



Waverly Community Schools

Regular Meeting

Monday, September 13, 2010 7:30 PM

Agenda of Regular Meeting

The Board of Education Waverly Community Schools

A Regular meeting of the Board of Education of Waverly Community Schools will be held September 13, 2010, beginning at 7:30 PM in the Board Room, 515 Snow Road, Lansing, MI.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President John Broughton
- II. Special Presentations
 - A. Video Highlights of First Day of School -Dr. Jones
- III. Correspondence - Secretary Mary Ann Martin
- IV. Public Comment
- V. Student Representative Report
- VI. Board Member Comment
- VII. Adoption of Meeting Agenda
- VIII. ***Approval of Minutes 3
- IX. Presentation of Reports
 - A. Finance & Personnel
 - 1. ***Recommendation to approve Report #10-14, Financial Recommendation 8
 - 2. ***Recommendation to approve Report #10-15, Certification of Winter Tax 11 Levy - City of Lansing, Lansing, Delta, Windsor and Watertown Townships
 - 3. Recommendation to approve Report #10-16, Budget Amendment 2010-2011 17
 - 4. Recommendation to approve Report #10-17, Personnel Recommendations 21
- X. Superintendent's Report
- XI. Public Comment
- XII. Other Board Business
- XIII. Adjournment
- XIV. ***Consent Agenda

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
August 9, 2010**

Opening of Meeting

The regular meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 7:32 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. John Broughton, President
Mr. Britt Slocum, Vice President
Mrs. Mary Ann Martin, Secretary
Mrs. Fonda Brewer-Williams, Treasurer
Mrs. Kim Smith, Vice Secretary-Treasurer
Mr. Calvin Jones, Trustee

Members Absent:

Mr. Mike Knaggs, Trustee

Staff Present:

Dr. Debra L. Jones, Superintendent
Mrs. Jacklin Blodgett, Assistant Superintendent
Mr. Rob Spagnuolo, Chief Operations Officer
Dave Pike
Gretchen Mikula
Michelle Frederick
Rebecca Pease

Other:

Mary Jo White

Pledge

Member Brewer-Williams led the pledge of allegiance to the flag.

Special Presentation

The special presentation featured recognition of Board members who received awards from MASB. Dr. Jones presented Member Smith a certificate and pin for becoming a certified board member by completing Level 1 MASB courses. Member Jones and Member Martin received the Award of Distinction, by completing Level 1 and Level 2 coursework, and taking advanced classes. Dr. Jones presented a pin to each of them.

Correspondence

None

Public Comment

None

Student Representative Report

None

Board Member Comment

Member Slocum reported the primary election is over and he did not win. He stated working with the Board of Education is an honor and joy and he is glad to continue to be on the Board. Member Slocum reported he attended Othello at Adado Park in Lansing. Waverly alumnus Rita Diebler directed the show and provided technical support, and 2010 Waverly graduate Angela Wright had a role in the play. He also

Board Member Comment (cont.)

reported he had the opportunity to attend band camp. Middle school band director Dave Gorbe did a wonderful job in the absence of a high school band director. The students learned four songs and marching routines.

Member Brewer-Williams extended her support and prayers to Member Martin and her family.

Member Martin stated she misses being involved with the band. She welcomed Dr. Jones, noting she is glad Dr. Jones is at Waverly and looks forward to working with her. Member Martin thanked everyone for the many thoughts and prayers for Oliver and her family. Member Martin presented a plaque to Becky Pease acknowledging her efforts for going above and beyond.

Adoption of Agenda

A motion was presented by Member Slocum and supported by Member Smith. MOTION: The Board of Education adopt the meeting agenda as presented.

Motion carried. VOTE: AYES –6; NAYS – 0 (Member Knaggs absent).

******Approval of Minutes***

The minutes of the July 12, 2010 organizational meeting were approved as presented.

******Financial Recommendation – Report #10-10 – For Action***

The treasurer's report was approved as presented.

Personnel Recommendations – Report #10-11 – For Action

A motion was presented by Member Jones and supported by Member Slocum. MOTION: The Board of Education approve the resignations of Karen Linton (Winans Elementary teacher) and Cecilia Stajos (East PE teacher).

Motion carried. VOTE: AYES – 6; NAYS – 0 (Member Knaggs absent).

The report also included the transfer of head custodian Hector Juarez from Elmwood to Windemere View; the employment of Thomas Gregory as East third shift custodian; and the following title changes: Jackie Blodgett – Assistant Superintendent; Dorothy Blackwell – Chief Academic Officer; Rob Spagnuolo – Chief Operations Officer; Dennis Farmer – Coordinator of K-12 Special Services; Al Momrik – Director of Technology; and Rebecca Pease – Assistant to the Superintendent.

Master Agreement Ratification – Custodians– Teamsters & Chauffeurs Union No. 580 – Report #10-12 – For Action

A motion was presented by Member Martin and supported by Member Brewer-Williams. MOTION: The Board of Education approve the tentative agreement as negotiated between the Teamsters & Chauffeurs Union No. 580 and the Board of Education, which reflects a wage reopener of a two-year contract.

Motion carried. VOTE: AYES – 6; NAYS – 0 (Member Knaggs absent).

Board of Education Meeting Calendar - Report #10-13 – For Action

A motion was presented by Member Brewer-Williams and supported by Member Slocum. MOTION: The Board of Education approve the Board's meeting calendar for 2010-2011 as revised.

Motion carried. VOTE: AYES – 6; NAYS – 0 (Member Knaggs absent).

Superintendent's Report

Dr. Jones reported the annual Kindergarten picnic is Thursday, August 12th from 5:00-7:00 p.m. at Grandwoods Park.

Dr. Jones announced the Ombudsman picnic will be held on August 25th at Grandwoods Park from 4:00-7:00 p.m. This is an opportunity for students to register for the program, set goals, and meet teachers and fellow students.

Dr. Jones reported the Board's first work/study session is scheduled for Monday, August 23rd at the East Conference/Community Center. Lunch will be provided.

Dr. Jones reported upcoming athletic contests: August 24th at 10:00 a.m. – Tennis; August 27th – Home Football; August 30th at 6:30 p.m. – Soccer; September 1st at 6:00 p.m. – Swimming; and September 14 at 5:00 p.m. – Volleyball.

Dr. Jones acknowledged high school special education teacher Randy Roberts, who was responsible for AARA transition reports from the district. Waverly is one of the eight schools out of seventeen to attain 100% on student return results and provider return results.

Dr. Jones reported she had received a letter from the AdvancED Accreditation Commission which has granted continued accreditation with no findings or additional recommendations. Dr. Jones stated it is nice to be recognized and acknowledged Dr. Pillar's vision in having all schools within the district accredited.

Public Comment

None

Other Board Business

None

Adjournment

The meeting adjourned at 7:55 p.m.

Respectfully submitted,

Mary Ann Martin, Secretary

rlp

***Consent Agenda

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
August 23, 2010**

Opening of Meeting

The special meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 9:02 a.m. in the Conference Center of East Intermediate School, 3131 W. Michigan Avenue, Lansing, Michigan.

Members Present:

Mr. John Broughton, President
Mr. Britt Slocum, Vice President
Mrs. Mary Ann Martin, Secretary
Mrs. Fonda Brewer-Williams, Treasurer (arrived at 9:15 a.m.)
Mrs. Kim Smith, Vice Secretary-Treasurer
Mr. Calvin Jones, Trustee
Mr. Mike Knaggs, Trustee

Staff Present:

Dr. Debra L. Jones, Superintendent
Mrs. Jacklin Blodgett, Assistant Superintendent
Mrs. Dorothy Blackwell, Chief Academic Officer
Mr. Rob Spagnuolo, Chief Operations Officer
Mr. Eldon McGraw, Director of Communications
Mr. Al Momrik, Director of Technology
Dr. Margaret Baldwin, Colt Principal
Mrs. Shawn Talifarro, Winans Principal
Mrs. Vickie Tisdale, Elmwood & Windemere View Principal
Mr. Mike Moreno, East Principal
Mr. Vince Perkins, Middle School Principal
Mrs. Christine Holman, High School Principal
Ms. Rebecca Pease, Administrative Assistant

Others Present:

Karen Cross, Michigan Association of School Boards

Purpose

The purpose of the meeting was a scheduled Board work/study session. Items to be discussed included superintendent/Board of Education relationship; housekeeping items; opening day review; athletics; Strategic Plan; and topics for October 25th work/study session.

Superintendent Jones and the Board of Education met with Karen Cross of the Michigan Association of School Boards during the 9:00 a.m. to 11:00 a.m. morning session.

Principals and central office administrators joined Dr. Jones and the Board at 11:00 a.m. to discuss the remaining agenda items and to have a working lunch.

Request for Closed Session

A motion was presented by Member Jones and supported by Member Slocum. MOTION: The Board of Education go into closed session for the purpose of discussing negotiations.

Roll call vote was taken. Motion carried, with all members present voting aye (Members Broughton, Slocum, Martin, Smith, Jones, and Knaggs). (Member Brewer-Williams was absent).

Return to open session

The Board returned to open session at 2:39 p.m.

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August 23, 2010

Adjournment

The meeting adjourned at 3:32 p.m.

Respectfully submitted,

Mary Ann Martin, Secretary

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
September 13, 2010**

Report #10-14

FOR ACTION***

Subject: Financial Recommendation

Recommendation:

It is recommended the following be approved:

Approval of Treasurer's Report:

The General Fund Financial Report dated August 31, 2010 has been reviewed and it is recommended that the Report be approved. The cash balance as of July 31, 2010 was \$3,304,956.27. Receipts during August 2010 consist of current taxes and other revenues in the amount of \$2,086,296.14 less disbursements during August of \$2,630,934.10 left the district with a General Fund cash balance as of August 31, 2010 of \$2,760,318.31.

Waverly Community Schools
 Budget Status Report as of 8/31/10
 General Fund - Revenue Accounts

<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>Year To Date</u>	<u>Available Balance</u>	<u>Percent Available</u>
MAJOR CLASS 111 TOTALS	Property Tax Levy	9,090,352.00	366,849.08	8,723,502.92	95.96
MAJOR CLASS 119 TOTALS	Delinquent Taxes	40,000.00	8,023.81	31,976.19	79.94
MAJOR CLASS 131 TOTALS	Tuition	11,000.00	2,393.00	8,607.00	78.25
MAJOR CLASS 151 TOTALS	Interest On Investments	10,000.00	0.00	10,000.00	100.00
MAJOR CLASS 191 TOTALS	Rental on Buildings	20,000.00	1,120.00	18,880.00	94.40
MAJOR CLASS 199 TOTALS	Miscellaneous	5,000.00	110.98	4,889.02	97.78
MAJOR CLASS 311 TOTALS	State Revenue	16,911,991.00	0.00	16,911,991.00	100.00
MAJOR CLASS 414 TOTALS	Federal Grants	629,359.00	0.00	629,359.00	100.00
MAJOR CLASS 417 TOTALS	Grants Through Intermediates	341,083.00	0.00	341,083.00	100.00
MAJOR CLASS 418 TOTALS	Unrestricted Flow Thru Grants	19,000.00	4,137.83	14,862.17	78.22
MAJOR CLASS 519 TOTALS	IISD Reimbursements	2,250,000.00	0.00	2,250,000.00	100.00
	Total For Revenues	29,327,785.00	382,634.70	28,945,150.30	98.70

Waverly Community Schools
Budget Status Report as of 8/31/10
General Fund - Expense Accounts

<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>Year To Date</u>	<u>Available Balance</u>	<u>Percent Available</u>
FUNCTION 111 TOTALS	Elementary	7,210,787.00	147,002.69	7,063,784.31	97.96
FUNCTION 112 TOTALS	Middle School	2,444,279.00	60,450.57	2,383,828.43	97.53
FUNCTION 113 TOTALS	High School	4,911,598.00	103,828.62	4,807,769.38	97.89
FUNCTION 119 TOTALS	Summer School	3,000.00	372.88	2,627.12	87.57
FUNCTION 122 TOTALS	Special Education	3,266,087.00	82,682.03	3,183,404.97	97.47
FUNCTION 125 TOTALS	Compensatory Education	533,669.00	14,098.59	519,570.41	97.36
FUNCTION 199 TOTALS	Holding Account for Employee Benefits	10,000.00	0.00	10,000.00	100.00
FUNCTION 212 TOTALS	Guidance Services	615,873.00	14,367.75	601,505.25	97.67
FUNCTION 215 TOTALS	Speech Pathology & Audiology	581,508.00	12,763.96	568,744.04	97.81
FUNCTION 216 TOTALS	Social Work Services	564,441.00	16,087.80	548,353.20	97.15
FUNCTION 218 TOTALS	Teacher Consultant	300,899.00	7,122.09	293,776.91	97.63
FUNCTION 219 TOTALS	Other Pupil Services	41,662.00	6,848.27	34,813.73	83.56
FUNCTION 221 TOTALS	Improvement of Instruction	706,376.00	19,996.10	686,379.90	97.17
FUNCTION 222 TOTALS	Educational Media Services	815,257.00	128,882.42	686,374.58	84.19
FUNCTION 226 TOTALS	Supervision & Direction	262,494.00	42,908.14	219,585.86	83.65
FUNCTION 231 TOTALS	Board of Education	63,343.00	13,892.50	49,450.50	78.07
FUNCTION 232 TOTALS	Executive Administration	348,637.00	76,664.34	271,972.66	78.01
FUNCTION 241 TOTALS	Office of the Principal	1,812,788.00	225,517.13	1,587,270.87	87.56
FUNCTION 249 TOTALS	Other School Administration	78,347.00	0.00	78,347.00	100.00
FUNCTION 252 TOTALS	Fiscal Services	355,912.00	75,946.12	279,965.88	78.66
FUNCTION 257 TOTALS	Internal Services	61,472.00	8,752.03	52,719.97	85.76
FUNCTION 259 TOTALS	Other Business Services	68,842.00	37,477.99	31,364.01	45.56
FUNCTION 261 TOTALS	Operating Building Services	3,278,695.00	470,592.92	2,808,102.08	85.65
FUNCTION 266 TOTALS	Security Services	78,562.00	3,103.56	75,458.44	96.05
FUNCTION 271 TOTALS	Pupil Transportation Services	793,560.00	51,679.20	741,880.80	93.49
FUNCTION 283 TOTALS	Staff/Personnel Services	232,381.00	34,414.02	197,966.98	85.19
FUNCTION 284 TOTALS	Information Management Services	195,186.00	78,443.47	116,742.53	59.81
FUNCTION 285 TOTALS	Other Central Services	434.00	(60.00)	494.00	113.82
FUNCTION 299 TOTALS	Other Support Services	35,000.00	3,257.00	31,743.00	90.69
FUNCTION 331 TOTALS	Communication	14,206.00	8,268.67	5,937.33	41.79
FUNCTION 511 TOTALS	Equipment Loan Principal & Interest	156,435.00	156,489.84	(54.84)	(0.04)
FUNCTION 621 TOTALS	Athletic/Activities & Child Care Support	488,727.00	0.00	488,727.00	100.00
Total for Expenses		30,330,457.00	1,901,850.70	28,428,606.30	93.73

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
September 13, 2010**

Report #10-15

FOR ACTION***

Subject: Certification of Winter Tax Levy – City of Lansing,
Lansing, Delta, Windsor, and Watertown Townships

Recommendation:

The Superintendent recommends the Board of Education adopt the proposed winter tax levy for the City of Lansing, Lansing, Delta, Windsor, and Watertown Townships. A certified copy is affixed to the official minutes of this meeting. A copy of the certification (L-4029) is included in the support material.

Budget Impact:

If the certification of tax levy is not adopted, taxing units will not collect winter taxes for the school district.

Statement of Purpose/Issue:

To certify the tax levy, allowing local taxing units to collect winter taxes for the district.

Background Information/Historical Perspective:

Section 380.1213 of Michigan School Code provides that the Secretary of the Board of Education file a certified copy of a resolution adopted by the Board, stating the number of mills to be levied on taxable properties within the school district. This certification is to be filed with the appropriate township and city clerks on or before September 24, 2010.

A breakdown of the levy is as follows:

	<u>City of Lansing, Lansing & Delta Townships</u>	<u>Windsor and Watertown Townships</u>
<u>General Fund</u>		
Operating-		
Homestead	2.1231	4.2567
Commercial Personal	5.1231	10.2567
Nonhomestead (All Other)	9.0000	18.0000
Debt-		
Homestead	2.5200	5.0400
Commercial Personal	2.5200	5.0400
Nonhomestead (All Other)	2.5200	5.0400

The City of Lansing, Lansing and Delta Townships are levying at fifty percent (50%) of total levy due to the fact that those taxing authorities collect fifty percent (50%) during the summer. The summer levy was based upon 4.2672 mills for operating and 5.0400 mills for debt. The winter levy is adjusted to reflect the lower mills.

Discussion of Options/Alternatives:

The school district could levy a tax rate lower than the 4.2567 mills authorized. This would be less than the amount authorized.

Strategic Plan Reference:

As the heart of the community, our mission is to educate and prepare each student to achieve her or his academic best, develop character, become a life long learner, and contribute as a citizen of our global society.

2010 Tax Rate Request (This form must be completed and submitted on or before September 30, 2010)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory. Penalty applies.

Carefully read the instructions on page 2.

County(ies) Where the Local Government Unit Levies Taxes Ingham County - Lansing Township	2010 Taxable Value for ALL Properties in the Unit as of 5-24-10. 127,920,571
Local Government Unit Requesting Millage Levy Waverly Community Schools	For LOCAL School Districts: 2010 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial 58,889,233
Personal and Commercial Personal Properties if a millage is levied against them.	

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2010 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election, Charter, etc.	(5)** 2009 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2010 Current Year "Headlee" Millage Reduction Fraction	(7) 2010 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth In Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Extra Voted	Operating NON-HOME	06/2002	18.0000	18.0000	1.0000	18.0000	1.0000	18.0000	6.8664	6.8769	12/2012
Hold Harmless Extra Voted	Operating ALL	06/2002	9.3000	9.3000	1.0000	9.3000	1.0000	9.3000	2.1336	2.1231	12/2012
Extra Voted	DEBT-ALL	06/2000	5.0400	N/A	1.0000	N/A	1.0000	5.0400	2.5200	2.5200	12/2020

Prepared by Sue Fountain	Telephone Number (517) 244-1291	Title of Preparer Ingham ISD Finance Technician	Date 08/24/10
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.121(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input checked="" type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President			

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2008 for instructions on completing this section.	Rate ***
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	2.1231
For Commercial Personal	5.1231
For all Other	9.0000

*** **FOR DECEMBER 1 LEVY**

2010 Tax Rate Request (This form must be completed and submitted on or before September 30, 2010)

WILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory. Penalty applies.

ORIGINAL TO: County Clerk(s)
COPY TO: Equalization Department(s)
COPY TO: Each township and city clerk
Carefully read the instructions on page 2.

County(ies) Where the Local Government Unit Levies Taxes Ingham County - City of Lansing	2010 Taxable Value for ALL Properties in the Unit as of 5-24-10. 2,180,381
Local Government Unit Requesting Millage Levy Waverly Community Schools	For LOCAL School Districts: 2010 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties if a millage is levied against them. 93,690

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2010 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election, Charter, etc.	(5)** 2009 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2010 Current Year "Headlee" Millage Reduction Fraction	(7) 2010 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Extra Voted	Operating NON-HOME	06/2002	18.0000	18.0000	1.0000	18.0000	1.0000	18.0000	6.8664	6.8769	12/2012
Hold Harmless Extra Voted	Operating ALL	06/2002	9.3000	9.3000	1.0000	9.3000	1.0000	9.3000	2.1336	2.1231	12/2012
Extra Voted	DEBT-ALL	06/2000	5.0400	N/A	1.0000	N/A	1.0000	5.0400	2.5200	2.5200	12/2020

Prepared by Sue Fountain	Telephone Number (517) 244-1291	Title of Preparer Ingham ISD Finance Technician	Date 08/24/10
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary, to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.121(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input checked="" type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President			

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only: Complete if requesting millage to be levied. See STC Bulletin 2 of 2008 for instructions on completing this section.			
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)			Rate ***
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal			2.1231
For Commercial Personal			5.1231
For all Other			9.0000

*** **FOR DECEMBER 1 LEVY**

2010 Tax Rate Request (This form must be completed and submitted on or before September 30, 2010)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory. Penalty applies.

ORIGINAL TO: County Clerk(s)
COPY TO: Equalization Department(s)
COPY TO: Each township and city clerk
Carefully read the instructions on page 2.

County(ies) Where the Local Government Unit Levies Taxes Eaton County - Delta Township	2010 Taxable Value for ALL Properties in the Unit as of 5-24-10. 622,138,796
Local Government Unit Requesting Millage Levy Waverly Community Schools	For LOCAL School Districts: 2010 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties if a millage is levied against them. 277,800,253

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2010 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election, Charter, etc.	(5)** 2009 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2010 Current Year "Headlee" Millage Reduction Fraction	(7) 2010 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Extra Voted	Operating NON-HOME	06/2002	18.0000	18.0000	1.0000	18.0000	1.0000	18.0000	6.8664	6.8769	12/2012
Hold Harmless Extra Voted	Operating ALL	06/2002	9.3000	9.3000	1.0000	9.3000	1.0000	9.3000	2.1336	2.1231	12/2012
Extra Voted	DEBT-ALL	06/2000	5.0400	N/A	1.0000	N/A	1.0000	5.0400	2.5200	2.5200	12/2020

Prepared by Sue Fountain	Telephone Number (517) 244-1291	Title of Preparer Ingham ISD Finance Technician	Date 08/24/10
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input checked="" type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President			

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2008 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate ***
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	2.1231
For Commercial Personal	5.1231
For all Other	9.0000

*** **FOR DECEMBER 1 LEVY**

2010 Tax Rate Request (This form must be completed and submitted on or before September 30, 2010)
WILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory. Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes Eaton County - Windsor Township	2010 Taxable Value for ALL Properties in the Unit as of 5-24-10. 21,690,755
Local Government Unit Requesting Millage Levy Waverly Community Schools	For LOCAL School Districts: 2010 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties if a millage is levied against them. 10,969,754

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2010 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election, Charter, etc.	(5)** 2009 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2010 Current Year "Headlee" Millage Reduction Fraction	(7) 2010 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Extra Voted	Operating NON-HOME	06/2002	18.0000	18.0000	1.0000	18.0000	1.0000	18.0000		13.7433	12/2012
Hold Harmless Extra Voted	Operating ALL	06/2002	9.3000	9.3000	1.0000	9.3000	1.0000	9.3000		4.2567	12/2012
Extra Voted	DEBT-ALL	06/2000	5.0400	N/A	1.0000	N/A	1.0000	5.0400		5.0400	12/2020

Prepared by Sue Fountain	Telephone Number (517) 244-1291	Title of Preparer Ingham ISD Finance Technician	Date 08/24/10
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary, to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input checked="" type="checkbox"/> Clerk	Signature	Print Name	Date
<input checked="" type="checkbox"/> Secretary	Signature	Print Name	Date
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President	Signature	Print Name	Date

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.
**** IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only: Complete if requesting millage to be levied. See STC Bulletin 2 of 2008 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate ***
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	4.2567
For Commercial Personal	10.2567
For all Other	18.0000

*** FOR DECEMBER 1 LEVY

2010 Tax Rate Request (This form must be completed and submitted on or before September 30, 2010)
MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory. Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes Clinton County - Watertown Twp.	2010 Taxable Value for ALL Properties in the Unit as of 5-24-10. 56,443,702
Local Government Unit Requesting Millage Levy Waverly Community Schools	For LOCAL School Districts: 2010 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties if a millage is levied against them. "Not yet known"

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2010 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election, Charter, etc.	(5)** 2009 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2010 Current Year "Headlee" Millage Reduction Fraction	(7) 2010 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth In Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Extra Voted	Operating NON-HOME	06/2002	18.0000	18.0000	1.0000	18.0000	1.0000	18.0000		13.7433	12/2012
Hold Harmless Extra Voted	Operating ALL	06/2002	9.3000	9.3000	1.0000	9.3000	1.0000	9.3000		4.2567	12/2012
Extra Voted	DEBT-ALL	06/2000	5.0400	N/A	1.0000	N/A	1.0000	5.0400		5.0400	12/2020

Prepared by Sue Fountain	Telephone Number (517) 244-1291	Title of Preparer Ingham ISD Finance Technician	Date 08/24/10
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input checked="" type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President			

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2008 for instructions on completing this section.	Rate ***
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	4.2567
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	10.2567
For Commercial Personal	18.0000
For all Other	18.0000

*** **FOR DECEMBER 1 LEVY**

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
September 13, 2010**

Report #10-16

FOR ACTION

Subject: Budget Amendment 2010-2011

Recommendation:

The Superintendent recommends the Board of Education approve the amended 2010-2011 budget showing revenues to be \$29,490,828 with expenditures of \$30,493,500.

Statement of Purpose/Issue:

To amend the 2010-2011 budget to include the athletics and activities fund in the general fund.

Budget Impact:

The expected June 30, 2011 fund balance is \$2,574,795, which reflects no change from the budget approved on June 14, 2010.

Historical Perspective:

Board Policy 6231 states any transfer of monies between functions can be done only by formal Board approval.

The adjustments were made for the following:

- To close the athletics and activities fund and include in the general fund to conform to new accounting standards requirements.

Discussions of Options:

The Board may adopt the resolution as presented or reject the resolution.

Rational for Proposal:

The recommendations must be done for accounting purposes in order for the budget-by-function to reflect the actual changes.

Waverly Community Schools
2010/2011 Budget General Fund
September 13, 2010

<u>Major Class</u>	<u>Description</u>	<u>Approved 2010/2011 Budget</u>	<u>Proposed 2010/2011 Budget</u>	<u>Difference</u>
111	Property Tax Levy	9,090,352	9,090,352	0
119	Delinquent Taxes	40,000	40,000	0
131	Tuition	11,000	11,000	0
151	Interest On Investments	10,000	10,000	0
171	Athletic Revenue	0	163,043	163,043
191	Rental on Buildings	20,000	20,000	0
199	Miscellaneous	5,000	5,000	0
311	State Revenue	16,911,991	16,911,991	0
412	Unrestricted Federal Grants	0	0	0
414	Federal Grants	629,359	629,359	0
417	Flow Thru Grants	341,083	341,083	0
418	Unrestricted Flow Thru Grants	19,000	19,000	0
519	IISD Reimbursements	<u>2,250,000</u>	<u>2,250,000</u>	<u>0</u>
Total Revenues		29,327,785	29,490,828	163,043

Waverly Community Schools
2010/2011 Budget General Fund
September 13, 2010

<u>Function</u>	<u>Description</u>	<u>Approved 2010/2011 Budget</u>	<u>Proposed 2010/2011 Budget</u>	<u>Difference</u>
111	Elementary	7,210,787	7,210,787	0
112	Middle School	2,444,279	2,444,279	0
113	High School	4,911,598	4,911,598	0
119	Summer School	3,000	3,000	0
122	Special Education	3,266,087	3,266,087	0
125	Compensatory Education	533,669	533,669	0
199	Holding Account for Employee Benefits	10,000	10,000	0
212	Guidance Services	615,873	615,873	0
215	Speech Pathology & Audiology	581,508	581,508	0
216	Social Work Services	564,441	564,441	0
218	Teacher Consultant	300,899	300,899	0
219	Other Pupil Services	41,662	41,662	0
221	Improvement of Instruction	706,376	706,376	0
222	Educational Media Services/Library	815,257	815,257	0
226	Supervision & Direction	262,494	262,494	0
231	Board of Education	63,343	63,343	0
232	Executive Administration	348,637	348,637	0
241	Office of the Principal/School Administration	1,812,788	1,812,788	0
249	Other School Administration/Department Heads	78,347	78,347	0
252	Fiscal Services	355,912	355,912	0
257	Internal Services	61,472	61,472	0
259	Other Business Services	68,842	69,042	200
261	Operating Building Services	3,278,695	3,278,695	0
266	Security Services	78,562	81,712	3,150
271	Pupil Transportation Services	793,560	817,898	24,338
283	Staff/Personnel Services	232,381	232,381	0
284	Information Management Services	195,186	195,186	0
285	Other Central Services	434	434	0
293	Athletic Activities	0	474,082	474,082
299	Other Support Services	35,000	35,000	0
331	Communication	14,206	14,206	0
511	Equipment Loan Principal & Interest	156,435	156,435	0
621	Athletic/Activities & Child Care Support	488,727	150,000	(338,727)
	Total Expenditures	30,330,457	30,493,500	163,043
	Excess Revenue/(Expenditures)	(1,002,672)	(1,002,672)	
	Beginning Fund Balance	3,577,467	3,577,467	
	Projected Fund Balance	2,574,795	2,574,795	
	Percentage of Budget - Fund Balance	8.49%	8.44%	

Waverly Community Schools
 2010/2011 Budget Student Services/Activities Fund
 September 13, 2010

<u>Major Class</u>	<u>Description</u>	<u>Approved 2010/2011 Budget</u>	<u>Proposed 2010/2011 Budget</u>	<u>Difference</u>
171	Athletic Revenues	163,043	0	(163,043)
611	General Fund Contribution	<u>338,727</u>	<u>0</u>	<u>(338,727)</u>
Total Revenues		501,770	0	(501,770)
 <u>Function</u>				
259	Business Services	200	0	200
266	Security Services	3,150	0	3,150
271	Transportation Services	24,338	0	24,338
293	Athletic Activities	<u>474,082</u>	<u>0</u>	<u>474,082</u>
Total Expenditures		501,770	0	501,770
Excess Revenue/(Expenditures)		-	-	-

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
September 13, 2010**

Report #10-17

Subject: Personnel Summary

FOR ACTION

I. INSTRUCTION AND SUPPORT

A. Employment – Certified

<u>Name</u>	<u>Position</u>	<u>Step/Salary</u>	<u>Effective</u>
Elizabeth Bergh	HS Band Director	MA+0, Step 4/\$39,424.80	8/23/10
Adam Hussain	.6 Winans/Colt PE Teacher	BA+0, Step 1, \$23,401.30	8/26/10
Charina Pitts	.5 Kindergarten; .07 PE Teacher	MA+0, Step 3.5; \$27,444.36	8/27/10

B. Resignation – Certified

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Jaffe Davis	Windemere View Art Teacher	Personal	8/12/10
Melissa Wood	HS English Teacher	Personal	8/23/10

FOR INFORMATION

A. Resignation – Non Certified

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Melody Sorrells	View Lunch Assistant	Personal	8/18/10

B. Employment – Non Certified

<u>Name</u>	<u>Position</u>	<u>Class/Salary</u>	<u>Effective</u>
Ricardo Martinez	MS 2 nd Shift Custodian	Class C/\$13.36	8/2/10
Lindy Baynes	Colt Lunch Assistant	Class G/\$9.48	9/7/10
Chenia Howell	View Lunch Assistant	Class G/\$9.48	9/7/10

C. Transfer – Custodian

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Hector Arroyo	From: HS Custodian To: Winans 2 nd Shift Custodian	8/30/10
Tammy Davis	From: Winans Head Custodian To: Elmwood Head Custodian	8/30/10
Thomas Gregory	From: East Custodian To: Winans Head Custodian	8/30/10

Waverly Community Schools

Personnel Office

STAFF APPOINTMENTS

2010-2011

NAME:	Elizabeth Bergh
POSITION:	Band Director
SALARY:	MA+0, Step 4
START DATE:	August 31, 2010
CERTIFICATION:	Music Education
COLLEGE:	Bachelor Degree from Michigan State University Masters Degree from Central Michigan University
OTHER:	Previously taught at Perry Public Schools

Waverly Community Schools

Personnel Office

STAFF APPOINTMENTS

2010-2011

NAME: Adam Hussain

POSITION: .6 Elementary PE Teacher

SALARY: BA+0, Step 1

START DATE: August 31, 2010

CERTIFICATION: Physical Education
Health
History

COLLEGE: Bachelor Degree from Michigan State University

OTHER: Has been a sub for us for many years

Waverly Community Schools

Personnel Office

STAFF APPOINTMENTS

2010-2011

NAME: Charina Pitts

POSITION: .5 Colt Kindergarten Teacher
.07 Colt PE Teacher

SALARY: MA+0, Step 3.5

START DATE: August 31, 2010

CERTIFICATION: K-5 All Subjects
K-8 Self Contained Classroom

COLLEGE: Masters Degree from Walden University
Minneapolis, MN

OTHER: Has children at Waverly