



Waverly Community Schools

Regular Meeting

Monday, December 10, 2007 7:30 PM

Agenda of Regular Meeting

The Board of Education Waverly Community Schools

A Regular meeting of the Board of Education of Waverly Community Schools will be held December 10, 2007, beginning at 7:30 PM in the Board Room, 515 Snow Road, Lansing, MI.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President John Broughton
- II. Special Presentations
 - A. Tom Kestenholtz - Voice of the WHS Marching Band
- III. Correspondence - Secretary Edith Suttles
- IV. Public Comment
- V. Student Representative Report
- VI. Board Member Comment
- VII. Adoption of Meeting Agenda
- VIII. ***Approval of Minutes 4
- IX. Presentation of Reports
 - A. Curriculum
 - 1. For Discussion - High School Program of Studies
 - B. Facilities and Policy
 - 1. Recommendation to approve Report #07-37, Policy (Second Reading) 7
 - C. Finance and Personnel

1.	***Recommendation to approve Report #07-38, Financial Recommendation	8
2.	Recommendation to approve Report #07-39, Administrative Contract Extensions	11
3.	Recommendation to approve Report #07-40, Personnel Recommendations	12

X. Superintendent's Report

XI. Public Comment

XII. Other Board Business

XIII. Adjournment

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
November 26, 2007**

Opening of Meeting

The regular meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 7:30 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. John Broughton, President
Mr. Britt Slocum, Vice President
Mr. Calvin Jones, Treasurer (arrived at 7:45 p.m.)
Mr. Don Knechtel, Vice Secretary-Treasurer
Mrs. Mary Ann Martin, Trustee
Mrs. Fonda Brewer-Williams, Trustee

Member Absent:

Mrs. Edith Suttles, Secretary

Staff Present:

Dr. Thomas J. Pillar, Superintendent
Mrs. Jacklin Blodgett, Asst. Superintendent for Finance & Personnel
Mr. Bruce Johnson, Director of Operations and Student Services
Mrs. Dorothy Blackwell, Director of Curriculum
Mr. Rob Spagnuolo, Business Manager
Karen Burgess
David Bird
Gretchen Mikula
Rebecca Pease

Others Present:

Andrew Fritz

Pledge

Board Member Britt Slocum led the pledge of allegiance to the flag.

Special Presentation

None

Correspondence

Vice Secretary-Treasurer Knechtel reported correspondence had been received regarding naming the gym floor after the former athletic director. President Broughton referred the issue to the Policy Advisory Committee.

Public Comment

None

Student Representative Report

Student Representative Andrew Fritz reported last week was a short week for students due to the Thanksgiving recess. The Spanish Honor Society conducted a Toys for Tots event, collecting a lot of toys and \$200 cash. The high school and Elmwood Elementary participated in the activity which was held in honor of Jesus Arroyo. Last year the Senate purchased two televisions that have now been installed in the High School cafeteria. The Student Senate will be meeting with the Board of Education on Wednesday, November 28th to dialogue. Later this week, PALS will be hosting an exchange day with Grand Ledge to share ideas.

Board Member Comment

Member Martin reported she thoroughly enjoyed the high school musical and complimented everyone involved with the production.

Member Knechtel thanked Mrs. Fields for coordinating Warrior Madness, noting he appreciated her efforts. He reported the Waverly-Grand Ledge Hockey team won in Muskegon over the weekend and has a 3-0 record. Member Knechtel stated his wife attended "Little Shop of Horrors" and said it was a great play.

Member Slocum stated the show was awesome and thanked all involved. He thanked Tammie Fields for her efforts in planning Warrior Madness, saying it would have been nice to have it advertised sooner.

Member Brewer-Williams recognized Andrew Fritz' role in the play. She noted the play was absolutely fabulous and the acting was superior. Member Brewer-Williams stated she ordered her tickets on-line and that was a smooth and easy process. She also thanked Tammie Fields for organizing Warrior Madness. Member Brewer-Williams distributed flyers for the Blue Light Players Holiday Revue, noting there were several Waverly students involved in the event.

Adoption of Agenda

Superintendent Pillar indicated there were no changes to the agenda. A motion was presented by Member Knechtel and supported by Member Martin. MOTION: The Board of Education adopt the meeting agenda as presented.

Dr. Pillar indicated a revised version of the minutes of November 19, 2007 had been distributed to Board members prior to the meeting.

Motion carried. VOTE: AYES – 5; NAYS – 0; (Members Jones and Suttles absent).

******Approval of Minutes***

The minutes of the regular meeting of November 12, 2007 and the special meeting of November 19, 2007 were approved as presented.

Curriculum Advisory Committee Report

The Curriculum Advisory Committee met at 6:00 p.m. prior to the regular meeting. Committee members attending were John Broughton and Dorothy Blackwell. Principal Vince Perkins also was in attendance. Items discussed included 8th grade Algebra I, testing out of core courses, High School Program of Studies, and Textbook Adoptions.

Policy/Facility Advisory Committee

The Policy/Facility Advisory Committee met at 6:00 p.m. prior to the regular meeting. Attending were Don Knechtel, Fonda Brewer-Williams, Bruce Johnson, and Tom Pillar. The committee decided to refer the letter proposing naming the High School gym floor to the Board President. Also discussed was the role of NEOLA. Committee members reviewed policies which will be presented to the Board for second reading on December 10th.

Finance/Personnel Advisory Committee

The Finance/Personnel Advisory Committee met at 6:00 p.m. prior to the regular meeting. Attending were Britt Slocum, Calvin Jones, Mary Ann Martin, Jacklin Blodgett, and Rob Spagnuolo. Agenda items discussed included food service, 2007/2008 staffing, negotiations, and the 2007/2008 budget.

Superintendent's Report

Dr. Pillar reminded the Board of the meeting with the Student Senate on Wednesday, November 28th at noon. Lunch will be provided.

Superintendent's Report (cont.)

Dr. Pillar also reminded Board members of The Celebration for Public Education to be held on Wednesday, December 5th at the Kellogg Center from 6:00 to 9:00 p.m.

Dr. Pillar report the Ingham School Officers Association is planning a legislative breakfast for March 14, 2008. Last year it was a huge success. There is real power when many Boards meet at one time with the legislators.

Dr. Pillar announced the Waverly Education Foundation Gala is Monday, December 3rd at the Lansing Sheraton Hotel starting at 5:30 p.m.

Dr. Pillar announced the National Honor Society's mid-year induction is Tuesday, December 4th at 1:00 p.m. in the Board Room.

Dr. Pillar reported January is School Board Recognition Month, so the district will be making a special presentation to the Board on January 14th. The theme this year is "School Boards Lead Strong".

Dr. Pillar reported there was a successful professional development session today for staff. Students enjoyed a five-day weekend.

Public Comment

None

Other Board Business

Member Martin asked what the theme had been for staff professional development. Dr. Pillar replied school improvement, curriculum development, and PowerSchool training.

Member Jones thanked the Reflections and the Warrior marching band for participating in Silver Bells in the City. He indicated over 100,000 people attended the fantastic event. Member Jones reported next year he will be in charge of Silver Bells in the City.

Member Jones thanked Board members for excusing him for being late this evening as he needed to attend a Lansing City Council meeting. He stated there are a number of things going on in the region that will be impacting the community. Member Jones suggested a representative of the Economic Development Corporation be asked to address the Board about plans in Lansing which will impact Waverly Community Schools. President Broughton asked Member Jones if he could provide the name of a contact person.

Adjournment

The meeting adjourned at 8:25 p.m.

Respectfully submitted,

Donald P. Knechtel, Vice Secretary-Treasurer

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
December 10, 2007**

Report #07-37

FOR ACTION

Subject: Policy (Second Reading)

Recommendation:

The Superintendent recommends the Board of Education approve the policy updates listed below at second reading.

Policy 2421 New:	Career and Technical Education
Policy 5460 Revision:	Graduation Requirements; note bold language
Policy 5540 Revision:	Interrogation of Students; note bold language
Policy 7440 Revision:	Security and Video Surveillance; note strikethrough/bold language
Policy 9211 Replacement:	District Support Organizations

NOTE: Revision of Policy 7230, Gifts, Grants, and Bequests, has been tabled for further discussion.

Statement of Purpose:

These policy revisions and updates are the result of the semi-annual NEOLA update and a review by the administration and the Board Policy Committee.

Budget Impact:

None

Background:

NEOLA provides updates twice each year and then as needed to keep our policies current with applicable laws and regulations. The administration also reviews policy periodically and brings changes to the Board Policy Committee for review and consideration.

Options/Alternatives:

The Board can approve these policies as presented for second reading. The board may send some or all of the policies back to the committee for further review.

Rationale for Recommendation:

These policies were recommended to us by NEOLA and reviewed and recommended by the Policy Advisory Committee.

Strategic Plan:

These policies support the Waverly Community Schools mission of providing for a safe environment, rigorous curriculum, quality instruction and attention to individual needs.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
December 10, 2007**

Report #07-38

FOR ACTION***

Subject: Financial Recommendation

Recommendation:

It is recommended the following be approved:

Approval of Treasurer's Report:

The General Fund Financial Report dated November 30, 2007 has been reviewed and it is recommended that the Report be approved. The cash balance as of October 31, 2007 was \$6,530,617.32. Receipts during November 2007 consist of current taxes and other revenues in the amount of \$1,849,834.83 less disbursements during November of \$2,822,468.08 left the district with a General Fund cash balance as of November 30, 2007 of \$5,557,984.07.

Waverly Community Schools
Budget Status Report as of 11/30/07
General Fund - Revenue Accounts

<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>Year To Date</u>	<u>Available Balance</u>	<u>Percent Available</u>
MAJOR CLASS 111 TOTALS	Property Tax Levy	11,312,645.00	4,561,808.18	6,750,836.82	59.68
MAJOR CLASS 119 TOTALS	Delinquent Taxes	50,000.00	12,060.97	37,939.03	75.88
MAJOR CLASS 131 TOTALS	Tuition	4,000.00	6,217.00	(2,217.00)	(55.43) %
MAJOR CLASS 151 TOTALS	Interest On Investments	240,000.00	129,071.00	110,929.00	46.22
MAJOR CLASS 191 TOTALS	Rental on Buildings	10,000.00	14,052.50	(4,052.50)	(40.53) ^
MAJOR CLASS 199 TOTALS	Miscellaneous	5,000.00	34,616.74	(29,616.74)	(592.33) #
MAJOR CLASS 311 TOTALS	State Revenue	16,755,576.00	3,325,212.92	13,430,363.08	80.15
MAJOR CLASS 317 TOTALS	Categoricals	27,098.00	27,098.00	0.00	0.00
MAJOR CLASS 414 TOTALS	Federal Grants	478,290.00	48,857.00	429,433.00	89.79
MAJOR CLASS 417 TOTALS	Grants Through Intermediates	522,059.00	106,960.71	415,098.29	79.51
MAJOR CLASS 418 TOTALS	Unrestricted Flow Thru Grants	20,000.00	7,258.76	12,741.24	63.71
MAJOR CLASS 519 TOTALS	IISD Reimbursements	1,555,767.00	353,366.00	1,202,401.00	77.29
	Total For Revenues	30,980,435.00	8,626,579.78	22,353,855.22	72.15

% - Reflects actual tuition collections to date. Budget increase to this revenue line will be recommended during amendment.

- Reflects collection of USF funds. Budget increase to this revenue line will be recommended during amendment.

^ - Reflects actual rental charges to date. Budget increase to this revenue line will be recommended during amendment.

Waverly Community Schools
 Budget Status Report as of 11/30/07
 General Fund - Expense Accounts

<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>Year To Date</u>	<u>Available Balance</u>	<u>Percent Available</u>
FUNCTION 111 TOTALS	Elementary	7,469,263.00	1,959,167.81	5,510,095.19	73.77
FUNCTION 112 TOTALS	Middle School	2,346,619.00	577,390.40	1,769,228.60	75.39
FUNCTION 113 TOTALS	High School	5,573,482.00	1,477,552.68	4,095,929.32	73.49
FUNCTION 119 TOTALS	Summer School	4,000.00	350.92	3,649.08	91.23
FUNCTION 122 TOTALS	Special Education	2,945,108.00	775,060.11	2,170,047.89	73.68
FUNCTION 125 TOTALS	Compensatory Education	324,085.00	110,335.40	213,749.60	65.95
FUNCTION 199 TOTALS	Holding Account for Employee Benefits	24,000.00	7,796.53	16,203.47	67.51
FUNCTION 212 TOTALS	Guidance Services	647,695.00	158,813.79	488,881.21	75.48
FUNCTION 215 TOTALS	Speech Pathology & Audiology	529,200.00	133,887.04	395,312.96	74.70
FUNCTION 216 TOTALS	Social Work Services	580,846.00	151,154.43	429,691.57	73.98
FUNCTION 218 TOTALS	Teacher Consultant	279,146.00	77,050.17	202,095.83	72.40
FUNCTION 219 TOTALS	Other Pupil Services	51,198.00	17,015.22	34,182.78	66.77
FUNCTION 221 TOTALS	Improvement of Instruction	452,700.00	116,667.49	336,032.51	74.23
FUNCTION 222 TOTALS	Educational Media Services	1,152,154.00	441,223.51	710,930.49	61.70
FUNCTION 226 TOTALS	Supervision & Direction	371,532.00	150,974.18	220,557.82	59.36
FUNCTION 231 TOTALS	Board of Education	91,950.00	31,173.80	60,776.20	66.10
FUNCTION 232 TOTALS	Executive Administration	317,730.00	110,767.33	206,962.67	65.14
FUNCTION 241 TOTALS	Office of the Principal	1,800,289.00	706,656.71	1,093,632.29	60.75
FUNCTION 249 TOTALS	Other School Administration	92,571.00	3,916.73	88,654.27	95.77
FUNCTION 252 TOTALS	Fiscal Services	359,939.00	142,172.63	217,766.37	60.50
FUNCTION 259 TOTALS	Other Business Services	65,811.00	50,566.25	15,244.75	23.16
FUNCTION 261 TOTALS	Operating Building Services	3,679,992.00	1,226,856.20	2,453,135.80	66.66
FUNCTION 266 TOTALS	Security Services	83,309.00	21,471.64	61,837.36	74.23
FUNCTION 271 TOTALS	Pupil Transportation Services	864,464.00	258,763.24	605,700.76	70.07
FUNCTION 283 TOTALS	Staff/Personnel Services	199,012.00	77,341.63	121,670.37	61.14
FUNCTION 284 TOTALS	Information Management Services	218,375.00	123,065.38	95,309.62	43.64
FUNCTION 285 TOTALS	Other Central Services	1,000.00	614.00	386.00	38.60
FUNCTION 299 TOTALS	Other Support Services	156,288.00	5,820.50	150,467.50	96.28
FUNCTION 331 TOTALS	Communication	36,634.00	15,503.05	21,130.95	57.68
FUNCTION 441 TOTALS	Payments to Other Governmental Entities	6,000.00	6,000.00	0.00	0.00
FUNCTION 621 TOTALS	Athletic/Activities & Child Care Support	590,507.00	92,949.28	497,557.72	84.26
Total for Expenses		31,314,899.00	9,028,078.05	22,286,820.95	71.17

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
December 10, 2007**

Report #07-39

FOR ACTION

Subject: **Administrative Contract Extensions**

Recommendation:

The Superintendent recommends the Board of Education approve the 2008-09 contract extensions of the following principals: Vince Perkins, Middle School Principal; Shawn Talifarro, Winans Elementary Principal; and Mike Moreno, East Intermediate Assistant Principal.

Statement of Purpose/Issue:

The Board of Education approved the non-extension of the administrators noted above at the April 27, 2007 Board meeting which allowed their individual contracts to terminate on June 30, 2008. The approval did not extend the contracts for the 2008-09 school year. Board action must occur in order to retain the administrators for the 2008-09 school year. Upon extension of these three contracts, all principals will be on the same contract cycle.

Budget Impact:

The budget impact will be approximately \$360,000 in the 2008-09 school year.

Rationale for Recommendation:

Rationale of extending the administrative contracts for the 2008-09 school year:

- enrollment projections were better than anticipated

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
December 10, 2007**

Report #07-40

I. INSTRUCTION AND SUPPORT

FOR ACTION

Subject: Personnel Summary

A. Employment - Certified

<u>Name</u>	<u>Position</u>	<u>Step/Salary</u>	<u>Effective</u>
Chelane Priller	.2 HS Math	BA+0, Step 1/\$4,867	12/03/07
Harry Meersma	HS Special Education Teacher	MA+0, Step 0/\$24,645	12/03/07

FOR INFORMATION

A. Employment – Non Certified

<u>Name</u>	<u>Position</u>	<u>Step/Salary</u>	<u>Effective</u>
Linton Stalling	Winans Lunch Assistant	G/\$9.00	11/12/07
Johney Taylor	Back Up Bus Driver	\$11.00	11/16/07
Jorge Ortiz	Colt Lunch Assistant	G/\$9.00	11/19/07
Margaret Bayers	Back Up Bus Driver	\$11.00	12/03/07

B. Coaching – High School/Middle School

<u>Name</u>	<u>Assignment</u>	<u>Step</u>	<u>Stipend</u>	<u>Effective</u>
Craig Fields	HS Varsity Boys Basketball Coach	3	\$5,739	Winter Season
Clayton Burch	HS JV Boys Basketball Coach	3	\$4,005	Winter Season
Les Midgett	HS Freshman Girls Basketball Coach	3	\$3,796	Winter Season
Jim York	HS Varsity Wrestling Coach	3	\$5,072	Winter Season

C. Extra-Curricular Schedule B Stipends

<u>Name</u>	<u>Assignment</u>	<u>Step</u>	<u>Stipend</u>	<u>Effective</u>
Beth Sullivan	HS National Honor Society Co-Advisor	½ of 3	\$1,482	2007-08 Sch. Yr.
Christopher White	HS National Honor Society Co-Advisor	½ of 1	\$984.50	2007-08 Sch. Yr.
Benjamin Knapp	HS Vocal Music Director	3	\$4,744	2007-08 Sch. Yr.
Anthony Terranova	HS Student Senate Advisor	2	\$2,964	2007-08 Sch. Yr.
David Larzelere	HS Band Director	3	\$4,982	2007-08 Sch. Yr.
David Rosin	HS Orchestra Director	3	\$3,163	2007-08 Sch. Yr.
Nicole Ohl-Shaw	HS Yearbook Advisor	3	\$3,319	2007-08 Sch. Yr.
Eric Anderson	HS Freshman Class Advisor	3	\$2,000	2007-08 Sch. Yr.
Patricia Rienstra	HS Sophomore Class Advisor	3	\$2,200	2007-08 Sch. Yr.
Anthony Terranova	HS Junior Class Advisor	3	\$2,831	2007-08 Sch. Yr.
Jerry Smith	HS Senior Class Advisor	3	\$2,831	2007-08 Sch. Yr.
Dan Carr	HS Spanish National Honor Society Advisor	1	\$1,241	2007-08 Sch. Yr.
Betsy Ross	HS French National Honor Society Advisor	2	\$1,648	2007-08 Sch. Yr.

Waverly Community Schools

Personnel Office

STAFF APPOINTMENTS

2007-2008

NAME:	Chelane Priller
POSITION:	.2 High School Math
SALARY:	BA+0, Step 1
START DATE:	December 3, 2007
NUMBER INTERVIEWED:	2 Candidates
DISTRICT SUBSTITUTE:	Yes
STUDENT TEACHER:	No
CERTIFICATION:	Michigan Certification Secondary Provisional Math, Physics Science
COLLEGE:	Michigan State University
OTHER:	Currently is the Substitute Teacher

Waverly Community Schools

Personnel Office

STAFF APPOINTMENTS

2007-2008

NAME:	Harry Meersma
POSITION:	High School Special Education
SALARY:	MA+0, Step 0
START DATE:	December 3, 2007
NUMBER INTERVIEWED:	2 Candidates
DISTRICT SUBSTITUTE:	Yes
STUDENT TEACHER:	No
CERTIFICATION:	Michigan Certification Secondary Professional Political Science, Social Studies, Emotionally Impaired
COLLEGE:	Grand Valley State University
OTHER:	Currently is the Substitute Teacher