



Waverly Community Schools

Regular Meeting

Monday, November 27, 2006 7:30 PM

Agenda of Regular Meeting

The Board of Education Waverly Community Schools

A Regular meeting of the Board of Education of Waverly Community Schools will be held November 27, 2006, beginning at 7:30 PM in the Board Room, 515 Snow Road, Lansing, MI.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President John Broughton
- II. Special Presentation -
- III. Correspondence - Secretary Edith Suttles
- IV. Public Comment
- V. Student Representative Report
- VI. Approval of Minutes 3
- VII. Board Member Comment
- VIII. Adoption of Meeting Agenda
- IX. Presentation of Reports
 - A. Curriculum Advisory Committee Report
 - 1. ***For Information - Extended Field Trip 9
 - 2. For Information -Strategic Plan Implementation Update 10
 - 3. For Information- High School Program of Studies 21

- 4. For Discussion - Middle School Grades Math Grant 29
 - RM Educational Software, RM Easiteach
 - Teamboards, REMC Projectors and Mounts, PC
 - laptops, installation and staff developemnt and
 - support materials
 - B. Facility & Policy Advisory Committee Reports
 - C. Finance & Personnel Advisory Committee Reports
- X. Superintendent's Report
- XI. Public Comment
- XII. Other Board Business
- XIII. Adjournment

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
November 13, 2006**

Opening of Meeting

The regular meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 7:30 p.m. in the gymnasium of Elmwood Elementary School, 1533 Elmwood Road, Lansing, Michigan.

Members Present:

Mr. John Broughton, President
Mr. Cheval Breggins, Vice President (arrived at 8:00 p.m.)
Mrs. Edith Suttles, Secretary
Mr. Britt Slocum, Treasurer
Mr. Calvin Jones, Vice Secretary-Treasurer
Mrs. Mary Ann Martin, Trustee
Mr. Don Knechtel, Trustee

Staff Present:

Dr. Thomas J. Pillar, Superintendent
Mrs. Jacklin Blodgett, Asst. Superintendent for Finance & Personnel
Mr. Bruce Johnson, Director of Operations and Student Services
Mrs. Dorothy Blackwell, Director of Curriculum
Mr. Joe Yarbrough, Director of Communications
Mr. Rob Spagnuolo, Business Manager
Gretchen Mikula
Karen Burgess
Susan Stahly
Barb Knighton
Shawn Talifarro
Cathy Mosher
Barb Holmes
Chris Holman
Steve Wood
Valerie Hendrickson-Carr
Rhonda Berns
Rebecca Pease

Others Present:

Randall Talifarro
Mr. & Mrs. Clare (Ann) Moritz
Sari Eid
Samantha Johnson
Jacara Moore
Justin Miller
Jorge Contreras

Pledge

Sari Eid, Samantha Johnson, Justin Miller, and Jorge Contreras led the pledge of allegiance to the flag. The four, fourth grade students serve on Elmwood's Safety Patrol squads. Sari's favorite subject in school is writing stories. "Max and Rico" is the best story he has written so far. Samantha also likes writing. A story she is writing now is "Lizzy's Life Is Not Perfect". Justin likes reading. His favorite book is "Goosebumps: The Blob That Ate Everyone". Jorge's favorite subject is math because it is fun and he gets good grades in it.

Special Presentations

The first special presentation featured fourth grade students from the Elmwood Safety Patrol. Advisors Steve Wood and Rhonda Berns accompanied students Sari Eid, Samantha Johnson, Jacara Moore, Justin Miller, and Jorge Contreras. Mr. Wood provided background on the Elmwood Safety Patrol and how the character clusters of caring, responsibility, respect, and honesty are an important part of the program. Participating students sign contracts which detail three expectations they need to follow. The students provided insight on what being on the Safety Patrol meant to them.

The second special presentation featured recognition of former teacher Clare Moritz, who retired in June of 2006. Mr. Moritz was honored by the State of Michigan for his participation and expertise in a 2006 integration workshop. The purpose of this workshop, held on four days in July, was to align the Michigan Education Technology Standards (METS) with the Grade Level Content Expectations (GLCE) and Curriculum Framework document and to create technology-enhanced lesson plans in content areas. Dr. Pillar presented a certification of appreciation from the State of Michigan to Mr. Moritz. Jan Kesel, Waverly High School technology teacher, also participated in the workshop but was unable to attend the meeting.

The third presentation featured recognition of first grade teacher Barbara Knighton. Mrs. Knighton was the recipient of a Crystal Apple Award presented by the Michigan State University College of Education. An annual event since 1995, the Crystal Apple Awards Dinner recognizes outstanding teachers in the State of Michigan. Barbara Knighton currently teaches first grade at Winans Elementary School, and has worked to create personally appropriate programs for all students, including those who are learning disabled and gifted and talented. During her 13-year career at Winans, she has been the chairperson for several building improvement committee and she acted as the student council supervisor for six years. Mrs. Knighton is active in ensuring quality education for all students, which is exemplified by the five years she spent mentoring beginning teachers. For two years, Mrs. Knighton assisted MSU teaching interns as the cooperating teacher and evaluator. Mrs. Knighton also taught third grade at Colt Elementary School and served as a pre-primary impaired paraprofessional there.

Nominators Jan Alleman and Jere Brophy stated Barbara Knighton teaches not just for understanding, but for appreciation and life application. She is a model of not only how to teach well, but how to have a good time while doing it. The people of Waverly are very fortunate to have her teaching their children.

President Broughton congratulated Mr. Moritz and Mrs. Knighton, noting they are excellent people representative of the people we have in Waverly.

Dr. Pillar announced that the Waverly girls' basketball team defeated Grand Ledge 38-29 in the first round of district tournament play in Battle Creek.

Correspondence

Member Suttles reported she sent a sympathy card to the Lincolnhol/Nelson family on behalf of the Board of Education.

Public Comment

None

Student Representative Report

None

Approval of Minutes

The minutes of the regular meeting of October 9, 2006 and the special meeting of October 9, 2006 and the special meetings of October 17 and October 23, 2006 were approved as presented.

Board Member Comment

Member Jones thanked Elmwood Principal, Valerie Hendrickson-Carr, for the use of her facility. Member Suttles also thanked Mrs. Hendrickson-Carr, the Elmwood staff, and students for hosting the Board of Education. She remarked Elmwood is her home school and it is nice to be back.

Member Suttles thanked Dr. Pillar, Dave Percival, Tony Terranova, and Becky Pease for the opportunity to dialogue with the Student Senate. She stated it was nice to sit and exchange ideas with the students. Member Suttles also thanked the students for their frankness, noting it was a very comfortable, open discussion.

Member Martin thanked Valerie Hendrickson-Carr for hosting the Board meeting and the students who participated in the pledge and special presentation. She congratulated Clare Moritz, Jan Kesel, and Barbara Knighton on the accomplishments for which they were recognized. Member Martin announced that Sarah Nelson, daughter of Ray and Patsy Lincolnhol, was killed last Monday in a traffic accident. Her funeral was held at St. Gerard this morning. Member Martin thanked those who facilitated the Student Senate meeting, stating it was a wonderful opportunity to listen.

President Broughton thanked the staff for facilitating the Student Senate meeting and the students for attending. He enjoyed the student interaction and was impressed by the number of students attending after they had been release from school for a half day.

Adoption of Agenda

Dr. Pillar reported there are no additional changes to the agenda. A motion was presented by Member Knechtel and supported by Member Martin. MOTION: The Board of Education approve the meeting agenda as presented.

Motion carried. VOTE: AYES – 6; NAYS – 0 (Member Breggins absent).

******Extended Field Trip – For Information***

Betsy Ross, Waverly High School French teacher, has planned an extended field trip to Quebec & Montreal, Canada for French II, III, and IV students. The date of departure is June 11, 2007 with a return date of June 16 or 17, 2007. Students will get a taste of Europe while in Quebec, and will use the French they have studied to communicate throughout the trip. The trip will promote the French language within the district, offer students the opportunity to experience other cultures, and broaden horizons. A maximum of 30 students will participate. One adult or staff member for every 8-10 students will serve as chaperones. The group will travel by plane or train; once there, travel within Canada will be by bus. They will remain together throughout the trip and will be housed in hotels. The cost will be range between \$985 and \$1500 per person. Final prices will depend on the mode of transportation there and back, and if another night is added. Most funds will be the responsibility of each participant; however, some fundraising will help to pay for lunches and/or pocket money. No days of school will be missed as the trip is planned after school gets out in June.

First Amendment to Easement between Michigan Bell Telephone a/k/a AT&T and the Waverly Community Schools – Report #06-35 – For Action

A motion was presented by Member Knechtel and supported by Member Martin. MOTION: The Board of Education amend an existing easement dated September 12, 1984 with Michigan Bell Telephone a/k/a/ AT&T to allow the company to add an equipment cabinet and commercial power cabinet to the property located at 5301 W. St. Joseph Highway.

Motion carried. VOTE: AYES – 6; NAYS – 0 (Member Breggins absent).

*****Financial Recommendation – Report #06-36 – For Action**

The treasurer's report was approved as presented.

*****Summer Tax Collection Resolution – Report #06-37 – For Action**

The Board of Education adopted the Annual Summer Tax Resolution, invoking for 2006 its previously adopted, ongoing resolution imposing a summer tax levy of one-half (1/2) of school property taxes upon property located with the School District. A copy is affixed to the official minutes of this meeting.

Master Agreement Ratification – Custodians – Teamsters & Chauffeurs Union No. 580 – Report #06-38 – For Action

A motion was presented by Member Suttles and supported by Member Slocum. MOTION: The Board of Education approve the tentative as negotiated between the Teamsters & Chauffeurs Union No. 580 and the Board of Education. This agreement is a 2% increase for the 2006-2007 school year.

Motion carried. VOTE: AYES – 7; NAYS – 0.

Personnel Report – For Information

A for information personnel report was presented to the Board including the employment, resignation, retirement, and transfer of non-certified personnel; high school and middle school coaching stipends; extra-curricular Schedule B stipends; and extra-curricular 8.8 stipends.

Dr. Pillar noted the retirement of high school custodian Luiz Villanueva after 19.4 years of service.

Superintendent's Report

Dr. Pillar reported he had the opportunity to meet this morning with State Board member Nancy Danhoff. The State Board is considering a policy on restraint and seclusion in special education and the mainstream classes, and continues to gather information from around the state.

Dr. Pillar reported a student disciplinary hearing needs to be scheduled and provided the dates of November 20th and November 21st at 6:00 p.m. as possible times. He asked the Board members to respond to Becky regarding their availability.

Dr. Pillar provided information on the issue of May versus November Board elections. He indicated most of the Ingham ISD superintendents favor the May election; Thrun's attorney advised against switching to a November election; and when discussed at the ISOA meeting, there was limited support for a November election. Ed Sarpolus addressed the ISOA and provided his thoughts on switching to a November election. Member Breggins attended that meeting and provided the Board with highlights of that discussion.

Dr. Pillar announced that if the girls' basketball team should reach the finals, it would be an afternoon game. He indicated the district would follow past practice and allow staff and students to be off one-half day to attend the game.

Dr. Pillar reported the Athletic Department received a check for \$300 from the MSU Lacrosse Club for using our field in October for a tournament.

Dr. Pillar announced we have about 100 Waverly students participating in the Destination Imagination competition. Fifty-eight of those students are from Waverly High School.

Dr. Pillar announced there will be a chili cook-off at the high school on November 16th from 5:00-7:00 p.m.

Dr. Pillar reminded Board members that the Waverly Education Foundation Gala and Silent Auction will be Monday, December 4th at the Lansing Sheraton Hotel.

Superintendent's Report (continued)

Dr. Pillar reminded Board members of a special Board meeting on December 5th at 7:30 a.m. to discuss the High School Program of Studies.

Dr. Pillar reported schools and offices will be closed for the Thanksgiving holiday on Thursday, November 23rd and Friday, November 24th.

Dr. Pillar informed Board members that Winans Elementary will host "Breakfast and a Book" on November 15th at 7:45 a.m.

Dr. Pillar reported we survived the MEAP. Dorothy Blackwell kept a close watch over the MEAP. Administrators and staff did a good job of overseeing the process.

Public Comment

None

Other Board Business

Member Suttles stated the *Lansing State Journal* has been publishing MEAP and AYP reports in the paper which include principals' comments. She asked if Waverly's report would have comments also. Dorothy Blackwell indicated each principal was provided three questions to respond to posed by the *Lansing State Journal* and *Delta –Waverly Community News*.

Member Knechtel asked if Board members would receive a copy of the High School Program of Studies prior to the December 5th special meeting. Dorothy Blackwell indicated they would be available at the November 27th meeting. Many of the changes are a result of the new state requirements.

Member Suttles informed the Board that there will be a Mix It Up Lunch at the Middle School tomorrow beginning at 10:30 a.m. This is a program that teaches tolerances. Lynne Shapiro is the coordinator of the event.

Member Slocum reported he is all for the half day off for the state basketball finals if Waverly should be competing. School spirit goes a long way to energize the students and the staff.

Dr. Pillar announced the *Lansing State Journal* is doing an article about the defeat of Proposal 2 and has asked permission to interview students and staff at the High School. They have been given permission and are doing the research now.

Adjournment

The meeting adjourned at 8:24 p.m.

Respectfully submitted,

Edith J. Suttles, Secretary

***Consent Agenda
rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
November 20, 2006**

Opening of Meeting

The special meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 6:00 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. John Broughton, President
Mr. Cheval Breggins, Vice President
Mrs. Edith Suttles, Secretary
Mr. Britt Slocum, Treasurer
Mr. Calvin Jones, Vice Secretary-Treasurer
Mrs. Mary Ann Martin, Trustee
Mr. Don Knechtel, Trustee

Staff Present:

Dr. Thomas J. Pillar, Superintendent
Mrs. Leslie Johnson, High School Counselor
Mrs. Christine Holman, High School Assistant Principal
Mr. Todd Simon, High School Social Studies Teacher

Others Present:

Student
Parent

Purpose

The purpose of the meeting was to consider the discipline of a student.

Closed Session

At the request of the parent, a motion was presented by Member Martin and supported by Member Slocum. MOTION: The Board of Education enter into closed session to discuss a student disciplinary issue.

Roll call vote was taken with all members present voting aye; (Members Martin, Slocum, Broughton, Breggins, Suttles, Jones, and Knechtel).

Discussion of the incident took place. The Board returned to open session at 7:45 p.m.

Motion

A motion was presented by Member Knechtel and supported by Member Martin. MOTION: The Board of Education suspended the student in question until the start of the second semester, January 22, 2007.

Motion carried. AYES- 7; NAYS – 0.

Adjournment

The meeting adjourned at 8:00 p.m.

Respectfully submitted,

Edith J. Suttles, Secretary

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
November 27, 2006**

FOR INFORMATION***

Subject: **Extended Field Trip**

Extended Field Proposal

A proposal for an extended field trip submitted by Benjamin Knapp for a Reflections Retreat at Camp Highfields has been approved. The proposed departure date is Friday, February 16, 2007, with a return date of Sunday, February 18, 2007. The retreat will provide extensive rehearsal time to focus on the District Festival and the annual Pops concert, allowing students a period of time to focus on developing their musical skills and work as a cohesive group. Twenty-three students will attend the weekend retreat, accompanied by Mr. Knapp, Takis Pizanis, and at least four parent chaperones. Transportation will be provided by parents and Mr. Knapp. Students will stay in two cabins and meals will be served at the camp's dining hall. The estimated cost per student is \$63.00, for which students are responsible. No school will be missed as the retreat is planned over the weekend.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
November 27, 2006**

FOR INFORMATION

Subject: Strategic Plan Implementation Update

It was decided through a discussion of the district's administrators in the Spring of 2006 to manage strategic implementation with a focus on building implementation efforts. This process takes the place of Mutual Expectations & Commitments. It was determined that this focus will give prominence to strategic efforts in the context of each building's improvement work.

To that end each building principal has identified with bulleted points work completed or in progress for each of the four strategies. Each cabinet member was assigned a strategy for the purposes of guiding district wide efforts as follows: Dorothy Blackwell, Strategy #1: Curriculum, Instruction, and Assessment, Joseph Yarbrough, Strategy #2: Communications, Jacklin Blodgett, Strategy #3: Diversity, and Bruce Johnson, Strategy #4: Character Development. Each cabinet member also has the responsibility to report on work from both the district and building perspectives.

Board of Education Strategic Plan Implementation Report November 28, 2006

Strategy #1: Curriculum, Instruction & Assessment

We will continue our efforts to provide instruction and assessment that will prepare our students to meet or exceed state standards on all areas tested and demonstrate Waverly Essential Skills.

Action Plans - Strategy #1

- 1-1 Align curriculum with state standards.
- 1-2 Develop and implement common assessments (grade level & content areas) K-12 that include critical thinking, communication, and technological skills.
- 1-3 Implement a consistent method of reporting and communicating student progress to stakeholders to reflect student learning.
- 1-4 Design models for delivering integrated instruction district-wide.
- 1-5 Identify and implement effective interventions to help each student achieve her or his academic best.
- 1-6 Integrate Career Pathways instructional goals into the curriculum.

District Level Implementation Activities

- Grades K-4
 - District assessments in writing w/rubric updated- work to continue with scoring and creation of anchor papers
 - Math supplement binders to address GLCE gaps
 - Science book room texts aligned to science objectives in each elementary
 - The first ten days testing genre units for writing and reading piloted this year
 - Continued work with Lucy Calkins units and Ralph Fletcher writing kits
 - Continued work with MI-TRACKER and use of the Golden Package for MEAP
- Grades 5-6
 - District assessments in writing and mathematics beginning this year
 - Literacy initiative begun with LIFT training
 - Science book room texts aligned to science objectives
 - Ralph Fletcher writing kits pilot this year
 - Continued work on genre study units from last year
 - The first ten days testing genre units for writing and reading piloted this year
 - Continued work with MI-TRACKER and use of the Golden Package for MEAP
- Grades 7-8
 - RM software/smartboard training for math teachers
 - CPI continued work from workshop in May
 - Joint staff meetings with HS departments & ISD
 - Begin 7th & 8th grade department meetings to align curriculum
 - District assessments for placement continued work for 8th graders in the spring
 - The first ten days testing genre units for writing and reading piloted this year
 - Continued work with MI-TRACKER and use of the Golden Package for MEAP
- Grades 9-12
 - District assessments for placement continued work for 8th graders in the spring
 - Joint staff meetings with MS departments & ISD
 - Continued work with MI-TRACKER and use of the Golden Package for MEAP

- Continued work with adjusted program of studies courses to meet new graduation requirements
- Plan for MME administration
- Investigate interventions for struggling students

Waverly High School

- Professional Development Days
- Wong
- Gregory
- Evaluation
- Modified – Program of Studies

Waverly Middle School

•

East Intermediate

- Students are involved in Kresge and Museum field trips that have a specific focus on Michigan's career history and current opportunities for career choices.
- Newly formed math club is being staffed by two retired teachers (Ogle and Booth) and students are being instructed weekly on identified weak areas.
- Curriculum maps are being used to coordinate and ensure common curriculum across the building.
- Book Room is being developed and ALL classroom teachers are being trained in balanced literacy best practices.
- Implementing both the Fletcher and Lucy Caulkins writing processes and resources to create continuity of instruction.

Colt Elementary

- develop, implement, and monitor data walls
- reconfiguration of Title 1 Teachers' responsibilities
- after school homework program
- implementation of joint planning time for grade levels at least 1X a week

Elmwood Elementary

- Staff development on writing rubric; Aug. 28, Nov. 6
- LIFT training for our new 3rd grade teachers
- Volunteer parents assisting identified students each week
- Share grade level curriculum with families at Open House and in each grade level newsletter

Windemere View Elementary

- Staff development on writing rubric; Aug. 28, Nov. 6
- K-4 representatives attend monthly meetings with Dot to discuss curriculum issues
- Ongoing professional development for staff in the area of curriculum, instructional strategies, and assessment
- We have communicated our curriculum to parents through newsletters, teacher initiated discussion, and curriculum guides that were handed out and discussed at parent teacher conferences

Winans Elementary

•

Career Preparation

Waverly High School – Career Preparation

- Schedule classroom presentations with business partners and human resource consultants per teacher requests.
- Schedule elective work site visits in the community.
- Support students with job shadow placements per teacher requests.
- Disseminate information to students and parents about career extension activities in the community via

WCS web site.

- Administer Learning for Life interest inventory to 9th grade students.
- Administer ACT Plan assessment for 10th grade students.
- Schedule 10th grade parent information night to review ACT Plan results.
- Administer ACT assessment.
- Distribute career organizers to all 12th graders.
- Continued work with assembling career curriculum organizers (aligned with content area) for all classroom teachers.
- Continued work building community partnerships to provide opportunities for HS students (i.e. Explorers program at MSU College of Osteopathic Medicine).
- Continued work on update of EDP objectives at each grade level.

Waverly Middle School – Career Preparation

- Schedule classroom presentations with business partners and human resource consultants per teacher requests.
- Disseminate information to students and parents about career extension activities in the community via WCS web site.
- Prepare school display introducing career pathways.
- Administer ACT Explore assessment for 8th grade students.
- Schedule 8th grade parent information night to review ACT Explore results.
- Schedule teacher training session to interpret ACT Explore results and align with curriculum.
- Administer True Colors to 7th grade students and review results.
- Introduce career cruising to 7th grade students and complete profile matchmaker.
- Schedule 7th grade career fair with focus on assessment results.
- Schedule 8th grade tour of LCC West Campus.
- Schedule 8th grade Reality Store; presentations on Networking and Avocations; Workshop on mock interviews; and motivational speaker.
- Set up EDP for all 8th grader students.
- Continued work planning small group career extension activities for MS students.
- Continued work with assembling career curriculum organizers (aligned with content area) for all classroom teachers.

East Intermediate – Career Preparation

- Schedule classroom presentations with business partners and human resource consultants per teacher requests.
- Disseminate information to students and parents about career extension activities in the community via WCS web site.
- Place MSU Service Learning volunteers in classroom matching career areas.
- Prepare school display introducing career pathways.
- Schedule 5th grade trip to career exhibits: “Workers Landscape and Culture” and “Textile Traditions.”
- Introduce 5th grade students to library and web career resources and research methods.
- Administer basic career interest inventory to 5th grade classes.
- Schedule career presentation in 5th grade classes based on inventory results.
- Schedule REAL Game Curriculum activities in 6th grade classes.
- Continued work planning small group career extension activities for students.
- Continued work updating career curriculum organizers (aligned with grade level) for all classroom teachers.

Colt Elementary – Career Preparation

- Schedule classroom presentations with business partners per teacher requests.
- Schedule career related school programs (i.e. Board of Water and Light).
- Disseminate information to students and parents about career extension activities in the community via WCS web site.
- Prepare school display introducing career pathways.
- Continued work updating career curriculum organizers (aligned with grade level) for all classroom teachers.

Elmwood Elementary – Career Preparation

- Schedule classroom presentations with business partners per teacher requests.
- Disseminate information to students and parents about career extension activities in the community via WCS web site.
- Prepare school display introducing career pathways.
- Schedule 3rd and 4th grade assembly and activities introducing ‘Women in Non-traditional Careers.’
- Place MSU Service Learning volunteers in classroom matching career areas.
- Continued work updating career curriculum organizers (aligned with grade level) for all classroom teachers.

Windemere View Elementary – Career Preparation

- Schedule classroom presentations with business partners per teacher requests.
- Disseminate information to students and parents about career extension activities in the community via WCS web site.
- Prepare school display introducing career pathways.
- Pilot 4th grade activity, ‘The Art of Giving,’ introducing work as gift.
- Continued work updating career curriculum organizers (aligned with grade level) for all classroom teachers.

Winans Elementary – Career Preparation

- Schedule classroom presentations with business partners per teacher requests.
- Disseminate information to students and parents about career extension activities in the community via WCS web site.
- Prepare school display introducing career pathways.
- Schedule K-4 Career Fair and provide extension materials for all sessions.
- Continued work updating career curriculum organizers (aligned with grade level) for all classroom teachers.

Strategy #2: Communications

We will enhance communications within the district and with the community to improve relationships among all key constituent groups to better achieve our mission.

Action Plans - Strategy #2

- 2-1 Utilize technologies, e.g.: Study Buddy for staff to provide homework content and class information online.*
- 2-2 Review Board policies and administrative regulations related to communications and marketing annually.*
- 2-3 Update district web sites so that they are current, interactive and responsive to school and community expectations.*
- 2-4 Standardize district-wide communication guidelines.*
- 2-5 Increase student focus and involvement in district communications.*
- 2-6 Gather information from constituents.*
- 2-7 Increase the availability of communication resources.*
- 2-8 Publish internal communication resources for staff.*
- 2-9 Update Channel 21 to highlight activities that are going on in the buildings and showcase student accomplishments and achievements.*
- 2-10 Increase opportunities for volunteering in the school system.*

District Level Implementation Activities

- Letters sent to local clergy, service clubs, and booster groups to request time for the Superintendent to speak and conduct a dialogue.
- Superintendent's blog established, <http://waverlysuper.blogspot.com/>
- *The Waverly Connection* – schedule established for 2006-2007.
- *The Waverly Connection* – two interviews completed with Cheri Arning and Linda Vainner.
- *eWaverly* (staff web site) established
- Twelve press/web releases sent to local media.
- Implemented redesigned Channel 21 with headline news at bottom of the page.
- Conducted one CoAC (Communications Advisory Council) meeting on 10/18/2006.
- District telephone number magnet distributed via building offices,
- Waverly High School – Channel 2 in operation.
- Fifty-two web stories posted since July 1st.
- *images* redesigned and distributed via the *Delta-Waverly News*.
- *2005-2006 Annual Report* designed and distributed.
- Sent 2300 Annual Report post cards to all Waverly parents.
- Implemented technology that allows posting of video within a day versus a week for production.
- Produced and distributed a Waverly Alumni Association newsletter in September.
- Produced and posted framed alumni posters in the high school, middle school, East Intermediate, and the Administrative Center.
- Established a staff web links page on the district web site.

Waverly High School

- Academic Breakfast
- Phone Calls
- Weekly Flier
- 18 year old students registered to vote

Waverly Middle School

•

East Intermediate

- Staff are sending bi-weekly or weekly newsletters with a specific intent of providing academic information for parents
- Restructure of PTO to allow for more parent input and participation, which includes a monthly newsletter from the organization.
- Monthly newsletters sent to each home
- Response time on phone calls is set at 24 hours or less
- Hallway of Heroes highlights students positive choices related to Character Clusters and Life Skills.

Colt Elementary

- partnership with Delta Retirement Center
- KIDS HOPE USA – St. Gerard's church
- new Colt school sign (once installed)
- teachers include school improvement goals in issues of the Colt Courier

Elmwood Elementary

- Board Presentation by Elmwood's Safety Patrol
- Classroom/building newsletters sent home regularly
- Monthly PTO meetings with administrator and teacher representatives
- School sign with asset message and scheduled activities

Windemere View Elementary

- Monthly newsletter sent to each family every month
- Letters regarding attendance sent home on an "as needed" basis
- Phone calls made to parents on regular basis by teachers and building administrator
- "Good News" postcards mailed home to students
- PTO partnership to promote parent communication
- Common plan times to promote staff communication

Winans Elementary

-

Strategy #3: Diversity

We will develop and implement plans to capitalize on the benefits of diversity to better achieve our mission and objectives.

Action Plans - Strategy #3

- 3-1 Promote an environment responsive to the needs of our diverse community by increasing awareness, sensitivity, and respect for diversity in its many forms.*
- 3-2 Identify, implement and improve ways to appreciate, honor, and celebrate diversity in our buildings and community. We will provide our stakeholders with opportunities to recognize and acknowledge diversity.*
- 3-3 Increase diverse representation on our administration, instructional, and support staff throughout the district to reflect the diverse composition of the student body, as attrition allows.*

District Implementation Activities

- Actively recruit applicants from different regions in an effort to diversify staff.
- Review results from late spring diversity surveys using results to plan for upcoming professional development.
- Focus one professional development day for all staff on diversity .
- Plan celebration in honor of our diverse buildings and community.

Waverly High School

- NAACP Freedom Fun Banquet — Students attendance – youth table – 8 students
- PALS Breakfast
- Recognizing new students to our building – about 100 students

Waverly Middle School

-

East Intermediate

- Implemented a goal within our school improvement that will focus throughout the year on “tolerance and understanding” of others
- Embrace our rich diversity and find ways to share with others. Strong emphasis during the “Mix It Up” day activities at lunch time.
- The arts and music programs develop an awareness of cultural difference and highlight the contributions of diverse groups.

Colt Elementary

- Project Wisdom
- Colt Family bulletin board
- diversity and cultural awareness activities (during and after school)

Elmwood Elementary

- Hiring minority staff for Fall 2006
- Using diversity themes in Music, Art, Library and classroom instruction
- Having diverse representation on our PTO
- Displaying new students pictures on a bulletin board in school foyer

Windemere View Elementary

- We reach out to our diverse families through PTO activities, phone calls and written communication to enhance home/school relationships
- Music/Art/Library diversity themes focus throughout the school year

- Curriculum selection centered on awareness regarding diversity issues
- Assemblies that focus on diversity themes
- Professional development for staff

Winans Elementary

-

Strategy #4: Character Development

We will develop and implement plans that will fully integrate and model our character traits to build caring communities at each school and foster learning.

Action Plans - Strategy #4

- 4-1 Develop and begin a process for ongoing evaluation of our Character Education Traits.*
- 4-2 Develop and implement a plan to educate and encourage support and participation from the community (students, staff, families, alumni, residents, religious organizations and businesses of the Waverly Community Schools) for our Character Traits.*
- 4-3 Provide ongoing staff development necessary to develop skills that help integrate and hold all accountable for demonstrating our character traits.*

District Implementation Activities

•

Waverly High School

- Visibility – staff
- Tardy/Attendance
- Positive Students
- Academic Breakfast
- Athletics
- Flag Dedication
- 9th Grade Orientation

Waverly Middle School

•

East Intermediate

- On-going Service to Community Learning projects
- Hallway of Heroes display highlights large numbers of successful East citizens
- Administrative written and verbal communications are designed to develop procedures and expectations for success for members of the East community.
- Significant reduction of student discipline referrals due to teacher, parent and administrative commitment to finding student strengths and attending to direct and timely resolution of situations that impede learning.
- Highlighting the strengths that families bring to our school through daily contacts.
- Ongoing dialogs support our desire and intent to model, teach and demonstrate the Character Clusters and Life Skills on a daily basis for each student.
- A weekly focus of a certain trait (honesty, respect, curiosity) creates a sense of community and commitment to high expectations for all.

Colt Elementary

- service to community projects
- Project Wisdom
- partnership with Delta Retirement Center
- Colt Kids C.A.R.E. Wall

Elmwood Elementary

- Classroom visits by Principal to discuss Character clusters
- Character clusters integrated into language arts and other daily instruction
- Service to community projects
- Intentional inclusion of character clusters in monthly newsletters

Windemere View Elementary

- Each classroom talks about character traits throughout the year.
- Each teacher uses “character words” as part of their classroom management plan
- Weekly announcements highlighting character traits
- Monthly Pizza With the Principal - nominated students are honored for displaying good character in a monthly luncheon with Mrs. Tisdale and Mr. Nester
- No Bullying program - uses character traits as a basis

Winans Elementary

-

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
November 27, 2006**

For Information

Subject: High School Program of Studies 2007-2008

Recommendation:

The Superintendent recommends the Board of Education approve the Waverly High School's Program of Studies for 2007- 2008.

Please note the revised course offerings in the areas of Mathematics, Science and addition of the new Michigan Graduation Requirements.

On December 5th the High School staff along with administration will be attending a morning meeting to discuss and answer questions regarding the Program of Studies for 2007-2008.

Statement of Purpose/Issue:

This is the time of year that High School Program of Studies issues are brought to the Board of Education. This occurs so that development of the 2007-2008 course schedule can begin. This includes the revision and printing of the High School Program of Studies booklet which is used in the process for course selection. The 2007-2008 Program of Studies will provide each student more course options appropriate to their educational needs, while still allowing them to meet local and state standards. At this time the curriculum content and materials are in place for all courses listed above.

Budget Impact:

None at this time.

Background Information/Historical Perspective:

The Waverly High School Curriculum Committee receives, reviews proposals and makes recommendations for curriculum courses to be offered. Last year we expanded our course offerings and will finish the expansion in math and science.

Goals Addressed:

Strategy #1 of the Strategic Plan: We will continue our efforts to provide instruction and assessment that will prepare our students to meet or exceed state standards on all areas tested and demonstrate Waverly Essential Skills.

Objective #3 of the Strategic Plan: Each of our students will demonstrate the ability to think, problem solve, communicate, and apply social and technological skills (Waverly's Essential Skills) as measured by standards set at the 4th, 6th, 8th grade and high school benchmarks.

Objective #4 of the Strategic Plan: The percentage of students in all identified demographic groups who meet or exceed the state standards on all areas tested in the Michigan Education Assessment Program will increase annually.

Program of Studies 2007-2008

Draft Prepared for Nov. 27
Curriculum Advisory Meeting

Program of Studies

- Graduation Requirements for Class of 2008-2010
- Graduation Requirements for Class of 2011 and beyond

Graduation Requirements for Class of 2008-2010

Changes:

- MME requirement
- .5 credits @ semester
- # system for credits from 44 to 22
- Combination of Applied Art and Fine Arts requirement for 1.5 credits

Graduation Requirements for Class of 2011 and beyond

Changes:

- MME requirement
- New Michigan Graduation Requirements
- 22 credits to 23 credits

Courses

- Applied Algebra II in the math sequence
- Intro Biology in the science sequence

All courses are based on the Michigan Curriculum Framework and the NEW High School Content Expectations

Dec. 5th

- The four core department chairs will be available to help answer any questions from the Nov. 27th meeting.

Michigan Merit Curriculum

Credits	Subject Area	Description	Personal Curriculum (Modification)
4 Credits	English Language Arts	Aligned with subject area content expectations developed by the Department and approved by the State Board of Education	√ No modification
4 Credits	Mathematics	- Algebra 1 - Geometry - Algebra 2 1 additional math or math-related credit - Math or math-related credit in the final year	All students: √ Complete at least 3.5 math or math-related credits √ Complete a math or math-related credit in the final year Algebra 2 modification options: √ Complete 2.5 credits including .5 credit of Algebra 2 OR √ Complete a two year Career and Technical education curriculum which includes .5 credit of Algebra 2 content OR √ Complete Algebra 2 over 2 years with credit given for each year
3 Credits	Science	- Biology - Chemistry or Physics 1 additional Science credit	√ No modification
3 Credits	Social Studies	.5 Civics .5 Economics - US History and Geography - World History and Geography	√ No modification of Civics √ 2 credits must be earned √ Modified only if student takes additional credit(s) beyond the required credits in English Language Arts, Math, Science, or World Languages
1 Credit	Health and Physical Education	Credit guidelines developed by the Michigan Department of Education	√ Modification only if student takes additional credit(s) beyond the required credits in English Language Arts, Math, Science, or World Languages
1 Credit	Visual, Performing, Applied Arts	Credit guidelines developed by the Michigan Department of Education	√ Modification only if student takes additional credit(s) beyond the required credits in English Language Arts, Math, Science, or World Languages
2 Credits	World Languages	Begins with the Class of 2016 - Credits earned in grades 9-12 OR - An equivalent learning experience in grades K-12	√ No modification
	Online Learning Experience	Online course or learning experience OR Online experience is incorporated into each of the required credits	√ No modification

**Waverly Community Schools
Board of Education
Regular Meeting
November 27, 2006**

For Discussion:

Subject: Middle School Grades Math Grant- RM Educational Software, RM Easiteach Teamboards, REMC projectors & mounts, PC laptops, installation, staff development and support materials.

Recommendation:

The Superintendent recommends the Board of Education approve the purchase of the RM Educational Software, RM Easiteach Teamboards, REMC projectors & mounts, PC laptops, installation, and staff development and support materials.

Budget Impact:

The expenditure is \$20,000 for installation and hardware for five math classrooms at the Middle School and \$20,000 for installation and hardware for two math classrooms, 1 demo room, initial building software, possible server and needed support materials at East for a total of \$40,000. The \$40,000 total will be covered Section 99c of the state School Aid Act for the Middle School Mathematics Initiative as long as funding is available, if funding is cut we will not make this purchase at this time.

Background Information/Historical Perspective:

Last year the Ingham Intermediate School District, under the direction of Theron Blakeslee, did extensive research on math software, math tools, and lessons that align with our state's grade level content expectations. Based on that research, the ISD purchased a RM Easiteach Teamboard, projector and RM Math Framework Edition software School Site License for each of the 12 districts in the county. The focus of this project was on Middle School Math classrooms. Mr. Perkins discussed this opportunity with his math department and found a volunteer to train on the RM bundle.

This year the state determined that grant monies for grades 6-8 would go directly to local districts instead of the Intermediate School District. At that time we began meeting to discuss the best interventions for students in 6-8 math. Last year we completed an alignment to the grade level content expectations for grades 5 -8 and found there were objectives not covered in our curriculum. The RM bundle was able to address these "gaps" in the curriculum.

Other software products were reviewed and found lacking in regards to lesson alignment to the GLCE's and ability to share lessons. The other products reviewed were:

Software	Content/Tool	Hardware	GLCE's	Lesson Sharing & Storing
InterActive Math Lesson Suite	Content	Purchase separate	N/A	N/A
InterActive Math Toolbox Suite	Tool	Purchase separate	N/A	Yes on sharing
The Whiteboard Wizard Tools Suite	Tool	Purchase separate	N/A	N/A
InspireData	Tool	Purchase Separate	N/A	N/A

The RM bundle provides the content that is aligned to grade level content expectations and fills gaps left in the CMP curriculum used at grades 6-8. The bundle also allows for lesson storage and sharing between staff. This bundle has been expanded in the following districts: Okemos, Williamston, Dansville, Lansing, Mason, and Holt.

Currently, the middle school has a demo room where teachers can schedule time to bring their math classrooms. Nick Niederquill has been our lead trainer and has had one whole day staff workshop this year. Each building will support staff development for teachers to use the RM bundle effectively. The next step which the middle school is working on now is to collect and share common lessons to fill in missing objectives from the grade level content expectations. East Intermediate will join in training this year with two teachers, Denise Kehren and Seth Berg.

Goals Addressed:

Curriculum, Instruction & Assessment

We will continue our efforts to provide instruction and assessment that will prepare our students to meet or exceed state standards on all areas tested and demonstrate Waverly Essential Skills.

Diversity

We will develop and implement plans to capitalize on the benefits of diversity to better achieve our mission and objectives.

Character Development

We will develop and implement plans that will fully integrate and model our character traits to build caring communities at each school and foster learning.