



School District 622
NORTH ST. PAUL | MAPLEWOOD | OAKDALE

Ready for tomorrow

SCHOOL BOARD MEETING

Regular Meeting

**June 26, 2018
6:00 PM**

Board Members:

Caleb Anderson, Director
Theresa Augé, Clerk
Amy Coborn, Director
Steve Hunt, Director
Nancy Livingston, Vice Chair
Becky Neve, Treasurer
Michelle Yener, Chair

Superintendent:

Christine Osorio

622 Education Center
2520 East 12th Avenue
North St. Paul, Minnesota 55109

District Mission Statement:

We commit each day to develop and empower lifelong learners who thrive in diverse communities.

**SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT 622
North St. Paul-Maplewood-Oakdale**

**Regular Meeting
June 26, 2018
6:00 PM**

District Education Center, 2520 East 12th Avenue, North St. Paul

A G E N D A

I. Call to Order and Pledge of Allegiance

II. Approval of the Agenda

III. Public Comment

An opportunity for public to comment on items. Speakers shall complete a registration card, state their name and address, and will have between two and four minutes, depending on the number of speakers, to speak on a topic. The Public Comment section of the meeting shall last no longer than thirty minutes.

IV. Consent Agenda

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The Consent Agenda consists of routine items that are acted on in a single, consolidated motion without Board discussion. Board members have the option of pulling items off the Consent Agenda if they wish to discuss them or consider them individually.

****I recommend that the consent agenda items, listed below, be approved as presented.***

A. Minutes of May 22, 2018 Business Meeting 11

B. Minutes of June 12, 2018 Special Meeting 18

C. Minutes of June 12, 2018 Work Study Session 20

D. Routine Personnel 21

E. MSHSL 24

Each year Minnesota Statute requires individual school boards to

authorize membership in the Minnesota State High School League. Effective 2 years ago, each school board member must also view the "Why We Play" training video which defines the purpose of education-based athletics and activities and shows the value athletic and activity programs. The link to the video was emailed to you on June 1.

F. Disbursements 25

G. Designation of Official with Authority to Authorize MDE Secure Websites 28

In 2015 MDE released its External User Access Recertification system that provides information and control over who has external access to MDE secure systems. Each district must designate an identified official to assign job duties and authorize external user access. Since the start of this designation, Bob Biddick has had this assignment and I am recommending that he continue in this role.

H. Bus Purchasing Contract - New 2019 International Type C - 77 Passenger School Buses & New Type C - 35+2 Passenger School Buses with Lift 29

Regular Education:

Since 17 of our 55 regular education school buses are 2004 & 2005 (15 & 14 years old) vintage, and are becoming in need of major repairs, we are asking Board approval to purchase 6 used 2017 models and 5 new 2019 models. The used buses are in great shape with between 35,000 - 45,000 miles. This would give us the opportunity to revitalize our fleet at a very reasonable price. Most school district use a replacement schedule of 10-12 years since this seems to be the most cost efficient when balancing the cost of major overalls versus purchasing. The addition of the 11 replacement buses will help us stabilize the fleet and reduce the costs of bus maintenance that has plagued us the last few years.

Special Education:

We are also asking the Board to approve the purchase of 4 new 2020 Special Education buses that would be added to our fleet. The buses would be 35 passenger with a lift that would be able to accommodate

2 wheelchairs. The buses would be added to our existing fleet of 23 buses, which would give us flexibility to address growth and do less contracting with third party vendors.

In a normal year, we budget \$650,000 for the replacement of District transportation vehicles. We would be funding the purchase of the 15 vehicles by a combination of a cash payment and a 5-year lease purchase agreement. We would do a cash purchase for the 6 used regular education 77-passenger buses - this would amount to \$407,514.00. We would do a lease to purchase for the new 9 buses (5 regular + 4 SPED) - the cost of the lease would be approximately \$190,000 per year for 5 years. So in 2018-19 we would spend \$407,514.00 + \$190,000.00 = \$597,515.00. In the next 4 budget years we would have around \$460,000 to spend on buses (Budget \$650,000 - \$190,000 lease payment = \$460,000). In doing this combination of buying and leasing to purchase, we get a greater number of buses immediately that the District so desperately needs. Randy will be bringing the lease purchase agreement to you for approval at the July business meeting.

** I recommend that the bus purchasing contracts for new, used and special education buses be approved as presented.*

- I. Bus Purchasing Contract - Used 2017 International Type C - 77 Passenger School Buses 34

V. Reports

A. Superintendent - Osorio

1. Recognition of Retirees

40 District staff have retired this 2017 - 2018 school year. The School Board recognized each of these individuals with a retirement card; and at this meeting I will be reading their names; listing their

most recent positions, and thanking them for their service to District 622.

2. Annual Review of Policies 37

Nine policies require annual review and the Board has designated that duty to the Superintendent to review the policies and make recommendations on whether or not a policy is necessary. The attached sheet outlines the names of the policies, recent revisions, and why they were revised. Four of the policies were last revised in 2017; four were revised in 2016; and one in 2014. I am not recommending that any policies require additional changes at this time.

3. Activities Directors' Report - Munter/Nelson 39

Jed Helwig and Bryan Munter have prepared a presentation highlighting the 2017-2018 high school activities. They will present some data around participation and will summarize utilizing photos of the various activities. They are prepared to answer any of your questions or spend more time in any areas of interest. Jed will be out of town so Greg Nelson will be presenting North's summary.

B. Business Office

1. Legislative Review - R. Anderson

Randy will share a brief summary of legislation that will affect school finance during the next fiscal year, FY 2018-19. Below are the finance provisions that Randy will be touching on:

1)School Safety Grants. Set aside \$25 million from the state general fund. Will be awarded by MDE on a first come, first served basis. Grants may be used to predesign, design, construct, furnish and equip school facilities including renovating and expanding existing buildings and facilities. Limited to \$500,000 for each qualifying school building. At least half of the grants must be awarded to school districts with administrative headquarters located outside of the 11 county metro area.

2)Pension Bill Adjustment Revenue. Increase the General Education Revenue to an amount equal to the product of the salaries paid to LEA employees who were members of TRA for the prior fiscal year and the district's pension adjustment rate for the fiscal year. The pension adjustment rate equals 0.21% for FY19, 0.42% for FY 20, 0.63% for FY 21, 0.84% for FY 22, 1.05% for FY 23 and 1.25% for FY 24 and later. This increase in revenue provides that school districts will not have to bear the burden for the increase in TRA passed by the Pension Bill.

VI. Action Items

A. Business Office

1. Acknowledgment of Contributions - Neve 63
***I recommend that the contributions, with a total of \$138,010.68 for the 2017-2018 fiscal year, be approved.**

2. 2017-2018 Budget Revisions - R. Anderson 65
In the General Fund we are updating our revenues to recognize one-time receipts for Erate of \$1,320,163 on the installation of our fiber optic network and a \$400,000 receipt for the Jim Metzen Mighty Ducks Grant for the work done on Polar Arena. We are recognizing an increase in expenditures for Long-Term Facilities Maintenance projects of \$580,202 due to expenses incurred in 2017-18 for projects budgeted in 2018-2019. This usually occurs because of design work completed before July 1 and for construction work that will be completed in June.

In the Construction Fund we are recognizing an increase in expenditures of \$600,966 for fees incurred due to design work for facilities planning. These expenditures are coded to Fund 6 since they are part of our Facilities Plan, which will be paid for through the issuance of bonds that will occur this summer.

In the Debt Service Fund we are decreasing the expenditures for a bond refunding payment that does not affect the accounting records of the District.

**I recommend that the 2017-2018 budget revisions be approved as presented.*

3. Approval of the 2018-2019 Budget- R. Anderson 67
Randy has attached his annotation to Boardbook - please refer to the separate attachment for notes and to see the totals by fund.

**I recommend that the proposed 2018-2019 Budget be approved as presented.*

4. Calling the General Election - R. Anderson 124
We are required to act on a resolution to schedule the school board election for November 6, 2018 between the hours of 7 a.m. and 8 p.m. for the purpose of electing three school board members for terms of four years each. Board members with expiring terms are Caleb Anderson, Amy Coborn, and Michelle Yener.

This resolution also authorizes the school district election clerk to provide the county auditor of both of our counties with notice of the election 74 days before the election, to post notice of the election in the administrative offices of the district at least 10 days before the election, to post a sample ballot at the administrative office of the school district at least 4 days before the election, to post a sample ballot in each polling place on Election Day, to publish notice of the election in the official newspaper of the school district for two consecutive weeks with the last publication being at least one week before the date of the election and to authorize and cooperate with election officials to cause ballots to be prepared for use in the election in the proper form.

**I recommend that the resolution Calling the General Election be*

approved.

5. Establishment of Dates for Filing of Candidacy - R. Anderson 128

You have a resolution in your packets establishing the dates for filing affidavits of candidacy for the office of school board. The resolution states that said notice of filing dates (beginning on July 31, 2018 and closing at 5:00 p.m. on August 14, 2018) shall be published in the official newspaper of the district at least two weeks prior to the first day to file affidavits of candidacy, shall be posted at the administrative offices of the school district at least ten days prior to the first day to file affidavits of candidacy, shall be substantially in the form indicated in the resolution which notes that the election will be held on November 6, 2018, and that three members will be elected to the school board for terms of four years each.

**I recommend that the resolution for establishment of dates for filing of candidacy be approved.*

6. Appointment of Election Clerk - R. Anderson 129

Whenever we conduct an election, the school board designates an individual to serve as our election official to oversee all election duties. Our election clerk is Jo McCabe, Executive Assistant of Business Services.

**I recommend that the appointment of Jo McCabe as Election Clerk be approved.*

7. Resolution Providing for a Public Hearing to Consider Granting a Proposed Property Tax Abatement- R. Anderson 130

According to MN Statutes, a public hearing must be held before the District can grant the issuance of Property Tax Abatement Bonds. This financing tool authorizes the issuance of bonds to be paid back with the funds collected by property tax abatements. The term "abatement" can be confusing, because the property tax is not forgiven or abated. The property tax is paid normally, like other

property taxes levied by the District on its stakeholders.

The purpose of granting the proposed property tax abatement is to provide funds to finance construction and improvements of parking lots at Castle and Richardson Elementary Schools.

**I recommend that the resolution providing for a public hearing on July 24, 2018, at 4:25 p.m. in the Board Room be approved.*

B. School Board

1. Add Work Study Session

It is necessary to spend some time reviewing LTFM Planning using a flipped format. We are proposing July 17, 5:00 p.m. for this purpose.

**I recommend that we set a work study session in Conference Room 202 of the District Education Center on July 17, 2018 at 5:00 p.m. with the following agenda items: Superintendent Check In; and 2) Long Term Facilities Maintenance Planning.*

2. Change Closed Session Date & Time

As I mentioned in my email to you, I have been asked by AASA to facilitate a training for Chief Academic Officers on July 24th in Puerto Rico; the same date as my scheduled superintendent evaluation.

I have proposed and appreciate the opportunity to move the July 24 closed session to July 17, immediately following the work session.

**I recommend that the July 24 closed session to evaluate the superintendent be moved to July 17, 2018 in Room 202 immediately following the 5:00 p.m. work study session.*

VII. Board Communications

VIII. Future Board Meeting Dates

A. July 24, 2018 Business Meeting 4:30 p.m. (Board Room)

B. July 24, 2018 Closed Session immediately following the adjournment of the Business Meeting (Room 202)

IV. CONSENT AGENDA

The Consent Agenda is designed to expedite the handling of routine and miscellaneous official business of the School Board. The entire agenda may be adopted by the Board in one motion. The motion for adoption is not debatable and must receive unanimous approval. By request of an individual Board member, an item can be removed from the Consent Agenda and placed upon the regular agenda for consideration and action.

Therefore, the following resolution is recommended:

BE IT RESOLVED by the School Board of Independent School District No. 622 that Consent Agenda Items, IV.A. through IV.I., be approved as written, and a copy of the agenda items is attached to the minutes.

MOTION:

SECOND:

**INDEPENDENT SCHOOL DISTRICT 622
NORTH ST. PAUL-MAPLEWOOD-OAKDALE SCHOOLS**

**REGULAR MEETING
SCHOOL BOARD
May 22, 2018**

Chair Yener called the meeting to order at 6:00 PM with the following present: Chair Yener, Vice Chair Livingston, Clerk Augé, Treasurer Neve, Directors Coborn, Hunt, and Student Board Representatives Krummel and Larsen. Absent: Superintendent Osorio. Arriving at 6:04 PM: Director Anderson.

Others present were: Julie Coffey, Director of Human Resources; Josh Anderson, Director of Communications & Technology Innovation; Troy Miller, Assistant Superintendent; Peter Mau, Director of Teaching & Learning; Terri Johnson, Director of Community Education; and Kim Cavallaro, Administrative Assistant.

The meeting opened with the Pledge of Allegiance.

Coborn moved and Livingston seconded the following motion, which carried on a 6 - 0 vote:

THAT the agenda be approved as presented.

(Anderson arrived)

Yener presented Achievement Awards to the following individuals: District 622's Business Director Randy Anderson for receiving the 2018 Minnesota Association of School Business Officials (MASBO) School Business Official of the Year Award; and Weaver Elementary Music Teacher Shaylee McComb for her recent honor as a finalist for the 2018 Minnesota Teacher of the Year Award.

Augé moved and Neve seconded the following resolution, which carried on a 7 - 0 vote:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the following Consent Agenda Items, V.A. through V.C., be approved as written, and a copy of the agenda items is attached to the minutes.

North High Student Representative Larsen reported on the following items: Recently at North Prom was held at the Landmark Center and many students participated and had a great time; spring sports have been going on and students have been busy with games, matches and meets every week; the girls softball team members are conference champs for the fifth year in a row and will be going to sections; the adaptive bowling team placed third in State last Friday; Student Council members have been selling candy grams called "kiss the seniors goodbye"; Band had a concert last week; AP testing has finally finished and you can feel the

excitement for summer in the building; the STAARS Banquet is tomorrow night and graduation follows. Larsen thanked the Board for allowing her to serve as North High’s Student Board Representative for the past two years and noted that it had been a great experience.

Tartan High Student Representative Krummel reported on the following items: May 18 was Tartan’s 16th annual Relay for Life event and over \$129,000 was raised to fight cancer; students are looking forward to the STAARS Banquet on May 24; student Rachael Bernstein was named a Minnesota Scholar of Distinction in Theater Arts, Acting/Musical Theater; student Zoe Culshaw-Klein was one of six finalists for the Downtown Area Lions Female Amateur Athlete of the Year; BPA students won over 20 awards at the BPA National competition in Dallas last week and included Tartan being named as a Quality Chapter of Distinction and Adam Revoir won BPA Student of the Year.

Miller recognized Larsen for her work as North High’s Student Board Representative, presented her with a certificate, and thanked her for her service. He also thanked Krummel for serving in her role which she will continue next year. Miller mentioned that North High student Hayley Pedersen will replace Larsen as the North High Student Board Representative for the 2018-2019 school year.

Johnson introduced Partnership Specialist Jennifer Griggs-Andress who provided an update on Strategy 2; Partnerships. Griggs-Andress shared an update on her work this year to develop systems which will be implemented in Fall 2018.

Mau introduced Dan Cahill, Staff Development & Gifted and Talented Program Coordinator, who presented the Q Comp Annual Report. This report is required by the Minnesota Department of Education as part of our District’s participation in the Q Comp program and must be presented to the School Board annually by June 15.

Hunt moved and Anderson seconded the following resolution, which carried on a 7 - 0 vote:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the School Board accept with appreciation the following contributions and permit their use as designated by the donors.

<u>Donor</u>	<u>Item and/or Amount</u>	<u>Purpose</u>
Stillwater Elks Lodge #179	\$250.00	North High Robotics
North Boys Basketball Booster Club	\$5,084.00	North High Boys Basketball clothing
North High Hockey Boosters	\$1,731.00	North High Hockey team trip to Duluth
Truist	\$47.50	Meals on Wheels
3M Foundation	\$10,500.00	Meals on Wheels
Jenny and Lonnie Rangel	3 bags of books	Richardson Elementary
Judith Rohde	\$50.00	John Glenn - Math Dept. supplies

Allegra - Debbie Temple	Paper and envelopes	Weaver Elementary
Andy & Jim Duval (McDonald's)	100 ice cream cone and 20 kid meal free coupons	Weaver Elementary
Marnie Miner	Kleenex and Clorox wipes	Weaver Elementary
Beeman Family	5 electric pencil sharpeners	Weaver Elementary
Sam's Club	\$25 gift card	Weaver Elementary
Cub Foods Maplewood	\$25.00 Gift Card	Community Education - EXCEL Awards
Pizza Ranch	15 Pizzas	Community Education - EXCEL Awards
Lions Club of Cottage Grove	\$500.00	Harmony K-12 Playground Fund
North St. Paul Lions Club	\$50.00	Harmony K-12 Playground Fund

Anderson moved and Livingston seconded the following resolution, which carried on a 7 - 0 vote:

BE IT RESOLVED that the School Board of Independent School District 622 approve and adopt the Commissioners of Health and Education model plan for lead-in-water testing in all District buildings.

Livingston moved and Neve seconded the following resolution, which carried on a 7 - 0 vote:

BE IT RESOLVED by the School Board of Independent School District No. 622, State of Minnesota, as follows:

1. The school board of Northeast Metropolitan Intermediate School District No. 916 has approved a long term facility maintenance budget for its facilities for the 2019-2020 school year in the amount of \$105,895. The various components of this program budget are attached as EXHIBIT A hereto and are incorporated herein by reference. Said budget is hereby approved.
2. Minnesota Statutes, Section 123B.595, Subdivision 3, as amended, provides that if an intermediate school district's budget is approved by the school boards of each of the intermediate school district's member school districts, each member district may include its proportionate share of the costs of the intermediate school district program in its long term facility maintenance revenue application.
3. The proportionate share of the costs of the intermediate school district's long term facility maintenance program for each member school district to be included in its application shall be determined by utilizing a blended rate where half of the rate is determined by multiplying the total cost of the intermediate school district long term facility maintenance times the ratio of the member school district's net tax capacity to the total net tax capacity of the intermediate school district and half of the rate is determined by multiplying the total cost of the intermediate school district long term facility maintenance times the ratio of ADM utilization by district to the total ADM utilization.

The inclusion of this proportionate share in the district's long term facility maintenance revenue application for fiscal year 2019 is hereby approved, subject to approval by the Commissioner of the Minnesota Department of Education.

4. Upon receipt of the proportionate share of long term facility maintenance revenue attributable to the intermediate school district program, the district shall promptly pay to the intermediate school district the applicable aid or levy proceeds.

Augé moved and Livingston seconded the following resolution, which carried on a 7 - 0 vote:

BE IT RESOLVED by the School Board of Independent School District 622 that the lease extension for the Next Step facility in North St. Paul, MN at 2586 East 7th Street, Suite 100 be approved for a five-year period through July 31, 2023 as stipulated in Amendment #2 to the Lease Agreement.

Anderson moved and Livingston seconded the following resolution, which carried on a 7 - 0 vote:

BE IT RESOLVED that the School Board of Independent School District No. 622 approve and adopt the 2018-2019 Polar and Tartan Arena ice time rental rates as presented.

Yener asked board members to set the agenda and location for the June 26, 2018 reflection study session. Neve moved and Coborn seconded the following motion, which carried on a 7 - 0 vote:

THAT the June 26, 2018 reflection study session which begins at 5:00 p.m. take place in Room 202 of the District Education Center with the following agenda items: 1)Ice Breaker; 2)Reports - Board Communication (Committees, Liaisons, Training, NSBA Conferences, Current Topics); 3)Board Officer Positions; and 4)Board Self Evaluation.

Augé moved and Anderson seconded the following resolution, which carried on a 7 - 0 vote:

BE IT RESOLVED by the School Board of Independent School District #622 that pursuant to Policy G-033, School Board Business meeting dates will be as follows:

July 24, 2018
August 21
September 25
October 23
November 20
December 18
January 22, 2019
February 26
March 26
April 23

May 21
June 25

AND THAT THE School Board Work Study Session meeting dates will be as follows:

August 7, 2018
October 9
January 15, 2019
February 12
April 9

AND THAT THE School Board Reflection Study Session meeting dates will be as follows:

September 25, 2018
December 18
March 26, 2019
June 25

AND THAT THE regular meeting place for School Board Business meetings shall be in the Board Room in the District Education Center at 6:00 p.m., with the exception of the July 24, 2018 meeting which will be held at 4:30 p.m., or unless otherwise specified,

AND THAT THE regular time for the School Board Work Study Sessions will be at 4:30 p.m. and the meeting place will be posted,

AND THAT THE regular meeting place and time for the School Board Reflection Study Sessions shall be in the District Education Center at 5:00 p.m.

Yener asked board members to set a closed session for evaluation of the superintendent. Coborn moved and Neve seconded the following motion, which carried on a 7 - 0 vote:

THAT a closed session take place on July 24, 2018 in Room 202 immediately following the 4:30 p.m. board business meeting for the purpose of evaluating the superintendent.

Discussion was held on the proposed motion to set a special meeting to take action on the non-renewals of probationary teachers and a bid award. Augé expressed concern that it would be beneficial to allow for the proposed June 12, 2018 special meeting to begin prior to the start of the June 12, 2018 work study session. Augé requested a friendly amendment to the motion. Augé moved and Anderson seconded the following amended motion, which carried on a 7 - 0 vote:

THAT a special meeting take place in the board room at 4:30 p.m. on July 12, 2018 with the following agenda items: 1) Non-Renewal of Probationary Teachers, and 2) Bid Award.

After the approval of the amended special meeting resolution, it was necessary to revise the start time of the previously approved June 12, 2018 work study session start time. Neve moved and Livingston seconded the following motion, which carried on a 7 - 0 vote:

THAT the June 12, 2018 work study session which will be held in Room 202 of the District Education Center begin immediately following the adjournment of the June 12, 2018 special meeting with the following agenda item: Budgets.

During Board Communications, the following items were shared:

- ✓ Augé reported that the last Advisory meeting for the year was held and the following items were shared: Khrysslyn gave an update on tracking graduations, the District is going back to MAP testing, and future discussion will take place on realigning our high school science credits based on new requirements. Augé said that she has been invited on Friday to go to Tartan for a celebration of closing the achievement gap. She added that the recent school shooting in Texas has been so hard and troubling and that we work hard to keep our students safe. Augé also acknowledged our teachers as their special week of recognition took place earlier in the month.
- ✓ Neve touched on teacher appreciation days and thanked our teachers and staff for all they do every day. She wished everyone well the last few weeks of school as the year comes to a close, and added that she hopes everyone has a wonderful summer.
- ✓ Coborn gave a shout out to our teachers, and wished Rory Sanders a happy birthday. She said that it is the time of the year filled with awards ceremonies, concerts, banquets, sections and state tournaments, resulting in a really great time to celebrate our students. Coborn shared the news that North beat Tartan in Girls softball, so North will be moving on to section playoffs. She wished all students good luck with their finals and reminded all to stay safe during this graduation season.
- ✓ Livingston echoed other's comments that this is our really busy time and people aren't spending a lot of time on legislation. She gave a legislation update; and said that they are finished and won't be back in session until January. Livingston reinforced her congratulations to Shaylee McComb for her recent honor and to teachers Peg Sorensen and Pam Ledermann for making it so far along in the process. She stated that District 622 has the best teachers and they do great work. Livingston reported that she went on a tour at Richardson today and that she is excited to see the changes that we are going to make.
- ✓ Anderson said that this is his favorite time of year as it is a most inspiring time with the graduation ceremonies coming up. GED is May 30, Next Step is May 31, North High's graduation is on June 6 and Tartan High School's graduation is on June 7. Anderson thanked our teachers and staff who have worked very hard this year and congratulated our students.

Coborn moved and Livingston seconded the following motion, which carried:

THAT the meeting be adjourned.

The meeting adjourned at 7:25 PM.

Clerk

Public notice for solicitation of bids, requests for quotes and requests for proposals are located on the ISD 622 website, www.isd622.org.

**INDEPENDENT SCHOOL DISTRICT 622
NORTH ST. PAUL-MAPLEWOOD-OAKDALE SCHOOLS**

**SPECIAL MEETING
SCHOOL BOARD
June 26, 2018**

Chair Yener called the meeting to order at 4:30 p.m. with the following present: Chair Yener, Vice Chair Livingston, Clerk Augé, Treasurer Neve, Director Coborn, and Superintendent Osorio. Absent: Directors Anderson and Hunt.

Others present were: Randy Anderson, Josh Anderson, Julie Coffey, and Kim Cavallaro.

Augé moved and Coborn seconded the following resolution, which carried on a 5 - 0 vote:

BE IT RESOLVED by the School Board of Independent School District No. 622 that pursuant to Minnesota Statute 122A.40, Subdivision 5, that the teaching contracts of the following probationary teachers are hereby terminated at the close of 2017-2018 and non-renewed for the 2018-2019 school year effective June 9, 2018.

Hannah Skalbeck	.9	Music
Jesse Bennig	1.0	Special Services

Livingston moved and Neve seconded the following resolution, which carried on a 5 - 0 vote:

BE IT RESOLVED by the School Board of Independent School District No. 622 that pursuant to the state contract terms a contract be awarded as follows:

<u>For</u>	<u>Vendor</u>	<u>Fund</u>	<u>Amount</u>
Video Surveillance	Pro-Tec Design	Safe Schools	\$224,010.97

Coborn moved and Livingston seconded the following resolution, which carried on a 5 - 0 vote:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the 2017-2019 School Service Employees Local 284 Agreement be approved.

Coborn moved and Livingston seconded the following motion, which carried on a 5 - 0 vote:

THAT the meeting be adjourned.

The meeting adjourned at 4:38 p.m.

Clerk

Public notice for solicitation of bids, requests for quotes and requests for proposals are located on the ISD 622 website, www.isd622.org.

**INDEPENDENT SCHOOL DISTRICT 622
NORTH ST. PAUL-MAPLEWOOD-OAKDALE SCHOOLS**

**WORK STUDY SESSION
SCHOOL BOARD
June 12, 2018**

Chair Yener called the meeting to order at 4:45 p.m. with the following present: Chair Yener, Vice Chair Livingston, Clerk Augé, Treasurer Neve, Director Coborn, and Superintendent Osorio. Absent: Directors Anderson and Hunt.

Others present were: Randy Anderson, Josh Anderson, and Kim Cavallaro.

In the audience: Rory Sanders.

Osorio explained her new role as the MAASS President, a regional organization for superintendent development, and that she would be running their upcoming conference. She also discussed the timeline for her annual review and the possibility of forthcoming work sessions as the District's facilities work progresses.

R. Anderson presented the following 2018-2019 budgets for Board review: Fund 1 (General Fund); Fund 2 (Food Service); Fund 4 (Community Education); Fund 7 (Debt Service); Fund 9 (Trust); Fund 20 (Self-Insured Health Insurance); Fund 45 (OPEB Fund); and Fund 47 (OPEB Debt Service). Approval of all budgets will be proposed for action at the June 26, 2018 business meeting.

The meeting adjourned at 6:05 p.m.

Clerk

Public notice for solicitation of bids, requests for quotes and requests for proposals are located on the ISD 622 website, www.isd622.org.

Employment

First Name	Last Name	Employed as	Building	Effective	Pay Rate	Per
Clancy	Adams	SPED Resource Teacher 1.0	Richardson	8/27/18	\$44,548.00	Year
Kimberly	Alswager	Choir Teacher (Director) 1.0	North	8/27/18	\$50,037.00	Year
James	Bahrke	Boys Golf Assistant Coach	Tartan	3/19/18	\$2,704.56	Assignment
Kerri	Barber	SPED Resource Teacher 1.0	Skyview Middle School	8/27/18	\$42,866.00	Year
Kylie	Bell	Grade 4/5 Split 1.0	Weaver	8/27/18	\$40,419.00	Year
Tanya	Berns	Kindergarten - One Year Only 1.0	Weaver	8/27/18	\$39,039.00	Year
Emily	Blake	SPED Teacher 1.0	John Glenn	8/27/18	\$39,039.00	Year
Laura	Bonin	SPED Resource Teacher 1.0	Weaver	8/27/18	\$43,173.00	Year
Molly	Chapman	SPED Teacher 1.0	Richardson	8/27/18	\$50,037.00	Year
Juliane	Chapman	SPED Center Based Teacher 1.0	John Glenn	8/27/18	\$66,868.00	Year
Timothy	Corcoran	Alternate to Suspension Teacher 1.0	DEC	8/27/18	\$55,530.00	Year
Paul	Corts	Science Teacher 1.0	Tartan	8/27/18	\$60,259.00	Year
Katherine	Cremons	Grade 4 Teacher 1.0	Oakdale	8/27/18	\$49,941.00	Year
Laura	D'Aigle	Grade 1 Teacher 1.0	Oakdale	8/27/18	\$44,869.00	Year
Isabelle	Davies	Grade 3 Teacher 1.0	Carver	8/27/18	\$39,039.00	Year
Sara	DeSmith	Grade 4 Teacher 1.0	Eagle Point	8/27/18	\$45,919.00	Year
Jessica	Dobbs	Psychologist 1.0	Richardson	8/27/18	\$55,478.00	Year
Caitlin	Du Fresne	SPED Center based Teacher 1.0	Richardson	8/27/18	\$44,548.00	Year
Ramona	Endres	Grade 2 Teacher 1.0	Weaver	8/27/18	\$51,406.00	Year
Wayne	Felton II	Education Equity Coordinator	DEC	7/1/18	\$80,000.00	Year
Beth	Flatten	Grade 1 Teacher 1.0	Richardson	8/27/18	\$54,675.00	Year
Roxanne	Fusilier	Occupational Therapist 1.0	DEC	8/27/18	\$51,739.00	Year
Tiffani	Glime	School Social Worker 1.0	Webster	8/27/18	\$68,748.00	Year
Susan	Grove	SPED Resource Teacher 1.0	Tartan	8/27/18	\$59,202.00	Year
Mallory	Hoch	Language Arts and English Learner	North	8/27/18	\$40,419.00	Year
Nicholas	Hooper	Secondary and Transition Behavior Inter	DEC	8/27/18	\$77,345.00	Year
Jacqueline	Johnson	Social Studies Teacher 1.0	Tartan/Skyview MS	8/27/18	\$43,173.00	Year
Cassandra	Jones	Spanish Teacher .80	Maplewood	8/27/18	\$34,292.80	Year
Jessica	Lang	Math Teacher 1.0	Maplewood	8/27/18	\$63,093.00	Year
Heidi	Leigh	Elementary MTSS Coordinator	DEC	7/1/18	\$95,000.00	Year
Benito	Lopez-Sanchez	Lunch/Playground Monitor	Weaver	5/24/18	\$14.00	Hour
Lindsay	Luczkowiak	EL Teacher .80	Maplewood	8/27/18	\$41,364.80	Year
Kayla	Maleitzke	SPED Resource Teacher 1.0	Oakdale	8/27/18	\$43,333.00	Year
Samantha	Mathis	Language Arts Teacher 1.0	Skyview Middle	8/27/18	\$40,419.00	Year
Jennifer	McDougall	Early Childhood Special Education	Beaver Lake	8/27/18	\$45,090.00	Year
Nitisha	Meshram	Secondary School Secretary	Tartan	7/1/18	\$16.91	Hour
Brittany	Nelsen	SPED Teacher 1.0	Carver/Skyview	8/27/18	\$39,039.00	Year
Andrew	Oehrlein	ASL Teacher .80	North	8/27/18	\$32,335.20	Year
Shannen	O'Ryan	Math Teacher - One Year Only 1.0	Skyview Middle School	8/27/18	\$43,173.00	Year
Alissa	Pearson	PreK Instructor	Beaver Lake	6/18/18	\$45,320.00	Year
Heidi	Reinholtz	SPED Resource Teacher 1.0	Carver	8/27/18	\$40,314.00	Year
Eillis	Richardson	Grade 3 Teacher 1.0	Webster	8/27/18	\$51,739.00	Year
Lora	Riley	SPED Resource Teacher 1.0		8/27/18	\$51,373.00	Year
Brooklyn	Roberts	SPED Teacher 1.0	North	8/27/18	\$39,039.00	Year
Andrew	Ronayne	Girls Track Assistant Coach	Tartan	3/19/18	\$1,674.27	Assignment
Brad	Rosenthal	SPED Resource Teacher 1.0	Skyview Middle School	8/27/18	\$42,866.00	Year
Dawn	Segemark	SPED Resource Teacher 1.0	Skyview Middle School	8/27/18	\$64,985.00	Year
Ryan	Severson	Social Studies Teacher 1.0	Tartan	8/27/18	\$57,423.00	Year
Mayme	Simms	Grade 4 Teacher 1.0	Weaver	8/27/18	\$44,548.00	Year
Daniel	Stang	SPED Resource Teacher 1.0	Castle	8/27/18	\$51,739.00	Year
Caitlin	Van Hefty	Language Arts Teacher 1.0	John Glenn	8/27/18	\$53,635.00	Year
Leah	Villa	Special Ed Resource Teacher 1.0	Maplewood	8/27/18	\$51,739.00	Year
Amber	Walter	Community Education Clerk	DEC	6/18/18	\$16.12	Hour
Sara	Weinberg	SPED Building Para	Next Step	5/21/18	\$14.85	Hour
Jon	Wessel	Phy Ed/Health Teacher 1.0	Tartan	8/27/18	\$75,583.59	Year
Patricia	Whetstone	Biology Teacher .40	Tartan	8/27/18	\$16,719.20	Year
Emily	Wilcox Freeburg	Choir Teacher .40	Skyview Middle School	8/27/18	\$21,657.00	Year
Jenna	Willemarck	School Social Work 1.0	Eagle Point/Richardson	8/27/18	\$44,142.00	Year

Status Change						
First Name	Last Name	From	To	Effective	Pay Rate	Per
Krista	Aadland	ELL Teacher .80	ELL Teacher 1.0	8/27/18	\$64,984.00	Year
James	Bast	Art Teacher .80	Art Teacher .94	8/27/18	\$48,634.66	Year
Rodney	Behrens	Full time Custodian	Full time Driver/Custodian	6/8/18	\$23.07	Hour
Holly	Butterfield	Procurement Specialist	Procurement Coordinator	6/1/18	\$60,000.00	Year
Katie	Carlsen	Intervention Teacher 1.0	Intervention Teacher .70	8/27/18	\$39,813.20	Year
Kristin	Carlson	Speech Language	Speech Language	8/27/18	\$13,749.60	Year
Jeffrey	Cavett	Educational Equity Alliance Facilitator	TOSA: AVID, Curriculum & MTSS Specialist 1.0	8/27/18	\$74,161.00	Year
James	Collins	Science Teacher .930	Science Teacher 1.0	8/27/18	\$46,403.00	Year
Deron	Drummond	Associate Administrator	Assistant Principal	7/1/18	\$102,339.00	Year
Sarah	Farber	Pre-K Teacher	ECSE Teacher 1.0	8/27/18	\$68,748.00	Year
Kira	Fischler	EL Teacher 1.0	EL Teacher .80	8/27/18	\$50,474.40	Year
Amy	Gaides	Math/Science Teacher .80	Math/Grade 6 Teacher 1.0	8/27/18	\$43,862.00	Year
Brady	Grewe	DAPE Teacher 1.2	DAPE/Athletic Director 1.0	8/27/18	\$49,353.00	Year
Adrienne	Grosek	Receptionist	Student Services Clerk	8/6/18	\$17.64	Hour
Margaret	Halsten	Band Director .90	Band Director 1.0	8/27/18	\$53,459.00	Year
Jodi	Heinzen	Math Teacher .670	Math Teacher 1.0	8/27/18	\$49,353.00	Year
McKenzie	Hennessey-Purdy	Check & Connect Specialist	School Social Worker	8/27/18	\$57,423.00	Year
Jessica	Huseby	Sub Cook	FSIII Short Hour Cook	5/30/18	\$13.47	Hour
Jessica	Jaworski	Language Arts Teacher .80	Language Arts Teacher 1.0	8/27/18	\$41,798.00	Year
Ashley	Klobucher	ECSE Teacher 1.0	ECSE Teacher .50	8/27/18	\$23,646.00	Year
Bee	Kong	Educational Equity	Grade 5 Teacher 1.0	8/27/18	\$68,984.00	Year
Belinda	Manolis	EL Teacher .75	EL Teacher .80	8/27/18	\$41,364.80	Year
Linda	Martin	Language Arts Teacher .80	Language Arts Teacher 1.0	8/27/18	\$64,000.00	Year
Kolleen	Maveus	Language Arts Teacher .80	Language Arts Teacher 1.0	8/27/18	\$51,706.00	Year
Natalia	Petkovich	ELL Teacher .45	ELL Teacher 1.0	8/27/18	\$43,751.00	Year
Kimberlee	Presswood	Language Arts Teacher 1.0	Language Arts Teacher .80	8/27/18	\$54,999.20	Year
Kelli	Rayl	Clerk IV	Project Specialist	6/18/18	\$46,000.00	Year
Amy	Rolland-Martinek	American Indian Liaison	Cultural Academic Support Specialist	7/1/18	\$21.22	Hour
Melinda	Schwichtenberg	Student Contact Day Driver	Full time Custodian	5/21/18	\$17.41	Hour
Joy	Slater	Language Arts Teacher 1.0	Language Arts Teacher .80	8/27/18	\$54,999.20	Year
Slavsky	Tanya	Phy Ed/Health Teacher 1.0	Phy Ed/Health Teacher .80	8/27/18	\$61,876.00	Year
Michelle	Vennemann	FSIII Short Hour Cook	FSIII Long Hour Cook	9/1/18	\$15.90	Hour
Jessica	Vinar	ECSE Teacher 1.0	ECSE Teacher .80	8/27/18	\$45,557.60	Year
Alicia	Waffler	MTSS& Federal Programs Coordinator	Curriculum, Pathway and Avid Coordinator	7/1/18	\$98,000.00	Year
Cory	Zeglin	Instructional Coach	Associate Administrator	7/1/18	\$80,000.00	Year

Leave of Absence					
First Name	Last Name	Assignment	Building	Leave Type	Dates
Eric	Longtin	Math Teacher	North	Special	8/27/18-6/10/19

Resignation				
* First Name	Last Name	Assignment	Building	Effective
Andrew	Bailey	SPED Building Para	North	6/7/2018
* Carol	Bealke	Grade 3 Teacher	Eagle Point	6/8/2018
* Roxanne	Berfeldt	Lunchroom Monitor	Eagle Point	8/31/2018
Tessa	Bitker	Classroom EA	Webster	6/7/2018
Andrew	Bodurtha	Guidance Counselor	Tartan	6/18/2018
Katherine	Borne	Transition Teacher	Next Step	6/8/2018
Ric	Caldwell	Speech Language Pathologist	Cowern	6/8/2018
Michelle	Ciceron	Para on Layoff	District Wide	6/7/2018
Sarah	Danforth	Family Outreach and Engagement Specialist	DEC	5/25/2018
Raymond	Gilman	Secondary Engineer	Tartan	6/29/2018
Jerell	Graham	Para Monitor	Richardson	5/18/2018
Timothy	Hickey	Physical Education Teacher	Tartan	12/31/2018
Christopher	Huntley	Science Teacher	North	6/8/2018
Jasmine	Jones	Intervention EA	Carver	6/7/2018
* Lloyd	Klaren	Part time driver	Bus Garage	6/7/2018
Caitlin	Lingg	Grade 1 Teacher	Castle	6/8/2018
Joshua	Mattson	SPED Resource Teacher	Tartan	6/8/2018
Bruce	McGuire	Full Time Driver/Custodian	Bus Garage	7/5/2018
Melanie	Meyer	Math Teacher	North	6/15/2018
* Gregory	Nash	Procurement Supervisor	DEC	5/25/2018
Wanda	Perzichilli	Bus Monitor	Bus Garage	6/7/2018
Sarah	Peterson	Student Services Program Specialist	DEC	6/29/2018
Anushka	Raza	ECSE Para	Beaver Lake	6/7/2018
* Andrea	Rock	Grade 2 Teacher	Weaver	6/30/2018
Jerome	Scheidler	SPED Resource Teacher	Oakdale	6/8/2018
Annie	Taylor	ECSE Para	Beaver Lake	6/7/2018
Jennifer	Terry	Instructional Coach	Skyview Middle	6/8/2018
Lexie	Vang	Avid Tutor	District Wide	5/17/2018
Michael	Wales	SPED Building Para	Webster	6/7/2018
* Nancy	Weinand	Assistant Principal	Tartan	10/5/2018
Britni	Welle	School Social Worker	District Wide	6/8/2018

Termination				
First Name	Last Name	Assignment	Building	Effective
Ann	Bromenschenke	Behavior Intervention Specialist	Carver Elementary	6/8/18
Nicole	Byrnes	Check and Connect Specialist	Maplewood Middle School	6/7/18
Daniel	Rebek	Behavior Intervention Assistant	Carver Elementary	6/8/2018
Samuel	Smith	Cultural Academic Specialist	Tartan High School	6/7/2018
Kerry	Zawislak	Para on lay off	Districtwide	6/9/17

IV. C. MINNESOTA STATE HIGH SCHOOL LEAGUE 2018-2019 MEMBERSHIP

Minnesota Statutes 1993, Section 128C.01 requires individual school boards each year to authorize membership in the Minnesota State High School League. The Resolution for Membership affirms (1) that the Board of Education for District #622 delegates the control, supervision and regulation of League-sponsored athletic and fine art activities to the Minnesota State High School League; (2) that the Board of Education for District #622 adopts the Constitution, Bylaws and Rules and Regulations of the League; and (3) that the administration of District #622 is responsible for supervising the activities that are assigned to official school representatives.

Therefore, the Superintendent of Schools recommends the following resolution:

BE IT RESOLVED that the School Board of Independent School District #622 delegates the control, supervision, and regulation of interscholastic athletic and fine arts events (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes; and

FURTHER RESOLVED, that North High School and Tartan High School are authorized by this, the Governing Board of School District #622 to renew its membership in the Minnesota State High School League; and

FURTHER RESOLVED, that this Governing Board of School District #622 hereby adopts the Constitution, Bylaws, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's *Official Handbook*, on file at the office of the school district or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representative identified by the Governing Board of School District #622.

MOTION:

SECOND:

IV. D. DISBURSEMENTS

State statutes require school boards to provide for payment of just claims and also require that a list of electronic fund transfers be submitted to the school board at its next regular meeting. This action will authorize payment of audited and allowable claims, purchase of investments, transfers to the payroll account, and transactions by electronic fund (wire) transfers.

Therefore, the Director of Business Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the following disbursements and transfers be approved:

General Fund	\$	5,304,669.00
Food Service		379,617.00
Community Service		1,162,651.00
Trust		98,950.00
Internal Service Fund Health Insurance		991.00
OPEB Benefits Trust Fund		25,010.00
		<hr/>
A/P Checks Disbursed (05-01-18 thru 05-31-18)	\$	6,971,888.00
Payroll Disbursed - Net (05-01-18 thru 05-31-18)	\$	10,954,070.00
Wire Transfers (05-01-18 thru 05-31-18)	\$	29,854,837.00
Investments on 06-01-18	\$	53,072,196.00

NORTH ST PAUL - MAPLEWOOD - OAKDALE SCHOOLS

INVESTMENTS

DEPOSITORY	TYPE	RATE	PURCHASED	AMOUNT
MSDLAF OTHER FUNDS	MM	1.71%	(BALANCE AT 06-01-18)	\$270,467.00
P M A SECURITIES OPERATING FUNDS	VARIOUS	1.74%	(BALANCE AT 06-01-18)	\$40,315,981.00
P M A SECURITIES OPEB BONDS	VARIOUS	2.05%	(BALANCE AT 06-01-18)	\$11,154,154.00
ASSOCIATED BANK EQUITY INVESTMENTS	EQUITY	1.27%	(BALANCE AT 06-01-18)	\$1,331,594.00
				<u>\$53,072,196.00</u>

NORTH ST PAUL - MAPLEWOOD - OAKDALE SCHOOLS
WIRE TRANSFERS

05-01-18 thru 05-31-18

DATE	FROM	TO		REASON
05/01/18	P M A	HEALTH PARTNERS	\$203,659.00	MEDICAL CLAIM FEES
05/01/18	PREMIER BANK	DELTA DENTAL	\$135,873.00	MONTHLY PAYMENT
05/01/18	PREMIER BANK	STATE OF MINN.	\$134,254.00	UNEMPLOYMENT
05/02/18	PREMIER BANK	ANNUITY COMPANIES	\$213,678.00	PAYROLL PAYABLES
05/04/18	P M A	PREMIER BANK	\$1,000,000.00	A/P - P/R*
05/04/18	PREMIER BANK	PITNEY BOWES	\$3,000.00	POSTAGE
05/07/18	PREMIER BANK	ANNUITY COMPANIES	\$509,584.00	PAYROLL PAYABLES
05/07/18	PREMIER BANK	SELECTACCOUNT	\$3,919.00	FLEX PROCESSING
05/07/18	PREMIER BANK	HEALTH PARTNERS	\$213,337.00	HEALTH CLAIMS
05/14/18	P M A	PREMIER BANK	\$4,445,000.00	A/P - P/R*
05/14/18	PREMIER BANK	SELECTACCOUNT	\$4,821.00	FLEX PROCESSING
05/14/18	PREMIER BANK	HEALTH PARTNERS	\$323,816.00	HEALTH CLAIMS
05/15/18	PREMIER BANK	ANNUITY COMPANIES	\$38,102.00	PAYROLL PAYABLES
05/15/18	PREMIER BANK	I R S	\$836,904.00	PAYROLL TAX
05/16/18	PREMIER BANK	STATE OF MINN.	\$142,542.00	PAYROLL TAX
05/18/18	PREMIER BANK	ANNUITY COMPANIES	\$216,655.00	PAYROLL PAYABLES
05/18/18	PREMIER BANK	SELECTACCOUNT	\$11,124.00	FLEX PROCESSING
05/21/18	P M A	PREMIER BANK	\$1,500,000.00	A/P - P/R*
05/21/18	PREMIER BANK	SELECTACCOUNT	\$7,772.00	FLEX PROCESSING
05/21/18	PREMIER BANK	HEALTH PARTNERS	\$227,406.00	HEALTH CLAIMS
05/22/18	PREMIER BANK	ANNUITY COMPANIES	\$539,861.00	PAYROLL PAYABLES
05/23/18	PREMIER BANK	SELECTACCOUNT	\$1,466.00	FLEX PROCESSING
05/29/18	P M A	PREMIER BANK	\$15,675,000.00	A/P - P/R*
05/29/18	PREMIER BANK	SELECTACCOUNT	\$3,582.00	FLEX PROCESSING
05/29/18	PREMIER BANK	HEALTH PARTNERS	\$337,966.00	HEALTH CLAIMS

III. G. DESIGNATION OF OFFICIAL WITH AUTHORITY TO AUTHORIZE MDE SECURE WEBSITES

In 2015 MDE released its External User Access Recertification system, which replaced the Superintendent Authorization Forms with a single system that provides information and control over who has external access to MDE secure systems.

When using the External User Access Recertification System, a district must designate the Identified Official with Authority to assign job duties and authorize external user access. The designation must be approved by the School Board and sent to MDE with the associated school board meeting minutes attached.

Therefore, the Superintendent of Schools recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that it designates Supervisor of Infrastructure & Internet Security Robert Biddick as the Identified Official with Authority to authorize user access to MDE secure websites for District 622.

MOTION:

SECOND:

IV. H. BUS PURCHASING CONTRACT FISCAL YEAR 2018-2019

Through the State of Minnesota Contract #117595, the School District may purchase buses under the Cooperative Purchasing Agreement. After reviewing the pricing, available options and delivery, it was determined that this option was competitive and beneficial to the School District. The contract would award the purchase of five (5) 2019 International Type C 77 passenger school buses @\$89,621.88/each (including Excise Taxes) for a total of \$448,109.40 to Hogleund Bus Co. Inc. The School District will pay \$153.75 per vehicle for License Plate, Title, Transfer and Document Fees at the time of delivery, for a total of \$768.75.

The contract would also award the purchase of four (4) new buses for Special Education; 2020 International Type C 35+2 passenger school buses with lift @\$101,028.50/each (including Excise Taxes) for a total of \$404,114.00 to Hogleund Bus Co. Inc. The School District will pay \$153.75 per vehicle for License Plate, Title, Transfer and Document Fees at the time of delivery, for a total of \$615.00.

Therefore, the Director of Business Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District 622 that pursuant to the state contract terms, a contract is awarded as follows:

For	Vendor	Fund	Amount
Five (5) International 2019. Type C 77 Passenger Buses	Hogleund Bus Co. Inc	01	\$ 448,109.40
License Plate, Title, Transfer (School District Pays) And Document Fees		01	\$ 768.75
Total: Five (5) 2019 Type C 77 Passenger Buses & Excise Taxes, License Plates, Title, Transfer and Document Fees			\$ 448,878.15
Four (4) International 2020. Type C 35+2 Passenger Buses With Lift	Hogleund Bus Co. Inc	01	\$ 404,114.00
License Plate, Title, Transfer (School District Pays) And Document Fees		01	\$ 615.00
Total: Four (4) 2020 Type C 35+2 Passenger Buses & Excise Taxes, License Plates, Title, Transfer and Document Fees			\$ 404,729.00

_____ Please acknowledge, by initialing, you have read & agree to the "Additional Terms and Conditions"

ADDITIONAL TERMS AND CONDITIONS OF THIS VEHICLE PURCHASE CONTRACT

1. **Definitions:** As used in this CONTRACT, "YOU" or "YOUR" means the buyer and co-buyer. "I", "ME", or "MY" means the seller or dealer. "VEHICLE" means the car, truck, or other vehicle described on the front of this CONTRACT including all the options listed. "Manufacturer" means the company which makes the VEHICLE. "Trade-In" means the vehicle that YOU trade to ME in partial payment for the VEHICLE.
2. **Purpose:** By signing the CONTRACT, YOU agree to buy the VEHICLE from ME. By accepting this CONTRACT, I agree to deliver the VEHICLE to YOU if the VEHICLE is in my inventory. If the VEHICLE is not in my inventory, I agree to order it from the Manufacturer. After receiving the VEHICLE from the Manufacturer, I agree to deliver the VEHICLE to YOU.
3. **Price Changes by the Manufacturer:** The VEHICLE price stated on the front of this CONTRACT is based on the current price the Manufacturer charges ME. At any time before I receive the VEHICLE, the Manufacturer has the right to raise the price it charges to ME. If the Manufacturer does raise the price, I may raise the price to YOU by the same amount. If I do raise MY price, YOU may cancel the CONTRACT and get back any down payment YOU have made. If I have not already sold the Trade-In (See Paragraph 4), YOU may have the Trade-In back by paying ME the reasonable cost of storage and any repair work or reconditioning I may have done.
4. **Trade-In:** If YOU are using a Trade-In to partially pay for the VEHICLE, YOU may deliver the Trade-In to ME either when YOU sign this CONTRACT or when the VEHICLE is delivered to YOU. If YOU do not deliver the Trade-In to ME when YOU sign this CONTRACT, YOU agree that at the time YOU deliver the Trade-In, I may reinspect the Trade-In and lower the allowance stated on the front of this CONTRACT. If I do lower the allowance, YOU may cancel this CONTRACT and get back your cash down payment. If YOU deliver the Trade-In when YOU sign this CONTRACT, I may sell the Trade-In at any time and at any price I think proper. If this CONTRACT is cancelled and I have already sold the Trade-In, I will pay YOU the price I received for the Trade-In minus 15% commission, minus any money I spent repairing, storing, insuring, or advertising the Trade-In, unless otherwise required by law.
When YOU deliver the Trade-In to ME, YOU guarantee that YOU own the Trade-In free and clear and agree to furnish proper proof of ownership, including the Certificate of Title. If any outstanding security interests are attached to the Trade-In vehicle, YOU are obligated to satisfy the debt secured and to obtain a release of all liens. If I arrange payment of the debt, and the total amount is greater than the amount shown on this CONTRACT as the balance owing to lienholder, YOU agree to pay the difference to ME in cash immediately upon notice of the deficiency. If the debt is less than the amount shown, I will refund the surplus to YOU.
5. **YOUR Refusal to Take Delivery:** Unless YOU cancelled this CONTRACT under paragraphs 3 or 4, I will retain the cash down payment YOU gave ME as an offset to MY damages if YOU refuse to complete the purchase. YOU are also responsible for any other damages which I may incur as a result of YOUR failure to perform YOUR obligations under the terms of this CONTRACT. If YOU have delivered the Trade-In to ME when YOU signed this CONTRACT, I may retain the Trade-In and sell it to reimburse MYSELF for the expenses of repairing, storing, or reconditioning the Trade-In and for other expenses or losses I may incur as a result of YOU failed to perform YOUR obligations under this CONTRACT.
6. **Design Changes by the Manufacturer:** The Manufacturer has the right to change the design of the VEHICLE, its chassis, its parts or accessories at any time without notice to YOU or to ME. In the event of a change in design, I have no duty to YOU except to deliver the VEHICLE as made by the manufacturer.
7. **Delays in Delivery:** I am not responsible for delays in delivery caused by the Manufacturer, or by accidents, fires, or other causes beyond MY control. I do not control the Manufacturer and am not part of the Manufacturer and do not work for the Manufacturer.
8. **Taxes:** The price of the VEHICLE does not include federal or state taxes or any other tax or governmental fee. YOU must pay ME the proper amount of any tax or governmental fee which applies to this sale.
9. **Pollution Control Certification:** I certify to the best of MY knowledge that the pollution control system on the VEHICLE including the restricted gasoline pipe has not been revised, altered or rendered inoperative.
10. **New VEHICLE Disclaimer of Warranties:** If YOU are buying a new VEHICLE, the VEHICLE will come with a Manufacturer's warranty which is a promise from the Manufacturer directly to YOU. Unless otherwise agreed in a separate document (see Paragraph 12 below), I expressly disclaim all warranties, express or implied, including any implied warranty of merchantability or fitness for a particular purpose. I sell the VEHICLE "AS IS" and make no guarantees of any kind about the VEHICLES's quality or performance. YOU have complete responsibility and all the risk for any problems with the VEHICLE.
11. **Use VEHICLE Disclaimer of Warranties:** Except as may be provided in the Buyer's Guide Window Form and a separate warranty document (see Paragraph 12 below), if YOU are purchasing a used VEHICLE, I expressly disclaim all warranties, express or implied, including any implied warranty of merchantability or fitness for a particular purpose. I sell the VEHICLE "AS IS" and make no guarantees of any kind about the VEHICLE's quality of performance. YOU have complete responsibility and all the risk for any problems with the VEHICLE. I do not guarantee that the VEHICLE will pass an exhaust emissions inspection.
12. **Dealer Warranty Service Contract:** If I give a warranty on a used VEHICLE or YOU purchase an extended service contract on a new or used VEHICLE, I may not disclaim implied warranties of merchantability or fitness for a particular purpose.
13. **Used VEHICLE Window Sticker Form:** If YOU are purchasing a used VEHICLE or a demonstrator, the information YOU see on the window form for this VEHICLE is part of this CONTRACT. Information on the window form overrides any contrary provisions in the CONTRACT of sale. (La información que aparece en la ventanilla de este vehículo forma es parte de este contrato. La información contenida en el formulario de la ventanilla anula cualquier prevision que establezca lo contrario y que aparezca en el contrato de venta.)

_____ Please acknowledge, by initialing, you have read & agree to the "Additional Terms and Conditions"

ADDITIONAL TERMS AND CONDITIONS OF THIS VEHICLE PURCHASE CONTRACT

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2. **Purpose:** By signing the CONTRACT, YOU agree to buy the VEHICLE from ME. By accepting this CONTRACT, I agree to deliver the VEHICLE to YOU if the VEHICLE is in my inventory. If the VEHICLE is not in my inventory, I agree to order it from the Manufacturer. After receiving the VEHICLE from the Manufacturer, I agree to deliver the VEHICLE to YOU.
3. **Price Changes by the Manufacturer:** The VEHICLE price stated on the front of this CONTRACT is based on the current price the Manufacturer charges ME. At any time before I receive the VEHICLE, the Manufacturer has the right to raise the price it charges to ME. If the Manufacturer does raise the price, I may raise the price to YOU by the same amount. If I do raise MY price, YOU may cancel the CONTRACT and get back any down payment YOU have made. If I have not already sold the Trade-In (See Paragraph 4), YOU may have the Trade-In back by paying ME the reasonable cost of storage and any repair work or reconditioning I may have done.
4. **Trade-In:** If YOU are using a Trade-In to partially pay for the VEHICLE, YOU may deliver the Trade-In to ME either when YOU sign this CONTRACT or when the VEHICLE is delivered to YOU. If YOU do not deliver the Trade-In to ME when YOU sign this CONTRACT, YOU agree that at the time YOU deliver the Trade-In, I may reinspect the Trade-In and lower the allowance stated on the front of this CONTRACT. If I do lower the allowance, YOU may cancel this CONTRACT and get back your cash down payment. If YOU deliver the Trade-In when YOU sign this CONTRACT, I may sell the Trade-In at any time and at any price I think proper. If this CONTRACT is cancelled and I have already sold the Trade-In, I will pay YOU the price I received for the Trade-In minus 15% commission, minus any money I spent repairing, storing, insuring, or advertising the Trade-In, unless otherwise required by law.
When YOU deliver the Trade-In to ME, YOU guarantee that YOU own the Trade-In free and clear and agree to furnish proper proof of ownership, including the Certificate of Title. If any outstanding security interests are attached to the Trade-In vehicle, YOU are obligated to satisfy the debt secured and to obtain a release of all liens. If I arrange payment of the debt, and the total amount is greater than the amount shown on this CONTRACT as the balance owing to lienholder, YOU agree to pay the difference to ME in cash immediately upon notice of the deficiency. If the debt is less than the amount shown, I will refund the surplus to YOU.
5. **YOUR Refusal to Take Delivery:** Unless YOU cancelled this CONTRACT under paragraphs 3 or 4, I will retain the cash down payment YOU gave ME as an offset to MY damages if YOU refuse to complete the purchase. YOU are also responsible for any other damages which I may incur as a result of YOUR failure to perform YOUR obligations under the terms of this CONTRACT. If YOU have delivered the Trade-In to ME when YOU signed this CONTRACT, I may retain the Trade-In and sell it to reimburse MYSELF for the expenses of repairing, storing, or reconditioning the Trade-In and for other expenses or losses I may incur as a result of YOU failed to perform YOUR obligations under this CONTRACT.
6. **Design Changes by the Manufacturer:** The Manufacturer has the right to change the design of the VEHICLE, its chassis, its parts or accessories at any time without notice to YOU or to ME. In the event of a change in design, I have no duty to YOU except to deliver the VEHICLE as made by the manufacturer.
7. **Delays in Delivery:** I am not responsible for delays in delivery caused by the Manufacturer, or by accidents, fires, or other causes beyond MY control. I do not control the Manufacturer and am not part of the Manufacturer and do not work for the Manufacturer.
8. **Taxes:** The price of the VEHICLE does not include federal or state taxes or any other tax or governmental fee. YOU must pay ME the proper amount of any tax or governmental fee which applies to this sale.
9. **Pollution Control Certification:** I certify to the best of MY knowledge that the pollution control system on the VEHICLE including the restricted gasoline pipe has not been revised, altered or rendered inoperative.
10. **New VEHICLE Disclaimer of Warranties:** If YOU are buying a new VEHICLE, the VEHICLE will come with a Manufacturer's warranty which is a promise from the Manufacturer directly to YOU. Unless otherwise agreed in a separate document (see Paragraph 12 below), I expressly disclaim all warranties, express or implied, including any implied warranty of merchantability or fitness for a particular purpose. I sell the VEHICLE "AS IS" and make no guarantees of any kind about the VEHICLES's quality or performance. YOU have complete responsibility and all the risk for any problems with the VEHICLE.
11. **Use VEHICLE Disclaimer of Warranties:** Except as may be provided in the Buyer's Guide Window Form and a separate warranty document (see Paragraph 12 below), if YOU are purchasing a used VEHICLE, I expressly disclaim all warranties, express or implied, including any implied warranty of merchantability or fitness for a particular purpose. I sell the VEHICLE "AS IS" and make no guarantees of any kind about the VEHICLE's quality of performance. YOU have complete responsibility and all the risk for any problems with the VEHICLE. I do not guarantee that the VEHICLE will pass an exhaust emissions inspection.
12. **Dealer Warranty Service Contract:** If I give a warranty on a used VEHICLE or YOU purchase an extended service contract on a new or used VEHICLE, I may not disclaim implied warranties of merchantability or fitness for a particular purpose.
13. **Used VEHICLE Window Sticker Form:** If YOU are purchasing a used VEHICLE or a demonstrator, the information YOU see on the window form for this VEHICLE is part of this CONTRACT. Information on the window form overrides any contrary provisions in the CONTRACT of sale. (La información que aparece en la ventanilla de este vehículo forma es parte de este contrato. La información contenida en el formulario de la ventanilla anula cualquier prevision que establezca lo contrario y que aparezca en el contrato de venta.)

IV. I. BUS PURCHASING CONTRACT FISCAL YEAR 2018-2019

The District has the opportunity to purchase six (6) used 2017 International buses in great shape with between 35,000 - 45,000 miles. This would give us the opportunity to help revitalize our fleet at a very reasonable price. The contract would award the purchase of six (6) used 2017 International Type C 77 passenger school buses @\$67,787.25/each (including Excise Taxes) for a total of \$406,723.50 to Hogle Bus Co. Inc. The School District will pay \$131.75 per vehicle for License Plate, Title, Transfer and Document Fees at the time of delivery, for a total of \$790.50.

Therefore, the Director of Business Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District 622 a contract be awarded as follows:

For	Vendor	Fund	Amount
Six (6) Used International 2017. Type C 77 Passenger Buses	Hogle Bus Co. Inc	01	\$ 406,723.50
License Plate, Title, Transfer (School District Pays) And Document Fees		01	\$ 790.50
Total: Six (6) 2017 Type C 77 Passenger Buses & Excise Taxes, License Plates, Title, Transfer and Document Fees			\$ 407,514.00

_____ Please acknowledge, by initialing, you have read & agree to the "Additional Terms and Conditions"

ADDITIONAL TERMS AND CONDITIONS OF THIS VEHICLE PURCHASE CONTRACT

1. **Definitions:** As used in this CONTRACT, "YOU" or "YOUR" means the buyer and co-buyer. "I", "ME", or "MY" means the seller or dealer. "VEHICLE" means the car, truck, or other vehicle described on the front of this CONTRACT including all the options listed. "Manufacturer" means the company which makes the VEHICLE. "Trade-In" means the vehicle that YOU trade to ME in partial payment for the VEHICLE.
2. **Purpose:** By signing the CONTRACT, YOU agree to buy the VEHICLE from ME. By accepting this CONTRACT, I agree to deliver the VEHICLE to YOU if the VEHICLE is in my inventory. If the VEHICLE is not in my inventory, I agree to order it from the Manufacturer. After receiving the VEHICLE from the Manufacturer, I agree to deliver the VEHICLE to YOU.
3. **Price Changes by the Manufacturer:** The VEHICLE price stated on the front of this CONTRACT is based on the current price the Manufacturer charges ME. At any time before I receive the VEHICLE, the Manufacturer has the right to raise the price it charges to ME. If the Manufacturer does raise the price, I may raise the price to YOU by the same amount. If I do raise MY price, YOU may cancel the CONTRACT and get back any down payment YOU have made. If I have not already sold the Trade-In (See Paragraph 4), YOU may have the Trade-In back by paying ME the reasonable cost of storage and any repair work or reconditioning I may have done.
4. **Trade-In:** If YOU are using a Trade-In to partially pay for the VEHICLE, YOU may deliver the Trade-In to ME either when YOU sign this CONTRACT or when the VEHICLE is delivered to YOU. If YOU do not deliver the Trade-In to ME when YOU sign this CONTRACT, YOU agree that at the time YOU deliver the Trade-In, I may reinspect the Trade-In and lower the allowance stated on the front of this CONTRACT. If I do lower the allowance, YOU may cancel this CONTRACT and get back your cash down payment. If YOU deliver the Trade-In when YOU sign this CONTRACT, I may sell the Trade-In at any time and at any price I think proper. If this CONTRACT is cancelled and I have already sold the Trade-In, I will pay YOU the price I received for the Trade-In minus 15% commission, minus any money I spent repairing, storing, insuring, or advertising the Trade-In, unless otherwise required by law.
When YOU deliver the Trade-In to ME, YOU guarantee that YOU own the Trade-In free and clear and agree to furnish proper proof of ownership, including the Certificate of Title. If any outstanding security interests are attached to the Trade-In vehicle, YOU are obligated to satisfy the debt secured and to obtain a release of all liens. If I arrange payment of the debt, and the total amount is greater than the amount shown on this CONTRACT as the balance owing to lienholder, YOU agree to pay the difference to ME in cash immediately upon notice of the deficiency. If the debt is less than the amount shown, I will refund the surplus to YOU.
5. **YOUR Refusal to Take Delivery:** Unless YOU cancelled this CONTRACT under paragraphs 3 or 4, I will retain the cash down payment YOU gave ME as an offset to MY damages if YOU refuse to complete the purchase. YOU are also responsible for any other damages which I may incur as a result of YOUR failure to perform YOUR obligations under the terms of this CONTRACT. If YOU have delivered the Trade-In to ME when YOU signed this CONTRACT, I may retain the Trade-In and sell it to reimburse MYSELF for the expenses of repairing, storing, or reconditioning the Trade-In and for other expenses or losses I may incur as a result of YOU failed to perform YOUR obligations under this CONTRACT.
6. **Design Changes by the Manufacturer:** The Manufacturer has the right to change the design of the VEHICLE, its chassis, its parts or accessories at any time without notice to YOU or to ME. In the event of a change in design, I have no duty to YOU except to deliver the VEHICLE as made by the manufacturer.
7. **Delays in Delivery:** I am not responsible for delays in delivery caused by the Manufacturer, or by accidents, fires, or other causes beyond MY control. I do not control the Manufacturer and am not part of the Manufacturer and do not work for the Manufacturer.
8. **Taxes:** The price of the VEHICLE does not include federal or state taxes or any other tax or governmental fee. YOU must pay ME the proper amount of any tax or governmental fee which applies to this sale.
9. **Pollution Control Certification:** I certify to the best of MY knowledge that the pollution control system on the VEHICLE including the restricted gasoline pipe has not been revised, altered or rendered inoperative.
10. **New VEHICLE Disclaimer of Warranties:** If YOU are buying a new VEHICLE, the VEHICLE will come with a Manufacturer's warranty which is a promise from the Manufacturer directly to YOU. Unless otherwise agreed in a separate document (see Paragraph 12 below), I expressly disclaim all warranties, express or implied, including any implied warranty of merchantability or fitness for a particular purpose. I sell the VEHICLE "AS IS" and make no guarantees of any kind about the VEHICLES's quality or performance. YOU have complete responsibility and all the risk for any problems with the VEHICLE.
11. **Use VEHICLE Disclaimer of Warranties:** Except as may be provided in the Buyer's Guide Window Form and a separate warranty document (see Paragraph 12 below), if YOU are purchasing a used VEHICLE, I expressly disclaim all warranties, express or implied, including any implied warranty of merchantability or fitness for a particular purpose. I sell the VEHICLE "AS IS" and make no guarantees of any kind about the VEHICLE's quality of performance. YOU have complete responsibility and all the risk for any problems with the VEHICLE. I do not guarantee that the VEHICLE will pass an exhaust emissions inspection.
12. **Dealer Warranty Service Contract:** If I give a warranty on a used VEHICLE or YOU purchase an extended service contract on a new or used VEHICLE, I may not disclaim implied warranties of merchantability or fitness for a particular purpose.
13. **Used VEHICLE Window Sticker Form:** If YOU are purchasing a used VEHICLE or a demonstrator, the information YOU see on the window form for this VEHICLE is part of this CONTRACT. Information on the window form overrides any contrary provisions in the CONTRACT of sale. (La información que aparece en la ventanilla de este vehículo forma es parte de este contrato. La información contenida en el formulario de la ventanilla anula cualquier prevision que establezca lo contrario y que aparezca en el contrato de venta.)

2017-2018 Annual Review of Policies

June 26, 2018

Policy Name & Number	Recently Revised & Why
E-021 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)	July 18, 2017: addition of sex trafficking to the definition of “sexual abuse”; June 28, 2016: addition to Definitions – “report”; revisions to the definition of “physical abuse” and the actions related to it; revisions to the reporting procedure to include tribal social services or tribal police department & the inclusive of the report’s name and address; addition and deletion of legal reference
E-022 (Mandated Reporting of Maltreatment of Vulnerable Adults)	June 28, 2016: minor language revision, revision to the definition “vulnerable adult” & services rendered; revision to the Reporting Procedures and the entity who receives the maltreatment report
E-031 (Fund Balance)	May 27, 2014: revised to change the minimum unassigned general fund balance percentage
EM-020.6 (Family & Medical Leave Policy)	June 28, 2016: addition to Definitions on the meaning of “spouse”
EM-020.7 (Harassment & Violence Policy & Religious, Racial or Sexual Harassment & Violence Report Form)	June 28, 2016: minor language revision; addition of the word “gender” to the list of protected categories included throughout the policy in Rationale, General Statement of Policy, Definitions, & Reporting Procedures; legal reference additions
EM-020.15 (Student Discipline & Notice of Suspension)	November 22, 2016: additions to removal of students from class with regards to violent behavior; additions to notifications of policy violations and reporting to MDE ; legal reference additions; June 28, 2016: revisions reflecting legislative change regarding medical cannabis; legal reference additions
EM-020.20 (Student Sex Nondiscrimination – Title IX - & Unlawful Sex Discrimination Towards a Student Report Form)	March 28, 2017: revision to update the name and email address of the District’s Title IX Coordinator & the District Human Rights Officer for student issues; June 28, 2016: minor language revision; removal of Title of designated official as Title IX Coordinator & District Human Rights Officer for student issues; adds name and email of designated official as Title IX Coordinator & District Human Rights Officer for student issues
EM-020.21 (Internet Acceptable Use Policy & Internet Use Agreement)	July 18, 2017: legal reference deletion and addition, deletion of outdated language in the

2017-2018 Annual Review of Policies

June 26, 2018

	Internet Use Agreement portion of the policy due to implementation of Google; May 26, 2015: cross reference to the Bullying Prohibition Policy added within this policy & references
EM-020.26 (Crisis Management Policy, Plans & Procedures)	July 18, 2017: legal reference revision; May 26, 2015: Policy revisions reflect small sentence structure; additions on planning & preparing for fire; additions on warning & notification systems; additions on behavioral health crisis intervention; additions on long-term recovery intervention procedures; additions to legal & cross references. Procedures were last updated 9/2014.

Tartan High School Activities Year in Review

40



Participation Data

- 31 Individual Athletic Teams
- 28 Unique Activities/Clubs
- 1067+ Students participated in at least one activity/sport (66%)
- 2110 Total Participants

41



Facility Improvements

- Concession Stand
- Practice Fields
- SMS Starting Blocks

New Outdoor Concession Stand



Practice Fields Redone

44



SMS Pool Starting Blocks



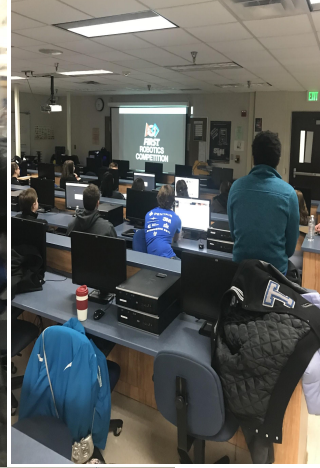
45



Fall Sports



Winter Sports



Spring (Or Winter 2.0) Sports

48



Spring Sports

49

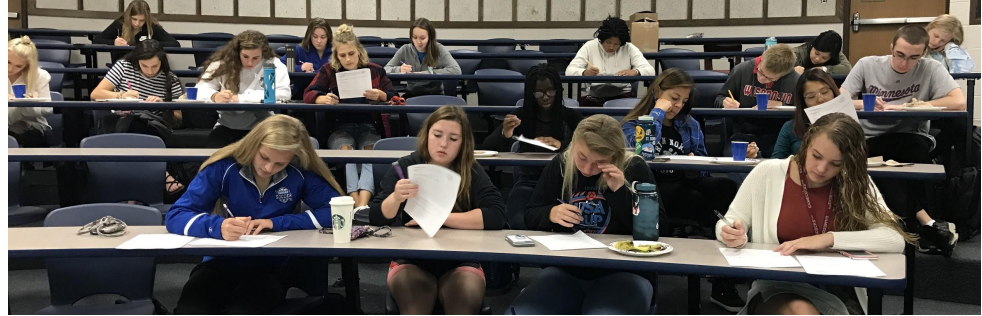


Clubs and Activities



Leadership Development

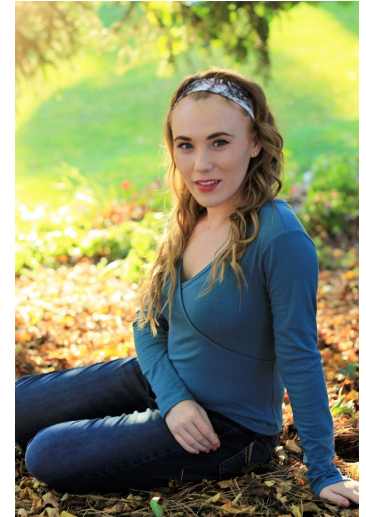
51



Community Involvement



Individual Accomplishments

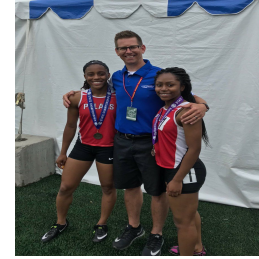


POLARIZED 2018



Jed Helwig
North High School
Activities Director

Purpose!



Everyday WE get to impact lives; WE get to work to impact the culture of programs and a community.

WE get to connect caring coaches and teachers with students.

WE get to walk in the halls where we can high five a student who did something in a game they didn't know was possible, or we get to straighten a pathway of someone who is off course. Or lift someone up who had a tough event. Or talk too and influence a coach or teacher who matters in students lives everyday.

WE get to get up everyday knowing we have an opportunity and a responsibility to matter to others to make a new day better. Why We Play... Our purpose.... An understanding that you GET to serve.

We get to serve our coaches, advisors, teachers, our community and most importantly our students.

So tonight, I want to Thank Superintendent Osorio and the #622 Board of Education for the opportunity to serve.

Go Polars!

Involvement!

We have over 50 different opportunities to get involved!



FALL



Girls State Swimming @ U of M Aquatic Center



North Pep Band supporting the Polars



Football Team Marching onto Polar Field



Girls Section Cross Country @ the U of M



FALL



Super Fans-Cheering on the Polars Volleyball team



Girls Volleyball Section Final

Fall Musical: **SHREK**



North/Tartan Adaptive Soccer Victory!



WINTER



CHEER TEAM @ Boys
Basketball

State Wrestling @ XCEL
Energy Center

Boys Basketball Section
Final

State Gymnastics @ U of M



WINTER



Boys Hockey Military
Appreciation game vs. St.
Paul Johnson @ TRIA Rink



Bionic Polars Won the
Northern Lights Regional



Boys State Swimming @ U
of M Aquatic Center



North Band Playing for
Colgate Women's Hockey
Team at the 2018 Frozen
Four



SPRING

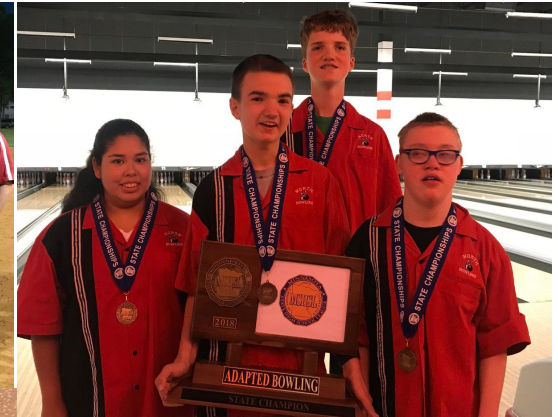
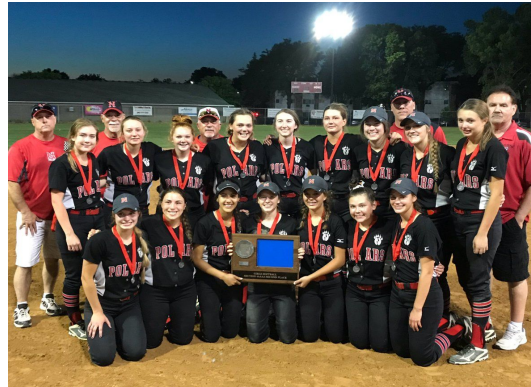


Softball Section Final

PI State Adaptive Bowling
State Champions!

State Track & Field 4X100
State Champions!

Polars Clay Target Team



SPRING



Acting can be Murder. A
Comedy Thriller

Girls Lacrosse Senior
Leaders

National Letter of Intent
Signing Day



Speak Greatness!

- “Publicly be positive, privately - be more positive!”



VI. A. 1. ACKNOWLEDGEMENT OF CONTRIBUTIONS

Minnesota Statute 123B.02 permits school boards to “...receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof.”

Therefore, the Director of Business Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the School Board accept with appreciation the following contributions and permit their use as designated by the donors.

<u>Donor</u>	<u>Item and/or Amount</u>	<u>Purpose</u>
Metro ECSU	2 Samsung 530 Series 52” LCD televisions	Technology Department
Charles M. Nelson	\$200.00	Richardson - classroom supplies
Hana Market	4 trays of food	Tartan Festival of Cultures
Little Asia Café	Fried rice (x2)	Tartan Festival of Cultures
Manana Restaurant	50 Pupusas	Tartan Festival of Cultures
Heraeus Medical Components	\$250.00	North High Robotics
Boston Scientific Corporation	\$2,000.00	North High Robotics
North St. Paul Lions Club	\$200.00	North High Robotics
Ione Livingston	4’ x 5’ chart - Minerals of the World	North High
Hope Jahren	32 “Lab Girl” hardcover books	North High - Science Department
Sue Berg	\$1,000.00	North High - Retired Teachers Book Club Scholarship
Thomas Waeffler	\$1,000.00	North High - Alexandra Waeffler Social Justice Scholarship
Lifetouch National School Studios	\$3,000.00	North High - Lifetouch Scholarship
Joan and Dr. Norman Purrington	\$200.00	Community Bridge Program
Tom Mader	\$300.00	Tartan Trap Team
Sharon and Joseph Reid	\$50.00	Meals on Wheels
Michael Testa	\$50.00	Meals on Wheels
Tamara & Paul Root	\$25.00	Meals on Wheels in memory of Marianne Jones
Phyllis Heldreth	\$10.00	Meals on Wheels in memory of Marianne Jones
Eileen & Alan Walsh	\$20.00	Meals on Wheels in memory of Marianne Jones
Robert Holly	\$30.00	Meals on Wheels in memory of Marianne Jones

Gary & Marshelle Hunt	\$30.00	Meals on Wheels in memory of Marianne Jones
Joseph & Sharon Walbran	\$40.00	Meals on Wheels in memory of Marianne Jones
Dr. Thomas & Dr. Carla Hauge	\$40.00	Meals on Wheels in memory of Marianne Jones
Joseph & Kellee Wren	\$25.00	Meals on Wheels in memory of Marianne Jones
Simone Rommel	\$25.00	Meals on Wheels in memory of Marianne Jones
Gerald & Linda Holly	\$50.00	Meals on Wheels in memory of Marianne Jones
Michael & Linda Fahey	\$50.00	Meals on Wheels in memory of Marianne Jones
Travis Stewart	Magnetic & electrical materials	John Glenn Industrial Tech
Ron Sushak	21 t-shirts	Community Bridge Program - softball

MOTION:

SECOND:

Total fiscal year 2017-2018 monetary contributions: \$138,010.68

VI. A. 2. RESOLUTION FOR THE ADOPTION OF THE 2017-2018 JUNE BUDGET REVISION

General Fund 01

Revenues: A revenue adjustment is outlined on the attached document and amounts to an increase of \$1,720,163 due to one-time receipts from the Federal Government for Erate and the State of Minnesota for the James Metzen Mighty Ducks Grant.

Expenditures: An expenditure adjustment for \$580,202 to recognize updated expenditures for the reconciled and updated Long-Term Facilities Maintenance Plan.

Construction Fund 06

Expenditures: An expenditure adjustment for \$600,966 to recognize expenditures for the Facilities Plan.

Debt Service Fund 07

An expenditure adjustment for (\$6,750,000) for a bond refunding payment that does not affect the accounting records of the District.

THEREFORE, the Director of Business Services recommends that the following resolution be approved:

BE IT RESOLVED by the School Board of Independent School District No. 622, that the 2017-18 District Budget be revised as per the attached document.

MOTION:

SECOND:

Fund	2017-2018 June Budget Revisions	Revenue	Expense
General Fund 01	2017-2018 Original Budget	\$148,279,758	\$145,667,517
01 R 005 108 000 311 099	Miscellaneous Revenue - Erate	1,320,163	
01 R 000 000 000 302 369	Other Revenue State Agencies - Grant	400,000	
Various	Long-Term Facilities Maintenance		580,202
	2017-2018 Revised Budget	\$149,999,921	\$146,247,719
Construction Fund 06	2017-2018 Original Budget	\$0	\$0
06 E 054 865 900 382 305	Long-Term Facilities Maintenance		\$184,909
06 E 055 865 900 382 305	Long-Term Facilities Maintenance		\$207,034
06 E 056 865 900 382 305	Long-Term Facilities Maintenance		\$209,023
	2017-2018 Revised Budget	\$0	\$600,966
Debt Service Fund 07	2017-2018 Original Budget	\$11,060,338	\$18,228,481
07 E 005 910 000 000 920	Bond Refunding Payments		(6,750,000)
	2017-2018 Revised Budget	\$11,060,338	\$11,478,481

Annotation for the Adoption of the 2018-2019 Budget

The general fund numbers indicate a budget result that closely matches the projection used in the development of the budget plan.

- Enrollment projections have been updated to recognize trend.
- Projected revenues of \$150,916,334 will exceed projected expenses of \$148,794,988 which will increase overall fund balance by \$2,121,346. Of this amount, unassigned fund balance is projected to increase by \$538,734.
- Ending unassigned fund balance is projected to be 8.4% which meets the Board policy of 5-7%.
- According to legislation, the Long-Term Facilities Maintenance (LTFM) – (Previously Alternative Facilities) budget is included in the General Fund. That budget will have revenues of \$8,388,380 and expenditures of \$5,701,005 with an anticipated restricted fund balance of \$2,006,060.
- The general fund revenue includes the updated revenue of a 2% increase in the funding formula approved by the legislature.
- All other funds are balanced and within acceptable parameters.

Below are the totals by fund:

<u>Fund</u>	<u>Revenue</u>	<u>Expenditures</u>
01 General Fund	\$150,916,334	\$148,794,988
02 Food Service Fund	\$6,994,400	\$6,869,926
04 Community Education Fund	\$9,415,632	\$9,700,405
07 Debt Service Fund	\$11,519,367	\$11,111,935
09 Trust and Agency Fund	\$1,400,000	\$1,400,000
20 Self-Insured Health Fund	\$16,515,000	\$15,520,000
45 OPEB Trust Fund	\$1,050,000	2,261,000
47 OPEB Debt Service Fund	\$2,664,508	\$2,677,703
GRAND TOTAL ALL FUNDS	<u>\$200,475,241</u>	<u>\$198,335,957</u>

VI. A. 3. RESOLUTION ADOPTING THE 2018-2019 BUDGET

M.S. 123B.77 requires that “Prior to July 1 of each year, the school board of each district must approve and adopt its revenue and expenditure budgets for the next year.”

Therefore, the Director of Business Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District 622 that the 2018-19 preliminary budgets be approved as follows:

<u>Fund</u>	<u>Revenue</u>	<u>Expenditures</u>
01 General Fund	\$150,916,334	\$148,794,988
02 Food Service Fund	\$6,994,400	\$6,869,926
04 Community Education Fund	\$9,415,632	\$9,700,405
07 Debt Service Fund	\$11,519,367	\$11,111,935
09 Trust and Agency Fund	\$1,400,000	\$1,400,000
20 Self-Insured Health Fund	\$16,515,000	\$15,520,000
45 OPEB Trust Fund	\$1,050,000	2,261,000
47 OPEB Debt Service Fund	\$2,664,508	\$2,677,703
GRAND TOTAL ALL FUNDS	<u>\$200,475,241</u>	<u>\$198,335,957</u>

MOTION:


SECOND:



School District 622
NORTH ST. PAUL | MAPLEWOOD | OAKDALE
Ready for tomorrow

ISD 622
Proposed Budget 2018-19


Randy Anderson
Director of Business Services
June 26, 2018



School District 622
NORTH ST. PAUL | MAPLEWOOD | OAKDALE
Ready for tomorrow


2018-2019 Budget

- ❖ **General Fund**
- ❖ **Food Service Fund**
- ❖ **Community Education Fund**
- ❖ **Debt Service Fund**
- ❖ **Trust & Agency Funds**
- ❖ **Self-Insured Health Fund**
- ❖ **OPEB Funds**




2018-2019 General Fund Budget Assumptions

- ❖ Enrollment projections have been updated to recognize trend & the increase in VPK slots
- ❖ Enrollment remains constant at 10,550 ADM's
- ❖ Revenue includes the updated 2% increase in funding formula
- ❖ Compensatory revenue increase of \$300,000
- ❖ SPED revenue is increased by the per pupil increase – a 3% increase
- ❖ District is at the SPED revenue growth cap & will not generate additional revenue for any increased added cost



2018-2019 General Fund Budget Assumptions


- ❖ Salaries adjusted to reflect retirements, step movement, additional staff and contract obligations
- ❖ Health insurance employer contribution projected no increase
- ❖ Transportation cost reflects a 2.5% contractor increase and 10% increase in SPED & Homeless
- ❖ Utilities held flat due to District Wide energy initiative
- ❖ Long-Term Facilities revenue & expenses included in General Fund
- ❖ Workers compensation increase due to mod rate increase



School District 622
NORTH ST. PAUL | MAPLEWOOD | OAKDALE
Ready for tomorrow

Actual & Projected Enrollment Average Daily Membership - ADM


ADM'S	Actual 2014-15	Actual 2015-16	Actual 2016-17	Projected 2017-18	Projected 2018-19	Projected 2019-20
ECSE	105.20	127.71	146.18	151.00	152.88	154.95
V-PreK	0.00	0.00	31.57	93.84	101.84	81.84
Handicap (K)	96.58	93.41	95.97	103.00	103.68	105.60
GRADE K	641.20	625.10	569.58	606.00	596.81	583.98
GRADE 1	762.35	744.84	692.81	667.15	707.06	698.50
GRADE 2	760.98	773.07	727.88	698.77	671.31	711.50
GRADE 3	766.91	777.79	760.39	754.77	713.35	685.82
GRADE 4	703.32	772.68	773.25	756.20	758.86	717.39
GRADE 5	764.43	705.90	755.85	775.14	757.62	760.91
GRADE 6	738.70	759.80	720.16	782.38	781.74	777.60
GRADE 7	783.11	766.91	791.47	744.62	808.59	794.78
GRADE 8	774.36	800.68	771.50	795.64	753.82	817.16
GRADE 9	897.04	855.10	899.74	864.79	883.62	843.75
GRADE 10	905.97	902.05	894.37	919.67	892.59	912.95
GRADE 11	946.12	897.06	886.29	891.59	905.96	887.42
GRADE 12	1,068.39	1,066.84	963.41	945.62	962.13	975.03
K - 12 ADM'S	10,609.46	10,541.23	10,302.67	10,305.35	10,297.14	10,272.41
		-0.64%	-2.26%	0.03%	-0.08%	-0.24%
VPREK - 12 ADM'S	10,714.66	10,668.94	10,480.42	10,550.19	10,551.85	10,509.20
		-0.43%	-1.77%	0.67%	0.02%	-0.40%
WEIGHTED ADM'S	11,789.66	11,726.67	11,521.78	11,582.57	11,593.20	11,555.42
		-0.53%	-1.75%	0.53%	0.09%	-0.33%




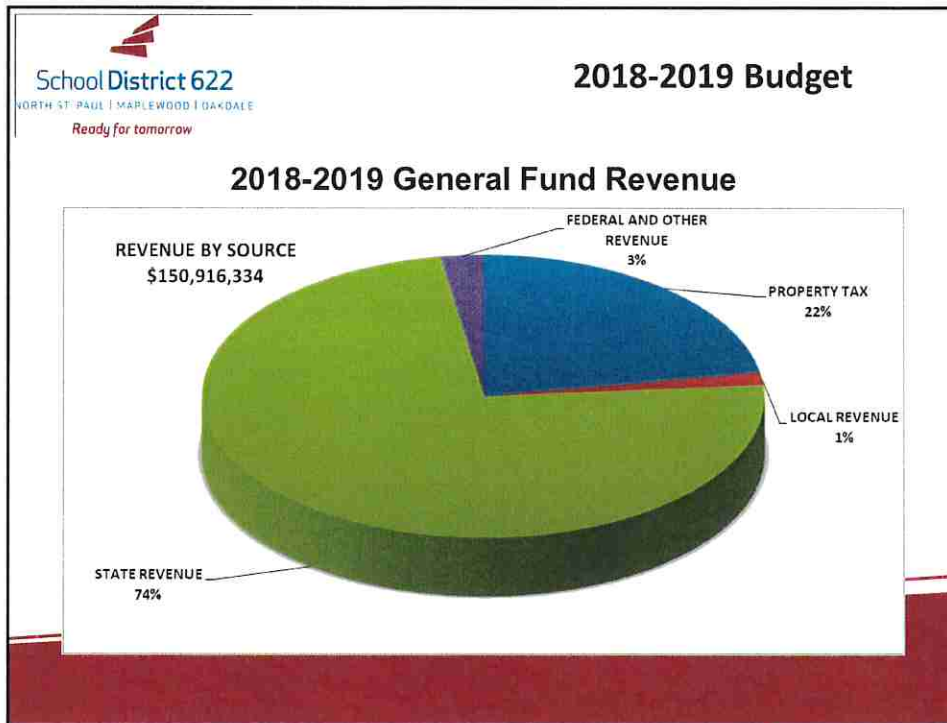
School District 622
NORTH ST. PAUL | MAPLEWOOD | OAKDALE
Ready for tomorrow

2018-2019 Budget General Fund

Total Revenue	\$150,916,334
Total Expenditures	\$148,794,988
Net Change in Funds	\$2,121,346
Ending Fund Balance	\$21,426,584

 School District 622 <small>NORTH ST. PAUL MAPLEWOOD OAKDALE</small> <i>Ready for tomorrow</i>		2018-2019 Budget
Long-Term Facilities Maintenance		
Total Revenues		\$8,388,380
Total Expenditures		<u>\$5,701,005</u>
Net Change in Funds		\$2,687,375
Ending Fund Balance		\$2,006,060

 School District 622 <small>NORTH ST. PAUL MAPLEWOOD OAKDALE</small> <i>Ready for tomorrow</i>		2018-2019 Budget
General Fund Revenues		
Property Taxes		\$33,641,641
State Revenue		\$122,341,243
Federal and Other Revenue		\$3,823,500
Local Revenue		<u>\$2,109,950</u>
TOTAL REVENUE		\$150,916,334

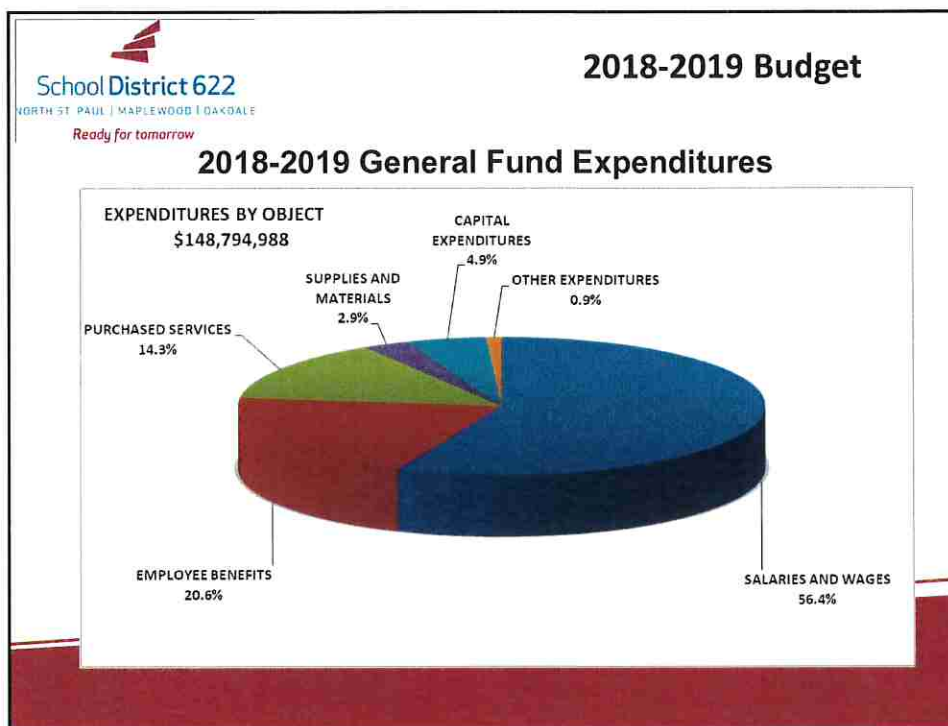


School District 622
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2018-2019 Budget

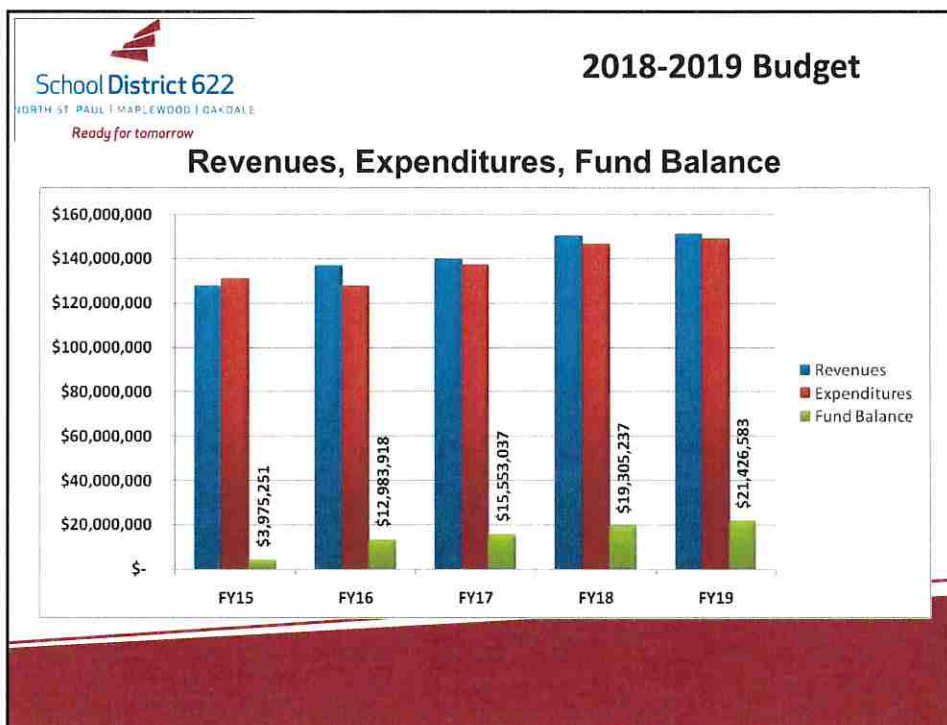
General Fund Expenditures

Salaries & Wages	\$83,992,796
Employee Benefits	\$30,587,949
Purchased Services	\$21,235,235
Supplies & Materials	\$4,381,945
Capital Expenditures	\$7,259,491
Other Expenditures	\$1,337,572
TOTAL EXPENSES	\$148,794,988



2018-2019 Budget
Fund Balance

Restricted for Capital	\$5,464,426
Restricted for Safe Schools	\$292,779
Restricted for Health & Safety	\$(7,218)
Assigned for Prepaid/Inventory	\$135,441
Restricted for Long-Term Facilities	\$2,006,060
Restricted for Staff Development	\$140,121
Restricted for Integration & Equity	\$357,034
Restricted for Medical Assistance	\$599,302
Unassigned	\$12,438,639
Ending Fund Balance	\$21,426,584

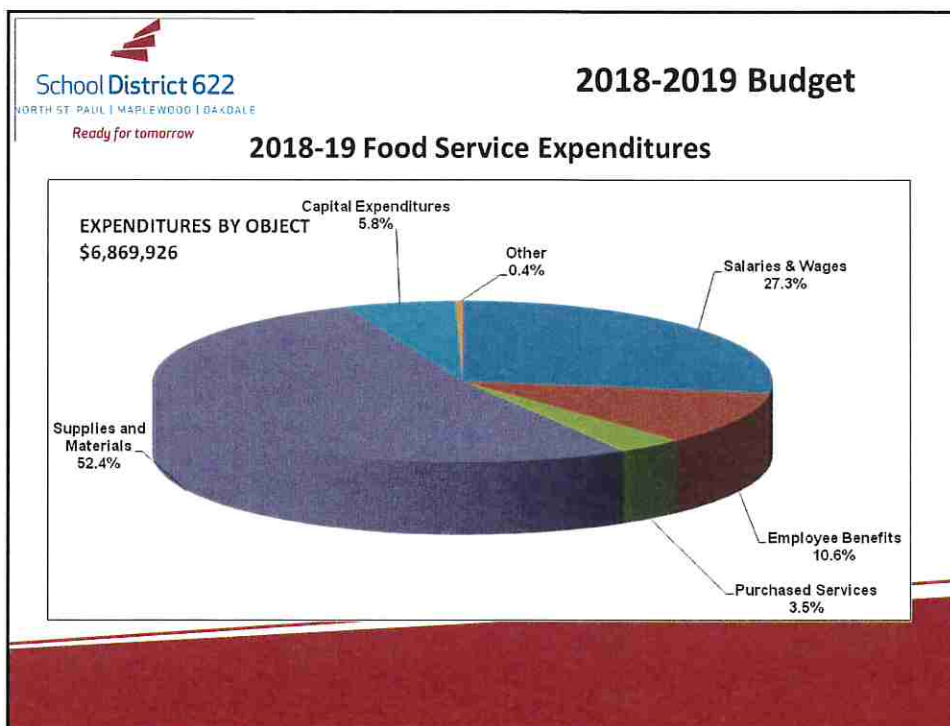
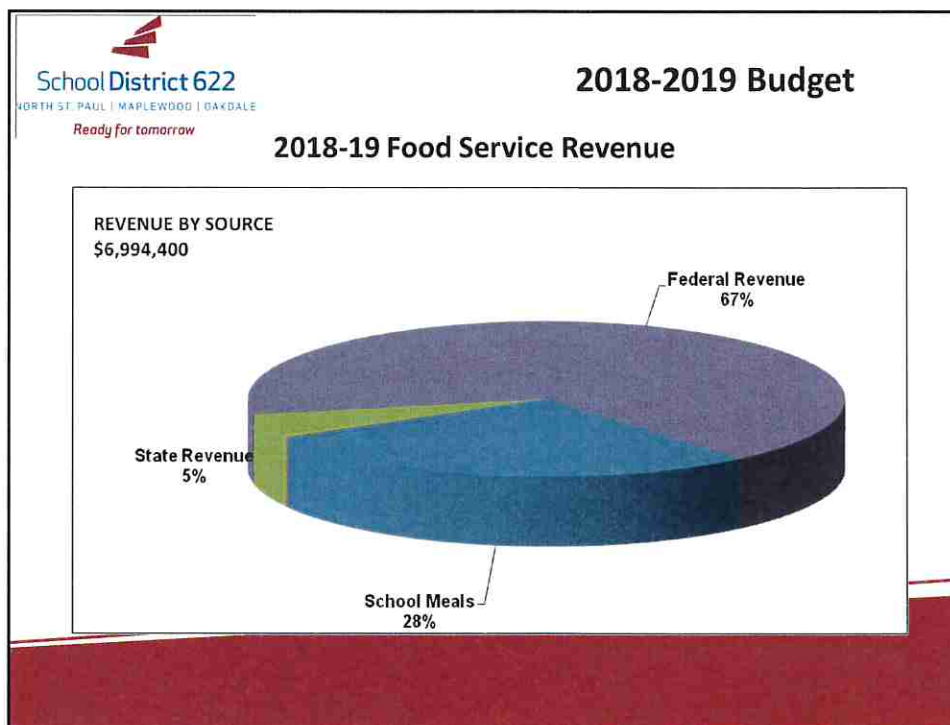


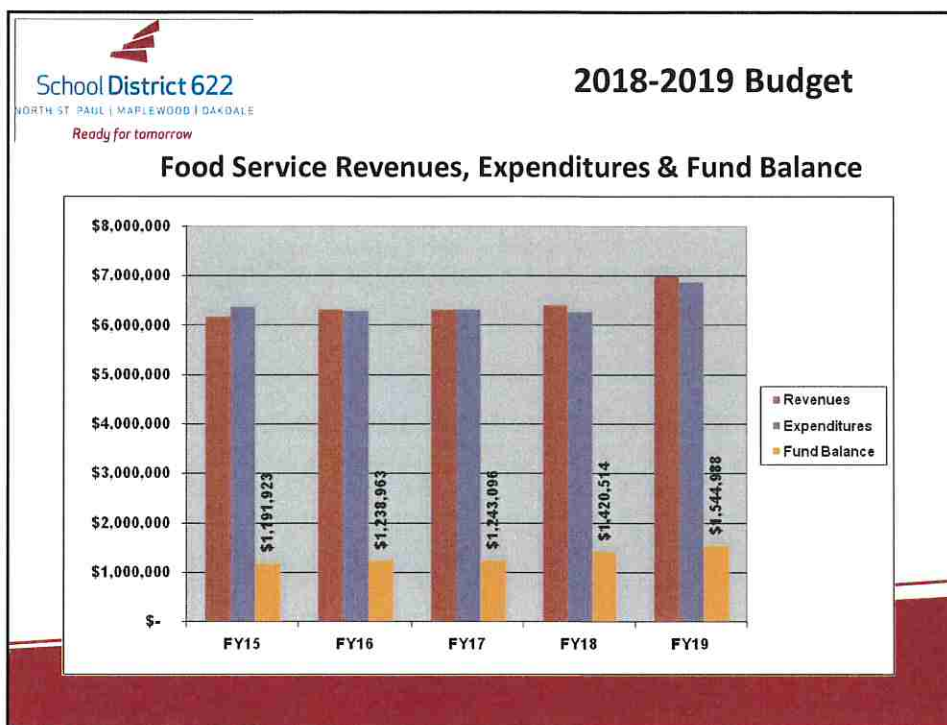
School District 622
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2018-2019 Budget

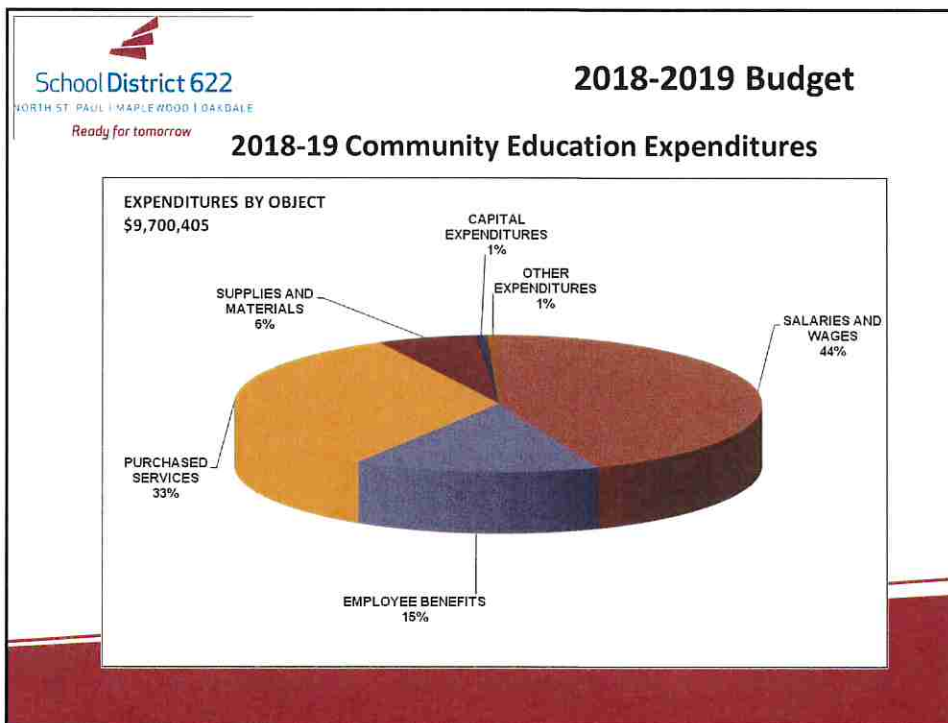
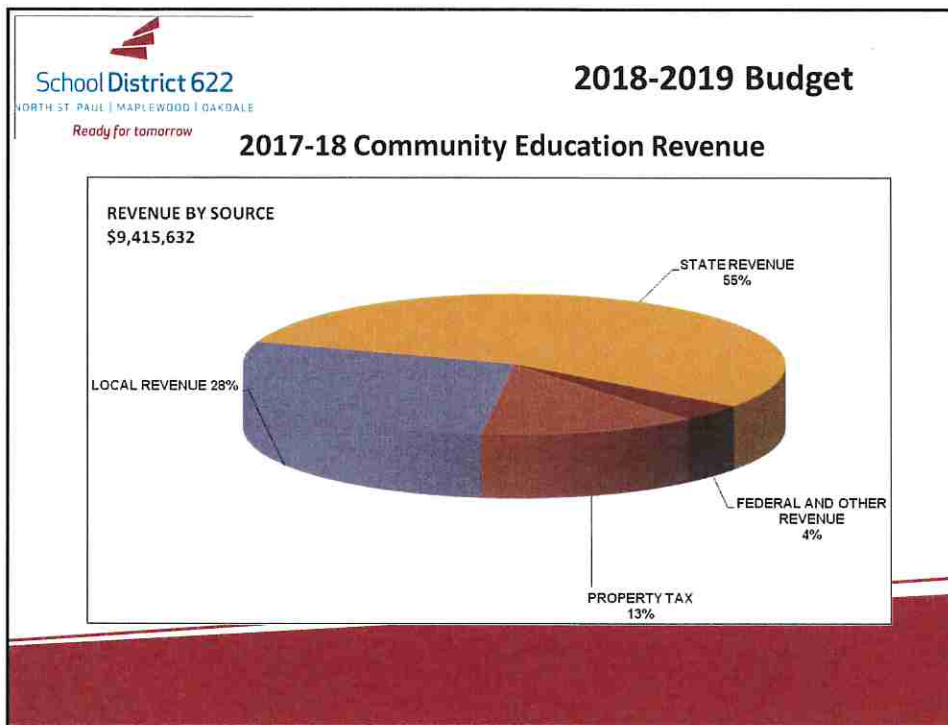
Food Service

Total Revenues	\$6,994,400
Total Expenditures	\$6,869,926
Net Change in Funds	\$124,474
Ending Fund Balance	\$1,544,988





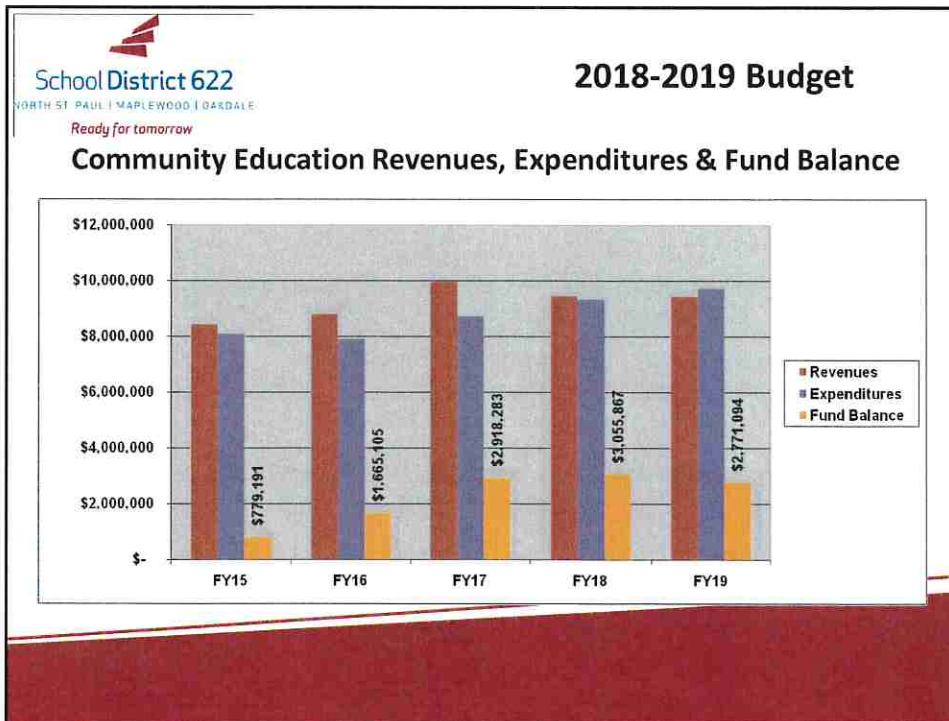
Total Revenues	\$9,415,632
Total Expenditures	\$9,700,405
Net Change in Funds	\$(284,773)
Ending Fund Balance	\$2,771,094





2018-2019 Budget


Fund Balance


Assigned	\$798
Community Education	\$1,143,865
Designated for Levy Adjustment	\$538,606
ECFE	\$464,970
School Readiness	\$254,952
Adult Basic Education	<u>\$367,903</u>
Ending Fund Balance	\$2,771,094




 School District 622 <small>NORTH ST. PAUL MAPLEWOOD OAKDALE</small> <i>Ready for tomorrow</i>		2018-2019 Budget
Debt Service Fund		
Total Revenues		\$11,519,367
Total Expenditures		\$11,111,935
Net Change in Funds		\$407,432
Ending Fund Balance		\$2,428,519

 School District 622 <small>NORTH ST. PAUL MAPLEWOOD OAKDALE</small> <i>Ready for tomorrow</i>		2018-2019 Budget
Trust & Agency Fund		
Total Revenues		\$1,400,000
Total Expenditures		\$1,400,000
Net Change in Funds		\$0
Ending Fund Balance		\$1,066,063

 School District 622 <small>NORTH ST. PAUL MAPLEWOOD OAKDALE</small> <i>Ready for tomorrow</i>		2018-2019 Budget
Self-Insured Health Fund		
Total Revenues		\$16,515,000
Total Expenditures		\$15,520,000
Net Change in Funds		\$995,000
Ending Fund Balance		\$6,784,983

 School District 622 <small>NORTH ST. PAUL MAPLEWOOD OAKDALE</small> <i>Ready for tomorrow</i>		2018-2019 Budget
OPEB Trust Fund		
Total Revenues		\$900,000
Total Expenditures		\$2,261,000
Net Change in Funds		\$(1,211,000)
Ending Fund Balance		\$9,852,006




School District 622
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2018-2019 Budget

OPEB Debt Service Fund


Total Revenues	\$2,664,508
Total Expenditures	\$2,677,703
Net Change in Funds	\$(13,195)
Ending Fund Balance	\$551,563



School District 622
NORTH ST. PAUL | MAPLEWOOD | DAKDALE
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2018-2019 Fund Summary

FUND	REVENUE	EXPENDITURES
General 01	\$150,916,334	\$148,794,988
Food Service 02	\$6,994,400	\$6,869,926
Community Education 04	\$9,415,632	\$9,700,405
Debt Service 07	\$11,519,367	\$11,111,935
Trust & Agency 09	\$1,400,000	\$1,400,000
Self-Insured Health Fund 20	\$16,515,000	\$15,520,000
OPEB Trust 45	\$1,050,000	\$2,261,000
OPEB Debt Service 47	\$2,664,508	\$2,677,703
TOTAL ALL FUNDS	<u>\$200,475,241</u>	<u>\$198,335,957</u>

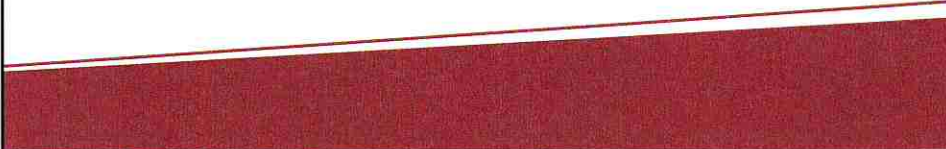


School District 622

NORTH ST. PAUL | MAPLEWOOD | OAKDALE

Ready for tomorrow

Questions and Comments



Independent School District 622

Proposed Budget All Funds



School District 622

NORTH ST. PAUL | MAPLEWOOD | OAKDALE

Ready for tomorrow

Fiscal Year 2018 - 2019

Covering the period from July 1, 2018 to June 30, 2019

Prepared by

Randy Anderson - Director of Business Services
Terri Johnson - Director of Community Education
Janet Doman - Finance Supervisor
Paula Pohlkamp - Nutrition Supervisor
Travis Byrne - Accounting Coordinator
Jodi Schmidt - Student Services Accountant
Jeannie Lanz - Executive Assistant - Community Education
Jo McCabe - Executive Assistant - Business Services

June, 2018

“We commit each day to develop and empower lifelong learners who thrive in diverse communities.”

Independent School District 622

School Board

Michelle Yener, Chair
Term Ends Dec. 31, 2018

Becky Neve, Treasurer
Term Ends Dec. 31, 2020

Caleb Anderson, Director
Term Ends Dec. 31, 2018

Steve Hunt, Director
Term Ends Dec. 31, 2020

Nancy Livingston, Vice Chair
Term Ends Dec. 31, 2020

Theresa Augé, Clerk
Term Ends Dec. 31, 2020

Amy Coborn, Director
Term Ends Dec. 31, 2018



Front row: Superintendent Christine Osorio, Nancy Livingston, Amy Coborn, Becky Neve
Back row: Caleb Anderson, Theresa Augé, Michelle Yener, Steve Hunt

Administration

Christine Osorio, Superintendent

Randy Anderson, Director of Business Services

Terri Johnson, Director of Community Education

Josh Anderson, Director of Communication & Technology Innovation

Troy Miller, Asst. Superintendent

Tricia Hughes, Director of Student Services

Peter Mau, Director of Teaching & Learning

Julie Coffey, Director of Human Resources

Independent School District 622

Introduction

Welcome to the North St. Paul-Maplewood-Oakdale School District - “We commit each day to develop and empower lifelong learners who thrive in diverse communities.”

With its mission in mind, District 622 provides life-long educational opportunities for residents of all ages.

Encompassing 42-square miles, District 622 includes all or portions of seven communities within the Twin Cities metropolitan area - North St. Paul, Maplewood, Oakdale, Lake Elmo, Landfall, Pine Springs and Woodbury.

Serving more than 81,000 residents, the District includes nine elementary schools (PK-5), three middle schools (6-8), two high schools (9-12), two early childhood education centers, a learning center, a transition program and a senior center. The District’s wide-variety of Community Education programs serve residents of all ages.

Residents of the North St. Paul-Maplewood-Oakdale School District community can be proud of the high-quality programs and services the District provides. From highly trained early-childhood professionals in our District 622 Preschool, to nationally recognized programs at the high school level, District 622 is always striving to be the best.

District 622 offers something for everyone, and staff members work hard to help each student find success.

Staff members work with families and teachers to choose the most appropriate school programs and settings. High Potential students are identified through parental input, teacher referral and standardized test scores. Student Services provides support for children with special needs. Extracurricular academic and athletic activities for students of all ages help enrich the educational experience.

For parents of secondary students, District 622 has implemented the Parent Portal system, which allows parents to access their student’s academic information online, from anywhere, at any time.

The efforts of a high-quality staff are visible in student success. District 622 students regularly receive national and state recognition for achievement in arts, academics, community service and athletics.

Independent School District 622

District 622 Strategic Plan

December 2016

Core Values

We believe that:

- Strong communities are inclusive and value diversity.
- Trust and transparency are essential to healthy and enduring relationships.
- Continuous learning and service to others are imperative to individual and community progress.
- Individuals learn and thrive through connections in a safe, caring, and supportive environment.
- Every individual has incredible potential and equal intrinsic value.
- High expectations with appropriate supports result in growth.
- School, family, and community partnerships enhance and support learning.

Our Mission

We commit each day to develop and empower lifelong learners who thrive in diverse communities.

Mission Outcomes

1. Each learner will use creativity, critical thinking, and intercultural competence to address real world challenges.
2. Each learner will develop and embrace their identity, strengths, interests, and self-advocacy skills to actively navigate their learning pathway.
3. All students are ready for Kindergarten.
4. All third grade students are proficient readers.
5. All eighth grade students are proficient mathematicians.
6. All students graduate from high school.
7. All students attain college and career readiness.
8. Close achievement gaps for all student groups.

Strategies

1. We will engage our internal and external community to help us achieve our mission and mission outcomes.
2. We will develop and enhance community partnerships that support our mission and align with our core values.
3. We will develop and enhance programs and practices that ensure engagement of our diverse learners to achieve our mission outcomes.
4. We will build competitive 622 E-12 pathways that prepare all students for post-secondary.

Independent School District 622

2018-2019 Preliminary Budget Overview

Introduction

The preliminary budget is adopted by the Board of Education each June. The preliminary budget, which gives the District expenditure authority to begin the fiscal year, is built on anticipated enrollment projections and estimates of revenues. During the middle of the fiscal year, the Board will adopt a revised budget, which is updated based on the January 1 student enrollment and revised revenue estimates. Since the revised budget is based on January 1 enrollment and projected attendance of those students, the budget is still a projection. It is typically revised again during the spring, primarily to update federal program revenues, expenditures, and contract settlements that have occurred during the year.

Education finance can vary greatly due to many uncontrollable variables. Budgets are developed with several assumptions and projections. Historically, the actual revenues have been greater than projected revenues and actual expenditures are less than projected expenditures, leaving the District with additional funds in the fund balance. Because we want to put as much money as possible into the classroom and we are operating with a limited fund balance because of limited State funding, we are taking a micro-level approach to developing our budget. Budget assumptions and projections are being adjusted to reflect trend data, economic environments and cautious optimism.

Budget Timeline

The school district's budget timeline reflects many overlapping processes. The general timeline is listed below.

Fall

- Board of Education approves preliminary property tax levy in September for next calendar year and next school year.
- Administration and audit firm complete District audit and financial report for the previous school year, and audit report is approved by the Board of Education.
- Administration completes preparation of the revised budget for the current school year.
- Board of education takes action on budget assumptions and timeline for the next school year.

Winter

- Board of Education approves the revised budget for current school year.
- Board of Education holds a truth-in-taxation hearing in December for the proposed property tax levy and certifies final property tax levy for the next school year.
- Administration completes preparation of preliminary budget for the next school year, including: compiling capital requests, completing a three-year general fund forecast and developing recommendations with the Superintendent's Cabinet.
- Administration prepares capital budget for next school year.
- Administration begins preparation of preliminary budget for next school year.

Spring

- Board of Education takes action on capital budget for the next school year.

Summer

- Board of Education reviews and approves preliminary budget by June 30 for the next school year.
- Administration submits proposed local property tax levy for the next calendar year to Minnesota Department of Education.
- Administration closes District's financial books and begins audit process for the previous school year.

Independent School District 622

2018-2019 General Fund Proposed Budget Assumptions

- Enrollment projections have been updated to recognize trend and the increase in additional Voluntary PreK slots.
- Enrollment remains constant from the previous year projected at 10,550 ADM's.
- The general fund revenue includes the updated revenue of a 2% increase in the funding formula approved by the legislature.
- Compensatory revenue increase of \$300,000 for 2018-19.
- Special Education Revenue is increased by the per pupil increase - approximately a 3% increase. District is at the growth cap of the new formula and will not generate additional revenue for any increased added cost.
- Salaries have been adjusted to reflect retirements, step movement, additional staff and any contractual obligations.
- Health insurance employer contribution projected no increase in 2018-19.
- Non-Salary costs are frozen except those that are designated for increase above or adjusted because of trend.
- Transportation contracted services reflects an increase of 2.5% as per contract and an additional 10% due to the increase of Special Education & homeless students being transported.
- Federal and State grants are awarded amounts and do not include carryovers.
- Because of new legislation in 2016-17, the Long-Term Facilities Maintenance (LTFM) - (Previously Alternative Facilities) "pay as you go" budget moved from the Fund 6 Construction Budget to the General Fund.
- Worker's Compensation Insurance increase in 2018-19 due to a Mod Rate increase.
- Projected Fund Balance target 5-7% is Board Policy - ultimate goal would be 10% (Restore Moody's Credit Rating).
- The 2018-19 budget is aligned to the strategic plan.

Independent School District 622

2018-2019 General Fund Actual and Projected Enrollment Average Daily Membership (ADM'S)

ADM'S	Actual	Actual	Actual	Projected	Projected	Projected
	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
ECSE	105.20	127.71	146.18	151.00	152.88	154.95
V-PreK	0.00	0.00	31.57	93.84	101.84	81.84
Handicap (K)	96.58	93.41	95.97	103.00	103.68	105.60
GRADE K	641.20	625.10	569.58	606.00	596.81	583.98
GRADE 1	762.35	744.84	692.81	667.15	707.06	698.50
GRADE 2	760.98	773.07	727.88	698.77	671.31	711.50
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K - 12 ADM'S	10,609.46	10,541.23	10,302.67	10,305.35	10,297.14	10,272.41
		-0.64%	-2.26%	0.03%	-0.08%	-0.24%
VPREK - 12 ADM'S	10,714.66	10,668.94	10,480.42	10,550.19	10,551.85	10,509.20
		-0.43%	-1.77%	0.67%	0.02%	-0.40%
WEIGHTED ADM'S	11,789.66	11,726.67	11,521.78	11,582.57	11,593.20	11,555.42
		-0.53%	-1.75%	0.53%	0.09%	-0.33%

**Enrollment projections have been updated to recognize trend.

Independent School District 622

2018-2019 General Fund Proposed Budget Summary

	2016-17 FY ACTUAL	2017-18 REVISED BUDGET	2018-19 PROPOSED BUDGET	CHANGE
REVENUE:				
PROPERTY TAX	\$ 25,352,714	\$ 33,241,086	\$ 33,641,641	\$ 400,555
LOCAL REVENUE	3,216,873	3,494,113	2,109,950	(1,384,163)
STATE REVENUE	106,108,749	109,385,017	111,341,243	1,956,226
FEDERAL AND OTHER REVENUE	4,836,658	3,879,704	3,823,500	(56,204)
TOTAL REVENUE	\$ 139,514,994	\$ 149,999,920	\$ 150,916,334	\$ 916,414
EXPENDITURES:				
SALARIES AND WAGES	\$ 76,211,792	\$ 80,705,690	\$ 83,992,796	\$ 3,287,106
EMPLOYEE BENEFITS	28,727,339	29,863,126	30,587,949	724,823
PURCHASED SERVICES	17,447,233	20,258,500	21,235,235	976,735
SUPPLIES AND MATERIALS	3,595,520	3,754,397	4,381,945	627,548
CAPITAL EXPENDITURES	9,705,747	10,231,817	7,259,491	(2,972,326)
OTHER EXPENDITURES	1,258,244	1,434,190	1,337,572	(96,618)
TOTAL EXPENDITURES	\$ 136,945,875	\$ 146,247,720	\$ 148,794,988	\$ 2,547,268
REVENUES OVER (UNDER) EXPENDITURES	\$ 2,569,119	\$ 3,752,200	\$ 2,121,346	
BEGINNING FUND BALANCE	\$ 12,983,918	\$ 15,553,037	\$ 19,305,237	
ENDING FUND BALANCE	\$ 15,553,037	\$ 19,305,237	\$ 21,426,583	
FUND BALANCES:				
NONSPENDABLE FOR PREPAIDS/INVENTORY	\$ 135,441	\$ 135,441	\$ 135,441	\$ -
RESTRICTED FOR HEALTH & SAFETY	186,567	80,871	(7,218)	\$ (88,089)
RESTRICTED FOR STAFF DEVELOPMENT	140,121	140,121	140,121	\$ -
RESTRICTED FOR OPERATING CAPITAL	5,185,581	6,340,550	5,464,426	\$ (876,124)
RESTRICTED FOR ACHIEVMENT AND INTEGRATIC	357,034	357,034	357,034	\$ -
RESTRICTED FOR MEDICAL ASSISTANCE	599,302	599,302	599,302	\$ -
RESTRICTED FOR SAFE SCHOOLS	615,334	433,330	292,779	\$ (140,551)
RESTRICTED FOR LONG-TERM FACILITIES	(511,954)	(681,315)	2,006,060	\$ 2,687,375
ASSIGNED FOR SUBSEQUENT YEAR'S BUDGET	0	0	0	\$ -
UNASSIGNED	8,845,611	11,899,905	12,438,639	538,734
TOTAL FUND BALANCE	\$ 15,553,037	\$ 19,305,239	\$ 21,426,584	\$ 2,121,345
TOTAL FUND BALANCE %	11.4%	13.2%	14.4%	
UNASSIGNED FUND BALANCE %	6.5%	8.1%	8.4%	

Independent School District 622

2018-2019 General Fund

Proposed Budget Revenue Detail by Source

SOURCE	REVENUE SOURCE DESCRIPTION	2016-17 FY ACTUAL	2017-18 REVISED BUDGET	2018-19 PROPOSED BUDGET	CHANGE
001	PROPERTY TAX LEVY	\$ 21,215,967	\$ 29,366,086	\$ 29,266,641	\$ (99,445)
004	REVENUES FROM MUNICIPALITIES	172,217	50,000	50,000	0
009	FISCAL DISPARITIES	3,531,928	3,500,000	4,000,000	500,000
010	COUNTY APPORTIONMENT	218,613	225,000	225,000	0
019	MISCELLANEOUS TAX REVENUES	213,989	100,000	100,000	0
	TOTAL PROPERTY TAX	\$ 25,352,714	\$ 33,241,086	\$ 33,641,641	\$ 400,555
021	TUITION FROM OTHER MN SD'S	\$ 452,270	\$ 180,000	\$ 180,000	\$ -
031	TUITION FROM OUT OF STATE SD'S	0	0	0	0
036	OUT OF STATE NON SCHOOL REVENUES	57,095	55,000	55,000	0
040	TUITION FROM PATRONS	20,786	0	0	0
050	FEES FROM PATRONS	343,622	335,700	330,700	(5,000)
060	ADMISSION/ACTIVITY REVENUE	130,174	128,850	113,850	(15,000)
071	MEDICAL ASSISTANCE THIRD PARTY BILLING	1,415,409	600,000	600,000	0
092	INTEREST INCOME	61,190	60,000	60,000	0
093	RENT SCHOOL FACILITY	429,290	566,000	566,000	0
094	RENT OTHER PROPERTY	29,476	25,000	25,000	0
095	JOINT POWERS REVENUE	46,433	44,000	0	(44,000)
096	DONATIONS	10,657	5,000	5,000	0
099	MISCELLANEOUS	220,471	1,494,563	174,400	(1,320,163)
	TOTAL LOCAL REVENUE	\$ 3,216,873	\$ 3,494,113	\$ 2,109,950	\$ (1,384,163)
201	ENDOWMENT FUND APPORTIONMENT	\$ 377,992	\$ 371,010	\$ 406,393	\$ 35,383
211	GENERAL EDUCATION AID	85,507,170	88,458,442	90,025,155	1,566,713
212	LITERACY INCENTIVE AID	513,084	400,000	524,880	124,880
213	SHARED TIME	40,684	32,000	32,000	0
227	ABATEMENT AID	101,456	35,000	35,000	0
234	AGRICULTURAL MARKET VALUE	372	0	0	0
300	STATE AID	3,757,254	3,763,565	3,867,815	104,250
360	SPECIAL EDUCATION AID	15,298,396	15,400,000	16,000,000	600,000
369	OTHER REVENUE STATE AGENCIES	0	400,000	0	(400,000)
370	OTHER MDE REVENUE	84,850	525,000	0	(525,000)
398	PERA & TRA SPECIAL FUNDING REVENUE	427,491	0	450,000	450,000
	TOTAL STATE REVENUE	\$ 106,108,749	\$ 109,385,017	\$ 111,341,243	\$ 1,956,226
400-401	FEDERAL AID & GRANT - TITLE I - DISADVANTAGED	\$ 1,488,430	\$ 1,250,000	\$ 1,250,000	\$ -
400-414	FEDERAL AID & GRANT - TITLE II - TCHR TRAINING	249,629	200,000	200,000	0
400-417	FEDERAL AID & GRANT - TITLE III - ELL	198,764	75,000	75,000	0
400-419	FEDERAL AID & GRANT - IDEA SPED 419	2,370,680	2,100,000	2,100,000	0
400-420	FEDERAL AID & GRANT - IDEA SPED 420	65,254	60,000	60,000	0
400-422	FEDERAL AID & GRANT - IDEA SPED 422	58,308	59,000	59,000	0
400-430	FEDERAL AID & GRANT - IDEA SPED 430	21,399	0	0	0
400-442	FEDERAL AID & GRANT - IDEA SPED 442	6,523	0	0	0
400-499	FEDERAL AID & GRANT - ALTERNATIVE TO SUSPENSION	22,169	0	0	0
400-868	FEDERAL AID & GRANT - TITLE X - HOMELESS	39,600	0	0	0
400-499	FEDERAL AID & GRANT - PERKINS VOCATIONAL	0	0	0	0
405-628	FEDERAL AID & GRANT - PERKINS VOCATIONAL	41,590	30,000	30,000	0
500-510	FEDERAL AID & GRANT - TITLE VII - INDIAN ASSISTANCE	49,325	105,204	49,000	(56,204)
621	RESALE INCOME	680	500	500	0
623	SALE OF PROPERTY	138,587	0	0	0
624	SALE OF EQUIPMENT	3,073	0	0	0
625	INSURANCE RECOVERY	82,647	0	0	0
	TOTAL FEDERAL AND OTHER REVENUE	\$ 4,836,658	\$ 3,879,704	\$ 3,823,500	\$ (56,204)
	TOTAL REVENUE	\$ 139,514,994	\$ 149,999,920	\$ 150,916,334	\$ 916,414

Independent School District 622

2018-2019 General Fund

Proposed Budget Expenditure Detail by Object

OBJECT	OBJECT DESCRIPTION	2016-17 FY ACTUAL	2017-18 REVISED BUDGET	2018-19 PROPOSED BUDGET	CHANGE
	SALARIES AND WAGES				
110	ADMINISTRATION/SUPERVISION	\$ 5,681,987	\$ 6,112,441	\$ 6,274,162	\$ 161,721
140	LICENSED CLASSROOM TEACHER	38,888,517	40,853,285	42,654,504	1,801,219
141	NON LICENSED CLASSROOM PERSONNEL	237,740	410,960	515,932	104,972
143	LICENSED INSTRUCTIONAL SUPPORT	2,768,961	3,205,700	3,583,607	377,907
144	NON LICENSED INSTRUCTIONAL SUPPORT	1,431,194	1,771,525	1,935,865	164,340
145	SUBSTITUTE TEACHER	1,302,275	540,404	468,140	(72,264)
146	SUBSTITUTE NON LICENSED CLASSROOM	279,430	89,390	28,599	(60,791)
150	PHYSICAL THERAPIST	72,118	73,612	87,469	13,857
151	OCCUPATIONAL THERAPIST	722,294	801,296	798,146	(3,150)
152	SPEECH THERAPIST	1,488,266	1,799,875	1,659,971	(139,904)
154	SCHOOL NURSE	0	1,000	0	(1,000)
155	LICENSED NURSING SERVICES	679,682	850,360	810,400	(39,960)
156	SOCIAL WORKER	917,855	955,948	1,006,846	50,898
157	SCHOOL PSYCHOLOGIST	656,378	705,623	688,320	(17,303)
161	CERTIFIED PARAPROFESSIONAL	2,939,882	3,250,275	3,435,276	185,001
162	CERTIFIED PARAPROFESSIONAL ONE TO ONE	178,993	193,850	200,754	6,904
163	INTERPRETER	42,657	50,000	50,000	0
165	SCHOOL COUNSELOR	1,020,389	1,068,831	1,106,795	37,964
170	NON INSTRUCTIONAL SUPPORT	11,526,289	11,829,913	12,473,159	643,246
171	OVERTIME	225,292	250,000	275,000	25,000
174	DAPE SPECIALIST	276,361	289,334	289,866	532
175	CULTURAL LAISON	121,578	163,000	233,433	70,433
176	SOCIAL WORKER INTERAGENCY	0	12,240	0	(12,240)
177	NON INSTRUCTIONAL SUPPORT SUBS	123,578	100,000	100,000	0
185	OTHER LICENSED SALARY PAYMENTS	3,777,031	4,374,567	4,172,196	(202,371)
186	OTHER NON LICENSED SALARY PAYMENTS	989,400	1,076,761	1,269,356	192,595
191	SEVERANCE	32,551	50,500	50,000	(500)
195	INTERDEPARTMENTAL SALARY CHARGEBACKS	(168,906)	(175,000)	(175,000)	0
	TOTAL SALARIES AND WAGES	\$ 76,211,792	\$ 80,705,690	\$ 83,992,796	\$ 3,287,106
	EMPLOYEE BENEFITS				
210	FICA/MEDICARE	\$ 5,680,270	\$ 6,032,521	\$ 6,309,459	\$ 276,938
214	PERA	1,406,406	1,622,930	1,690,183	67,253
218	TRA	4,214,113	4,336,984	4,473,316	136,332
220	HEALTH INSURANCE	12,282,493	13,147,239	12,361,160	(786,079)
230	LIFE INSURANCE	241,696	175,081	209,893	34,812
235	DENTAL INSURANCE	1,142,743	1,133,660	1,187,537	53,877
240	LONG TERM DISABILITY INSURANCE	305,988	272,158	289,680	17,522
250	TSA / MN DEFER COMP PLAN	1,617,837	1,957,832	1,877,988	(79,844)
260	LEGAL	78,973	81,266	84,014	2,748
270	WORKERS COMPENSATION	872,858	1,027,060	1,032,419	5,359
280	UNEMPLOYMENT COMPENSATION	57,664	101,395	97,300	(4,095)
291	OPEB PAYG	855,583	0	1,000,000	1,000,000
295	INTERDEPARTMENTAL BENEFIT CHARGEBACKS	(29,285)	(25,000)	(25,000)	0
299	OTHER EMPLOYEE BENEFITS	0	0	0	0
	TOTAL EMPLOYEE BENEFITS	\$ 28,727,339	\$ 29,863,126	\$ 30,587,949	\$ 724,823

Independent School District 622

2018-2019 General Fund

Proposed Budget Expenditure Detail by Object

OBJECT	OBJECT DESCRIPTION	2016-17 FY ACTUAL	2017-18 REVISED BUDGET	2018-19 PROPOSED BUDGET	CHANGE
	PURCHASED SERVICES				
303	FEDERAL SUBCONTRACTS <25000	\$ 69,256	\$ 61,242	\$ 121,495	\$ 60,253
305	CONSULTING FEES	2,404,017	3,265,178	3,671,645	406,467
315	REPAIRS & MAIN TECH	107,830	138,927	143,227	4,300
318	DATA PROCESSING & DATA ENTRY SERVICES	11,915	12,000	12,000	0
319	COMPUTER & TECHNOLOGY SERVICES	7,827	5,000	5,000	0
320	COMMUNICATION SERVICES	119,425	108,920	100,420	(8,500)
329	POSTAGE	74,061	57,957	54,748	(3,209)
330	ELECTRICITY	1,535,454	1,658,942	1,659,000	58
331	NATURAL GAS	383,370	595,350	595,350	0
332	WATER & SEWER	289,142	271,093	271,093	0
333	TRASH REMOVAL	120,714	110,100	111,100	1,000
334	SECURITY	7,300	7,050	7,050	0
340	INSURANCE	565,350	693,357	699,208	5,851
350	REPAIR & MAINTENANCE SERVICES	385,476	546,563	537,508	(9,055)
360	TRANSPORTATION	3,947,240	3,769,300	4,078,850	309,550
365	TRANSPORTATION CHARGEBACKS	(286,323)	191,312	(6,463)	(197,775)
366	TRAVEL AND CONVENTIONS	354,814	348,370	487,976	139,606
367	TRAVEL AND CONVENTIONS OUT OF STATE	0	250	250	0
368	TRAVEL OUT OF STATE FEDERAL REIMBURSE	9,381	7,500	7,642	142
369	STUDENT ENTRY FEES	58,718	62,150	55,903	(6,247)
370	OPERATING LEASES OR RENTALS	1,887,640	2,228,908	2,439,688	210,780
385	THIRD PARTY REIMBURSED SERVICES	0	0	250	250
389	STAFF TUITION AND OTHER REIMBURSEMENTS	6,150	0	0	0
390	TUITION OTHER MN SCHOOL DISTRICTS	3,518,704	4,005,000	4,009,353	4,353
391	TUITION OTHER MN SCHOOL DISTRICTS COST SHARING	57,983	60,886	6,982	(53,904)
392	TUITION OUT OF STATE SCHOOL DISTRICTS	8,317	500	15,000	14,500
393	TUITION SPED	214,314	395,000	420,000	25,000
394	TUITION OTHER MN AGENCIES	314,778	330,000	320,000	(10,000)
396	SHARED COSTS PAIRED DISTRICTS	944,981	915,000	975,000	60,000
397	SPED BENEFITS PURCHASED FROM OTHER SD'S	400,203	385,000	409,000	24,000
398	INTERDEPARTMENTAL SERVICES CHARGEBACKS	(70,804)	27,645	26,960	(685)
	TOTAL PURCHASED SERVICES	\$ 17,447,233	\$ 20,258,500	\$ 21,235,235	\$ 976,735
	SUPPLIES AND MATERIALS				
401	SUPPLIES AND MATERIALS	\$ 885,373	\$ 904,350	\$ 587,020	\$ (317,330)
405	NON-INSTRUCTIONAL SOFTWARE LICENSING	112,567	4,661	150,250	145,589
406	INSTRUCTIONAL SOFTWARE LICENSING	116,679	0	159,450	159,450
410	CUSTODIAL SUPPLIES	135,395	153,558	153,558	0
420	REPAIR SUPPLIES	412,813	303,822	603,822	300,000
430	SUPPLIES AND MATERIALS INSTRUCTIONAL	578,021	565,827	506,538	(59,289)
433	SUPPLIES AND MATERIALS INSTRUCTIONAL INDIVIDUAL	264,125	454,263	611,533	157,270
440	FUELS	307,558	508,400	507,500	(900)
455	NON-INSTRUCTIONAL TECH SUPPLIES	6,916	3,000	4,600	1,600
456	INSTRUCTIONAL TECH SUPPLIES	18,549	5,000	15,000	10,000
460	TEXTBOOKS	473,786	651,530	902,701	251,171
461	TESTS	49,174	39,000	40,000	1,000
465	NON-INSTRUCTIONAL TECH DEVICE	50,131	6,500	16,591	10,091
466	INSTRUCTURAL TECH DEVICE	101,893	0	200	200
470	MEDIA RESOURCES	37,991	106,490	52,408	(54,082)
490	FOOD PURCHASES	44,549	47,996	70,774	22,778
	TOTAL SUPPLIES AND MATERIALS	\$ 3,595,520	\$ 3,754,397	\$ 4,381,945	\$ 627,548

Independent School District 622

2018-2019 General Fund

Proposed Budget Expenditure Detail by Object

OBJECT	OBJECT DESCRIPTION	2016-17 FY ACTUAL	2017-18 REVISED BUDGET	2018-19 PROPOSED BUDGET	CHANGE
	CAPITAL EXPENDITURES				
505	CAPITALIZED NON-INSTRUCTIONAL SOFTWARE	\$ 559	\$ 80,339	\$ -	\$ (80,339)
510	SITE OR GROUNDS	9,158	15,300	15,300	0
520	BUILDINGS	7,519,653	7,824,134	4,575,522	(3,248,612)
530	EQUIPMENT	471,416	475,919	520,772	44,853
532	BUS EQUIPMENT	0	15,000	15,000	0
535	CAPITAL LEASES	1,650,204	0	0	0
548	PUPIL TRANSPORTATION	642,283	600,000	650,000	50,000
555	CAPITALIZED NON-INSTRUCTIONAL TECH HDWR	807,025	916,625	1,219,597	302,972
556	CAPITALIZED INSTRUCTIONAL TECH HDWR	0	48,500	7,500	(41,000)
580	PRINCIPAL ON CAPITAL LEASE	220,555	225,500	230,500	5,000
581	INTEREST ON CAPITAL LEASE	35,098	30,500	25,300	(5,200)
589	LEASE TRANSACTION	(1,650,204)	0	0	0
	TOTAL CAPITAL EXPENDITURES	\$ 9,705,747	\$ 10,231,817	\$ 7,259,491	\$ (2,972,326)
820	DUES, MEMBERSHIPS, FEES	\$ 458,706	\$ 550,563	\$ 512,774	\$ (37,789)
891	TRA & PERA SPECIAL FUNDING	\$ 427,491	\$ 500,000	\$ 450,000	(50,000)
895	FEDERAL INDIRECT COSTS	0	0	2,132	2,132
896	MISCELLANEOUS EXPENSE	372,046	383,627	372,666	(10,961)
	TOTAL OTHER EXPENDITURES	\$ 1,258,243	\$ 1,434,190	\$ 1,337,572	\$ (96,618)
	TOTAL EXPENDITURES	\$ 136,945,874	\$ 146,247,720	\$ 148,794,988	\$ 2,547,268

Independent School District 622
2018-2019 General Fund
Proposed Budget Expenditure Detail by Object
Without Long-Term Facilities Maintenance

OBJECT	OBJECT DESCRIPTION	2016-17 FY ACTUAL	2017-18 REVISED BUDGET	2018-19 PROPOSED BUDGET	CHANGE
	SALARIES AND WAGES				
110	ADMINISTRATION/SUPERVISION	\$ 5,562,902	\$ 5,877,941	\$ 6,042,746	\$ 164,805
140	LICENSED CLASSROOM TEACHER	38,888,517	40,853,285	42,654,504	1,801,219
141	NON LICENSED CLASSROOM PERSONNEL	237,740	410,960	515,932	104,972
143	LICENSED INSTRUCTIONAL SUPPORT	2,768,961	3,205,700	3,583,607	377,907
144	NON LICENSED INSTRUCTIONAL SUPPORT	1,431,194	1,771,525	1,935,865	164,340
145	SUBSTITUTE TEACHER	1,302,275	540,404	468,140	(72,264)
146	SUBSTITUTE NON LICENSED CLASSROOM	279,430	89,390	28,599	(60,791)
150	PHYSICAL THERAPIST	72,118	73,612	87,469	13,857
151	OCCUPATIONAL THERAPIST	722,294	801,296	798,146	(3,150)
152	SPEECH THERAPIST	1,488,266	1,799,875	1,659,971	(139,904)
154	SCHOOL NURSE	0	1,000	0	(1,000)
155	LICENSED NURSING SERVICES	679,682	850,360	810,400	(39,960)
156	SOCIAL WORKER	917,855	955,948	1,006,846	50,898
157	SCHOOL PSYCHOLOGIST	656,378	705,623	688,320	(17,303)
161	CERTIFIED PARAPROFESSIONAL	2,939,882	3,250,275	3,435,276	185,001
162	CERTIFIED PARAPROFESSIONAL ONE TO ONE	178,993	193,850	200,754	6,904
163	INTERPRETER	42,657	50,000	50,000	0
165	SCHOOL COUNSELOR	1,020,389	1,068,831	1,106,795	37,964
170	NON INSTRUCTIONAL SUPPORT	11,516,575	11,515,613	12,011,974	496,361
171	OVERTIME	225,292	250,000	275,000	25,000
174	DAPE SPECIALIST	276,361	289,334	289,866	532
175	CULTURAL LAISON	121,578	163,000	233,433	70,433
176	SOCIAL WORKER INTERAGENCY	0	12,240	0	(12,240)
177	NON INSTRUCTIONAL SUPPORT SUBS	123,578	100,000	100,000	0
185	OTHER LICENSED SALARY PAYMENTS	3,777,031	4,374,567	4,172,196	(202,371)
186	OTHER NON LICENSED SALARY PAYMENTS	989,400	1,076,761	1,269,356	192,595
191	SEVERANCE	32,551	50,500	50,000	(500)
195	INTERDEPARTMENTAL SALARY CHARGEBACKS	(194,270)	(176,000)	(176,000)	0
	TOTAL SALARIES AND WAGES	\$ 76,057,628	\$ 80,155,890	\$ 83,299,195	\$ 3,143,305
	EMPLOYEE BENEFITS				
210	FICA/MEDICARE	\$ 5,670,872	\$ 6,002,021	\$ 6,266,772	\$ 264,751
214	PERA	1,396,757	1,592,930	1,648,333	55,403
218	TRA	4,214,113	4,336,984	4,473,316	136,332
220	HEALTH INSURANCE	12,262,823	13,041,439	12,270,764	(770,675)
230	LIFE INSURANCE	241,022	174,581	208,387	33,806
235	DENTAL INSURANCE	1,141,039	1,124,860	1,179,008	54,148
240	LONG TERM DISABILITY INSURANCE	305,579	270,658	287,559	16,901
250	TSA / MN DEFER COMP PLAN	1,617,050	1,957,332	1,865,685	(91,647)
260	LEGAL	78,843	81,166	83,456	2,290
270	WORKERS COMPENSATION	871,336	1,003,560	1,024,971	21,411
280	UNEMPLOYMENT COMPENSATION	57,664	101,395	97,300	(4,095)
291	OPEB PAYG	855,583	0	1,000,000	1,000,000
295	INTERDEPARTMENTAL BENEFIT CHARGEBACKS	(29,285)	(25,000)	(25,000)	0
	TOTAL EMPLOYEE BENEFITS	\$ 28,683,395	\$ 29,661,926	\$ 30,380,551	\$ 718,625

Independent School District 622

2018-2019 General Fund

Proposed Budget Expenditure Detail by Object

Without Long Term Facilities Maintenance

OBJECT	OBJECT DESCRIPTION	2016-17 FY ACTUAL	2017-18 REVISED BUDGET	2018-19 PROPOSED BUDGET	CHANGE
	PURCHASED SERVICES				
303	FEDERAL SUBCONTRACTS <25000	\$ 69,256	\$ 61,242	\$ 121,495	\$ 60,253
305	CONSULTING FEES	2,192,355	3,093,626	3,454,143	360,517
315	REPAIRS & MAIN TECH	107,830	138,927	143,227	4,300
318	DATA PROCESSING & DATA ENTRY SERVICES	11,915	12,000	12,000	0
319	COMPUTER & TECHNOLOGY SERVICES	7,827	5,000	5,000	0
320	COMMUNICATION SERVICES	119,425	108,920	100,420	(8,500)
329	POSTAGE	74,061	57,957	54,748	(3,209)
330	ELECTRICITY	1,535,454	1,658,942	1,659,000	58
331	NATURAL GAS	383,370	595,350	595,350	0
332	WATER & SEWER	289,142	271,093	271,093	0
333	TRASH REMOVAL	120,714	110,100	111,100	1,000
334	SECURITY	7,300	7,050	7,050	0
340	INSURANCE	565,350	693,357	699,208	5,851
350	REPAIR & MAINTENANCE SERVICES	385,476	546,563	537,508	(9,055)
360	TRANSPORTATION	3,947,240	3,769,300	4,078,850	309,550
365	TRANSPORTATION CHARGEBACKS	(286,323)	191,312	(6,463)	(197,775)
366	TRAVEL AND CONVENTIONS	354,814	348,370	487,976	139,606
367	TRAVEL AND CONVENTIONS OUT OF STATE	0	250	250	0
368	TRAVEL OUT OF STATE FEDERAL REIMBURSE	9,381	7,500	7,642	142
369	STUDENT ENTRY FEES	58,718	62,150	55,903	(6,247)
370	OPERATING LEASES OR RENTALS	1,887,640	2,228,908	2,439,688	210,780
385	THIRD PARTY REIMBURSED SERVICES	0	0	250	250
389	STAFF TUITION AND OTHER REIMBURSEMENTS	6,150	0	0	0
390	TUITION OTHER MN SCHOOL DISTRICTS	3,518,704	4,005,000	4,009,353	4,353
392	TUITION OUT OF STATE SCHOOL DISTRICTS	8,317	500	15,000	14,500
393	TUITION SPED	214,314	395,000	420,000	25,000
394	TUITION OTHER MN AGENCIES	314,778	330,000	320,000	(10,000)
396	SHARED COSTS PAIRED DISTRICTS	944,981	915,000	975,000	60,000
397	SPED BENEFITS PURCHASED FROM OTHER SD'S	400,203	385,000	409,000	24,000
398	INTERDEPARTMENTAL SERVICES CHARGEBACKS	(70,804)	27,645	26,960	(685)
	TOTAL PURCHASED SERVICES	\$ 17,177,588	\$ 20,026,062	\$ 21,010,751	\$ 984,689
	SUPPLIES AND MATERIALS				
401	SUPPLIES AND MATERIALS	\$ 885,373	\$ 904,350	\$ 587,020	\$ (317,330)
405	NON-INSTRUCTIONAL SOFTWARE LICENSING	112,567	4,661	150,250	145,589
406	INSTRUCTIONAL SOFTWARE LICENSING	116,679	0	159,450	159,450
410	CUSTODIAL SUPPLIES	135,395	153,558	153,558	0
420	REPAIR SUPPLIES	412,813	303,822	603,822	300,000
430	SUPPLIES AND MATERIALS INSTRUCTIONAL	578,021	565,827	506,538	(59,289)
433	SUPPLIES AND MATERIALS INSTRUCTIONAL INDIVIDUAL	264,125	454,263	611,533	157,270
440	FUELS	307,558	508,400	507,500	(900)
455	NON-INSTRUCTIONAL TECH SUPPLIES	6,916	3,000	4,600	1,600
456	INSTRUCTIONAL TECH SUPPLIES	18,549	5,000	15,000	10,000
460	TEXTBOOKS	473,786	651,530	902,701	251,171
461	TESTS	49,174	39,000	40,000	1,000
465	NON-INSTRUCTIONAL TECH DEVICE	50,131	6,500	16,591	10,091
466	INSTRUCTURAL TECH DEVICE	101,893	0	200	200
470	MEDIA RESOURCES	37,991	106,490	52,408	(54,082)
490	FOOD PURCHASES	44,549	47,996	70,774	22,778
	TOTAL SUPPLIES AND MATERIALS	\$ 3,595,520	\$ 3,754,397	\$ 4,381,945	\$ 627,548

Independent School District 622
2018-2019 General Fund
Proposed Budget Expenditure Detail by Object
Without Long Term Facilities Maintenance

OBJECT	OBJECT DESCRIPTION	2016-17 FY ACTUAL	2017-18 REVISED BUDGET	2018-19 PROPOSED BUDGET	CHANGE
	CAPITAL EXPENDITURES				
505	CAPITALIZED NON-INSTRUCTIONAL SOFTWARE	\$ 559	\$ 80,339	\$ -	\$ (80,339)
510	SITE OR GROUNDS	9,158	15,300	15,300	0
520	BUILDINGS	0	519,276	0	(519,276)
530	EQUIPMENT	471,416	475,919	520,772	44,853
532	BUS EQUIPMENT	0	15,000	15,000	0
535	CAPITAL LEASES	1,650,204	0	0	0
548	PUPIL TRANSPORTATION	642,283	600,000	650,000	50,000
555	CAPITALIZED NON-INSTRUCTIONAL TECH HDWR	807,025	916,625	1,219,597	302,972
556	CAPITALIZED INSTRUCTIONAL TECH HDWR	0	48,500	7,500	(41,000)
580	PRINCIPAL ON CAPITAL LEASE	220,555	225,500	230,500	5,000
581	INTEREST ON CAPITAL LEASE	35,098	30,500	25,300	(5,200)
589	LEASE TRANSACTION	(1,650,204)	0	0	0
	TOTAL CAPITAL EXPENDITURES	\$ 2,186,094	\$ 2,926,959	\$ 2,683,969	\$ (242,990)
820	DUES, MEMBERSHIPS, FEES	\$ 458,706	\$ 550,563	\$ 512,774	\$ (37,789)
891	TRA & PERA SPECIAL FUNDING	427,491	500,000	450,000	(50,000)
895	FEDERAL INDIRECT COSTS	0	0	2,132	2,132
896	MISCELLANEOUS EXPENSE	372,046	383,627	372,666	(10,961)
	TOTAL OTHER EXPENDITURES	\$ 1,258,243	\$ 1,434,190	\$ 1,337,572	\$ (96,618)
	TOTAL EXPENDITURES LESS LONG-TERM FACILITIES	\$ 128,958,468	\$ 137,959,424	\$ 143,093,983	\$ 5,134,559

Independent School District 622

2018-2019 General Fund

Proposed Budget Expenditure Detail

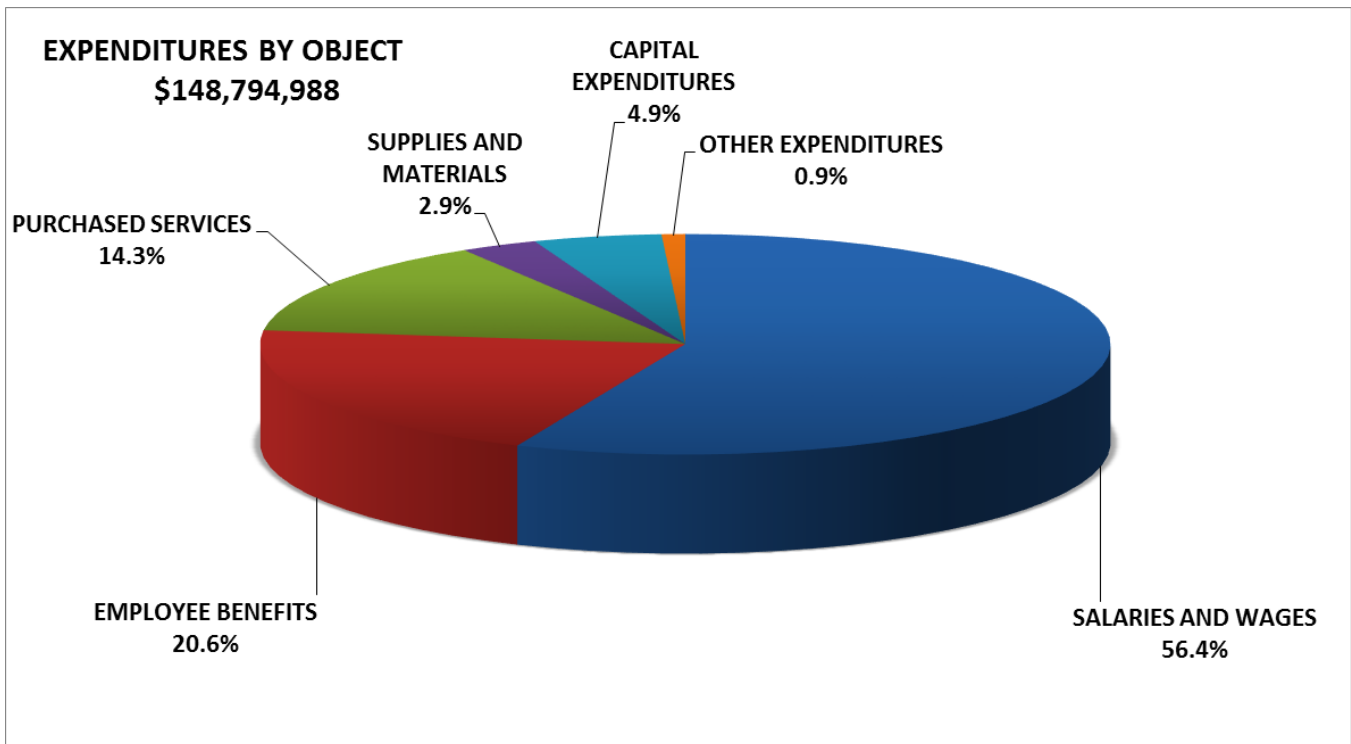
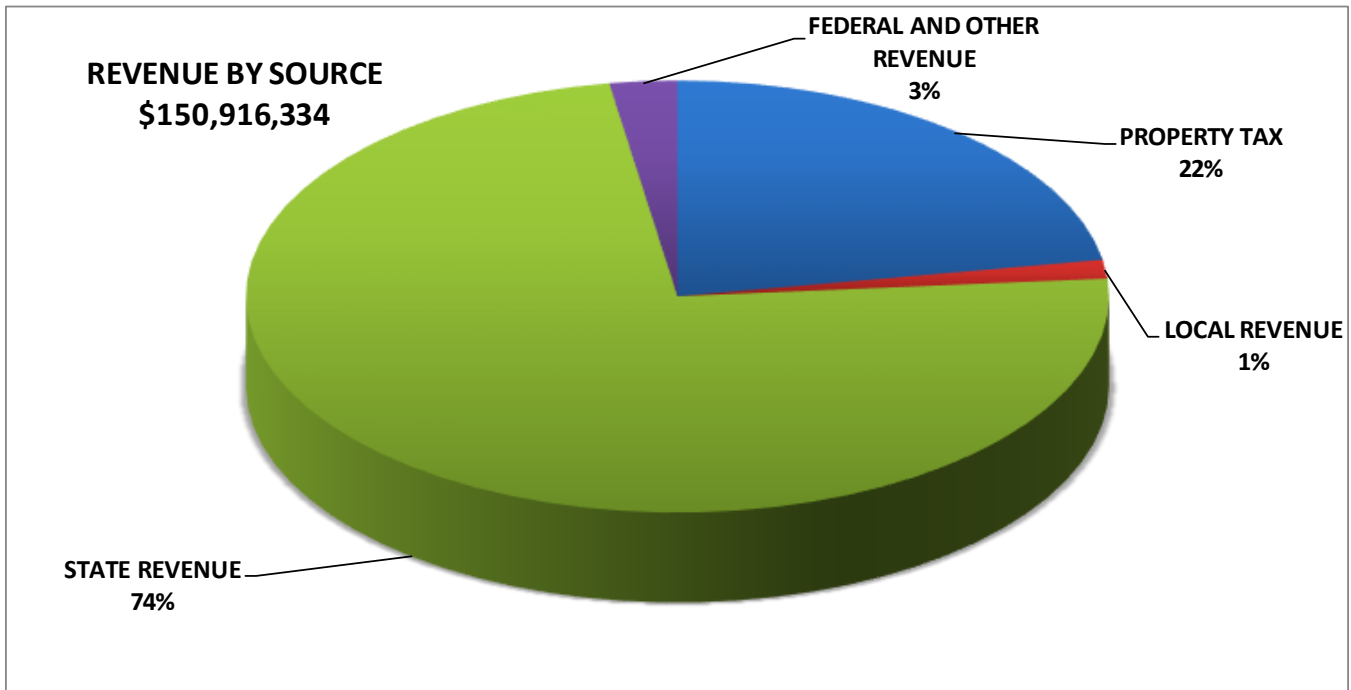
Long Term Facilities Maintenance

OBJECT	OBJECT DESCRIPTION	2016-17 FY ACTUAL	2017-18 REVISED BUDGET	2018-19 PROPOSED BUDGET	CHANGE
	SALARIES AND WAGES				
110	ADMINISTRATION/SUPERVISION	\$ 119,085	\$ 234,500	\$ 231,416	\$ (3,084)
170	NON INSTRUCTIONAL SUPPORT	9,714	314,300	461,185	146,885
195	INTERDEPARTMENTAL SALARY CHARGEBACKS	25,364	1,000	1,000	0
	TOTAL SALARIES AND WAGES	\$ 154,164	\$ 549,800	\$ 693,601	\$ 143,801
	EMPLOYEE BENEFITS				
210	FICA/MEDICARE	\$ 9,398	\$ 30,500	\$ 42,687	\$ 12,187
214	PERA	9,649	30,000	41,850	11,850
220	HEALTH INSURANCE	19,670	105,800	90,396	(15,404)
230	LIFE INSURANCE	674	500	1,506	1,006
235	DENTAL INSURANCE	1,704	8,800	8,529	(271)
240	LONG TERM DISABILITY INSURANCE	409	1,500	2,121	621
250	TSA / MN DEFER COMP PLAN	787	500	12,303	11,803
260	LEGAL	130	100	558	458
270	WORKERS COMPENSATION	1,522	23,500	7,448	(16,052)
	TOTAL EMPLOYEE BENEFITS	\$ 43,944	\$ 201,200	\$ 207,398	\$ 6,198
	PURCHASED SERVICES				
305	CONSULTING FEES	\$ 211,662	\$ 171,552	\$ 217,502	\$ 45,950
391	PAYMENTS TO OTHER MN SCHOOL DISTRICTS COST SHARING	57,983	60,886	6,982	(53,904)
	TOTAL PURCHASED SERVICES	\$ 269,645	\$ 232,438	\$ 224,484	\$ (7,954)
	CAPITAL EXPENDITURES				
520	BUILDINGS	\$ 7,519,653	\$ 7,304,858	\$ 4,575,522	\$ (2,729,336)
	TOTAL CAPITAL EXPENDITURES	\$ 7,519,653	\$ 7,304,858	\$ 4,575,522	\$ (2,729,336)
	TOTAL EXPENDITURES LONG-TERM FACILITIES MAINTENANCE	\$ 7,987,406	\$ 8,288,296	\$ 5,701,005	\$ (2,587,291)

FINANCE	FINANCE DESCRIPTION	2016-17 FY ACTUAL	2017-18 REVISED BUDGET	2018-19 PROPOSED BUDGET	CHANGE
	LTFM				
347	PHYSICAL HAZARD	\$ 23,570	\$ 50,073	\$ 58,073	\$ 8,000
349	HAZARDOUS MATERIALS	25,099	31,605	31,605	0
352	ENVIRONMENTAL HEALTH & SAFETY MANAGEMENT	184,429	202,829	202,829	0
358	ASBESTOS REMOVAL	677,688	456,500	448,500	(8,000)
363	FIRE SAFETY	31,954	26,745	26,745	0
368	BUILDING ENVELOPE	120,646	387,766	1,958,207	1,570,441
369	BUILDING HARDWARE	73,979	210,450	62,050	(148,400)
370	ELECTRICAL	612,633	487,700	42,500	(445,200)
379	INTERIOR SURFACES	431,879	693,500	42,500	(651,000)
380	MECHANICAL SYSTEMS	1,020,460	1,324,882	42,500	(1,282,382)
381	PLUMBING	256,332	49,500	25,500	(24,000)
382	PROFESSIONAL SERVICES	360,771	790,886	932,931	142,045
383	ROOF SYSTEMS	2,945,584	2,094,250	1,058,750	(1,035,500)
384	SITE PROJECTS	1,222,384	1,481,610	768,315	(713,295)
	TOTAL EXPENDITURES LONG-TERM FACILITIES MAINTENANCE	\$ 7,987,407	\$ 8,288,296	\$ 5,701,005	\$ (2,587,291)

Independent School District 622

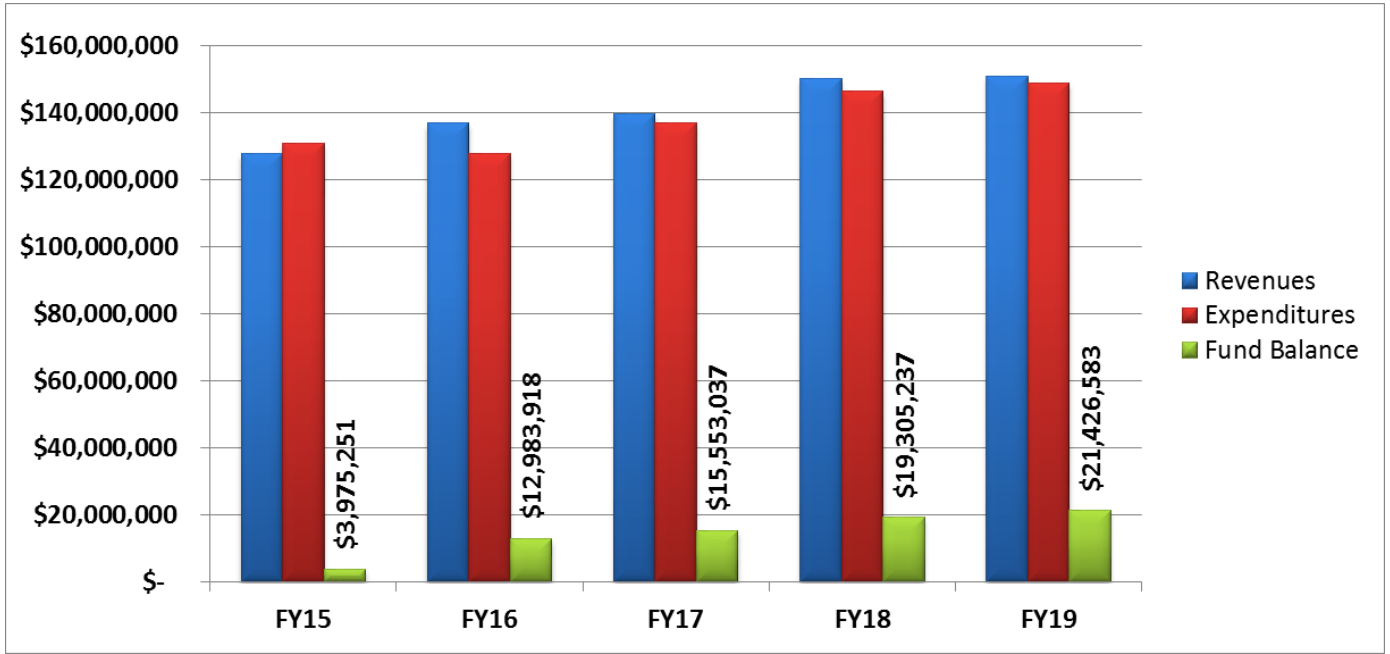
2018-2019 General Fund Proposed Budget Graphs



Independent School District 622

2018-2019 General Fund Proposed Budget Graphs

REVENUES, EXPENDITURES, FUND BALANCE



Independent School District 622

2018-2019 Food Service Fund

Proposed Budget Assumptions

Revenues:

- Revenues are based on 172 serving days for both elementary and secondary.
- The revenue budget reflects no per meal increase from federal or state sources. Any increase will be reflected in a revised budget later next year.
- The daily lunch average is 7,500 meals.
- The daily breakfast average is 2,800.
- The revenue budget reflects the addition of the supper program with a projected \$125,000 in additional revenue.

Expenditures:

- Inflationary increase/decrease has been added to the food expenses.
- Salaries have been adjusted to reflect retirements, step movement, and any projected contract increases. Any contract settlement increases above step projected will increase expenditures.

Fund Balance:

- Fund balance will be used to offset future increases in food costs and contracts as well as possible equipment upgrades.

Independent School District 622

2018-2019 Food Service Fund

Proposed Budget Summary

	2016-17 FY ACTUAL	2017-18 REVISED BUDGET	2018-19 PROPOSED BUDGET	CHANGE
REVENUE:				
LOCAL REVENUE	\$ 21,566	\$ 10,000	\$ 13,000	\$ 3,000
STATE REVENUE	328,543	353,000	343,000	(10,000)
FEDERAL REVENUE	4,188,084	3,967,000	4,697,000	605,000
SCHOOL MEAL SALES	1,981,360	2,071,300	1,941,400	(129,900)
TOTAL REVENUE	\$ 6,519,552	\$ 6,401,300	\$ 6,994,400	\$ 468,100
EXPENDITURES:				
SALARIES AND WAGES	\$ 1,759,412	\$ 1,749,600	\$ 1,878,100	\$ 128,500
EMPLOYEE BENEFITS	660,845	669,567	730,826	61,259
PURCHASED SERVICES	285,457	220,000	237,500	17,500
SUPPLIES AND MATERIALS	3,579,376	3,493,000	3,598,500	105,500
CAPITAL EXPENDITURES	125,266	110,000	400,000	290,000
OTHER EXPENDITURES	14,740	25,000	25,000	0
TOTAL EXPENDITURES	\$ 6,425,095	\$ 6,267,167	\$ 6,869,926	\$ 602,759
REVENUES OVER (UNDER) EXPENDITURES	\$ 94,457	\$ 134,133	\$ 124,474	
BEGINNING FUND BALANCE	\$ 1,191,924	\$ 1,286,381	\$ 1,420,514	
ENDING FUND BALANCE	\$ 1,286,381	\$ 1,420,514	\$ 1,544,988	

Independent School District 622

2018-2019 Food Service Fund

Proposed Budget Revenue Detail by Source

SOURCE	REVENUE SOURCE DESCRIPTION	2016-17 FY ACTUAL	2017-18 REVISED BUDGET	2018-19 PROPOSED BUDGET	CHANGE
092	INTEREST EARNINGS	\$ 5,746	\$ 2,000	\$ 5,000	\$ 3,000
099	MISCELLANEOUS REVENUE	15,820	8,000	8,000	0
	TOTAL LOCAL REVENUE	\$ 21,566	\$ 10,000	\$ 13,000	\$ 3,000
300	STATE AIDS & GRANTS	\$ 328,543	\$ 353,000	\$ 343,000	\$ (10,000)
	TOTAL STATE REVENUE	\$ 328,543	\$ 353,000	\$ 343,000	\$ (10,000)
400	FEDERAL AID RECEIVED THROUGH MDE	\$ 50,000	\$ -	\$ 125,000	\$ 125,000
471	FEDERAL LUNCH	521,791	520,000	530,000	10,000
472	FEDERAL FREE & REDUCED	2,260,678	2,207,000	2,650,000	443,000
473	COMMODITY REBATES	143,524	125,000	0	(125,000)
474	COMMODITY DISTRIBUTION	376,634	270,000	400,000	130,000
475	SPECIAL MILK PROGRAM	0	0	2,000	2,000
476	FEDERAL SCHOOL BREAKFAST	835,457	780,000	800,000	20,000
477	CASH IN LIEU OF COMMODITIES	0	0	10,000	10,000
479	SUMMER SCHOOL	0	65,000	180,000	115,000
	TOTAL FEDERAL REVENUE	\$ 4,188,084	\$ 3,967,000	\$ 4,697,000	\$ 605,000
601	SALES TO PUPILS	\$ 1,732,453	\$ 1,825,500	\$ 1,700,500	\$ (125,000)
602	SALES TO PUPILS ALA CARTE	75,897	80,000	85,000	5,000
606	SALES TO ADULTS	96,866	105,800	90,900	(14,900)
608	SALES SPECIAL FUNCTIONS	76,144	60,000	65,000	5,000
	TOTAL SCHOOL MEAL SALES	\$ 1,981,360	\$ 2,071,300	\$ 1,941,400	\$ (129,900)
	TOTAL REVENUE	\$ 6,519,552	\$ 6,401,300	\$ 6,994,400	\$ 468,100

Independent School District 622

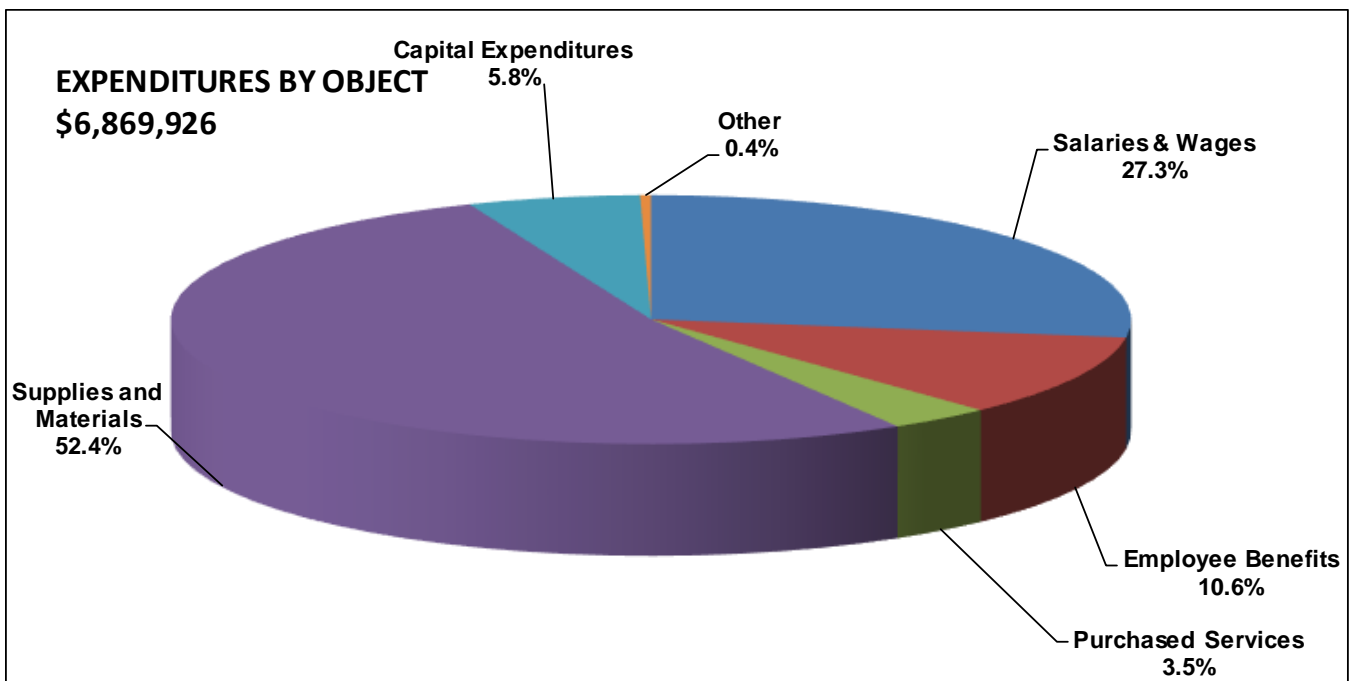
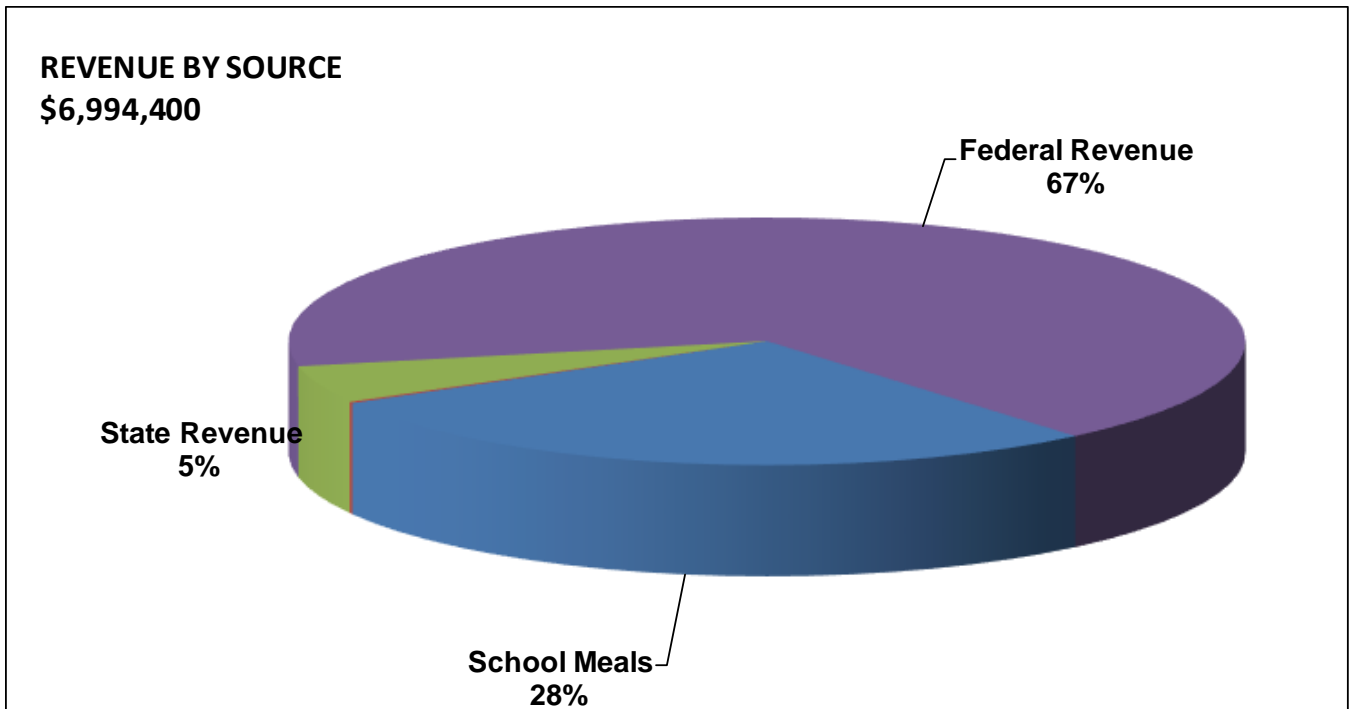
2018-2019 Food Service Fund

Proposed Budget Expenditure Detail by Object

OBJECT	OBJECT DESCRIPTION	2016-17 FY ACTUAL	2017-18 REVISED BUDGET	2018-19 PROPOSED BUDGET	CHANGE
	SALARIES AND WAGES				
110	ADMINISTRATION/SUPERVISION	\$ 163,569	\$ 165,000	\$ 173,000	\$ 8,000
170	NON-INSTRUCTIONAL SUPPORT	1,489,759	1,514,100	1,592,000	77,900
171	OVERTIME	851	850	900	50
177	SUBSTITUTES	33,139	34,650	37,200	2,550
191	SEVERANCE	0	0	0	0
195	INTERDEPARTMENT SALARY CHARGEBACKS	72,093	35,000	75,000	40,000
	TOTAL SALARIES AND WAGES	\$ 1,759,412	\$ 1,749,600	\$ 1,878,100	\$ 128,500
	EMPLOYEE BENEFITS				
210	FICA/MEDICARE	\$ 120,569	\$ 126,846	\$ 136,163	\$ 9,317
214	PERA	125,013	126,846	136,163	9,317
220	HEALTH INSURANCE	260,708	245,000	275,000	30,000
230	LIFE INSURANCE	4,875	4,375	5,000	625
235	DENTAL INSURANCE	4,645	5,000	5,000	0
240	LONG TERM DISABILITY INSURANCE	4,657	6,000	6,000	0
250	TSA / MINN DEFER COMP PLAN	5,778	35,000	30,000	(5,000)
252	OPEB ARC	0	6,000	6,000	0
270	WORKERS COMPENSATION	86,160	89,000	90,000	1,000
280	UNEMPLOYMENT COMPENSATION	15	1,000	1,000	0
291	OPEB PAY AS YOU GO	24,018	14,000	15,000	1,000
295	INTERDEPARTMENT BENEFIT CHARGEBACKS	24,133	10,000	25,000	15,000
299	OTHER EMPLOYEE BENEFITS	272	500	500	0
	TOTAL EMPLOYEE BENEFITS	\$ 660,845	\$ 669,567	\$ 730,826	\$ 61,259
	PURCHASED SERVICES				
305	CONSULTING FEES/FEES FOR SERVICES	\$ 65,923	\$ 80,000	\$ 80,000	\$ -
320	COMMUNICATION SERVICES	12	0	0	0
329	POSTAGE	2,380	3,500	4,000	500
330	UTILITIES	14,798	15,000	10,000	(5,000)
350	REPAIR & MAINTENANCE SERVICES	184,896	100,000	125,000	25,000
366	TRAVEL AND CONVENTIONS	12,742	15,000	15,000	0
370	OPERATING LEASES OR RENTALS	571	1,500	500	(1,000)
398	INTERDEPARTMENT SERVICES CHARGEBACKS	4,135	5,000	3,000	(2,000)
	TOTAL PURCHASED SERVICES	\$ 285,457	\$ 220,000	\$ 237,500	\$ 17,500
	SUPPLIES AND MATERIALS				
401	SUPPLIES AND MATERIALS	\$ 291,285	\$ 300,000	\$ 353,000	\$ 53,000
403	UNIFORMS	18,749	20,000	20,000	0
455	NON-INSTRUCTIONAL TECH SUPPLIES	0	0	500	500
465	NON-INSTRUCTIONAL TECH DEVICES	0	0	10,000	10,000
490	FOOD PURCHASES	2,607,400	2,570,000	2,530,000	(40,000)
491	COMMODITIES	376,634	250,000	400,000	150,000
495	MILK	285,308	353,000	285,000	(68,000)
	TOTAL SUPPLIES AND MATERIALS	\$ 3,579,376	\$ 3,493,000	\$ 3,598,500	\$ 105,500
	CAPITAL EXPENDITURES				
530	OTHER EQUIPMENT PURCHASED	\$ 120,647	\$ 100,000	\$ 400,000	\$ 300,000
555	TECHNOLOGY EQUIPMENT AND SOFTWARE	4,619	10,000	0	(10,000)
	TOTAL CAPITAL EXPENDITURES	\$ 125,266	\$ 110,000	\$ 400,000	\$ 290,000
	OTHER EXPENDITURES				
820	DUES, MEMBERSHIPS, FEES	\$ 13,119	\$ 25,000	\$ 25,000	\$ -
899	MISCELLANEOUS EXPENSE	1,621			0
	TOTAL OTHER EXPENDITURES	\$ 14,740	\$ 25,000	\$ 25,000	\$ -
	TOTAL EXPENDITURES	\$ 6,425,095	\$ 6,267,167	\$ 6,869,926	\$ 602,759

Independent School District 622

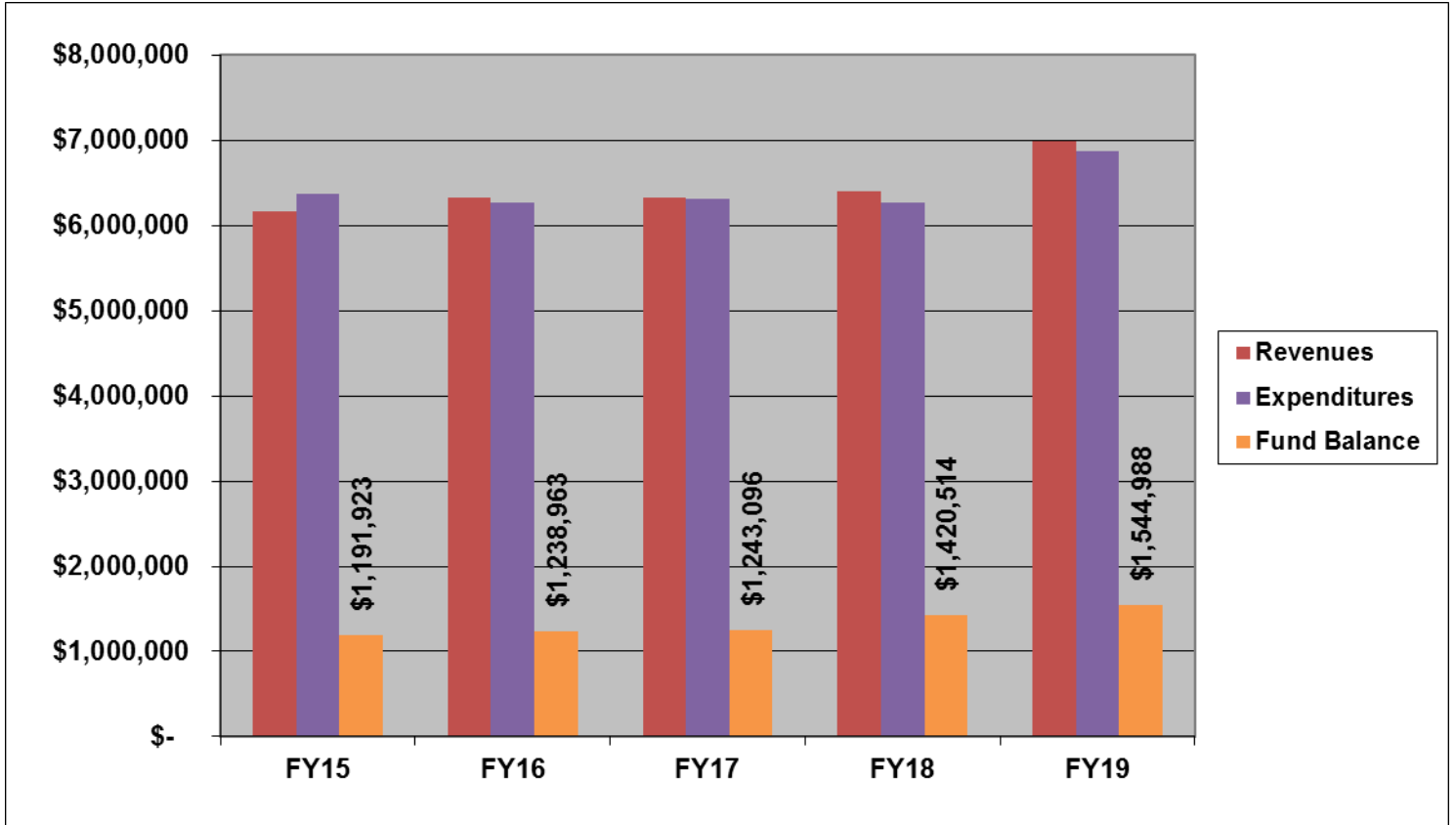
2018-2019 Food Service Proposed Budget Graphs



Independent School District 622

2018-2019 Food Service Proposed Budget Graphs

REVENUES, EXPENDITURES, FUND BALANCE



Independent School District 622

2018-2019 Community Education Fund Proposed Budget Assumptions

- \$9,415,632 in total revenue, a .43% decrease.
- State aid revenue reflects 2017-18 levels.
- School-age care special needs levy adjustment of **\$(141,761)** is included in revenue.
- \$9,700,405 in total expenditures, a 4.1% increase.
- \$2,771,094 in fund balance, which is 28.57% of expenditures including non-public pupil aid.
 - This fund balance includes \$538,606 designated for school age care levy adjustments.
- Fund Balances for targeted areas can only be spent in those designated areas.
- Salaries have been adjusted to reflect settled contracts, retirements, step movement and any contractual obligations according to PELRA.
- Population based on 2015 census data.

Independent School District 622

2018-2019 Community Education Fund

Proposed Budget Summary

	2016-17 FY ACTUAL	2017-18 REVISED BUDGET	2018-19 PROPOSED BUDGET	CHANGE
REVENUE:				
PROPERTY TAX	\$ 1,751,874	\$ 1,406,318	\$ 1,234,881	\$ (171,437)
LOCAL REVENUE	2,992,677	2,641,140	2,648,813	7,673
STATE REVENUE	4,817,201	5,048,268	5,164,148	115,880
FEDERAL AND OTHER REVENUE	391,012	360,299	367,790	7,491
TOTAL REVENUE	\$ 9,952,765	\$ 9,456,025	\$ 9,415,632	\$ (40,393)
EXPENDITURES:				
SALARIES AND WAGES	\$ 3,643,342	\$ 3,769,554	\$ 4,253,616	\$ 484,062
EMPLOYEE BENEFITS	1,178,655	1,302,218	1,461,299	159,081
PURCHASED SERVICES	3,306,343	3,426,692	3,254,327	(172,365)
SUPPLIES AND MATERIALS	413,810	598,489	593,743	(4,746)
CAPITAL EXPENDITURES	73,110	112,411	64,802	(47,609)
OTHER EXPENDITURES	84,327	109,077	72,618	(36,459)
TOTAL EXPENDITURES	\$ 8,699,587	\$ 9,318,441	\$ 9,700,405	\$ 381,964
REVENUES OVER (UNDER) EXPENDITURES	\$ 1,253,178	\$ 137,584	\$ (284,773)	
BEGINNING FUND BALANCE	\$ 1,665,105	\$ 2,918,283	\$ 3,055,867	
ENDING FUND BALANCE	\$ 2,918,283	\$ 3,055,867	\$ 2,771,094	
FUND BALANCES:				% EXPENSE
NONSPENDABLE FOR PREPAID ITEMS	\$ 798	\$ 798	\$ 798	0.01%
COMMUNITY EDUCATION	\$ 1,254,561	\$ 1,345,120	\$ 1,143,865	11.79%
DESIGNATED FOR LEVY ADJUSTMENT	\$ 434,908	\$ 482,196	\$ 538,606	5.55%
ECFE	\$ 476,966	\$ 543,437	\$ 464,970	4.79%
SCHOOL READINESS	\$ 381,924	\$ 316,413	\$ 254,952	2.63%
ADULT BASIC EDUCATION	\$ 367,903	\$ 367,903	\$ 367,903	3.79%
RESTRICTED	\$ 1,223	\$ -	\$ -	0.00%
TOTAL FUND BALANCE	\$ 2,918,283	\$ 3,055,867	\$ 2,771,094	28.57%

Independent School District 622

2018-2019 Community Education Fund

Proposed Budget Revenue Detail by Source

SOURCE	REVENUE SOURCE DESCRIPTION	2016-17 FY ACTUAL	2017-18 REVISED BUDGET	2018-19 PROPOSED BUDGET	CHANGE
001	LOCAL PROPERTY TAXES	\$ 1,503,753	\$ 1,406,318	\$ 1,234,881	\$ (171,437)
009	FISCAL DISPARITIES	248,121	0	0	0
	TOTAL PROPERTY TAX	\$ 1,751,874	\$ 1,406,318	\$ 1,234,881	\$ (171,437)
021	TUITION FROM OTHER SCHOOL DISTRICTS	\$ 3,583	\$ 3,443	\$ 3,443	\$ -
040	TUITION FROM PATRONS	251,301	260,511	252,311	(8,200)
050	FEES FROM PATRONS	2,544,248	2,243,686	2,251,559	7,873
092	INTEREST INCOME	18,716	0	0	0
093	RENT	69,056	78,000	78,000	0
096	DONATIONS	24,211	39,000	45,000	6,000
099	MISCELLANEOUS	81,562	16,500	18,500	2,000
	TOTAL LOCAL REVENUE	\$ 2,992,677	\$ 2,641,140	\$ 2,648,813	\$ 7,673
227	ABATEMENT AID	\$ 4,634	\$ 47,388	\$ 47,388	\$ -
234	AGRICULTURAL MARKET VALUE	44	0	0	0
300	STATE AID	4,138,178	4,299,963	4,415,685	115,722
301	NON PUBLIC AID	653,391	700,917	701,075	158
369	OTHER - STATE AGENCIES	10,000	0	0	0
397	TRA AND PERA SPECIAL FUNDING REVENUE	10,954	0	0	0
	TOTAL STATE REVENUE	\$ 4,817,201	\$ 5,048,268	\$ 5,164,148	\$ 115,880
400	FEDERAL AID RECEIVED FROM MDE	\$ 344,848	\$ 258,213	\$ 258,213	\$ -
611	SPECIAL	46,164	102,086	109,577	7,491
	TOTAL FEDERAL AND OTHER REVENUE	\$ 391,012	\$ 360,299	\$ 367,790	\$ 7,491
	TOTAL REVENUE	\$ 9,952,764.52	\$ 9,456,025	\$ 9,415,632	\$ (40,393)

Independent School District 622

2018-2019 Community Education Fund

Proposed Budget Expenditure Detail by Object

OBJECT	OBJECT DESCRIPTION	2016-17 FY ACTUAL	2017-18 REVISED BUDGET	2018-19 PROPOSED BUDGET	CHANGE
	SALARIES AND WAGES				
109	SUPERVISORS	\$ 318,203	\$ 335,668	\$ 389,060	\$ 53,392
110	ADMINISTRATION/SUPERVISION	129,323	127,500	137,113	9,613
111	ALL COORDINATORS/FACILITATORS	407,513	369,673	384,501	14,828
120	EC/SCHOOL READINESS/ABE ADMINISTRATION/SUPERVISION	237,988	223,313	239,234	15,921
140	LICENSED CLASSROOM TEACHER	130,666	89,918	216,660	126,742
141	NON LICENSED CLASSROOM PERSONNEL	615,167	555,541	723,213	167,672
143	LICENSED INSTRUCTIONAL SUPPORT PERSONNEL	0	35,250	36,308	1,058
144	NON LICENSED INSTRUCTIONAL SUPPORT	713,521	764,469	782,548	18,079
145	SUBSTITUTE TEACHER	59,765	33,303	37,000	3,697
146	SUBSTITUTE NON LICENSED CLASSROOM	68,710	98,000	64,600	(33,400)
154	MANAGEMENT ASSISTANT	49	0	0	0
155	LICENSED NURSING SERVICES	106,034	121,740	121,858	118
165	SCHOOL COUNSELOR	178,988	184,062	184,062	0
170	NON INSTRUCTIONAL SUPPORT	363,299	536,934	623,597	86,663
171	OVERTIME	12,630	14,740	15,610	870
175	CULTURAL LIASON	453	15,488	16,131	643
177	SUBSTITUTES	1,900	614	614	0
185	OTHER LICENSED SALARY PAYMENTS	8,322	19,708	56,637	36,929
186	OTHER NON LICENSED SALARY PAYMENTS	193,998	135,829	117,066	(18,763)
195	INTERDEPARTMENTAL SALARY CHARGEBACKS	96,813	107,804	107,804	0
	TOTAL SALARIES AND WAGES	\$ 3,643,342	\$ 3,769,554	\$ 4,253,616	\$ 484,062
	EMPLOYEE BENEFITS				
210	FICA/MEDICARE	\$ 264,732	\$ 282,366	\$ 318,153	\$ 35,787
214	PERA	152,978	182,374	191,924	9,550
218	TRA	100,541	96,341	121,837	25,496
220	HEALTH INSURANCE	524,875	566,447	628,749	62,302
230	LIFE INSURANCE	8,636	9,053	11,379	2,326
235	DENTAL INSURANCE	44,185	50,077	54,899	4,822
240	LONG TERM DISABILITY INSURANCE	8,587	14,561	15,729	1,168
250	TSA / MN DEFER COMP PLAN	37,015	54,810	57,268	2,458
260	LEGAL	3,534	3,717	4,142	425
270	WORKERS COMPENSATION	28,043	37,587	52,334	14,747
280	UNEMPLOYMENT COMPENSATION	377	600	600	0
295	INTERDEPARTMENTAL BENEFIT CHARGEBACKS	5,152	4,285	4,285	0
	TOTAL EMPLOYEE BENEFITS	\$ 1,178,655	\$ 1,302,218	\$ 1,461,299	\$ 159,081

Independent School District 622

2018-2019 Community Education Fund

Proposed Budget Expenditure Detail by Object

OBJECT	OBJECT DESCRIPTION	2016-17 FY ACTUAL	2017-18 REVISED BUDGET	2018-19 PROPOSED BUDGET	CHANGE
	PURCHASED SERVICES				
303	FEDERAL SUBCONTRACTS <25000	\$ 116,956	\$ 138,934	\$ 138,934	\$ -
304	FEDERAL SUBCONTRACTS >25000	33,913	29,109	29,109	0
305	CONSULTING FEES	267,376	220,250	252,103	31,853
316	PURCHASED SERVICES JOINT POWERS AGENCIES	35,170	40,299	40,299	0
317	VOLUNTEER MILEAGE	1,203	1,240	1,000	(240)
320	COMMUNICATION SERVICES	1,054	1,883	1,883	0
329	POSTAGE	14,964	18,135	16,035	(2,100)
340	INSURANCE	389	400	400	0
350	REPAIR & MAINTENANCE SERVICES	754	6,127	6,127	0
360	TRANSPORTATION	221	12,770	12,600	(170)
365	TRANSPORTATION CHARGEBACKS	242,010	234,089	230,761	(3,328)
366	TRAVEL AND CONVENTIONS	31,396	38,188	40,470	2,282
367	TRAVEL AND CONVENTIONS OUT OF STATE	0	1,200	1,200	0
369	STUDENT ENTRY FEES	25,011	34,200	35,750	1,550
370	OPERATING LEASES OR RENTALS	25,657	31,450	2,808	(28,642)
383	PRINTING	22,768	25,275	29,500	4,225
385	THIRD PARTY SERVICES	0	100	0	(100)
390	TUITION OTHER MN SCHOOL DISTRICTS	2,235,718	2,292,920	2,084,658	(208,262)
394	TUITION OTHER MN AGENCIES	187,160	238,297	238,297	0
398	INTERDEPARTMENTAL SERVICES CHARGEBACKS	64,623	61,826	92,393	30,567
	TOTAL PURCHASED SERVICES	\$ 3,306,343	\$ 3,426,692	\$ 3,254,327	\$ (172,365)
	SUPPLIES AND MATERIALS				
401	SUPPLIES AND MATERIALS	\$ 41,893	\$ 49,603	\$ 42,850	\$ (6,753)
405	NON-INSTRUCTIONAL SOFTWARE LICENSING AGREEMENTS	0	11,590	12,100	510
406	INSTRUCTIONAL SOFTWARE LICENSE AGREEMENTS	0	1,500	5,000	3,500
430	SUPPLIES AND MATERIALS INSTRUCTIONAL	83,995	210,589	171,691	(38,898)
433	SUPPLIES AND MATERIALS INSTRUCTIONAL INDIVIDUAL	100,108	0	0	0
455	NON-INSTRUCTIONAL TECHNOLOGY SUPPLIES	0	2,500	2,500	0
460	TEXTBOOKS	65,389	192,966	192,819	(147)
461	TESTS	14,215	0	0	0
465	NON-INSTRUCTIONAL TECHNOLOGY DEVICES	0	25,135	51,086	25,951
490	FOOD PURCHASES	108,210	104,606	115,697	11,091
	TOTAL SUPPLIES AND MATERIALS	\$ 413,810	\$ 598,489	\$ 593,743	\$ (4,746)
	CAPITAL EXPENDITURES				
530	OTHER EQUIPMENT PURCHASED	\$ 7,529	\$ 85,367	\$ 64,802	\$ (20,565)
555	TECHNOLOGY EQUIPMENT AND SOFTWARE	65,581	27,044	0	(27,044)
	TOTAL CAPITAL EXPENDITURES	\$ 73,110	\$ 112,411	\$ 64,802	\$ (47,609)
	OTHER EXPENDITURES				
810	JUDGEMENTS	\$ -	\$ -	\$ -	\$ -
820	DUES, MEMBERSHIPS, FEES	73,373	65,700	68,860	3,160
891	TRA AND PERA SPECIAL FUNDING SITUATION PENSION EPXENS	10,954	0	0	0
895	FEDERAL/NON PUBLIC INDIRECT COST	0	33,377	3,758	(29,619)
898	MISCELLANEOUS EXPENSE	0	10,000	0	(10,000)
	TOTAL OTHER EXPENDITURES	\$ 84,327	\$ 109,077	\$ 72,618	\$ (36,459)
	TOTAL EXPENDITURES	\$ 8,699,587	\$ 9,318,441	\$ 9,700,405	\$ 381,964

Independent School District 622

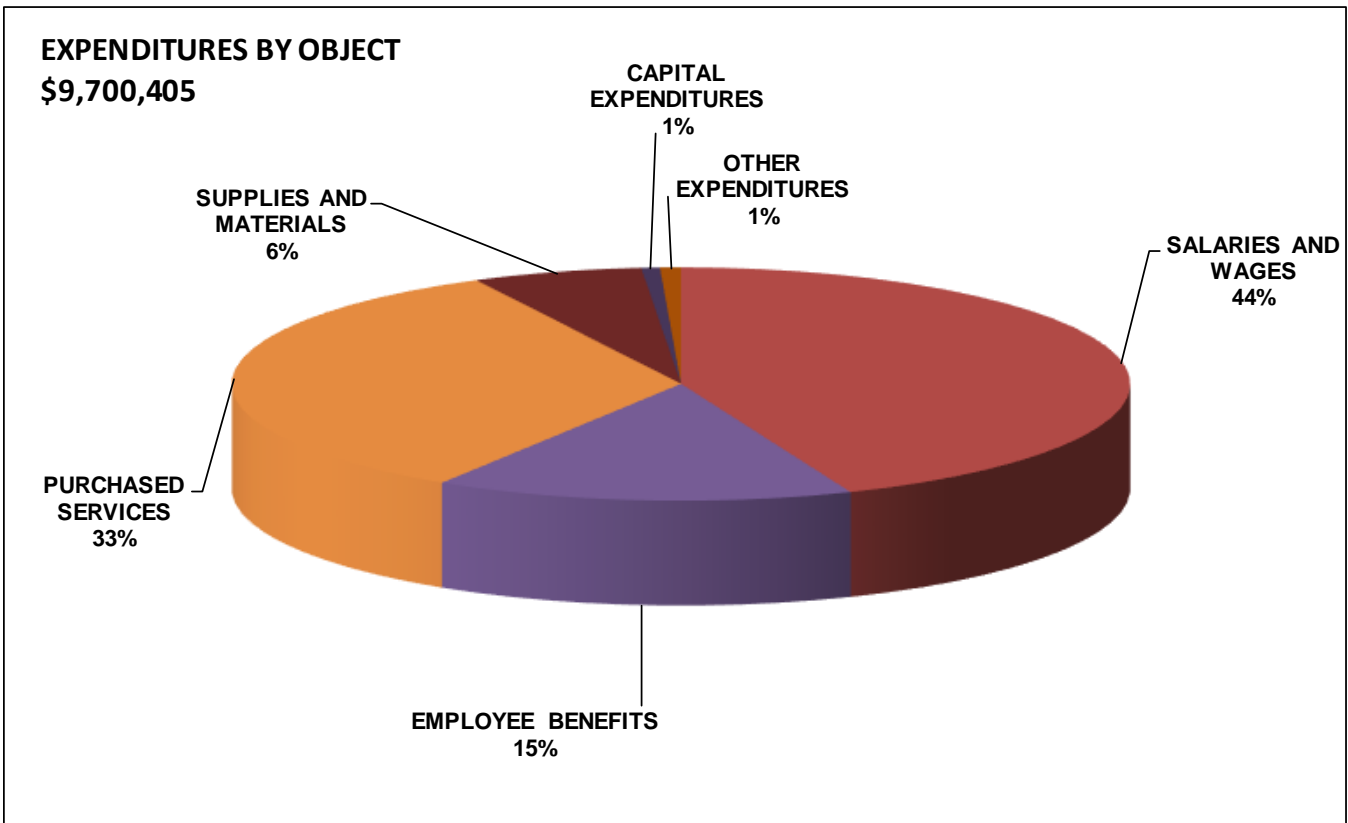
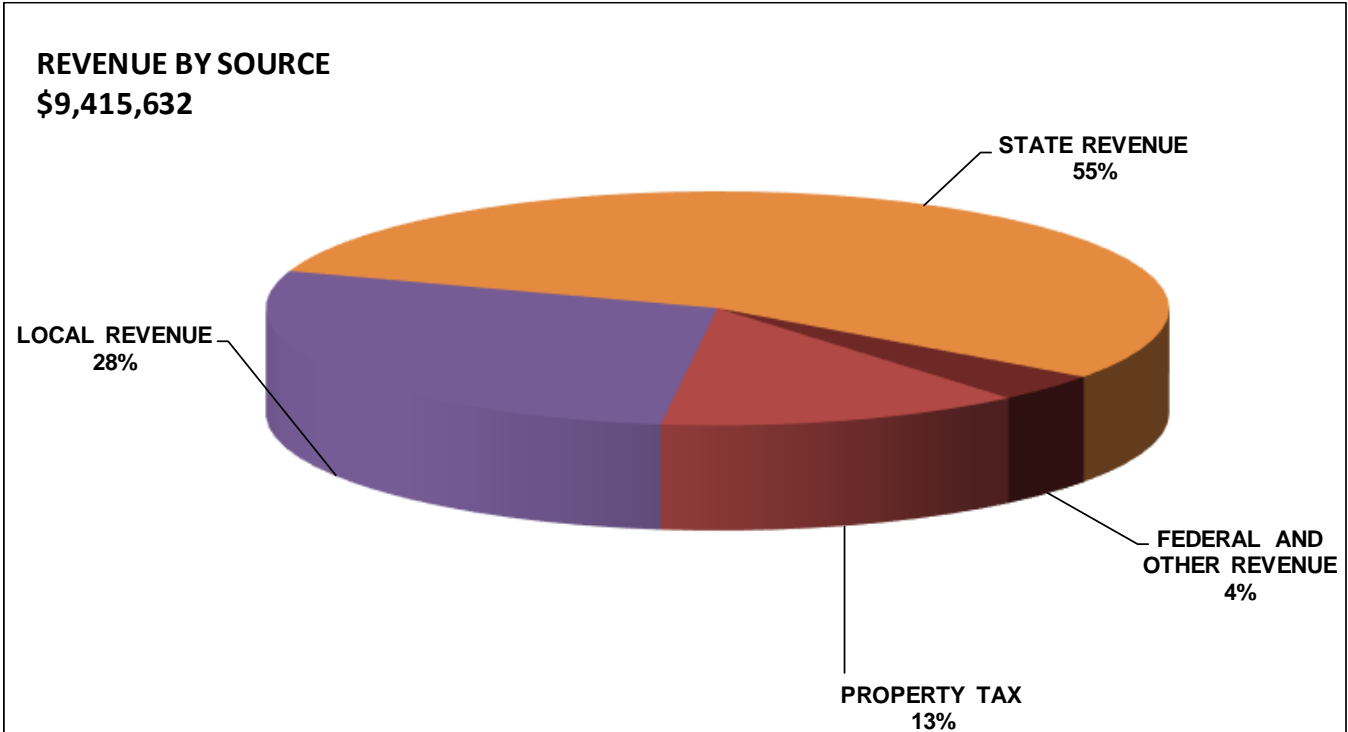
2018-2019 Community Education Fund

Proposed Budget Detail by Program

PROGRAM	REVENUE SOURCE DESCRIPTION	2016-17 FY ACTUAL	2017-18 REVISED BUDGET	2018-19 PROPOSED BUDGET	CHANGE
	REVENUE BY PROGRAM:				
505	GENERAL COMMUNITY EDUCATION	\$ 710,296	\$ 562,324	\$ 486,899	\$ (75,425)
510	ADULTS WITH DISABILITIES	78,128	68,210	71,325	3,115
520	ADULT BASIC EDUCATION	3,684,092	3,725,773	3,725,773	0
570	SCHOOL AGE CARE	2,415,497	2,150,000	2,100,000	(50,000)
580	EARLY CHILDHOOD AND FAMILY EDUCATION	618,998	619,167	678,685	59,518
581	PRE-KINDERGARTEN	248,311	248,311	248,311	0
582	SCHOOL READINESS	827,511	686,992	686,327	(665)
583	PRE-SCHOOL SCREENING	47,899	45,777	45,777	0
585	YOUTH ENRICHMENT	305,765	294,283	310,656	16,373
590	COMMUNITY RESOURCES/VOLUNTEERS	351,921	354,271	360,804	6,533
593	OTHER COMMUNITY PROGRAMS	653,391	700,917	701,075	158
	TOTAL REVENUE	\$ 9,941,809	\$ 9,456,025	\$ 9,415,632	\$ (40,393)
	EXPENDITURES BY PROGRAM:				
505	GENERAL COMMUNITY EDUCATION	\$ 456,298	\$ 568,458	\$ 628,660	\$ 60,202
510	ADULTS WITH DISABILITIES	75,128	68,210	71,325	3,115
520	ADULT BASIC EDUCATION	3,584,050	3,725,773	3,725,773	0
570	SCHOOL AGE CARE	1,836,205	2,006,021	2,103,082	97,061
580	EARLY CHILDHOOD AND FAMILY EDUCATION	530,719	552,696	757,152	204,456
581	PRE-KINDERGARTEN	248,311	248,311	248,311	0
582	SCHOOL READINESS	676,062	752,503	747,788	(4,715)
583	PRE-SCHOOL SCREENING	47,899	47,000	45,777	(1,223)
585	YOUTH ENRICHMENT	239,604	294,283	310,657	16,374
590	COMMUNITY RESOURCES/VOLUNTEERS	351,921	354,271	360,804	6,533
593	OTHER COMMUNITY PROGRAMS	210,670	226,193	226,204	11
710	COUNSELING/GUIDANCE	296,778	318,952	318,951	(1)
720	HEALTH SERVICES	145,943	155,770	155,921	151
	TOTAL EXPENDITURES	\$ 8,699,588	\$ 9,318,441	\$ 9,700,405	\$ 381,964

Independent School District 622

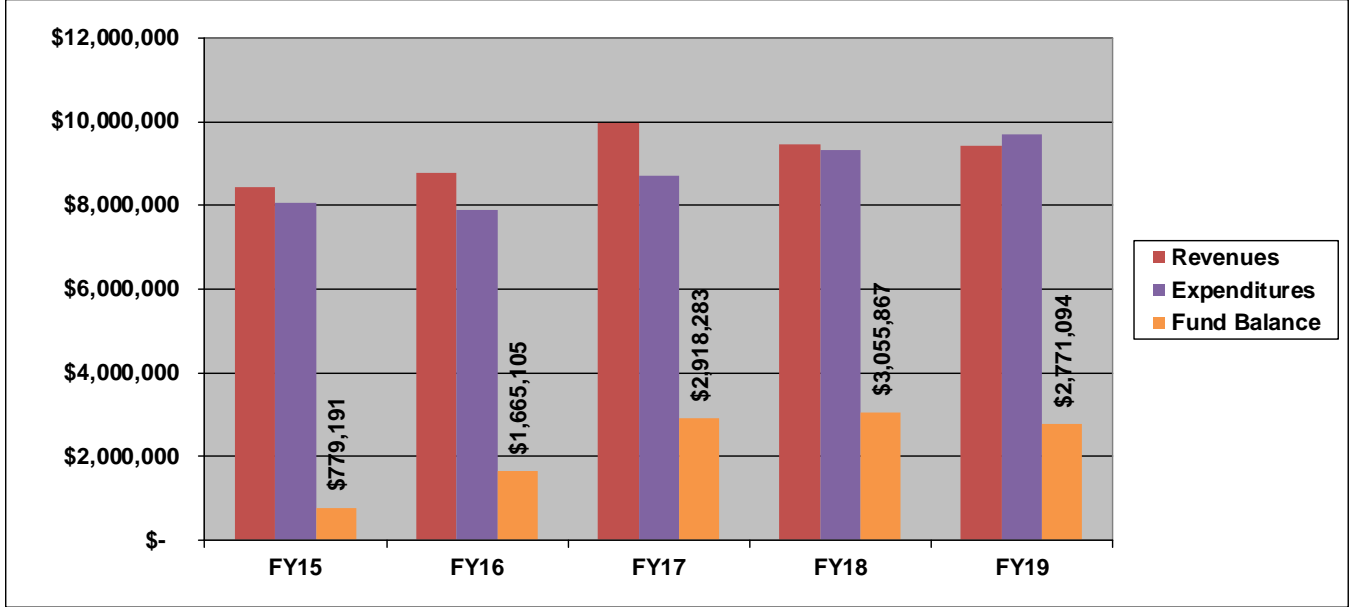
2018-2019 Community Education Proposed Budget Graphs



Independent School District 622

2018-2019 Community Education Proposed Budget Graphs

REVENUES, EXPENDITURES, FUND BALANCE



Independent School District 622

2018-2019 Self-Insurance Fund

Proposed Budget Assumptions

- Purpose: To pay for claims, stop loss, administrative, and all expenditures related to the District's active employee health insurance plan.
- Revenues are generated by employer and employee contributions and individuals enrolled in the District's COBRA plan.
- Expenditures are administrative expenses, claims, on-site clinic costs and other expenses related to the District's Self-Insured Health Plan.
- Expenditures are reviewed and approved by a third party administrator before final approval from the District.
- The Self Insured Health Plan must be audited by an independent auditor on an annual basis and must follow governmental accounting standards and GASB 45.
- Due to District Budget Adjustments and any new staff additions, the revenue and expenditures for 2018-19 have been adjusted accordingly.

Independent School District 622

2018-2019 Self-Insured Health Fund

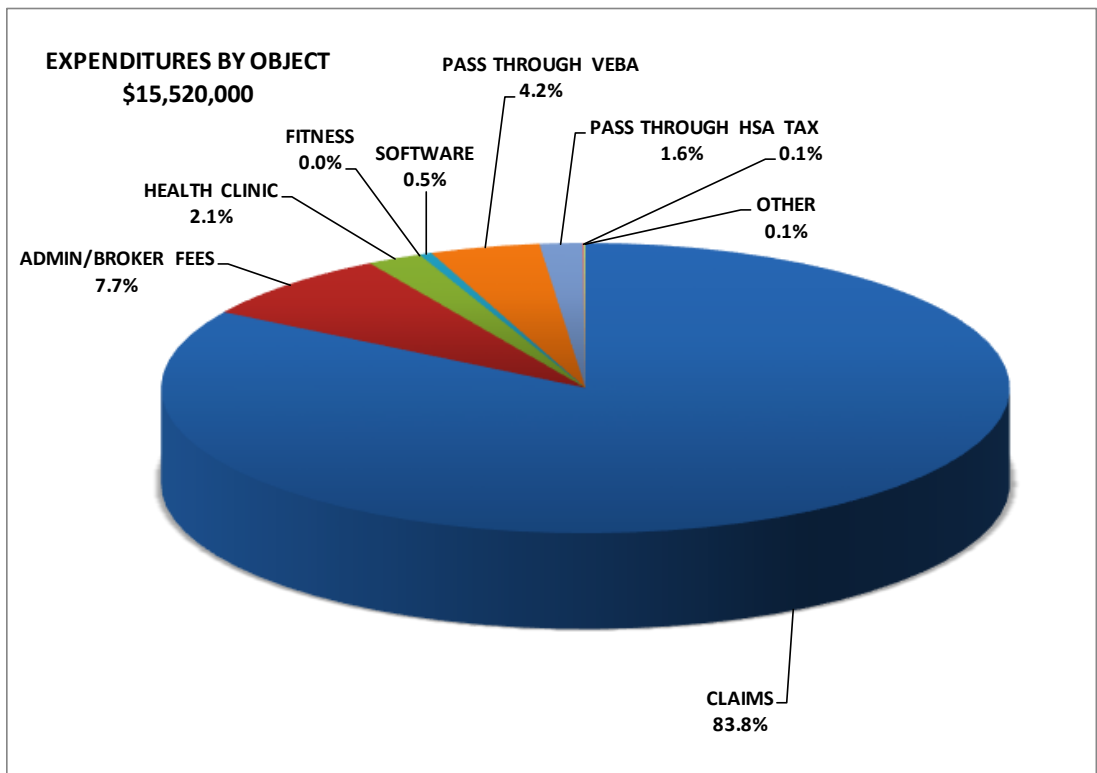
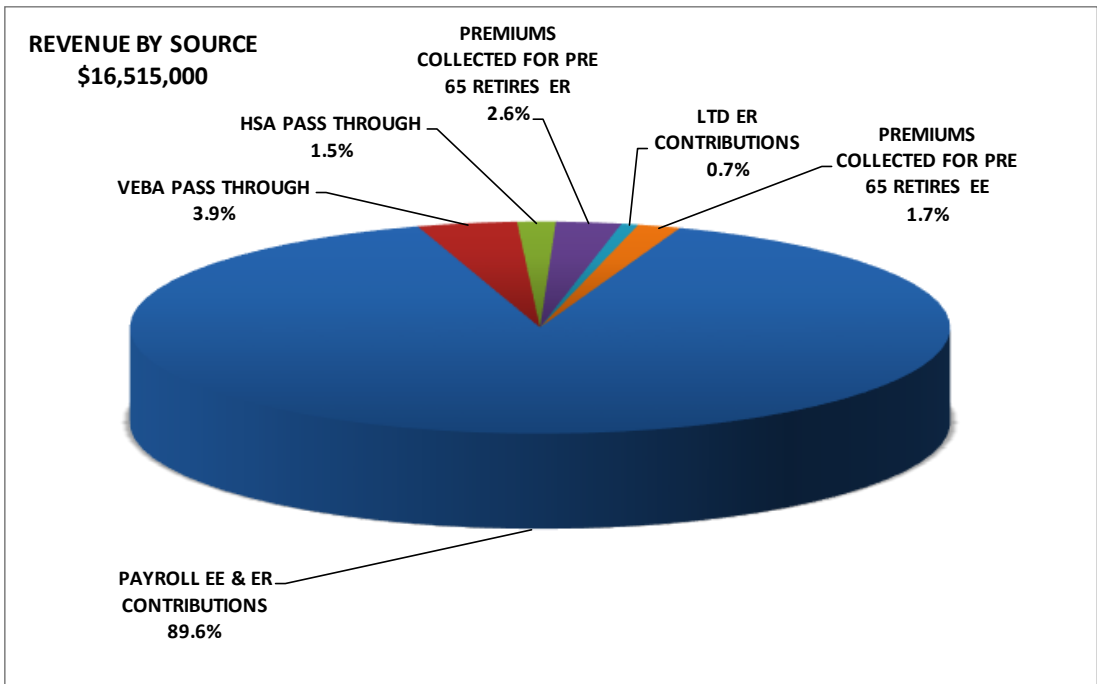
Proposed Budget Summary

	2016-17 FY ACTUAL	2017-18 REVISED BUDGET	2018-19 PROPOSED BUDGET	CHANGE
REVENUE:				
INTEREST INCOME	\$ 17,493	\$ -	\$ -	\$ -
PAYROLL EE & ER CONTRIBUTIONS	14,853,920	14,800,000	14,800,000	0
VEBA PASS THROUGH	645,173	640,000	650,000	10,000
HSA PASS THROUGH	242,371	250,000	250,000	0
PREMIUMS COLLECTED FOR PRE 65 RETIRES ER	421,477	425,000	425,000	0
LTD ER CONTRIBUTIONS	87,127	100,000	110,000	10,000
PREMIUMS COLLECTED FOR PRE 65 RETIRES EE	287,047	280,000	280,000	0
TOTAL REVENUE	\$ 16,554,608	\$ 16,495,000	\$ 16,515,000	\$ 20,000
EXPENDITURES:				
CLAIMS	\$ 12,953,472	\$ 12,805,000	\$ 13,000,000	\$ 195,000
IBNR CHANGE	269,768	0	0	0
ADMIN/BROKER FEES	1,405,813	1,200,000	1,200,000	0
HEALTH CLINIC	303,577	325,000	325,000	0
FITNESS	0	0	0	0
SOFTWARE	72,136	75,000	75,000	0
PASS THROUGH VEBA	645,173	640,000	650,000	10,000
PASS THROUGH HSA	242,371	250,000	250,000	0
TAX	54,417	100,000	10,000	(90,000)
OTHER	8,219	5,000	10,000	5,000
TOTAL EXPENDITURES	\$ 15,954,947	\$ 15,400,000	\$ 15,520,000	\$ 120,000
REVENUES OVER (UNDER) EXPENDITURES	\$ 599,661	\$ 1,095,000	\$ 995,000	
BEGINNING FUND BALANCE	\$ 4,095,322	\$ 4,694,983	\$ 5,789,983	
ENDING FUND BALANCE	\$ 4,694,983	\$ 5,789,983	\$ 6,784,983	

Independent School District 622

2018-2019 Self-Insurance Health Fund

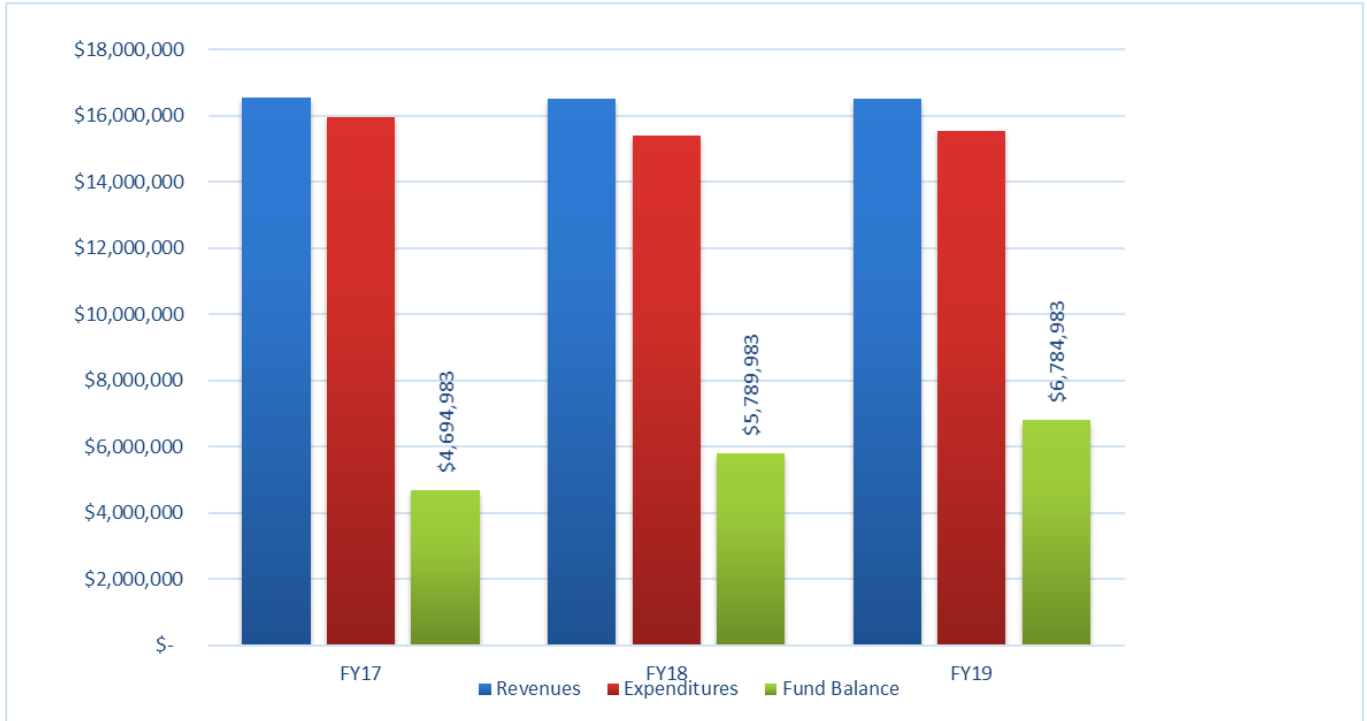
Proposed Budget Graphs



Independent School District 622

2018-2019 Self-Insurance Health Fund Proposed Budget Graphs

REVENUES, EXPENDITURES, FUND BALANCE



Independent School District 622

2018-2019 Debt Service - Fund 07

Proposed Budget Summary

- This fund is used to pay off principal and interest payments incurred by the issuance of bonds or certificates of participation by the District.
- Revenue for this fund comes from the annual property tax levy certified by the School Board in the fall.

	2016-17 FY ACTUAL	2017-18 REVISED BUDGET	2018-19 PROPOSED BUDGET	CHANGE
REVENUE:				
PROPERTY TAXES	\$ 11,065,767	\$ 10,371,010	\$ 10,613,010	\$ 242,000
STATE REVENUE	389,018	592,534	813,310	220,776
FEDERAL REVENUE	85,410	83,563	78,047	(5,516)
OTHER - TARTAN ARENA	155,700	0	0	0
INVESTMENT INCOME	69,707	15,000	15,000	0
TOTAL REVENUE	\$ 11,765,602	\$ 11,062,107	\$ 11,519,367	\$ 457,260
EXPENDITURES:				
PRINCIPAL	\$ 8,535,000	\$ 7,915,000	\$ 8,435,000	\$ 520,000
INTEREST	3,499,314	3,543,481	2,656,935	(886,546)
OTHER	337,029	20,000	20,000	0
TOTAL EXPENDITURES	\$ 12,371,343	\$ 11,478,481	\$ 11,111,935	\$ (366,546)
REVENUES OVER (UNDER) EXPENDITURES	\$ (605,741)	\$ (416,374)	\$ 407,432	
OTHER FINANCING				
DEBT ISSUED	\$ 40,650,000	\$ -	\$ -	
PREMIUM ON DEBT ISSUED	5,554,794	0	0	
REFUNDED DEBT PAYMENT	(45,878,674)	0	0	
TOTAL OTHER FINANCING SOURCES	\$ 326,120	\$ -	\$ -	
BEGINNING FUND BALANCE	\$ 2,717,082	\$ 2,437,461	\$ 2,021,087	
RESERVE FOR REFUNDING	326,120		-	
RESTRICTED FUND BALANCE	2,111,341	2,021,087	2,428,519	
ENDING FUND BALANCE	\$ 2,437,461	\$ 2,021,087	\$ 2,428,519	

Independent School District 622

2018-2019 Trust and Agency - Fund 09

Proposed Budget and Summary

- Purpose: To account for building donations and fundraisers that occur during the year.
- Included in this fund are various private grants received such as 3M grants.
- Fund is under “Board control” and must follow all District policy and procedure in expending the funds.

	2016-17 FY ACTUAL	2017-18 REVISED BUDGET	2018-19 PROPOSED BUDGET	CHANGE
REVENUE:				
FEES, ADMISSIONS, MISCELLANEOUS	\$ 943,772	\$ 825,000	\$ 825,000	\$ -
DONATIONS	249,876	500,000	400,000	(100,000)
FUNDRAISING	156,286	75,000	175,000	100,000
TOTAL REVENUE	\$ 1,349,934	\$ 1,400,000	\$ 1,400,000	\$ -
EXPENDITURES:				
SALARIES & BENEFITS	\$ 295,236	\$ 295,000	\$ 295,000	\$ -
PURCHASED SERVICES	285,199	170,000	250,000	80,000
SUPPLIES AND MATERIALS	673,995	905,000	795,000	(110,000)
CAPITAL EXPENDITURES	67,609	10,000	40,000	30,000
OTHER	22,596	20,000	20,000	0
TOTAL EXPENDITURES	\$ 1,344,636	\$ 1,400,000	\$ 1,400,000	\$ -
REVENUES OVER (UNDER) EXPENDITURES	\$ 5,298	\$ -	\$ -	
BEGINNING FUND BALANCE	\$ 1,060,765	\$ 1,066,063	\$ 1,066,063	
ENDING FUND BALANCE	\$ 1,066,063	\$ 1,066,063	\$ 1,066,063	

Independent School District 622

2018-2019 OPEB Trust - Fund 45

OPEB Debt Service - Fund 47

Proposed Budget and Summary

- Fund created to account for Other Post-Employment Benefits (OPEB) bonds that were issued in 2008-09.
- Dollars from this fund help to offset the cost of contractual retiree health insurance, dental insurance and life insurance.
- Accounting practice and withdrawal from this fund must follow GASB 45 and an actuarial study.
- Fund 47 the Debt Service for OPEB is for the annual payment on the OPEB bonds. This amount is included in the annual levy certified by the School Board.

2018-2019 OPEB Trust - Fund 45 Proposed Budget

	2016-17 FY ACTUAL	2017-18 REVISED BUDGET	2018-19 PROPOSED BUDGET	CHANGE
REVENUE:				
EMPLOYEE CONTRIBUTIONS	\$ 794,774	\$ 800,000	\$ 900,000	\$ 100,000
INVESTMENT EARNINGS	149,619	150,000	150,000	0
TOTAL REVENUE	\$ 944,393	\$ 950,000	\$ 1,050,000	\$ 100,000
EXPENDITURES:				
RETIREE BENEFITS PAID	\$ 2,285,363	\$ 2,205,000	\$ 2,261,000	\$ 56,000
TOTAL EXPENDITURES	\$ 2,285,363	\$ 2,205,000	\$ 2,261,000	\$ 56,000
REVENUES OVER (UNDER) EXPENDITURES	\$ (1,340,970)	\$ (1,255,000)	\$ (1,211,000)	
BEGINNING FUND BALANCE	\$ 13,658,976	\$ 12,318,006	\$ 11,063,006	
ENDING FUND BALANCE	\$ 12,318,006	\$ 11,063,006	\$ 9,852,006	

Independent School District 622

2018-2019 OPEB Debt Service - Fund 47

Proposed Budget

	2016-17 FY ACTUAL	2017-18 REVISED BUDGET	2018-19 PROPOSED BUDGET	CHANGE
REVENUE:				
PROPERTY TAXES	\$ 2,647,466	\$ 2,695,728	\$ 2,662,508	\$ (33,220)
STATE REVENUE	77	0	0	0
INVESTMENT INCOME	5,197	2,000	2,000	0
TOTAL REVENUE	\$ 2,652,740	\$ 2,697,728	\$ 2,664,508	\$ (33,220)
EXPENDITURES:				
PRINCIPAL	\$ 1,585,000	\$ 1,660,000	\$ 1,745,000	\$ 85,000
INTEREST	1,071,783	995,702	912,703	(82,999)
OTHER	14,976	20,000	20,000	0
TOTAL EXPENDITURES	\$ 2,671,759	\$ 2,675,702	\$ 2,677,703	\$2,001
REVENUES OVER (UNDER) EXPENDITURES	\$ (19,019)	\$ 22,026	\$ (13,195)	
BEGINNING FUND BALANCE	\$ 561,751	\$ 542,732	\$ 564,758	
ENDING FUND BALANCE	\$ 542,732	\$ 564,758	\$ 551,563	

VI. A. 4. RESOLUTION RELATING TO ELECTION OF SCHOOL BOARD MEMBERS
AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION

The following Resolution is provided to schedule the School Board election for November 6, 2018.

Therefore, the Director of Business Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622, State of Minnesota, as follows:

1. It is necessary for the school district to hold its general election for the purpose of electing three (3) school board members for terms of four (4) years each.

The school district election clerk shall include on the general election ballot the names of the individuals who file or have filed affidavits of candidacy during the period established for filing such affidavits, as though they have been included by name in this resolution. The clerk shall not include on the ballot the names of individuals who file timely affidavits of withdrawal in the manner specified by law.

2. The general election is hereby called and directed to be held in conjunction with the state general election on Tuesday, the 6th day of November, 2018.

3. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for this general election are those polling places and precincts or parts of precincts located within the boundaries of the school district and which have been established by the cities or towns located in whole or in part within the school district. The voting hours at those polling places shall be the same as for the state general election.

4. The school district election clerk is hereby authorized and directed to cause written notice of said general election to be provided to the county auditor of each county in which the school district is located, in whole or in part, at least seventy-four (74) days before the date of said general election. The notice shall include the date of said general election and the office or offices to be voted on at said general election. Any notice given prior to the date of the adoption of this resolution is ratified and confirmed in all respects.

The school district election clerk is hereby authorized and directed to cause notice of said general election to be posted at the administrative offices of the school district at least ten (10) days before the date of said general election.

The school district election clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said general election and to cause two sample ballots to be posted in each polling place on Election Day. The sample ballot shall not be printed on the same color paper as the official ballot. The sample ballot for a polling place must reflect the offices, candidates and rotation sequence on the ballots used in that polling place.

The school district election clerk is hereby authorized and directed to cause notice of said general election to be published in the official newspaper of the school district, for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election.

The notice of election so posted and published shall state the offices to be filled set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The school district election clerk is authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each polling place on Election Day.

5. The school district election clerk is authorized and directed to acquire and distribute such election materials and to take such other actions as may be necessary for the proper conduct of this general election, and generally to cooperate with state, city, township and county election authorities conducting the state general and other elections on that date. The school district election clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements or understandings with appropriate municipal and county election officials regarding preparation and distribution of ballots, election administration and cost sharing.

6. The school district election clerk is further authorized and directed to cause or to cooperate with the proper election officials to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system.

[Form of Ballot on next page]

General Election Ballot

Independent School District No. 622
(North St. Paul-Maplewood-Oakdale)

November 6, 2018

Instructions to Voters

To vote, completely fill in the oval(s) next to your choice(s) like this: .

School Board Member

Vote for Up to Three

Candidate S

Candidate T

Candidate U

Candidate V

Candidate W

Candidate X

write-in, if any

write-in, if any

write-in, if any

Optical scan ballots must be printed in black ink on white material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

7. The name of each candidate for office at this election shall be rotated with the names of the other candidates for the same office in the manner specified in Minnesota law.

8. If the school district will be contracting to print the ballots for this election, the clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall, if requested by the election official, furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit, or certified check acceptable to the clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase.

9. The individuals designated as judges for the state general election shall act as election judges for this election at the various polling places and shall conduct said election in the manner described by law. The election judges shall act as clerks of election, count the ballots cast and submit them to the school board for canvass in the manner provided for other school district elections. The general election must be canvassed by the School Board between the third and the tenth day following the general election.

10. The School District clerk shall make all Campaign Financial Reports required to be filed with the school district under Minnesota Statutes, Section 211A.02, available on the school district's website. The clerk must post the report on the school district's website as soon as possible, but no later than thirty (30) days after the date of the receipt of the report. The school district must make a report available on the school district's website for four years from the date the report was posted to the website. The clerk must also provide the Campaign Finance and Public Disclosure Board with a link to the section of the website where reports are made available.

MOTION:

SECOND:

VI. A. 5.

**RESOLUTION ESTABLISHING DATES
FOR FILING AFFIDAVITS OF CANDIDACY**

BE IT RESOLVED by the School Board of Independent School District No. 622, State of Minnesota, as follows:

1. The period for filing affidavits of candidacy for the office of school board member of Independent School District No. 622 shall begin on July 31, 2018 and shall close on August 14, 2018. An affidavit of candidacy must be filed in the office of the school district election clerk and the \$2 filing fee paid prior to 5:00 o'clock p.m. on August 14, 2018.

2. The school district election clerk is hereby authorized and directed to cause notice of said filing dates to be published in the official newspaper of the district, at least two (2) weeks prior to the first day to file affidavits of candidacy.

3. The school district election clerk is hereby authorized and directed to cause notice of said filing dates to be posted at the administrative offices of the school district at least ten (10) days prior to the first day to file affidavits of candidacy.

4. The notice of said filing dates shall be in substantially the following form:

**NOTICE OF FILING DATES FOR ELECTION TO THE SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT NO. 622
(NORTH ST. PAUL-MAPLEWOOD-OAKDALE)
STATE OF MINNESOTA**

NOTICE IS HEREBY GIVEN that the period for filing affidavits of candidacy for the office of school board member of Independent School District No. 622 shall begin on July 31, 2018, and shall close at 5:00 o'clock p.m. on August 14, 2018.

The general election shall be held on Tuesday, November 6, 2018. At that election, three (3) members will be elected to the School Board for terms of four (4) years each.

Affidavits of Candidacy are available from the school district election clerk, Independent School District No. 622, 2520 E. 12th Avenue, North St. Paul, MN 55109. The filing fee for this office is \$2. A candidate for this office must be an eligible voter, must be 21 years of age or more on assuming office, must have been a resident of the school district from which the candidate seeks election for thirty (30) days before the general election, and must have no other affidavit on file for any other office at the same primary or next ensuing general election.

The affidavits of candidacy must be filed in the office of the school district election clerk and the filing fee paid prior to 5:00 o'clock p.m. on August 14, 2018.

Dated: _____, 2018

BY ORDER OF THE SCHOOL BOARD

/s/ _____
School District Clerk
Independent School District No. 622

VI. A. 6. APPOINT SCHOOL DISTRICT ELECTION CLERK

In order to conduct a successful school district election, it is necessary for one individual to be responsible for all related election duties.

Therefore, the Director of Business Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District 622 that the duties of school district election clerk be fulfilled by the Executive Assistant of Business Services.

MOTION:

SECOND:

VI. A. 7. RESOLUTION PROVIDING FOR A PUBLIC HEARING TO CONSIDER GRANTING A PROPOSED PROPERTY TAX ABATEMENT

BE IT RESOLVED, by the School Board of Independent School District No. 622, State of Minnesota, as follows:

1. This Board hereby finds and determines that a public hearing shall be held, pursuant to Minnesota Statutes, Section 469.1813, Subdivision 5, to consider granting an abatement of certain property taxes levied against net tax capacity imposed by Independent School District No. 622 (the “Proposed Property Tax Abatement”) for taxes payable in 2019 through 2025 on the following properties within the District boundaries:

Property ID Nos.

02-29-22-21-0027
03-29-22-14-0015
03-29-22-24-0017
02-29-22-12-0096

2. The purpose of granting the Proposed Property Tax Abatement is to provide funds to finance construction and improvements of parking lots at Castle and Richardson Elementary Schools, and related work including curb and gutter repairs and construction, parking lot sidewalk repairs and construction, surface repairs, reconstruction and construction, and related financing costs. The total estimated cost of the Proposed Property Tax Abatement by the District is \$1,526,610 over seven (7) years, an amount estimated to be sufficient to pay the principal and interest on \$1,130,000 of bonds issued to finance the parking lot projects, and related financing costs.

3. The public hearing to consider the granting of the proposed tax abatement shall be held in the Board Room of the District 622 Education Center, 2520 East 12th Avenue, North St. Paul, MN 55109 at 4:25 o’clock p.m., on July 24, 2018. The clerk is authorized

and directed to cause notice of the hearing to be published in a newspaper of general circulation in the school district at least one time more than ten (10) days but less than thirty (30) days before the date of the hearing. The newspaper must be one of general interest and readership in the community and not one of limited subject matter. The newspaper must be published at least once per week. The Notice of Public Hearing shall be in substantially the form of the Notice attached hereto as EXHIBIT A.

4. All who wish to be heard as to the Proposed Property Tax Abatement will be given an opportunity to express their views at the time of the public hearing or may file written comments with the Superintendent prior to the public hearing.

**NOTICE OF PUBLIC HEARING TO CONSIDER GRANTING
A PROPOSED PROPERTY TAX ABATEMENT**

NOTICE IS HEREBY GIVEN that the School Board of Independent School District No. 622 (North St. Paul-Maplewood-Oakdale), North St. Paul, Minnesota (the "District") will hold a public hearing on July 24, 2018, at approximately 4:25 o'clock p.m. in the Board Room of the District 622 Education Center, 2520 East 12th Avenue, North St. Paul, MN 55109, to consider granting an abatement of certain property taxes levied against net tax capacity imposed by the District (the "Proposed Property Tax Abatement") for taxes payable in 2019 through 2025 on the following properties within the District boundaries:

Property ID Nos.

02-29-22-21-0027
03-29-22-14-0015
03-29-22-24-0017
02-29-22-12-0096

The purpose of granting the Proposed Property Tax Abatement is to provide funds to finance construction and improvements of parking lots at Castle and Richardson Elementary Schools, and related work including curb and gutter repairs and construction, parking lot sidewalk repairs and construction, surface repairs, reconstruction and construction, and related financing costs. The total estimated amount of the Proposed Property Tax Abatement by the District is \$1,526,610 over seven (7) years, an amount estimated to be sufficient to pay the principal and interest on \$1,130,000 of bonds issued to finance the parking lot projects, and related financing costs.

All who wish to be heard as to the Proposed Property Tax Abatement will be given an opportunity to express their views at the time of the public hearing or may file written comments with the Superintendent prior to the public hearing.

June 26, 2018

/s/ _____
Clerk
Independent School District No. 622
(North St. Paul-Maplewood-Oakdale)
North St. Paul, Minnesota

