



Waverly Community Schools

Regular Meeting

Monday, October 8, 2007 7:30 PM

Agenda of Regular Meeting

The Board of Education Waverly Community Schools

A Regular meeting of the Board of Education of Waverly Community Schools will be held October 8, 2007, beginning at 7:30 PM in the Waverly Middle School Little Theatre, 620 Snow Road, Lansing, MI.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President John Broughton
- II. Special Presentations
 - A. Count Day Enrollment Report - Rob Spagnuolo
- III. Correspondence - Secretary Edith Suttles
- IV. Public Comment
- V. Student Representative Report
- VI. Board Member Comment
- VII. Adoption of Meeting Agenda
- VIII. ***Approval of Minutes 4
- IX. Presentation of Reports
 - A. Curriculum Reports
 - 1. ***Extended Field Trip - For Information 11
 - B. Finance and Personnel
 - 1. ***Recommendation to approve Report #07-26,
Financial Recommendation 12
 - 2. Recommendation to approve Report #07-27,
Acceptance of 2006-2007 Audit Report 15

3.	Recommendation to approve Report #07-28, Special Education Transportation Services Cooperative Agreement	16
4.	Recommendation to approve Report #07-29, Master Agreement Ratification - Bus Drivers (Internatinal Union of OPerating Engineers Local 547 AFL-CIO	17
5.	Receommendation to approve Report #07-30, Master Agreement Ratification - Custodians (Teamsters & Chauffeurs Union No. 580)	19
6.	For Information, Personnel Report	20
7.	For Information, Staffing 2007-08	22

X. Superintendent's Report

XI. Public Comment

XII. Other Board Business

XIII. Adjournment

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
September 10, 2007**

Opening of Meeting

The special meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 8:30 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. John Broughton, President
Mr. Britt Slocum, Vice President
Mrs. Edith Suttles, Secretary
Mr. Calvin Jones, Treasurer
Mr. Don Knechtel, Vice Secretary-Treasurer
Mrs. Mary Ann Martin, Trustee
Mrs. Fonda Brewer-Williams, Trustee

Staff Present:

Dr. Thomas J. Pillar, Superintendent
Mrs. Jacklin Blodgett, Asst. Superintendent for Finance & Personnel

Purpose

The purpose of the meeting was to discuss negotiations. Member Brewer-Williams had to leave the meeting at 9:50 p.m. for a family emergency.

Return to Open Session

The Board returned to open session a 10:11 p.m. to adjourn the regular meeting.

Respectfully submitted,

Edith J. Suttles, Secretary

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
September 24, 2007**

Opening of Meeting

The regular meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 7:33 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. John Broughton, President
Mr. Britt Slocum, Vice President
Mrs. Edith Suttles, Secretary
Mr. Calvin Jones, Treasurer
Mr. Don Knechtel, Vice Secretary-Treasurer
Mrs. Mary Ann Martin, Trustee
Mrs. Fonda Brewer-Williams, Trustee

Staff Present:

Dr. Thomas J. Pillar, Superintendent
Mrs. Jacklin Blodgett, Asst. Superintendent for Finance & Personnel
Mr. Bruce Johnson, Director of Operations and Student Services
Mrs. Dorothy Blackwell, Director of Curriculum
Mr. Rob Spagnuolo, Business Manager
Karen Burgess
Tony Terranova
Matt Oppenheim
Clayton Burch
Craig Fields
Mary Faber
Susan Bissonette
Paula Fedewa
Vince Perkins
Dave Percival
Susan Burm
Michelle Huffer
Sonya Cornell
Rhonda Berns
Ernie Luttig
Alec Drachman
Todd Simon
Robert Lurie
Elizabeth Tembras-Gardner
Marty Coates
David Bird
Lynn Moule
Judy Harwood
Chris Barrera
Jack Vogel
Nate Stevenson
Annita Larson
Ginny Hager
Kathleen Rogan
Linda Thelen
Mary Jo Baker
Leo Blundell
Susan Ellsworth

Staff Present (Cont.)

Susan Stahly
Precious Lee
Edric Haleen
Anne Mazner
Don Dimick
Elda Keaton
Yolanda Harris
Pam Hawkins
Brenda Hinds
Cathy Mosher
Arden LaMere
Nick Niederquell
Kelly Blake
Donna Wells
Gwen Huber
Lisa Hamilton
Rebecca Pease

Others Present:

Andrew Fritz, Student Representative
Mary Schafer, Plante & Moran
Janice Vedder
John Boles
Mary Jo White

Pledge

Board Member Calvin Jones led the pledge of allegiance to the flag.

Special Presentation

Mary Schafer of Plante & Moran, PLLC, presented information to the Board on the district's audit for the 2006-2007 school year. The audit included a management letter and a summary displayed in charts and graphs. The audit will be presented to the Board for approval on October 8, 2007.

Correspondence

None

Public Comment

Addressing the Board during Public Comment was Delta Charter Township Clerk Janice Vedder.

Student Representative Report

Student Representative Andrew Fritz reported preparations are underway for the Homecoming football game and dance. The Homecoming Court has been selected. The theme of this year's festivities is Video Games. Floats and activities will revolve around this theme. Casting has been completed for the fall musical "Little Shop of Horrors" which will be presented in mid-November. The Varsity football team lost to St. Johns last week 21-0, and the girls' golf team beat Sexton and has compiled a 6-2 record.

Board Member Comment

Member Brewer-Williams thanked Board members for their emails regarding her father who was hit in the eye by a golf ball. She reported he is doing well and she thanked fellow Board members for their support. Member Brewer-Williams congratulated former Waverly student Marcus LaPratt who sang his way into the Guinness Book of Records by singing for 75 hours. She thanked Mary Jo White for writing a wonderful article about it for the *Delta-Waverly Community News*. Member Brewer-Williams reported she had a

Board Member Comment (Cont.)

conversation with a grandmother who praised Christine Holman for being absolutely wonderful working with her grandchild. Member Brewer-Williams expressed condolences to Hector Arroyo in the loss of his son. She reported she had the opportunity to attend the high school open house which she described as an outstanding event well-done by staff. Member Brewer-Williams congratulated Eldon McGraw and Kim Walker for creating the spotlight training program, a quick 30-minute training on equipment in the media center. Member Brewer-Williams thanked Dr. Pillar and the building principals for the orientation session of all buildings on Friday, September 22nd.

Member Jones reported a lot is happening at the capital during “crunch week”. A lot of people are voicing their concerns about what is important to them. He urged everyone to call their legislators, Representative Rick Jones and Senator Patty Birkholz, who need to hear the importance of education during budget talks. Member Jones thanked Jersey Giant Submarines for sponsoring the Waverly Education Foundation golf outing, stating he was proud to be there to support the WEF.

Member Slocum expressed his condolences to the Hector Arroyo family and congratulated Marcus LaPratt on his vocal music accomplishment. He thanked everyone who came out to support the Waverly Education Foundation at the golf outing, noting there was a nice turnout and everyone had a good time. Member Slocum gave a thumbs up to the selection of “Little Shop of Horrors” as the fall musical. He urged everyone to send emails to **all** of the state’s legislators as they attempt to finalize the budget.

Member Suttles stated she agreed with Member Slocum regarding corresponding with the legislators. She said it is time for statesmanship and not politics. Member Suttles indicated she has sat at the Board table for a long time and the last two years have been the most difficult in funding. Prior to Proposal A, the district held its destiny in its own hands. Member Suttles urged everyone to tell our legislators to please step up to the plate and be statesmen. Member Suttles reported she read an article about an LCC professor going down to the Capital to see what affect legislators’ decisions would have on the college. It was stated the only people in the gallery were professional lobbyists. Member Suttles indicated Member Brewer-Williams was the first Board member to experience the new Board orientation and asked for her evaluation of the process. Member Suttles also expressed her sympathy to Hector Arroyo and his family. She asked how the dress code policy was being administered across the district.

Member Martin extended her condolences to the Arroyo family. She agreed with other Board members about the public contacting legislators.

President Broughton also offered his sympathy to Hector and his family.

Adoption of Agenda

Superintendent Pillar indicated there are no changes to the agenda. He asked that the Board consider going into closed session immediately after adopting the agenda for the purpose of discussing negotiations.

A motion was presented by Member Slocum and supported by Member Jones. MOTION: The Board of Education adopt the meeting agenda as presented.

Motion carried. VOTE: AYES – 7; NAYS – 0.

A motion was presented by Member Slocum and supported by Member Martin. MOTION: The Board of Education enter into closed session for the purpose of discussing negotiations.

Roll call voted was taken, with all members present (Members Brewer-Williams, Jones, Broughton, Slocum, Suttles, Knechtel, and Martin) voting aye.

Closed Session

The Board of Education entered into closed session at 8:30 p.m. and returned to the regular meeting at 9:30 p.m. President Broughton stated no motions were made nor action taken during closed session.

******Approval of Minutes***

The minutes of the regular meeting of September 10, 2007 were approved as presented.

Curriculum Advisory Committee Report

The Curriculum Advisory Committee consisting of President Broughton, Member Suttles, and Dorothy Blackwell met at 6:00 p.m. prior to the regular meeting. Teachers Gwen Bertram Huber and Kate Tonnos attended the meeting to present a report on the summer school program. Also discussed were the K-4 World Language program, and updates on Title I services, the credit recovery course, and the KAP program. Dorothy Blackwell provided a PowerPoint presentation on Summer School 2007 which was funded by Waverly Community Schools and the Indian Education Grant.

Policy/Facility Advisory Committee

Member Knechtel, Member Brewer-Williams, Bruce Johnson, and Dr. Pillar attended the Facility/Policy Advisory Committee meeting beginning at 6:00 p.m. Member Knechtel reported committee members reviewed policy updates provided by NEOLA which involved word changes. These policy recommendations will be brought to the Board for first reading at a future meeting. Discussion in the Facilities area included updates on the walkway at the high school, the electronic doors, and the network room air conditioning.

Finance/Personnel Advisory Committee

Member Slocum, Member Martin, Rob Spagnuolo, and Jacklin Blodgett attended the Finance/Personnel Advisory Committee meeting beginning at 6:00 p.m. Discussion in the Finance area took place regarding the food service program, the purchase of an air conditioner for the server room, and the 2006-2007 audit. The Personnel discussion centered around 2006-2007 staffing and negotiations. Jacklin Blodgett reported tentative agreements had been reached with the Teamsters and the bus drivers.

Superintendent's Report

Dr. Pillar reported he and Bruce Johnson attended the Capital Area Showcase for Children today at MSU. The program addressed maintaining early childhood funding. While on campus, they had the opportunity to have a tour of MSU's two large server rooms.

Dr. Pillar reported he attended the Superintendents' Summit of those districts participating in the PROM/SE grant. The Summit was sponsored by Michigan State University. This is the fifth year of the grant which focuses on data collection and analysis, as well as staff professional development in math and science. Student performance data is improving which suggests the interventions through the PROM/SE grant are starting to take hold.

Dr. Pillar reported that two weeks ago he participated in a ribbon cutting ceremony for the new Nottingham Fields subdivision. The subdivision is located in Waverly's Grove area. Hopefully families will be moving into the area and sending their children to our school district. He stated it looks like it will be a very attractive development.

Dr. Pillar announced former Ingham IDS superintendent, Jann Jencka, will be meeting with him soon to discuss her facilitation of the district's Strategic Plan review process this year. A February, 2008 internal review is planned.

Dr. Pillar reported the next segment of the Waverly Connection will be taped next week and will feature Gloria Gonzalez, East Intermediate principal.

Superintendent's Report (Cont.)

Dr. Pillar announced he will be attending the MASA Fall Conference in Traverse City September 26th-28th.

Dr. Pillar reported the district is working on a cooperative agreement between Lansing Catholic, Grand Ledge, and Waverly for girls' lacrosse. It is the same arrangement we have for boys' lacrosse and provides greater opportunities for more girls in the area to play lacrosse.

Dr. Pillar reported Wednesday, September 26th is the official fall count day. This count will represent 75% of our funding for this year, added to last February's count which represents 25%.

Public Comment

None

Other Board Business

Member Jones announced Delta Charter Township will celebrate its 2007 Community Awards Honorees and the 45th Anniversary of the Township on Tuesday, October 9th from 5:30-8:00 p.m. at the Sheraton Lansing Hotel. He indicated tickets for Waverly Board members are covered. Gerald Winans, who Winans Elementary School is named after, is one of the nominees.

Member Martin reported students are invited to make pictures for Sparrow Hospitals Pediatric emergency room.

Member Suttles reported she and her family had a chance to visit the National Underground Railroad Freedom Center in Cincinnati this summer, saying she would recommend it to others as it is well worth seeing. Member Suttles asked Mr. Johnson to review the preliminary numbers going into count day.

Adjournment

The meeting adjourned at 10:30 p.m.

Respectfully submitted,

Edith J. Suttles, Secretary

rlp
***Consent Agenda

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
September 24 2007**

Opening of Meeting

The special meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 8:30 p.m. in Conference Room B of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. John Broughton, President
Mr. Britt Slocum, Vice President
Mrs. Edith Suttles, Secretary
Mr. Calvin Jones, Treasurer
Mr. Don Knechtel, Vice Secretary-Treasurer
Mrs. Mary Ann Martin, Trustee
Mrs. Fonda Brewer-Williams, Trustee

Staff Present:

Dr. Thomas J. Pillar, Superintendent
Mrs. Jacklin Blodgett, Asst. Superintendent for Finance & Personnel

Others Present:

Kevin Harty, Thrun Law Firm

Purpose

The purpose of the meeting was to discuss negotiations.

Return to Open Session

The Board returned to open session a 9:30 p.m. to continue the regular meeting.

Respectfully submitted,

Edith J. Suttles, Secretary

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
October 8, 2007**

FOR INFORMATION***

Subject: Extended Field Trip

Extended Field Proposal

David Rosin, high school orchestra director, has received permission to plan an extended field trip for orchestra students in grades 9-12. The trip for approximately 40 students is scheduled for May 23-26, 2008. Students will travel to Chicago by charter bus. They will have a performance opportunity, participate in the ETI Clinic at Northwestern University, and attend performances of the Chicago Symphony Orchestra, the Blue Man Group, and Wicked. Students will also have opportunities for shopping and enjoying the city. Each individual will be responsible for the cost of the trip; fundraising opportunities will be available to help defray expenses. Students will be away from the traditional classroom setting one day.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
October 8, 2007**

Report #07-26

FOR ACTION***

Subject: Financial Recommendation

Recommendation:

It is recommended the following be approved:

Approval of Treasurer's Report:

The General Fund Financial Report dated September 30, 2007 has been reviewed and it is recommended that the Report be approved. The cash balance as of August 31, 2007 was \$5,013,065.84. Receipts during September 2007 consist of current taxes and other revenues in the amount of \$821,150.85 less disbursements during September of \$2,552,453.3 left the district with a General Fund cash balance as of September 30, 2007 of \$3,281,763.39.

Waverly Community Schools
 Budget Status Report as of 9/30/07
 General Fund - Revenue Accounts

<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>Year To Date</u>	<u>Available Balance</u>	<u>Percent Available</u>
MAJOR CLASS 111 TOTALS	Property Tax Levy	11,312,645.00	1,165,729.88	10,146,915.12	89.70
MAJOR CLASS 119 TOTALS	Delinquent Taxes	50,000.00	8,963.58	41,036.42	82.07
MAJOR CLASS 131 TOTALS	Tuition	4,000.00	6,215.00	(2,215.00)	(55.38) %
MAJOR CLASS 151 TOTALS	Interest On Investments	240,000.00	83,599.51	156,400.49	65.17
MAJOR CLASS 191 TOTALS	Rental on Buildings	10,000.00	7,580.00	2,420.00	24.20
MAJOR CLASS 199 TOTALS	Miscellaneous	5,000.00	26,092.40	(21,092.40)	(421.85) #
MAJOR CLASS 311 TOTALS	State Revenue	16,755,576.00	0.00	16,755,576.00	100.00
MAJOR CLASS 317 TOTALS	Categoricals	27,098.00	0.00	27,098.00	100.00
MAJOR CLASS 414 TOTALS	Federal Grants	478,290.00	0.00	478,290.00	100.00
MAJOR CLASS 417 TOTALS	Grants Through Intermediates	522,059.00	0.00	522,059.00	100.00
MAJOR CLASS 418 TOTALS	Unrestricted Flow Thru Grants	20,000.00	0.00	20,000.00	100.00
MAJOR CLASS 519 TOTALS	IISD Reimbursements	1,555,767.00	0.00	1,555,767.00	100.00
	Total For Revenues	30,980,435.00	1,298,180.37	29,682,254.63	95.81

% - Reflects actual tuition collections to date. Budget increase to this revenue line will be recommended during amendment.

- Reflects collection of USF funds. Budget increase to this revenue line will be recommended during amendment.

Waverly Community Schools
 Budget Status Report as of 9/30/07
 General Fund - Expense Accounts

<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>Year To Date</u>	<u>Available Balance</u>	<u>Percent Available</u>
FUNCTION 111 TOTALS	Elementary	7,469,263.00	802,577.58	6,666,685.42	89.25
FUNCTION 112 TOTALS	Middle School	2,346,619.00	234,980.45	2,111,638.55	89.99
FUNCTION 113 TOTALS	High School	5,573,482.00	553,960.37	5,019,521.63	90.06
FUNCTION 119 TOTALS	Summer School	4,000.00	0.00	4,000.00	100.00
FUNCTION 122 TOTALS	Special Education	2,945,108.00	315,802.57	2,629,305.43	89.28
FUNCTION 125 TOTALS	Compensatory Education	324,085.00	35,141.33	288,943.67	89.16
FUNCTION 199 TOTALS	Holding Account for Employee Benefits	24,000.00	0.00	24,000.00	100.00
FUNCTION 212 TOTALS	Guidance Services	647,695.00	74,231.88	573,463.12	88.54
FUNCTION 215 TOTALS	Speech Pathology & Audiology	529,200.00	52,754.78	476,445.22	90.03
FUNCTION 216 TOTALS	Social Work Services	580,846.00	62,964.45	517,881.55	89.16
FUNCTION 218 TOTALS	Teacher Consultant	279,146.00	30,953.19	248,192.81	88.91
FUNCTION 219 TOTALS	Other Pupil Services	51,198.00	8,986.60	42,211.40	82.45
FUNCTION 221 TOTALS	Improvement of Instruction	452,700.00	78,315.83	374,384.17	82.70
FUNCTION 222 TOTALS	Educational Media Services	1,152,154.00	259,799.06	892,354.94	77.45
FUNCTION 226 TOTALS	Supervision & Direction	371,532.00	93,919.73	277,612.27	74.72
FUNCTION 231 TOTALS	Board of Education	91,950.00	20,249.96	71,700.04	77.98
FUNCTION 232 TOTALS	Executive Administration	317,730.00	70,168.87	247,561.13	77.92
FUNCTION 241 TOTALS	Office of the Principal	1,800,289.00	414,998.54	1,385,290.46	76.95
FUNCTION 249 TOTALS	Other School Administration	92,571.00	1,632.86	90,938.14	98.24
FUNCTION 252 TOTALS	Fiscal Services	359,939.00	91,258.31	268,680.69	74.65
FUNCTION 259 TOTALS	Other Business Services	65,811.00	31,965.20	33,845.80	51.43
FUNCTION 261 TOTALS	Operating Building Services	3,679,992.00	661,282.33	3,018,709.67	82.03
FUNCTION 266 TOTALS	Security Services	83,309.00	0.00	83,309.00	100.00
FUNCTION 271 TOTALS	Pupil Transportation Services	864,464.00	100,251.66	764,212.34	88.40
FUNCTION 283 TOTALS	Staff/Personnel Services	199,012.00	46,000.53	153,011.47	76.89
FUNCTION 284 TOTALS	Information Management Services	218,375.00	69,559.64	148,815.36	68.15
FUNCTION 285 TOTALS	Other Central Services	1,000.00	(185.00)	1,185.00	118.50
FUNCTION 299 TOTALS	Other Support Services	156,288.00	4,559.50	151,728.50	97.08
FUNCTION 331 TOTALS	Communication	36,634.00	4,565.74	32,068.26	87.54
FUNCTION 441 TOTALS	Payments to Other Governmental Entities	6,000.00	6,000.00	0.00	0.00
FUNCTION 621 TOTALS	Athletic/Activities & Child Care Support	590,507.00	40,449.53	550,057.47	93.15
Total for Expenses		31,314,899.00	4,167,145.49	27,147,753.51	86.69

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
October 8, 2007**

Report #07-27

FOR ACTION: Acceptance of 2006-2007 Audit Report

Recommendation:

The Superintendent recommends the Board of Education approve and accept the annual audit report from Plante & Moran, PLLC for the 2006-2007 fiscal year in order to comply with State and Federal regulations.

Budget Impact:

The District pays \$19,950 in fees for the audit to be completed.

Statement of Purpose/Issue:

The District is required to have an annual audit conducted by external auditors. The audit must be accepted by the District and then distributed to various State and Federal agencies.

Options/Alternatives:

The annual audit is required to be conducted.

Strategic Plan:

The annual audit supports Strategy 2, providing financial communication for the district.

Strategy #2 – Communication: We will enhance communications within the district and with the community to improve relationships among all key constituent groups to better achieve our mission.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
October 8, 2007**

Report #07-28

For Action

Subject: Special Education Transportation Services Cooperative Agreement

Recommendation:

The Superintendent recommends the Board of Education authorizes the Superintendent to sign the resolution approving participation in the cooperative agreement between the Ingham Intermediate School District (IISD) and Dean Transportation for Special Education Transportation Services.

Statement of Purpose/Issue:

Local school districts in the Ingham Intermediate School District will contract with the IISD to secure the services of Dean Transportation in order to gain the benefits of this collaborative service agreement.

Budget Impact:

Special Education transportation services are subject to the IISD Special Education funding system and are primarily based upon the number of riders. The ISD has estimated that districts as a whole will save \$1 million. Individual district savings have not been determined.

Background Information/Historical Perspective:

The Ingham Intermediate School District has developed and proposed a Cooperative Agreement for the provision of special education transportation services to local school districts. The IISD will serve as the "Lead Agency" on behalf of the participating school districts. The local districts will contract with the IISD to secure the services of Dean Transportation in order to gain the benefits of a collaborative service agreement. The Superintendents' Round Table will be utilized as the decision-making body for the cooperative arrangement. The costs of developing and implementing the Cooperative Agreement will be paid out of the IISD's Special Education Fund. The contract costs net of related state aid shall be allocated to local districts pursuant to the IISD's Special Education Plan. The Cooperative Agreement will run concurrent with the service contract between the ISD and Dean Transportation, with an initial term of five years, and may be renewed. Disputes regarding the Cooperative Agreement initially are to be submitted to the Round Table for resolution prior to formal legal process. In the event of a renewal of the Cooperative Agreement, the local district must give the ISD written notice by December 1, 2009, if the local district opts not to participate in such a renewal.

The entire agreement is available upon request.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
October 8, 2007**

Report #07-29

FOR ACTION

Subject: **Master Agreement Ratification – Bus Drivers
International Union of Operating Engineers Local 547 AFL-CIO**

Recommendation:

The Superintendent recommends the Board approve the tentative agreement as negotiated between the International Union of Operating Engineers Local 547, AFL-CIO, representing the District's transportation department and the Board of Education as presented. This agreement is a 1.5% increase for the 2007-2008 school year and an off-schedule payment. Parties will meet if the foundation allowance for 2007-08 nets \$75 or more to negotiate any further increase.

Statement of Purpose:

To complete the process of entering into an agreement with this union for the next year.

Budget Impact:

<u>Costs</u>	
2007-2008	\$7,412

District may realize some savings for fewer student days.

Background Information/Historical Perspective:

The Board of Education, through its team of Jacklin Blodgett and Gloria Gonzalez, began negotiations on April 24 and reached a tentative agreement on September 20, 2007. Salary will be increased 1.5% for the 2007-2008 school year. An off-schedule payment of .5% will be made in January, 2008. Article III – Discrimination and Article XIV – Leaves, have also been updated.

The agreement reached is within the Board guidelines. The union has not yet met to ratify the contract.

Options/Alternatives:

The Board could ask to delay this ratification pending further information or go back to negotiations for needed clarifications.

Rationale for Recommendation:

This contract is a continuation of a one year agreement which represents the achievement of stability for planning for the next year. The contract will end on June 30, 2008.

Bus Drivers – Tentative Agreement

1.5% on schedule – effective 7/1/07

.5% off-schedule shall be made on the first pay in January, 2008

The parties agree to meet and negotiate if the Foundation allowance for 2007-2008 from the State increases by a net of \$75 or more.

ARTICLE XIV - LEAVES

Section 4. PAID SICK LEAVE

- E. Unused sick days may, upon request of the employee, be reimbursed at the end of the school year rather than accumulate. Should an employee elect to bank sick days, the accumulation shall be limited to sixty (60) days. Upon ~~termination~~ **retirement or resignation** of employment, fifty percent (50%) of the accumulated sick leave shall be paid at the prevailing rate. No payment will be made where the termination was for just cause which is upheld. **Resignation or retirement due to failure to pass drug testing will not receive accumulated sick leave payment.** Any employee using less than three (3) sick days during any school year shall receive a three hundred and twenty-five dollar (\$325.00) bonus at the end of the school year.

ARTICLE III - DISCRIMINATION

The Employer and the Union both recognize their responsibilities in the area of Civil Rights. ~~Accordingly, both parties reaffirm by this Agreement the commitment not to discriminate against any person or person because of race, creed, color, religion, sex, age, or national origin.~~ **The provisions of this Agreement and the wages, hours, terms and conditions of employment shall be applied to all employees without regard to race, creed, religion, color, national origin, sex, marital status, height, weight, arrest record, disability and age.**

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
October 8, 2007**

Report #07-30

FOR ACTION

Subject: **Master Agreement Ratification - Custodians
Teamsters & Chauffeurs Union No. 580**

Recommendation:

The Superintendent recommends the Board of Education approve the tentative agreement as negotiated between the Teamsters & Chauffeurs Union No. 580, and the Board of Education. This agreement is a 1.5% increase for the 2007-08 school year and an off-schedule payment of .5%.

Statement of Purpose/Issue:

To complete the process of entering into an agreement with this union for salary for the 2007-08 school year.

Background Information:

The team of Jacklin Blodgett and Bruce Johnson negotiated the contract on behalf of the Board. The three-year contract is in effect through the end of the 2009 school year. Jacklin Blodgett and Bruce Johnson negotiated the second year wage re-opener.

The increase is within the Board of Education guidelines. There were no language issues addressed in this bargaining session. The contract was only opened for a salary adjustment.

The union ratified this agreement on Tuesday, September 25, 2007.

Budget Impact:

The implications in the budget are an increased cost of \$25,371.

Options/Alternatives:

The Board of Education could:

- Ratify the tentative agreement
- Recommend modifications to the tentative agreement to be bargained
- Reject the tentative agreement

Rationale for Recommendation:

A ratified salary agreement in this three-year contract with the custodians will contribute to stabilizing the district's custodial services.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
October 8, 2007**

I. INSTRUCTION AND SUPPORT

FOR INFORMATION

A. Employment – Non Certified

<u>Name</u>	<u>Position</u>	<u>Step/Salary</u>	<u>Effective</u>
Vanessa Clark	Elmwood Child Care Inst/Asst.	\$7.50/Hour	8/31/07
Rebecca Berry	Back Up Bus Driver	\$12.61/Hour	9/10/07
Jolyn Blair	Colt KAP Instructor	\$8.50/Hour	9/10/07
Jolyn Blair	Colt KAP Instructor/Assistant	\$7.75/Hour	9/10/07
Teresa Herbruck	High School Cashier	E/\$9.55	9/10/07
Mary Beth Pohl	Elmwood Lunch Assistant	G/\$9.00	9/10/07
Marcella VanWormer	Elmwood Child Care Inst./Asst.	\$7.50/Hour	9/12/07
Winde Grinnell	Colt KAP Instructor/Assistant	\$7.50/Hour	9/17/07
Darlene Robertson	Back Up Bus Driver	\$11.00/Hour	9/24/07

B. Recall from Layoff – Non Certified

<u>Name</u>	<u>Position</u>	<u>Step/Salary</u>	<u>Effective</u>
Vanessa Clark	From: East Hall Monitor To: East Lunch Assistant	G/\$9.00	9/17/07

C. Coaching – High School/Middle School

<u>Name</u>	<u>Assignment</u>	<u>Step</u>	<u>Stipend</u>	<u>Effective</u>
Christopher Huff	Varsity Football Coach	2	\$4,944	Fall Season
David Pike	Assistant Head Football Coach	3	\$4,004	Fall Season
Don Dimick	Assistant Head Football Coach	¾ of 3	\$3,003	Fall Season
Todd Simon	Assistant Football Coach	¾ of 3	\$3,003	Fall Season
James Tolbert	Assistant Football Coach	¾ of 3	\$3,003	Fall Season
Michael Wallace	Assistant Football Coach	¾ of 3	\$3,003	Fall Season
Anthony Walker	Assistant Football Coach	1/3 of 3	\$1,321.32	Fall Season
Robert Lurie	Girls Cross Country Coach	3	\$4,195	Fall Season
Mark Feinauer	Girls Golf Coach	3	\$4,164	Fall Season

D. Extra-Curricular Schedule B Stipends

<u>Name</u>	<u>Assignment</u>	<u>Step</u>	<u>Stipend</u>	<u>Effective</u>
Becky Greisinger	Colt Student Council Co-Advisor	3	\$861.50	2007-08 Sch. Yr.
Susan Ellsworth	Colt Student Council Co-Advisor	3	\$861.50	2007-08 Sch. Yr.
Karen Burgess	Colt Safety Patrol Co-Chairperson	3	\$831	2007-08 Sch. Yr.
Kathy Breidinger	Colt Safety Patrol Co-Chairperson	3	\$831	2007-08 Sch. Yr.
Jodi Thelen	Colt Resource for Math Chairperson	3	\$771	2007-08 Sch. Yr.
Kelly Blake	Colt Language Arts Chair	3	\$771	2007-08 Sch. Yr.
Gwen Bertram-Huber	Colt Science Chairperson	3	\$771	2007-08 Sch. Yr.
Karen Burgess	Colt Social Studies Chair	1	\$551	2007-08 Sch. Yr.
Amanda Nemeth	Colt School Improvement Math Chairperson	2	\$478	2007-08 Sch. Yr.
Andrea Waddell	Colt School Improvement Reading Chair	1	\$441	2007-08 Sch. Yr.
Jeannine Batterson	Colt School Improvement Writing Chair	1	\$441	2007-08 Sch. Yr.
Lisa Hamilton	View Math Resource Chairperson	3	\$771	2007-08 Sch. Yr.
Annita Larson	View Science Resource Chairperson	3	\$771	2007-08 Sch. Yr.
Pam Hawkins	View Language Arts Chair	3	\$771	2007-08 Sch. Yr.
Craig Paksi	View Social Studies Resource Chair	3	\$771	2007-08 Sch. Yr.

Amy Fox	View Safety Patrol Chairperson	3	\$1,662	2007-08 Sch. Yr.
Tamara Pepper	View Student Council Advisor	3	\$1,723	2007-08 Sch. Yr.
Mark Nester	View School Improvement Chairperson	3	\$1,543	2007-08 Sch. Yr.
Mark Nester	View Future Problem Solving Chair	3	\$552.80	2007-08 Sch. Yr.
Barb Knighton	Winans Student Council Advisor	3	\$1,723	2007-08 Sch. Yr.
Marty Coates	Winans Safety Patrol Advisor	3	\$1,662	2007-08 Sch. Yr.
Barb Knighton	Winans Resource for Social Studies Chair	3	\$771	2007-08 Sch. Yr.
Michelle Ellegood	Winans Resource for Math Chairperson	3	\$771	2007-08 Sch. Yr.
Allison Orwat	Winans Resource for Language Arts Chair	2	\$661	2007-08 Sch. Yr.
Karen Berry	Winans Resource for Science Chair	2	\$661	2007-08 Sch. Yr.
Allison Orwat	Winans School Improvement Chair	2	\$1,433	2007-08 Sch. Yr.

E. Extra-Curricular 8.8 Stipends

<u>Name</u>	<u>Assignment</u>		<u>Stipend</u>	<u>Effective</u>
Kristen Hood	Colt Extended Learning & Community Outreach		\$400	2007-08 Sch. Yr.
Andrea Waddell	Colt Family Council Representative		\$256.25	2007-08 Sch. Yr.
Doug Trickey	Colt Family Council Representative		\$256.25	2007-08 Sch. Yr.
Diana Oldham	Colt March is Reading Month Co-Chair		\$130	2007-08 Sch. Yr.
Susan Ellsworth	Colt March is Reading Month Co-Chair		\$130	2007-08 Sch. Yr.
Jamie Holland	Colt March is Reading Month Co-Chair		\$130	2007-08 Sch. Yr.
Jodi Thelen	Colt March is Reading Month Co-Chair		\$130	2007-08 Sch. Yr.
Susan Ellsworth	Colt March is Reading Month Co-Chair		\$130	2007-08 Sch. Yr.
Susan Ellsworth	Colt Blue Ribbon Schools Co-Chair		\$350	2007-08 Sch. Yr.
Kristen Hood	Colt Blue Ribbon Schools Co-Chair		\$350	2007-08 Sch. Yr.
Kelly Blake	Colt Blue Ribbon Schools Co-Chair		\$350	2007-08 Sch. Yr.
Doug Trickey	Colt Blue Ribbon Schools Co-Chair		\$350	2007-08 Sch. Yr.
Melissa Dentry	Colt Fitness Club Co-Chair		\$150	2007-08 Sch. Yr.
Amanda Nemeth	Colt Fitness Club Co-Chair		\$150	2007-08 Sch. Yr.
Beky Greisinger	Colt Fitness Club Co-Chair		\$150	2007-08 Sch. Yr.
Tamara Pepper	View Affective Building Chair		\$100	2007-08 Sch. Yr.
Susan Burm	View Extended Learning Performance Chair		\$230	2007-08 Sch. Yr.
Cindy Vander Steen	View PTO Representative		\$200	2007-08 Sch. Yr.
Susan Burm	View Music Extended Learning Chair		\$100	2007-08 Sch. Yr.
Lisa Hamilton	View On-Track Chair		\$220	2007-08 Sch. Yr.
Pam Hawkins	View School Improvement Literacy Chair		\$200	2007-08 Sch. Yr.
Lisa Hamilton	View School Improvement Math Chair		\$200	2007-08 Sch. Yr.
Annita Larson	View School Improvement Science Chair		\$100	2007-08 Sch. Yr.
Pam Hawkins	View Before School Math Chair		\$582.50	2007-08 Sch. Yr.
Ingrid Schwab	View Science Habitat Chair		\$100	2007-08 Sch. Yr.
Amy Fox	View Yearbook Coordinator		\$150	2007-08 Sch. Yr.
Deb Start	Winans Kindergarten Grade Level Chair		\$200	2007-08 Sch. Yr.
Barb Knighton	Winans First Grade Chair		\$200	2007-08 Sch. Yr.
Karen Berry	Winans Second Grade Chair		\$200	2007-08 Sch. Yr.
Brad McNeil	Winans Third Grade Chair		\$200	2007-08 Sch. Yr.
Edwina Liggett	Winans Fourth Grade Chair		\$200	2007-08 Sch. Yr.
Barb Knighton	Winans Website/Calendar Chair		\$160.50	2007-08 Sch. Yr.
Marty Coates	Winans Family Council Representative		\$200	2007-08 Sch. Yr.
Brad McNeil	Winans On-Track Co-Chair		\$250	2007-08 Sch. Yr.
Nate Stevenson	Winans On-Track Co-Chair		\$250	2007-08 Sch. Yr.
Marty Coates	Winans On-Track Co-Chair		\$250	2007-08 Sch. Yr.
Rhonda Sorrell	Winans On-Track Co-Chair		\$250	2007-08 Sch. Yr.
Karen Linton	Winans Healthy Minds and Bodies Chair		\$200	2007-08 Sch. Yr.
Christina Lounds	Winans Fitness Club Chair		\$200	2007-08 Sch. Yr.
Kysha Crenshaw	Winans Diversity Fair Chair		\$200	2007-08 Sch. Yr.
Karen Berry	Winans March is Reading Month Co-Chair		\$100	2007-08 Sch. Yr.
Barb Knighton	Winans March is Reading Month Co-Chair		\$100	2007-08 Sch. Yr.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
October 8, 2007**

FOR INFORMATION

Subject: **Staffing 2007-08**

Total Full Time Equivalent (FTE) for the 2006-07 school year was 209.50. The total FTE for certified staff for the 2007-08 school year is 194.8.

Student enrollment blended count for the 2006-07 school year was 3,247. A total K-12 unaudited blended count for the 2007-08 school year as of the 4th Wednesday is 3,183.

Through the staffing process, the leadership team made recommendations that resulted in a total of 14.7 certified FTE staff reductions.

In addition to the reduction of certified positions through attrition, there were reductions in WESPA for a total of 5.8, Administration for 2.0, and in the custodial staffing for 2.0.