



# **Waverly Community Schools**

## **Regular Meeting**

**Monday, September 10, 2007 7:30 PM**

# Agenda of Regular Meeting

## The Board of Education Waverly Community Schools

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A Regular meeting of the Board of Education of Waverly Community Schools will be held September 10, 2007, beginning at 7:30 PM in the Board Room, 515 Snow Road, Lansing, MI.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President John Broughton
- II. Special Presentations
  - A. Marsha & Bruce Chapman - Donation for Band Uniforms
- III. Correspondence - Secretary Edith Suttles
- IV. Public Comment
- V. Student Representative Report
- VI. \*\*\*Approval of Minutes 4
- VII. Board Member Comment
- VIII. Adoption of Meeting Agenda
- IX. Presentation of Reports
  - A. Facility/Policy
    - 1. Recommendation to approve Report #07-22, Policy (Second Reading) 9
  - B. Finance and Personnel
    - 1. \*\*\*Recommendation to approve Report #07-23, Financial Recommendation 11

2.	***Recommendation to approve Report #07-24, Certification of Winter Tax Levy	14
3.	Recommendation to approve Report #07-25, Personnel Recommendations	20
X.	Superintendent's Report	
A.	Request for closed session for the purpose of discussing negotiations	
XI.	Public Comment	
XII.	Other Board Business	
XIII.	Adjournment	

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR MEETING  
August 13, 2007**

***Opening of Meeting***

The regular meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 7:30 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

***Members Present:***

Mr. John Broughton, President  
Mr. Britt Slocum, Vice President  
Mr. Calvin Jones, Treasurer  
Mr. Don Knechtel, Vice Secretary-Treasurer  
Mrs. Mary Ann Martin, Trustee  
Mrs. Fonda Brewer-Williams, Trustee

***Members Absent:***

Mrs. Edith Suttles, Secretary

***Staff Present:***

Mrs. Jacklin Blodgett, Asst. Superintendent for Finance & Personnel  
Mr. Bruce Johnson, Director of Operations and Student Services  
Mrs. Dorothy Blackwell, Director of Curriculum  
Mr. Rob Spagnuolo, Business Manager  
Karen Burgess  
Bill Davis  
Gretchen Mikula  
Vince Perkins  
Dave Percival  
Beth Kaiser  
Lana Gervasi  
Rebecca Pease

***Others Present:***

Julie Klomp  
Mary Jo White

***Pledge***

Member Knechtel led the pledge of allegiance to the flag.

***Special Presentation***

The Special Presentation featured updates from the Technology Department. Eldon McGraw, Communications Supervisor, presented a video featuring the various areas under his direction, including the Media Center, Channel 21, and the Waverly website. Jeff Crawford, IT Supervisor, highlighted networking projects including installing smartboards at East and the Middle School, installation of teacher PCs on desktops in the middle school and high school, installing new servers, and upgrading the back-up system for the network. Al Momrik, Associate Director of Technology, discussed data processing including state filing requirements, coordinating the purchase of PowerSchool from Pearson School Systems, the migration of the PC platform, updated technology for schools, and the purchase of SmartBoards.

***Correspondence***

None

***Public Comment***

None

***Student Representative Report***

None

***Board Member Comment***

Member Brewer-Williams reported she had the opportunity to attend the Kindergarten picnic, which she described as an incredible experience. She thanked the people who put on the picnic. Member Brewer-Williams welcomed the new athletic director and wished him well. Member Brewer-Williams referred to the article in the Delta-Waverly Community News about the policy regarding no hats or baggy pants. She indicated Dr. Pillar had responded to the word “gangsta” being used in the article. Member Brewer-Williams expressed appreciation for feedback going to the newspaper and the community from the school district. She noted she likes the change in the policy and encouraged the use of words that don’t offend. Member Brewer-Williams referred to a letter from the Grand Ledge Public Schools about our cable channel and asked administration to advise the Board about what it should do.

President Broughton indicated a response had been sent to Grand Ledge from Delta Charter Township regarding the issue.

Member Jones thanked the Waverly students and families who participated in the Common Ground Festival and the Capital City African American Parade and Picnic. Member Jones indicated he had a commitment with the Lansing Board of Water & Light on the day of the Board’s Professional Development session, and would be late for the PD session. Member Jones reported Delta Township is involved in a project called Greener Delta. He welcomed any Board member who wanted to participate and stated he would continue to give updates to the Board.

President Broughton asked Member Jones to represent the Board in this project.

Member Slocum congratulated Eldon McGraw, Jeff Crawford and Al Momrik on their presentation to the Board, noting it looks like they are enjoying what they are doing.

Member Martin thanked the technology department for the update, stating it was very impressive. She thanked Dr. Pillar for addressing the language concern in the article on hats and pants.

***Adoption of Agenda***

A motion was presented by Member Knechtel and supported by Member Martin. MOTION: The Board of Education adopt the meeting agenda as presented.

Motion carried. VOTE: AYES – 6; NAYS – 0; (Member Suttles absent).

***\*\*\*Approval of Minutes***

The minutes of the organizational meeting of July 9, 2007 were approved as presented.

***Approval of New Materials for the High School Health Class – Report #07-16 – For Action***

A motion was presented by Member Slocum and supported by Member Knechtel. MOTION: The Board of Education approve a new module entitled “Healthy and Responsible Relationships” and a DVD entitled “Conception to Birth Process” for the High School Health Class.

Motion carried. VOTE: AYES – 6; NAYS – 0; (Member Suttles absent).

Member Martin stated she viewed the DVD and it was well done. Member Brewer-Williams concurred and indicated she had asked the opinion of her kids.

***Northeast Eaton Consortium (NEC) Agreement – Report #07-17 – For Action***

A motion was presented by Member Knechtel and supported by Member Slocum. MOTION: The Board of Education renew the 2007-2008 agreement with Pottersville Public Schools as a participating members of the Northeast Eaton Consortium for the purpose of providing an adult high school completion and alternative education program.

Motion carried. VOTE: AYES – 6; NAYS – 0; (Member Suttles absent).

***High School Walkway Project – Report #07-18 – For Action***

A motion was presented by Member Jones and supported by Member Martin. MOTION: The Board of Education accept the bid of LAUX Construction in the amount of \$34,438 and Alternate #2 in the amount of \$525.

Motion carried. VOTE: AYES – 6; NAYS – 0; (Member Suttles absent).

***Policy – First Reading – Report #07-19 – For Action***

A motion was presented by Member Knechtel and supported by Member Brewer-Williams. MOTION: The Board of Education approve the policy updates in Report #07-19 at first reading.

Following discussion, several changes were recommended to be considered by the Board's Facility/Policy Advisory Committee.

Motion carried. VOTE: AYES – 6; NAYS – 0; (Member Suttles absent).

***\*\*\*Financial Recommendation – Report #07-20 – For Action***

The treasurer's report was approved as presented.

***Personnel Recommendations – Report #07-21 – For Action***

A motion was presented by Member Slocum and supported by Member Jones. MOTION: The Board of Education accept the resignation of Middle School Assistant Principal Telly Brannon; approved the employment of Nathan Beckholt (.65 elementary PE teacher) and Lisa Lam-Wilson (.8 elementary art teacher), and accept the resignation of Rachel Hollenback (high school art teacher), Jennifer Cook (high school English teacher), Cecilia Park (Colt 1<sup>st</sup> grade teacher, and Michael Wheaton (vocal music teacher).

Motion carried. VOTE: AYES – 6; NAYS – 0; (Member Suttles absent).

Board members thanked Dr. Brannon and wished him well in his new endeavors.

***Assistant Superintendent's Report***

Mrs. Blodgett reported positions that remain open in the district, including high school English, 1<sup>st</sup> grade at Colt, ESL at the middle school and high school, 2 other positions at Colt. There will be the transfer of a music teacher and one person still remains on lay-off.

Mrs. Blodgett reminded Board members of the Professional Development session to be held on Monday, August 27<sup>th</sup> beginning at 9:00 a.m.

Mrs. Blodgett invited Board members to get involved in the Wavapalooza 2007 Festival to be held on Friday, September 7<sup>th</sup> beginning at 5:30 p.m. Sponsors of the event include Meijer, Comerica Bank, National City, The Polack Corporation, Chartwells, and General Motors Lansing Operation.

Mrs. Blodgett reported the district has a grant opportunity with ATA Martial Arts. The district would serve as the fiscal agent.

Page 4

August 13, 2007

***Assistant Superintendent's Report (continued)***

Mrs. Blodgett reported teachers will report on August 29<sup>th</sup> and 30<sup>th</sup>. Students' first day is Tuesday, September 4<sup>th</sup>. Negotiations are scheduled with WEA and WESPA on Wednesday, August 15<sup>th</sup>, the bus drives on August 21<sup>st</sup>, and the custodians on August .

Mrs. Blodgett reported she had met with Delta Township Clerk, Janice Vedder, regarding Greener Delta.

Bruce Johnson presented current enrollment figures to the Board.

***Public Comment***

None

***Other Board Business***

None

***Adjournment***

The meeting adjourned at 8:55 p.m.

Respectfully submitted,

Donald J. Knechtel, Vice Secretary-Treasurer

rlp

\*\*\*Consent Agenda

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
SPECIAL MEETING  
August 27, 2007**

***Opening of Meeting***

The special meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 9:00 a.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

***Members Present:***

Mr. John Broughton, President  
Mr. Britt Slocum, Vice President  
Mrs. Edith Suttles, Secretary  
Mr. Calvin Jones, Treasurer (arrived at 10:00 a.m.)  
Mr. Don Knechtel, Vice Secretary-Treasurer  
Mrs. Mary Ann Martin, Trustee  
Mrs. Fonda Brewer-Williams, Trustee

***Staff Present:***

Dr. Thomas J. Pillar, Superintendent  
Mrs. Jacklin Blodgett, Asst. Superintendent for Finance & Personnel  
Mrs. Dorothy Blackwell, Director of Curriculum  
Mr. Bruce Johnson, Director of Operations & Student Services  
Mr. Rob Spagnuolo, Business Manager

***Purpose***

The purpose of the meeting was Board professional development. Topics of discussion included priority/initiative review, resource realignment, test data review, and BoardBook training.

***Adjournment***

The meeting adjourned at 3:00 p.m.

Respectfully submitted,

Edith J. Suttles, Secretary

rlp

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR MEETING  
September 10, 2007  
Report #07-22**

**FOR ACTION**

**Subject:** Policy – Second Reading

**Recommendation:**

The Superintendent recommends the Board of Education approve the policy updates listed below at second reading.

**The Glossary of Educational Terms and Acronyms**

**Bylaws**

166.2 Meeting Format

**Program**

2431 Interscholastic Athletics  
2461 Suspension/Expulsion of Students with Disabilities under the Individuals with Disabilities Act (IDEA)  
2461.01 Suspension/Expulsion of Students with Disabilities under Section 504 of the Rehabilitation Act of 1973 (“Section 504”)  
2623 Student Assessment

**Professional Staff**

3121 Criminal History Record Check  
3362 Harassment of Staff or Applicants

**Support Staff**

4121 Criminal History Record Check  
4362 Harassment of Staff or Applicants

**Students**

5460 Graduation Requirements  
5517 Harassment of Students  
5517.01 Bullying and Other Aggressive Behavior Toward Students  
5630.01 Student Seclusion and Restraint

**Finances**

6520 Payroll Deductions

**Relations**

9150 School Visitors

**Statement of Purpose/Issue:**

These policy revisions and updates are recommended by NEOLA and have been reviewed by the administration and the Board Policy Committee.

**Budget Impact:**

None

**Background Information/Historical Perspective:**

The administration reviews policy periodically and brings changes to the Board Policy Committee for review and consideration. These policies were discussed at the August 13, 2007 Board meeting for first reading. The Board made recommendations for further review. The Facility/Policy Advisory Committee met on August 27, 2007 to discuss those recommendations. The changes made by the Committee are indicated in the support materials.

**Discussion of Options/Alternatives:**

The Board can approve these policies as submitted for first reading. The Board may suggest changes to be brought back for second reading. The board may send some or all of the policies back to the committee for further review.

**Rationale for Recommendation:**

These policies were recommended by the Administration.

**Strategic Plan:**

These policies support the Waverly Community Schools mission of providing for a safe environment, rigorous curriculum, quality instruction and attention to individual needs.

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR BOARD MEETING  
September 10, 2007**

**Report #07-23**

**FOR ACTION\*\*\***

**Subject:**           **Financial Recommendation**

**Recommendation:**

It is recommended the following be approved:

**Approval of Treasurer's Report:**

The General Fund Financial Report dated August 31, 2007 has been reviewed and it is recommended that the Report be approved. The cash balance as of July 31, 2007 was \$6,409,097.66. Receipts during August 2007 consist of current taxes and other revenues in the amount of \$2,036,024.80 less disbursements during August of \$3,432,056.62 left the district with a General Fund cash balance as of August 31, 2007 of \$5,013,065.84.

Waverly Community Schools  
 Budget Status Report as of 8/31/07  
 General Fund - Revenue Accounts

<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>Year To Date</u>	<u>Available Balance</u>	<u>Percent Available</u>
MAJOR CLASS 111 TOTALS	Property Tax Levy	11,312,645.00	542,206.39	10,770,438.61	95.21
MAJOR CLASS 119 TOTALS	Delinquent Taxes	50,000.00	6,884.07	43,115.93	86.23
MAJOR CLASS 131 TOTALS	Tuition	4,000.00	6,512.00	(2,512.00)	(62.80) %
MAJOR CLASS 151 TOTALS	Interest On Investments	240,000.00	59,162.38	180,837.62	75.35
MAJOR CLASS 191 TOTALS	Rental on Buildings	10,000.00	2,030.00	7,970.00	79.70
MAJOR CLASS 199 TOTALS	Miscellaneous	5,000.00	26,046.40	(21,046.40)	(420.93) #
MAJOR CLASS 311 TOTALS	State Revenue	16,755,576.00	0.00	16,755,576.00	100.00
MAJOR CLASS 317 TOTALS	Categoricals	27,098.00	0.00	27,098.00	100.00
MAJOR CLASS 414 TOTALS	Federal Grants	478,290.00	0.00	478,290.00	100.00
MAJOR CLASS 417 TOTALS	Grants Through Intermediates	522,059.00	0.00	522,059.00	100.00
MAJOR CLASS 418 TOTALS	Unrestricted Flow Thru Grants	20,000.00	0.00	20,000.00	100.00
MAJOR CLASS 519 TOTALS	IISD Reimbursements	1,555,767.00	0.00	1,555,767.00	100.00
	Total For Revenues	30,980,435.00	642,841.24	30,337,593.76	97.93

% - Reflects actual tuition collections to date. Budget increase to this revenue line will be recommended during amendment.

# - Reflects collection of USF funds. Budget increase to this revenue line will be recommended during amendment.

Waverly Community Schools  
 Budget Status Report as of 8/31/07  
 General Fund - Expense Accounts

<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>Year To Date</u>	<u>Available Balance</u>	<u>Percent Available</u>
FUNCTION 111 TOTALS	Elementary	7,469,263.00	211,937.18	7,257,325.82	97.16
FUNCTION 112 TOTALS	Middle School	2,346,619.00	56,891.77	2,289,727.23	97.58
FUNCTION 113 TOTALS	High School	5,573,482.00	198,721.93	5,374,760.07	96.43
FUNCTION 119 TOTALS	Summer School	4,000.00	0.00	4,000.00	100.00
FUNCTION 122 TOTALS	Special Education	2,945,108.00	90,509.44	2,854,598.56	96.93
FUNCTION 125 TOTALS	Compensatory Education	324,085.00	9,422.25	314,662.75	97.09
FUNCTION 199 TOTALS	Holding Account for Employee Benefits	24,000.00	0.00	24,000.00	100.00
FUNCTION 212 TOTALS	Guidance Services	647,695.00	19,162.26	628,532.74	97.04
FUNCTION 215 TOTALS	Speech Pathology & Audiology	529,200.00	12,132.93	517,067.07	97.71
FUNCTION 216 TOTALS	Social Work Services	580,846.00	18,717.29	562,128.71	96.78
FUNCTION 218 TOTALS	Teacher Consultant	279,146.00	7,673.50	271,472.50	97.25
FUNCTION 219 TOTALS	Other Pupil Services	51,198.00	155.32	51,042.68	99.70
FUNCTION 221 TOTALS	Improvement of Instruction	452,700.00	62,718.50	389,981.50	86.15
FUNCTION 222 TOTALS	Educational Media Services	1,152,154.00	165,539.16	986,614.84	85.63
FUNCTION 226 TOTALS	Supervision & Direction	371,532.00	65,411.12	306,120.88	82.39
FUNCTION 231 TOTALS	Board of Education	91,950.00	8,407.15	83,542.85	90.86
FUNCTION 232 TOTALS	Executive Administration	317,730.00	51,091.90	266,638.10	83.92
FUNCTION 241 TOTALS	Office of the Principal	1,800,289.00	273,994.86	1,526,294.14	84.78
FUNCTION 249 TOTALS	Other School Administration	92,571.00	1,632.86	90,938.14	98.24
FUNCTION 252 TOTALS	Fiscal Services	359,939.00	65,603.29	294,335.71	81.77
FUNCTION 259 TOTALS	Other Business Services	65,811.00	28,939.20	36,871.80	56.03
FUNCTION 261 TOTALS	Operating Building Services	3,679,992.00	482,311.52	3,197,680.48	86.89
FUNCTION 266 TOTALS	Security Services	83,309.00	0.00	83,309.00	100.00
FUNCTION 271 TOTALS	Pupil Transportation Services	864,464.00	55,727.44	808,736.56	93.55
FUNCTION 283 TOTALS	Staff/Personnel Services	199,012.00	32,718.97	166,293.03	83.56
FUNCTION 284 TOTALS	Information Management Services	218,375.00	41,236.50	177,138.50	81.12
FUNCTION 285 TOTALS	Other Central Services	1,000.00	(125.00)	1,125.00	112.50
FUNCTION 299 TOTALS	Other Support Services	156,288.00	2,279.75	154,008.25	98.54
FUNCTION 331 TOTALS	Communication	36,634.00	3,155.08	33,478.92	91.39
FUNCTION 441 TOTALS	Payments to Other Governmental Entities	6,000.00	6,000.00	0.00	0.00
FUNCTION 621 TOTALS	Athletic/Activities & Child Care Support	590,507.00	0.00	590,507.00	100.00
Total for Expenses		31,314,899.00	1,971,966.17	29,342,932.83	93.70

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR MEETING  
September 10, 2007**

**Report #07-24**

**FOR ACTION\*\*\***

**Subject:** Certification of Winter Tax Levy – City of Lansing,  
Lansing, Delta, Windsor, and Watertown Townships

**Recommendation:**

It is recommended that the Board of Education adopt the proposed winter tax levy for the City of Lansing, Lansing, Delta, Windsor, and Watertown Townships. A certified copy is affixed to the official minutes of this meeting. A copy of the certification (L-4029) is included in the support material.

**Budget Impact:**

If the certification of tax levy is not adopted, taxing units will not collect winter taxes for the school district.

**Statement of Purpose/Issue:**

To certify the tax levy, allowing local taxing units to collect winter taxes for the district.

**Background Information/Historical Perspective:**

Section 380.1213 of Michigan School Code provides that the Secretary of the Board of Education file a certified copy of a resolution adopted by the Board, stating the number of mills to be levied on taxable properties within the school district. This certification is to be filed with the appropriate township and city clerks on or before September 28, 2007.

A breakdown of the levy is as follows:

	<b><u>City of Lansing, Lansing &amp; Delta Townships</u></b>	<b><u>Windsor and Watertown Townships</u></b>
<b><u>General Fund</u></b>		
<b>Operating-</b>		
<b>Homestead – Voted</b>	<b>2.626</b>	<b>5.171</b>
<b>Nonhomestead – Voted</b>	<b>9.000</b>	<b>18.000</b>
<b>Debt-</b>		
<b>Homestead</b>	<b>2.210</b>	<b>4.360</b>
<b>Nonhomestead</b>	<b>2.210</b>	<b>4.360</b>

The City of Lansing, Lansing and Delta Townships are levying at fifty percent (50%) of total levy due to the fact that those taxing authorities collect fifty percent (50%) during the summer. The summer levy was based upon 5.090 mills for operating and 4.300 mills for debt. The winter levy is adjusted to reflect the lower mills.

**Discussion of Options/Alternatives:**

The school district could levy a tax rate lower than the 5.171 mills authorized. This would be less than the amount authorized.

**2007 TAX RATE REQUEST (This form must be completed and submitted on or before September 30, 2007)**

**MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS**

County	2007 Taxable Value for ALL Properties in the Unit as of 5-29-07.	
Ingham County - Lansing Township	165,026,500	
Local Government Unit	For LOCAL School Districts: 2007 Taxable Value of Non-Homestead and Non-Qualified Agricultural Properties if a millage is Levied Against Them.	
Waverly Community Schools	95,200,673	

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2007 tax roll.

(1)	(2)	(3)	(4)	(5)**	(6)	(7)	(8)	(9)	(10)	(11)	(12)
Source	Purpose of Millage	Date of Election	Original Millage Authorized by Election, Charter, etc.	2006 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	2007 Current Year "Headlee" Millage Reduction Fraction	2007 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	Maximum Allowable Millage Levy *	Millage Requested to be Levied July 1	Millage Requested to be Levied Dec. 1	Expiration Date of Millage Authorized
Extra Voted	Operating NON-HOME	06/2002	18.0000	18.0000	1.0000	18.0000	1.0000	18.0000	6.4550	6.3740	12/2012
Hold Harmless Extra Voted	Operating ALL	06/2002	9.3000	9.3000	1.0000	9.3000	1.0000	9.3000	2.5450	2.6260	12/2012
Extra Voted	Debt - ALL	06/2000	4.3600	N/A	1.0000	N/A	1.0000	4.3600	2.1500	2.2100	12/2020

Prepared by	Telephone Number	Title of Preparer	Date
Sue Fountain	(517) 244-1291	Ingham ISD Finance Technician	08/28/07

As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input type="checkbox"/>	Clerk	Signature	Date
<input checked="" type="checkbox"/>	Secretary		
<input type="checkbox"/>	Chairperson	Signature	Date
<input checked="" type="checkbox"/>	President		

\* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

\*\* **IMPORTANT:** See instructions on the reverse side regarding where to find the millage rate used in column (5).

**PLEASE READ THE INSTRUCTIONS ON THE REVERSE SIDE CAREFULLY.**

**2007 TAX RATE REQUEST (This form must be completed and submitted on or before September 30, 2007)**

**MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS**

County	2007 Taxable Value for ALL Properties in the Unit as of 5-29-07.	
Ingham County - City of Lansing	2,275,957	
Local Government Unit	For LOCAL School Districts: 2007 Taxable Value of Non-Homestead and Non-Qualified Agricultural Properties if a millage is Levied Against Them.	
Waverly Community Schools	101,097	

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2007 tax roll.

(1)	(2)	(3)	(4)	(5)**	(6)	(7)	(8)	(9)	(10)	(11)	(12)
Source	Purpose of Millage	Date of Election	Original Millage Authorized by Election, Charter, etc.	2006 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	2007 "Headlee" Millage Reduction Fraction	2007 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	Maximum Allowable Millage Levy*	Millage Requested to be Levied July 1	Millage Requested to be Levied Dec. 1	Expiration Date of Millage Authorized
Extra Voted	Operating NON-HOME	06/2002	18.0000	18.0000	1.0000	18.0000	1.0000	18.0000	6.4550	6.3740	12/2012
Hold Harmless	Operating										
Extra Voted	ALL	06/2002	9.3000	9.3000	1.0000	9.3000	1.0000	9.3000	2.5450	2.6260	12/2012
Extra Voted	Debt - ALL	06/2000	4.3600	N/A	1.0000	N/A	1.0000	4.3600	2.1500	2.2100	12/2020

Prepared by	Telephone Number	Title of Preparer	Date
Sue Fountain	(517) 244-1291	Ingham ISD Finance Technician	08/28/07

As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input type="checkbox"/>	Clerk	Signature	Date
<input checked="" type="checkbox"/>	Secretary		
<input type="checkbox"/>	Chairperson	Signature	Date
<input checked="" type="checkbox"/>	President		

\* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

\*\* IMPORTANT: See instructions on the reverse side regarding where to find the millage rate used in column (5).

**PLEASE READ THE INSTRUCTIONS ON THE REVERSE SIDE CAREFULLY.**

**2007 TAX RATE REQUEST (This form must be completed and submitted on or before September 30, 2007)**

**MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS**

County	2007 Taxable Value for ALL Properties in the Unit as of 5-29-07.	
Eaton County - Delta Township	640,111,049	
Local Government Unit	For LOCAL School Districts: 2007 Taxable Value of Non-Homestead and Non-Qualified Agricultural Properties if a millage is Levied Against Them.	
Waverly Community Schools	337,625,973	

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119.

The following tax rates have been authorized for levy on the 2007 tax roll.

(1)	(2)	(3)	(4)	(5)**	(6)	(7)	(8)	(9)	(10)	(11)	(12)
			Original Millage Authorized by Election, Charter, etc.	2006 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	2007 "Headlee" Millage Reduction Fraction	2007 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	Maximum Allowable Millage Levy *	Millage Requested to be Levied July 1	Millage Requested to be Levied Dec. 1	Expiration Date of Millage Authorized
Source	Purpose of Millage	Date of Election									
Extra Voted	NON-HOME	06/2002	18.0000	18.0000	1.0000	18.0000	1.0000	18.0000	6.4550	6.3740	12/2012
Hold Harmless	Operating										
Extra Voted	ALL	06/2002	9.3000	9.3000	1.0000	9.3000	1.0000	9.3000	2.5450	2.6260	12/2012
Extra Voted	Debt - ALL	06/2000	4.3600	N/A	1.0000	N/A	1.0000	4.3600	2.1500	2.2100	12/2020

Prepared by	Telephone Number	Title of Preparer	Date
Sue Fountain	(517) 244-1291	Ingham ISD Finance Technician	08/28/07

As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input type="checkbox"/>	Clerk	Signature	Date
<input checked="" type="checkbox"/>	Secretary		
<input type="checkbox"/>	Chairperson	Signature	Date
<input checked="" type="checkbox"/>	President		

\* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

\*\* IMPORTANT: See instructions on the reverse side regarding where to find the millage rate used in column (5).

**PLEASE READ THE INSTRUCTIONS ON THE REVERSE SIDE CAREFULLY.**

**2007 TAX RATE REQUEST (This form must be completed and submitted on or before September 30, 2007)**

**MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS**

County	2007 Taxable Value for ALL Properties in the Unit as of 5-29-07.	
Eaton County - Windsor Township	25,380,300	
Local Government Unit	For LOCAL School Districts: 2007 Taxable Value of Non-Homestead and Non-Qualified Agricultural Properties if a millage is Levied Against Them.	
Waverly Community Schools	15,681,600	

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2007 tax roll.

(1)	(2)	(3)	(4)	(5)**	(6)	(7)	(8)	(9)	(10)	(11)	(12)
Source	Purpose of Millage	Date of Election	Original Millage Authorized by Election, Charter, etc.	2006 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	2007 Current Year "Headlee" Millage Reduction Fraction	2007 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	Maximum Allowable Millage Levy *	Millage Requested to be Levied July 1	Millage Requested to be Levied Dec. 1	Expiration Date of Millage Authorized
Extra Voted	Operating NON-HOME	06/2002	18.0000	18.0000	1.0000	18.0000	1.0000	18.0000		12.8290	12/2012
Hold Harmless	Operating										
Extra Voted	ALL	06/2002	9.3000	9.3000	1.0000	9.3000	1.0000	9.3000		5.1710	12/2012
Extra Voted	Debt - ALL	06/2000	4.3600	N/A	1.0000	N/A	1.0000	4.3600		4.3600	12/2020

Prepared by	Telephone Number	Title of Preparer	Date
Sue Fountain	(517) 244-1291	Ingham ISD Finance Technician	08/28/07

As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.121(3).

<input type="checkbox"/> Clerk	Signature	Type Name	Date
<input checked="" type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature	Type Name	Date
<input checked="" type="checkbox"/> President			

\* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

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**2007 TAX RATE REQUEST (This form must be completed and submitted on or before September 30, 2007)**

**MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS**

County	2007 Taxable Value for ALL Properties in the Unit as of 5-29-07.	
Clinton County - Watertown Twp.	54,847,873	
Local Government Unit	For LOCAL School Districts: 2007 Taxable Value of Non-Homestead and Non-Qualified Agricultural Properties if a millage is Levied Against Them.	
Waverly Community Schools	44,209,984	

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2007 tax roll.

(1)	(2)	(3)	(4)	(5)**	(6)	(7)	(8)	(9)	(10)	(11)	(12)
Source	Purpose of Millage	Date of Election	Original Millage Authorized by Election, Charter, etc.	2006 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	2007 Current Year "Headlee" Millage Reduction Fraction	2007 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	Maximum Allowable Millage Levy *	Millage Requested to be Levied July 1	Millage Requested to be Levied Dec. 1	Expiration Date of Millage Authorized
Extra Voted	NON-HOME	06/2002	18.0000	18.0000	1.0000	18.0000	1.0000	18.0000	12.8290	12.8290	12/2012
Hold Harmless	Operating										
Extra Voted	ALL	06/2002	9.3000	9.3000	1.0000	9.3000	1.0000	9.3000	5.1710	5.1710	12/2012
Extra Voted	Debt - ALL	06/2000	4.3600	N/A	1.0000	N/A	1.0000	4.3600	4.3600	4.3600	12/2020

Prepared by	Telephone Number	Title of Preparer	Date
Sue Fountain	(517) 244-1291	Ingham ISD Finance Technician	08/28/07

As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input type="checkbox"/>	Clerk	Signature	Date
<input checked="" type="checkbox"/>	Secretary		
<input type="checkbox"/>	Chairperson	Signature	Date
<input checked="" type="checkbox"/>	President		

\* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

\*\* IMPORTANT: See instructions on the reverse side regarding where to find the millage rate used in column (5).

**PLEASE READ THE INSTRUCTIONS ON THE REVERSE SIDE CAREFULLY.**

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR MEETING  
September 10, 2007**

**Report #07-25**

**I. INSTRUCTION AND SUPPORT**

**FOR ACTION**

**Subject:            **Personnel Recommendations****

**A.        Employment – Certified**

<u>Name</u>	<u>Position</u>	<u>Step/Salary</u>	<u>Effective</u>
Michael Pixley	HS Art Teacher	BA+0 Step 3/\$41,375	8/14/07
Jennifer Risner	Winans Special Ed Teacher	BA+0, Step 4/\$43,585	8/16/07
Leo Blundell	Colt Elementary Teacher	MA+0, Step 5/\$49,828	8/20/07
Micheal Schriner	HS/MS ESL Teacher	MA+0, Step 5/\$49,828	8/20/07
Brittany Wilson	HS Special Education Teacher	BA+0, Step 2/\$38,691	8/20/07
Amy Henry	HS English Teacher	MA+0, Step 2/\$41,574	8/27/07

**B.        Position Change – Certified**

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Anthony Terranova	From: High School Social Studies Teacher To: High School Dean of Students	2007-2008

**C.        Position Change – Administrative**

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Christine Holman	From: High School Assistant Principal To: Middle School Assistant Principal	2007-2008

**FOR INFORMATION**

**A.        Employment – Non Certified**

<u>Name</u>	<u>Position</u>	<u>Step/Salary</u>	<u>Effective</u>
Sara Ostertag	View Child care Inst./Asst.	\$7.50/Hour	8/20/07
Lacey Peabody	Winans Child Care Inst./Asst.	\$7.50/Hour	8/20/07
Benjamin Phinney	Elmwood Child Care Inst./Asst.	\$7.50/Hour	8/20/07
Nikina Scott	Winans Child Care Inst./Asst.	\$7.50/Hour	8/20/07
Sujatha Ramakrishna	Winans Child Care Instructor	\$9.00/Hour	8/22/07
Matthew Beckholt	East Child Care Inst./Assistant	\$7.50/Hour	8/27/07
Bonnie Rowe	View Lunch Assistant	Class G/\$9.00	8/28/07
Elaina Johnson	Winans Paraprofessional	Class II/\$13.15	8/29/07
Barbara Morton	East Paraprofessional	Class II/\$13.15	8/29/07
Elizabeth Allen	Elmwood Child Care Instructor	\$8.00/Hour	8/31/07
Shirley Cannon	Colt Lunch Assistant	Class G/\$9.00	9/4/07
Eugene Dokum	Back Up Bus Driver	\$11.00/Hour	9/4/07
Patricia Little	HS Food Service Assistant	Class C/\$11.22	9/4/07

**B.        Resignation – Non Certified**

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Patricia Richmond	View Lunch Assistant	Personal	8/9/07
Mary Neff	Winans Paraprofessional	Personal	8/17/07
Mary Nulf	Elmwood Lunch Assistant	Personal	8/27/07

# Waverly Community Schools

## Personnel Office

### STAFF APPOINTMENTS

**2007-2008**

<b>NAME:</b>	Michael Pixley
<b>POSITION:</b>	High School Art Teacher
<b>SALARY:</b>	BA+0, Step 3
<b>START DATE:</b>	August 29, 2007
<b>NUMBER INTERVIEWED:</b>	5 Candidates
<b>DISTRICT SUBSTITUTE:</b>	No
<b>STUDENT TEACHER:</b>	No
<b>CERTIFICATION:</b>	Michigan Certification Secondary Art Education
<b>COLLEGE:</b>	Michigan State University
<b>OTHER:</b>	Recently taught in Corruna

# Waverly Community Schools

## Personnel Office

### STAFF APPOINTMENTS

**2007-2008**

**NAME:** Jennifer Risner

**POSITION:** Winans Special Education Teacher

**SALARY:** BA+0, Step 4

**START DATE:** August 29, 2007

**NUMBER INTERVIEWED:** 6 Candidates

**DISTRICT SUBSTITUTE:** No

**STUDENT TEACHER:** No

**CERTIFICATION:** Indiana Certification  
Learning Disabled  
Mild Disabilities

**COLLEGE:** Purdue University

**OTHER:** Was a 3<sup>rd</sup> Grade Learning Resource Teacher in Glenview, IL

# Waverly Community Schools

## Personnel Office

### STAFF APPOINTMENTS

**2007-2008**

<b>NAME:</b>	Micheal Schrinier
<b>POSITION:</b>	HS/MS English as a Second Language Teacher
<b>SALARY:</b>	BA+0, Step 5
<b>START DATE:</b>	August 29, 2007
<b>NUMBER INTERVIEWED:</b>	1 Candidate
<b>DISTRICT SUBSTITUTE:</b>	No
<b>STUDENT TEACHER:</b>	No
<b>CERTIFICATION:</b>	Michigan Certification Secondary English and Spanish
<b>COLLEGE:</b>	Olivet College
<b>OTHER:</b>	Masters in Teaching English to Speakers of Other Languages Recently taught at the NEC Founding member of the Michigan TaeKwonDo Curriculum Initiative

# Waverly Community Schools

## Personnel Office

### STAFF APPOINTMENTS

**2007-2008**

<b>NAME:</b>	Leo Blundell
<b>POSITION:</b>	2nd Grade Colt Teacher
<b>SALARY:</b>	MA+0, Step 5
<b>START DATE:</b>	August 29, 2007
<b>NUMBER INTERVIEWED:</b>	13 Candidates
<b>DISTRICT SUBSTITUTE:</b>	No
<b>STUDENT TEACHER:</b>	No
<b>CERTIFICATION:</b>	Michigan Certification Elementary
<b>COLLEGE:</b>	Auckland University Auckland, New Zealand
<b>OTHER:</b>	Has taught in New Zealand and England

# Waverly Community Schools

## Personnel Office

### STAFF APPOINTMENTS

**2007-2008**

<b>NAME:</b>	Brittany Wilson
<b>POSITION:</b>	High School Special Education Teacher
<b>SALARY:</b>	BA+0, Step 2
<b>START DATE:</b>	August 29, 2007
<b>NUMBER INTERVIEWED:</b>	6 Candidates
<b>DISTRICT SUBSTITUTE:</b>	No
<b>STUDENT TEACHER:</b>	No
<b>CERTIFICATION:</b>	Michigan Certification Secondary Cognitive Impairment Hearing Impairment Learning Disabilities
<b>COLLEGE:</b>	Ball State University Muncie, Indiana
<b>OTHER:</b>	Most recently taught at Lansing Eastern High School

# Personnel Office

## STAFF APPOINTMENTS

**2007-2008**

<b>NAME:</b>	Amy Henry
<b>POSITION:</b>	High School English Teacher
<b>SALARY:</b>	MA+0, Step 2
<b>START DATE:</b>	August 29, 2007
<b>NUMBER INTERVIEWED:</b>	3 Candidates
<b>DISTRICT SUBSTITUTE:</b>	Yes
<b>STUDENT TEACHER:</b>	No
<b>CERTIFICATION:</b>	Michigan Certification Secondary English and Spanish
<b>COLLEGE:</b>	Michigan State University
<b>OTHER:</b>	Waverly High School Graduate High School Interim Spanish Teacher in 2004