



Waverly Community Schools

Regular Meeting

Monday, June 9, 2008 7:30 PM

Agenda of Regular Meeting

The Board of Education Waverly Community Schools

A Regular meeting of the Board of Education of Waverly Community Schools will be held June 9, 2008, beginning at 7:30 PM in the Board Room, 515 Snow Road, Lansing, MI.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President John Broughton
- II. Special Presentations
 - A. Recognition of Theresa Dietiker - Philip Barker/Bruce Johnson
 - B. Website Analysis - Eldon McGraw
- III. Correspondence - Secretary Edith Suttles
- IV. Public Comment
- V. Student Representative Report
- VI. Board Member Comment
- VII. Adoption of Meeting Agenda
- VIII. ***Approval of Minutes 3
- IX. Presentation of Reports
 - A. Finance and Personnel
 - 1. ***Recommendation to approve Report #07-71, Financial Recommendation 9
 - 2. ***Recommendation to approve Report #07-72, Certification of Summer Tax Levy 12

3.	Recommendation to approve Report #07-73, 2008-09 Budget and Proposed Tax Millage Rate	16
4.	Recommendation to approve Report #07-74, Instructional Technology Installment Purchase	26
5.	Recommendation to approve Report #07-75, Personnel Recommendations	27

X. Superintendent's Report

XI. Public Comment

XII. Other Board Business

XIII. Adjournment

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
May 27, 2008**

Opening of Meeting

The regular meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 7:30 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. John Broughton, President
Mr. Britt Slocum, Vice President
Mrs. Edith Suttles, Secretary
Mr. Calvin Jones, Treasurer
Mr. Don Knechtel, Vice Secretary-Treasurer
Mrs. Mary Ann Martin, Trustee
Mrs. Fonda Brewer-Williams, Trustee

Staff Present:

Dr. Thomas J. Pillar, Superintendent
Mrs. Jacklin Blodgett, Asst. Superintendent for Finance & Personnel
Mrs. Dorothy Blackwell, Director of Curriculum
Mr. Rob Spagnuolo, Business Manager
Karen Burgess
Gretchen Mikula
Vince Perkins
Bill Davis
Michelle Frederick
Al Momrik
Rebecca Pease

Others Present:

Mary Jo White
Arnold Weinfeld
Dallas Burdick
Kim Smith
Michelle Mayfield
Meredith Wright
Joslin Bristol
Jordan Nelson
Alexandra Bennett
Brittany Burk

Pledge

Leading the pledge were students from Waverly Middle School. Participating were Brittany Burk, Michelle Mayfield, Jordan Nelson, and Alexandra Bennett.

Special Presentations

Vince Perkins, Middle School principal, played a video of a Waverly Middle School Destination Imagination team performing its improv skit at Regional competition. The students were given 30 minutes before the skit to make props. They were given a list of 24 people, past and present, from which they could pick 12 to be featured in the skit. They were also given a list of 24 objects, and again could pick 12 to use. Team members Meredith Wright, Michelle Mayfield, and Joslin Bristol shared highlights of their DI experiences, reporting they placed 9th at state competition. Other members of the team were Kathleen Hager, Emily Nagy, and Ryan Fisher. The team is coached by Alan Wright.

Special Presentation (cont.)

Dallas Burdick and Calvin Jones, representing the Lansing Board of Water & Light, presented information to the Board regarding a School to Training and Employment Program. The Board of Water & Light will begin a collaborative partnership with area schools for the purpose of exposing high school seniors to utility industry career opportunities.

Correspondence

Member Suttles reported correspondence regarding a tax issue has been received.

Public Comment

Addressing the Board during Public Comment was Arnold Weinfeld.

Student Representative Report

None

Board Member Comment

Member Slocum stated he was glad to be back at the Board table. He stated he is a huge proponent of Destination Imagination. Two teams from Waverly recently attended the DI Global competition in Tennessee, both working on the same problem. Member Slocum stated they had a great time and met kids from all over the world.

Member Suttles said she also was glad to be back at the Board table. She reported former Board Student Representative, Kelly Mahoney, was one of five MSU students to receive the Paul and Mavis Pitzer scholarship for the Urban Education program. Kelly is studying to be an elementary teacher and will be a junior this fall at MSU. Member Suttles congratulated Kelly and her parents, Wilbur and Marge, on the award.

Member Knechtel congratulated the Lacrosse Club for sponsoring a recent tournament involving 70 teams from across the state. He received feedback on how well it was organized and said there were few complaints for such a large undertaking. Member Knechtel stated he is traveling out East tomorrow and will not be here for graduation and Senior Honors night. He asked that someone extend his congratulations to the Top 10 and all those honored. Member Knechtel reported Waverly High School graduate Matt Smith is graduating from the Air Force Academy.

Member Martin reported she attended the high school band collage concert and it was fabulous, as usual. She congratulated the Middle School DI team who participated earlier in the meeting, and all the DI teams who competed this year. Member Martin stated they did an excellent job in all levels of competition where they have to think outside the box.

Member Jones congratulated the Waverly High School graduating class of 2008.

Adoption of Agenda

A motion was presented by Member Jones and supported by Member Brewer-Williams. MOTION: The Board of Education approve the meeting agenda as presented.

Motion carried. VOTE: AYES – 7; NAYS – 0.

******Approval of Minutes***

The minutes of the regular meeting of May 12, 2008 were approved as presented.

Textbook Adoption – Mathematics grades 5-8

A motion was presented by Member Suttles and supported by Member Slocum. MOTION: The Board of Education adopt the Holt mathematics proposal for grades 5-8, at a cost of \$61,162.50.

Member Knechtel questioned the cost of shipping and asked if discussion had taken place to eliminate those costs. Dorothy Blackwell indicated the freight cost had been reduced by one-half. Also negotiated was the addition of three more projectors (for a total of five) and online textbook services beyond the typical six-year plan. If the district continues to use Holt textbooks, they will offer online service on a year to year basis after the agreed upon six-year period.

Motion carried. VOTE: AYES – 6; NAYS – 1 (Member Knechtel)

Curriculum Program Update

Al Momrik shared an overview of the new graduation drop-out cohort. Dorothy Blackwell shared information about the various components of the No Child Left Behind initiative. Included in her presentation was information on Adequate Yearly Progress, IDEA, Michigan Merit Curriculum, Personal Curriculum, Proficiency Not Seat Time and Interventions.

Preliminary Budget Adoption 2008-2009 – For Discussion

Jacklin Blodgett and Rob Spagnuolo presented information on the proposed 2008-2009 budget. A public hearing regarding the budget will be held at 7:00 p.m., prior to the regular Board meeting on June 9, 2008. The Board will be asked to approve the budget at the regular meeting.

Instructional Technology Leasing – For Discussion

A recommendation to approve the purchase of 600 computers and equipment to replace the student instructional computers district-wide was presented for discussion. The estimated cost of the equipment is \$444,234. Administration is seeking bids for leasing options.

The lease is for the replacement of computers in the instructional computer centers in seven buildings. The current computers range from five to seven years old and are failing.

Contract with Ingham Intermediate School District for Ombudsman Alternative Education Service – For Discussion

A motion was presented by Member Slocum to move the report to an action item. President Broughton indicated the need for discussion of the contract prior to a motion. Member Slocum withdrew his motion.

There was a general discussion about the contract. The Superintendent indicated he would make changes based on that discussion.

Superintendent's Report

Dr. Pillar reminded Board members Senior Honors Night is Thursday, May 29th at 7:00 p.m. in the High School Auditorium. He also noted Commencement is on Sunday, June 1st at 1:00 p.m. at the MSU Auditorium.

Dr. Pillar reported NEC graduation is Thursday, June 5th at 7:00 p.m. at the Waverly High School Auditorium.

Dr. Pillar stated the end of the school year has come upon us quickly. Thursday, June 5th is the last day for students, with dismissal at noon. School will resume for the 2008-2009 school year on Tuesday, September 2nd.

Superintendent's Report (cont.)

There will be a reception for retiring employees on Monday, June 9th at 6:00 p.m. in the Board Room, followed by a Public Hearing on the proposed 2008-2009 budget. The regular Board meeting will begin at 7:30 p.m.

Dr. Pillar reported the Administrative Center will be on a flex schedule beginning Monday, June 9th. Employees will have the option of working 7:00 a.m. – 3:30 p.m.; 7:30 a.m.-4:00 p.m.; or 8:00 a.m. – 4:30 p.m. The doors will be locked at 3:30 p.m.

Dr. Pillar reported lunch will be provided for all Waverly staff on Tuesday, June 3rd in appreciation for the District being recommended for AdvancEd accreditation. Citizens will have an opportunity to celebrate during Wavapalooza.

Dr. Pillar announced Rob Spagnuolo has joined the Delta-Waverly Rotary. Rob also represents Waverly Community Schools at the Delta Government Relations Committee meetings. In addition, Jacklin Blodgett is a member of the Delta Side Business Association. Waverly is well represented in the local business community.

Dr. Pillar announced between now and July 1st, the Board orientation committee should meet with newly elected Board member Kim Smith. Cabinet will also meet with her prior to July 1st. He asked dates be given to Becky so arrangements can be made.

Dr. Pillar reported he received word that Delta Township will be moving the 39ers outside of the facility at East Intermediate, making this room available for other use.

Dr. Pillar addressed the issue of data processing and the enormity of the task put upon all public schools. He indicated Al Momrik is doing a ton of work in this area. A data process position was cut in last year's budget, but demands continue to go up and up. He noted there are 14 fewer people in the Administration Building then there were six years ago.

Public Comment

None

Other Board Business

Member Slocum asked if a graduation program could be distributed to Board members on Friday.

Member Suttles announced the Lissa K. McLean Gala will be held at the new Delta Library on Monday, June 9th. She reported Student Representative Andrew Fritz was recently recognized in the paper for winning an award. She thanked him for his service and congratulated him on the award.

Member Brewer- Williams told Member Suttles she appreciated and valued her comments on the Ombudsman contract.

Adjournment

The meeting adjourned at 11:11 p.m.

Respectfully submitted,

Edith J. Suttles, Secretary

***Consent Agenda

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
June 5, 2008**

Opening of Meeting

The special meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 7:35 a.m. the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan

Members Present:

Mr. John Broughton, President
Mr. Britt Slocum, Vice President
Mrs. Edith Suttles, Secretary
Mr. Calvin Jones, Treasurer
Mr. Don Knechtel, Vice Secretary-Treasurer
Mrs. Fonda Brewer-Williams, Trustee
Mrs. Mary Ann Martin, Trustee

Staff Present:

Dr. Thomas J. Pillar, Superintendent
Mrs. Jacklin Blodgett, Asst. Superintendent for Finance & Personnel
Mr. Bruce Johnson, Director of Operations & Student Services
Mrs. Dorothy Blackwell, Director of Curriculum
Ms. Rebecca Pease

Purpose

The purpose of the meeting was consideration of the contract with Ingham Intermediate School District for Ombudsman Alternative Education Service.

Dr. Pillar informed the Board that Cabinet tried to make the revisions suggested by the Board at its May 27, 2008 meeting. The revised contract has been seen by both Ingham ISD and Ombudsman representatives. If the Waverly Board approves the contract today, the ISD Board will vote tomorrow.

Contract with Ingham Intermediate School District for Ombudsman Alternative Education Service – Report #07-70 – For Action

A motion was presented by Member Suttles and supported by Member Martin. MOTION: The Board of Education adopt the contract with Ingham Intermediate School District for Ombudsman Alternative Education Service.

Motion carried. VOTE: AYES – 7; NAYS – 0.

Bruce Johnson reported he has been in contact with an Ombudsman representative regarding a facility. They are currently working with a company on the lease of a site on Waverly Road. The site is 2,000-3,000 square feet and is one of the eight sites looked at two weeks ago. There is a large parking lot and a nearby bus stop. Mr. Johnson stated he suggested Ombudsman contact architect Marty Ruiter, who has knowledge of state codes.

Mr. Johnson further informed the Board that Potterville has accepted the offer made by Waverly regarding the removal of the NEC portables, which will be removed after July 1st.

Dr. Pillar informed the Board that every one of the students at the June 3rd informational meeting for the Ombudsman program has signed up. Member Suttles asked if the district needs to recruit students. Dorothy Blackwell indicated to date all former NEC students have been sent information, as well as a selected number of juniors and seniors. She indicated she has lists of other students who would benefit from the program.

Public Comment

None

Other Board Business

Member Knechtel stated he will bring a motion to the table at a future meeting regarding Board professional development funds.

Member Slocum stated he is so glad the whole Board came together on this recommendation. The Board has approved a state-of-the-art program and he doesn't think 60 slots will be enough.

Dr. Pillar reminded Board members of the NEC Graduation at the Waverly High School auditorium tonight at 7:00 p.m.

Adjournment

The meeting adjourned at 7:55 a.m.

Respectfully submitted,

Edith J. Suttles, Secretary

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
June 9, 2008**

Report #07-71

FOR ACTION***

Subject: Financial Recommendation

Recommendation:

It is recommended the following be approved:

Approval of Treasurer's Report:

The General Fund Financial Report dated May 31, 2008 has been reviewed and it is recommended that the Report be approved. The cash balance as of April 30, 2008 was \$7,525,369.11. Receipts during May 2008 consist of current taxes and other revenues in the amount of \$2,251,271.97 less disbursements during May of \$2,909,609.27 left the district with a General Fund cash balance as of May 31, 2008 of \$6,867,031.81.

Waverly Community Schools
 Budget Status Report as of 5/31/08
 General Fund - Revenue Accounts

<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>Year To Date</u>	<u>Available Balance</u>	<u>Percent Available</u>
MAJOR CLASS 111 TOTALS	Property Tax Levy	10,896,209.00	10,322,785.54	573,423.46	5.26
MAJOR CLASS 119 TOTALS	Delinquent Taxes	50,000.00	30,224.97	19,775.03	39.55
MAJOR CLASS 131 TOTALS	Tuition	6,217.00	6,217.00	0.00	0.00
MAJOR CLASS 151 TOTALS	Interest On Investments	260,000.00	243,641.00	16,359.00	6.29
MAJOR CLASS 191 TOTALS	Rental on Buildings	20,000.00	28,222.50	(8,222.50)	(41.11) #
MAJOR CLASS 199 TOTALS	Miscellaneous	38,554.00	35,406.78	3,147.22	8.16
MAJOR CLASS 311 TOTALS	State Revenue	17,928,374.00	13,108,667.04	4,819,706.96	26.88
MAJOR CLASS 317 TOTALS	Categoricals	27,098.00	27,098.00	0.00	0.00
MAJOR CLASS 413 TOTALS	Direct Federal Grants	20,769.00	7,958.00	12,811.00	61.68
MAJOR CLASS 414 TOTALS	Federal Grants	539,238.00	353,857.00	185,381.00	34.38
MAJOR CLASS 417 TOTALS	Grants Through Intermediates	522,618.00	393,587.23	129,030.77	24.69
MAJOR CLASS 418 TOTALS	Unrestricted Flow Thru Grants	25,000.00	24,342.19	657.81	2.63
MAJOR CLASS 519 TOTALS	IISD Reimbursements	1,555,767.00	1,306,890.98	248,876.02	16.00
	Total For Revenues	31,889,844.00	25,888,898.23	6,000,945.77	18.82

- Additional revenue due to a church that was renting space at the Middle School one month longer than originally anticipated, and a church that has started renting space at East.

Waverly Community Schools
 Budget Status Report as of 5/31/08
 General Fund - Expense Accounts

<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>Year To Date</u>	<u>Available Balance</u>	<u>Percent Available</u>
FUNCTION 111 TOTALS	Elementary	7,452,060.00	5,736,722.07	1,715,337.93	23.02
FUNCTION 112 TOTALS	Middle School	2,291,846.00	1,715,944.62	575,901.38	25.13
FUNCTION 113 TOTALS	High School	5,722,860.00	4,447,761.14	1,275,098.86	22.28
FUNCTION 119 TOTALS	Summer School	24,769.00	12,756.99	12,012.01	48.50
FUNCTION 122 TOTALS	Special Education	3,080,335.00	2,318,751.69	761,583.31	24.72
FUNCTION 125 TOTALS	Compensatory Education	399,939.00	305,177.83	94,761.17	23.69
FUNCTION 199 TOTALS	Holding Account for Employee Benefits	24,000.00	747.17	23,252.83	96.89
FUNCTION 212 TOTALS	Guidance Services	574,998.00	444,275.61	130,722.39	22.73
FUNCTION 215 TOTALS	Speech Pathology & Audiology	531,781.00	406,180.19	125,600.81	23.62
FUNCTION 216 TOTALS	Social Work Services	579,383.00	445,674.31	133,708.69	23.08
FUNCTION 218 TOTALS	Teacher Consultant	279,423.00	230,163.76	49,259.24	17.63
FUNCTION 219 TOTALS	Other Pupil Services	48,523.00	44,449.03	4,073.97	8.40
FUNCTION 221 TOTALS	Improvement of Instruction	628,425.00	378,014.11	250,410.89	39.85
FUNCTION 222 TOTALS	Educational Media Services	1,272,169.00	1,067,206.82	204,962.18	16.11
FUNCTION 226 TOTALS	Supervision & Direction	361,936.00	333,651.52	28,284.48	7.81
FUNCTION 231 TOTALS	Board of Education	94,950.00	45,745.19	49,204.81	51.82
FUNCTION 232 TOTALS	Executive Administration	316,198.00	245,912.68	70,285.32	22.23
FUNCTION 241 TOTALS	Office of the Principal	1,887,256.00	1,665,649.97	221,606.03	11.74
FUNCTION 249 TOTALS	Other School Administration	92,761.00	30,420.55	62,340.45	67.21
FUNCTION 252 TOTALS	Fiscal Services	365,944.00	316,459.99	49,484.01	13.52
FUNCTION 257 TOTALS	Internal Services	58,582.00	50,381.47	8,200.53	14.00
FUNCTION 259 TOTALS	Other Business Services	65,811.00	45,218.38	20,592.62	31.29
FUNCTION 261 TOTALS	Operating Building Services	4,099,061.00	2,961,689.63	1,137,371.37	27.75
FUNCTION 266 TOTALS	Security Services	83,309.00	69,751.34	13,557.66	16.27
FUNCTION 271 TOTALS	Pupil Transportation Services	1,181,437.00	705,587.16	475,849.84	40.28
FUNCTION 283 TOTALS	Staff/Personnel Services	200,649.00	178,322.20	22,326.80	11.13
FUNCTION 284 TOTALS	Information Management Services	266,665.00	252,097.63	14,567.37	5.46
FUNCTION 285 TOTALS	Other Central Services	1,000.00	541.46	458.54	45.85
FUNCTION 299 TOTALS	Other Support Services	46,359.00	0.00	46,359.00	100.00
FUNCTION 331 TOTALS	Communication	36,634.00	30,369.82	6,264.18	17.10
FUNCTION 441 TOTALS	Payments to Other Governmental Entities	6,000.00	6,000.00	0.00	0.00
FUNCTION 621 TOTALS	Athletic/Activities & Child Care Support	590,507.00	542,899.95	47,607.05	8.06
Total for Expenses		32,665,570.00	25,034,524.28	7,631,045.72	23.36

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
June 9, 2008**

Report #07-72

FOR ACTION***

Subject: **Certification of Summer Tax Levy – City of Lansing,
Delta and Lansing Townships**

Recommendation:

The Superintendent recommends the Board of Education adopt the proposed summer tax levy for the City of Lansing, Delta and Lansing Townships. A certified copy is affixed to the official minutes of this meeting. A copy of the certification (L-4029) is included in the support materials.

Budget Impact:

If the certification of tax levy is not adopted, taxing units will not collect summer taxes for the school district.

Statement of Purpose/Issue:

To certify the tax levy, allowing local taxing units to collect summer taxes for the district.

Background Information/Historical Perspective:

Section 380.1213 of Michigan School Code provides that the Secretary of the Board of Education file a certified copy of a resolution adopted by the Board, stating the number of mills to be levied on taxable properties within the school district. This certification is to be filed with the appropriate township and city clerks on or before June 13, 2008.

A breakdown of the levy is as follows:

<u>General Fund</u>	City of Lansing, Lansing & Delta <u>Townships</u>
Operating –	
Homestead	2.0528
Commercial Personal	5.0528
Nonhomestead (All Other)	9.0000
Debt –	
Homestead	2.2700
Commercial Personal	2.2700
Nonhomestead (All Other)	2.2700

The City of Lansing, Lansing & Delta Townships are levying at fifty percent (50%) of total levy. The summer levy was based upon 4.1056 mills.

Discussion of Options/Alternatives:

The school district could levy a tax rate lower than the 4.1056 mills authorized. This would be less than the amount authorized.

2008 Tax Rate Request (This form must be completed and submitted on or before September 30, 2008)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County	2008 Taxable Value for ALL Properties in the Unit as of 5-27-08.	
Ingham County - Lansing Township	149,021,636	
Local Government Unit	For LOCAL School Districts: 2008 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties if a millage is levied against them.	
Waverly Community Schools	"Not yet known"	

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2008 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election, Charter, etc.	(5)** 2007 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2008 Current Year "Headlee" Millage Reduction Fraction	(7) 2008 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy * be Levied July 1	(10) Millage Requested to be Levied Dec. 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Extra Voted	Operating NON-HOME	06/2002	18.0000	18.0000	1.0000	18.0000	1.0000	18.0000	6.9472		12/2012
Hold Harmless Extra Voted	Operating ALL	06/2002	9.3000	9.3000	1.0000	9.3000	1.0000	9.3000	2.0528		12/2012
Extra Voted	DEBT-ALL	06/2000	4.5400	N/A	1.0000	N/A	1.0000	4.5400	2.2700		12/2020

Prepared by	Telephone Number	Title of Preparer	Date
Sue Fountain	(517) 244-1291	Ingham ISD Finance Technician	06/02/08

CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input checked="" type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President			

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2008 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate ***
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	2.0528
For Commercial Personal	5.0528
For all Other	9.0000

*** FOR JULY 1 LEVY

2008 Tax Rate Request (This form must be completed and submitted on or before September 30, 2008)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County	2008 Taxable Value for ALL Properties in the Unit as of 5-27-08.	
Ingham County - City of Lansing	2,324,595	
Local Government Unit	For LOCAL School Districts: 2008 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties if a millage is levied against them.	
Waverly Community Schools	"Not yet known"	

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2008 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election, Charter, etc.	(5)** 2007 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2008 Current Year "Headlee" Millage Reduction Fraction	(7) 2008 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Extra Voted	Operating NON-HOME	06/2002	18.0000	18.0000	1.0000	18.0000	1.0000	18.0000	6.9472		12/2012
Hold Harmless Extra Voted	Operating ALL	06/2002	9.3000	9.3000	1.0000	9.3000	1.0000	9.3000	2.0528		12/2012
Extra Voted	DEBT-ALL	06/2000	4.5400	N/A	1.0000	N/A	1.0000	4.5400	2.2700		12/2020

Prepared by	Telephone Number	Title of Preparer	Date
Sue Fountain	(517) 244-1291	Ingham ISD Finance Technician	06/02/08

CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input checked="" type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President			

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** IMPORTANT: See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2008 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate ***
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	2.0528
For Commercial Personal	5.0528
For all Other	9.0000

*** FOR JULY 1 LEVY

2008 Tax Rate Request (This form must be completed and submitted on or before September 30, 2008)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County	2008 Taxable Value for ALL Properties in the Unit as of 5-27-08.	
Eaton County - Delta Township	648,895,353	
Local Government Unit	For LOCAL School Districts: 2008 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties if a millage is levied against them.	
Waverly Community Schools	"Not yet known"	

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2008 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election, Charter, etc.	(5)** 2007 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2008 Current Year "Headlee" Millage Reduction Fraction	(7) 2008 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Extra Voted	Operating NON-HOME	06/2002	18.0000	18.0000	1.0000	18.0000	1.0000	18.0000	6.9472		12/2012
Hold Harmless Extra Voted	Operating ALL	06/2002	9.3000	9.3000	1.0000	9.3000	1.0000	9.3000	2.0528		12/2012
Extra Voted	DEBT-ALL	06/2000	4.5400	N/A	1.0000	N/A	1.0000	4.5400	2.2700		12/2020

Prepared by	Telephone Number	Title of Preparer	Date
Sue Fountain	(517) 244-1291	Ingham ISD Finance Technician	06/02/08

CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input checked="" type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President			

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** IMPORTANT: See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2008 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate ***
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	2.0528
For Commercial Personal	5.0528
For all Other	9.0000

*** FOR JULY 1 LEVY

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
June 9, 2008**

Report #07-73

FOR ACTION

Subject: 2008-09 Budget and Proposed Tax Millage Rate

Recommendation:

The Superintendent recommends the Board of Education approve the following:

The 2008-09 General Fund budget shows revenues of \$31,642,944 and expenditures of \$32,290,947 with a projected fund balance of \$4,436,035.

The 2008-09 2000 Debt Fund budget shows revenues \$2,258,281 and expenditures of \$2,258,281 with a projected fund balance of \$191,351.

The 2008-09 Refunding Debt Fund budget shows revenues of \$1,847,120 and expenditures of \$1,847,120 with a projected fund balance of \$241,547.

The 2008-09 Food Service Fund budget shows revenues of \$834,000 and expenditures of \$834,000 with a projected fund balance of \$183,187.

The 2008-09 Students Services/Activities Fund budget shows revenues of \$628,070 and expenditures of \$628,070 with a projected fund balance of \$0.

The 2008-09 Community Service – Child Care Fund budget shows revenues of \$606,200 and expenditures of \$606,200 with a projected fund balance of \$0.

A millage rate of 4.1056 for homestead (principal residence, qualified agriculture, qualified forest, and industrial personal) property, 10.1056 mills for commercial personal property, and 18.00 mills for nonhomestead (all other) property is proposed for General Fund and a total millage rate of 4.54 for Debt Funds.

Waverly Community Schools
2008/2009 Budget General Fund
June 9, 2008

<u>Major Class</u>	<u>Description</u>	<u>Approved 2007/2008 Budget</u>	<u>Proposed 2008/2009 Budget</u>	<u>Difference</u>	
111	Property Tax Levy	10,896,209	9,798,225	(1,097,984)	Preliminary Homestead/Non-Homestead amounts
119	Delinquent Taxes	50,000	50,000	0	
131	Tuition	6,217	7,000	783	
151	Interest On Investments	260,000	260,000	0	
191	Rental on Buildings	20,000	20,000	0	
199	Miscellaneous	38,554	25,000	(13,554)	Removed USF; Added sale of buses
311	State Revenue	17,928,374	18,623,094	694,720	Updated enrollment & taxable values; State Aid increase
317	Flow Thru State Reimb.	27,098	0	(27,098)	Removed Durant funds
413	Direct Federal Grants	20,769	20,769	0	
414	Federal Grants	539,238	534,238	(5,000)	
417	Flow Thru Grants	522,618	522,618	0	
418	Unrestricted Flow Thru Grants	25,000	17,000	(8,000)	
519	IISD Reimbursements	1,555,767	1,765,000	209,233	Preliminary special education funding
Total Revenues		31,889,844	31,642,944	(246,900)	

Waverly Community Schools
2008/2009 Budget General Fund
June 9, 2008

Function	Description	Approved Budget	Proposed Budget	Difference	
111	Elementary	7,452,060	7,648,936	196,876	Salaries/Benefits adjustments; East art/spanish; Removed tutoring & voluntary severance
112	Middle School	2,291,846	2,382,404	90,558	Salaries/Benefits adjustments; Sections increase; Removed tutoring & voluntary severance
113	High School	5,722,860	5,610,221	(112,639)	Increases: sections, career prep, freshman focus; Decreases: tutoring, NEC, Durant, vol. sev.
119	Summer School	24,769	25,211	442	
122	Special Education	3,080,335	3,237,303	156,968	Salaries/Benefits adjustments; Increased for additional teacher at HS
125	Compensatory Education	399,939	399,939	0	
199	Holding Account for Employee Benefits	24,000	23,100	(900)	
212	Guidance Services	574,998	593,938	18,940	Salaries/Benefits adjustments
215	Speech Pathology & Audiology	531,781	549,344	17,563	Salaries/Benefits adjustments
216	Social Work Services	579,383	564,060	(15,323)	Salaries/Benefits adjustments
218	Teacher Consultant	279,423	283,935	4,512	
219	Other Pupil Services	48,523	50,882	2,359	
221	Improvement of Instruction	628,425	546,899	(81,526)	Removed textbooks and USF
222	Educational Media Services/Library	1,272,169	1,299,438	27,269	Salaries/Benefits adjustments
226	Supervision & Direction	361,936	367,100	5,164	
231	Board of Education	94,950	97,450	2,500	
232	Executive Administration	316,198	317,654	1,456	
241	Office of the Principal/School Administration	1,887,256	1,879,842	(7,414)	
249	Other School Administration/Department Heads	92,761	92,443	(318)	
252	Fiscal Services	365,944	371,432	5,488	
257	Internal Services	58,582	60,697	2,115	
259	Other Business Services	65,811	65,811	0	
261	Operating Building Services	4,099,061	3,704,031	(395,030)	Removed facility funds, MS theater curtains, HS auditorium lighting, NEC utilities/maintenance
266	Security Services	83,309	83,309	0	
271	Pupil Transportation Services	1,181,437	859,513	(321,924)	Removed busses and routing software
283	Staff/Personnel Services	200,649	203,506	2,857	
284	Information Management Services	266,665	268,529	1,864	
285	Other Central Services	1,000	1,000	0	
299	Other Support Services	46,359	46,359	0	
331	Communication	36,634	36,634	0	
441	Payments to Other Governmental Entities	6,000	0	(6,000)	
621	Athletic/Activities & Child Care Support	590,507	620,027	29,520	Increased for Athletics/Activities
	Total Expenditures	32,665,570	32,290,947	(374,623)	
	Excess Revenue/(Expenditures)	(775,725)	(648,003)		
	Beginning Fund Balance	5,859,764	5,084,038		
	Projected Fund Balance	5,084,038	4,436,035		
	Percentage of Budget - Fund Balance	15.56%	13.74%		

Waverly Community Schools
 2008/2009 Budget Student Services/Activities Fund
 June 9, 2008

<u>Major Class</u>	<u>Description</u>	<u>Approved 2007/2008 Budget</u>	<u>Proposed 2008/2009 Budget</u>	<u>Difference</u>
171	Athletic Revenues	149,893	158,043	8,150
611	General Fund Contribution	<u>440,507</u>	<u>470,027</u>	<u>29,520</u>
Total Revenues		590,400	628,070	37,670
<u>Function</u>				
259	Business Services	0	200	(200)
266	Security Services	3,450	3,450	0
271	Transportation Services	24,291	28,080	(3,789)
293	Athletic Activities	<u>562,659</u>	<u>596,340</u>	<u>(33,681)</u>
Total Expenditures		590,400	628,070	(37,670)
Excess Revenue/(Expenditures)		-	-	-

Waverly Community Schools
 2008/2009 Budget Community Service - Child Care
 June 9, 2008

<u>Major Class</u>	<u>Description</u>	<u>Approved 2007/2008 Budget</u>	<u>Proposed 2008/2009 Budget</u>	<u>Difference</u>
181	Child Care Revenue	472,600	456,200	(16,400)
611	General Fund Contribution	<u>150,000</u>	<u>150,000</u>	<u>0</u>
Total Revenues		622,600	606,200	(16,400)
<u>Function</u>				
311	Child Care Expenditures	<u>622,600</u>	<u>606,200</u>	<u>16,400</u>
Excess Revenue/(Expenditures)		-	-	-

Waverly Community Schools
 2008/2009 Budget Food Service Fund
 June 9, 2008

<u>Major Class</u>	<u>Description</u>	Approved 2007/2008 <u>Budget</u>	Proposed 2008/2009 <u>Budget</u>	<u>Difference</u>
161	Student Revenue	292,506	244,000	(48,506)
162	Adult Lunch Revenue	25,000	15,000	(10,000)
164	Other Food Sales	151,494	140,000	(11,494)
312	State Aid	50,000	60,000	10,000
414	Federal Reimbursements	300,000	360,000	60,000
481	Commodities	<u>15,000</u>	<u>15,000</u>	<u>0</u>
Total Revenues		834,000	834,000	0
 <u>Function</u>				
261	Food Service Utilities	11,500	11,500	0
297	Food Service Expenditures	<u>822,500</u>	<u>822,500</u>	<u>0</u>
Total Expenditures		834,000	834,000	0
Excess Revenue/(Expenditures)		-	-	-
Beginning Fund Balance		175,232	183,187	
Projected Fund Balance		175,232	183,187	

Waverly Community Schools
 2008/2009 Budget 2000 Debt Fund
 June 9, 2008

<u>Major Class</u>	<u>Description</u>	<u>Approved 2007/2008 Budget</u>	<u>Proposed 2008/2009 Budget</u>	<u>Difference</u>
111	Property Taxes	2,126,108	2,238,218	112,110
151	Interest on Investments	<u>20,048</u>	<u>20,063</u>	<u>15</u>
Total Revenues		2,146,156	2,258,281	112,125
<u>Function</u>				
511	Redemption of Bonds	1,850,000	2,050,000	(200,000)
511	Interest on Bonds	<u>296,156</u>	<u>208,281</u>	<u>87,875</u>
Total Expenditures		2,146,156	2,258,281	(112,125)
Excess Revenue/(Expenditures)		-	-	-
Beginning Fund Balance		277,437	191,351	
Projected Fund Balance		277,437	191,351	

Waverly Community Schools
 2008/2009 Budget 2005 Refunding Debt Fund
 June 9, 2008

<u>Major Class</u>	<u>Description</u>	<u>Approved 2007/2008 Budget</u>	<u>Proposed 2008/2009 Budget</u>	<u>Difference</u>
111	Property Taxes	1,838,495	1,836,245	(2,250)
151	Interest on Investments	<u>10,875</u>	<u>10,875</u>	<u>0</u>
Total Revenues		1,849,370	1,847,120	(2,250)
<u>Function</u>				
511	Redemption of Bonds	90,000	90,000	0
511	Interest on Bonds	<u>1,759,370</u>	<u>1,757,120</u>	<u>2,250</u>
Total Expenditures		1,849,370	1,847,120	2,250
Excess Revenue/(Expenditures)		-	-	-
Beginning Fund Balance		179,200	241,547	
Projected Fund Balance		179,200	241,547	

**Waverly Community Schools
2008/2009 Budget General Fund
June 9, 2008**

Revenue

Major Class 111 (Property Tax Levy) – Decrease in Property Tax Levy is attributed to changes in the School Code to comply with the new Michigan Business Tax. This impacted how personal property taxes are collected as well as the tax rates that are applied to each class of personal property. Any loss occurring because of these changes is made up through State Aid and is reflected in Major Class 311.

Major Class 199 (Miscellaneous) – Decreased for amount received from USF and increased for proceeds from sale of buses.

Major Class 311 (State Revenue) – Estimated blended count of 3,135 students (loss of 70 students) and anticipated a \$50 increase per pupil in the foundation allowance. Property taxes are tied to our State Aid – incorporated nonhomestead and personal property changes into calculation.

Major Class 317 (Flow Thru State Reimb.) – No Durant Funding for 2008-09.

Major Class 519 (IISD Reimbursements) – Anticipated special education increase provided by the ISD taking into account total amount available for the ISD to allocate, expected student numbers for special education, and any expected IDEA carryover.

Expenditures

Function 111 (Elementary) – Adjustments have been made for anticipated increases in salaries and benefits. In addition, this function has been increased for .5 FTE in Art and .5 FTE in Spanish at East. Finally, there are decreases within this function for the removal of tutoring and voluntary severance payments.

Function 112 (Middle School) – Adjustments have been made for anticipated increases in salaries and benefits. In addition, this function has been increased for additional sections needed at the Middle School. Finally, there are decreases within this function for the removal of tutoring and voluntary severance payments.

Function 113 (High School) – Adjustments have been made for anticipated increases in salaries and benefits. In addition, this function has been increased for additional sections needed at the High School, career prep, and freshman focus. Finally, there are decreases within this function for the removal of NEC, tutoring, Durant Funding, and voluntary severance payments.

Function 122 (Special Education) – Adjustments have been made for anticipated increases in salaries and benefits. In addition, an additional FTE for special education has been added for caseload purposes.

Function 212 (Guidance Services) – Adjustments have been made for anticipated increases in salaries and benefits.

Function 215 (Speech Pathology & Audiology) – Adjustments have been made for anticipated increases in salaries and benefits.

Function 216 (Social Work Services) – Adjustments have been made for anticipated changes in salaries and benefits.

Function 221 (Improvement of Instruction) - Decrease within this function area for the removal of USF and textbook funds.

Function 222 (Educational Media Services/Library) – Adjustments have been made for anticipated increases in salaries and benefits.

Function 261 (Operating Building Services) – Decrease in this function area relates to removal of budgeted amounts for parking lot repair and facility needs, MS curtains, HS auditorium lighting, and NEC utilities/maintenance.

Function 271 (Pupil Transportation Services) – Decrease within this function area relates to removal of purchase of 4 buses and routing software.

Function 621 (Athletics/Activities & Child Care Support) – Inflationary increase for the Athletics/Activities Fund.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
June 9, 2008**

Report #07-74

FOR ACTION

Subject: **Instructional Technology Installment Purchase**

Recommendation:

The Superintendent recommends the Board of Education approve the purchase of 600 computers from Hewlett Packard as defined in the resolution. The purchase is to replace the student instructional computers District wide. The cost of the equipment is \$505,227 and will be financed through Chase Bank.

Statement of Purpose/Issue:

The computers are a tool to provide instructional programming. The purchase will replace the instructional computer centers in seven buildings. The current computers range from five to eight years old and are failing.

Budget Impact:

The recommendation will be to purchase the machines through a 3 year installment purchase agreement. The budget impact will be approximately \$173,000 annually which is currently in the technology budget. A saving will be realized in repair costs.

Rationale for Recommendation:

The computers are failing and must be replaced. The alternative would be to purchase machines outright for the next 3 to 4 years. Purchasing all 600 machines in one year will allow for a complete change in platform for student machines in the District.

Strategic Plan Reference:

Strategy #1: Curriculum, Instruction & Assessment: We will continue our efforts to provide instruction and assessment that will prepare our students to meet or exceed state standards on all areas tested and demonstrate Waverly Essential skills.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
June 9, 2008**

Report # 07-75

FOR ACTION

Subject: Personnel Recommendations

I. INSTRUCTION AND SUPPORT

A. Employment – Certified

<u>Name</u>	<u>Position</u>	<u>Step/Salary</u>	<u>Effective</u>
Sonia Butcher	MS Spanish Teacher	BA+0, Step 1/\$37,764	6/9/08
Bevin Francis	View Special Education Teacher	BA+0, Step 1/\$37,764	6/9/08

A. Resignation –Certified

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Holly O'Donnell	East Special Ed Teacher	Personal	6/5/08
Chelane Priller	HS Mathematics Teacher	Personal	6/5/08
David Rosin	Orchestra Teacher	Personal	6/5/08
Christine West	East 5 th Grade Teacher	Personal	6/5/08
Melinda Roth	HS Special Ed Teacher	Personal	6/6/08

FOR INFORMATION

A. Resignation – Non Certified

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Kathryn Patton	East Lunch Assistant	Personal	5/13/08
Stephanie Walls	View Lunch Assistant	Personal	6/4/08
Jorge Ortiz	Bus Driver & Colt Lunch Asst.	Personal	6/5/08
Dawn Zawadzinski	Bus Driver	Personal	6/5/08

B. Child Care Leave - Certified

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Karen Linton	Winans 4 th Grade Teacher	08-09 School Year

Waverly Community Schools

Personnel Office

STAFF APPOINTMENTS

2007-2008

NAME:	Sonia Butcher
POSITION:	Middle School Spanish Teacher
SALARY:	BA+0, Step 1
START DATE:	August, 2008
NUMBER INTERVIEWED:	3 Candidates
DISTRICT SUBSTITUTE:	No
STUDENT TEACHER:	No
CERTIFICATION:	90 Day Letter Secondary Provisional Spanish English as a Second Language
COLLEGE:	Michigan State University
OTHER:	Native Spanish Speaker

Waverly Community Schools

Personnel Office

STAFF APPOINTMENTS

2007-2008

NAME:	Bevin Francis
POSITION:	View Special Education Teacher
SALARY:	BA+0, Step 1
START DATE:	August, 2008
NUMBER INTERVIEWED:	3 Candidates
DISTRICT SUBSTITUTE:	No
STUDENT TEACHER:	No
CERTIFICATION:	Learning Disabilities Language Arts
COLLEGE:	Michigan State University
OTHER:	Graduated from Lansing Catholic Central