



Waverly Community Schools

Regular Meeting

Monday, February 11, 2008 7:30 PM

Agenda of Regular Meeting

The Board of Education Waverly Community Schools

A Regular meeting of the Board of Education of Waverly Community Schools will be held February 11, 2008, beginning at 7:30 PM in the Board Room, 515 Snow Road, Lansing, MI.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President John Broughton
- II. Special Presentation
 - A. Eldon McGraw - Cable Channel Changes
- III. Correspondence - Secretary Edith Suttles
- IV. Public Comment
- V. Student Representative Report
- VI. Board Member Comment
- VII. Adoption of Meeting Agenda
- VIII. ***Approval of Minutes 3
- IX. Presentation of Reports
 - A. Curriculum
 - 1. Recommendation to approve Report #07-46, 12
Textbook Adoption - World History/Geography -
Grade 10
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 - B. Facilities & Policy

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**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
January 14, 2008**

Opening of Meeting

The special meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 7:00 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. John Broughton, President
Mr. Britt Slocum, Vice President
Mrs. Edith Suttles, Secretary
Mr. Calvin Jones, Treasurer
Mr. Don Knechtel, Vice Secretary-Treasurer
Mrs. Mary Ann Martin, Trustee
Mrs. Fonda Brewer-Williams, Trustee

Staff Present:

Dr. Thomas J. Pillar, Superintendent
Mrs. Jacklin Blodgett, Asst. Superintendent for Finance & Personnel

Purpose

The purpose of the meeting was to discuss a tentative contract agreement between the Waverly Administrators Education Association and the Board of Education.

A motion was presented by Member Knechtel and supported by Member Jones. MOTION: The Board of Education move into closed session for the purpose of discussing a tentative contract agreement.

Roll call vote was taken. Motion carried, with all members present voting aye.

Adjournment

The Board returned to open session at 7:17 p.m. and adjourned immediately thereafter.

Respectfully submitted,

Edith J. Suttles, Secretary

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
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Mrs. Edith Suttles, Secretary
Mr. Calvin Jones, Treasurer
Mr. Don Knechtel, Vice Secretary-Treasurer
Mrs. Mary Ann Martin, Trustee
Mrs. Fonda Brewer-Williams, Trustee

Staff Present:

Dr. Thomas J. Pillar, Superintendent
Mrs. Jacklin Blodgett, Asst. Superintendent for Finance & Personnel
Mr. Bruce Johnson, Director of Student Services & Operations
Mrs. Dorothy Blackwell, Director of Curriculum
Mr. Rob Spagnuolo, Business Manager
Karen Burgess
Gretchen Mikula
Dave Percival
Michelle Frederick
Robert Lurie
Matt Oppenheim
Beth Kaiser
Erin Tembras
Annita Larson
Rebecca Pease

Others Present:

Andrew Fritz, Student Representative
Tammie Fields
Mary Jo White

Pledge

Member Brewer Williams led the pledge of allegiance to the flag.

Special Presentations

Dr. Pillar recognized Board members as January is School Board Recognition Month. Dr. Pillar stated the foundation of school leadership is ensuring equal learning opportunities for all students. We are proud of our district and School Board Recognition Month is the time to recognize and celebrate the accomplishments of our elected trustees. Waverly's Board members bear the responsibility for an annual budget of \$33 million, 3190 students, 415 employees and seven buildings. Dr. Pillar expressed appreciation for the commitment by not only the Board members, but by their families. Each Board member was presented with a small gift as a token of the district's appreciation.

Correspondence

None

Public Comment

None

Student Representative Report

Student Representative Andrew Fritz reported this week is finals week at the high school. *Aid the Globe* will distribute free coffee during exams and the Spanish Honor Society will have a taco sale after finals. Visions will be sponsoring a bake sale fundraiser. The 2006-07 yearbooks have been distributed. *Midsummer Night's Dream* has been chosen as the spring play to be performed in late March.

Board Member Comment

Member Brewer-Williams wished everyone a Happy New Year and thanked Superintendent Pillar and administration for recognizing Board members.

Member Jones also expressed appreciation for the Board recognition, stating he appreciated Board members' families also being recognized. Member Jones reported the Martin Luther King, Jr. luncheon will be held on January 21st at the Lansing Center. Tickets are still available. He indicated he will arrive late to the Board's next Professional Development session due to a work commitment.

Member Suttles reported she had received a newsletter from Capital Area Michigan Works, which included information on the *Keep Learning* campaign, a ten year campaign which includes all of the media outlets in the area. The media outlets are emphasizing the importance of keeping kids in schools as a donation to the community. Member Suttles thanked everyone for their thoughts and prayers in the loss of her husband's brother, noting she greatly appreciated all the cards and well wishes.

Member Knechtel stated he enjoyed great performances by Waverly students during the holiday period. He expressed his deepest sympathy to Edith and Donald Suttles for their loss. Member Knechtel reported he, Member Martin, and Member Brewer-Williams attended the Clark Hill School Board Law and Finance Seminar. He provided President Broughton with a notebook from the seminar for Board members to review. He described the seminar as very educational with valuable networking opportunity. Member Knechtel indicated he would be running for the Board in the upcoming May election. He said he has grown through his experiences on the Board and hopefully looks forward to another four years.

Member Martin stated she enjoyed the School Law and Finance Seminar and said the music collage concert was fabulous. She thanked Dr. Pillar and staff for acknowledging the Board's efforts. Member Martin stated she loves the simplicity of the phrase *Keep Learning*, noting that is exactly why she goes to seminars and conferences. Member Martin extended her sympathy to Donald and Edith Suttles.

President Broughton thanked the administration for the Board recognition. He stated being a Board member is demanding, but fulfilling and very worthwhile.

Adoption of Agenda

A motion was presented by Member Martin and supported by Member Brewer-Williams. MOTION: The Board of Education adopt the meeting agenda as presented.

Motion carried. VOTE: AYES – 7; NAYS – 0.

******Approval of Minutes***

The minutes of the regular meeting of December 10, 2007 and the special meeting of December 19, 2007 were approved as presented.

High School Program of Studies 2008-2009 – Report #07-42 – For Action

A motion was presented by Member Knechtel and supported by Member Martin. MOTION: The Board of Education approve the changes to Waverly High School's Program of Studies detailed in Report #07-42.

Motion carried. VOTE: AYES – 7; NAYS – 0.

Textbook Adoption – World History and Geography – Grade 10 – For Discussion

Dorothy Blackwell and Robert Lurie discussed with Board members a recommendation to adopt the text, World History, published by Glencoe/McGraw Hill, copyright 2008. World History is a new course at Waverly High School required for graduation as a result of the new Michigan Merit High School graduation requirements. There is currently no textbook for this class. The World History Selection committee reviewed numerous texts, narrowing the field to three. They considered the following to be top priority when examining the texts: readability, rigor, diversity, and support materials. This report will return to the Board in February for approval.

Policy (Third Reading) – Report #07-43 – For Action

A motion was presented by Member Jones and supported by Member Brewer-Williams. MOTION: The Board of Education approve Policy 5460 at third reading.

Motion carried. VOTE: AYES – 7; NAYS – 0.

******Financial Recommendation – Report #07-44 – For Action***

The treasurer's report was approved as presented.

Personnel Summary – For Information

The Board received information on a probation recommendation for Seth Berg, East Intermediate School teacher; the retirement of Deb Fuentes, Colt Food Service Leader; and an extra-curricular Schedule B stipend.

Member Slocum wished Mrs. Fuentes well in retirement, noting he had great respect for her. His children noted they had "fear and admiration for her" and that she was the "coolest lunch lady ever". Member Suttles congratulated Mrs. Fuentes for her years of service, stating she has many fond memories of their kids going through school together.

Master Agreement Ratification – Waverly Administrators Education Association – Report #07-45 – For Action

A motion was presented by Member Knechtel and supported by Member Martin. MOTION: The Board of Education approve the tentative agreement as negotiated between the Waverly Administrators Education Association and the Board of Education.

Member Knechtel requested that the Background Information be changed to read: Negotiations were for salary and benefits, and some language issues.

Motion carried. VOTE: AYES – 7; NAYS – 0.

Member Jones thanked everyone for bringing the contract to fruition.

Superintendent's Report

Dr. Pillar announced Waverly's participation in the annual luncheon honoring Dr. Martin Luther King, Jr. on Monday, January 21st at the Lansing Center will include students, staff, Board members, and citizens.

Superintendent's Comments (cont.)

Dr. Pillar reported the Governor's Education Summit will be held on Tuesday, March 4, 2008. The earlybird registration deadline is January 15th. The theme of the Summit is *Foundation for a Prosperous Michigan*. Dr. Pillar asked Board members to contact Becky if they wish to attend.

Dr. Pillar announced the next edition of *Waverly Connection* will feature Benjamin Knapp, high school choir director.

Dr. Pillar reported as of January 15th, Cable Channel 21 ceases to exist and will be moved to Channel 905. The change was made by Comcast and is happening all over the state. All public access channels will be in the 900 range of channels. Dr. Pillar stated the district has informed the public about the change. Comcast will provide one cable box per building, leaving many televisions per building with no access to this channel. This is a concern to principals. Eldon McGraw continues to be in close communication with Comcast.

Discussion regarding Comcast followed Dr. Pillar's remarks. It was asked if there had been discussion with Delta Township or at the Ingham ISD Round Table meetings; and had the issue of Grand Ledge and Waverly sharing a channel come up. Member Suttles stated she hates to see us roll over on this and that we need, at least, to say something. Member Suttles said she would really like to see the Board say something to Delta Township administration because they are the granting agency.

Dr. Pillar told Board members to mark their calendars for Wednesday, March 20th at noon for a meeting between the Student Senate and the Board. He asked Board members to forward topics to him.

Dr. Pillar reported Waverly High School students will be taking exams this week. There will be half-days at the high school on Wednesday, Thursday, and Friday. Because of the new standards, these exams are critical. He wished the students success.

Dr. Pillar reported a need for a student discipline hearing and provided the dates of Thursday, January 17th and Tuesday, January 22nd, both at 5:30 p.m., for Board members to consider.

Dr. Pillar announced a report had been received from MASA regarding the January Revenue Estimating Conference. There are so many factors that go into this estimate, that, at this point, it is not clear to him what will happen. All the state associations connected with education are recommending a very conservative approach when anticipating next year's budget. He suggested as the Board approaches next year's budget, it be done carefully and conservatively.

Dr. Pillar invited Bruce Johnson to the podium to discuss several issues: ***Repair at the High School*** – The district has received state approval for the project. Construction will begin as soon as the weather breaks into a warmer trend on a consistent basis. ***Special Education Programming*** - Currently there are two basic classrooms at Winans which provide support to students from across the district. These classrooms are experiencing an increase in case load size, impacting programming. A new basic classroom program is being developed at Elmwood to meet the needs of the students in our district. ***Electronic Sign*** – Mr. Cam McComb and Mr. Johnson have been quietly raising funds to purchase an electronic message sign. A price quote has been received from Central Advertising in Lansing to retrofit the current sign. This quote is less than two others received. This company will retrofit a new electronic message center into the current frame. This quote is within the current funds raised to date. The project should be completed in approximately 16 weeks. ***Dedication of the High School Gymnasium*** - Mr. Johnson reported that he has been working with Mrs. Tammie Fields on the dedication of the high school gymnasium in honor of Mr. Phil Odum. This honor will include the following: the placement of eighteen inch letters on the front of the press box and a sign (gold lettering on a black background) to be placed inside the gym at the southeast door indicating the gym to be the **PHIL ODLUM GYMNASIUM**. It was reported by Mrs. Fields that all

Superintendent's Report (cont.)

costs will be paid by Mr. John Smoltz. A ceremony will take place on January 25th between the girls' and boys' varsity basketball games (approximately 7:00 p.m.)

Public Comment

None

Other Board Business

Member Suttles reported that on Friday, January 11th, she, Jacklin Blodgett, Dorothy Blackwell, Dave Percival, and John Broughton took a field trip to look at an Alternative Education Program in Dearborn Heights' Crestwood School District, a district of approximately 2200, with 800 in the high school. Crestwood School District has contracted with Ombudsman to run a program, which she described as very interesting. There will be a full report coming to the Board and a representative from the company will make a presentation to the Board. Member Suttles stated this program would cover the district's needs in a very comprehensive way.

Member Suttles thanked Dr. Pillar for the recognition of Board service, noting it is always appreciated to have the time put in as community servants recognized.

Member Brewer-Williams reported she attend the Finance and Law Seminar and indicated it was a great opportunity to become informed. Member Brewer-Williams presented a flyer to be distributed to all Board members regarding a meeting to be held on Wednesday, February 6 at 5:30 p.m. in the Pattengill Middle School about the number of black males failing and dropping out of school. The meeting is open to all school districts. The meeting, sponsored by the Black Child & Family Institute and the Greater Lansing Community, is titled *Growing Our African-American Boys*.

Member Slocum stated he would like to see something addressed with the cable franchise. He also stated he is glad an agreement about naming the high school gymnasium was reached.

Adjournment

The meeting adjourned at 9:23 p.m.

Respectfully submitted,

Edith J. Suttles, Secretary

***Consent Agenda

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
January 22, 2008**

Opening of Meeting

The special meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 5:30 p.m. the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan

Members Present:

Mr. John Broughton, President
Mrs. Edith Suttles, Secretary
Mrs. Fonda Brewer-Williams, Trustee
Mrs. Mary Ann Martin, Trustee

Member Absent:

Mr. Calvin Jones, Treasurer
Mr. Don Knechtel, Vice Secretary-Treasurer
Mr. Britt Slocum, Vice President

Staff Present:

Dr. Thomas J. Pillar, Superintendent
Mr. Bruce Johnson, Director of Operations & Student Services
Mr. Tracy Thomas
Mr. Tony Terranova

Others Present:

Parents
Student A

Purpose

The purpose of the meeting was a student discipline hearing for a Waverly High School student.

Motion to Close Meeting

A motion was presented by Member Jones and supported by Member Brewer-Williams. MOTION: The Board of Education close the meeting, at the request of the parents, to discuss the incident resulting in the discipline hearing.

Motion carried. Roll call vote: AYES – Members Broughton, Brewer-Williams, Martin, and Suttles. NAYS – None. ABSENT: Members Jones, Knechtel and Slocum.

Discussion

The Board, administration, student, and parents discussed the disciplinary incident involving the student.

Motion to Expel

The Board returned to open session at 6:50 p.m. A motion was presented by Member Brewer-Williams and supported by Member Martin. MOTION: The Board of Education adopt the resolution to expel the student from the Waverly Community Schools for no less than 180 days.

Motion carried. VOTE: AYES – 4; NAYS – 0; ABSENT: Members Jones, Knechtel, and Slocum

Adjournment

The meeting adjourned at 6:51p.m.

Respectfully submitted,

Edith J. Suttles, Secretary

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
January 28, 2008**

Opening of Meeting

The special meeting of the Waverly Community Schools Board of Education was called to order by Secretary Edith Suttles at 9:09 a.m. in the Little Theatre of the Waverly Middle School, 620 Snow Road, Lansing, Michigan

Members Present:

Mr. John Broughton, President (arrived at 9:30 a.m.)
Mrs. Edith Suttles, Secretary
Mr. Calvin Jones, Treasurer (arrived at 9:40 a.m.)
Mr. Don Knechtel, Vice Secretary-Treasurer
Mrs. Mary Ann Martin, Trustee
Mrs. Fonda Brewer-Williams, Trustee

Member Absent:

Mr. Britt Slocum, Vice President

Staff Present:

Dr. Thomas J. Pillar, Superintendent
Mrs. Jacklin Blodgett, Asst. Superintendent for Finance & Personnel
Mrs. Dorothy Blackwell, Director of Curriculum
Mr. Bruce Johnson, Director of Operations & Student Services
Dave Percival
Christopher White
Chris Barrera
Brandy Miller
Jerry Smith
Tom Glasovatz
Tracy Thomas
Vince Perkins
Gloria Gonzalez
Mike Moreno
Valerie Hendrickson-Carr
Vickie Tisdale
Peggy Baldwin
Shawn Talifarro

Others Present:

Dr. Jann Jencka

Purpose

The purpose of the meeting was Board professional development.

Adjournment

The meeting adjourned at 3:30 p.m.

Respectfully submitted,

Edith J. Suttles, Secretary

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
January 31, 2008**

Opening of Meeting

The special meeting of the Waverly Community Schools Board of Education was called to order by Secretary Edith Suttles at 5:37 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan

Members Present:

Mrs. Edith Suttles, Secretary
Mr. Calvin Jones, Treasurer
Mr. Don Knechtel, Vice Secretary-Treasurer
Mrs. Fonda Brewer-Williams, Trustee
Mrs. Mary Ann Martin, Trustee

Member Absent:

Mr. John Broughton, President
Mr. Britt Slocum, Vice President

Staff Present:

Dr. Thomas J. Pillar, Superintendent
Mr. Bruce Johnson, Director of Operations & Student Services
Mr. Tracy Thomas, High School Deputy Principal
Mr. Tony Terranova, High School Dean of Students

Others Present:

Parents
Student A

Purpose

The purpose of the meeting was a student discipline hearing for a Waverly High School student.

Motion to Close Meeting

A motion was presented by Member Martin and supported by Member Brewer-Williams. MOTION: The Board of Education close the meeting, at the request of the parents, to discuss the incident resulting in the discipline hearing.

Motion carried. Roll call vote: AYES – Members Brewer-Williams, Jones, Knechtel, Martin and Suttles. NAYS – None. ABSENT: Members Broughton and Slocum

Discussion

The Board, administration, student, and parents discussed the disciplinary incident involving the student.

Motion to Expel

The Board returned to open session at 6:34 p.m. A motion was presented by Member Brewer-Williams and supported by Member Martin. MOTION: The Board of Education adopt the resolution to expel the student known as Student A from the Waverly Community Schools for no less than 180 days.

Motion carried. AYES – 5; NAYS – 0; ABSENT: Members Broughton and Slocum.

Adjournment

The meeting adjourned at 6:45 p.m.

Respectfully submitted,

Donald P. Knechtel, Vice Secretary-Treasurer

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
January 14, 2008**

Report #07-46

FOR ACTION

Subject: **Textbook Adoption – World History and Geography – grade 10**

Recommendation:

The Superintendent recommends the Board of Education adopt the text, World History, published by Glencoe/McGraw Hill, copyright 2008.

Statement of Purpose/Issue:

World History and Geography is a new course at Waverly High School required for graduation as a result of the new Michigan Merit High School graduation requirements. There is currently no textbook for this class.

Budget Impact:

The expenditure is \$22,500 for 300 textbooks. This price quote includes additional resources including, but not limited to, World History Primary Sources CD Rom, Reading Essentials Workbooks, 150 World History Atlases, Exam View Assessment Suite, World History Video Program and Graphic Organizer Transparencies. Additionally, the price quote includes 300 textbooks on CD Rom and 300 passwords to the Glencoe World History On-line textbook. The passwords will never expire. A complete list of included resources is attached to this report.

Background Information/Historical Perspective:

The adoption of this textbook is for High School World History. World History and Geography is a course that is now required for graduation as a result of the new Michigan Merit High School Graduation requirements. World History and Geography History replaces Global Studies which was previously required for graduation. World History and Geography has never been taught as a required course at Waverly High School.

The following course description is taken from MDOE's High School Social Studies Content Expectations:

Michigan's World History and Geography takes a global and comparative approach to studying the world and its past to develop greater understanding of the development of worldwide events, processes, and interactions among the world's people, cultures, societies, and environment.

The new social studies content standards were approved in October of this year. These new standards provide a clear road map that guides students, teachers, curriculum directors, and administrators through the k-12 social studies experience. The culmination of this experience is the social studies component of the Michigan Merit Exam. Of the reviewed materials, the Glencoe text best meets the new grade level content standards. This edition of World History identifies and incorporates the new standards.

When examining the texts, the Committee considered the following to be top priorities;

1. Readability. The Glencoe book is assessed to read at grade level. It is logically organized so that students will be able to connect big ideas to main ideas. The book is colorful and has many features that contribute to the overall appeal of the presentation.
2. Rigor. The Glencoe book challenges students at every level of Bloom's Taxonomy. Many activities, such as document based questions, are incorporated into the book and promote the higher level thinking skills.
3. Diversity. The Glencoe book presents that entire scope of our world community in a fair and responsible manner.
4. Support. Additional materials that support essential and English as a Second Language learners was critical to the decision making process.

Discussion of Options/Alternatives:

The World History Selection Committee reviewed numerous texts, but the following three books were selected for final consideration. Vendors from each company made a presentation to the committee.

World History & Geography – Glencoe McGraw Hill, copyright 2008

World History: Patterns of Interaction—McDougal-Littell, copyright 2007

World History—Prentice Hall, copyright 2007

***Strategic Plan Reference:** Strategy 1: Curriculum, Assessment and Instruction: We will continue our efforts to provide instruction and assessment that will prepare our students to meet or exceed state standards on all areas tested and demonstrate Waverly Essential Skills.*

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
February 11, 2008**

FOR DISCUSSION

Subject: Textbook Adoption—Economics—grade 11

Recommendation:

The Superintendent recommends the Board of Education adopt the text, Economics: Principles and Practices, published by Glencoe/McGraw Hill, copyright 2008.

Statement of Purpose:

To provide a textbook which aligns with the new social studies content standards.

Budget Impact:

The expenditure is \$10,890 for 150 textbooks. This price quote includes additional resources including, but not limited to, Student Works Plus on DVD, Reading Essentials Notetaking guide, Exam View Assessment Suite, Graphic Organizer Transparencies. Additionally, the price quote includes 150 textbooks on CD Rom and 150 passwords to the Glencoe Economics On-line textbook. The passwords will never expire. A complete list of included resources is attached to this report.

Background Information/Historical Perspective:

Economics is a one semester course that is required for graduation per the Michigan Merit High School Graduation requirements. The following course description is taken from MDOE's High School Social Studies Content Expectations:

Understanding economics...is becoming essential for citizens in our national and increasingly interconnected world economy. Increasingly, productive members of society must be able to identify, analyze, and evaluate the causes and consequences of individual economic decisions and public policy including issues raised by constraints imposed by scarcity, how economics and markets work, and the benefits and costs of economic interaction and interdependence.

The new social studies content standards were approved in October of this year. These new standards provide a clear road map that guides students, teachers, curriculum directors, and administrators through the K-12 social studies experience. The culmination of this experience is the social studies component of the Michigan Merit Exam. Of the reviewed materials, the Glencoe text best meets the new grade level content standards.

When examining the texts, the Committee considered the following to be top priorities;

- 1 Readability. The Glencoe book is assessed to read at grade level. It is logically organized so that students will be able to connect big ideas to main ideas. The book is colorful and has many features that contribute to the overall appeal of the presentation.
- 2 Rigor. The Glencoe book challenges students at every level of Bloom's Taxonomy. Many activities, such as document based questions, are incorporated into the book and promote the higher level thinking skills.
- 3 Grade level appropriateness. Some school districts are opting to Economics at the freshman level. These texts are too simplistic for 11th grade students.
- 4 Connection to new content expectations. The organization of this textbook does the best job of covering the new standards.
- 5 Support. Additional materials that support essential and English as a Second Language learners was critical to the decision making process.

Discussion of Options/Alternatives:

The World History Selection Committee reviewed numerous texts, but the following four books were selected for final consideration. Vendors from each company made a presentation to the committee.

Economics: Principles In Action—Pearson Prentice Hall, copyright 2007

Contemporary Economics—Thompson Southwestern, copyright 2008

Economics: Concepts and Choices—McDougal Littel, copyright 2008

Economics: Today and Tomorrow—Glencoe McGraw Hill

Strategic Plan Reference: *Strategy #1: Curriculum, Instruction & Assessment: We will continue our efforts to provide instruction and assessment that will prepare our students to meet or exceed state standards on all areas tested and demonstrate Waverly Essential Skills.*

Quote Number: **JV000121700QU01**

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ISBN	Description	Qty	Unit Price	Free W/Order	Selling Price
2008 Glencoe Economics: Principles and Practices					
	Glencoe Economics: Principles and Practices				
0-07-874764-3	Student Edition	150	\$72.60	\$0.00	\$10,890.00
0-07-878598-7	Student Works Plus on DVD	150	\$90.60	\$13,590.00	\$0.00
0-07-874765-1	Teacher Wraparound Edition	4	\$93.48	\$373.92	\$0.00
0-07-878599-5	Teacher Works Plus DVD	4	\$189.00	\$756.00	\$0.00
0-07-878065-9	Teacher Classroom Resources	4	\$189.00	\$756.00	\$0.00
0-07-878600-2	Exam View Assessment Suite	4	\$129.99	\$519.96	\$0.00
0-07-878601-0	Vocabulary Puzzlemaker	4	\$79.98	\$319.92	\$0.00
	Presentation Plus (Power Points with				
0-07-878603-7	Mindjogger Video Quiz)	4	\$99.00	\$396.00	\$0.00
0-07-878776-9	Economics and You Spotlight Videos	4	\$59.97	\$239.88	\$0.00
0-07-878593-6	Reading Essentials Notetaking Guides	150	\$6.75	\$1,012.50	\$0.00
0-07-872777-4	Writers Guidebook for Social Studies	4	\$11.49	\$45.96	\$0.00
Transparencies					
0-07-878062-4	Economics Daily Focus Transparencies	4	\$24.00	\$96.00	\$0.00
0-07-878063-2	Economic Concept Transparencies	4	\$24.00	\$96.00	\$0.00
0-07-878350-X	Transparencies	4	\$24.00	\$96.00	\$0.00
0-07-877707-0	Graphic Organizer Transparencies	4	\$24.00	\$96.00	\$0.00
0-07-868088-3	Writing Process Transparencies	4	\$24.00	\$96.00	\$0.00
Spanish Resources					
	Spanish Reading Essentials Note Taking				
0-07-878595-2	Guide	1	\$6.75	\$6.75	\$0.00
0-07-878596-0	Spanish Reading Essentials Answer Key	1	\$9.99	\$9.99	\$0.00
0-07-878597-9	Spanish Summaries and Activities	1	\$29.97	\$29.97	\$0.00
		1	\$0.00	\$0.00	\$0.00
Total:				\$18,536.85	\$10,890.00
Estimated Tax:		0.00%			\$0.00
Grand Total:					<u>\$10,890.00</u>

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
February 11, 2008**

FOR INFORMATION***

Subject: Extended Field Trips

Extended Field Proposal

Benjamin Knapp, high school choir director, has received administrative approval of an extended field trip proposal to take the Reflections to Camp Highfield for a retreat February 15-17, 2008. Twenty-three students and four chaperones will be transported by parents and Mr. Knapp to and from the site. The retreat offers an opportunity for the group to focus on District Festival and the annual Pops Concert. It affords the students time to focus on developing their musical skills and working as a cohesive group. Housing accommodations are two cabins, one for females and one for males, with Camp Highfield serving the meals at the camp's dining hall. The estimated cost per student is \$63.00. Students may use funds from their student fund-raising accounts. If funds are not available in these accounts, then personal payment will be used. Students will not miss any instruction time from school, as they leave at 3:00 p.m. on Friday, and return on Sunday.

LuAnn Stuiibel, 8th grade science teacher, has planned an extended field trip to Orlando, Florida for 8th grade science students. Major places to be visited are Disney's Animal Kingdom, Magic Kingdom, MGM Studios, EPCOT, and Kennedy Space Center. Concepts discussed during the seminars directly correlate with the Middle School science curriculum. The programs offer hands-on opportunities using these concepts in the real world. Students will gain a deeper understanding of the objectives taught in middle school science. They will also grow in the areas of social and personal responsibility as a result of traveling without their parent/guardian. The departure date is March 5th, with a return date of March 9th. Approximately 60 students, two chaperones, and teachers LuAnn Stuiible, David Pike, and Barbara Tate will travel will travel by air from Detroit to Orlando. The estimated cost per student is \$1,175, with individual families being responsible for payment of the trip. Numerous fundraising opportunities have been made available throughout the year to help defray the cost of the trip. Students will be away from the traditional classroom setting three days.

David Larzelere, high school band director, has planned an extended field trip to Washington, D.C. for the high school marching band to participate in the Washington, D.C. National Memorial Day Parade. The trip will be a unique performing opportunity, and touring the nation's capitol and museum will provide unique learning opportunities for the students. Ninety-six students and fourteen chaperones, along with Mr. Larzelere and Mr. Gorbe, will depart on May 23rd and return on May 27th, traveling by charter buses. They will stay at the Hilton-Crystal City hotel at the National Airport. The estimated cost per student is \$495 to be paid by the student/family. Four fundraising opportunities were made available to help defray the cost of the trip. Students will be away from the traditional classroom setting one day.

Strategic Plan Reference: *Strategy #1: Curriculum, Instruction & Assessment: We will continue our efforts to provide instruction and assessment that will prepare our students to meet or exceed state standards on all areas tested and demonstrate Waverly Essential Skills.*

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
February 11, 2008**

Report #07-47

FOR ACTION***

Subject: Financial Recommendation

Recommendation:

It is recommended the following be approved:

Approval of Treasurer's Report:

The General Fund Financial Report dated January 31, 2008 has been reviewed and it is recommended that the Report be approved. The cash balance as of December 31, 2007 was \$5,018,435.84. Receipts during January 2008 consist of current taxes and other revenues in the amount of \$3,737,535.89 less disbursements during January of \$2,381,638.99 left the district with a General Fund cash balance as of January 31, 2008 of \$6,374,332.74.

Waverly Community Schools
 Budget Status Report as of 1/31/08
 General Fund - Revenue Accounts

<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>Year To Date</u>	<u>Available Balance</u>	<u>Percent Available</u>
MAJOR CLASS 111 TOTALS	Property Tax Levy	11,312,645.00	6,111,831.01	5,200,813.99	45.97
MAJOR CLASS 119 TOTALS	Delinquent Taxes	50,000.00	23,592.41	26,407.59	52.82
MAJOR CLASS 131 TOTALS	Tuition	4,000.00	6,217.00	(2,217.00)	(55.43) %
MAJOR CLASS 151 TOTALS	Interest On Investments	240,000.00	169,950.62	70,049.38	29.19
MAJOR CLASS 191 TOTALS	Rental on Buildings	10,000.00	18,017.50	(8,017.50)	(80.18) ^
MAJOR CLASS 199 TOTALS	Miscellaneous	5,000.00	34,671.91	(29,671.91)	(593.44) #
MAJOR CLASS 311 TOTALS	State Revenue	16,755,576.00	6,546,986.68	10,208,589.32	60.93
MAJOR CLASS 317 TOTALS	Categoricals	27,098.00	27,098.00	0.00	0.00
MAJOR CLASS 414 TOTALS	Federal Grants	478,290.00	210,310.00	267,980.00	56.03
MAJOR CLASS 417 TOTALS	Grants Through Intermediates	522,059.00	200,347.20	321,711.80	61.62
MAJOR CLASS 418 TOTALS	Unrestricted Flow Thru Grants	20,000.00	16,987.25	3,012.75	15.06
MAJOR CLASS 519 TOTALS	IISD Reimbursements	1,555,767.00	887,202.27	668,564.73	42.97
	Total For Revenues	30,980,435.00	14,253,211.85	16,727,223.15	53.99

% - Reflects actual tuition collections to date. Budget increase to this revenue line will be recommended during amendment.

- Reflects collection of USF funds. Budget increase to this revenue line will be recommended during amendment.

^ - Reflects actual rental charges to date. Budget increase to this revenue line will be recommended during amendment.

Waverly Community Schools
 Budget Status Report as of 1/31/08
 General Fund - Expense Accounts

<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>Year To Date</u>	<u>Available Balance</u>	<u>Percent Available</u>
FUNCTION 111 TOTALS	Elementary	7,469,263.00	3,146,785.07	4,322,477.93	57.87
FUNCTION 112 TOTALS	Middle School	2,346,619.00	933,352.82	1,413,266.18	60.23
FUNCTION 113 TOTALS	High School	5,573,482.00	2,332,947.00	3,240,535.00	58.14
FUNCTION 119 TOTALS	Summer School	4,000.00	1,408.90	2,591.10	64.78
FUNCTION 122 TOTALS	Special Education	2,945,108.00	1,258,097.14	1,687,010.86	57.28
FUNCTION 125 TOTALS	Compensatory Education	324,085.00	168,297.65	155,787.35	48.07
FUNCTION 199 TOTALS	Holding Account for Employee Benefits	24,000.00	842.97	23,157.03	96.49
FUNCTION 212 TOTALS	Guidance Services	647,695.00	250,178.05	397,516.95	61.37
FUNCTION 215 TOTALS	Speech Pathology & Audiology	529,200.00	220,220.21	308,979.79	58.39
FUNCTION 216 TOTALS	Social Work Services	580,846.00	244,210.05	336,635.95	57.96
FUNCTION 218 TOTALS	Teacher Consultant	279,146.00	126,107.91	153,038.09	54.82
FUNCTION 219 TOTALS	Other Pupil Services	51,198.00	37,001.39	14,196.61	27.73
FUNCTION 221 TOTALS	Improvement of Instruction	452,700.00	167,927.90	284,772.10	62.91
FUNCTION 222 TOTALS	Educational Media Services	1,152,154.00	629,088.66	523,065.34	45.40
FUNCTION 226 TOTALS	Supervision & Direction	371,532.00	207,751.77	163,780.23	44.08
FUNCTION 231 TOTALS	Board of Education	91,950.00	37,252.26	54,697.74	59.49
FUNCTION 232 TOTALS	Executive Administration	317,730.00	153,202.99	164,527.01	51.78
FUNCTION 241 TOTALS	Office of the Principal	1,800,289.00	1,013,595.64	786,693.36	43.70
FUNCTION 249 TOTALS	Other School Administration	92,571.00	9,365.77	83,205.23	89.88
FUNCTION 252 TOTALS	Fiscal Services	359,939.00	200,215.10	159,723.90	44.38
FUNCTION 259 TOTALS	Other Business Services	65,811.00	42,236.65	23,574.35	35.82
FUNCTION 261 TOTALS	Operating Building Services	3,679,992.00	1,729,931.74	1,950,060.26	52.99
FUNCTION 266 TOTALS	Security Services	83,309.00	33,764.33	49,544.67	59.47
FUNCTION 271 TOTALS	Pupil Transportation Services	864,464.00	378,817.76	485,646.24	56.18
FUNCTION 283 TOTALS	Staff/Personnel Services	199,012.00	108,152.32	90,859.68	45.66
FUNCTION 284 TOTALS	Information Management Services	218,375.00	178,910.57	39,464.43	18.07
FUNCTION 285 TOTALS	Other Central Services	1,000.00	429.00	571.00	57.10
FUNCTION 299 TOTALS	Other Support Services	156,288.00	8,100.25	148,187.75	94.82
FUNCTION 331 TOTALS	Communication	36,634.00	16,171.10	20,462.90	55.86
FUNCTION 441 TOTALS	Payments to Other Governmental Entities	6,000.00	6,000.00	0.00	0.00
FUNCTION 621 TOTALS	Athletic/Activities & Child Care Support	590,507.00	316,444.08	274,062.92	46.41
Total for Expenses		31,314,899.00	13,956,807.05	17,358,091.95	55.43

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
February 11, 2008**

Report #

FOR DISCUSSION

Subject: Budget Amendment 2007-2008

Recommendation:

The Superintendent recommends the Board of Education approve the amended 2007-2008 budget showing revenues to be \$31,889,844 with expenditures of \$32,665,570.

Statement of Purpose/Issue:

To amend the 2007-2008 budget to reflect the expected revenues and expenditures along with reallocations of monies.

Budget Impact:

The adjustments changed the expected June 30, 2008 fund balance to \$5,084,038.

Background Information/Historical Perspective:

Board Policy 6231 states any transfer of monies between functions can be done only by formal Board approval.

The adjustments were made for the following:

- Changes in student enrollment
- Revised State Aid and property tax values
- Updated grant awards
- Additional certified staff for math and science at High School
- Additional staff for special education (certified and support)
- Additional reading support staff
- Additional secretarial and data processing support staff
- Addition of courier position
- 5-12 grade tutoring program
- Addition of funds for facilities improvements
- Increases to cost center budgets
- Addition of bus purchases and routing software
- Additional resources for textbook/instructional materials
- Reduction of unemployment expenditures

Discussions of Options/Alternatives:

None.

Rational for Recommendations:

The recommendations must be done for accounting purposes in order for the budget-by-function to reflect the actual changes.

Waverly Community Schools
2007/2008 Budget General Fund
February 11, 2008

<u>Major Class</u>	<u>Description</u>	<u>Approved 2007/2008 Budget</u>	<u>Proposed 2007/2008 Budget</u>	<u>Difference</u>	
111	Property Tax Levy	11,312,645	10,896,209	(416,436)	Updated Homestead/Non-Homestead amounts
119	Delinquent Taxes	50,000	50,000	0	
131	Tuition	4,000	6,217	2,217	
151	Interest On Investments	240,000	260,000	20,000	Revised Interest
191	Rental on Buildings	10,000	20,000	10,000	Revised building rental
199	Miscellaneous	5,000	38,554	33,554	Increase for USF
311	State Revenue	16,755,576	17,928,374	1,172,798	Updated enrollment & taxable values
317	Flow Thru State Reimb.	27,098	27,098	0	
413	Direct Federal Grants	0	20,769	20,769	Indian Education Grant
414	Federal Grants	478,290	539,238	60,948	Updated grants
417	Flow Thru Grants	522,059	522,618	559	
418	Unrestricted Flow Thru Grants	20,000	25,000	5,000	
519	IISD Reimbursements	<u>1,555,767</u>	<u>1,555,767</u>	<u>0</u>	
Total Revenues		30,980,435	31,889,844	909,409	

Waverly Community Schools
2007/2008 Budget General Fund
February 11, 2008

<u>Function</u>	<u>Description</u>	<u>Approved 2007/2008 Budget</u>	<u>Proposed 2007/2008 Budget</u>	<u>Difference</u>	
111	Elementary	7,469,263	7,452,060	(17,203)	Salaries/Benefits adjustments
112	Middle School	2,346,619	2,291,846	(54,773)	Salaries/Benefits adjustments
113	High School	5,573,482	5,722,860	149,378	Salaries/Benefits adjustments
119	Summer School	4,000	24,769	20,769	Indian Education Grant
122	Special Education	2,945,108	3,080,335	135,227	Salaries/Benefits adjustments
125	Compensatory Education	324,085	399,939	75,854	Salaries/Benefits adjustments
199	Holding Account for Employee Benefits	24,000	24,000	0	
212	Guidance Services	647,695	574,998	(72,697)	Salaries/Benefits adjustments
215	Speech Pathology & Audiology	529,200	531,781	2,581	
216	Social Work Services	580,846	579,383	(1,463)	
218	Teacher Consultant	279,146	279,423	277	
219	Other Pupil Services	51,198	48,523	(2,675)	
221	Improvement of Instruction	452,700	628,425	175,725	Increased for Title IIA, USF funds, & Textbook/Instructional Materials
222	Educational Media Services/Library	1,152,154	1,272,169	120,015	Salaries/Benefits adjustments
226	Supervision & Direction	371,532	361,936	(9,596)	
231	Board of Education	91,950	94,950	3,000	
232	Executive Administration	317,730	316,198	(1,532)	
241	Office of the Principal/School Administration	1,800,289	1,887,256	86,967	Salaries/Benefits adjustments
249	Other School Administration/Department Heads	92,571	92,761	190	
252	Fiscal Services	359,939	365,944	6,005	
257	Internal Services	0	58,582	58,582	Salaries/Benefits adjustments
259	Other Business Services	65,811	65,811	0	
261	Operating Building Services	3,679,992	4,099,061	419,069	Parking Lots; MS theater curtains; HS auditorium lighting
266	Security Services	83,309	83,309	0	
271	Pupil Transportation Services	864,464	1,181,437	316,973	Additional Busses; Routing Software
283	Staff/Personnel Services	199,012	200,649	1,637	
284	Information Management Services	218,375	266,665	48,290	Cost Center Adjustment
285	Other Central Services	1,000	1,000	0	
299	Other Support Services	156,288	46,359	(109,929)	Unemployment Reduction
331	Communication	36,634	36,634	0	
441	Payments to Other Governmental Entities	6,000	6,000	0	
621	Athletic/Activities & Child Care Support	590,507	590,507	0	
	Total Expenditures	31,314,899	32,665,570	1,350,671	
	Excess Revenue/(Expenditures)	(334,464)	(775,726)		
	Beginning Fund Balance	5,135,881	5,859,764		
	Projected Fund Balance	4,801,417	5,084,038		
	Percentage of Budget - Fund Balance	15.33%	15.56%		

**Waverly Community Schools
2007/2008 Budget Amendment General Fund
February 11, 2008**

Revenue

Major Class 111 (Property Tax Levy) – Decrease in Property Tax Levy is attributed to using updated taxable values provided by municipalities within the District.

Major Class 151 (Interest on Investments) – Increase relates to interest revenue anticipated for current year.

Major Class 191 (Rental on Buildings) – Increase relates to anticipated building rental revenue for current year.

Major Class 199 (Miscellaneous) – Increased for amount received from USF (Universal Service Fund) program.

Major Class 311 (State Revenue) – Unaudited blended count of 3,205 students (3,140 included in original budget) and incorporated a \$48 increase per pupil in the foundation allowance. Property taxes are tied to our State Aid – incorporated nonhomestead values into calculation.

Major Class 413 (Direct Federal Grants) – Added this major class to include the Indian Education Grant that was received for the current year.

Major Class 414 (Federal Grants) – Updated based on amounts awarded for grants.

Expenditures

Function 111 (Elementary) – Overall decrease within this function area relate to updated wage, benefit, and retirement amounts given current staffing and settlement of union contracts. In addition, includes addition of 1.0 FTE in reading support for elementary buildings and includes funds for tutoring program at East. Finally, decreased for 1.0 FTE originally within this function that is now included in Function Code 222.

Function 112 (Middle School) – Overall decrease within this function area relate to updated wage, benefit, and retirement amounts given current staffing and settlement of union contracts. In addition, this function includes funds for a tutoring program at the Middle School.

Function 113 (High School) – Overall increase within this function area relate to updated wage, benefit, and retirement amounts given current staffing and settlement of union contracts. In addition, this function includes the addition of .5 FTE for math and science as well as funds for a tutoring program at the High School.

Function 119 (Summer School) – Overall increase within this function area to include the expenditures related to the Indian Education Grant.

Function 122 (Special Education) – Increase within this function area to account for addition of 2 support staff and .75 FTE in certified staff.

Function 125 (Compensatory Education) – Increase within this function area to account for increased Title I allocation received from the State.

Function 212 (Guidance Services) – Overall decrease within this function area relate to updated wage, benefit, and retirement amounts given current staffing and settlement of union contracts. In addition, 1.0 secretary FTE originally included in this function area has now been included within Function Code 241.

Function 221 (Improvement of Instruction) – Increased for receipt of USF funding as well as additional Title II A grant funds that are to be used for professional development. In addition, increased for textbook and instructional material purchases.

Function 222 (Educational Media Services/Library) – Overall increase within this function area relate to updated wage, benefit, and retirement amounts given current staffing and settlement of union contracts. Also includes addition of part-time data processing position as well as 1.0 FTE originally included in Function Code 111.

Function 241 (Office of the Principal/School Administration) – Increase within this function area relates to addition of 1.0 FTE secretary. In addition, 1.0 secretary FTE originally included within Function Code 212 is now included in this function code.

Function 257 (Internal Services) – Original budget did not include 1.0 FTE for courier position. Increase in this function area to include courier position.

Function 261 (Operating Building Services) – Increased for replacement of parking lots, curtains at Middle School theater, and stage lighting at High School auditorium.

Function 271 (Pupil Transportation Services) – Increase relates to cost for purchase of four buses (Total of five scheduled for purchase). Also, includes estimated cost to purchase and implement transportation routing software.

Function 284 (Information Management Services) – Increase relates to cost center adjustment for technology that was originally included within multiple other function codes and now is included within this function code.

Function 299 (Other Support Services) – Reduction relates to the revised estimate of unemployment expenditures.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
February 11, 2008**

Report #07-48

FOR ACTION

Subject: Personnel Summary

I. INSTRUCTION AND SUPPORT

A. Employment - Certified

<u>Name</u>	<u>Position</u>	<u>Step/Salary</u>	<u>Effective</u>
Amanda Eakin	Elmwood Special Ed Teacher	BA+0, Step 0/\$36,004	2/11/08

B. Retirement – Certified

<u>Name</u>	<u>Position</u>	<u>Years</u>	<u>Effective</u>
Rachel Edinger	East PE Teacher	30	4/12/08
Theresa Dietiker	Winans Social Worker	28	6/15/08

FOR INFORMATION

A. Retirement – Non Certified

<u>Name</u>	<u>Position</u>	<u>Years</u>	<u>Effective</u>
Susan Owens	East Library Clerk	11.5 years	1/31/08

B. Employment – Non Certified

<u>Name</u>	<u>Position</u>	<u>Step/Salary</u>	<u>Effective</u>
Jessica Dunn	Colt Preschool Assistant	\$7.50/Hour	1/14/08
Alicia Bowne	Winans Child Care	\$9.00/Hour	1/23/08
Dawn Figgins	MS Lunch Assistant	G/\$9.18	1/23/08
Anne Slocum	Winans One-on-One Paraprofessional	II/\$13.95	1/24/08

C. Extra-Curricular Schedule B Stipends

<u>Name</u>	<u>Assignment</u>	<u>Step</u>	<u>Stipend</u>	<u>Effective</u>
Michelle Huffer	Elmwood School Improvement Co-Chair	¼ of 1	\$330.75	2007-08 Sch. Yr.
Cathy Mosher	Elmwood School Improvement Co-Chair	¼ of 1	\$330.75	2007-08 Sch. Yr.
Lynn Moule	Elmwood School Improvement Co-Chair	¼ of 3	\$385.75	2007-08 Sch. Yr.
Donna Wells	Elmwood School Improvement Co-Chair	¼ of 3	\$385.75	2007-08 Sch. Yr.
Rhonda Berns	Elmwood Student Council Co-Chairperson	3	\$1,723	2007-08 Sch. Yr.
Rhonda Berns	Elmwood Safety Patrol Chairperson	3	\$1,662	2007-08 Sch. Yr.
Lynn Moule	Elmwood Resource for Social Studies Chair	3	\$771	2007-08 Sch. Yr.
Cathy Mosher	Elmwood Resource for Math Chairperson	3	\$771	2007-08 Sch. Yr.
Lucinda Sartor	Elmwood Resource for Science Chairperson	3	\$771	2007-08 Sch. Yr.

Waverly Community Schools

Personnel Office

STAFF APPOINTMENTS

2007-2008

NAME:	Amanda Eakin
POSITION:	Elmwood Special Education Teacher
SALARY:	BA+0, Step 0
START DATE:	February 11, 2008
NUMBER INTERVIEWED:	2 Candidates
DISTRICT SUBSTITUTE:	No
STUDENT TEACHER:	Yes
CERTIFICATION:	Michigan Certification Provisional Certificate Emotional Impairment, Mathematics
COLLEGE:	Central Michigan University
OTHER:	Student taught at Elmwood Fall of 2007