



Waverly Community Schools

Regular Meeting

Monday, August 9, 2010 7:30 PM

Agenda of Regular Meeting

The Board of Education Waverly Community Schools

A Regular meeting of the Board of Education of Waverly Community Schools will be held August 9, 2010, beginning at 7:30 PM in the Board Room, 515 Snow Road, Lansing, MI.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President John Broughton
- II. Special Presentations
 - A. MASB Awards - Dr. Jones
- III. Correspondence - Secretary Mary Ann Martin
- IV. Public Comment
- V. Student Representative Report
- VI. Board Member Comment
- VII. Adoption of Meeting Agenda
- VIII. ***Approval of Minutes 3
- IX. Presentation of Reports
 - A. Finance & Personnel
 - 1. ***Recommendation to approve Report #10-10, Financial Recommendation 7
 - 2. Recommendation to approve Report #10-11, Personnel Recommendations 8
 - 3. Recommendation to approve Report #10-12, Master Agreement Ratification 9
 - Custodians, Teamsters & Chauffeurs Union No. 580
 - B. Other
 - 1. Recommendation to approve Report #10-13, Board of Education Meeting Calendar 10
- X. Superintendent's Report
- XI. Public Comment
- XII. Other Board Business
- XIII. Adjournment
- XIV. ***Consent Agenda

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
ORGANIZATIONAL MEETING
July 12, 2010**

Opening of Meeting

The organizational meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 6:00 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. John Broughton, President
Mr. Britt Slocum, Vice President
Mrs. Fonda Brewer-Williams, Treasurer
Mrs. Kim Smith, Vice Secretary-Treasurer
Mr. Calvin Jones, Trustee

Members Absent:

Mrs. Mary Ann Martin, Secretary
Mr. Michael Knaggs, Trustee

Staff Present:

Dr. Debra L. Jones, Superintendent
Mr. Rob Spagnuolo, Business Manager
Ms. Rebecca Pease

Others Present:

Sheila McCoy
Larry Brunnette

Pledge

Member Slocum led the Pledge of Allegiance.

Board Pledge

The Board recited the Board Member Pledge in unison.

Correspondence

Member Smith reported a thank you note had been received from Student Representative Megan Mahoney.

Public Comment

Sheila McCoy, candidate for Eaton County Probate Judge, addressed the Board.

Board Member Comment

Member Smith reported the U-14 Waverly baseball team took first place in the Mason tournament.

Member Slocum wished everyone a “happy new year” as the Board is on the dawn of a new school year. He reported the Waverly girls U-14 softball team took second place in a tournament in Perry, with a tremendous come-back from a 0-2 start to get to the final game. He also reported band camp is two weeks away. Member Slocum urged Board members to get out and vote on August 3rd.

Member Brewer-Williams urged fellow Board members to enjoy the summer.

Member Jones welcomed Dr. Jones, stating he is looking forward to working with her. He thanked Member Slocum for hosting a get-together at his home for the Board. Member Jones announced that he is running for another term on the school board. He said he looks forward to being on the team and supporting Dr. Jones.

President Broughton welcomed Superintendent Jones, noting it is going to be a great year and he looks forward to working with her.

Adoption of Agenda

A motion was presented by Member Slocum and supported by Member Brewer-Williams. MOTION: The Board of Education adopt the meeting agenda as presented.

Motion carried. VOTE: AYES – 5; NAYS – 0 (Members Martin and Knaggs absent).

******Approval of Minutes***

The minutes of the special meeting of June 14, 2010, the regular meeting of June 14, 2010, and the special meeting of June 18, 2010 were approved as presented.

Designation of Date, Time, and Location of Board Meetings – Report #10-01 – For Action

A motion was presented by Member Brewer-Williams and supported by Member Jones. MOTION: The Board of Education establish its meeting calendar as follows:

<u>2010</u>	<u>2011</u>
August 9*	January 10*
September 13+	February 14+
September 27	February 28
October 11*	March 14*
November 8+	April 18*
November 22	May 9+
December 13*	May 23
	June 13+
	June 27

All regular meetings will begin at 7:30 P.M. and will be held in the Administrative Center’s Board Room. Meetings held on the second Monday of the month, when there are two meetings that month, will be preceded by Advisory Committee meetings beginning at 6:00 p.m.

* denotes one meeting per month

+ denotes meeting preceded at 6:00 p.m. by Advisory Committee meetings

Motion carried. VOTE: AYES – 5; NAYS – 0 (Members Martin and Knaggs absent).

A special organizational meeting of the Board of Education for the 2011-2012 school year will be held on Monday, July 11, 2011 at 6:00 p.m.

Motion carried. VOTE: AYES – 5; NAYS – 0 (Members Martin and Knaggs absent).

Annual Designation of School Depositories – Report #10-02 – For Action

A motion was presented by Member Jones and supported by Member Slocum. MOTION: The Board of Education designate the depositories for Waverly Community Schools' monies and banking transactions for the 2010-2011 school year as presented in Report #10-02.

Motion carried. VOTE: AYES – 5; NAYS – 0 (Members Martin and Knaggs absent).

Designation of Professional Service Consultants – Attorneys – Report #10-03 – For Action

A motion was presented by Member Slocum and supported by Member Brewer-Williams. MOTION: The Board of Education approve retaining Thrun Law Firm, P.C., to address legal issues of the school district during the 2010-2011 school year.

Motion carried. VOTE: AYES – 5; NAYS – 0 (Members Martin and Knaggs absent).

Designation of Audit Firm for 2010-2011 – Report #10-04 – For Action

A motion was presented by Member Smith and supported by Member Jones. MOTION: The Board of Education designate Plante & Moran, PLLC, Certified Public Accountants, to audit the district's financial records for the fifth year of a five-year proposal at a cost of \$20,050.

Motion carried. VOTE: AYES – 5; NAYS – 0 (Members Martin and Knaggs absent).

******Annual Designation of Authorized Signatories – Report #10-05 – For Action***

The Board of Education designated the signatories for Waverly Community Schools' monies and banking transactions for the 2010-2011 fiscal year, as presented in Report #10-05.

******Designation of Person to Post Meetings – Report #10-06 – For Action***

The Recording Secretary to the Board of Education was designated as the person to post meetings of the Board. In her absence, the Superintendent shall appoint a person to post individual meetings as required.

******Designation of Charitable Giving Fiscal Agents – Report #10-07 – For Action***

The Board of Education selected the Capital Area United Way and the Waverly Education Foundation as its charitable giving campaign fiscal agents for the 2010-2011 school year.

******Membership Resolution – Michigan High School Athletic Association – Report #10-08 – For Action***

The Board of Education adopted the resolution to continue its membership and relationship with the Michigan High School Athletic Association for the year August 1, 2010 through July 31, 2011.

Personnel Recommendations – Report #10-09 – For Action

A motion was presented by Member Jones and supported by Member Slocum. MOTION: The Board of Education approve the retirement of Jerry Smith, High School Special Education teacher.

Motion carried. VOTE: AYES – 5; NAYS – 0 (Members Martin and Knaggs absent).

Member Slocum thanked Mr. Smith for his time as a special education teacher at the high school and as an advisor to the senior class.

Included in the report for information were administrative transfers.

Superintendent's Report

Dr. Jones informed Board members there will be a Board PD session on Monday, August 23rd.

Page 4
July 12, 2010

Superintendent's Report (cont.)

Dr. Jones reported Waverly eighth grade students did well on a multiple choice test administered by the Ingham ISD. Eighty-six percent (204 out of 237) were declared technology literate.

Dr. Jones stated she is excited to be at Waverly.

Public Comment

None

Other Board Business

Member Brewer-Williams welcomed Dr. Jones to Waverly, noting she is excited to work with her.

Adjournment

The meeting adjourned at 6:22 p.m.

Respectfully submitted,

Kimberly Smith, Vice Secretary-Treasurer

***Consent Agenda

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
August 9, 2010**

Report #10-10

FOR ACTION***

Subject: Financial Recommendation

Recommendation:

It is recommended the following be approved:

Approval of Treasurer's Report:

The General Fund Financial Report dated July 31, 2010 has been reviewed and it is recommended that the Report be approved. The cash balance as of June 30, 2010 was \$4,440,453.81. Receipts during July 2010 consist of current taxes and other revenues in the amount of \$1,988,346.48 less disbursements during July of \$3,123,844.02 left the district with a General Fund cash balance as of July 31, 2010 of \$3,304,956.27.

Budget reports for the month ended July 31, 2010 are not provided since accruals and year-end close is being conducted and the audit for 2009-10 is in process.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
August 9, 2010**

Report #10-11

Subject: Personnel Summary

FOR ACTION

I. INSTRUCTION AND SUPPORT

A. Resignation – Certified

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Karen Linton	Winans Elementary Teacher	Personal	8/2/10
Cecilia Stajos	East PE Teacher	Personal	8/31/10

FOR INFORMATION

A. Transfer – Custodian

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Hector Juarez	From: Elmwood Head Custodian To: Windemere View Head Custodian	8/2/10

B. Employment – Non Certified

<u>Name</u>	<u>Position</u>	<u>Class/Salary</u>	<u>Effective</u>
Thomas Gregory	East Third Shift Custodian	Class C/\$13.36	7/19/10

C. Title Changes

<u>Name</u>	<u>Title</u>
Jacklin Blodgett	Assistant Superintendent
Dorothy Blackwell	Chief Academic Officer
Rob Spagnuolo	Chief Operations Officer
Dennis Farmer	Coordinator of K-12 Special Services
Al Momrik	Director of Technology
Becky Pease	Assistant to the Superintendent

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
August 9, 2010**

Report #10-12

FOR ACTION

Subject: **Master Agreement Ratification - Custodian
Teamsters & Chauffeurs Union No. 580**

Recommendation:

The superintendent recommends the Board of Education approve the tentative agreement as negotiated between the Teamsters & Chauffeurs Union No. 580, and the Board of Education. This agreement reflects a wage reopener of a two year contract.

Statement of Purpose/Issue:

To complete the process of completing a two year agreement with this union.

Background Information:

The Board of Education, through its team of Jacklin Blodgett and Rob Spagnuolo, negotiated the contract. The contract is a wage reopener for the second year of the 2009-2011 contract.

The agreement reflects a \$1.75 reduction for all staff hired after July 1, 2010 for one full year. The agreement also reflects a .5% one time off schedule payment to all employees paid in April of 2011.

The union ratified this agreement on July 15, 2010.

Budget Impact:

The implications in the 2010-2011 budget is an overall savings of \$10,000 due to three new employees hired after July 1, 2010.

Options/Alternatives:

The Board of Education could:

- Ratify the tentative agreement
- Recommend modifications to the tentative agreement to be bargained
- Reject the tentative agreement

Rationale for Recommendation:

A ratified salary agreement in this two year contract with the custodians will contribute to stabilizing the district's custodial services.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
August 9, 2010**

Report #10-13

FOR ACTION

Subject: Board of Education Meeting Calendar

Recommendation:

The Superintendent recommends the Board of Education approve the meeting calendar for the 2010-2011 as revised.

July 15, 2010

The Waverly Community Schools Board of Education meeting calendar for the 2010-2011 school year has been established as follows:

<u>2010</u>	<u>2011</u>
August 9*	January 10*
September 13	February 14
September 27	February 28
October 11*	March 14*
November 8	April 18*
November 22	May 9
December 13*	May 23
	June 13
	June 27

All regular meetings of the Board of Education shall be held in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan at 7:30 p.m. on the second and fourth Monday of each month (except as indicated by*).

Board work/study sessions will be held in the East Conference/Community Center from 9:00 a.m. to 3:00 p.m. on the following schedule:

August 23, 2010	January 24, 2011
October 25, 2010	March 28, 2011

A special organizational meeting of the Board of Education for the 2011-2012 school year will be held on Monday, July 11, 2011 at 6:00 p.m. in the Board Room.