



Waverly Community Schools

Regular Meeting

Tuesday, May 26, 2009 7:30 PM

Agenda of Regular Meeting

The Board of Education Waverly Community Schools

A Regular meeting of the Board of Education of Waverly Community Schools will be held May 26, 2009, beginning at 7:30 PM in the Board Room, 515 Snow Road, Lansing, MI.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President John Broughton
- II. Special Presentations
 - A. Midwest Academic Talent Search Participants - Dorothy Blackwell
 - B. Swim Teams Academic Honorees - Dr. Pillar
- III. Correspondence - Secretary Edith Suttles
- IV. Public Comment
- V. Student Representative Report
- VI. Board Member Comment
- VII. Adoption of Meeting Agenda
- VIII. ***Approval of Minutes 3
- IX. Presentation of Reports
 - A. Curriculum
 - 1. Curriculum Advisory Committee Report 8
 - B. Finance & Personnel
 - 1. Finance & Personnel Advisory Committee Report 9
 - 2. Recommendation to approve Report #08-57, Resolution for Cafeteria Plan 10

	3.	Recommendation to approve Report #08-58, Budget Amendment 2008-2009	12
	4.	For Discussion - 2009-2010 Budget	15
C.		Facility & Policy	
	1.	Facility & Policy Advisory Committee Report	24
D.		Other	
	1.	Recommendation to approve Report #08-59, Ingham Intermediate School District General Education Fund 2009-2010 Proposed Budget	25
X.		Superintendent's Report	
XI.		Public Comments	
XII.		Other Board Business	
XIII.		Adjournment	
XIV.		***Consent Agenda	

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
May 11, 2009**

Opening of Meeting

The regular meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 7:26 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. John Broughton, President
Mr. Britt Slocum, Vice President
Mrs. Edith Suttles, Secretary
Mr. Calvin Jones, Treasurer
Mrs. Mary Ann Martin, Trustee
Mrs. Kim Smith, Trustee

Member Absent:

Mrs. Fonda Brewer-Williams, Vice Secretary-Treasurer

Staff Present:

Dr. Thomas J. Pillar, Superintendent
Mrs. Jacklin Blodgett, Asst. Superintendent for Finance & Personnel
Mrs. Dorothy Blackwell, Director of Curriculum
Mr. Bruce Johnson, Director of Operations and Student Services
Mr. Rob Spagnuolo, Business Manager
Karen Burgess
Peggy Baldwin
Shawn Talifarro
Jack Vogel
Tammy Pepper
Rhonda Sosnowski
Becky McQuillan
Gretchen Mikula
Dave Percival
Chris Holman
Dan Crane
Rebecca Pease

Others Present

Allison Epstein
Kimberly Ellsworth
Cherise Sims
Destini Evans
Kayla Grace
Faith Lee
Maggie Hicks
Vanessa Garza
Megan Withers
Isaac Noel
Liam Welter-Reed
Lexie Buskirk
Robert Crenshaw
Mary Jo White

Pledge

Members of the Colt Elementary School Friendship Squad led the pledge of allegiance.

Special Presentations

The first special presentation featured the Colt Elementary School Friendship Squad, a group of 3rd and 4th graders who have been trained by Colt's physical education teacher, Mrs. Pepper, to work with 1st and 2nd graders. Principal Peggy Baldwin reported the Squad is trained in friendship skills, anti-bullying techniques and peer mediation methods to help things run more smoothly on the playground during lunch recess. The Squad members are proactive and deal with minor conflicts or disagreements that may arise during the 1st and 2nd graders' lunch recess. Mrs. Pepper added the students do a wonderful job in reinforcing the District's Character Clusters.

The second special presentation featured recognition of Dan Crane, the District's mechanic since January of 2007. Rob Spagnuolo stated Dan is a tremendous asset to the District and has a wealth of knowledge and experience from which to draw. He has organized the garage and runs the operation very efficiently. Instead of outsourcing jobs, Dan has been doing most of the bus repairs in-house. This year, Dan achieved 100% on the Michigan State Police school bus inspection. Dan was presented with a crystal block with the inscription "you are making a difference".

Dr. Pillar announced Dorothy Blackwell has received recognition from AdvancED Worldwide for chairing a QAR visiting team at Landmark Academy in April. He acknowledged her dedication for serving districts in the State of Michigan in this capacity.

The fourth special presentation was made by Jack Vogel detailing information on the first year of the ACT Prep class. He asked the Board for continued support of the class and noted that the financial support helped with the success of ACT Prep.

Correspondence

Secretary Suttles reported an invitation to a retirement party for Joe Drolett and Phil Chisholm had been received. The party is on Thursday, May 14th at the Sheraton Lansing Hotel from 5:30-7:30 p.m.

Public Comment

Addressing the Board during Public Comment were Allison Epstein, Kimberly Ellsworth, Cherise Sims, and Gretchen Mikula.

Student Representative Report

Luke Bunge reported Psych Fest had been canceled; however, there will be a benefit concert in the Waverly High School parking lot on May 29th from 6:00-11:00 p.m. All proceeds will go to the Fandrick family. He also reported the high school golf team is a match away from a first league title in 20 years. He congratulated Mr. Slocum and Mr. Knaggs on their election to the Board of Education. Luke said everyone is happy school is winding down.

Board Member Comment

Member Smith thanked everyone involved in the Special Presentations, noting it was all good news.

Member Jones congratulated everyone who received recognition in the Special Presentations and thanked Jack Vogel for his presentation on ACT Prep. He congratulated Michelle Miles on a successful Jasmine Miles Memorial Walk held on Saturday, May 9th and thanked the community for its participation in this event. Member Jones congratulated Member Slocum and Michael Knaggs.

Member Slocum reported he attended the Decades of Music at the Middle School from which all proceeds were donated to the Jasmine Miles Foundation. He thanked Les Midgett for organizing the event and noted that Sister Sledge was really good. Member Slocum thanked Dorothy Blackwell for her participation in a QAR for the Landmark Academy, stating it gives him a good feeling about Waverly. Member Slocum congratulated Michael Knaggs on his election to the Board of Education.

Board Member Comment (cont.)

Member Suttles thanked Board members for their well wishes following her recent surgery. She congratulated Member Slocum on his reelection to the Board and wished Michael Knaggs well as he takes a seat at the Board table. Member Suttles stated it was a pleasure to see all the children and their families who attended the Board meeting tonight and expressed appreciation for that family support. She thanked Dorothy Blackwell for her dedication to the district through her participation in a Quality Assurance Review. Member Suttles thanked Jack Vogel and Matt Oppenheim for the work they put into helping to make students successful on a test that will play a great role in their future success and urged that the ACT Prep class be made available to freshmen. Member Suttles expressed appreciation to Allison Epstein, Kimberly Ellsworth, and Cherise Sims for coming before the Board to advocate on behalf of a class they think is important.

Member Martin congratulated Member Slocum and Michael Knaggs on their election to the school board. She thanked Mrs. Pepper, Dr. Baldwin and the students for attending the meeting and expressed appreciation for Dan Crane's expertise, wisdom, and knowledge at the service building. Member Martin told Dorothy Blackwell that she is glad to have her as part of our community. She remarked that the ACT Prep class is an absolute essential tool for our students being successful and that it would be nice if even more students could take advantage of the class.

President Broughton expressed his congratulations to Member Slocum for his reelection and Michael Knaggs on becoming a Board member.

Adoption of Agenda

A motion was presented by Member Martin and supported by Member Slocum. MOTION: The Board of Education adopt the meeting agenda as presented.

Motion carried. VOTE: AYES – 6; NAYS – 0 (Member Brewer-Williams absent).

******Approval of Minutes***

The minutes of the special meetings of April 30, 2009 and May 4, 2009 were approved as presented.

******Financial Recommendation – Report #08-55 – For Action***

The treasurer's report was approved as presented.

Resolution for Cafeteria Plan – For Discussion

The Board discussed a resolution that would bring the District's cafeteria plan into compliance by increasing the amount employees can contribute under the Health Care Reimbursement plan. This resolution will be presented to the Board for action on May 26th.

Budget Amendment 2008-2009 – For Discussion

Jacklin Blodgett and Rob Spagnuolo presented information to the Board on an amendment to the 2008-2009 budget showing revenues to be \$31,755,507 with expenditures of \$32,628,403. This recommendation will be presented to the Board for action on May 26th.

Resolution Designating District's Election Representative and Desired Candidate for the June 1, 2009 IISD Biennial Election – Report #08-56 – For Action

A motion was presented by Member Suttles and supported by Member Slocum. MOTION: The Board of Education adopt the resolution to designate Mary Ann Martin as its representative to the electoral body, to elect one (1) candidate to the vacancy on the IISD Board on June 1, 2009, and Kim Smith as an alternate in the event the designated representative is unable to attend. Further, the Board directs the designated representative to cast a vote on the first ballot on behalf of the Board for Nancy Stanley.

Resolution Designating District's Election Representative and Desired Candidate for the June 1, 2009 IISD Biennial Election – Report #08-56 – For Action (cont.)

Motion carried. VOTE: AYES – 6; NAYS – 0 (Member Brewer-Williams absent).

Ingham Intermediate School District General Education Fund 2009-2010 Proposed Budget – For Discussion

The Board discussed the Ingham ISD's General Education Fund 2009-2010 budget. Section 624 of the Revised School Code requires all local school districts to review the proposed intermediate school district budget and adopt a resolution prior to June 1st either supporting or disapproving the budget. A motion regarding this budget will be presented to the Board at the May 26th Board meeting.

Superintendent's Report

Dr. Pillar recognized Christine Holman, who has been appointed as principal of Waverly High School effective July 1, 2009.

Dr. Pillar reported Ombudsman continues to receive visitors as nearly 20 visits by school districts in the state have been made. He indicated he expects the visits to slow down as other sites open up around the state.

Dr. Pillar announced Ombudsman will host a senior recognition on Friday, May 22 at 12 noon. This will be the first year students in alternative education will be graduating with their classmates.

Dr. Pillar reminded Board members that Commencement for the class of 2009 will take place on Sunday, May 31st at 1:00 p.m. at the Michigan State University Auditorium.

Dr. Pillar announced Board members will be receiving a calendar of end-of-year events throughout the district.

Dr. Pillar reported that he and Dorothy Blackwell will be attending Focus on the Future on Saturday at the Ingham ISD.

Dr. Pillar reminded Board members that Senior Honors Night is Thursday, May 28th at 7:00 p.m. in the high school auditorium.

Dr. Pillar reported the district's bylaws state the need for new Board member orientation prior to the July organizational meeting. He indicated he will be in contact with the members of that committee to find a common date for orientation for Michael Knaggs.

Dr. Pillar asked members of the Strategic Plan Ad Hoc Advisory Committee to confirm if they can meet on Monday, May 18th at 5:00 p.m.

Dr. Pillar announced sobering information on the state's financial situation continues to be reported. The state's revenue conference is scheduled for Friday, May 15th. There likely will not be very good news coming out of that conference. Current revenues are coming in way short of what was anticipated. Hopefully, federal stimulus money will offset some of the reported \$420 million deficit. Shortfalls are predicted in 2009-2010 and 2010-2011. Dr. Pillar stated we need to think in terms of three to five years and develop a long-range budget perspective.

Dr. Pillar announced the first day of summer recess for students is Friday, June 5th, with students returning to school on September 8th.

Public Comment

Addressing the Board during Public Comment were Karen Burgess and Shawn Talifarro.

Other Board Business

Member Martin reported the Ingham School Officers Association visited Ombudsman on Wednesday, May 6th and indicated there is interest by districts on the other side of town to start an Ombudsman program. Member Martin congratulated the top ten Waverly High School seniors.

Member Suttles congratulated Christine Holman on her appointment as principal of Waverly High School. Member Suttles stated MASB would be doing a service if they had a class to give people information on running for Boards of Education. The class could outline the process of what is involved in being a Board member.

Adjournment

The meeting adjourned at 8:37 p.m.

Respectfully submitted,

Edith J. Suttles, Secretary

***Consent agenda

rlp

Date: 5/11/09	Committee: Curriculum Advisory Committee	Edith Suttles, Dot Blackwell, John Broughton
Agenda Items	Discussion	Disposition
Budget	How can we meet the recommendations from AdvancED?	Plan in place to address operational and instructional technology in classrooms. <ul style="list-style-type: none"> • PD for classroom teachers • Expectations of technology standards in classroom instruction • Technicians to support the operational recommendation
MEAP data	To review and discuss questions from the presented MEAP data binder.	No questions
E2020	Online curriculum for credit recovery grades 9-12 and remedial help for grades 6-8	HQT video streamed teachers
∞ K-4	Progress Report Meetings Specialists Meeting	No questions
Grades 5-8	Curriculum Discussions	No questions
Come Grow with Us! campaign	Copies to all staff – add strategic plan and objectives to card Place in businesses in the area and give to friends and neighbors	

Date: 5-11-09	Committee: Finance & Personnel Advisory Committee	
Agenda Items	Discussion Points	Disposition
Planning for 09-10	<ul style="list-style-type: none"> • Discuss and answer questions • Technology concerns-Dorothy addressed concerns posed by HS English Dept. • Staffing for next year – started the process 	For Discussion
2008-09 Amendment	<ul style="list-style-type: none"> • Change in revenue – Grant funds, interest revenue, state aid and property tax • Wait to hear the Revenue Census report from this coming Friday 	For Discussion
Negotiations	<ul style="list-style-type: none"> • Custodians – met 4/30/09 • Will meet again 5/12/09 	For Discussion
On Site Fueling	<ul style="list-style-type: none"> • Service building • Starting July 1 • \$22,000 cost for installation – save \$17,500 in the first year, plus may provide fuel to Lansing Township 	For Discussion
Cafeteria Plan	<ul style="list-style-type: none"> • Increasing contribution to \$2400 from \$1250. No cost to Waverly 	For Discussion
Safe Route to School	<ul style="list-style-type: none"> • Discuss testing costs • Shared with Delta Township, up to \$22,000 shared equally 	For Discussion

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
May 26, 2009**

Report #08-57

FOR ACTION

Subject: **Resolution for Cafeteria Plan**

Recommendation:

The Superintendent recommends the Board approve the resolution bringing the District's cafeteria plan into compliance by increasing the amount employees can contribute under the Health Care Reimbursement plan.

Statement of Purpose/Issue:

This resolution and plan document will update the plan.

Budget Impact:

The cost of updating the plan is \$0.

Background Information/Historical Perspective:

The District approved the last amendment in 2005. At that time, medical reimbursement and child care reimbursement were added to the plan.

Rationale for Recommendation:

The plan must meet the IRS requirements. The revised plan will allow employees to increase their contributions to \$2,400 per year.

**RESOLUTION ADOPTED BY BOARD OF EDUCATION
OF
WAVERLY COMMUNITY SCHOOLS
(THE “DISTRICT”)**

The following are Resolutions of Board of Education of the District duly adopted and binding on the District and made effective the _____ day of _____, 2009.

The undersigned Secretary of the Board attests that the entire Board of Education of the District approved the following:

**Resolution Authorizing Adoption of
an Amendment to the Waverly Community Schools Cafeteria Plan**

Recitals

- A. The Board of Education of the District was presented with information regarding an amendment to the Waverly Community Schools Cafeteria Plan to increase the amount that employees may contribute for benefits under the Restated Waverly Community Schools Health Care Reimbursement Plan.
- B. The Board of Education finds that amending the Plan as proposed will help the District to attract and retain qualified employees.

Resolutions

Therefore, upon a motion duly made and approved by the Board of Education, the following resolutions were adopted:

- 1. The District hereby approves and adopts the proposed First Amendment to the Restated Waverly Community Schools Health Care Reimbursement Plan, a copy of which is attached to this Resolution and incorporated herein by reference.
- 2. The Superintendent of the District is authorized and empowered for and on behalf of the District to do any and all acts and things and execute any and all additional instruments, papers, or documents that may be or become necessary, desirable, or appropriate to carry out, put into effect, and make operative any portion or portions of these resolutions.

ATTEST:

, Board Secretary

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
May 26, 2009**

Report #08-58

FOR ACTION

Subject: Budget Amendment 2008-2009

Recommendation:

The Superintendent recommends the Board of Education approve the amended 2008-2009 budget showing revenues to be \$31,755,507 with expenditures of \$32,628,403.

Statement of Purpose/Issue:

To amend the 2008-2009 budget to reflect the expected revenues and expenditures.

Budget Impact:

The adjustments changed the expected June 30, 2009 fund balance to \$4,777,463.

Historical Perspective:

Board Policy 6231 states any transfer of monies between functions can be done only by formal Board approval.

The adjustments were made for the following:

- Revised State Aid and property tax values
- Updated grant awards
- Updated interest revenue

Discussions of Options:

The Board may adopt the resolution as presented or reject the resolution.

Rational for Proposal:

The recommendations must be done for accounting purposes in order for the budget-by-function to reflect the actual changes.

Waverly Community Schools
2008/2009 Budget General Fund
May 26, 2009

<u>Major Class</u>	<u>Description</u>	<u>Approved 2008/2009 Budget</u>	<u>Proposed 2008/2009 Budget</u>	<u>Difference</u>
111	Property Tax Levy	9,531,746	9,531,746	0
119	Delinquent Taxes	50,000	50,000	0
131	Tuition	19,296	19,296	0
151	Interest On Investments	180,000	70,000	(110,000)
191	Rental on Buildings	25,000	25,000	0
199	Miscellaneous	28,665	28,665	0
311	State Revenue	18,517,939	18,630,397	112,458
413	Direct Federal Grants	23,478	23,478	0
414	Federal Grants	614,264	614,264	0
417	Flow Thru Grants	526,734	16,734	(510,000)
418	Unrestricted Flow Thru Grants	17,000	17,000	0
519	IISD Reimbursements	1,765,300	2,275,300	510,000
592	Proceeds from Long-term Loan	453,627	453,627	0
Total Revenues		31,753,049	31,755,507	2,458

Waverly Community Schools
2008/2009 Budget General Fund
May 26, 2009

<u>Function</u>	<u>Description</u>	<u>Approved 2008/2009 Budget</u>	<u>Proposed 2008/2009 Budget</u>	<u>Difference</u>
111	Elementary	7,716,433	7,716,433	0
112	Middle School	2,480,228	2,480,228	0
113	High School	5,606,635	5,606,635	0
119	Summer School	27,478	27,478	0
122	Special Education	3,244,637	3,244,637	0
125	Compensatory Education	461,192	461,192	0
199	Holding Account for Employee Benefits	14,600	14,600	0
212	Guidance Services	594,857	594,857	0
215	Speech Pathology & Audiology	551,239	551,239	0
216	Social Work Services	570,477	570,477	0
218	Teacher Consultant	289,583	289,583	0
219	Other Pupil Services	52,748	52,748	0
221	Improvement of Instruction	506,485	506,485	0
222	Educational Media Services/Library	1,282,578	1,282,578	0
226	Supervision & Direction	369,095	369,095	0
231	Board of Education	87,450	87,450	0
232	Executive Administration	304,093	304,093	0
241	Office of the Principal/School Administration	1,889,112	1,889,112	0
249	Other School Administration/Department Heads	92,457	92,457	0
252	Fiscal Services	366,676	366,676	0
257	Internal Services	59,260	59,260	0
259	Other Business Services	69,788	69,788	0
261	Operating Building Services	3,784,668	3,784,668	0
266	Security Services	83,309	83,309	0
271	Pupil Transportation Services	858,547	858,547	0
283	Staff/Personnel Services	190,863	190,863	0
284	Information Management Services	231,006	231,006	0
285	Other Central Services	1,000	1,000	0
299	Other Support Services	35,000	35,000	0
331	Communication	30,446	30,446	0
511	Equipment Loan Principal & Interest	156,436	156,436	0
621	Athletic/Activities & Child Care Support	620,027	620,027	0
	Total Expenditures	32,628,403	32,628,403	0
	Excess Revenue/(Expenditures)	(875,354)	(872,896)	
	Beginning Fund Balance	5,650,359	5,650,359	
	Projected Fund Balance	4,775,005	4,777,463	
	Percentage of Budget - Fund Balance	14.63%	14.64%	

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
May 26, 2009**

FOR DISCUSSION

Subject: Preliminary Budget Adoption 2009-10

Recommendation:

The Superintendent recommends the Board of Education consider the proposed budgets:

The 2009-10 General Fund budget shows revenues of \$30,451,419 and expenditures of \$31,688,093 with a projected fund balance of \$4,777,463.

The 2009-10 2000 Debt Fund budget shows revenues \$2,186,936 and expenditures of \$2,385,906 with a projected fund balance of \$0.

The 2009-10 Refunding Debt Fund budget shows revenues of \$2,048,600 and expenditures of \$1,849,600 with a projected fund balance of \$416,547.

The 2009-10 Food Service Fund budget shows revenues of \$959,000 and expenditures of \$959,000 with a projected fund balance of \$219,184.

The 2009-10 Students Services/Activities Fund budget shows revenues of \$606,770 and expenditures of \$606,770 with a projected fund balance of \$0.

The 2009-10 Community Service – Child Care Fund budget shows revenues of \$583,400 and expenditures of \$583,400 with a projected fund balance of \$0.

Waverly Community Schools
2009/2010 Budget General Fund
May 26, 2009

16

<u>Major Class</u>	<u>Description</u>	<u>Approved 2008/2009 Budget</u>	<u>Proposed 2009/2010 Budget</u>	<u>Difference</u>
111	Property Tax Levy	9,531,746	9,406,174	(125,572)
119	Delinquent Taxes	50,000	50,000	0
131	Tuition	19,296	15,000	(4,296)
151	Interest On Investments	70,000	100,000	30,000
191	Rental on Buildings	25,000	20,000	(5,000)
199	Miscellaneous	28,665	10,000	(18,665)
311	State Revenue	18,630,397	18,003,769	(626,628)
413	Direct Federal Grants	23,478	23,478	0
414	Federal Grants	614,264	614,264	0
417	Flow Thru Grants	16,734	16,734	0
418	Unrestricted Flow Thru Grants	17,000	17,000	0
519	IISD Reimbursements	2,275,300	2,175,000	(100,300)
592	Proceeds from Long-term Loan	453,627	0	(453,627)
Total Revenues		31,755,507	30,451,419	(1,304,088)

Waverly Community Schools
2009/2010 Budget General Fund
May 26, 2009

<u>Function</u>	<u>Description</u>	<u>Approved 2008/2009 Budget</u>	<u>Proposed 2009/2010 Budget</u>	<u>Difference</u>
111	Elementary	7,716,433	7,613,526	(102,907)
112	Middle School	2,480,228	2,508,510	28,282
113	High School	5,606,635	5,627,536	20,901
119	Summer School	27,478	27,517	39
122	Special Education	3,244,637	3,251,152	6,515
125	Compensatory Education	461,192	461,192	0
199	Holding Account for Employee Benefits	14,600	14,600	0
212	Guidance Services	594,857	606,930	12,073
215	Speech Pathology & Audiology	551,239	567,223	15,984
216	Social Work Services	570,477	592,942	22,465
218	Teacher Consultant	289,583	295,670	6,087
219	Other Pupil Services	52,748	47,668	(5,080)
221	Improvement of Instruction	506,485	400,010	(106,475)
222	Educational Media Services/Library	1,282,578	927,740	(354,838)
226	Supervision & Direction	369,095	368,107	(988)
231	Board of Education	87,450	65,438	(22,012)
232	Executive Administration	304,093	301,006	(3,087)
241	Office of the Principal/School Administration	1,889,112	1,805,532	(83,580)
249	Other School Administration/Department Heads	92,457	76,903	(15,554)
252	Fiscal Services	366,676	371,578	4,902
257	Internal Services	59,260	60,850	1,590
259	Other Business Services	69,788	69,788	0
261	Operating Building Services	3,784,668	3,497,825	(286,843)
266	Security Services	83,309	83,309	0
271	Pupil Transportation Services	858,547	787,742	(70,805)
283	Staff/Personnel Services	190,863	191,132	269
284	Information Management Services	231,006	254,772	23,766
285	Other Central Services	1,000	934	(66)
299	Other Support Services	35,000	35,000	0
331	Communication	30,446	20,757	(9,689)
511	Equipment Loan Principal & Interest	156,436	156,477	41
621	Athletic/Activities & Child Care Support	620,027	598,727	(21,300)
	Total Expenditures	32,628,403	31,688,093	(940,310)
	Excess Revenue/(Expenditures)	(872,896)	(1,236,674)	
	Beginning Fund Balance	5,650,359	4,777,463	
	Projected Fund Balance	4,777,463	3,540,789	
	Percentage of Budget - Fund Balance	14.64%	11.17%	

Waverly Community Schools
 2009/2010 Budget Student Services/Activities Fund
 May 26, 2009

<u>Major Class</u>	<u>Description</u>	<u>Approved 2008/2009 Budget</u>	<u>Proposed 2009/2010 Budget</u>	<u>Difference</u>
171	Athletic Revenues	158,043	158,043	0
611	General Fund Contribution	<u>470,027</u>	<u>448,727</u>	<u>(21,300)</u>
Total Revenues		628,070	606,770	(21,300)
 <u>Function</u>				
259	Business Services	200	200	0
266	Security Services	3,450	3,150	300
271	Transportation Services	28,080	27,238	842
293	Athletic Activities	<u>596,340</u>	<u>576,182</u>	<u>20,158</u>
Total Expenditures		628,070	606,770	21,300
Excess Revenue/(Expenditures)		-	-	-

Waverly Community Schools
 2009/2010 Budget Community Service - Child Care
 May 26, 2009

<u>Major Class</u>	<u>Description</u>	<u>Approved 2008/2009 Budget</u>	<u>Proposed 2009/2010 Budget</u>	<u>Difference</u>
181	Child Care Revenue	456,200	433,400	(22,800)
611	General Fund Contribution	<u>150,000</u>	<u>150,000</u>	<u>0</u>
Total Revenues		606,200	583,400	(22,800)
<u>Function</u>				
311	Child Care Expenditures	<u>606,200</u>	<u>583,400</u>	<u>22,800</u>
Excess Revenue/(Expenditures)		-	-	-

Waverly Community Schools
 2009/2010 Budget Food Service Fund
 May 26, 2009

<u>Major Class</u>	<u>Description</u>	<u>Approved 2008/2009 Budget</u>	<u>Proposed 2009/2010 Budget</u>	<u>Difference</u>
161	Student Revenue	244,000	249,000	5,000
162	Adult Lunch Revenue	15,000	15,000	0
164	Other Food Sales	140,000	140,000	0
312	State Aid	60,000	75,000	15,000
414	Federal Reimbursements	360,000	460,000	100,000
481	Commodities	<u>15,000</u>	<u>20,000</u>	<u>5,000</u>
Total Revenues		834,000	959,000	125,000
 <u>Function</u>				
261	Food Service Utilities	11,500	20,000	(8,500)
297	Food Service Expenditures	<u>822,500</u>	<u>939,000</u>	<u>(116,500)</u>
Total Expenditures		834,000	959,000	(125,000)
Excess Revenue/(Expenditures)		-	-	-
Beginning Fund Balance		183,187	219,184	
Projected Fund Balance		183,187	219,184	

Waverly Community Schools
 2009/2010 Budget 2000 Debt Fund
 May 26, 2009

<u>Major Class</u>	<u>Description</u>	<u>Approved 2008/2009 Budget</u>	<u>Proposed 2009/2010 Budget</u>	<u>Difference</u>
111	Property Taxes	2,238,218	2,181,936	(56,282)
151	Interest on Investments	<u>20,063</u>	<u>5,000</u>	<u>(15,063)</u>
Total Revenues		2,258,281	2,186,936	(71,345)
 <u>Function</u>				
511	Redemption of Bonds	2,050,000	2,275,000	(225,000)
511	Interest on Bonds	<u>208,281</u>	<u>110,906</u>	<u>97,375</u>
Total Expenditures		2,258,281	2,385,906	(127,625)
Excess Revenue/(Expenditures)		-	(198,970)	(198,970)
Beginning Fund Balance		191,351	198,970	
Projected Fund Balance		191,351	0	

Waverly Community Schools
 2009/2010 Budget 2005 Refunding Debt Fund
 May 26, 2009

<u>Major Class</u>	<u>Description</u>	<u>Approved 2008/2009 Budget</u>	<u>Proposed 2009/2010 Budget</u>	<u>Difference</u>
111	Property Taxes	1,836,245	2,044,600	208,355
151	Interest on Investments	<u>10,875</u>	<u>4,000</u>	<u>(6,875)</u>
Total Revenues		1,847,120	2,048,600	201,480
 <u>Function</u>				
511	Redemption of Bonds	90,000	95,000	(5,000)
511	Interest on Bonds	<u>1,757,120</u>	<u>1,754,600</u>	<u>2,520</u>
Total Expenditures		1,847,120	1,849,600	(2,480)
Excess Revenue/(Expenditures)		-	199,000	199,000
Beginning Fund Balance		241,547	217,547	
Projected Fund Balance		241,547	416,547	

Waverly Community Schools
2009-2010 Budget General Fund

Projected Deficit (2,722,000)

Board Approved Considerations for 2009-2010 Budget

Remove non-instructional appliances from classrooms/offices	15,000
Reduced utility usage	20,000
Lease pool at East to Delta Township	37,000
Turn air conditioning off in buildings in July	5,000
20% cost center reductions	175,000
Remove 1 bus purchase planned	77,000
Move Board elections to odd-year November	16,000
Reduce Board professional development	5,000
Reduce athletic positions & supplies	18,300
Eliminate in-district transportation	1,800
Reduce musical supplies/salary (not part of music budget)	3,000
Administration position - do not fill	100,000
Retirement certified - 1 position do not fill	94,000
One less section at East	60,000
Reduce 3 fte certified	180,000
Art enhancement	30,000
Tech/Library Media teachers - 3 positions	180,000
Reduce custodial - 3 positions including sub time - attrition	177,000
Secondary secretaries - Reduce 32 days across positions	5,600
Timeout - 1 attrition HS	43,000
Eliminate locker room attendant position	7,500
Reduce utility position	13,000
Reduce co-op time	8,500
Remove Alumni Association stipend	6,000
Schedule B positions - not filled	18,700
Special Education Para reduce 2 FTE	66,000
Central administration contractual concessions	9,500
Principal contractual concessions	10,000
Sell obsolete equipment - 1 bus	5,000
Adjust tuition rates - increase enrollment by 10 students	75,000
Additional utilities and other to lunch fund	<u>20,000</u>

Total considerations 1,481,900

Deficit after considerations (1,240,100)

Other considerations

Lower deficit for 08/09 than originally projected	300,000
Use of Fund Balance	<u>940,100</u>
	1,240,100

Balance **0**

Date: May 11, 2009	Committee: Facilities and Policy	
Agenda Items	Discussion	Disposition
<p>Facilities: SR2S Grant Fence</p> <p>Projects identified</p> <p>Future of Administrative Center</p> <p>Youth Baseball Complex</p> <p>Policy Review:</p> <p>Other:</p>	<p>Discussed several issues related to the installation of the fence under the Safe Routes To Schools Grant. The committee did hold a meeting with the neighbors being impacted by the fence.</p> <p>Discussed projects identified(Goal Posts, Auto Scrubber, Pavement/Cracks, Swings, Concrete, Sound system/MS, Forklift, Panic Button HS/MS). The costs are within the Operations budget.</p> <p>Discussed the public input to consider selling the Administrative Center. There are costs that may not be recouped in a sale such as moving the network, and offices. The current real estate market is not good for selling property. The committee is concerned that there is not enough room in the schools for the offices of the Administrative Center.</p> <p>This project will begin in the late summer early fall. First stage will be removing trees and stumps, putting in fill dirt and cutting the diamonds. Work and costs are being covered by the Youth Baseball group.</p> <p>No policies for review at this time.</p> <p>The committee reviewed information regarding technology teacher positions.</p>	<p>The committee recommends that the Board schedule a special Board meeting in regard to the installation of the fence. The committee does not recommend installation of the fence. Neighbors will be notified of a special Board meeting when it is scheduled. The Board may, at the special meeting, decide not to take the recommendation and proceed with the installation of the fence.</p> <p>The committee recommended moving ahead with these projects.</p> <p>The committee does recommend consideration of selling the Administrative Center. This building will be part of the overall discussion of the district facilities.</p> <p>The Board will be kept informed of the progress on this project.</p>

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
May 26, 2009**

Report #08-59

FOR ACTION

Subject: **Ingham Intermediate School District General Education Fund 2009-2010 Proposed Budget**

Recommendation:

The Superintendent recommends the Board of Education support the ISD Budget Resolution as presented in the support material.

Statement of Issue/Purpose:

Section 624 of the Revised School Code, as amended, requires the intermediate school district to submit its budget to the local school boards on or before May 1st of each year. The local school districts must do the following on or before June 1st: 1) review the proposed intermediate school district budget; 2) adopt a resolution expressing the board's support for or disapproval of the proposed budget; and 3) if the Board disapproves of the budget, submit to the intermediate school board any specific objections and proposed changes the constituent board has to the budget.

Budget Impact:

None.

Background Information/Historical Perspective:

Due to amendments to the school code regarding the general election funds of state Intermediate School Districts, it is necessary for the constituent districts of each ISD to either support or disapprove that ISD's budget. Board members received a packet of information from the Ingham Intermediate School District prior to the May 1st deadline pertaining to the ISD's budget.

Discussion of Options/Alternatives:

The Board is required by Section 624 of the Revised School Code to take action either supporting or disapproving the proposed budget. The Board may choose to disapprove the proposed budget and submit to the intermediate school board any specific objection and proposed changes it has to the budget.

Rationale for Recommendation:

Administration feels it is important to support the proposed budget which the ISD has developed for its constituent districts.

Support for Budget

ISD BUDGET RESOLUTION

Waverly Community Schools, Lansing, Michigan (the "District")

A regular meeting of the board of education of the District was held in the Board Room of the Administrative Center in the District, on the 26th day of May 2009, at 7:30 o'clock in the evening.

The meeting was called to order by John W. Broughton, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____.

WHEREAS:

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget not later than May 1 of each year to the board of each constituent district for review; and
2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district budget, shall adopt a board resolution expressing its support or disapproval of the proposed intermediate school district budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

NOW, THEREFORE BE IT RESOLVED THAT:

1. The board of education has received and reviewed the proposed intermediate school district budget in accordance with Section 624 of the Revised School Code, as amended, and by the adoption of this resolution, expresses its support for the proposed intermediate school district budget.
2. The secretary of the board of education or his/her designee shall forward a copy of this resolution to the intermediate school board or its superintendent no later than June 1, 2009.
3. All resolutions insofar as they conflict with this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Waverly Community Schools, Lansing, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a regular meeting held on May 26, 2009, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education