



Waverly Community Schools

Regular Meeting

Monday, May 10, 2010 7:30 PM

Agenda of Regular Meeting

The Board of Education Waverly Community Schools

A Regular meeting of the Board of Education of Waverly Community Schools will be held May 10, 2010, beginning at 7:30 PM in the Board Room, 515 Snow Road, Lansing, MI.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President John Broughton
- II. Special Presentation
 - A. Winans Elementary Presentation - Principal Shawn Talifarro
- III. Correspondence - Secretary Mary Ann Martin
- IV. Public Comment
- V. Student Representative Report
- VI. Board Member Comment
- VII. Adoption of Meeting Agenda
- VIII. ***Approval of Minutes 4
- IX. Presentation of Reports
 - A. Curriculum
 - 1. Recommendation to approve Report #09-45, Textbook Adoption for High School Introductory Physics 28
 - 2. Recommendation to approve Report #09-46, Adoption of the K-4 EnvisionMATH digital and text program 30
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 - C. Other

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**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
APRIL 19, 2010**

Opening of Meeting

The special meeting of the Waverly Community Schools Board of Education was called to order by Vice President Britt Slocum at 6:46 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. John Broughton, President (arrived at 6:48 p.m.)
Mr. Britt Slocum, Vice President
Mrs. Mary Ann Martin, Secretary
Mrs. Fonda Brewer-Williams, Treasurer
Mr. Calvin Jones, Trustee
Mr. Mike Knaggs, Trustee

Members Absent:

Mrs. Kim Smith, Vice Secretary-Treasurer

Staff Present:

Dr. Thomas J. Pillar, Superintendent
Mrs. Jacklin Blodgett, Asst. Superintendent for Finance & Personnel

Purpose

The purpose of the meeting was to discuss negotiations.

Roll Call Vote to recess to Closed Meeting

A motion was presented by Member Martin and supported by Member Brewer-Williams. MOTION: The Board of Education recess to closed session for the purpose of discussing negotiations.

Motion carried, with all members present voting aye. VOTE: AYES – 5; NAYS – 0 (Members Broughton and Smith absent). Slocum – AYE; Martin – AYE; Brewer-Williams – AYE; Jones – AYE; and Knaggs – AYE.

Adjournment

The meeting returned to open session at 7:08 and adjourned immediately thereafter.

Respectfully submitted,

Mary Ann Martin, Secretary

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
April 19, 2010**

Opening of Meeting

The regular meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 7:30 p.m. in the Little Theatre of the Waverly Middle School, 620 Snow Road, Lansing, Michigan.

Members Present:

Mr. John Broughton, President
Mr. Britt Slocum, Vice President
Mrs. Mary Ann Martin, Secretary
Mrs. Fonda Brewer-Williams, Treasurer
Mr. Calvin Jones, Trustee
Mr. Mike Knaggs, Trustee

Member Absent:

Mrs. Kim Smith, Vice Secretary-Treasurer

Staff Present:

Dr. Thomas J. Pillar, Superintendent
Mrs. Jacklin Blodgett, Asst. Superintendent for Finance & Personnel
Mrs. Dorothy Blackwell, Director of Curriculum
Mr. Rob Spagnuolo, Director of Business & Operations
LuAnn Gibbs
Janet Roe
Marty Coates
Susan Stahly
Beth Slusher
Bobbi Leisman
Christel Benjamin
Margaret Baldwin
Valerie Hendrickson-Carr
Susan Ellsworth
Shawn Talifarro
Vickie Tisdale
Renee Sarafin
Pam Hawkins
Helene McNeilly
Tracy Thomas
Jeff Hager
Jamie Holland
Chris Huff
Dani Gimm
Gretchen Mikula
Rhonda Berns
Cheryl Frank
Thom Glasovatz
Colleen Weinfeld
Michelle Frederick
Marybeth Chasse
David Pike
Elizabeth Tembras Gardner
Gwen Huber
Margo Bensinger
Mike Moreno
Rebecca Pease

Others Present:

Megan Mahoney, Board Representative
Mike Roe
Robert Lather
Alicia Lather
Roni Lather
Jonathan Patterson
Miki Patterson
Elizabeth Hernandez
Trevor Pollo
Laura Knaggs
Ellyssa Knaggs
Abby Knaggs
Alex Knaggs
Kirsten Mitchell
Carol Thompson
Shaun Thompson
Josh Kirby (Ombudsman)
Gerald Smith (Ombudsman)
Corey Sotheby (Ombudsman)
Remy Raleigh
Cindy Wetzel
Tammie Fields
John H. Mitchell
Mark Tisdale
Tami Wesley
Toni Raleigh
Kari Beckler
Kyanna Beckler
Tiffany Scott
Sarae Miller
Mark Wehner

Special Presentation

The special presentation featured the Ombudsman program. Corey Sutherby, director, Josh Kirby, and Gerald Smith provided a PowerPoint presentation regarding the second year program. Alicia Lather, parent of Ombudsman student Roni Lather, stated her daughter is comfortable and more responsible in the program and has grown immensely. Roni has moved forward and knows what she wants her major to be in college. Student Shaun Thompson stated he had trouble fitting into the normal high school environment and was a loner. Ombudsman has given him a chance to get back on his feet and have another chance at life. Carol Thompson, Shaun's mother, stated he would not graduate if the Ombudsman program was not available. She thanked God for the teachers and former director Ms. Washington, and noted Shaun is getting straight A's and is going to college. Dorothy Blackwell, Director of Curriculum, thanked Mr. Sutherby and the teachers. She said Mr. Sutherby took the leadership role on short notice in the fall, and administrators are pleased with the progress they've seen.

Correspondence

Member Martin reported Board members have received numerous emails which were copied to all.

Public Comment

Addressing the Board during Public Comment were Trevor Pollo; Colleen Weinfeld; Margaret Baldwin; Renee Sarafin; Mark Wehner; Vickie Tisdale; Valerie Hendrickson-Carr; Laura Knaggs; Ellyssa Knaggs; Chris Huff; Miki Patterson; Sarae Miller; Tammie Fields; Gwen Huber; Beth Slusher; Janet Roe; Margo Bensinger; Bobbi Leisman; Helene McNeilly; John Scott; Tiffany Scott; and Cyndy Wetzel.

Student Representative Report

Megan Mahoney reported the National Honor Society induction is this Thursday evening in the high school auditorium and the Spanish Honor Society induction is May 13th in the high school cafeteria. Prom is May 8th at the Spartan Tower at Michigan State University. The Senior Party is May 15th from 7:00 p.m. until midnight. The theme this year is 2010...that's a wrap! Spring sports, including lacrosse, baseball, softball, track and field, girls' tennis, girls' soccer, and boys' golf have begun. Senate elections will be held soon. National Honor Society is hosting a blood drive on May 13th at the high school. There will be a band concert on May 5th and graduation is June 6th at the MSU Fairchild Auditorium.

Board Member Comment

Member Jones thanked staff from the Ombudsman for their presentation. He complemented the Waverly Middle School students and staff on their Haitian soap campaign. Member Jones congratulated Kara Peruchietti on receiving the 2010 DAR Good Citizen award and Craig Fields for receiving recognition as Class A, All Area Coach. He also expressed his sympathy to the family of Nancy Gillespie.

Member Brewer-Williams expressed her gratitude to the Ombudsman staff and administration for continuing to work with students. She wished Roni Lather and Shaun Thompson the best of luck in the future, noting she is proud of their efforts. Member Brewer-Williams announced the Waverly Education Foundation held a fundraiser pancake breakfast at Applebee's on Saturday, April 17th.

Member Slocum stated he is proud of the Ombudsman presentation and program. He congratulated Coach Fields for his well deserved recognition. Member Slocum stated he attended the Top Ten Breakfast at the high school. He reported the Fox-Wade Destination Imagination team took first place and is going to the Globals in Tennessee.

Member Martin extended her sympathy to the family of Nancy Gillespie, noting she was a fine teacher who taught at Waverly many years. She thanked the Ombudsman staff and students for their presentation and congratulated Kara Peruchietti for winning the DAR award. Member Martin reported Emma Holmi, girls' varsity basketball senior guard, received Class A, All Area honors. She reported Carrie Jo Hurst (Woodard), WHS class of 1993, perished in a motorcycle accident. Member Martin reported she attended the *Canterbury Tales*, put on by the theatre club and described it as "fabulous". She noted the Top Ten Breakfast was outstanding and congratulated the ten students and their families for this great accomplishment. Member Martin referred to the ISD Educational Areas of Collaboration (how we share services and ideas) and stated there is a ton of sharing throughout the Ingham ISD.

Member Knaggs thanked Student Representative Megan Mahoney for her comprehensive report and noted he is impressed with the numbers provided in the Ombudsman report.

Adoption of Agenda

A motion was presented by Member Slocum and supported by Member Martin. MOTION: The Board of Education adopt the meeting agenda as presented.

Motion carried. VOTE: AYES – 6; NAYS – 0 (Member Smith absent).

******Approval of Minutes***

The minutes of the regular meeting of March 8, 2010; the special meeting of March 22, 2010; the special meeting of March 24, 2010; the special meeting of April 1, 2010; and two special meetings on April 14, 2010 were approved as presented.

Textbook Adoption for High School Introductory Physics – For Discussion

Tom Glasovatz and Dorothy Blackwell presented information to the Board regarding adoption of the textbook *Holt Physics* published by Holt McDougal, a division of Houghton-Mifflin Harcourt, copy 2009. The High School Physics class has evolved due to changes in the High School Content Standards and the Michigan Merit Curriculum Graduation Requirements, making it necessary to provide a textbook to aid faculty in the teaching of these content standards. The Board will vote on this recommendation on May 10th.

Adoption of the K-4 EnvisionMath digital and text program – For Discussion

Gwen Huber and Margo Bensinger presented information to the Board regarding adoption of the K-4 EnvisionMATH digital and text program, published by Pearson. Adoption of the program is necessary as the current math program, Trailblazers, no longer meets the State of Michigan Standards. The elementary math committee piloted three math programs and it was overwhelmingly agreed that EnvisionMATH would meet the needs of the Waverly students. The Board will vote on this recommendation on May 10th.

******Extended Field Trip – For Information***

Dave Larzelere has planned an extended field trip to Disney World for the high school band and orchestra. The departure date is May 27, 2010, with a return date of June 1, 2010. The band and orchestra students will perform on site and participate in a workshop given by Disney music directors. In addition, they will have opportunities to enjoy the magic of Disney World. Eighty-eight students, eight parent chaperones, and directors Dave Larzelere and Jenny Spurbeck will travel by deluxe motor coach to and from Florida. The group will stay at the Hilton Garden Inn in Orlando. Travel cost per student is \$800, with each being responsible for payment of his/her trip. Participants have been fundraising for the last two years. Students will be away from the traditional classroom setting two days.

******Financial Recommendation – Report #09-40 – For Action***

The treasurer's report was approved as presented.

Budget Considerations 2010-2011 – Report #09-41 – For Action

A motion was presented by Member Slocum and supported by Member Jones. MOTION: The Board of Education approve the budget considerations for the 2010-2011 fiscal year as shown in the PowerPoint presentation.

Motion carried. VOTE: AYES – 5; NAYS – 1 (Member Knaggs) (Member Smith absent).

Non-renewal of Principal Contract – Report #09-42 – For Action

A motion was presented by Member Broughton and supported by Member Slocum. MOTION: The Board of Education not renew (terminate under Article IV, Section 4.4 of the Master Agreement between the Waverly Administrators Education Association and the Board of Education) the least senior principal contract. The non-renewal recommendation is for the following contract: Rashawnda Talifarro, Winans Elementary Principal.

The recommendation is not a reflection of the administrators' job performance with the District, but is a necessity due to the 90-day notification contract language.

Motion failed. VOTE: AYES – 3 (Members Broughton, Martin, and Slocum); NAYS – 3 (Members Jones, Knaggs, and Brewer-Williams) (Member Smith absent)

Personnel Report – Report #09-43 – For Action

A motion was presented by Member Slocum and supported by Member Martin. MOTION: The Board of Education approve the administrative retirement of Valerie Hendrickson-Carr, Elmwood Elementary principal.

Board members thanked Valerie for her hours of dedication to the district and wished her well in her retirement.

Motion carried. VOTE: AYES – 6; NAYS – 0 (Member Smith absent).

The Personnel Report also included Tenure information; probation information; the retirement of Quintin Sass, Colt custodian (31.5 years); extra-curricular 8.8 stipends and middle school and high school coaching assignments.

Member Brewer-Williams congratulated Quintin Sass on his 31.5 years of service to the District.

******Childcare Program Rates – For Information***

The Board of Education established the following rates charged for the Childcare/Activities and Preschool Program:

Registration Fee (non-refundable): \$65.00
(Summer Program and School Year Program, excepting KAP)

Summer Program:

Full Day \$31.00/day
Half Day \$17.00/day

School Year Program:

Before School K-4 \$6.75/day
After School K-4 \$8.75/day
After School East \$12.00/day
Preschool Three Year Old Program \$927.00/year
Preschool Four Year Old Program \$1,215.00/year

The discount for additional children in the same family will remain at 15%.

The above rates, excepting the Kindergarten Activities Program, will allow the Childcare Program to meet annual staff wages and benefits and program expenses as well as general overhead costs. The Kindergarten Activities Program is offered as part of the Kindergarten Experience.

Authorization of Board Representative to Ingham Intermediate School District (IISD) Consolidation of Services Advisory Committee – Report #09-44 – For Action

A motion was presented by Member Slocum and supported by Member Knaggs. MOTION: The Board of Education authorize Member Martin to serve as the district’s representative on an Ingham Intermediate School District (IISD) Advisory Committee to explore the consolidation of non-instructional services.

Motion carried. VOTE; AYES – 6; NAYS – 0; (Member Smith absent).

Superintendent’s Report

Dr. Pillar reported Erin Pete and Dymon Wilson, Waverly Middle School students, are winners in the Kroger Company’s “I Can Make History” essay contest. Their essays focused on Black History Month. Erin and Dymon were invited to an awards luncheon on Saturday, March 27th at the Henry Ford Museum to be recognized. Erin won a Family Field Trip pack with a \$50 gift card for her essay entry, while Dymon

Superintendent's Report (cont.)

won a laptop computer. The students, their parents, and teacher, Yolanda Harris, attended the luncheon and had an exciting day.

Dr. Pillar reported on March 10th, 240 8th grade students visited the Capital Area Career Center to participate in two 25-minute hands-on sessions in career programs of their choice. Principal Vince Perkins received a letter from Jeffrey Bohl, Principal of the Capital Area Career Center, letting him know that the students were a pleasure to have in their building. He also thanked staff for their support in making this great experience for students happen, and expressed appreciation for the valued partnership with Waverly Middle School and Waverly Community Schools.

Dr. Pillar announced Waverly High School is participating in the Life of an Athlete program today. The event is sponsored by the Eaton Intermediate School District. The program focuses on two areas; substance abuse and leadership training. Approximately 60 student/athletes with leadership potential were selected by their coaches to participate with John Underwood of the American Athletic Institute in this important training. Coaches met with Mr. Underwood in a meeting after school today. The third phase is a community meeting which is taking place right now. The EISD has budgeted for the registration fee for a Waverly coach to attend further training at the American Athletic Institute in Lake Placid, New York this summer.

Dr. Pillar announced Board members are invited to an Opening Reception and Recognition Ceremony for the 2010 Art Exhibition of Student Art from schools within the Ingham ISD. It will be held on Wednesday, April 21, 2010 from 5:30-6:30 p.m. in the lobby of the Ingham ISD's Thorburn Education Center.

Dr. Pillar reported he will be visiting the Williamston school district on Thursday, April 22nd as part of Superintendent's Exchange Day. In return, Williamston's superintendent, Joel Raddatz, will visit Waverly.

Dr. Pillar announced the National Honor Society Induction will be held at the Waverly High School Auditorium on Thursday, April 22nd at 7:00 p.m. The National Junior Honor Society induction is April 29th at 7:00 p.m. in the high school auditorium. He will be the featured speaker at the NJHS induction.

Dr. Pillar announced the Superintendent's Round Table is sponsoring an Education 21K breakfast and forum at the Kellogg Center on Thursday, April 27th at 7:30 a.m. This year's theme is Entrepreneurial Energy. Well-known mid-Michigan entrepreneur, former educator, and publisher of the Greater Lansing Business Monthly, Chris Holman, will share his insights on entrepreneurship.

Dr. Pillar reminded Board members there will be a special meeting of the Board on Monday, May 3rd at 6:00 p.m. to hear presentations of school improvement reports.

Dr. Pillar stated there has been discussion about realignment of the athletic league. He indicated he will invite Steve Beckholt to a future meeting of the Board to provide information.

Dr. Pillar announced kindergarten enrollment is looking good. To date, 167 resident students and 62 Schools of Choice students have enrolled.

Dr. Pillar reported we have had difficulty with the fire alarm system at the High School. There was a malfunction of a smoke detector. The problem was straightened out today.

Dr. Pillar reported there was an article in the *Lansing State Journal* about Waverly graduate Lee Jones who has worked for 10 years as the official DJ for the Detroit Tigers and Detroit Lions. Lee describes the job as "a dream come true".

Public Comment

Addressing the Board during Public Comment were Mike Moreno, Michelle Frederick and Cindy Wetzel.

Other Board Business

None

Adjournment

The meeting adjourned at 10:05 p.m.

Respectfully submitted,

Mary Ann Martin

***Consent Agenda

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
April 21, 2010**

Opening of Meeting

The special meeting of the Waverly Community Schools Board of Education was called to order at 5:30 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. John Broughton, President
Mr. Britt Slocum, Vice President
Mrs. Mary Ann Martin, Secretary
Mrs. Fonda Brewer-Williams, Treasurer
Mrs. Kim Smith, Vice Secretary-Treasurer
Mr. Calvin Jones, Trustee
Mr. Mike Knaggs, Trustee

Staff Present:

Dr. Thomas J. Pillar, Superintendent
Mrs. Jacklin Blodgett, Asst. Superintendent for Finance & Personnel
Mrs. Dorothy Blackwell, Director of Curriculum
Mr. Robert Spagnuolo, Director of Business & Operations
LuAnn Gibbs
Erin Symonds
Shawn Talifarro
Kysha Crenshaw
Barb Knighton
William Davis
Mary Herrbach
Gretchen Mikula
Vickie Tisdale
Valerie Hendrickson-Carr
Peggy Baldwin
Marty Coates
Christel Benjamin
David Pike
Vince Perkins
Julie Marrison
Mike Moreno
Patty Little
Dave Pike

Others Present:

Miki Patterson
Mary Jo White
Jerome Papciak
Cynthia M. Wetzel

Purpose

The purpose of the meeting was a mini professional development session to determine the direction of the 2010-11 budget. Dr. Pillar noted the room was set up differently tonight because this is how the Board's PD sessions are usually arranged. It is a mini PD session and hopefully will take no more than an hour in order to give the Board a chance to get ready for its special meeting at 7:00 p.m. The goal for the mini PD session is to improve our collective understanding of the 2010-2011 budget.

Purpose (cont.)

Dr. Pillar stated there are three objectives: 1) to clarify the extent of stakeholder input; 2) to share the District's current financial situation given the Board's action last Monday evening; and 3) to see the Board's guidance on how to approach the financial situation as the administration continues to develop the 2010-2011 budget.

With regard to clarification of stakeholder input, 1) all information is on the web site; 2) in administration's view, the suggestion that stakeholder input was not considered is inaccurate; and 3) all staff input was collected and sorted by building and whether or not it was actually possible to achieve. Some items are already implemented; 63% of all other items were either included in the budget structural proposal, required negotiations, or are prohibited by law. In addition, there was a community survey on the web site.

A PowerPoint presentation was shown given the Board's action on Monday, April 19th. Jacklin Blodgett and Rob Spagnuolo presented budget implications and sought advice from the Board.

Board Member Comment

The Board offered suggestions to administrators for further consideration in budget development.

Public Comment

Addressing the Board during Public Comment were Miki Patterson, Barb Knighton, Valerie Hendrickson-Carr, and Christel Benjamin.

Adjournment

The meeting adjourned at 6:32 p.m.

Respectfully submitted,

Mary Ann Martin, Secretary

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
April 21, 2010**

Opening of Meeting

The special meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 7:00 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. John Broughton, President
Mr. Britt Slocum, Vice President
Mrs. Mary Ann Martin, Secretary
Mrs. Fonda Brewer-Williams, Treasurer
Mrs. Kim Smith, Vice Secretary-Treasurer
Mr. Calvin Jones, Trustee
Mr. Mike Knaggs, Trustee

Staff Present:

Robert Spagnuolo
William Davis
Shawn Talifarro
Marty Coates
Dorothy Blackwell
David Pike
Gretchen Mikula
Vickie Tisdale
Valerie Hendrickson-Carr
Mary Herrbach
Lana Gervasi
Diane Flanagan
Rebecca Pease

Others Present:

Richard Dunham, Michigan Association of School Boards
Bill Brewer, Michigan Association of School Boards
Jerome Papciak
Mary Jo White
Tammie Fields
Ron Holmes
Dave Percival
Cynthia Wetzel

Purpose

The purpose of the meeting was to review Superintendent candidate applications and determine those to be interviewed.

Pledge

Member Smith led the pledge of allegiance to the flag.

Adoption of the Agenda

A motion was presented by Member Jones and supported by Member Brewer-Williams. MOTION: The Board of Education adopt the meeting agenda as presented.

Motion carried. VOTE: AYES – 7; NAYS – 0.

Discussion

Richard Dunham of the Michigan Association of School Boards described the process to Board members. Each candidate will be referred to by a number. Confidentiality of applicants will be respected up until the time candidates are selected and confirmed for interviews. Board members will be given information on the applicant's education, areas of expertise, positions held in education, and the match to the profile developed by the Board with community input. Information will not be given on the applicant's gender or current district.

After deliberation, a roll call vote will be taken. If a Board member answers "Yes" to move a candidate forward, an "X" will be put by that Board member's name. If the Board members votes "No", the space will be left blank. At the conclusion of reviewing all twenty-six candidates, the ones that rise to the top will be called tonight to see if they accept an interview. Names of the candidates should be made public tomorrow.

The Board followed the process and seven candidates were chosen for interviews.

Motion

A motion was presented by Member Martin and supported by Member Jones. MOTION: The Board of Education interview the slate of seven candidates for the position of Superintendent, pending their acceptance of an interview.

Motion carried. VOTE: AYES – 7; NAYS – 0.

Board Member Comment

Member Slocum stated he was glad the Board worked together to make this happen.

Member Martin thanked Mr. Dunham and Mr. Brewer for facilitating the process, noting it was productive and ran smoothly.

Public Comment

Addressing the Board during Public Comment were Tammie Fields and Cynthia Wetzel.

Other Board Business

None

Adjournment

The meeting adjourned at 8:56 p.m.

Respectfully submitted,

Mary Ann Martin, Secretary

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
April 27, 2010**

Opening of Meeting

The special meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 5:01 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. John Broughton, President
Mr. Britt Slocum, Vice President
Mrs. Mary Ann Martin, Secretary
Mrs. Fonda Brewer-Williams, Treasurer
Mrs. Kim Smith, Vice Secretary-Treasurer
Mr. Calvin Jones, Trustee
Mr. Mike Knaggs, Trustee

Staff Present:

Rhonda Sosnowski
Cathy Patino
Helene McNeilly
Rob Spagnuolo
Christel Benjamin
Gretchen Mikula
Lana Gervasi
Vickie Tisdale
Dorothy Blackwell
Martha Coates
Linda Vainner
Yolanda Harris
Kirstina Boomer
Megan Helsen
Ginny O'Connor Doyle
Mary Herrbach
Shawn Talifarro
Rebecca McQuillan
Mike Moreno
David Pike
Arden LaMere
Chris Holman
Kristin Kochheiser
Susan Ellsworth
Valerie Hendrickson-Carr
Chris Huff
Patty Rienstra
Todd Simons
Anthony Walker
Kysha Crenshaw
Craig Fields
Nancy Breen
Diane Flanagan
Monica Jones
Ginny Hager
Rebecca Pease

Others Present:

Mrs. Jacklin Blodgett, Superintendent Candidate
Dr. Debra Jones, Superintendent Candidate
Mr. Vincent Perkins, Superintendent Candidate
Mr. Richard Dunham, MASB Consultant
Mr. Bill Brewer, MASB Consultant
Tammie Fields
Dave Percival
Cynthia Wetzel
Randall Talifarro
Tami Wesley

Purpose

Ms. Jacklin Blodgett, Assistant Superintendent of the Waverly Community Schools, Lansing, Michigan; Dr. Debra Jones, Superintendent of Maconaquah School Corporation, Bunker Hill, Indiana; and Mr. Vincent Perkins, Principal of Waverly Middle School, Lansing, Michigan were interviewed.

Adjournment

The meeting adjourned at 9:10 p.m.

Respectfully submitted,

Mary Ann Martin, Secretary

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
April 28, 2010**

Opening of Meeting

The special meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 6:04 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. John Broughton, President
Mr. Britt Slocum, Vice President
Mrs. Mary Ann Martin, Secretary
Mrs. Fonda Brewer-Williams, Treasurer
Mrs. Kim Smith, Vice Secretary-Treasurer
Mr. Calvin Jones, Trustee
Mr. Mike Knaggs, Trustee

Staff Present:

Martha Coates
Rob Spagnuolo
Nancy Breen
Todd Simons
Vickie Tisdale
Mary Herrbach
Valerie Hendrickson-Carr
Annita Larson
Gretchen Mikula
Alicia Byrd
Shawn Talifarro
Rebecca McQuillan
Susan Ellsworth
Chris Huff
Ginny O'Connor Doyle
Helene McNeilly
Matt Oppenheim
David Pike
Lana Gervasi
Rebecca Pease

Others Present:

Ms. Jeanne Roe, Candidate
Ms. Susan W. Friend, Candidate
Mr. Richard Dunham, MASB Consultant
Mr. Bill Brewer, MASB Consultant
Jerome Papciak
Tammie Fields
Cynthia Wetzel
Donna Seney
Elaine Noffze

Purpose

The purpose of the meeting was to interview candidates for the position of Superintendent. Ms. Jeanne Roe, Assistant Principal, Kent Intermediate School District, Grand Rapids, Michigan, and Ms. Susan W. Friend, Elementary School Principal, Grand Ledge Public Schools, Grand Ledge, Michigan were interviewed.

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April 28, 2010

Adjournment

The meeting adjourned at 8:55 p.m.

Respectfully submitted,

Mary Ann Martin, Secretary

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
April 29, 2010**

Opening of Meeting

The special meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 6:00 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. John Broughton, President
Mr. Britt Slocum, Vice President
Mrs. Mary Ann Martin, Secretary
Mrs. Fonda Brewer-Williams, Treasurer
Mrs. Kim Smith, Vice Secretary-Treasurer
Mr. Calvin Jones, Trustee
Mr. Mike Knaggs, Trustee

Staff Present:

Martha Coates
Rob Spagnuolo
Todd Simons
Vickie Tisdale
Valerie Hendrickson-Carr
Gretchen Mikula
Shawn Talifarro
Susan Ellsworth
David Pike
Lana Gervasi
Rebecca Pease

Others Present:

Ms. Terri Mileski, Candidate
Dr. Linda Olson, Candidate
Mr. Richard Dunham, MASB Consultant
Mr. Bill Brewer, MASB Consultant
Jerome Papciak
Tammie Fields
Cynthia Wetzel

Purpose

The purpose of the meeting was to interview candidates for the position of Superintendent. Ms. Terri Mileski, Superintendent, Rapid River Public Schools, Rapid River, Michigan, and Dr. Linda Olson, Director of Personnel & Student Services, Van Buren Public Schools, Bellville, Michigan were interviewed.

Adjournment

The meeting adjourned at 8:40 p.m.

Respectfully submitted,

Mary Ann Martin, Secretary

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
May 3, 2010**

Opening of Meeting

The special meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 6:00 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. John Broughton, President
Mr. Britt Slocum, Vice President
Mrs. Mary Ann Martin, Secretary
Mrs. Kim Smith, Vice Secretary-Treasurer
Mr. Calvin Jones, Trustee

Members Absent:

Mrs. Fonda Brewer-Williams, Treasurer
Mr. Mike Knaggs, Trustee

Staff Present:

Dr. Thomas J. Pillar, Superintendent
Ms. Jacklin Blodgett, Asst. Superintendent for Finance & Personnel
Ms. Dorothy Blackwell, Director of Curriculum
Margaret Baldwin
Leo Blundell
Amanda Nemeth
Karen Burgess
Valerie Hendrickson-Carr
Lynn Moule
Amanda Batten
Shawn Talifarro
Allison Orwat
Vickie Tisdale
Pam Hawkins
Mark Nester
Lisa Hamilton
Cindy VanderSteen
Michael Moreno
Susan Stahly
Kate Tonnos
Vince Perkins
Christine Holman
Tracy Thomas
Rebecca Pease

Purpose

The purpose of the meeting was presentation of school improvement reports.

Adoption of Agenda

A motion was presented by Member Slocum and supported by Member Martin, MOTION: The Board of Education adopt the meeting agenda as presented.

Motion carried. VOTE: AYES – 5; NAYS – 0 (Members Brewer-Williams and Knaggs absent).

School Improvement Reports

Representatives of each of the seven schools presented information to the Board on their school improvement efforts.

School Improvement Reports (cont.)

Dorothy Blackwell, Director of Curriculum, informed the Board she is working with the Michigan Department of Education on a district school which has been placed on a list for low performance.

Board Member Comment

Member Jones stated Waverly is held in high esteem throughout the area and is considered a flagship district. He noted students consistently finish in the top three in the Martin Luther King Jr. Essay Contest. Member Jones also stated the Rotary scholarship applications from Waverly students were well written and Waverly finished well. He commended the principals and their staff for being tenacious about student learning.

Member Slocum stated he is living the dream of PowerSchool, noting it might be the single best communication investment this district has made.

Member Martin thanked each participant, noting each is as important as the next. She said the staff shared from their hearts and value the learning of all students.

Member Smith expressed thanks to all who participated in the school improvement reports.

President Broughton thanked everyone for the hard work behind the presentations and the efforts at target instruction, individual learning, and closing the gaps. He stated we are a flagship district and we need to do what we can to keep it that way.

Public Comment

None

Other Board Business

None

Adjournment

The meeting adjourned at 8:39 p.m.

Respectfully submitted,

Mary Ann Martin, Secretary

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
May 4, 2010**

Opening of Meeting

The special meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 7:03 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. John Broughton, President
Mr. Britt Slocum, Vice President
Mrs. Mary Ann Martin, Secretary
Mrs. Kim Smith, Vice Secretary-Treasurer
Mr. Calvin Jones, Trustee
Mr. Mike Knaggs, Trustee

Member Absent:

Mrs. Fonda Brewer-Williams, Treasurer

Staff Present:

Robert Spagnuolo
Rhonda Sosnowski
Mary Herrbach
Matt Oppenheim
Nancy Breen
Becky McQuillan
Gretchen Mikula
Chris Holman
Tracy Thomas
Tony Terranova
Vickie Tisdale
Ginny O'Connor Doyle
Mike Moreno
Marty Coates
Michelle Oppenheim
Bill Davis
Valerie Hendrickson-Carr
Rebecca Pease

Others Present:

Richard Dunham, Michigan Association of School Boards
Bill Brewer, Michigan Association of School Boards
Jerome Papciak
Marie Papciak
Mary Jo White
Tammie Fields
Trevor Pollo
Cynthia Wetzel
Mark Tisdale
Mary Jo White
Tami Wesley

Purpose

The purpose of the meeting was to select candidates for second interviews for the Superintendent search.

Pledge

Member Martin led the pledge of allegiance to the flag.

Adoption of the Agenda

A motion was presented by Member Slocum and supported by Member Jones. MOTION: The Board of Education adopt the meeting agenda as presented.

Motion carried. VOTE: AYES – 6; NAYS – 0 (Member Brewer-Williams absent).

Discussion

Richard Dunham of the Michigan Association of School Boards described the process to Board members. He will facilitate the discussion about interviews held last week, including candidates' profiles. The profile discussion will include preferred education (Doctorate or Masters + Administrative Certification/Endorsement); experience preferred (Superintendent, Asst. Superintendent or Building Principal); Demographic Region (suburban); District Size (2,501-3,500) and Salary Compensation (\$120,000-\$130,000). Also included in the profile are areas of expertise; dominant leadership style; specialized skills; and personal characteristics.

Mr. Dunham advised the Board that Dr. Linda Olson is no longer a candidate as she has been offered and accepted a job in another district.

Mr. Dunham reviewed each candidate's profile and then asked the Board to discuss the strengths and weaknesses of each candidate. Following the discussion of all candidates, a roll call vote was taken asking the Board members to indicate if they could support each candidate. The Board reached consensus on two candidates.

Motion to approve candidates for second interviews

A motion was presented by Member Slocum and supported by Member Knaggs. MOTION: The Board of Education, after reaching consensus, would like to call back Ms. Susan Friend and Dr. Debra Jones for second interviews.

Motion carried. VOTE: AYES – 6; NAYS – 0 (Member Brewer-Williams absent).

Mr. Dunham indicated he would make phone calls to all candidates this evening. If the two candidates called back accept the interview, one interview will be scheduled for Tuesday, May 11th at 7:00 p.m. and the other on May 12th at 7:00 p.m. The candidates will be in the district all day on the day of their interview.

Board Member Comment

President Broughton thanked the Board members for their time through this process. He started it seemed a lot easier the last time the Board selected a Superintendent. He expressed appreciation for everyone's time and effort, noting we have two good final candidates.

Member Martin stated it was a difficult decision to narrow down the field of candidates to two. Each candidate has the potential to be a superintendent some place in the future. She stated she thought the Board did a good job on deliberating. Member Martin said the District will profit from the process, and expressed appreciation to fellow Board members for their efforts.

Public Comment

Addressing the Board during Public Comment was Michelle Oppenheim.

Other Board Business

None

Adjournment

The meeting adjourned at 8:10 p.m.

Respectfully submitted,

Mary Ann Martin, Secretary

Rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
May 7, 2010**

Opening of Meeting

The special meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 7:30 a.m.in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. John Broughton, President
Mr. Britt Slocum, Vice President (left at 7:57 a.m.)
Mrs. Mary Ann Martin, Secretary
Mrs. Fonda Brewer-Williams, Treasurer
Mr. Mike Knaggs, Trustee

Members Absent:

Mrs. Kim Smith, Vice Secretary-Treasurer
Mr. Calvin Jones, Trustee

Staff Present:

Ms. Jacklin Blodgett, Asst. Superintendent for Finance & Personnel
Ms. Dorothy Blackwell, Director of Curriculum
Mr. Rob Spagnuolo, Director of Business & Operations
Margaret Baldwin
Valerie Hendrickson-Carr
Shawn Talifarro
Vickie Tisdale
Michael Moreno
Vince Perkins
Christine Holman
Tracy Thomas

Purpose

The purpose of the meeting was presentation to discuss a building administration configuration proposal for 2010-2011 and present information from a meeting with the Michigan Department of Education.

Adoption of Agenda

A motion was presented by Member Martin and supported by Member Slocum. MOTION: The Board of Education adopt the meeting agenda as presented.

Motion carried. VOTE: AYES – 5; NAYS – 0 (Members Jones and Member Smith absent).

Board Member Comment

None

Public Comment

None

Other Board Business

None

Adjournment

The meeting adjourned at 8:21 a.m.

Page 2
May 7, 2010

Respectfully submitted,

Mary Ann Martin, Secretary

rlp

**Waverly Community Schools
Board of Education
Regular Meeting
May 10, 2010**

Report #09-45

FOR ACTION

Subject: Textbook Adoption for High School Introductory Physics

Recommendation:

The superintendent recommends the Board of Education adopt the textbook *Holt Physics* published by Holt McDougal, a division of Houghton-Mifflin Harcourt, copyright 2009.

Statement of Purpose:

The High School Physics class has evolved due to changes in the High School Content Standards in Physics and the Michigan Merit Curriculum Graduation Requirements, making it necessary to provide a textbook to aid faculty in the teaching of these state content standards.

Budget Impact:

The expenditure is \$15,025.70 for 200 student editions, 3 teacher editions, 3 teaching resource packages and shipping and handling. This teacher resource package includes Study Guide, Section Quizzes with Answer Key, Chapter Tests with Answer Key, Problem Workbook, Solutions Manual, Datasheets for In-Text Labs, Laboratory Experiments, Laboratory Experiments Teacher Edition, CBL (computer based learning) Experiments, and CBL (computer based learning) Experiments Teacher Edition.

Historical Perspective:

The adoption of this text is for the High School Introductory Physics (formerly PT Physics). To say that Introductory Physics is a study of the relationship between matter and energy is truly an understatement. Introductory Physics is a study of “how the universe and everything in it works” or as one of the Instructors tells his students, “it is the study of how stuff works!”

This course was first created in 1997 to replace an outdated and under-utilized Physical Science class. Initially, PT Physics was formed using tech prep grants for laboratory equipment from the Ingham ISD and consisted of four major units: Force, Work, Rate, and Resistance using the Principles of Technology curriculum. The Principles of Technology curriculum was a basic study into the four main concepts in physics using a non-textbook approach. Hence, we have NEVER purchased a textbook for this course! In 1998, another class, PT Physics II was developed to keep up with the growing student interest in this hands-on approach to the study of basic physics. Again, there was no textbook needed to purchase.

However, with the introduction of the High School Content Standards in Physics and the Michigan Merit Curriculum Graduation Requirements, we found it necessary to evolve the class into an Algebra-based Physics course that meets ALL of the state content standards and satisfies the graduation requirement that “all students must take chemistry or physics...” Therefore, we have found it a necessity to request a textbook to assist us in the teaching of all of the state content standards.

To say that the Michigan State Board of Education and the Department of Education has raised the “bar” for science education in the state of Michigan is truly an understatement. Never before have science education goals been set so high nor have science teachers and administrators been this challenged to meet these goals of excellence in science programs. Science teachers have always worked hard to motivate students to read science texts, coordinate visual and verbal information, and study using effective research-proven strategies. However, teachers also have limited resources and many choose how much time and energy to devote to helping students develop these strategies while still allowing them to become self-reliant and independent learners. Teachers are challenged to reach multiple goals, simultaneously helping students to: understand, remember, and apply content standards based in new contexts,

perform at high levels on high-stakes achievement tests; prepare to succeed in their next science course; and become productive and scientifically literate citizens.

Hence, a text is desperately needed that will support the content standards in physics and assist the teacher in reaching a multitude of goals while differentiating instruction to meet the needs of all level of student. The proposed text responds to the need of the science educator by supporting the content standards, giving students a consistent opportunity for active and extended science inquiry. This text comes highly recommended by both the American Association of Physics Teachers and the American Institute of Physics. The text was also featured in the research study: “Reaching the Critical Mass, the twenty year surge in high school physics” where the text was ranked very high in its classification.

To better fulfill the characteristics of content standards supported curriculum, the text has been correlated to the National Science Education Standards (which our State’s physics curriculum is based on). The text utilizes a science inquiry teaching approach with emphasis on: a) unifying concepts and processes; b) using science as an inquiry tool; c) looking at the relationship between science and the technology of “everyday life”; d) the history and nature of science; and e) science in personal and social perspectives. The text also stresses the key component of any content standard in using continuous assessing of student learning to assist the teacher in modification and enrichment opportunities for ALL students.

Discussion of Options:

The Introductory Physics Textbook Selection Committee reviewed the following texts:

- Physics: Principles and Problems (Glencoe - 2009) – Inappropriate level for an Algebra-based physics course.
- Conceptual Physics (Prentice Hall – 2010) – Did not address the mathematical aspects of the content standards.
- Physlet Physics (Prentice Hall – 2009) – Was written as a College Introductory Physics course.
- Physics: Principles with Applications (Prentice Hall – 2009) – Calculus based.

Rationale for Proposal:

The Introductory Physics Textbook Selection Committee reviewed five textbooks, and recommends *Holt Physics* as the text that best meets its criteria.

Strategic Plan Reference:

Strategy 1: Curriculum, Instruction & Assessment

We will continue our efforts to provide instruction and assessment that will prepare our students to meet or exceed stated standards on all areas tested and demonstrate Waverly Essential Skills.

**Waverly Community Schools
Board of Education
Regular Meeting
May 10, 2010**

Report #09-46

FOR ACTION

Subject: Adoption of the K-4 EnvisionMATH digital and text program

Recommendation:

The superintendent recommends the Board of Education adopt the K-4 EnvisionMATH digital and text program, published by Pearson.

Statement of Purpose:

It is necessary to replace the current math program, Trailblazers, as it no longer meets the State of Michigan standards.

Budget Impact:

The expenditure is \$90,000 for the K-4 program. This amount would include textbooks for grades 3 and 4. Grades K-4 would include Teacher Editions, supplemental materials, CD Roms, 6-year license for the online component, Teacher online, projectors, document cameras, Promethean interactive whiteboard with boom projector and installation, cables and replacement lamps. The envision portion of the purchase is \$57,148.36 and the technology portion is \$32,851.64. We did review the REMC bid for the technology equipment and chose the projector and document camera from the REMC vendor for \$508 a document camera and \$534 a projector. We chose the interactive white board bundle from Promethean because of the 50% academic pricing we were given which is \$2099.50 for bundle and installation. The REMC bid for a similar package without installation is \$3426.00. We are utilizing existing building technology equipment and re-distributing so every K-4 classroom has the equipment needed to deliver the math curriculum.

Historical Perspective:

The district's current math program, Trailblazers, no longer meets the State of Michigan standards. For years, teachers have been using supplemental materials to meet the new standards. In order for Waverly teachers to deliver consistent instruction to all students in the district, a new program is needed.

Discussion of Options:

The elementary math committee piloted three math programs, Everyday Math, Bridges, and EnvisionMATH.

The teachers who piloted Everyday Math found it to be not a good fit for Waverly. Overall, the piloting teachers found that the program is delivered through a spiral format. This does not allow the students enough time to practice and/or master skills, because they jump from one skill to another. This would play against the Response to Intervention (RTI) approach that we are working toward, because the students who did not master a skill would be forced to move on in the hopes that they will be exposed to it at another time.

The Bridges program which was the third program reviewed was geared to grades K-2. The program is very demanding on the teacher preparation side as well as a huge increase in copying. This program will not fit the Response to Intervention approach as well since it lacks the flexibility needed to provide easy interventions for struggling students.

Overwhelmingly, the teachers who piloted EnvisionMATH, agreed that this program would meet the needs of Waverly students. It was designed to meet the State of Michigan standards. Each topic shows what state standards are covered. When the State of Michigan moves to National Core Standards, EnvisionMath will provide complimentary updates for all teacher manuals and online program. The program has built in interventions for

different student levels. Assessments are built in at each lesson and topic. Some assessments are presented in a MEAP-like format. The digital component has several parts: online, student materials, and testing. Teachers can use the online portion as a part of the instruction and parents/students can use it at home for extra practice. Teachers can also assign leveled homework online to meet individual needs. The digital component allows us to eliminate the expensive consumable materials that have been purchased yearly at a cost of \$3,000 to \$4,000 per building. After the pilot, the students and parents made positive comments about the program.

Rationale for Recommendation:

Adoption of the K-4 EnvisionMATH program will help teachers deliver consistent instruction to all students in the district.

Strategic Plan Reference:

Strategy 1: Curriculum, Instruction & Assessment

We will continue our efforts to provide instruction and assessment that will prepare our students to meet or exceed stated standards on all areas tested and demonstrate Waverly Essential Skills.

Strategy #2: Communications

We will enhance communications within the district and with the community to improve relationships among all key constituent groups to better achieve our mission.

Strategy #3: Diversity

We will develop and implement plans to capitalize on the benefits of diversity to better achieve our mission and objectives.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
May 10, 2010**

Report #09-47

FOR ACTION***

Subject: Financial Recommendation

Recommendation:

It is recommended the following be approved:

Approval of Treasurer's Report:

The General Fund Financial Report dated April 30, 2010 has been reviewed and it is recommended that the Report be approved. The cash balance as of March 31, 2010 was \$5,548,365.45. Receipts during April 2010 consist of current taxes and other revenues in the amount of \$2,506,538.24 less disbursements during April of \$2,613,598.31 left the district with a General Fund cash balance as of April 30, 2010 of \$5,441,305.38.

Waverly Community Schools
 Budget Status Report as of 4/30/10
 General Fund - Revenue Accounts

<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>Year To Date</u>	<u>Available Balance</u>	<u>Percent Available</u>
MAJOR CLASS 111 TOTALS	Property Tax Levy	9,312,361.00	8,644,425.02	667,935.98	7.17
MAJOR CLASS 119 TOTALS	Delinquent Taxes	40,000.00	15,473.85	24,526.15	61.32
MAJOR CLASS 131 TOTALS	Tuition	11,000.00	10,444.09	555.91	5.05
MAJOR CLASS 151 TOTALS	Interest On Investments	10,000.00	5,298.52	4,701.48	47.01
MAJOR CLASS 191 TOTALS	Rental on Buildings	20,000.00	9,688.75	10,311.25	51.56
MAJOR CLASS 199 TOTALS	Miscellaneous	6,500.00	8,396.05	(1,896.05)	(29.17)
MAJOR CLASS 311 TOTALS	State Revenue	16,411,358.00	10,588,672.06	5,822,685.94	35.48
MAJOR CLASS 412 TOTALS	Unrestricted Federal Grants	864,406.00	531,587.00	332,819.00	38.50
MAJOR CLASS 414 TOTALS	Federal Grants	781,156.00	465,054.00	316,102.00	40.47
MAJOR CLASS 417 TOTALS	Grants Through Intermediates	341,083.00	225,229.85	115,853.15	33.97
MAJOR CLASS 418 TOTALS	Unrestricted Flow Thru Grants	69,000.00	66,978.60	2,021.40	2.93
MAJOR CLASS 519 TOTALS	IISD Reimbursements	2,225,000.00	1,749,464.24	475,535.76	21.37
	Total For Revenues	30,091,864.00	22,320,712.03	7,771,151.97	25.82

Waverly Community Schools
Budget Status Report as of 4/30/10
General Fund - Expense Accounts

<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>Year To Date</u>	<u>Available Balance</u>	<u>Percent Available</u>
FUNCTION 111 TOTALS	Elementary	7,323,669.00	5,015,302.52	2,308,366.48	31.52
FUNCTION 112 TOTALS	Middle School	2,506,081.00	1,716,676.36	789,404.64	31.50
FUNCTION 113 TOTALS	High School	5,473,956.00	3,747,212.21	1,726,743.79	31.54
FUNCTION 119 TOTALS	Summer School	3,000.00	308.37	2,691.63	89.72
FUNCTION 122 TOTALS	Special Education	3,185,365.00	2,226,906.91	958,458.09	30.09
FUNCTION 125 TOTALS	Compensatory Education	699,253.00	487,084.05	212,168.95	30.34
FUNCTION 199 TOTALS	Holding Account for Employee Benefits	14,600.00	0.00	14,600.00	100.00
FUNCTION 212 TOTALS	Guidance Services	606,273.00	404,692.53	201,580.47	33.25
FUNCTION 215 TOTALS	Speech Pathology & Audiology	567,224.00	384,162.83	183,061.17	32.27
FUNCTION 216 TOTALS	Social Work Services	569,412.00	394,718.13	174,693.87	30.68
FUNCTION 218 TOTALS	Teacher Consultant	296,256.00	218,554.97	77,701.03	26.23
FUNCTION 219 TOTALS	Other Pupil Services	47,668.00	34,618.60	13,049.40	27.38
FUNCTION 221 TOTALS	Improvement of Instruction	948,588.00	366,825.49	581,762.51	61.33
FUNCTION 222 TOTALS	Educational Media Services	936,729.00	717,641.72	219,087.28	23.39
FUNCTION 226 TOTALS	Supervision & Direction	364,972.00	289,642.89	75,329.11	20.64
FUNCTION 231 TOTALS	Board of Education	63,343.00	48,765.45	14,577.55	23.01
FUNCTION 232 TOTALS	Executive Administration	293,828.00	231,503.26	62,324.74	21.21
FUNCTION 241 TOTALS	Office of the Principal	1,921,111.00	1,517,517.27	403,593.73	21.01
FUNCTION 249 TOTALS	Other School Administration	76,903.00	18,462.56	58,440.44	75.99
FUNCTION 252 TOTALS	Fiscal Services	378,968.00	311,224.98	67,743.02	17.88
FUNCTION 257 TOTALS	Internal Services	60,850.00	51,551.10	9,298.90	15.28
FUNCTION 259 TOTALS	Other Business Services	68,842.00	69,188.40	(346.40)	(0.50)
FUNCTION 261 TOTALS	Operating Building Services	3,333,802.00	2,554,793.09	779,008.91	23.37
FUNCTION 266 TOTALS	Security Services	68,445.00	53,857.96	14,587.04	21.31
FUNCTION 271 TOTALS	Pupil Transportation Services	781,842.00	612,525.64	169,316.36	21.66
FUNCTION 283 TOTALS	Staff/Personnel Services	187,903.00	150,661.42	37,241.58	19.82
FUNCTION 284 TOTALS	Information Management Services	193,323.00	172,662.05	20,660.95	10.69
FUNCTION 285 TOTALS	Other Central Services	434.00	(350.54)	784.54	180.77
FUNCTION 299 TOTALS	Other Support Services	35,000.00	13,984.00	21,016.00	60.05
FUNCTION 331 TOTALS	Communication	14,206.00	13,659.99	546.01	3.84
FUNCTION 511 TOTALS	Equipment Loan Principal & Interest	156,435.00	156,434.71	0.29	0.00
FUNCTION 621 TOTALS	Athletic/Activities & Child Care Support	598,727.00	431,137.89	167,589.11	27.99
Total for Expenses		31,777,008.00	22,411,926.81	9,365,081.19	29.47

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
May 10, 2010**

Report #09-48

FOR ACTION

Subject: **Authorization of Notification of Layoff**

Recommendation:

The Superintendent recommends the Board of Education authorize the notification of layoff for certified and support staff.

Statement of Purpose/Issue:

The District faces a \$3.8 million deficit for the 10/11 school year as a result of a projected decrease in per pupil state aid and an anticipated enrollment decline. In order to significantly reduce the anticipated deficit for the 10/11 school year, employee costs must be reduced through the staff reduction process.

Budget Impact:

Employee costs account for approximately 83% of the District's budget. The staff adjustment proposal reduces employee costs by approximately \$2.2 million. The authorization of notification of layoff is necessary to initiate a staff reduction process, if necessary, per collective bargaining agreements.

Background Information/Historical Perspective:

- As a result of Proposal A, the District is unable to seek additional millage for operational purposes.
- There is a decline in state aid anticipated for 10/11 and enrollment is expected to decline.

Discussion of Options/Alternatives:

Other options to address the entire anticipated debt include:

- Withdraw needed resources from the District's fund balance to offset the anticipated deficit.
- Reduce opportunities for students (i.e., instructional program, athletics, and activities) rather than reduce staff.

Rationale for Recommendation:

- Employee costs are the bulk of the District's budget.
- To significantly impact the anticipated deficit, employee costs must be reduced.
- The proposed layoff of employees will reduce the deficit by \$2.2 million.

Strategic Plan:

The following strategies appear to address this issue: 1) Instruction and Assessment and 2) Communications.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
May 10, 2010**

Subject: Personnel Summary

FOR INFORMATION

A. Retirement – Non Certified

<u>Name</u>	<u>Position</u>	<u>Years</u>	<u>Effective</u>
Gail Arndt	Elmwood ELMS	10	6/17/10

B Coaching – High School/Middle School

<u>Name</u>	<u>Assignment</u>	<u>Step</u>	<u>Stipend</u>	<u>Effective</u>
Mark Feinauer	Varsity Girls' Tennis Coach	3	\$4,358	Spring Season
Monica Jones	MS Boys' Track Coach	3	\$3,512	Spring Season
Matt Oppenheim	HS Varsity Baseball Coach	3	\$4,744	Spring Season
Jerry Smith	JV Girls' Tennis Coach	2	\$2,015	Spring Season

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
May 10, 2010**

Report #09-49

FOR ACTION

Subject: **2010-11 Schools of Choice Recommendation**

Recommendation:

It is recommended that the Waverly Board of Education approve participation in the limited Schools of Choice program [Sections 105 and 105(c)] for the 2010-11 school year as follows:

Kindergarten	62	
First Grade	12	
Second Grade	27	
Third Grade	28	
Fourth Grade	28	
Fifth Grade	13	
Sixth Grade	14	
Grades 7-12		School of Choice is not recommended. Tuition enrollment is available.

Budget Impact:

The Schools of Choice option generates revenue for the district. The Schools of Choice enrollment has grown from approximately 15 students in 1997-98 to 472 students at the beginning of the 2009-10 school year. Participation in the program as recommended would generate additional revenue for the district.

Background Information/Historical Perspective:

The Schools of Choice option was approved by the legislature in an effort to give parents some choice in their child's education and create competition among schools. School of Choice applications are reviewed in regard to state law. A student is accepted unless they have had:

1. a suspension in the previous two years.
2. or an expulsion in the previous two years.

The Waverly Board of Education has taken a thoughtful approach to the Schools of Choice opportunity. The Schools of Choice recommendation is designed to move the enrollments in various grades to the minimum level, while leaving room for students moving into the district.

Based on an agreement of the Ingham Intermediate School District Superintendents, the application timeline for next school year is June 1-15, 2010. The state code stipulates a 15 day application period for limited School of Choice enrollment for districts with School of Choice enrollment.

Discussion of Options/Alternatives:

The Board may approve a reduced Schools of Choice option or not offer this option for the 2010-11 school year. However, all students currently enrolled under the Schools of Choice option may continue their education at Waverly as provided by the State School Aid Act.

Rationale for Recommendation:

This recommendation is being brought to the Board for action at this time as it is a matter that comes before the Board each year. The deadline for advertising in the ISD-wide Schools of Choice notice is May 11 2010, which does not fall within the schedule of future Board meetings.

Goals Addressed:

Parameter #4 – New programs will not be accepted unless they are consistent with the Strategic Plan, benefits clearly exceed costs, and provisions are made for staff development and timely program evaluation.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
May 10, 2010**

FOR DISCUSSION

Subject: **Ingham Intermediate School District General Education Fund 2010-2011 Proposed Budget**

Recommendation:

The Superintendent recommends the Board of Education support the ISD Budget Resolution as presented in the support material.

Statement of Issue/Purpose:

Section 624 of the Revised School Code, as amended, requires the intermediate school district to submit its budget to the local school boards on or before May 1st of each year. The local school districts must do the following on or before June 1st: 1) review the proposed intermediate school district budget; 2) adopt a resolution expressing the board's support for or disapproval of the proposed budget; and 3) if the Board disapproves of the budget, submit to the intermediate school board any specific objections and proposed changes the constituent board has to the budget.

Budget Impact:

None.

Background Information/Historical Perspective:

Due to amendments to the school code regarding the general election funds of state Intermediate School Districts, it is necessary for the constituent districts of each ISD to either support or disapprove that ISD's budget. Board members received a packet of information from the Ingham Intermediate School District prior to the May 1st deadline pertaining to the ISD's budget.

Discussion of Options/Alternatives:

The Board is required by Section 624 of the Revised School Code to take action either supporting or disapproving the proposed budget. The Board may choose to disapprove the proposed budget and submit to the intermediate school board any specific objection and proposed changes it has to the budget.

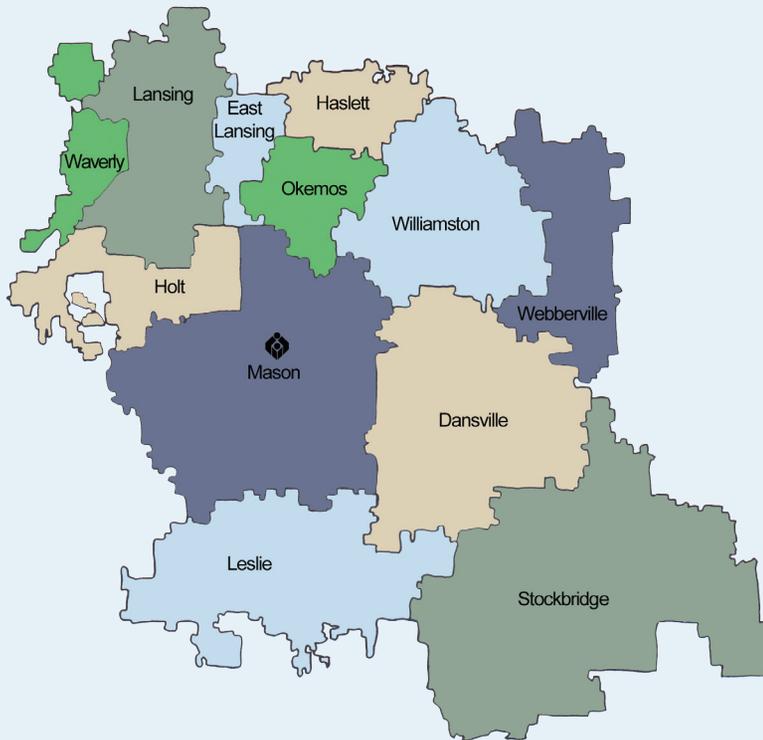
Rationale for Recommendation:

Administration feels it is important to support the proposed budget which the ISD has developed for its constituent districts.

Ingham Intermediate School District

Serving the Needs of Local Districts

2010-11 Proposed General Fund Budget



Click on any of the above communities to review the customized programs and services provided by Ingham ISD during 2008-09.

Ingham Intermediate School District has been customizing services in response to the changing needs of the local school districts since 1962. To a great degree, the dollars generated by the General Fund have supported Ingham ISD's ability to remain service-oriented. Today, school leaders are looking for ways to meet rising academic expectations while balancing fiscal realities. Ingham ISD is responding by using taxpayer dollars to create [collaborative programs and services](#) so schools can direct more of their resources into classrooms to increase student achievement. The information in this report details the allocation of General Fund dollars which support collaborative efforts between Ingham ISD and local schools.

Ingham ISD operates three funds: General Education, Special Education and Career Services and Technical Education. The focus of [P.A. 234 of 2004](#) mandates that local district boards of education adopt a resolution either in support or disapproval of the ISD's General Fund Budget. The information in this report is designed to assist you as a board member in this process.

We are always interested in your feedback. You can expect a follow-up survey in regard to the usefulness of this information in June 2010.

For more information, follow the [highlighted links](#) where indicated throughout this report.





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For more information, follow the **highlighted links** where indicated throughout this report.

General Fund 2010-11 Proposed Budget

	2009-10 Revised	2010-11 Proposed	Increase/ (Decrease) \$
Revenue	13,578,394	13,246,446	(331,948)
Expense	13,767,518	13,717,565	(49,953)
Excess Revenue (Expense)	(189,124)	(471,119)	(281,995)
Beginning Fund Balance	1,895,309	1,706,185	(189,124)
End Fund Balance	<u>1,706,185</u>	<u>1,235,066</u>	<u>(471,119)</u>

Revised 2009-10 General Fund Budget

General Fund Budget Highlights

Ingham ISDs board, administrators and staff strive to create and enhance educational opportunities for learners and serve the needs of local districts with the programs and services funded by our General Fund. The General Fund budget represents a diverse collection of instructional programs, support services and outgoing transfers, which are described on the following pages.

Some programs and services have a dedicated revenue source or fees. Others are funded by undesignated funding sources which are primarily property taxes and Section 81 state aid. Both of these undesignated funding sources decreased in the current year and are projected to decline further.

As a result of the reduction in these revenues the Ingham ISD board and administration completed a comprehensive budget planning process that resulted in a number of difficult reductions for both the current year and a second round which are incorporated into Ingham ISD's 2010-11 proposed budgets. See the [expenditure](#) graph and narrative for additional information.

Budgeted 2010-11 revenues are \$13.2 million and budgeted expenditures are \$13.7 million, which results in a \$471,000 use of fund balance. The ending fund balance of \$1,235,066 represents 9% of expenditures.

For more information, follow the [highlighted links](#) where indicated throughout this report.



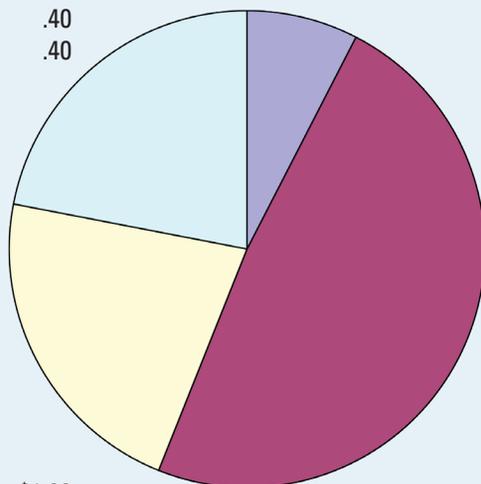
General Fund Total Revenue - \$13.2 million

Local - \$2.9 million

• Property Taxes	\$1.60
• Local District Technology Services	.50
• Ingham Academy Tuition	.40
• Local District Business Services	.40

State - \$1.0 million

• State Aid Sec. 81 ISD Operations	\$.70
• Other	.30



Grants - \$2.9 million

• Federal E Learning - MVU	\$1.00
• Statewide Purchasing Cooperative	.70
• Early Childhood	.50
• Federal Assist High Priority Schools	.30
• Mid-Michigan Beverage Consortium	.20
• Federal Technology Data Initiative	.10
• Talent Development	.10

Incoming & Other - \$6.4 million

• Central Michigan Substitute System	\$4.30
• Ombudsman Program	.40
• Instructional Technology	.40
• Ingham Academy	.40
• HS Diploma Completion Initiative	.30
• Regional Educational Media Center	.30
• Other	.20
• STARNET	.10

Please refer to the following pages for program and service descriptions, as well as links to additional information.

General Fund Revenue Highlights

General Fund revenue sources include property taxes, state aid, fees for programs/services and grants. A significant portion of revenue is restricted for specific program or grant allocations.

Revenue for 2010-11 is \$13.2 million, down from the 2009-10 revised budget revenue of \$13.6 million.

The budget for Section 81, a state aid categorical for ISD operations, includes a 50% reduction assumption. This section has been reduced 11% in prior years, was cut 20% in the current year and remains vulnerable to future reductions.

Property taxes contribute \$1.6 million and are based on a levy of 0.19 mills. The 2010-11 budget assumes a 6.5% decrease due to the current economic climate and resulting impact on property taxable value.

This budget includes alternative instructional programs (Ingham Academy, High School Diploma Completion Initiative, and Ombudsman Program) for which \$1.5 million revenue is received.

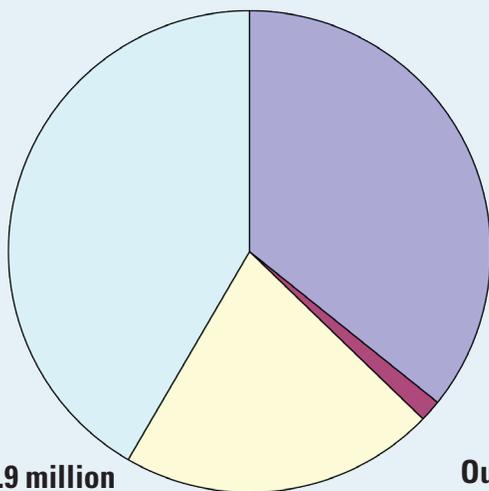
The budgeted revenue for business and technology services provided to local districts is \$800,000, and includes a projected increase for services to additional local districts in 2010-11.

For more information, follow the [highlighted links](#) where indicated throughout this report.

General Fund Total Expense - \$13.7 million

Instructional Programs - \$5.7 million

- Central Michigan Substitute System
- Ingham Academy
- High School Diploma Completion Initiative
- Ombudsman Program



Grants - \$2.9 million

- Federal E Learning - MVU
- Statewide Purchasing Cooperative
- Early Childhood
- Federal Assist High Priority Schools
- Mid-Michigan Beverage Consortium
- Federal Technology Data Initiative
- Talent Development

Support Services - \$4.9 million

- Curriculum, Instruction & Assessment
- Professional Development
- Response to Intervention (Rtl)
- Early Childhood
- Talent Development
- Planning & Evaluation
- STARNET
- Regional Educational Media Center (REMC)
- Local District Business Services
- Local District Technology Services
- EDUCATION 2020
- Local District Student Management Services
- Pupil Accounting & Auditing Services
- Other Administrative Services

Outgoing & Other - \$0.2 million

- Central Michigan Substitute System
- Capital Projects Transfers

Please refer to the following pages for program and service descriptions, as well as links to additional information.

General Fund Expense Highlights

General Fund expenditures include a variety of programs and services, as noted on this graph. Expenses for 2010-11 are budgeted at \$13.7 million, which is the same as 2009-10 budgeted expenses.

Changes in 2010-11 expenditures align expenses with available unrestricted revenues. As a result, budget reductions of \$600,000 in staffing and non-staffing expenditures have been incorporated. Restructuring of service delivery and staffing will be done in the areas of media and technology, early childhood and school development services to provide more cost-effective services.

The largest total expense budget of this fund (\$4.3 million) is for the Central Michigan Substitute System which is projected at the same level as the current year. School Development Services, encompassing support for curriculum, assessment, professional development, literacy, early childhood and talent development, represents \$2.4 million of total General Fund expenditures.

Alternative instructional programs have expanded to \$1.5 million, as noted on the [revenue highlights](#).

The projected increase in technology services provided to local districts resulted in a budgeted increase in staffing to support this service. The projected fee revenue is equal to projected expenses for this service.

For more information, follow the [highlighted links](#) where indicated throughout this report.

Programs and Services Supported by Ingham ISD's General Fund

Instructional Programs

Central Michigan Substitute System

Clinton County RESA, Eaton and Ingham ISDs developed a streamlined system for substitute teachers, known as Central Michigan Substitute System (CMSS). Ingham ISD coordinates the contracts and billing for schools. [\(Read more\)](#)

Ingham Academy

Ingham ISD is partnering with the Ingham County Board of Commissioners and the Circuit Court to provide an alternative day school, offering educational and behavioral support to adjudicated youth. [\(Read more\)](#)

High School Diploma Completion Initiative (HSDCI)

Lansing Community College, Ingham ISD and other partners have teamed up to offer students who have dropped out an opportunity to complete their high school diploma and earn college credit concurrently. In 2008-09, 22 students completed their degree through this program. [\(Read more\)](#)

Ombudsman Program

Ombudsman provides high school students with an alternative route to a rigorous, individualized education. This program features low student-teacher ratios, state-of-the-art computers, and individualized work stations. During the 2008-09 school year, 18 students graduated from this program. [\(Read more\)](#)

Support Services

Curriculum, Instruction, & Assessment

Ingham ISD's staff provide consultation and plan programs and services in curricular areas such as literacy, math, social studies and science. [\(Read more\)](#)

Professional Development

Ingham ISD offers many high quality professional development options to a wide range of constituents. [\(Read more\)](#)

Response to Intervention (RtI)

RtI is the practice of providing high quality instruction and intervention matched to student needs using their learning rate over time and levels of performance to make instructional decisions. The RtI framework utilizes a multi-tiered system of support to provide curriculum, assessment and instructional practices to students through a problem solving approach. Ingham ISD, in collaboration with all of our constituent local districts, are committed to implementing the essential, research-based components of an RtI system in every school across the service area to increase achievement for all students. Various professional development structures facilitated by Ingham ISD are supporting this multi-year systems change initiative to reach full implementation of RtI at the district, school and classroom level. [\(Read more\)](#)

Early Childhood

The Great Parents, Great Start program is a parent involvement and education program for all families with children, birth to kindergarten, in Ingham County. [\(Read more\)](#)

Talent Development

Talent Development staff work with local school districts, Michigan State University and Lansing Community College to develop a continuum of services. [\(Read more\)](#)

Planning and Evaluation

The Planning and Evaluation Team helps educators collect and use data to improve their programs and services. [\(Read more\)](#)



The General Fund contributes a significant source of funding for the developing wide-area network, STARNET (Sharing Technology and Academic Resources Network). The STARNET Distance Learning Initiative opened the doors of schools and classrooms to the opportunities available through distance learning. The initiative provided a variety of assistance including financial support for the purchase of equipment, professional development and technical assistance. [\(Read more\)](#)

For more information, follow the [highlighted links](#) where indicated throughout this report.



Programs and Services Supported by Ingham ISD's General Fund

Support Services (cont.)

Regional Educational Media Center (REMC)

REMC 13 is a service of Clinton County RESA, Eaton and Ingham ISDs. REMC provides instructional resources and services to schools within these counties. In addition to participation fees, Ingham ISD's General Fund budget supports the services of REMC 13. ([Read more](#))

Local District Business Services

Ingham ISD provides comprehensive business services including finance, accounting, payroll and benefits, budgeting and reporting services to three local districts and a public school academy. ([Read more](#))

Local District Technology Services

Ingham ISD currently provides on-site and remote technology support services to local districts such as: network engineering services, supporting a consortium of six local districts using PowerSchool, hosting shared servers and other ad hoc services as requested. ([Read more](#))

EDUCATION 2020

Local districts joined together, facilitated by Ingham ISD, as an EDUCATION 2020 Consortium to reduce the overall purchase costs of the program. EDUCATION 2020 provides students in grades 6-12 with one-on-one, online instruction in core and elective courses that are aligned to state and national standards, and effectively use interactive technology to engage students in learning. ([Read more](#))

Student Management System Consortium

Following many months of intensive review and evaluation, six districts selected PowerSchool as their new student management system. By working together these districts were able to reduce their overall cost for the software, startup and training. Ingham ISD is providing support to the Student Management System Consortium in the form of ongoing training, report development for local and state needs and help desk. ([Read more](#))

Pupil Accounting and Auditing Services

Twice a year, fall and spring, Ingham ISD assists local districts by conducting audits to verify the accuracy of pupil membership counts, which, in turn, determines the amount of state school aid a district receives. ([Read more](#))

Other Administrative Services

General Fund (Partially Funded)

Ingham ISD's General Fund budget partially funds programs designed to assist local districts including:

- Acquisition of grant funds
- Communication and public information planning
- Facilitation services for board members, curriculum directors, human resources directors, business directors, and technology directors
- Property tax reporting assistance
- Teacher certification
- Schools of Choice, data collection and advertising

Other Administrative Services

General Fund (Fully Funded)

Ingham ISD provides programs and services to improve the effectiveness and efficiency of school operations that are supported by the General Fund. The following programs are made possible through the use of Ingham ISD's General Fund dollars.

- Attendance and Truancy referrals
- Employee retirement investment plan - 403(b) Consortium
- Facilitation of the Superintendent's Round Table
- Facilities planning and consulting
- Finance software support (MUNIS)
- Fingerprinting and criminal history checks
- General Education transportation planning and support
- Human Resources employee applications
- Mid-Michigan Beverage Consortium coordination
- Purchasing cooperatives

For more information, follow the [highlighted links](#) where indicated throughout this report.





Next Steps and Responsibility

Next Steps	Responsibility
Submit 2010-11 General Fund Budget to Local Districts by May 1.	Ingham ISD
By June 1, adopt a resolution either in support or in disapproval of the General Fund Budget. If disapproved, submit specific objections and proposed changes. Send resolution to Ingham ISD, c/o Superintendent's Office.	Local Districts
Adopt General Fund Budget by July 1.	Ingham ISD

Ingham ISD creates and enhances educational opportunities for all learners.

If we can provide additional information please call 517.244.1212 or email pheinzm@inghamisd.org.

For more information, follow the [highlighted links](#) where indicated throughout this report.

