



Waverly Community Schools

Regular Meeting

Monday, January 10, 2011 7:30 PM

Agenda of Regular Meeting

The Board of Education Waverly Community Schools

A Regular meeting of the Board of Education of Waverly Community Schools will be held January 10, 2011, beginning at 7:30 PM in the Board Room, 515 Snow Road, Lansing, MI.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag
- II. Special Presentations
 - A. Staff Spotlight - Karen Burgess
 - B. Staff Recognition - Dr. Jones
 - C. Student Recognition - Dr. Jones
 - D. School Board Recognition - Dr. Jones
- III. Correspondence
- IV. Public Comment
- V. Student Representative Report
- VI. Board Member Comment
- VII. Adoption of Meeting Agenda
- VIII. ***Approval of Minutes 3
- IX. Presentation of Reports
 - A. Curriculum
 - 1. Instructional Report - Marilyn Hobrla- Education Through Music
 - 2. For Discussion - High School Program of Studies 12
 - B. Finance & Personnel
 - 1. ***For Information - Personnel Summary 13
- X. Superintendent's Report
- XI. Public Comment
- XII. Other Board Business
- XIII. Adjournment
- XIV. ***Consent Agenda

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
December 13, 2010**

Opening of Meeting

The special meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 6:18 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. John Broughton, President
Mr. Britt Slocum, Vice President
Mrs. Mary Ann Martin, Secretary
Mrs. Fonda Brewer-Williams, Treasurer
Mrs. Kim Smith, Vice Secretary-Treasurer
Mr. Calvin Jones, Trustee (arrived at 6:28 p.m.)
Mr. Mike Knaggs, Trustee

Staff Present:

Dr. Debra L. Jones, Superintendent
Mr. Tracy Thomas, High School Deputy Principal
Ms. Karen Potter, Ombudsman Center Director

Others Present:

Parent
Student A

Purpose

The purpose of the meeting was a discipline hearing for a Waverly High School student.

Closed Meeting

The parent declined a closed session.

Discussion

The Board administration, student and parent discussed the incident involving the student.

Motion to Expel

A motion was presented by Member Slocum and supported by Member Martin. MOTION: The Board of Education expel Student A, whose identity is known by the Board and administrators, for violating the Student Code of Conduct for a period of 180 days, beginning December 7, 2010.

Motion carried. VOTE: AYES – 7; NAYS – 0.

Adjournment

The meeting adjourned at 7:01 p.m.

Respectfully submitted,

Mary Ann Martin, Secretary

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
December 13, 2010**

Opening of Meeting

The regular meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 7:30 p.m. in the Little Theatre of the Waverly Middle School, 620 Snow Road, Lansing, Michigan.

Members Present:

Mr. John Broughton, President
Mr. Britt Slocum, Vice President
Mrs. Mary Ann Martin, Secretary
Mrs. Fonda Brewer-Williams, Treasurer
Mrs. Kim Smith, Vice Secretary-Treasurer
Mr. Calvin Jones, Trustee
Mr. Mike Knaggs, Trustee

Staff Present:

Dr. Debra L. Jones, Superintendent
Mrs. Jacklin Blodgett, Assistant Superintendent
Karen Burgess
Vickie Tisdale
Susan Ellsworth
Pam Hawkins
Chris Huff
LuAnn Gibbs
Kelly Blake
Gretchen Mikula
Michelle Frederick
Mike Moreno
Vince Perkins
Helene McNeilly
Rebecca Pease

Other:

Leslie McComb, Student Representative
Mary Jo White
Donna Seney
Elaine Noffze
Kris Goodman
Ifeoma Okafor
Lrenda Smith
Carolyn Wright
Steve Hawkins
Laura Politi
Andrea Hall
Lori Garcia
Tony Garcia
Adriana Garcia
Doreatha Rusher
Terri Raterink
Mike Gallihugh
Margaret Gallihugh
Jocelyne Khouri
Shawn Hunter
Phil Broessel

Others Attending (cont.)

Kelli Broessel
Randy Wyble
Laura Wyble
Sue Winkel
Candy Chatfield
Karen Hill
David Hill
Shyvonne Rusher
Talia Thomas
Amanda Herley
Leslie McComb
Andrew Kenger
James Roath
Larry Trice
Alante Sims
Sean Smith
Grant Evans
Allison Goodman
Kara Politi
Nick Patino
Josh Perez
John Weston Franke
David Thompson
Michael Sorrell
Carole Harris
Chinemelu Okafor
Tracy Gallihugh
LilyWyble
Brianna Flowers
Kristen Withers
Carlos Avelar
Meredith Wright
Logan Raterink
Sarah Garcia
Piere Khouri
Kelsey Hall
Sydney Kippen
Peyton Mowry
Davin Henderson

Pledge

Member Martin led the pledge of allegiance to the flag.

Special Presentations

The first special presentation, a Staff Spotlight, featured recognition of Pam Hawkins. Pam was hired in the fall of 1979 as an elementary teacher at Winans. In 1996 she became a Reading Recovery and Social Studies coordinator and was transferred to Windemere View. Pam has been a high school boys' and girls' assistant swimming coach, an elementary Social Studies Department Chair, an Early Childhood Liaison Co-Chair, an Early Resource Co-Teacher, a Book Room Co-Chair, School Improvement Literacy Chair, Language Arts Chair, a Student Council Co-Advisor, and a Before School Math Chair. Pam is known as a true master at providing many types of support for her academically challenged students. Her classroom is highly organized and designed to promote both engagement and maximum time on task. Students feel

Special Presentations (Cont.)

comfortable and safe in her room and feel good about the gains they are making. Pam provides strong leadership in her room, her building and in the district. A video highlighting Mrs. Hawkins' career at Waverly, which included testimonials from staff, was shown. Vickie Tisdale, View Principal, presented Mrs. Hawkins with a dozen roses. Dr. Debra Jones presented a plaque and certificate to Mrs. Hawkins. Her name will also appear on a plaque which is displayed in the Administrative Center lobby.

The second special presentation was recognition of students. The following fall athletes were in attendance and were recognized and presented certificates: Cheerleading: Shyvonne Rusher (Conference All Academic) and Talia Thomas (Conference All Academic); Boys' Cross Country: Logan Raterink (Conference All Academic); Girls' Cross Country: Amanda Herley (Conference All Academic); Leslie McComb (Conference All Academic); Kelly Mosher (Conference All Academic);, and Kelli Broessel (all Conference/State Qualifier); Football: Andrew Kenger (Conference All Academic); James Roath (Conference All Academic/All Conference); Larry Trice (All Conference); Alante Sims (All Conference); Sean Smith (All Conference); and Grant Evans (All Conference); Girls' Golf: Allison Goodman (Conference All Academic/All League) and Kara Politi (Conference All Academic/All League); Boys' Soccer: Nick Patino (Conference All Academic) and Josh Perez (All Conference); Boys' Tennis: John Weston Franke (Conference All Academic); David Thompson (Conference All Academic/All Conference); and Michael Sorrell (All Conference); Girls Volleyball: Carole Harris (Conference All Academic/All Conference); Chinemelu Okafor (Conference All Academic/All Conference); Tracy Gallihugh (Conference All Academic); Lily Wyble (Conference All Academic); and Brianna Flowers (All Conference); and Swimming: Kristen Withers (All Conference).

Athletes unable to attend the meeting were: Girls' Cross Country: Lindsay Bock (Conference All Academic) Natalie McComb (Conference All Academic); and Kelly Mosher (Conference All Academic); Football: Ryan Mazurek (Conference All Academic); Justin Wray (Conference All Academic); Ramadan Ahmeti (All Conference/All State Honorable Mention); and Payne Peruchietti (All Conference); Girls Golf: Crystal Tran (Conference All Academic); Boys' Soccer: Adam Fracker (Conference All Academic); Tyler Harris (Conference All Academic/All Conference); and Ben Burns (All Conference); Boys' Tennis: Devin Hadley (Conference All Academic) and Dean Reik (Conference All Academic/All Conference); Girls' Volleyball: Lindsay Barry (Conference All Academic); Caroline Major (Conference All Academic); and Rachel Hatt (Conference All Academic)

Carlos Avelar was recognized for assisting Mr. Carr in creating the World Language Night Documentary for the November Board meeting. Credited with being the writer, director and producer of the documentary, Carlos spent an incredible amount of time and put forth an effort worthy of being recognized by the school board.

Meredith Wright and Logan Raterink were recognized for performing with the Lansing Symphony Orchestra at its holiday concert on December 12th. Playing their cello and oboe respectively, they competed against approximately 60 students from all over mid-Michigan for this honor.

Sarah Garcia, Piere Khouri, Kelsey Hall, and Sydney Kippen, all middle school students, were recognized for participating in the MSBOA Middle School Solo and Ensemble Festival last month, receiving Division I ratings, the highest rating possible. Unable to attend the meeting was Camy Trinh, who also earned a Division I rating.

Correspondence

None.

Public Comment

Addressing the Board during Public Comment was Carrie Hattaway.

Student Representative Report

Student Representative Leslie McComb reported since the last Board meeting, quite a bit has been going on with the students at the High School. Silver Bells in the City was November 19th and both the band and Reflections performed at this event. They represented our school well; the band ranked 2nd and the Reflections has a good turn-out to watch their performance. Warrior Madness was November 18th. The basketball season has been going well so far with a lot of spirited students on the sideline cheering the teams on. Many bake sales have been going on at school for the past week to raise money to go toward food drives. Also, one day last week the Spanish Honor Society collect spare change to go towards Toys for Tots. They raised a little over \$300 and will be going out to get toys this week. The school also had many other fundraisers for the needy in the past two weeks.

Board Member Comment

Member Knaggs stated he had a wonderful time at the Colt/Winans holiday concert presented by second and third grade students. He congratulated Mrs. Burm and Mrs. Beech for organizing this event. He congratulated Mrs. Hawkins on her staff spotlight recognition and thanked her for all she does for students. Member Knaggs thanked Leslie McComb for her comprehensive report.

Member Smith reported she also attended the second and third grade holiday concert, noting there were a lot of people in attendance. She stated she is proud of our student athletes, noting they are a ray of hope. Member Smith wished everyone happy holidays.

Member Martin congratulated Pam Hawkins on the accolades she received tonight. She noted she enjoyed the video and all the comments made by Mrs. Hawkins' colleagues. Member Martin congratulated all the students recognized for their accomplishments. She reported she has attended six of the restructuring community forums. Member Martin stated she enjoyed the Waverly Education Foundation Gala, noting each of the student groups performing did an excellent job. Member Martin said she regretted missing the ceremony naming the high school pool after Howard Comstock. She said Mr. Comstock has done many things for Waverly.

Member Slocum reported he attended the pool dedication, noting it was a moving ceremony. The Waverly Relays, which followed the dedication, was a huge event. Member Slocum thanked Board member Jones and the Lansing Board of Water and Light for putting on another successful Silver Bells in the City. He congratulated Mrs. Hawkins on her recognition. Member Slocum congratulated all the high school academic achievers.

Member Brewer-Williams noted we do have wonderful students and behind them is a village (staff and parents) that makes that happen. She congratulated Mrs. Hawkins, who gives the gift of literacy day in and day out. Member Brewer-Williams gave kudos to the students recognized this evening and to administration for facilitating the recognition. She reported she also attended the WEF Gala and silent auction, noting it was a wonderful event.

Member Jones congratulated the Waverly Education Foundation on yet another successful gala, and thanked Margie Aimery, Miki Patterson, and Cam McComb for their efforts. He extended a special thank you to Fox 47's A.J. Hilton who did a wonderful job as the M.C. for the evening. Member Jones congratulated Mrs. Hawkins on her recognition and thanked her for all she has done at Waverly. He congratulated the student athletes, noting they are students first, and athletes second. Member Jones acknowledged all of the Waverly families who participated in Silver Bells in the City and for the outpouring of support for the event. He stated this was the 26th year for the event, which wouldn't happen without the leadership of the Lansing Board of Water & Light. He also thanked high school deputy principal, Tracy Thomas, who is also a Board of Water & Light commissioner.

Board Member Comment (Cont.)

President Broughton acknowledged Mrs. Hawkins, stating the gift of reading is the single most important gift we can give our students.

Adoption of Agenda

A motion was presented by Member Slocum and supported by Member Jones. MOTION: The Board of Education adopt the meeting agenda as presented.

Motion carried. VOTE: AYES –7; NAYS – 0.

******Approval of Minutes***

The minutes of the regular meeting of November 22, 2010 and the special meetings of November 22, 2010 and November 29, 2010 (2) were approved as presented.

Instructional Report – Reading Intervention

View teacher Helene McNeilly and students Peyton Mowry and Davin Henderson presented the PALS program which is used at Windemere View. PALS stands for Peer Assisted Learning Strategies and is a reading program that gets partner readers working together to become better readers. PALS has four activities: partner reading, retelling, paragraph shrinking, and prediction relay. Peyton and Davin demonstrated how each activity worked. In partner reading Peyton read for one minute, and then Davin read for one minute. In retelling, Davin retells what he just read. In paragraph shrinking, Peyton read a half page; Davin stopped her and coached Peyton by asking her to name the most important who or what; tell the most important thing about the who or what; and say the main idea in 10 words or less. Then the roles reversed and Devin read and was coached on the same three topics by Peyton. Prediction relay has both students taking a turn as coach asking the reader “What do you predict will happen next?”, and “did the prediction come true?”

Mrs. McNeilly stated the PALS program gives students more opportunities to practice reading, students get differentiated instructed, it motivates students to become better readers, provides consistent positive reinforcement, and enhances peers’ social relationships.

******Financial Recommendation – Report #10-32- For Action***

The treasurer’s report was approved as presented.

Personnel Report – Report #10-33 – For Action

A motion was presented by Member Jones and supported by Member Knaggs. MOTION: The Board of Education approve the transfer of Cassandra Hailey from RTI teacher to Middle School Alternative Education Teacher; the transfer of Sara Blessing from Middle School assistant secretary to High School attendance secretary; the termination of Deonna Washington (High School English Teacher) for not reporting from layoff; and coaching assignments and extra-curricular 8.8 stipends as listed.

Motion carried – VOTE: AYES – 7; NAYS – 0.

Master Agreement Ratification – Bus Drivers – International Union of Operating Engineers Local 547 AFL-CIO – Report #10-34 – For Action

A motion was presented by Member Slocum and supported by Member Martin. MOTION: The Board of Education approve the tentative agreement as negotiated between the International Union of Operating Engineers Local 547, AFL-CIO representing the District’s transportation department, and the Board of Education as presented.

Motion carried. VOTE: AYES – 7; NAYS – 0.

Update on Restructuring Process – Dr. Jones

Dr. Jones reported six community forums have been held with 25 or more people attending per meeting. There is one more forum on Tuesday, December 14th in the Middle School library. There is a community survey sheet on the website, as well as a survey monkey for people to provide feedback. The Waverly television channel will show a presentation of one of the forums. Everyone is invited to a meeting at the High School cafeteria on Wednesday, January 5th when committees will be formed to examine further areas of restructuring being considered.

Superintendent's Report

Dr. Jones recognized the following groups and their directors for the outstanding student performances at the Waverly Education Foundation's Gala on Monday, December 6th: Winans Holiday Choir, directed by Cheri Arning; the Middle School Jazz Band, directed by David Gorbe; the High School Chamber Orchestra, directed by Jenny Spurbeck; and the High School Reflections, directed by Benjamin Knapp. Dr. Jones stated she is proud of each group, both in the quality and manner in which they represented Waverly. Our directors were also professional and great representatives of our Waverly School family.

Dr. Jones reported Charlie Phillips has been hired through Contract Ed Company as the Interim East principal. At this time, the position of Athletic Director has not been filled.

Dr. Jones acknowledged the efforts of Kim Walker and Eldon McGraw for the decorated, festive bulletin board in the Administrative Center lobby.

Dr. Jones reported for the first time Waverly will hold its organizational meeting in January with the swearing in of the November-elected board members, as well as the election of officers and the appointments to committees and positions. Dr. Jones proposed the organizational meeting be held at 7:00 p.m. on January 10th, prior to the regularly scheduled board meeting at 7:30 p.m.

Dr. Jones announced the Michigan State Police inspected all the district's buses December 8-10. Waverly received a 100% for its fleet of buses. This means 26 buses were inspected and there was not one area to be corrected. She noted the Board will recognize the bus maintenance department at the next Board meeting.

Dr. Jones asked Board members to notify her as soon as possible of their availability to attend the Martin Luther King, Jr. Luncheon on January 17th. The cost is \$25. Member Slocum has already indicated he will attend.

Dr. Jones announced it is with great pride in Dorothy Blackwell, Chief Academic Officer, Mike Moreno and Vince Perkins, Waverly Middle School principals at some point during this academic year, and the Middle School staff that she shares with the Board that the Transformational Model has been approved by the state.

Public Comment

None

Other Board Business

Member Martin stated she is extremely happy that the state accepted the transformational model. She thanked the many people involved in the process. She also thanked the bus people for 100% compliance.

Member Smith said she read about the acceptance of the transformational model on LSJ.com. She noted it is Ms. Blackwell's birthday, and what a great birthday present for her. Member Smith said this is terrific news and we keep striving to make it better.

President Broughton thanked everyone involved, noting a lot of hours were spent to get to this point.

Adjournment

The meeting adjourned at 8:45 p.m.

Respectfully submitted,

Mary Ann Martin, Secretary

***Consent Agenda

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
December 20, 2010**

Opening of Meeting

The special meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 6:10 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. John Broughton, President
Mr. Britt Slocum, Vice President
Mrs. Mary Ann Martin, Secretary
Mrs. Fonda Brewer-Williams, Treasurer
Mrs. Kim Smith, Vice Secretary-Treasurer
Mr. Calvin Jones, Trustee
Mr. Mike Knaggs, Trustee

Staff Present:

Dr. Debra L. Jones, Superintendent

Purpose

The purpose of the meeting was to conduct the superintendent's evaluation.

Closed Meeting

A motion was presented by Member Martin and supported by Member Brewer-Williams. MOTION: The Board of Education move to executive session for the purpose of evaluating the superintendent.

Roll call vote was taken. Motion carried with all members present voting aye (7-0).
(Members Broughton, Slocum, Martin, Brewer-Williams, Smith, Jones, and Knaggs).

Discussion

Following discussion by the Board, Superintendent Jones was called into the executive session where the Board reviewed the evaluation.

Adjournment

The meeting returned to open session at 9:03 p.m. and adjourned immediately thereafter.

Respectfully submitted,

Mary Ann Martin, Secretary

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
January 10, 2011**

For Discussion

Subject: High School Program of Studies 2010-2011

Recommendation:

The Superintendent recommends the Board of Education approve the following changes to Waverly High School's Program of Studies:

Career and Technical Education: Change descriptions of Business 101 and Business 201 (p7).

Math: Add Honors Geometry. (p13)

Interdepartmental Courses: Add ACT Prep Class (p 24). Add Credit Recovery (p 24),

Additional Language: Change language in regards to honor roll. Add dates to the "Testing Out" Procedure.
Add flowcharts for all core subjects.

Statement of Purpose/Issue:

This is the time of year that High School Program of Studies issues are brought to the Board of Education. This occurs so that development of the 2011-2012 course scheduling can begin. This includes the revision and printing of the High School Program of Studies booklet which is used in the process for course selection. These recommendations will provide each student more course options appropriate to their educational needs, while still allowing them to meet local and state standards. At this time the curriculum content and materials are in place for all courses listed above.

Budget Impact:

ACT Prep Class: To give our students better opportunities to be successful on such a high stakes test, we must give them the tools with which to perform. This class is an essential part of that. The only budget impact is on non-reusable ACT Prep books, which are approximately \$16.00 each. Expanding this class from the 60 students scheduled this year (although over 100 requested it as their first or second elective choice) to the 300 who will be enrolled in the class for the 2011-2012 school year will cost an additional \$4000.00. Currently two texts are being used in the class. The more expensive one (approx. \$30.00 each) is being phased out, which will result in an actual budget impact of approximately \$2200.00 from the high school textbook account.

Goals Addressed:

Strategy #1 of the Strategic Plan: We will continue our efforts to provide instruction and assessment that will prepare our students to meet or exceed state standards on all areas tested and demonstrate Waverly Essential Skills.

Objective #3 of the Strategic Plan: Each of our students will demonstrate the ability to think, problem solve, communicate, and apply social and technological skills (Waverly's Essential Skills) as measured by standards set at the 4th, 6th, 8th grade and high school benchmarks.

Objective #4 of the Strategic Plan: The percentage of students in all identified demographic groups who meet or exceed the state standards on all areas tested in the Michigan Education Assessment Program will increase annually.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
January 10, 2011**

FOR INFORMATION***

Subject: Personnel Summary

A. Transfer – Administrative

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Jacklin Blodgett	From: Assistant Superintendent and Interim East Principal To: Assistant Superintendent	1/3/11