



Waverly Community Schools

Regular Meeting

Monday, February 14, 2011 7:30 PM

Agenda of Regular Meeting

The Board of Education Waverly Community Schools

A Regular meeting of the Board of Education of Waverly Community Schools will be held February 14, 2011, beginning at 7:30 PM in the Board Room, 515 Snow Road, Lansing, MI.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag
- II. Special Presentations
 - A. Oath of Office - Edith Suttles
- III. Correspondence
- IV. Public Comment
- V. Student Representative Report
- VI. Board Member Comment
- VII. Adoption of Meeting Agenda
- VIII. ***Approval of Minutes 4
- IX. Presentation of Reports
 - A. Superintendent
 - 1. Recommendation to approve Report #10-37, Resolution - Michigan School Principal's Week 17
 - B. Curriculum
 - 1. Recommendation to approve Report #10-38, High School Program of Studies 18
 - C. Finance & Personnel
 - 1. ***Recommendation to approve Report #10-39, Financial Recommendation (December, 2010) 19
 - 2. ***Recommendation to approve Report #10-40, Financial Recommendation (January, 2011) 22
 - 3. Recommendation to approve Report #10-41, Personnel Recommendations 25
- X. Superintendent's Report
- XI. Public Comment
- XII. Other Board Business

XIII. Adjournment

XIV. ***Consent Agenda

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
January 10, 2011**

Opening of Meeting

The special organizational meeting of the Waverly Community Schools Board of Education was called to order by Superintendent Debra Jones at 7:01 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. John Broughton
Mr. Britt Slocum
Mrs. Mary Ann Martin
Mrs. Fonda Brewer-Williams
Mrs. Kim Smith
Mr. Calvin Jones

Staff Present:

Dr. Debra L. Jones, Superintendent
Mrs. Jacklin Blodgett,
Ms. Rebecca Pease

Oath of Office

Dr. Jones administered the oath of office to Mary Ann Martin and Calvin L. Jones, Board members reelected to office in the November 2, 2010 election.

Public Comment

None

Adoption of Agenda

A motion was presented by Member Slocum and supported by Member Smith. MOTION: The Board of Education adopt the meeting agenda as presented.

Motion carried. VOTE: AYES – 6; NAYS – 0.

Election of Officers – Report #10-35 – For Action

Dr. Jones read Bylaw 0152 which states: “The Board shall elect a President and Vice President as well as a Secretary, Treasurer, and vice Secretary/Treasurer.

Election of officers shall be by a majority of the full Board. Where no such majority exists on the first ballot vote, a second vote shall be cast for the two (2) candidates who received the greatest number of ballot votes.

Except for those appointed to fill a vacancy, officers shall serve for one (1) year and until their respective successors are elected and shall qualify.”

Rebecca Pease explained the process to be used in the election of officers, noting with a six member Board, ties were possible, and at some point a Board member might have to change his/her vote to break that tie.

Nominations for President

Member Slocum nominated Member Broughton, who accepted the nomination and Member Jones nominated Member Brewer-Williams, who also accepted the nomination. Voting was done by paper ballot, resulting in a three-three vote. The process was repeated five more times and on the sixth vote, Member Broughton received four votes and Member Brewer-Williams received two, making Member Broughton the candidate for the office of President.

Nominations for Vice President

Member Broughton nominated Member Slocum, who accepted the nomination, and Member Brewer-Williams nominated Member Jones, who also accepted the nomination. Voting was done by paper ballot, resulting in a three-three vote. The process was repeated five more times, and on the sixth vote, Member Jones received four votes and Member Slocum received two, making Member Jones the candidate for office of Vice President.

Nominations for Secretary

Member Smith nominated Member Martin, who accepted the nomination, and Member Jones nominated Member Brewer-Williams, who also accepted the nomination. Voting was done by paper ballot, resulting in a three-three vote. The process repeated a second time, with Member Brewer-Williams receiving four votes and Member Martin receiving two, making Member Brewer-Williams the candidate for office of Vice President.

Nominations for Treasurer

Member Brewer-Williams nominated Member Smith, who accepted the nomination, and Member Broughton nominated Member Slocum, who also accepted the nomination. Voting was done by paper ballot, with Member Smith receiving the majority of votes, making her the candidate for Treasurer.

Nominations for Vice Secretary-Treasurer

Member Brewer-Williams nominated Member Slocum, who accepted the nomination. There were no other nominations. Member Slocum will appear on the ballot as the candidate for Vice Secretary-Treasurer.

Motion to adopt Slate of Officers

A motion was presented by Member Jones and supported by Member Broughton. MOTION: The Board of Education accept the following slate of officers:

- President – John Broughton
- Vice President – Calvin Jones
- Secretary – Fonda Brewer- Williams
- Treasurer – Kim Smith
- Vice Secretary/Treasurer – Britt Slocum

Motion carried. VOTE: AYES – 6; NAYS – 0.

Motion to Table Meeting

A motion was presented by Member Martin and supported by Member Broughton. MOTION: The Board of Education table the meeting until the conclusion of the regular 7:30 meeting.

Motion carried. VOTE: AYES – 6; NAYS – 0.

Meeting Reconvened

The meeting was reconvened at 8:31 p.m.

Board Member Appointments – Report #10-36 - For Action

President Broughton led a discussion regarding appointments to advisory committees, MASB delegate and alternate, MASB LRN representative and alternate, ISOA representative and alternate, township liaisons, and Parliamentarian. Board members volunteered for the various positions as follows:

Curriculum Advisory Committee - John Broughton – Britt Slocum

Facility/Policy Advisory Committee - Calvin Jones - Newly appointed Board member

Finance/Personnel Advisory Committee - Mary Ann Martin - Kim Smith - Fonda Brewer-Williams

MASB Delegate - Britt Slocum

MASB Alternate - Mary Ann Martin

MASB Legislative Relations Network Representative - Britt Slocum

MASB Legislative Relations Network Alternate - Kim Smith

ISOA Representative – Mary Ann Martin

ISOA Alternate – Newly appointed Board Member

Delta/Lansing Townships Liaison – Fonda Brewer-Williams

Watertown/Windsor Townships Liaison – Calvin Jones

Parliamentarian – Mary Ann Martin

A motion was presented by Member Martin and supported by Member Jones. MOTION: The Board of Education accept the appointments as listed.

Motion carried; VOTE: AYES – 6; NAYS – 0.

Adjournment

The meeting adjourned at 8:37 p.m.

Respectfully submitted,

Fonda Brewer-Williams

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
January 10, 2011**

Opening of Meeting

The regular meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 7:32 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. John Broughton, President
Mr. Calvin Jones, Vice President
Mrs. Fonda Brewer-Williams, Secretary
Mrs. Kim Smith, Treasurer
Mr. Britt Slocum, Vice Secretary-Treasurer
Mrs. Mary Ann Martin, Trustee

Staff Present:

Dr. Debra L. Jones, Superintendent
Mrs. Jacklin Blodgett, Assistant Superintendent
Mrs. Dorothy Blackwell, Chief Academic Officer
Rhonda Sosnowski
Jamie Holland
Gretchen Mikula
Colleen Weinfeld
David Pike
Diane Flanagan
Johnny Sorrells
Daniel Crane
Cindy Vandersteen
Pam Hawkins
Susan Ellsworth
Nancy Breen
Cheryl Frank
Tracy Thomas
Charlie Phillips
Peggy Baldwin
Mandi Nemeth
Karen Burgess
Marilyn Hobrla
Rebecca Pease

Other:

Leslie McComb, Student Representative
Mary Jo White
Candy Chatfield
Tom Lindsay
Elaine Noffze
Joyce Preston
Jane Karthen
Dave Percival
David Thompson
Russ Lee
Cameron Lee

Pledge

Member Slocum led the pledge of allegiance.

Special Presentations

The first special presentation, a Staff Spotlight, featured recognition of Karen Burgess, Colt 4th grade teacher. Karen began teaching at Waverly in September of 1980 as a 1st grade teacher at Colt Elementary. She has been a PE teacher at Winans, an assistant girls' basketball coach, a JB softball coach, an Elementary PE Department Chair, 8th and 9th grade girls' basketball coach, JV and Varsity Volleyball coach, Girls' Softball Head Coach, Winans Intramural Director, a Student Council Co-Advisor, a Math Department Co-Chair, a Safety Patrol Advisor, a MEAP coordinator, a Social Studies Department Chair, an Enrichment Committee Co-Chair, a Discipline Committee Co-Chair, a School Improvement Reading Chair, Waverly Education Association president, and a mentor to our new teachers.

Ms. Burgess eliminates problems in her classroom by giving clear, specific instructions and directions, and motivates her students with many hands-on learning activities. She is well organized and has high expectations for her students' behavior and learning. Ms. Burgess has been a very positive role model for students and staff and a great supporter of Waverly Community Schools.

A video highlighting Ms. Burgess' career at Waverly, which included testimonials from staff, was shown. Peggy Baldwin, Colt Principal, presented Ms. Burgess with a dozen roses. Dr. Debra Jones presented a plaque and certificate to Ms. Burgess. Her name will also appear on a plaque which is displayed in the Administrative Center lobby.

In a special presentation recognizing staff, Dan Crane, district mechanic, and Johnny Sorrells, utility person, were honored for going above and beyond in maintaining the district's bus fleet. Due to their efforts, Waverly received a 100% rating during the state's bus inspection. Kelly Blake was recognized for going above and beyond in organizing the new book room at East Intermediate School. Kelly, with assistance from a few college students, created a very inviting area for staff to obtain reading resources. Cheryl Frank was recognized for going above and beyond in organizing the clothing bank housed at the middle school. Scheduled to open second semester, Cheryl, with the assistance of students, sorted and organized the donated clothing and footwear.

Two student athletes were invited to the meeting but were unable to attend. Michael Sorrell was recognized for being a state qualifier in tennis, while Travis Harris was recognized for achieving all conference status in soccer.

Dr. Jones reported each January Michigan school board members are honored during School Board Recognition Month. As citizen leaders, individual school board members face complex and demanding challenges. All Michigan citizens should recognize the vital contributions of these men and women and the crucial roles these elected public officials play in the education of our children. Their job is to establish a vision for the education program, design a structure to achieve that vision, ensure schools are accountable to the community and strongly advocate continuous improvement in student learning. Yet local trustees sometime tackle an often thankless job devoid of any glory. Too often we are quick to criticize school board members without really knowing all the details that went into a given decision. Now is the time to thank them for their untiring efforts. School board members routinely make personal sacrifices. They contribute hundreds and hundreds of hours each year leading their districts. The time spent in board meetings represents just a small fraction of the hours school board members spend leading their districts.

In recognition of the dedicated service, January is designated as School Board Recognition Month. This is the time to show our appreciation and begin to better understand how local trustees work together to provide a better future for our children.

Special Presentations (cont.)

Dr. Jones presented a “school board member” lapel pin to each board member as a token of appreciation.

Correspondence

A letter of resignation from the Board Member Michael Knaggs had been received by President Broughton.

Public Comment

None

Student Representative Report

Student Representative Leslie McComb reported a few noticeable things have been going on at the High School. Our boys’ basketball team had the privilege to be invited to Holiday Hoops at the Breslin Center on December 28th. It was a good experience, the boys won, and members from the National Honor Society, including Leslie, volunteered to help at the event. Both the boys’ and girls’ basketball teams have had pretty good seasons so far. Members of the National Honor Society and Spanish Honor Society have signed up to help sort through clothes at the Waverly Clothing Bank that will be housed at the Middle School. The volunteers are sorting the donated clothing items to make it easier for members of our community to find the clothes they need. Senate has started working on Winterfest, the winter formal that will be held on February 11th. Senators are excited and hope to have many participants in spirit day activities. Exams will be held next week.

Board Member Comment

Member Jones congratulated all of the award winners tonight.

Member Williams echoed Member Jones’ statement. She reported she stopped by the hockey game on Saturday night. The Grand Ledge/Waverly team was honoring military personnel that night and also invited each district’s board to be recognized.

Member Slocum wished everyone a happy new year. He congratulated the new officers of the board, congratulated Ms. Burgess for her recognition, and noted he was glad to see Ms. Hobrla in attendance at the meeting.

Member Martin stated she was pleased to attend the holiday concert at the high school, noting the Waverly Way was obviously in full bloom, as there was no whistling, etc. In addition, the performances by each group were par excellent. She reported she also attended the Grand Ledge/Waverly hockey game and was very pleased with the team and its supporters. Five fine young military men were honored, one of which was a former player on the hockey team.

Member Martin reported she attended the ISOA executive Board meeting. She stated technology is moving ahead with the help of the ISD. Early college is another new initiative for which the ISD has applied for a grant. There are a limited number of positions available. Waverly currently has 8 positions available (3 #1 and 5 #2) out of 75 total slots. Students have the opportunity to be dual enrolled at Lansing Community College while attending high school, with the potential to graduate from high school with college credits under their belt. Some of the seats are being reserved for students that qualify for free and reduced-price lunch or for first-time college bound students in a family. There is hope the program will expand to 225 to 250 students. Member Martin also reported about MOODLE, an exciting course management tool being used at the ISD. She stated in the future there could be virtual meetings and people will not have to travel to the ISD. Member Martin congratulated all individuals honored tonight.

Member Smith wished everyone a happy new year. She stated it was nice to see Karen Burgess recognized tonight after all these years. Member Smith thanked Dr. Jones for the pin.

Adoption of Agenda

A motion was presented by Member Brewer-Williams and supported by Member Martin. MOTION: The Board of Education adopt the meeting agenda as presented.

Motion carried. VOTE: AYES –6; NAYS – 0.

******Approval of Minutes***

The minutes of the special meeting of December 13, 2010, the regular meeting of December 13, 2010 and the special meeting of December 20, 2010 were approved as presented.

Instructional Report – Education through Music

A video was shown demonstrating Education through Music (ETM), featuring Colt Elementary teacher, Marilyn Hobrta and her students. ETM helps students in many ways. It helps students form and maintain positive relationships. It helps students with self-regulation, affiliation, awareness, tolerance and respect. ETM promotes language development, listening skills, intellectual growth, literacy, physical coordination, sensory integration, social skills, self-concept and imagination. It reduces impulsiveness, inattention, bullying and aggression.

ETM enhances working memory, strategizing, language structures and auditory processing. It stabilizes the emotional system, promoting self-monitoring and motivation. ETM cultivates social interactive skills and regard for others. It increases spatial awareness and sequential thinking. ETM promotes complex symbolization abilities, increasing meaning, understanding and literacy.

Brain research indicates that students learn best and retain most when using all clusters of knowledge including cognitive, sensory-motor, social and emotional clusters. ETM creates a state of mind open to learning. It is, in fact, a joyful celebration of learning and being together that promotes the kind of healthy children we want to know. It promotes tremendous gains in focus, social development and emotional stability.

ETM builds in children increased literacy, intrinsic motivation, complex symbolization and meaning skills, intelligence, imagination and play, integration of sensory data, spatial and sequential reasoning, delayed gratification, attuned-reciprocal responses, attentiveness and alertness, regard for others, secure attachments and musical development.

Some of the benefits of ETM for Literacy Development include: focus, one-on-one correspondence, visual scanning and tracking, strategic thinking, vocabulary development, analyzing sounds, oral language, visualization, making connections, comparing and contrasting, asking questions, main idea, making inferences, synthesis, organization, intrinsic motivation, and risk taking.

For Discussion – High School Program of Studies

Vince Perkins, Waverly High School principal, described proposed changes to the High School Program of Studies for the 2011-2012 school years. The Program of Studies will be presented for action at the February 14, 2011 Board meeting.

******Personnel Summary – For Information***

The Administrative transfer of Jacklin Blodgett from Assistant Superintendent and Interim East Principal to Assistant Superintendent was presented for information.

Superintendent's Report

Dr. Jones asked Board members for someone to join her at the next Superintendent Coffee at Biggby's on January 20 at 7:30 a.m. President Broughton indicated he would attend.

Dr. Jones stated she was excited to share that Winans Elementary School will launch "a breakfast for every child, every day" program starting Tuesday, January 25.

Dr. Jones reported there have been some issues in our elementary schools and East Intermediate with child care before and after school. Some parents drop off their students at the elementary schools as early as 7:50 and expect the student to wait outside (sometimes at the side or back of the building) until doors are opened for breakfast. We also have parents who are repeatedly not picking their children up after school on time or even within 15 minutes. Given this situation, our child care director, Mrs. Arning, along with our elementary and east principals, Mrs. Holman, and Superintendent Jones have met and decided to offer a contracted situation for less than an hour service for the buildings which would be \$4.00 rather than the \$8.75. Therefore, families who need their child watched between 7:30 and 8:30 a.m. (all except East) or families who need less than an hour's worth of daycare after school (including East) can sign up and pay \$4 a day or even \$4 for the one or two days they are in need.

Dr. Jones announced that State Superintendent of Public Instruction, Michael Flanagan, will be visiting the District on Tuesday, February 1 between 12:00 and 4:00 p.m. She asked the board members to join a group of state officials, administrators, principals and union leaders for lunch from noon until 1:00 p.m. Board members should RSVP to Erin Symonds.

Dr. Jones reminded the Board that the January 24th work/study session will be held from 8:00 until 3:00 in the East Conference Room. Lunch will be provided to all participants for a \$5 contribution.

Dr. Jones reported that due to lack of participation at the Colt and Windemere View Pre-school Story Times, starting this month the story times will only be held at Elmwood and Winans.

Dr. Jones announced Waverly has hired Rex Peckens on contract to be Waverly's Athletic Director for the remainder of this year. He started today.

Dr. Jones reported Waverly has joined the Greater Lansing Area Clean Cities in a grant proposal to the US EPA National Clean Diesel Funding Assistance Program which will allow us to purchase buses at 75% of their cost with 25% being grant funded. Any new buses purchased will reduce diesel vehicle emissions through vehicle retrofit and replacement. Dr. Jones acknowledged Rhonda Sosnowski, Director of Transportation, for finding this grant and bringing it to our attention so that we can get involved.

Dr. Jones reported that due to a suggestion by Board Member Britt Slocum, Waverly is going to initiate a "Did You Know" Campaign which will begin second semester with weekly statements on the electronic sign about our schools and programs.

Public Comment

None

Other Board Business

Member Jones and President Broughton thanked Dr. Jones for the lovely lapel pin.

Member Jones asked for further information on the visit from State Superintendent Michael Flanagan. Dr. Jones stated the visit is driven by the Michigan Department of Education. Lunch will be held at noon with representatives from the Department of Education, central office administrators, Mr. Moreno and Dr.

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Other Board Business (cont.)

Baldwin, representing the principals, Board members, and presidents of the District's unions. The High School Chamber Orchestra will provide entertainment. Following lunch, officers from the National Honor Society and the Student Senate will join the group for dessert and conversation. The group will then visit Winans Elementary School, to view special programs, and the Ombudsman's program. The day will end with a tour of Waverly Middle School and a mandatory meeting with Middle School staff, led by Superintendent Flanagan.

Member Jones asked if there will be an opportunity for the athletic director to meet the Board. Dr. Jones said she will ask him to come to a meeting.

Adjournment

The meeting adjourned at 8:30 p.m.

Respectfully submitted,

Fonda Brewer-Williams, Secretary

***Consent Agenda

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
January 24, 2011**

Opening of Meeting

The special organizational meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 7:58 a.m. in the East Conference Room, 3131 W. Michigan Avenue, Lansing, Michigan.

Members Present:

Mr. John Broughton, President
Mr. Calvin Jones, Vice President
Mrs. Fonda Brewer-Williams, Secretary
Mrs. Kim Smith, Treasurer
Mr. Britt Slocum, Vice Secretary-Treasurer
Mrs. Mary Ann Martin, Trustee

Staff Present:

Dr. Debra L. Jones, Superintendent
Mrs. Jacklin Blodgett, Assistant Superintendent
Ms. Dorothy Blackwell, Chief Academic Officer
Mr. Al Momrik, Director of Technology
Mr. Eldon McGraw, Director of Communications
Mr. David Ames, Director of Operations
Mrs. Rhonda Sosnowski, Director of Transportation
Mrs. Chris Holman, Student Services Administrator
Mr. Vincent Perkins, High School Principal
Mr. Tracy Thomas, High School Deputy Principal
Mr. Mike Moreno, Middle School Principal
Mr. Charlie Phillips, East Intermediate School Interim Principal
Dr. Peggy Baldwin, Colt Elementary School Principal
Mrs. Shawn Talifarro, Winans Elementary School Principal
Mrs. Vickie Tisdale, Elmwood and Windemere View Elementary Schools Principal
Mrs. Cheri Arning, Child Care Director
Mrs. Diane Flangan
Mrs. Mary Faber
Ms. Dani Gimm
Mr. Russ Lee
Mrs. Carrie Wheeler
Mrs. Mindy Smith
Mrs. Sonya Cornell
Mrs. Kelly Blake

Others Present:

Meg Hackett, Thrun Law Firm

Purpose

The purpose of the meeting was a Board work/study session

Adjournment

The meeting adjourned at 2:50 p.m.

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January 24, 2011

Respectfully submitted,

Fonda Brewer-Williams

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
January 25, 2011**

Opening of Meeting

The special meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 6:00 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. John Broughton, President
Mr. Calvin Jones, Vice President
Mrs. Fonda Brewer-Williams, Secretary
Mrs. Kim Smith, Treasurer
Mr. Britt Slocum, Vice Secretary-Treasurer
Mrs. Mary Ann Martin, Trustee

Staff Present:

Rebecca Pease

Others Present:

Jay Ford
Jane Karthen
Edith Suttles
Angela Witwer
Carole Harris
Trevor Pollo
Dave Percival
Walter Shiflet
Marie Papciak
Mary Jo White

Pledge

Member Jones led the pledge of allegiance.

Purpose

President Broughton announced Margie Aimery regretfully withdrew her name today as a candidate for the vacant school board position. He stated the purpose of the meeting is to interview the remaining eight candidates who expressed interest in filling Member Knaggs' vacant seat. According to Michigan law, the person selected will be in office until the end of 2011. That person may choose to run for the remainder of Member Knaggs' term (2 years) or for one of the two four-year terms in the November election. The other option is the person will leave the Board if he/she is not interested in pursuing office for an extended time.

The following individuals were interviewed for the position of school Board member, with each one being asked the same six questions by the Board:

Jay Ford
Jane Karthen
Edith Suttles
Angela Witwer
Carole Harris
Trevor Pollo
Dave Percival
Walter Shiflet

Public Comment

None

Vote by Paper Ballot

Board members were asked to vote by paper ballot for their top three candidates. Tabulation of these ballots had Edith Suttles, Angela Witwer, and Carole Harris receiving the most votes.

Board members were then asked to vote for their top candidate, which resulted in Members Suttles receiving five of the six votes.

Motion by Board to Appoint

A motion was presented by Member Martin and supported by Member Smith. MOTION: The Board of Education appoint Mrs. Suttles to the Board of Education for the balance of 2011.

Motion carried. VOTE: AYES – 6; NAYS – 0.

President Broughton stated the Board was honored to interview so many quality candidates with a lot of strengths and hoped they all would stay engaged in the district in some way.

Adjournment

The meeting adjourned at 7:45 p.m.

Respectfully submitted,

Fonda Brewer-Williams, Secretary

rlp

**WAVERLY COMMUNITY SCHOOLS\
BOARD OF EDUCATION
REGULAR BOARD MEETING
February 14, 2011**

Report #10-37

FOR ACTION

Subject: **Resolution: Michigan School Principal's Week**

Recommendation:

The Superintendent recommends the Board of Education adopt the following resolution:

**RESOLUTION
Michigan School Principal's Week
February 14-18, 2011**

WHEREAS, throughout Michigan and across the country, the school principal plays a central role in creating an environment conducive to learning; and

WHEREAS, the State Board of Education acknowledges the challenges of 21st Century teaching, leading, and learning; and

WHEREAS, the school principal acts as the liaison between the school and the community it serves, and ensures that parents and taxpayers are aware of student achievements; and

WHEREAS, the expectations for principal leadership within schools have increased greatly in the past decade, including quality and accountability for all children; and

WHEREAS, energetic and inspiring school leadership is essential if schools, teachers, students, and support staff are to implement college and career-ready standards and rigorous assessments; and

WHEREAS, the goal of Michigan School Principal's Week is to raise awareness of the importance of educational leadership in the school and the valuable contribution of the school principal to the success of the learning community; now, therefore, be it

RESOLVED, that the Waverly Community School District supports Michigan School Principal's Week, and encourages each school and the community to appropriately recognize their principal during the week of February 14-18, 2011, and the vital role the principal plays in the success of all students.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
February 14, 2011**

Report #10-38

For Action

Subject: High School Program of Studies 2011-2012

Recommendation:

The Superintendent recommends the Board of Education approve the following changes to Waverly High School's Program of Studies:

Career and Technical Education: Change descriptions of Business 101 and Business 201 (p7).

Math: Add Honors Geometry. (p12)

Interdepartmental Courses: Add ACT Prep Class (p 24). Add Credit Recovery (p 24),

Additional Language: Change language in regards to honor roll. Add dates to the "Testing Out" Procedure. Add flowcharts for all core subjects. Change College Prep Biology to Biology. Change College Prep Chemistry to Chemistry.

Statement of Purpose/Issue:

This is the time of year that High School Program of Studies issues are brought to the Board of Education. This occurs so that development of the 2011-2012 course scheduling can begin. This includes the revision and printing of the High School Program of Studies booklet which is used in the process for course selection. These recommendations will provide each student more course options appropriate to their educational needs, while still allowing them to meet local and state standards. At this time the curriculum content and materials are in place for all courses listed above.

Budget Impact:

ACT Prep Class: To give our students better opportunities to be successful on such a high stakes test, we must give them the tools with which to perform. This class is an essential part of that. The only budget impact is on non-reusable ACT Prep books, which are approximately \$16.00 each. Expanding this class from the 60 students scheduled this year (although over 100 requested it as their first or second elective choice) to the 300 who will be enrolled in the class for the 2011-2012 school year will cost an additional \$4000.00. Currently two texts are being used in the class. The more expensive one (approx. \$30.00 each) is being phased out, which will result in an actual budget impact of approximately \$2200.00 from the high school textbook account.

Goals Addressed:

Strategy #1 of the Strategic Plan: We will continue our efforts to provide instruction and assessment that will prepare our students to meet or exceed state standards on all areas tested and demonstrate Waverly Essential Skills.

Objective #3 of the Strategic Plan: Each of our students will demonstrate the ability to think, problem solve, communicate, and apply social and technological skills (Waverly's Essential Skills) as measured by standards set at the 4th, 6th, 8th grade and high school benchmarks.

Objective #4 of the Strategic Plan: The percentage of students in all identified demographic groups who meet or exceed the state standards on all areas tested in the Michigan Education Assessment Program will increase annually.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
February 14, 2011**

Report #10-39

FOR ACTION***

Subject: Financial Recommendation

Recommendation:

It is recommended the following be approved:

Approval of Treasurer's Report:

The General Fund Financial Report dated December 31, 2010 has been reviewed and it is recommended that the Report be approved. The cash balance as of November 30, 2010 was \$2,773,130.20. Receipts during December 2010 consist of current taxes and other revenues in the amount of \$1,028,824.66 less disbursements during December of \$2,697,030.33 left the district with a General Fund cash balance as of December 31, 2010 of \$1,104,924.53.

Waverly Community Schools
 Budget Status Report as of 12/31/10
 General Fund - Revenue Accounts

<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>Year To Date</u>	<u>Available Balance</u>	<u>Percent Available</u>
MAJOR CLASS 111 TOTALS	Property Tax Levy	9,090,352.00	3,827,983.94	5,262,368.06	57.89
MAJOR CLASS 119 TOTALS	Delinquent Taxes	40,000.00	10,440.56	29,559.44	73.90
MAJOR CLASS 131 TOTALS	Tuition	11,000.00	7,393.01	3,606.99	32.79
MAJOR CLASS 151 TOTALS	Interest On Investments	10,000.00	2,202.50	7,797.50	77.98
MAJOR CLASS 171 TOTALS	Athletic Revenue	163,043.00	47,613.18	115,429.82	70.80
MAJOR CLASS 191 TOTALS	Rental on Buildings	20,000.00	5,287.50	14,712.50	73.56
MAJOR CLASS 199 TOTALS	Miscellaneous	5,000.00	402.69	4,597.31	91.95
MAJOR CLASS 311 TOTALS	State Revenue	16,911,991.00	4,613,841.92	12,298,149.08	72.72
MAJOR CLASS 412 TOTALS	Unrestricted Federal Grants	0.00	67,475.00	(67,475.00)	0.00
MAJOR CLASS 414 TOTALS	Federal Grants	629,359.00	1.00	629,358.00	100.00
MAJOR CLASS 417 TOTALS	Grants Through Intermediates	341,083.00	0.00	341,083.00	100.00
MAJOR CLASS 418 TOTALS	Unrestricted Flow Thru Grants	19,000.00	7,390.61	11,609.39	61.10
MAJOR CLASS 519 TOTALS	IISD Reimbursements	2,250,000.00	630,901.59	1,619,098.41	71.96
	Total For Revenues	29,490,828.00	9,220,933.50	20,269,894.50	68.73

Waverly Community Schools
Budget Status Report as of 12/31/10
General Fund - Expense Accounts

<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>Year To Date</u>	<u>Available Balance</u>	<u>Percent Available</u>
FUNCTION 111 TOTALS	Elementary	7,210,787.00	2,625,170.90	4,585,616.10	63.59
FUNCTION 112 TOTALS	Middle School	2,444,279.00	982,370.54	1,461,908.46	59.81
FUNCTION 113 TOTALS	High School	4,911,598.00	1,610,629.64	3,300,968.36	67.21
FUNCTION 119 TOTALS	Summer School	3,000.00	372.88	2,627.12	87.57
FUNCTION 122 TOTALS	Special Education	3,266,087.00	1,157,708.79	2,108,378.21	64.55
FUNCTION 125 TOTALS	Compensatory Education	533,669.00	199,161.76	334,507.24	62.68
FUNCTION 199 TOTALS	Holding Account for Employee Benefits	10,000.00	(29,110.96)	39,110.96	391.11 #
FUNCTION 212 TOTALS	Guidance Services	615,873.00	204,730.08	411,142.92	66.76
FUNCTION 215 TOTALS	Speech Pathology & Audiology	581,508.00	214,624.03	366,883.97	63.09
FUNCTION 216 TOTALS	Social Work Services	564,441.00	207,178.59	357,262.41	63.29
FUNCTION 218 TOTALS	Teacher Consultant	300,899.00	111,989.94	188,909.06	62.78
FUNCTION 219 TOTALS	Other Pupil Services	41,662.00	42,702.81	(1,040.81)	(2.50)
FUNCTION 221 TOTALS	Improvement of Instruction	706,376.00	93,903.19	612,472.81	86.71
FUNCTION 222 TOTALS	Educational Media Services	815,257.00	385,378.26	429,878.74	52.73
FUNCTION 226 TOTALS	Supervision & Direction	262,494.00	161,765.73	100,728.27	38.37
FUNCTION 231 TOTALS	Board of Education	63,343.00	56,169.32	7,173.68	11.33
FUNCTION 232 TOTALS	Executive Administration	348,637.00	192,143.40	156,493.60	44.89
FUNCTION 241 TOTALS	Office of the Principal	1,812,788.00	809,406.61	1,003,381.39	55.35
FUNCTION 249 TOTALS	Other School Administration	78,347.00	6,475.81	71,871.19	91.73
FUNCTION 252 TOTALS	Fiscal Services	355,912.00	186,304.29	169,607.71	47.65
FUNCTION 257 TOTALS	Internal Services	61,472.00	31,010.78	30,461.22	49.55
FUNCTION 259 TOTALS	Other Business Services	69,042.00	52,298.73	16,743.27	24.25
FUNCTION 261 TOTALS	Operating Building Services	3,278,695.00	1,529,077.12	1,749,617.88	53.36
FUNCTION 266 TOTALS	Security Services	81,712.00	27,435.75	54,276.25	66.42
FUNCTION 271 TOTALS	Pupil Transportation Services	817,898.00	370,963.17	446,934.83	54.64
FUNCTION 283 TOTALS	Staff/Personnel Services	232,381.00	122,794.65	109,586.35	47.16
FUNCTION 284 TOTALS	Information Management Services	195,186.00	121,566.77	73,619.23	37.72
FUNCTION 285 TOTALS	Other Central Services	434.00	(213.14)	647.14	149.11
FUNCTION 293 TOTALS	Athletic Activities	474,082.00	175,108.38	298,973.62	63.06
FUNCTION 299 TOTALS	Other Support Services	35,000.00	9,771.00	25,229.00	72.08
FUNCTION 331 TOTALS	Communication	14,206.00	13,313.69	892.31	6.28
FUNCTION 511 TOTALS	Equipment Loan Principal & Interest	156,435.00	156,421.63	13.37	0.01
FUNCTION 621 TOTALS	Child Care Support	150,000.00	30,000.00	120,000.00	80.00
Total for Expenses		30,493,500.00	11,858,624.14	18,634,875.86	61.11

Monthly benefits paid before expenses applied

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
February 14, 2011**

Report #10-40

FOR ACTION***

Subject: Financial Recommendation

Recommendation:

It is recommended the following be approved:

Approval of Treasurer's Report:

The General Fund Financial Report dated January 31, 2011 has been reviewed and it is recommended that the Report be approved. The cash balance as of December 31, 2010 was \$1,104,924.53. Receipts during January 2011 consist of current taxes and other revenues in the amount of \$3,637,326.43 less disbursements during January of \$2,930,767.38 left the district with a General Fund cash balance as of January 31, 2011 of \$1,811,483.68.

Waverly Community Schools
 Budget Status Report as of 1/31/11
 General Fund - Revenue Accounts

<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>Year To Date</u>	<u>Available Balance</u>	<u>Percent Available</u>
MAJOR CLASS 111 TOTALS	Property Tax Levy	9,090,352.00	5,059,488.39	4,030,863.61	44.34
MAJOR CLASS 119 TOTALS	Delinquent Taxes	40,000.00	15,935.36	24,064.64	60.16
MAJOR CLASS 131 TOTALS	Tuition	11,000.00	7,433.01	3,566.99	32.43
MAJOR CLASS 151 TOTALS	Interest On Investments	10,000.00	2,582.50	7,417.50	74.18
MAJOR CLASS 171 TOTALS	Athletic Revenue	163,043.00	55,086.18	107,956.82	66.21
MAJOR CLASS 191 TOTALS	Rental on Buildings	20,000.00	7,215.00	12,785.00	63.93
MAJOR CLASS 199 TOTALS	Miscellaneous	5,000.00	485.00	4,515.00	90.30
MAJOR CLASS 311 TOTALS	State Revenue	16,911,991.00	6,554,123.74	10,357,867.26	61.25
MAJOR CLASS 412 TOTALS	Unrestricted Federal Grants	0.00	67,475.00	(67,475.00)	0.00
MAJOR CLASS 414 TOTALS	Federal Grants	629,359.00	1.00	629,358.00	100.00
MAJOR CLASS 417 TOTALS	Grants Through Intermediates	341,083.00	0.00	341,083.00	100.00
MAJOR CLASS 418 TOTALS	Unrestricted Flow Thru Grants	19,000.00	7,390.61	11,609.39	61.10
MAJOR CLASS 519 TOTALS	IISD Reimbursements	2,250,000.00	630,901.59	1,619,098.41	71.96
	Total For Revenues	29,490,828.00	12,408,117.38	17,082,710.62	57.93

Waverly Community Schools
Budget Status Report as of 1/31/11
General Fund - Expense Accounts

<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>Year To Date</u>	<u>Available Balance</u>	<u>Percent Available</u>
FUNCTION 111 TOTALS	Elementary	7,210,787.00	3,177,958.61	4,032,828.39	55.93
FUNCTION 112 TOTALS	Middle School	2,444,279.00	1,189,834.49	1,254,444.51	51.32
FUNCTION 113 TOTALS	High School	4,911,598.00	1,951,601.27	2,959,996.73	60.27
FUNCTION 119 TOTALS	Summer School	3,000.00	448.05	2,551.95	85.07
FUNCTION 122 TOTALS	Special Education	3,266,087.00	1,400,471.51	1,865,615.49	57.12
FUNCTION 125 TOTALS	Compensatory Education	533,669.00	240,185.25	293,483.75	54.99
FUNCTION 199 TOTALS	Holding Account for Employee Benefits	10,000.00	(33,666.48)	43,666.48	436.66 #
FUNCTION 212 TOTALS	Guidance Services	615,873.00	244,054.27	371,818.73	60.37
FUNCTION 215 TOTALS	Speech Pathology & Audiology	581,508.00	260,569.11	320,938.89	55.19
FUNCTION 216 TOTALS	Social Work Services	564,441.00	249,978.25	314,462.75	55.71
FUNCTION 218 TOTALS	Teacher Consultant	300,899.00	135,854.36	165,044.64	54.85
FUNCTION 219 TOTALS	Other Pupil Services	41,662.00	54,307.27	(12,645.27)	(30.35)
FUNCTION 221 TOTALS	Improvement of Instruction	706,376.00	120,895.50	585,480.50	82.89
FUNCTION 222 TOTALS	Educational Media Services	815,257.00	443,686.58	371,570.42	45.58
FUNCTION 226 TOTALS	Supervision & Direction	262,494.00	193,079.28	69,414.72	26.44
FUNCTION 231 TOTALS	Board of Education	63,343.00	57,492.09	5,850.91	9.24
FUNCTION 232 TOTALS	Executive Administration	348,637.00	213,208.06	135,428.94	38.85
FUNCTION 241 TOTALS	Office of the Principal	1,812,788.00	960,083.92	852,704.08	47.04
FUNCTION 249 TOTALS	Other School Administration	78,347.00	8,747.70	69,599.30	88.83
FUNCTION 252 TOTALS	Fiscal Services	355,912.00	202,410.56	153,501.44	43.13
FUNCTION 257 TOTALS	Internal Services	61,472.00	36,143.12	25,328.88	41.20
FUNCTION 259 TOTALS	Other Business Services	69,042.00	426,076.15	(357,034.15)	(517.13) @
FUNCTION 261 TOTALS	Operating Building Services	3,278,695.00	1,799,511.96	1,479,183.04	45.11
FUNCTION 266 TOTALS	Security Services	81,712.00	32,940.38	48,771.62	59.69
FUNCTION 271 TOTALS	Pupil Transportation Services	817,898.00	441,157.01	376,740.99	46.06
FUNCTION 283 TOTALS	Staff/Personnel Services	232,381.00	140,955.29	91,425.71	39.34
FUNCTION 284 TOTALS	Information Management Services	195,186.00	145,598.51	49,587.49	25.41
FUNCTION 285 TOTALS	Other Central Services	434.00	(303.14)	737.14	169.85
FUNCTION 293 TOTALS	Athletic Activities	474,082.00	228,587.44	245,494.56	51.78
FUNCTION 299 TOTALS	Other Support Services	35,000.00	9,771.00	25,229.00	72.08
FUNCTION 331 TOTALS	Communication	14,206.00	15,322.43	(1,116.43)	(7.86)
FUNCTION 511 TOTALS	Equipment Loan Principal & Interest	156,435.00	156,421.63	13.37	0.01
FUNCTION 621 TOTALS	Child Care Support	150,000.00	30,000.00	120,000.00	80.00
Total for Expenses		30,493,500.00	14,533,381.43	15,960,118.57	52.34

Monthly benefits paid before expenses applied

@ Property tax abatement paid to Ingham Cty of \$366,000 - adjustment in State Aid - will adjust in amendment

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
February 14, 2011**

Report #10-41

Subject: Personnel Report

FOR ACTION

A. Retirement – Certified

<u>Name</u>	<u>Position</u>	<u>Years</u>	<u>Effective</u>
Ronald Fandrick	HS Teacher	31 years	6/9/11
Cheryl Johnson	East Teacher	40 years	6/9/11
Karen Burgess	Colt Teacher	31 years	6/30/11
Pam Hawkins	Windemere View Teacher	32 years	6/30/11

B. Employment – Non Certified

<u>Name</u>	<u>Position</u>	<u>Class/Salary</u>	<u>Effective</u>
Theresa Rowley	Winans Lunch Assistant	Class G/\$9.57	1/11/11
Amy Giles	MS Secretary	Class II/\$13.96	1/18/11

C. Resignation – Certified

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Abigail Taylor	HS Teacher	Personal	1/21/11

C. Resignation – NonCertified

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Keshia Jamison	Winans Child Care	Personal	1/11/11
Nikina Scott	Winans Child Care	Personal	1/14/11
Melana Eagle	Elmwood Child Care	Personal	1/21/11