



# **Waverly Community Schools**

## **Special Meeting**

**Tuesday, June 5, 2007 7:30 PM**

# Agenda of Special Meeting

## The Board of Education Waverly Community Schools

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A Special meeting of the Board of Education of Waverly Community Schools will be held June 5, 2007, beginning at 7:30 PM in the Little Theatre, Waverly Middle School, 620 Snow Road.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President John Broughton
- II. Correspondence - Secretary Edith Suttles
- III. Public Comment
- IV. Board Member Comment
- V. Adoption of Meeting Agenda
- VI. Presentation of Reports
  - A. Curriculum Advisory Committee Report
  - B. Facilities/Policy Advisory Committee Report
  - C. Finance/Personnel Advisory Committee Report
    1. For Discussion - 2007-2008 Budget 3
- VII. Public Comment
- VIII. Other Board Business
- IX. Adjournment



**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
SPECIAL BOARD MEETING  
June 5, 2007**

**FOR DISCUSSION**

**Subject: Preliminary Budget Adoption 2007-08**

**Recommendation:**

The Superintendent recommends the Board of Education consider the proposed budgets:

The 2007-08 General Fund budget shows revenues of \$30,980,435 and expenditures of \$31,314,899 with a projected fund balance of \$4,801,417.

The 2007-08 2000 Debt Fund budget shows revenues \$2,146,156 and expenditures of \$2,146,156 with a projected fund balance of \$276,069.

The 2007-08 Refunding Debt Fund budget shows revenues of \$1,849,370 and expenditures of \$1,849,370 with a projected fund balance of \$170,194.

The 2007-08 Food Service Fund budget shows revenues of \$834,000 and expenditures of \$834,000 with a projected fund balance of \$162,873.

The 2007-08 Students Services/Activities Fund budget shows revenues of \$590,400 and expenditures of \$590,400 with a projected fund balance of \$0.

The 2007-08 Community Service – Child Care Fund budget shows revenues of \$622,600 and expenditures of \$622,600 with a projected fund balance of \$0.

Waverly Community Schools  
 Estimated Costs - Budget Adjustments  
 2007-08

<u>Description</u>	<u>Estimate</u>
Total Estimated Revenue	30,980,400
Total Expenditures (with current staffing)	<u>34,090,000</u>
Estimated Deficit - Initial	(3,109,600)
Adjustments:	
Retirement Adjustment (18.56% to 16.72%)	322,000
Dental/Health Insurance Adjustment Based on Actual Rates	41,000
Library Books	50,000
Capital Outlay	50,000
Professional Development	13,000
Publications	4,000
Cost Center Reductions	50,000
Removal of two bus purchases	132,600
Safety First	15,000
Fingerprinting Reduction	15,000
Custodian	52,000
Courier	57,000
Food Service - Contract Out	85,000
Data Processing	45,000
East - .4 FTE Secretary	11,000
MS - 1 FTE Secretary	36,000
HS - 1 FTE Secretary	36,000
East Hall Monitor	7,000
Eliminate Bus Route	12,500
Kindergarten Mid-Day Run	50,000
Pay to Participate	41,000
19 FTE Certified Staff	1,575,000
WCI Reorganization	40,000
1 Reading Paraprofessional	<u>35,000</u>
Total Proposed Adjustments	<u>2,775,100</u>
Total Estimated Deficit - Revised	<u><u>(334,500)</u></u>

Waverly Community Schools  
2007/2008 Budget General Fund  
June 11, 2007

<u>Major Class</u>	<u>Description</u>	<u>Approved 2006/2007 Budget</u>	<u>Proposed 2007/2008 Budget</u>	<u>Difference</u>	
111	Property Tax Levy	11,156,291	11,312,645	156,354	Increase based on estimated taxable value increases
119	Delinquent Taxes	40,000	50,000	10,000	
131	Tuition	2,000	4,000	2,000	
151	Interest On Investments	240,000	240,000	0	
191	Rental on Buildings	15,000	10,000	(5,000)	
199	Miscellaneous	79,805	5,000	(74,805)	Decreased for removal of USF and proceeds from bus sale
311	State Revenue	18,144,963	16,755,576	(1,389,387)	Decreased based on estimated loss of students
317	Flow Thru State Reimb.	27,098	27,098	0	
412	Flow Thru Federal through State	559	0	(559)	
414	Federal Grants	509,072	478,290	(30,782)	Decreased for Title III grant
417	Flow Thru Grants	522,188	522,059	(129)	
418	Unrestricted Flow Thru Grants	28,000	20,000	(8,000)	
519	IISD Reimbursements	<u>1,595,767</u>	<u>1,555,767</u>	<u>(40,000)</u>	Decrease based on estimate of ISD special education funding
Total Revenues		32,360,743	30,980,435	(1,380,308)	

Waverly Community Schools  
2007/2008 Budget General Fund  
June 11, 2007

Function	Description	Approved 2006/2007 Budget	Proposed 2007/2008 Budget	Difference	
111	Elementary	7,724,587	7,469,263	(255,324)	Salaries/Benefits adjustments
112	Middle School	2,574,701	2,346,619	(228,082)	Salaries/Benefits adjustments; Removal of MS Math
113	High School	5,804,303	5,573,482	(230,821)	Salaries/Benefits adjustments; Reduction for NEC & WCI
119	Summer School	4,000	4,000	0	
122	Special Education	2,880,240	2,945,108	64,868	Salaries/Benefits adjustments
125	Compensatory Education	352,140	324,085	(28,055)	Salaries/Benefits adjustments
199	Holding Account for Employee Benefits	29,489	24,000	(5,489)	
212	Guidance Services	721,944	647,695	(74,249)	Salaries/Benefits adjustments
215	Speech Pathology & Audiology	513,115	529,200	16,085	
216	Social Work Services	561,876	580,846	18,970	
218	Teacher Consultant	275,620	279,146	3,526	
219	Other Pupil Services	141,892	51,198	(90,694)	Salaries/Benefits adjustments
221	Improvement of Instruction	639,759	452,700	(187,059)	Salaries/Benefits adjustments; Removal of USF, capital outlay, and PD funds
222	Educational Media Services/Library	1,429,287	1,152,154	(277,133)	Salaries/Benefits adjustments; Removal of library book funds
226	Supervision & Direction	375,997	371,532	(4,465)	
231	Board of Education	97,950	91,950	(6,000)	
232	Executive Administration	313,195	317,730	4,535	
241	Office of the Principal/School Administration	1,875,871	1,800,289	(75,582)	Salaries/Benefits adjustments
249	Other School Administration/Department Heads	93,289	92,571	(718)	
252	Fiscal Services	353,421	359,939	6,518	
257	Internal Services	57,896	0	(57,896)	Salaries/Benefits adjustments
259	Other Business Services	65,811	65,811	0	
261	Operating Building Services	4,109,078	3,679,992	(429,086)	Salaries/Benefits adjustments; Removal of parking lot and safety first funds; Increased for utilities
266	Security Services	83,309	83,309	0	
271	Pupil Transportation Services	1,054,994	864,464	(190,530)	Salaries/Benefits adjustments; Removal of purchase of 2 buses
282	Communication Services	167,126	0	(167,126)	Salaries/Benefits adjustments
283	Staff/Personnel Services	217,547	199,012	(18,535)	Removal of expenditures for fingerprinting
284	Information Management Services	216,404	218,375	1,971	
285	Other Central Services	1,550	1,000	(550)	
299	Other Support Services	38,963	156,288	117,325	Increased for unemployment costs
331	Communication	43,634	36,634	(7,000)	
411	Payments to Other Public Schools	26,349	0	(26,349)	No Title III grant
441	Payments to Other Governmental Entities	12,000	6,000	(6,000)	
621	Athletic/Activities & Child Care Support	481,507	590,507	109,000	Increased for transfer to Child Care; Reduced transfer to Athletics/Activities
	Total Expenditures	33,338,844	31,314,899	(2,023,945)	
	Excess Revenue/(Expenditures)	(978,101)	(334,464)		
	Beginning Fund Balance	6,113,982	5,135,881		
	Projected Fund Balance	5,135,881	4,801,417		
	Percentage of Budget - Fund Balance	15.41%	15.33%		

Waverly Community Schools  
 2007/2008 Budget Student Services/Activities Fund  
 June 11, 2007

<u>Major Class</u>	<u>Description</u>	<u>Approved 2006/2007 Budget</u>	<u>Proposed 2007/2008 Budget</u>	<u>Difference</u>
171	Athletic Revenues	106,893	149,893	43,000
611	General Fund Contribution	<u>481,507</u>	<u>440,507</u>	<u>(41,000)</u>
Total Revenues		588,400	590,400	2,000
 <u>Function</u>				
266	Security Services	3,450	3,450	0
271	Transportation Services	24,291	24,291	0
293	Athletic Activities	<u>560,659</u>	<u>562,659</u>	<u>(2,000)</u>
Total Expenditures		588,400	590,400	(2,000)
Excess Revenue/(Expenditures)		-	-	-

Waverly Community Schools  
 2007/2008 Budget Community Service - Child Care  
 June 11, 2007

<u>Major Class</u>	<u>Description</u>	<u>Approved 2006/2007 Budget</u>	<u>Proposed 2007/2008 Budget</u>	<u>Difference</u>
181	Child Care Revenue	510,000	472,600	(37,400)
611	General Fund Contribution	<u>0</u>	<u>150,000</u>	<u>150,000</u>
Total Revenues		510,000	622,600	112,600
<u>Function</u>				
311	Child Care Expenditures	490,000	622,600	(132,600)
611	Transfer to General Fund	<u>20,000</u>	<u>0</u>	<u>20,000</u>
Total Expenditures		510,000	622,600	(112,600)
Excess Revenue/(Expenditures)		-	-	-

Waverly Community Schools  
 2007/2008 Budget Food Service Fund  
 June 11, 2007

<u>Major Class</u>	<u>Description</u>	<u>Approved 2006/2007 Budget</u>	<u>Proposed 2007/2008 Budget</u>	<u>Difference</u>
161	Student Revenue	292,506	292,506	0
162	Adult Lunch Revenue	25,000	25,000	0
164	Other Food Sales	151,494	151,494	0
312	State Aid	50,000	50,000	0
413	Federal Reimbursements	300,000	300,000	0
481	Commodities	<u>15,000</u>	<u>15,000</u>	<u>0</u>
Total Revenues		834,000	834,000	0
 <u>Function</u>				
261	Food Service Utilities	11,000	11,500	(500)
297	Food Service Expenditures	<u>873,000</u>	<u>822,500</u>	<u>50,500</u>
Total Expenditures		884,000	834,000	50,000
Excess Revenue/(Expenditures)		(50,000)	-	50,000
Beginning Fund Balance		175,232	162,873	
Projected Fund Balance		125,232	162,873	

Waverly Community Schools  
 2007/2008 Budget 2000 Debt Fund  
 June 11, 2007

<u>Major Class</u>	<u>Description</u>	<u>Approved 2006/2007 Budget</u>	<u>Proposed 2007/2008 Budget</u>	<u>Difference</u>
111	Property Taxes	2,013,706	2,126,108	112,402
151	Interest on Investments	<u>10,000</u>	<u>20,048</u>	<u>10,048</u>
Total Revenues		2,023,706	2,146,156	122,450
 <u>Function</u>				
511	Redemption of Bonds	1,650,000	1,850,000	(200,000)
511	Interest on Bonds	<u>373,706</u>	<u>296,156</u>	<u>77,550</u>
Total Expenditures		2,023,706	2,146,156	(122,450)
Excess Revenue/(Expenditures)		-	-	-
Beginning Fund Balance		277,437	276,069	
Projected Fund Balance		277,437	276,069	

Waverly Community Schools  
 2007/2008 Budget 2005 Refunding Debt Fund  
 June 11, 2007

<u>Major Class</u>	<u>Description</u>	<u>Approved 2006/2007 Budget</u>	<u>Proposed 2007/2008 Budget</u>	<u>Difference</u>
111	Property Taxes	1,838,495	1,838,495	0
151	Interest on Investments	<u>8,000</u>	<u>10,875</u>	<u>2,875</u>
Total Revenues		1,846,495	1,849,370	2,875
 <u>Function</u>				
511	Redemption of Bonds	85,000	90,000	(5,000)
511	Interest on Bonds	<u>1,761,495</u>	<u>1,759,370</u>	<u>2,125</u>
Total Expenditures		1,846,495	1,849,370	(2,875)
Excess Revenue/(Expenditures)		-	-	-
Beginning Fund Balance		179,200	170,194	
Projected Fund Balance		179,200	170,194	

**Waverly Community Schools  
2007/2008 Budget General Fund  
June 11, 2007**

**Revenue**

**Major Class 111 (Property Tax Levy)** – Increase in Property Tax Levy is attributed to preliminary taxable values provided by municipalities within the District. Approximate increase in values is 4%.

**Major Class 199 (Miscellaneous)** – Decreased for amount received from USF funds in prior year and proceeds from sale of buses.

**Major Class 311 (State Revenue)** – Estimated blended count of 3,140 students and anticipated a \$0 increase per pupil in the foundation allowance. Property taxes are tied to our State Aid – incorporated nonhomestead increase into calculation. Removal of funding from State for Middle School Math is also included.

**Major Class 414 (Federal Grants)** – Decrease is based on no funds received for Title III grant. There is a decrease in Expenditure Function Code 411 for the majority of the grant, which is the portion that was sent to Traverse City Schools.

**Major Class 519 (IISD Reimbursements)** – Anticipated special education decrease provided by the ISD taking into account total amount available for the ISD to allocate, expected student numbers for special education, and any expected IDEA carryover.

**Expenditures**

**Function 111 (Elementary)** – Decrease within this function area relates to anticipated staffing changes. An additional decrease is noted for reductions to cost centers.

**Function 112 (Middle School)** – Decrease within this function area relates to anticipated staffing changes. An additional decrease is noted for reductions to cost centers. Finally, the removal of funding from the State for Middle School math is included.

**Function 113 (High School)** – Decrease within this function area relates to anticipated staffing changes. An additional decrease is noted for reductions to cost centers. Additional decreases noted for reorganization of WCI. Finally, there have been budgeted decreases for payments due to Potterville for NEC.

**Function 122 (Special Education)** – Increase within this function area relates to anticipated staffing changes.

**Function 125 (Compensatory Education)** – Decrease relates to anticipated salary and benefit amounts that will be applied to this function related to federal grants (i.e. Title I).

**Function 212 (Guidance Services)** – Decrease within this function area relates to anticipated staffing changes.

**Function 219 (Other Pupil Services)** – Decrease within this function area relates to anticipated staffing changes for food service.

**Function 221 (Improvement of Instruction)** - Decrease within this function area relates to anticipated staffing changes. Additional reductions are for the removal of USF, capital outlay, and professional development funds.

**Function 222 (Educational Media Services/Library)** – Decrease within this function area relates to anticipated staffing changes. Also, a reduction of funds for library book purchases is included.

**Function 241 (Office of the Principal/School Administration)** – Decrease within this function area relates to anticipated staffing changes. An additional decrease is noted for reductions to cost centers.

**Function 257 (Internal Services)** – Decrease within this function area relate to elimination of courier position.

**Function 261 (Operating Building Services)** – Decrease in this function area relates to removal of budgeted amounts for parking lot repair and construction for High School and Colt Elementary. Decrease within this function area also relates to anticipated staffing changes. Increase within this function area for estimated utility increases.

**Function 271 (Pupil Transportation Services)** – Decrease within this function area relates to anticipated staffing changes. Additional decrease for removal of mid-day bus runs. Finally, decrease for removal of purchase of 2 buses.

**Function 282 (Communication Services)** – Decrease for not filling Director of Communications or secretary for director of communications positions.

**Function 283 (Staff/Personnel Services)** – Decreased due to reduction in costs anticipated for fingerprinting.

**Function 299 (Other Support Services)** – Increase for estimated cost of unemployment due to staffing changes.

**Function 411 (Payments to Other Public Schools)** – No revenue for Title III in current year, therefore, no payments will be made to Traverse City Schools for this grant.

**Function 621 (Athletics/Activities & Child Care Support)** – Increased for support provided to the Child Care Fund related to the Kindergarten Experience program. Reduction in support for the Athletics/Activities Fund due to additional revenues for pay to participate program.