



Waverly Community Schools

Regular Meeting

Monday, April 20, 2009 7:30 PM

Agenda of Regular Meeting

The Board of Education Waverly Community Schools

A Regular meeting of the Board of Education of Waverly Community Schools will be held April 20, 2009, beginning at 7:30 PM in the Waverly Middle School Little Theatre, 620 Snow Road.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President John Broughton
- II. Special Presentations
 - A. Kudos - Jacklin Blodgett
 - B. Recognition of Waverly Hockey Players/Coach
- III. Correspondence - Secretary Edith Suttles
- IV. Public Comment
- V. Student Representative Report
- VI. Board Member Comment
- VII. Adoption of Meeting Agenda
- VIII. ***Approval of Minutes 4
- IX. Presentation of Reports
 - A. Curriculum
 - 1. ***For Information - Extended Field Trip 15
 - B. Finance & Personnel
 - 1. ***Recommendation to approve Report #08-47,
Financial Recommendation 16
 - 2. Recommendation to approve Report #08-48,
Budget Considerations 2009-2010 19

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C.	Other		
	1.	Recommendation to approve Report #08-50, 2009 Ingham ISD Biennial Election Resolution	23
X.		Superintendent's Report	
XI.		Public Comments	
XII.		Other Board Business	
XIII.		Adjournment	
XIV.		***Consent Agenda	

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
March 9, 2009**

Opening of Meeting

The regular meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 7:32 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. John Broughton, President
Mr. Britt Slocum, Vice President
Mrs. Edith Suttles, Secretary
Mr. Calvin Jones, Treasurer
Mrs. Fonda Brewer-Williams, Vice Secretary-Treasurer
Mrs. Mary Ann Martin, Trustee
Mrs. Kim Smith, Trustee

Staff Present:

Dr. Thomas J. Pillar, Superintendent
Mrs. Jacklin Blodgett, Asst. Superintendent for Finance & Personnel
Mrs. Dorothy Blackwell, Director of Curriculum
Mr. Bruce Johnson, Director of Operations and Student Services
Mr. Rob Spagnuolo, Business Manager
Karen Burgess
Gretchen Mikula
Michelle Frederick
Becky McQuillan
Gloria Gonzalez
Valerie Hendrickson-Carr
Susan Stahly
Susan Bissonette
Nancy Miesner
Susan Ellsworth
Beth D'Mello
Melissa Wood
Rebecca Pease

Others Present:

Mary Jo White
Luke Bunge, Student Representative
Margie Aimery
Kirsten Mitchell
John Mitchell
Delaney Beres
Jenelle Lamond
Olivia Long
Jackie Mayfield
Khalimah Nelson

Pledge

The pledge of allegiance was led by Delaney Beres, Jenelle Lamond, Olivia Long, Jackie Mayfield, and Khalimah Nelson, students from Elmwood Elementary School.

Special Presentations

The first special presentation featured winners of the Elmwood Elementary School Read-A-Book Poster Contest. Principal Valerie Hendrickson-Carr reported Elmwood is the only school in the state to participate

Special Presentations (cont.)

in the annual contest sponsored by the Michigan Women's History Center and Hall of Fame. The purpose of the contest is to encourage children to read good books. Students must select either a biography about a woman or a girl, or a fiction book with an admirable female character. The poster is to represent something important about the life of the person in the book. Five of the six winning students were in attendance at the meeting and shared their posters and a brief comment. Olivia Long won first place with a poster about Maria Tallchief. Jackie Mayfield placed second with an entry on Helen Keller and Jenelle Lamond's Rosa Parks poster place third. Kahlimah Nelson and Delaney Beres earned Honorable Mention. Unable to attend the meeting was David Anderson who also won honorable mention for his poster. Each student won a gift certificate to either the Women's History Center gift shop or Schuler's Book Store. All thirty-two posters designed by Elmwood students are on display at the History Center at 213 West Main Street in Lansing. Mrs. Hendrickson-Carr stated the students used many of the Strategic Plan's Character Clusters while participating in the contest.

The second special presentation featured recognition of East teacher Susan Stahly. Principal Gloria Gonzalez stated she picked Ms. Stahly for three main reasons. The first is that she is a masterful teacher; she understands the needs of her students and is open to making adjustments based on their unique situations. Susan Stahly is a model example of someone who, by her own actions, lives our strategic plan focus of ensuring that every student achieves his/her personal best. Secondly, Ms. Stahly is an excellent communicator whether it is with a student, a parent, a fellow colleague or a community member. Her style of communication is to seek input, find a solution and display an attitude of confidence and care regarding the persons involved in the dialogue. Lastly, but certainly not the least, Susan is a hallmark leader in the district. Her willingness to extend herself beyond the walls of her own rich classroom learning environment is very beneficial to Waverly Community Schools. Susan is involved in many activities such as East's Big Brother-Big Sister program, the school improvement team, chairing the science NCA sub-committee, volunteering for ISD level committee work, and being heavily involved and supportive of the Strategic Plan process. Mrs. Gonzalez closed by saying if a performance or activity is happening that involves our students, Susan Stahly is likely to be there to support her students and their efforts. Mrs. Gonzalez presented Ms. Stahly with a crystal block with the inscription "you are making a difference".

Waverly East student Kirsten Mitchell and art teacher Melissa Wood presented Ms. Stahly with a poster identifying attributes based on the letters in Ms. Stahly's last name. S=science lover; t=trustworthy; a=artist; h=helpful; l=loving; and y=young at heart. Colleague Susan Ellsworth described Ms. Stahly as her guide and mentor who has been helpful in so many ways.

Correspondence

Secretary Suttles reported a letter had been received which she passed on to the superintendent.

Public Comment

None

Student Representative Report

Luke Bunge reported juniors will be taking the MME test this week. He expressed concern about Dr. Fandrick, stating the students hope to have him back as soon as possible. Luke indicated Student Senate has pledged to help in any way needed. He reported the bands and orchestra participated in district festival. The Symphonic Band received 1's; the concert bands received 2's, and the orchestra received 1's and 2's.

Board Member Comment

Member Martin reported it was a pleasure to listen to the fine pre-festival music, noting the selection of music was outstanding. She said Dr. Fandrick is in her heart and prayers and she is hoping for an update on his condition. Member Martin thanked principal Hendrickson-Carr, the students, and their families for the warm and informative presentation. She stated she and Susan Stahly have been friends for a long time, and

Board Member Comment (cont.)

Susan is everything that was said and more. Member Martin announced the Capital Area Career Center is having an open house on March 18th from 4:30-6:30 p.m. to which everyone is invited. She encouraged everyone to come and view the facility. She also reported the Mid-Michigan 7-county Legislative Breakfast is scheduled for Friday, March 13th from 7:30-9:00 a.m. at the Radisson Hotel. Member Martin reported the ISOA is working on scheduling a visit to the Ombudsman program, hopefully in May. She also encouraged Board members to contact legislators when the opportunity arises. Member Martin concluded by saying ISD districts are now connected to StarNet and passed information around for Board members to review.

Member Brewer-Williams thanked the Elmwood students for their presentation, noting Mrs. Hendrickson-Carr has the ability to get students and the community involved in activities. She congratulated Ms. Stahly and commended her for doing things inside and outside of the district. Member Brewer-Williams extended get well wishes to Ron Fandruck and noted she hopes he will have a speedy recovery. She reported she attended the Waverly girls' basketball banquet yesterday and recognized the awesome job by all teams. Member Brewer-Williams reported four seniors were recognized as All Academic. They are Emma Holmi (3.98 GPA); Deanna Stickler Gatson (3.88 GPA); Carole Harris (3.92 GPA); and Kara Peruchietti (4.0).

Member Suttles thanked Mrs. Hendrickson-Carr for sharing the talents of her students. She stated she had read about them in the paper and it was nice to have them attend the meeting this evening. Member Suttles congratulated Ms. Stahly, stating she has watched her over the years. She said she is amazed by her quiet, steady presence and thinks of her as an ideal teacher. Member Suttles stated Ms. Stahly is truly a gift for students and thanked her for all she has given as a teacher.

Member Slocum congratulated Ms. Stahly and thanked Mrs. Hendrickson-Carr, stating the kids are dynamite. Member Slocum expressed concern for Dr. Fandruck. He reported all seven Waverly Destination Imagination teams are going on to the state finals following Saturday's competition. He thanked Dr. Pillar, the administration, Member Suttles and Member Martin for the successful Strategic Plan Thorough Review, noting the participants represented a great cross-section of the community. Member Slocum reported the boys varsity basketball team is playing in the district tournament against East Lansing tonight in Okemos. He also reported he attended a recent MASB Government Relations Committee meeting and would be glad to share information from that meeting with anyone interested. Member Slocum urged Board members to call their legislators regarding school funding and the stimulus package, urging them to keep school districts whole. He reported he attended his last Leadership Café session on February 26th, stating the series provided three great days over the last three months for exploring some interesting topics.

Member Jones extended his prayers to Dr. Fandruck. He thanked all the businesses who participated in the Deltaside Business Expo on Saturday at the high school. Member Jones also thanked John Mitchell, Lansing Charter Township trustee, for attending the meeting with his daughter Kirsten. He congratulated Susan Stahly, noting he is honored and proud of her service, and thanked Mrs. Hendrickson-Carr and her students for the exciting presentation.

Member Smith thanked Ms. Stahly for all she does and thanked Principal Hendrickson-Carr for promoting excellence and community participation. Member Smith wished Ron Fandruck well in his recovery and congratulated the Comet/Warriors hockey team on its conference title.

Adoption of Agenda

A motion was presented by Member Slocum and supported by Member Martin. MOTION: The Board of Education adopt the meeting agenda as presented.

Motion carried. VOTE: AYES – 7; NAYS – 0.

*****Approval of Minutes**

The minutes of the regular meeting of February 23, 2009 were approved as presented.

*****Extended Field Trip – For Information**

David Gorbe, Benjamin Knapp, and Mi Hye Kang have planned an extended field trip for 7th and 8th grade band, choir, and orchestra students to Cedar Point. The trip serves as a year-end reward for students in these programs. Approximately 135 students and 15-20 chaperones will accompany the staff advisors to Cedar Point on Friday, May 29, 2009. They will travel by charter buses. The estimated cost of the trip per student is \$70.00. Students are responsible for providing the funds for their trip. Fundraising opportunities will be made available to help defray the cost. Students will be away from the traditional classroom setting one day.

*****Financial Recommendation – Report # 08-42 - For Action**

The treasurer's report was approved as presented.

*****Lunch, Breakfast, and Milk Prices – For Information**

The Board of Education established the rates for Type A lunches at one dollar and seventy cents (\$1.70) for elementary; one dollar and ninety cents (\$1.90) for grades five through twelve (5-12); and three dollars (\$3.00) for adults. In addition, the Board of Education established breakfast prices as follows: Grades K-4, \$1.00; Grades 5-12, \$1.25; and for adults, \$1.50. Further, the price of milk is established at thirty cents (\$.30).

Childcare Program Rates – Report #08-44 – For Action

A motion was presented by Member Martin and supported by Member Smith. MOTION: The Board of Education approve rates charged for the Childcare/Activities and Preschool Program effective summer of 2009 as follows:

Registration Fee (non-refundable): (Summer Program and School Year Program, excepting KAP)	From \$60.00 to \$65.00
Summer Program:	
Full Day	From \$30.00/day to \$31.00/day
Half Day	From \$16.00/day to \$17.00/day
School Year Program:	
Before School K-4	From \$6.50/day to \$6.75/day
After School K-4	From \$8.50/day to \$8.75/day
After School East	\$12.00/day
Preschool Three Year Old Program	From \$900.00/year to \$927.00/year
Preschool Four Year Old Program	From \$1,188.00/year to \$1,215.00/year

The discount for additional children in the same family will remain at 15%.

Motion carried. VOTE: AYES – 7; NAYS – 0.

Bus Purchase – Report #08-45 – For Action

A motion was presented by Member Slocum and supported by Member Brewer-Williams. MOTION: The Board of Education approve the purchase of one (1) bus from Capital City Bus Sales, and that the resolution for participation in the MSBO/MAPT Bus Purchase Program be approved. Member Martin asked if we are considering decreasing the number of buses, do we need to purchase a new bus. Rob Spagnuolo, business manager, indicated we have taken the purchase of four buses down to one and it is felt

Bus Purchase (cont.)

it is necessary to make a purchase at this time. Member Suttles stated this is not the first time we have had to go off schedule. The schedule is always a guideline and we need to be flexible given economic circumstances. Member Brewer-Williams indicated there are also plans to sell the old bus.

Motion carried. VOTE: AYES – 7; NAYS – 0.

Personnel Recommendation – Report #08-46 – For Action

A motion was presented by Member Suttles and supported by Member Jones. MOTION: The Board of Education approve the resignation of Carla Larzelere, Elementary Music Teacher, effective 6/4/09.

Dr. Pillar stated Carla Larzelere is a great elementary teacher and has done a wonderful job at Waverly. Member Slocum noted Mrs. Larzelere spent two or three awesome years with his youngest child, and now she wants to become a music teacher. Member Martin said she will truly miss Carla and her amazing music and people abilities.

Motion carried. VOTE: AYES – 7; NAYS – 0.

2009-2010 Budget – For Discussion

Rob Spagnuolo presented the PowerPoint presentation that has been shown to district employees at information gathering sessions related to the budget. Jacklin Blodgett then went through a compiled list gathered from employee brainstorming sessions and the associated costs. John Cavanaugh of EPIC MRA followed up with the results of the community telephone survey in which 313 samples were taken.

Superintendent's Report

Dr. Pillar reported MME testing for 11th grade students will be held March 10th-12th. Breakfast is being offered to all 11th grade students at 7:30 a.m. each day, with testing starting at 8:00 a.m. There will be no school for grades 9, 10, and 11 on these days.

Dr. Pillar reported he is meeting with Board candidates to orient them to the Board member process.

Dr. Pillar announced the Ingham ISD superintendents will be visiting Ombudsman on Wednesday, March 11th.

Dr. Pillar reported residents of Chanticleer Trail whose property backs up to Waverly property have been invited to attend a meeting on Thursday, March 12th at 7:00 p.m. to discuss the proposed fence.

Dr. Pillar reminded Board members of the legislative breakfast on Friday, March 13th at the Radisson Hotel from 7:30-9:00 a.m.

Dr. Pillar announced special Board meetings will be held on Monday, March 16th at 6:00 p.m. at the East cafeteria and on Monday, March 23rd at 6:00 p.m. at the Waverly Middle School Little Theatre. The purpose of the meetings is presentation of the cost reduction proposal and the opportunity for Board and public comment.

Dr. Pillar reported he will be attending a Legislative Conference sponsored by MASB and MASA on Wednesday, March 18th at the Lansing Center.

Dr. Pillar announced the Grand Ledge/Waverly Varsity Hockey team won its first CAAC league championship on Saturday, February 28th.

Superintendent's Report (cont.)

Dr. Pillar reported that Waverly Board members are also winners. Member Brewer-Williams has recently achieved Level One Certification and the Award of Merit. Member Slocum also achieved the Award of Merit. The Waverly Board of Education is eligible to receive the Honor Board Award this year as a result of every member of the board achieving Level One Certification. The Board is also eligible to receive the Standard of Excellence Award as a result of every member of the board achieving the Award of Merit. Waverly's Board of Education is one of a very limited number of boards in the state to receive this very special recognition. A representative from MASB will attend a future meeting to recognize these achievements.

Dr. Pillar reported information has been received on the Ingham ISD biennial election schedule. In addition to approving the ISD general fund budget, this is the year they elect new Board members. The Board will be considering this in May.

Dr. Pillar reported the House passed House Bills 4030 and 4132 this week that would raise the compulsory attendance age from 16 to 18. The bills added a parental consent piece for parents who feel that their child is ready to leave the education system. The bill package would not prohibit advanced students from completing high school before they turn 18, but would require all students to stay in school until they turn 18 or graduate high school. Talk continues on the MEA retirement incentive. House and Senate Fiscal Agencies estimate that this proposal will indeed cost over \$3 billion and will cause the retirement contribution rate to go up by several points. There continues to be debate about how federal stimulus money should be spent. MASB staff believes that this money should be used to make the School Aid Fund whole. There is talk among state leaders that this money could be used for new programming while categorical funding could see drastic cuts.

Public Comment

None

Other Board Business

Member Slocum thanked administrators for commissioning the EPIC MRA survey. It was money well spent to get the pulse of the district. Member Slocum indicated he is unable to attend the Legislative Breakfast on March 13th.

Member Suttles asked if the Board would like her to send a card to Ron Fandrick.

Member Martin reported Amy Nixon, daughter of teacher Debbie Nixon and 1999 graduate of Waverly High School, has had a series of strokes and is hospitalized in Colorado. Donations to the Waverly Middle School sunshine fund on behalf of Amy are being accepted.

Adjournment

The meeting adjourned at 9:40 p.m.

Respectfully submitted,

Edith J. Suttles, Secretary

***Consent Agenda
rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
March 16, 2009**

Opening of Meeting

The special meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 6:00 p.m. in the cafeteria of the East Intermediate School, 3131 W. Michigan Avenue, Lansing, Michigan

Members Present:

Mr. John Broughton, President
Mr. Britt Slocum, Vice President
Mrs. Edith Suttles, Secretary
Mr. Calvin Jones, Treasurer
Mrs. Mary Ann Martin, Trustee
Mrs. Kim Smith, Trustee

Member Absent:

Mrs. Fonda Brewer-Williams, Vice Secretary-Treasurer

Staff Present:

Dr. Thomas J. Pillar, Superintendent
Mrs. Jacklin Blodgett, Asst. Superintendent for Finance & Personnel
Mrs. Dorothy Blackwell, Director of Curriculum
Mr. Rob Spagnuolo, Business Manager

Purpose

The purpose of the meeting was 2009-2010 budget deliberation.

Pledge

The pledge of allegiance was led by Superintendent Pillar.

Approval of Agenda

A motion was presented by Member Slocum and supported by Member Martin. MOTION: The Board of Education approve the meeting agenda as presented.

Motion carried. VOTE: AYES – 6; NAYS – 0; (Member Brewer- Williams absent).

2009-2010 Budget Amendment Proposal

Following introductory remarks by Superintendent Thomas Pillar detailing the budget process, budget considerations for the 2009-2010 school year were presented by Business Manager Rob Spagnuolo and Assistant Superintendent Jacklin Blodgett.

Board Member Comment

There was general discussion among Board members and individual perspectives on the proposed budget considerations.

Public Comment

Addressing the Board during public comment were Susan Bissonnette-Whelan; Michelle DeBrabander; Kathy Jenkins; Laura Smith; Denise Kehren; Bill Cecil; Ronald Axline; Edwina Liggett; Chris Alvarado; Karen Burgess; Pam Blair; and Anne Kennedy.

Other Board Business

None

Another special meeting for continuing discussion of proposed considerations for the 2009-2010 budget will be held on Monday, March 23, 2009 at 6:00 p.m. in the Waverly Middle School Little Theatre.

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Adjournment

The meeting adjourned at 8:07 p.m.

Respectfully submitted,

Edith J. Suttles, Secretary

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
March 23, 2009**

Opening of Meeting

The special meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 6:04 p.m. in the Little Theatre of the Waverly Middle School, 620 Snow Road, Lansing, Michigan

Members Present:

Mr. John Broughton, President
Mr. Britt Slocum, Vice President
Mr. Calvin Jones, Treasurer (arrived at 6:09 p.m.)
Mrs. Fonda Brewer-Williams, Vice Secretary-Treasurer
Mrs. Mary Ann Martin, Trustee
Mrs. Kim Smith, Trustee

Member Absent:

Mrs. Edith Suttles, Secretary

Staff Present:

Dr. Thomas J. Pillar, Superintendent
Mrs. Jacklin Blodgett, Asst. Superintendent for Finance & Personnel
Mrs. Dorothy Blackwell, Director of Curriculum
Mr. Bruce Johnson, Director of Operations & Student Services
Mr. Rob Spagnuolo, Business Manager
Ms. Rebecca Pease

Purpose

The purpose of the meeting was 2009-2010 budget deliberation.

Pledge

The pledge of allegiance was led by Member Martin.

Approval of Agenda

A motion was presented by Member Slocum and supported by Member Martin. MOTION: The Board of Education approve the meeting agenda as presented.

Motion carried. VOTE: AYES – 6; NAYS – 0; (Member Suttles absent).

2009-2010 Budget Amendment Proposal

Following introductory remarks by Superintendent Thomas Pillar detailing the budget process, budget considerations for the 2009-2010 school year were presented by Business Manager Rob Spagnuolo and Assistant Superintendent Jacklin Blodgett.

Board Member Comment - Budget

There was general discussion among Board members and individual perspectives on the proposed budget considerations.

Board Member Comment - General

Member Slocum reported he attended the high school play “Arsenic & Old Lace” and it was great. Member Martin also attended the play which she said surpassed her expectations.

Public Comment

Addressing the Board during public comment were Olivia Long; Gini Larson; Cindy Long; Gretchen Mikula; Michelle Smethurst; Mary Uerling; Betsy Gallup; Jennifer Dumont; Yolanda Harris; Geoff Blair;

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March 23, 2009

Public Comment (cont.)

Samantha Long; Pat Rowden; Michelle Frederick; Melissa Wood; Karen Burgess; Bill Long; Carrie Wheeler; and Margie Aimery

Other Board Business

None

Adjournment

The meeting adjourned at 7:47 p.m.

Respectfully submitted,

Fonda Brewer-Williams, Vice Secretary-Treasurer

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
April 17, 2009**

Opening of Meeting

The special meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 7:35 a.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. John Broughton, President
Mr. Britt Slocum, Vice President
Mrs. Edith Suttles, Secretary
Mr. Calvin Jones, Treasurer
Mrs. Mary Ann Martin, Trustee
Mrs. Fonda Brewer-Williams, Vice Secretary-Treasurer

Member Absent:

Mrs. Kim Smith, Trustee

Staff Present:

Dr. Thomas J. Pillar, Superintendent
Mrs. Jacklin Blodgett, Asst. Superintendent for Finance & Personnel
Mr. Bruce Johnson, Director of Operations & Student Services
Mrs. Dorothy Blackwell, Director of Curriculum
Mr. Rob Spagnuolo, Business Manager
Mrs. Gloria Gonzalez
Mrs. Valerie Hendrickson-Carr

Purpose

The purpose of the meeting was discussion of budget considerations for 2009-2010.

Adjournment

The meeting adjourned at 8:30 a.m.

Respectfully submitted,

Edith J. Suttles, Secretary

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
April 20, 2009**

FOR INFORMATION***

Subject: Extended Field Trip

Extended Field Proposal

Benjamin Knapp has planned an extended field to the State Solo and Ensemble Festival in Stevensville, Michigan and a theater performance in Chicago, Illinois for the Reflections and other choir members who are willing to pay. The proposed departure date is Friday, April 17, 2009 with a return date of Saturday, April 18, 2009. Students will perform in the State competition and will have the benefit of observing other state level performers. The group of up to 50 students will spend the night in Palentine, Illinois. In Chicago, the students will shop, sightsee, and attend a theater performance. Staff members going on the trip in addition to Mr. Knapp are Takis Pizanis and Maureen Nauss. There will be at least four other chaperones on the trip. The group will travel either by school bus or motorcoach. Cost of the trip will depend on the mode of transportation. The price range is \$100 to \$150 per student. It is possible students will miss their 6th hour class on Friday, April 17th, depending on the State Solo & Ensemble performance schedule.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
April 20, 2009**

Report #08-47

FOR ACTION***

Subject: Financial Recommendation

Recommendation:

It is recommended the following be approved:

Approval of Treasurer's Report:

The General Fund Financial Report dated March 31, 2009 has been reviewed and it is recommended that the Report be approved. The cash balance as of February 28, 2009 was \$3,503,202.50. Receipts during March 2009 consist of current taxes and other revenues in the amount of \$5,216,504.13 less disbursements during March of \$2,606,724.96 left the district with a General Fund cash balance as of March 31, 2009 of \$6,112,981.67.

Waverly Community Schools
 Budget Status Report as of 3/31/09
 General Fund - Revenue Accounts

<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>Year To Date</u>	<u>Available Balance</u>	<u>Percent Available</u>
MAJOR CLASS 111 TOTALS	Property Tax Levy	9,531,746.00	8,832,351.60	699,394.40	7.34
MAJOR CLASS 119 TOTALS	Delinquent Taxes	50,000.00	16,295.52	33,704.48	67.41
MAJOR CLASS 131 TOTALS	Tuition	19,296.00	19,950.00	(654.00)	(3.39)
MAJOR CLASS 151 TOTALS	Interest On Investments	180,000.00	49,263.87	130,736.13	72.63
MAJOR CLASS 191 TOTALS	Rental on Buildings	25,000.00	19,808.40	5,191.60	20.77
MAJOR CLASS 199 TOTALS	Miscellaneous	28,665.00	25,844.37	2,820.63	9.84
MAJOR CLASS 311 TOTALS	State Revenue	18,517,939.00	10,245,728.60	8,272,210.40	44.67
MAJOR CLASS 413 TOTALS	Direct Federal Grants	23,478.00	7,797.32	15,680.68	66.79
MAJOR CLASS 414 TOTALS	Federal Grants	614,264.00	313,761.27	300,502.73	48.92
MAJOR CLASS 417 TOTALS	Grants Through Intermediates	526,734.00	313,594.63	213,139.37	40.46
MAJOR CLASS 418 TOTALS	Unrestricted Flow Thru Grants	17,000.00	8,656.67	8,343.33	49.08
MAJOR CLASS 519 TOTALS	IISD Reimbursements	1,765,300.00	858,819.40	906,480.60	51.35
MAJOR CLASS 592 TOTALS	Proceeds from Long-term Loan	453,627.00	453,627.00	0.00	0.00
	Total For Revenues	31,753,049.00	21,165,498.65	10,587,550.35	33.34

Waverly Community Schools
 Budget Status Report as of 3/31/09
 General Fund - Expense Accounts

<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>Year To Date</u>	<u>Available Balance</u>	<u>Percent Available</u>
FUNCTION 111 TOTALS	Elementary	7,716,433.00	4,655,048.98	3,061,384.02	39.67
FUNCTION 112 TOTALS	Middle School	2,480,228.00	1,529,524.85	950,703.15	38.33
FUNCTION 113 TOTALS	High School	5,606,635.00	3,447,533.91	2,159,101.09	38.51
FUNCTION 119 TOTALS	Summer School	27,478.00	7,823.32	19,654.68	71.53
FUNCTION 122 TOTALS	Special Education	3,244,637.00	2,009,559.63	1,235,077.37	38.07
FUNCTION 125 TOTALS	Compensatory Education	461,192.00	276,606.52	184,585.48	40.02
FUNCTION 199 TOTALS	Holding Account for Employee Benefits	14,600.00	0.00	14,600.00	100.00
FUNCTION 212 TOTALS	Guidance Services	594,857.00	361,424.11	233,432.89	39.24
FUNCTION 215 TOTALS	Speech Pathology & Audiology	551,239.00	331,436.88	219,802.12	39.87
FUNCTION 216 TOTALS	Social Work Services	570,477.00	344,672.79	225,804.21	39.58
FUNCTION 218 TOTALS	Teacher Consultant	289,583.00	189,702.78	99,880.22	34.49
FUNCTION 219 TOTALS	Other Pupil Services	52,748.00	47,873.25	4,874.75	9.24
FUNCTION 221 TOTALS	Improvement of Instruction	506,485.00	244,279.89	262,205.11	51.77
FUNCTION 222 TOTALS	Educational Media Services	1,282,578.00	848,270.03	434,307.97	33.86
FUNCTION 226 TOTALS	Supervision & Direction	369,095.00	279,155.62	89,939.38	24.37
FUNCTION 231 TOTALS	Board of Education	87,450.00	50,058.89	37,391.11	42.76
FUNCTION 232 TOTALS	Executive Administration	304,093.00	215,214.09	88,878.91	29.23
FUNCTION 241 TOTALS	Office of the Principal	1,889,112.00	1,383,439.75	505,672.25	26.77
FUNCTION 249 TOTALS	Other School Administration	92,457.00	16,045.80	76,411.20	82.65
FUNCTION 252 TOTALS	Fiscal Services	366,676.00	273,160.09	93,515.91	25.50
FUNCTION 257 TOTALS	Internal Services	59,260.00	49,703.27	9,556.73	16.13
FUNCTION 259 TOTALS	Other Business Services	69,788.00	64,581.65	5,206.35	7.46
FUNCTION 261 TOTALS	Operating Building Services	3,784,668.00	2,635,956.18	1,148,711.82	30.35
FUNCTION 266 TOTALS	Security Services	83,309.00	59,202.47	24,106.53	28.94
FUNCTION 271 TOTALS	Pupil Transportation Services	858,547.00	574,248.50	284,298.50	33.11
FUNCTION 283 TOTALS	Staff/Personnel Services	190,863.00	143,443.55	47,419.45	24.84
FUNCTION 284 TOTALS	Information Management Services	231,006.00	183,439.05	47,566.95	20.59
FUNCTION 285 TOTALS	Other Central Services	1,000.00	(24.40)	1,024.40	102.44
FUNCTION 299 TOTALS	Other Support Services	35,000.00	11,560.00	23,440.00	66.97
FUNCTION 331 TOTALS	Communication	30,446.00	21,740.13	8,705.87	28.59
FUNCTION 511 TOTALS	Equipment Loan Principal & Interest	156,436.00	156,435.80	0.20	0.00
FUNCTION 621 TOTALS	Athletic/Activities & Child Care Support	620,027.00	438,053.09	181,973.91	29.35
Total for Expenses		32,628,403.00	20,849,170.47	11,779,232.53	36.10

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
April 20, 2009**

Report #08-48

FOR ACTION

Subject: Budget Considerations 2009-2010

Recommendation:

The Superintendent recommends the Board of Education approve the attached budget considerations for the 2009-2010 fiscal year.

Statement of Purpose/Issue:

Approving these considerations will allow for the continued preparation of the 2009-2010 budget.

Budget Impact:

The considerations total \$1,481,900.

Historical Perspective:

The Board of Education is required to adopt a budget by June 30. The initial review of the 2009-2010 fiscal year budget projected a deficit of \$2,722,000. These considerations will reduce the projected deficit by \$1,481,900.

Discussions of Options:

The Board may adopt the considerations as presented or reject the considerations.

Rational for Proposal:

The approval of the considerations will provide the basis for preparing the budget for 2009-2010.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
April 20, 2009**

Report #08-49

FOR ACTION

Subject: **Non-extension of Principal Contracts**

Recommendation:

The Superintendent recommends the Board of Education not extend (terminate under Article IV, Section 4.4 of the Master Agreement between the Waverly Administrators Education Association and the Board of Education) the two least senior principals and the least senior assistant principal contracts as agreed upon by the Waverly Administrators Education Association. The non-extension recommendation is for the following contracts: Rashawnda Talifarro, Winans Elementary Principal; Vincent Perkins, Middle School Principal; and Mike Moreno, East Intermediate School Assistant Principal.

The recommendation is not a reflection of these administrators' job performances with the District, but is a necessity due to contract language.

Statement of Purpose/Issue:

The purpose of the non-extension is to not extend three administrator contracts for the 2010-2011 school year. Each administrator is currently employed under a two-year contract starting July 1, 2008 and expiring June 30, 2010.

Budget Impact:

There will be no budget impact on the 2009-2010 school year as all three administrators currently have two year contracts, which are in effect for the 2009-2010 school year. The District could save over \$370,000 in the 2010-2011 school year because of the non-extensions.

Rationale for Recommendation:

The District's enrollment declined in the 2008-2009 school year and is projected to decline further in the 2009-2010 school year. The District may be looking at facility usage in the coming year and its financial stability due to funding pressures from the State of Michigan. Because administrators are contracted under two-year agreements, the only way to prepare for a possible administrative reduction is not to extend each administrator's contract and let the contract expire.

The Board may offer a two-year contract to an administrator should enrollment remain constant or increase, the use of the facilities remains the same or the funding situation changes for school districts.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
April 20, 2009**

Subject: Personnel Summary

I. INSTRUCTION AND SUPPORT

FOR INFORMATION

A. Tenure Recommendation

<u>Name</u>	<u>School</u>	<u>Effective</u>
Lance Berrier	High School	2009-2010
Heather Hicks	High School	2009-2010
Clayton Burch	Middle School	2009-2010
Cheryl Frank	East Intermediate	2009-2010

B. Probation Recommendation

<u>Name</u>	<u>School</u>	<u>Probation From/To</u>	<u>Effective</u>
Megan Helsen	High School	1 st year – 2 nd year	2009-2010
Aaron Shinn	High School	1 st year – 2 nd year	2009-2010
Jeremy Tuller	High School	1 st year – 2 nd year	2009-2010
Amy Henry	High School	2 nd year – 3 rd year	2009-2010
Nathaniel Jarvie	High School	2 nd year – 3 rd year	2009-2010
Michael Pixley	High School	2 nd year – 3 rd year	2009-2010
Micheal Schriener	High School	2 nd year – 3 rd year	2009-2010
Kirstina Boomer	High School	3 rd year – 4 th year	2009-2010
Mi Hye Kang	Middle School	1 st year – 2 nd year	2009-2010
Nichole Rhynard	Middle School	1 st year – 2 nd year	2009-2010
Lili Risser	Middle School	1 st year – 2 nd year	2009-2010
Monica Jones	Middle School	3 rd year – 4 th year	2009-2010
Samuel Sicilia	Middle School	3 rd year – 4 th year	2009-2010
Rachel Goodman	East Intermediate	1 st year – 2 nd year	2009-2010
Melissa Wood	East Intermediate	1 st year – 2 nd year	2009-2010
Nathan Beckholt	East Intermediate	2 nd year – 3 rd year	2009-2010
Jeffrey Hager	Colt	1 st year – 2 nd year	2009-2010
Leo Blundell	Colt	2 nd year – 3 rd year	2009-2010
Ashley Beech	Elmwood	1 st year – 2 nd year	2009-2010
Kristin Kochheiser	Elmwood	3 rd year – 4 th year	2009-2010
Carmon Mobley	Winans	1 st year – 2 nd year	2009-2010
Jeffery Sulitis	Winans	1 st year – 2 nd year	2009-2010
Christel Benjamin	Winans	2 nd year – 3 rd year	2009-2010
Lisa Lam-Wilson	Winans	2 nd year – 3 rd year	2009-2010
Nathan Stevenson	Winans	3 rd year – 4 th year	2009-2010
Bevin Francis	Windemere View	1 st year – 2 nd year	2009-2010
Ramona Mendez	Windemere View	1 st year – 2 nd year	2009-2010

C. Employment – Non Certified

<u>Name</u>	<u>Position</u>	<u>Class/Salary</u>	<u>Effective</u>
Melody Clough	Back Up Bus Driver	\$11.73/Hour	2/27/09
Keshia Jamison	Winans Child Care	\$7.50/Hour	3/2/09
Heather Shatney	East Lunch Assistant	Class G/\$9.34	3/9/09

D. Retirement – Non Certified

<u>Name</u>	<u>Position</u>	<u>Years</u>	<u>Effective</u>
Guillermo Del Castillo	East Custodian	20	5/29/09
Holly LaPratt	HS Time Out Supervisor	14	6/4/09
Alan Johns	East Custodian	30	6/26/09

E. Resignation – Non Certified

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Tessa Gray	View Child Care	Personal	3/27/09

F. Extra-Curricular Schedule B Stipends

<u>Name</u>	<u>Assignment</u>	<u>Step</u>	<u>Stipend</u>	<u>Effective</u>
Chris Barrera	HS School Improvement Co-Chair	1/5 of 2	\$286.60	2008-09 Sch. Yr.
Amber Butler	HS School Improvement Co-Chair	1/5 of 2	\$286.60	2008-09 Sch. Yr.
Thomas Glasovatz	HS School Improvement Co-Chair	1/5 of 3	\$308.60	2008-09 Sch. Yr.
Brandy Miller	HS School Improvement Co-Chair	1/5 of 2	\$286.60	2008-09 Sch. Yr.
Jerry Smith	HS School Improvement Co-Chair	1/5 of 2	\$286.60	2008-09 Sch. Yr.

G Coaching – High School/Middle School

<u>Name</u>	<u>Assignment</u>	<u>Step</u>	<u>Stipend</u>	<u>Effective</u>
Matt Oppenheim	HS Varsity Baseball Coach	3	\$4,744	Spring Season
David Pike	HS Boys' Track Coach	3	\$4,744	Spring Season
Don Dimick	HS Boys' Asst. Track Coach	3	\$3,587	Spring Season
Mike Wallace	HS Boys' Asst. Track Coach	3	\$3,587	Spring Season
Robert Lurie	HS Girls' Track Coach	3	\$4,744	Spring Season
Todd Simon	HS Assistant Girls' Track Coach	3	\$3,587	Spring Season
Jerry Smith	HS Assistant Girls' Tennis Coach	1	\$1,516	Spring Season
Mark Feinauer	HS Girls' Tennis Coach	3	\$4,358	Spring Season
James Tolbert	MS Girls' Track Coach	3	\$3,512	Spring Season
Monica Jones	MS Boys' Track Coach	3	\$3,512	Spring Season

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
April 20, 2009**

Report #08-50

FOR ACTION

**Subject: Resolution to Consider Designation of Electoral Representative for the June 1, 2009
IISD Biennial Election**

Recommendation:

The Superintendent recommends the Board of Education adopt the resolution to consider designation of its representative to the electoral body which will elect one member to a six-year term on the Ingham Intermediate School District board.

Statement of Purpose:

This action is necessary to fulfill requirements of Section 614(2) of the Revised School Code pertaining to intermediate school district elections.

Historical Perspective:

Section 614(2) of the Revised School Code provides that the Board of Education shall consider the resolution at not less than one public meeting before adopting the resolution to appoint the representative and identifying the candidate the local board representative must vote for on the first ballot taken by the electoral body. At the May 11th Board meeting the Board will consider a resolution to appoint its designated representative and identify the candidate for whom the Waverly Board will cast its ballot.

Ingham ISD will be holding its biennial board member election on Monday, June 1, 2009 in the Thorburn Education Center, Room ABC, beginning at 7:00 p.m. The election is for one (1) six-year term from July 1, 2009 through June 30, 2015.

Discussion of Options:

None

Rationale for Recommendation :

According to legal counsel, the Board should follow Section 614(2) of the Revised School Code relating to intermediate school district board member elections.

RESOLUTION TO CONSIDER DESIGNATION OF ELECTORAL REPRESENTATIVE FOR THE JUNE 1, 2009 BIENNIAL ELECTION

Waverly School District, Lansing, Michigan (the "District")

A regular meeting of the Board of Education of Waverly Community Schools, Lansing, Michigan (the "Board"), was held in the Little Theatre of the Waverly Middle School, 620 Snow Road, Lansing, Michigan, in the District, on the 20th day of April 2009, at 7:30 o'clock in the evening.

The meeting was called to order by John Broughton, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____ :

1. The Revised School Code provides that board members of Ingham Intermediate School District, Michigan (the "ISD"), be elected biennially on the first Monday in June by an electoral body composed of one (1) person designated by the board of each constituent school district; and
2. The Revised School Code further provides that this Board shall consider the resolution of designating its representative on the electoral body at not less than one (1) public meeting before adopting the designating resolution; and
3. This Board now determines it is necessary and desirable to establish the first public meeting at which this Board will consider the proposed resolution designating the District's representative on the electoral body.

NOW, THEREFORE BE IT RESOLVED THAT:

1. At the public meeting of this Board to be held on the 11th day of May, 2009, commencing at 7:30 o'clock, p.m., to be held in the Board Room of the Waverly Administrative Center, this Board will consider a resolution to appoint Member Martin as the designated representative of this District for the electoral body of the ISD biennial election to be held June 1, 2009, and Kim Smith as alternate in the event the designated representative is unable to attend.
2. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Motion declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting secretary of the Board of Education of Waverly Community Schools, Lansing, Michigan hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board at a regular meeting held on April 20, 2009, the original is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education