



**School District 622**  
NORTH ST. PAUL | MAPLEWOOD | OAKDALE

*Ready for tomorrow*

# SCHOOL BOARD MEETING

## Regular Meeting

**June 23, 2015  
6:00 PM**

**Board Members:**

Caleb Anderson, Director  
Theresa Augé, Chair  
Amy Coborn, Director  
Steve Hunt, Vice Chair  
Nancy Livingston, Clerk  
Becky Neve, Director  
Michelle Yener, Treasurer

**Superintendent:**

Patty Phillips

622 Education Center  
2520 East 12<sup>th</sup> Avenue  
North St. Paul, Minnesota 55109

***District Mission Statement:***

*A community collaborative dedicated to educating and empowering all learners to excel in our changing world.*

**SCHOOL BOARD  
INDEPENDENT SCHOOL DISTRICT 622  
North St. Paul-Maplewood-Oakdale**

**Regular Meeting  
June 23, 2015  
6:00 PM**

**District Education Center, 2520 East 12th Avenue, North St. Paul**

**A G E N D A**

- I. Call to Order and Pledge of Allegiance**
- II. Approval of the Agenda**
- III. Achievement - *presented by Coborn*** 11
  - A. Robin Nelson, Becky Buck, Bee Kong & Lori Forkner
  - B. Recognition of Patty Phillips
- IV. Public Comment**  
*An opportunity for public to comment on items pertaining to the agenda. Speakers shall complete a registration card, state their name and address, and will have between two and four minutes, depending on the number of speakers, to speak on an agenda topic. The Public Comment section of the meeting shall last no longer than thirty minutes.*
- V. Consent Agenda** 13  
*The Consent Agenda consists of routine items that are acted on in a single, consolidated motion without Board discussion. Board members have the option of pulling items off the Consent Agenda if they wish to discuss them or consider them individually.*  
***\*I recommend that the consent agenda items, listed below, be approved as presented.***
  - A. Minutes of May 26, 2015 Business Meeting 14
  - B. Minutes of June 9, 2015 Work Study Session & Closed Session 25
  - C. Routine Personnel 27

D. Bid/RFP Calendar	35
E. Bid Award	36
F. Disbursements	59
G. Severance of Added Teacher & Extracurricular Assignments	63

*Here are Keith's comments on the severance of added teacher and extracurricular assignments: "It is recommended by MSBA that districts take this action each year to insure that these assignments do not become entitlements and considered part of a teacher's regular assignment. This resolution is routine and allows the board to do this with one action for all teachers working these assignments."*

## VI. Reports

### A. Superintendent

1. Annual Review of Policies	64
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*Nine policies require annual review. Several years ago the board instituted a procedure whereby the superintendent reviews these policies and makes recommendations whether or not they need revision, based on either district needs or statute/legislative dictates. The attached sheet outlines the names of the polices, the last revision and why they were revised. Five of the nine policies were just revised at the last school board meeting on May 26, 2015 and three of the policies were revised in 2014. While our current fund balance is below the minimum in E-031 Fund Balance Policy which was revised in May of 2014 (lowered from minimum fund balance of 10% of the annual budget to 5-7% of the annual budget), we are working our way back to reaching the fund balance target so I am not recommending that this policy (nor any of the other policies) be revised at this time.*

#### 2. Recognition of Retirees

*37 District staff have retired this year; from July 1, 2014 - June 30, 2015. The School Board recognized each of these individuals with a retirement card; and at this meeting I will be reading their names;*

*listing their most recent positions and thanking them for their service to District 622.*

B. Business Office

1. Legislative Review - R. Anderson

*Randy shared these comments about his Legislative Update: "Here is a brief summary of legislation that will affect school finance during the next biennium and FY 2015-16 & FY 2016-17. On June 25th I will be attending a Tom Melcher presentation on what this all means for individual school districts and will have more information to share on how it impacts School District 622. I will share this information at a future meeting.*

*Finance Provisions:*

*Basic Revenue.* *Increases the basic formula allowance by 2% to \$5,948 (\$117) per pupil for fiscal year 2016 and by 2% to \$6,067 (\$119) for fiscal year 2017 and later.*

*Long-Term Facilities Maintenance Revenue.* *Reestablished the long-term facilities maintenance revenue program in response to the Capital Facilities Work Group recommendations. Gives all school districts access to alternative facilities funding so school buildings and grounds can be responsibly and efficiently maintained. Make school facilities levies and bonds more affordable in low-wealth district by increasing equalization (\$31,961,000). Effective fiscal year 2017.*

*Establishes the long-term facilities maintenance equalization levy and aid programs.*

*Requires that a district or intermediate district have a ten-year facilities maintenance plan adopted by its board and approved by the commissioner.*

*Repeals Alternative Facilities Program, Deferred Maintenance Revenue Program and Health and Safety Levy, while retaining a list of allowed expenditures for health and safety revenue.*

*Authorizes a district that is a member of an intermediate district or other cooperative unit to levy for its proportionate share of the costs of long-term facilities maintenance costs. Requires approval of each member board and the Commissioner of Education.*

*All districts are held harmless.*

*Q-Comp: Raises appropriation cap allowing districts currently approved or in the queue to receive revenue. Extends program to cooperative units and establishes specific formula for these cooperative units. Appropriates \$9.5 million in aid and \$4.2 million in levy.*

*English Language Learners: Extends funding from six to seven years. Appropriate \$3.1 million starting FY17.*

*Extended Time Revenue: Increases the extended time revenue for school district schools by \$100 per pupil unit (\$2,468,000). Allowed extended time revenue for charter schools (\$2,023,000). Effective fiscal year 2016.*

*American Indian Education Aid: Changes the Indian education grants to an aid program. School districts, charter school, or an American Indian-controlled tribal contract or grant school enrolling at least 20 American Indian students, receiving federal Title 7 funding and operating an American Indian education program is eligible to receive aid. Creates a funding formula for an eligible school's aid and raises the maximum per pupil aid cap for fiscal year 2016-17 only (\$17,682,000).*

**Concurrent Enrollment: Increases reimbursement rate without full funding (\$4,000,000).**

**Fund Transfers: Authorizes a school district to transfer money among accounts and funds (other than the community service or food service fund) if the transfer does not change the district's state aid or local levy authority. Continues the prohibition of transfers from the community service fund to another fund but allows transfers among accounts within the community service fund. Effective through FY17.**

**School Readiness: Appropriates \$30.75 million for School Readiness. No policy changes to statute included.**

**Early Learning Scholarships: Appropriates \$48.25 million for early learning scholarships. No policy changes to statute included and Pathway II is preserved.**

**Head Start: Appropriates \$10 million."**

2. 2015-2016 Budgets - R. Anderson 65

***Director of Business Services Randy Anderson has included a 2015-2016 Budget PowerPoint presentation to guide this discussion. Approval of the preliminary budget for 2015-2016 is an action item later on in the meeting.***

C. School Board

1. District 916 - Augé

VII. Discussion

A. Student Services - McIntyre

1. Policy EM-020.34 (Workload Limits for Certain Special Education 86

Teachers) - McIntyre

*Cory will be asking you to approve the adoption of the model caseload policy developed by the Minnesota School Boards Association. The Minnesota Administrators for Special Education also has endorsed the MSBA model policy. Here is what Cory has to say about this mandated policy:*

*"School Districts are required to by Minnesota Rule 3525.2340, Subp. 4.B. to have a policy for determining the workload limits of special education staff who provide special education services to students who receive direct special education services 60% or less of their instructional day.*

*To support the policy, the Student Services Department has developed Special Education Staffing Guidelines. These guidelines will support the reorganization on how special education services will be delivered. The changes are based on the recommendations from the District Management Council (DMC) study from January of 2014 to increase direct services/contact time with our most qualified licensed staff to make progress in raising achievement for students in a more cost-effective manner.*

*The guidelines have been developed with ongoing consultation from DMC with consideration of workload factors including but not limited to IEP service minutes, expectations of hours and direct service time/student instructional time by staff, and student group size. These staffing guidelines are in alignment with the proposed new policy and the policy and guidelines represent a shift from a more traditional student to teacher ratio to a workload based model.*

*The District has begun the next phase of supporting the change to this workload based model.*

*Student Services is implementing a plan starting this summer to develop effective and time efficient best practices for evaluations and case management."*

## VIII. Action Items

### A. Business Office

1. Acknowledgment of Contributions - Hunt 88  
*\*I recommend that the list of contributions, with a year to date total of \$211,201.04 be accepted with appreciation.*

2. Approval of 2015-2016 Budget - R. Anderson 90  
*Prior to July 1 school boards are required to approve and adopt a revenue and expenditure budget for the upcoming school year. Director of Business Services Randy Anderson did a thorough job of reviewing all components of the 2015-2016 budget at the study session, and the handouts in BoardBook will look familiar as they were shared with you at our June 9 meeting.*

*Randy shared the following comments on the 2015-2016 budget: "The general fund numbers indicate a budget result that closely matches the projection used in the development of the budget plan. As I mentioned at the work session, our budget adjustment target of \$8 million was fully realized. With the adjustments, we are planning to build fund balance in the amount of \$3,191,138. This will increase the projected fund balance total to \$4,891,262 which is less than the board policy of 5% of \$6,206,489. The general fund revenue includes the updated revenue of a 2% increase in the funding formula approved by the legislature. All other funds are balanced and within acceptable parameters.*

*The Building Construction fund balance will be balanced at the end of FY 2015-16 as the difference between revenues and expenses of \$1,522,150 will offset the deficit created this year (FY 2014-15) by*

*the Beaver Lake project."*

*\*I recommend that the 2015-2016 preliminary budget be approved as presented.*

3. Health & Safety - R. Anderson

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*Randy has the following comments on the adoption of District 622's 2015-2017 Health & Safety budget: "The Health & Safety Policy requires that the school board annually approve a budget for three fiscal years according to UFARS Finance codes (Uniform Financial Accounting and Reporting Standards). The budgets must be approved prior to submission for the PAY 2016 (FY17) levy. MDE requires districts to reaffirm their Health & Safety policies with a resolution each year and suggest the budget and policy adoption be combined in one resolution. The budget, however, can be updated as needed through the MDE website. There are no changes for our district's Health & Safety Policy EM-020.32."*

*\*I recommend that the Health and Safety Budgets for FY15, FY16, and FY17 be approved in the amounts presented and that it be further resolved that there are no changes to the District's Health and Safety Policy, EM-020-32.*

4. 916 Health & Safety - R. Anderson

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*Randy says that each member district of Northeast Metropolitan Intermediate School District 916 is required annually to adopt a resolution authorizing a health and safety levy for the intermediate district. The total amount that will be levied for 916 in FY2015-16 is \$39,525 and School District 622's share of that amount will be \$6,980.32.*

*\*I recommend that the resolution approving Northeast Metropolitan Intermediate School District 916's Health and Safety Program Budget and authorizing the inclusion of a proportionate share of those projects in District 622's application for Health and*

***Safety revenue by adopted.***

B. Community Education - Johnson

1. Revised Population Estimate

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***Director Johnson provided the following notes for the revised population estimate: "Community Education funding is determined based on the population of each school district. The population of a school district must be as certified by the Department of Education from the most recent federal census. In any year in which no federal census is taken, a population estimate may be made and submitted to the state demographer for approval. To be considered, the school board must pass a resolution by July 1 containing a current estimate of the population of the school district, which is then submitted to the state demographer for approval.***

***If the state demographer determines that the criteria and process provide a reasonable basis for the population estimate, the estimate shall be treated as the population of the school district for the purposes of Community Education funding until the population of the school district has been established by the next federal census or until a more current population estimate is prepared and approved, whichever occurs first.***

***The revised estimate was created using population data from Metropolitan Council, which is the recommended process from the state demographer's office. Each county provided information regarding the percentage of taxation parcels in each community that reside in ISD 622 boundaries. The attached spreadsheet reflects the calculation which was used to get to the revised population estimate."***

***\*I recommend that the revised population estimate of the school district (81,397) be submitted to the State Demographer for use in the community service funding formulas.***

**IX. Board Communications**

**X. Future Board Meeting Dates**

A. July 21, 2015 Business Meeting 4:30 p.m. (Board Room)

B. July 28, 2015 Mini-Retreat 4:00 - 8:00 p.m.

**XI. Adjourn**

III. A. ACHIEVEMENT AWARDS, *presented by: Coborn*

The School Board of the North St. Paul-Maplewood-Oakdale School District is proud of its students, citizens, and staff who demonstrate service “above and beyond” the call of duty. We are proud to recognize the following individual(s):

- A. **Robin Nelson, Becky Buck, Bee Kong, and Lori Forkner** are recognized for their development of a comprehensive American Indian curriculum that supports the Minnesota Academic Standards in Language Arts, Social Studies, Science, Art, and Music through a Success for the Future grant from the Minnesota Department of Education, Indian Education, beginning with the 2013-2014 school year. The grant supported curriculum development to provide teachers with authentic material in an accessible and engaging format that would address the Minnesota Academic Standards as they apply to Ojibwe and Dakota cultures. The grant intended that the curriculum developed would be shared with other Minnesota educators across the state. The curriculum has been reviewed by the District 622 American Indian Parent Advisory Committee, Community Elders and other Metro Indian Education Program members, Dennis Olson from MDE Indian Education and various staff at the Minnesota History Center.

District 622 K - 5 teachers piloted this work. District 622 curriculum funds supported the purchase of a Learning Trunk for each of our nine elementary sites and three middle school sites that contain hands-on resources to enhance instruction. The artifacts in the trunks are authentic and many are native-constructed. Although the curriculum can stand on its own, the Learning Trunks make the lessons come alive for our students.

Robin, Becky, Bee, and Lori were instrumental in providing training for all 622 elementary educators, demonstrating lessons, and creating technology resources. Thank you to Robin, Becky, Bee, and Lori for their work supporting not only 622 learners, but learners from across the state. 622 is fortunate to have their leadership.

Robin, Becky, Bee, and Lori are nominated by Tom Howley, Educational Equity Coordinator; and Sharon Burrell, Curriculum and Staff Development Coordinator.

- B. Superintendent **Patty Phillips** is being recognized for her outstanding leadership of the North St. Paul-Maplewood-Oakdale School District over the past ten years. Patty has created and maintained relationships with our cities, communities, legislators, and non-profit agencies within the district and has been visible and active in all of our schools and programs. Patty’s inspirational vision, vast knowledge, strong communication, and unwavering focus on what is in the best interest of all students

has produced a lasting legacy which will continue to serve our district well into the future.

Patty's tenure has been marked by several accomplishments:

- One of the first districts to offer free, all-day, every day kindergarten
- One of the first districts to offer free 4 year-old preschool programs at 3 buildings
- One of the first districts to change high school to a later start time
- Extended the elementary school day
- Implemented the governance model
- Implemented the Strategic Plan and Success System
- Implemented middle school world language
- Implemented STEM specialists at every elementary school
- Implemented centralized enrollment
- Significantly increased high school rigor
- Provided numerous staff development opportunities
- Provided progressive equity leadership with Carver and Castle receiving the Welcoming Schools Seal of Excellence
- Renewed levy in 2011
- Installed artificial turf in 2013 at North and Tartan high schools
- District 622 ranked #3 in the State for U of M credits earned through College in the Schools for the 2013-2014 school year

Other accomplishments for which she should be proud include: 2006 member of the Commissioner of Education's first education delegation to China; served as one of Minnesota's ten delegates to the Mid-American Association of School Superintendents and was elected to serve a three year term on the American Association of School Administrator's Governing Board; 2010 Minnesota Superintendent of the Year; and selection to serve as a mentor to provide professional assistance to other district leaders.

The School Board of District 622, its students, employees, and citizens wish to express our thanks to Patty Phillips for her exceptional service over the last ten years, and extend our best wishes to her for continued success and happiness as she retires on June 30, 2015.

V. CONSENT AGENDA

The Consent Agenda is designed to expedite the handling of routine and miscellaneous official business of the School Board. The entire agenda may be adopted by the Board in one motion. The motion for adoption is not debatable and must receive unanimous approval. By request of an individual Board member, an item can be removed from the Consent Agenda and placed upon the regular agenda for consideration and action.

Therefore, the following resolution is recommended:

BE IT RESOLVED by the School Board of Independent School District No. 622 that Consent Agenda Items, V.A. through V.G., be approved as written, and a copy of the agenda items is attached to the minutes.

MOTION:

SECOND:

**INDEPENDENT SCHOOL DISTRICT 622  
NORTH ST. PAUL-MAPLEWOOD-OAKDALE SCHOOLS**

**REGULAR MEETING  
SCHOOL BOARD  
May 26, 2015**

Chair Augé called the meeting to order at 6:01 p.m. with the following present: Chair Augé, Vice Chair Hunt, Clerk Livingston, Treasurer Yener, Directors Anderson, Coborn, Neve, Superintendent Phillips, and Student Representative Donna Fischer. Absent: Student Representative Charlotte Zangs.

Others present were: Keith Gray, Director of Human Resources; Troy Miller, Assistant Superintendent; Randy Anderson, Director of Business Services; Cory McIntyre, Director of Student Services; and Kim Cavallaro, Administrative Assistant.

The meeting opened with the Pledge of Allegiance led by AFJROTC students Cadet Senior Airman John Cabrera and Cadet Senior Airman Alex Schmidt.

Hunt moved and Yener seconded the following motion, which carried:

THAT the agenda be approved as presented.

Neve presented Achievement Awards to the following individuals who were nominated by the Career and Technical Education's Work Based Learning Program for being true business partners: Jason Burbul, Diane Sessing, Randy Stenger, Luke Wright, Adam Johnson, Paul Anderson, Billy Hall, Eddy Jiles, Kris Miller, Kelli Mauer, Jamie Kyes, Ron Horwath, Barb Early, Marsha Williams, the District 622 Transportation Staff, Tom O'Hern, and Kendra Dodd. In addition, Debra Meyer was nominated by AVID Site Coordinator and High Potential Resource Teacher Kathryn Marget for volunteering countless hours with students.

During the Public Comment section of the meeting, Bob Zick addressed the Board with comments on the May 12, 2015 work study session minutes.

The Consent Agenda was considered. Hunt asked that Item V.J., Playground Grant Approval, be removed for discussion. Yener moved and Livingston seconded the following resolution, which carried:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the following Consent Agenda Items, V.A. through V.I., and V. K. be approved as written, and a copy of the agenda items is attached to the minutes.

R. Anderson provided additional information on Consent Agenda Item V.J. Hunt moved and Neve seconded the following resolution, which carried:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the following Consent Agenda Item, V.J. be approved as written, and a copy of the agenda item is attached to the minutes.

Coborn moved and Anderson seconded the following resolution, which carried:

BE IT RESOLVED that the School Board of School District 622 extends an offer to Ms. Christine Osorio to serve as Superintendent of Schools in the North St. Paul-Maplewood-Oakdale School District, for a three year term commencing July 1, 2015, and an annual salary of \$182,000 for the 2015-2016 school year and \$185,640 for the 2016-2017 school year. The parties shall endeavor to agree by April 1 prior to the third year of this contract on the amount of the salary for the 2017-18 school year.

Osorio addressed the Board.

Phillips mentioned that the Board had taken action on the hiring of Khrislynn Goodman as the new Data Literacy and Program Evaluation Coordinator on the Routine Personnel portion of the Consent Agenda. Goodman addressed the Board.

Livingston moved and Yener seconded the following resolution, which carried:

#### RESOLUTION EXPELLING STUDENT A

WHEREAS, Student A was placed on suspension and proposed for expulsion pursuant to the Pupil Fair Dismissal Act, Minn. Stat. §§ 121A.40-121A.56; and

WHEREAS, a written Notice of Proposed Expulsion, Waiver of Right to a Hearing, attached as Exhibit A, and a copy of the Minnesota Pupil Fair Dismissal Act were personally delivered to the student and his/her parent/guardian; and

WHEREAS, the Notice of Proposed Expulsion complied with the provisions of Minn. Stat. § 121A.47, and was received by the student and his/her parent; and

WHEREAS, the hearing on the proposed expulsion was conducted on May 20, 2015 before an Independent Hearing Officer in compliance with Minn. Stat. § 121A.47; and

WHEREAS, the Independent Hearing Officer has recommended to the School Board that the student is expelled from school and school-related activities for the balance of 12 months for engaging in conduct that constitutes a willful violation of reasonable School Board regulations, willful conduct that significantly disrupted the rights of others to an education and the ability of school personnel to perform their duties, and willful conduct that endangered the pupil, surrounding persons, including school district employees; and

WHEREAS, the School Board has reviewed the Independent Hearing Officer's Findings of Fact, Conclusions, and Recommendations, attached as Exhibit B; and

WHEREAS, under the Minnesota Government Data Practices Act, the Independent Hearing Officer's recommendations and the name of the student proposed for expulsion are private data;

NOW, THEREFORE, BE IT HEREBY RESOLVED, as follows:

1. The School Board hereby adopts the Findings of Fact, Conclusions, and Recommendations of the Independent Hearing Officer regarding the proposed expulsion of Student A.
2. Having reviewed the record relating to this matter, the School Board hereby finds that the School District has complied with the Minnesota Pupil Fair Dismissal Act.
3. Having reviewed the record relating to this matter, the School Board hereby finds that the student engaged in conduct that constitutes a willful violation of reasonable School Board regulations, willful conduct that significantly disrupted the rights of others to an education and the ability of school personnel to perform their duties, and willful conduct that endangered the pupil and surrounding persons, including school district employees, for which conduct the student is hereby expelled from Independent School District No. 622, its schools, and school-related activities for the balance of the 2014-2015 school year and the full 2015-2016 school year, pursuant to the Pupil Fair Dismissal Act, Minn. Stat. §§ 121A.40-121A.56.
4. The Administration is directed to notify the student and his/her parent/guardian of the expulsion in substantially the form as provided in Exhibit C, attached hereto.
5. The Administration is directed to notify the Commissioner of the Minnesota Department of Education of the expulsion.
6. It is further ordered that the School District shall provide copies of this two-page resolution, upon proper request. However, any release of the resolution shall not include the exhibits or attachments hereto as the School Board hereby finds that such materials are private data on individuals pursuant to the Minnesota Government Data Practices Act, Minn. Stat. § 13.32. The Superintendent is specifically directed to maintain the private data classification of these materials in accordance with applicable state and federal laws.

Hunt moved and Anderson seconded the following resolution, which carried:

#### RESOLUTION EXPELLING STUDENT B

WHEREAS, Student B was placed on suspension and proposed for expulsion pursuant to the Pupil Fair Dismissal Act, Minn. Stat. §§ 121A.40-121A.56; and

WHEREAS, a written Notice of Proposed Expulsion, Waiver of Right to a Hearing, attached as Exhibit A, and a copy of the Minnesota Pupil Fair Dismissal Act were personally delivered to the student and his/her parent/guardian; and

WHEREAS, the Notice of Proposed Expulsion complied with the provisions of Minn. Stat. § 121A.47, and was received by the student and his/her parent; and

WHEREAS, the hearing on the proposed expulsion was conducted on May 20, 2015 before an Independent Hearing Officer in compliance with Minn. Stat. § 121A.47; and

WHEREAS, the Independent Hearing Officer has recommended to the School Board that the student is expelled from school and school-related activities for the balance of 12 months for engaging in conduct that constitutes a willful violation of reasonable School Board regulations, willful conduct that significantly disrupted the rights of others to an education and the ability of school personnel to perform their duties, and willful conduct that endangered the pupil, surrounding persons, including school district employees; and

WHEREAS, the School Board has reviewed the Independent Hearing Officer's Findings of Fact, Conclusions, and Recommendations, attached as Exhibit B; and

WHEREAS, under the Minnesota Government Data Practices Act, the Independent Hearing Officer's recommendations and the name of the student proposed for expulsion are private data;

NOW, THEREFORE, BE IT HEREBY RESOLVED, as follows:

1. The School Board hereby adopts the Findings of Fact, Conclusions, and Recommendations of the Independent Hearing Officer regarding the proposed expulsion of Student B.
2. Having reviewed the record relating to this matter, the School Board hereby finds that the School District has complied with the Minnesota Pupil Fair Dismissal Act.
3. Having reviewed the record relating to this matter, the School Board hereby finds that the student engaged in conduct that constitutes a willful violation of reasonable School Board regulations, willful conduct that significantly disrupted the rights of others to an education and the ability of school personnel to perform their duties, and willful conduct that endangered the pupil and surrounding persons, including school district employees, for which conduct the student is hereby expelled from Independent School District No. 622, its schools, and school-related activities for the balance of the 2014-2015 school year and the full 2015-2016 school year, pursuant to the Pupil Fair Dismissal Act, Minn. Stat. §§ 121A.40-121A.56.
4. The Administration is directed to notify the student and his parent/guardian of the expulsion in substantially the form as provided in Exhibit C, attached hereto.

5. The Administration is directed to notify the Commissioner of the Minnesota Department of Education of the expulsion.
6. It is further ordered that the School District shall provide copies of this two-page resolution, upon proper request. However, any release of the resolution shall not include the exhibits or attachments hereto as the School Board hereby finds that such materials are private data on individuals pursuant to the Minnesota Government Data Practices Act, Minn. Stat. § 13.32. The Superintendent is specifically directed to maintain the private data classification of these materials in accordance with applicable state and federal laws.

Tartan Student Board Representative Donna Fischer reported on the following items: Relay for Life raised \$138,000 this year; spring sports are coming to a close and the track team did very well; and Boys Lacrosse and Girls Softball will be going to sections.

Phillips recognized Tartan High School senior Donna Fischer for serving as Student Board Representative and presented her with a Service Award. Phillips also introduced Phoebe Ato; who will serve as Tartan’s new Student Board Representative beginning with the 2015-2016 school year.

Phillips presented a financial state of the District report. She also wished Christine Osorio best of luck as the new superintendent of School District 622. Phillips congratulated Castle Elementary School for winning the Welcoming Schools Seal of Excellence Award and noted that a celebration is taking place this Friday.

Augé reported on District 916 and shared the names of District 622 students who were recent scholarship recipients.

Nutrition Services Supervisor Paula Pohlkamp presented an overview on the District 622 Food Service Program.

Anderson moved and Hunt seconded the following resolution, which carried:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the School Board accept with appreciation the following contributions and permit their use as designated by the donors.

<u>Donor</u>	<u>Item and/or Amount</u>	<u>Purpose</u>
American Legion Post 39	\$250.00	Gladstone Meals on Wheels
R.E. and S.L. Berry	\$25.00	Gladstone Meals on Wheels
Bernadine DeChaney	\$42.00	Gladstone Meals on Wheels
Bachman’s	\$100 gift card	Harmony Helping Hands - flower boxes

House of Prayer Lutheran Church	Target and Holiday gift cards (valued at \$900.00)	Cowern Elementary families in need
Theresa Auge'	2 prom dresses (valued at \$195.00)	North High School
Truist	\$207.19	Meals on Wheels
Rebecca Rick	\$600.00	Tartan High Theatre lights
Andrea Opatrny	\$350.00	Tartan High Theatre lights
Christa Waymire	\$50.00	Harmony Pilot Program
Carolyn Sinclair	2 hoop skirts, 1 dress, 5 World War II full uniforms, 2 World War II pants (valued at \$350.00)	Tartan High School Theatre Program
Truist	\$60.43	Meals on Wheels
Susan Purvis	\$50.00	Meals on Wheels
Bio Formulations, LLC	Chemistry labware & glassware (valued at \$2,000.00)	Tartan High School Chemistry Dept.
Margaret Tozier	\$30.00	Skyview Middle School
Sharon Bruno	\$50.00	NHS Backpack program
Lloyd Alm	\$1,270.60	NHS Drea Alm Scholarship
Wells Fargo Matching Gift Program	\$107.50	NHS Backpack program
Fusion Drumline Booster Group	\$2000.00	NHS Drumline Coach
Johnson and Company	\$200.00	North High - Adaptive Bowling Banquet

Yener moved and Livingston seconded the following resolution, which carried on a roll call vote:

BE IT RESOLVED by the School Board of Independent School District 622 as follows:  
That Brandon Otte, a teacher of said school district, be placed on unrequested leave of absence (1.0 FTE) without pay or fringe benefits (benefits continue through 8/31/2015), effective at the end of the 2014-2015 school year on June 5, 2015 pursuant to M.S. 122A.40, subdivision 11.

Yener moved and Neve seconded the following resolution, which carried on a roll call vote:

BE IT RESOLVED by the School Board of Independent School District 622 as follows:  
That Pamela Tarasar, a teacher of said school district, be placed on unrequested leave of absence (0.20 FTE) without pay or fringe benefits (benefits continue through

8/31/2015), effective at the end of the 2014-2015 school year on June 5, 2015, pursuant to M.S. 122A.40, subdivision 11.

Hunt moved and Anderson seconded the following resolution, which carried:

BE IT RESOLVED, that the School Board of ISD 622 adopt the course curricula for American Sign Language - Level 2; and adopt the course curricula revisions to the 9<sup>th</sup> grade AP Human Geography expanding the course from a two- credit elective course to a three- credit elective course.

Livingston moved and Yener seconded the following resolution, which carried:

BE IT RESOLVED by the School Board of Independent School District 622 that the 2014-2015 Annual Q Comp Report for District 622 be approved for submission to MDE by June 30, 2015.

Hunt moved and Neve seconded the following resolution, which carried:

BE IT RESOLVED that the School Board of Independent School District #622 delegates the control, supervision, and regulation of interscholastic athletic and fine arts events (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes; and

FURTHER RESOLVED, that North High School and Tartan High School are authorized by this, the Governing Board of School District #622 to renew its membership in the Minnesota State High School League; and

FURTHER RESOLVED, that this Governing Board of School District #622 hereby adopts the Constitution, Bylaws, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's *Official Handbook*, on file at the office of the school district or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representative identified by the Governing Board of School District #622.

Anderson moved and Livingston seconded the following resolution, which carried:

BE IT RESOLVED that the School Board of Independent School District #622 hereby revises the following policies:

- G-033 (Open Meetings & Closed Meetings)
- G-035 (Public Participation in School Board Meetings/Complaints/Data Privacy Considerations)
- G-050 (Policy Stewardship)

- E-014 (Graduation Requirements)
- E-015 (Student Attendance)
- E-033 (Modification of School District Budget)
- E-058 (Waste Reduction and Recycling)
- E-072 (Enrollment of Nonresident Students)
- E-085 (Employee-Student Relationships)
- E-088 (Staff Development)
- E-089 (Assessment of Student Achievement)
- E-090 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students)
- EM-020.4 (Public & Private Personnel Data & Form)
- EM-020.6 (Family & Medical Leave Policy)
- EM-020.7 (Harassment & Violence Policy & Religious, Racial or Sexual Harassment & Violence Report Form)
- EM-020.10 (Tobacco-Free Environment)
- EM-020.13 (School Weapons Policy)
- EM-020.14 (Search of Student Lockers, Desks, Personal Possessions, & Student's Person)
- EM-020.15 (Student Discipline & Notice of Suspension)
- EM-020.21 (Internet Acceptable Use Policy & Internet Use Agreement)
- EM-020.22 (Hazing Prohibition)
- EM-020.25 (Student Transportation Safety Policy)
- EM-020.26 (Crisis Management Policy)
- EM-020.29 (Instructional Curriculum)
- EM-020.30 (Curriculum Development)
- EM-020.33 (School District Curriculum and Instruction Goals)

Coborn moved and Yener seconded the following resolution, which carried:

BE IT RESOLVED that the School Board of Independent School District #622 hereby rescinds Policy L-041 (Gifts to and Solicitation by Staff Members) and Policy L-043 (Unauthorized Advertising).

Livingston moved and Yener seconded the following resolution, which carried:

BE IT RESOLVED that the School Board of Independent School District #622 hereby adopts Policy E-007 (Advertising) and Policy E-008 (Gifts to and Solicitation by Employees and School Board Members).

Neve moved and Livingston seconded the following resolution, which carried:

BE IT RESOLVED by the School Board of Independent School District #622 that pursuant to Policy G-033, School Board Business meeting dates will be as follows:

July 21, 2015  
August 25

September 22  
October 27  
November 24  
December 15  
January 26, 2016  
February 23  
March 15  
April 26  
May 24  
June 28

AND THAT THE School Board Work Study Session meeting dates will be as follows:

August 18, 2015  
October 13  
January 5, 2016  
February 9  
April 12

AND THAT THE School Board Reflection Study Session meeting dates will be as follows:

September 22, 2015  
December 15  
March 15, 2016  
June 28

AND THAT THE regular meeting place for School Board Business meetings shall be in the Board Room in the District Education Center at 6:00 p.m., with the exception of the July 21, 2015 meeting which will be held at 4:30 p.m., or unless otherwise specified,

AND THAT THE regular time for the School Board Work Study Sessions will be at 4:30 p.m. and the meeting place will be posted,

AND THAT THE regular meeting place and time for the School Board Reflection Study Sessions shall be in the District Education Center at 5:00 p.m.

Augé noted that the June 9, 2015 Work Study Session agenda needed to be revised to incorporate additional items. Livingston moved and Anderson seconded the following motion, which carried:

THAT the June 9, 2015 Work Study Session which begins at 4:30 p.m. in Room 202 of the District Education have the following agenda items: 1)Policy EM-020.33 (Workloads for Certain Special Education Teachers); 2)2015-2016 General Fund,

Community Education, and Fund 20 Budgets; 3)Levy Discussion; and 4)Superintendent Retirement.

Augé indicated that the Board needed to take action on setting the location and the agenda for the June 23, 2015 Reflection Study Session agenda. Coborn moved and Neve seconded the following motion, which carried:

THAT the June 23, 2015 Reflection Study Session be held at 5:00 p.m. in Room 202 of the District Education Center and include the following agenda items: 1)Check-In; 2)NSBA Reflections Plus P-Cards for Board Members; 3)Revisit Board Monetary Transactions; and 4)Board Officer Succession Plan and Policy G-021.

Augé asked the Board to set a Mini-Retreat date and time and noted that the agenda and location would be determined at a later date. Neve moved and Livingston seconded the following motion, which carried:

THAT the Board will have a Mini-Retreat on July 28, 2015 from 4 - 8 p.m.

During Board Communications, the following items were shared:

- ✓ Coborn said that she visited the adaptive physical education students on their annual fishing outing at Silver Lake and mentioned what a great opportunity it was; she shared that Cowern Elementary students sold over 12,500 raffle tickets at their recent carnival, and because of that, the top sellers will get to ride in a school bus and fire truck and Principal Czerepak gets to be Queen in a parade on May 29 at 1:45 p.m.
- ✓ Neve commented on the MSHSL video about how coaches and teachers change the lives of students outside of the school day through the support they show students. She shared that she noticed the number of teachers at a recent event who were there to cheer on their students. Neve mentioned that the Richardson carnival raised \$10,000 which the parent group will donate to help defray the cost of busing for field trips.
- ✓ Yener reported that she was excited for Wednesday's GED graduation, the first graduation of the year, and added how much she enjoys the ceremonies. She mentioned that she attended North's Cultural Fair which had a huge turnout with dancers and food. Yener said that she went on a field trip to see North High's Show Choir and remarked at how wonderful the program was. She closed her report by thanking Phillips for her leadership.
- ✓ Livingston echoed Yener's comments about graduation, stating that they are wonderful events and the graduates are always so well behaved. She shared how she had attended the 622 Foundation's STAARS Banquet and commented on the amazing speeches and the enjoyment of the entire evening. Livingston thanked the Foundation and everyone who contributed to the event.
- ✓ Anderson reported that he had toured Skyview Elementary, Skyview Middle, and Oakdale Elementary. He said how much he enjoyed visiting with the

principals, teachers, and students. He stated how much he was looking forward to the graduations.

- ✓ Augé thanked everyone for a wonderful year, wished all a great summer and gave a special thanks to the staff for touching the lives of our students. Augé also thanked every person for their help with the superintendent search process.

Coborn moved and Livingston seconded the following motion, which carried:

THAT the meeting be adjourned.

The meeting adjourned at 8:16 p.m.

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Clerk

Public notice for solicitation of bids, requests for quotes and requests for proposals are located on the ISD 622 website, [www.isd622.org](http://www.isd622.org).

**INDEPENDENT SCHOOL DISTRICT 622  
NORTH ST. PAUL-MAPLEWOOD-OAKDALE SCHOOLS**

**WORK STUDY SESSION  
& CLOSED SESSION  
SCHOOL BOARD  
June 9, 2015**

Chair Augé called the Work Study Session to order at 4:33 PM with the following present: Chair Augé, Vice Chair Hunt, Clerk Livingston, Treasurer Yener, Directors Anderson, Coborn, and Neve. Arriving at 4:35 PM: Superintendent Phillips.

Others present were: Randy Anderson, Bob Biddick, Kim Cavallaro, Keith Gray, Terri Johnson, Jo McCabe, Cory McIntyre, and Troy Miller.

In the audience: Dennis Fendt & Tim Kappes.

McIntyre reviewed proposed policy EM-020.34, Workloads for Certain Special Education Teachers. He explained that school districts are required by statute to have a policy for determining the workload limits of special education staff that provide special education services to students who receive direct special education services 60% or less of their instructional day. This policy will have a first reading at the June 23, 2015 board business meeting.

R. Anderson presented the proposed 2015-2016 budgets for General Fund, Community Education, and Self-Insured Health Plan. Johnson added comments on the Community Education budget. All budgets will be proposed for action at the June 23, 2015 board business meeting.

R. Anderson conducted an interactive levy discussion using a projection model to explore various levy amounts and what the impact of an additional levy would have on future budgets and the tax impact to homeowners on various levy amounts selected. Board Members will meet again on this topic on June 23, 2015 at their work study session which will follow the board business meeting.

Following Policy G-010, Board Authority and Self Governance, Augé led a conversation on an individual board member.

Phillips left the meeting at 8:15 PM.

Augé asked Cavallaro to provide an update on Phillips' retirement and how the outgoing superintendent will be recognized at future events.

A brief discussion was held on possible agenda items for the July 28, 2015 board mini-retreat. The Work Study Session adjourned at 8:35 PM.

Augé called the Closed Session to order at 8:42 PM for the purpose of Strategizing for Contract Labor Negotiations. Present were: Anderson, Augé, Coborn, Livingston, Neve, and Yener. Absent: Hunt and Phillips. Others present were: Randy Anderson, Keith Gray, and Kevin Rupp via telephone.

The Closed Session adjourned at 9:08 PM.

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Clerk

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# Employment

First Name	Last Name	Employed as	Building	Effective	Pay Rate	Per
Krista	Aadland	English Learner Teacher	Skyview Middle	8/31/2015	\$44,727.20	year
Caroline	Amrich	Music Teacher	Cowern	8/31/2015	\$39,399	year
Kathleen	Berrigan	Misc Activities	North High School	5/15/2015	\$17.25	Hour
Kristin	Blissenbach	Grade 1 Teacher	Castle	8/31/2015	\$55,000	year
Katherine	Dahlstrom	Enrollment & Outreach Specialist	Gladstone	7/1/2015	\$25.76	Hour
Kari	Dorle	Misc Activities	North High School	5/22/2015	\$17.25	Hour
Margret	Duffy	Misc Activities	North High School	5/4/2015	\$17.25	Hour
Michelle	Dzik	Misc Activities	Tartan High School	5/8/2015	\$17.25	Hour
Melissa	Faust	Sound & Light Technician	Tartan High School	5/13/2015	\$15.00	Hour
Alan	Garelick	SPED Resource Teacher	Maplewood Middle	8/31/2015	\$44,572	year
Alan	Garelick	Misc Activities	North High School	5/16/2015	\$17.25	Hour
Mark	Gatzke	Boys Assistant Baseball Coach	Tartan High School	3/23/15	\$ 3,670.51	Assignment
Carrie	Gillund	Misc Activities	Tartan High School	5/8/2015	\$17.25	Hour
Emily	Hagstrom	Aquatic Lead	District Wide	6/3/2015	\$15.50	Hour
Aaron	Hammerman	Band Director	North	8/31/2015	\$53,271.00	year
Patricia	Harper	FS III - Short Hours	Tartan High School	9/1/2015	\$13.11	Hour
Barbara	Harshman	Chaperone	District Wide	6/2/2015	\$16.65	Hour
Gretchen	Hostager	Misc Activities	Tartan High School	5/19/2015	\$17.25	Hour
Leah	Jackson	Grade 1 Teacher	Carver	8/31/2015	\$43,931	year
Shelby	Johnson	English Learner Teacher	Webster	8/31/2015	\$31,206	year
Alissa	Krohn	Water Safety Aid	District Wide	6/3/2015	\$8.91	Hour
Sharma	Kuria	School Liaison	John Glenn Middle School	5/29/2015	\$15.40	Hour
Meredith	Larson	English Learner Teacher	Weaver	8/31/2015	\$46,979	year
Penny	Lavick	Misc Activities	North High School	5/22/2015	\$17.25	Hour
Lauren	Lenart	EBD Teacher	Harmony	8/31/2015	\$39,399	year
Evan Justin	Leung	Enrichment Instructor	District Wide	5/28/2015	\$16.00	Hour
Ryan	Liddicoat	Industrial Tech Teacher	Maplewood Middle	8/31/2015	\$36,532.17	year
Christy	Lothrop	CID Teacher	Eagle Point	8/31/2015	\$42,906	year
Natalie	MacDonald	Misc Activities	Tartan High School	5/8/2015	\$17.25	Hour
Melissa	Mandel	Misc Activities	North High School	5/21/2015	\$17.25	Hour
Jenna	Mensen	Misc Activities	North High School	5/11/2015	\$17.25	Hour
Lisa Marie	Miller	Misc Activities	Tartan High School	5/8/2015	\$17.25	Hour
Lisa	Misukanis	Misc Activities	North High School	5/16/2015	\$17.25	Hour
Angela	Mogren	CID Teacher	Castle	8/31/2015	\$41,991	year
Israel	Neumann	DAPE Teacher	Harmony/Tartan	8/31/2015	\$37,451	year
George	Ostrom	CID Teacher	Skyview El	8/31/2015	\$40,695	year
Rachel	Price	Misc Activities	Tartan High School	5/8/2015	\$17.25	Hour
Marlene	Romero	Misc Activities	Tartan High School	5/19/2015	\$17.25	Hour
Andy	Ronayne	Girls Assistant Track Coach	Tartan High School	3/16/2015	\$ 1,545.48	Assignment
Nellyda	Ross	Bicultural Liaison	District Wide	5/19/2015	\$21.85	Hour
Nellyda	Ross	Interpreter	District Wide	5/19/2015	\$36.25	Hour
Russell	Schahn	Art Teacher	North	8/31/2015	\$51,841.60	year
Jerome	Scheidler	Misc Activities	Tartan High School	5/8/2015	\$17.25	Hour
Amanda	Shevik	English Learner Teacher	Castle/Skyview El.	8/31/15	\$42,502	year
Shannon	Sprout	Multiple Needs Teacher	Oakdale	8/31/2015	\$38,099	year

Emily	Toot	Grade 3 Teacher	Castle	8/31/2015	\$45,406	year
Houa	Vang	Grade 1 Teacher	Richardson	8/31/2015	\$53,234	year
Wendy	Vlasich	Physical Therapist	Gladstone	8/31/2015	\$32,401	year
Jamie	Wiggins	Grade 3 Teacher	Richardson	8/31/2015	\$45,103	year

## Status Change

First Name	Last Name	From	To	Effective	Pay Rate	Per
Kathleen	Ader	Classroom EA .27	Classroom EA .25	9/8/2015	\$17.12	Hour
Laura	Anderson	Principal's Secretary (Gr. 6, 11 mo.)	Office Coordinator (Gr. 6, 12 mo.)	7/1/2015	\$17.77	Hour
Susan	Belheumer	10 Month Driver/Custodian	PT Driver	9/8/2015	\$19.66	Hour
Sarah	Berman-Young	.80 School Psychologist	.40 School Psychologist/.60 Teacher on Special Assignment - Multi-Tiered Systems of Support Specialist	7/1/2015	\$64,584.00	Year
Amy	Boris	Principal's Secretary (Gr. 6, 11 mo.)	Office Coordinator (Gr. 6, 12 mo.)	7/1/2015	\$19.94	Hour
Kathleen	Brastad	Lunch/Playground Monitor .07	Lunch/Playground Monitor .05	9/8/2015	\$16.11	Hour
Robert	Brisbin	FT Driver/Custodian/Warehouse	FT Driver/Custodian	7/1/2015	\$21.26	Hour
Barbara	Buresh	Lunch/Playground Monitor .06	Lunch/Playground Monitor .05	9/8/2015	\$13.82	Hour
Sharon	Burrell	Curriculum/Staff Development Coordinator	Young Scholar/High Potential Teacher	8/31/2015	\$44,441.47	Year
Barbara	Carlson	FAN Para .27	SPED Bldg Para .27	9/8/2015	\$18.60	Hour
Sara	Carlson	1:1 SPED Para .27	EBD Para .27	9/8/2015	\$16.16	Hour
Susan	Cleary	Building EA .16	Building EA .18	9/8/2015	\$17.37	Hour
Mary	Delougherty	SPED Para Floater .27	MN Para .27	9/8/2015	\$18.35	Hour
Virginia	Driscoll	ECSE Para .15	ECSE Para .10	9/8/2015	\$18.35	Hour
Barbara	Early	Transportation Secretary (Gr. 4, 12 mo.)	Guidance Secretary (Gr. 4, 11 mo.)	7/1/2015	\$17.08	Hour
Kevin	Flanagan	1:1 SPED Para .27	1:1 SPED Para .25	9/8/2015	\$14.51	Hour
Andrea	Friedrich	10 Month Driver/Custodian	PT Driver	9/8/2015	\$19.66	Hour
Theresa	Froelich	10 Month Driver/Custodian	PT Driver	9/8/2015	\$19.66	Hour
Karen	Fruci	Intervention EA .20	Building EA .23	9/8/2015	\$17.12	Hour
Michael	Groess	10 Month Driver/Custodian	PT Driver	9/8/2015	\$19.66	Hour
Nancy	Gustafson	Secondary School Secretary (Gr. 4, 10 mo.)	Enrollment Clerk (Gr. 4, 11 mo.)	7/1/2015	\$18.99	Hour
Lindsey	Hajlo	CID Para .27	CID Para .14	9/8/2015	\$14.51	Hour
John	Hassinger	FT Driver/Custodian	FT Night Custodian	7/1/2015	\$21.26	Hour
Nancy	Helm	Classroom EA .27	Classroom EA .25	9/8/2015	\$17.37	Hour
Nicole	Jaworski	Multiple Needs Paraprofessional	Multiple Needs Teacher	8/31/2015	\$40,405.00	Year
Thomas	Jechorek	10 Month Driver/Custodian	PT Driver	9/8/2015	\$19.66	Hour
Margaret	John	Building EA .08	Building EA .04	9/8/2015	\$14.57	Hour
Lynn	Johnson	Community Ed Clerk (Gr. 4, 12 mo.)	Community Ed Clerk (Gr. 4, 11 mo.)	7/1/2015	\$24.09	Hour
Sherri	Johnson	FAN Para .25	MN Para .25	9/8/2015	\$18.35	Hour
Colleen	Krank	Media EA .25	Media EA .27	9/8/2015	\$17.12	Hour
Glenda	Kryzer	Principal's Secretary (Gr. 6, 11 mo.)	Office Coordinator (Gr. 6, 12 mo.)	7/1/2015	\$18.46	Hour
Mary	LaViolette	Media EA .25	Building EA .25	9/8/2015	\$17.37	Hour
Debra	Lehse	SPED Bldg Para .27	CID Para .27	9/8/2015	\$18.35	Hour

Candace	Leuthe	FAN Para .25	MN Para .25	9/8/2015	\$15.19	Hour
Patrick	Loos	10 Month Driver/Custodian	PT Driver	9/8/2015	\$19.66	Hour
Thomas	Lybeck	10 Month Driver/Custodian	PT Driver	9/8/2015	\$19.66	Hour
Betti Jo	Marx	Technology Support Clerk (Gr. 5, 12 mo.)	Transportation Secretary (Gr. 4, 12 mo.)	7/1/2015	\$24.09	Hour
Lori	McNamara	Activities Director's Secretary (Gr. 5, 12 mo.)	Student Services Clerk (Gr. 4, 12 mo.)	7/1/2015	\$23.39	Hour
Jill	Miller	Building EA .17	Building EA .21	9/8/2015	\$15.22	Hour
Michelle	Miller	10 Month Driver/Custodian	PT Driver	9/8/2015	\$19.66	Hour
Cheryl	Murname	10 Month Driver/Custodian	PT Driver	9/8/2015	\$19.66	Hour
Lori	Murphy	Principal's Secretary (Gr. 6, 11 mo.)	Office Coordinator (Gr. 6, 12 mo.)	7/1/2015	\$26.00	Hour
Susan	Nofziger	Classroom EA .17	Math Intervention EA .13	9/8/2015	\$16.66	Hour
Michelle	Noha	BSN - Registered Nurse	District Health Services Lead	7/1/2015	\$47,165.00	Year
Margaret	Ohlhauser	ECSE Para .23	ECSE Para .20	9/8/2015	\$18.85	Hour
Mary Kay	Olson	Secondary School Secretary (Gr. 4, 10 mo.)	Community Ed Clerk (Gr. 4, 10 mo.)	7/1/2015	\$18.99	Hour
Terrill	Patterson	Intervention Coordinator	Behavior Intervention Assistant	8/31/2015	\$21.85	Hour
Karen	Peters	10 Month Driver/Custodian	PT Driver	9/8/2015	\$19.66	Hour
Linda	Powers	10 Month Driver/Custodian	PT Driver	9/8/2015	\$19.66	Hour
Rhoda	Roby	10 Month Driver/Custodian	PT Driver	9/8/2015	\$19.66	Hour
John	Schickert	10 Month Driver/Custodian	PT Driver	9/8/2015	\$19.66	Hour
Michelle	Silvan	Classroom EA .27	Classroom EA .25	9/8/2015	\$17.62	Hour
Pamela	Tarasar	.80 Speech Pathologist/.20 Unrequested Leave of Absence	1.0 ECSE B-2 Speech Pathologist	7/1/2015	\$72,905.00	Year
Denise	Treichel	Before School Monitor .04	Before School Monitor .02	9/8/2015	\$16.11	Hour
Denise	Treichel	Building EA .24	Building EA .23	9/8/2015	\$16.91	Hour
Patricia	Troendle	Teaching & Learning Programs Clerk (Gr. 5, 12 mo.)	Activities Director's Secretary (Gr. 5, 12 mo.)	7/1/2015	\$24.78	Hour
Diane	Wales	Lunch/Playground Monitor .06	Lunch/Playground Monitor .05	9/8/2015	\$16.36	Hour
Michael	Wales	Lunch/Playground Monitor .06	Lunch/Playground Monitor .05	9/8/2015	\$13.70	Hour
Janelle	Walters	Lunch/Playground Monitor .07	Lunch/Playground Monitor .06	9/8/2015	\$13.35	Hour
Susan	Weldon	Principal's Secretary (Gr. 6, 11 mo.)	Office Coordinator (Gr. 6, 12 mo.)	7/1/2015	\$20.72	Hour
Donna	Wert	FAN Para .27	SPED Bldg Para .27	9/8/2015	\$18.60	Hour
Ying (May)	Yang	Building EA .21	Building EA .24	9/8/2015	\$16.66	Hour

## Leave of Absence

First Name	Last Name	Assignment	Building	Leave Type	Dates
Katie	Allen	Young Scholar Teacher/Lead Young Scholar Teacher	Skyview Elementary	.20 Special	8/31/2015 - 6/10/2016
Nicole	Bailey	SPED Resource Teacher	Cowern	Child Care	8/31/2015 - 6/10/2016
Christine	Ballack	Elementary Teacher	Districtwide	Special	8/31/2015 - 6/10/2016
Patricia	Barrett	Young Scholar and SAIL Teacher	Carver	.20 Special	8/31/2015 - 6/10/2016

Nicole	Beck	Social Studies Teacher/FUEL Teacher	Tartan	.20 Child Care	8/31/2015 - 6/10/2016
Cherie	Bender	Phy Ed/DAPE Teacher	Maplewood	.30 Special	8/31/2015 - 6/10/2016
Katie	Carlsen	Grade 5 Teacher	Weaver	.60 Child Care	8/31/2015 - 6/10/2016
Melissa	Chiri	Language Arts Teacher	North	.40 Child Care	8/31/2015 - 6/10/2016
Charles	Christopherson	Industrial Tech Teacher	John Glenn	.20 Speical	8/31/2015 - 6/10/2016
Jennifer	Cook	French Teacher	North	.20 Special	8/31/2015 - 6/10/2016
Bonita	Donnay	Social Studies/AVID Teacher	North	.20 Special	8/31/2015 - 6/10/2016
Kathryn	Gantriss	SAIL/Young Scholar Teacher/District SAIL Coordinator	Webster/Districtwide	.25 Special	8/31/2015 - 6/10/2016
Carrie	Gronli	SPED Resource Teacher	Maplewood	Child Care	8/31/2015 - 6/10/2016
Andrea	Hager	Guidance Counselor	Non Public	.20 Child Care	8/31/2015 - 6/10/2016
Jessica	Haster	Title Teacher	Weaver	.50 Child Care	8/31/2015 - 6/10/2016
Tina	Hickman	English/Language Arts Teacher	Tartan	.20 Child Care	8/31/2015 - 6/10/2016
Jennifer	Kiminski	Speech Pathologist	Skyview Elementary	.20 Special	8/31/2015 - 6/10/2016
Susanne	Legato	English Learner Teacher	Eagle Point	Special	8/31/2015 - 6/10/2016
Stefanie	Lender	School Psychologist	Webster/Eagle Point	.20 Special	8/31/2015 - 6/10/2016
Heather	Lloyd	Language Arts Teacher	North	Child Care	8/31/2015 - 6/10/2016
Amy	Mess	Grade 5 Teacher	Weaver	.40 Child Care	8/31/2015 - 6/10/2016
Mary	Mielzarek	Business Teacher	North	.20 Special	8/31/2015 - 6/10/2016
Jane	Moren	English Learner Teacher	North	.20 Special	8/31/2015 - 6/10/2016
Elizabeth	Poindexter Dobbins	Instructional Coach/Grade 6 Teacher	John Glenn	.10 Child Care	8/31/2015 - 6/10/2016
Nicole	Powers	English/Language Arts Teacher	North	Child Care	8/31/2015 - 10/12/2015
Kimberlee	Presswood	English/Language Arts Teacher	Tartan	.20 Child Care	8/31/2015 - 6/10/2016
Sheryl	Prigge	STEM Specialist	Eagle Point	.10 Special	8/31/2015 - 6/10/2016
Lynette	Roland	Kindergarten Teacher	Castle	Child Care	8/31/2015 - 6/10/2016
Karinna	Samy	Band Director	North	Child Care	8/31/2015 - 6/10/2016
Dianne	Sandberg	French Teacher	North	Special	8/31/2015 - 7/1/2018

Erica	Schaps	Math Teacher	Skyview Middle	.20 Child Care	8/31/2015 - 6/10/2016
Lori	Schouvieller	Instructional Coach	Eagle Point	.50 Special	8/31/2015 - 6/10/2016
Julie	Shen	Math Teacher	Skyview Middle	.20 Child Care	8/31/2015 - 6/10/2016
Joy	Slater	English/Language Arts Teacher	Tartan	.20 Child Care	8/31/2015 - 6/10/2016
Tanya	Slavsky	Phy Ed/Health Teacher	Tartan	.20 Special	8/31/2015 - 6/10/2016
Margaret	Sorensen	Choral Director	North	.20 Special	8/31/2015 - 6/10/2016
Amy	Villegas	English/Language Arts Teacher	Tartan	.20 Child Care	8/31/2015 - 6/10/2016
Alicia	Wegman	Language Arts Teacher	John Glenn	Special	1/4/2016 - 6/10/2016
Jasmine	Wheeler	FACS Teacher	Tartan	.20 Special	8/31/2015 - 6/10/2016
Amy	Zabel	Polar Academy Teacher	North	Child Care	8/31/2015 - 11/05/2015

## Resignation

First Name	Last Name	Assignment	Building	Effective
Kristin	Abbott	Instructional Coach	Webster	6/30/2015
Diane	Bengston	Grade 3 Teacher	Richardson	6/5/2015
Robert	Brisbin	FT Driver/Custodian	Bus Garage	1/4/2016
Chad	Brooks	Grade 4 Teacher	Castle	6/5/2015
Beth	Chapdelaine	Kindergarten Teacher	Weaver	6/5/2015
Chris	Church	School Psychologist	Richardson	6/5/2015
Laura	Cohen	Adv. Conn. CC Para	Carver	4/17/2015
Gail	Colbert	Social Studies Teacher	Tartan	6/5/2015
Katherine	Dahlstrom	Stepping Stone Pre-K Instructor	Gladstone	6/30/2015
Debra	Dellis	Activities Director's Secretary (Gr. 5, 11 mo.)	Tartan	10/30/2015
Jane	Ellis	Copy EA	John Glenn	6/5/2015
Katherine	Enabnit	Grade 3 Teacher	Castle	6/5/2015
Jacqueline	Felt	Outreach Specialist	Gladstone	5/29/2015
Andrew	Friendt	Driver/Trainer	Bus Garage	7/31/2015
Gordon	Fritsche	FT Driver/Custodian	Bus Garage	12/31/2015
Lawrence	Gold	FT Driver/Custodian	Bus Garage	7/31/2015
Emily	Hagstrom	CE Pool Guard	District-Wide	6/3/2015
Emily	Hagstrom	Water Safety Instructor - D	District-Wide	6/3/2015
Owen	Holzbauer	Teacher	Tartan	6/5/2015
Sharon	Hooley	Grade 1 Teacher	Richardson	6/5/2015
Chelsea	Junge (Doriott)	Instructional Coach	Oakdale	6/5/2015
David	Kenan	Bus Monitor	Bus Garage	6/4/2015
Nicole	Krinke	Lunch/Hall Monitor	Tartan	6/4/2015
Nicole	Krinke	Media EA	Tartan	6/4/2015
Terese	Kunick	School Psychologist	John Glenn Middle	6/5/2015
Sharma	Kuria	School Liaison	John Glenn Middle School	5/15/2015

Daniel	Maria	ECSE B-2 Speech Lang. Path.	Gladstone	6/30/2015
Willie	McCray	Misc Activities	Tartan High School	5/8/2015
Kathryn	O'Brien	CID SPED Teacher	Eagle Point	6/5/2015
Brendan	O'Shea	Grade 5 Teacher	Richardson	6/5/2015
Desdamona	Racheli	Para Music Asst.	North	6/4/2015
Daniel	Recchio	Lang. Arts Teacher/Coach	Tartan	6/30/2015
Traci	Rounds	PBIS Specialist	Tartan High School	6/5/2015
Bridget	Ruane	ECSE OT	Gladstone	6/5/2015
Paul	Sandberg	FT Custodian	Carver	5/22/2015
Nezhoni	Sandquist	OJT Student	DEC	6/4/2015
Erin	Schulke	Grade 1 Teacher	Carver	6/8/2015
Carol	Schumacher	Bus Monitor	Bus Garage	6/30/2015
DeLisa	Shearod	Parent Volunteer Coordinator	Oakdale	6/4/2015
Serina	Stokke	FAN Para	Cowern	6/4/2015
Serina	Stokke	Adv. Conn. SN CC Para	Cowern	6/4/2015
Jayne	Wenzel	Grade 4 Teacher	Eagle Point	6/5/2015
David	Wolff	Industrial Tech Teacher	Maplewood Middle	6/5/2015
Mailee	Xiong	HR Specialist - Multicultural Recruiter	DEC	6/12/2015
Allison	Yaeger	Spanish Teacher	Maplewood Middle	6/5/2015
Judy	Zielinski	ECFE Instructor	Gladstone	6/5/2015

## Termination

First Name	Last Name	Assignment	Building	Effective
Dawn	Beardsley	Intervention EA	Carver	6/5/2015
Dillon	Brennan	SPED Bldg Para	Webster	6/4/2015
Jill	Brown	Resource Behavioral Intervention Assistant	Tartan High School	6/5/2015
Jessica	Carlson	Building EA	North	6/4/2015
Katherine	Dahlstrom	School Readiness Instructor	Gladstone	6/30/2015
Ryan	DeLaCroix	Media EA	Tartan	6/5/2015
De'Mon	Duke	Cultural Mentor	Tartan High School	6/30/2015
Nicole	Gilbert	Purchasing Coordinator	DEC	6/30/2015
Jemma	Hernandez	MN Para	John Glenn	6/4/2015
Clarissa	Herrera	Building EA	Oakdale	6/4/2015
Lisa	Hoogheem	Safe Schools/Healthy Students/Enroll Coordinator	DEC	6/30/2015
April	Johnson	Building EA	Oakdale	6/4/2015
Joseph	Koenig III	Classroom EA	John Glenn	6/4/2015
Lori	Kolberg	Parent Volunteer Coordinator	Webster	7/1/2015
Charles	Kollasch	PT Bus Driver	Bus Garage	5/26/2015
Kellie	Kurz	CID Para	Eagle Point	6/4/2015
Jessica	Leo	SPED Bldg Para	John Glenn	6/4/2015
Rebecca	Lewis	CREED Behavioral	Eagle Point Elementary School	6/5/2015

		Intervention Assistant		
Patricia	Lund	School Readiness Instructor	Gladstone	6/30/2015
Mary	Maher	CREED Para	North	6/4/2015
Amber	Marko	Chemical Health Prevention Specialist	Multiple Buildings	6/5/2015
Ellen	McCarty	Chemical Health Prevention Specialist	Tartan High School	6/5/2015
Scott	McKusick	EBD Para	Harmony	6/4/2015
David	Perkins	Behavior Intervention Specialist	Skyview Middle	6/5/2015
David	Perkins	Chaperone	Skyview Middle	6/5/2015
David	Perkins	Official	Skyview Middle	6/5/2015
David	Perkins	Athletic Coordinator	Skyview Middle	6/5/2015
Matthew	Sieberg	Para Music Asst.	Skyview MS	6/5/2015
Jessica	Simes	FAN Para	Cowern	6/4/2015
Lucy	Wegscheider	Lunch/Playground Monitor	Skyview Elem	6/4/2015
Kerry	Winderman	Intervention EA	Carver	6/5/2015

## Lay-Off

First Name	Last Name	Assignment	Building	Effective
Sarah	Baude	Hall Monitor	John Glenn	6/4/2015
Courtne	DeGrand	Para Music Asst.	Skyview MS	6/5/2015
Cynthia	Dunham	Enrollment Clerk (Gr. 4, 11 mo.)	DEC	7/1/2015
Kristi	Dunlap	SPED Para Job Coach	District-wide	6/4/2015
Darla	Garvey	Guidance Secretary (Gr. 4, 11 mo.)	Tartan	7/1/2015
Berniece	Gernes-Meyer	Building EA	Richardson	6/5/2015
Kristin	Glanz	SPED Bldg Para	Tartan	6/4/2015
Martin	Jurgensen	SPED Bldg Para	Skyview MS	6/4/2015
Theresa	Knutsen	SPED Bldg Para	North	6/4/2015
Penny	LaVick	Secondary School Secretary (Gr. 4, 10 mo.)	North	7/1/2015
Jill	Mason	Copy EA	Cowern	6/8/2015
Darla	McDonough	FAN Para	John Glenn	6/4/2015
Rebecca	Moeller	Secondary School Secretary (Gr. 4, 10 mo.)	John Glenn	7/1/2015
Tammy	Molohon	Hall Monitor	John Glenn	6/4/2015
Jodi	Nichols	Community Ed Clerk (Gr. 4, 10 mo.)	DEC	7/1/2015
Lori	Nystrom	Student Services Clerk (Gr. 4, 12 mo.)	DEC	7/1/2015
Zachary	Pettit	Hall Monitor	Skyview MS	6/5/2015
Lori	Pevon	Asst. Payroll Clerk (Gr. 4, 12 mo.)	DEC	7/1/2015
Charlene	Roach	FAN Para	North	6/4/2015

Alicia	Scull	Guidance Secretary (Gr. 4, 11 mo.)	Skyview MS	7/1/2015
Judith	Stein	Intervention EA	Cowern	6/5/2015
Dave	Terry	Lunch/Playground Monitor	Cowern	6/4/2015
Kerry	Zawislak	Hall Monitor	Tartan	6/4/2015

## BID/RFP CALENDARS

<u>NAME OF BID</u>	<u>BID OPENING</u>	<u>BOARD MEETING</u>
RUBBISH & RECYCLABLE MATERIALS – DISTRICT WIDE	6/4/2015 10:00 A.M. Room 211A	6/23/2015
ELECTRICAL SERVICE – REGULAR LINE & LOW VOLTAGE – DISTRICT WIDE	6/10/2015 10:00 A.M. Room 202	6/23/2015

<u>NAME OF RFP</u>	<u>RFP DUE DATE/TIME</u>	<u>BOARD MEETING</u> (if applicable)
REFRIGERATION EQUIPMENT MAINTENANCE & EMERGENCY SERVICE	6/18/2015 10:00 A.M.	N/A
NON-REFRIGERATION EQUIPMENT MAINTENANCE & EMERGENCY SERVICE	6/18/2015 10:00 A.M.	N/A

*“Notice to Bidders” can be found on ISD 622 website at [www.isd622.org](http://www.isd622.org). Click on “New Bid/RFP Posted” Quick Link to see a complete listing of Bids and RFPs.*

*Note: RFP’S have a due date/time only. There is not a formal opening or reading of the proposals unless noted. Bids have a due date/time and room location for the formal opening and reading of the bids.*

V. E. BID AWARDS

Sealed bids were solicited as required by law for goods and services listed below. The bids were opened and tabulated by the Business Office and are recommended for award to the lowest responsible bidders. Bid tabulations are on file in the Business Office.

Therefore, the Director of Business Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that contracts be awarded as follows:

<u>For</u>	<u>Vendor</u>	<u>#Bids</u>	<u>Fund</u>	<u>Amount</u>
<b>Rubbish &amp; Recyclable Materials</b>	Republic Services	3	01	\$125,186.52*
<b>Electrical Service</b>				
Regular Line - Division 26	Muska Electric	1	01	\$ 70,000.00*
Low Voltage - Division 27	Low Voltage Contractors, Inc.	6	01	\$ 40,000.00*
Low Voltage - Division 28	Rejected	6	N/A	\$ 0.00*

\*Dollar amount is an estimate only based on 2014-15 fiscal year usage.

## BID TALLY SHEET

**BID FOR: Electrical Service - Regular Line & Low Voltage**

**DATE: 6/10/2015 at 10:00 a.m.**

	VENDOR	VENDOR	VENDOR	VENDOR	VENDOR
	ABCOM LLC	GEPHART ELECTRIC	LOW VOLTAGE CONTRACTORS	MUSKA ELECTRIC	PARALLEL TECHNOLOGIES
<b>BID BOND</b>	Certified Check-5%	No Bid Bond	Bid Bond-5%	Bid Bond-5%	Bid Bond-5%
<b>SIGNED NON COLLUSION</b>	Yes	Yes	Yes	Yes	Yes
<b>CONTRACTOR RESPONSIBILITY AFFIDAVIT</b>	Yes	Yes	Yes	Yes	Yes
<b>Regular Division 26 (Regular Line)</b>					
Weekdays 7:30 a.m. to 4:00 p.m. <i>Journeyman</i> , truck and tools cost per hour	NO BID	NO BID	NO BID	\$90.00	NO BID
Weekdays 4:01 p.m. to 7:29 a.m. <i>Journeyman</i> , truck and tools cost per hour	NO BID	NO BID	NO BID	\$160.70	NO BID
Weekends or state holidays <i>Journeyman</i> , truck and tools cost per hour	NO BID	NO BID	NO BID	\$160.70	NO BID
<b>Division 26 - Master Electrical License Oversight</b>					
Cost to provide Master Electrical License oversight to District for registered unlicensed employees	NO BID	NO BID	NO BID	\$0.00	NO BID
<b>Regular Division 27 (Low Voltage/Communications)</b>					
Weekdays 7:30 a.m. to 4:00 p.m. <i>Journeyman/technician</i> , truck and tools cost per hour	\$81.00	\$68.61	\$58.00	\$80.00	\$75.00
Weekdays 7:30 a.m. to 4:00 p.m. <i>Installer</i> , truck and tools: cost per hour	\$63.00	\$57.96	\$44.00	\$70.00	\$60.00
Weekdays 4:01 p.m. to 7:29 a.m. <i>Journeyman/technician</i> , truck and tools cost per hour	\$107.00	\$102.92	\$61.00	\$84.00	\$112.50
Weekdays 4:01 p.m. to 7:29 a.m. <i>Installer</i> , truck and tools cost per hour	\$80.00	\$86.94	\$46.20	\$73.50	\$90.00
Weekends or state holidays <i>Journeyman/technician</i> , truck and tools cost per hour	\$133.00	\$137.22	\$87.00	\$160.00	\$150.00

	VENDOR	VENDOR	VENDOR	VENDOR	VENDOR
	ABCOM LLC	GEPHART ELECTRIC	LOW VOLTAGE CONTRACTORS	MUSKA ELECTRIC	PARALLEL TECHNOLOGIES
Weekends or state holidays <i>Installer</i> , truck and tools cost per hour	\$99.00	\$115.92	\$66.00	\$140.00	\$120.00
Normal workday hours	7:30 a.m.-4:00 p.m.	7:30 a.m.-4:00 p.m.	40 hours	6:00 a.m.-5:00 p.m.	7:30 a.m.-4:00 p.m.
Number of years providing State of Minnesota licensed low voltage work	20	38	32	20	30
<b>Regular Division 28 (Electronic Safety &amp; Security)</b>					
Weekdays 7:30 a.m. to 4:00 p.m. <i>Engineer</i> , truck and tools cost per hour	NO BID	\$68.61	NO BID	\$105.00	\$105.00
Weekdays 4:01 p.m. to 7:29 a.m. <i>Engineer</i> , truck and tools cost per hour	NO BID	\$102.92	NO BID	\$110.00	\$157.50
Weekends or state holidays <i>Engineer</i> , truck and tools cost per hour	NO BID	\$137.22	NO BID	\$210.00	\$210.00
Normal workday hours	NO BID	7:30 a.m.-4:00 p.m.	NO BID	6:00 a.m.-5:00 p.m.	7:30 a.m.-4:00 p.m.
Number of years providing Division 28 services	NO BID	38	NO BID	20	8

**AWARDED TO:**

Electrical - Regular Line - Div. 26 - Muska Electric  
 Low Voltage - Div. 27 - Low Voltage Contractors, Inc.  
 Low Voltage - Div. 28 - Rejected

## BID TALLY SHEET

**BID FOR: Electrical Service - Regular Line & Low Voltage**

**DATE: 6/10/2015 at 10:00 a.m.**

	VENDOR	VENDOR	VENDOR	VENDOR	VENDOR
	PROVISION MEDIA, INC.				
<b>BID BOND</b>	Bid Bond-5%				
<b>SIGNED NON COLLUSION</b>	Yes				
<b>CONTRACTOR RESPONSIBILITY AFFIDAVIT</b>	Yes				
<b>ITEMS</b>					
<b>Regular Division 26 (Regular Line)</b>					
Weekdays 7:30 a.m. to 4:00 p.m. <i>Journeyman</i> , truck and tools cost per hour	NO BID				
Weekdays 4:01 p.m. to 7:29 a.m. <i>Journeyman</i> , truck and tools cost per hour	NO BID				
Weekends or state holidays <i>Journeyman</i> , truck and tools cost per hour	NO BID				
<b>Division 26 - Master Electrical License Oversight</b>					
Cost to provide Master Electrical License oversight to District for registered unlicensed employees	NO BID				
<b>Regular Division 27 (Low Voltage/Communications)</b>					
Weekdays 7:30 a.m. to 4:00 p.m. <i>Journeyman/technician</i> , truck and tools cost per hour	\$74.00				
Weekdays 7:30 a.m. to 4:00 p.m. <i>Installer</i> , truck and tools: cost per hour	\$66.00				
Weekdays 4:01 p.m. to 7:29 a.m. <i>Journeyman/technician</i> , truck and tools cost per hour	\$74.00				
Weekdays 4:01 p.m. to 7:29 a.m. <i>Installer</i> , truck and tools cost per hour	\$66.00				

	VENDOR	VENDOR	VENDOR	VENDOR	VENDOR
	PROVISION MEDIA, INC.				
Weekends or state holidays <i>Journeyman/technician</i> , truck and tools cost per hour	\$110.00				
Weekends or state holidays <i>Installer</i> , truck and tools cost per hour	\$90.00				
Normal workday hours	8:00 a.m.-10:00 p.m.				
Number of years providing State of Minnesota licensed low voltage work	10				
<b>Regular Division 28 (Electronic Safety &amp; Security)</b>					
Weekdays 7:30 a.m. to 4:00 p.m. <i>Engineer</i> , truck and tools cost per hour	\$74.00				
Weekdays 4:01 p.m. to 7:29 a.m. <i>Engineer</i> , truck and tools cost per hour	\$74.00				
Weekends or state holidays <i>Engineer</i> , truck and tools cost per hour	\$110.00				
Normal workday hours	8:00 a.m.-10:00 p.m.				
Number of years providing Division 28 services	5				

**AWARDED TO:**

Electrical - Regular Line - Div. 26 - Muska Electric  
 Low Voltage - Div. 27 - Low Voltage Contractors,  
 Inc.

Low Voltage - Div. 28 - Rejected

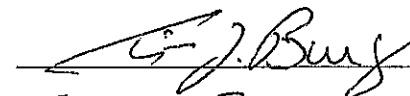
**RUBBISH & RECYCLABLE MATERIALS BID FORM**  
(Bid Form to be submitted in duplicate)

**TO:** North St Paul - Maplewood - Oakdale Schools  
Vicky Kornegor/Purchasing Supervisor  
ISD 622 Education Center  
2520 East 12<sup>th</sup> Avenue  
North St. Paul, MN 55109

To Whom It May Concern:

The Undersigned, having familiarized themselves with local conditions affecting costs and with contract documents, including General Specifications, Detailed Specifications and Bid Form on file in the Office of the Purchasing Supervisor, hereby proposed to furnish equipment in accordance with the specifications on file.

(PLEASE PRINT OR TYPE)

BID TITLE Rubbish & Recyclable                      DATE 6/2/15  
FIRM NAME Advanced Disposal                      ADDRESS 309 COMO AVE  
CITY ST. PAUL                      STATE MN                      ZIP 55103  
AGENT S.M.                      TELEPHONE/FAX 763-227-4457  
AUTHORIZED SIGNATURE   
PRINT OR TYPE NAME Tim J. Burg  
ACKNOWLEDGEMENT OF ADDENDUM(S) (if applicable) \_\_\_\_\_

	<u>BID</u>	
Rubbish removal	\$ <u>12,092.32</u>	Total Monthly Cost
Single Sort Recyclables	\$ <u>2,653.00</u>	Total Monthly Cost

TOTAL AMOUNT OF BID                      \$ 14,735.32

**CREDIT CARD**

Indicate if credit card would be accepted for payment     YES                       NO

If fee would be assessed, indicate percentage    0 %

Waste and Recycling Services: School Year (3rd week in August through 2nd week in June. Total of 44 weeks.) All service (trash, recycle, compost) will be placed on an "on call needs based" the 3rd week in June through 2nd week in August (summer months).

**General Notes:**

Container sizes for trash and single sort recycling are cubic yards.

For locations that have multiple AND different sized containers additional rows for that location have been added. Provide quotes for each line item.

\*EOW - is every other week\*

Counties :

Ramsey

Washington

Waste Service	site	# of containers	container size - yds	Frequency	Monthly Charge	Fuel & Environmental charges	CEC Fees	Sales Taxes	Total
	Beaver Lake Elementary	1	4	2X/wk	\$166.00	\$16.00	\$0.00	\$127.40	\$309.40
	Bus Garage	1	3	2X/wk	\$142.00	\$14.00	\$0.00	\$109.20	\$265.20
	Carver Elem	1	6	3X/wk	\$317.00	\$32.00	\$0.00	\$244.30	\$593.30
	Castle Elem	1	6	2X/wk	\$214.00	\$21.00	\$0.00	\$122.20	\$357.20
	Cowern Elem	1	6	2X/wk	\$214.00	\$21.00	\$0.00	\$164.50	\$399.50
	Eagle Point Elem	1	6	2X/wk	\$214.00	\$21.00	\$0.00	\$122.20	\$357.20
	Education Ctr	1	6	2X/wk	\$214.00	\$21.00	\$0.00	\$164.50	\$399.50
	Gladstone Community	1	6	1X/wk	\$110.00	\$11.00	\$0.00	\$84.70	\$205.70
	Harmony Center	1	6	2X/wk	\$214.00	\$21.00	\$0.00	\$164.50	\$399.50
	John Glenn Middle School	1	6	5X/wk	\$525.00	\$53.00	\$0.00	\$404.60	\$982.60
	Maintenance Shop	1	4	1X/wk	\$85.00	\$9.00	\$0.00	\$65.80	\$159.80
	Maplewood Middle School	1	8	2X/EOW	\$121.00	\$12.00	\$0.00	\$93.10	\$226.10
	<b>Only 1-8yrd just alt freq EOW</b>	1	8	3X/EOW	\$180.00	\$18.00	\$0.00	\$138.60	\$336.60
	North Sr High	1	8	5X/wk	\$643.00	\$64.00	\$0.00	\$494.90	\$1,201.90
	North Sr High	1	8	2X/wk	\$261.00	\$26.00	\$0.00	\$200.90	\$487.90
	North Sr Dust	1	3	o/c	\$45.00	\$5.00	\$0.00	\$35.00	\$85.00
	North Sr Autoshop	1	4	1X/EOW	\$45.00	\$5.00	\$0.00	\$35.00	\$85.00
	Oakdale Elem	1	8	3X/wk	\$388.00	\$39.00	\$0.00	\$222.04	\$649.04
	Polar Arena	1	6	1X/wk	\$110.00	\$11.00	\$0.00	\$84.70	\$205.70
	Richardson Elem	1	8	2X/wk	\$261.00	\$26.00	\$0.00	\$200.90	\$487.90
	Skyview Community	1	8	5X/wk	\$643.00	\$64.00	\$0.00	\$367.64	\$1,074.64
	Tartan Sr High	1	8	5X/wk	\$643.00	\$64.00	\$0.00	\$367.64	\$1,074.64
	Tartan Sr High	1	6	3X/wk	\$317.00	\$32.00	\$0.00	\$181.48	\$530.48
	Tartan Dust Box	1	3	o/c	\$45.00	\$5.00	\$0.00	\$26.00	\$76.00
	Tartan Ice	1	6	1X/wk	\$110.00	\$11.00	\$0.00	\$62.92	\$183.92
	Weaver Elem	1	6	3X/EOW	\$147.00	\$15.00	\$0.00	\$113.40	\$275.40
	<b>Only 1-6yrd just alt freq EOW</b>	1	6	2X/EOW	\$99.00	\$10.00	\$0.00	\$76.30	\$185.30
	Webster Elem	1	8	2X/wk	\$261.00	\$26.00	\$0.00	\$200.90	\$487.90
	<b>TOTAL</b>				\$6,734.00	\$673.00	\$0.00	\$4,675.32	\$12,082.32

Site	# of containers	container size - yds	Frequency	Monthly \$Charge	Environmental charges	Total
<b>Recycling - Single Sort</b>						
Beaver Lake Elem	1	4	1x/EOW			\$0.00
Bus Garage	1	3	2x/wk	\$52.00	\$5.00	\$57.00
Carver Elem	1	6	2x/wk	\$104.00	\$10.00	\$114.00
Castle Elem	1	6	2x/wk	\$104.00	\$10.00	\$114.00
Covern Elem	1	4	2x/wk	\$69.00	\$7.00	\$76.00
Eagle Point	1	6	2x/wk	\$104.00	\$10.00	\$114.00
Education Ctr	1	6	2x/wk	\$104.00	\$10.00	\$114.00
Gladstone Community	1	4	1x/wk	\$35.00	\$4.00	\$39.00
Harmony Center	1	4	2x/wk	\$69.00	\$7.00	\$76.00
John Glenn Middle School	1	6	3x/wk	\$156.00	\$16.00	\$172.00
Maintenance Shop	1	4	o/c	\$45.00	\$5.00	\$50.00
Maplewood Middle School	1	6	3x/wk	\$156.00	\$16.00	\$172.00
North Sr High	1	8	5x/wk	\$346.00	\$35.00	\$381.00
Oakdale Elem	1	6	2x/wk	\$104.00	\$10.00	\$114.00
Polar Arena	1	2	o/c	\$35.00	\$4.00	\$39.00
Richardson Elem	1	8	1x/wk	\$69.00	\$7.00	\$76.00
Skyview Community	1	6	3x/wk	\$156.00	\$16.00	\$172.00
Tartan Sr High	1	4	3x/wk	\$104.00	\$10.00	\$114.00
Tartan Sr High	1	8	5x/wk	\$346.00	\$35.00	\$381.00
Tartan Arena	1		o/c	\$45.00	\$5.00	\$50.00
Weaver Elem	1	6	2x/wk	\$104.00	\$10.00	\$114.00
Webster Elem	1	6	2x/wk	\$104.00	\$10.00	\$114.00
<b>TOTAL</b>		<del>X</del>		\$2,411.00	\$242.00	\$2,653.00

Counties : Ramsey

Washington

ADVANCED DISPOSAL

# RUBBISH & RECYCLABLE MATERIALS BID FORM

(Bid Form to be submitted in duplicate)

TO: North St Paul - Maplewood - Oakdale Schools  
Vicky Kornegor/Purchasing Supervisor  
ISD 622 Education Center  
2520 East 12<sup>th</sup> Avenue  
North St. Paul, MN 55109

To Whom It May Concern:

The Undersigned, having familiarized themselves with local conditions affecting costs and with contract documents, including General Specifications, Detailed Specifications and Bid Form on file in the Office of the Purchasing Supervisor, hereby proposed to furnish equipment in accordance with the specifications on file.

(PLEASE PRINT OR TYPE)

BID TITLE RUBBISH & RECYCLE DATE 6-4-15  
FIRM NAME ASPEN WASTE SYSTEMS ADDRESS 2951 WEEKS AVE SE  
CITY MINNEAPOLIS STATE MN ZIP 55414  
AGENT JOE AHO TELEPHONE/FAX 612-884-8000 / 884-8010  
AUTHORIZED SIGNATURE [Signature]  
PRINT OR TYPE NAME JOE AHO  
ACKNOWLEDGEMENT OF ADDENDUM(S) (if applicable) N/A

Rubbish removal	\$ <u>BID 6990<sup>00</sup></u>	Total Monthly Cost	<u>11,962.51</u>
Single Sort Recyclables	\$ <u>3390<sup>00</sup></u>	Total Monthly Cost	<u>3,559.50</u>
<b>TOTAL AMOUNT OF BID</b>	<b>\$ <u>10,380<sup>00</sup></u></b>		<u>\$15,522.01</u>

## CREDIT CARD

Indicate if credit card would be accepted for payment  YES  NO

If fee would be assessed, indicate percentage 0 %

Waste and Recycling Services: School Year (3rd week in August through 2nd week in June. Total of 44 weeks.) All service (trash, recycle, compost) will be placed on an "on call needs based" the 3rd week in June through 2nd week in August (summer months).

**General Notes:**

Container sizes for trash and single sort recycling are cubic yards.

For locations that have multiple AND different sized containers additional rows for that location have been added. Provide quotes for each line item.

\*EOW - is every other week\*

Counties :

Ramsey

Washington

Waste Service	site	# of containers	container size - yds	Frequency	Monthly Charge	Fuel & Environmental charges	CEC Fees	Solid Waste Mgmt Tax	Total
	Beaver Lake Elementary	1	4	2x/wk	\$179.00	\$8.95	\$99.61	\$31.95	\$319.51
	Bus Garage	1	3	2x/wk	\$161.00	\$8.05	\$89.60	\$28.74	\$287.39
	Carver Elem	1	6	3x/wk	\$332.00	\$16.60	\$184.76	\$59.26	\$592.62
	Castle Elem	1	6	2x/wk	\$230.00	\$11.50	\$84.53	\$41.06	\$367.09
	Cowern Elem	1	6	2x/wk	\$230.00	\$11.50	\$128.00	\$41.06	\$410.56
	Eagle Point Elem	1	6	2x/wk	\$230.00	\$11.50	\$84.53	\$41.06	\$367.09
	Education Ctr	1	6	2x/wk	\$230.00	\$11.50	\$128.00	\$41.06	\$410.56
	Gladstone Community	1	6	1x/wk	\$123.00	\$6.15	\$68.45	\$21.96	\$219.56
	Harmony Center	1	6	2x/wk	\$230.00	\$11.50	\$128.00	\$41.06	\$410.56
	John Glenn Middle School	1	6	5x/wk	\$521.00	\$26.05	\$289.93	\$93.00	\$929.98
	Maintenance Shop	1	4	1x/wk	\$95.00	\$4.75	\$52.87	\$16.96	\$169.58
	Maplewood Middle School	1	8	2x/EOW	\$266.00	\$13.30	\$147.89	\$47.44	\$474.63
	<b>Only 1-8yd just alt freq EOW</b>	1	8	3x/EOW	\$93.00	\$4.65	\$51.75	\$16.60	\$166.00
	North Sr High	1	8	5x/wk	\$584.00	\$29.20	\$325.00	\$104.24	\$1,042.44
	North Sr High	1	8	2x/wk	\$266.00	\$13.30	\$148.03	\$47.48	\$474.81
	North Sr Dust	1	3	o/c	\$44.00	\$2.20	\$24.49	\$7.85	\$78.54
	North Sr Autoshop	1	4	1x/EOW	\$62.00	\$3.10	\$34.50	\$11.07	\$110.67
	Oakdale Elem	1	8	3x/wk	\$380.00	\$19.00	\$139.65	\$67.83	\$606.48
	Polar Arena	1	6	1x/wk	\$123.00	\$6.15	\$68.45	\$21.96	\$219.56
	Richardson Elem	1	8	2x/wk	\$266.00	\$13.30	\$148.03	\$47.48	\$474.81
	Skyview Community	1	8	5x/wk	\$584.00	\$29.21	\$214.62	\$104.24	\$932.07
	Tartan Sr High	1	8	5x/wk	\$584.00	\$29.21	\$214.62	\$104.24	\$932.07
	Tartan Sr High	1	6	3x/wk	\$332.00	\$16.10	\$118.36	\$57.48	\$523.94
	Tartan Dust Box	1	3	o/c	\$44.00	\$2.20	\$16.17	\$7.85	\$70.22
	Tartan Ice	1	6	1x/wk	\$123.00	\$6.15	\$45.20	\$21.96	\$196.31
	Weaver Elem	1	6	3x/EOW	\$332.00	\$16.60	\$122.01	\$59.26	\$529.87
	<b>Only 1-6yd just alt freq EOW</b>	1	6	2x/EOW	\$80.00	\$4.00	\$44.52	\$42.26	\$170.78
	Webster Elem	1	8	2x/wk	\$266.00	\$13.30	\$148.03	\$47.48	\$474.81
	<b>TOTAL</b>				\$6,990.00	\$349.02	\$3,349.60	\$1,273.89	\$11,962.51

Site	# of containers	container size yds	Frequency	Monthly \$Charge	Fuel & Environmental charges	Total
<b>Recycling - Single Sort</b>						
Beaver Lake Elem	1	4	1X/EOW	\$65.00	\$3.25	\$68.25
Bus Garage	1	3	2x/wk	\$120.00	\$6.00	\$126.00
Carver Elem	1	6	2x/wk	\$140.00	\$7.00	\$147.00
Castle Elem	1	6	2x/wk	\$140.00	\$7.00	\$147.00
Cowern Elem	1	4	2x/wk	\$130.00	\$6.50	\$136.50
Eagle Point	1	6	2x/wk	\$140.00	\$7.00	\$147.00
Education Ctr	1	6	2x/wk	\$140.00	\$7.00	\$147.00
Gladstone Community	1	4	1x/wk	\$70.00	\$3.50	\$73.50
Harmony Center	1	4	2x/wk	\$130.00	\$6.50	\$136.50
John Glenn Middle School	1	6	3x/wk	\$210.00	\$10.50	\$220.50
Maintenance Shop	1	4	o/c	\$30.00	\$1.50	\$31.50
Maplewood Middle School	1	6	3x/wk	\$210.00	\$10.50	\$220.50
North Sr High	1	8	5x/wk	\$425.00	\$21.25	\$446.25
Oakdale Elem	1	6	2x/wk	\$140.00	\$7.00	\$147.00
Polar Arena	1	2	o/c	\$25.00	\$1.25	\$26.25
Richardson Elem	1	8	1x/wk	\$75.00	\$3.75	\$78.75
Skyview Community	1	6	3x/wk	\$210.00	\$10.50	\$220.50
Tartan Sr High	1	4	3x/wk	\$195.00	\$9.75	\$204.75
Tartan Sr High	1	8	5x/wk	\$425.00	\$21.25	\$446.25
Tartan Arena	1		o/c	\$90.00	\$4.50	\$94.50
Weaver Elem	1	6	2x/wk	\$140.00	\$7.00	\$147.00
Webster Elem	1	6	2x/wk	\$140.00	\$7.00	\$147.00
<b>TOTAL</b>		<del>X</del>		\$3,390.00	\$169.50	\$3,559.50

Countries :

Ramsey

Washington

**RUBBISH & RECYCLABLE MATERIALS BID FORM**  
(Bid Form to be submitted in duplicate)

**TO:** North St Paul - Maplewood - Oakdale Schools  
Vicky Kornegor/Purchasing Supervisor  
ISD 622 Education Center  
2520 East 12<sup>th</sup> Avenue  
North St. Paul, MN 55109

To Whom It May Concern:

The Undersigned, having familiarized themselves with local conditions affecting costs and with contract documents, including General Specifications, Detailed Specifications and Bid Form on file in the Office of the Purchasing Supervisor, hereby proposed to furnish equipment in accordance with the specifications on file.

(PLEASE PRINT OR TYPE)

**BID TITLE:** Rubbish and Recyclable Materials      **DATE:** June 4<sup>th</sup>, 2015

**FIRM NAME:** Republic Services    **ADDRESS:** 4325 66<sup>th</sup> Street E

**CITY:** Inver Grove Heights      **STATE:** MN      **ZIP:** 55076

**AGENT:** Doug Link      **TELEPHONE/FAX:** (Ph) 651-755-4744 (F) 651-286-4606

**AUTHORIZED SIGNATURE** \_\_\_\_\_  


**PRINT OR TYPE NAME:** Doug Link

**ACKNOWLEDGEMENT OF ADDENDUM(S)** (if applicable) \_\_\_\_\_

**BID**

Rubbish removal      \$7589.13 Total Monthly Cost

Single Sort Recyclables      \$2843.08 Total Monthly Cost

**TOTAL AMOUNT OF BID**      \$10,432.21

**CREDIT CARD**

Indicate if credit card would be accepted for payment    X YES    \_\_\_\_\_ NO

If fee would be assessed, indicate percentage    0%

Waste and Recycling Services: School Year (3rd week in August through 2nd week in June. Total of 44 weeks.) All service (trash, recycle, compost) will be placed on an "on call needs based" the 3rd week in June through 2nd week in August (summer months).

General Notes:

Container sizes for trash and single sort recycling are cubic yards.

For locations that have multiple AND different sized containers additional rows for that location have been added. Provide quotes for each line item.

\*EOW - is every other week\*

Counties :

Ramsey

Washington

Waste Service	site	# of containers	container size - yds	Weekly Frequency	Monthly Charge	Fuel & Environmental charges	CEC Fees	MIN Waste Taxes	Total
	Beaver Lake Elementary	1	4	2.00	\$95.26		\$50.49	\$16.19	\$161.94
	Bus Garage	1	3	2.00	\$71.45		\$37.87	\$12.15	\$121.46
	Carver Elem	1	6	3.00	\$214.34		\$113.60	\$36.44	\$364.37
	Castle Elem	1	6	2.00	\$142.89		\$50.01	\$24.29	\$217.19
	Cowern Elem	1	6	2.00	\$142.89		\$75.73	\$24.29	\$242.91
	Eagle Point Elem	1	6	2.00	\$142.89		\$50.01	\$24.29	\$217.19
	Education Ctr	1	6	2.00	\$142.89		\$75.73	\$24.29	\$242.91
	Gladstone Community	1	6	1.00	\$71.45		\$37.87	\$12.15	\$121.46
	Harmony Center	1	6	2.00	\$142.89		\$75.73	\$24.29	\$242.91
	John Glenn Middle School	1	6	5.00	\$357.23		\$189.33	\$60.73	\$607.28
	Maintenance Shop	1	4	1.00	\$47.63		\$25.24	\$8.10	\$80.97
	Maplewood Middle School	1	8	2.50	\$238.15		\$126.22	\$40.49	\$404.86
	<b>Only 1-8yd just alt freq EOW</b>	1	8	0.00	\$0.00		\$0.00	\$0.00	\$0.00
	North Sr High	1	8	5.00	\$476.30		\$252.44	\$80.97	\$809.71
	North Sr High	1	8	2.00	\$190.52		\$100.98	\$32.39	\$323.88
	North Sr Dust	1	3	o/c	\$0.00		\$0.00	\$0.00	\$0.00
	North Sr AutoShop	1	4	0.50	\$23.82		\$12.62	\$4.05	\$40.49
	Oakdale Elem	1	8	3.00	\$285.78		\$100.02	\$48.58	\$434.39
	Polar Arena	1	6	1.00	\$71.45		\$37.87	\$12.15	\$121.46
	Richardson Elem	1	8	2.00	\$190.52		\$100.98	\$32.39	\$323.88
	Skyview Community	1	8	5.00	\$476.30		\$166.71	\$80.97	\$723.98
	Tartan Sr High	1	8	5.00	\$476.30		\$166.71	\$80.97	\$723.98
	Tartan Sr High	1	6	3.00	\$214.34		\$75.02	\$36.44	\$325.79
	Tartan Dust Box	1	3	o/c	\$0.00		\$0.00	\$0.00	\$0.00
	Tartan Ice	1	6	1.00	\$71.45		\$25.01	\$12.15	\$108.60
	Weaver Elem	1	6	2.50	\$178.61		\$94.66	\$30.36	\$303.64
	<b>Only 1-6yd just alt freq EOW</b>	1	6	0.00	\$0.00		\$0.00	\$0.00	\$0.00
	Webster Elem	1	8	2.00	\$190.52		\$100.98	\$32.39	\$323.88
	<b>TOTAL</b>		<input type="text"/>		\$4,655.83		\$2,141.80	\$791.49	\$7,589.13

Site	# of containers	container size - yds	Weekly Frequency	Monthly \$Charge	Fuel & Environmental charges	Total
<b>Recycling - Single Sort</b>						
Beaver Lake Elem	1	4	1.00	\$42.43		\$42.43
Bus Garage	1	3	2.00	\$63.65		\$63.65
Carver Elem	1	6	2.00	\$127.30		\$127.30
Castle Elem	1	6	2.00	\$127.30		\$127.30
Cowern Elem	1	4	2.00	\$84.87		\$84.87
Eagle Point	1	6	2.00	\$127.30		\$127.30
Education Ctr	1	6	2.00	\$127.30		\$127.30
Gladstone Community	1	4	1.00	\$42.43		\$42.43
Harmony Center	1	4	2.00	\$84.87		\$84.87
John Glenn Middle School	1	6	3.00	\$190.95		\$190.95
Maintenance Shop	1	4	o/c			\$0.00
Maplewood Middle School	1	6	3.00	\$190.95		\$190.95
North Sr High	1	8	5.00	\$424.34		\$424.34
Oakdale Elem	1	6	2.00	\$127.30		\$127.30
Polar Arena	1	2	o/c			\$0.00
Richardson Elem	1	8	1.00	\$84.87		\$84.87
Skyview Community	1	6	3.00	\$190.95		\$190.95
Tartan Sr High	1	4	3.00	\$127.30		\$127.30
Tartan Sr High	1	8	5.00	\$424.34		\$424.34
Tartan Arena	1		o/c			\$0.00
Weaver Elem	1	6	2.00	\$127.30		\$127.30
Webster Elem	1	6	2.00	\$127.30		\$127.30
<b>TOTAL</b>				\$2,843.08		\$2,843.08

Countries :

Ramsey

Washington

Grand Total

\$10,432.20



May 27, 2015

Vicky Kornegor / Purchasing Department  
North St. Paul / Maplewood / Oakdale Schools  
Independent School District 622  
2520 W. 12<sup>th</sup> Avenue East  
North St. Paul, MN 55109

**RE: Bid for Trash and Recycling Services**

Dear Vicky Kornegor,

Thank you for including Tennis Sanitation in your bid process for solid waste and recycling services.

We have made the difficult decision to not submit a bid for the trash and recycling services. This is due to our tremendous growth we have been experiencing over this last year.

Please retain our name as a possible candidate for future bidding opportunities.

Again, thank you for your consideration.

Sincerely,

Sincerely,

*David Domack*

David Domack  
General Manager / CEO



[Davidd@tennissanitation.com](mailto:Davidd@tennissanitation.com)

Office: 651-459-1887 Cell: 612-760-0046 Direct line: 651-313-5217

*"Family-owned quality service since 1966"*

BID TALLY SHEET

BID FOR: Rubbish & Recyclable Materials

DATE: 6/4/2015 at 10:00 a.m.

VENDOR: Advanced Disposal

BID BOND: Yes-5%

ACCEPT CREDIT CARD PAYMENTS: Yes-no fee

NON-COLLUSION: Yes

Waste Service	site	# of containers	container size - Yds	Frequency	Monthly Charge	Fuel/ Environmental charges	O&G Fees	Sales Taxes	Total
Beaver Lake Elementary		1	4	2x/wk					
Bus Garage		1	3	2x/wk					
Carver Elem		1	6	3x/wk					
Castle Elem		1	6	2x/wk					
Cowern Elem		1	6	2x/wk					
Eagle Point Elem		1	6	2x/wk					
Education Ctr		1	6	2x/wk					
Gladstone Community		1	6	1x/wk					
Harmony Center		1	6	2x/wk					
John Glenn Middle School		1	6	5x/wk					
Maintenance Shop		1	4	1x/wk					
Maplewood Middle School		1	8	2x/EOW					
Only 1-8yrd just alt freq EOW		1	8	3x/EOW					
North Sr High		1	8	5x/wk					
North Sr High		1	8	2x/wk					
North Sr Dust		1	3	o/c					
North Sr Autoshop		1	4	1x/EOW					
North Sr Dust		1	3	o/c					
North Sr Autoshop		1	4	o/c					
Oakdale Elem		1	8	3x/wk					
Polar Arena		1	6	1x/wk					
Richardson Elem		1	8	2x/wk					
Skyview Community		1	8	5x/wk					
Tartan Sr High		1	8	5x/wk					
Tartan Sr High		1	6	3x/wk					
Tartan Dust Box		1	3	o/c					
Tartan Ice		1	6	1x/wk					
Weaver Elem		1	6	3x/EOW					
Only 1-6yrd just alt freq EOW		1	6	2x/EOW					
Webster Elem		1	8	2x/wk					
<b>TOTAL</b>					<b>\$6,734.00</b>	<b>\$673.00</b>	<b>\$0.00</b>	<b>\$4,675.32</b>	<b>\$12,082.32</b>

BID TALLY SHEET

BID FOR: Rubbish & Recyclable Materials

DATE: 6/4/2015 @ 10:00 a.m.

VENDOR: Advanced Disposal		NON-COLLUSION: Yes	
BID BOND: Yes-5%		ACCEPT CREDIT CARD PAYMENTS: Yes-no fee	

Site	# of containers	container size -yds	Frequency	Monthly charge	Fuel & Environmental charges	Total
<b>Recycling - Single Sort</b>						
Beaver Lake Elem	1	4	1x/EOW			
Bus Garage	1	3	2x/wk			
Carver Elem	1	6	2x/wk			
Castle Elem	1	6	2x/wk			
Cowern Elem	1	4	2x/wk			
Eagle Point	1	6	2x/wk			
Education Ctr	1	6	2x/wk			
Gladstone Community	1	4	1x/wk			
Harmony Center	1	4	2x/wk			
John Glenn Middle School	1	6	3x/wk			
Maintenance Shop	1	4	o/c			
Maplewood Middle School	1	6	3x/wk			
North Sr High	1	8	5x/wk			
Oakdale Elem	1	6	2x/wk			
Polar Arena	1	2	o/c			
Richardson Elem	1	8	1x/wk			
Skyview Community	1	6	3x/wk			
Tartan Sr High	1	4	3x/wk			
Tartan Sr High	1	8	5x/wk			
Tartan Arena	1		o/c			
Weaver Elem	1	6	2x/wk			
Webster Elem	1	6	2x/wk			
<b>TOTAL</b>				<b>\$2,411.00</b>	<b>\$242.00</b>	<b>\$2,653.00</b>
<b>MONTHLY GRAND TOTAL CHARGE FOR WASTE AND RECYCLING</b>					<b>\$14,735.32</b>	

BID TALLY SHEET

BID FOR: Rubbish & Recyclable Materials

DATE: 6/4/2015 at 10:00 a.m.

VENDOR: Aspen Waste System, Inc.

BID BOND: Certified Check-5%

NON-COLLUSION: Yes

ACCEPT CREDIT CARD PAYMENTS: Yes-no fee

Waste Service	site	# of containers	Container Size-yds	Frequency	Monthly Charge	File & Environmental charges	OGC Fees	Sales Taxes	TOTAL
Beaver Lake Elementary		1	4	2x/wk					
Bus Garage		1	3	2x/wk					
Carver Elem		1	6	3x/wk					
Castle Elem		1	6	2x/wk					
Cowern Elem		1	6	2x/wk					
Eagle Point Elem		1	6	2x/wk					
Education Cir		1	6	2x/wk					
Gladstone Community		1	6	1x/wk					
Harmony Center		1	6	2x/wk					
John Glenn Middle School		1	6	5x/wk					
Maintenance Shop		1	4	1x/wk					
Maplewood Middle School		1	8	2x/EOW					
Only 1-8yd just alt freq EOW		1	8	3x/EOW					
North Sr High		1	8	5x/wk					
North Sr High		1	8	2x/wk					
North Sr Dust		1	3	o/c					
North Sr Dust		1	4	1x/EOW					
North Sr Dust		1	3	o/c					
North Sr Autoshop		1	4	o/c					
Oakdale Elem		1	8	3x/wk					
Polar Arena		1	6	1x/wk					
Richardson Elem		1	8	2x/wk					
Skyview Community		1	8	5x/wk					
Tartan Sr High		1	8	5x/wk					
Tartan Sr High		1	6	3x/wk					
Tartan Dust Box		1	3	o/c					
Tartan Ice		1	6	1x/wk					
Weaver Elem		1	6	3x/EOW					
Only 1-6yd just alt freq EOW		1	6	2x/EOW					
Webster Elem		1	8	2x/wk					
<b>TOTAL</b>					\$6,990.00	\$349.02	\$3,349.60	\$1,273.89	\$11,962.51

BID TALLY SHEET

BID FOR: Rubbish & Recyclable Materials

DATE: 6/4/2015 @ 10:00 a.m.

VENDOR: Aspen Waste Systems, Inc.

BID BOND: Yes-5%

NON-COLLUSION: Yes

ACCEPT CREDIT CARD PAYMENTS: Yes-no fee

Site	# of containers	Container size - yds	Frequency	Monthly Charge	Fuel & Environmental charges	Total
<b>Recycling - Single Sort</b>						
Beaver Lake Elem	1	4	1x/EOW			
Bus Garage	1	3	2x/wk			
Carver Elem	1	6	2x/wk			
Castle Elem	1	6	2x/wk			
Cowern Elem	1	4	2x/wk			
Eagle Point	1	6	2x/wk			
Education Ctr	1	6	2x/wk			
Gladstone Community	1	4	1x/wk			
Harmony Center	1	4	2x/wk			
John Glenn Middle School	1	6	3x/wk			
Maintenance Shop	1	4	o/c			
Maplewood Middle School	1	6	3x/wk			
North Sr High	1	8	5x/wk			
Oakdale Elem	1	6	2x/wk			
Polar Arena	1	2	o/c			
Richardson Elem	1	8	1x/wk			
Skyview Community	1	6	3x/wk			
Tartan Sr High	1	4	3x/wk			
Tartan Sr High	1	8	5x/wk			
Tartan Arena	1		o/c			
Weaver Elem	1	6	2x/wk			
Webster Elem	1	6	2x/wk			
<b>TOTAL</b>				<b>\$3,390.00</b>	<b>\$169.50</b>	<b>\$3,559.50</b>

<b>MONTHLY GRAND TOTAL CHARGE FOR WASTE AND RECYCLING</b>	<b>\$15,522.01</b>
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BID TALLY SHEET

BID FOR: Rubbish & Recyclable Materials

DATE: 6/4/2015 at 10:00 a.m.

VENDOR: Republic Services, Inc.

BID BOND: Yes-5%

ACCEPT CREDIT CARD PAYMENTS: Yes-no fee

NON-COLLUSION: Yes

Site	# of Containers	Container Size Yds	Frequency	Monthly Charge	File & Environmental Charges	CEC/Fees	Sales Taxes	Total
<b>Waste Service</b>								
Beaver Lake Elementary	1	4	2x/wk					
Bus Garage	1	3	2x/wk					
Carver Elem	1	6	3x/wk					
Castle Elem	1	6	2x/wk					
Cowern Elem	1	6	2x/wk					
Eagle Point Elem	1	6	2x/wk					
Education Ctr	1	6	2x/wk					
Gladstone Community	1	6	1x/wk					
Harmony Center	1	6	2x/wk					
John Glenn Middle School	1	6	5x/wk					
Maintenance Shop	1	4	1x/wk					
Maplewood Middle School	1	8	2x/EOW					
Only 1-8y/d just alt freq EOW	1	8	3x/EOW					
North Sr High	1	8	5x/wk					
North Sr High	1	8	2x/wk					
North Sr Dust	1	3	o/c					
North Sr Autoshop	1	4	1x/EOW					
North Sr Dust	1	3	o/c					
North Sr Autoshop	1	4	o/c					
Oakdale Elem	1	8	3x/wk					
Polar Arena	1	6	1x/wk					
Richardson Elem	1	8	2x/wk					
Skyview Community	1	8	5x/wk					
Tartan Sr High	1	8	5x/wk					
Tartan Sr High	1	6	3x/wk					
Tartan Dust Box	1	3	o/c					
Tartan Ice	1	6	1x/wk					
Weaver Elem	1	6	3x/EOW					
Only 1-6y/d just alt freq EOW	1	6	2x/EOW					
Webster Elem	1	8	2x/wk					
<b>TOTAL</b>				<b>\$4,655.83</b>	<b>\$0.00</b>	<b>\$2,141.80</b>	<b>\$791.49</b>	<b>\$7,589.12</b>

BID TALLY SHEET

BID FOR: Rubbish & Recyclable Materials

DATE: 6/4/2015 @ 10:00 a.m.

VENDOR: Republic Services, Inc.

BID BOND: Yes-5%

NON-COLLUSION: Yes

ACCEPT CREDIT CARD PAYMENTS: Yes-no fee

Site	# of Containers	Container Size - yds	Frequency	Monthly Charge	Fuel & Environmental Charges	Total
<b>Recycling - Single Sort</b>						
Beaver Lake Elem	1	4	1x/EOW			
Bus Garage	1	3	2x/wk			
Carver Elem	1	6	2x/wk			
Castle Elem	1	6	2x/wk			
Cowern Elem	1	4	2x/wk			
Eagle Point	1	6	2x/wk			
Education Ctr	1	6	2x/wk			
Gladstone Community	1	4	1x/wk			
Harmony Center	1	4	2x/wk			
John Glenn Middle School	1	6	3x/wk			
Maintenance Shop	1	4	o/c			
Maplewood Middle School	1	6	3x/wk			
North Sr High	1	8	5x/wk			
Oakdale Elem	1	6	2x/wk			
Polar Arena	1	2	o/c			
Richardson Elem	1	8	1x/wk			
Skyview Community	1	6	3x/wk			
Tantan Sr High	1	4	3x/wk			
Tantan Sr High	1	8	5x/wk			
Tantan Arena	1		o/c			
Weaver Elem	1	6	2x/wk			
Webster Elem	1	6	2x/wk			
<b>TOTAL</b>				<b>\$2,843.08</b>	<b>\$0.00</b>	<b>\$2,843.08</b>

MONTHLY GRAND TOTAL CHARGE FOR WASTE AND RECYCLING

\$10,432.20

BID TALLY SHEET

BID FOR: Rubbish & Recyclable Materials

DATE: 6/4/2015 at 10:00 a.m.

**VENDOR: Tennis Sanitation, L.L.C. - NO BID**

BID BOND: \_\_\_\_\_ ACCEPT CREDIT CARD PAYMENTS: \_\_\_\_\_ NON-COLLUSION: \_\_\_\_\_

Waste Service	site	# of containers	Container size yds	Frequency	Monthly Charge	Fees & Environmental charges	CEC Fees	Sales Taxes	TOTAL
Beaver Lake Elementary		1	4	2x/wk					
Bus Garage		1	3	2x/wk					
Carver Elem		1	6	3x/wk					
Castle Elem		1	6	2x/wk					
Cowern Elem		1	6	2x/wk					
Eagle Point Elem		1	6	2x/wk					
Education Ctr		1	6	2x/wk					
Gladstone Community		1	6	1x/wk					
Harmony Center		1	6	2x/wk					
John Glenn Middle School		1	6	5x/wk					
Maintenance Shop		1	4	1x/wk					
Maplewood Middle School		1	8	2x/EOW					
Only 1-8yd just alt freq EOW		1	8	3x/EOW					
North Sr High		1	8	5x/wk					
North Sr High		1	8	2x/wk					
North Sr Dust		1	3	o/c					
North Sr Autoshop		1	4	1x/EOW					
North Sr Dust		1	3	o/c					
North Sr Autoshop		1	4	o/c					
Oakdale Elem		1	8	3x/wk					
Polar Arena		1	6	1x/wk					
Richardson Elem		1	8	2x/wk					
Skyview Community		1	8	5x/wk					
Tartan Sr High		1	8	5x/wk					
Tartan Sr High		1	6	3x/wk					
Tartan Dust Box		1	3	o/c					
Tartan Ice		1	6	1x/wk					
Weaver Elem		1	6	3x/EOW					
Only 1-6yd just alt freq EOW		1	6	2x/EOW					
Webster Elem		1	8	2x/wk					
<b>TOTAL</b>									

BID TALLY SHEET

BID FOR: Rubbish & Recyclable Materials

DATE: 6/4/2015 @ 10:00 a.m.

VENDOR: Tennis Sanitation, L.L.C. - NO BID	
BID BOND:	NON-COLLUSION:
ACCEPT CREDIT CARD PAYMENTS:	

Site	# of containers	container size - yds	Frequency	Monthly Charge	Fuel & Environmental charges	Total
<b>Recycling - Single Sort</b>						
Beaver Lake Elem	1	4	1x/EOW			
Bus Garage	1	3	2x/wk			
Carver Elem	1	6	2x/wk			
Castle Elem	1	6	2x/wk			
Cowern Elem	1	4	2x/wk			
Eagle Point	1	6	2x/wk			
Education Ctr	1	6	2x/wk			
Gladstone Community	1	4	1x/wk			
Harmony Center	1	4	2x/wk			
John Glenn Middle School	1	6	3x/wk			
Maintenance Shop	1	4	o/c			
Maplewood Middle School	1	6	3x/wk			
North Sr High	1	8	5x/wk			
Oakdale Elem	1	6	2x/wk			
Polar Arena	1	2	o/c			
Richardson Elem	1	8	1x/wk			
Skyview Community	1	6	3x/wk			
Tartan Sr High	1	4	3x/wk			
Tartan Sr High	1	8	5x/wk			
Tartan Arena	1		o/c			
Weaver Elem	1	6	2x/wk			
Webster Elem	1	6	2x/wk			
<b>TOTAL</b>						

**MONTHLY GRAND TOTAL CHARGE FOR WASTE AND RECYCLING**

V. F. DISBURSEMENTS

State statutes require school boards to provide for payment of just claims and also require that a list of electronic fund transfers be submitted to the school board at its next regular meeting. This action will authorize payment of audited and allowable claims, purchase of investments, transfers to the payroll account, and transactions by electronic fund (wire) transfers.

Therefore, the Director of Business Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the following disbursements and transfers be approved:

General Fund	\$	1,460,503.00
Food Service		644,433.00
Community Service		42,092.00
Building		27,571.00
Debt Redemption		0.00
Trust		124,376.00
OPEB Benefits Trust		63,630.00
		<hr/>
A/P Checks Disbursed (05-01-15 thru 05-31-15)	\$	2,362,605.00
Payroll Disbursed - Net (05-01-15 thru 05-31-15)	\$	9,899,835.00
Wire Transfers (05-01-15 thru 05-31-15)	\$	28,213,609.00
Investments on 06-16-15	\$	41,731,867.00

NORTH ST PAUL - MAPLEWOOD - OAKDALE SCHOOLS

INVESTMENTS

DEPOSITORY	TYPE	RATE	PURCHASED	MATURES	AMOUNT
MSDLAF OTHER FUNDS	MM	0.02%	(BALANCE AT 06-16-15)		\$98,935.00
P M A SECURITIES OPERATING FUNDS	VARIOUS	0.04%	(BALANCE AT 06-16-15)		\$15,459,302.00
P M A SECURITIES AAC 2015	VARIOUS	0.04%	(BALANCE AT 06-16-15)		\$9,486,852.00
P M A SECURITIES OPEB BONDS	VARIOUS	0.04%	(BALANCE AT 06-16-15)		\$14,994,109.00
ASSOCIATED BANK EQUITY INVESTMENTS	EQUITY	1.30%	(BALANCE AT 05-30-15)		\$1,692,669.00
					<u>\$41,731,867.00</u>

NORTH ST PAUL - MAPLEWOOD - OAKDALE SCHOOLS

WIRE TRANSFERS

05/01/2015 thru 05/31/2015

DATE	FROM	TO		REASON
05/01/15	P M A	MSDLAF	\$235,000.00	A/P P-CARD
05/01/15	P M A	PREMIER BANK	\$500,000.00	A/P - P/R*
05/01/15	PREMIER BANK	DELTA DENTAL	\$135,079.00	MONTHLY PAYMENT
05/01/15	PREMIER BANK	STATE OF MINN.	\$125,302.00	PAYROLL TAX
05/04/15	PREMIER BANK	HEALTH PARTNERS	\$272,381.00	HEALTH CLAIMS
05/06/15	P M A	PREMIER BANK	\$500,000.00	A/P - P/R*
05/11/15	PREMIER BANK	HEALTH PARTNERS	\$179,361.00	HEALTH CLAIMS
05/13/15	P M A	PREMIER BANK	\$4,762,000.00	A/P - P/R*
05/15/15	PREMIER BANK	ANNUITY COMPANIES	\$733,441.00	PAYROLL PAYABLES
05/15/15	PREMIER BANK	CORPORATE HEALTH	\$23,678.00	FLEX PROCESSING
05/15/15	PREMIER BANK	I R S	\$851,363.00	PAYROLL TAX
05/15/15	PREMIER BANK	NSPMOEA	\$36,397.00	UNION DUES
05/18/15	PREMIER BANK	HEALTH PARTNERS	\$295,292.00	HEALTH CLAIMS
05/18/15	PREMIER BANK	STATE OF MINN.	\$132,888.00	PAYROLL TAX
05/26/15	PREMIER BANK	HEALTH PARTNERS	\$226,367.00	HEALTH CLAIMS
05/28/15	P M A	PREMIER BANK	\$15,372,000.00	A/P - P/R*
05/28/15	PREMIER BANK	PITNEY BOWES	\$3,000.00	POSTAGE
05/29/15	PREMIER BANK	I R S	\$2,965,346.00	PAYROLL TAX
05/31/15	PREMIER BANK	ANNUITY COMPANIES	\$753,048.00	PAYROLL PAYABLES
05/31/15	PREMIER BANK	BANKCARD	\$5,755.00	CREDIT CARD FEE
05/31/15	PREMIER BANK	CORPORATE HEALTH	\$67,144.00	FLEX PROCESSING
05/31/15	PREMIER BANK	MISCELLANEOUS	\$2,771.00	MISCELLANEOUS
05/31/15	PREMIER BANK	NSPMOEA	\$35,996.00	UNION DUES
		TOTAL	<u>\$28,213,609.00</u>	

\* TO COVER ACCOUNTS PAYABLE OR PAYROLL CHECKS

NORTH ST PAUL - MAPLEWOOD - OAKDALE SCHOOLS

WIRE TRANSFERS

04/01/2015 thru 04/30/2015

	FROM	TO		REASON
	P M A	HEALTH PARTNERS		MEDICAL CLAIM FEES
05/01/15	P M A	MSDLAF	\$235,000.00	A/P P-CARD
	P M A	JP MORGAN		A/P P-CARD
05/01/15	P M A	PREMIER BANK	\$500,000.00	A/P - P/R*
05/06/15	P M A	PREMIER BANK	\$500,000.00	A/P - P/R*
05/13/15	P M A	PREMIER BANK	\$4,762,000.00	A/P - P/R*
05/28/15	P M A	PREMIER BANK	\$15,372,000.00	A/P - P/R*
	P M A	PREMIER BANK		A/P - P/R*
05/15/15	PREMIER BANK	ANNUITY COMPANIES	\$733,441.00	PAYROLL PAYABLES
	PREMIER BANK	ANNUITY COMPANIES	\$753,048.00	PAYROLL PAYABLES
	PREMIER BANK	ANNUITY COMPANIES		PAYROLL PAYABLES
	PREMIER BANK	ANNUITY COMPANIES		PAYROLL PAYABLES
05/31/15	PREMIER BANK	BANKCARD	\$5,755.00	CREDIT CARD FEE
05/15/15	PREMIER BANK	CORPORATE HEALTH	\$23,678.00	FLEX PROCESSING
05/31/15	PREMIER BANK	CORPORATE HEALTH	\$67,144.00	FLEX PROCESSING
	PREMIER BANK	CORPORATE HEALTH		FLEX PROCESSING
	PREMIER BANK	CORPORATE HEALTH		FLEX PROCESSING
05/01/15	PREMIER BANK	DELTA DENTAL	\$135,079.00	MONTHLY PAYMENT
05/04/15	PREMIER BANK	HEALTH PARTNERS	\$272,381.00	HEALTH CLAIMS
05/11/15	PREMIER BANK	HEALTH PARTNERS	\$179,361.00	HEALTH CLAIMS
05/18/15	PREMIER BANK	HEALTH PARTNERS	\$295,292.00	HEALTH CLAIMS
05/26/15	PREMIER BANK	HEALTH PARTNERS	\$226,367.00	HEALTH CLAIMS
	PREMIER BANK	HEALTH PARTNERS		HEALTH CLAIMS
05/15/15	PREMIER BANK	I R S	\$851,363.00	PAYROLL TAX
05/29/15	PREMIER BANK	I R S	\$2,965,346.00	PAYROLL TAX
	PREMIER BANK	I R S		PAYROLL TAX
	PREMIER BANK	MISCELLANEOUS	\$2,771.00	MISCELLANEOUS
05/15/15	PREMIER BANK	NSPMOEA	\$36,397.00	UNION DUES
05/31/15	PREMIER BANK	NSPMOEA	\$35,996.00	UNION DUES
05/28/15	PREMIER BANK	PITNEY BOWES	\$3,000.00	POSTAGE
	PREMIER BANK	PITNEY BOWES		POSTAGE
05/01/15	PREMIER BANK	STATE OF MINN.	\$125,302.00	PAYROLL TAX
05/18/15	PREMIER BANK	STATE OF MINN.	\$132,888.00	PAYROLL TAX
	PREMIER BANK	STATE OF MINN.		UC TAX
		TOTAL	<u>\$28,213,609.00</u>	

\* TO COVER ACCOUNTS PAYABLE OR PAYROLL CHECKS

## SEVERANCE OF ADDED TEACHER AND EXTRACURRICULAR ASSIGNMENTS

It is customary each year to sever added work and extracurricular assignments from the basic teacher contract, effective at the end of the school year. The purpose of such action is to provide additional protection from the adverse effect of extracurricular assignments in the next school year when funding for these services remains uncertain.

Therefore, the Director of Human Resources recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the additional work and extracurricular assignment portion of all teacher contracts, with the exception of drivers' education instructors, be terminated effective June 30, 2015.

MOTION:

SECOND:

# 2014-2015 Annual Review of Policies

June 23, 2015

<b>Policy Name &amp; Number</b>	<b>Last Revised &amp; Why</b>
E-021 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)	May 27, 2014: revised to add a provision about parent notification
E-022 (Mandated Reporting of Maltreatment of Vulnerable Adults)	November 22, 2011: revised to reflect a statutory change to definition of vulnerable adult and add legal references
E-031 (Fund Balance)	May 27, 2014: revised to change the minimum unassigned general fund balance percentage
EM-020.6 (Family & Medical Leave Policy)	May 26, 2015: revisions reflect legislative changes with military and biological & adoptive parents
EM-020.7 (Harassment & Violence Policy & Religious, Racial or Sexual Harassment & Violence Report Form)	May 26, 2015: revisions are consistent with the Bullying Prohibition Policy and the Safe and Supportive Schools Act; small sentence structure revision; additions to legal and cross references
EM-020.15 (Student Discipline & Notice of Suspension)	May 26, 2015: Code of Student Conduct revised to expand the physical locations to which the policy applies and student discipline may be imposed; legal reference deletion
EM-020.20 (Student Sex Nondiscrimination – Title IX - & Unlawful Sex Discrimination Towards a Student Report Form)	June 24, 2014: revision to change the name of the Title IX & District Human Rights Officer for student issues from the Director of Special Services to the Director of Student Services
EM-020.21 (Internet Acceptable Use Policy & Internet Use Agreement)	May 26, 2015: cross reference to the Bullying Prohibition Policy added within this policy & references
EM-020.26 (Crisis Management Policy, Plans & Procedures)	May 26, 2015: Policy revisions reflect small sentence structure; additions on planning & preparing for fire; additions on warning & notification systems; additions on behavioral health crisis intervention; additions on long-term recovery intervention procedures; additions to legal & cross references. Procedures were last updated 9/2014.



School District 622

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# ISD 622

## Preliminary Budget 2015-16

Randy Anderson  
Director of Business Services

June 23, 2015





School District 622

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## 2015-2016 Budget

- ❖ General Fund
- ❖ Food Service Fund
- ❖ Community Education Fund
- ❖ Building Construction Fund
- ❖ Debt Service Fund
- ❖ Trust & Agency Funds
- ❖ Self-Insured Health Fund
- ❖ OPEB Funds





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# 2015-2016 General Fund

## General Fund

Total Sources	\$127,320,913
Total Uses	\$124,129,775
Net Change in Funds	\$ 3,191,138
Ending Fund Balance	\$ 4,891,262





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# General Fund Revenue Sources

## General Fund Revenues

Property Taxes	\$19,114,995
State Revenue	\$104,190,609
Federal and Other Revenue	\$2,086,559
Local Revenue	\$1,928,750
<b>TOTAL REVENUE</b>	<b>\$127,320,913</b>





School District 622

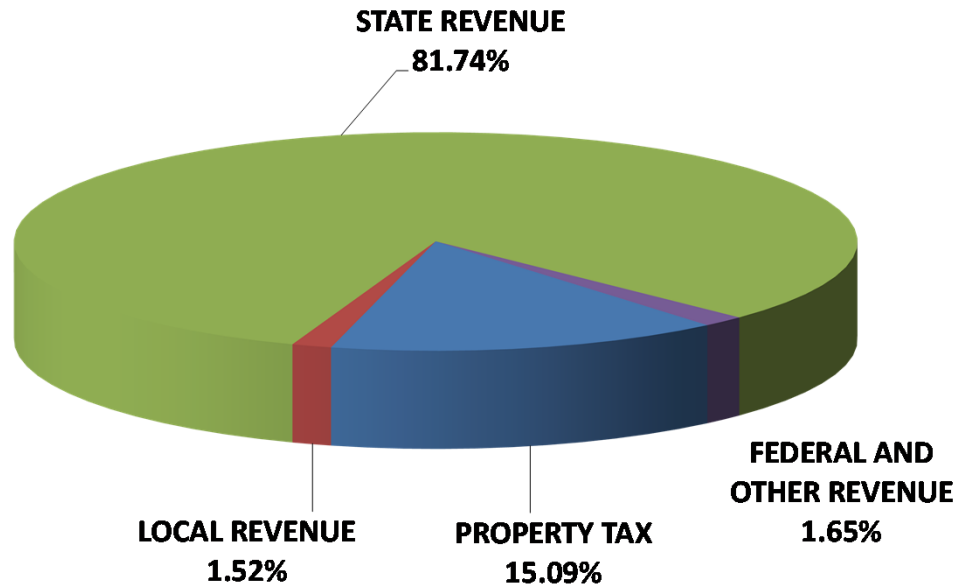
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# General Fund Revenue Sources

2015-2016 General Fund Revenue

REVENUE BY SOURCE  
\$126,640,047





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# General Fund Expenditures

Salaries & Wages	\$73,843,107
Employee Benefits	\$27,773,596
Purchased Services	\$16,035,557
Supplies & Materials	\$3,227,350
Capital Expenditures	\$1,827,200
Debt Service Expenditures	\$315,000
Other Expenditures	\$1,107,965
<b>TOTAL EXPENSES</b>	<b>\$124,129,775</b>



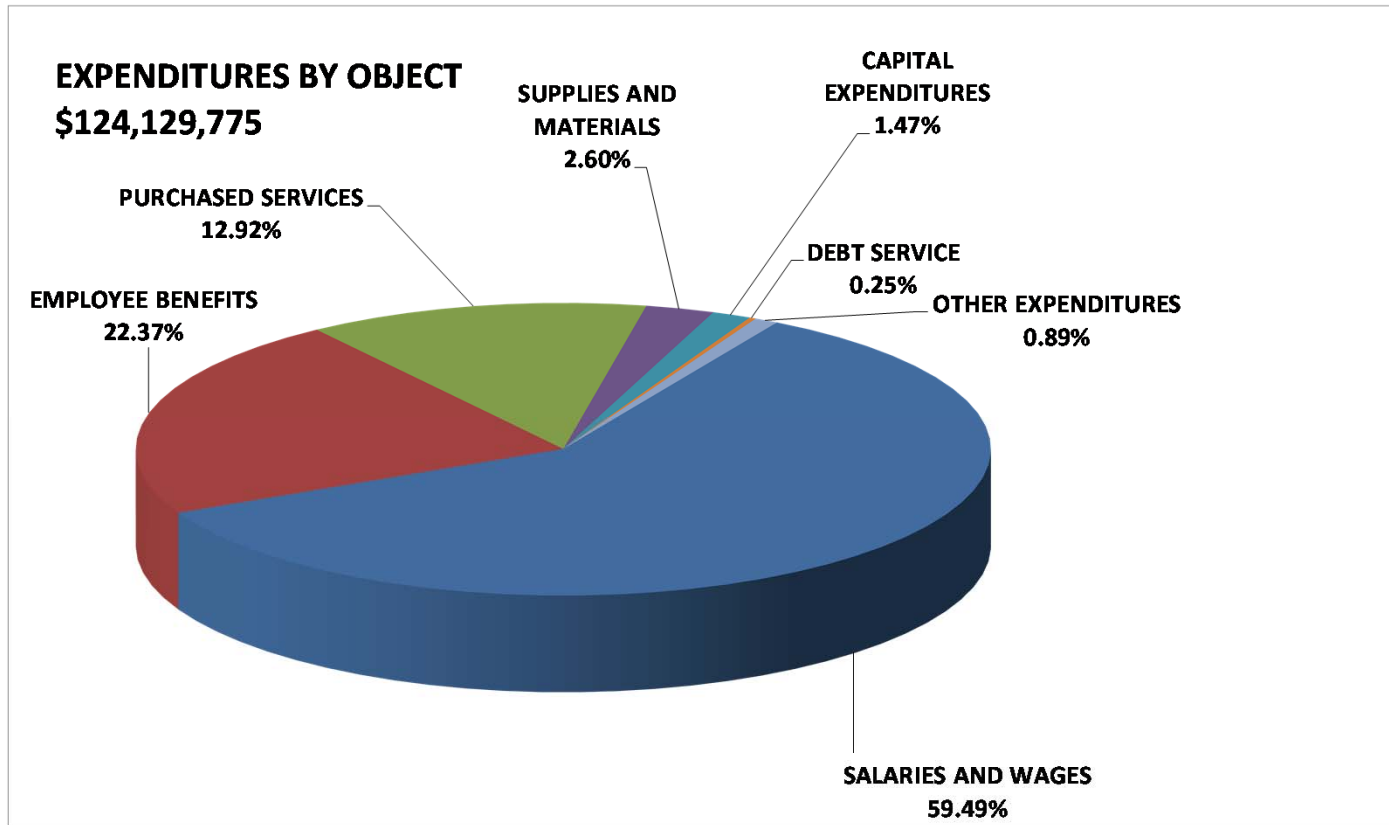
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# General Fund Expenditures Uses by Type

## 2015-2016 General Fund Expenditures





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## 2015-2016 Food Service Fund

### Food Service

Total Sources	\$6,137,000
Total Uses	\$6,212,185
Net Change in Funds	\$(75,185)
Ending Fund Balance	\$855,045



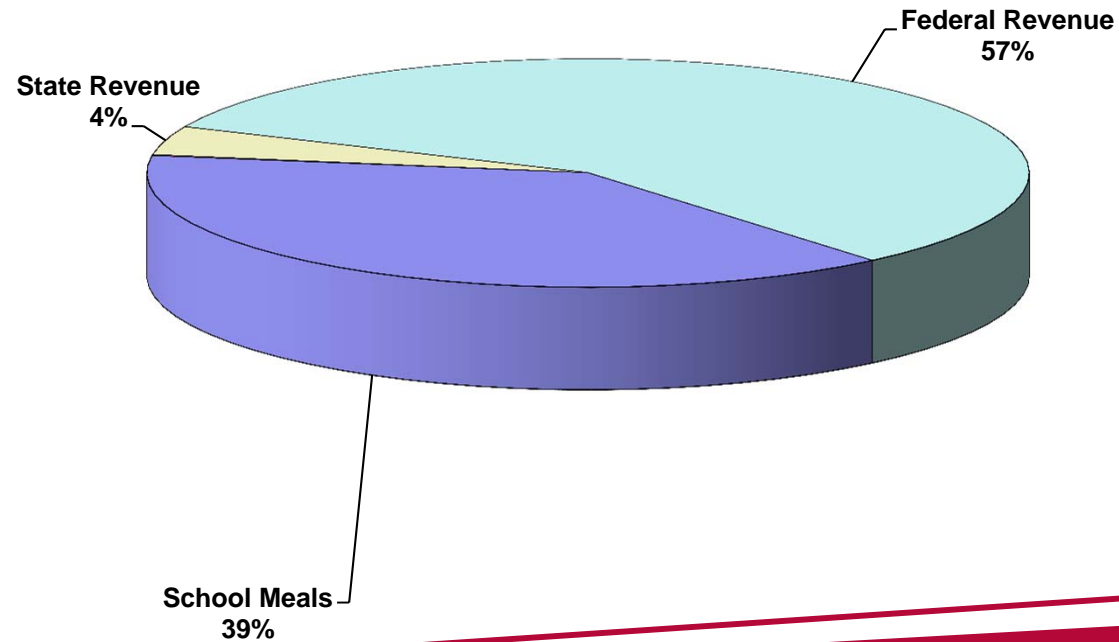
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# Food Service Revenue Sources

REVENUE BY SOURCE  
\$6,137,000





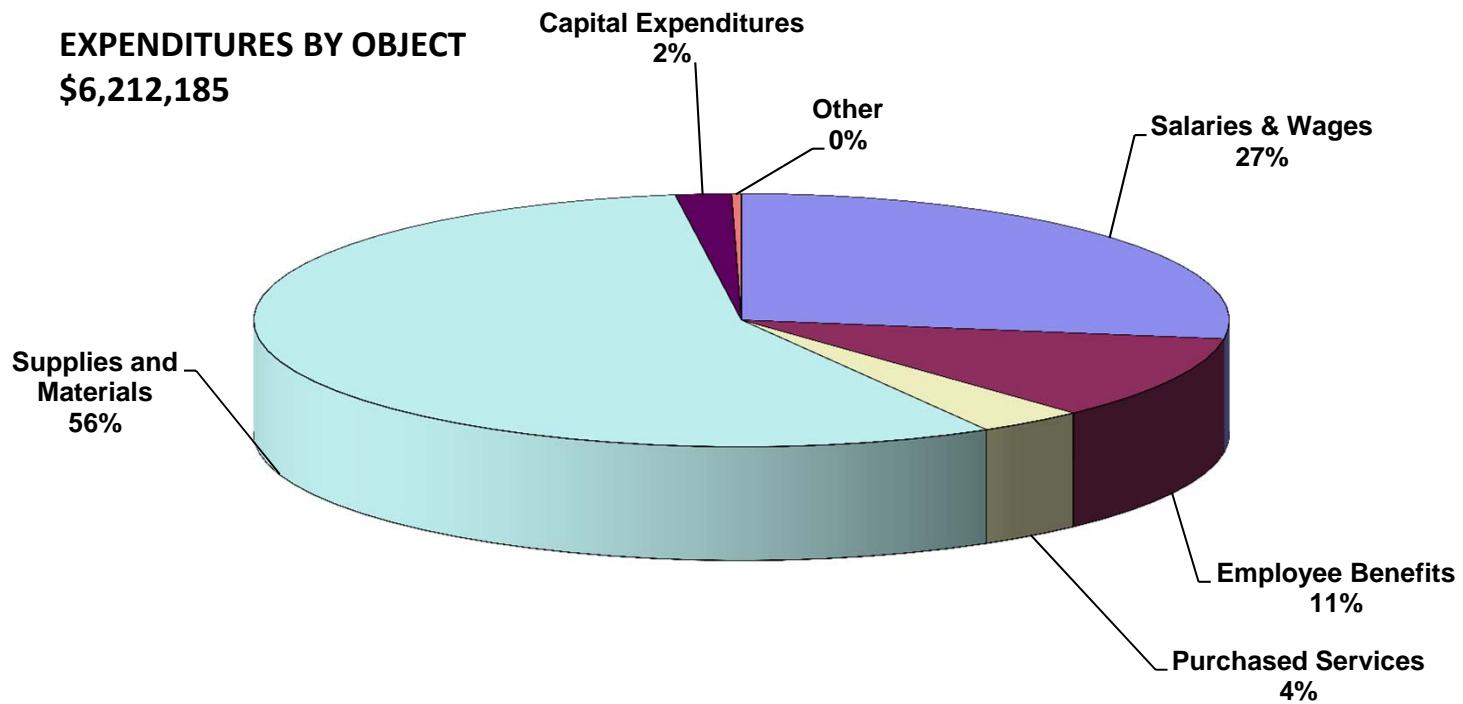
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# Food Service Expenditures

EXPENDITURES BY OBJECT  
\$6,212,185





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# Community Education Fund

## Community Education

Total Sources	\$8,299,372
Total Uses	\$8,081,363
Net Change in Funds	\$218,009
Ending Fund Balance	\$632,190





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# Community Education Revenue Sources

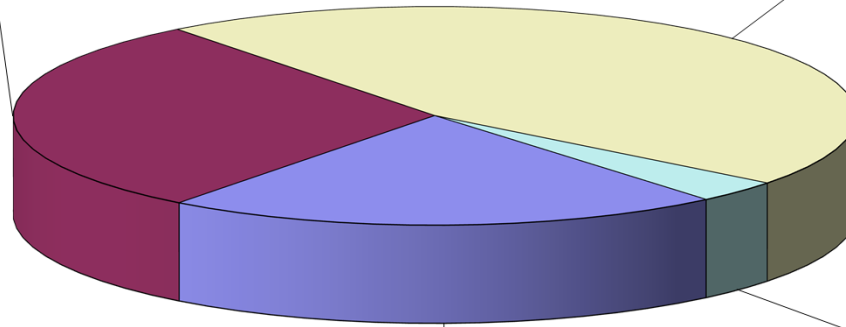
REVENUE BY SOURCE  
\$8,299,372

LOCAL REVENUE  
29%

STATE REVENUE  
46%

FEDERAL AND  
OTHER REVENUE  
3%

PROPERTY TAX  
22%



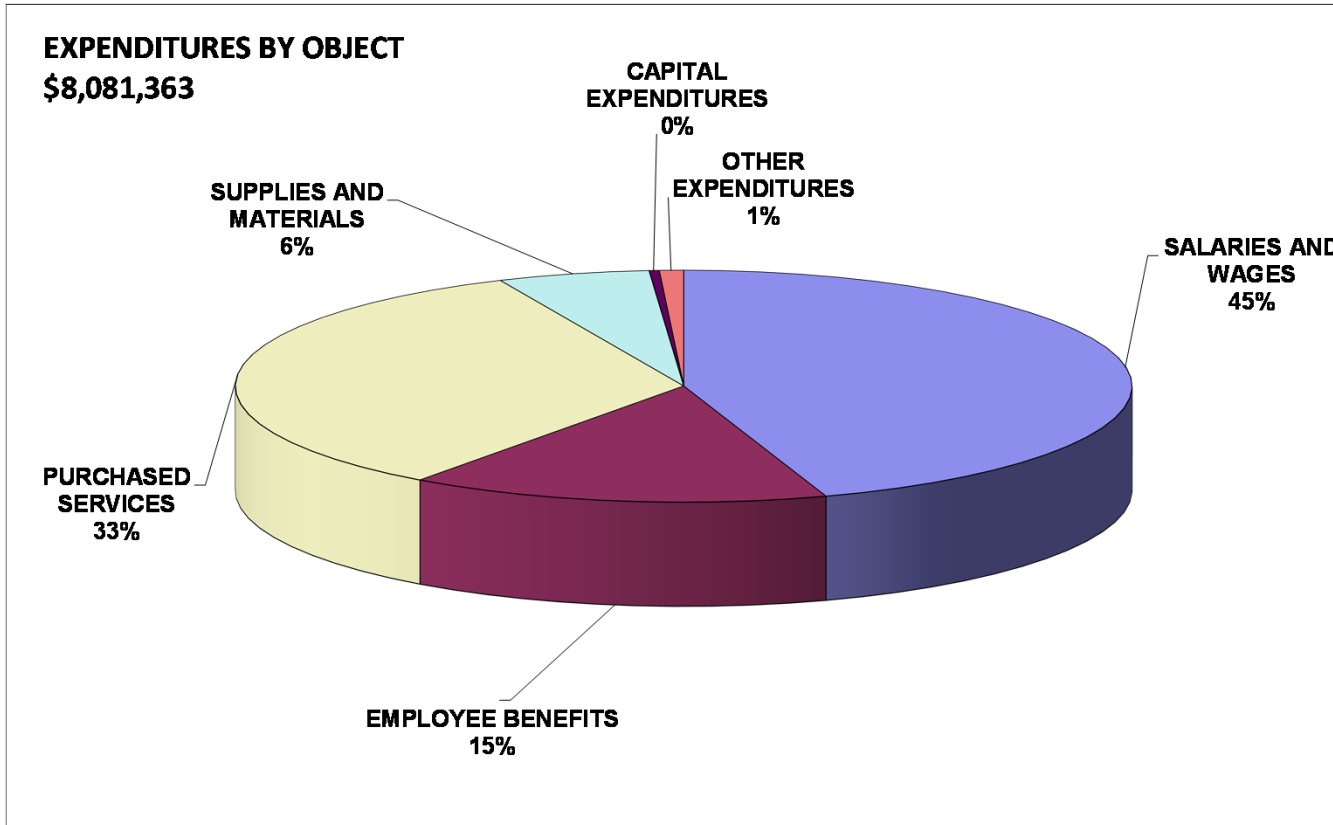


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# Community Education Expenditures





# Building Construction Fund

## Building Construction

Total Sources	\$5,205,100
Total Uses	3,682,950
Net Change in Funds	\$1,522,150
Ending Fund Balance	\$181,800





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# Debt Service Fund

## Debt Service

Total Sources	\$12,717,220
Total Uses	\$12,264,670
Net Change in Funds	\$452,550
Ending Fund Balance	\$11,861,680





# Trust & Agency Funds

## Trust & Agency

Total Sources	\$1,300,000
Total Uses	\$1,300,000
Net Change in Funds	-
Ending Fund Balance	\$1,670,166





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## OPEB Trust Fund

Total Sources	\$950,000
Total Uses	\$3,242,000
Net Change in Funds	<b>\$(2,292,000)</b>
Ending Fund Balance	\$13,304,873





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## OPEB Debt Service

Total Sources	\$2,801,430
Total Uses	\$2,670,743
Net Change in Funds	-
Ending Fund Balance	\$625,507



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# Self-Insured Health Fund

Total Sources	\$15,753,200
Total Uses	\$15,220,000
Net Change in Funds	\$533,200
Ending Fund Balance	\$1,397,471





School District 622

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# 2015-2016 Fund Summary

FUND	REVENUE	EXPENDITURES
General 01	\$127,320,913	\$124,129,775
Food Service 02	\$6,137,000	\$6,212,185
Community Education 04	\$8,299,372	\$8,081,363
Building Construction 06	\$5,205,100	\$3,682,950
Debt Service 07	\$12,717,220	\$12,264,670
Trust & Agency 09	\$1,300,000	\$1,300,000
Self-Insured Health Fund 20	\$15,753,200	\$15,220,000
OPEB Trust 45	\$950,000	\$3,242,000
OPEB Debt Service 47	\$2,801,430	\$2,670,743
<b>TOTAL ALL FUNDS</b>	<b><u>\$180,484,235</u></b>	<b><u>\$176,803,686</u></b>



School District 622

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# Questions and Comments



**ENDS**  
**(Required by Minnesota Statute)**

Policy Title	Policy Level	Date Approved/Revised
<b>Workload Limits for Certain Special Education Teachers</b>	<b>EM-020.34</b>	

I. DEFINITIONS

A. Special Education Staff; Special Education Teacher

“Special education staff” and “special education teacher” both mean a teacher employed by the school district who is licensed under the rules of the Minnesota Board of Teaching to instruct children with specific disabling conditions.

B. Direct Services

“Direct services” means special education services provided by a special education teacher when the services are related to instruction, including cooperative teaching.

C. Indirect Services

“Indirect services” means special education services provided by a special education teacher which include ongoing progress reviews; cooperative planning; consultation; demonstration teaching; modification and adaptation of the environment, curriculum, materials, or equipment; and direct contact with children with disabilities to monitor and observe.

D. Workload

“Workload” means a special education teacher’s total number of minutes required for all due process responsibilities, including direct and indirect services, evaluation and reevaluation time, management of individualized education programs (IEPs), travel time, parental contact, and other services required in the IEPs.

II. GENERAL STATEMENT OF POLICY

A. Workload limits for special education teachers shall be determined by the appropriate special education administrator, in consultation with the building principal and the superintendent.

B. In determining workload limits for special education staff, the school district shall take into consideration the following factors: student contact minutes, evaluation and reevaluation time, indirect services, management of IEPs, travel time, and other services required in the IEPs of eligible students.

III. COLLECTIVE BARGAINING AGREEMENT UNAFFECTED

This policy shall not be construed as a reopening of negotiations between the school district and the special education teachers' exclusive representative, nor shall it be construed to alter or limit in any way the managerial rights or other authority of the school district set forth in the Public Employers Labor Relations Act or in the collective bargaining agreement between the school district and the special education teachers' exclusive representative.

**Rationale:** *The purpose of this policy is to establish general parameters for determining the workload limits of special education staff who provide services to children with disabilities receiving direct special education services 60 percent or less of the instructional day.*

Adoption and Revision History	Incorporated Policies
Policy EM-020.34 WORKLOAD LIMITS FOR CERTAIN SPECIAL EDUCATION TEACHERS This Policy Adopted:	MSBA 427

**Administrative Rule, Regulation and Procedure: NA**

**Legal References:** Minn. Stat. § 179A.07, Subd. 1 (Inherent Managerial Policy)  
 Minn. Rule 3525.0210, Subps. 14, 27, 44, and 49 (Definitions of "Direct Services," "Indirect Services," "Teacher," and "Workload")  
 Minn. Rule 3525.2340, Subp. 4.B. (Case Loads for School-Age Educational Service Alternatives)

**Cross References:** MSBA/MASA Model Policy 508 (Extended School Year for Certain Students with Individualized Education Programs)  
 MSBA/MASA Model Policy 608 (Instructional Services – Special Education)

VIII. A. 1. ACKNOWLEDGEMENT OF CONTRIBUTIONS

Minnesota Statute 123B.02 permits school boards to “...receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof.”

Therefore, the Director of Business Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the School Board accept with appreciation the following contributions and permit their use as designated by the donors.

<u>Donor</u>	<u>Item and/or Amount</u>	<u>Purpose</u>
Cub Foods	Gift card (valued at \$50.00)	Community Education Excel Awards
Pizza Ranch	13 pizzas (valued at \$153.97)	Community Education Excel Awards
Dianne and Anthony Carlson	\$75.00	Harmony ABE
Kopp Family Foundation	\$1,750.00	North High - Kopp Scholarship
Christine Warner	\$100.00	North High - Back Pack Program
Cowern PTG	\$7,672.00	Cowern - Ipads for teachers
Mingie Feng	\$25.00	Harmony ABE
Ken and Ruth Wilson	\$500.00	Harmony ABE
Richard & Shelley Renner	\$500.00	Harmony ABE
Janice Johnson	Library Books (valued at \$250.00)	Castle Elementary
Truist	\$42.32	Meals on Wheels
Perkins	Muffins (valued at \$15.96)	Oakdale Volunteer Breakfast
IHOP	Bacon, pancakes, eggs and sausage (valued at \$600.00)	Oakdale Volunteer Breakfast
Caribou Coffee	Coffee (valued at \$65.00)	Oakdale Volunteer Breakfast
Colleen Indykiewicz	\$100.00	North High Band
Christa Waymire	\$50.00	Harmony Learning Center
Cowern PTG	\$3,678.85	Cowern “Raz Kids”
Polar Plumbing	\$200.00	Cowern 3 <sup>rd</sup> grade field trip
Emily Putzler	\$50.00	Cowern Elementary
Bob Anderson	Philips HeartStart Frx AED with standard case (valued at \$1,735.00)	In memory of Jesse Lusk and Bob Anderson to Tartan High School
Lindsey Engrav	\$30.00	North High Adaptive Bowling Program
Lifetouch National School Studios	\$1,000.00	North High School Lifetouch Scholarship
Christa Misiewicz	\$100.00	North High Choir Program
Nancy Ness	\$100.00	North High BPA Club
North High School Retired Teachers Book Club	\$1,000.00	North High School Guidance Scholarship Program
American Legion Post #39	\$100.00	North High School Robotics Club

Anonymous

\$500.00

L.C. Webster classroom teacher needs

MOTION:

SECOND:

Total fiscal year 2014-2015 monetary contributions: \$211,201.04

VIII. A. 2. RESOLUTION ADOPTING THE 2015-2016 BUDGET

M.S. 123B.77 requires that “Prior to July 1 of each year, the school board of each district must approve and adopt its revenue and expenditure budgets for the next year.”

Therefore, the Director of Business Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District 622 that the 2015-16 preliminary budget be approved as follows:

<u>Fund</u>	<u>Revenue</u>	<u>Expenditures</u>
01 General Fund	\$127,320,913	\$124,129,775
02 Food Service Fund	\$6,137,000	\$6,212,185
04 Community Education Fund	\$8,299,372	\$8,081,363
06 Building Construction Fund	\$5,205,100	\$3,682,950
07 Debt Service Fund	\$12,717,220	\$12,264,670
09 Trust and Agency Fund	\$1,300,000	\$1,300,000
20 Self-Insured Health Fund	\$15,753,200	\$15,220,000
45 OPEB Trust Fund	\$950,000	3,242,000
47 OPEB Debt Service Fund	\$2,801,430	\$2,670,743
<b>GRAND TOTAL ALL FUNDS</b>	<b><u>\$180,484,235</u></b>	<b><u>\$176,803,686</u></b>

MOTION:

SECOND:

# Independent School District 622

## Proposed Budget General Fund Fund 01



**School District 622**

NORTH ST. PAUL | MAPLEWOOD | OAKDALE

*Ready for tomorrow*

## Fiscal Year 2015 - 2016

Covering the period from July 1, 2015 to June 30, 2016

Prepared by

Randy Anderson - Director of Business Services

Ed McCarthy - Accounting Supervisor

Janet Doman - Accountant

Jodi Schmidt - Student Services Accountant

Jo McCabe - Executive Assistant

June 2015

*"A community collaborative dedicated to educating and empowering all learners to excel in our changing world."*

# Independent School District 622

## 2015-2016 General Fund Proposed Budget Assumptions

- ✚ Enrollment is updated based upon demographics & updated enrollment projection.
- ✚ Enrollment will be flat for 2015-16 and then see a slight decrease for 2016-17.
- ✚ Future kindergarten classes are adjusted for all day kindergarten and are flat.
- ✚ State aid increase of 2% has been reflected in the budget.
- ✚ Compensatory revenue increase of \$900,000 for 2015-16.
- ✚ Salaries have been adjusted to reflect retirements, step movement, additional staff and any contractual obligations according to PELRA. Any contract settlement increases above step movement will increase expenditures.
- ✚ Health insurance cost is budgeted flat for 2015-16.
- ✚ Electricity - 5% increase, Natural Gas - 2% increase, 3% average
- ✚ OPEB implicit cost will be utilized to decrease health insurance expenses
- ✚ Non-Salary costs are frozen except those that are designated for increase above or adjusted because of trend.
- ✚ Transportation cost for Activities has been budgeted in Activities for 2015-16 instead of Transportation.
- ✚ The "new" MDE model of calculating Special Education revenue will begin in 2015-16.
- ✚ Federal and State grants are awarded amounts and do not include carryovers.
- ✚ District allocation of Capital to buildings and budget managers decreased 25% due to the budget adjustments.
- ✚ The District implemented \$8 million in budget adjustments for the 2015-16 fiscal year.

# Independent School District 622

## 2015-2016 General Fund

### Actual and Projected Enrollment Average Daily Membership (ADM'S)

ADM'S	Actual	Projected	Projected	Projected	Projected
	2013-14	2014-15	2015-16	2016-17	2017-18
ECSE	100	101	101	101	101
Handicap (K)	106	102	102	102	102
GRADE K	644.50	617.07	617.07	617.07	617.07
GRADE 1	780.85	757.63	732.24	732.24	732.24
GRADE 2	774.41	767.92	744.71	719.76	719.76
GRADE 3	688.35	770.20	766.89	743.71	718.79
GRADE 4	758.32	710.26	790.30	786.90	763.12
GRADE 5	745.55	775.79	724.15	805.76	802.29
GRADE 6	751.74	766.18	787.01	734.63	817.41
GRADE 7	744.48	783.69	796.41	818.06	763.61
GRADE 8	793.19	771.94	801.85	814.86	837.01
GRADE 9	901.23	903.24	877.63	911.63	926.43
GRADE 10	938.75	919.53	922.48	896.33	931.05
GRADE 11	965.37	960.00	925.51	928.48	902.16
GRADE 12	1,033.73	1,021.25	1,040.54	1,003.16	1,006.38
K - 12 ADM'S	10,626.87	10,626.57	10,628.67	10,614.46	10,639.19
		-0.003%	0.02%	-0.13%	0.23%
ECSE - 12 ADM'S	10,727.06	10,727.27	10,729.37	10,715.16	10,739.89
		0.002%	0.02%	-0.13%	0.23%
WEIGHTED ADM'S	11,800.02	11,800.10	11,802.25	11,789.66	11,813.22

# Independent School District 622

## 2015-2016 General Fund Proposed Budget Summary

	2014 FY ACTUAL	2015 REVISED BUDGET	2016 PROPOSED BUDGET	CHANGE
<b>REVENUE:</b>				
PROPERTY TAX	\$ 12,083,629	\$ 19,463,557	\$ 19,114,995	\$ (348,562)
LOCAL REVENUE	2,401,910	1,891,322	1,928,750	37,428
STATE REVENUE	102,199,086	100,020,054	104,190,609	4,170,555
FEDERAL AND OTHER REVENUE	4,891,618	4,559,073	2,086,559	(2,472,514)
<b>TOTAL REVENUE</b>	<b>\$ 121,576,243</b>	<b>\$ 125,934,006</b>	<b>\$ 127,320,913</b>	<b>\$ 1,386,907</b>
<b>EXPENDITURES:</b>				
SALARIES AND WAGES	\$ 76,877,931	\$ 76,840,000	\$ 73,843,107	\$ (2,996,893)
EMPLOYEE BENEFITS	27,374,772	28,617,895	27,773,596	(844,299)
PURCHASED SERVICES	15,657,569	16,219,630	16,035,557	(184,073)
SUPPLIES AND MATERIALS	4,515,322	3,499,920	3,227,350	(272,570)
CAPITAL EXPENDITURES	4,511,655	4,949,866	1,827,200	(3,122,666)
DEBT SERVICE	82,114	315,000	315,000	0
OTHER EXPENDITURES	872,838	969,410	1,107,965	138,555
<b>TOTAL EXPENDITURES</b>	<b>\$ 129,892,201</b>	<b>\$ 131,411,721</b>	<b>\$ 124,129,775</b>	<b>\$ (7,281,946)</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>\$ (8,315,958)</b>	<b>\$ (5,477,715)</b>	<b>\$ 3,191,138</b>	
<b>BEGINNING FUND BALANCE</b>	<b>\$ 15,493,797</b>	<b>\$ 7,177,839</b>	<b>\$ 1,700,124</b>	
<b>ENDING FUND BALANCE</b>	<b>\$ 7,177,839</b>	<b>\$ 1,700,124</b>	<b>\$ 4,891,262</b>	
	5.5%	1.3%	3.9%	

# Independent School District 622

## 2015-2016 General Fund

### Proposed Budget Revenue Detail by Source

SOURCE	REVENUE SOURCE DESCRIPTION	2014 FY ACTUAL	2015 REVISED BUDGET	2016 PROPOSED BUDGET	CHANGE
001	PROPERTY TAX LEVY	\$ 14,580,021	\$ 15,513,557	\$ 15,164,995	\$ (348,562)
004	REVENUES FROM MUNICIPALITIES	\$41,909	\$50,000	\$50,000	\$0
009	FISCAL DISPARITIES	\$3,404,912	\$3,400,000	\$3,400,000	\$0
010	COUNTY APPORTIONMENT	\$403,061	\$400,000	\$400,000	\$0
019	MISCELLANEOUS TAX REVENUES	\$82,392	\$100,000	\$100,000	\$0
020	PROPERTY TAX SHIFT	(\$6,428,666)	\$0	\$0	\$0
	<b>TOTAL PROPERTY TAX</b>	<b>\$ 12,083,629</b>	<b>\$ 19,463,557</b>	<b>\$ 19,114,995</b>	<b>\$ (348,562)</b>
021	TUITION FROM OTHER MN SD'S	\$ 151,702	\$ 190,000	\$ 180,000	\$ (10,000)
031	TUITION FROM OUT OF STATE SD'S	6,100	12,000	5,000	(7,000)
036	OUT OF STATE NON SCHOOL REVENUES	58,609	65,000	60,000	(5,000)
040	TUITION FROM PATRONS	96,715	95,000	100,000	5,000
050	FEES FROM PATRONS	375,548	253,000	331,000	78,000
060	ADMISSION/ACTIVITY REVENUE	142,895	140,000	139,750	(250)
071	MEDICAL ASSISTANCE THIRD PARTY BILLING	150,431	500,000	500,000	0
092	INTEREST INCOME	23,504	30,000	25,000	(5,000)
093	RENT SCHOOL FACILITY	423,444	375,000	371,000	(4,000)
094	RENT OTHER PROPERTY	13,215	5,000	10,000	5,000
095	JOINT POWERS REVENUE	43,423	43,422	44,000	578
096	DONATIONS	29,418	20,000	10,000	(10,000)
099	MISCELLANEOUS	886,906	162,900	153,000	(9,900)
	<b>TOTAL LOCAL REVENUE</b>	<b>\$ 2,401,910</b>	<b>\$ 1,891,322</b>	<b>\$ 1,928,750</b>	<b>\$ 37,428</b>
201	ENDOWMENT FUND APPORTIONMENT	\$ 307,521	\$ 297,365	\$ 297,464	\$ 99
211	GENERAL EDUCATION AID	80,009,093	82,926,945	85,094,228	2,167,283
212	LITERACY INCENTIVE AID	578,059	498,114	500,000	1,886
213	SHARED TIME	32,180	32,000	32,000	0
227	ABATEMENT AID	39,738	35,000	35,000	0
234	AGRICULTURAL MARKET VALUE	146	0	0	0
258	OTHER TAX CREDITS	177	0	0	0
299	PROPERTY TAX SHIFT	6,428,666	0	0	0
300	STATE AID	1,787,720	3,455,630	3,706,917	251,287
360	SPECIAL EDUCATION AID	12,991,909	12,750,000	14,500,000	1,750,000
370	OTHER MDE REVENUE	23,877	25,000	25,000	0
	<b>TOTAL STATE REVENUE</b>	<b>\$ 102,199,086</b>	<b>\$ 100,020,054</b>	<b>\$ 104,190,609</b>	<b>\$ 4,170,555</b>
400-320	FEDERAL AID & GRANT - SUCCESS FOR THE FUTURE	\$ -	\$ 69,452	\$ -	\$ (69,452)
400-401	FEDERAL AID & GRANT - TITLE I - DISADVANTAGED	1,595,476	1,400,000	1,400,000	0
400-414	FEDERAL AID & GRANT - TITLE II - TCHR TRAINING	260,526	300,000	300,000	0
400-417	FEDERAL AID & GRANT - TITLE III - ELL	115,500	150,000	108,485	(41,515)
400-419	FEDERAL AID & GRANT - IDEA SPED 419	2,579,624	2,328,861	0	(2,328,861)
400-420	FEDERAL AID & GRANT - IDEA SPED 420	71,462	75,000	70,537	(4,463)
400-422	FEDERAL AID & GRANT - IDEA SPED 422	56,338	58,450	59,037	587
400-435	FEDERAL AID & GRANT - CIMP SPED 435	17,540	17,310	0	(17,310)
400-499	FEDERAL AID & GRANT - ALTERNATIVE TO SUSPENSION	1,914	0	0	0
405-628	FEDERAL AID & GRANT - PERKINS VOCATIONAL	33,119	40,000	40,000	0
400-868	FEDERAL AID & GRANT - TITLE X - HOMELESS	38,210	40,000	40,000	0
500-510	FEDERAL AID & GRANT - TITLE VII - INDIAN ASSISTANCE	59,612	50,000	50,000	0
621	RESALE INCOME	39,688	30,000	8,500	(21,500)
625	INSURANCE RECOVERY	22,609	0	10,000	10,000
	<b>TOTAL FEDERAL AND OTHER REVENUE</b>	<b>\$ 4,891,618</b>	<b>\$ 4,559,073</b>	<b>\$ 2,086,559</b>	<b>\$ (2,472,514)</b>
	<b>TOTAL REVENUE</b>	<b>\$ 121,576,243</b>	<b>\$ 125,934,006</b>	<b>\$ 127,320,913</b>	<b>\$ 1,386,907</b>

# Independent School District 622

## 2015-2016 General Fund

### Proposed Budget Expenditure Detail by Object

OBJECT	OBJECT DESCRIPTION	2014 FY ACTUAL	2015 REVISED BUDGET	2016 PROPOSED BUDGET	CHANGE
	<b>SALARIES AND WAGES</b>				
110	ADMINISTRATION/SUPERVISION	\$ 5,704,688	\$ 5,350,000	\$ 5,143,824	\$ (206,176)
140	LICENSED CLASSROOM TEACHER	38,383,203	38,800,000	38,906,263	106,263
141	NON LICENSED CLASSROOM PERSONNEL	935,698	600,000	351,215	(248,785)
143	LICENSED INSTRUCTIONAL SUPPORT	2,403,475	2,625,000	2,170,492	(454,508)
144	NON LICENSED INSTRUCTIONAL SUPPORT	604,805	800,000	780,737	(19,263)
145	SUBSTITUTE TEACHER	1,247,563	1,285,000	1,257,366	(27,634)
146	SUBSTITUTE NON LICENSED CLASSROOM	164,859	165,000	165,250	250
150	PHYSICAL THERAPIST	14,240	28,000	60,065	32,065
151	OCCUPATIONAL THERAPIST	712,949	590,000	588,898	(1,102)
152	SPEECH THERAPIST	1,587,330	1,455,000	1,200,090	(254,910)
154	SCHOOL NURSE	134,132	136,000	139,302	3,302
155	LICENSED NURSING SERVICES	537,687	590,000	592,109	2,109
156	SOCIAL WORKER	1,039,764	1,142,000	951,598	(190,402)
157	SCHOOL PSYCHOLOGIST	597,091	675,000	649,864	(25,136)
161	CERTIFIED PARAPROFESSIONAL	2,882,304	2,900,000	2,891,662	(8,338)
162	CERTIFIED PARAPROFESSIONAL ONE TO ONE	136,742	204,000	206,730	2,730
163	INTERPRETER	34,340	34,000	34,000	0
165	SCHOOL COUNSELOR	1,087,214	930,000	926,108	(3,892)
170	NON INSTRUCTIONAL SUPPORT	12,962,599	13,000,000	11,958,807	(1,041,193)
174	PHYSICIAN	276,159	305,000	304,401	(599)
175	CULTURAL LAISON	5,823	15,000	2,500	(12,500)
176	SOCIAL WORKER INTERAGENCY	10,300	12,000	0	(12,000)
185	OTHER LICENSED SALARY PAYMENTS	4,389,308	3,975,000	3,649,209	(325,791)
186	OTHER NON LICENSED SALARY PAYMENTS	966,796	1,100,000	937,617	(162,383)
191	SEVERANCE	126,557	124,000	50,000	(74,000)
195	INTERDEPARTMENTAL SALARY CHARGEBACKS	(67,695)	0	(75,000)	(75,000)
	<b>TOTAL SALARIES AND WAGES</b>	<b>\$ 76,877,931</b>	<b>\$ 76,840,000</b>	<b>\$ 73,843,107</b>	<b>\$ (2,996,893)</b>
	<b>EMPLOYEE BENEFITS</b>				
210	FICA/MEDICARE	\$ 5,725,457	\$ 5,878,260	\$ 5,572,264	\$ (305,996)
214	PERA	1,430,451	1,417,698	1,315,676	(102,022)
218	TRA	3,869,995	4,345,302	3,938,967	(406,335)
220	HEALTH INSURANCE	11,774,762	12,000,000	12,000,000	0
230	LIFE INSURANCE	184,179	200,000	190,072	(9,928)
235	DENTAL INSURANCE	1,211,780	1,165,000	1,124,342	(40,658)
240	LONG TERM DISABILITY INSURANCE	297,427	295,000	293,600	(1,400)
250	TSA / MN DEFER COMP PLAN	1,724,070	2,000,000	2,050,110	50,110
260	LEGAL	87,042	81,635	89,254	7,619
270	WORKERS COMPENSATION	938,802	1,100,000	1,125,042	25,042
280	UNEMPLOYMENT COMPENSATION	135,092	135,000	98,069	(36,931)
295	INTERDEPARTMENTAL BENEFIT CHARGEBACKS	(4,285)	0	(25,000)	(25,000)
299	OTHER EMPLOYEE BENEFITS	0	0	1,200	1,200
	<b>TOTAL EMPLOYEE BENEFITS</b>	<b>\$ 27,374,772</b>	<b>\$ 28,617,895</b>	<b>\$ 27,773,596</b>	<b>\$ (844,299)</b>

# Independent School District 622

## 2015-2016 General Fund

### Proposed Budget Expenditure Detail by Object

OBJECT	OBJECT DESCRIPTION	2014 FY ACTUAL	2015 REVISED BUDGET	2016 PROPOSED BUDGET	CHANGE
	<b>PURCHASED SERVICES</b>				
303	FEDERAL SUBCONTRACTS <25000	\$ 89,739	\$ 46,019	\$ 50,261	\$ 4,242
304	FEDERAL SUBCONTRACTS >25000	3,800	0	0	0
305	CONSULTING FEES	1,782,927	2,748,364	3,035,583	287,219
316	PURCHASED SERVICES JOINT POWERS AGENCIES	0	1,000	1,000	0
320	COMMUNICATION SERVICES	170,658	134,595	115,170	(19,425)
329	POSTAGE	81,520	94,054	92,918	(1,136)
330	ELECTRICITY	2,508,879	2,166,734	1,535,844	(630,890)
331	NATURAL GAS	0	0	595,350	595,350
332	WATER & SEWER	0	0	257,695	257,695
333	TRASH REMOVAL	0	0	89,804	89,804
334	SECURITY	0	0	4,362	4,362
340	INSURANCE	562,782	600,697	601,800	1,103
350	REPAIR & MAINTENANCE SERVICES	479,896	500,071	498,050	(2,021)
360	TRANSPORTATION	1,959,280	2,000,000	2,170,150	170,150
365	TRANSPORTATION CHARGEBACKS	(87,161)	127,728	97,118	(30,610)
366	TRAVEL AND CONVENTIONS	424,754	581,558	395,340	(186,218)
367	TRAVEL AND CONVENTIONS OUT OF STATE	2,532	500	250	(250)
368	TRAVEL OUT OF STATE FEDERAL REIMBURSE	7,442	11,200	10,500	(700)
369	STUDENT ENTRY FEES	49,874	31,120	24,263	(6,857)
370	OPERATING LEASES OR RENTALS	2,017,675	1,806,089	1,754,907	(51,182)
390	TUITION OTHER MN SCHOOL DISTRICTS	4,283,506	4,900,000	4,264,000	(636,000)
392	TUITION OUT OF STATE SCHOOL DISTRICTS	3,880	53,000	500	(52,500)
393	TUITION SPED OUT OF STATE	106,413	331,000	176,000	(155,000)
394	TUITION OTHER MN AGENCIES	255,305	43,091	247,265	204,174
396	SHARED COSTS PAIRED DISTRICTS	669,014	0	0	0
397	SPED BENEFITS PURCHASED FROM OTHER SD'S	371,515	0	0	0
398	INTERDEPARTMENTAL SERVICES CHARGEBACKS	(86,661)	42,810	17,427	(25,383)
	<b>TOTAL PURCHASED SERVICES</b>	<b>\$ 15,657,569</b>	<b>\$ 16,219,630</b>	<b>\$ 16,035,557</b>	<b>\$ (184,073)</b>
	<b>SUPPLIES AND MATERIALS</b>				
401	SUPPLIES AND MATERIALS	\$ 1,655,253	\$ 1,608,682	\$ 1,092,994	\$ (515,688)
410	CUSTODIAL SUPPLIES	0	0	153,558	153,558
420	REPAIR SUPPLIES	0	0	303,822	303,822
430	SUPPLIES AND MATERIALS INSTRUCTIONAL	576,555	583,538	429,839	(153,699)
433	SUPPLIES AND MATERIALS INSTRUCTIONAL INDIVIDUAL	260,351	186,332	383,972	197,640
440	FUELS	647,929	755,686	612,230	(143,456)
460	TEXTBOOKS	1,178,359	142,294	109,839	(32,455)
461	TESTS	88,017	95,000	39,850	(55,150)
470	MEDIA RESOURCES	54,820	54,230	40,901	(13,329)
490	FOOD PURCHASES	54,038	74,158	60,345	(13,813)
	<b>TOTAL SUPPLIES AND MATERIALS</b>	<b>\$ 4,515,322</b>	<b>\$ 3,499,920</b>	<b>\$ 3,227,350</b>	<b>\$ (272,570)</b>

# Independent School District 622

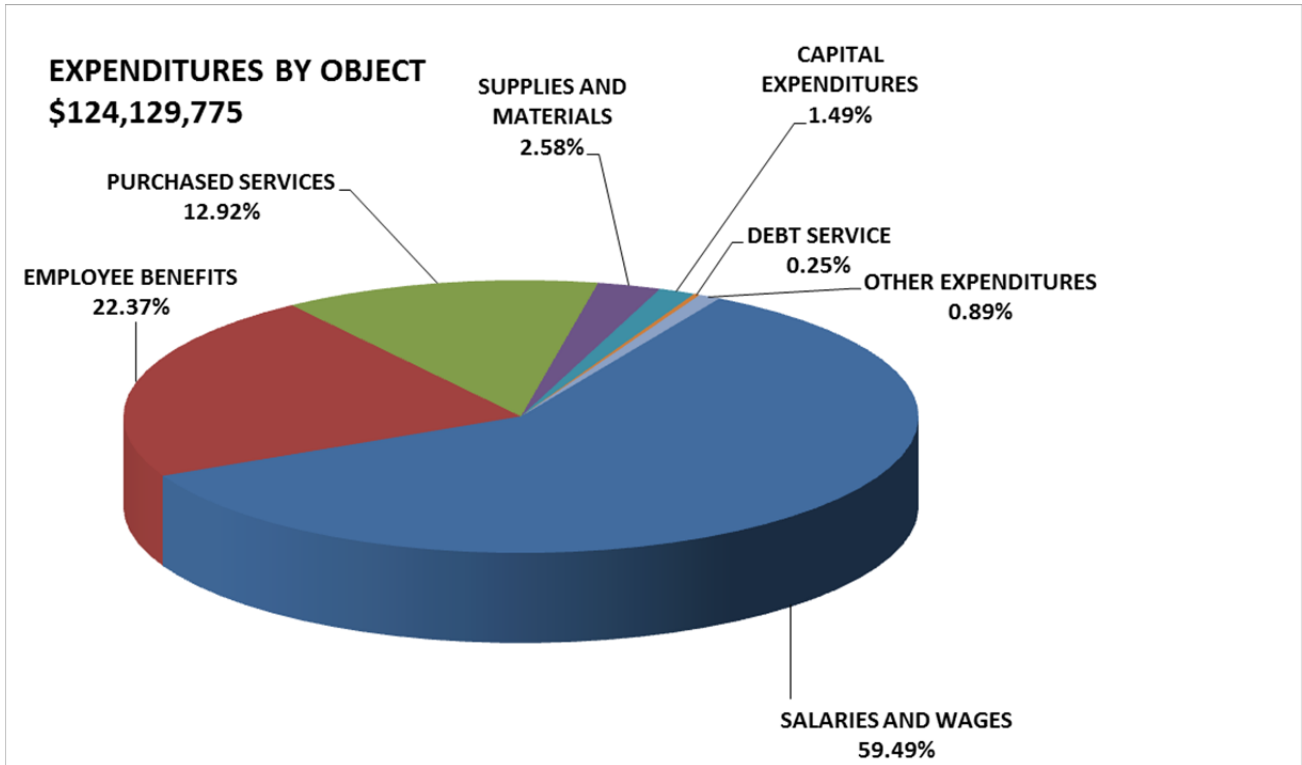
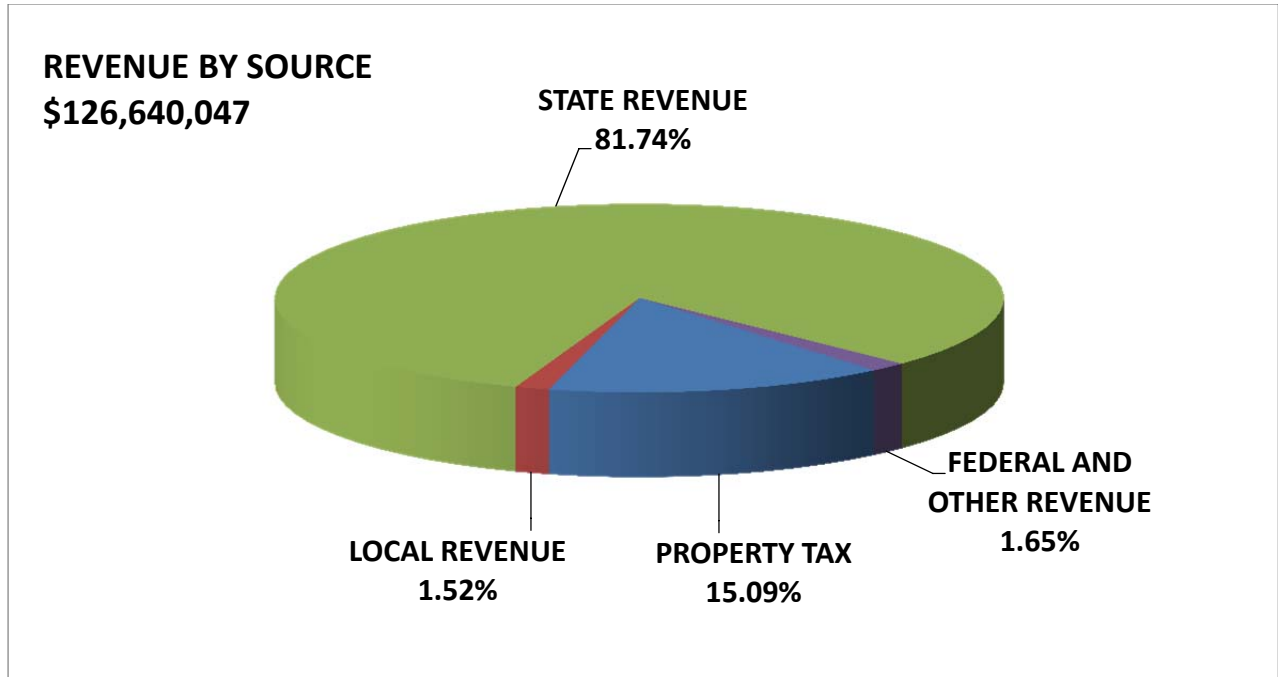
## 2015-2016 General Fund

### Proposed Budget Expenditure Detail by Object

OBJECT	OBJECT DESCRIPTION	2014 FY ACTUAL	2015 REVISED BUDGET	2016 PROPOSED BUDGET	CHANGE
	<b>CAPITAL EXPENDITURES</b>				
510	SITE OR GROUNDS	\$ 909,701	\$ 15,300	\$ 15,300	\$ -
520	BUILDINGS	1,281,214	2,045,870	591,000	(1,454,870)
530	EQUIPMENT	597,184	532,964	425,406	(107,558)
532	BUS EQUIPMENT	33,215	25,000	15,000	(10,000)
548	PUPIL TRANSPORTATION	530,156	560,000	0	(560,000)
555	TECHNOLOGY EQUIPMENT AND SOFTWARE	1,160,185	1,770,732	780,494	(990,238)
	<b>TOTAL CAPITAL EXPENDITURES</b>	<b>\$ 4,511,655</b>	<b>\$ 4,949,866</b>	<b>\$ 1,827,200</b>	<b>\$ (3,122,666)</b>
	<b>DEBT SERVICE</b>				
740	DUES, MEMBERSHIPS, FEES	\$ 60,240	\$ 165,000	\$ 165,000	\$ -
790	MISCELLANEOUS EXPENSE	21,874	150,000	150,000	0
	<b>TOTAL DEBT SERVICE EXPENDITURES</b>	<b>\$ 82,114</b>	<b>\$ 315,000</b>	<b>\$ 315,000</b>	<b>\$ -</b>
820	DUES, MEMBERSHIPS, FEES	\$ 631,050	\$ 716,228	\$ 721,933	\$ 5,705
896	MISCELLANEOUS EXPENSE	241,788	253,182	386,032	132,850
	<b>TOTAL OTHER EXPENDITURES</b>	<b>872,838</b>	<b>969,410</b>	<b>1,107,965</b>	<b>138,555</b>
	<b>TOTAL EXPENDITURES</b>	<b>\$ 129,892,201</b>	<b>\$ 131,411,721</b>	<b>\$ 124,129,775</b>	<b>\$ (7,281,946)</b>

# Independent School District 622

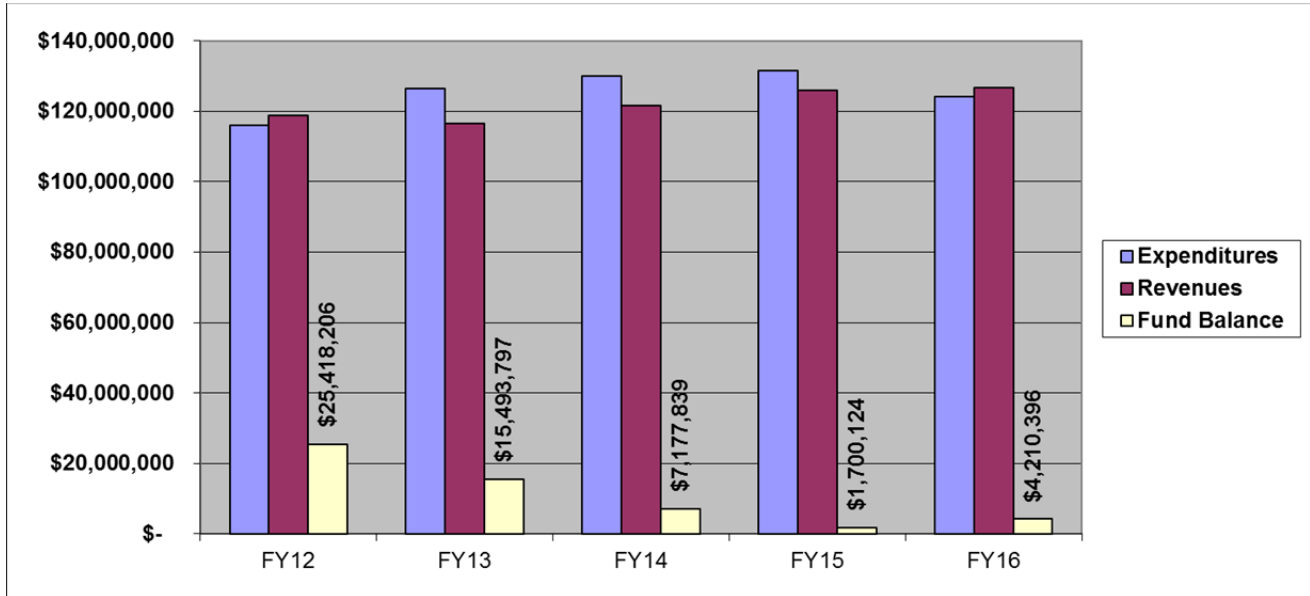
## 2015-2016 General Fund Proposed Budget Graphs



# Independent School District 622

## 2015-2016 General Fund Proposed Budget Graphs

### REVENUES, EXPENDITURES, FUND BALANCE



# Independent School District 622

## Proposed Budget Food Service Fund Fund 02



**School District 622**

NORTH ST. PAUL | MAPLEWOOD | OAKDALE

*Ready for tomorrow*

## Fiscal Year 2015 - 2016

Covering the period from July 1, 2015 to June 30, 2016

Prepared by

Randy Anderson - Director of Business Services

Ed McCarthy - Accounting Supervisor

Janet Doman - Accountant

Jo McCabe - Executive Secretary

Paula Pohlkamp - Nutrition Supervisor

May 2015

*"A community collaborative dedicated to educating and empowering all learners to excel in our changing world."*

# Independent School District 622

## 2015-2016 Food Service Fund Proposed Budget Assumptions

### Revenues:

- ✦ Revenues are based on 173 serving days for both elementary and secondary.
- ✦ The lunch revenue increase reflects the meal increase of 124,000 meals based on FY13-14 to FY14-15.
- ✦ The daily lunch average is 7,650 meals.
- ✦ The breakfast revenue increase reflects the breakfast increase of 52,000 meals based on FY13-14 to FY14-15.
- ✦ The daily breakfast average is 2,270.
- ✦ Revenues in ala carte have decreased \$1,000 in sales per day at the secondary sites. The budget decrease has reflected an ala carte decrease of \$80,000.

### Expenditures:

- ✦ Inflationary increase of 3% has been added to the food expenses.
- ✦ Salaries have been adjusted to reflect retirements, step movement, and any new contract increases. Any contract settlement increases above step movement will increase expenditures.
- ✦ 2015-16 expenditures include an increase of a \$100,000 chargeback from the General Fund for custodial and maintenance time and services.

### Fund Balance:

- ✦ Fund balance is expected to decrease **\$(75,185)** to \$855,045 or 13.8% of expenditures. Fund balance will be used to offset future increases in food costs and contracts as well as possible equipment upgrades.

# Independent School District 622

## 2015-2016 Food Service Fund

### Proposed Budget Summary

	2014 FY ACTUAL	2015 REVISED BUDGET	2016 PROPOSED BUDGET	CHANGE
<b>REVENUE:</b>				
LOCAL REVENUE	\$ 8,725	\$ 10,000	\$ 8,500	\$ (1,500)
STATE REVENUE	223,866	300,000	250,000	(50,000)
FEDERAL REVENUE	3,369,414	3,461,000	3,515,000	54,000
SCHOOL MEAL SALES	2,392,914	2,088,500	2,363,500	275,000
<b>TOTAL REVENUE</b>	<b>\$ 5,994,919</b>	<b>\$ 5,859,500</b>	<b>\$ 6,137,000</b>	<b>\$ 277,500</b>
<b>EXPENDITURES:</b>				
SALARIES AND WAGES	\$ 1,592,420	\$ 1,609,579	\$ 1,701,000	\$91,421
EMPLOYEE BENEFITS	571,265	632,541	667,185	34,644
PURCHASED SERVICES	170,207	231,000	219,000	(12,000)
SUPPLIES AND MATERIALS	3,496,253	3,314,000	3,490,000	176,000
CAPITAL EXPENDITURES	50,215	120,000	115,000	(5,000)
OTHER EXPENDITURES	16,272	15,000	20,000	5,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 5,896,632</b>	<b>\$ 5,922,120</b>	<b>\$ 6,212,185</b>	<b>\$290,065</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>\$ 98,287</b>	<b>\$ (62,620)</b>	<b>\$ (75,185)</b>	
<b>BEGINNING FUND BALANCE</b>	<b>\$ 894,563</b>	<b>\$ 992,850</b>	<b>\$ 930,230</b>	
<b>ENDING FUND BALANCE</b>	<b>\$ 992,850</b>	<b>\$ 930,230</b>	<b>\$ 855,045</b>	
	16.8%	15.7%	13.8%	

# Independent School District 622

## 2015-2016 Food Service Fund

### Proposed Budget Revenue Detail by Source

SOURCE	REVENUE SOURCE DESCRIPTION	2014 FY ACTUAL	2015 REVISED BUDGET	2016 PROPOSED BUDGET	CHANGE
092	INTEREST EARNINGS	\$927	\$0	\$0	\$0
099	MISCELLANEOUS REVENUE	\$7,798	\$10,000	\$8,500	(\$1,500)
	<b>TOTAL LOCAL REVENUE</b>	<b>\$8,725</b>	<b>\$10,000</b>	<b>\$8,500</b>	<b>(\$1,500)</b>
300	STATE AIDS & GRANTS	\$223,866	\$300,000	\$250,000	(\$50,000)
	<b>TOTAL STATE REVENUE</b>	<b>\$223,866</b>	<b>\$300,000</b>	<b>\$250,000</b>	<b>(\$50,000)</b>
471	FEDERAL LUNCH	\$448,155	\$435,000	\$465,000	\$30,000
472	FEDERAL FREE & REDUCED	\$1,879,469	\$2,090,000	\$2,000,000	(\$90,000)
473	COMMODITY REBATES	\$234,760	\$190,000	\$150,000	(\$40,000)
474	COMMODITY DISTRIBUTION	\$234,642	\$186,000	\$250,000	\$64,000
476	FEDERAL SCHOOL BREAKFAST	\$572,388	\$560,000	\$650,000	\$90,000
	<b>TOTAL FEDERAL REVENUE</b>	<b>\$3,369,414</b>	<b>\$3,461,000</b>	<b>\$3,515,000</b>	<b>\$54,000</b>
601	SALES TO PUPILS	\$2,017,674	\$1,840,000	\$2,091,500	\$251,500
602	SALES TO PUPILS ALA CARTE	\$174,280	\$60,000	\$85,000	\$25,000
606	SALES TO ADULTS	\$112,357	\$108,500	\$112,000	\$3,500
608	SALES SPECIAL FUNCTIONS	\$88,603	\$80,000	\$75,000	(\$5,000)
	<b>TOTAL SCHOOL MEAL SALES</b>	<b>\$2,392,914</b>	<b>\$2,088,500</b>	<b>\$2,363,500</b>	<b>\$275,000</b>
	<b>TOTAL REVENUE</b>	<b>\$5,994,919</b>	<b>\$5,859,500</b>	<b>\$6,137,000</b>	<b>\$277,500</b>

# Independent School District 622

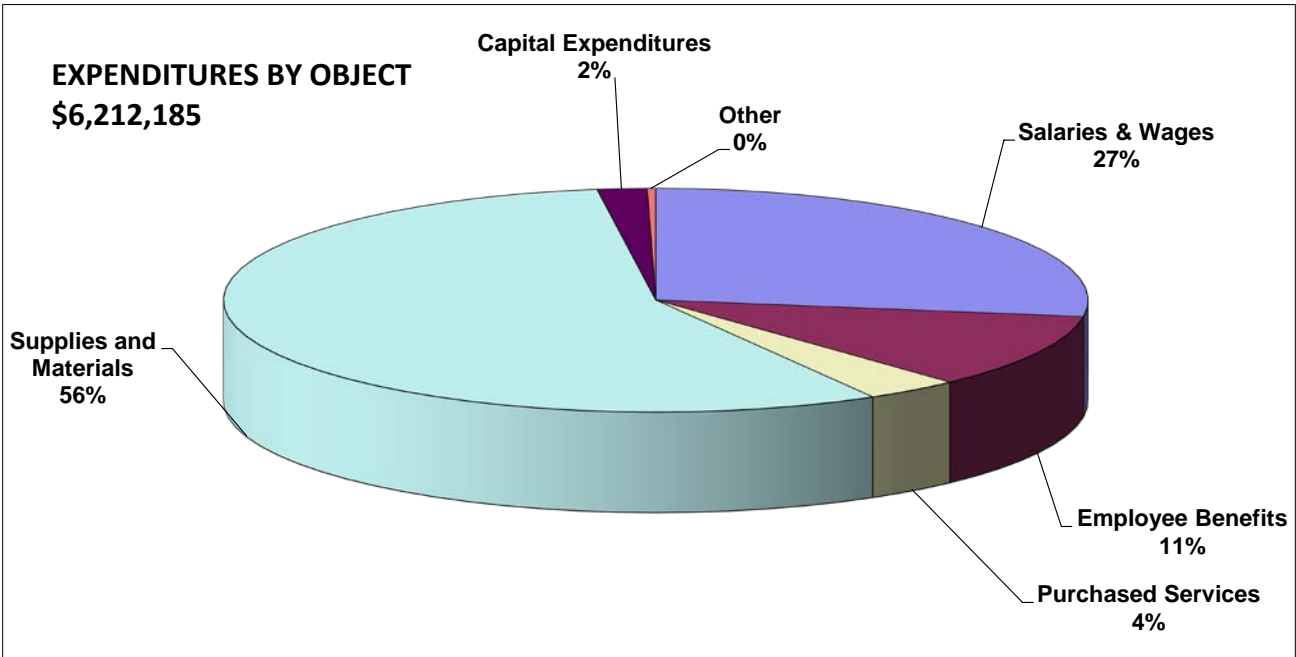
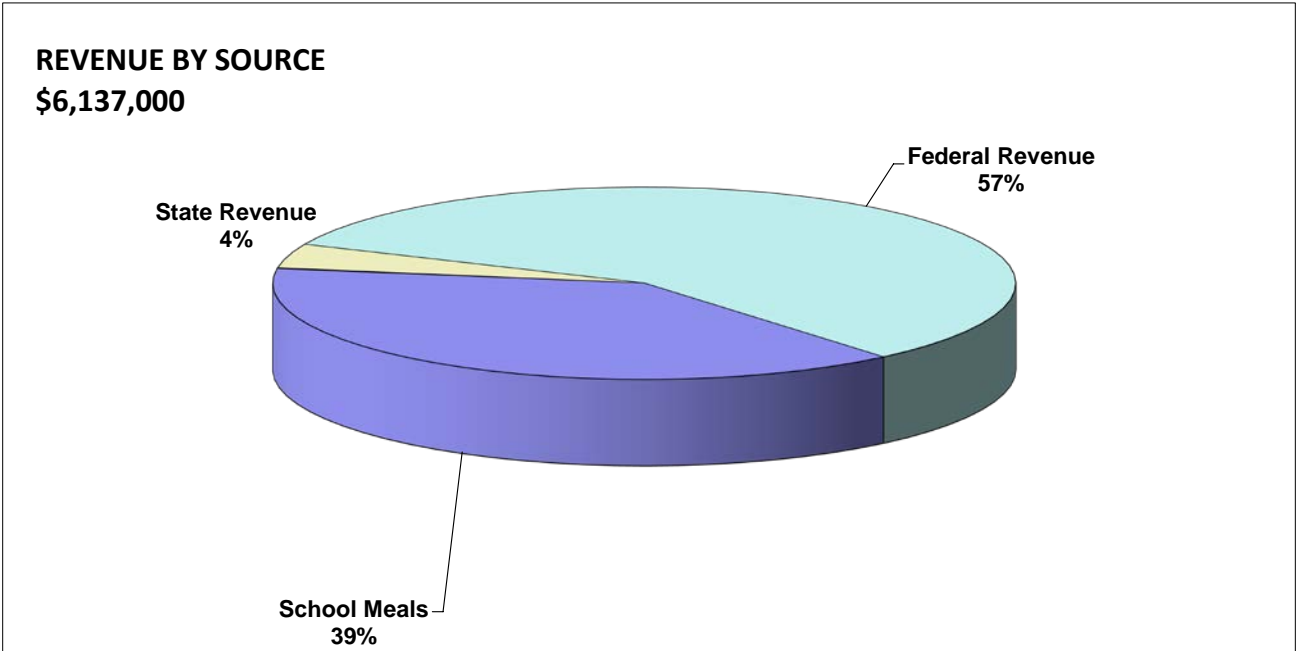
## 2015-2016 Food Service Fund

### Proposed Budget Expenditure Detail by Object

OBJECT	OBJECT DESCRIPTION	2014 FY ACTUAL	2015 REVISED BUDGET	2016 PROPOSED BUDGET	CHANGE
	<b>SALARIES AND WAGES</b>				
110	ADMINISTRATION/SUPERVISION	\$152,574	\$153,000	\$156,000	\$3,000
170	NON-INSTRUCTIONAL SUPPORT	\$1,439,846	\$1,455,579	\$1,470,000	\$14,421
191	SEVERANCE	\$0	\$1,000	\$0	(\$1,000)
195	INTERDEPARTMENT SALARY CHARGEBACKS	\$0	\$0	\$75,000	\$75,000
	<b>TOTAL SALARIES AND WAGES</b>	<b>\$1,592,420</b>	<b>\$1,609,579</b>	<b>\$1,701,000</b>	<b>\$91,421</b>
	<b>EMPLOYEE BENEFITS</b>				
210	FICA/MEDICARE	\$113,694	\$123,000	\$124,389	\$1,389
214	PERA	\$110,458	\$119,000	\$121,950	\$2,950
220	HEALTH INSURANCE	\$214,154	\$239,000	\$243,900	\$4,900
230	LIFE INSURANCE	\$3,330	\$4,000	\$4,065	\$65
235	DENTAL INSURANCE	\$4,714	\$5,000	\$5,000	\$0
240	LONG TERM DISABILITY INSURANCE	\$5,241	\$5,000	\$5,691	\$691
250	TSA / MINN DEFER COMP PLAN	\$33,283	\$34,000	\$33,130	(\$870)
252	OPEB ARC	\$6,320	\$5,000	\$5,000	\$0
270	WORKERS COMPENSATION	\$79,799	\$96,541	\$97,560	\$1,019
280	UNEMPLOYMENT COMPENSATION	\$0	\$1,000	\$1,000	\$0
295	INTERDEPARTMENT BENEFIT CHARGEBACKS	\$0	\$0	\$25,000	\$25,000
299	OTHER EMPLOYEE BENEFITS	\$272	\$1,000	\$500	(\$500)
	<b>TOTAL EMPLOYEE BENEFITS</b>	<b>\$571,265</b>	<b>\$632,541</b>	<b>\$667,185</b>	<b>\$34,644</b>
	<b>PURCHASED SERVICES</b>				
305	CONSULTING FEES/FEES FOR SERVICES	\$80,814	\$80,000	\$80,000	\$0
320	COMMUNICATION SERVICES	\$1,125	\$0	\$0	\$0
329	POSTAGE	\$2,366	\$5,000	\$3,000	(\$2,000)
330	UTILITIES	\$15,381	\$20,000	\$15,000	(\$5,000)
350	REPAIR & MAINTENANCE SERVICES	\$43,699	\$100,000	\$100,000	\$0
366	TRAVEL AND CONVENTIONS	\$20,357	\$20,000	\$15,000	(\$5,000)
370	OPERATING LEASES OR RENTALS	\$1,321	\$1,000	\$1,000	\$0
398	INTERDEPARTMENT SERVICES CHARGEBACKS	\$5,144	\$5,000	\$5,000	\$0
	<b>TOTAL PURCHASED SERVICES</b>	<b>\$170,207</b>	<b>\$231,000</b>	<b>\$219,000</b>	<b>(\$12,000)</b>
	<b>SUPPLIES AND MATERIALS</b>				
401	SUPPLIES AND MATERIALS	\$253,241	\$260,000	\$270,000	\$10,000
403	UNIFORMS	\$16,919	\$20,000	\$20,000	\$0
490	FOOD PURCHASES	\$2,625,967	\$2,500,000	\$2,600,000	\$100,000
491	COMMODITIES	\$234,642	\$186,000	\$250,000	\$64,000
495	MILK	\$365,484	\$348,000	\$350,000	\$2,000
	<b>TOTAL SUPPLIES AND MATERIALS</b>	<b>\$3,496,253</b>	<b>\$3,314,000</b>	<b>\$3,490,000</b>	<b>\$176,000</b>
	<b>CAPITAL EXPENDITURES</b>				
530	OTHER EQUIPMENT PURCHASED	\$45,778	\$100,000	\$100,000	\$0
555	TECHNOLOGY EQUIPMENT AND SOFTWARE	\$4,437	\$20,000	\$15,000	(\$5,000)
	<b>TOTAL CAPITAL EXPENDITURES</b>	<b>\$50,215</b>	<b>\$120,000</b>	<b>\$115,000</b>	<b>(\$5,000)</b>
	<b>OTHER EXPENDITURES</b>				
820	DUES, MEMBERSHIPS, FEES	\$16,114	\$15,000	\$20,000	\$5,000
899	MISCELLANEOUS EXPENSE	\$158			\$0
	<b>TOTAL OTHER EXPENDITURES</b>	<b>\$16,272</b>	<b>\$15,000</b>	<b>\$20,000</b>	<b>\$5,000</b>
	<b>TOTAL EXPENDITURES</b>	<b>\$5,896,632</b>	<b>\$5,922,120</b>	<b>\$6,212,185</b>	<b>\$290,065</b>

# Independent School District 622

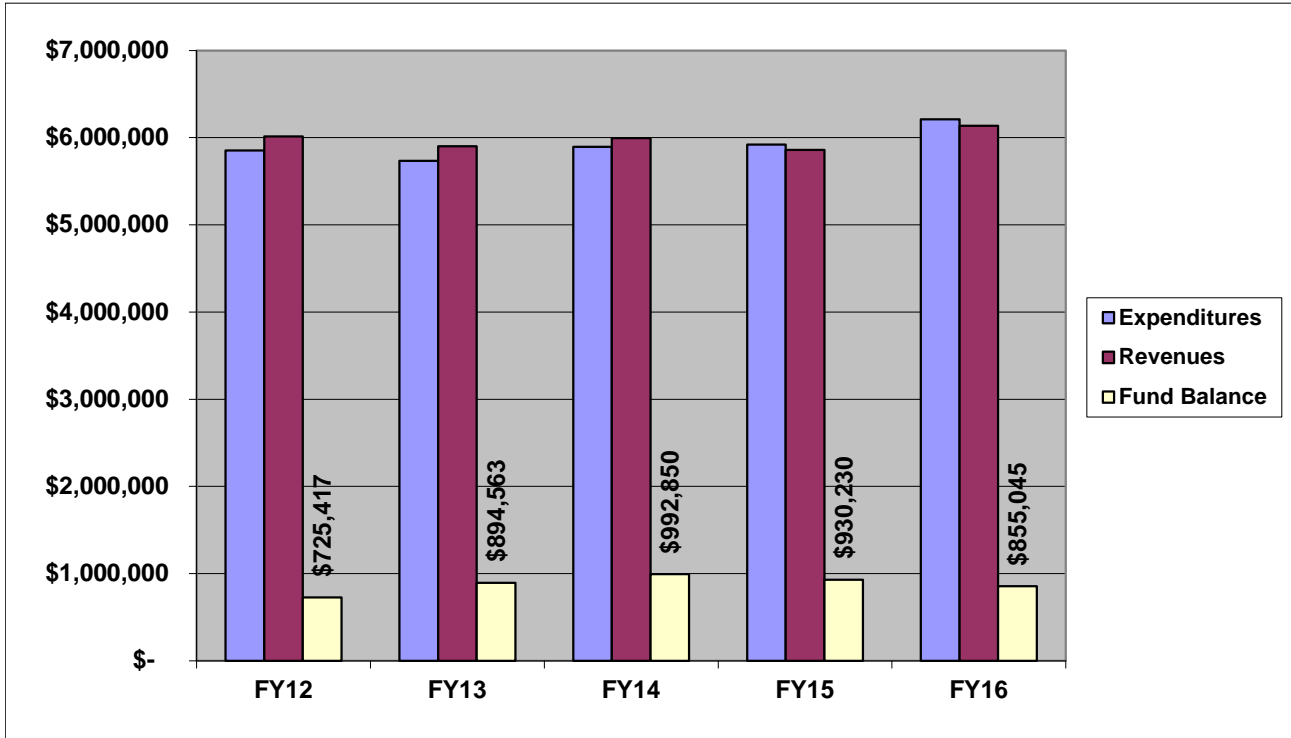
## 2015-2016 Food Service Proposed Budget Graphs



# Independent School District 622

## 2015-2016 Food Service Proposed Budget Graphs

### REVENUES, EXPENDITURES, FUND BALANCE



# Independent School District 622

## Proposed Budget Community Education Fund 04



**School District 622**

NORTH ST. PAUL | MAPLEWOOD | OAKDALE

*Ready for tomorrow*

## Fiscal Year 2015 - 2016

Covering the period from July 1, 2015 to June 30, 2016

Prepared by

Randy Anderson - Director of Business Services

Terri Johnson - Director of Community Education

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Jeannie Lanz - Executive Assistant - Community Education

June 2015

*"A community collaborative dedicated to educating and empowering all learners to excel in our changing world."*

# Independent School District 622

## 2015-2016 Community Education Fund Proposed Budget Assumptions

- # \$8,299,372 in total revenue, a 3.16% increase.
- # School-age care special needs levy adjustment of \$118,000 is included in revenue.
- # \$8,081,362 in total expenditures, a .38% increase.
- # \$632,190 in fund balance, which is 7.8% of expenditures.
- # Salaries have been adjusted to reflect retirements, step movement and any contractual obligations according to PELRA. Any contract settlement increases above step movement will increase expenditures.
- # First year of unified District 622 Preschool, this eliminates the program Pre-School Instructional and increases the program School Readiness.
- # Population based on 2010 Census.
- # Reduced staff through reorganization and online registration.
- # The District object codes have been updated to align with the Minnesota Department of Education UFARS codes.

# Independent School District 622

## 2015-2016 Community Education Fund Proposed Budget Summary

	2014 FY ACTUAL	2015 ORIGINAL BUDGET	2016 PROPOSED BUDGET	CHANGE
<b>REVENUE:</b>				
PROPERTY TAX	\$ 800,984	\$ 1,739,488	\$ 1,780,678	\$ 41,190
LOCAL REVENUE	2,554,806	2,204,640	2,421,780	217,140
STATE REVENUE	4,302,083	3,780,839	3,820,929	40,090
FEDERAL AND OTHER REVENUE	298,342	319,985	275,985	(44,000)
<b>TOTAL REVENUE</b>	<b>\$ 7,956,215</b>	<b>\$ 8,044,952</b>	<b>\$ 8,299,372</b>	<b>\$ 254,420</b>
<b>EXPENDITURES:</b>				
SALARIES AND WAGES	\$ 3,601,891	\$ 3,548,350	\$ 3,625,991	\$ 77,641
EMPLOYEE BENEFITS	1,145,959	1,165,583	1,222,081	56,498
PURCHASED SERVICES	2,741,823	2,808,647	2,690,190	(118,457)
SUPPLIES AND MATERIALS	386,050	431,405	443,319	11,914
CAPITAL EXPENDITURES	11,348	15,586	29,314	13,728
OTHER EXPENDITURES	108,561	80,508	70,468	(10,040)
<b>TOTAL EXPENDITURES</b>	<b>\$ 7,995,632</b>	<b>\$ 8,050,079</b>	<b>\$ 8,081,363</b>	<b>\$ 31,284</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>\$ (39,417)</b>	<b>\$ (5,127)</b>	<b>\$ 218,009</b>	
<b>BEGINNING FUND BALANCE</b>	<b>\$ 458,725</b>	<b>\$ 419,308</b>	<b>\$ 414,181</b>	
<b>ENDING FUND BALANCE</b>	<b>\$ 419,308</b>	<b>\$ 414,181</b>	<b>\$ 632,190</b>	
	5.2%	5.1%	7.8%	

# Independent School District 622

## 2015-2016 Community Education Fund

### Proposed Budget Revenue Detail by Source

SOURCE	REVENUE SOURCE DESCRIPTION	2014 FY ACTUAL	2015 ORIGINAL BUDGET	2016 PROPOSED BUDGET	CHANGE
001	LOCAL PROPERTY TAXES	\$ 1,359,093	\$ 1,739,488	\$ 1,780,678	\$ 41,190
009	FISCAL DISPARITIES	232,986	0	0	0
020	PROPERTY TAX SHIFT	(791,095)	0	0	0
	<b>TOTAL PROPERTY TAX</b>	<b>\$800,984</b>	<b>\$1,739,488</b>	<b>\$1,780,678</b>	<b>\$41,190</b>
021	TUITION FROM OTHER SCHOOL DISTRICTS	\$ 3,443	\$ 3,443	\$ 3,443	\$ -
040	TUITION FROM PATRONS	81,780	0	91,000	91,000
050	FEES FROM PATRONS	2,156,061	2,033,963	2,146,713	112,750
092	INTEREST INCOME	5,177			0
093	RENT	70,195	54,684	78,024	23,340
096	DONATIONS	46,631	42,570	37,100	(5,470)
099	MISCELLANEOUS	191,519	69,980	65,500	(4,480)
	<b>TOTAL LOCAL REVENUE</b>	<b>\$ 2,554,806</b>	<b>\$ 2,204,640</b>	<b>\$ 2,421,780</b>	<b>\$ 217,140</b>
227	ABATEMENT AID	\$ 7,151			\$ -
234	AGRICULTURAL MARKET VALUE	35			0
299	PROPERTY TAX SHIFT	791,245			0
300	STATE AID	2,893,632	3,174,131	3,187,491	13,360
301	NON PUBLIC AID	595,863	597,208	628,438	31,230
369	SALES SPECIAL FUNCTIONS	5,000	5,000	5,000	0
370	OTHER MDE REVENUE	9,157	4,500	0	(4,500)
	<b>TOTAL STATE REVENUE</b>	<b>\$ 4,302,083</b>	<b>\$ 3,780,839</b>	<b>\$ 3,820,929</b>	<b>\$ 40,090</b>
400	FEDERAL AID RECEIVED FROM MDE	\$ 229,985	\$ 229,985	\$ 229,985	\$ -
405	FEDERAL AID RECEIVED FROM OTHER AGENCIES	30,000	30,000	0	(30,000)
611	SPECIAL	38,357	60,000	46,000	(14,000)
	<b>TOTAL FEDERAL AND OTHER REVENUE</b>	<b>\$ 298,342</b>	<b>\$ 319,985</b>	<b>\$ 275,985</b>	<b>\$ (44,000)</b>
	<b>TOTAL REVENUE</b>	<b>\$ 7,956,215</b>	<b>\$ 8,044,952</b>	<b>\$ 8,299,372</b>	<b>\$ 254,420</b>

# Independent School District 622

## 2015-2016 Community Education Fund

### Proposed Budget Expenditure Detail by Object

OBJECT	OBJECT DESCRIPTION	2014 FY ACTUAL	2015 ORIGINAL BUDGET	2016 PROPOSED BUDGET	CHANGE
	<b>SALARIES AND WAGES</b>				
105	DIRECTOR	\$ -	\$ 115,000	\$ -	\$ (115,000)
109	SUPERVISORS	617,123	509,532	320,931	(188,601)
110	ADMINISTRATION/SUPERVISION	19,128	32,833	159,320	126,487
111	ALL COORDINATORS/FACILITATORS	0	0	433,658	433,658
116	COUNSELOR	162,427	163,585	0	(163,585)
119	ACCOUNTANT	61,414	69,284	0	(69,284)
120	EC/SCHOOL READINESS/ABE ADMINISTRATION/SUPERVISION	317,348	345,523	215,890	(129,633)
122	COUNSELOR	9,224	17,540	0	(17,540)
128	CE SUPERVISION	114,297	141,551	0	(141,551)
140	LICENSED CLASSROOM TEACHER	553,528	581,096	152,181	(428,915)
141	NON LICENSED CLASSROOM PERSONNEL	16,109	0	538,428	538,428
143	LICENSED INSTRUCTIONAL SUPPORT	1,913	1,586	0	(1,586)
144	NON LICENSED INSTRUCTIONAL SUPPORT	0	0	917,144	917,144
145	SUBSTITUTE TEACHER	3,990	6,300	6,337	37
146	SUBSTITUTE NON LICENSED CLASSROOM	0	0	103,600	103,600
148	NL SUPPORT	3,543	5,200	5,200	0
150	EXECUTIVE SECRETARY	53,724	37,199	27,038	(10,161)
151	SECRETARY/CLERICAL	325,683	304,706	0	(304,706)
154	MANAGEMENT ASSISTANT	805,073	758,709	0	(758,709)
155	LICENSED NURSING SERVICES	0	0	13,575	13,575
157	MANAGEMENT ASSISTANT SUB	119,648	103,730	0	(103,730)
158	OTHER SALARIES	234,645	239,269	0	(239,269)
161	CERTIFIED PARAPROFESSIONAL	0	22,000	1,600	(20,400)
164	HEALTH AIDES	59,674	60,492	64,390	3,898
165	SCHOOL COUNSELOR	0	0	165,193	165,193
170	NON INSTRUCTIONAL SUPPORT	42,100	0	293,553	293,553
172	PHYSICIAN EVAL	10,487	11,200	0	(11,200)
179	CUSTODIAL OVERTIME	0	0	11,700	11,700
185	OTHER LICENSED SALARY PAYMENTS	0	1,300	0	(1,300)
186	OTHER NON LICENSED SALARY PAYMENTS	0	0	111,933	111,933
191	SEVERANCE	3,118	0	0	0
195	INTERDEPARTMENTAL SALARY CHARGEBACKS	67,695	20,715	84,320	63,605
	<b>TOTAL SALARIES AND WAGES</b>	<b>\$ 3,601,891</b>	<b>\$ 3,548,350</b>	<b>\$ 3,625,991</b>	<b>\$ 77,641</b>
	<b>EMPLOYEE BENEFITS</b>				
210	FICA/MEDICARE	\$ 262,059	\$ 270,311	\$ 278,571	\$ 8,260
214	PERA	193,080	179,005	202,124	23,119
218	TRA	44,308	70,310	75,559	5,249
220	HEALTH INSURANCE	504,684	491,403	491,038	(365)
230	LIFE INSURANCE	5,811	9,078	7,546	(1,532)
235	DENTAL INSURANCE	42,259	44,947	41,946	(3,001)
240	LONG TERM DISABILITY INSURANCE	14,760	12,184	11,536	(648)
250	TSA / MN DEFER COMP PLAN	25,720	52,722	47,079	(5,643)
260	LEGAL	3,282	3,860	3,109	(751)
270	WORKERS COMPENSATION	30,347	27,363	39,588	12,225
280	UNEMPLOYMENT COMPENSATION	15,364	15	19,700	19,685
295	INTERDEPARTMENTAL BENEFIT CHARGEBACKS	4,285	4,285	4,285	0
299	OTHER EMPLOYEE BENEFITS	\$0	\$100	\$0	(\$100)
	<b>TOTAL EMPLOYEE BENEFITS</b>	<b>\$ 1,145,959</b>	<b>\$ 1,165,583</b>	<b>\$ 1,222,081</b>	<b>\$ 56,498</b>

# Independent School District 622

## 2015-2016 Community Education Fund

### Proposed Budget Expenditure Detail by Object

OBJECT	OBJECT DESCRIPTION	2014 FY ACTUAL	2015 ORIGINAL BUDGET	2016 PROPOSED BUDGET	CHANGE
	<b>PURCHASED SERVICES</b>				
303	FEDERAL SUBCONTRACTS <25000	\$ 25,000	\$ 25,000	\$ 34,375	\$ 9,375
304	FEDERAL SUBCONTRACTS >25000	130,093	131,442	129,472	(1,970)
305	CONSULTING FEES	1,930		160,137	160,137
311	CONSULTING FEES	313,441	292,563	0	(292,563)
316	PURCHASED SERVICES JOINT POWERS AGENCIES	20,636	20,636	0	(20,636)
317	VOLUNTEER MILEAGE	1,002	2,500	1,000	(1,500)
320	COMMUNICATION SERVICES	4,168	5,300	4,978	(322)
329	POSTAGE	14,679	15,775	13,745	(2,030)
340	INSURANCE	400	400	400	0
350	REPAIR & MAINTENANCE SERVICES	548	1,475	975	(500)
355	FOREIGN LANGUAGE INTERPRETER SERVICES	22,000	22,000	0	(22,000)
360	TRANSPORTATION	1,175	0	1,800	1,800
361	CERTIFIED PARAPROFESSIONAL SERVICES		955	0	(955)
365	TRANSPORTATION CHARGEBACKS	56,573	69,804	63,441	(6,363)
366	TRAVEL AND CONVENTIONS	7,899	11,487	28,448	16,961
367	TRAVEL AND CONVENTIONS OUT OF STATE	12,265	13,806	369	(13,437)
369	STUDENT ENTRY FEES			34,700	34,700
370	OPERATING LEASES OR RENTALS	21,359	2,980	27,000	24,020
380	PRINTING	117	1,370	0	(1,370)
383	PRINTING			21,625	21,625
385	THIRD PARTY SERVICES		8,270	100	(8,170)
390	TUITION OTHER MN SCHOOL DISTRICTS	1,841,870	1,881,500	1,905,614	24,114
394	TUITION OTHER MN AGENCIES	160,850	159,987	159,987	0
395	SHARED COSTS PAIRED DISTRICTS	29,124	33,355	0	(33,355)
398	INTERDEPARTMENTAL SERVICES CHARGEBACKS	76,694	108,042	102,024	(6,018)
	<b>TOTAL PURCHASED SERVICES</b>	<b>\$ 2,741,823</b>	<b>\$ 2,808,647</b>	<b>\$ 2,690,190</b>	<b>\$ (118,457)</b>
	<b>SUPPLIES AND MATERIALS</b>				
401	SUPPLIES AND MATERIALS	\$ 27,423	\$ 47,648	\$ 60,263	\$ 12,615
430	SUPPLIES AND MATERIALS INSTRUCTIONAL	44,484	55,216	60,845	5,629
433	SUPPLIES AND MATERIALS INSTRUCTIONAL INDIVIDUAL	72,287	0	0	0
460	TEXTBOOKS	98,640	187,522	190,801	3,279
461	TESTS	9,309	0	0	0
490	FOOD PURCHASES	133,907	141,019	131,410	(9,609)
	<b>TOTAL SUPPLIES AND MATERIALS</b>	<b>\$ 386,050</b>	<b>\$ 431,405</b>	<b>\$ 443,319</b>	<b>\$ 11,914</b>
	<b>CAPITAL EXPENDITURES</b>				
530	OTHER EQUIPMENT PURCHASED	\$ 4,211	\$ 7,586	\$ 10,774	\$ 3,188
555	TECHNOLOGY EQUIPMENT AND SOFTWARE	7,137	8,000	18,540	10,540
	<b>TOTAL CAPITAL EXPENDITURES</b>	<b>\$ 11,348</b>	<b>\$ 15,586</b>	<b>\$ 29,314</b>	<b>\$ 13,728</b>
	<b>OTHER EXPENDITURES</b>				
810	JUDGEMENTS	\$ 49,120	\$ -	\$ -	\$ -
820	DUES, MEMBERSHIPS, FEES	56,816	44,570	70,468	25,898
895	FEDERAL/NON PUBLIC INDIRECT COST	0	28,438	0	(28,438)
898	MISCELLANEOUS EXPENSE	2,625	7,500	0	(7,500)
	<b>TOTAL OTHER EXPENDITURES</b>	<b>\$108,561</b>	<b>\$80,508</b>	<b>\$70,468</b>	<b>(\$10,040)</b>
	<b>TOTAL EXPENDITURES</b>	<b>\$ 7,995,632</b>	<b>\$ 8,050,079</b>	<b>\$ 8,081,363</b>	<b>\$ 31,284</b>

# Independent School District 622

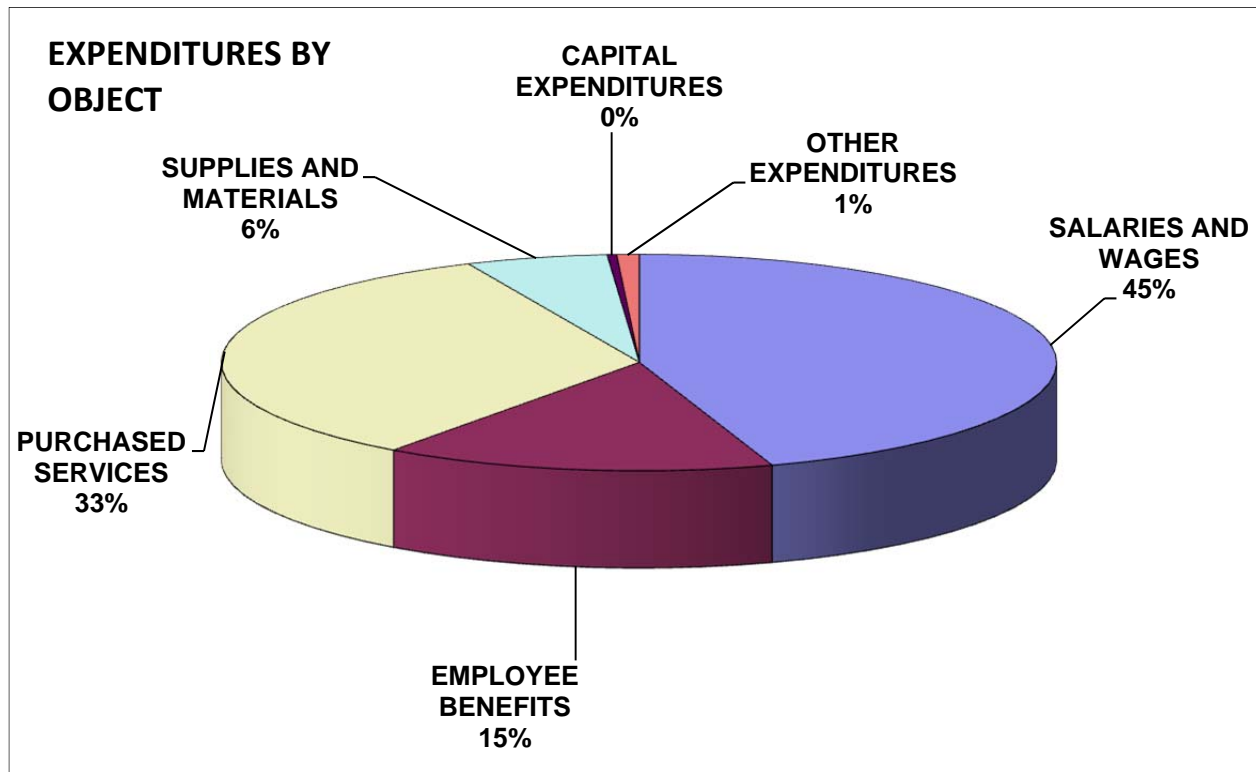
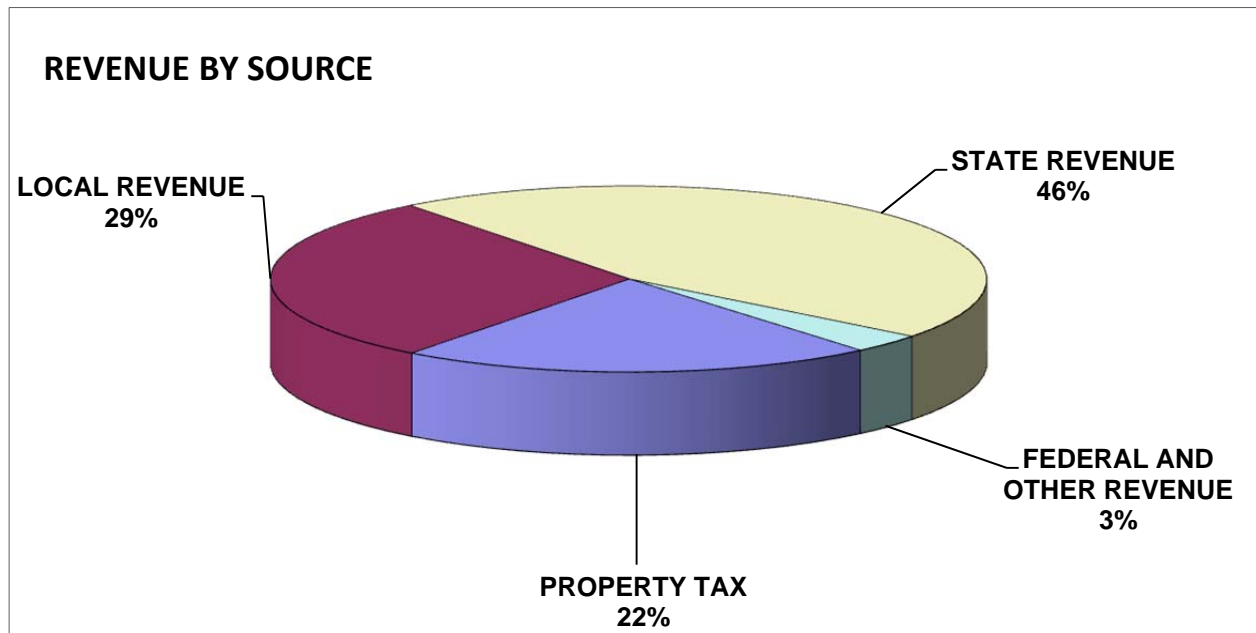
## 2015-2016 Community Education Fund

### Proposed Budget Revenue Detail by Program

PROGRAM	REVENUE SOURCE DESCRIPTION	2014 FY ACTUAL	2015 ORIGINAL BUDGET	2016 PROPOSED BUDGET	CHANGE
	<b>REVENUE BY PROGRAM:</b>				
505	GENERAL COMMUNITY EDUCATION	\$ 455,378	\$ 497,911	\$ 686,963	\$ 189,052
510	ADULTS WITH DISABILITIES	81,535	79,990	70,011	(9,979)
520	ADULT BASIC EDUCATION	2,896,328	3,027,009	2,973,509	(53,500)
570	SCHOOL AGE CARE	2,232,795	2,215,924	2,303,993	88,069
579	PRE-SCHOOL INSTRUCTIONAL	210,467	206,000	0	(206,000)
580	EARLY CHILDHOOD AND FAMILY EDUCATION	469,934	474,025	537,604	63,579
581	PRE-KINDERGARTEN	81,780	91,910	91,000	(910)
582	SCHOOL READINESS	146,800	146,799	378,841	232,042
583	PRE-SCHOOL SCREENING	43,858	40,735	45,620	4,885
585	YOUTH ENRICHMENT	246,767	199,203	229,103	29,900
590	COMMUNITY RESOURCES/VOLUNTEERS	494,710	468,238	354,290	(113,948)
593	OTHER COMMUNITY PROGRAMS	595,863	597,208	628,438	31,230
	<b>TOTAL REVENUE</b>	<b>\$ 7,956,215</b>	<b>\$ 8,044,952</b>	<b>\$ 8,299,372</b>	<b>\$ 254,420</b>
	<b>EXPENDITURES BY PROGRAM:</b>				
505	GENERAL COMMUNITY EDUCATION	\$ 511,671	\$ 566,488	\$ 526,722	\$ (39,766)
510	ADULTS WITH DISABILITIES	81,534	85,461	70,011	(15,450)
520	ADULT BASIC EDUCATION	2,834,665	3,021,477	2,973,509	(47,968)
570	SCHOOL AGE CARE	2,310,872	2,121,590	2,270,293	148,703
579	PRE-SCHOOL INSTRUCTIONAL	210,120	206,000	0	(206,000)
580	EARLY CHILDHOOD AND FAMILY EDUCATION	404,982	447,809	494,469	46,660
581	PRE-KINDERGARTEN	81,780	91,910	91,000	(910)
582	SCHOOL READINESS	168,644	167,939	378,841	210,902
583	PRE-SCHOOL SCREENING	54,194	40,735	53,654	12,919
585	YOUTH ENRICHMENT	249,683	230,810	234,135	3,325
590	COMMUNITY RESOURCES/VOLUNTEERS	491,624	472,652	360,291	(112,361)
593	OTHER COMMUNITY PROGRAMS	201,199	202,543	207,435	4,892
710	COUNSELING/GUIDANCE	267,175	267,175	279,411	12,236
720	HEALTH SERVICES	127,489	127,490	141,592	14,102
	<b>TOTAL EXPENDITURES</b>	<b>\$ 7,995,632</b>	<b>\$ 8,050,079</b>	<b>\$ 8,081,363</b>	<b>\$ 31,284</b>

# Independent School District 622

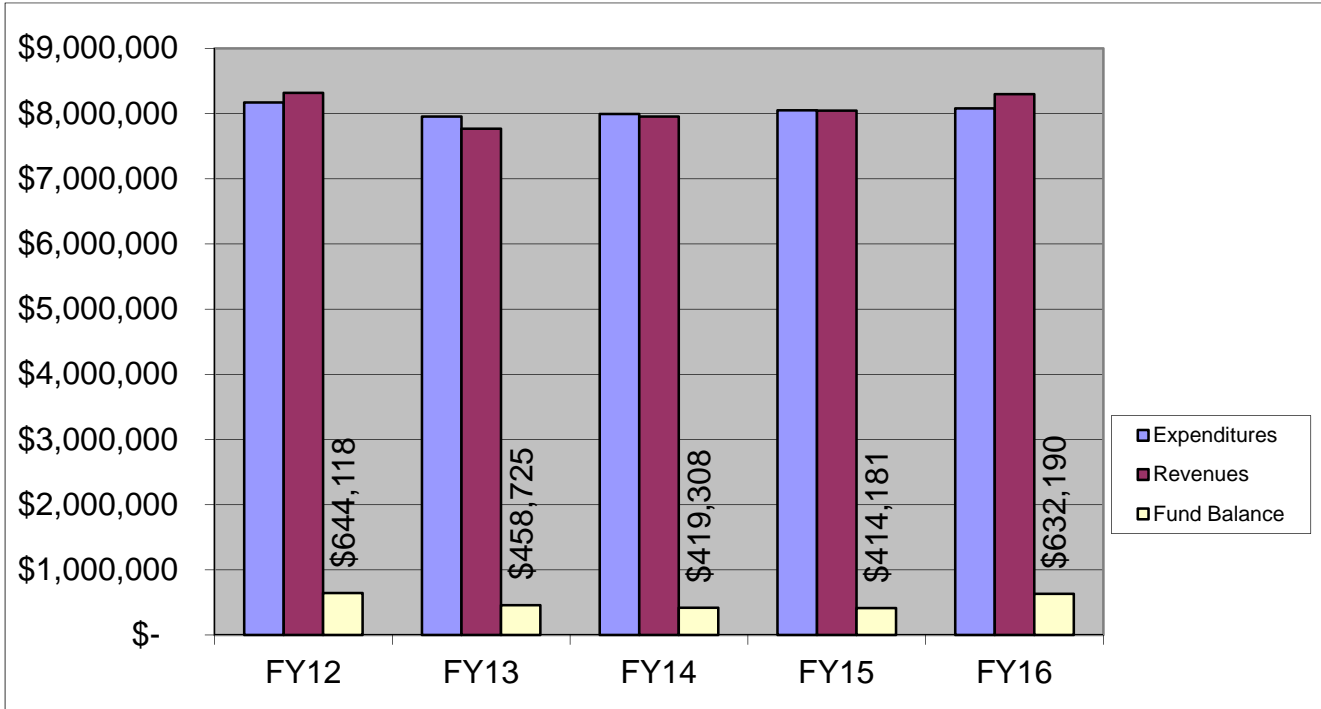
## 2015-2016 Community Education Proposed Budget Graphs



# Independent School District 622

## 2015-2016 Community Education Proposed Budget Graphs

### REVENUES, EXPENDITURES, FUND BALANCE



# Independent School District 622

## Proposed Budget Building Construction Fund 06



**School District 622**

NORTH ST. PAUL | MAPLEWOOD | OAKDALE

*Ready for tomorrow*

## Fiscal Year 2015 - 2016

Covering the period from July 1, 2015 to June 30, 2016

Prepared by

Randy Anderson - Director of Business Services

Ed McCarthy - Accounting Supervisor

Janet Doman - Accountant

Jo McCabe - Executive Secretary

Mike Boland - Operations Supervisor

May 2015

*"A community collaborative dedicated to educating and empowering all learners to excel in our changing world."*

# Independent School District 622

## 2015-2016 Building Construction Fund

### Proposed Budget Summary

- ✚ Building tours and visits with staff have been conducted to determine building needs.
- ✚ The District's 2 year and 10 year Alternative Facilities plans have been approved by the School Board and have been submitted to the Minnesota Department of Education as required by law.
- ✚ The funding stream used to fund the Alternative Facilities program is through a pay-as-you-go levy that is certified each fall by the School Board.
- ✚ The Pay 2015 (FY15-16) ALT Facilities levy was certified for \$5,067,600. This revenue will be used to fund the \$4,000,000 in current projects for the summer of 2015 (FY2016) and reduce the (\$1,000,000) deficit in fund balance created by the approved Beaver Lake project.
- ✚ The District was awarded a matching grant from the MN Department of Human Services of \$137,500 for FY 2015-16 for the playground project at Beaver Lake Education Center

# Independent School District 622

## 2015-2016 Building Construction Fund

### Proposed Budget Summary

	2014 FY ACTUAL	2015 REVISED BUDGET	2016 PROPOSED BUDGET	CHANGE
<b>REVENUE:</b>				
PROPERTY TAX LEVY	\$ 595,000	\$ 3,274,500	\$ 5,067,600	\$ 1,793,100
GRANT - MN DEPT OF HUMAN SERVICES	\$ -	\$ -	\$ 137,500	\$ 137,500
INTEREST EARNINGS	\$ 51	\$ -	\$ -	\$ -
<b>TOTAL REVENUE</b>	<b>\$ 595,051</b>	<b>\$ 3,274,500</b>	<b>\$ 5,205,100</b>	<b>\$ 1,930,600</b>
<b>EXPENDITURES:</b>				
SALARIES AND WAGES	\$ -	\$ 147,500	\$ 380,367	\$ 232,867
EMPLOYEE BENEFITS	\$ -	\$ 52,500	\$ 119,633	\$ 67,133
PURCHASED SERVICES	\$ 9,951	\$ -	\$ -	\$ -
SUPPLIES AND MATERIALS	\$ -	\$ -	\$ -	\$ -
CAPITAL EXPENDITURES	\$ 2,921,634	\$ 3,489,550	\$ 3,182,950	\$ (306,600)
OTHER EXPENDITURES	\$ -	\$ -	\$ -	\$ -
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,931,585</b>	<b>\$ 3,689,550</b>	<b>\$ 3,682,950</b>	<b>(\$6,600)</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>\$ (2,336,534)</b>	<b>\$ (415,050)</b>	<b>\$ 1,522,150</b>	
<b>BEGINNING FUND BALANCE</b>	<b>\$ 1,411,234</b>	<b>\$ (925,300)</b>	<b>\$ (1,340,350)</b>	
<b>ENDING FUND BALANCE</b>	<b>\$ (925,300)</b>	<b>\$ (1,340,350)</b>	<b>\$ 181,800</b>	
	-31.6%	-36.3%	4.9%	

# Independent School District 622

## 2015-2016 Building Construction Fund

### Proposed Budget Expense by Object

OBJECT	OBJECT DESCRIPTION	2014 FY ACTUAL	2015 REVISED BUDGET	2016 PROPOSED BUDGET	CHANGE
	<b>SALARIES AND WAGES</b>				
110	ADMINISTRATION/SUPERVISION	\$0	\$112,500	\$92,016	(\$20,484)
170	NON-INSTRUCTIONAL SUPPORT	\$0	\$35,000	\$288,351	\$253,351
					\$0
	<b>TOTAL SALARIES AND WAGES</b>	<b>\$0</b>	<b>\$147,500</b>	<b>\$380,367</b>	<b>\$232,867</b>
	<b>EMPLOYEE BENEFITS</b>				
210	FICA/MEDICARE	\$0	\$10,000	\$29,098	\$19,098
214	PERA	\$0	\$10,600	\$28,527	\$17,927
220	HEALTH INSURANCE	\$0	\$24,000	\$25,054	\$1,054
230	LIFE INSURANCE	\$0	\$500	\$951	\$451
235	DENTAL INSURANCE	\$0	\$2,500	\$5,705	\$3,205
240	LONG TERM DISABILITY INSURANCE	\$0	\$400	\$1,902	\$1,502
250	TSA / MINN DEFER COMP PLAN	\$0	\$3,000	\$9,509	\$6,509
270	WORKERS COMPENSATION	\$0	\$1,300	\$18,507	\$17,207
299	OTHER EMPLOYEE BENEFITS	\$0	\$200	\$380	\$180
	<b>TOTAL EMPLOYEE BENEFITS</b>	<b>\$0</b>	<b>\$52,500</b>	<b>\$119,633</b>	<b>\$67,133</b>
	<b>PURCHASED SERVICES</b>				
305	CONSULTING FEES/FEES FOR SERVICES	\$396	\$0	\$0	\$0
370	OPERATING LEASES OR RENTALS	\$9,555	\$0	\$0	\$0
	<b>TOTAL PURCHASED SERVICES</b>	<b>\$9,951</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>SUPPLIES AND MATERIALS</b>				
		\$0	\$0	\$0	\$0
					\$0
	<b>TOTAL SUPPLIES AND MATERIALS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>CAPITAL EXPENDITURES</b>				
510	SITE OR GROUNDS	\$3,375	\$0	\$0	\$0
520	BUILDING CONSTRUCTION	\$1,906,915	\$3,474,550	\$3,182,950	(\$291,600)
522	BUILDING IMPROVEMENTS	\$1,011,344	\$15,000	\$0	(\$15,000)
	<b>TOTAL CAPITAL EXPENDITURES</b>	<b>\$2,921,634</b>	<b>\$3,489,550</b>	<b>\$3,182,950</b>	<b>(\$306,600)</b>
	<b>OTHER EXPENDITURES</b>				
		\$0	\$0	\$0	\$0
					\$0
	<b>TOTAL OTHER EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>TOTAL EXPENDITURES</b>	<b>\$2,931,585</b>	<b>\$3,689,550</b>	<b>\$3,682,950</b>	<b>(\$6,600)</b>

# Independent School District 622

## 2015-2016 Building Construction Fund

### Proposed Expense Budget by Project

COURSE	PROJECT DESCRIPTION	2014 FY ACTUAL	2015 REVISED BUDGET	2016 PROPOSED BUDGET
121	EAGLE POINT FY14	\$87,386	\$0	\$0
124	HARMONY FY14	\$39,839	\$0	\$0
127	DISTRICT WIDE FY14	\$789,456	\$15,000	\$0
128	STAFF LABOR AND BENEFITS	\$0	\$200,000	\$500,000
129	PROFESSIONAL SERVICES FY14	\$94,663	\$0	\$0
141	RICHARDSON ROOF FY14	\$521,700	\$0	\$0
142	HARMONY ELECTRICAL FY14	\$199,031	\$10,000	\$0
153	THS TRACK FY13-14	\$3,375	\$0	\$0
451	BEAVER LAKE FY15	\$478,948	\$1,550,000	\$0
455	GLADSTONE FY15	\$696,131	\$1,300,000	\$0
458	PROFESSIONAL SERVICES FY15	\$0	\$150,000	\$0
600	DISTRICT WIDE FY16	\$0	\$0	\$227,550
601	BEAVER LAKE FY16	\$21,056	\$90,000	\$599,500
602	CARVER FY16	\$0	\$0	\$125,000
603	CASTLE FY16	\$0	\$0	\$151,000
604	COWERN FY16	\$0	\$0	\$215,000
605	EAGLE POINT FY16	\$0	\$10,000	\$125,000
606	GLADSTONE FY16	\$0	\$30,000	\$215,020
607	HARMONY FY16	\$0	\$5,000	\$0
608	OAKDALE FY16	\$0	\$10,500	\$64,500
609	RICHARDSON FY16	\$0	\$0	\$115,000
610	WEAVER FY16	\$0	\$0	\$115,000
611	WEBSTER FY16	\$0	\$2,400	\$277,600
612	SKYVIEW FY16	\$0	\$5,000	\$0
613	JOHN GLENN FY16	\$0	\$43,790	\$420,640
614	MAPLEWOOD FY16	\$0	\$2,400	\$82,600
615	TARTAN FY16	\$0	\$65,460	\$134,540
616	TRANSPORTATION FY16	\$0	\$0	\$150,000
618	DISTRICT WIDE FY16	\$0	\$0	\$110,000
644	NORTH FY16	\$0	\$200,000	\$55,000
	<b>TOTAL EXPENDITURES</b>	<b>\$2,931,585</b>	<b>\$3,689,550</b>	<b>\$3,682,950</b>

# Independent School District 622

## 2015-2016 Building Construction Fund Alternative Facilities Projects Summary

	<b>Budgeted Cost</b>
<b>Beaver Lake</b>	
• Replacement of North Parking Lot	\$300,000
• Replacement of Playground	\$275,000
• Replacement of the Building P/A & Clock Systems	\$115,000
○ System to be determined after Gladstone’s pilot installation completed	
<b>TOTAL</b>	<b>\$689,500</b>
<b>Carver Elementary</b>	
• Replacement/Repair of Gym Air-Handling Unit	\$100,000
• Replacement of Gym P/A System	\$25,000
<b>TOTAL</b>	<b>\$125,000</b>
<b>Castle Elementary</b>	
• Replacement of Playground	\$83,000
• Replacement of Flush Valves at Toilets	\$18,000
• Replacement of Classroom Walls & Doors (Eight (8) Locations)	\$50,000
<b>TOTAL</b>	<b>\$151,000</b>
<b>Cowern Elementary</b>	
• Replacement of Toilet Rooms	\$190,000
• Replacement of a portion of Head-End DDC Controls	\$25,000
<b>TOTAL</b>	<b>\$215,000</b>
<b>Eagle Point Elementary</b>	
• Replacement of Corridor Ceilings and Lights	\$135,000
<b>TOTAL</b>	<b>\$135,000</b>
<b>Gladstone</b>	
• Replacement of Roofing (Gym) (Bids Received)	\$185,020
• Replacement of the Building P/A & Clock Systems	\$60,000
○ Installation in this building to be Pilot Installation	
<b>TOTAL</b>	<b>\$245,020</b>
<b>Oakdale Elementary</b>	
• Replace the remaining Pneumatic Controls with DDC Controls	\$75,000
<b>TOTAL</b>	<b>\$75,000</b>
<b>Richardson Elementary</b>	
• Replacement of the Building P/A & Clock Systems	\$115,000
○ System to be determined after Gladstone’s pilot installation completed	
<b>TOTAL</b>	<b>\$115,000</b>
<b>Weaver Elementary</b>	
• Replacement of the Building P/A & Clock Systems	\$115,000
○ System to be determined after Gladstone’s pilot installation completed	
<b>TOTAL</b>	<b>\$115,000</b>
<b>Webster Elementary</b>	
• Replacement of Playground	\$160,000
• Replacement of the Building P/A & Clock Systems	\$120,000
○ System to be determined after Gladstone’s pilot installation	
<b>TOTAL</b>	<b>\$280,000</b>

# Independent School District 622

## 2015-2016 Building Construction Fund Alternative Facilities Projects Summary

	<b>Budgeted Cost</b>
<b>John Glenn Middle School</b>	
• Partial Roof Replacement of the Existing Roofing (Bids Received)	\$270,700
• Study Structural Crack on southern end of Building	\$50,000
○ Allowance for Soil Borings/Structural Engineering Analysis	
• Replace remaining Galvanized Piping	\$50,000
• Replacement of Plumbing Fixtures	\$93,700
<b>TOTAL</b>	<b>\$464,430</b>
<b>Maplewood Middle School</b>	
• Security System Replacements	\$20,000
• Replacement of the Building P/A & Clock Systems	\$65,000
○ System to be determined after Gladstone's pilot installation completed	
<b>TOTAL</b>	<b>\$85,000</b>
<b>North High School</b>	
• Replace Stadium Lighting (Completed last Summer 2014)	\$200,000
• Security System Replacement	\$55,000
<b>TOTAL</b>	<b>\$255,000</b>
<b>Tartan High School</b>	
• Replacement the Building's Automated HVAC Controls	\$125,000
• Replacement of the Building P/A System	\$75,000
<b>TOTAL</b>	<b>\$200,000</b>
<b>Transportation</b>	
• Comply with City's CUP Requirements (Brick at Façade)	\$150,000
<b>TOTAL</b>	<b>\$150,000</b>
<b>District-Wide Projects</b>	
Concrete Walk/Curb Replacement	\$50,000
• Finishes (i.e. Flooring, Ceilings, etc.)	\$31,050
○ Beaver Lake	
• Mechanical Replacements	\$50,000
○ Fixtures, spot Piping Replacement, Equipment Parts (i.e. Pumps, Wheels, etc)	
• Roof Replacement/Patching to extend Life Expectancy of Existing Roofs (Bids Received)	\$46,500
○ Beaver Lake	
○ John Glenn Middle School	
○ Tartan High School	
<b>TOTAL</b>	<b>\$227,550</b>
<b>District-Wide Staff &amp; Professional Services</b>	
• Deferred Maintenance Salaries	\$500,000
• Professional Support	\$110,000
<b>TOTAL</b>	<b>\$610,000</b>
<b>TOTAL FISCAL YEAR 2015/2016</b>	<b>\$4,137,500</b>

# Independent School District 622

## 2015-2016 Building Construction Fund Alternative Facilities Projects Summary

<b>John Glenn Middle School</b>	<b>Budgeted Cost</b>
• Partial Roof Replacement of the Existing Roofing (Bids Received)	\$270,700
• Study Structural Crack on southern end of Building	\$50,000
○ Allowance for Soil Borings/Structural Engineering Analysis	
• Replace remaining Galvanized Piping	\$50,000
• Replacement of Plumbing Fixtures	\$93,700
<b>TOTAL</b>	<b>\$464,430</b>
<b>Maplewood Middle School</b>	
• Security System Replacements	\$20,000
• Replacement of the Building P/A & Clock Systems	\$65,000
○ System to be determined after Gladstone’s pilot installation completed	
<b>TOTAL</b>	<b>\$85,000</b>
<b>North High School</b>	
• Replace Stadium Lighting (Completed last Summer 2014)	\$200,000
• Security System Replacement	\$55,000
<b>TOTAL</b>	<b>\$255,000</b>
<b>Tartan High School</b>	
• Replacement the Building’s Automated HVAC Controls	\$125,000
• Replacement of the Building P/A System	\$75,000
<b>TOTAL</b>	<b>\$200,000</b>
<b>Transportation</b>	
• Comply with City’s CUP Requirements (Brick at Façade)	\$150,000
<b>TOTAL</b>	<b>\$150,000</b>
<b>District-Wide Projects</b>	
Concrete Walk/Curb Replacement	\$50,000
• Finishes (i.e. Flooring, Ceilings, etc.)	\$31,050
○ Beaver Lake	
• Mechanical Replacements	\$50,000
○ Fixtures, spot Piping Replacement, Equipment Parts (i.e. Pumps, Wheels, etc)	
• Roof Replacement/Patching to extend Life Expectancy of Existing Roofs (Bids Received)	\$46,500
○ Beaver Lake	
○ John Glenn Middle School	
○ Tartan High School	
<b>TOTAL</b>	<b>\$227,550</b>
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• Deferred Maintenance Salaries	\$500,000
• Professional Support	\$110,000
<b>TOTAL</b>	<b>\$610,000</b>
<b>TOTAL FISCAL YEAR 2015/2016</b>	<b>\$4,137,500</b>

# Independent School District 622

## Proposed Budget Health Self-Insurance Fund Fund 20



**School District 622**

NORTH ST. PAUL | MAPLEWOOD | OAKDALE

*Ready for tomorrow*

## Fiscal Year 2015 - 2016

Covering the period from July 1, 2015 to June 30, 2016

Prepared by

Randy Anderson - Director of Business Services

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June 2015

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# Independent School District 622

## 2015-2016 Self-Insurance Fund

### Proposed Budget Assumptions

- ✚ Purpose: To pay for claims, stop loss, administrative, and all expenditures related to the District's active employee health insurance plan.
- ✚ Revenues are generated by employer and employee contributions and individuals enrolled in the District's COBRA plan.
- ✚ Expenditures are administrative expenses, claims, on-site clinic costs and other expenses related to the District's Self-Insured Health Plan.
- ✚ Expenditures are reviewed and approved by a third party administrator before final approval from the District.
- ✚ The Self Insured Health Plan must be audited by an independent auditor on an annual basis and must follow governmental accounting standards and GASB 45.
- ✚ Due to District Budget Adjustments, the revenue and expenditures for 2015-16 have been adjusted accordingly.

# Independent School District 622

## 2015-2016 Self-Insured Health Fund Proposed Budget Summary

	2014 FY ACTUAL	2015 REVISED BUDGET	2016 PROPOSED BUDGET	CHANGE
<b>REVENUE:</b>				
PAYROLL EE & ER CONTRIBUTIONS	\$ 14,488,515	\$ 14,767,200	\$ 14,008,200	\$ (759,000)
VEBA PASS THROUGH	554,548	614,628	550,000	(64,628)
HSA PASS THROUGH	180,985	198,278	160,000	(38,278)
PREMIUMS COLLECTED FOR PRE 65 RETIRES ER	305,466	547,643	550,000	2,357
LTD ER CONTRIBUTIONS	180,826	194,295	195,000	705
PREMIUMS COLLECTED FOR PRE 65 RETIRES EE	294,299	286,014	290,000	3,986
<b>TOTAL REVENUE</b>	<b>\$ 16,004,639</b>	<b>\$ 16,608,058</b>	<b>\$ 15,753,200</b>	<b>\$ (854,858)</b>
<b>EXPENDITURES:</b>				
CLAIMS	\$ 11,603,065	\$ 13,030,739	\$ 12,500,000	\$ (530,739)
IBNR CHANGE	1,150,000	459,200	0	(459,200)
ADMIN/BROKER FEES	631,585	675,847	600,000	(75,847)
STOP LOSS	894,544	928,366	900,000	(28,366)
HEALTH CLINIC	279,156	295,532	300,000	4,468
FITNESS	44,507	76,938	75,000	(1,938)
PASS THROUGH VEBA	554,548	614,628	550,000	(64,628)
PASS THROUGH HSA	180,985	198,278	160,000	(38,278)
TAX	0	125,433	130,000	4,567
OTHER	0	5,075	5,000	(75)
<b>TOTAL EXPENDITURES</b>	<b>\$ 15,338,390</b>	<b>\$ 16,410,036</b>	<b>\$ 15,220,000</b>	<b>\$ (1,190,036)</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>\$ 666,249</b>	<b>\$ 198,022</b>	<b>\$ 533,200</b>	
<b>BEGINNING FUND BALANCE</b>	<b>\$ -</b>	<b>\$ 666,249</b>	<b>\$ 864,271</b>	
<b>ENDING FUND BALANCE</b>	<b>\$ 666,249</b>	<b>\$ 864,271</b>	<b>\$ 1,397,471</b>	
	4.3%	5.3%	9.2%	

# Independent School District 622

## 2015-2016 Self-Insured Health Fund

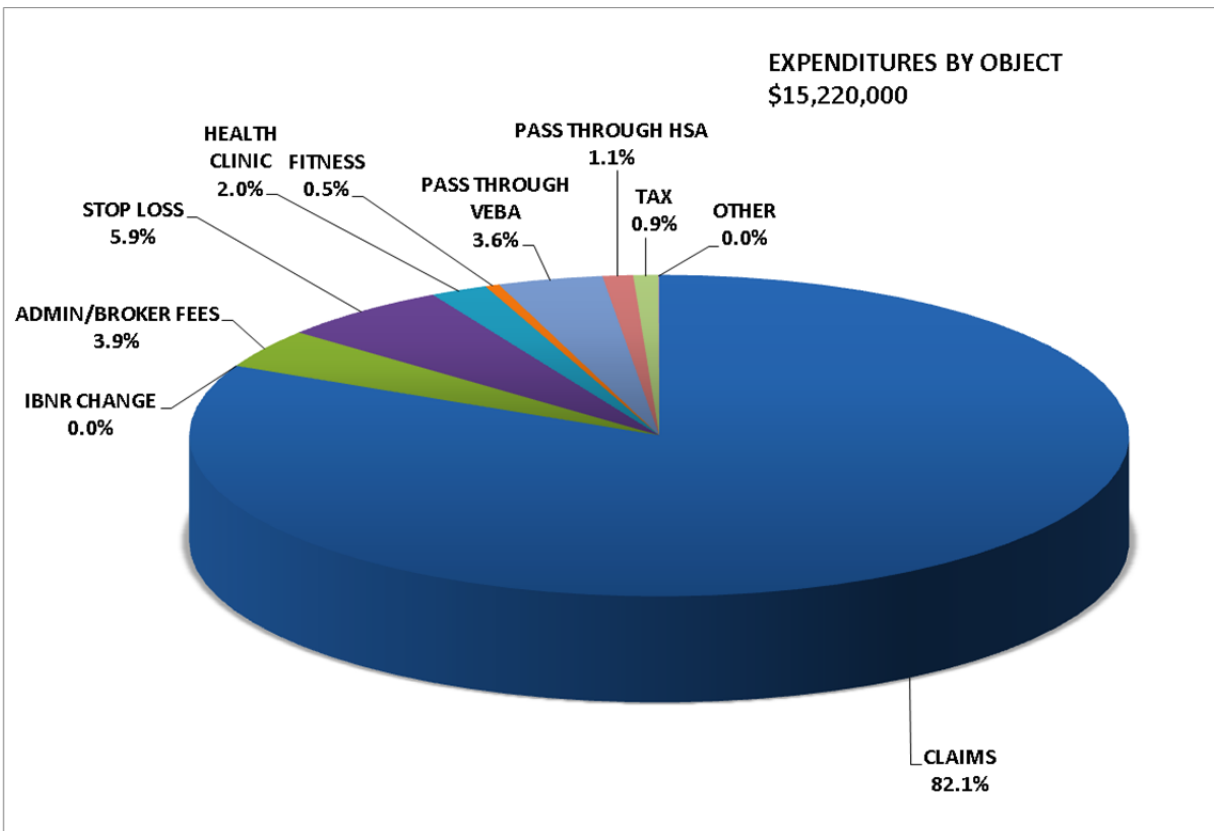
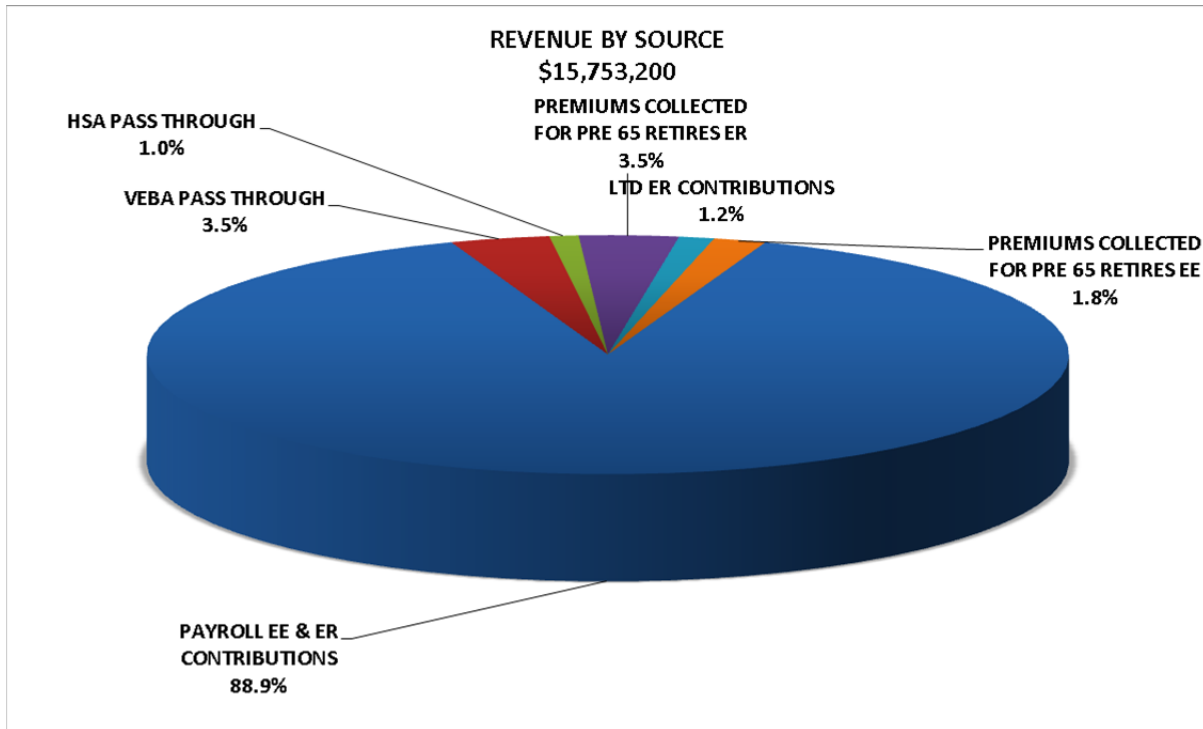
### Proposed Budget Detail by Source & Object

SOURCE	REVENUE SOURCE DESCRIPTION	2014 FY ACTUAL	2015 REVISED ESTIMATED	2016 PROPOSED BUDGET	CHANGE
099	PAYROLL EE & ER CONTRIBUTIONS	\$ 14,488,515	\$ 14,767,200	\$ 14,008,200	\$ (759,000)
099	VEBA PASS THROUGH	554,548	614,628	550,000	(64,628)
099	HSA PASS THROUGH	180,985	198,278	160,000	(38,278)
099	PREMIUMS COLLECTED FOR PRE 65 RETIRES ER	305,466	547,643	550,000	2,357
099	LTD ER CONTRIBUTIONS	180,826	194,295	195,000	705
616	PREMIUMS COLLECTED FOR PRE 65 RETIRES EE	294,299	286,014	290,000	3,986
	<b>TOTAL REVENUE</b>	<b>\$ 16,004,639</b>	<b>\$ 16,608,058</b>	<b>\$ 15,753,200</b>	<b>\$ (854,858)</b>

OBJECT	OBJECT DESCRIPTION	2014 FY ACTUAL	2015 REVISED ESTIMATE	2016 PROPOSED BUDGET	CHANGE
	<b>OPERATING EXPENSE</b>				
220	CLAIMS	\$ 11,603,065	\$ 13,030,739	\$ 12,500,000	\$ (530,739)
220	IBNR CHANGE	1,150,000	459,200	0	(459,200)
220	ADMIN/BROKER FEES	747,789	675,847	600,000	(75,847)
220	STOP LOSS	894,544	928,366	900,000	(28,366)
220	HEALTH CLINIC	279,156	295,532	300,000	4,468
220	FITNESS	44,507	76,938	75,000	(1,938)
220	PASS THROUGH VEBA	554,548	614,628	550,000	(64,628)
220	PASS THROUGH HSA	180,985	198,278	160,000	(38,278)
220	TAX	0	125,433	130,000	4,567
220	OTHER	0	5,075	5,000	(75)
	<b>TOTAL OPERATING EXPENSE</b>	<b>\$ 15,454,594</b>	<b>\$ 16,410,036</b>	<b>\$ 15,220,000</b>	<b>\$ (1,190,036)</b>

# Independent School District 622

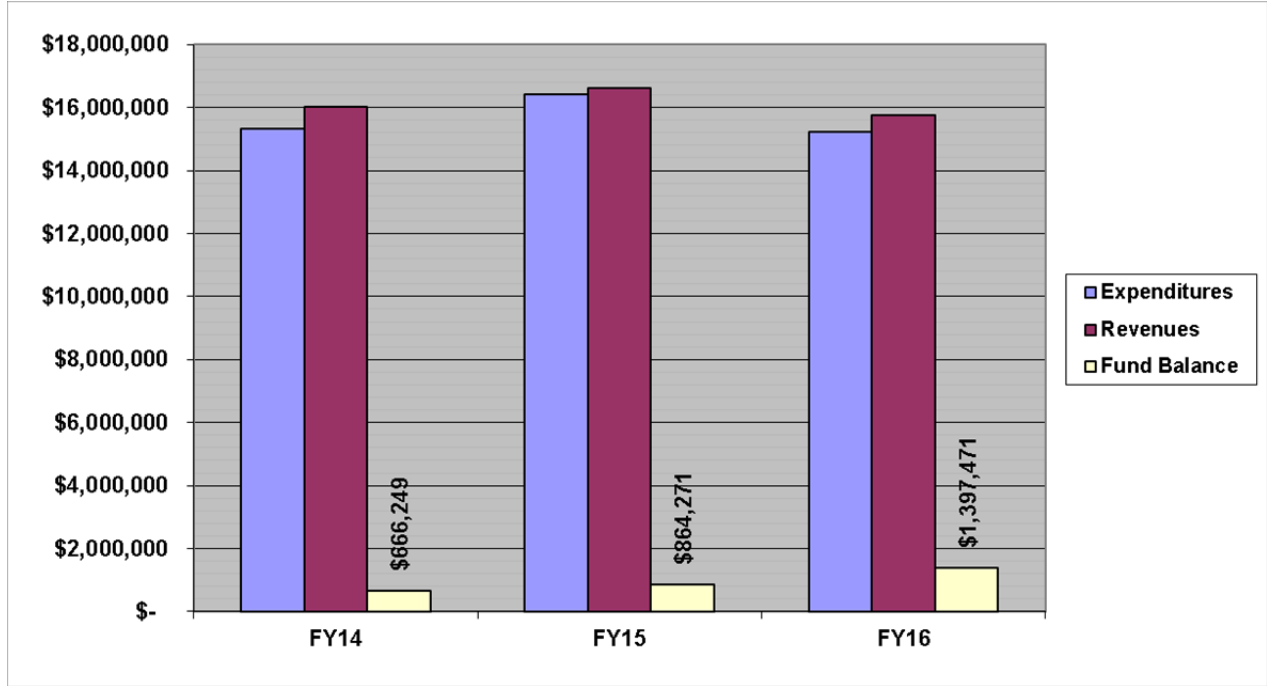
## 2015-2016 Self-Insurance Health Fund Proposed Budget Graphs



# Independent School District 622

## 2015-2016 Self-Insurance Health Fund Proposed Budget Graphs

### REVENUES, EXPENDITURES, FUND BALANCE



# Independent School District 622

## Proposed Budgets

Debt Service Fund  
Trust Fund  
OPEB Trust Fund  
OPEB Debt Service Fund  
Funds 07 - 09 - 45 - 47



## School District 622

NORTH ST. PAUL | MAPLEWOOD | OAKDALE

*Ready for tomorrow*

## Fiscal Year 2015 - 2016

Covering the period from July 1, 2015 to June 30, 2016

Prepared by

Randy Anderson - Director of Business Services  
Ed McCarthy - Accounting Supervisor  
Janet Doman - Accountant  
Jo McCabe - Executive Secretary

May 2015

*"A community collaborative dedicated to educating and empowering all learners to excel in our changing world."*

# Independent School District 622

## 2015-2016 Debt Service - Fund 07

### Proposed Budget Summary

- ✚ This fund is used to pay off principal and interest payments incurred by the issuance of bonds or certificates of participation by the District.
- ✚ Revenue for this fund comes from the annual property tax levy certified by the School Board in the fall.
- ✚ Interest revenue is decreasing due to less cash in the bond refunding escrow account due to those bonds are now paid in full.
- ✚ Other revenue - Tartan Arena is money transferred from the General Fund per the joint powers agreement to pay for the debt service on the building.

	2014 FY ACTUAL	2015 REVISED BUDGET	2016 PROPOSED BUDGET	CHANGE
<b>REVENUE:</b>				
PROPERTY TAXES	\$ 11,683,314	\$ 12,075,198	\$ 12,416,095	\$ 340,897
STATE REVENUE	\$ 252	\$ -	\$ -	\$ -
FEDERAL REVENUE	\$ 92,158	\$ 90,749	\$ 95,060	\$ 4,311
OTHER - TARTAN ARENA	\$ 150,590	\$ 156,105	\$ 156,065	\$ (40)
INVESTMENT INCOME	\$ 61,119	\$ 50,000	\$ 50,000	\$ -
<b>TOTAL REVENUE</b>	<b>\$ 11,987,433</b>	<b>\$ 12,372,052</b>	<b>\$ 12,717,220</b>	<b>\$ 345,168</b>
<b>EXPENDITURES:</b>				
PRINCIPAL	\$ 7,370,000	\$ 7,795,000	\$ 8,205,000	\$ 410,000
INTEREST	\$ 5,256,880	\$ 4,529,700	\$ 3,820,491	\$ (709,209)
OTHER	\$ 226,366	\$ 233,000	\$ 239,179	\$ 6,179
<b>TOTAL EXPENDITURES</b>	<b>\$ 12,853,246</b>	<b>\$ 12,557,700</b>	<b>\$ 12,264,670</b>	<b>(\$293,030)</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>\$ (865,813)</b>	<b>\$ (185,648)</b>	<b>\$ 452,550</b>	
<b>OTHER FINANCING</b>				
DEBT ISSUED	\$ -	\$ -	\$ -	
REFUNDED DEBT PAYMENT	\$ (8,745,000)	\$ (9,240,000)	\$ -	
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>\$ (8,745,000)</b>	<b>\$ (9,240,000)</b>	<b>\$ -</b>	
<b>BEGINNING FUND BALANCE</b>	<b>\$ 21,205,591</b>	<b>\$ 11,594,778</b>	<b>\$ 11,409,130</b>	
RESERVE FOR REFUNDING	9,481,785	-	-	
RESTRICTED FUND BALANCE	2,112,993	1,927,345	2,379,895	
<b>ENDING FUND BALANCE</b>	<b>\$ 11,594,778</b>	<b>\$ 11,409,130</b>	<b>\$ 11,861,680</b>	

# Independent School District 622

## 2015-2016 Trust and Agency - Fund 09

### Proposed Budget and Summary

- ✚ Purpose: To account for building donations and fund raisers that occur during the year.
- ✚ Included in this fund are various private grants received such as 3M grants.
- ✚ Fund is under “Board control” and must follow all District policy and procedure in expending the funds.

	2014 FY ACTUAL	2015 REVISED BUDGET	2016 PROPOSED BUDGET	CHANGE
<b>REVENUE:</b>				
FEES,ADMISSIONS,MISCELLANOUS	\$ 1,114,466	\$ 820,000	\$ 820,000	\$ -
DONATIONS	\$ 605,553	\$ 415,000	\$ 415,000	\$ -
FUNDRAISING	\$ 99,640	\$ 65,000	\$ 65,000	\$ -
<b>TOTAL REVENUE</b>	<b>\$ 1,819,659</b>	<b>\$ 1,300,000</b>	<b>\$ 1,300,000</b>	<b>\$ -</b>
<b>EXPENDITURES:</b>				
SALARIES & BENEFITS	\$ 324,542	\$ 294,000	\$ 294,000	\$ -
PURCHASED SERVICES	\$ 251,570	\$ 188,000	\$ 188,000	\$ -
SUPPLIES AND MATERIALS	\$ 819,767	\$ 787,000	\$ 787,000	\$ -
CAPITAL EXPENDITURES	\$ 15,717	\$ 11,000	\$ 11,000	\$ -
OTHER	\$ 16,240	\$ 20,000	\$ 20,000	\$ -
TRANSFER TO FUND 04 MID-AMERICA	\$ 128,106	\$ -	\$ -	\$ -
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,555,942</b>	<b>\$ 1,300,000</b>	<b>\$ 1,300,000</b>	<b>\$ -</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>\$ 263,717</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>OTHER FINANCING</b>				
DEBT ISSUED	\$ -	\$ -	\$ -	
REFUNDED DEBT PAYMENT	\$ -	\$ -	\$ -	
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>BEGINNING NET POSITION</b>	<b>\$ 1,406,449</b>	<b>\$ 1,670,166</b>	<b>\$ 1,670,166</b>	
<b>ENDING NET POSITION</b>	<b>\$ 1,670,166</b>	<b>\$ 1,670,166</b>	<b>\$ 1,670,166</b>	

# Independent School District 622

2015-2016 OPEB Trust - Fund 45

OPEB Debt Service - Fund 47

Proposed Budget and Summary

- ✚ Fund created to account for Other Post-Employment Benefits (OPEB) bonds that were issued in 2008-09.
- ✚ Dollars from this fund help to offset the cost of contractual retiree health insurance, dental insurance and life insurance.
- ✚ Accounting practice and withdrawal from this fund must follow GASB 45 and an actuarial study.
- ✚ Fund 47 the Debt Service for OPEB is for the annual payment on the OPEB bonds. This amount is included in the annual levy certified by the School Board.

	2014 FY ACTUAL	2015 REVISED BUDGET	2016 PROPOSED BUDGET	CHANGE
<b>REVENUE:</b>				
EMPLOYEE CONTRIBUTIONS	\$ 770,369	\$ 980,000	\$ 800,000	\$ (180,000)
INVESTMENT EARNINGS	\$ 496,468	\$ 150,000	\$ 150,000	\$ -
<b>TOTAL REVENUE</b>	<b>\$ 1,266,837</b>	<b>\$ 1,130,000</b>	<b>\$ 950,000</b>	<b>\$ (180,000)</b>
<b>EXPENDITURES:</b>				
RETIREE BENEFITS PAID	\$ 3,194,310	\$ 3,195,000	\$ 3,242,000	\$ 47,000
				\$ -
<b>TOTAL EXPENDITURES</b>	<b>\$ 3,194,310</b>	<b>\$ 3,195,000</b>	<b>\$ 3,242,000</b>	<b>\$ 47,000</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>\$ (1,927,473)</b>	<b>\$ (2,065,000)</b>	<b>\$ (2,292,000)</b>	
<b>BEGINNING NET POSITION</b>	<b>\$ 19,589,346</b>	<b>\$ 17,661,873</b>	<b>\$ 15,596,873</b>	
<b>ENDING NET POSITION</b>	<b>\$ 17,661,873</b>	<b>\$ 15,596,873</b>	<b>\$ 13,304,873</b>	

# Independent School District 622

## 2015-2016 OPEB Debt Service - Fund 47

### Proposed Budget

	2014 FY ACTUAL	2015 REVISED BUDGET	2016 PROPOSED BUDGET	CHANGE
<b>REVENUE:</b>				
PROPERTY TAXES	\$ 3,037,724	\$ 2,736,414	\$ 2,801,430	\$ 65,016
STATE REVENUE	\$ 65	\$ -	\$ -	\$ -
FEDERAL REVENUE	\$ -	\$ -	\$ -	\$ -
OTHER	\$ -	\$ -	\$ -	\$ -
INVESTMENT INCOME	\$ 1,121	\$ -	\$ -	\$ -
<b>TOTAL REVENUE</b>	<b>\$ 3,038,910</b>	<b>\$ 2,736,414</b>	<b>\$ 2,801,430</b>	<b>\$ 65,016</b>
<b>EXPENDITURES:</b>				
PRINCIPAL	\$ 1,720,000	\$ 1,455,000	\$ 1,510,000	\$ 55,000
INTEREST	\$ 1,265,993	\$ 1,202,352	\$ 1,141,243	\$ (61,109)
OTHER	\$ 21,394	\$ 22,250	\$ 19,500	\$ (2,750)
<b>TOTAL EXPENDITURES</b>	<b>\$ 3,007,387</b>	<b>\$ 2,679,602</b>	<b>\$ 2,670,743</b>	<b>(\$8,859)</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>\$ 31,523</b>	<b>\$ 56,812</b>	<b>\$ 130,687</b>	
<b>OTHER FINANCING</b>				
DEBT ISSUED	\$ -	\$ -	\$ -	
REFUNDED DEBT PAYMENT	\$ -	\$ -	\$ -	
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>BEGINNING FUND BALANCE</b>	<b>\$ 406,485</b>	<b>\$ 438,008</b>	<b>\$ 494,820</b>	
<b>ENDING FUND BALANCE</b>	<b>\$ 438,008</b>	<b>\$ 494,820</b>	<b>\$ 625,507</b>	

VIII. A. 3. RESOLUTION ADOPTING THE 2015-2017 HEALTH & SAFETY BUDGET

The Health & Safety Policy requires that the school board annually approve a budget for three fiscal years according to UFARS Finance codes (Uniform Financial Accounting and Reporting Standards). The budgets below must be approved prior to submission for the PAY 2016 (FY17) levy. MDE requires districts to reaffirm their Health & Safety Policies with a resolution each year and suggest the budget and policy adoption be combined in one resolution. The budget however, can be updated as needed through the MDE website.

ISD 622 Schools utilizes Health and Safety revenues to fund the implementation of health and safety programs and projects. Below is a summary of School District 622's health and safety budget per fiscal year and Finance Codes as of June, 2015.

UFARS CODE	FY 15	FY 16	FY 17
347 - Physical Hazard Control	\$42,200.00	\$59,200.00	\$50,073.00
349 - Hazardous Substance	\$15,000.00	\$20,000.00	\$31,605.00
352 - Environmental Health and Safety Management	\$204,000.00	\$194,000.00	\$202,829.00
358 -Asbestos	\$499,000.00	\$424,000.00	\$456,500.00
363 - Fire and Life Safety	\$73,670.00	\$23,670.00	\$26,745.00
366 - Indoor Air Quality (IAQ)	\$0	\$0	\$0
<b>TOTALS</b>	<b>\$833,870.00</b>	<b>\$720,870.00</b>	<b>\$767,752.00</b>

Therefore, the Director of Business Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District 622 that the Health and Safety budgets for FY15, FY16 and FY17 be approved in the amounts presented above. Be it further resolved that that there are no changes to the District's Health and Safety Policy, EM-020.32.

MOTION:

SECOND:

EXTRACT OF MINUTES OF MEETING  
OF SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT #622  
(North St. Paul-Maplewood-Oakdale)  
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a \_\_\_\_\_ meeting of School Board of Independent School District No. 622, State of Minnesota, was held on \_\_\_\_\_, 2015, at \_\_\_\_\_-o'clock \_\_m., for the purpose, in part, of approving the Northeast Metropolitan Intermediate School District No. 916's health and safety program budget and authorizing the inclusion of a proportionate share of Intermediate School District's health and safety projects in the district's application for health and safety revenue.

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION APPROVING NORTHEAST METROPOLITAN  
INTERMEDIATE SCHOOL DISTRICT NO. 916'S HEALTH AND  
SAFETY PROGRAM BUDGET AND AUTHORIZING THE INCLUSION  
OF A PROPORTIONATE SHARE OF THOSE PROJECTS IN THE  
DISTRICT'S APPLICATION FOR HEALTH AND SAFETY REVENUE**

BE IT RESOLVED by the School Board of Independent School District No. 622, State of Minnesota, as follows:

1. The school board of Northeast Metropolitan Intermediate School District No. 916 has approved a health and safety program budget for its facilities for the 2015-2016 school year in the amount of \$39,525. The various components of this program budget are attached as EXHIBIT A hereto and are incorporated herein by reference. Said budget is hereby approved.

2. Minnesota Statutes, Section 123B.57, Subdivision 1, as amended, provides that if an intermediate school district's health and safety budget is approved by the school boards of each of the intermediate school district's member school districts, each member district may include its proportionate share of the costs of the intermediate school district program in its health and safety revenue application.

3. The proportionate share of the costs of the intermediate school district's health and safety program for each member school district to be included in its application shall be determined by utilizing a blended rate where half of the rate is determined by multiplying the total cost of the intermediate school district health and safety program times the ratio of the member school district's net tax capacity to the total net tax capacity of the intermediate school district and half of the rate is determined by multiplying the total cost of the intermediate school district health and safety program times the ratio of ADM utilization by district to the total ADM utilization. The inclusion of this proportionate share in the district's health and safety revenue application for fiscal year

2016 is hereby approved, subject to approval by the Commissioner of the Minnesota Department of Education.

4. Upon receipt of the proportionate share of health and safety revenue attributable to the intermediate school district program, the district shall promptly pay to the intermediate school district the applicable aid or levy proceeds.

The motion for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_ and, upon vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA

COUNTY OF \_\_\_\_\_

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 622, State of Minnesota, hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of Independent School District No. 622 held on the date therein indicated, with the original of said minutes on file in my office, and the same is a full, true and complete transcript insofar as the same relates to the approval of Northeast Metropolitan Intermediate School District No. 916's health and safety program budget and authorizing the inclusion of a proportionate share of the Intermediate School District's health and safety projects in the district's application for health and safety revenue.

WITNESS MY HAND officially as such Clerk this \_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Clerk  
Independent School District No. 622

EXHIBIT A  
Northeast Metro 916  
Health and Safety Levy  
June 2, 2015

<u>Health and safety category</u>	<u>FY16</u>	<u>FY17</u>
347 Physical hazard control	\$ 5,000	\$ 5,000
349 Hazardous substance	\$ 600	\$ 600
352 H&S management	\$ 32,925	\$ 32,925
363 Fire and life safety	\$ 1,000	\$ 1,000
	\$ 39,525	\$ 39,525

**Northeast Metro 916  
 Health and Safety Levy  
 2015-2016 School Year**

<u>District Name</u>	<u>Weighted Average*</u>
Centennial	\$ 2,518.75
Columbia Heights	\$ 2,267.52
Fridley	\$ 1,177.41
Forest Lake	\$ 1,994.08
Mahtomedi	\$ 1,607.95
Mounds View	\$ 3,548.07
North St. Paul	\$ 6,980.32
Roseville	\$ 3,255.91
South Washington County	\$ 6,657.25
Spring Lake Park	\$ 3,128.18
Stillwater	\$ 2,938.01
White Bear Lake	\$ 3,451.55
	\$ 39,525.00

**Health and safety category:    Finance code**

Physical Hazard Control	347	5,000.00
Hazardous Substance	349	600.00
H&S Management	352	32,925.00
Asbestos	358	-
Fire and Life Safety	363	1,000.00
Indoor air quality	366	-
		39,525.00

VIII. B. 1. CENSUS REVISION

Pursuant to Minnesota Statute, school districts may submit revised population estimates to the State Demographer's office after receiving approval by the local School Board. If approved by the State Demographer, the revised estimate will be used to calculate Community Education levy and aid revenue authorization.

The ISD 622 population figure currently on record is 76,855, which was based on the 2010 federal census. The most current estimated district population is 81,397. The current estimate was created using 2014 data from the Metropolitan Council, along with information from each county regarding the percentage of Pay 2015 Taxation Parcels in ISD 622.

Minnesota law requires that the school district, through a School Board resolution, adopt the new population figure in order to qualify for additional revenue. This newly adopted population will then be used to determine Community Education revenue for the 2016-17 fiscal year.

THEREFORE, the Director of Community Education recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the revised population estimate of the school district (81,397) be submitted to the State Demographer for use in the community service funding formulas.

I CERTIFY THAT the above resolution was adopted by the School Board of ISD 622 on June 23, 2015.

SIGNED:

WITNESSED:

\_\_\_\_\_  
(Authorized Official)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title) (Date)

\_\_\_\_\_  
(Title) (Date)

ISD 622 Population Estimate							
Using 2014 Met Council Estimates & County Records re: Percentage of Pay 2015 Taxation Parcels in ISD 622							
	Percent of ISD in Pay 2015 Taxation Parcels	2014 MetC preliminary estimates (total pop in MCD)	2014 ISD 622 total pop				
Lake Elmo City	0.18	8594	1,547				
Landfall City	1.00	748	748				
Maplewood City	0.83	39054	32,415				
North St. Paul City	1.00	12006	12,006				
Oakdale City	1.00	28655	28,655				
Pine Springs City	0.18	418	75				
White Bear Lake City	-	23769	-				
Woodbury City	0.09	66119	5,951				
<b>Total</b>			<b>81,397</b>				