services	67,712	65,712	(2,000)
271	Pupil Transportation Services	857,193	921,555	64,362
283	Staff/Personnel Services	232,381	198,747	(33,634)
284	Information Management Services	197,913	197,788	(125)
285	Other Central Services	434	1,100	666
293	Athletic Activities	461,622	379,373	(82,249)
299	Other Support Services	57,000	242,000	185,000
331	Communication	16,609	26,206	9,597
511	Equipment Loan Principal & Interest	156,422	0	(156,422)
621	KAP Support	245,000	116,000	(129,000)
	Total Expenditures	31,347,872	28,330,935	(3,016,937)
	Excess Revenue/(Expenditures)	(882,037)	(461,980)	
	Beginning Fund Balance	4,081,155	3,199,118	
	Projected Fund Balance	3,199,118	2,737,138	
	Percentage of Budget - Fund Balance	10.21%	9.66%	

Waverly Community Schools
 2011/12 Budget Community Service - Child Care
 June 13, 2011

<u>Major Class</u>	<u>Description</u>	Approved 2010/2011 <u>Budget</u>	Proposed 2010/2011 <u>Budget</u>	<u>Difference</u>
181	Child Care Revenue	285,400	0	(285,400)
611	General Fund Contribution	<u>245,000</u>	<u>116,000</u>	<u>(129,000)</u>
Total Revenues		530,400	116,000	(414,400)
<u>Function</u>				
311	Child Care Expenditures	<u>530,400</u>	<u>116,000</u>	<u>414,400</u>
Excess Revenue/(Expenditures)		-	-	-

Waverly Community Schools
2011/12 Budget Food Service Fund
June 13, 2011

<u>Major Class</u>	<u>Description</u>	Approved 2010/2011 <u>Budget</u>	Proposed 2011/2012 <u>Budget</u>	<u>Difference</u>
161	Student Revenue	242,000	256,000	14,000
162	Adult Lunch Revenue	12,000	10,000	(2,000)
164	Other Food Sales	127,000	110,000	(17,000)
199	Miscellaneous	0	3,000	3,000
312	State Aid	75,000	60,000	(15,000)
414	Federal Reimbursements	480,000	700,000	220,000
481	Commodities	<u>50,000</u>	<u>50,000</u>	<u>0</u>
Total Revenues		986,000	1,189,000	203,000
 <u>Function</u>				
261	Food Service Utilities	23,347	26,400	3,053
297	Food Service Expenditures	<u>962,653</u>	<u>1,162,600</u>	<u>199,947</u>
Total Expenditures		986,000	1,189,000	203,000
Excess Revenue/(Expenditures)		-	-	-
Beginning Fund Balance		266,326	408,943	
Projected Fund Balance		266,326	408,943	

Waverly Community Schools
 2011/2012 Budget 2005 Refunding Debt Fund
 June 13, 2011

<u>Major Class</u>	<u>Description</u>	Approved 2010/2011 <u>Budget</u>	Proposed 2011/2012 <u>Budget</u>	<u>Difference</u>
111	Property Taxes	4,292,750	4,299,678	6,928
151	Interest on Investment	<u>4,000</u>	<u>4,000</u>	<u>0</u>
Total Revenues		4,296,750	4,303,678	6,928
 <u>Function</u>				
511	Redemption of Bonds	2,545,000	2,725,000	180,000
511	Interest on Bonds	<u>1,751,750</u>	<u>1,639,500</u>	<u>(112,250)</u>
Total Expenditures		4,296,750	4,364,500	67,750
Excess Revenue/(Expenditures)		-	(60,822)	(60,822)
Beginning Fund Balance		416,547	468,593	
Projected Fund Balance		416,547	407,771	

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
June 13, 2011**

Report #10-68

Subject: Personnel Recommendation

FOR ACTION

A. <u>Resignation –Certified</u>			
<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Mi Hye Kang	.4 MS Orchestra Teacher	Personal	6/10/11

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
June 13, 2011**

Report #10-69

FOR ACTION

Subject: **Master Agreement Ratification – Waverly Administrators Education Association**

Recommendation:

The Superintendent recommends the Board approve the tentative agreement as negotiated between the Waverly Administrators Education Association and the Board of Education as presented.

Statement of Purpose/Issue:

The current collective bargaining agreement expired on June 30, 2010. The proposed tentative agreement is a three year contract for a 1% salary increase for 2010-2011, a 1% concession in 2011-2012, and a 1% increase in 2012-2013. Language changes include Family Medical Leave Act (FMLA) requirements and merit consideration requirements.

The Association ratified the contract on June 8, 2011.

Background Information:

Negotiations were for salary and benefits.

Budget Impact:

2010-2011	1% salary increase \$8,900
2011-2012	1% concession (\$8,900)
2012-2013	1% salary increase \$9,006

Discussion of Options/Alternatives:

1. Ratify the tentative agreement
2. Recommend changes to the tentative agreement
3. Reject the tentative agreement

Rationale for Recommendation:

It is a fair agreement between the Board and the administrators and is not outside overall budgetary parameters. Agreement has been ratified by Administrators.

Strategic Plan:

This is a required collective bargaining agreement.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
June 13, 2011**

Report #10-70

FOR ACTION

Subject: Periodic Review Committee's Recommendation for Strategic Plan 2011-2016

Recommendation:

The Superintendent recommends the Board of Education approve the Periodic Review Committee's recommendation for Strategic Plan 2011-2016, including all revisions of the beliefs, objectives, parameters, strategies, and requests the formation of five new strategy committees.

Statement of Purpose/Issue:

The Waverly Community Schools Strategic Plan plots the direction of the school district and is aligned with standard # 7 of our District Accreditation from AdvancED for continuous improvement.

Budget Impact:

Each action planning team discusses a cost benefit analysis for the proposed specific results. The parameter of our Strategic Plan guides our District through budget discussions and decision making.

Background Information/Historical Perspective:

In November 2011 the Thorough Review of the Strategic Plan was started with a new community team which updated and revised the Vision, Mission, Beliefs, Parameters, Objectives, and Strategies. This committee charged a new action planning team in the new five Strategies to develop action plans for Strategy #1: Communications, Strategy #2 Professional Development, Strategy #3 Instruction, Strategy #4 Character Development, and Strategy #5 Technology. The Periodic Update Team met on May 19, 2011 to review the proposed specific results and complete the final review of the new Strategic Plan 2011-2016.

Strategy Team Membership:

Strategy Team #1: Eldon McGraw, Tracy Thomas, Mary Ann Martin, Marie Papciak, and Miki Patterson

Strategy Team #2: Dorothy Blackwell, Megan Helsen, Allison Orwat, Karen Holmes, Mary Herrbach, Michelle Oppenheim, Mary Faber, Carrie Wheeler, Kirstina Boomer, and Tracy Mishler

Strategy Team #3: Kelly Blake, Alicea Anderson, Dennis Farmer, Diane Flanagan, Renee Gutierrez, Debbie Bolling, Lonnie Lee, John Mitchell

Strategy Team #4: Jackie Blodgett, Cheri Arning, William Waltz, Miki Patterson, Steve Wood, Bill Davis, Nate Beckholt, Calvin Jones

Strategy Team #5: Al Momrik, Chris Holman, Leo Blundell, Kysha Crenshaw, Peggy Baldwin, Carole Harris, Heather Lewis

Period Review Team Membership (attended Nov. and/or May meeting)

Margie Aimery, Alicea Anderson, Carole Harris, Lonnie Le, John Mitchell, Marie Papciak, Dave Percival, Bob Potter, Carrie Wheeler, Cheri Arning, Margaret Baldwin, Dorothy Blackwell, Kysha Crenshaw, Bill Davis, Mary Faber, Dennis Farmer, Christine Holman, Debra Jones, Gini Larson, Heather Lewis, Gretchen Mikula, Al Momrik, Tracy Thomas, William Waltz, Calvin Jones, Edith Suttles, Alexander Canady, and Emily Nagy

Strategic Plan 2011-2016 (revisions are in italics):

Mission Statement:

As the heart of the community, our mission is to educate and prepare each student to achieve her or his academic best, develop character, become a lifelong learner, and contribute as a citizen of our global society by committing ourselves to excellence in education characterized by

- a safe environment
- rigorous curriculum
- quality instruction
- respect for diversity
- attention to individual needs

in partnership with the family and our entire community.

Beliefs:

We believe that:

- *All children can learn*
- Every individual has intrinsic worth
- Higher expectations powerfully impact achievement
- *Every individual is accountable for their own choices and actions*
- *Attendance and active engagement play an important role in education*
- Attitude, effort, and self esteem are crucial to personal success
- *All individuals are responsible for their own choices and actions*
- *Diversity and inclusion enrich and are respected and valued in our community*
- *Families have the primary responsibility for the growth and development of its members*
- Students, staff, families, and the entire community share the responsibility for education
- Quality education benefits and enriches the entire community

Objectives:

- *The Waverly Community will embrace the Waverly Way by demonstrating the Waverly Community Clusters and Warrior Pride.*
- Each Student will demonstrate the ability to think *critically*, problem solve, and communicate as measured by *standardized tests*.
- *Students in all measured subgroups will increase their proficiency level annually.*
- *Each student will develop and demonstrate proficiency in the 21st century technology skills as measured by prevailing standards.*
- *We will provide instruction and assessment to annually increase proficiency on mandated standards in all areas tested.*

Parameters:

- A safe and secure facility and environment in which to teach, learn, and work *will be provided*.
- Nothing will take funding precedence over *instructional* programs and services necessary to meet the mission and objectives.
- *Building level* decisions will always be consistent with the strategic plan.
- *All district programs must be aligned* with the strategic plan with benefits that clearly exceed costs and provisions made for *professional* and timely evaluation.
- Behavior which diminishes the dignity or self worth of any individual or group *will not be tolerated*.
- *Professional development needs, consistent with the strategic plan, will be assessed and opportunities will be provided on an on-going basis.*
- *Waverly Community School staff will actively communicate with students, families, staff and the Waverly Community.*

Recommendations for new strategy committees:

Strategy #1: *We will enhance communications within the district and with the community to improve relationships among all key constituent groups to better achieve our mission.*

This strategy feels like the community is well informed.

This strategy looks like consistent communication within our district.

We know we are making progress with this strategy when we can evidence more involvement, guidelines have been communicated, surveys and audit results and a positive communications within the district.

Strategy #2: *We will provide classroom staff (teachers and paraprofessionals) with professional development and support to ensure quality instruction and assessment.*

This strategy feels like a positive, infectious and contagious classroom learning environment in all buildings.

This strategy looks like higher achievement and personal professional achievement.

We know we are making progress with this strategy when we can evidence and increase in staff enthusiasm, and commitment to collaboration in professional development to gain student achievement.

Strategy #3: *We will enhance the quality of classroom instruction.*

This strategy feels like a school community that is excited about learning and teaching.

This strategy looks like active engagement of all students in every classroom thru the use of research based strategies.

We know we are making progress with this strategy when one year of instruction equals one year of growth for all students and we can evidence better staff morale which leads to better student engagement.

Strategy #4: *We will encourage the development of good citizenship by embracing and incorporating the Waverly Character Clusters, the Waverly Way, and Warrior Pride.*

This strategy feels like a community, staff, and students with pride.

This strategy looks like a district with a welcoming environment and desirable place to learn and teach.

We know we are making progress with this strategy when we can evidence more appropriate behavior and professional dress.

Strategy #5: *We will enhance and implement the tools and instruction to develop each student's proficiency in 21st century technology skills.*

This strategy *feels* like staff and students are confident in use of technology.

This strategy *looks* like a district utilizing technology effectively.

We know we are *making progress* with this strategy when we can evidence technology integrated across the curriculum.

Strategic Plan Reference:

Curriculum, Instruction & Assessment

We will continue our efforts to provide instruction and assessment that will prepare our students to meet or exceed state standards on all areas tested and demonstrate Waverly Essential Skills.

Character Development

We will develop and implement plans that will fully integrate and model our character traits to build caring communities at each school and foster learning.