



School District 622
NORTH ST. PAUL | MAPLEWOOD | OAKDALE

Ready for tomorrow

SCHOOL BOARD MEETING

Regular Meeting

**March 20, 2018
6:00 PM**

Board Members:

Caleb Anderson, Director
Theresa Augé, Clerk
Amy Coborn, Director
Steve Hunt, Director
Nancy Livingston, Vice Chair
Becky Neve, Treasurer
Michelle Yener, Chair

Superintendent:

Christine Osorio

622 Education Center
2520 East 12th Avenue
North St. Paul, Minnesota 55109

District Mission Statement:

We commit each day to develop and empower lifelong learners who thrive in diverse communities.

**SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT 622
North St. Paul-Maplewood-Oakdale**

**Regular Meeting
March 20, 2018
6:00 PM**

District Education Center, 2520 East 12th Avenue, North St. Paul

A G E N D A

I. Call to Order and Pledge of Allegiance

II. Approval of the Agenda

III. Public Comment

An opportunity for public to comment on items. Speakers shall complete a registration card, state their name and address, and will have between two and four minutes, depending on the number of speakers, to speak on a topic. The Public Comment section of the meeting shall last no longer than thirty minutes.

IV. Consent Agenda

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The Consent Agenda consists of routine items that are acted on in a single, consolidated motion without Board discussion. Board members have the option of pulling items off the Consent Agenda if they wish to discuss them or consider them individually.

****I recommend that the consent agenda items, listed below, be approved as presented.***

A. Minutes of February 27, 2018 Business Meeting 10

B. Routine Personnel 18

C. Bid Awards 21

D. Bid Calendar 34

E. Disbursements 35

V. Reports

A. Student School Board Representatives - *Krummel/Larsen*

B. Superintendent - *Osorio*

C. Teaching & Learning - *Mau*

1. Strategy 4: Competitive E-12 Pathways - *Perry* 38

Penny Perry, Curriculum and Career Pathway Coordinator, has assembled a brief overview of the work that has taken place so far regarding pathway development as well as next steps.

Highlights of the presentation include:

**All 6 - 12 staff have learned about and been given the opportunity to provide input regarding pathway work*

**A leadership team established a vision for 622 Pathways*

**Business and Engineering, Manufacturing & Technology were identified as the first two Pathways to launch*

**Sub-committees for these two Pathways, which include diverse stakeholder perspectives from District 622, higher ed, and industry, have been working this year to establish the necessary components*

**Next steps involve communication and marketing of our first two Pathways and beginning work on our next three Pathways.*

Penny will present the update and be available to answer questions at the School Board meeting.

VI. Action Items

A. Business Office

1. Acknowledgment of Contributions - *Coborn* 67

**I recommend that the contributions, with a total of \$107,433.28 for the 2017-2018 fiscal year, be approved.*

2. Approval of 2018-2019 Capital Budget - *Doman* 68

It's that time of year again when we start preparing for the approval of our 2018-2019 budget. The first piece of the puzzle is the capital

allocation for the District.

Attached are the various Building and District initial capital allocations. The Building and Athletic allocations are based on the projected building enrollment that is being used by Teaching & Learning for staffing.

You will see that the overall capital budget is increasing by approximately \$385,000 due mainly to the increase in lease levy for the new Intermediate 916 facilities and the one-time uses mentioned below.

The 2018-2019 capital budget also reflects the one-time use of \$400,000 to update technology infrastructure in network switches and wireless access points and \$300,000 for the adoption of the elementary Math Expectations curriculum.

**I recommend that the 2018-2019 capital expenditure budget be approved as presented.*

B. Teaching & Learning - *Mau*

1. Policy Revision

Policy E-091, Credit for Learning, was first shared with you at the February 6 work study session, followed by a first formal reading at the February 27 business meeting. Tonight action is requested on the proposed revision.

**I recommend that Policy E-091, Credit for Learning, be revised as presented.*

a. Policy E-091 (Credit for Learning)

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C. Human Resources - *Coffey*

I'd like to give you a heads up about the possibility of two additional items being added to the March 20, 2018 business agenda for your

consideration: 1)Approval of the 2018-2019 Medical Insurance Rates; and 2)Vision Benefit Renewal Rates. We will be meeting with the Insurance Committee on Monday, March 19 to review the proposed rates, and if the committee approves, Julie would like to add them to the March 20 business meeting agenda. If this happens, Kim would add the resolutions and rerelease BoardBook. She will notify you when the addition to the meeting has been made.

1. Ratification of the 2017-2019 Local 70 Agreement 80

The District has reached a tentative agreement with the International Union of Operating Engineers, Local No. 70, representing custodial and bus driver employees of the district for the contract period of July 1, 2017 to June 30, 2019. The membership of Local 70 voted and ratified the agreement.

The proposed agreement contains several terms and conditions which are spelled out in the resolution for your consideration. The total cost of this package is 5.05%.

**I recommend that the 2017-2019 International Union of Operating Engineers, Local 70 Agreement be approved.*

2. Termination of Added Teacher Assignments 81

Each year we sever extracurricular and added work assignments from the teacher contract effective at the end of the school so we are protected from adverse costs if funding is reduced the next year.

When the next teacher contract is negotiated, language will be added that could take the place of this resolution. Julie has talked to Rory about this proposal and he has stated that he doesn't have any issues with adding the language in the next contract.

In the past years annually in March, you have also approved a resolution to adopt criteria for discontinuance of licensed positions. Julie has researched and confirmed that the criteria for

discontinuance of positions is covered in MN Statute 122A.40 and within the teacher contract, so no resolution is needed.

**I recommend that the additional work assignments and extracurricular assignment portion of all teacher contracts be terminated effective June 30, 2018.*

3. Approval of Non Unit Hourly 82

The Non-Unit Hourly group consists of individuals in hourly positions which are not represented under a collective bargaining agreement with the District. These employees will receive a salary increase of 3% effective April 2, 2018 and a 3% increase effective July 1, 2018. Examples of non-unit hourly employees are outlined in the resolution.

**I recommend that the proposed two-year salary increases for non-unit hourly employees be approved.*

4. Ratification of the 2017-2019 Nutrition Services Agreement 83

The District has reached a tentative agreement with the North St. Paul-Maplewood-Oakdale Association for Nutrition Services, representing food service employees of the district for the contract period July 1, 2017 to June 30, 2019. The membership of the Association for Nutrition Services voted and ratified the agreement.

Details of the agreement are listed in the resolution. The total cost of this package is 4.14%.

**I recommend that the 2017-2019 Nutrition Services Agreement be approved as presented.*

5. Medical Insurance Rates for 2018-2019 84

6. Vision Benefit Rates 86

D. School Board

1. Set Agenda, Time & Location for April 10, 2018 Work Study Session

We have the date set for our April work session, but need to set the time, location and agenda. Suggested agenda items include our ice breaker, my check in, a 2 & 10 year plan update from Randy; and a facilities update.

**I recommend that the April 10, 2018 work study session begin at 4:30 p.m. in Room 202 of the District Education Center with the following agenda: 1)Ice Breaker; 2)Superintendent Check in; 3)2 Year & 10 Year Plan; and 4)Facilities Update.*

2. Call for Recess

In the event we have a student expulsion, Michelle will call for a recess at this time and we will move up to my office for our closed session.

3. Convene for Closed Session - Student Expulsion

Board members will review the expulsion paperwork that was delivered to your homes on Friday and hear additional information from administration. Student A's parents will have an opportunity to address the board during the closed session portion of the meeting and if they choose to do so. Board members will have time during this closed session to review the findings from the expulsion hearing that will take place at 1:30 p.m. earlier in the day before action is taken.

4. Reconvene Business Meeting

Board members will return to the board room for the proposed action on the resolution of Student 'A', and then continue on with the remainder of the meeting. After the adjournment of the business meeting, all expulsion materials will be collected and shredded.

**I recommend that the expulsion of Student 'A' be approved.*

a. Student Expulsion

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VII. Board Communications

VIII. Future Board Meeting Dates

A. April 10, 2018 Work Study Session

B. April 24, 2018 Business Meeting, 6:00 p.m. (Board Room)

IV. CONSENT AGENDA

The Consent Agenda is designed to expedite the handling of routine and miscellaneous official business of the School Board. The entire agenda may be adopted by the Board in one motion. The motion for adoption is not debatable and must receive unanimous approval. By request of an individual Board member, an item can be removed from the Consent Agenda and placed upon the regular agenda for consideration and action.

Therefore, the following resolution is recommended:

BE IT RESOLVED by the School Board of Independent School District No. 622 that Consent Agenda Items, IV.A. through IV.E., be approved as written, and a copy of the agenda items is attached to the minutes.

MOTION:

SECOND:

**INDEPENDENT SCHOOL DISTRICT 622
NORTH ST. PAUL-MAPLEWOOD-OAKDALE SCHOOLS**

**REGULAR MEETING
SCHOOL BOARD
February 27, 2018**

Chair Yener called the meeting to order at 6:00 PM with the following present: Chair Yener, Vice Chair Livingston, Clerk Augé, Treasurer Neve, Directors Coborn, Hunt, Superintendent Osorio, and Student Board Representative Krummel. Absent: Student Board Representative Larsen. Arriving at 6:03 PM: Director Anderson.

Others present were: Julie Coffey, Director of Human Resources; Josh Anderson, Director of Communications & Technology Innovation; Peter Mau, Director of Teaching & Learning; Troy Miller, Assistant Superintendent; and Kim Cavallaro, Administrative Assistant.

The meeting opened with the Pledge of Allegiance.

Coborn moved and Livingston seconded the following motion, which carried on a 6- 0 vote:

THAT the agenda be approved as presented.

(Anderson arrived)

During the Public Comment portion of the meeting, Christine Otte addressed the board with paraprofessional negotiations concerns.

Livingston moved and Neve seconded the following resolution, which carried on a 7 - 0 vote:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the following Consent Agenda Items, IV.A. through IV.H., be approved as written, and a copy of the agenda items is attached to the minutes.

Krummel read North High School's report on behalf of Larsen: North hosted the annual Coffee House Acts, a school-wide talent show which completely filled the auditorium and in addition collected over 200 canned goods that all go to the backpack program and the local food shelf; winter sports have been finishing up with a lot of wonderful things happening: six wrestlers finished strong at the Section meet, Boys Swimming placed 3rd at Sections with Jared Baetzold and Nathan Huntley qualified for State in the 50 free and 100 free and Mitchell Whyte broke the meet record and school record in the 100 butterfly; Boys Diving has three divers moving on to State, the Boys Basketball team is conference champion, and Girls Gymnast Ellie Mallinger qualified for the State meet in both vault and floor; Robotics members have been working hard to finish the robot for their competition which is coming up in two weeks; Student Council just wrapped up their winter wear drive,

with donations brought to the Union Gospel Mission; this spring's Sadie's will have a different spin where students wear sundresses & khakis and have a dodgeball tournament; Student Council also is holding a Blood Drive at the school on March 20th partnering with the American Red Cross; and lastly Student Council is raising money throughout the month of March for Pennies for Patients, a nonprofit organization.

Tartan Student Board Representative Krummel reported on the following items: A North-Tartan basketball double header took place January 13 and it was a huge success with high attendance; Tartan Basketball has had at least 20 wins for 20 straight seasons - the second longest winning streak in state history; Boys hockey is playing against White Bear Lake tonight in section semifinals; Wrestling had one wrestler qualified for State; the semi-formal was held a while back and was very well attended with a winter wonderland theme; AAA award winners were Sean Bearth and Leta Albrecht - students need to have a gpa of at least 3.0 to qualify for the award; on January 4th, Tartan BPA participated in the region conference with 22 of the 28 students qualifying for the state conference and the group received the community involvement award; DECA attended their conference on January 5 which was very successful with almost 100% advancement for State March 4 - 6; Tartan incoming week was a fun week with many activities; Tartan came in first place for the high school leadership award for the 72-hour challenge, a fundraiser for Relay for Life with donations going to the American Cancer Society.

Osorio spoke about the current and future District 622 school safety measures. She reminded the board and the community of the recent safety communications. She also discussed the facilities resolution which will be an action item later in the meeting.

Student Services Supervisor Sarah Peterson, along with Spanish Liaisons Delen Hanson and Gil Surine shared a Bilingual-Cultural presentation on the resources and supports for students, staff, and the community.

Mau presented the proposed revision of Policy E-091 (Credit for Learning). This policy was presented to the board at the February 6 work session, with proposed action scheduled for the March 20 business meeting.

Anderson moved and Coborn seconded the following resolution, which carried on a 7 - 0 vote:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the School Board accept with appreciation the following contributions and permit their use as designated by the donors.

<u>Donor</u>	<u>Item and/or Amount</u>	<u>Purpose</u>
Patrick J. Leach	1 carton of 4 x 6 photo paper	North High Photography class
Tolerance Tool	\$1,000.00	North High Robotics
Mold Craft, Inc.	\$500.00	North High Robotics

City of Maplewood	\$1,040.00	North High Robotics
Twin Cities Orthopedics, P.A.	\$500.00	North High Boys Basketball
Knights of Columbus	\$200.00	Meals on Wheels
Ron and Sonya Czerepak	\$500.00	Meals on Wheels
Robert Malm	\$100.00	Meals on Wheels
Truist	\$25.40	Meals on Wheels
Brenda Wood	School supplies, etc.	Castle Elementary
White Bear Unitarian Church	Winter gear	Castle students
Peter Yang	Children's books	Castle students
House of Prayer Church	Sweat pants, shirts, etc.	Cowern students
Cowern PTG	\$4,000.00	Cowern Elementary
Amy Coborn	25 cases of water	Cowern Elementary Family Night
Studer Family	Hats & neck warmers	Cowern Elementary
Acapulco Mexican Restaurant	Taco Bar with all the fixings	Richardson Title I Family Night
St. Andrews Lutheran Church	Coats, hats and mittens	Richardson students
Joan Fritz	19 knitted winter hats	Richardson students
NFL Environmental Program	School supplies, books, playground equipment and iPad minis	Richardson Elementary
Joe Schaaf	A dozen classroom incentives	Next Step
Gary Score	1995 Chevy Silverado	Tartan Auto Class
Fusion Drumline	\$200.00	Tartan - purchase of drum head mallets
Tartan Soccer Parent Booster Club	Soccer bags, balls, cones, and Puggs	Tartan boys and girls soccer program
Jarius Wright	\$2,400.00	Tartan girls basketball warm-ups
Medtronic	\$1,500.00	Harmony playground trust
Eagle Point Parent Group	\$15,780.94	Eagle Point student, staff and curriculum support

Augé moved and Anderson seconded the following resolution, which carried on a 7 - 0 vote:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the District 622 Budget Plan for Achievement and Integration for 2018-2019 be approved.

Coborn moved and Neve seconded the following resolution, which carried on a 7 - 0 vote:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the District 622 Achievement and Integration 3-Year Plan for school years 2018-2020 be approved.

Anderson moved and Coborn seconded the following resolution, which carried on a 7 - 0 vote:

WHEREAS, the North St. Paul-Maplewood-Oakdale Independent School District 622 provides an opportunity for all of its citizens to participate in district program communities, and

WHEREAS, the Indian Education Parent Committee of the North St. Paul-Maplewood-Oakdale Independent School District 622 is the established Parent Committee comprised of community members, parents, student representatives and district staff, and

WHEREAS, the Indian Education Parent Committee's current responsibilities are to include involvement in the advisement of cultural programs specifically designed for American Indian learners implemented through Community Education and the Department of Teaching and Learning, and

WHEREAS, the Indian Education Parent Committee of the North St. Paul-Maplewood-Oakdale Independent School District 622 did meet on February 7, 2018 to review, recommend, and approve this Resolution and

WHEREAS, The Indian Education Parent Committee has found that while progress has been made the District's educational programs continue to be inadequate in meeting the needs of American Indian students. Those areas of concern are focused on culture and academic needs in social studies, mathematics, literacy and science, and

WHEREAS, the Indian Education Parent Committee recommends taking the following steps to meet the needs of the District's American Indian students:

- Step 1. (A) Curriculum in the areas of social studies/history, literacy, science, art and music will be reviewed within the normal review cycle in consultation with the Districts' American Indian Education Liaison in order to ensure culturally appropriate and relevant materials for students and
- (B) This is to include a monitoring system to make sure teachers are using existing on-line Ojibwe/Dakota curriculum and Learning Trunks to help meet the Minnesota State Standards and
- (C) Indian Education staff to work with Curriculum Coordinator/ Administration to provide teacher-in-services and support for classroom teachers.

Step 2. (A) American Indian students will be offered specific academic support in all curriculum areas, especially mathematics and literacy. Specific academic

support could mean with the teacher before/after school or peer tutors or tutors.

(B) American Indian students are not always easily identified. Indian Education Advisors will make sure all teachers have a list of identified American Indian students that are in their classroom with program contact information.

Step 3. Even with existing protocol some parents do not receive timely information about appropriate and early classroom interventions to help American Indian students that need academic support. Not all parents have the technology or skills to access the Parent Portal. Indian Education Academic Advisors acting as home/school liaisons need to be included in MTSS, IEP, Check & Connect and other meetings/conversations concerning American Indian students.

Step 4. The development of Academic Programming for students making the transition between the 5-6th grades and the 8-9th grades. This programming should focus on teaching the skills and habits necessary for success at the higher level of academics the student is moving into.

Step 5. Too many students enter and continue through high school without the academic skills and work habits necessary to actually earn credits and make progress towards graduation. We support the full implementation of MTSS (Multi-tiered System of Support) in all middle/high schools.

WHEREAS, District data will be regularly shared with the Indian Education Parent Committee to measure progress in the academic performance of American Indian students, and

WHEREAS, the LEA Representative will present an annual report to the School Board in order to improve communication and educate members of the Board on issues that are relevant to the American Indian community, and

WHEREAS, efforts have begun to address these areas of concern, efforts need to continue with full support in order to foster academic success for American Indian students.

THEREFORE BE IT RESOLVED, the Indian Education Parent Committee of North St. Paul-Maplewood- Oakdale Independent School District 622 does not concur that the District's programs meet American Indian student's needs.

THEREFORE BE IT RESOLVED, the Indian Education Parent Committee of North St. Paul-Maplewood-Oakdale Independent School District 622 concurs that the above steps need to be taken in order to improve District efforts to meet American Indian students' needs- and that the efforts that have begun to address these areas continue in order to foster academic success for American Indian students.

Augé moved and Coborn seconded the following resolution, which carried on a 7 - 0 vote:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the 2017-2018 School Calendar be revised to reflect April 3, 2018 as a school day for *tenth* and eleventh graders only at the high school level with an early release for the purpose of MCA and ACT testing.

Coborn moved and Livingston seconded the following resolution, which carried on a 7 - 0 vote:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the 2017-2019 Office and Professional Employees International Union, Local 12 Agreement be approved.

Neve moved and Livingston seconded the following resolution, which carried on a 7 - 0 vote:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the two-year salary increases for non-unit employees of North St. Paul-Maplewood-Oakdale be approved.

Augé moved and Livingston seconded the following resolution, which carried on a 7 - 0 vote:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the 2017-2019 Office and Professional Employees International Union, Local 12 Agreement for Education Assistants and Licensed Practical Nurses be approved.

Coborn moved and Anderson seconded the following resolution, which carried on a 7- 0 vote:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the 2017-2019 North St. Paul-Maplewood-Oakdale Principal Association Agreement be approved.

Augé moved and Livingston seconded the following resolution, which carried on a 7 - 0 vote:

BE IT RESOLVED by the School Board of Independent School District 622 that the 2018-2019 376.70 iFTE for regular education be approved.

Coborn moved and Augé seconded the following resolution, which carried on a 7 - 0 vote:

BE IT RESOLVED by the School Board of Independent School District No. 622 that 2018-2019 325.20 iFTE for special education be approved.

Neve moved and Coborn seconded the following resolution, which carried on a 7 - 0 vote:

BE IT RESOLVED that the School Board of Independent School District #622 hereby revises the following policies:

E-077 (Visitors to School District Buildings & Sites)

EM-020.3 (Disability Nondiscrimination)
EM-020.17 (Protection & Privacy of Pupil Records)

Anderson moved and Hunt seconded the following resolution, which carried on a 7 - 0 vote:

BE IT RESOLVED by the School Board of School District 622 that the School Board commits to move forward planning for the additions and renovations and system replacement and improvement for facilities at Castle and Richardson, AND designates the Superintendent of Schools to oversee and facilitate the plan.

Yener asked board members to set the agenda and location for the March 20, 2018 reflection study session. Coborn moved and Livingston seconded the following motion, which carried on a 7 - 0 vote:

THAT the March 20, 2018 reflection study session which begins at 5:00 p.m., take place in Room 202 of the District Education Center with the following agenda items: 1)Ice Breaker; 2)Reports - Board Communication.

Yener asked board members to set two work study sessions; one in March and one in June. Augé moved and Livingston seconded the following motion, which carried on a 7 - 0 vote:

THAT a work study session begins at 4:30 p.m. in Conference Room 202 of the District Education Center on March 20, 2018 and contains the following agenda items: 1)Superintendent Check In; and 2)Capital Budget Plan Overview/Summer Projects; AND that a work study session be held on June 12, 2018 from 4:30 - 5:30 p.m. in Conference Room 202 of the District Education Center with the following agenda items: 1)Superintendent Check In; and 2)Budget Overview for All Funds.

During Board Communications, the following items were shared:

- ✓ Augé reported that we had 3 candidates for Teacher of the Year and now we have one semifinalist, Weaver music teacher Shaylee McComb. She wished McComb well as she advances further. Augé said that as we talk about school safety it is also important that parents and employees feel safe in their buildings. She stated that the Board has not had a conversation about teachers carrying guns.
- ✓ Neve also touched on the topic of safety and mentioned that the feature to text to 911 is now available in Minnesota. She added that it is hard to believe we are getting to the end of the second trimester and that she is looking forward to Thursday night when Maplewood Middle School has their history fair.
- ✓ Coborn stated that it is an exciting time of the year. She gave a shout out to the kids involved in winter athletics, different music and theater productions, robotics, and all of the other activities that are taking place in District 622 which often are extra beyond the school day. Coborn said that there is an impressive amount of talent in the district. She wished students the best of luck with their finals.

- ✓ Livingston gave a thank you to the North St. Paul-Maplewood-Oakdale Rotary Club who once again delivered dictionaries to all 3rd graders in District 622. She reminded the audience of the Saturday morning 9:15 a.m. Polar Arena dedication and ribbon cutting ceremony.
- ✓ Hunt shared a short story about getting a haircut and that the woman who cut his hair mentioned how she had a positive experience at Tartan as well as her siblings and parents, and that her children will also be going to Tartan. Hunt said he heard nothing but positive praise.
- ✓ Yener made a comment on school safety and said that she has had many communications this week on school safety. She added how she appreciates the response that the District has distributed which shows what we have in place and what we are looking at for the future. She assured parents, students and staff that school safety is a high priority.

Coborn moved and Anderson seconded the following motion, which carried:

THAT the meeting be adjourned.

The meeting adjourned at 7:43 p.m.

Clerk

Public notice for solicitation of bids, requests for quotes and requests for proposals are located on the ISD 622 website, www.isd622.org.

Employment

First Name	Last Name	Employed as	Building	Effective	Pay Rate	Per
Habibe	Aydin	Child Care Para	Cowern	2/20/18	\$13.05	Hour
Rachel	Colter	Lunch/Playground Monitor	Richardson	2/22/18	\$14.00	Hour
Greg	Conlin	SPED Building Para	North	2/26/18	\$14.85	Hour
Michael	Gibbs	SPED Building Para	North	2/20/18	\$14.85	Hour
Ray	Gilman	Head Engineer	Tartan	3/12/18	\$25.12	Hour
Jeanelle	Kummer	Preschool EA	Beaver Lake	3/19/18	\$14.93	Hour
Roman	Lozano	SPED Building Para	Castle	2/28/18	\$14.85	Hour
Michael	Moore	PT Bus Driver	Bus Garage	3/1/18	\$19.00	Hour
Mai See	Moua	HR Assistant	DEC	4/2/18	\$16.00	Hour
Wendy	Parks	LPN	Beaver Lake	3/12/18	\$24.24	Hour
Kathryn	Peters	Softball - Assistant Coach	Maplewood	3/20/18	\$1,698.00	Assignment
Kayla	Schannauer	Boys Swimming - Assistant Coach	Tartan	12/8/17	\$3,311.74	Assignment
Kyle	Taylor	Intervention Education Assistant	Webster	3/12/18	\$13.66	Hour
Anna	Vitale	Avid Tutor	District-wide	2/27/18	\$15.00	Hour

Status Change

First Name	Last Name	From	To	Effective	Pay Rate	Per
Sarah	Hunter	Avid Lead Tutor	Avid Tutor	3/8/18	\$15.00	Hour
Natalia	Petkovich	EL Teacher .40	EL Teacher .45	2/20/18	\$7,336.60	Year

Leave of Absence

First Name	Last Name	Assignment	Building	Leave Type	Dates
Katherine	Borne	Teacher	Next Step	Child Care LOA	04/16/18-04/27/18
Julia	Millerbernd	Para	Richardson	Child Care LOA	04/02/18-04/16/18
Eric	Mjolsness	Assistant Principal	Tartan	Child Care LOA	03/12/18-03/23/18

Resignation

*	First Name	Last Name	Assignment	Building	Effective
	Mannuel	Alderete	BIA	Webster	3/16/2018
	Mitchell	Armstrong	SPED Resource Teacher	Cowern	3/2/2018
	Sara	Beekie	Building EA	Skyview Middle	3/2/2018
	Celesta	Curran	Para Monitor	Cowern	2/26/2018
	Alan	Garelick	SPED Resource Teacher	Maplewood	6/8/2018
	Janimah	Igwacho	Avid Tutor	District-Wide	2/12/2018
*	Murphy	Lori	Office Coordinator	Cowern	7/31/2018
	Larondra	Lott	Title EA	Webster	2/21/2018
	Megan	Luger	Child Care Para/Special Needs Para/Para Monitor	Cowern	3/16/2018
	Kayla	McDermot	Social Worker	Eagle Point	6/8/2018
	Pamela	Molitor	SPED Building Para	Oakdale	3/2/2018
	Jane	Moren	EL Teacher	Maplewood	6/8/2018
	Rochelle	Newcomb	SPED Building Para	Next Step	3/2/2018
	Susan	Norziger	EA	District-Wide	2/21/2018
	Sarah	Olson	SPED Resource Teacher	Castle	6/8/2018
*	Cynthia	Piersdorf	Kindergarten Teacher	Cowern	6/8/2018
	Barbara	Rose	Avid Tutor	District-Wide	3/12/2018
	Barbara	Rose	Avid Tutor	District-Wide	3/5/2018
	Karina	Rother	BSN	DEC	3/1/2018
	Courtney	Rowan	Speech Language Pathologist	District-Wide	6/8/2018

	Yuri	Santibanez Torres	Para Monitor	Skyview Elementary	2/28/2018
	Antenhe	Tena	Avid Tutor	District-Wide	2/26/2018

Termination

First Name	Last Name	Assignment	Building	Effective
Jeanie	Long	DAPE Teacher	District-Wide	1/25/18

IV. D. BID AWARDS

Sealed bids were solicited as required by law for goods and services listed below. The bids were opened and tabulated by the Business Office and are recommended for award to the lowest responsible bidders. Bid tabulations are on file in the Business Office.

Therefore, the Director of Business Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that contracts be awarded as follows:

<u>For</u>	<u>Vendor</u>	<u>#Bids</u>	<u>Fund</u>	<u>Amount</u>
2018 DEFERRED MAINTENANCE FOR ROOFING & WALL PANELS	BERWALD	5	1	\$2,668,300.00
GLADSTONE COMMUNITY CENTER SUMMER 2018 ASBESTOS ABATEMENT	ECCO MIDWEST, INC	5	1	\$128,000.00

ISD 622 - 2018 Roof Project
Roof Bid Results
Tuesday, February 20, 2018 2:00 PM

<u>COMPANY</u>	Bid Bond	Responsible Contractor Form	<u>Line Item #1</u> - Tartan Arena Sections A, B, C / Skyview Elementary Sections E, F, G, H, I / John Glenn Sections J, K, L, P	<u>ADD #1</u> - Tartan Arena Wall Panels	<u>Line Item #2</u> - John Glenn Middle School Sections A, D, F	<u>ADD #2</u> - John Glenn Middle School Wall Panels	<u>Line Item #3</u> - John Glenn Middle School Sections T, Z	<u>Combination Bid #1</u> - Line items #1, #2 and Adds #1 and #2	<u>Combination Bid #2</u> - Line items #1, #2 and #3 and Adds #1 and #2	<u>UNIT Price:</u> Deteriorated roof deck replacement	<u>UNIT Price:</u> Wet and Damaged Insulation replacement. brd/ft
Peterson Bros. Roofing	Yes	Yes	\$2,157,000	\$44,100	\$368,200	\$78,345	\$281,300	2,648,100	2,929,400	\$9.75	\$1.95
Palmer West	Yes	Yes	\$2,319,600	\$53,400	\$410,500	\$89,700	\$305,500	2,873,200	3,178,700	\$8.00	\$2.50
Berwald Roofing	Yes	Yes	\$1,944,200	\$41,380	\$349,300	\$71,750	\$266,910	2,401,600	2,668,300	\$9.00	\$1.70
Ettel and Franz Roofing	Yes	Yes	\$2,282,000	\$53,000	\$422,200	\$98,600	\$278,000	2,855,800	3,133,800	\$12.00	\$4.00
McPhillips Bros. Roofing	Yes	Yes	\$1,981,240	\$45,320	\$382,270	\$73,110	\$289,920	2,481,940	2,771,860	\$10.00	\$2.50

2018 Roof Replacement Project

Pre-bid Meeting: 02/01/2018

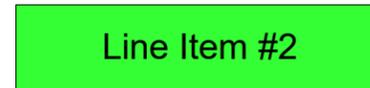
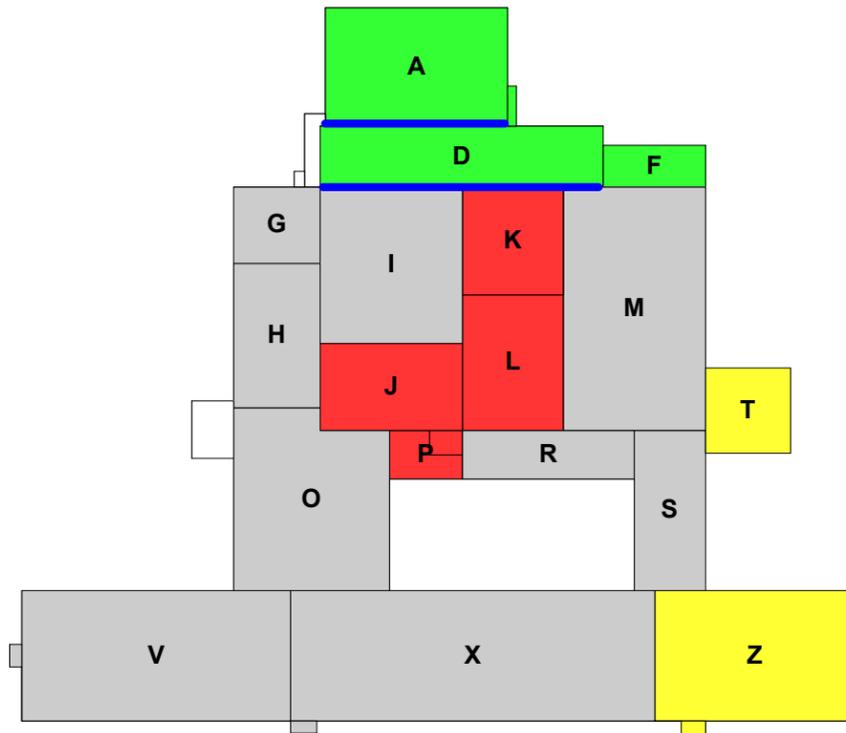
Bids Due: 02/08/2018



THE INFORMATION CONTAINED HEREIN IS OF A PROPRIETARY NATURE AND IS SUBMITTED IN CONFIDENCE FOR USE BY THE CLIENTS APPROVED BY THE ORIGINATOR OF THIS DOCUMENT - ONLY. THE USE OF THESE DOCUMENTS FOR ANY OTHER PROJECTS, PURPOSE, LOCATION, PUBLICATION, REPRODUCTION OR DISTRIBUTION IN WHOLE OR PART, BY ANY INDIVIDUAL OR ORGANIZATION WITHOUT WRITTEN PERMISSION THE ORIGINATING COMPANY IS PROHIBITED. THE INFORMATION HEREIN REMAINS THE PROPERTY AND ITS USE OR DISCLOSURE TO OTHERS IS PROHIBITED FOR ANY USE NOT AUTHORIZED BY THE ORIGINATING COMPANY.

John Glenn Middle School

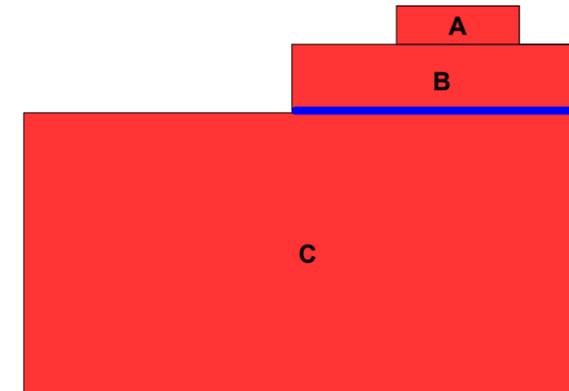
1560 East County Road B
Maplewood, MN 55109



— Line Item ADDS for Wall Panels

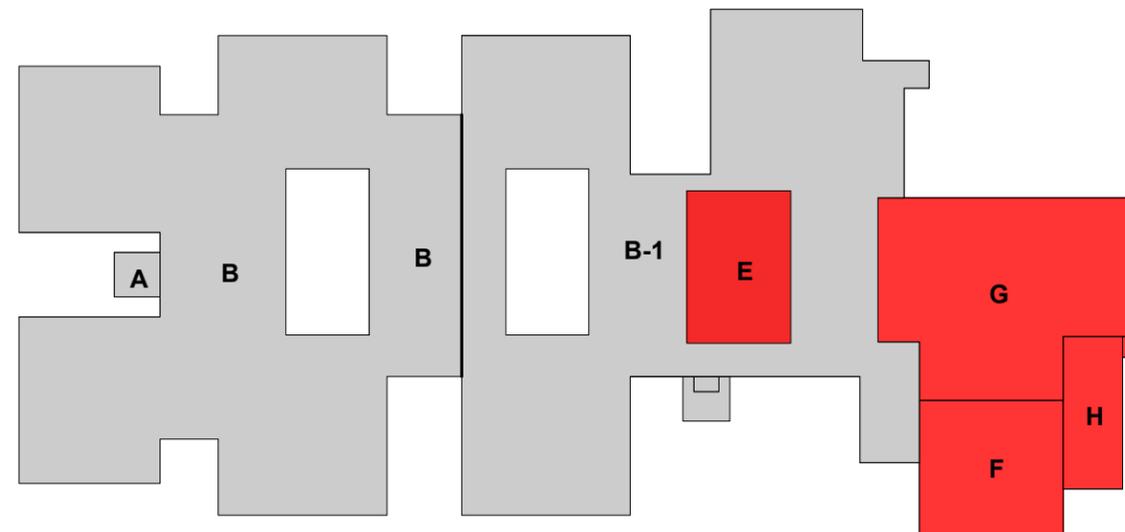
Tartan Arena

740 Greenway Avenue North
Oakdale, MN 55128



Skyview Elementary

1100 Heron Ave. North
Oakdale, MN 55728



INDEX OF DRAWINGS

- A1 – Cover Page
- A2 – Tartan Arena
- A3 – Skyview Elementary
- A4 – John Glenn Middle School
- D1 – Modified Details
- D2 – Modified Details
- M1 – Metal Details
- M2 – Metal Details

APPROVED FOR BIDDING

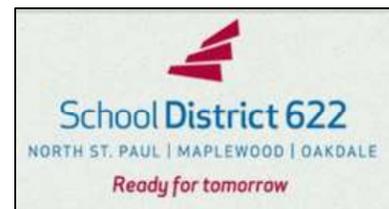
School District 622
North St. Paul, Maplewood, Oakdale
North St. Paul, MN

SHEET TITLE:

COVER PAGE

SHEET NO.

A1



BID SUMMARY

GLADSTONE COMMUNITY CENTER SUMMER 2018 ASBESTOS ABATEMENT

EPI NO. 17-843

March 6, 2018 @ 2:00 p.m.

Abatement Contractor	Bid Security (5% Received)	Affidavit of Non-Collusion Received	Contractor Responsibility Affidavit Received	Addendum #1 Received	Base Bid (\$'s)	Comments:
ECCO Midwest, Inc.	Yes	Yes	Yes	Yes	128,000.00	Low Bid
EnviroBate	Yes	Yes	Yes	Yes	198,600.00	
Environmental Plant Services	Yes	Yes	Yes	Yes	211,800.00	
Mavo Systems	Yes	Yes	Yes	Yes	218,200.00	
Titan Environmental	Yes	Yes	Yes	Yes	184,800.00	

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Abatement Contractor	Asbestos Worker (\$/hour)	Site Supervisor (\$/hour)	Energy Window/Panel Assembly Abatement (\$/unit)	Exterior Window Assembly Abatement (\$/unit)	Poly Construction Barrier Installation (\$/lf)	Re-mobilization (\$/time)
ECCO Midwest, Inc.	108.00	105.00	600.00	600.00	7.00	500.00
EnviroBate	105.00	110.00	450.00	450.00	8.00	800.00
Environmental Plant Services	100.00	110.00	675.00	675.00	30.00	750.00
Mavo Systems	105.00	110.00	770.00	550.00	6.80	750.00
Titan Environmental	105.00	107.00	420.00	1155.00	10.50	450.00

Base Bid:

Removal of existing energy window/panel assemblies, exterior window assemblies, installation of poly construction barriers; and other designated work as identified on the drawings and the specification.

ENVIRONMENTAL PROCESS, INC.

715 Florida Ave. S., Suite 111
Golden Valley, MN 55426
763-398-3040
epimpls@go-epi.com

Fax: 763-398-0121
Phone: 888-733-3050
www.go-epi.com

18382 FM 302, Suite 103
Canyon Lake, TX 78133
830-935-4909
epitx@go-epi.com



March 12, 2018

Independent School District #622
Attn: Mr. Greg Nash
2520 East 12th Avenue
North St. Paul, MN 55109

Re: **Gladstone Community Center
Summer 2018 Asbestos Abatement
Bid Recommendation, EPI #17-843**

Dear Mr. Nash:

Environmental Process, Inc. (epi) reviewed the Gladstone Community Center Summer 2018 Asbestos Abatement project work scope with Mr. Jim Moeller of ECCO Midwest, Inc. (ECCO) and there were no issues or bid omissions that would preclude ECCO from accepting award of this project.

ECCO has performed asbestos abatement services for other Minnesota, Wisconsin, and Iowa school districts such as in: Fridley, Redwing, Hopkins, Canby, Inver Grove Heights, Watertown, Ellsworth Wisconsin, and Findley Iowa. epi spoke with Mr. Kevin McNamara, Director of Buildings and Grounds at ISD 199 regarding ECCO's work. ECCO performed over one million dollars of work for ISD 199 between 2012 to 2016 and he was happy with their performance. epi has not worked with ECCO.

The attached Base Bid and unit rates include the cost of the payment and performance bonds. epi has no significant reason why the base bid of one hundred twenty eight thousand dollars (\$128,000) should not be accepted from ECCO. epi will execute contracts upon authorization to award. If you have any questions, please contact me at 763-398-3045.

Cordially,

Environmental Process, Inc.

Scott S. Norton
Project Designer

Attachments: Bid Summary
ECCO Proposal
Affidavit of Non-Collusion
Contractor Responsibility Affidavit
Bid Bond

BID SUMMARY
GLADSTONE COMMUNITY CENTER
SUMMER 2018 ASBESTOS ABATEMENT
EPI NO. 17-843
March 6, 2018 @ 2:00 p.m.

Abatement Contractor	Bid Security (5% Received)	Affidavit of Non-Collusion Received	Contractor Responsibility Affidavit Received	Addendum #1 Received	Base Bid (\$'s)	Comments:
ECCO Midwest, Inc.	Yes	Yes	Yes	Yes	128,000.00	Low Bid
EnviroBate	Yes	Yes	Yes	Yes	198,600.00	
Environmental Plant Services	Yes	Yes	Yes	Yes	211,800.00	
Mavo Systems	Yes	Yes	Yes	Yes	218,200.00	
Titan Environmental	Yes	Yes	Yes	Yes	184,800.00	

26

Abatement Contractor	Asbestos Worker (\$/hour)	Site Supervisor (\$/hour)	Energy Window/Panel Assembly Abatement (\$/unit)	Exterior Window Assembly Abatement (\$/unit)	Poly Construction Barrier Installation (\$/lf)	Re-mobilization (\$/time)
ECCO Midwest, Inc.	108.00	105.00	600.00	600.00	7.00	500.00
EnviroBate	105.00	110.00	450.00	450.00	8.00	800.00
Environmental Plant Services	100.00	110.00	675.00	675.00	30.00	750.00
Mavo Systems	105.00	110.00	770.00	550.00	6.80	750.00
Titan Environmental	105.00	107.00	420.00	1155.00	10.50	450.00

Base Bid: Removal of existing energy window/panel assemblies, exterior window assemblies, installation of poly construction barriers; and other designated work as identified on the drawings and the specification.

GLADSTONE COMMUNITY CENTER
SUMMER 2018 ASBESTOS ABATEMENT
SECTION 0040 - 1
PROPOSAL FORM - ABATEMENT

EPI NO. 17-843

SUBMIT PROPOSAL IN DUPLICATE

Contractor Offering Bid: ECCO Midwest, Inc.

Project: Independent School District #622
Gladstone Community Center
Summer 2018 Asbestos Abatement
Maplewood, Minnesota

Submit To: Independent School District #622
In Care of: Greg Nash (Procurement & Capital Projects Supervisor)
2520 East Twelfth Avenue
North St. Paul, Minnesota 55109

Re: Gladstone Community Center Summer 2018 Asbestos Abatement

Ladies and Gentlemen:

The undersigned has carefully examined the project site locations, quantities, existing conditions, and the contract documents for total asbestos abatement work including Advertisement for Bids, the proposal form, general, supplemental, and special conditions, drawings, and acknowledge receipt of Addenda # 1 dated 2-27-18, and # _____, dated _____, in accordance with the provision thereof, hereby propose to furnish all labor, material, and equipment necessary to complete all the work in accordance to the contract documents. The Abatement Contractor understands that in signing this proposal, he/she waives all right to plead any misunderstanding regarding the contract work for the complete execution and coordination of all the asbestos abatement work.

The base bid plus all unit costs shall include the cost for a Performance Bond plus a Labor and Material Payment Bond.

BASE BID: Removal of existing energy window/panel assemblies, exterior window assemblies, installation of poly construction barriers; and other designated work as identified on the drawings and this specification.

One Hundred twenty eight thousand..... Dollars (\$ 128,000.00).

GLADSTONE COMMUNITY CENTER
SUMMER 2018 ASBESTOS ABATEMENT
SECTION 0040 - 2
PROPOSAL FORM - ABATEMENT

EPI NO. 17-843

Contractor Offering Bid: ECCO Midwest, Inc.

Unit Costs (See Section 0180 - Description of Unit Costs)

Cost to include all benefits/labor/materials, etc. to perform like work prior to demobilization.

Asbestos Worker	\$ <u>108.00</u>	per hour
Asbestos Site Supervisor	\$ <u>105.00</u>	per hour
Energy Window/Panel Assembly abatement	\$ <u>600.00</u>	per unit
Exterior Window Assembly abatement	\$ <u>600.00</u>	per unit
Poly Construction Barrier installation	\$ <u>7.00</u>	per linear foot
Re-mobilization Cost	\$ <u>500.00</u>	per mobilization

This proposal is submitted after careful study of the contract documents, drawings and specifications and from a personal knowledge of the building site, which knowledge was obtained from the undersigned's own source of information.

It is understood and agreed that this Bid cannot be withdrawn within sixty (60) days without the consent of the Owner. The bidder understands the Owner reserves the right to accept or reject any or all bids, and to waive informalities in bids received and minor discrepancies in bidding procedures.

Contractor will be required to provide Performance, Labor and Material Payment Bonds, and Insurance certificates to the Owner prior to work start-up. A signed notarized affidavit of non-collusion and 5% bid security is attached.

Respectfully submitted,

FIRM NAME: ECCO Midwest, Inc.

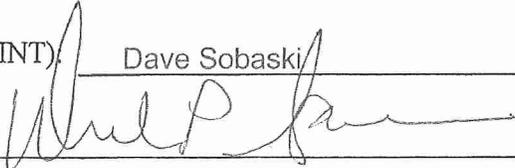
(Correct and full legal name of firm)

ADDRESS: 2939 Enterprise Avenue, Suite B

Hastings, MN 55033

PHONE: (651) 788-9556 FAX: (651) 788-9562

CONTACT PERSON (PRINT): Dave Sobaski

SIGNATURE: 

TITLE: President

Affix corporate seal if a corporation.

END SECTION 0040

GLADSTONE COMMUNITY CENTER
SUMMER 2018 ASBESTOS ABATEMENT
SECTION 0050 -1
AFFIDAVIT OF NON-COLLUSION -
ASBESTOS CONTRACTOR

EPI NO. 17-843

STATE OF MINNESOTA)
)
COUNTY OF Dakota)

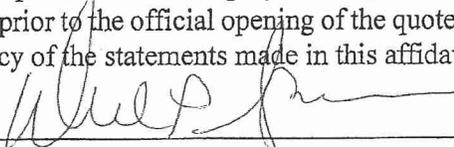
I, David Sobaski, being first duly sworn to depose and say that I am the authorized
(your name)
representative of ECCO Midwest, Inc.

(Name of individual, partnership or corporation submitting bid.)

and that I have the authority to make this affidavit for and on behalf of the party or parties submitting
this quote, that I state to the best of my knowledge and belief, that said party(ies) has(have) not either
directly or indirectly entered into any agreement, participated in any collusion or otherwise taken any
action in restraint of free competitive pricing in connection with this proposal or quote submitted on
3-6-18.

(Date)

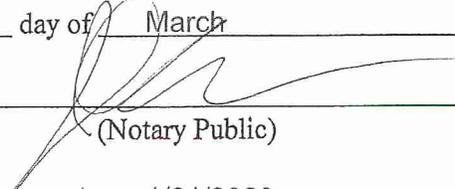
That the contents of the quote were not communicated by the above identified party(ies) or its(their)
employees or agents to any person not an employee or agent of the party(ies) or of the surety
furnished with the proposal prior to the official opening of the quote, and that I have fully informed
myself regarding the accuracy of the statements made in this affidavit.



Signed by quoting party(ies) or his(their) authorized representative

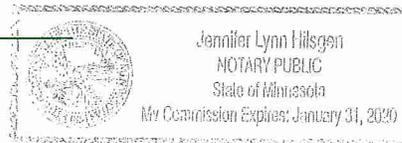
Subscribed and sworn to before me

this 5th day of March, 2018



(Notary Public)

My Commission expires 1/21/2020.



END OF SECTION 0050

EPINO. 17-843



School District 622

NORTH ST. PAUL | MAPLEWOOD | OAKDALE

Ready for tomorrow

WASHINGTON COUNTY/RAMSEY COUNTY CONTRACTOR RESPONSIBILITY AFFIDAVIT AND ACKNOWLEDGEMENT FORM

STATE OF Minnesota)
) SS
COUNTY OF Dakota)

THE UNDERSIGNED, being duly sworn, on this 5th day of March 2018,
appeared before me, and swore under oath as follows:

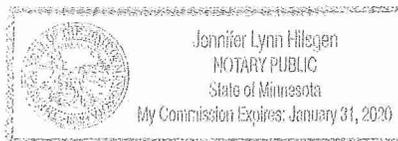
- I am David P. Sobaski, President of
(Contractor's Name and Title)
ECCO Midwest, Inc. and duly authorized
(Name of Company)
as owner or officer of the above company to sign this Affidavit.
- I warrant and represent full compliance with the minimum criteria as set out in Minnesota Statute 16C.285, Subd 3.(See Section 0090 & Appendix A for additional information.)
- The following is a list of all first tier subcontractors that will be retained for work on the project:

Midstates Disposal
Electrician to be determined

Signature

Sworn to and subscribed to before me
this 5th day of March, 2018

Notary Public Dakota County
My commission expires: 1/21/2020



END OF SECTION 0055

THE AMERICAN INSTITUTE OF ARCHITECTS



AIA Document A310

Bid Bond

KNOW ALL MEN BY THESE PRESENTS, that we

ECCO Midwest, Inc.
2939 Enterprise Avenue
Hastings, MN 55033

as Principal, hereinafter called Principal, and

Fidelity and Deposit Company of Maryland
1299 Zurich Way
Schaumburg, IL 60196-1056

a corporation duly organized under the laws of the State of Maryland

as Surety, hereinafter called Surety, are held and firmly bound unto

ISD No. 622, North St. Paul-Maplewood-Oakdale School District
2520 12th Avenue East
North St. Paul, MN 55109

as Obligee, hereinafter called Obligee, in the sum of **Five Percent (5%) of Total Amount Bid**

Dollars (5%),

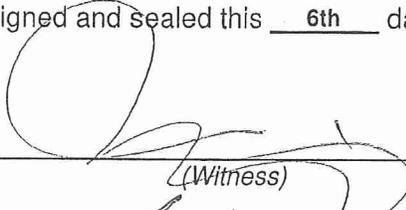
for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for (Here insert full name, address and description of project)

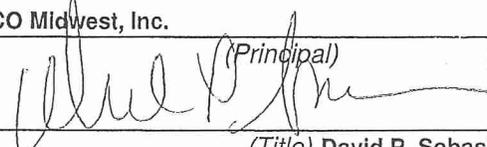
Gladstone Community Center Summer 2018 Asbestos Abatement

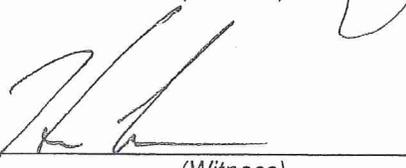
NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this 6th day of March, 2018.

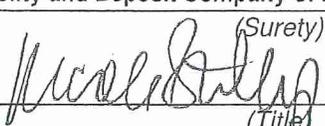

(Witness)

ECCO Midwest, Inc.

{  (Principal) (Seal)
(Title) **David P. Sobaski**
President


(Witness)

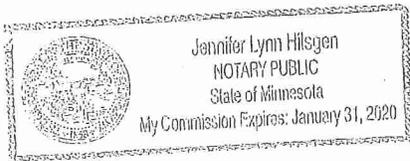
Fidelity and Deposit Company of Maryland

{  (Surety) (Seal)
(Title) **Nicole Stillings, Attorney-in-Fact**

CORPORATE ACKNOWLEDGMENT

State of Minnesota)
) ss
County of Dakota)

On this 6th day of March 2018, before me appeared David P. Sobaski, to me personally known, who, being by me duly sworn, did say that he/she is the President of ECCO Midwest, Inc., a corporation, that the seal affixed to the foregoing instrument is the corporate seal of said corporation, and that said instrument was executed in behalf of said corporation by authority of its Board of Directors, and that said David P. Sobaski acknowledged said instrument to be the free act and deed of said corporation.

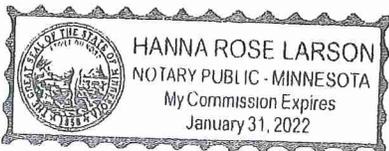


[Signature]
Notary Public Dakota County, Minnesota
My commission expires 01/31/2020

SURETY ACKNOWLEDGMENT

State of Minnesota)
) ss
County of Hennepin)

On this 6th day of March 2018, before me appeared Nicole Stillings, to me personally know, who being by me duly sworn, did say that (s)he is the Attorney-in-Fact of Fidelity and Deposit Company of Maryland, a corporation, that the seal affixed to the foregoing instrument is the corporate seal of said corporation and that said instrument was executed in behalf of said corporation by authority of its Board of Directors; and that said Nicole Stillings acknowledged said instrument to be the free act and deed of said corporation.



[Signature]
Notary Public Hennepin County, Minnesota
My commission expires 1/31/2022

**ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND
POWER OF ATTORNEY**

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Maryland, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Maryland (herein collectively called the "Companies"), by **Michael P. Bond, Vice President**, in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and appoint **Melinda C. BLODGETT, Colby D. WHITE, Jerome T. OUIMET, Nicole STILLINGS, John E. TAUER, Joshua R. LOFTIS, Kurt C. LUNDBLAD, Ted JORGENSEN, R. C. BOWMAN, and Brian J. OESTREICH**, all of Minneapolis, Minnesota, each its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: **any and all bonds and undertakings**, and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York., the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland., and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland., in their own proper persons.

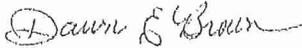
The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies, and is now in force.

IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said **ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND**, this 6th day of September, A.D. 2017.

ATTEST:
ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND



By: *Michael P. Bond*
Vice President



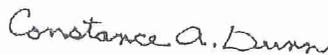
By: *Dawn E. Brown*
Secretary



State of Maryland
County of Baltimore

On this 6th day of September, A.D. 2017, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, **Michael P. Bond, Vice President and Dawn E. Brown, Secretary** of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly sworn, depose and saith, that he/she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.



Constance A. Dunn, Notary Public
My Commission Expires: July 9, 2019



IV. D. BID/RFP CALENDARS

<u>NAME OF BID</u>	<u>BID OPENING</u>	<u>BOARD MEETING</u>
CARVER ELEMENTARY SCHOOL METAL PANEL REPLACEMENT & MASONRY REPAIR/REPLACEMENT	3/15/2018	4/24/2018

<u>NAME OF RFP</u>	<u>RFP DUE DATE/TIME</u>	<u>BOARD MEETING</u> (if applicable)

“Notice to Bidders” can be found on ISD 622 website at www.isd622.org. Click on “New Bid/RFP Posted” Quick Link to see a complete listing of Bids and RFPs.

Note: RFP’S have a due date/time only. There is not a formal opening or reading of the proposals unless noted. Bids have a due date/time and room location for the formal opening and reading of the bids.

IV. D. DISBURSEMENTS

State statutes require school boards to provide for payment of just claims and also require that a list of electronic fund transfers be submitted to the school board at its next regular meeting. This action will authorize payment of audited and allowable claims, purchase of investments, transfers to the payroll account, and transactions by electronic fund (wire) transfers.

Therefore, the Director of Business Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the following disbursements and transfers be approved:

General Fund	\$	3,180,942.00
Food Service		400,372.00
Community Service		130,699.00
Trust		81,129.00
Internal Service Fund Health Insurance		259.00
		<hr/>
A/P Checks Disbursed (02-01-18 thru 02-28-18)	\$	3,793,401.00
Payroll Disbursed - Net (02-01-18 thru 02-28-18)	\$	4,656,738.00
Wire Transfers (02-01-18 thru 02-28-18)	\$	16,430,620.00
Investments on 03-02-18	\$	44,785,536.00

NORTH ST PAUL - MAPLEWOOD - OAKDALE SCHOOLS

INVESTMENTS

DEPOSITORY	TYPE	RATE	PURCHASED	AMOUNT
MSDLAF OTHER FUNDS	MM	1.25%	(BALANCE AT 03-02-18)	\$258,287.00
P M A SECURITIES OPERATING FUNDS	VARIOUS	1.50%	(BALANCE AT 03-02-18)	\$32,883,707.00
P M A SECURITIES OPEB BONDS	VARIOUS	1.71%	(BALANCE AT 03-02-18)	\$10,329,159.00
ASSOCIATED BANK EQUITY INVESTMENTS	EQUITY	1.23%	(BALANCE AT 03-02-18)	\$1,314,383.00
				<u>\$44,785,536.00</u>

NORTH ST PAUL - MAPLEWOOD - OAKDALE SCHOOLS

WIRE TRANSFERS

02-01-18 thru 02-28-18

DATE	FROM	TO		REASON
02/01/18	P M A	HEALTH PARTNERS	\$204,387.00	MEDICAL CLAIM FEES
02/01/18	PREMIER BANK	DELTA DENTAL	\$136,370.00	MONTHLY PAYMENT
02/01/18	PREMIER BANK	STATE OF MINN.	\$132,791.00	PAYROLL TAX
02/02/18	P M A	PREMIER BANK	\$1,500,000.00	A/P - P/R*
02/02/18	PREMIER BANK	ANNUITY COMPANIES	\$214,063.00	PAYROLL PAYABLES
02/05/18	PREMIER BANK	SELECTACCOUNT	\$17,259.00	FLEX PROCESSING
02/05/18	PREMIER BANK	HEALTH PARTNERS	\$325,057.00	HEALTH CLAIMS
02/07/18	PREMIER BANK	ANNUITY COMPANIES	\$508,674.00	PAYROLL PAYABLES
02/09/18	P M A	PREMIER BANK	\$500,000.00	A/P - P/R*
02/12/18	PREMIER BANK	SELECTACCOUNT	\$5,252.00	FLEX PROCESSING
02/12/18	PREMIER BANK	HEALTH PARTNERS	\$171,176.00	HEALTH CLAIMS
02/13/18	P M A	PREMIER BANK	\$4,350,000.00	A/P - P/R*
02/14/18	PREMIER BANK	PITNEY BOWES	\$3,000.00	POSTAGE
02/15/18	PREMIER BANK	I R S	\$821,221.00	PAYROLL TAX
02/16/18	P M A	PREMIER BANK	\$500,000.00	A/P - P/R*
02/16/18	PREMIER BANK	ANNUITY COMPANIES	\$190,970.00	PAYROLL PAYABLES
02/16/18	PREMIER BANK	STATE OF MINN.	\$140,557.00	PAYROLL TAX
02/20/18	PREMIER BANK	ANNUITY COMPANIES	\$212,214.00	PAYROLL PAYABLES
02/20/18	PREMIER BANK	SELECTACCOUNT	\$4,461.00	FLEX PROCESSING
02/20/18	PREMIER BANK	HEALTH PARTNERS	\$308,463.00	HEALTH CLAIMS
02/22/18	P M A	PREMIER BANK	\$500,000.00	A/P - P/R*
02/22/18	PREMIER BANK	ANNUITY COMPANIES	\$526,054.00	PAYROLL PAYABLES
02/22/18	PREMIER BANK	SELECTACCOUNT	\$2,960.00	FLEX PROCESSING
02/26/18	P M A	PREMIER BANK	\$4,065,000.00	A/P - P/R*
02/26/18	PREMIER BANK	SELECTACCOUNT	\$15,850.00	FLEX PROCESSING
02/26/18	PREMIER BANK	HEALTH PARTNERS	\$184,535.00	HEALTH CLAIMS
02/28/18	PREMIER BANK	ANNUITY COMPANIES	\$38,255.00	PAYROLL PAYABLES
02/28/18	PREMIER BANK	SELECTACCOUNT	\$42,236.00	FLEX PROCESSING
02/28/18	PREMIER BANK	MISCELLANEOUS	\$6,441.00	MISCELLANEOUS
02/28/18	PREMIER BANK	I R S	\$803,374.00	PAYROLL TAX
		TOTAL	<u>\$16,430,620.00</u>	

Strategy 4: Competitive E-12 Pathways

School Board Update
March 20, 2018



Our Mission

- We commit each day to develop and empower lifelong learners who thrive in diverse communities.

39 Core Values

- Every individual has incredible potential and equal intrinsic value
- High expectations with support results in growth

Mission Outcomes

- All students attain college and career readiness

Strategies

40

- We will build competitive 622 E-12 pathways that prepare all students for post-secondary.



Overview

- Progress update
- Identified next steps
- Questions



Tartan High School Required Courses and College-level Offerings

Level	Grade	Language Arts	Mathematics	Science	Social Studies	Other Required Courses	Other Recommended Electives
:hool	9	English 9 (Pre-AP or Accel.)	Intermediate Algebra	Earth and Engineering Science	Social Studies 9 or AP Human Geography	PE 9 Health	French I or Spanish I
	10	English 10	Geometry	Biology	World History or AP World History	Arts	French II or Spanish II
	11	American Lit (2 Tri) Communications (1 Tri)	Algebra II w/Trig	Chemistry or AP Chemistry I	US History or AP US History	AP Studio Arts or CIS Concert Band	CIS French 1003 or CIS Spanish 1003

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- 14/21 courses!
- Top college credit earning student body!

Progress Update

- Included **ALL** 6-12 staff
- Launched Implementation Leadership Team
 - Parents, teachers, administrators, students
 - Purpose/Mission
 - First draft - Route 622 Vision Flyer



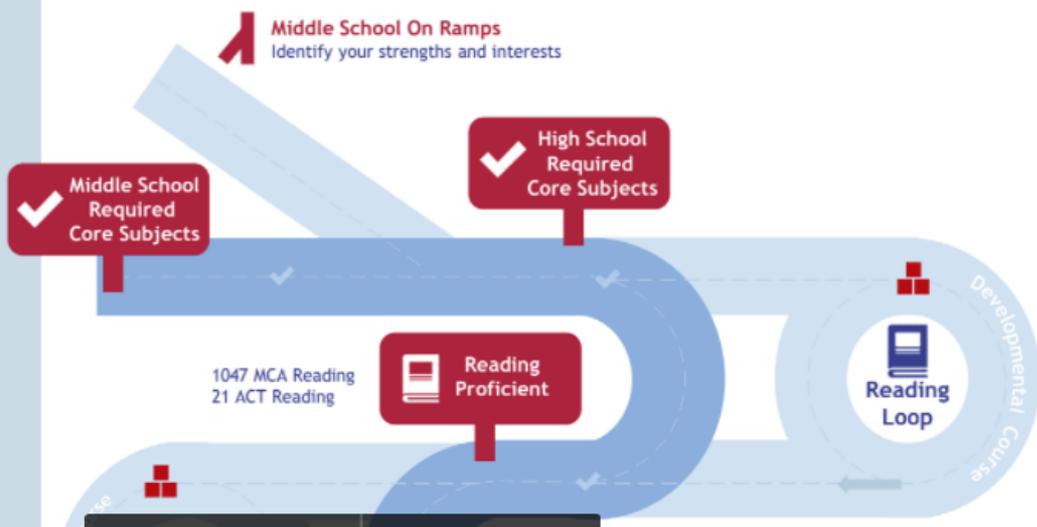
ROUTE 622

Ready for Tomorrow

District 622 students graduate with an individualized post-secondary transition plan, preparing them for entry into the workforce and/or post-secondary education in a recognized career pathway.

Navigating Route 622

- On Ramps in middle school help students learn about careers, personal strengths and interests.
- Build a solid academic foundation in (required) core subjects: English, Mathematics, Science and Social Studies.



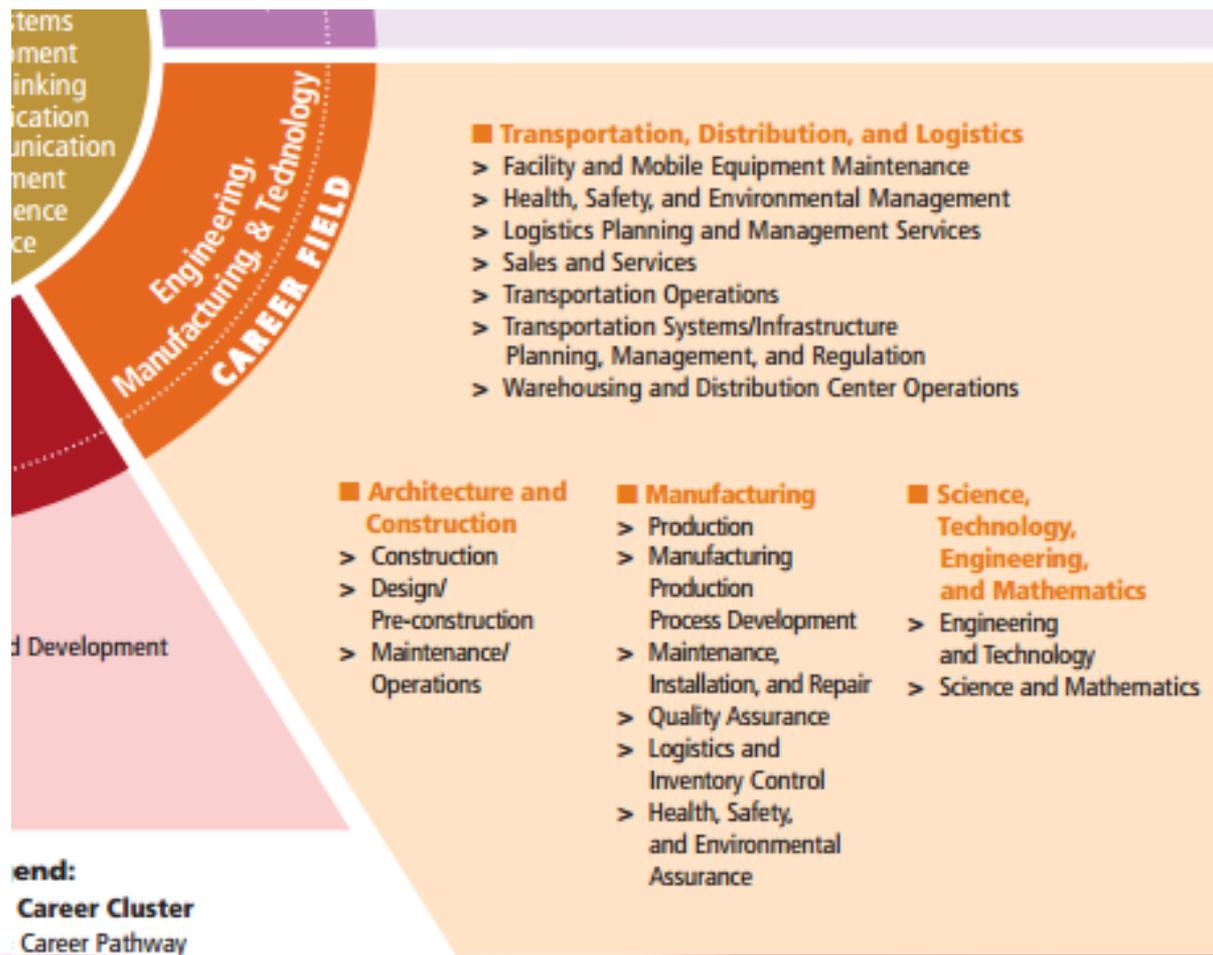
Route 622 Vision

- Pathway for All students
- Solid academic core
- Reading and math ready
- Career exploration
- Real-world career experiences

Progress Update

- Subcommittees
- Winter 2017 - Spring 2018 (4 meetings)
 - Business and Engineering, Manufacturing, & Technology
 - Teachers, administrators, postsecondary partners, local business members, parents, and Teaching and Learning staff





Engineering, Manufacturing & Technology Career Field

Manufacturing Career Cluster

District 622 Course Progression

North High School

Tartan High School

Career Investigations

Career Investigations



Subcommittee Outcomes

- Career pathway entry points
- Sample high wage, high demand careers (DEED)
- Postsecondary program options
 - For each entry point

Subcommittee Outcomes

- 1st year post-secondary courses
 - Common courses across many programs
 - Bridge 622 courses



Subcommittee Outcomes Continued

- Identified math and reading readiness requirements
 - MCA
 - ACT
- Developmental courses



Subcommittee Outcomes Continued

- Aligned 622 and 916 course scope and sequence (3 - 4 courses)
- Real-world career experiences
- Career-ready qualities

52





Next Steps

- Pathway Flyers
- Implementation Leadership Team
- Marketing 622 Pathways
- Repeat process with Human Services, Health Sciences, and Info Technology Clusters

Additional Pathway Support

- Grow Your Own Grant - awarded \$64,000
- Youth Skills Training Grant - in process \$100,000
- Summer Camps



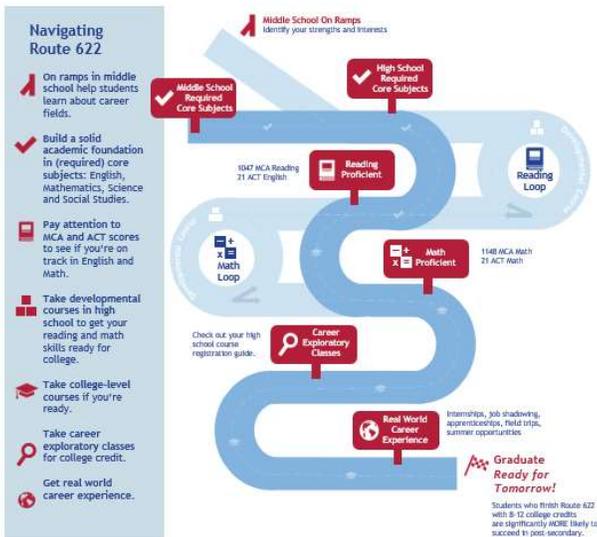
- Questions?



ROUTE 622

BUSINESS PATHWAY

SUBCOMMITTEE MEETINGS



February 6, 2018
8:00 a.m. – 11 a.m.

February 28, 2018
8:00 a.m. – 11 a.m.

March 21, 2018
(time TBD)

ISD 622 District Education Center
2520 E. 12th Avenue
North St. Paul, MN

District 622 students graduate with an individualized post-secondary transition plan, preparing them for entry into the workforce and/or post-secondary education in a recognized career pathway.

Business Subcommittee Members

- Craig Spreiter, Tartan High School Teacher
- Danielle DuChemin, Century 21 Business Partner
- Jennifer Griggs-Andress, ISD 622 Partnership Coordinator
- Kristie Wanstrom, District Parent
- Lori Raebel, Tartan High School Teacher
- Samia Ali, Community Business Partner
- Steve Ramsey, Century College Business Program
- Tina Hickman, Tartan High School Teacher
- Ty Thompson, Tartan High School Principal

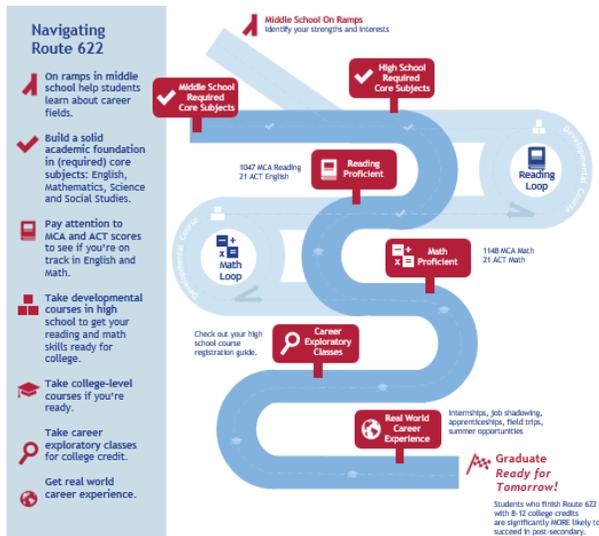
Penny Perry

Curriculum and Route 622 Coordinator
(651) 748-7472
pperry@isd622.org



ROUTE 622

ENGINEERING, MANUFACTURING, & TECHNOLOGY PATHWAY SUBCOMMITTEE MEETINGS



January 31, 2018

12 p.m. – 3 p.m.

February 28, 2018

12 p.m. – 3 p.m.

March 21, 2018

(time TBD)

ISD 622 District Education Center
2520 E. 12th Avenue
North St. Paul, MN

District 622 students graduate with an individualized post-secondary transition plan, preparing them for entry into the workforce and/or post-secondary education in a recognized career pathway.

Subcommittee Members

Beth Stanley, High School Student Work Coordinator
Carraig Hegi, North High School Teacher
CJ Stanton, Ramsey County Workforce Specialist
Dave Moran, North High School Teacher
Greg Kolbeck, Tolerance Tool Business Partner
Greg Nelson, North High School Principal
Ken Balfanz, Tartan High School Teacher
Melissa Jorgenson, High School Student Work Coordinator
Scott Lotzke, Tartan High School Teacher
Sarah Shanley, Perkins Representative
Todd Hankel, St. Paul College Welding Program

Penny Perry

Curriculum and Route 622 Coordinator
(651) 748-7472
pperry@isd622.org



Engineering, Manufacturing & Technology Career Field		
Manufacturing Career Cluster		
District 622 Course Progression	North High School	Tartan High School
	Career Investigations	Career Investigations
	CAD I (not currently offered)	CAD I (not currently offered)
	How to Make Almost Anything A/B (CitHS)	How to Make Almost Anything A/B (CitHS)
	Robotics	Robotics
	North High School	Tartan High School
Related 622 Career Cluster Electives	How to Make Almost Anything C	How to Make Almost Anything C
		Metals Technology I
		Metals Technology II
		Metals Technology III
		Independent Study Metals
916 CTE Course Options These courses come after students have completed courses at 622 and will offer articulated or concurrent enrollment credit for qualifying students		
	Intro to Engineering (CitHS)	
Real World Career Experience: What opportunities exist for students to be in the workplace and experience first hand what a career in this career field is like?	<ul style="list-style-type: none"> Skills USA - school-based component for Apprenticeships 	
Post-Secondary Reading Readiness Assessment level (at least one of the following): MCA (1048) / ACT(21) / Accuplacer (78+) or Development Course: CitHS Reading 950 (Grade of A or B)		
Post-Secondary Math Readiness Assessment level (at least one of the following): MCA (1147 / ACT(21) / Accuplacer (50+) or Development Course: CitHS Algebra III 0070 (Grade of A or B)		
Common 1st Year Post-Secondary Courses	Does 622 or 916 offer a course that provides a bridge to post-secondary coursework?	Would we recommend adding a new course?
Workplace Safety	Embedded in courses at 622 & 916	No
Interpreting Engineering Drawings	Yes - CAD I	No
Introduction to Engineering	Yes - 916	No
Welding	Yes - Tartan; No - North	Yes- virtual welder at North
Career Pathway Entry Points	Sample Careers	Post-secondary Institution/Type of degree/certificate
High School Diploma	Welders, Cutters, Solderers, and Brazers <ul style="list-style-type: none"> OES Profile BLS Profile 	N/A
Certificate/Diploma	CNC Operators <ul style="list-style-type: none"> OES Profile BLS Profile 	Century College Digital Fabrication Certificate Advanced Solar Thermal Energy

		Certificate Basic Welding Certificate St. Paul College Sheet metal HVAC Ducts and Fittings Robotic Welding CNC Toolmaking
Associate of Science Degree		Century College Additive and Digital Manufacturing AAS Energy Technical Specialist AAS
Bachelor of Science Degree	Industrial Production Managers · OES Profile · BLS Profile	Century College Associate in Science in Engineering St. Paul College Engineering Broad Field AS

Minnesota Career Fields, Clusters & Pathways

- **Marketing**
 - > Merchandising
 - > Marketing Management
 - > Marketing Communications
 - > Marketing Research
 - > Professional Sales

- **Business, Management, and Administration**
 - > Administrative Support
 - > Operations Management
 - > Business Information Management
 - > Human Resources Management
 - > General Management

- **Hospitality and Tourism**
 - > Lodging
 - > Recreation, Amusements and Attractions
 - > Restaurants and Food/Beverage Services
 - > Travel and Tourism

- **Finance**
 - > Banking Services
 - > Business Finance
 - > Securities and Investment
 - > Accounting
 - > Insurance

- **Agriculture, Food, and Natural Resources**
 - > Animal Systems
 - > Agribusiness Systems
 - > Environmental Service Systems
 - > Food Products and Processing Systems
 - > Natural Resources Systems
 - > Plant Systems
 - > Power, Structural, and Technical Systems

- **Arts, Audio/Video Technology, and Communications**
 - > Audio/Video Technology and Film
 - > Journalism and Broadcasting
 - > Performing Arts
 - > Printing Technology
 - > Communications Technology
 - > Visual Arts
- **Information Technology**
 - > Information Support and Services
 - > Network Systems
 - > Programming and Software Development
 - > Web and Digital Communications



Minnesota
STATE COLLEGES
& UNIVERSITIES

Minnesota Department of
Education

Foundation Knowledge & Skills

Problem Solving • Critical Thinking
Employability • Citizenship • Ethics
Career Development • Integrity • Teamwork
Legal Responsibilities • Academic Foundations
Technology Application • Communications
Safety, Health & Environment • Leadership
Technical Literacy • Cultural Competence
Lifelong Learning • Financial Well-Being
Organizational & Global Systems
Creativity • Innovation

CAREER FIELD
Business, Management, & Administration

CAREER FIELD
Agriculture, Food, & Natural Resources

CAREER FIELD
Arts, Communications, & Information Systems

CAREER FIELD
Human Services

CAREER FIELD
Health Science Technology

CAREER FIELD
Engineering, Manufacturing, & Technology

- **Law, Public Safety, Corrections, and Security**
 - > Correction Services
 - > Emergency and Fire Management Services
 - > Law Enforcement Services
 - > Legal Services
 - > Security and Protective Services

- **Human Services**
 - > Consumer Services
 - > Counseling and Mental Health Services
 - > Early Childhood Development and Services
 - > Family and Community Services
 - > Personal Care Services

- **Government and Public Administration**
 - > Revenue and Taxation
 - > Foreign Service
 - > Governance
 - > National Security
 - > Planning
 - > Public Management and Administration
 - > Regulation

- **Education and Training**
 - > Administration and Administrative Support
 - > Professional Support Services
 - > Teaching/Training

- **Health Science**
 - > Biotechnology Research and Development
 - > Diagnostic Services
 - > Support Services
 - > Health Informatics
 - > Therapeutic Services

- **Transportation, Distribution, and Logistics**
 - > Facility and Mobile Equipment Maintenance
 - > Health, Safety, and Environmental Management
 - > Logistics Planning and Management Services
 - > Sales and Services
 - > Transportation Operations
 - > Transportation Systems/Infrastructure Planning, Management, and Regulation
 - > Warehousing and Distribution Center Operations

- **Architecture and Construction**
 - > Construction
 - > Design/Pre-construction
 - > Maintenance/Operations

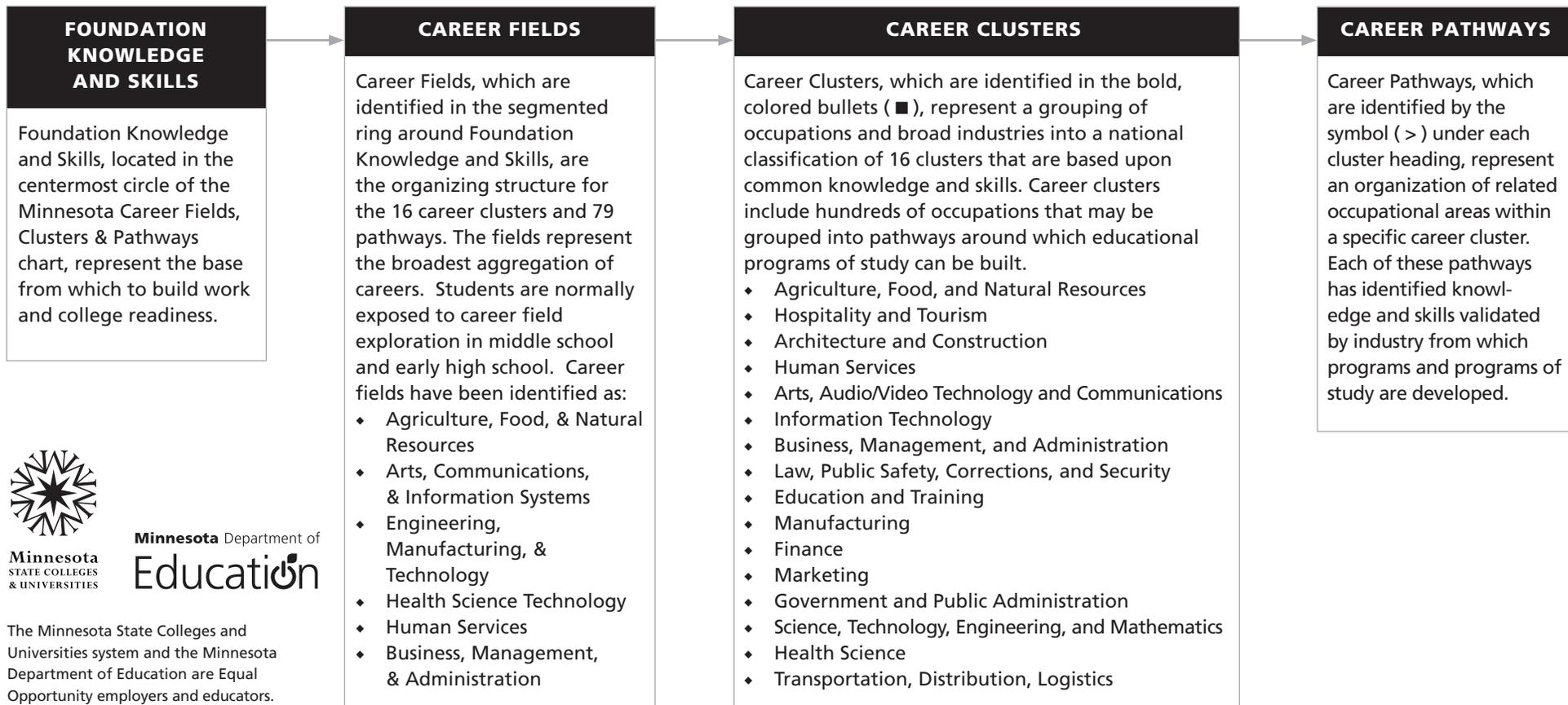
- **Manufacturing**
 - > Production
 - > Manufacturing Production
 - > Process Development
 - > Maintenance, Installation, and Repair
 - > Quality Assurance
 - > Logistics and Inventory Control
 - > Health, Safety, and Environmental Assurance

- **Science, Technology, Engineering, and Mathematics**
 - > Engineering and Technology
 - > Science and Mathematics

Learn about Programs of Study
www.mnprogramsofstudy.org
Career and Technical Education
www.learningthatworks.org

Legend:
■ = Career Cluster
> = Career Pathway
Explanation provided on reverse side.

Minnesota Career Fields, Clusters & Pathways Chart Explanation



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Minnesota
STATE COLLEGES
& UNIVERSITIES

Minnesota Department of
Education

The Minnesota State Colleges and Universities system and the Minnesota Department of Education are Equal Opportunity employers and educators.

Minnesota Programs of Study

The Minnesota Career Fields, Clusters & Pathways chart, on the reverse side, graphically depicts the organizing framework of the foundation knowledge and skills, career fields, career clusters, and career pathways that Minnesota will use for developing programs of study in career and technical education. Once developed, learners at various levels (high school, collegiate, or workforce training level) will then be able to choose from several individual programs within a program of study in order to attain the specific knowledge, skills and abilities needed to pursue a career of their choice.

Programs of study are sets of aligned programs and curricula that begin at the high school level and continue through college and university certificate, diploma and degree programs. The following are some of the key elements that underlie the definition:

- » Competency based curricula tied to industry expectations and skill standards;
- » Sequential course offerings that provide strategic entry and exit points as needed throughout a lifetime - this leads to manageable "stepping stones" of skill building, high school graduation and postsecondary education completion;

- » Flexible course and program formats convenient for learner segments;
- » Course portability for seamless progression;
- » Multiple entry and exit points to support continuing education, returning adults, and dislocated workers;
- » Connections between high school and postsecondary education, skill progression, and career opportunities that align academic credentials with job advancement in high-skill, high-wage or high-demand occupations.



ROUTE 622

Ready for Tomorrow

District 622 students graduate with an individualized post-secondary transition plan, preparing them for entry into the workforce and/or post-secondary education in a recognized career pathway.

Navigating Route 622

On Ramps in middle school help students learn about careers, personal strengths and interests.

Build a solid academic foundation in (required) core subjects: English, Mathematics, Science and Social Studies.

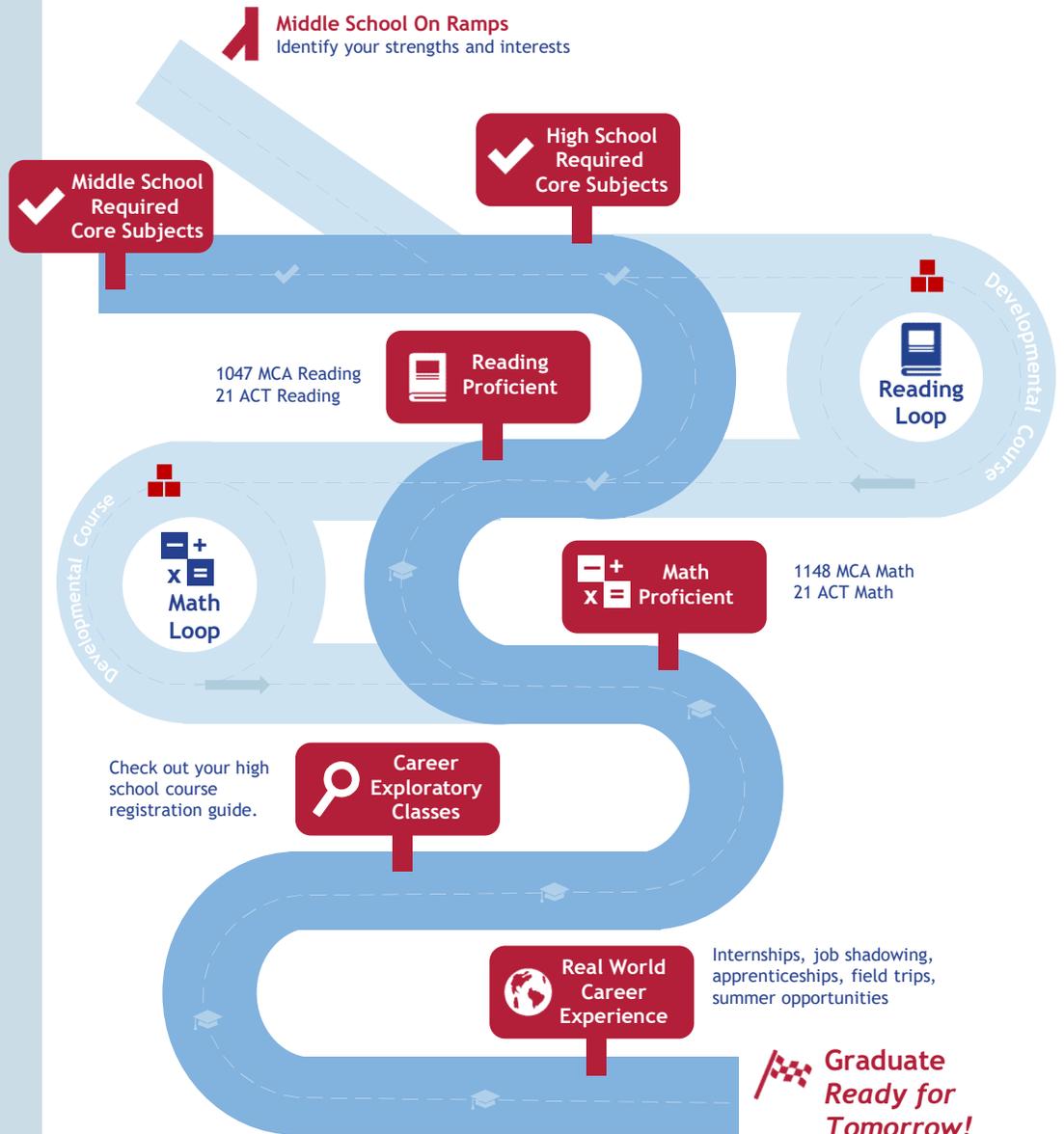
Pay attention to MCA and ACT scores to see if you're on track in English and Math.

Take developmental courses in high school to get your English and math skills ready for college.

Take college-level courses when you're ready.

Take career exploratory classes.

Get real world career experience.



Students who finish Route 622 with 8-12 college credits are significantly MORE likely to succeed in post-secondary.

Students who are ready can complete up to 14 of 21 courses required for an Associate of Arts at Century College.

For more information, visit goo.gl/Y4m6MD



ROUTE 622
Ready for Tomorrow

Why Route 622?

Route 622 provides the framework for students to develop an individual post-secondary transition plan with the end goal of preparation for entry into the workforce and/or post-secondary education in a recognized career cluster. Route 622 offers:

- A focus on college readiness in math and reading.
- Options that align with high-demand, high-skilled career clusters in our community based on state employment and economic data.
- Student experiences that start with broad, career field exposure for all students, to focused career cluster opportunities based on student interest and strengths.
- Real career experiences such as mentorships, internships, apprenticeships, job shadowing, among others.

Route 622 WILL provide:	Route 622 will NOT:
A range of opportunities across grade levels that allow students to experience what a career may be like in multiple career pathways.	Lock students into a set of courses or limit their exposure to a wide variety of experiences.
A menu of opportunities for students to gain credentials or college credits through concurrent enrollment, Advanced Placement, and/or College in the Schools.	Require students to take college credit bearing courses while in high school, but leave the options open to students.
Flexibility and be based on local industry demands, opportunities for partnerships, and driven by student interest.	Remain static or based on legacy programs.
Opportunities for students to explore and have a well-informed understanding of future career options while in the E-12 setting.	Designate a lifelong career choice for a student.

COMING SOON!

Route 622 Engineering, Manufacturing, & Technology and Route 622 Business Programs



For more information, visit goo.gl/Y4m6MD

Tartan High School Required Courses and College-level Offerings

Level	Grade	Language Arts	Mathematics	Science	Social Studies	Other Required Courses	Other Recommended Electives
High School	9	English 9 (Pre-AP or Accel.)	Intermediate Algebra	Earth and Engineering Science	Social Studies 9 or AP Human Geography	PE 9 Health	French I or Spanish I
	10	English 10	Geometry	Biology	World History or AP World History	Arts	French II or Spanish II
	11	American Lit (2 Tri) Communications (1 Tri) or AP Lang & Comp	Algebra II w/Trig	Chemistry or AP Chemistry I	US History or AP US History	AP Studio Arts or CIS Concert Band	CIS French 1003 or CIS Spanish 1003
	12	Elective or AP Lit & Comp	Algebra III or CIS College Algebra Through Modeling or AP Stats or AP Calc AB or BC or CIS Multivariable Calculus	AP Chemistry II or AP Physics	Economics or CIS Macroeconomics	CIS Microeconomics	CIS French 1004 or CIS Spanish 1004
		CIS Public Speaking			Political Science or CIS Political Science		

Century College AA Degree Course Requirements

College	Year	Semester 1 (Century College)	District 622 Course Equivalent	Semester 2 (Century College)	District 622 Course Equivalent
		Year 1	Composition I	AP Language and Composition	Composition II
College	Year 1	Communications 1021, 1031, 1041, or 1051	CIS Public Speaking	MnTC Goal 4: Math/Logical Reasoning	Algebra III or AP Calculus (or higher level)
		MnTC Goal 5: History/Social/Behavioral Sciences	AP Human Geography	Additional Elective: Career and Life Planning	
		MnTC Goal 6: Humanities/Fine Arts	AP Studio Art or CIS Concert Band	MnTC Goal 3: Natural Sciences (without lab)	AP Chemistry II or AP Physics
		College Success Strategies		MnTC Goal 5: History/Social/Behavioral Sciences	CIS Macroeconomics or CIS Microeconomics
		Semester 1 (Century College)	District 622 Course Equivalent	Semester 2 (Century College)	District 622 Course Equivalent
		MnTC Goal 6: Humanities/Fine Arts	CIS French 1003 or Spanish 1003	Additional Elective	CIS French 1004 or Spanish 1004
	Year 2	Physical Education		Additional Elective	AP US History
Physical Education or Health		Additional Elective			
MnTC Goal 3: Natural Sciences (with lab)	AP Chemistry	Additional Elective			
MnTC Goal 5: History/Social/Behavioral Sciences	AP World History	Additional Elective			
MnTC Elective	CIS Policial Science				

Career Pathway: Associate in Arts Degree. The Associate in Arts degree (AA) is intended primarily for students who plan to transfer to another college to complete a bachelor's degree. It can generally be considered the first two years of a four-year degree program. The AA degree is a general liberal arts degree and no specific major is listed in conjunction with the degree. Many students choose to concentrate in a particular field of study or pre-major as preparation for a planned major at a four-year college or university. At least 40 of the 60 credits must be taken within the Minnesota Transfer Curriculum (MnTC). In addition to the 40 credit MnTC, the AA requires you to complete 18 additional credits, which may be MnTC goal fulfilling courses, pre-major requirements, second language requirements or electives and 2 credits in Health/Physical Education.

VI. A. 1. ACKNOWLEDGEMENT OF CONTRIBUTIONS

Minnesota Statute 123B.02 permits school boards to “...receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof.”

Therefore, the Director of Business Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the School Board accept with appreciation the following contributions and permit their use as designated by the donors.

<u>Donor</u>	<u>Item and/or Amount</u>	<u>Purpose</u>
Mike and Stacie Hafner	\$200.00	Meals on Wheels in Memory of Gigi <u>Fitzpatrick</u>
Andrew Oehrlein	\$1,000.00	North High - ASL Club
Northern Tool and Equipment	1 Toro lawnmower; 1 Honda motor; 1 Husqvarna chainsaw	North High - Industrial Tech Dept.
Daniel T. Peterson	Chevy Trailblazer	North High - Industrial Tech Dept.
Mary Focht	School supplies	Maplewood Middle School
Acapulco Mexican Restaurant	Food	Tartan Festival of Cultures

MOTION:

SECOND:

Total fiscal year 2017-2018 monetary contributions: \$107,433.28

VI. A. 2. RESOLUTION FOR THE ADOPTION OF THE 2018-2019 CAPITAL EXPENDITURES BUDGET

Each year the school board approves the Capital Expenditure Budget for the upcoming budget year. Attached is the proposed Capital Expenditures Budget for 2018-2019.

THEREFORE the Director of Business Services recommends the following resolution:

BE IT RESOLVED that the School Board of Independent School District No. 622 approve and adopt the 2018-19 Capital Expenditure Budget as per the attached Capital Budget Plan.

MOTION:

SECOND:

CAPITAL EXPENDITURES
EQUIPMENT, TEXTBOOKS, TECHNOLOGY, SITE IMPROVEMENTS
2018-2019

		ORIGINAL BUDGET 2017-2018	REVISED BUDGET 2017-2018	PROPOSED BUDGET 2018-2019	\$ CHANGE
ORGANIZATION/PROGRAM					
005	DISTRICT WIDE				
	020 Superintendent Office	1,500	1,500	1,500	0
	030 Teaching & Learning	1,500	1,500	1,500	0
	105 Human Resources	1,500	1,500	1,500	0
	108 Hardware Purchases	40,000	40,000	40,000	0
	108 Software Licenses	40,000	40,000	40,000	0
	108 Technology Replacement Cycle	350,000	350,000	350,000	0
	108 Techs. From General to O.C.	715,000	715,000	715,000	0
	108 Tech Infrastructure - Switches & WAP Equipment	-	-	400,000	400,000
	110 Business Office	25,000	25,000	25,000	0
	110 Technology	51,770	51,770	25,000	(26,770)
	110 Purchasing Office - district-wide copier leases	288,000	288,000	288,000	0
	110 Contingency	-	-	84,803	84,803
	203 Curriculum Replacement Cycle - Elementary	263,900	263,900	263,900	0
	211 Curriculum Replacement Cycle - Secondary	263,900	263,900	263,900	0
	203/211 Math Curriculum Adoption	-	-	300,000	300,000
	258 Music/Instrumental	15,000	15,000	15,000	0
	420 Student Services - General	37,500	37,500	37,500	0
	610 Curriculum Development-Lang Arts Textbooks	-	-	-	0
	620 Media Center Books/Materials	32,000	32,000	32,000	0
	620 Educational Media	14,000	14,000	14,000	0
	720 Health Services	2,000	2,000	2,000	0
	810 Operations & Maint. - Building Repair	110,000	110,000	110,000	0
	810 Classroom Furniture Replacement (CRS 016)	60,000	60,000	60,000	0
	850 BL/Gladstone Overage/Trash Enclosure				0
	850 Operations & Maint. Equipment	36,000	36,000	36,000	0
	850 Operations & Maint. Grounds	15,300	15,300	15,300	0
	850 Operations Site Improvement	250,000	523,931	-	(523,931)
SUB-TOTALS - DISTRICT WIDE		\$ 2,613,870	\$ 2,887,801	\$ 3,121,903	\$ 234,102
	SCHOOLS				
	026 ECSE	1,755	1,755	1,950	195
	027 Carver	8,810	10,179	3,908	(6,272)
	028 Castle	7,511	8,385	3,278	(5,108)
	029 Cowern	7,704	8,229	3,038	(5,192)
	030 Eagle Point	8,038	9,087	3,443	(5,645)
	033 Oakdale	9,056	9,750	3,660	(6,090)
	034 Richardson	7,687	9,068	3,458	(5,611)
	035 Weaver	9,477	11,018	4,170	(6,848)
	036 Webster	6,809	7,800	2,790	(5,010)
	037 Skyview Elem.	10,548	12,149	4,598	(7,552)
	041 Harmony Learning Center	2,104	2,104	2,338	234
	043 Next Step - Transition	2,104	2,104	2,338	234
	054 Skyview M.S.	20,146	22,467	22,550	83
	055 John Glenn	18,860	21,891	21,615	(276)
	056 Maplewood	17,696	19,855	19,580	(275)
	057 North	44,624	48,427	47,355	(1,072)
	058 Tartan	40,838	45,568	48,208	2,640
	057 North Athletics	24,341	24,341	23,247	(1,094)
	058 Tartan Athletics	22,275	22,275	23,666	1,391
SUB-TOTALS - SCHOOLS		\$ 270,383	\$ 296,452	\$ 245,185	\$ (51,267)
GRAND TOTAL EXPENSES		\$ 2,884,253	\$ 3,184,253	\$ 3,367,088	\$ 182,835
	TOTAL ESTIMATED CAPTIAL REVENUE	\$ 2,656,891	\$ 2,667,678	\$ 2,667,088	
	ERATE REVENUE FROM FIBER OPTIC PROJECT		\$ 1,300,000		
	OTHER CAPITAL REVENUE		\$ 400,000		
	BEGINNING FUND BALANCE	\$ 5,539,780	\$ 5,539,780	\$ 6,723,205	
	ESTIMATED ENDING FUND BALANCE	\$ 5,312,418	\$ 6,723,205	\$ 6,023,205	

**CAPITAL EXPENDITURE BUDGET
GENERAL FUND
2018-2019
SUMMARY SHEET**

Description	Original FY 2017-2018	Revised FY 2017-2018	Original FY 2018-2019	\$ CHANGE
	Budget	Budget	Budget	
OPERATING LEASES				
Gymnastics	\$ 8,600	\$ 8,600	\$ 9,270	\$ 670
Golf	\$ 4,140	\$ 4,140	\$ 4,770	\$ 630
Next Step Program	\$ 307,450	\$ 307,450	\$ 307,450	\$ -
	\$ 320,190	\$ 320,190	\$ 321,490	\$ 1,300
LEASES - INTERMEDIATE 916	\$ 395,000	\$ 395,000	\$ 640,000	\$ 245,000
CAPITALIZED LEASES				
Cowern/Richardson/Eagle Point	\$ 585,000	\$ 585,000	\$ 580,000	\$ (5,000)
Oakdale Wing Lease/Purchase From 916	\$ 100,000	\$ 100,000	\$ 94,029	\$ (5,971)
John Glenn Wing Purchase From 916	\$ 115,000	\$ 115,000	\$ 94,029	\$ (20,971)
Oakdale Addition	\$ 186,888	\$ 186,888	\$ 185,000	\$ (1,888)
Bus Garage	\$ 223,630	\$ 223,630	\$ 224,040	\$ 410
	\$ 1,210,518	\$ 1,210,518	\$ 1,177,098	\$ (33,420)
ASSESSMENTS				
Woodbury - Lake Elmo Economic Development	\$ 383,626	\$ 383,626	\$ 372,666	\$ (10,960)
SUB-TOTAL - Leases & Assessments	\$ 2,309,334	\$ 2,309,334	\$ 2,511,254	\$ 201,920
SUB-TOTAL - District Wide and Building Allocati	\$ 2,884,253	\$ 3,184,253	\$ 3,367,088	\$ 182,835
TOTAL - Lease/Capital Expenditure	\$ 5,193,587	\$ 5,493,587	\$ 5,878,342	\$ 384,755

ENDS

Policy Title	Policy Level	Date Approved/Revised
Credit for Learning	E-091	3/27/12 Revised: 9/25/12 Revised: 7/23/13 Revised: 5/27/14 Revised: 6/28/16 Revised:

1) General Statement of Policy

The policy of the school district is to provide a process for awarding students credit toward graduation requirements for credits and grades students complete in other schools, post-secondary or higher education institutions, other learning environments, and online courses and programs.

2) Definitions

- A. "Accredited school" means a school that is accredited by an accrediting agency, recognized according to Minn. Stat. § 123B.445 or recognized by the Commissioner of the Minnesota Department of Education (MDE).
- B. "Blended learning" is a form of digital learning that occurs when a student learns part time in a supervised physical setting and part time through digital delivery of instruction, or a student learns in a supervised physical setting where technology is used as a primary method to deliver instruction.
- C. "Commissioner" means the Commissioner of MDE.
- D. "Digital learning" is learning facilitated by technology that offers students an element of control over the time, place, path, or pace of their learning and includes blended and online learning.
- E. "Eligible institution" means a Minnesota public post-secondary institution, a private, nonprofit two-year trade and technical school granting associate degrees, an opportunities industrialization center accredited by the North Central Association of Colleges and Schools, or a private, residential, two-year or four-year, liberal arts, degree-granting college or university located in Minnesota.
- F. "Nonpublic school" is a private school or home school in which a child is provided instruction in compliance with the Minnesota compulsory attendance laws.
- G. "Online learning" is a form of digital learning delivered by an approved online learning provider.
- H. "Online learning provider" is a school district, an intermediate school district, an organization of two or more school districts operating under a joint powers agreement, or

a charter school located in Minnesota that provides online learning to students and is approved by MDE to provide online learning courses.

- I. "Course credit" is equivalent to a student's successful completion of an academic year of study or a student's mastery of the applicable subject matter, as determined by the school district.
- J. **"Weighted grade" is a letter or numerical grade that is assigned a numerical advantage when calculating the grade point average.**

3) Transfer of Credit From Other Schools

- A. Transfer of Academic Requirements from Other Minnesota Public Secondary Schools
 - 1. The school district will accept and transfer secondary credits and grades awarded to a student from another Minnesota public secondary school upon presentation of a certified transcript from the transferring public secondary school evidencing the course taken and the grade and credit awarded.
 - 2. Credits and grades awarded from another Minnesota public secondary school may be used to compute honor roll and/or class rank if a student has earned at least six trimester credits from the school district.
- B. Transfer of Academic Requirements from Other Schools
 - 1. The school district will accept secondary credits and grades awarded to a student for courses successfully completed at a public school outside of Minnesota or an accredited nonpublic school upon presentation of a certified transcript from the transferring public school in another state or nonpublic school evidencing the course taken and the grade and credit awarded.
 - a. When a determination is made that the content of the course aligns directly with school district graduation requirements, the student will be awarded commensurate credits and grades.
 - b. Commensurate credits and grades awarded from an accredited nonpublic school or public school in another state may be used to compute honor roll and/or class rank if a student has earned at least six trimester credits from the school district.
 - c. In the event the content of a course taken at an accredited nonpublic school or public school in another state does not fully align with the content of the school district's high school graduation requirements but is comparable to elective credits offered by the school district for graduation, the student may be provided elective credit applied toward graduation requirements. Credit that does not fully align with the school district's high school graduation requirements will not be used to compute honor roll and/or class rank.

- d. If no comparable course is offered by the school district for which high school graduation credit would be provided, no credit will be provided to the student.
2. Students transferring from a non-accredited, nonpublic school shall receive credit from the school district upon presentation of a transcript or other documentation evidencing the course taken and grade and credit awarded.
- a. Students will be required to provide copies of course descriptions, syllabi, or work samples for determination of appropriate credit. In addition, students also may be asked to provide interviews/conferences with the student and/or student's parent and/or former administrator or teacher; review of a record of the student's entire curriculum at the nonpublic school; and review of the student's complete record of academic achievement.
 - b. Where the school district determines that a course completed by a student at a non-accredited, nonpublic school is commensurate with school district graduation requirements, credit shall be awarded, but the grade shall be "P" (pass).
 - c. In the event the content of a course taken at a non-accredited, nonpublic school does not fully align with the content of the school district's high school graduation requirements but is comparable to elective credits offered by the school district for graduation, the student may be provided elective credit applied toward graduation requirements.
 - d. If no comparable course is offered by the school district for which local high school graduation credit would be provided, no credit will be provided to the student.
 - e. Credit and grades earned from a non-accredited nonpublic school shall not be used to compute honor roll and/or class rank.

4) Post-Secondary Enrollment Credit

- A. Secondary credits granted to a student through a post-secondary enrollment options course or program that meets or exceeds a graduation standard or requirement shall be counted toward the graduation and credit requirements of a student completing the Minnesota Academic Standards.
 - 1. Course credit will be considered by the school district only upon presentation of a certified transcript from an eligible institution evidencing the course taken and the grade and credit awarded.
 - 2. Seven quarter or four semester post-secondary credits shall equal at least one full year of high school credit. Fewer post-secondary credits may be prorated.
 - 3. When a determination is made that the content of the post-secondary course aligns directly with a required course for high school graduation, the

commensurate credit and grade will be recorded on the student's transcript as a course credit applied toward graduation requirements.

4. In the event the content of the post-secondary course does not fully align with the content of a high school course required for graduation but is comparable to elective credits offered by the school district for graduation, the school district may provide elective credit and the grade will be recorded on the student's transcript as an elective course credit applied toward graduation requirements.
 5. If no comparable course is offered by the school district for which high school graduation credit would be provided, the school district will notify the Commissioner, who shall determine the number of credits that shall be granted to a student.
 6. When secondary credit is granted for post-secondary credits taken by a student, the school district will record those credits on the student's transcript as credits earned at a post-secondary institution.
- B. A list of the courses or programs meeting the necessary requirements may be obtained from the school district.

5) Credit From Online Learning Courses

- A. Secondary credits granted to a student through an online learning course or program that meets or exceeds a graduation standard or requirement shall be counted toward the graduation and credit requirements of a student completing the Minnesota Academic Standards.
- B. Course credit will be considered only upon official documentation from the online learning provider evidencing the course taken and the grade and credit awarded to the student.
- C. When a student provides documentation from an online learning provider, the course credit and course grade shall be recorded and counted toward graduation credit requirements for all courses or programs that meet or exceed the school district's graduation requirements in the same manner as credits are awarded for students transferring from another Minnesota public school as set forth in Section 3.A. above.

6) Advanced Academic Credit

- A. The school district will grant academic credit to a student attending an accelerated or advanced academic course offered by a higher education institution or a nonprofit public agency, other than the school district.
- B. Course credit will be considered only upon official documentation from the higher education institution or nonprofit public agency that the student successfully completed the course attended and passed an examination approved by the school district.
- C. When a determination is made that the content of the advanced academic course aligns directly with a required course for high school graduation, the commensurate credit and grade will be recorded on the student's transcript as a course credit applied toward graduation requirements.

- D. In the event the content of the advanced academic course does not fully align with the content of a high school course required for graduation but is comparable to elective credits offered by the school district for graduation, the school district may provide elective credit and the grade will be recorded on the student's transcript as an elective course credit applied toward graduation requirements.
- E. If no comparable course is offered by the school district for which high school graduation credit would be provided, the school district will notify the Commissioner and request a determination of the number of credits that shall be granted to a student.

7) Weighted Grades

- A. **The school district offers weighted grades for District 622 courses that are identified as more rigorous or academically challenging as follows:**
 1. **The grade awarded in an Advanced Placement course will be weighted by adding 1.0 grade points to the awarded grade.**
 2. **A grade awarded in a District 622 concurrent enrollment course will be weighted by adding 1.0 grade points to the awarded grade. Concurrent enrollment courses are college courses offered in District 622 high schools and taught by a District 622 teacher.**
 3. **Weighted grades are calculated on a 5.0 point scale and are used to determine a student's GPA and class rank.**

A	5.0	C	3.0
A-	4.67	C-	2.67
B+	4.33	D+	2.33
B	4.0	D	2.0
B-	3.67	D-	1.67
C+	3.33	F	0.0

4. **A grade awarded in a course taken through Post-Secondary Enrollment Options program will not be weighted.**
 5. **High school transcripts will include both a weighted and non-weighted grade point average.**
- B. **The school district will update its website prior to the beginning of each school year with a listing of the courses for which a student may earn a weighted grade.**

78) Process for Awarding Credit

- A. The building principal will be responsible for carrying out the process to award credits and grades pursuant to this policy. The building principal will notify students in writing of the decision as to how credits and grades will be awarded.

- B. A student or the student's parent or guardian may seek reconsideration of the decision by the building principal as to credits and/or grades awarded upon request of a student or the student's parent or guardian if the request is made in writing to the superintendent within five school days of the date of the building principal's decision. The request should set forth the credit and/or grade requested and the reason(s) why credit(s)/grade(s) should be provided as requested. Any pertinent documentation in support of the request should be submitted.
- C. The decision of the superintendent as to the award of credits or grades shall be a final decision by the school district and shall not be appealable by the student or student's parent or guardian except as set forth in Section 78.D. below.
- D. If a student disputes the number of credits granted by the school district for a particular post-secondary enrollment course, online learning course, or advanced academic credit course, the student may appeal the school district's decision to the Commissioner. The decision of the Commissioner shall be final.
- E. At any time during the process, the building principal or superintendent may ask for course descriptions, syllabi, or work samples from a course where content of the course is in question for purposes of determining alignment with graduation requirements or the number of credits to be granted. Students will not be provided credit until requested documentation is available for review, if requested.

Rationale: The purpose of this policy is to recognize student achievement which occurs in Post-Secondary Enrollment Options and other advanced enrichment programs. The purpose of this policy also is to address the transfer of student credit from out-of-state, private, or home schools and online learning programs and to address how the school district will recognize student achievement obtained outside of the school district.

Adoption and Revision History	Incorporated Policies
Policy 621 CREDIT FOR LEARNING This Policy Adopted: February 22, 2005; Rescinded: March 27, 2012	MSBA 620
Policy E-091 CREDIT FOR LEARNING This Policy Adopted: March 27, 2012; Revised: September 25, 2012; Revised: July 23, 2013; Revised: May 27, 2014; Revised: June 28, 2016; Revised:	

Administrative Rule, Regulation and Procedure: NA

Legal References:

- Minn. Stat. § 120B.02 (Educational Expectations for Minnesota's Students)
- Minn. Stat. § 120B.021 (Required Academic Standards)
- Minn. Stat. § 120B.024 (Graduation Requirements; Course Credits)
- Minn. Stat. § 120B.11 (School District Process)
- Minn. Stat. § 120B.14 (Advanced Academic Credit)
- Minn. Stat. § 123B.02 (General Powers of Independent School Districts)
- Minn. Stat. § 123B.445 (Nonpublic Education Council)
- Minn. Stat. § 124D.03, Subd. 9 (Enrollment Options Program)
- Minn. Stat. § 124D.09 (Post-Secondary Enrollment Options Act)
- Minn. Stat. § 124D.095 (Online Learning Option)
- Minn. Rules Parts 3501.0640-3501.0655 (Academic Standards for Language Arts)
- Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)
- Minn. Rules Parts 3501.0800-3501.0815 (Academic Standards for the Arts)
- Minn. Rules Parts 3501.0900-3501.0955 (Academic Standards in Science)
- Minn. Rules Parts 3501.1000-3501.1190 (Graduation-Required Assessment for Diploma)
(repealed Minn. L. 2013, Ch. 116, Art. 2, § 22)
- Minn. Rules Parts 3501.1200-3501.1210 (Academic Standards for English Language Development)
- Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)

Cross References:

- MSBA/MASA Model Policy 104 (School District Mission Statement)
- MSBA/MASA Model Policy 601 (School District Curriculum and Instruction Goals)
- MSBA/MASA Model Policy 613 (Graduation Requirements)
- MSBA/MASA Model Policy 614 (School District Testing Plan and Procedure)

MSBA/MASA Model Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students)
MSBA/MASA Model Policy 616 (School District System Accountability)
MSBA/MASA Model Policy 618 (Assessment of Student Achievement)
MSBA/MASA Model Policy 624 (Online Learning Options)

VII. B. 1. REVISE POLICY

A major function of the School Board is reviewing, revising, and adopting District #622 policies. One policy is proposed for revision:

E-091 (Credit for Learning) is proposed for revision to reflect the new policy requirements from the 2017 Minnesota Legislature requiring weighted grades be in policy if a district is using them. This proposed policy is to weigh AP and concurrent enrollment grades and reflects the change in practice that was put into procedures following a 622 Task Force's recommendation in the 2007-2008 school year.

Therefore, the Director of Teaching & Learning recommends the following resolution:

BE IT RESOLVED that the School Board of Independent School District #622 hereby revises the following policy:

E-091 (Credit for Learning)

MOTION:

SECOND:

VI. C. 1. RATIFICATION OF THE 2017-2019 LOCAL 70 AGREEMENT

The District has reached a tentative agreement with the International Union of Operating Engineers, Local No. 70, representing custodial and bus driver employees of the district for the contract period July 1, 2017 to June 30, 2019. The membership of Local 70 voted and ratified the agreement.

The proposed settlement is a two-year agreement covering the years 2017-18 and 2018-19. The terms and conditions of the agreement include steps and a 3% increase to the salary schedule in each year of the contract. In addition, a one-time lump sum stipend of \$200.00-\$400.00 depending on title, will be provided on July 15, 2018.

A stipend of \$750.00 per year for relief drivers was added and a new title of mechanic lead was added to the salary schedule at level G-C42 for a lead who holds and maintains at least three ASE certifications and at level H-C43 for a lead who holds and maintains the full ASE bus certifications. Three days of personal leave were added after ten years of service for part-time employees and student contact day bus drivers. The reimbursement for safety shoes was expanded to include more employees and increased to \$200.00 per year.

Effective July 1, 2018, new retirement language was added for any new employee and any current employee who elects to change to the new retirement plan. The new language includes a district contribution to a 403b plan of up to 3.5% of the employee's annual base salary per year. Insurance coverage for retirees under the new retirement language is fully paid by the employee.

Finally, a Memorandum of Understanding was agreed to in which a committee will convene during the course of the contract to meet and discuss issues including; flexibility in staffing and scheduling, staffing of extracurricular routes and field trips and utilization of full-time drivers and student contract day drivers.

There were also several language items that were clarified, changed and updated. The total cost of this package is 5.05%.

Therefore, the Director of Human Resources recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the 2017-2019 International Union of Operating Engineers, Local 70 Agreement be approved.

MOTION:

SECOND:

VI. C. 2. TERMINATION OF ADDED TEACHER ASSIGNMENTS

Each year the added work assignments and extracurricular assignments from the basic teacher contract are discontinued effective at the end of the school year. The purpose of such action is so that these assignments are not construed to be part of the continuing contract of a teacher and to provide additional protection from the adverse effect of extracurricular assignments in the next school year when funding for these services remains uncertain.

Therefore, the Director of Human Resources recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the additional work assignments and extracurricular assignment portion of all teacher contracts be terminated effective June 30, 2018.

MOTION:

SECOND:

VI. C. 3. 2017-2019 NON-UNIT HOURLY SALARY INCREASES

The Non-Unit Hourly group consists individuals in hourly positions which are not represented under a collective bargaining agreement with ISD 622, North St. Paul-Maplewood-Oakdale Schools. Individuals will receive a salary increase of 3% effective April 2, 2018 and a 3% increase effective July 1, 2018. No additional changes were made to the terms and conditions of employment for these positions. Individuals subject to the salary increases in year one are those employed by ISD 622 prior to July 1, 2017.

Positions receiving increases include:

- Bicultural Liaison
- Interpreter
- ABE Instructor
- ABE Facilitator
- Enrollment Specialist
- Behavior Intervention Specialist
- Behavior Intervention Assistant
- Registered Nurse
- CE Enrollment and Outreach Specialist
- CE Screening Specialist
- Aquatics Supervisor
- Aquatics Lead
- Student Program Specialist
- Activities Coordinator
- School Liaison
- Testing and Education Tech Management
- AC Site Managers
- ELL Program Specialist
- American Indian Education Lead
- American Indian Education Cultural and Academic Advisors

Therefore, the Director of Human Resources recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the two-year salary increases for non-unit hourly employees of North St. Paul-Maplewood-Oakdale be approved.

MOTION:

SECOND:

VI. C. 4. RATIFICATION OF THE 2017-2019 NUTRITION SERVICES AGREEMENT

The District has reached a tentative agreement with the North St. Paul-Maplewood-Oakdale Association for Nutrition Services, representing food service employees of the district for the contract period July 1, 2017 to June 30, 2019. The membership of the Association for Nutrition Services voted and ratified the agreement.

The proposed settlement is a two-year agreement covering the years 2017-18 and 2018-19. The terms and conditions of the agreement include steps and a 2.75% increase to the salary schedule in each year of the contract. A \$1.00 fifteen-year longevity step was added effective July 1, 2018.

The School Nutrition Association made changes to the state certification levels effective July 1, 2018. The following changes were made to the agreement to align with these changes. Effective July 1, 2018, employees who hold certifications will be paid at the following rates; Level Two, \$.50, Level Three, \$1.00, and Level Four, \$1.51 per hour.

There were also several language items that were clarified and updated. The total cost of this package is 4.14%.

Therefore, the Director of Human Resources recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the 2017-2019 North St. Paul-Maplewood-Oakdale Association for Nutrition Services Agreement be approved.

MOTION:

SECOND:

VI. C. 5. MEDICAL INSURANCE RATES FOR 2018-2019

The District is in the final year of a two-year agreement with HealthPartners for the District’s medical insurance. A formal bid as part of the Health Insurance Transparency Act (HITA) is not required at this time however the District does determine any change in the district budget rates for each school year. The District continues to run a self-funded model and has been able to manage its health insurance costs more effectively and given itself more flexibility in managing budget rates.

The District’s Insurance Committee made up of members of bargaining units has reviewed the plans claims and plan data to date and is recommending an overall 0% change in the budget rates for the 2018-2019 school year.

In addition, the Insurance Committee is recommending a change in the NationalOne HSA \$2,600-100% plan to increase the deductible from \$2,600 Single/\$5,200 Family to \$2,700 Single/\$5,400 Family. This change is needed to maintain the embedded deductible status under the 2018 IRS minimum annual deductible rule.

NationalOne \$200-25 plan (all groups)

<u>Coverage Type</u>	<u>2017-2018 Budget Rates</u>	<u>2018-2019 Budget Rates</u>
Single Coverage	\$679.73	\$679.73
Family Coverage	\$1,761.14	\$1,761.14

NationalOne VEBA \$1150-100% plan (Nutrition Services)

<u>Coverage Type</u>	<u>2017-2018 Budget Rates</u>	<u>2018-2019 Budget Rates</u>
Single Coverage	\$618.40	\$618.40
Family Coverage	\$1,591.03	\$1,591.03

NationalOne VEBA \$2000-100% plan (Teachers)

<u>Coverage Type</u>	<u>2017-2018 Budget Rates</u>	<u>2018-2019 Budget Rates</u>
Single Coverage	\$575.70	\$575.70
Family Coverage	\$1,477.09	\$1,477.09

NationalOne HSA \$2700-100% plan (Clerical, Custodian/Drivers, Education Assistants, Non-Units, Paraprofessional and Principals)

<u>Coverage Type</u>	<u>2017-2018 Budget Rates</u>	<u>2018-2019 Budget Rates</u>
Single Coverage	\$516.09	\$511.81
Family Coverage	\$1,324.56	\$1,313.14

NationalOne HDHP \$6200-100% plan (ACA plan for all groups)

<u>Coverage Type</u>	<u>2017-2018 Budget Rates</u>	<u>2018-2019 Budget Rates</u>
Single Coverage	\$403.62	\$403.62

Family Coverage

\$1,024.51

\$1,024.51

Therefore, the Director of Human Resources recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that there be 0% change to the current budget rates for medical insurance approved for the period July 1, 2018 through June 30, 2019.

MOTION:

SECOND:

VI. C. 6. VISION INSURANCE RENEWAL

The District is in the final year of a five-year agreement with VSP (Vision Service Plan) for the District’s vision insurance. The District conducted an RFP for vision insurance and received bids from five carriers.

While the bids of three other carriers provided a reduction in vision plan premiums at the current benefit levels, a change to these carriers would result in significant provider disruption. This disruption would mean employees would not be able to visit their current provider including several local providers. As of July, 2017, 1,364 employees are covered with vision coverage.

VSP’s bid included an overall 9% reduction in premium costs at the current \$150 material benefit level. Material benefits include lenses, frames, etc. VSP also offered an option to move to a \$200 material benefit level that would result in a 2% reduction in premium costs.

The District’s Insurance Committee made up of members of each of the district bargaining units has reviewed the bids from all carriers and is recommending that the District continue with VSP as the vision carrier and move to the \$200 materials plan effective July 1, 2018. Maintaining our contract with VSP results in no disruption in providers and an enhanced material benefit with a reduction in premium. Rates are guaranteed for a five-year period of July 1, 2018 through June 30, 2023.

<u>Coverage</u>	<u>Current</u>	<u>Proposed</u>
Single Coverage	\$11.60	\$11.32
Family Coverage	\$24.90	\$24.29

Therefore, the Director of Human Resources recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the District continue with VSP as the vision carrier and change to the \$200 material benefit plan be approved effective July 1, 2018.

MOTION:

SECOND:

**RESOLUTION OF THE SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 622
EXPELLING STUDENT A**

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 622, North St. Paul, Minnesota, was held on the 20th day of March, 2018 at 6:00 p.m. at the District Education Center.

The following members were present:

The following members were absent:

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION EXPELLING STUDENT A

WHEREAS, Student A was placed on suspension and proposed for expulsion pursuant to the Pupil Fair Dismissal Act, Minn. Stat. §§ 121A.40-121A.56; and

WHEREAS, a written Notice of Proposed Expulsion, Waiver of Right to a Hearing, attached as Exhibit A, and a copy of the Minnesota Pupil Fair Dismissal Act were personally delivered to the student and parent/guardian; and

WHEREAS, the Notice of Proposed Expulsion complied with the provisions of Minn. Stat. § 121A.47, and was received by the student and parent/guardian; and

WHEREAS, the hearing on the proposed expulsion was conducted on March 20, 2018 before an Independent Hearing Officer in compliance with Minn. Stat. § 121A.47; and

WHEREAS, the Independent Hearing Officer has recommended to the School Board that the student is expelled from school and school-related activities for the balance of 12 months for engaging in conduct that constitutes a willful violation of reasonable School Board regulations, willful conduct that significantly disrupted the rights of others to an education and the ability of school personnel to perform their duties, and willful conduct that endangered the pupil, surrounding persons, including school district employees; and

WHEREAS, the School Board has reviewed the Independent Hearing Officer's Findings of Fact, Conclusions, and Recommendations, attached as Exhibit B; and

WHEREAS, under the Minnesota Government Data Practices Act, the Independent Hearing Officer's recommendations and the name of the student proposed for expulsion are private data;

NOW, THEREFORE, BE IT HEREBY RESOLVED, as follows:

1. The School Board hereby adopts the Findings of Fact, Conclusions, and Recommendations of the Independent Hearing Officer regarding the proposed expulsion of Student A.

2. Having reviewed the record relating to this matter, the School Board hereby finds that the School District has complied with the Minnesota Pupil Fair Dismissal Act.
3. Having reviewed the record relating to this matter, the School Board hereby finds that the student engaged in conduct that constitutes a willful violation of reasonable School Board regulations, willful conduct that significantly disrupted the rights of others to an education and the ability of school personnel to perform their duties, and willful conduct that endangered the pupil and surrounding persons, including school district employees, for which conduct the student is hereby expelled from Independent School District No. 622, its schools, and school-related activities for the balance of the 2017-2018 school year, pursuant to the Pupil Fair Dismissal Act, Minn. Stat. §§ 121A.40-121A.56.
4. The Administration is directed to notify the student and parent/guardian of the expulsion in substantially the form as provided in Exhibit C, attached hereto.
5. The Administration is directed to notify the Commissioner of the Minnesota Department of Education of the expulsion.
6. It is further ordered that the School District shall provide copies of this two-page resolution, upon proper request. However, any release of the resolution shall not include the exhibits or attachments hereto as the School Board hereby finds that such materials are private data on individuals pursuant to the Minnesota Government Data Practices Act, Minn. Stat. § 13.32. The Superintendent is specifically directed to maintain the private data classification of these materials in accordance with applicable state and federal laws.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____, and upon votes being taken thereon, the following voted in favor thereof:
 Members _____

and the following voted against: _____, whereupon said resolution was declared duly passed and adopted.

Dated: March 20, 2018