



**AGENDA**

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Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed as a Consent Agenda item and addressed. Consent Agenda items are as follows:	
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This section of the agenda provides an opportunity for those who have called and placed their names on the list and for members of the audience to address the School Board.	
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**Board of Education**  
Regular Meeting – October 14, 2019

**AGENDA SECTION:** Call to Order

**ITEM:** Roll Call Attendance

**COMMENTS BY:** Sarah Johansen, Board Chair

	<b>PRESENT</b>	<b>ABSENT</b>
Erik Brown	_____	_____
Linda Cohen	_____	_____
Andrea Cuene	_____	_____
Bonita Lucky	_____	_____
Cheryl Polzin	_____	_____
Chris McCullough	_____	_____
Sarah Johansen	_____	_____
Chace Anderson, ex-officio	_____	_____



**Board of Education**  
Regular Meeting – October 14, 2019

**AGENDA SECTION:** Approval of Agenda and Consent Agenda Items

**ITEM:** Approval of Agenda and Consent Agenda Items

**COMMENTS BY:** Sarah Johansen, Board Chair

Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event, the item will be removed as a Consent Agenda item and addressed. Consent Agenda items are as follows:

- A. Approval of Minutes
- B. Finance and Business Recommendations
  - 1. Monthly Reports
  - 2. PCard Approval
- C. Human Resource Recommendations
  - 1. Monthly Recommendations
- D. Student Teaching Agreements

**Recommended Action:** Approve the full agenda as presented, and the consent agenda items.

**Motion by:** \_\_\_\_\_

**ROLL CALL**

**Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_

**Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_



**Board of Education**  
Regular Meeting – October 14, 2019

**AGENDA SECTION:** Approval of Agenda and Consent Agenda Items

**ITEM:** Approval of Board Minutes

**COMMENTS BY:** Chris McCullough, Board Clerk

Approve the minutes of the following meetings:

- September 9, 2019 Regular Meeting
- September 16, 2019 Special Meeting
- September 24, 2019 Special Meeting

**Recommended Action:** Approve the minutes of the Board meetings.

**Motion by:** \_\_\_\_\_ **Yes:** \_\_\_\_\_ **Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_ **No:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_



## **BOARD OF EDUCATION**

Regular Meeting - September 9, 2019 - 7:00 PM  
Wayzata City Hall, 600 Rice Street, Wayzata

Excellence. For each and every student.

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### **Minutes of Regular Meeting**

A Regular Meeting of the Board of Education of Wayzata Public Schools was held Monday, September 9, 2019, beginning at 7:00 PM in the Wayzata City Hall, 600 Rice Street, Wayzata.

#### **1. CALL TO ORDER/ROLL CALL**

*Board Chair Sarah Johansen called the meeting to order, and Board Clerk Chris McCullough called the roll. Present were Board members Sarah Johansen, Cheryl Polzin, Andrea Cuene, Linda Cohen, Erik Brown, Chris McCullough, Bonita Lucky, and ex-officio Superintendent Chace B. Anderson.*

#### **2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS**

*Linda Cohen motioned to approve the agenda and consent agenda; Bonita Lucky seconded the motion and it carried unanimously via a roll call vote.*

- A. Approval of Minutes
- B. Finance and Business Services
  - 1. Monthly Reports
  - 2. PCard Approval
- C. Human Resource Services
  - 1. Monthly Recommendations
- D. Student Teaching Agreements

#### **3. REPORTS FROM ORGANIZATIONS**

#### **4. RECOGNITIONS**

*Superintendent Chace B. Anderson recognized the following for their achievements and contributions to the district:*

- A. Retiree Recognition
- B. Employee of the Month - July; Dawn Willar
- C. Employee of the Month - August; Becca Boggs
- D. Employee of the Month - September; Aaron Benesh

#### **5. STUDENT CURRICULUM PRESENTATION**

- A. Oakwood Elementary

#### **6. ADMINISTRATIVE REPORTS AND RECOMMENDATIONS**

- A. Superintendent
  - 1. Back-to-School Presentation
- B. Teaching and Learning
  - 1. WPS e-Learning Day  
*Linda Cohen motioned to approve the eLearning plan for a 2019-2020 pilot at Wayzata High School. Erik Brown seconded the motion and it carried unanimously.*
- C. Finance and Business Services
  - 1. Monthly Financial Reports
  - 2. Resolution Granting Proposed Property Tax Abatement  
*Chris McCullough motioned to approve the resolution and waive the full reading of such; Andrea Cuene seconded the motion and it carried unanimously via a roll call vote.*
  - 3. Resolution Authorizing Sale of Abatement Bonds, 2019A  
*Cheryl Polzin motioned to approve the resolution and waive the full reading of such; Chris McCullough seconded the motion and it carried unanimously via a roll call vote.*
  - 4. Resolution Authorizing Sale of Certificates of Participation, 2019B  
*Cheryl Polzin motioned to approve the resolution and waive the full reading of such; Linda Cohen seconded the motion. Board members Cheryl Polzin, Linda Cohen, Chris McCullough, Andrea Cuene, and Sarah Johansen voted yes; members Bonita Lucky and Erik Brown voted no. Motion*

*carried 5-2.*

D. Human Resource Services

1. Teacher Contract with Wayzata Education Association for Fiscal Years 2019-2021

*Andrea Cuene motioned to approve the 2019-2021 teacher contract; Cheryl Polzin seconded the motion and it carried unanimously via a roll call vote.*

**7. OTHER BOARD ACTION**

**8. BOARD REPORTS**

**9. AUDIENCE OPPORTUNITY TO ADDRESS SCHOOL BOARD**

*David Cade of Garland Lane in Plymouth spoke to the Board about his concerns relating to the Oakwood Elementary construction projects. Mr. Cade feels that the project is not workable as stated and will irreparably harm the relationship between the school district and the city.*

**10. ADJOURN**

*Bonita Lucky motioned to adjourn the meeting, and Cheryl Polzin seconded the motion. The meeting adjourned at 8:49 pm.*



**BOARD OF EDUCATION**

Special Meeting - September 16, 2019 - 5:00 PM  
District Administration Building

Excellence. For each and every student.

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**Minutes of Special Meeting**

A Special Meeting of the Board of Education of Wayzata Public Schools was held Monday, September 16, 2019, beginning at 5:00 PM in the District Administration Building.

**1. ROLL CALL**

*Board Chair Sarah Johansen called the meeting to order. Board Clerk Chris McCullough called the roll. Present in the meeting were all Board members: Sarah Johansen, Chris McCullough, Cheryl Polzin, Bonita Lucky, Linda Cohen, Andrea Cuene, Erik Brown and ex-officio Superintendent Chace B. Anderson.*

**2. FINANCE AND BUSINESS**

**A. Bid Award: Oakwood Early Learning Addition**

*Andrea Cuene moved to approve the Oakwood Early Learning Addition project base bids with a total amount of \$15,309,827. Cheryl Polzin seconded the motion and it carried with a 6-0 yes roll call vote. Board member Erik Brown abstained.*

**B. Construction Updates**

*Jim Westrum, Executive Director of Finance and Business, gave an update on the construction process and expected timelines. No board action was required.*

**3. ADJOURN**

*Andrea Cuene motioned to adjourn the meeting, and Linda Cohen seconded the motion; it carried 7-0. The meeting adjourned at 5:55 pm.*



## **BOARD OF EDUCATION**

Special Meeting - September 24, 2019 - 4:00 PM  
District Administration Building

Excellence. For each and every student.

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### **Minutes of Special Meeting**

A Special Meeting of the Board of Education of Wayzata Public Schools was held Tuesday, September 24, 2019, beginning at 4:00 PM in the District Administration Building.

#### **1. ROLL CALL**

*Board Chair Sarah Johansen called the meeting to order. Board Clerk Chris McCullough called the roll. Present in the meeting were Sarah Johansen, Chris McCullough, Cheryl Polzin, Bonita Lucky, and Linda Cohen, and ex-officio Superintendent Chace B. Anderson. Board directors Andrea Cuene and Erik Brown were absent for roll call, but joined the meeting at 4:04 pm.*

#### **2. FINANCE AND BUSINESS SERVICES**

*Jim Westrum, Executive Director of Finance and Business, presented the following items:*

- A. Approve Preliminary Pay 2020 Property Tax Levy  
*Cheryl Polzin moved to approve the preliminary level limitation and certification for 2019 payable 2020 at the maximum allowed by state statute. Linda Cohen seconded the motion and it carried unanimously 7-0.*
- B. Authorize the Executive Director of Finance and Business to Execute an Amendment to a License Agreement  
*Chris McCullough motioned to approve the authorization to allow the Executive Director of Finance and Business to execute an amendment to the Oakwood license agreement. Linda Cohen seconded the motion and it carried unanimously 7-0.*

#### **3. ADJOURN**

*Linda Cohen motioned to adjourn the meeting, and Andrea Cuene seconded the motion. The meeting adjourned at 4:14 pm.*



**Board of Education**  
Regular Meeting – October 14, 2019

**AGENDA SECTION:** Approval of Agenda and Consent Agenda Items

**ITEM:** Finance and Business Services Recommendations

**COMMENTS BY:** Jim Westrum, Executive Director of Finance and Business Services

**Finance and Business Recommendations**

These routine items are presented for Board of Education review and approval through a single consent motion.

**Monthly Bills**

The attached lists itemize claims for which the Board of Education is requested to authorize payment.

General Checking Account for September 2019	\$9,717,080
Wire Transfer, EFT & ACH for August 2019	\$7,263,927

**Acknowledgement of Contributions**

Minn. Stat. 465.03 - GIFTS TO MUNICIPALITIES.

“Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”

The Board of Education is requested to accept the attached list of donations received in September 2019.

Cash Donations	\$4,540
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**Recommended Action:** Approve the checking account and wire transfer payments and accept with appreciation the donations, which are in compliance with current district policy and guidelines.

**Motion by:** \_\_\_\_\_ **ROLL CALL** **Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_

**WAYZATA PUBLIC SCHOOLS  
MONTHLY DONATION SUMMARY  
September 2019**

<b>DONATED BY</b>	<b>PURPOSE</b>	<b>AMOUNT</b>
Central Middle School PTA	CMS - 8th grade End of Year Event	\$1,950.00
Wells Fargo - Your Cause	KL - Student Activities	\$786.00
Sunset Hill PTSA	SH - 3rd Grade & Vision 21 Support	\$764.28
Plymouth Lions Club	Destination Imagination	\$500.00
Plymouth Creek PTO	WHS - Club Y.E.S.	\$300.00
Amy Buboltz	OW - Student Scholarships	\$120.00
Target Corporation - Cybergrant	KL - Student Activities	\$120.00
<b>TOTAL CASH DONATIONS</b>		<b><u><u>\$4,540.28</u></u></b>

**WAYZATA PUBLIC SCHOOLS**  
**MONTHLY CHECK DISBURSEMENT SUMMARY**  
**SEPTEMBER 2019**

CHECK#	VENDOR	DESCRIPTION	DATE	AMOUNT
3624	MODERN PIPING INC	CMS - 22A Plumbing	09/24/2019	\$754,456.75
3574	HUNT ELECTRIC CORPORATION	CMS -Electrical	09/24/2019	\$723,382.25
3682	THELEN HEATING AND ROOFING INC	EMS - 23B Combined Mechanical	09/24/2019	\$511,670.00
3498	BLACKHAWK TILE AND STONE INC	CMS - 9B Tile	09/24/2019	\$470,250.00
3404	KRAUS-ANDERSON CONSTRUCTION CO	CONSTRUCTION MANAGEMENT	09/17/2019	\$424,077.68
3539	FEHN COMPANIES INC	9th - 31A Clearing, Earthwork, and Site Utilities	09/24/2019	\$422,115.69
3227	KRAUS-ANDERSON CONSTRUCTION CO	CONSTRUCTION MANAGEMENT	09/04/2019	\$374,403.19
3225	INTERMEDIATE DIST 287	FY 18-19 CARE & TREATMENT	09/04/2019	\$340,943.52
3235	VEIT & COMPANY INC	HS ADD 31-A SITE CLEARING & EARTHWORK	09/09/2019	\$288,659.21
3689	TOP LITE CONTRACT GLAZING INC	CMS - 08F Curtain Wall, Window, & Glazing	09/24/2019	\$266,977.55
3288	NORTHWESTERN MUTUAL LIFE	EMPLOYER SPONSORED LIFE INS-ANNUAL	09/10/2019	\$225,161.76
3532	EBERT CONSTRUCTION	DEMOLITION, CONCRETE AND CARPENTRY	09/24/2019	\$217,875.65
3434	OLD NATIONAL BANK	MR LEASE	09/17/2019	\$204,313.00
3205	SCHWAB VOLLHABER LUBRATT INC	EMS - Pool	09/03/2019	\$193,800.00
3652	RICKWAY CARPET	CMS - 09D Resilient & Carpet Flooring	09/24/2019	\$172,030.75
3456	TITANIUM PARTNERS LLC	rent for WELS SEPT-OCT19	09/17/2019	\$165,051.00
3685	TMI CORPORATION	CMS - 12C Plastic Laminate Casework	09/24/2019	\$153,187.50
3602	MAIN LINE TRANSPORTATION INC (MTI)	TRANSPORTATION	09/24/2019	\$142,149.08
3562	HOLLENBACK & NELSON INC	EMS -03A Carpentry & Masonry	09/24/2019	\$131,503.75
3637	PHASOR ELECTRIC CO	EMS - 26A Electrical	09/24/2019	\$124,450.00
3631	NORCOSTCO INC	11J Theatre, Stage, and Curtians	09/24/2019	\$124,207.70
3310	XCEL ENERGY	MONTHLY SERVICE	09/10/2019	\$121,722.07
3473	MAIN LINE TRANSPORTATION INC (MTI)	TRANSPORTATION	09/17/2019	\$101,786.68
3614	MINT ROOFING INC	REPAIRS	09/24/2019	\$89,865.90
3588	KIEFER SPECIALTY FLOORING INC	9th - 09E Resilient Athletic Flooring	09/24/2019	\$89,167.00
3264	GROUP TRAVEL PLANNERS	BAND TRAVEL	09/10/2019	\$78,660.00
3340	ARCTIC WOLF NETWORKS INC	ANNUAL CYBER SOC LICENSE	09/17/2019	\$70,480.92
3623	MN ROADWAYS COMPANY	CMS - 32A Asphalt paving	09/24/2019	\$70,191.70
3601	MAERTENS-BRENNY CONSTRUCTION	CMS - 03A Concrete and Masonry	09/24/2019	\$64,030.00
3181	IDENTITY AUTOMATION LP	Renewal of Automation Software	09/03/2019	\$60,141.00
3593	LANCE SERVICE INC	CMS - 12D Wood Laboratory Casework	09/24/2019	\$60,139.75
3504	BRIESE IRON WORKS INC	9th - 05A Structural Steel	09/24/2019	\$58,918.24
3223	FIRST STUDENT, INC	TRANSPORTATION	09/04/2019	\$57,159.82
3471	FIRST STUDENT, INC	TRANSPORTATION	09/17/2019	\$57,159.82
3444	SCHWAB VOLLHABER LUBRATT INC	EMS - Packaged Roof top unit	09/17/2019	\$54,200.00
3355	CDW GOVERNMENT LLC	CONSULTING AND TECH	09/17/2019	\$52,594.49
708455	HILLYARD INC MINNEAPOLIS	CSF SUPPLIES	09/27/2019	\$51,406.20
3536	ERICKSON ELECTRIC CO	CMS - 26A Electrical Site Lighting	09/24/2019	\$50,042.20
708460	INNOVATIVE OFFICE SOLUTIONS	FURNITURE	09/27/2019	\$47,184.43
3386	HAKANSON ANDERSON ASSOCIATES INC	Dist. - Boundary and Topographic Surveys	09/17/2019	\$45,600.00
3479	ADMIRAL COATINGS INC	CMS 2019 RENOVATIONS	09/24/2019	\$44,650.00
3224	HUNT ELECTRIC CORPORATION	CMS - 26D - Electrical PROJ 1910065	09/04/2019	\$41,399.10
3236	ARVIG	ANNUAL LOCATES AND MONTHLY INTERNET	09/10/2019	\$37,864.26
3553	H & B SPECIALIZED PRODUCTS	Gym Equipment	09/24/2019	\$37,543.77
3694	TWIN CITY ACOUSTICS INC	EMS - 09C Ceiling and Acoustical Treatment	09/24/2019	\$36,468.62
3517	CITY OF WAYZATA	WATER, RESOURCE OFFICER	09/24/2019	\$36,225.27
3376	FIRST STUDENT, INC	TRANSPORTATION	09/17/2019	\$34,705.80
3535	ELITE AV LLC	Install of AV for CMS Remodel	09/24/2019	\$34,270.00
3711	INTERMEDIATE DIST 287	TEACHING & LEARNING, ALC AND LEASE LEVY	09/24/2019	\$34,131.56
708351	INNOVATIVE OFFICE SOLUTIONS	NW SOFT SEATING	09/06/2019	\$33,694.00
3690	TOTAL FIRE PROTECTION INC	CMS - 21A Fire Suppression	09/24/2019	\$32,257.52
3587	KENDELL DOORS & HARDWARE INC	EMS MEDIA CENTER AND PERFORMANCE	09/24/2019	\$31,382.72
3148	ABSOLUTE COMMERCIAL FLOORING INC	CARPET	09/03/2019	\$28,980.00
3708	WTG TERRAZZO & TILE INC	EMS - 09B Tile	09/24/2019	\$28,685.25
708498	STAPLES BUSINESS ADVANTAGE	OFFICE AND CLASSROOM SUPPLIES	09/27/2019	\$28,353.00
3512	CD TILE & STONE INC	9th - 09B Tile	09/24/2019	\$27,516.75
3178	HANUS ENTERPRISES,LLP	BUS GARAGE RENT	09/03/2019	\$27,208.79
3412	MCKINSTRY ESSENTION LLC	EMS - Commissioning Project	09/17/2019	\$27,000.00
708349	GOPHER SPORT	NW PE EQUIPMENT	09/06/2019	\$24,750.78
3190	MCKINSTRY ESSENTION LLC	9th - Professional services	09/03/2019	\$24,600.00
3339	APPLE INC	Macbook Airs for PC lab	09/17/2019	\$23,370.00
708436	BRAIN POP LLC	WPS SUBSCRIPTION	09/27/2019	\$23,340.36

3216	VEIT & COMPANY INC	WHS PAVEMENT MAINT	09/03/2019	\$22,395.35
3669	SPARTAN STEEL ERECTORS INC	CMS - 05B Structural Steel	09/24/2019	\$21,327.50
708434	AUTOMATED LOGIC CORP	GL - Re-Commissioning	09/27/2019	\$20,387.00
3185	K12 TRANSPORTATION MANAGEMENT SVCS INC	TRANSPORTATION	09/03/2019	\$19,631.73
3232	WORLD FUEL SERVICES INC	NW DELIVERY DIESELFUEL	09/04/2019	\$19,593.05
3195	MN ROADWAYS COMPANY	RESTRIPE PARKING STALLS & PAVEMENT	09/03/2019	\$18,793.00
708397	TIERNEY BROTHERS, INC.	Supplies for upcoming school year	09/13/2019	\$17,954.88
3635	PALMER WEST CONSTRUCTION CO INC	9th - 07H Gravel Surface membrane Roofing	09/24/2019	\$17,409.06
3230	TOP LITE CONTRACT GLAZING INC	CMS - 08F Curtain Wall, Window, & Glazing	09/04/2019	\$17,394.50
3633	NORTHERN GLASS & GLAZING INC	EMS - 08F Entrance, Storefront & Curtain-wall	09/24/2019	\$17,100.00
3678	SUMMIT COMPANIES	EMS - 21A Fire Suppression	09/24/2019	\$17,081.00
3246	CITY OF PLYMOUTH	WATER	09/10/2019	\$17,006.78
3521	CUSTOM DRYWALL INC	09A Drywall and Framing	09/24/2019	\$16,434.94
708399	ANCHOR PAPER COMPANY	INVENTORY PAPER FOR WAREHOUSE	09/20/2019	\$16,427.00
3252	CENTER FOR THE COLLABORATIVE CLASSROOM	Kinder & SIPPS CHALLENGING SET	09/10/2019	\$16,275.60
708439	BSN SPORTS	ATHLETE APPAREL	09/27/2019	\$16,266.37
3186	KAMIDA	CONCRETE SIDEWALK-DOOR PAD REPLACEMENT	09/03/2019	\$16,261.00
3408	LIFETIME FITNESS, INC.	Lifetime fitness locker room rental	09/17/2019	\$16,062.97
3605	MCDOWALL COMPANY	9th - 23A HVAC	09/24/2019	\$16,027.08
3220	BRAUN INTEREC CORP	TESTING AND PERFORMANCE UPGRADES	09/04/2019	\$16,019.50
3680	TEACHERS' CURRICULUM INSTITUTE	HISTORY ALIVE & GEO. ALIVE LICENSE RENEWALS	09/24/2019	\$15,275.00
3337	ANCOM COMMUNICATIONS	HB ALL WALKIE SUPPLIES	09/17/2019	\$15,013.00
3282	MN ROADWAYS COMPANY	ASPHALT OVERLAY PATCHING GL	09/10/2019	\$14,268.75
3302	THE MATH LEARNING CTR	BRIDGES 19-20 Order	09/10/2019	\$14,226.72
708428	WRIGHT-HENNEPIN COOPERATIVE ELECTRIC ASSN	MONTHLY SERVICE X 2 MO	09/20/2019	\$14,103.06
3655	RIVERSIDE INSIGHTS	CogAT Online Testing_FY20 Test Purchase	09/24/2019	\$13,971.75
3168	COMPUTER TRAINING CENTER	SPED TRANSITION	09/03/2019	\$13,895.00
3439	PER MAR SECURITY SERVICES	CMS - Union Security	09/17/2019	\$13,462.50
3545	FRANSEN DECORATING INC	EMS - 09K - Painting and the Wall covering	09/24/2019	\$13,210.51
3460	TRIO SUPPLY CO	PAPER SUPPLIES	09/17/2019	\$13,018.28
3480	A J MOORE ELECTRIC INC	9th - 26A Electrical	09/24/2019	\$12,952.92
3196	MUSCO SPORTS LIGHTING, LLC	WHS - Control panel for the lights at the Stadium	09/03/2019	\$12,525.00
3296	SFM MUTUAL INSURANCE CO	SFM WORK COMP 12/1/18-12/1/19	09/10/2019	\$12,410.60
3359	CTB INC	KITCHEN	09/17/2019	\$12,251.10
3209	THE MATH LEARNING CTR	Initial Order of Bridges Math Supplies	09/03/2019	\$12,091.00
3721	SCHOOL SERVICE EMPLOYEES	Payroll accrual	09/30/2019	\$12,044.22
3266	IOCP	comm ed rent	09/10/2019	\$11,613.32
3217	VISION SERVICE PLAN INS CO	JULY AND AUG VISION PLAN	09/03/2019	\$11,527.44
3610	METRO ECSU-REGION 11 ISD #920	MEMBERSHIP	09/24/2019	\$11,500.00
3158	BERGMANN INTERIORS LLC	WHS - Dry Storage Flooring Replacement	09/03/2019	\$11,188.54
708350	HILLYARD INC MINNEAPOLIS	NW CUSTODIAL #3	09/06/2019	\$10,930.07
3348	BERGMANN INTERIORS LLC	GLE - Flooring Replacement in Computer Lab	09/17/2019	\$10,429.10
708402	BSN SPORTS	APPAREL	09/20/2019	\$10,163.72
3380	GENERAL SHEET METAL	STORAGE SHED REPAIR	09/17/2019	\$9,895.00
3702	WASTE MANAGEMENT	DIST REFUSE	09/24/2019	\$9,533.02
3172	CUSTOM DRYWALL INC	PROJECT 9069-19 WHS/CMS SPRAYFOAM	09/03/2019	\$9,500.00
3174	FRSECURE LLC	QUARTERLY SOFTWARE	09/03/2019	\$9,476.25
3387	HANUS ENTERPRISES,LLP	OCT 2019 bus garage rent	09/17/2019	\$9,123.37
3642	PRIOHEALTH ORDERS	MeMoves/More MeMoves -- 76 licenses	09/24/2019	\$9,120.00
3699	US FOODS CULINARY E & S	SERVING SUPPLIES	09/24/2019	\$9,035.31
708368	STAPLES BUSINESS ADVANTAGE	OFFICE AND CLASSROOM SUPPLIES	09/06/2019	\$8,788.03
3335	AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES AND CLASSROOM SUPPLIES	09/17/2019	\$8,727.03
3336	AMERICAN SPORT FLOORS	CMS FLOORS	09/17/2019	\$8,490.00
3191	MILLER 32ND AVE, LLC	AUG AND SEPT RENT	09/03/2019	\$8,448.02
3357	CENTURY FENCE COMPANY	FENCE AND GATE	09/17/2019	\$8,395.00
3173	DAVIS MECHANICAL SYSTEMS INC	KL-REPAIR	09/03/2019	\$8,366.00
3377	FOURTH DIMENSION SIGNS	CMS - ADA Signage	09/17/2019	\$8,300.00
708396	STAPLES BUSINESS ADVANTAGE	OFFICE AND CLASSROOM SUPPLIES	09/13/2019	\$8,026.60
3228	MN ALLIANCE WITH YOUTH	PROMISE FELLOW CATCH 18/19	09/04/2019	\$7,700.00
3260	FIRST STUDENT, INC	TRANSPORTATION	09/10/2019	\$7,504.58
708413	JOHNSON CONTROLS	DIST QUALITY	09/20/2019	\$7,475.00
3207	STRIPE-A-LOT	CROSSWALK AND PARKING LOT	09/03/2019	\$7,350.00
3543	FIRST STUDENT, INC	TRANSPORTATION	09/24/2019	\$7,240.87
3679	SWANSON & YOUNGDALE, INC.	9th - 09K Wall Covering and Painting	09/24/2019	\$7,149.99
3379	GARVEY COMMUNICATIONS	DAB COMM CONSULTANT SERVICES	09/17/2019	\$6,750.00
708404	DEMCO, INC.	NW MEDIA SUPPLIES	09/20/2019	\$6,592.01
3524	DISCOVER YOURSELF INC	INSIGHTS TRAINING	09/24/2019	\$6,477.96

3440	PREMIUM WATERS INC	WATER MACHINE	09/17/2019	\$6,466.75
3321	ALL FURNITURE INC	EMS - Moving	09/17/2019	\$6,450.00
3165	COGENT COMMUNICATIONS INC	FIBER INSTALL	09/03/2019	\$6,172.58
3289	OPG-3 INC	SCANNERS FOR LASER FICHE	09/10/2019	\$6,074.00
3175	GENERATIVE LEARNING	COGNITIVE COACHING FOUNDATION SEMINAR	09/03/2019	\$6,000.00
708431	XEROX CORPORATION	COPIER LEASE & MAINTENANCE	09/20/2019	\$5,948.16
3313	SCHOOL SERVICE EMPLOYEES	Payroll accrual	09/13/2019	\$5,827.56
3428	NAC (NORTHERN AIR CORP)	WMS - Make up Air Unit Replacemant	09/17/2019	\$5,822.95
3603	MMKR	FY 19 AUDIT SERVICES	09/24/2019	\$5,800.00
708352	INNOVATIVE GRAPHICS	HB SY TEES'S	09/06/2019	\$5,719.00
3278	METRO ECSU-REGION 11 ISD #920	MEMBERSHIP FEE 19/20	09/10/2019	\$5,700.00
3585	KAMIDA	WMS PATCH AND CURB WORK	09/24/2019	\$5,625.00
3171	CROWN LIFT TRUCKS	CSF LIFT TABLE	09/03/2019	\$5,326.10
3469	WOLD ARCHITECTS AND ENGINEERS	ELEMENTARY FURNITURE PROJECT	09/17/2019	\$5,188.65
3163	CDW GOVERNMENT LLC	TECH-CONSULTING	09/03/2019	\$5,132.70
3317	AFFINITECH INC	TECH AND INSTALLS	09/17/2019	\$5,060.43
3454	TEACHING STRATEGIES LLC	BS CC TRAINING COST	09/17/2019	\$5,030.00
708369	TEAM SPORTING GOODS, INC	SPORTS STUDENT BACKPACK	09/06/2019	\$5,030.00
3254	DANCE UNLIMITED LLC	DANCE CAMP SUMMER 2019	09/10/2019	\$4,980.90
708381	PEARSON EDUCATION	ILIT PILOT FOR EMS	09/13/2019	\$4,900.00
3472	LIFETIME FITNESS, INC.	Lifetime fitness locker room rental MAY-JUNE 19	09/17/2019	\$4,821.86
708426	TRI-DIM FILTER CORP	PC FILTERS AND BELTS	09/20/2019	\$4,819.78
3241	CDW GOVERNMENT LLC	CONSULTING AND PRINTERS	09/10/2019	\$4,660.82
3522	DAIKIN APPLIED	SH ANNUAL - AGREED AMOUNT	09/24/2019	\$4,650.00
3510	CASTLE PLUMBING INC	PLUMBING SERVICE ELM CREEK CLUB HOUSE	09/24/2019	\$4,560.00
3378	FRONTLINE EDUCATION	PROF SERVICE	09/17/2019	\$4,548.00
3267	KINDEM DESIGN INC.	COMM ED GRAPHIC DESIGN	09/10/2019	\$4,530.00
3297	SMARTFIX LLC	IPAD REPAIRS	09/10/2019	\$4,491.00
3514	CENGAGE LEARNING INC	OFFICE 365 WHS	09/24/2019	\$4,446.00
3718	LIFE INSURANCE CO OF NORTH AMERICA	Payroll accrual	09/30/2019	\$4,382.66
3221	CITY OF PLYMOUTH	ADMIN FEEL & FUEL	09/04/2019	\$4,298.51
3414	MILLER 32ND AVE, LLC	MONTHLY RENT OCT 2019 Bus Driver lot	09/17/2019	\$4,224.01
3350	BIG RIVER GROUP LLC	OPENING STAFF MEETING DEVELOPE & DELIVER	09/17/2019	\$4,120.00
3229	R J MECHANICAL INC	WHS FUEL OIL VALVES	09/04/2019	\$3,991.73
3188	KINECT ENERGY INC	JULY INVOICING	09/03/2019	\$3,982.90
3663	SCHWAB VOLLHABER LUBRATT INC	WHS REPAIR	09/24/2019	\$3,960.00
708500	TIERNEY BROTHERS, INC.	STUDENT COUNCEL SUPPLIES	09/27/2019	\$3,830.49
3612	MIDWEST EDUCATIONAL CONSULTANTS	ENVOY TRAINING	09/24/2019	\$3,820.85
3455	THE MATH LEARNING CTR	BRIDGES KIT	09/17/2019	\$3,819.90
3303	THREE RIVERS PARK DISTRICT	FIELD TRIPS	09/10/2019	\$3,795.00
3581	JACKSON & ASSOCIATES LLC	EMS - 07H Roofing	09/24/2019	\$3,762.00
3435	PARALLEL TECHNOLOGIES INC	WIRING	09/17/2019	\$3,757.88
708380	NCS PEARSON INC	SPED - PROTOCOLS	09/13/2019	\$3,683.58
3291	PHASOR ELECTRIC CO	ELECTRICAL WORK	09/10/2019	\$3,625.00
3486	AMO ENTERPRISE LLC	RESTITUTION SEMINAR	09/24/2019	\$3,500.00
3256	DIVERSIFIED SNACK DISTRIBUTION INC	SNACKS	09/10/2019	\$3,498.06
3154	AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES-OW-EMS-NW-SPED-PCHB	09/03/2019	\$3,497.86
3555	HENKEMEYER COATINGS INC	9th - 07A Waterproofing & Weather Barrier	09/24/2019	\$3,453.73
3500	BOILER SERVICES, INC	REPAIR	09/24/2019	\$3,357.00
3611	MIDWEST BLINDS	MEDIA BLINDS	09/24/2019	\$3,300.00
3364	DEL ZOTTO PRODUCTS OF MN	MEGA PARKING CURB	09/17/2019	\$3,250.00
3166	COMMERCIAL DOOR SYSTEMS INC	CMS-REMODEL	09/03/2019	\$3,240.00
3164	CENGAGE LEARNING INC	AP COMP GOVT	09/03/2019	\$3,150.00
3262	FORMECH INC	FOUNDATION EQUIPMENT	09/10/2019	\$3,145.68
3238	BLB CONSULTING LLC	PROF SERVICE	09/10/2019	\$3,095.00
3433	NOW MICRO	Monitors	09/17/2019	\$3,086.00
3277	METRO ECSU-REGION 11 ISD #920	19/20 MGMT ASSIST & PROG FEE	09/10/2019	\$3,050.00
3651	RENNEBERG HARDWOODS INC	WOODS ETD	09/24/2019	\$3,040.11
3276	MEDINA ENTERTAINMENT CTR	LINK CREW ACTIVITY	09/10/2019	\$3,012.85
3308	WAYZATA COUNTRY CLUB	BANQUET FOOD & BEV 8/20/19	09/10/2019	\$2,898.02
3621	MN CLAY USA - MIDWEST	WHS ADAPTIVE POTTERY WHEEL	09/24/2019	\$2,879.85
708422	SCHOLASTIC INC	MAGAZINE SUBSCRIPTIONS KL	09/20/2019	\$2,865.28
3298	SNAPOLOGY OF MINNEAPOLIS	HB ALL SUM EVENTS	09/10/2019	\$2,849.00
3570	HOME DEPOT/GEFC	SUPPLIES	09/24/2019	\$2,832.65
708475	SCHOOL HEALTH CORP	HEALTH SERVICES SUPPLIES	09/27/2019	\$2,819.22
3183	INSTITUTE FOR ENVIRONMENTAL ASSESSMENT	PROF SERVICE	09/03/2019	\$2,786.20
3211	TMS JOHNSON INC	GL W/O 26059	09/03/2019	\$2,665.00

3448	SONOVA USA INC	SPED	09/17/2019	\$2,626.99
3398	KEANE SENSE OF RHYTHM	DRAMA CLUB	09/17/2019	\$2,600.00
3325	ALPHA VIDEO & AUDIO INC	NW CASTNET PLAYER	09/17/2019	\$2,563.85
3243	CENTURYLINK BUSINESS SERVICES	MONTHLY SERVICE	09/10/2019	\$2,554.84
3406	LEWIS BRISBOIS BISGAARD & SMITH LLP	CLAIM T1907818 PROF SERVICES DATA BREACH	09/17/2019	\$2,409.50
708457	HOUGHTON MIFFLIN CO LLC	WORLD HISTORY	09/27/2019	\$2,406.00
3526	DOUGHTY, JEFFREY	(A) ATHLETIC WEAR	09/24/2019	\$2,313.00
708378	HOUGHTON MIFFLIN CO LLC	R180U PILOT FOR WMS	09/13/2019	\$2,300.00
3608	MERGE LABS INC	CMS TECHNOLOGY DEPARTMENT	09/24/2019	\$2,291.32
708437	BRAUN INTEREC CORP	INSPECTION, TESTING SERVICES	09/27/2019	\$2,197.50
3492	ATMOSPHERE COMMERCIAL INTERIORS LLC	MEDIA BUOY STOOLS	09/24/2019	\$2,193.72
3375	FASTSIGNS	SIGNAGE	09/17/2019	\$2,193.68
3638	PIONEER MANUFACTURING CO	ACCT W9555 DISTRICT USE BRITE STRIPE WHITE	09/24/2019	\$2,163.00
3660	SCHMITTY & SONS / GRAY LINE MPLS	(A)TRANSPORTATION	09/24/2019	\$2,158.72
3549	GRAINGER INC., W. W.	CMS LOT LIGHTS, CMS DOORS AND CSF STOCK	09/24/2019	\$2,130.36
3263	GROUP HEALTH INC-WORKSITE	WORKERS COMP	09/10/2019	\$2,112.00
3546	GENERAL SPRINKLER CORP	9th - 21A Fire Suppression	09/24/2019	\$2,110.01
3314	10K CUSTOM LETTERING	MR GYM T SHIRTS	09/17/2019	\$2,097.00
3307	VIKING ELECTRIC SUPPLY, INC	CMS TECH SUPPLIES	09/10/2019	\$1,980.97
3493	BAKKEN, THE	4TH GR FT	09/24/2019	\$1,962.00
3683	THREE RIVERS PARK DISTRICT	FIELD TRIP	09/24/2019	\$1,938.80
3253	CUSTOM EDUCATION SOLUTIONS	READING INTERVENTION PTA GRANT	09/10/2019	\$1,913.79
708387	SCHOOL HEALTH CORP	HEALTH SERVICES SUPPLIES	09/13/2019	\$1,911.41
3457	TOP 20 TRAINING, LLC	TRAINING MATERIALS FOR TEACHERS	09/17/2019	\$1,905.85
3393	INGRAM LIBRARY SERVICES	LIBRARY BOOKS	09/17/2019	\$1,832.46
3346	B & H PHOTO & ELECTRONICS	Carts for transition school, MOTES LENS.	09/17/2019	\$1,821.30
3177	GROVE NURSERY	PC-GARDENS	09/03/2019	\$1,820.28
3484	ALLINA HEALTH SYSTEM	PHYSICAL ABILITY TESTING	09/24/2019	\$1,755.00
3615	MN ASSN OF SECONDARY SCHOOL PRINCIPALS	MEMBERSHIP	09/24/2019	\$1,730.00
708468	READ NATURALLY	SPED - SUBSCRIPTIONS	09/27/2019	\$1,725.00
3251	COUNTRYSIDE CATERING	WORKSHOP WEEK STAFF MTG BRKFFST	09/10/2019	\$1,663.75
708379	MEI - MINNESOTA ELEVATOR INC	SEPT MONTHLY SERVICE	09/13/2019	\$1,658.90
708358	SCHMITT MUSIC CO	BAND BOOKS AND INSTRUMENT REPAIR	09/06/2019	\$1,648.59
708447	HI-TECH REFRIGERATION	HB GW REPAIR	09/27/2019	\$1,615.86
3449	STEM BUILDERS INC	PROF SERV	09/17/2019	\$1,591.00
708360	SCHOOL SPECIALTY	OW WHITEBOARDS AND CORKBOARDS	09/06/2019	\$1,574.96
3212	TRIARCO ARTS & CRAFTS, INC.	Supplies for Art Teacher	09/03/2019	\$1,547.12
708345	ALLEGRA PRINT & IMAGING	ENVELOPES, NAME PLATE, SELF STICK WINDOW	09/06/2019	\$1,546.59
3389	HERC-U-LIFT, INC	ANNUAL INSPECTION AND MAINTENANCE	09/17/2019	\$1,522.42
3672	STAGES THEATRE CO	FIELD TRIP	09/24/2019	\$1,519.00
3247	CITY OF PLYMOUTH	DIAL A RIDE CARDS	09/10/2019	\$1,500.00
3430	NICOL, BARBARA	STRATEGIC COMMUNICATIONS	09/17/2019	\$1,500.00
3202	QUARTER GROUP PERFORMERS	MUSICAL MASHUP CAMP 7/29-8/2	09/03/2019	\$1,500.00
3710	YOUTH FRONTIERS, INC	COURAGE RETREAT DEPOSIT	09/24/2019	\$1,500.00
3287	NOKOMIS SHOE SHOP INC	SHOES UNIFORM	09/10/2019	\$1,489.60
708370	TRUSTED EMPLOYEES	AUGUST ACTIVITY	09/06/2019	\$1,485.55
3234	HENNEPIN CTY HUMAN SVCS - WEST SUBURBS	PLAN FEE	09/04/2019	\$1,479.00
3582	JOHNSTONE SUPPLY	WHS STADIUM REPAIR	09/24/2019	\$1,470.59
192000254	SHERWOOD, JAIME	REIMBURSEMENT	09/21/2019	\$1,428.98
3467	WESTERN PSYCHOLOGICAL SERVICES	SPED - PROTOCOLS	09/17/2019	\$1,410.20
3534	ELECTRIC MOTOR REPAIR, INC	WHS CSF SUPPLIES	09/24/2019	\$1,392.51
3274	MAIN LINE TRANSPORTATION INC (MTI)	TRANSPORTATION	09/10/2019	\$1,372.15
3162	BSI-CROWD CONTROL LLC	SERVING LINE ITEMS	09/03/2019	\$1,357.19
708433	ALLEGRA PRINT & IMAGING	BUSINESS CARDS AND POSTERS	09/27/2019	\$1,331.80
708458	HUBERT CO	Small Wares	09/27/2019	\$1,318.07
3572	HUDL	(A)VIDEO SERVICE	09/24/2019	\$1,300.00
3269	KONA ICE SW TWIN CITIES	PCHB+HB MR SUMMER	09/10/2019	\$1,297.00
3384	H BROOKS AND COMPANY LLC	Non-DOD Produce	09/17/2019	\$1,296.33
3459	TRIMARK HOCKENBURGS	TRANS WORK TABLE	09/17/2019	\$1,289.20
3199	ON SITE SANITATION	WHS	09/03/2019	\$1,246.70
3530	EARL F ANDERSEN INC	DIST USE AND SIGNS	09/24/2019	\$1,241.60
708419	PEPPER & SON INC., J. W.	BAND SUPPLIES	09/20/2019	\$1,221.17
3316	ADVISORS MARKETING GROUP	PINS AND LANYARDS	09/17/2019	\$1,215.11
708470	SCHMITT MUSIC CO	BAND MUSIC SUPPLIES	09/27/2019	\$1,201.70
3438	PERFORMANCE EXCELLENCE NETWORK	SUPPORTING MEMBERSHIP	09/17/2019	\$1,200.00
3374	EVERYDAY SPEECH	SPED - SUBSCRIPTIONS	09/17/2019	\$1,199.91
3487	ANCOM COMMUNICATIONS	NW RADIOS FOR SPED	09/24/2019	\$1,196.75

3320	AGROPUR INC DIVISION OF NATREL USA	MILK	09/17/2019	\$1,176.01
708443	FERGUSON ENTERPRISES, INC #1657	NW HEALTH OFFICE REFRIGERATOR	09/27/2019	\$1,154.00
3345	ASSN FOR SUPERVISION & CURRICULUM DLPMENT	ASCD MEMBERSHIPS 2019-2020	09/17/2019	\$1,153.45
3598	LINDGREN DESIGN, IRENE	PROF SERVICES	09/24/2019	\$1,125.00
708353	LAKESHORE LEARNING MATERIALS	CLASSROOM SUPPLIES	09/06/2019	\$1,104.17
3416	MN IT SERVICES	MONTHLY ALARMS	09/17/2019	\$1,088.59
708462	LAKESHORE LEARNING MATERIALS	CLASSROOM SUPPLIES	09/27/2019	\$1,085.42
3417	MN MEDICAL TRAINING SERVICE	TRAINING	09/17/2019	\$1,079.70
3147	A-1 OUTDOOR POWER INC	SNOWBLOWERS AND PARTS	09/03/2019	\$1,071.38
3644	PROMOWEAR	T-SHIRTS FOR CHOIR AND WELLNESS	09/24/2019	\$1,068.63
708405	ECOLAB PEST ELIMINATION DIV	PEST CONTROL	09/20/2019	\$1,044.54
3645	PSYCHOLOGICAL ASSESSMENT RESOURCES INC	SPED -PROTOCOLS	09/24/2019	\$1,039.50
3650	RELIABLE MEDICAL SUPPLY LLC	SPED - WELS	09/24/2019	\$1,033.70
3648	RACE PACE SWIM GEAR	(A)GSW CAPS	09/24/2019	\$1,025.00
3586	KD & COMPANY RECYCLING INC	DIST USE	09/24/2019	\$1,023.96
3577	INGRAM LIBRARY SERVICES	BOOKS	09/24/2019	\$1,002.29
3462	UNIVERSITY OF MN	ID #5571172	09/17/2019	\$1,000.00
3619	MN ASSN OF SCHOOL ADMINISTRATORS	MEMBERSHIP	09/24/2019	\$973.00
3396	KAPLAN EARLY LEARNING CO	ECFE Kaplan (2nd order)	09/17/2019	\$940.04
3280	MN ELEM SCH PRINCIPALS' ASSN	MEMBERSHIP RENEWAL	09/10/2019	\$934.00
192000199	ZHANG, SHEEN	REIMBURSEMENT	09/11/2019	\$928.46
3422	MN ELEM SCH PRINCIPALS' ASSN	MEMBERSHIP RENEWAL	09/17/2019	\$924.00
708464	LOFFLER COMPANIES INC	COPY SUPPLIES	09/27/2019	\$904.00
192000193	MITCHELL, KATHERINE	REIMBURSEMENT	09/11/2019	\$898.88
3187	KD & COMPANY RECYCLING INC	PC RECYCLING	09/03/2019	\$880.00
708377	HEINEMANN	Reader's Notebook AND SUMMER LEARNING	09/13/2019	\$876.29
3249	CONTEMPORARY IMAGES INC	BROCHURES AND YARD SIGNS	09/10/2019	\$874.90
708376	FERGUSON ENTERPRISES, INC #1657	NW RANGE CORD	09/13/2019	\$874.00
3558	HIRSHFIELD'S INC	DIST USE	09/24/2019	\$859.90
3203	RATWIK, ROSZAK & MALONEY, P.A.	PROF SERVICE	09/03/2019	\$858.00
3169	CONQUER NINJA WARRIOR BURNSVILLE LLC	EVENT 7/24/19	09/03/2019	\$857.50
3701	VIKING ELECTRIC SUPPLY, INC	CMS TECH	09/24/2019	\$851.95
3695	TWINS BALLPARK LLC	2ND GRADE FIELD TRIP	09/24/2019	\$850.00
3193	MN ASSN OF SCHOOL ADMINISTRATORS	MEMBERSHIP RENEW	09/03/2019	\$845.00
708401	BREAKOUT INC	CLASSROOM BUNDLE BREAKOUT BOXES AND PARTS	09/20/2019	\$830.00
708415	LAKESHORE LEARNING MATERIALS	CLASSROOM SUPPLIES	09/20/2019	\$825.32
3352	BROWN'S ICE CREAM CO	HS - ICE CREAM	09/17/2019	\$818.73
708499	TEAM SPORTING GOODS, INC	ATHLETIC TRAINERS SUPPLIES	09/27/2019	\$813.00
3360	CENTER FOR THE COLLABORATIVE CLASSROOM	MM3 GRADE 6 CLASS PKG-2ND SET	09/17/2019	\$810.00
3385	HAHN, R.N.,PHN, MICHELLE	NURSE CONSULT AUG	09/17/2019	\$810.00
3445	SHAMROCK GROUP	HS - SNACKS	09/17/2019	\$807.20
192000197	WESTRUM, JAMES	REIMBURSEMENT	09/11/2019	\$803.62
3681	TEKTON CONSTRUCTION CO	9th - 06A Carpentry	09/24/2019	\$801.69
708410	HODGE PRODUCTS INC	PE COMBO LOCKS	09/20/2019	\$796.46
708409	HANG SAFE HOOKS	HOOKS	09/20/2019	\$793.19
3201	PSYCHOLOGICAL ASSESSMENT RESOURCES INC	CMS PSYCHOLOGICAL ASSESSMENT BOOKLETS	09/03/2019	\$786.24
3447	SKYWARD USERS CONFERENCE OF MN	REGISTRATION	09/17/2019	\$780.00
708467	RAPTOR TECHNOLOGIES LLC	NW RAPTOR ANNUAL ACCESS	09/27/2019	\$776.64
3505	BRIN GLASS SERVICE	REPAIR	09/24/2019	\$772.00
3268	KINECT ENERGY INC	MONTHLY FEE	09/10/2019	\$765.00
708423	SCHOOL SPECIALTY	ART CLASSROOM SUPPLIES	09/20/2019	\$764.65
3213	TWINS BALLPARK LLC	HB MR SUM 8/15	09/03/2019	\$760.00
3204	SAVILLE, HOLLEE	8/20/19 4 HR INSERVICE	09/03/2019	\$745.00
3580	IRON MOUNTAIN	STORAGE	09/24/2019	\$741.87
3692	TUMBLEWEED PRESS INC	SUBSCRIPTION TO TUMBLEWEED PREMIUM	09/24/2019	\$719.10
3394	K4 APPLICATION INC DBA DUNN BROS COFFEE	HS - Coffee - Ala Carte	09/17/2019	\$718.53
3170	COUNTRYSIDE CATERING	BACK-TO -BUS DINNER	09/03/2019	\$702.36
192000256	SONSTEGARD, LAURIE	REIMBURSEMENT	09/21/2019	\$700.04
3368	EASTER, MARK	PIANO TUNING X7	09/17/2019	\$700.00
3556	HIGHWAY 55 RENTAL & SALES INC	PC GARDENS	09/24/2019	\$691.17
3367	EARL F ANDERSEN INC	SAFETY SIGNS	09/17/2019	\$688.00
192000266	ZHANG, SHEEN	REIMBURSEMENT	09/21/2019	\$683.60
708445	FLINN SCIENTIFIC, INC.	SCIENCE SUPPLIES AND GLASSWARE	09/27/2019	\$679.13
3265	HI-TECH REFRIGERATION	HB OW REPAIR	09/10/2019	\$678.25
3219	WINSOR LEARNING INC.	SPED	09/03/2019	\$675.00
3362	CURRICULUM ASSOCIATES	SPED-TRANSITION	09/17/2019	\$670.88
708416	LOFFLER COMPANIES INC	IONS SOFTWARE MAINTENANCE	09/20/2019	\$670.00

3609	MERZ, LAURIE	BAND SUPPLIES	09/24/2019	\$660.00
708463	LEARNING A-Z	RAZ Kids Subscription	09/27/2019	\$659.70
192000204	CHVOJICEK, DAVID	REIMBURSEMENT	09/21/2019	\$659.00
3284	NATIONAL ARCHERY IN THE SCHOOLS PROGRAM INC	ARCHERY ORDER	09/10/2019	\$658.00
708421	SCHMITT MUSIC CO	BAND SUPPLIES	09/20/2019	\$654.07
3442	ROBBINSDALE AREA SCHOOLS ISD #281	5 CLASSES	09/17/2019	\$635.70
3427	N2Y LLC	SPED - SUBSCRIPTIONS	09/17/2019	\$635.15
3356	CENGAGE LEARNING INC	MINDTAP/UNDERSTANDING NUTRITION	09/17/2019	\$630.00
3674	STEP SAVER INC	WHS SALT	09/24/2019	\$629.86
708472	SCHOLASTIC INC	BOOK COLLECTIONS	09/27/2019	\$609.20
3179	HILL CO, ROBERT B.	SALT	09/03/2019	\$604.07
3283	MN STATE HIGH SCHOOL MATH LEAGUE	MEMBERSHIP	09/10/2019	\$600.00
708384	RAPTOR TECHNOLOGIES LLC	Renewal of Software	09/13/2019	\$599.76
3155	AMERICAN FLAGPOLE & FLAG CO	DISTRICT FLAGS	09/03/2019	\$598.80
708435	BLICK ART MATERIALS	Art Supplies	09/27/2019	\$598.07
3210	TIME FOR KIDS	MAGAZINE SUBSCRIPTION 3RD GR	09/03/2019	\$594.00
708371	WEST MUSIC CO	NW MUSIC EQUIP & SUPPLIES	09/06/2019	\$593.70
3671	SPRAYING SYSTEMS CO	DISTRICT USE UTILIZATION FEES	09/24/2019	\$592.00
3418	MN READING ASSN	EVENT REGISTRATION	09/17/2019	\$590.00
708400	AUTOMATED LOGIC CORP	MR REPAIR	09/20/2019	\$580.00
3664	SERIGRAPHICS SIGN SYSTEMS, INC	NW SIGNAGE ADD	09/24/2019	\$578.00
3501	BOUNCE ATHLETICS INC	REVERSIBLE VESTS BSO	09/24/2019	\$571.70
192000236	MCGRATH, REBECCA	REIMBURSEMENT	09/21/2019	\$561.78
3507	BUILDING MATERIAL SUPPLY INC	NW CUSTODIAL SHELVING	09/24/2019	\$552.25
3405	LANGUAGE TESTING INTERNATIONAL INC	AAPPL TESTING	09/17/2019	\$550.00
708456	HODGE PRODUCTS INC	PE SUPPLIES	09/27/2019	\$545.00
3518	COMMERCIAL DOOR SYSTEMS INC	DOORS	09/24/2019	\$543.07
3239	CAMP FIRE MINNESOTA	FIELD TRIP	09/10/2019	\$540.00
3640	PRAIRIE RESTORATIONS, INC	SH - Prairie Restoration	09/24/2019	\$540.00
708375	CASCIO MUSIC CO INC	WPS BAND INSTRUMENTS	09/13/2019	\$524.90
708502	US GAMES	CLASS SUPPLIES	09/27/2019	\$523.95
708390	SOCIAL THINKING	SPED- NW	09/13/2019	\$516.41
3176	GRAINGER INC., W. W.	DISTRICT USE	09/03/2019	\$507.16
708359	SCHOLASTIC INC	MAGAZINE SUBSCRIPTION -V21	09/06/2019	\$504.33
708469	REALLY GOOD STUFF	READING INTERVENTION SUPPLIES	09/27/2019	\$503.99
192000171	ELMHIRST, DAVID	REIMBURSEMENT	09/04/2019	\$500.89
3189	MARSHALL MEMO LLC	WEEKLY NEWSLETTER 19-20	09/03/2019	\$500.00
3290	ORDWAY CTR FOR THE PERFORMING ARTS	SCHOOL PERFORMANCE 3/20/20	09/10/2019	\$500.00
3688	TOP 20 TRAINING, LLC	SEMINAR FEE	09/24/2019	\$500.00
3647	R & R SPECIALTIES, INC.	ICE ARENA SUPPLIES	09/24/2019	\$491.40
192000178	KIMBLER, RODNEY	REIMBURSEMENT	09/04/2019	\$486.37
708354	MCGRAW HILL SCHOOL EDUCATION HOLDINGS LLC	NW HEALTH BOOKS AND TE	09/06/2019	\$459.36
3441	PROFESSIONAL INTERPRETING	INTERPRETER	09/17/2019	\$454.10
3353	BRUEGGER'S ENTERPRISES INC	HS - BREAD PRODUCTS	09/17/2019	\$450.84
3579	INTEREUM	WHS CHAIR HANDLE REPLACEMENTS	09/24/2019	\$448.00
3206	SHERWIN-WILLIAMS	WHS - PAINT	09/03/2019	\$447.30
3657	ROOT-O-MATIC	WHS DRINKING FOUNTAIN REPAIR	09/24/2019	\$445.00
708440	CAROLINA BIOLOGICAL SUPPLY CO	SCIENCE ENVIROMENTAL SUPPLIES	09/27/2019	\$444.08
708466	PIONEER DRAMA SERVICE, INC	EMS PLAY	09/27/2019	\$440.50
3369	EBC (EDUCATORS BENEFIT CONSULTANTS)	admin and compliance service	09/17/2019	\$431.69
3557	HILL CO, ROBERT B.	SALT	09/24/2019	\$428.05
3474	4 ACE PRODUCTIONS	OW 3 GRD IN HOUSE FIELD TRIP 10/9/19	09/24/2019	\$425.00
3450	SUPERIOR FORD	running boards	09/17/2019	\$425.00
3528	DOYLE SECURITY PRODUCTS	LTF REPAIR & MAINTENANCE	09/24/2019	\$414.60
708412	INNOVATIVE OFFICE SOLUTIONS	WMS CAFETERIA REPLACEMENT STOOLS	09/20/2019	\$410.00
3465	WARNER TECH-CARE PRODUCTS LLC	SUPPLIES SPED	09/17/2019	\$407.48
3520	CONTEMPORARY IMAGES INC	PBIS PRINTED SUPPLIES	09/24/2019	\$394.87
708382	PEPPER & SON INC., J. W.	MUSIC SUPPLIES	09/13/2019	\$392.88
3371	EDGE ENTERPRISES INC	SPED - SUPPLIES	09/17/2019	\$391.05
192000267	ANDERSON, CHACE	REIMBURSEMENT	09/25/2019	\$388.14
3691	TRANSPORTATION PLUS INC	TRANSPORTATION	09/24/2019	\$387.00
3719	PHEAA	Payroll accrual	09/30/2019	\$380.07
708441	DEMCO, INC.	CMS MEDIA CENTER SUPPLIES	09/27/2019	\$366.78
192000201	ANDERSEN-LAWRANCE, CAROL	REIMBURSEMENT	09/21/2019	\$364.27
3312	PHEAA	Payroll accrual	09/13/2019	\$363.63
708408	GOPHER SPORT	NW HB SUPPLIES	09/20/2019	\$355.40
3573	HUENEMANN, KATHI	(A) COPIES FOR PACKETS	09/24/2019	\$353.90

192000214	HANSEN, ELIZABETH	REIMBURSEMENT	09/21/2019	\$353.02
3281	MN JUNIOR HIGH SCHOOL MATH LEAGUE	REGISTRATION ONE TEAM	09/10/2019	\$350.00
708411	HORIZON COMMERCIAL POOL SUPPLY	WMS POOL SUPPLIES	09/20/2019	\$345.50
3600	LVC (LOW VOLTAGE CONTRACTORS)	WMS SPRINKLER WORK	09/24/2019	\$345.00
3604	MATH MASTERS OF MN	REGISTRATION	09/24/2019	\$340.00
708347	DISCOUNT SCHOOL SUPPLY	Discount School Supply-Rug	09/06/2019	\$339.96
3161	BRIN GLASS SERVICE	ARENA DOOR REPAIR	09/03/2019	\$336.00
708373	ALLEGRA PRINT & IMAGING	2ND GR BRIDGES WORKBOOKS	09/13/2019	\$335.50
708427	ULINE SHIPPING SUPPLY	CSF-WAREHOUSE SUPPLIES	09/20/2019	\$335.09
192000184	TOLLISON, KRISTIN	REIMBURSEMENT	09/04/2019	\$330.15
3432	NOKOMIS SHOE SHOP INC	SHOES	09/17/2019	\$324.85
3613	MIDWEST MECHANICAL SOLUTIONS, INC	MR FAN WHEEL	09/24/2019	\$314.39
708372	ADI	CMS REPAIR	09/13/2019	\$312.82
708432	ACCO BRANDS CORPORATION	Laminator Repair - PO NUMBER 4110200030	09/27/2019	\$312.00
3215	US FOODS CULINARY E & S	SERVING SUPPLIES	09/03/2019	\$307.04
3397	KARLSBURGER FOODS, INC	HS - GROCERIES	09/17/2019	\$305.15
708374	CAROLINA BIOLOGICAL SUPPLY CO	TERMITES	09/13/2019	\$304.07
3167	COMO PARK ZOO & CONSERVATORY	PCHB FIELD TRIP 10/17/19	09/03/2019	\$300.00
192000226	KIRCHNER, JULIE	REIMBURSEMENT	09/21/2019	\$300.00
3304	UNIVERSITY OF KANSAS CENTER FOR RESEARCH	SPED	09/10/2019	\$300.00
192000174	HAGEN, ANDREW	REIMBURSEMENT	09/04/2019	\$295.37
192000237	MOFFETT, LAURA	REIMBURSEMENT	09/21/2019	\$290.20
3477	ACME TOOLS - PLYMOUTH	CSF TOOLS	09/24/2019	\$289.99
192000221	JOHANSEN, SARAH	REIMBURSEMENT	09/21/2019	\$289.23
3453	TEACHER'S DISCOVERY	CMS CLASSROOM SUPPLIES	09/17/2019	\$286.64
3643	PROFESSIONAL INTERPRETING	INTERPRETER	09/24/2019	\$284.00
192000186	WILVERS, LAUREN	REIMBURSEMENT	09/04/2019	\$282.25
3696	ULTIMATE OFFICE SOLUTIONS INC	OFFICE & HEALTH OFFICE	09/24/2019	\$273.04
3509	CARD QUEST INC	DIST USE	09/24/2019	\$270.00
3157	BATTERIES R US	WMS-REPLACEMENT	09/03/2019	\$269.99
3513	CDW GOVERNMENT LLC	Office Supplies	09/24/2019	\$269.55
708501	ULINE SHIPPING SUPPLY	NW PE EQUIPMENT	09/27/2019	\$264.88
3370	ECOLAB FOOD SAFETY SPECIALITES	LABELS-SANDWICHES	09/17/2019	\$263.44
708414	JOSTENS, INC	LETTERING PINS	09/20/2019	\$260.95
708357	REALLY GOOD STUFF	SUPPLIES	09/06/2019	\$257.36
3665	SHERWIN-WILLIAMS	WHS PAINTING HALLWAYS	09/24/2019	\$257.23
192000217	HENSEL, SIGNE	REIMBURSEMENT	09/21/2019	\$252.86
192000270	CHRISTOPHERSON, BETTINA	REIMBURSEMENT	09/25/2019	\$252.80
3361	CULLIGAN	GL HB COOLER RENTAL	09/17/2019	\$252.00
3381	GM FINANCIAL LEASING	WHS Parking Lot Car Lease	09/17/2019	\$250.34
3363	CUSTOM LANYARDS 4 ALL	LANYARDS	09/17/2019	\$250.00
3622	MN JUNIOR HIGH SCHOOL MATH LEAGUE	WMS REGISTRATION	09/24/2019	\$250.00
3272	LIFE INSURANCE CO OF NORTH AMERICA	FINAL SUP LIF 18/19	09/10/2019	\$246.51
3697	UNLIMITED SUPPLIES	ICE ARENA SUPPLIES	09/24/2019	\$245.95
192000209	GANNON, JULIANNE	REIMBURSEMENT	09/21/2019	\$245.00
708442	ECOLAB PEST ELIMINATION DIV	DOOR SWEEP KITCHEN DOOR	09/27/2019	\$244.80
708398	ADI	CLUBHOUSE SUPPLIES	09/20/2019	\$243.31
708418	MN CHEMICAL CO.	WHS POLY FILM	09/20/2019	\$242.92
3670	SPIRITWEAR USA	(A)STAFF APPRECIATION T-SHIRTS	09/24/2019	\$242.15
3629	N2Y LLC	SPED -SUBSCRIPTION	09/24/2019	\$239.90
3676	STROUP, CORY	OFFICIAL	09/24/2019	\$237.00
708348	ECM PUBLISHERS, INC	6/10 REGULAR MINUTES	09/06/2019	\$232.05
3560	HOCHSTEIN, RANDY	OFFICIAL	09/24/2019	\$232.00
3233	DRIVER & VEHICLE SERVICES RENEWAL	TAB RENEW WHS PARKING LOT VEHICLE	09/04/2019	\$230.25
192000188	ANDERSON, CHACE	REIMBURSEMENT	09/11/2019	\$230.17
3279	MN CEC-DEC	SPED	09/10/2019	\$230.00
708420	PIONEER VALLEY BOOKS	TITLE ENGAGEMENT FORMS - SH	09/20/2019	\$227.92
708417	MARKERBOARD PEOPLE, THE	3rd/4th/5th Whiteboards	09/20/2019	\$225.00
3419	MN COMMUNITY ED ASSN	COM ED FINANCE WORKSHOP	09/17/2019	\$225.00
3214	UNLIMITED SUPPLIES	CSF SHOP	09/03/2019	\$221.12
3617	MN MEDICAL TRAINING SERVICE	FIRST AID	09/24/2019	\$215.94
3184	JOHNSTONE SUPPLY	FILTERS	09/03/2019	\$214.92
192000189	CHRISTENSON, ERIK	REIMBURSEMENT	09/11/2019	\$209.91
3700	USA INFLATABLES	EVENT CONTRACT	09/24/2019	\$209.84
3571	HOUSE OF NOTE	ORCHESTRA SUPPLIES	09/24/2019	\$209.67
3306	US FOODS CULINARY E & S	SERVING SUPPLIES	09/10/2019	\$205.05
3529	EAGLE MOULDINGS	BV 5TH GRADE WALL REPAIR	09/24/2019	\$201.20

3531	EASTER, MARK	2 PIANOS TUNED	09/24/2019	\$200.00
3533	EHLERS AND ASSOCIATES INC	POLICY UPDATE	09/24/2019	\$200.00
3395	KAMMANN, JENNIFER	CUL REFUND	09/17/2019	\$200.00
3275	MCNAUGHTON, LISA	CUL REFUND	09/10/2019	\$200.00
3295	PRIOR LAKE ROBOTICS	PRE-SEASON COMPETITION	09/10/2019	\$200.00
3662	SCHOOL NUTRITION DIRECTORS OF MN	SCHOOL DIRECTORS MEMBERSHIP	09/24/2019	\$200.00
192000190	FEINGOLD, SARAH	REIMBURSEMENT	09/11/2019	\$199.31
3150	ACME TOOLS - PLYMOUTH	SHOP STOCK	09/03/2019	\$199.18
192000276	RUCHTI, JULIE	REIMBURSEMENT	09/25/2019	\$196.62
708407	GOODIN CO	CMS HEATING LINE LEAKS	09/20/2019	\$195.46
3668	SKYWARD USERS CONFERENCE OF MN	REGISTRATION	09/24/2019	\$195.00
3365	DI PERRI, KRISTIN	CURRICULUM SPED	09/17/2019	\$190.00
192000180	LINDAHL, CHRISTOPHER	REIMBURSEMENT	09/04/2019	\$189.93
3686	TOLEDO PHYSICAL EDUCATION SUPPLY	NW PE EQUIPMENT	09/24/2019	\$189.68
3180	HIRSHFIELD'S INC	CLUBHOUSE RAILING	09/03/2019	\$189.62
3693	TWIN CITY GARAGE DOOR CO	WHS STADIUM DOOR REPAIR	09/24/2019	\$189.00
708425	TIERNEY BROTHERS, INC.	STUDENT COUNCIL SUPPLIES	09/20/2019	\$187.46
3627	MTI DISTRIBUTING INC	CMS GOLF CART REPAIR	09/24/2019	\$186.45
3464	VILLAGE MEATS	STAFF DEV LUNCHEON NW	09/17/2019	\$186.20
192000271	DUNNIGAN, KAT	REIMBURSEMENT	09/25/2019	\$185.44
3160	BOYER FORD TRUCKS INC	DUMP TRUCK #3 REPAIR	09/03/2019	\$182.74
3451	SUPREME SCHOOL SUPPLY CO	Teacher supplies	09/17/2019	\$181.48
3294	PREMIUM WATERS INC	WATER	09/10/2019	\$180.37
3620	MN ASSN OF SCHOOL BUSINESS OFFICIALS	REGISTRATION	09/24/2019	\$180.00
192000182	SONSTEGARD, LAURIE	REIMBURSEMENT	09/04/2019	\$174.93
192000277	SONSTEGARD, LAURIE	REIMBURSEMENT	09/25/2019	\$171.74
3286	NCS PEARSON INC	SPED - SUPPLIES	09/10/2019	\$169.25
3515	CENTERPOINT ENERGY	MONTHLY SERVICE	09/24/2019	\$168.90
3527	DOWNS, TYLER	OFFICIAL	09/24/2019	\$168.00
3311	FLORIDA STATE DISBURSEMENT UNIT	Payroll accrual	09/13/2019	\$165.30
3717	FLORIDA STATE DISBURSEMENT UNIT	Payroll accrual	09/30/2019	\$165.30
708476	SCHOOL SPECIALTY	PE Supplies	09/27/2019	\$160.38
3159	BLOOMINGTON JEFFERSON	VOLLEYBALL TOURNAMENT FEE	09/03/2019	\$160.00
3552	GUSTAFSON, ZACHARY	OFFICIAL 9B FOOTBALL	09/24/2019	\$158.00
3591	KOVACH, JAMES	OFFICIAL	09/24/2019	\$158.00
3594	LANDY, SCOTT	OFFICIAL	09/24/2019	\$158.00
3654	RIVERA, DAVID	OFFICIAL FOOTBALL B	09/24/2019	\$158.00
708444	FLAGHOUSE, INC	NW PE EQUIPMENT	09/27/2019	\$157.76
3511	CAUGH, PATRICK	OFFICIAL	09/24/2019	\$156.00
3592	KURIA, ANDREW	OFFICIAL	09/24/2019	\$156.00
3641	PREMIUM WATERS INC	MONTHLY SERVICE	09/24/2019	\$155.78
3550	GRAVES, RANDI	OFFICIAL	09/24/2019	\$150.00
3194	MN ASSN OF SCHOOL BUSINESS OFFICIALS	TAX LEVY WORKSHOP	09/03/2019	\$150.00
192000200	ALLEN, MICHELLE	REIMBURSEMENT	09/21/2019	\$149.82
192000172	FARMER, KATHLEEN	REIMBURSEMENT	09/04/2019	\$147.11
192000232	LEVIN, WILLIAM	REIMBURSEMENT	09/21/2019	\$146.82
192000247	RAVNHOLDT, TANYA	REIMBURSEMENT	09/21/2019	\$146.42
3597	LEAVING THE VILLAGE	CMS PROFESSIONAL DEVELOPMENT	09/24/2019	\$145.00
192000176	HUSO, NAOMI	REIMBURSEMENT	09/04/2019	\$142.10
192000183	SPOHNHOLTZ, JODI	REIMBURSEMENT	09/04/2019	\$139.59
192000215	HANSON, BRENDA	REIMBURSEMENT	09/21/2019	\$136.94
3382	GOLD, RENAE	REGISTRATION, JERSEY, BACKGROUND CHK	09/17/2019	\$136.50
3415	MN FUTURE PROBLEM SOLVING PROGRAM	REGISTRATION	09/17/2019	\$135.00
3208	TEXTBOOK WAREHOUSE	AP PHYSICS C	09/03/2019	\$132.35
3476	ABLENET	SPED - EMS	09/24/2019	\$130.00
192000207	DIERKS, SUSAN	REIMBURSEMENT	09/21/2019	\$130.00
192000229	KOZLOVSKI, KIM	REIMBURSEMENT	09/21/2019	\$130.00
3452	SWANK MOVIE LICENSING USA	PRORATED LICENSE FOR NW	09/17/2019	\$130.00
192000235	MCGLAUCHLEN, KERRY	REIMBURSEMENT	09/21/2019	\$126.92
192000202	BOBEK, DANIEL	REIMBURSEMENT	09/21/2019	\$125.57
192000257	SPAULDING, KALLIE	REIMBURSEMENT	09/21/2019	\$125.13
3326	ALY, ZAKARIA	OFFICIAL	09/17/2019	\$125.00
3485	ALY, ZAKARIA	OFFICIAL	09/24/2019	\$125.00
3338	ANDERSON, TODD	OFFICIAL	09/17/2019	\$125.00
3523	DALSIN, TYLER	OFFICIAL	09/24/2019	\$125.00
3584	KAHMEYER, TROY	OFFICIAL	09/24/2019	\$125.00
3401	KOEHLER, BRIAN	OFFICIAL	09/17/2019	\$125.00

3653	RISDALL, PAUL	OFFICIAL	09/24/2019	\$125.00
3706	WOOD, BRIAN	OFFICIAL	09/24/2019	\$125.00
192000264	WINTERHALTER, JANET	REIMBURSEMENT	09/21/2019	\$124.95
708383	PIONEER VALLEY BOOKS	BARSNESS READING INTERVENTION	09/13/2019	\$124.84
192000265	WONG, MARGARET	REIMBURSEMENT	09/21/2019	\$123.97
3373	ESSENTA SPECIALITY TAPES	CMS - TEACHER TAPE FOR TEACHERS	09/17/2019	\$123.74
192000242	PALUTA, CHRISTINE	REIMBURSEMENT	09/21/2019	\$121.98
3478	ADAMS, BRIANNE	OFFICIAL	09/24/2019	\$121.38
3490	ANDREWS, JAMES	OFFICIAL	09/24/2019	\$120.00
3351	BRENES BENAVIDES, JORGE	OFFICIAL	09/17/2019	\$120.00
3606	MCINTOSH, ALAN	OFFICIAL	09/24/2019	\$120.00
3618	MN SECRETARY OF STATE	NOTARY CG	09/24/2019	\$120.00
3285	NATL GEOGRAPHIC BEE	REGISTRATION	09/10/2019	\$120.00
3431	NIECO-BARRETO, GILBERTO	OFFICIAL SOCCER	09/17/2019	\$120.00
708461	KARLSBURGER FOODS, INC	CSF - GROCERIES	09/27/2019	\$119.40
192000234	MARTINEZ DE LA PAZ, BERTHA	REIMBURSEMENT	09/21/2019	\$114.95
3301	T-MOBILE USA, INC	MONTHLY DATA HOT SPOTS	09/10/2019	\$114.80
192000175	HULDEEN, DANIEL	REIMBURSEMENT	09/04/2019	\$112.74
3255	DENNY'S 5TH AVENUE BAKERY	HS - BREAD	09/10/2019	\$110.40
708385	SCHOLASTIC INC	ROBLEY SCHOLASTIC 50 FOR \$50 DEAL	09/13/2019	\$109.00
3200	PREMIUM WATERS INC	MONTHLY SERVICE	09/03/2019	\$107.77
708503	WEST MUSIC CO	NW MUSIC SUPPLIES	09/27/2019	\$106.45
3499	BOHAC, DAVID	OFFICIAL	09/24/2019	\$104.00
3503	BRENES BENAVIDES, JORGE	OFFICIAL	09/24/2019	\$104.00
3667	SITSPOTS	Sit Spots for IM, KI, JP and BN	09/24/2019	\$102.91
192000198	ZEMLIN, LYNN	REIMBURSEMENT	09/11/2019	\$100.02
3399	KINDEM DESIGN INC.	PROF SERVICE	09/17/2019	\$100.00
3607	MEDINA ENTERTAINMENT CTR	TRAP AND SKEET TEAM FOR 6/3/2020	09/24/2019	\$100.00
3421	MN DEPT OF HEALTH - ASBESTOS UNIT	ASBESTOS CERT CARD	09/17/2019	\$100.00
3616	MN DEPT OF LABOR AND INDUSTRY	MR ELEVATOR	09/24/2019	\$100.00
192000262	WAN, XIAO	REIMBURSEMENT	09/21/2019	\$99.97
192000223	JOHNSON, MICHELLE	REIMBURSEMENT	09/21/2019	\$99.63
3413	METRO ECSU-REGION 11 ISD #920	REGIONAL SPELLING BEE	09/17/2019	\$99.00
3299	STAR TRIBUNE	TECH-PAPER DELIVERY THRU 2/2/2020	09/10/2019	\$98.54
3466	WEAVING CULTURES, LLC	INTERPRETER SERVICES SKYWARD ATTENDANCE	09/17/2019	\$98.10
3625	MOHN, MONICA	PROF SERVICE - DANCE INSTRUCTION	09/24/2019	\$96.00
708465	PEPPER & SON INC., J. W.	OPEN PO CHOIR DISTRICT SUPPLIES	09/27/2019	\$96.00
192000272	HUYNH, MAI	REIMBURSEMENT	09/25/2019	\$94.94
3458	TRIARCO ARTS & CRAFTS, INC.	YARN MAKERSPACE	09/17/2019	\$94.88
192000225	KARCH, JOANNE	REIMBURSEMENT	09/21/2019	\$94.25
3628	MULTI-HEALTH SYSTEMS, INC.	SPED - PROTOCOLS	09/24/2019	\$93.75
192000258	STAHL, MARLA	REIMBURSEMENT	09/21/2019	\$93.67
192000169	DUENAS, DOMINIC	REIMBURSEMENT	09/04/2019	\$93.27
192000251	SCHMIDT, AMY	REIMBURSEMENT	09/21/2019	\$92.99
3192	MN DEPT OF COMMERCE	UNCLAIMED	09/03/2019	\$92.95
3554	HELGERSON, JEFFREY	OFFICIAL	09/24/2019	\$92.00
3677	STURGES, SHANE	OFFICIAL	09/24/2019	\$92.00
3197	NORTHERN TOOL & EQUIPMENT CO.	MR CART	09/03/2019	\$91.96
3673	STAR TRIBUNE	SUBSCRIPTION	09/24/2019	\$91.30
3429	NATIONAL GEOGRAPHIC SOCIETY	REGISTRATION 2020 GEOBEE	09/17/2019	\$90.00
3630	NATIONAL GEOGRAPHIC SOCIETY	G&T Geo Bee Registration	09/24/2019	\$90.00
708361	SHRED-N-GO	SHREDDING SERVICE	09/06/2019	\$90.00
708389	SHRED-N-GO	SHREDDING SERVICE	09/13/2019	\$90.00
3461	TSBL DISTRIBUTING/TAYLOR SALES	HS - SNACKS	09/17/2019	\$90.00
3519	CONLEY, BENSON	OFFICIAL	09/24/2019	\$89.00
3525	DORNFELD, MATT	OFFICIAL	09/24/2019	\$89.00
3551	GRENGS, TROY	OFFICIAL	09/24/2019	\$89.00
3590	KLEM, JOSH	OFFICIAL	09/24/2019	\$89.00
3658	SCHILLER, THOMAS	OFFICIAL	09/24/2019	\$89.00
3659	SCHMIDT, JUSTIN	OFFICIAL	09/24/2019	\$89.00
3684	THUROW, JOSHUA	OFFICIAL	09/24/2019	\$89.00
3705	WOLLAN, THOMAS	OFFICIAL	09/24/2019	\$89.00
3707	WORM, PHILIP	OFFICIAL	09/24/2019	\$89.00
3516	CITI-CARGO & STORAGE	DIST STORAGE	09/24/2019	\$87.00
192000243	PEARSON, JANNA	REIMBURSEMENT	09/21/2019	\$85.97
3242	CENTERPOINT ENERGY	GAS	09/10/2019	\$85.61
3489	ANDERSON, MARK	OFFICIAL	09/24/2019	\$85.32

3502	BREAKDOWN SPORTS USA	ATH-G BB TOURN 12/2/17 BAL DUE	09/24/2019	\$85.00
3358	CLEAR, DAVID	(A)OFFICIAL	09/17/2019	\$85.00
3366	DONOHOO, TIMOTHY	(A) OFFICIAL	09/17/2019	\$85.00
3400	KOCH, JOSEPH	(A) OFFICIAL	09/17/2019	\$85.00
3436	PASHINA, BRANDON	(A)OFFICIAL	09/17/2019	\$85.00
192000275	PETERSON, JENNA	REIMBURSEMENT	09/25/2019	\$84.75
192000233	LI, LAURIE	REIMBURSEMENT	09/21/2019	\$83.90
3261	FLAGSHIP RECREATION	HB OW SUPPLIES SEAT STRAP	09/10/2019	\$81.00
3250	CONTINENTAL MATHEMATICS LEAGUE INC	CURRENT EVENTS CML	09/10/2019	\$80.00
192000241	PALMER, PAMELA	REIMBURSEMENT	09/21/2019	\$80.00
192000245	PFALZGRAFF, SHARON	REIMBURSEMENT	09/21/2019	\$80.00
3703	WESTSIDE WHOLESALE TIRE, INC	TIRE REPAIR	09/24/2019	\$79.99
3599	LOVAS, MICHAEL	OFFICIAL	09/24/2019	\$79.00
3632	NORGAARD, DAN	OFFICIAL 10TH FB	09/24/2019	\$79.00
192000278	SYKES, SCOTT	REIMBURSEMENT	09/25/2019	\$79.00
3497	BERRY COFFEE COMPANY	CMS EQ-RENTAL PAYMENT	09/24/2019	\$78.00
192000255	SOBOTA-PAXTON, LAUREN	REIMBURSEMENT	09/21/2019	\$78.00
3538	FASTENAL COMPANY	MR COOLER	09/24/2019	\$77.30
3639	POWERS, DAVID	OFFICIAL	09/24/2019	\$77.00
192000168	DENEUI, SARAH	REIMBURSEMENT	09/04/2019	\$76.81
192000205	CLARKE, JAMAL	REIMBURSEMENT	09/21/2019	\$76.13
708446	HEINEMANN	Reader's Notebooks -- Fourth grade	09/27/2019	\$76.00
3656	ROBINSON, TOBIAH	OFFICIAL	09/24/2019	\$75.00
3488	ANDERSON, BARBARA	OFFICIAL	09/24/2019	\$73.17
3661	SCHNELL, JOYCE	OFFICIAL	09/24/2019	\$73.17
192000239	NELSON, KRISTOPHER	REIMBURSEMENT	09/21/2019	\$72.04
3537	EROSION PRODUCTS LLC	GL NET STRAW BLANKET	09/24/2019	\$72.00
708356	PIONEER VALLEY BOOKS	LITERACY SUPPLIES	09/06/2019	\$70.40
3589	KISSNER, ANGELA	REGISTRATION FEE	09/24/2019	\$70.00
192000274	PEARSON, KRISTA	REIMBURSEMENT	09/25/2019	\$69.97
192000222	JOHNSON, JERI	REIMBURSEMENT	09/21/2019	\$69.43
3341	ARESHOUK, RASHID	OFFICIAL	09/17/2019	\$69.00
3508	BUNGE, LUKE	OFFICIAL	09/24/2019	\$69.00
3372	ELAYED, HAROUN	OFFICIAL	09/17/2019	\$69.00
3409	MANDILE, RICHARD	OFFICIAL	09/17/2019	\$69.00
3649	RAMIC, ALMIN	OFFICIAL	09/24/2019	\$69.00
3443	SAGRASSE, ABDELAZIZ	OFFICIAL	09/17/2019	\$69.00
192000273	MCGINTY, JEAN	REIMBURSEMENT	09/25/2019	\$68.50
3309	WHITE, JAMES	ACT REIMBURSE	09/10/2019	\$68.00
192000213	HALLSON, JILL	REIMBURSEMENT	09/21/2019	\$67.45
192000219	HODENA, MELISSA	REIMBURSEMENT	09/21/2019	\$65.83
3349	BERRY COFFEE COMPANY	DAB COFFEE SERVICE	09/17/2019	\$65.00
3270	LANGUAGE TESTING INTERNATIONAL INC	AAPPL TESTING	09/10/2019	\$65.00
192000181	MCINTYRE, ELYSSA	REIMBURSEMENT	09/04/2019	\$64.81
3494	BARKLOW, MARTIN	OFFICIAL	09/24/2019	\$60.00
3559	HOAGLAND, TY	OFFICIAL	09/24/2019	\$60.00
3390	HOFSTEDT, RONALD	SOCCER	09/17/2019	\$60.00
3411	MCINTOSH, ALAN	OFFICIAL SOCCER	09/17/2019	\$60.00
3446	SKISTAD, CALEB	OFFICIAL	09/17/2019	\$60.00
192000249	SAWINA, CAROLYN	REIMBURSEMENT	09/21/2019	\$59.98
3149	ACE SUPPLY CO INC	CLUBHOUSE SUPPLIES	09/03/2019	\$59.47
3222	CORNWELL, MICHELLE	PARKING 18/19	09/04/2019	\$57.32
192000177	JOHNSON, JERI	REIMBURSEMENT	09/04/2019	\$57.19
192000211	GIMSE, SARA	REIMBURSEMENT	09/21/2019	\$56.08
3156	ASSN FOR SUPERVISION & CURRICULUM DLPMENT	OW PROFESSIONAL LEARNING RESCOURCE BOOKS	09/03/2019	\$55.32
192000231	LENTZ, CHRISTINE	REIMBURSEMENT	09/21/2019	\$55.00
192000238	NEIL, KAREN	REIMBURSEMENT	09/21/2019	\$55.00
3544	FLUENCY MATTERS	OW SPANISH BOOKS	09/24/2019	\$54.95
708424	SITE ONE LANDSCAPE SUPPLY LLC	WHS AND DIST USE	09/20/2019	\$54.34
3468	WIGGINS, KEVIN	CUL REFUND	09/17/2019	\$53.75
192000206	DEWITT, ROBERT	REIMBURSEMENT	09/21/2019	\$53.50
192000228	KOSIN, SUSAN	REIMBURSEMENT	09/21/2019	\$53.50
192000253	SEIBENICK, JESSICA	REIMBURSEMENT	09/21/2019	\$53.00
3410	MARS CO, W. P. & R.S.	RESPIRATOR	09/17/2019	\$52.40
3437	PATEL, YOGINA	OFFICIAL	09/17/2019	\$52.00
3704	WIAGBE, SIEWIN	OFFICIAL	09/24/2019	\$52.00
3470	ASSN FOR SUPERVISION & CURRICULUM DLPMENT	ASCD MEMBERSHIPS 2019-2020	09/17/2019	\$50.15

3675	STEWART, PETER	OFFICIAL	09/24/2019	\$49.58
3347	BAE, SOONEON	CUL REFUND	09/17/2019	\$49.45
3231	WOLD ARCHITECTS AND ENGINEERS	MR ADDITION	09/04/2019	\$48.72
192000196	SIEGRIST, JOHN	REIMBURSEMENT	09/11/2019	\$47.95
192000240	OLSON, BRADLEY	REIMBURSEMENT	09/21/2019	\$47.50
192000252	SCHUG, KELLY	REIMBURSEMENT	09/21/2019	\$47.45
192000203	BOBEK, STACY	REIMBURSEMENT	09/21/2019	\$47.04
3257	EMC INSURANCE (EMPLOYERS MUTUAL CASUALTY)	COMMERCIAL ACCOUNT	09/10/2019	\$47.00
192000244	PETERSON, LAURI	REIMBURSEMENT	09/21/2019	\$45.65
3496	BATTERIES R US	SH BATTERY REPLACEMENT	09/24/2019	\$45.42
3596	LARSON CO, GUSTAVE A.	SH COUPLING AND PC SUPPLIES	09/24/2019	\$42.37
192000220	HUBERT, SUZANNE	REIMBURSEMENT	09/21/2019	\$42.19
3315	ACE SUPPLY CO INC	CSF REPAIR	09/17/2019	\$41.58
192000212	GOSSEN, CAROLINE	REIMBURSEMENT	09/21/2019	\$41.53
192000263	WILLAR, DAWN	REIMBURSEMENT	09/21/2019	\$40.46
708406	FERGUSON ENTERPRISES, INC #1657	WMS WORK ORDER	09/20/2019	\$40.14
3481	ALANKER, SANA	REFUND TEST	09/24/2019	\$40.00
3237	BEER SYSTEM MAINTENANCE	MAYO STICKERS	09/10/2019	\$40.00
3506	BRITT, KEVIN	OFFICIAL	09/24/2019	\$40.00
3420	MN DEPT OF ENVIRONMENTAL HEALTH	KL HB HOSPITALITY FEE 2019	09/17/2019	\$40.00
3423	MN MATHEMATICS LEAGUE	CONTEST CMS	09/17/2019	\$40.00
3626	MORBEN, BRYAN	OFFICIAL	09/24/2019	\$40.00
3666	SHREVE, BRIAN	OFFICIAL	09/24/2019	\$40.00
3475	A-1 OUTDOOR POWER INC	ME SNOWBLOWER PARTS	09/24/2019	\$39.98
3182	INGRAM LIBRARY SERVICES	GW BOOKS	09/03/2019	\$38.54
192000173	FOLTZ-RINGSTROM, SHARON	REIMBURSEMENT	09/04/2019	\$38.40
192000259	STANEK, DEBRA	REIMBURSEMENT	09/21/2019	\$38.24
192000269	CARLSON, ANN	REIMBURSEMENT	09/25/2019	\$37.98
3636	PAPER DIRECT, INC	CMS ADMINISTRATION CLASSROOM SUPPLIES	09/24/2019	\$37.97
192000227	KOCHAUVER, BETTY	REIMBURSEMENT	09/21/2019	\$37.16
192000279	WILLAR, DAWN	REIMBURSEMENT	09/25/2019	\$36.36
708388	SCHOOL SPECIALTY	NW PE EQUIPMENT	09/13/2019	\$35.07
3300	SUPREME SCHOOL SUPPLY CO	Teacher's Daily Plan Book	09/10/2019	\$34.08
192000195	RIDLEY, SARA	REIMBURSEMENT	09/11/2019	\$32.48
192000216	HENDRIKSE, AMY	REIMBURSEMENT	09/21/2019	\$32.46
192000246	PIERSKALLA, ALICIA	REIMBURSEMENT	09/21/2019	\$32.38
708403	DECKER INC	WMS - Chair glides	09/20/2019	\$30.95
3240	CARLEX INC	CMS SPANISH CLASSROOM SUPPLIES	09/10/2019	\$30.45
192000194	PERRIZO, STEPHANIE	REIMBURSEMENT	09/11/2019	\$30.04
3547	GOPHER ACE	CSF STOCK	09/24/2019	\$29.59
3709	YOUNGS	NW IPAD CART CASTERS	09/24/2019	\$28.15
192000187	ZEMLIN, LYNN	REIMBURSEMENT	09/04/2019	\$26.97
192000179	LABOWITCH, KATHRYN	REIMBURSEMENT	09/04/2019	\$26.68
192000208	DUNNIGAN, LISA	REIMBURSEMENT	09/21/2019	\$25.99
192000224	JOHNSON, PAMELA	REIMBURSEMENT	09/21/2019	\$25.99
192000260	THINGVOLD, GAIL	REIMBURSEMENT	09/21/2019	\$25.99
3646	QUINN, MARY	CUL REFUND	09/24/2019	\$25.05
3218	WESTSIDE WHOLESALE TIRE, INC	WHS- TORO FLAT TIRE	09/03/2019	\$25.00
3491	APPLE AUTOMATIC FOOD SERVICE	OW - WATER COOLER	09/24/2019	\$24.95
192000185	WILLIAMS, ROSS	REIMBURSEMENT	09/04/2019	\$24.58
3687	TOLL GAS & WELDING SUPPLY	PC W/O #2769 SUPPLIES	09/24/2019	\$24.08
3425	MULRENIN, LAURA	CUL REFUND	09/17/2019	\$21.60
3292	PHOENIX TREE PUBLISHING INC	CUST #C2061 WORLD LANGUAGE/CHINESE	09/10/2019	\$21.15
192000167	CHRISTIANSEN, CATHERINE	REIMBURSEMENT	09/04/2019	\$20.88
192000248	RUCHTI, JULIE	REIMBURSEMENT	09/21/2019	\$20.71
192000170	DUNN, MORGAN	REIMBURSEMENT	09/04/2019	\$20.40
3495	BARRY, TAMARA	REFUND	09/24/2019	\$20.00
3271	LEARNING RESOURCES INC	Learning Resources Staff Order	09/10/2019	\$19.99
192000218	HERZOG, JORDAN	REIMBURSEMENT	09/21/2019	\$19.80
192000268	BARBKNECHT, ANDREA	REIMBURSEMENT	09/25/2019	\$19.12
192000210	GILKAY, MICHELLE	REIMBURSEMENT	09/21/2019	\$17.00
192000261	TOTINO, MELISSA	REIMBURSEMENT	09/21/2019	\$17.00
3595	LANGUAGE TESTING INTERNATIONAL INC	AAPPL TEST OUT	09/24/2019	\$15.00
708477	SHRED-N-GO	SH SHREDDING SERVICE	09/27/2019	\$15.00
3561	HOLDAHL CO	CLUB HOUSE CLOSET	09/24/2019	\$13.76
192000230	LACKAS, BRENT	REIMBURSEMENT	09/21/2019	\$12.95
3463	UNLIMITED SUPPLIES	CUP POINT ALLOY	09/17/2019	\$12.30

3583	JUDICKAS, PETER	PE UNIFORM REFUND	09/24/2019	\$12.00
3634	NYSTROM, GRETTA	CUL REFUND	09/24/2019	\$10.55
3305	UNLIMITED SUPPLIES	CUP POINT ALLOY	09/10/2019	\$10.20
3578	INTERMEDIATE DIST 287	COFFEE FOR PRINCIPALS MEETING	09/24/2019	\$10.00
192000191	HAGEN, ANDREW	REIMBURSEMENT	09/11/2019	\$9.98
3402	KOEHLER, CARLY	CUL REFUND	09/17/2019	\$9.10
192000250	SCHIAMANN, CHRISTOPHER	REIMBURSEMENT	09/21/2019	\$9.00
3424	MOORE, BETH	CUL REFUND	09/17/2019	\$8.05
192000192	HOGAN, NICOLE	REIMBURSEMENT	09/11/2019	\$4.18
708346	BLICK ART MATERIALS	NW ART SUPPLIES	09/06/2019	\$3.60
3426	MUNSELL, HAYLEY	CUL REFUND	09/17/2019	\$2.15
3324	ALLINA HEALTH SYSTEM	VOID	09/19/2019	\$0.00
3248	CITY OF WAYZATA	VOID	09/19/2019	\$0.00
708355	PEPPER & SON INC., J. W.	VOID	09/13/2019	\$0.00
708310	FLAGSHIP RECREATION	VOID	09/09/2019	-\$81.00
2870	MN ASSN OF SCHOOL PERSONNEL ADMIN	VOID	09/09/2019	-\$110.00
3029	DIVISION FOR EARLY CHILDHOOD OF THE CEC	VOID	09/09/2019	-\$230.00
3025	CROWNING TOUCH CATERING INC	VOID	09/23/2019	-\$283.00
2747	1000 PETALS LLC	VOID	09/09/2019	-\$790.00
1954	TWINS BALLPARK LLC	VOID	09/20/2019	-\$850.00
424424	LIFETIME FITNESS, INC.	VOID	09/17/2019	-\$3,335.93
708301	ANCOM COMMUNICATIONS	VOID	09/16/2019	-\$15,013.00
1028	MASS MUTUAL FINANCIAL GROUP	VOID	09/19/2019	-\$52,187.10
				<b>\$9,717,079.68</b>

**APPROVED BY: JILL SCHWINT**  
**CONTROLLER ISD 284**  
**October 14, 2019**

**CHERYL POLZIN, TREASURER**  
**BOARD OF EDUCATION - ISD 284**  
**October 14, 2019**

**WAYZATA PUBLIC SCHOOLS**  
**WIRE TRANSFER, EFT AND ACH ACTIVITY**  
**August 2019**

<b>FROM</b>	<b>TO</b>	<b>DATE</b>	<b>AMOUNT</b>
US Bank-Checking	US Bank-Payroll	Multiple	\$1,607,090
US Bank-Checking	IRS		
	- Federal P/R Taxes	08/01/2019	\$267,392
	- Federal P/R Taxes	08/16/2019	\$296,818
US Bank-Checking	MN Department of Revenue		
	- State P/R Taxes etc. (MN)	08/01/2019	\$46,938
	- State P/R Taxes etc. (MN)	08/16/2019	\$52,076
US Bank-Checking	Delta Dental		
	- Dental Claims	Multiple	\$153,818
US Bank-Checking	Preferred One		
	- Health Claims	Multiple	\$2,416,989
US Bank-Checking	Wells Fargo Commercial Card		
	- Purchase Card Program	08/07/2019	\$81,754
US Bank-Checking	Further		
	- Flex Benefits	Multiple	\$140,747
US Bank-Checking	Preferred One		
	- Broker/Reinsurance Fees	08/09/2019	\$212,558
US Bank-Checking	Payroll Vendors (TRA, EBC, MSRS, etc.)		
	- Electronic Payments	Multiple	\$574,586
US Bank-Checking	District Employees		
	- Expense Reimbursement	Multiple	\$8,266
US Bank-Checking	Commerce Bank/Control Pay		
	- Electronic A/P	Multiple	\$1,380,360
US Bank-Checking	MN Department of Revenue		
	- Sales & Use Tax Payment	08/19/2019	\$1,869
US Bank-Checking	Edutrack		
	- Electronic payment fees	Multiple	\$9,732
US Bank-Checking	Neopost Advance		
	- Replenish Postage Meter	08/02/2019	\$10,000
Wells Fargo - Checking	MN UI Fund		
	-Unemployment	08/06/2019	\$2,653
Wells Fargo - Checking	MSDLAF		
	-Service charge	08/14/2019	\$280
<b>TOTAL ACTIVITY</b>			<b><u><u>\$7,263,927</u></u></b>



**Board of Education**  
Regular Meeting – October 14, 2019

**AGENDA SECTION:** Approval of Agenda and Consent Agenda Items

**ITEM:** Finance and Business Services Recommendations

**COMMENTS BY:** Jim Westrum, Executive Director of Finance and Business Services

**Authorization of Issuance of Individual Procurement Card (P-Card)**

The administration recommends the issuance of a procurement card to the following employees:

Kathy Mueller, Secretary, Gleason Lake Elementary

Stephanie Andrews, FCS Teacher, Wayzata East Middle School

Lydia Sour, FCS Teacher, West Middle School

Lindsey Pickett, Secretary, Birchview Elementary School

**Recommended Action:** Approve and authorize the issuance of an individual procurement card (P-Card).

**Motion by:** \_\_\_\_\_

**ROLL CALL**

**Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_

**Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_



**Board of Education**  
Regular Meeting – October 14, 2019

**AGENDA SECTION:** Approval of Agenda and Consent Agenda Items

**ITEM:** Human Resource Recommendations

**COMMENTS BY:** Stacie Vos, Executive Director of Human Resource Services

Attached are the recommendations regarding personnel actions including: employment, separations and leaves of absence.

**Recommended Action:** Approve the Human Resource actions as recommended in the attachment.

**Motion by:** \_\_\_\_\_ **Yes:** \_\_\_\_\_ **Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_ **No:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_

**HUMAN RESOURCES RECOMMENDATIONS - Consent Agenda - October 14, 2019**

**EMPLOYMENT**

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Reason</b>	<b>Start Date</b>
Fereshteh Hamidi Nakhostin	Paraprofessional	Central Middle	Resignation	9/30/2019
Sally Proels	Custodian	Central Middle/Birchview	Resignation	10/14/2019
Elisabeth Fure	Secretary	District Administration	Transfer	9/16/2019
Megan Shipley	Paraprofessional	Early Learning Schools	Transfer	9/25/2019
Katie Daavettila	Paraprofessional	East Middle	Transfer	9/30/2019
Zachary Nelson	Unaffiliated - CES Marketing Specialist	Education Services Center	New Position	9/23/2019
Kathy Smiglewski	Culinary Express	Gleason Lake	Resignation	10/7/2019
Connor Maloney	Home Base Assistant	Gleason Lake	New Position	9/23/2019
Nate Hall	Custodian	Greenwood/Oakwood	Transfer	9/30/2019
Sherry Paavola	Culinary Express	High School	Resignation	9/17/2019
Vandella Niemi	Culinary Express	High School	New Position	10/7/2019
Lihong (Shirly) Han	Paraprofessional	High School	Transfer	9/12/2019
Genevieve Grahek	Paraprofessional	High School	Transfer	9/23/2019
Tim Masters	Paraprofessional	High School	Leave of Absence	9/20/2019
Nathan Thompson	Teacher - Social Studies	High School	Resignation	8/26/2019
Casandra Nelson	Paraprofessional	Kimberly Lane	New Position	10/3/2019
Joanna Funk	Home Base Assistant	Meadow Ridge	New Position	9/24/2019
Kelsea Fehlen	Paraprofessional	Meadow Ridge	Transfer	10/21/2019
Katherine Weiland	Paraprofessional	Meadow Ridge	New Position	10/16/2019
Ellen Winderl	Teacher - Grade 4	Meadow Ridge	Leave	8/26/2019
Christopher Schultz	Teacher - Grade 4	Meadow Ridge	Enrollment	8/26/2019
Viridiana Martinez	Home Base Assistant	North Woods	New Position	9/26/2019
Cody Clark	Home Base Assistant	North Woods	New Position	10/9/2019
Nicole Karp	Paraprofessional	North Woods	New Position	10/3/2019
Colleen Chambs	Culinary Express	Plymouth Creek	Resignation	10/4/2019
Karla Andersen	Home Base Instructor	Plymouth Creek	Resignation	9/10/2019

**CONTRACT MODIFICATION**

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Modification</b>	<b>Date</b>
Jessica Scholla	Technology Support Specialist	Central Middle - Technology	Contract Ended	9/13/2019

**LEAVE OF ABSENCE**

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Leave Date</b>
Lisa Geinert	Teacher - 5th Grade	Kimberly Lane	1/2/2020 - 1/3/2020
Kate Geary	Teacher - 6th Grade	East Middle	Approximately 12/21/19 - 4/3/2020
Erin Mullin	Teacher - Kindergarten	Kimberly Lane	Approximately 11/24/19 - 2/14/2020
Courtney Baluch	Teacher - Kindergarten	Greenwood	Approximately 12/22/19 - 3/13/2020

Adeline Hallen	Teacher - Physical Education	High School	9/30/19 - 10/2/2019
Adrienne Trettel	Teacher - 6th Grade	Central Middle	1/2/20 - 3/25/2020
Carolyn Meinen	Teacher - Special Services	North Woods	1/24/20 - 2/3/2020
Michael Schumacher	Teacher - English	High School	10/4/19 - 10/18/19
Genelle Weinbrenner	Teacher - 3rd Grade	Greenwood	10/3/19 - 10/18/2019

**RESIGNATION**

Name	Position	Location	Resign Date
Teresa Reding	Paraprofessional	Birchview	10/16/2019
Joseph Oberembt	Custodian	Central Middle	9/30/2019
Kelly Jordahl	Custodian	Central Middle/Birchview	10/4/2019
Denise Stricker	Paraprofessional	Greenwood	9/25/2019
Cynthia Olson	Culinary Express	High School	10/11/2019
Nolen Huffman	Custodian	Kimberly Lane	9/20/2019
Jennifer Ashwill	Paraprofessional	Transition	10/7/2019

**RETIREMENT**

Name	Position	Location	Retirement Date
Kevin Johnson	Teacher - Social Studies	High School	1/24/2020
Debra Kreatz	Paraprofessional	High School	1/31/2020

**EXTRA ASSIGNMENTS**

Name	Position	Location	Assignment	Date
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**Board of Education**  
Regular Meeting – October 14, 2019

**AGENDA SECTION:** Approval of Agenda and Consent Agenda Items

**ITEM:** Student Teaching Agreements

**COMMENTS BY:** Jill Johnson, Executive Director of Teaching and Learning

Wayzata Public Schools annually accepts student teachers from a number of colleges and universities. Wayzata Public Schools is entering into a student teaching/field education affiliation agreement with the following:

- Minnesota State University Moorhead
- University of Wisconsin- Eau Claire
- Crown College

**Recommended Action:** Approve the field education agreements as attached.

**Motion by:** \_\_\_\_\_ **Yes:** \_\_\_\_\_ **Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_ **No:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_

**STATE OF MINNESOTA**  
**MINNESOTA STATE COLLEGES AND UNIVERSITIES**  
*[Insert name of College/University]*

**MEMORANDUM OF AGREEMENT**  
**FOR STUDENT TRAINING EXPERIENCE/INTERNSHIP**  
**FOR NON-ALLIED HEALTH PROGRAMS**

This Agreement is made between the State of Minnesota acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Minnesota State University Moorhead, Moorhead, Minnesota ( “the College/University”) and Wayzata ISD 284 to include parts of Corcoran, Maple Grove, Medicine Lake, Medina, Minnetonka, Orono, Plymouth, and Wayzata; Waysata, Mn(“the Facility”). This Agreement, and any written changes and additions to it, shall be interpreted according to the Laws of the State of Minnesota.

*The purpose of this Memorandum of Agreement is to outline the terms of the training/internship experience for the student of the College/University and to identify the responsibilities of the College/University and the Facility.*

**A. THE PARTIES UNDERSTAND THAT:**

1. The College/University has a(n) Student Teaching Program (the “Program”) for qualified students enrolled in the College/University; and
2. The College/University has been given authority to enter into Agreements regarding academic programs; and
3. The Facility has facilities for providing a suitable training experience that meets the educational needs of students enrolled in the Program of the College/University; and
4. It is in the general interest of the Facility to provide a training site where College/University students can learn and develop skills and qualifications needed to achieve the student’s occupational goals and satisfy the Program requirements while assisting in the development of trained personnel to meet future area employment needs; and
5. The College/University and the Facility want to cooperate to furnish a training experience at the Facility for students of the College/University enrolled in the Program.

**B. RESPONSIBILITIES OF EACH PARTY**

1. **The College/University agrees to:**
  - a. make arrangements with the Facility for a training experience at the Facility that will support the student’s occupational goals and meet any applicable Program requirements.

- b. make periodic visits to the Facility's training site to observe the student or receive periodic reports from the Facility and/or the student, and discuss the student's performance and progress with the student and any site supervisor at the Facility, as needed.
  - c. discuss with the Facility any problems or concerns arising from the student's participation.
  - d. notify the Facility in the event the student is no longer enrolled in the Program at the College/University.
  - e. keep any necessary attendance and progress records as set forth in the College/University attendance policy.
  - f. assist in the evaluation of the student's performance in the training experience.
2. **The Facility agrees to:**
- a. cooperate with the College/University in providing a mutually agreeable training experience at the Facility that supports the student's educational and occupational goals.
  - b. consult with the College/University about any difficulties arising at the Facility's training site that may affect the student's participation.
  - c. assist in the evaluation of the student's performance and provide time for consultation with the College/University concerning the student, as needed.
  - d. sign the weekly work report to verify the student's attendance.

3. **LIABILITY**

Each party agrees that it will be responsible for its own acts and the results thereof to the extent authorized by law and shall not be responsible for the acts of the other party and the results thereof. The College/University's liability shall be governed by the provisions of the Minnesota Tort Claims Act, Minnesota Statutes, Section 3.732 et seq., and other applicable law.

4. **TERM OF AGREEMENT**

This Agreement is in effect from 08-01-2019 or when fully executed, and shall remain in effect until 08-01-2024. This Agreement may be terminated by giving at least seven (7) days' advance oral notice to the other parties, with a follow up letter confirming termination delivered to the other party on or before the actual termination date.

5. **FINANCIAL CONSIDERATION**

- a. The College/University and the Facility each agree to bear their own costs associated with this Agreement and that no payment is required by either College/University or the Facility to the other party.
- b. The Facility is not required to reimburse the College/University faculty or students for any services rendered to the Facility or its customers pursuant to this Agreement.

6. **CHANGES OR ADDITIONS TO THE AGREEMENT**

Any changes or additions to this Agreement must be in writing and signed by authorized representatives of each party.

7. **ASSIGNMENT**

Neither the College/University nor the Facility shall assign or transfer any rights or obligations under this Agreement without first obtaining the written consent of the other party.

8. **AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE**

The Facility agrees that in fulfilling the duties of this Agreement, the Facility is responsible for complying with the Americans with Disabilities Act, 42 U.S.C. Chapter 12101, et seq., and any regulations promulgated to the Act. The College/University IS NOT responsible for issues or challenges related to compliance with the ADA beyond its own routine use of facilities, services, or other areas covered by the ADA.

9. **DATA PRIVACY**

The requirements of Minnesota Statute Section 13.05, subd. 11 apply to this contract. The State of Minnesota has laws (the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13 [“the Act”]) that classify the College/University’s written and electronic information as public, private or confidential. Except as otherwise provided in law or College/University policy, data on students is private and may not be shared with any other party. If the Facility receives a request from a third party for any data provided to the Facility by the College/University, the Facility agrees to immediately notify the College/University. The College/University will give the FACILITY instructions concerning the release of the data to the requesting party before the data is released and the Facility agrees to follow those instructions. The parties additionally acknowledge that the Family Educational Rights and Privacy Act, 20 U.S.C.1232g and 34 C.F.R. 99, apply to the use and disclosure of education records that are created or maintained under this agreement.

10. **STUDENT TRAINING EXPERIENCE/INTERNSHIP AGREEMENT**

The student assigned to a training experience/internship at the Facility shall be required to sign a Student Training Experience/Internship Agreement (see Attachment A attached to this Agreement and made part of it) before the student begins the training experience/internship at the Facility. (N/A for MSUM Moorhead students)

11. **NON-DISCRIMINATION**

The Facility recognizes that it is the policy of the College/University to prohibit discrimination and ensure equal opportunities in its educational programs, activities, and all aspects of employment for all individuals, regardless of race, color, creed, religion, gender, national origin, sexual orientation, veteran’s status, marital status, age, disability, status with regard to public assistance, or inclusion in any group or class against which discrimination is prohibited by federal, state, or local laws and

regulations. The Facility agrees to adhere to this policy in implementing this Agreement.

*In signing this Memorandum of Agreement, we agree to work together to assist the student in learning and/or applying the tasks and skills identified. We understand that the Individualized Training Plan for the student can be modified or dissolved at any time upon the mutual agreement of the Facility and College/University.*

**FACILITY**

**Minnesota State Colleges and Universities  
[INSERT NAME OF  
COLLEGE/UNIVERSITY]**

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Authorized Facility Representative

Dean: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**AS TO FORM AND EXECUTION**

\_\_\_\_\_  
By: (authorized College/University signature)

Title: \_\_\_\_\_

Date: \_\_\_\_\_



Program Memorandum Agreement  
by and between  
**The UWEC Department of Communication Sciences & Disorders**  
And  
**Wayzata Public Schools**

**PURPOSE**

It is mutually agreed by the Department of Communication Sciences & Disorders of the University of Wisconsin-Eau Claire (hereafter known as the "Department") and **Michele Mader, SLP and Wayzata Public Schools** (Wayzata, Minnesota) (hereafter known as the "Site/SLP") that an externship experience will be provided for graduate student **Sari Mailey** from the Department.

**RESPONSIBILITIES AND RIGHTS OF THE DEPARTMENT**

1. The Department provides academic and clinical preparation to the graduate student in accordance with guidelines established by the American Speech-Language-Hearing Association (ASHA).
  - a. Graduate students selected to participate at the Site will have been admitted to the graduate program in Communication Sciences & Disorders at the UWEC and will be registered for the associated clinical course.
  - b. The graduate student selected to participate at the Site will have been given academic exposure to the type of cases and clinical experiences available as pre-externship prep.
2. The Director of Clinical Programs in Communication Sciences & Disorders will serve as the Department's representative on all matters pertaining to this agreement.
  - a. Information regarding the Department's clinical program will be provided to the Site SLP including training for clinical instruction and supervision (resources located at : <https://www.dropbox.com/sh/xejf9fi7sv0vf73/AABysl1K6S96YRkji8dnTgZBa?dl=0> )
  - b. Information regarding academic background and clinical experiences of the selected graduate student will be provided by the Department, with the approval of the student, upon request.
  - c. The graduate student selected to participate at the Site will provide proof of immunization to MMR/DPT, Hepatitis B, Varicella, Tetanus, annual influenza, and a negative tuberculin skin test completed prior to beginning the practicum. The Director of Clinical Programs in Communication Sciences & Disorders will hold this documentation and provide copies upon request.
  - d. The Department agrees to provide the Site with copies of the results of the completed background report, when requested.
3. The Department will maintain the online hours and clinical performance tracking system CALIPSO. The Department will provide the Site SLP with necessary CALIPSO registration information and user instructions. The Department will assist the Site SLP with any needed CALIPSO tasks and troubleshooting.
4. The Director will appoint a University Liaison Supervisor who will maintain ongoing contact with the Site SLP and graduate student via telephone calls, email correspondence, and/or on-site visits.

**RESPONSIBILITIES AND RIGHTS OF THE SITE/SLP**

1. The Site has facilities, a professional staff, and a caseload of individuals with communication disorders and desires to contribute to professional preparation of speech-language pathologists by making its site, staff, and cases available for the graduate student's practicum.
2. On the first day of practicum, the Site SLP will verify student identify (i.e., confirm with photo Blugold ID matching to name on practicum paperwork) and notify the Director of Clinical Programs and Services of any mismatch or concern with identity verification.
3. One speech-language pathologist will serve as the primary onsite Clinical Instructor for each graduate student. This person will coordinate the graduate student's practicum experiences, model effective clinical practice, provide appropriate guidance and direction for improvement, evaluate clinical performance, and serve as a resource person. All Site supervisors who will provide oversight and/or clinical instruction for the graduate student must hold and maintain the ASHA Certificate of Clinical Competence (CCC).

- a. The Site SLP agrees to provide the graduate student with an orientation to the relevant policies and procedures of the Site. (The graduate student is required to adhere to the rules and regulations of the Site, including all confidentiality regulations.)
  - b. The Site agrees not to reduce its staff because of the presence of the graduate student clinician. The Site has no obligation to the graduate student for employment at the completion of this practicum experience.
  - c. The Site has the right to discontinue the clinical experience of a graduate student after consultation with the Director of Clinical Programs. Examples of reasons for discontinuation are (a) problems of health, (b) professional performance which is detrimental to cases or the Site's program, or (c) unethical conduct.
  - d. The Site SLP agrees to review the provided resources to facilitate the SLP's role in clinical instruction and supervision of graduate student clinicians. Resources for clinical instruction/supervision are located online for supervisor review. The SLP should contact the Department to receive these materials.
  - e. The Site SLP agrees to register with CALIPSO, including documentation of all required licensures and certifications.
  - f. The Site SLP agrees to complete weekly clock hour verifications within the CALIPSO system.
4. The Site SLP agrees to provide the graduate student clinician with clinical experiences appropriate to the level of professional preparation of the graduate student clinician.
    - a. The Site SLP agrees to permit the graduate student clinician to observe and work directly with cases in evaluation and treatment of disorder(s) of communication, under direction and supervision of the SLP. The SLP must perform line-of-sight supervision for a minimum of 50% of all evaluation activity and 25% of all treatment activity. Greater percentages of supervision must be provided as necessary based on the performance of the graduate student clinician and based on the demands of the caseload.
    - b. The Site SLP agrees to permit the graduate student clinician to attend and participate in care meetings and other staffings for cases with whom the graduate student clinician might be involved in providing evaluation or treatment services at the Site.
    - c. The Site SLP agrees to permit the graduate student to write reports and keep notes related to evaluation and/or treatment services at the Site. It is assumed that those entries will be approved and cosigned by the SLP.
  5. The Site SLP agrees to permit the graduate student to attend and participate in those inservice and other continuing education programs that are made available for the professional staff members at the Site, as funding permits.
  6. The SLP will permit the graduate student to log clock hours for all "active engagement" in sessions including co-treat tasks.
  7. The Site will communicate additional immunization or other health requirements (such as site orientation, additional background check, etc.) according to a timeline that will allow the graduate student to adhere to these expectations.
  8. The Site SLP will evaluate the graduate student clinician's clinical performance on an ongoing basis and will keep the graduate student clinician informed about his/her performance. This must include, at a minimum, one mid-term CALIPSO evaluation and one end-of-term CALIPSO evaluation.

**SECTION 1. AGREEMENT**

**1.1. Parties.** This Agreement is between both of the following:

**1.1.1. The University.** BOARD OF REGENTS OF THE UNIVERSITY OF WISCONSIN SYSTEM, doing business as the University of Wisconsin-Eau Claire, (the "University")

**1.1.2. The Facility.** WAYZATA PUBLIC SCHOOLS (the "Facility").

**1.2. Recitals.** In consideration of the mutual benefits to the respective parties, the University and the Facility agree to the terms set forth below by which any and all schools or colleges of the University may enter into a field or clinical education placement program with the Facility (a "Program").

**SECTION 2. TERM OF AGREEMENT.**

**2.1. Term & Renewal.** This agreement shall be for a term of five (5) years, commencing January 1, 2020, and may be renewed upon mutual agreement.

**2.2. Termination.** This agreement may be terminated solely by written notice, one year in advance, by either party to the designated agent of the other as shown below.

FOR THE UNIVERSITY:

University of Wisconsin–Eau Claire  
Attn: Carmen Manning, Dean  
College of Education & Human Sciences  
105 Garfield Avenue – Centennial Hall 3025  
Eau Claire, WI 54702-4004

FOR THE FACILITY:

Wayzata Public Schools  
Attn: \_\_\_\_\_  
210 County Road 101 N  
Wayzata, MN 55391

**SECTION 3. PROGRAM MEMORANDUM.**

**3.1. School or College.** For the purposes of this agreement, a "School or College" shall mean any school or college of the University wishing to participate in a Program with the Facility.

**3.2. Proposal.** The School or College will annually provide the Facility with a "Program Memorandum," which will include the following:

**3.2.1.** A discussion of program concepts.

**3.2.2.** The controls which the University and the Facility may exercise or are required to exercise.

**3.2.3.** The rights of the Facility to send representatives to review the University's program in order to meet compliance requirements of the Facility.

3.2.4. The following information about the students to be assigned under the Program Memorandum:

- 3.2.4.1. The number.
- 3.2.4.2. The qualifications, academic and otherwise.
- 3.2.4.3. The schedules of those students.

3.2.5. Any other matters pertaining to the specific program proposed by the School or College.

### **3.3. Review.**

3.3.1. Facility. The Facility will review any Program Memorandum concerning any Program which is submitted by the School or College.

3.3.2. Notice. Upon review, the Facility will promptly notify the School or College of its acceptance or rejection of the Program Memorandum or any proposed revisions thereto.

3.3.3. University. Upon review, the School or College will promptly notify the Facility of its acceptance or rejection of the proposed revisions.

3.3.4. Withholding Acceptance. The University and the Facility will not unreasonably withhold their acceptance of the Program Memorandum or any proposed revisions thereto.

### **3.4. Accepted Program Memoranda.**

3.4.1. Incorporation. Upon acceptance of an unrevised Program Memorandum by the Facility or a Program Memorandum with any revisions by both parties, it shall become a part of this agreement and shall be incorporated by reference as an "Accepted Program Memorandum."

3.4.2. Period & Renewal. Accepted Program Memoranda shall be effective for a period of one (1) year, and may be renewed upon mutual agreement.

3.4.3. Conflict. If the Accepted Program Memorandum is construed to be inconsistent in any manner with this Agreement, the terms of this Agreement shall apply.

## **SECTION 4. PLACEMENT OF STUDENTS.**

**4.1. List.** The University will provide the Facility with a listing of students who will be participating under the program and will update that listing periodically.

**4.2. Certification for Acceptance.** The Facility will not accept students as participants in the program unless the student is certified as a program participant in writing by the appropriate coordinator of the School or College.

**SECTION 5. No DISCRIMINATION.**

**5.1. Protected Classes.** The parties shall not discriminate against any person in any actions taken as a result of this Agreement on the basis of race, color, national origin, ancestry, creed, religion, sex, sexual orientation, marital status, pregnancy, parental status, physical condition, handicap, developmental or other disability.

**5.2. Reasonable Accommodations.** Each party will make reasonable accommodations to assure accessibility to training programs for persons with disabilities.

**SECTION 6. LIABILITY.**

**6.1. Limitation.** The liability of the University and other political subdivisions of the State of Wisconsin is governed and limited by Wis. Stat. §§ 893.82 and 895.46.

**6.2. Indemnification.** To the extent permitted by law, the Facility and the University will indemnify their own employees, officers, and agents against liability for damages arising out of their activities while acting within the scope of their respective employment or agency, either by providing insurance or for political subdivisions of the State of Wisconsin pursuant to §§ 893.82 and 895.46.

**6.3. Students.** To the extent permitted and required by law, the University will indemnify students in a training program for credit required for graduation.

**6.4. No Waiver.** By executing this agreement, neither the University nor the Facility waives any constitutional, statutory or common law defenses, nor shall the provisions of agreement create any rights in any third party.

**SECTION 7. GOVERNING LAW.** This agreement shall be construed and governed by the laws of the State of Wisconsin.

FOR THE UNIVERSITY

FOR THE FACILITY

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**CROWN COLLEGE**  
*Teacher Education Department*

**Field Experience and Student Teaching Agreement**

**THIS FIELD EXPERIENCE AND STUDENT TEACHING AGREEMENT** is made as of this 26<sup>th</sup> day of September, 2019 by and between Crown College, a non-profit corporation located at 8700 College View Drive, St. Bonifacius, MN 55375-9001, and School District 284, Wayzata Public Schools: Birchview Elementary, Gleason Lake Elementary, Greenwood Elementary, Kimberly Lane Elementary, Meadow Ridge Elementary, Northwoods Elementary, Oakwood Elementary, Plymouth Creek Elementary, Sunset Hill Elementary, Central Middle School, East Middle School, West Middle School, Wayzata High School

**RECITALS**

**WHEREAS**, the purpose of this non-exclusive Agreement is to establish the terms and conditions under which students of Crown College may participate in the field experience and/or student teaching program of the District; and

**WHEREAS**, Crown College and the District agree to allow students to obtain field experience and student teaching experience at different levels as are set forth on the attached Exhibit A; and

**WHEREAS**, attached to this Agreement as **Exhibit B** is an Authorization for student participants of Crown College to execute to allow the exchange of information under the Minnesota Government Data Practices Act; and

**WHEREAS**, MINN. STAT. § 122A.69 provides that the District may arrange for classroom experience in a district for practice or student teachers who have completed not less than two years of an approved teacher education program; and

**WHEREAS**, District acknowledges that practice or student teachers of Crown College are deemed employees of the District in which they are rendering services for purposes of workers' compensation, liability insurance and legal counsel in accordance with MINN. STAT. § 122A.69.

**NOW, THEREFORE, IN CONSIDERATION** of the foregoing premises and of mutual covenants and agreements hereinafter contained, the parties hereto agree as follows:

1. **Recitals.** The above recitals are a material part of this Agreement and are incorporated herein.

2. **Honorarium.** Crown College agrees to provide an honorarium to the District as remuneration for the **Teacher** who serves as a cooperating teacher for participation of students in Levels 3, 4 and 5 as set forth in **Exhibit A** attached to this Agreement. Said honorariums shall be as follows:

**Level 3:**

- a. \$50.00 for a 40 hour practicum placement;
- b. \$50.00 for a 60 hour practicum placement;
- c. \$75.00 for a 78 hour practicum placement; and
- d. \$100.00 for a 96 hour practicum placement.

**Level 4 and 5:**

- a. \$75.00 for a four week student teaching placement;
- b. \$100.00 for an six week student teaching placement;
- c. \$200.00 for a ten week student teaching placement; and
- d. \$225.00 for a twelve week full-time student placement.

Said honorarium will be paid by Crown College to the **Teacher** within thirty days upon completion of the student teaching placement experience.

3. **Term of Agreement.** The term of this Agreement commences on the Effective Date set forth above and ends on **July 31<sup>st</sup>, 2024**. This Agreement may be terminated at any time by either party providing 30 days advance written notice.

4. **Partnership/Joint Venture/Employment.** Nothing herein shall in any way be construed or intended to create a partnership or joint venture between the parties or to create the relationship of principal and agent between or among any of the parties. None of the parties hereto shall hold themselves out in a manner contrary to the terms of this paragraph. No party shall become liable for any representation, act, or omission or any other kind created by participation in this Agreement.

5. **Indemnification and Hold Harmless.**

- a. Indemnification of District. Crown College shall indemnify and hold District and its board members, officers and employees harmless from any liability (including reasonable attorneys' fees/costs) imposed against District by negligent acts or omissions of Crown College or its employees in performing Crown's services specified under this agreement.
- b. Indemnification of Crown College. District shall indemnify and hold Crown College and its partners, directors, officers and employees harmless from any liability (including reasonable attorneys' fees/costs) imposed against Crown College by negligent acts or omissions of District or its employees.

6. **Insurance.** Crown College shall maintain insurance coverage to cover any claims arising out of student's participation in this Agreement on Crown College's behalf. A certificate evidencing insurance obtained by Crown College shall be furnished to District upon District's request. Crown College shall carry the following minimum insurance coverage in a form acceptable to District at Crown College's expense during the term of this Agreement; 1) general liability insurance, \$1,000,000 per occurrence, minimum; and 2) professional liability insurance, \$1,000,000 per occurrence, minimum.

7. **Data Privacy.** Crown College agrees that Crown College and all student teachers participating in the program under this Agreement will comply with the requirements of the Minnesota Government Data Practices Act, MINN. STAT. Chapter 13, and the Federal Educational Rights and Privacy Act (FERPA), 28 U.S.C. 1232g, if the implementation of this Agreement requires student teachers of the District to have access to any of District's government data, including the educational data of people enrolled in District. All students of Crown College participating in the program described in this Agreement will be required to execute a Data Practices Authorization allowing Crown College and District to exchange information about the student's participation and performance in the program described in this Agreement in the form that is attached as **Exhibit B**. Crown College covenants that its field experience students and student teachers have been instructed on the confidentiality of information related to peoples under the Minnesota Government Data Practices Act and the Federal Education Rights and Privacy Act, to the extent said statutes are applicable to District.

8. **District's field experience** students and student teachers are participants in an educational program and for purposes of this Agreement, shall not be considered to be employees of District except as provided in MINN. STAT. § 122A.69. Field experience students or student teachers shall not be entitled to or be eligible to participate in any benefits or privileges given or extended to employees of District or Crown College except as provided in MINN. STAT. § 122A.69.

9. **Crown College and District Liaisons.** Crown College and District will each identify a person or persons responsible for being a liaison for each party during the course of this Agreement. The appointment of these liaisons shall be subject to mutual approval of the parties.

10. **Responsibilities of Liaisons.** The liaison shall be responsible for the following: 1) selection, assignment and orientation of field experience students and student teachers; 2) periodic review and preparation of objectives for the field experience students and student teachers; and 3) evaluation of the field experience students and student teachers. District has final authority to determine the number of student teachers that may participate in the program and District sites to which field experience students and student teachers are to be assigned. District shall be under no obligation to accept any field experience student or student teacher under this Agreement.

11. **Termination of Field Experience Student or Student Teacher.** Crown College has the authority to withdraw, suspend or terminate a field experience student or student teacher from

the program for academic deficiencies, behavioral violations, or other reasons its deems sufficient. District may also unilaterally suspend or terminate a field experience student or student teacher's participation in the program for any reason upon providing written notice to Crown College. The District liaison will consult with the Crown College liaison before suspending or terminating a field experience student or student teacher's participation in the program, except where such consultation is not reasonably possible under the circumstances.

**12. Crown College Responsibilities.** Crown College shall assume overall responsibility for the general educational experience of the field experience students and student teachers assigned to District sites. This responsibility includes, but is not limited to, the following: 1) determination of educational goals for each field experience student or student teacher; 2) establishing a prerequisite criteria for placement of field experience students or student teachers at District which shall include the requirement that all field experience students or student teachers have completed not less than two years of an approved teacher education program; 3) determination of completion of the assignment; 4) on site supervision and evaluation as coordinated by the liaisons; and 5) final evaluation of field experience students and student teachers' performance.

**13. Criminal/Maltreatment Background Studies.** Crown College agrees to reimburse District for the actual cost of any criminal/maltreatment background studies required pursuant to MINN. STAT. §§ 123B.03 and 299C.60, et seq. as a prerequisite to a field experience student and/or student teacher's participation in the program under this Agreement.

**14. District Responsibilities.** District shall assume full responsibility for the instruction of its students at its facility. It is understood that individual people instruction is not controlled, supervised, or paid for by Crown College or the field experience students and/or student teachers. District agrees to provide student teaching opportunities to field experience students and/or student teachers in District sites. In this regard, District will provide the equipment, facilities, supplies and services for field experience students and student teachers assigned to District necessary to meet the objectives of the program set forth in this Agreement. Licensed full-time, continuing contract District teachers will supervise field experience students and student teachers and such employees will have full authority to restrict and set limits upon the conduct and actions of field experience students and student teachers participating in this program.

15. District agrees that it will not replace any of its employees nor fill any vacancies normally filled by any employee with a field experience student and/or student teachers assigned under this Agreement. A field experience student and/or student teacher shall not act as a substitute teacher.

16. District agrees to provide Crown College with a current copy of its regulations and procedures with regard to field experience students and/or student teachers, to the extent that such regulations and/or procedures exist. District will also provide field experience students and

student teachers with an introductory orientation to District. Field experience students and student teachers will be required to adhere to the internal policies, regulations and procedures of District.

17. **Entire Agreement.** This Agreement supersedes all prior agreements by and between the parties. This Agreement constitutes the entire agreement between the parties with respect to the subject matter of this Agreement and can be modified only in writing by the parties. There are no other agreements, conditions or representations, oral or written, express or implied, with regard to the subject matter of this Agreement.

18. **Construction.** The headings and subheadings of this Agreement have been inserted for convenience only and are to be ignored in any construction of the provisions hereof. The use of the singular shall be deemed to include the plural and vice versa, and the use of the masculine and neuter gender shall be deemed to include the feminine, masculine, and neuter gender unless the context otherwise requires. No conclusion may be drawn from any difference between this Agreement as finally signed and any prior agreement or draft of all or any part of any prior agreement.

19. **Assignment.** The provisions of this Agreement shall inure to the benefit of and shall be binding upon the respective successors of the parties hereto. Neither this Agreement nor any of the rights or obligations hereunder may be transferred or assigned without the prior written consent of the other party.

20. **Severability.** If any material provision of this Agreement is found to be illegal or unenforceable by any court in law or equity, such provision shall not invalidate or make inapplicable other provisions of this Agreement.

21. **Waiver.** The waiver of any party hereto of a breach of any provision of this Agreement shall not operate or be construed as a waiver of any subsequent breach by either party hereto.

22. **Governing Law.** This Agreement shall be construed and enforced in accordance with the internal laws of the State of Minnesota. Where ever possible, each provision of this Agreement shall be interpreted in such a manner as to be effective and valid under applicable law. The parties acknowledge the existence of sufficient contacts to the State of Minnesota and County, in which the school district resides, to confer jurisdiction upon that court.

23. **Jurisdiction and Venue.** The parties consent to jurisdiction and venue dispute arising under this Agreement in the State Courts of Minnesota. Any action arising out of this Agreement shall be venued in the County in which the district resides in Minnesota.

24. **Notices.** All notices required or permitted to be given under this Agreement must be sent by facsimile or United States Mail, to the parties at the follow addresses or to such other addresses as either may designate in writing to the other party:

If to Crown College:  
Attn: Scotti A. Moats, Teacher Education Chair  
8700 College View Drive  
St. Bonifacius, MN 55375-9001

If to District:

Attn: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

25. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument.

26. **Costs.** It is specifically agreed that neither party shall be responsible for costs or expenditures incurred by the other as it relates to this Agreement, except as otherwise expressly provided for in this Agreement. The parties specifically agree that student teachers of Crown College participating in the District's program are not entitled to or eligible for compensation of any kind as a result of their participation in the program, other than as set forth in this Agreement as it relates to workers' compensation, liability insurance, and legal counsel as set forth in accordance with MINN. STAT. § 122A.69.

27. **Non-Discrimination.** The parties shall comply with Title VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, the Americans with Disabilities Amendments Act, and the regulations related thereto. The parties will not discriminate against any individual including, but not limited to, employees or applicants for employment and/or students because of race, religion, creed, color, sex, age, disability, veteran's statute or national origin except as allowed for by law. This section shall not apply to discrimination in employment on the basis of religion that is specifically exempt under Title VII of the Civil Rights Act of 1964 (42 U.S.C. § 2000E) or the Minnesota Human Rights Act.

28. **Effective Date.** This Agreement shall not be binding upon the parties until it has been signed both by Crown College and the District by duly authorized representatives. When said Agreement has been so executed, this Agreement shall be effective as of the date first written above.

CROWN COLLEGE

By: Scott A. Moats

Its: Chair, Teacher Education 9/26/19

(DISTRICT)

By: \_\_\_\_\_

Its: \_\_\_\_\_

## **EXHIBIT A**

### **DESCRIPTION OF FIELD AND STUDENT TEACHING EXPERIENSE**

#### **LEVEL 1**

Students are assigned primarily for classroom observation experiences. This assignment is for the course Foundations of Education and is for a minimum of 16 hours in a grade or subject appropriate to the student's program of teacher preparation.

#### **LEVEL 2**

Students are assigned primarily for individual tutoring, but they may have additional class involvement at the teacher's discretion. This assignment is normally 16 hours during a semester, divided among two placement. Assignments are at various levels from pre-kindergarten through senior high, depending upon the student's academic major, in a diverse and special needs setting. This experience is for the course Multicultural and Diverse Learners.

#### **LEVEL 3**

Students are assigned to classrooms for tutoring, teaching small groups or the entire class, learning to implement appropriate grade level curriculum and limited teaching in conjunction with a methods course conducted on campus. This placement requires six to eight hours a week for students studying secondary and physical/health education. Elementary Education students are in the classroom for two full days per week all semester.

#### **LEVEL 4**

Students are assigned for full-time student teaching. This is an ten or twelve week experience, depending upon the program of study, with the Crown College student carrying out all teaching responsibilities, including lesson planning, classroom management, parent conferencing, and community involvement.

#### **LEVEL 5**

Students choose to teach in a Middle District, Pre-District setting, or High District setting. This experience builds on the Level 3 and Level 4 experiences and allows the student to concentrate on expanding their teaching experiences in their preferred area of interest. This is a four or six week experience, depending upon the program of study.

**EXHIBIT B**

**AUTHORIZATION FOR THE EXCHANGE OF INFORMATION**

I, \_\_\_\_\_, authorize employees and agents of Crown College and employees and agents of \_\_\_\_\_ to exchange freely information regarding my participation and performance in the field experience and student teaching program. The purpose of this exchange of information is to allow Crown College and \_\_\_\_\_ to plan for my participation in the program and to discuss issues relative to my placement and performance in this program. I agree that this Authorization is willing and voluntary. I understand that this Authorization automatically expires upon my completion of the program unless I revoke it prior to my completion of the program. I understand that if I revoke this Authorization before my completion of the program, I may no longer be eligible to participate in the program.

Date: \_\_\_\_\_

Student Signature: \_\_\_\_\_



**Board of Education**  
Regular Meeting – October 14, 2019

**AGENDA SECTION:** Recognitions

**ITEM:** Retiree Recognitions

**COMMENTS BY:** Chace B. Anderson, Superintendent

Tonight we would like to recognize the following employees who announced their retirement in 2019-2020. We would like to thank them for their years of service to Wayzata Public Schools and wish them well in their future endeavors.

<u>Name</u>	<u>Position</u>	<u>Years of Service</u>
Kevin Johnson	Teacher, High School	28 Years
Debra Kreatz	Paraprofessional, High School	23 Years



## Board of Education

Regular Meeting – October 14, 2019

**AGENDA SECTION:** Recognitions

**ITEM:** National Blue Ribbon School

**COMMENTS BY:** Chace B. Anderson, Superintendent

### **West Middle School Named 2019 National Blue Ribbon School**

West Middle School (WMS) is one of nine schools in Minnesota and 362 schools across the nation to be honored as a 2019 National Blue Ribbon School. This award affirms the hard work of students, educators, families and communities in creating safe and welcoming schools where students master challenging content.

"The staff at West Middle School is proud of the outstanding efforts and achievements of our students and is honored to be recognized as a 2019 National Blue Ribbon Exemplary High Performing School," said Dave Lutz, principal at WMS. "As a staff, we strive to partner with families to ensure students are supported, challenged and connected in their learning experiences. It is through this collaboration the mission of Wayzata Public Schools is achieved, and is the lens through which this recognition is viewed."

"I am incredibly proud of our educators for the high-quality teaching and learning environments that they create for our students. I offer my congratulations to this year's awardees and look forward to partnering with them to see what best practices we can amplify throughout the state so all of our students can have the best education possible." said Minnesota Education Commissioner Mary Cathryn Ricker.

West Middle School Principal Dave Lutz and Katie Deitering, 6th grade math teacher and PBIS coach, along with representatives from other National Blue Ribbon schools, will be honored at a reception in Washington, D.C. on November 14-15.



**Board of Education**  
Regular Meeting - October 14, 2019

**AGENDA SECTION:** Administrative Reports & Recommendations

**ITEM:** Teaching and Learning Recommendations

**COMMENTS BY:** Jill Johnson, Executive Director of Teaching and Learning

Attached are the policies and regulations for your consideration. These policies have been reviewed by the Policy Committee and administrative stakeholders.

- Policy 501 – Student Disability – Non Discrimination
- Policy 502 – Student Discipline
- Policy 503 – Compulsory Attendance
- Policy 504 – Student Release from School
- Policy 505 – Entrance Age
- Policy 507 – Student Attendance Areas
- Policy 510 – Student Sex Nondiscrimination

**Recommended Action:** Approve the listed policies as presented in the attachment.

**Motion by:** \_\_\_\_\_ **Yes:** \_\_\_\_\_ **Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_ **No:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_

## **501 STUDENT DISABILITY NONDISCRIMINATION**

### **I. PURPOSE**

The purpose of this policy is to protect disabled students from discrimination on the basis of disability and to identify and evaluate learners who, within the intent of Section 504 of the Rehabilitation Act of 1973 (Section 504), need services, accommodations, or programs in order that such learners may receive a free appropriate public education.

### **II. GENERAL STATEMENT OF POLICY**

- A. Learners may be protected from disability discrimination and be eligible for services, accommodations, or programs under the provisions of Section 504 even though they are not eligible for special education pursuant to the Individuals with Disabilities Education Act.
- B. Section 504 Students who have a diagnosed medical condition identified to be a disability may be eligible for certain protections under Section 504 of the Rehabilitation Act of 1973. Schools are required to provide access to education for all students and to make available reasonable accommodations and/or modifications to a child's educational program or setting. If a student is eligible for protection under Section 504, a Section 504 Plan will be developed by the child's team including parents, child (if appropriate) and other knowledgeable personnel.
- C. The responsibility of the school district is to identify and evaluate learners who, within the intent of Section 504, need services, accommodations, or programs in order that such learners may receive a free appropriate public education.
- D. Persons who have questions, comments or who wish to make a complaint regarding a disability discrimination matter should contact the Director of Special Services. This person is the school district's Americans with Disabilities Act/Section 504 coordinator.
- E. Persons who have questions or comments should contact the Director of Special Services. This person is the school district's Americans with Disabilities Act/Section 504 coordinator. Persons who wish to make a complaint regarding a disability discrimination matter should contact your building principal.

**Legal References:** Minn. Stat. § 121A.03, Subd. 2 (Sexual, Religious, and Racial

Harassment and Violence Policy)  
Minn. Stat. Ch. 363A (Minnesota Human Rights Act)  
20 U.S.C. § 1681 et seq. (Title IX of the Education  
Amendments of 1972) 42 U.S.C. § 12101 et seq.  
(Americans with Disabilities Act)

**ADOPTED:** June 4, 1976  
**AMENDED:** December 8, 1986  
**AMENDED:** May 10, 2004  
**AMENDED:** October 13, 2008  
**AMENDED:** October 13, 2014  
**DRAFT: September 19, 2019**

## **501-R STUDENT DISABILITY NONDISCRIMINATION REGULATIONS**

### **I. REPORTING PROCEDURE**

A. This grievance procedure is established for use by parents, guardians, students, and employees, as an orderly means of resolving disputes within the district about alleged discriminatory acts.

These are acts reflecting a bias against a given sex, sexual orientation, race, religion, creed, color, parental status, marital status, national origin, age, economic status, or disability.

B. This procedure may be used by any person who has a complaint against an individual within the district or against the district for alleged discriminatory acts in violation of state or federal statutes or District policy prohibiting discrimination. Nothing herein provided shall abridge or in any way limit the right of any individual to seek enforcement of state and federal laws by immediate appeal to any appropriate state or federal agency. Any complaints filed by outside agencies must, under the law, be filed against the district.

### **II. REPORTING GRIEVANCE PROCEDURES**

A. Any student who believes he or she has been the victim of unlawful discrimination by a teacher, administrator or other school district personnel, or any person with knowledge or belief of conduct which may constitute unlawful discrimination toward a student should report the alleged acts immediately to an appropriate school district official designated by this policy or may file a grievance. The School District encourages the reporting party or complainant to complete a written report, but oral reports shall be considered complaints as well. Nothing in this policy shall prevent any person from reporting unlawful discrimination toward a student directly to a school district human rights officer or to the superintendent.

B. In each school building, the building principal is the person responsible for receiving oral or written reports or grievances of unlawful discrimination toward a student at the building level. Any adult school district personnel who receive a report of unlawful discrimination toward a student shall inform the building principal immediately.

- C. Upon receipt of a report or grievance, the principal must notify the school district's human rights officer immediately, without screening or investigating the report. The principal may request, but may not insist upon a written complaint. A written statement of the facts alleged will be forwarded to the human rights officer. Failure to forward any report or complaint of unlawful discrimination toward a student as provided herein may result in disciplinary action against the principal. If the complaint involves the building principal, the complaint shall be made or filed directly with the Superintendent or the school district human rights officer by the reporting party or complainant. The executive director of human resource services is designated as the school district human rights officer to receive reports, complaints or grievances of unlawful sex discrimination toward a student.
- D. The school district will respect the privacy of the complainant, the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the school district's legal obligations to investigate, to take appropriate action, and to conform to any discovery or disclosure obligations.

### **III. INVESTIGATION**

- A. The human rights officer, upon receipt of a report, complaint or grievance alleging unlawful discrimination toward a student shall promptly undertake or authorize an investigation. The investigation may be conducted by school district officials or by a third party designated by the school district.
- B. In determining whether alleged conduct constitutes a violation of this policy, the human rights officer will consider the surrounding circumstances, the nature of the behavior, past incidents, or continuing patterns of behavior, the relationships between the parties involved and the context in which the alleged incidents occurred. Whether a particular action or incident constitutes a violation of this policy requires a determination based on all the facts and surrounding circumstances.
- C. The investigation will be completed as soon as practicable. The school district human rights officer shall make a written report to the Superintendent upon completion of the investigation. The report shall include a determination of whether the allegations have been substantiated as factual and whether they appear to be violations of this policy.

### **IV. SCHOOL DISTRICT ACTION**

- A. Upon conclusion of the investigation and receipt of a report, the school district will take appropriate action.

The result of the school district's investigation of each complaint filed under these procedures will be reported in writing to the complainant by the school district in accordance with state and federal law regarding data or records privacy.

## **V. REPRISAL**

- B. The school district will discipline or take appropriate action against any pupil, teacher, administrator or other school personnel who retaliates against any person who reports alleged unlawful discrimination toward a student or any person who testifies, assists or participates in an investigation, or who testifies, assists or participates in a proceeding or hearing relating to such unlawful discrimination. Retaliation includes, but is not limited to, any form of intimidation, reprisal or harassment.

**ADOPTED:** December 8, 1986

**AMENDED:** May 10, 2004

**AMENDED:** October 13, 2008

**AMENDED:** October 13, 2014

**DRAFT: September 19, 2019**

## **502 STUDENT DISCIPLINE**

### **I. PURPOSE**

The purpose of this policy is to ensure that students are aware of and comply with the school district's expectations for student conduct.

This policy applies to all school buildings, school grounds, and school property or property immediately adjacent to school grounds; school-sponsored activities or trips; school bus stops; school buses, school vehicles, school contracted vehicles, or any other vehicles approved for school district purposes; the area of entrance or departure from school premises or events; and all school-related functions, school-sponsored activities, events, or trips. School district property also may mean a student's walking route to or from school for purposes of attending school or school-related functions, activities, or events. While prohibiting unacceptable behavior subject to disciplinary action at these locations and events, the school district does not represent that it will provide supervision or assume liability at these locations and events.

### **II. GENERAL STATEMENT OF POLICY**

A. The school board has a responsibility to make reasonable policies for governing student behavior and conduct consistent with Minnesota statutes including Minnesota Pupil Fair Dismissal Act and rules and regulations approved by the Minnesota Department of Education

B. The vision statement of the Wayzata School District includes a commitment to a welcoming, nurturing and safe environment. In support of this vision, we believe in the following:

1. Recognition of the rights and responsibilities of all individuals.
2. Respect for governing laws.
3. Respect for private and public property.
4. Consequences for failure to follow student conduct rules.

The school board believes that learning occurs best in an orderly environment which promotes responsible behavior in our students.

**Independent School District 284**  
**Wayzata, Minnesota**

**Legal References:** Minn. Stat. § 97B.045

(Transportation of Firearms)

Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act) Minn. Stat. § 120B.02 (Educational Expectations for Minnesota Students) Minn. Stat. § 120B.232 (Character Development Education) Minn. Stat. § 121A.05 (Referral to Police) Minn. Stat. § 121A.26 (School Pre-assessment Teams) Minn. Stat. § 121A.29 (Reporting; Chemical Abuse) Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act) Minn. Stat. § 121A.44 (Expulsion for Possession of Firearm) Minn. Stat. § 121A.575 (Alternatives to Pupil Suspension) Minn. Stat. § 121A.582 (Reasonable Force) Minn. Stat. §§ 121A.60-121A.61 (Removal From Class) **Minn. Stat. §§ 122A.42 (General Control of Schools)** Minn. Stat. § 123A.05 (Area Learning Center Organization) Minn. Stat. § 124D.03 (Enrollment Options Program) Minn. Stat. § 124D.08 (Enrollment in Nonresident District) Minn. Stat. Ch. 125A (Students with Disabilities) Minn. Stat. Ch. 260A (Truancy) Minn. Stat. Ch. 260C (Juvenile Court Act) Minn. Stat. § 609.02, Subd. 6 (Definition of Dangerous Weapon) Minn. Stat. § 609.605 (Trespass) Minn. Stat. § 609.66 (Dangerous Weapons) Minn. Stat. § 624.714 (Carrying of Weapons without Permit; Penalties) Minn. Stat. § 624.715 (Exemptions; Antiques and Ornaments) 18 U.S.C. § 921 (Definition of Firearm) 20 U.S.C. §§ 1400-1487 (Individuals with Disabilities Education Improvement Act of 2004) 29 U.S.C. § 794 *et seq.* (Rehabilitation Act of 1973, § 504) 34 C.F.R. § 300.530(e)(1) (Manifestation Determination) *In re C.R.M.* 611 N.W.2d 802 (Minn. 2000)

**ADOPTED:** March 8, 1970

**AMENDED:** July 16, 1984

**AMENDED:** December 8, 1986

**AMENDED:** October 12, 1992

**AMENDED:** July 9, 2001

**AMENDED:** May 10, 2004

**AMENDED:** October 13, 2008

**AMENDED:** November 14, 2011

**AMENDED:** October 13, 2014

**AMENDED:** October 12, 2015

**AMENDED:** December 12, 2016

**LAST REVIEWED:** October 8, 2018

**DRAFT: September 19, 2019**



## 502-R STUDENT DISCIPLINE REGULATIONS

### I. REGULATIONS FOR STUDENT BEHAVIOR

The following are examples of unacceptable behavior subject to disciplinary action by the school district. These examples are not intended to be an exclusive list. Any student who engages in any of these activities shall be disciplined in accordance with this policy.

#### A. Rule 1: ATTENDANCE

Students should arrive at school and classes on time and are expected to be in school for the entire school day unless other arrangements have been made. Truancy is an absence without the knowledge and approval of the school, parent/guardian, or teachers. Excessive truanancies may lead to consequences. (See Compulsory Attendance Policies 503.)

#### B. Rule 2: ACTIVITIES/ EVENT BEHAVIOR

Students must comply with all school and Minnesota State High School League and conference rules when attending school activities and events.

#### C. Rule 3: RESPECT FOR PROPERTY

Students shall respect property belonging to the School District, school employees, and other students. Vandalism, accidental damage to property, theft or use of property without permission of the owner, extortion, or trespassing shall constitute a violation of this rule.

#### D. Rule 4: RESPECT FOR PEOPLE

Students will show respect for other students, and all School District employees and volunteers. Disrespectful behavior including abusive language is a violation of this rule. This policy incorporates by reference the District's Racial, Religious, Offensive Behavior, Sexual Harassment and Violence Policy. (See Policy Racial, Religious, Offensive Behavior/Sexual Harassment and Violence – 403) Although not inclusive, the following list describes behaviors that are not permitted.

1. **Insubordination:** A student is insubordinate when he/she refuses to

comply with any reasonable request or directive of teachers, principals, District employees or volunteers.

2. **Personal Identification:** Failure to identify oneself to school authorities is a violation of this rule. Falsifying signatures is also a violation of this rule.

3. **Assault:** Assault includes actual physical harm to another or an act with intent to cause fear or bodily harm to a person.

4. **Fighting:** Fighting is mutual combat in which both parties have contributed to the situation.

5. **Racial, Religious, Offensive Behavior/Sexual Harassment and Violence:** It is the policy of Independent School District 284 that no student or employee of the district shall be subjected to offensive behavior. Such conduct includes, but is not limited to, inappropriate remarks or conduct related to a person's race, color, creed, religion, national origin, sex, sexual orientation, gender, marital status, disability, age, or status with regard to public assistance. Offensive behavior also includes violent or threatening behavior and sexual harassment. (See Board Policy and Regulations 403 and 403-R).

6. **Threats:** No student will threaten any individual person or property.

7. **Hazing:** Hazing means committing an act against a student, or coercing a student into committing an act, that creates a substantial risk of harm to a person, in order for the student to be initiated into or affiliated with a student organization, or for any other purpose. (See Board Policy 513 and Regulations 513R on Hazing).

8. **Bullying:** Bullying is an overt act by a student or a group of students directed against another student/s with the intent to ridicule, humiliate or intimidate the other student. (See Board Policy 528 on Bullying Prohibition).

9. **Weapons:** A weapon includes but is not limited to firearms (whether loaded or not loaded), pellet guns, stun guns, nun-chucks, metal knuckles, knives, replica weapons and potentially dangerous objects. See Board Policy on Weapons.

10. **Verbal assaults:** Verbal assaults or verbally abusive behavior including, but not limited to: use of words, symbols, acronyms, or language, whether oral or written, that are discriminatory, abusive, obscene, threatening, intimidating, or degrading to other people, or threatening to school property;

11. **Disrespectful Speech:** Impertinent or disrespectful words, symbols, acronyms, or language, whether oral or written, related to toward teachers or other school district personnel

#### **E. Rule 5: SMOKING AND USE OF TOBACCO / E-CIGARETTES**

Tobacco use, e-cigarette use, tobacco-related devices, or tobacco paraphernalia and/or possession by students shall be prohibited in school buildings, on school property, on school buses, and at all school-sponsored activities.

#### **F. Rule 6: ALCOHOL AND ILLEGAL DRUGS**

Students will not possess, purchase, or sell alcohol, illegal drugs, drug paraphernalia, consume any amount of alcohol, or illegal drugs while on school property, including buses, or while attending school-sponsored functions.

#### **G. Rule 7: DISRUPTIVE BEHAVIOR**

Students shall behave in a manner which neither disrupts the learning environment nor is hazardous to the health and safety of persons in any area.

1. **Disrespectful Language:** The use of disrespectful language, which may include the use of profanity and/or obscenity, is a violation of this rule.

2. **Unauthorized Distribution of Literature:** Unauthorized distribution of literature on school property, either electronically or in hard copy, is a violation of this rule.

3. **Distribution of Literature:** Distribution of literature on school property, authorized or unauthorized, electronic or hard copy, that is inflammatory, libelous, or of a slanderous nature is not allowed and also a violation of this rule.

4. **Disturbances and Disruptions:** Disturbances, disruptions, or threats to normal school operations or school activities, such as the reporting of dangerous or hazardous situations that do not exist, are violations of this rule (i.e. terroristic threats). The possession or use of articles that are illegal or declared by a school official to be nuisances is also a violation of this rule.

5. **Nuisance Items:** A nuisance item is anything that is used to disrupt the safety,

order or control of the school, such as, but not limited to, pagers, radios, headsets, cell phones, universal remote controls, laser pointers, or other electronic devices. If safety or learning is disrupted, consequences will occur.

#### **H. Rule 8: CLOTHING AND WEARING APPAREL**

Students shall dress in such a manner that their wearing apparel is not disruptive to the learning environment and does not constitute a health or safety hazard or reference illegal behavior. (See Board Policy 506 – Student Dress Code.)

#### **I. Rule 9: PARKING/ PARKING LOT/DRIVING VIOLATIONS**

Students are expected to honor and obey all parking and driving rules as described in the Wayzata High School student handbook.

#### **J. Rule 10: CHEATING/PLAGIARISM/FALSIFICATION OF RECORDS**

Cheating, plagiarism and/or falsification of records are violations. Cheating or plagiarism is misleading an instructor in some way so as to receive a grade for work that the student did not originate.

**K. Rule 11: BUS VIOLATIONS** All school rules, policies, and regulations apply to behavior on buses to and from school or while on any school-related activity. In addition, state law specifically prohibits the following behavior on a school bus:

1. Standing or walking in a bus while it is in motion.
2. Transporting any potentially dangerous objects including weapons or explosives.
3. Obstructing the aisle.
4. Damaging the bus in any manner. (See District 284 School Bus Discipline Policy and Special Education Transportation Regulations.)

#### **L. Rule 12: TECHNOLOGY**

Students shall use technology in a manner consistent with Board Policy(631 & 631R).

## **II. PREVENTATIVE AND CORRECTIVE MEASURES**

Student violations of one or more rules of student conduct shall be cause for intervention. Such intervention may be preventive, corrective, educational, or disciplinary in nature and must depend upon:

- The seriousness of the violation.

- The frequency with which the student has violated the rules.
- The willingness of the student to correct the behavior and to act in a more positive manner.
- The age of the student.

**A. Preventive Measures** - Preventive measures may include the involvement of the parent/guardian and appropriate professional staff in an attempt to plan corrective strategy jointly. In cases of students with an active Individualized Education Program (IEP), preventive or corrective action plans will generally involve the student's IEP manager.

**B. Types of Corrective Measures**

- Student conference
- Parent contact
- Parent conference
- Removal from class
- Contract
- Restitution
- In-school support.
- Detention.
- Suspension or removal from extracurricular activities.
- In-school monitoring.
- Community service.
- Referral to outside agency therapeutic program.
  
- Suspension
- Assign alternative program
- Police referral
- Petition County Court
- Transfer to another school
- Superintendent-level intervention
- Expulsion/Exclusion

These actions are not listed in any particular order and other actions may be appropriate as well.

**C. Building Level Measures** - The classroom teacher shall have the general control and government of the classroom and will generally attempt other means to correct undesirable behavior before removal from class is used.

**1. Removal from Class:** Violation of any rule or policy established by the School Board, administration, or teacher may be grounds for removing a student from a specific class or activity for an amount of time not to exceed five (5) class or activity periods. Students removed from a class or activity shall report to the area that is designated. If a student is removed from class more than ten (10) times in a school year, the school district shall notify the parent or guardian of the student's tenth removal from class and make reasonable attempts to convene a meeting with the student's parent or guardian to discuss the problem that is causing the student to be removed from class.

A student must be removed from class immediately if the student engages in assault or violent behavior. "Assault" is an act done with intent to cause fear in another of immediate bodily harm or death; or the intentional infliction of, or attempt to inflict, bodily harm upon another. The removal from class shall be for a period of time deemed appropriate by the principal, in consultation with the teacher.

**a. Secondary Schools:** A class or activity means the daily instructional time for a given course of study.

**b. Elementary Schools:** A class or activity means a period of time not to exceed one (1) hour, regardless of subject of instruction.

**2. Suspension:** Suspension is a directive from a school administrator prohibiting a student from attending school.

**a. Notice:** All provisions of the Pupil Fair Dismissal Act will be followed.

**b. Re-entry:** Conference with parent or guardian is required as a condition of reinstatement (per Pupil Fair Dismissal Act). The requirement for a Re-entry Conference cannot delay the delivery of special education services if a student has an IEP.

**c. Violation of Suspension:** If a student returns to school or a school-sponsored activity without permission during a suspension, the action may be considered a violation of the suspension and may be cause for

further action

#### **D. Superintendent Level Disciplinary Process**

The principal may refer a student to the Superintendent/designee for further action. The referral will be in writing and will be accompanied by a complete and up-to-date record of the facts of the incident(s) and all corrective measures attempted.

**1. Informal Hearing:** The Superintendent/designee will conduct an informal hearing. The student and parent/guardian will be notified of the hearing and will receive a copy of the referral letter. At the hearing the student may choose to be accompanied by any person. The principal and other school personnel may be present.

**2. Actions:** The Superintendent/designee will take one or more of the following actions:

- a. Defer action pending further investigation.
- b. Place the student on Superintendent's probation.
- c. Transfer the student to a different school.
- d. Place the student on home instruction.
- e. Place the student in a modified or alternative program.
- f. Attempt to seek placement in a school outside the District with parental/guardian agreement.
- g. Recommend expulsion or exclusion. The Superintendent may modify such expulsion/exclusion requests on a case by case basis.

#### **E. Expulsion/Exclusion**

**1. Expulsion** - Expulsion is a School Board action to prohibit an enrolled student from further attendance for up to twelve (12) months from the date the student is

expelled. The procedures for notice and hearing under the Pupil Fair Dismissal Act regulations will be followed.

**2. Exclusion-** Exclusion means a Board action to prevent enrollment or re-enrollment of a student for a period that shall not extend beyond the school year. The procedures of the Pupil Fair Dismissal Act will be followed.

**F. Alternative Placement -** Alternative placement to another in or out-of-District school site may be made at the recommendation of the administration.

### **III. DISABLED STUDENTS**

Students who are currently identified as eligible under the IDEA or Section 504 will be subject to the provisions of this policy, unless the student's IEP or 504 plan specifies a necessary modification.

Before initiating an expulsion or exclusion of a student with a disability, relevant members of the child's IEP team and the child's parent shall, consistent with federal law, conduct a manifestation determination and determine whether the child's behavior was (i) caused by or had a direct and substantial relationship to the child's disability and (ii) whether the child's conduct was a direct result of a failure to implement the child's IEP. If the student's educational program is appropriate and the behavior is not a manifestation of the student's disability, the school district will proceed with discipline – up to and including expulsion – as if the student did not have a disability, unless the student's educational program provides otherwise. If the team determines that the behavior subject to discipline is a manifestation of the student's disability, the team shall conduct a functional behavioral assessment and implement a behavioral intervention plan for such student provided that the school district had not conducted such assessment prior to the manifestation determination before the behavior that resulted in a change of placement. Where a behavioral intervention plan previously has been developed, the team will review the behavioral intervention plan and modify it as necessary to address the behavior.

When a student who has an IEP is excluded or expelled for misbehavior that is not a manifestation of the student's disability, the school district shall continue to provide special education and related services during the period of expulsion or exclusion.

### **IV. NOTIFICATION OF BOARD POLICY/REGULATIONS AND BUILDING PROCEDURES**

**A.** High school and middle school students will be given a copy of the Student Discipline Regulations and any building-level procedures. Receipt of the written policy and procedures will be construed as having knowledge of the contents. Elementary students will receive an oral explanation.

**B.** Copies of the Board Policy on Student Discipline and Regulations will be available to students and parents/guardians in the office of each school building.

**C.** In addition, the school district must report, through the MDE electronic reporting system, each physical assault of a school district employee by a student within thirty (30) days of the assault. This report must include a statement of the alternative educational services or other sanction, intervention, or resolution given to the student in response to the assault and the reason for, the effective date, and the duration of the exclusion or expulsion or other sanction, intervention, or resolution. The report must also include the student's age, grade, gender, race, and special education status.

## **V. DISTRIBUTION OF POLICY**

The building level procedures for implementing this policy will be determined by each site. The building principal and licensed employees shall confer annually to review the discipline policy and to assess whether the policy has been enforced.

A district committee will review the policy and regulations annually.

## **VI. REVIEW OF POLICY**

The principal and representatives of parents, students and staff in each school shall confer at least annually to review this discipline policy, determine if the policy is working as intended, and to assess whether the discipline policy has been enforced. Any recommended changes shall be submitted to the superintendent for consideration by the school board, which shall conduct an annual review of this policy.

**ADOPTED:** December 8, 1986

**AMENDED:** July 24, 1989

**AMENDED:** October 12, 1992

**AMENDED:** March 30, 1993

**AMENDED:** July 15, 1993  
**AMENDED:** August 3, 1994  
**AMENDED:** December 14, 1994  
**AMENDED:** July 9, 2001  
**AMENDED:** May 10, 2004  
**AMENDED:** October 13, 2008  
**AMENDED:** November 14, 2011  
**AMENDED:** October 13, 2014  
**AMENDED:** October 12, 2015  
**AMENDED:** December 12, 2016  
**AMENDED:** April 16, 2018  
**AMENDED:** October 8, 2018  
**DRAFT: September 19, 2019**

## **503 COMPULSORY ATTENDANCE**

### **I. PURPOSE**

The purpose of this policy is to encourage regular school attendance, and to set forth the attendance expectations of Minnesota statute.

### **II. GENERAL STATEMENT OF POLICY**

- A. Every child between seven and 17 years of must receive instruction during the school year unless the child has graduated.
- B. Minnesota statute requires that any student who is at least 17 years of age who seeks to withdraw from school together with parent/guardian must:
  - 1. attend a meeting with school personnel to discuss the educational opportunities available to the student, including alternative educational opportunities; and
  - 2. sign a written election to withdraw from school
- C. Once a pupil under the age of seven is enrolled in kindergarten or a higher grade in a public school, the pupil is subject to compulsory attendance. The parent, guardian, or any other individual having charge of any person that is of compulsory age must send such person to school unless he/she meets the legitimate exemptions as defined in statute.

**Legal References:** Minn. Stat. § 120A.05 (Definitions)

Minn. Stat. § 120A.22 (Compulsory Instruction) Minn. Stat. § 120A.24 (Reporting) Minn. Stat. § 120A.26 (Enforcement and Prosecution) Minn. Stat. § 120A.28 (School Boards and Teachers, Duties) Minn. Stat. § 120A.30 (Attendance Officers) Minn. Stat. § 120A.34 (Violations; Penalties) Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act) Minn. Stat. § 260A.02 (Definitions) Minn. Stat. § 260A.03 (Notice to Parent or Guardian When Child is Continuing Truant) Minn. Stat. § 260C.007, Subd. 19 (Habitual Truant Defined) Minn. Stat. § 260C.201 (Disposition; Children in Need of Protection or Services or Neglected and in Foster Care) *Goss v. Lopez*, 419 U.S. 565, 95 S.Ct. 729 (1975) *Slocum v. Holton Board of Education*, 429 N.W.2d 607 (Mich. App. Ct. 1988) *Campbell v. Board of Education of New Milford*, 475 A.2d 289 (Conn. 1984) *Hamer v. Board of Education of Township High School District No. 113*, 66 Ill. App.3d 7, 383 N.E.2d 231 (1978) *Gutierrez v. School District R-1*, 585 P.2d 935 (Co. Ct. App. 1978) *Knight v. Board of Education*, 38 Ill. App. 3d 603, 348 N.E.2d 299 (1976) *Dorsey v. Bale*, 521 S.W.2d 76 (Ky. 1975)

**ADOPTED:** September 8, 1986

**AMENDED:** August 16, 2004

**AMENDED:** October 13, 2014

**DRAFT: September 19, 2019**

## 503-R COMPULSORY ATTENDANCE REGULATIONS

### I. ABSENCES

Regular attendance is consistent with the provisions of the compulsory school attendance law. It is expected that students and their parents will abide by the provisions of that law. Parents/guardians are to notify the school on or before the day of absence.

#### **A. Excused Absences:**

1. Illness
2. Serious illness in the student's immediate family
3. Funerals
4. Religious instruction not to exceed three hours a week
5. Catastrophes, such as fire
6. Official school field trip or other school-sponsored outing
7. Pre-approved vacations or family trips
8. Medical or dental appointments
9. Religious holidays
10. Suspensions
11. Court appearances

**B. Unexcused Absences:** An unexcused absence is an absence that does not meet the above criteria. These absences may occur with or without the knowledge of the student's parent or guardian.

**C. Tardy:** Students are expected to be in their assigned area at designated times. Failure to do so constitutes tardiness.

1. Elementary - At the elementary level, a student is tardy if he/she is not at school at the official start time or leaves early before the official end time. Students that have an excessive number of tardies may also be considered truant.
2. Secondary - At the secondary level, tardiness between periods will be handled in accordance with procedures developed at the site level.

**D. Excessive Excused Absences:** Parent-approved absences that are excessive and/or interfere with the student's educational program may be interpreted as truancy and follow-up

procedures may be implemented. As a general guideline, 10 excused absences in a school year will be viewed as excessive. Parents/guardians need to be aware that if students are absent 15 or more consecutive days, students must be withdrawn from school.

**E. Truancy:** Any student who is absent from school without permission or without a valid reason is considered truant. Habitual truants will be referred for intervention.

## II. PARENT NOTIFICATION

Parents will be notified of their child's attendance according to the schedule below.

1. **Unexcused Absences:** Parents will be notified anytime a student has an unexcused absence.
2. **Three Unexcused Absences:** After three (3) unexcused absences parent/guardian will be notified.
3. **Six Unexcused Absences:** When the student has 6 unexcused absences, the school will send a report to the Hennepin County Attorney's Office be@school program. The be@school team will send a letter to the parent(s) directing them to attend a Parent Group Meeting (PGM). At the PGM, a be@school representative will explain compulsory school attendance laws and consequences of continued unexcused absences, the benefits of education, and the services available to assist families. Some families will be assigned to a Contracted Community Agency (CCA) at this time. The CCA will provide direct services to assist the family in getting the child to school and refer the family to other services needed to remove attendance barriers.

### 4. **Nine Unexcused Absences:**

- a. **Children under 12:** If the child has 3 additional unexcused absences after Report #1 (PGM), totaling at least 9 unexcused absences, the school will

submit Report #2 (STAR). Families will be directed by mail to contact their assigned CCA worker and begin case management services.

b. **Children 12 and over:** If the child has 3 additional unexcused absences after Report #1 (PGM), totaling at least 9 unexcused absences, the school will submit Report #2 (STAR). Families will be directed by mail to contact their assigned CCA worker and begin case management services. The STAR meeting will be attended by the parent(s), the student (12 – 17 years), a be@school representative, the CCA worker, and if available, a school representative. The goal of the STAR meeting is to create a detailed plan to resolve barriers which negatively impact the student's attendance. After the STAR meeting is held, the CCA worker will monitor the child's attendance weekly and provide assistance.

## **5. 15 Unexcused**

### **Absences:**

a. **Children under 12:** If the child accrues 6 additional unexcused absences following Report #2 (STAR), totaling at least 15 unexcused absences, the school will submit Report #3 to be@school. The be@school team will review the report and send it to Child Protection Services.

b. **Children 12 and over:** If the child accrues 6 additional unexcused absences following Report #2 (STAR), totaling at least 15 unexcused absences, the school will submit Report #3 to be@school. If the student continues to miss school after the third report, the County Attorney's Office will consult for possible petition filer in juvenile court. The court hearing will focus on services and sanctions that promote attendance and educational success for the student (e.g., tutoring, credit recovery, mentoring, etc.). Parent involvement will be actively pursued. If multiple interventions have been attempted and the child becomes an older truant, services may no longer be offered.

**ADOPTED:** October 11, 1994

**AMENDED:** August 16, 2004

**AMENDED:** October 13, 2014

**AMENDED:** October 18, 2018

**DRAFT: September 19, 2019**



## **504 STUDENT RELEASE FROM SCHOOL**

### **I. PURPOSE**

The purpose of this policy is to define the procedure that must be followed for the early release of a student from school.

### **II. GENERAL STATEMENT OF POLICY**

A. A child should not be released from school unless a custodial parent or guardian authorizes it. This rule applies especially to phone calls seeking the release of a pupil, strangers coming into the school building for purposes of taking the child from school, and any other situation where there is a question of legitimacy. Children may only be released when a properly identified and authorized person appears at the school for purposes of providing transportation or escort.

B. A teacher should not release a child from school without the approval of the principal. All releases should be made through the school offices according to building procedures.

*Legal References:* Minn. Stat. § 123B.02 (General Powers of Independent School Districts)

**ADOPTED:** March 9, 1970

**AMENDED:** May 12, 1986

**AMENDED:** March 15, 2004

**AMENDED:** October 13, 2014

**DRAFT: September 19, 2019**



**WAYZATA PUBLIC SCHOOLS**  
**Independent School District 284**  
**Wayzata, Minnesota**

**505 ENTRANCE AGE**

**I. PURPOSE**

The purpose of this policy is to set forth the age for entrance into the school system.

**II. GENERAL STATEMENT OF POLICY**

Students between five years and 21 years of age who have not graduated from high school and who reside in District 284 shall be admissible to the public schools.

1. All children who reach age five (5) on or before September 1 are welcomed and encouraged to enroll in kindergarten that year.

2. Children ages birth – five (5) may be enrolled if they qualify for special education services.

3. Children who reach age six (6) on or before September 1 are eligible to enter first grade. It is the responsibility of the school to be ready to serve the children and not the responsibility of the children to be prepared for the program of the school. The test of residence shall be whether such youth validly and substantially live within the district during the school year. Non-emancipated minors (under 18 years of age) are expected to be under the supervision of an adult or adults who assume responsibility for their general health and welfare as well as for emergencies. In instances where such adults are not the parents or legal guardians of the minor, a written statement of such responsibility assumption shall be requested upon school registration. This statement shall be kept on file along with a summary of case particulars.

**ADOPTED:** February 5, 1968

**AMENDED:** October 14, 1985

**AMENDED:** March 15, 2004

**AMENDED:** July 12, 2004

**AMENDED:** October 12, 2015 **LAST**

**REVIEWED:** October 12, 2015

**DRAFT: September 19, 2019**



## **505-R ENTRANCE AGE REGULATIONS**

### **I. REGULATIONS**

Children, who have not reached age 5 by September 1 but have completed a Minnesota public kindergarten program, a Minnesota Accredited private kindergarten program, or a kindergarten program outside of Minnesota, will be enrolled in Wayzata Public School's kindergarten program for the upcoming school year. Parents may apply for Early Entrance Evaluation to determine if their child meets the eligibility criteria for early entrance to 1st grade.

### **II. EARLY ENTRANCE**

The parent(s) of any District child whose birthday falls between September 2 and October 15 may request consideration for early entrance to kindergarten or first grade. The procedures for Early Entrance are listed below:

**CRITERIA FOR EARLY ENTRANCE** The criteria for early entrance are the same as the criteria for grade acceleration (School Board Policy 602-R), which are a student may be considered for early entrance if the following can be clearly demonstrated: a high level of academic achievement in all areas of the curriculum (with special emphasis on reading, writing and mathematics), intellectual ability two standard deviations above average (i.e., IQ score at least 130), social and emotional maturity, and a high degree of persistence.

**APPLICATION PROCEDURE** The application for Early Entrance is available on the Wayzata Public School website under Teaching and Learning – Early Entrance, or can be obtained by contacting the office of Research and Evaluation. Please complete all three pages of the application form and mail it along with a non- refundable check for \$200.00 made payable to ISD #284 by May 1st. Economic hardship options may be available.

If you live within the school district, or can show proof of residency, and your child meets the

birthdate eligibility requirement, you will be contacted to schedule an interview for the first stage of the evaluation. The interviews are typically scheduled during the second full week of June. A final decision on early entrance will be made by June 30th.

Note: Parents/guardians missing the May 1 deadline will be required to send children at the age appropriate time to kindergarten or Grade 1. If acceleration is requested, procedures for acceleration (Board Regulations on 602-R) will be followed. This will occur during the first six weeks of the school year.

## **EVALUATION PROCESS**

The evaluation process consists of the parent information requested in the application and two stages of assessment conducted by Wayzata district staff.

In the first stage of assessment, children are interviewed by a Wayzata Public Schools teacher for academic and social emotional screening. If children meet the screening criteria in the first stage, they are recommended to move to the second stage of assessments.

In the second stage, children are administered an individual intelligence test by a Wayzata Public Schools psychologist. In addition, parents and previous teachers (if available) may also be asked to complete a social/emotional/behavior rating scale to supplement the social and emotional screening conducted by the Wayzata Public Schools teacher.

The parent information requested in the application and teacher observations are part of the information gathering phase of the evaluation process, as required by the state.

After all the information is collected, the Early Entrance Evaluation team will make the decision on early entrance.

**ADOPTED:** October 14, 1985  
**AMENDED:** May 16, 1990  
**AMENDED:** December 3, 1992  
**AMENDED:** March 19, 1998  
**AMENDED:** March 15, 2004  
**AMENDED:** July 12, 2004  
**AMENDED:** October 12, 2015  
**DRAFT: September 19, 2019**

**WAYZATA PUBLIC SCHOOLS**  
**Independent School District 284**  
**Wayzata, Minnesota**

**507 SCHOOL ATTENDANCE AREAS**

**I. PURPOSE**

This policy communicates the expectations regarding school attendance (boundary) areas.

**II. GENERAL STATEMENT OF POLICY**

A. The School Board expects that there shall be a reasonable balance between the program capacity of school buildings and the number of pupils in the attendance areas served by those buildings. The School Board also expects that there will be as much year-to-year stability in such attendance areas as circumstances permit.

B. The superintendent will annually review building program capacities, projected enrollments, and, if necessary, recommend the modification of school attendance boundaries.

***Legal References:*** Minn. Stat. § 123B.02, Subd. 1 ( General Powers of Independent School Districts)  
Minn. Stat. § 123B.02, Subd. 2 (Facilities for School Age Children)

**ADOPTED:** February 8, 1982

**AMENDED:** January 13, 1986

**AMENDED:** March 15, 2004

**AMENDED:** October 13, 2014

**DRAFT:** September 19, 2019

## **510 STUDENT SEX NONDISCRIMINATION**

### **I. PURPOSE**

The purpose of this policy is to provide equal educational opportunity for all students and to prohibit discrimination on the basis of sex. Students are protected from discrimination on the basis of sex pursuant to Title IX of the Education Amendments of 1972 and the Minnesota Human Rights Act.

### **II. GENERAL STATEMENT OF POLICY**

A. The school district provides equal opportunity for all students, and does not unlawfully discriminate on the basis of sex. No student will be excluded from participation in, denied the benefits of, or otherwise subjected to discrimination under any educational program or activity operated by the school district on the basis of sex. It is the responsibility of every school district employee to comply with this policy.

B. The School Board hereby designates the Executive Director of Human Resources as its Title IX Coordinator. Any student, parent, guardian having questions regarding the application of Title IX and its regulations and/or this policy should contact the Title IX Coordinator. If the Title IX Coordinator is unavailable, an inquiry or complaint should be referred to the superintendent of schools.

***Legal References:*** Minn. Stat. § 121A.04 (Athletic Programs; Sex Discrimination)

Minn. Stat. Ch. 363A (Minnesota Human Rights Act) 20 U.S.C. §§ 1681-1688 (Title IX of the Education Amendments of 1972) 34 C.F.R. Part 106 (Implementing Regulations of Title IX)

**ADOPTED:** November 8, 2004

**AMENDED:** October 13, 2014  
**AMENDED:** December 12, 2016  
**LAST REVIEWED:** October 8, 2018  
**DRAFT: September 19, 2019**

## **510-R STUDENT SEX NONDISCRIMINATION REGULATIONS**

### **I. TITLE IX COORDINATOR**

A. The Executive Director of Human Resources is the Title IX coordinator. This employee coordinates the school district's efforts to comply with and carry out its responsibilities under Title IX.

B. Any student, parent or guardian having questions regarding the application of Title IX and its regulations and/or this policy should discuss them with the Title IX coordinator. Questions relating solely to Title IX and its regulations may be referred to the Assistant Secretary for Civil Rights of the United States Department of Education. In the absence of a specific designee, an inquiry or complaint should be referred to the superintendent or the School district human rights officer.

### **II. REPORTING PROCEDURES**

A. The Executive Director of Human Resources is the School district human rights officer to receive reports, complaints or reports of unlawful sex discrimination toward a student.

B. Any student who believes he or she has been the victim of unlawful sex discrimination by a teacher, administrator or other School district personnel, or any person with knowledge or belief of conduct which may constitute unlawful sex discrimination toward a student should report the alleged acts immediately to an appropriate school district official designated by these regulations or may file a report. The school district encourages the reporting party or complainant to use the report form available from the principal of each building or available from the school district office, but oral reports shall be considered complaints as well. Nothing in this policy shall prevent any person from reporting unlawful sex discrimination toward a student directly to a school district human rights officer or to the Superintendent.

C. The building principal is the person responsible for receiving oral or written reports of

unlawful sex discrimination toward a student at the building level. Any adult school district personnel who receive a report of unlawful sex discrimination toward a student shall inform the building principal immediately.

D. Upon receipt of a report, the principal must notify the school district human rights officer immediately, without screening or investigating the report. The principal may request, but may not insist upon a written complaint. A written statement of the facts alleged will be forwarded as soon as practicable by the principal to the human rights officer. If the report was given verbally, the principal shall personally reduce it to written form within 24 hours and forward it to the human rights officer. Failure to forward any report or complaint of unlawful sex discrimination toward a student as provided herein may result in disciplinary action against the principal. If the complaint involves the building principal, the complaint shall be made or filed directly with the superintendent or the School district human rights officer by the reporting party or complainant. If the complaint involves a human rights officer, the complaint shall be filed directly with the superintendent.

E. The School Board hereby designates the Executive Director of Human Resources as the School District Human Rights Officer to receive reports, complaints or grievances of unlawful sex discrimination toward a student. If the complaint involves a human rights officer, the complaint shall be filed directly with the superintendent.

F. The school district shall conspicuously post the name of the Title IX coordinator and human rights officer, including office mailing addresses and telephone numbers.

G. Submission of a good faith complaint or report of unlawful sex discrimination toward a student will not affect the complainant or reporter's future employment, grades or work assignments.

H. Use of formal reporting forms is not mandatory.

I. The school district will respect the privacy of the complainant, the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the school district's legal obligations to investigate, to take appropriate action, and to conform with any discovery or disclosure obligations.

### **III. INVESTIGATION**

A. By authority of the school district, the human rights officer, upon receipt of a report, complaint or grievance alleging unlawful sex discrimination toward a student shall promptly undertake or authorize an investigation. The investigation may be conducted by school district officials or by a third party designated by the School district.

B. The investigation may consist of personal interviews with the complainant, the individual(s) against whom the complaint is filed, and others who may have knowledge of the alleged incident(s) or circumstances giving rise to the complaint. The investigation may also consist of any other methods and documents deemed pertinent by the investigator.

C. In determining whether alleged conduct constitutes a violation of this policy, the school district should consider the surrounding circumstances, the nature of the behavior, past incidents or past or continuing patterns of behavior, the relationships between the parties involved and the context in which the alleged incidents occurred. Whether a particular action or incident constitutes a violation of this policy requires a determination based on all the facts and surrounding circumstances.

D. In addition, the school district may take immediate steps, its discretion, to protect the complainant, pupils, teachers, administrators or other school personnel pending completion of an investigation of alleged unlawful sex discrimination toward a student.

E. The investigation will be completed as soon as practicable. The school district human rights officer shall make a written report to the superintendent upon completion of the investigation. If the complaint involves the superintendent, the report may be filed directly with the School Board. The report shall include a determination of whether the allegations have been substantiated as factual and whether they appear to be violations of this policy.

#### **IV. SCHOOL DISTRICT ACTION**

A. Upon conclusion of the investigation and receipt of a report, the school district will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination or discharge. School district action taken for violation of this policy will be consistent with the requirements of applicable collective bargaining agreements, Minnesota and federal law and School

district policies.

B. The result of the school district's investigation of each complaint filed under these procedures will be reported in writing to the complainant by the school district in accordance with state and federal law regarding data or records privacy.

## **V. REPRISAL**

A. The school district will discipline or take appropriate action against any pupil, teacher, administrator or other school personnel who retaliates against any person who reports alleged unlawful sex discrimination toward a student or any person who testifies, assists or participates in an investigation, or who testifies, assists or participates in a proceeding or hearing relating to such unlawful sex discrimination. Retaliation includes, but is not limited to any form of intimidation, reprisal or harassment.

## **VI. RIGHT TO ALTERNATIVE COMPLAINT PROCEDURES**

A. These procedures do not deny the right of any individual to pursue other avenues of recourse which may include filing charges with the Minnesota Department of Human Rights, initiating civil action or seeking redress under state criminal statutes and/or federal law, or contacting the Office of Civil Rights for the United States Department of Education.

## **VII. COMMUNICATION OF POLICY AND EVALUATION**

A. This policy shall be made available, on the website, or upon request, to all students, parents/guardians of students, staff members, employee unions and organizations.

B. The school district shall review this policy and the school district's operation for compliance with state and federal laws prohibiting discrimination on a continuous basis.

**ADOPTED:** November 8, 2004

**AMENDED:** December 10, 2012

**AMENDED:** October 13, 2014

**AMENDED:** December 12, 2016

**LAST REVIEWED:** October 8, 2018

**Draft: September 19, 2019**



**Board of Education**  
Regular Meeting – October 14, 2019

**AGENDA SECTION:** Administrative Reports and Recommendations

**ITEM:** Finance and Business Services Recommendations

**COMMENTS BY:** Jim Westrum, Executive Director of Finance and Business Services

**Monthly Financial Reports**

Enclosed for School Board review and information are the following financial reports as of August 2019.

- Investment Summary
- Analysis of Financial Reports
- Statement of Revenues
- Statement of Expenditures

No School Board action is required.



## ANALYSIS OF FINANCIAL REPORTS For the month ended August 31, 2019

Beginning in Fiscal 2019, the technology levy and long-term facilities maintenance program are reported in the General Fund with the exception of long-term facilities maintenance projects greater than \$2.0 million which continue to be reported in the LTFM and Construction Fund.

### **Statement of Revenues:**

This report reflects revenue received by the month end noted above. Overall revenues are consistent with prior years with the exception of the following:

- Fluctuation in the General Fund in Fiscal 2018 and in the Community Service Fund in Fiscal 2019 were due to the timing of yearend audit entries including when accounts are recorded and when reversal entries are made. All other revenues in both funds are following current trends and no unusual items are noted.

### **Statement of Expenses:**

This report reflects actual expenditures paid and does not include outstanding encumbrances. Overall expenditures are comparable with prior years with the exception of the following:

- General Fund benefits were higher in fiscal 2019 than other years due to a lump-sum onetime irrevocable election as the result of the sunseting of retirement insurance benefits in the Unaffiliated and Principal contracts beginning July 1<sup>st</sup>, 2018. Supplies & Materials were lower in Fiscal 2018 mainly due to the technology levy change as noted above. Capital Expenditures have fluctuated the last three years, due to the technology levy change previously noted, the timing and completion of construction projects, and the District's equipment needs.
- LTFM and Construction Fund fluctuation is due to the timing of projects and the change in accounting previously mentioned.
- Debt Service Fund reflects interest payments on debt due the first of August. The payment in August is for interest only and principal and interest payments are due the first of February each year.
- The Building Construction Fund accounts for all activity related to the \$109.6 million bond issuance in May 2014 and the \$66.9 million bond issuance in February 2018. Since construction projects span over multiple fiscal years a multi-year comparison is not presented.

**WAYZATA PUBLIC SCHOOLS  
INVESTMENT SUMMARY  
As of August 31, 2019**

**GENERAL FUND**

<u>Investment Held At</u>	<u>Type of Investment</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Investment Cost</u>	<u>Maturity Amount</u>	<u>Interest Earned</u>	<u>Yield</u>
PMA/MN Trust	Money Market	N/A	NOW	N/A	\$7,185,527	N/A	2.04%
MSDLAF+	Money Market	N/A	NOW	N/A	\$14,146,748	N/A	2.09%
MSDMAX	Money Market	N/A	NOW	N/A	\$6,701,536	N/A	2.19%
<b>Total General Fund</b>				<b>\$0</b>	<b>\$28,033,812</b>	<b>\$0</b>	

**FUND 06 (ALT FACILITIES BONDS)**

<u>Investment Held At</u>	<u>Type of Investment</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Investment Cost</u>	<u>Maturity Amount</u>	<u>Interest Earned</u>	<u>Yield</u>
MSDLAF+	Money Market	N/A	NOW	N/A	\$2	N/A	2.09%
<b>Total Alt. Facilities Bonds Fund</b>				<b>\$0</b>	<b>\$2</b>	<b>\$0</b>	

**FUND 82 (2014 BUILDING BONDS)**

<u>Investment Held At</u>	<u>Type of Investment</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Investment Cost</u>	<u>Maturity Amount</u>	<u>Interest Earned</u>	<u>Yield</u>
MSDLAF+	Money Market	N/A	NOW	N/A	\$984,974	N/A	2.09%
MSDMAX	Money Market	N/A	NOW	N/A	\$5,978,467	N/A	2.19%
<b>Total Building Bonds Fund</b>				<b>\$0</b>	<b>\$6,963,440</b>	<b>\$0</b>	

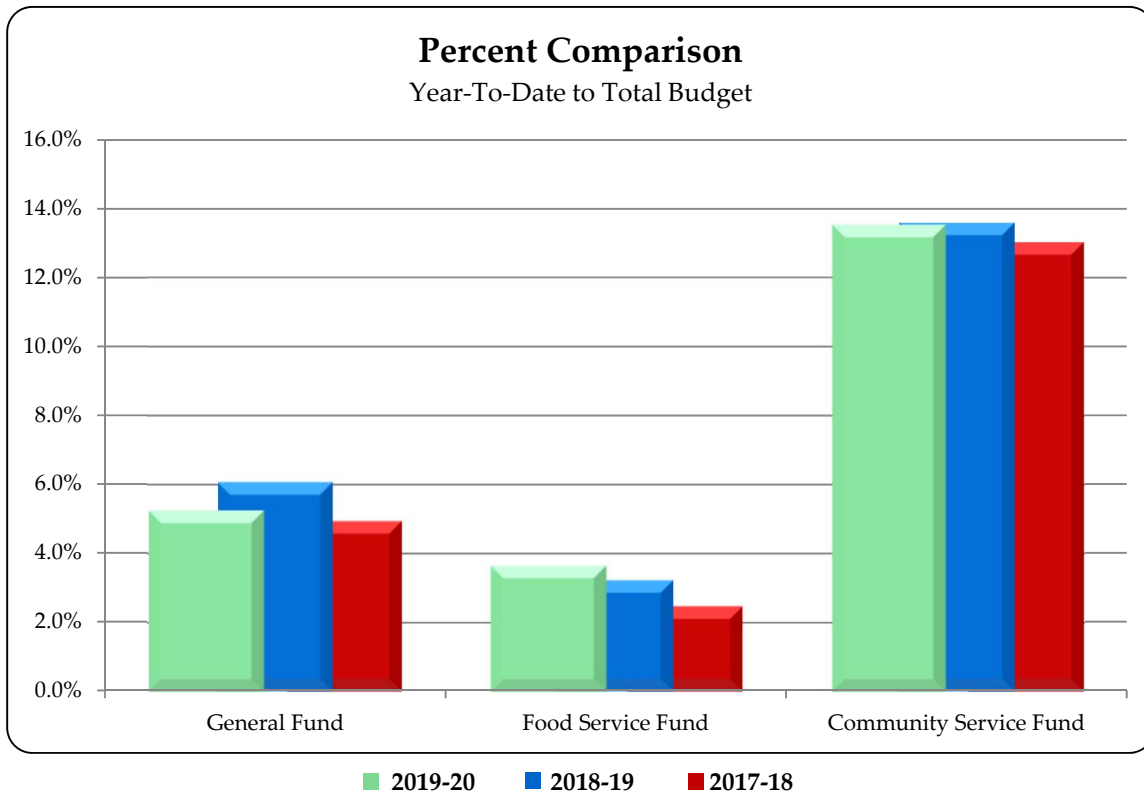
**FUND 86 (2018 BUILDING BONDS)**

<u>Investment Held At</u>	<u>Type of Investment</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Investment Cost</u>	<u>Maturity Amount</u>	<u>Interest Earned</u>	<u>Yield</u>
MSDLAF+	Money Market	N/A	NOW	N/A	\$2,594,175	N/A	2.09%
MSDMAX	Money Market	N/A	NOW	N/A	\$17,215,945	N/A	2.19%
Federal Home Loan Bank	Bank Note	03/01/2018	01/15/2020	\$1,481,625	\$1,500,000	\$18,375	2.27%
Federal Home Loan Bank	Bank Note	03/01/2018	02/11/2020	\$1,991,960	\$2,000,000	\$8,040	2.34%
Total Federal Agency Bond/Note				\$3,473,585	\$3,500,000	\$26,415	
U.S. Treasury Notes	912828V31	03/01/2018	01/15/2020	\$1,967,578	\$2,000,000	\$32,422	2.26%
U.S. Treasury Notes	912828W63	03/01/2018	03/15/2020	\$1,973,047	\$2,000,000	\$26,953	2.31%
U.S. Treasury Notes	912828X21	03/01/2018	04/15/2020	\$1,966,563	\$2,000,000	\$33,438	2.31%
U.S. Treasury Notes	912828X96	03/01/2018	05/15/2020	\$1,964,531	\$2,000,000	\$35,469	2.33%
U.S. Treasury Notes	912828XU9	03/01/2018	06/15/2020	\$1,177,453	\$1,200,000	\$22,547	2.35%
Total U.S. Treasury Notes				\$9,049,172	\$9,200,000	\$150,828	
<b>Total Building Bonds Fund</b>				<b>\$32,332,877</b>	<b>\$32,510,120</b>	<b>\$177,243</b>	



**STATEMENT OF EXPENDITURES**  
For the month ended August 31, 2019

Fund	Year-To-Date	Budget	YTD as % of Budget		
			2019-20	2018-19	2017-18
<b>General Fund</b>					
Salaries	\$ 3,709,199	\$ 98,854,227	3.8%	3.9%	3.4%
Benefits	1,039,572	30,991,738	3.4%	5.9%	3.1%
Purchased Services	963,375	24,369,673	4.0%	4.8%	5.4%
Supplies & Materials	1,288,190	5,464,739	23.6%	27.0%	16.4%
Capital Expenditures	1,965,538	5,402,965	36.4%	17.7%	26.6%
Other Expenses	168,459	8,480,751	2.0%	3.0%	1.0%
<b>Total General Fund</b>	<b>\$ 9,134,333</b>	<b>\$ 173,564,093</b>	<b>5.3%</b>	<b>6.1%</b>	<b>4.9%</b>
Food Service Fund	\$ 262,466	\$ 7,170,015	3.7%	3.2%	2.5%
Community Service Fund	1,561,570	11,550,078	13.5%	13.6%	13.0%
LTFM and Construction Fund	1,391,402	8,102,000	17.2%	52.2%	30.8%
Debt Service Fund	3,782,894	12,884,363	29.4%	31.6%	32.1%
Building Construction Fund	4,551,640	21,859,222	-	-	-
<b>Total All Funds</b>	<b>\$ 20,684,305</b>	<b>\$ 235,129,771</b>	<b>8.8%</b>	<b>8.1%</b>	<b>8.0%</b>

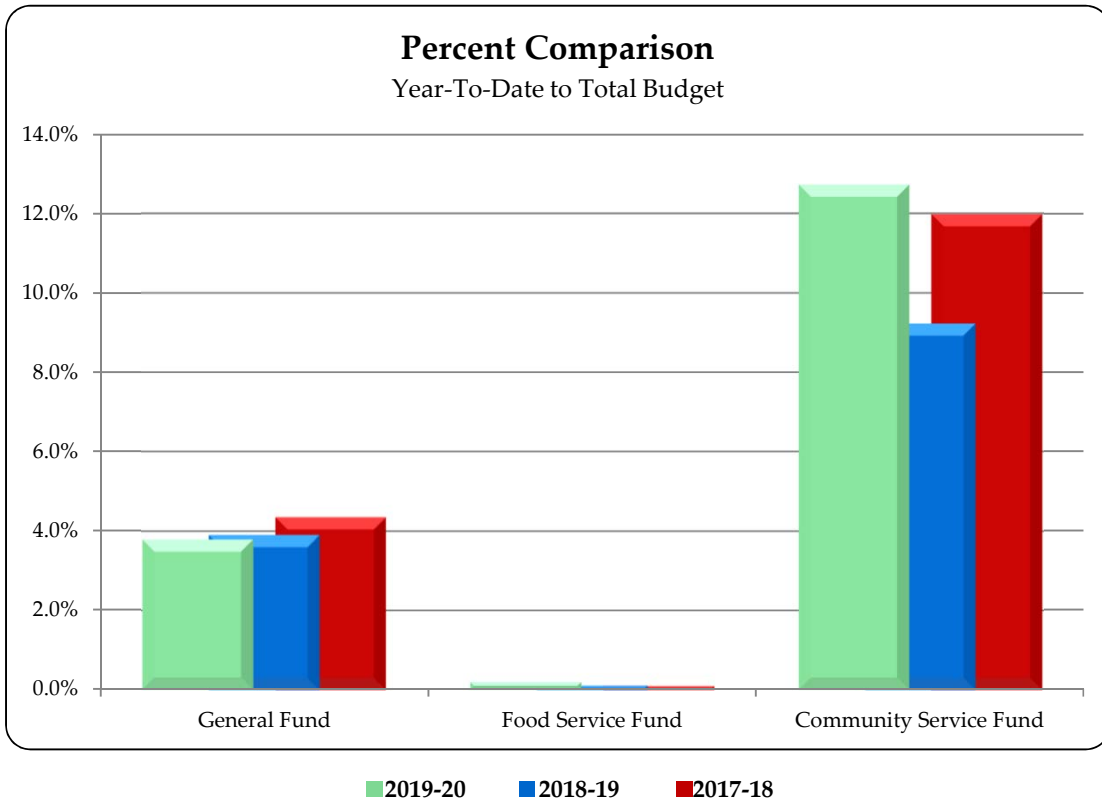




## STATEMENT OF REVENUES

For the month ended August 31, 2019

Fund		Year- To-Date	Budget	YTD as % of Budget		
				2019-20	2018-19	2017-18
General Fund	(1)	\$ 6,546,338	\$ 168,855,544	3.9%	4.0%	4.4%
Federal Programs Fund		-	3,844,456	0.0%	0.0%	0.0%
Total		<u>\$ 6,546,338</u>	<u>\$ 172,700,000</u>	<u>3.8%</u>	<u>3.9%</u>	<u>4.3%</u>
Food Service Fund		\$ 12,932	\$ 6,873,510	0.2%	0.1%	0.1%
Community Service Fund		1,497,181	11,763,841	12.7%	9.2%	12.0%
LTFM and Construction Fund		-	8,102,000	0.0%	0.0%	0.0%
Debt Service Fund		1,929	12,432,358	0.0%	0.0%	0.0%
Building Construction Fund		82,029	-	-	-	-
<b>Total All Funds</b>		<u><b>\$ 8,140,409</b></u>	<u><b>\$ 211,871,709</b></u>	<u><b>3.8%</b></u>	<u><b>3.8%</b></u>	<u><b>4.2%</b></u>



(1) The onetime sale of land for \$6.25 million has been excluded for presentation purposes; the sale was anticipated but not included in the original budget and will be updated as part of the budget revision process.



**Board of Education**  
Regular Meeting – October 14, 2019

**AGENDA SECTION:** Administrative Reports and Recommendations

**ITEM:** Finance and Business Services Recommendations

**COMMENTS BY:** Jim Westrum, Executive Director of Finance and Business Services

**Resolution Providing for Open Enrollment Non-Resident Agreement for 2020-2021**

According to Minnesota Statute 124D.03, Subdivision 2, a Board may, by resolution, limit the enrollment for nonresident pupils in its schools or program according to this section to a number not less than the lessor of:

- 1) One percent of the total enrollment at each grade level in the district; or
- 2) The number of district's residents at that grade level enrolled in a non-resident district according to this section.

**Recommended Action:** Approve the resolution to close open enrollment for 2020-2021 in grades 1-12 and to maintain one percent of open enrollment students per grade with priority given to siblings of current open enrolled families and children of staff members.

**Motion by:** \_\_\_\_\_

**ROLL CALL**

**Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_

**Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_

**RESOLUTION PROVIDING FOR OPEN-ENROLLMENT  
NON-RESIDENT AGREEMENT FOR 2020-2021**

WHEREAS, in accordance to Minnesota Statute 124D.03, Subdivision 2, a Board may, by resolution, limit the enrollment for nonresident pupils in its schools or program according to this section to a number not less than the lessor of:

- 1) One percent of the total enrollment at each grade level in the district; or
- 2) The number of district residents at that grade level enrolled in a non-resident district according to this section;

RECITAL, the administration recommends the following open enrollment guidelines for school year 2020-2021:

- Close open enrollment in grades 1-12.
- In accordance with state law, offer and accept enrollment to kindergarten students with a currently enrolled sibling. The 2020-2021 kindergarten students will be placed at an elementary school that has anticipated capacity.
- In accordance with state law, offer and accept enrollment to kindergarten students with a parent who is currently employed by the district. The 2020-2021 kindergarten students will be placed at an elementary school that has anticipated capacity.
- If the required minimum number of open enrolled students is not met with siblings and/or children of employees, then a lottery will be executed to reach the minimum number of satisfy the one percent of open enrolled students per grade requirement.

WITNESS MY HAND officially as such recording officer this 14th day of October, 2019.

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School District Clerk



**Board of Education**  
Regular Meeting – October 14, 2019

**AGENDA SECTION:** Administrative Reports and Recommendations

**ITEM:** Finance and Business Services Recommendations

**COMMENTS BY:** Jim Westrum, Executive Director of Finance and Business Services

**Resolution relating to the sale of General Obligation Tax Abatement Bonds, Series 2019A**

At the Regular Board meeting held September 9, 2019, the Board authorized the Superintendent or Executive Director of Business and Finance and a Board Officer, under specified conditions, to directly negotiate and approve the sale of General Obligation Tax Abatement Bonds, Series 2019A to finance the construction of and improvements to District parking lots and related work, and related financing costs.

On October 10, 2019, the District solicited and received bids in accordance with the September 9, 2019 resolution.

**Recommended Action:** Approve the resolution ratifying the award of the sale, determining the form and details, authorizing the execution, delivery, and registration, and providing for the payment of General Obligation Tax Abatement Bonds, Series 2019A.

**Motion by:** \_\_\_\_\_

**ROLL CALL**

**Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_

**Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_

CERTIFICATION OF MINUTES RELATING  
TO  
GENERAL OBLIGATION  
TAX ABATEMENT BONDS, SERIES 2019A

ISSUER: INDEPENDENT SCHOOL DISTRICT NO. 284  
(WAYZATA PUBLIC SCHOOLS)  
WAYZATA, MINNESOTA

BODY: SCHOOL BOARD

KIND, DATE, TIME AND PLACE OF MEETING: A regular meeting held on October 14, 2019, at 7:00 o'clock p.m., in the District.

MEMBERS PRESENT:

MEMBERS ABSENT:

Documents Attached: Extract of Minutes of said meeting.

**RESOLUTION RATIFYING THE AWARD OF THE SALE, DETERMINING THE  
FORM AND DETAILS, AUTHORIZING THE EXECUTION, DELIVERY, AND  
REGISTRATION, AND PROVIDING FOR THE PAYMENT OF GENERAL  
OBLIGATION TAX ABATEMENT BONDS, SERIES 2019A**

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS MY HAND officially as such recording officer this 14<sup>th</sup> day of October, 2019.

\_\_\_\_\_  
School District Clerk

EXTRACT OF MINUTES OF A MEETING  
OF THE SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 284  
(WAYZATA PUBLIC SCHOOLS)  
STATE OF MINNESOTA

HELD: OCTOBER 14, 2019

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 284, State of Minnesota, was duly held on October 14, 2019, at 7:00 o'clock p.m., for the purpose, in part, of ratifying the award of the sale of the General Obligation Tax Abatement Bonds, Series 2019A of the District.

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION RATIFYING THE AWARD OF THE SALE, DETERMINING THE FORM AND DETAILS, AUTHORIZING THE EXECUTION, DELIVERY, AND REGISTRATION, AND PROVIDING FOR THE PAYMENT OF GENERAL OBLIGATION TAX ABATEMENT BONDS, SERIES 2019A**

BE IT RESOLVED by the School Board of Independent School District No. 284, State of Minnesota, as follows:

**Section 1. Authorization and Sale.**

**1.01 Authorization.** (a) At a meeting held August 12, 2019, the Board adopted a resolution to call a public hearing to be held on September 9, 2019 pursuant to Minnesota Statutes, Section 469.1813, subd. 5 to consider granting an abatement of property taxes on certain properties within the District (the "Abated Parcels") pursuant to Minnesota Statutes, Sections 469.1812 to 469.1815, as amended, for a period of fifteen (15) years, commencing with taxes payable in 2020 and concluding with taxes payable in 2034 (the "Tax Abatement"). The Abatement was subsequently approved by resolution of the Board adopted September 9, 2019. The revenues derived by the District from this Tax Abatement are referred to collectively as the "Tax Abatement Revenue". The resolution granting the abatement specified findings authorizing the abatement which are incorporated herein by reference. The resolution provided that the District shall retain the Abatement and apply it to finance the payment of all or a portion of the costs of construction of and improvements to District parking lots and related work, and related financing costs.

(b) At the meeting held September 9, 2019, this Board also determined to sell and issue general obligation tax abatement bonds of Independent School District No. 284 (the "Issuer" or the "District") to finance the costs specified above, including any items of cost of the kinds authorized in Minnesota Statutes, Section 469.1814, Subdivision 5, benefitting the Abated Parcels. In the Terms of Proposal, the District reserved the right, after proposals were opened and prior to award, to increase or decrease the principal amount of the Bonds offered for sale or the amount of any individual maturity, with the increase or decrease to occur in multiples of \$5,000 in any of the maturities.

**1.02 Sale.** The Board, having been advised by Ehlers & Associates, Inc., its independent municipal advisor, has determined that this issue shall be privately sold after receipt of written proposals, as authorized pursuant to Minnesota Statutes, Section 475.60, Subdivision 2. The Superintendent or Executive Director of Business and Finance and a Board Officer have publicly received and considered all proposals presented in conformity with the Terms of Proposal contained in the Official Statement, which are hereby ratified and confirmed in all respects and are incorporated herein by reference as though fully specified in this

paragraph. The proposal of \_\_\_\_\_ (the "Purchaser") to purchase the Bonds at a price of \$\_\_\_\_\_ plus interest accrued to settlement, and upon the further terms and conditions set forth in the Terms of Proposal contained in the Official Statement was accepted on October 10, 2019, by the Superintendent or Executive Director of Business and Finance and a Board Officer pursuant to the September 9, 2019 resolution of the Board and the execution of the proposal and award of the sale of the Bonds is hereby ratified by the Board.

**1.03 Execution of Documents.** The endorsement of the acceptance on the proposal by the Superintendent or Executive Director of Business and Finance and a Board Officer is ratified in all respects.

**1.04 Compliance with Law.** All acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to happen and to be performed precedent to the issuance of the Bonds having been done, having happened and having been performed in regular and due form, time and manner as required by law, it is necessary for this Board to establish the form and terms of the Bonds, to provide for the security thereof, and to provide for the issuance of the Bonds forthwith.

**1.05 Minnesota School District Credit Enhancement Program.** (a) The District hereby covenants and obligates itself to notify the Commissioner of Education of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the Bond Registrar or any successor paying agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The Bond Registrar for the Bonds is authorized and directed to notify the Commissioner of Education if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit with the Bond Registrar. The District understands that as a result of its covenant to be bound by the provisions of Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now or hereafter established by the Departments of Management and Budget and Education of the State of Minnesota pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply with that section.

**Section 2. Bond Terms.**

**2.01 Designation; Registration; Denomination; Maturities.** The \$ \_\_\_\_\_ aggregate principal amount of general obligation bonds sold on this date shall be designated General Obligation Tax Abatement Bonds, Series 2019A, shall be dated November 14, 2019, as the date of original issue, and shall be issued forthwith on or after such date using a global book-entry system. The Bonds shall be issued as fully registered bonds and shall be numbered R-1 upward, in the denomination of \$5,000 each or any integral multiple thereof of a single maturity. The Bonds shall mature on February 1 in the years and amounts set forth below, and shall bear interest from the most recent Interest Payment Date to which interest has been paid or duly provided for, or, if no interest has been paid or provided for, from the date of original issue until paid or duly called for redemption at the rates per annum set forth below opposite such years and amounts, as follows:

<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>
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In the Terms of Proposal, the District reserved the right, after proposals were opened and prior to award, to increase or decrease the principal amount of the Bonds offered for sale or the amount of any individual maturity, with the increase or decrease to occur in multiples of \$5,000 in any of the maturities. The amounts specified above are hereby adopted and approved as so adjusted. The Bonds maturing in the years \_\_\_\_ and \_\_\_\_ are term bonds subject to mandatory redemption in the years and principal amounts as specified in paragraph 2.04(b).

These maturities, together with the maturities of all other outstanding general obligation bonds of the Issuer, meet the requirements of Minnesota Statutes, Section 475.54.

**2.02 Interest Payments.** Interest shall be payable semiannually on each February 1 and August 1 to maturity (each an "Interest Payment Date"), commencing August 1, 2020. Interest will be calculated on the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the MSRB. Interest will be payable in the manner set forth in the form of Global Certificate or Replacement Bond and Paragraph 4.06 of this resolution.

## **2.03 Use of Global Book-Entry System.**

**(a) Description of System.** In order to issue obligations in "global book-entry form", the obligations are issued in certificated form in large denominations, are registered on the books of the Issuer in the name of a depository or its nominee, and are immobilized and held in safekeeping by the depository. The depository, as part of the computerized National Securities Clearance and Settlement System (the "National System"), registers transfers of ownership interests in the obligations by making computerized book entries on its own books and distributing payments on the obligations to its participants shown on its books as the owners of such interests. These participants, which include financial institutions for whom the depository effects book-entry transfers of securities deposited and immobilized with the depository, and other banks, brokers and dealers participating in the National System will do likewise if not the beneficial owners of the obligations.

**(b) Designation of Depository; Approval of Blanket Issuer Letter of Representations.** The Depository Trust Company ("DTC") of New York, New York, a Securities and Exchange Commission designated depository, a limited purpose New York trust company, a member of the Federal Reserve System, and a "clearing corporation" within the meaning of the New York Uniform Commercial Code, is hereby designated as the depository (the "Depository") with respect to the Bonds issued hereunder in global book-entry form. There has been submitted to this Board a form of letter of representations (the "Blanket Issuer Letter of Representations") between the Issuer and the Depository setting forth various matters relating to the Depository and its role with respect to the Bonds. This Blanket Issuer Letter of Representations is hereby approved. The Chair or the Clerk is hereby authorized and directed to execute the Blanket Issuer Letter of Representations in substantially the form attached hereto as EXHIBIT C, if such a letter of representations has not already been executed, with only such variations therein as may be required to complete the Blanket Issuer Letter of Representations, or which are not, in the opinion of Bond Counsel, materially adverse to the interests of the Issuer. Execution of the Blanket Issuer Letter of Representations by such official shall be conclusive evidence as to the necessity and propriety of such changes and their approval by Bond Counsel. So long as DTC is the Depository or it or its nominee is the Holder of any Global Certificate, the District shall comply with the provisions of the Blanket Issuer Letter of Representations, as it may be amended or supplemented by the District from time to time with the agreement or consent of DTC.

**(c) Global Certificates.** Upon their original issuance, the Bonds will be issued in the form of a single Global Certificate for each maturity which shall represent the aggregate principal amount of the Bonds due on a particular maturity date (the "Global Certificates"). The Global Certificates will be originally issued and fully registered as to principal and interest in the name of Cede & Co., as nominee of DTC. The Global Certificates will be deposited with the Depository by the Purchaser and will be immobilized as further provided herein. No beneficial owners of interest in the Bonds will receive certificates representing their respective interests in the Bonds except as provided below in clause (e) of this Paragraph 2.03. Except as so provided, during the term of the Bonds, beneficial ownership (and subsequent transfers of

beneficial ownership) of interests in the Global Certificates will be reflected by book entries made on the records of the Depository and its participants and other banks, brokers, and dealers participating in the National System. The Depository's book entries of beneficial ownership interest are authorized to be in integral increments of \$5,000, despite the larger authorized denominations of the Global Certificates. Payment of principal of, premium, if any, and interest on the Global Certificates will be made to the Bond Registrar as paying agent, and in turn by the Bond Registrar to the Depository or its nominee as registered owner of the Global Certificates. The Depository, according to the laws and rules governing it, will receive and forward such payments on behalf of the beneficial owners of the Global Certificates.

**(d) Immobilization of Global Certificates by the Depository.** Pursuant to the request of the Purchaser to the Depository, immediately upon the original delivery of the Bonds the Purchaser will deposit the Global Certificates representing all of the Bonds with the Depository. The Global Certificates shall be in typewritten form or otherwise as acceptable to the Depository, shall be registered in the name of the Depository or its nominee and shall be held immobilized from circulation at the offices of the Depository on behalf of the Purchaser and subsequent Bondholders. The Depository or its nominee will be the sole Holder of record of the Global Certificates and no investor or other party purchasing, selling or otherwise transferring ownership of interests in any Bond is to receive, hold or deliver any Global Certificates so long as the Depository holds the Global Certificates immobilized from circulation, except as provided below in clause (e) of this Paragraph 2.03.

**(e) Transfer or Exchange of Global Certificates; Substitute Depository; Replacement Bonds.**

Global Certificates evidencing the Bonds may not, after their original delivery, be transferred or exchanged except:

(i) Upon exchange of a Global Certificate after a partial redemption, if authorized in Paragraph 2.04 of this resolution;

(ii) To any successor of the Depository (or its nominee) or any substitute depository (a "Substitute Depository") designated pursuant to subclause (iii) of this clause (e); provided that any successor of the Depository or any Substitute Depository must be both a "clearing corporation" as defined in the Minnesota Uniform Commercial Code, Minnesota Statutes, Section 336.8-102, and a qualified and registered "clearing agency" as provided in Section 17A of the Securities Exchange Act of 1934, as amended;

(iii) To a Substitute Depository designated by and acceptable to the Issuer upon (a) the determination by the Depository that the Bonds shall no longer be eligible for its depository services or (b) a determination by the Issuer that the Depository is no longer able to carry out its functions; provided that any Substitute Depository must be qualified to act as such, as provided in subclause (ii) of this clause (e); or

(iv) In the event that (a) the Depository shall resign or discontinue its services for the Bonds or be declared no longer able to carry out its functions and the Issuer is unable to locate a Substitute Depository within two (2) months following the resignation or discontinuance or determination of noneligibility, or (b) the Issuer determines in its sole discretion that (1) the continuation of the book-entry system described herein might adversely affect the interests of the beneficial owners of the Bonds, or (2) it is in the best interests of the beneficial owners of the Bonds that they be able to obtain certificated Bonds, then the Issuer shall notify the Holders of its determination and of the availability of Replacement Bonds to Holders. The Issuer, the Bond Registrar and the Depository shall cooperate in providing Replacement Bonds to Holders requesting the same and the registration, transfer and exchange of such Bonds shall thereafter be conducted as provided in Paragraph 4.04 of this resolution.

In the event of the designation of a Substitute Depository as authorized by this clause (e), the Bond Registrar, upon presentation of the Global Certificates, shall register their transfer to the Substitute Depository, and the Substitute Depository shall be treated as the Depository for all purposes and functions under this resolution. The Blanket Issuer Letter of Representations shall not apply to the Substitute Depository unless the Issuer and the Substitute Depository so agree, and the execution of a similar agreement is hereby authorized.

**2.04 Redemption. (a) Optional Redemption.** The Issuer may elect on February 1, 2028, and on any date thereafter, to prepay Bonds due on or after February 1, 2029, at a price of par plus accrued interest. Redemption may be in whole or in part of the Bonds subject to prepayment. If redemption is in part, the Issuer shall determine the order of redemption of Bonds; and if only part of the Bonds having a common maturity date are called for prepayment, the Global Certificates to be prepaid may be prepaid in \$5,000 increments of principal and, if applicable, the specific Replacement Bonds to be prepaid shall be chosen by lot by the Bond Registrar as provided below. Bonds or portions thereof called for redemption shall be due and payable on the designated redemption date, and interest thereon shall cease to accrue from and after the redemption date.

**(b) Mandatory Redemption.** (1) The Bonds maturing in the year \_\_\_\_\_ shall be subject to mandatory redemption at a redemption price equal to the principal amount of the Bonds to be so redeemed plus interest accrued thereon to the date fixed for redemption, on February 1 in the years and principal amounts set forth below:

<u>Year</u>	<u>Amount</u>
	\$

The procedures for such mandatory redemption shall be the same as specified in this Paragraph 2.04 for optional redemption.

In the event that any Bonds maturing in the year \_\_\_\_\_ are optionally redeemed pursuant to Paragraph 2.04(a) above and cancelled by the Bond Registrar and not reissued, the Bonds

maturing in the year \_\_\_\_ so redeemed and cancelled may be applied by the Issuer as a credit against the Bonds to be mandatorily redeemed pursuant to this Paragraph 2.04(b), such credit to be equal to the principal amount of the Bonds maturing in the year \_\_\_\_ so optionally redeemed or cancelled. The Issuer may apply these Bonds so optionally redeemed and cancelled as a credit against the Bonds to be mandatorily redeemed pursuant to this Paragraph 2.04 only if it has notified the Bond Registrar not less than thirty-five (35) days prior to the applicable mandatory redemption date of its election to apply such Bonds as a credit and designating the redemption date to which it is to apply.

(2) The Bonds maturing in the year \_\_\_\_ shall be subject to mandatory redemption at a redemption price equal to the principal amount of the Bonds to be so redeemed plus interest accrued thereon to the date fixed for redemption, on February 1 in the years and principal amounts set forth below:

<u>Year</u>	<u>Amount</u>
	\$

The procedures for such mandatory redemption shall be the same as specified in this Paragraph 2.04 for optional redemption.

In the event that any Bonds maturing in the year \_\_\_\_ are optionally redeemed pursuant to Paragraph 2.04(a) above and cancelled by the Bond Registrar and not reissued, the Bonds maturing in the year \_\_\_\_ so redeemed and cancelled may be applied by the Issuer as a credit against the Bonds to be mandatorily redeemed pursuant to this Paragraph 2.04(b), such credit to be equal to the principal amount of the Bonds maturing in the year \_\_\_\_ so optionally redeemed or cancelled. The Issuer may apply these Bonds so optionally redeemed and cancelled as a credit against the Bonds to be mandatorily redeemed pursuant to this Paragraph 2.04 only if it has notified the Bond Registrar not less than thirty-five (35) days prior to the applicable mandatory redemption date of its election to apply such Bonds as a credit and designating the redemption date to which it is to apply.

**(c) Redemption of Global Certificates.** Upon a partial redemption in the aggregate principal amount of a Global Certificate which results in the stated amount thereof being reduced, the Holder may in its discretion make a notation of such redemption on the panel provided on the Global Certificate stating the amount so redeemed, or may return the Global Certificate to the Bond Registrar in exchange for a new Global Certificate authenticated by the Bond Registrar, in proper principal amount. Such notation of redemption, if made by the Holder, shall be for reference only, and may not be relied upon by any other person as being in any way determinative of the principal amount of such Global Certificate outstanding, unless the Bond Registrar has signed the appropriate column of the panel.

**(d) Redemption of Replacement Bonds.** To effect a partial redemption of Replacement Bonds having a common maturity date, the Bond Registrar, prior to giving a notice of redemption, shall assign to each Replacement Bond having a common maturity date a distinctive number for each \$5,000 of the principal amount of such Replacement Bond. The Bond Registrar shall then select by lot from the numbers so assigned to such Replacement Bonds, using such method of selection as it shall deem proper in its discretion, as many numbers as, at \$5,000 for each number, shall equal the principal amount of such Replacement Bonds to be redeemed. The Replacement Bonds to be redeemed shall be the Bonds to which were assigned numbers so selected; provided, however, that only so much of the principal amount of each such Replacement Bond of a denomination of more than \$5,000 shall be redeemed as shall equal \$5,000 of principal amount for each number assigned to it and so selected. If a Replacement Bond is to be redeemed only in part, it shall be surrendered to the Bond Registrar (with, if the Issuer or the Bond Registrar so requires, a written instrument of transfer in form satisfactory to the Issuer and the Bond Registrar duly executed by the Holder thereof or the Holder's attorney duly authorized in writing) and the Issuer shall execute (if necessary) and the Bond Registrar shall authenticate and deliver to the Holder of such Replacement Bond, without service charge, a new Replacement Bond or Bonds of the same series having the same stated maturity and interest rate and of any authorized denomination or denominations, as requested by such Holder, in aggregate principal amount equal to and in exchange for the unredeemed portion of the principal of the Replacement Bond so surrendered.

**(e) Notice of Redemption of Global Certificates and Replacement Bonds.** The Bond Registrar shall call Bonds for redemption and payment as herein provided upon receipt by the Bond Registrar of a request of the Issuer. The request shall be in written form. The request shall specify the principal amount of Bonds to be called for redemption, the redemption date and the redemption price.

Published notice of redemption shall in each case be given in accordance with law, and mailed notice of redemption shall be given to the paying agent and to each affected Holder. If and when the Issuer shall call any of the Bonds for redemption and payment prior to the stated maturity thereof, the Bond Registrar shall give written notice in the name of the Issuer of its intention to redeem and pay such Bonds at the office of the Bond Registrar. The Notice of Redemption shall be given by first class mail, postage prepaid, mailed not less than thirty (30) nor more than sixty (60) days prior to the redemption date, to each Holder of Bonds to be redeemed, at the address appearing in the records of the Bond Registrar. For the purpose of giving notice of the redemption of Global Certificates, the Holder of the Global Certificates shall be the Depository or its nominee. In connection with any such notice, the "CUSIP" numbers assigned to the Bonds shall be used. All notices of redemption shall state:

- (i) The redemption date;
- (ii) The redemption price;

(iii) If less than all outstanding Bonds are to be redeemed, the identification (and, if the case of partial redemption, the respective principal amounts) of the Bonds to be redeemed;

(iv) That on the redemption date, the redemption price will become due and payable upon each such Bond, and that interest thereon shall cease to accrue from and after said date; and

(v) The place where such Bonds are to be surrendered for payment of the redemption price (which shall be the office of the Bond Registrar).

### **Section 3. Form of Bonds.**

The Bonds to be issued hereunder shall be in the form of Global Certificates unless and until Replacement Bonds are made available as provided herein.

**3.01 Global Certificates.** The Global Certificates to be issued hereunder, together with the Bond Registrar's Certificate of Authentication, the Register of Partial Payments, the form of Assignment, and the registration information thereon, shall be in substantially the form set forth in EXHIBIT A hereto, which exhibit is incorporated herein by reference as though fully specified in this paragraph, and may be typewritten rather than printed.

**3.02 Replacement Bonds.** If the Issuer has notified Holders that Replacement Bonds have been made available as provided in Paragraph 2.03(e) of this resolution, then for every Bond thereafter transferred or exchanged (including an exchange to reflect the partial prepayment of a Global Certificate not previously exchanged for Replacement Bonds), the Bond Registrar shall deliver a bond in the form of a Replacement Bond rather than a Global Certificate, but the Holder of a Global Certificate shall not otherwise be required to exchange the Global Certificate for one or more Replacement Bonds since the Issuer recognizes that some Holders may prefer the convenience of the Depository's registered ownership of the Bonds even though the entire issue is no longer required to be in global book-entry form. The Replacement Bonds, together with the Bond Registrar's Certificate of Authentication, the form of Assignment and the registration information thereto, shall be in substantially the form set forth in EXHIBIT B hereto, which exhibit is incorporated herein by reference as though fully specified in this paragraph.

## **Section 4. Execution; Delivery; Registration.**

**4.01 Appointment of Registrar.** Bond Trust Services Corporation in Roseville, Minnesota, is appointed to act as the bond registrar and transfer agent (the "Bond Registrar") and shall do so until a successor Bond Registrar is duly appointed, all pursuant to a contract the Issuer and the Bond Registrar shall execute which is consistent herewith and which the chair and clerk are hereby authorized to execute and deliver. A successor Bond Registrar shall be a bank or trust company eligible for designation as bond registrar pursuant to Minnesota Statutes, Chapter 475. The terms of the appointment of the successor Bond Registrar and its duties shall be specified in a contract between the Issuer and such successor Bond Registrar that is consistent herewith and that the Chair and Clerk are hereby authorized to execute and deliver. The Bond Registrar, which may act through an agent, shall also serve as paying agent until and unless a successor paying agent is duly appointed. The Bond Registrar shall pay principal and interest on the Bonds to the registered Holders (or record Holder) of the Bonds in the manner set forth in the form of Global Certificate or Replacement Bond, as applicable, and Paragraph 4.06 of this resolution. The Issuer agrees to pay the reasonable and customary charges for the services of such Bond Registrar.

**4.02 Execution of Bonds.** The Bonds shall be executed on behalf of the Issuer by the manual signatures of the Chair and Clerk of the School Board; provided, however that both of such signatures may be printed facsimiles, in which event the Bonds shall also be executed manually by the authenticating agent as provided in Minnesota Statutes, Section 475.55. In the event of disability or resignation or other absence of either such officer, the Bonds may be signed by the manual or facsimile signature of that officer who may act on behalf of such absent or disabled officer. In case either such officer whose signature or facsimile of whose signature shall appear on the Bonds shall cease to be such officer before the delivery of the Bonds, such signature or facsimile shall nevertheless be valid and sufficient for all purposes, the same as if that officer had remained in office until delivery. If the Issuer has adopted a corporate seal, it shall be omitted on the Bonds as permitted by law.

**4.03 Authentication; Date of Registration.** No Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this resolution unless and until a Certificate of Authentication on such Bond, substantially in the form set forth in the form of Global Certificate or Replacement Bond, shall have been duly executed by the manual signature of an authorized representative of the Bond Registrar. Certificates of Authentication on different Bonds need not be signed by the same person. The Bond Registrar shall authenticate each Bond by execution of the Certificate of Authentication on the Bond and shall date each Bond in the space provided as of the date on which the Bond is registered. For purposes of delivering the original Bonds (Global Certificates) to the Purchaser, the Bond Registrar shall insert as the date of registration the date of original issue; and the executed Certificate of Authentication on each Bond shall be conclusive evidence that it has been authenticated and delivered under this resolution.

**4.04 Transfer or Exchange.** The Issuer will cause to be kept at the principal office of the Bond Registrar a bond register in which, subject to such reasonable regulations as the Bond Registrar may prescribe, the Bond Registrar shall provide for the registration of ownership of Bonds and the registration of transfers and exchanges of Bonds entitled to be registered, transferred or exchanged as herein provided.

A Global Certificate shall be registered in the name of the payee on the books of the Bond Registrar by presenting the Global Certificate for registration to the Bond Registrar, whose representative will endorse his or her name and note the date of registration opposite the name of the payee in the certificate of registration on the Global Certificate. Thereafter a Global Certificate may be transferred by delivery with an assignment duly executed by the Holder or the Holder's legal representative, and the Issuer and Bond Registrar may treat the Holder as the person exclusively entitled to exercise all the rights and powers of an owner until a Global Certificate is presented with such assignment for registration of transfer, accompanied by assurance of the nature provided by law that the assignment is genuine and effective, and until such transfer is registered on said books and noted thereon by the Bond Registrar, all subject to the terms and conditions provided in this resolution and to reasonable regulations of the Issuer contained in any agreement with, or notice to, the Bond Registrar.

Upon surrender for transfer of any Bond at the principal office of the Bond Registrar, the Issuer shall execute (if necessary), and the Bond Registrar shall authenticate, date (in the space designated Date of Registration) and deliver, in the name of the designated transferee or transferees, one or more new Bonds of any authorized denomination or denominations of a like aggregate principal amount, having the same stated maturity and interest rate, as requested by the transferor; provided, however, that no Bond may be registered in blank or in the name of "bearer" or similar designation.

When any Bond is presented to the Bond Registrar for transfer, the Bond Registrar may refuse to transfer the same until it is satisfied that the endorsement on such Bond or separate instrument of transfer is valid and genuine and that the requested transfer is legally authorized. The Bond Registrar shall incur no liability for the refusal, in good faith, to make transfers which it, in its judgment, deems improper or unauthorized.

At the option of the Holder of a Replacement Bond, Replacement Bonds may be exchanged for Replacement Bonds of any authorized denomination or denominations of a like aggregate principal amount and stated maturity, upon surrender of the Replacement Bonds to be exchanged at the principal office of the Bond Registrar. Whenever any Replacement Bonds are so surrendered for exchange, the Issuer shall execute (if necessary), and the Bond Registrar shall authenticate, date (in the space designated Date of Registration) and deliver the Replacement Bonds which the Holder making the exchange is entitled to receive. Global Certificates may not be exchanged for Global Certificates of smaller denominations.

All Bonds surrendered upon any exchange or transfer provided for in this resolution shall be promptly canceled by the Bond Registrar and thereafter disposed of as directed by the Issuer.

All Bonds delivered in exchange for or upon transfer of Bonds shall be valid general obligations of the Issuer evidencing the same debt, shall be entitled to the same benefits under this resolution as the Bonds surrendered for such exchange or transfer, and shall carry all the rights to interest accrued and unpaid, and to accrue, which were carried by such other Bonds.

Transfer of a Bond may be made on the Issuer's books by the registered owner in person or by the registered owner's attorney duly authorized in writing. Every Bond presented or surrendered for transfer or exchange shall be duly endorsed or be accompanied by a written instrument of transfer, in form satisfactory to the Bond Registrar, duly executed by the registered owner thereof, with signature guaranteed, or by the registered owner's attorney duly authorized in writing, and shall include written instructions as to the details of the transfer of the Bond.

The Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of any Bond and any legal or unusual costs regarding transfers and lost bonds.

Transfers shall also be subject to reasonable regulations of the Issuer contained in any agreement with, or notice to, the Bond Registrar, including regulations which permit the Bond Registrar to close its transfer books between record dates and payment dates.

**4.05 Mutilated, Lost, Stolen or Destroyed Bonds.** In case any Bond shall become mutilated or be lost, stolen or destroyed, the Bond Registrar shall deliver a new Bond of like amount, number, maturity date and tenor in exchange and substitution for and upon cancellation of any such mutilated Bond or in lieu of and in substitution for any such Bond lost, stolen or destroyed, upon payment of the reasonable expenses and charges of the Bond Registrar in connection therewith; and, in the case of a Bond lost, stolen or destroyed, upon filing with the Registrar of evidence satisfactory to it that such Bond was lost, stolen or destroyed, and of the ownership thereof, and upon furnishing to the Bond Registrar of an appropriate bond or indemnity in form, substance and amount satisfactory to it, in which both the Issuer and the Bond Registrar shall be named as obligees. All Bonds so surrendered to the Bond Registrar shall be canceled by it and evidence of such cancellation shall be given to the District. If the mutilated, lost, stolen or destroyed Bond has already matured, it shall not be necessary to issue a new Bond prior to payment.

**4.06 Interest Payments; Record Dates.** Interest on any Global Certificate shall be paid as provided in the first paragraph thereof and interest on any Replacement Bond shall be paid on each Interest Payment Date by check or draft mailed to the person in whose name the Bond is registered (the "Holder") on the registration books of the Issuer maintained by the Bond Registrar and in each case at the address appearing thereon at the close of business on

the fifteenth day of the calendar month next preceding such Interest Payment Date (the "Regular Record Date"). Any such interest not so timely paid or duly provided for shall cease to be payable to the person who is the Holder thereof as of the Regular Record Date, and shall be payable to the person who is the Holder thereof at the close of business on a date fixed for the payment of such defaulted interest (the "Special Record Date"). The Special Record Date shall be fixed by the Bond Registrar whenever money becomes available for payment of the defaulted interest, and notice of the Special Record Date shall be given by the Bond Registrar to the Holders not less than ten (10) days prior thereto. The term "Holder" shall also include those lawfully entitled to take actions on behalf of the beneficial owners of the Bonds for purposes of any consent or approvals given by Holders.

If the date for payment of the principal of, premium, if any, or interest on this Bond shall be a Saturday, Sunday, legal holiday or a day on which banking institutions in the City of New York, New York, or the city where the principal office of the Bond Registrar is located are authorized by law or executive order to close, then the date for such payment shall be the next succeeding day which is not a Saturday, Sunday, legal holiday or a day on which such banking institutions are authorized to close, and payment on such date shall have the same force and effect as if made on the nominal date of payment.

**4.07 Persons Deemed Owners.** The Issuer and the Bond Registrar may treat the person in whose name any Bond is registered as the owner of such Bond for the purpose of receiving payment of principal of and premium, if any, and interest (subject to the payment provisions in Paragraph 4.06 above), on such Bond and for all other purposes whatsoever, whether or not such Bond shall be overdue, and neither the Issuer nor the Bond Registrar shall be affected by notice to the contrary.

For the purposes of all actions, consents and other matters affecting Holders of Bonds issued under this Resolution as from time to time supplemented, other than payments, redemptions, and purchases, the Issuer may (but shall not be obligated to) treat as the Holder of a Bond the beneficial owner of the Bond instead of the person in whose name the Bond is registered. For that purpose, the Issuer may ascertain the identity of the beneficial owner of the Bond by such means as the Bond Registrar in its sole discretion deems appropriate, including but not limited to a certificate from the Depository or other person in whose name the Bond is registered identifying such beneficial owner.

**4.08 Delivery.** The Bonds when so prepared and executed shall be delivered by the Treasurer of the Issuer to the Purchaser thereof upon receipt of the purchase price, and the Purchaser shall not be obliged to see to the proper application thereof.

## **Section 5. Debt Redemption Fund and Tax Levies.**

**5.01 Debt Redemption Fund.** There is hereby created within the Debt Redemption Fund of the Issuer a special account to be designated General Obligation Tax Abatement Bonds, Series 2019A Debt Service Account (the "Debt Service Account "). The Bonds and the interest thereon shall be payable from the Debt Service Account, which shall be maintained by the Treasurer separate and apart from all other funds of the Issuer so long as any Bonds issued hereunder may be outstanding and unpaid. Money in the Debt Service Account shall be used for no purpose other than payment of principal and interest on the Bonds issued pursuant to this resolution. If any payment of principal or interest on the Bonds shall become due when there is not sufficient money in the Debt Service Account to make such payment, the Treasurer shall pay the same from the General Fund of the Issuer, and the General Fund shall be reimbursed for such advances out of the proceeds of the taxes levied for the payment of such Bonds. The proceeds of all taxes levied pursuant to this resolution, all Tax Abatement Revenue received by the District, \$ \_\_\_\_\_ of premium received from the Purchaser of the Bonds, and all other moneys received for or appropriated to the payment of the Bonds and interest thereon shall be paid into the Debt Service Account.

**5.02 Pledge of Full Faith and Credit; Tax Levies.** For the prompt and full payment of the principal of and interest on the Bonds as the same respectively become due, the full faith and credit and taxing powers of the Issuer shall be and are hereby irrevocably pledged. In order to provide the moneys for the payment thereof required by Minnesota Statutes, Section 475.61, there is hereby levied upon all of the taxable property in the Issuer a direct annual ad valorem tax which shall be spread upon the tax rolls, as a part of other general taxes of the Issuer, for collection in the years and in the amounts as specified on the levy computation sheet attached hereto as EXHIBIT D and incorporated herein by reference as though fully specified in this paragraph. The tax levies provided in this paragraph are such that, if collected in full they, together with estimated collections of other revenues pledged for the payment of the Bonds, including the Tax Abatement Revenue, will produce at least five percent (5%) in excess of the amounts needed to meet when due the principal and interest payments on the Bonds.

Said tax levies shall be irrevocable as long as any of said Bonds are outstanding and unpaid, provided that the Issuer reserves the right and power to reduce the levies in the manner and to the extent permitted by Minnesota Statutes, Section 475.61.

**5.03 Investment Restrictions.** No portion of the proceeds of the Bonds shall be used directly or indirectly to acquire higher yielding investments or to replace funds which were used directly or indirectly to acquire higher yielding investments, except (1) for a reasonable temporary period until such proceeds are needed for the purpose for which the Bonds were issued and (2) in addition to the above in an amount not greater than the lesser of five percent (5%) of the proceeds of the Bonds or \$100,000. To this effect, any proceeds of the Bonds and any sums from time to time held in the Construction Account or Debt Service Account created herein (or any other District account which will be used to pay principal or interest to become due on the Bonds payable therefrom) in excess of amounts which under then applicable federal

arbitrage restrictions may be invested without regard to yield shall not be invested at a yield in excess of the applicable yield restrictions imposed by said arbitrage regulations on such investments after taking into account any applicable "temporary periods" or "minor portion" made available under the federal arbitrage regulations. Money in those funds shall not be invested in obligations or deposits issued by, guaranteed by or insured by the United States or any agency or instrumentality thereof if and to the extent that such investment would cause the Bonds to be "federally guaranteed" within the meaning of Section 149(b) of the Internal Revenue Code of 1986, as amended (the "Code").

**5.04 Construction Fund.** There is hereby created within the Construction Fund of the Issuer a special account to be designated General Obligation Tax Abatement Bonds, Series 2019A Construction Account (the "Construction Account"). The proceeds of the bonds not appropriated to the Debt Service Account as provided in Paragraph 5.01 shall be credited to this Construction Account and be used to pay costs incurred in the removal and replacement of parking lot surfaces at various school sites throughout the District.

## **Section 6. Exemption from Rebate Requirements.**

**6.01 Declaration of Exemption.** For purposes of compliance with the requirements of Section 148(f)(4)(C) of the Code, the Board hereby determines and declares that:

- (a) The Issuer is a governmental unit with general taxing powers;
- (b) The Bonds are not "private activity bonds" as defined in Section 141 of the Code;
- (c) Ninety-five percent of the net proceeds of the Bonds are to be used for the local government purposes of the Issuer; and
- (d) The Issuer will expend the Bond proceeds in such a manner and at such times as necessary to qualify for an exemption from the rebate requirements of the Code pursuant to Section 148(f)(4)(C) of the Code, as amended.
- (e) The Issuer reserves the right to treat the acquisition expenditures and the construction expenditures or portions thereof as separate issues for purposes of Section 148(f)(4)(C) of the Code. If it does so, it shall specify the expenditure limitations for each issue in greater detail in the arbitrage certification executed by the Chair and Clerk.

In order to account for the expenditure of the proceeds of the Bonds, all proceeds credited to the Construction Fund shall be maintained in one or more separate Construction Fund bookkeeping accounts in the financial records of the Issuer. All proceeds of the Bonds shall be expended from said accounts prior to any other moneys of the Issuer on hand and legally available for said expenditures. The books and accounts of the Issuer shall be maintained in such a manner as to demonstrate compliance with the expenditure requirements of Section 148(f)(4)(C) of the Code, as amended.

**6.02 Payment of Rebate.** Notwithstanding the intention of the Issuer to expend the Bond proceeds to meet the expenditure requirements of Section 148(f)(4)(C) of the Code, as amended, if the Issuer fails to meet the expenditure requirements specified in that amended provision, the Issuer agrees to make such calculations and to make such rebate payments to the United States as and when required by said Section 148 and the regulations promulgated thereunder. In construing this Section 6, all terms used herein shall have the meanings provided in Section 148 of the Code and the regulations promulgated thereunder.

**6.03 Opinion of Counsel.** Notwithstanding any other provision of this Section 6, any requirement imposed hereunder or under Paragraph 5.03 hereof may be deemed inapplicable and of no force or effect if an opinion of Counsel is rendered to the Issuer by nationally recognized bond counsel to the effect that the failure to impose such requirement will not adversely affect the tax-exempt status of interest on the Bonds.

## **Section 7. Certifications, Designations, Defeasance, Arbitrage, Reporting.**

**7.01 Filing of Resolution; County Auditor Certificate.** The Clerk is hereby authorized and directed to file with the County Auditor of each county in which the Issuer is located in whole or in part a certified copy of this resolution, together with such other information as said County Auditor shall require, and to obtain from said County Auditor a certificate that the tax required by law for the payment of said Bonds has been levied, and that said Bonds have been entered upon the County Auditor's Bond Register.

**7.02 Defeasance.** When all of the Bonds have been discharged as provided in this paragraph, all pledges, covenants and other rights granted by this resolution shall cease. The Issuer may discharge its obligations with respect to any Bonds which are due on any date by depositing with the Bond Registrar on or before that date a sum sufficient for the payment thereof in full with interest accrued from the due date to the date of such deposit. The Issuer may also discharge all Bonds of said issue at any time by irrevocably depositing in escrow with the Bond Registrar, for the purpose of paying all principal and interest due on such Bonds to maturity, or if prepayable, to an earlier date on which they may be called for redemption, a sum of cash or securities of the types described in Minnesota Statutes, Section 475.67, as amended, in such aggregate amount, bearing interest at such rates and maturing or callable at the Issuer's option on such dates as shall be required to provide funds sufficient for this purpose.

**7.03 Nondesignation as Qualified Tax-exempt Obligations.** The Board finds that the reasonably anticipated amount of qualified tax-exempt obligations (other than private activity bonds) which will be issued by the Issuer during the calendar year 2019 will exceed \$10,000,000. Thus, the Bonds of this issue are not designated as "Qualified Tax-exempt Obligations" for the purposes of Section 265 of the Code relating to the deduction of interest expenses allocable to the Bonds by financial institutions.

**7.04 Authentication of Transcript.** The officers of the Issuer and each said County Auditor are hereby authorized and requested to prepare and furnish to the Purchaser of said Bonds, and to the attorneys approving legality of the issuance thereof, certified copies of all proceedings and records of the Issuer relating to said Bonds and to the financial condition and affairs of the Issuer, and such other affidavits, certificates and information as may be required to show the facts relating to the legality and marketability of said Bonds as they appear from the books and records under their custody and control or as otherwise known to them, and all such certified copies, certificates and affidavits, including any heretofore furnished, shall be deemed representations of the Issuer as to the facts recited therein.

**7.05 Covenant to Continue Tax Exemption.** The Issuer covenants and agrees with the Holders from time to time of the Bonds herein authorized, that it will not take, or permit to be taken by any of its officers, employees or agents, any action which would cause the interest payable on the Bonds to become subject to taxation under the United States Internal Revenue Code, the regulations promulgated thereunder, or any other applicable federal tax law or regulation; and that it will take, or it will cause its officers, employees or agents to take, all affirmative actions within its powers which may be necessary to ensure that such interest will not become subject to taxation under the Internal Revenue Code. The term "Internal Revenue Code" or "Code" as used herein includes the Internal Revenue Code of 1986, as amended, and all regulations, amended regulations and proposed regulations issued thereunder, as now existing or as hereafter amended or proposed.

**7.06 Arbitrage Certification.** The Chair and School District Clerk, being the officers of the Issuer charged with the responsibility for issuing the Bonds pursuant to this resolution, are authorized and directed to execute and deliver to the Purchaser an arbitrage certification in order to satisfy the provisions of the Code and the regulations promulgated thereunder.

**7.07 Official Statement.** The Official Statement relating to the Bonds, on file with the Clerk and presented to this meeting, is hereby approved and deemed final, and the furnishing thereof to prospective purchasers of the Bonds is hereby ratified and confirmed, insofar as the same relates to the Bonds and the sale thereof.

**7.08 Information Reporting.** For purposes of compliance with the provisions of Section 149(e) of the Code, the Issuer shall submit to the Secretary of the Treasury, not later than the 15th day of the second calendar month after the close of the calendar quarter in which

the Bonds are issued, a statement concerning the Bond issue which meets the requirements of Section 149(e) (2).

**7.09 Payment of Issuance Expenses.** The District authorizes the Purchaser to forward the amount of Bond proceeds allocable to the payment of issuance expenses to Old National Bank, Evansville, Indiana, on the closing date for further distribution as directed by the District's municipal advisor, Ehlers & Associates, Inc.

**7.10 Continuing Disclosure.** The Chair and the School District Clerk are authorized and directed to execute and deliver a Continuing Disclosure Certificate to assist the Participating Underwriters in complying with SEC Rule 15c2-12(b)(5) for full disclosure (The "Rule"). The Continuing Disclosure Certificate shall be entered into for the benefit of the Holders of the Bonds and shall constitute the written undertaking required by the Rule to provide or cause to be provided to the MSRB, in an electronic format through the use of the Electronic Municipal Market Access system ("EMMA"), the annual financial information specified therein and to give notice of the occurrence of the Listed Events specified therein, each in the manner specified therein, as required by the Rule. The provisions of the Continuing Disclosure Certificate are incorporated herein as though fully specified in this paragraph.

**7.11 Nonbook-Entry Option.** Notwithstanding any contrary provision of this resolution, if the option to allow the Bonds to be issued in a nonbook-entry format was included in the Terms of Proposal and if the Purchaser specified on the proposal form that the Bonds are not to be issued in global book-entry form, they shall then be issued in nonbook-entry format in registered form in the name of the Purchaser.

The motion for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

**EXHIBIT A**

**(FORM OF GLOBAL CERTIFICATE)**

UNITED STATES OF AMERICA  
STATE OF MINNESOTA  
HENNEPIN COUNTY  
INDEPENDENT SCHOOL DISTRICT NO. 284  
(WAYZATA PUBLIC SCHOOLS)

R- \_\_\_\_\_ \$ \_\_\_\_\_

GENERAL OBLIGATION TAX ABATEMENT BOND, SERIES 2019A

<u>INTEREST RATE</u>	<u>MATURITY DATE</u>	<u>DATE OF ORIGINAL ISSUE</u>	<u>CUSIP</u>
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NOVEMBER 14, 2019

REGISTERED OWNER: CEDE & CO., AS NOMINEE OF THE DEPOSITORY TRUST COMPANY, NEW YORK, NEW YORK

PRINCIPAL AMOUNT: \_\_\_\_\_ DOLLARS

**KNOW ALL PERSONS BY THESE PRESENTS** that Independent School District No. 284, State of Minnesota, a duly organized and existing independent school district, whose administrative offices are located in Wayzata, Minnesota (the "Issuer"), certifies that it is indebted and for value received promises to pay to the registered owner specified above or on the Certificate of Registration attached hereto, or registered assigns, in the manner hereinafter set forth, the principal amount specified above, on the maturity date specified above or, if this Bond is redeemable as stated below, on a date prior thereto on which it shall have been duly called for mandatory redemption, and to pay interest thereon semiannually on February 1 and August 1 of each year (each, an "Interest Payment Date") commencing August 1, 2020, at the rate per annum specified above, calculated on the basis of a 360-day year of twelve 30-day months, until the principal sum is paid or has been provided for. This Bond will bear interest from the most recent Interest Payment Date to which interest has been paid or duly provided for, or, if no interest has been paid or provided for, from the date of original issue hereof. The principal of and premium, if any, on this Bond are payable by wire transfer (or other agreed means of payment) on each payment date no later than 12:00 noon (New York, New York time) upon presentation and surrender hereof at the principal office of Bond Trust Services Corporation in Roseville, Minnesota (the "Bond Registrar"), acting as paying agent, or any successor paying agent duly appointed by the Issuer; provided, however, that upon a partial redemption of this Bond which results in the stated amount hereof being reduced, the Holder may in its discretion be paid without presentation of this Bond, and may make a notation on the panel provided herein of such redemption, stating the amount so redeemed, or may return

the Bond to the Bond Registrar in exchange for a new Bond in the proper principal amount. Such notation of redemption, if made by the Holder, shall be for reference only, and may not be relied upon by any other person as being in any way determinative of the principal amount of this Bond outstanding, unless the Bond Registrar has signed the appropriate column of the panel. Interest on this Bond will be paid on each Interest Payment Date (by 12:00 noon, New York, New York time) by wire transfer (or other agreed means of payment) to the person in whose name this Bond is registered (the "Holder" or "Bondholder") on the registration books of the Issuer maintained by the Bond Registrar and at the address appearing thereon at the close of business on the fifteenth day of the calendar month next preceding such Interest Payment Date (the "Regular Record Date"). Any interest not so timely paid or duly provided for shall cease to be payable to the person who is the Holder hereof as of the Regular Record Date, and shall be payable to the person who is the Holder hereof at the close of business on a date fixed for the payment of such defaulted interest (the "Special Record Date"). The Special Record Date shall be fixed by the Bond Registrar whenever money becomes available for payment of the defaulted interest, and notice of the Special Record Date shall be given by the Bond Registrar to the Holders not less than ten (10) days prior thereto. The principal of and premium, if any, and interest on this Bond are payable in lawful money of the United States of America.

**Date of Payment Not Business Day.** If the date for payment of the principal of, premium, if any, or interest on this Bond shall be a Saturday, Sunday, legal holiday or a day on which banking institutions in the City of New York, New York, or the city where the principal office of the Bond Registrar is located are authorized by law or executive order to close, then the date for such payment shall be the next succeeding day which is not a Saturday, Sunday, legal holiday or a day on which such banking institutions are authorized to close, and payment on such date shall have the same force and effect as if made on the nominal date of payment.

**Optional Redemption.** The Issuer may elect on February 1, 2028, and on any date thereafter, to prepay Bonds due on or after February 1, 2029, at a price of par plus accrued interest. Redemption may be in whole or in part of the Bonds subject to prepayment. If redemption is in part, the Issuer shall determine the order of redemption of Bonds; and if only part of the Bonds having a common maturity date are called for prepayment, Bonds shall be prepaid in \$5,000 increments of principal. Bonds or portions thereof called for redemption shall be due and payable on the designated redemption date, and interest thereon shall cease to accrue from and after the redemption date.

**Mandatory Redemption.** The Bonds maturing in the year \_\_\_\_ shall be subject to mandatory redemption, pursuant to the procedures specified herein and at a redemption price equal to the principal amount of the Bonds so redeemed plus interest accrued on the principal amount to be redeemed to the date fixed for mandatory redemption, on February 1 in the years and in the principal amounts set forth below (subject to certain credits as provided in the Resolution):

<u>Year</u>	<u>Amount</u>
	\$

The Bonds maturing in the year \_\_\_\_ shall be subject to mandatory redemption, pursuant to the procedures specified herein and at a redemption price equal to the principal amount of the Bonds so redeemed plus interest accrued on the principal amount to be redeemed to the date fixed for mandatory redemption, on February 1 in the years and in the principal amounts set forth below (subject to certain credits as provided in the Resolution):

<u>Year</u>	<u>Amount</u>
	\$

**Notice of Redemption.** Published notice of redemption shall in each case be given in accordance with law, and mailed notice of redemption shall be given to the paying agent and to each affected Holder of the Bonds. For this purpose, the Depository shall be the "Holder" as to Bonds registered in the name of the Depository or its nominee. In the event any of the Bonds are called for redemption, written notice thereof will be given by first class mail, postage prepaid, mailed not less than thirty (30) nor more than sixty (60) days prior to the redemption date to each Holder of Bonds to be redeemed, at the address appearing in the records of the Bond Registrar. In connection with any such notice, the "CUSIP" numbers assigned to the Bonds shall be used.

**Replacement or Notation of Bonds after Partial Redemption.** Upon a partial redemption of this Bond which results in the stated amount hereof being reduced, the Holder may in its discretion make a notation on the panel provided herein of such redemption, stating the amount so redeemed. Such notation of redemption, if made by the Holder, shall be for reference only, and may not be relied upon by any other person as being in any way determinative of the principal amount of this Bond outstanding, unless the Bond Registrar has signed the appropriate column of the panel. Otherwise, the Holder may surrender this Bond to the Bond Registrar (with, if the Issuer or the Bond Registrar so requires, a written instrument of transfer in form satisfactory to the Issuer and the Bond Registrar duly executed by the Holder thereof or the Holder's attorney duly authorized in writing) and the Issuer shall execute (if necessary) and the Bond Registrar shall authenticate and deliver to the Holder of this Bond, without service charge, a new Bond of the same Issue having the same stated maturity and interest rate and of the authorized denomination in aggregate principal amount equal to and in exchange for the unredeemed portion of the principal of the Bond so surrendered.

**Issuance; Purpose.** This Bond is one of an issue in the total aggregate principal amount of \$\_\_\_\_\_. The Bonds are all of like date of original issue and tenor, except as to number, denomination, maturity, redemption privilege and interest rate. All are issued to finance the payment of all or a portion of the costs of construction of and improvements to District parking lots and related work, and related financing costs. All are issued pursuant to resolutions duly adopted by the School Board and pursuant to and in full conformity with the Constitution and laws of the State of Minnesota thereunto enabling, including Minnesota Statutes, Sections 469.1812 to 469.1815, as amended, and Chapter 475.

**General Obligation.** This Bond constitutes a general obligation of the Issuer, and to provide moneys for the prompt and full payment of the principal and interest when the same become due, the full faith and credit and taxing powers of the Issuer have been and are hereby irrevocably pledged.

**Minnesota School District Credit Enhancement Program.** The Issuer has covenanted and obligated itself to be bound by the provisions of Minnesota Statutes, Section 126C.55 and to use the provisions of that statute to guarantee the payment of the principal and interest on the Bonds when due.

**Denominations; Exchange; Resolution.** The Bonds are issuable originally only as Global Certificates in the denomination of the entire principal amount of the issue maturing on a single date. Global Certificates are not exchangeable for fully registered Bonds of smaller denominations except in the event of a partial redemption as above provided or in exchange for Replacement Bonds if then available. Replacement Bonds, if made available as provided below, are issuable solely as fully registered Bonds in the denomination of \$5,000 and integral multiples thereof of a single maturity and are exchangeable for fully registered Bonds of other denominations in equal aggregate principal amounts and in authorized denominations at the principal office of the Bond Registrar, but only in the manner and subject to the limitations provided in the Resolution. Reference is hereby made to the Resolution for a description of the rights and duties of the Bond Registrar. Copies of the Resolution are on file in the principal office of the Bond Registrar.

**Replacement Bonds.** Replacement Bonds may be issued by the Issuer in the event that (a) The Depository Trust Company ("DTC") of New York, New York (the "Depository") shall resign or discontinue its services for the Bonds or be declared no longer able to carry out its functions and the Issuer is unable to locate a Substitute Depository within two (2) months following the resignation or discontinuance or determination of noneligibility, or (b) the Issuer determines in its sole discretion that (1) the continuation of the book-entry system described in the Resolution might adversely affect the interests of the beneficial owners of the Bonds, or (2) it is in the best interest of the beneficial owners of the Bonds that they be able to obtain certificated Bonds. The Issuer shall notify the Holders of its determination and of the availability of Replacement Bonds to Holders.

**Transfer.** This Bond shall be registered in the name of the payee on the books of the Issuer by presenting this Bond for registration to the Bond Registrar, whose representative will endorse his or her name and note the date of registration opposite the name of the payee in the certificate of registration attached hereto. Thereafter this Bond may be transferred by delivery with an assignment duly executed by the Holder or the Holder's legal representative, and the Issuer and Bond Registrar may treat the Holder as the person exclusively entitled to exercise all the rights and powers of an owner until this Bond is presented with such assignment for registration of transfer, accompanied by assurance of the nature provided by law that the assignment is genuine and effective, and until such transfer is registered on said books and noted hereon by the Bond Registrar, all subject to the terms and conditions provided in the Resolution and to reasonable regulations of the Issuer contained in any agreement with, or notice to, the Bond Registrar.

**Fees Upon Transfer or Loss.** The Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of this Bond and any legal or unusual costs regarding transfers and lost Bonds.

**Treatment of Registered Owner.** The Issuer and Bond Registrar may treat the person in whose name this Bond is registered as the owner hereof for the purpose of receiving payment as herein provided and for all other purposes whatsoever, whether or not this Bond shall be overdue, and neither the Issuer nor the Bond Registrar shall be affected by notice to the contrary.

**Authentication.** This Bond shall not be valid or become obligatory for any purpose or be entitled to any security unless the Certificate of Authentication hereon shall have been executed by the Bond Registrar by the manual signature of one of its authorized representatives.

**Not Qualified Tax-Exempt Obligations.** The Bonds of this issue have not been designated by the Issuer as "qualified tax-exempt obligations" for purposes of Section 265(b) (3) of the Internal Revenue Code of 1986, as amended, relating to the deduction of interest expenses allocable to the Bonds by financial institutions.

**IT IS HEREBY CERTIFIED AND RECITED** that all acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to happen and to be performed, precedent to and in the issuance of this Bond in order to make it a valid and binding general obligation of the Issuer enforceable in accordance with its terms, have been done, have happened and have been performed in regular and due form, time and manner as required by law, and this Bond, together with all other debts of the Issuer outstanding on the date of original issue hereof and the date of its actual original issuance and delivery, does not exceed any constitutional or statutory limitation of indebtedness.

**IN WITNESS WHEREOF**, Independent School District No. 284 (Wayzata Public Schools), State of Minnesota, by its School Board, has caused this Bond to be executed in its behalf by the facsimile signatures of the Chair and Clerk, the Issuer having no seal or said seal having been intentionally omitted as permitted by law.

Date of Registration:

November 14, 2019

Registrable by:

BOND TRUST SERVICES CORPORATION  
ROSEVILLE, MINNESOTA

BOND REGISTRAR'S  
CERTIFICATE OF  
AUTHENTICATION

This Bond is one of  
the Bonds described  
in the within mentioned  
Resolution.

Payable at:

BOND TRUST SERVICES CORPORATION  
ROSEVILLE, MINNESOTA

INDEPENDENT SCHOOL DISTRICT NO. 284  
(WAYZATA PUBLIC SCHOOLS)  
WAYZATA, MINNESOTA

BOND TRUST SERVICES  
CORPORATION  
Bond Registrar

/s/ (Facsimile)

Chair

By \_\_\_\_\_  
Authorized Signature

/s/ (Facsimile)

Clerk

## CERTIFICATE OF REGISTRATION

The transfer of ownership of the principal amount of the attached Bond may be made only by the registered owner or the registered owner's legal representative last noted below.

<u>Date of Registration</u>	<u>Registered Owner</u>	<u>Signature of Bond Registrar</u>
<u>November 14, 2019</u>	Cede & Co. P.O. Box 222 Bowling Green Station <u>New York, NY 10274</u>	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**REGISTER OF PARTIAL PAYMENTS**

The principal amount of the attached Bond has been mandatorily redeemed and prepaid on the dates and in the amounts noted below:

<u>Date</u>	<u>Amount</u>	<u>Signature of Bondholder</u>	<u>Signature of Bond Registrar</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

If a notation is made on this register, such notation has the effect stated in the attached Bond. Partial payments do not require the presentation of the attached Bond to the Bond Registrar, and a Holder could fail to note the partial payment here.



**ASSIGNMENT**

FOR VALUE RECEIVED, the undersigned hereby sells, assigns and transfers unto  
\_\_\_\_\_ the within Bond and does hereby irrevocably constitute and appoint  
\_\_\_\_\_ attorney to transfer the Bond on the books kept for  
the registration thereof, with full power of substitution in the premises.

Dated \_\_\_\_\_

\_\_\_\_\_

NOTICE: The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or any change whatever.

Signature Guaranteed:

\_\_\_\_\_

Signature(s) must be guaranteed by a national bank or trust company or by a brokerage firm having a membership in one of the major stock exchanges or any other "Eligible Guarantor Institution" as defined in 17 CFR 240 Ad-15(a)(2).

The Bond Registrar will not effect transfer of this Bond unless the information concerning the assignee requested below is provided.

Name and Address:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
(Include information for all joint owners if the Bond is held by joint account.)

Please insert Social Security or other Tax Identification Number of Transferee.

**EXHIBIT B**

**(FORM OF REPLACEMENT BOND)**

UNITED STATES OF AMERICA  
STATE OF MINNESOTA  
HENNEPIN COUNTY  
INDEPENDENT SCHOOL DISTRICT NO. 284  
(WAYZATA PUBLIC SCHOOLS)

R- \_\_\_\_\_ \$ \_\_\_\_\_

GENERAL OBLIGATION TAX ABATEMENT BOND, SERIES 2019A

<u>INTEREST RATE</u>	<u>MATURITY DATE</u>	<u>DATE OF ORIGINAL ISSUE</u>	<u>CUSIP</u>
		NOVEMBER 14, 2019	

REGISTERED OWNER: \_\_\_\_\_

PRINCIPAL AMOUNT: \_\_\_\_\_ DOLLARS

**KNOW ALL PERSONS BY THESE PRESENTS** that Independent School District No. 284, State of Minnesota, a duly organized and existing independent school district, whose administrative offices are located in Wayzata, Minnesota (the "Issuer"), certifies that it is indebted and for value received promises to pay to the registered owner specified above, or registered assigns, in the manner hereinafter set forth, the principal amount specified above, on the maturity date specified above or, if this Bond is redeemable as stated below, on a date prior thereto on which it shall have been duly called for redemption, and to pay interest thereon semiannually on February 1 and August 1 of each year (each, an "Interest Payment Date") commencing August 1, 2020, at the rate per annum specified above, calculated on the basis of a 360-day year of twelve 30-day months, until the principal sum is paid or has been provided for. This Bond will bear interest from the most recent Interest Payment Date to which interest has been paid or duly provided for, or, if no interest has been paid or provided for, from the date of original issue hereof. The principal of and premium, if any, on this Bond are payable upon presentation and surrender hereof at the principal office of Bond Trust Services Corporation in Roseville, Minnesota (the "Bond Registrar"), acting as paying agent, or any successor paying agent duly appointed by the Issuer. Interest on this Bond will be paid on each Interest Payment Date by check or draft mailed to the person in whose name this Bond is registered (the "Holder" or "Bondholder") on the registration books of the Issuer maintained by the Bond Registrar and at the address appearing thereon at the close of business on the

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fifteenth day of the calendar month next preceding such Interest Payment Date (the "Regular Record Date"). Any interest not so timely paid or duly provided for shall cease to be payable to the person who is the Holder hereof as of the Regular Record Date, and shall be payable to the person who is the Holder hereof at the close of business on a date fixed for the payment of such defaulted interest (the "Special Record Date"). The Special Record Date shall be fixed by the Bond Registrar whenever money becomes available for payment of the defaulted interest, and notice of the Special Record Date shall be given by the Bond Registrar to the Holders not less than ten days prior thereto. The principal of and premium, if any, and interest on this Bond are payable in lawful money of the United States of America.

**REFERENCE IS HEREBY MADE TO THE FURTHER PROVISIONS OF THIS BOND SET FORTH ON THE REVERSE SIDE HEREOF, WHICH PROVISIONS SHALL FOR ALL PURPOSES HAVE THE SAME EFFECT AS IF SET FORTH HERE.**

This Bond shall not be valid or become obligatory for any purpose or be entitled to any security until the Certificate of Authentication hereon shall have been executed by the Bond Registrar by the manual signature of one of its authorized representatives.

**IT IS HEREBY CERTIFIED AND RECITED** that all acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to happen and to be performed, precedent to and in the issuance of this Bond in order to make it a valid and binding general obligation of the Issuer enforceable in accordance with its terms, have been done, have happened and have been performed in regular and due form, time and manner as required by law, and this Bond, together with all other debts of the Issuer outstanding on the date of original issuance and delivery, does not exceed any constitutional or statutory limitation of indebtedness.

**IN WITNESS WHEREOF**, Independent School District No. 284 (Wayzata Public Schools), State of Minnesota, by its School Board, has caused this Bond to be executed in its behalf by the facsimile signatures of the Chair and the Clerk, the Issuer having no seal or said seal having been intentionally omitted as permitted by law.

Date of Registration:

\_\_\_\_\_

Registrable by:

BOND TRUST SERVICES CORPORATION  
ROSEVILLE, MINNESOTA

BOND REGISTRAR'S  
CERTIFICATE OF  
AUTHENTICATION

This Bond is one of  
the Bonds described  
in the within mentioned  
Resolution.

Payable at:

BOND TRUST SERVICES CORPORATION  
ROSEVILLE, MINNESOTA

INDEPENDENT SCHOOL DISTRICT NO. 284  
(WAYZATA PUBLIC SCHOOLS)  
WAYZATA, MINNESOTA

BOND TRUST SERVICES  
CORPORATION  
Bond Registrar

/s/ (Facsimile)

\_\_\_\_\_

Chair

By \_\_\_\_\_  
Authorized Signature

/s/ (Facsimile)

\_\_\_\_\_

Clerk

## ON REVERSE OF BOND

**Issuance; Purpose.** This Bond is one of an issue in the total aggregate principal amount of \$\_\_\_\_\_. The Bonds are all of like date of original issue and tenor, except as to number, denomination, maturity, redemption privilege and interest rate. All are issued to finance the payment of all or a portion of the costs of construction of and improvements to District parking lots and related work, and related financing costs. All are issued pursuant to resolutions duly adopted by the School Board and pursuant to and in full conformity with the Constitution and laws of the State of Minnesota thereunto enabling, including Minnesota Statutes, Sections 469.1812 to 469.1815, as amended, and Chapter 475.

**General Obligation.** This Bond constitutes a general obligation of the Issuer, and to provide moneys for the prompt and full payment of the principal and interest when the same become due, the full faith and credit and taxing powers of the Issuer have been and are hereby irrevocably pledged.

**Minnesota School District Credit Enhancement Program.** The Issuer has covenanted and obligated itself to be bound by the provisions of Minnesota Statutes, Section 126C.55 and to use the provisions of that statute to guarantee the payment of the principal and interest on the Bonds when due.

**Date of Payment Not Business Day.** If the date for payment of the principal of, premium, if any, or interest on this Bond shall be a Saturday, Sunday, legal holiday or a day on which banking institutions in the City of New York, New York, or the city where the principal office of the Bond Registrar is located are authorized by law or executive order to close, then the date for such payment shall be the next succeeding day which is not a Saturday, Sunday, legal holiday or a day on which such banking institutions are authorized to close, and payment on such date shall have the same force and effect as if made on the nominal date of payment.

**Optional Redemption.** The Issuer may elect on February 1, 2028, and on any date thereafter, to prepay Bonds due on or after February 1, 2029, at a price of par plus accrued interest. Redemption may be in whole or in part of the Bonds subject to prepayment. If redemption is in part, the Issuer shall determine the order of redemption of Bonds; and if only part of the Bonds having a common maturity date are called for prepayment, Bonds shall be prepaid in \$5,000 increments of principal. Bonds or portions thereof called for redemption shall be due and payable on the designated redemption date, and interest thereon shall cease to accrue from and after the redemption date. Published notice of redemption shall, in each case, be given in accordance with law, and mailed notice of redemption shall be given to the paying agent and to each Registered Holder of the Bonds.

To effect a partial redemption of the Bonds having a common maturity date, the Bond Registrar, prior to giving a notice of redemption, shall assign to each Bond having a common maturity date a distinctive number for each \$5,000 of the principal amount of such Bond. The Bond Registrar shall then select by lot from the numbers so assigned to such Bonds, using such method of selection as it shall deem proper in its discretion, as many numbers as, at \$5,000 for each number, shall equal the principal amount of such Bonds to be redeemed.

The Bonds to be redeemed shall be the Bonds to which were assigned numbers so selected; provided, however, that only so much of the principal amount of each such Bond of a denomination of more than \$5,000 shall be redeemed as shall equal \$5,000 for each number assigned to it and so selected. If a Bond is to be redeemed only in part, it shall be surrendered to the Bond Registrar (with, if the Issuer or the Bond Registrar so requires, a written instrument of transfer in form satisfactory to the Issuer and the Bond Registrar duly executed by the Holder thereof or the Holder's attorney duly authorized in writing) and the Issuer shall execute and the Bond Registrar shall authenticate and deliver to the Holder of such Bond, without service charge, a new Bond or Bonds of the same series having the same stated maturity and interest rate and of any authorized denomination or denominations, as requested by such Holder, in aggregate principal amount equal to and in exchange for the unredeemed portion of the principal of the Bond so surrendered.

**Mandatory Redemption.** The Bonds maturing in the year \_\_\_\_ shall be subject to mandatory redemption, pursuant to the procedures specified herein and at a redemption price equal to the principal amount of the Bonds so redeemed plus interest accrued on the principal amount to be redeemed to the date fixed for mandatory redemption, on February 1 in the years and in the principal amounts set forth below (subject to certain credits as provided in the Resolution):

<u>Year</u>	<u>Amount</u>
	\$

The Bonds maturing in the year \_\_\_\_ shall be subject to mandatory redemption, pursuant to the procedures specified herein and at a redemption price equal to the principal amount of the Bonds so redeemed plus interest accrued on the principal amount to be redeemed to the date fixed for mandatory redemption, on February 1 in the years and in the principal amounts set forth below (subject to certain credits as provided in the Resolution):

<u>Year</u>	<u>Amount</u>
	\$

**Not Qualified Tax-Exempt Obligations.** The Bonds of this issue have not been designated by the Issuer as "qualified tax-exempt obligations" for purposes of Section 265(b) (3) of the Internal Revenue Code of 1986, as amended, relating to the deduction of interest expenses allocable to the Bonds by financial institutions.

**Denominations; Exchange; Resolution.** The Bonds are issuable solely as fully registered Bonds in the denomination of \$5,000 and integral multiples thereof of a single maturity and are exchangeable for fully registered bonds of other denominations in equal aggregate principal amounts and in authorized denominations at the principal office of the Bond Registrar, but only in the manner and subject to the limitations provided in the Resolution. Reference is hereby made to the Resolution for a description of the rights and duties of the Bond Registrar. Copies of the Resolution are on file in the principal office of the Bond Registrar.

**Transfer.** This Bond is transferable by the Holder in person or by the Holder's attorney duly authorized in writing at the principal office of the Bond Registrar upon presentation and surrender hereof to the Bond Registrar, all subject to the terms and conditions provided in the Resolution and to reasonable regulations of the Issuer contained in any agreement with the Bond Registrar. Thereupon the Issuer shall execute (if necessary) and the Bond Registrar shall authenticate and deliver, in exchange for this Bond, one or more new fully registered bonds in the name of the transferee (but not registered in blank or to "bearer" or similar designation), of an authorized denomination, in aggregate principal amount equal to the principal amount of this Bond, of the same maturity, and bearing interest at the same rate.

**Fees Upon Transfer or Loss.** The Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of this Bond and any legal or unusual costs regarding transfers and lost Bonds.

**Treatment of Registered Owner.** The Issuer and Bond Registrar may treat the person in whose name this Bond is registered as the owner hereof for the purpose of receiving payment as herein provided and for all other purposes whatsoever, whether or not this Bond shall be overdue, and neither the Issuer nor the Bond Registrar shall be affected by notice to the contrary.

## ABBREVIATIONS

The following abbreviations, when used in the inscription on the face of this Bond, shall be construed as though they were written out in full according to applicable laws or regulations.

---

TEN COM	-	as tenants in common
TEN ENT	-	as tenants by the entireties
JT TEN	-	as joint tenants with right of survivorship and not as tenants in common
UTMA	-	_____ CUSTODIAN _____ (Cust) (Minor)

Under Uniform Transfers to Minors Act

---

(State)

Additional abbreviations may also be used though not in the above list.

**ASSIGNMENT**

FOR VALUE RECEIVED, the undersigned hereby sells, assigns and transfers unto

\_\_\_\_\_ the within Bond and does hereby irrevocably constitute and appoint \_\_\_\_\_ attorney to transfer the Bond on the books kept for the registration thereof, with full power of substitution in the premises.

Dated \_\_\_\_\_

\_\_\_\_\_

NOTICE: The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or any change whatever.

Signature Guaranteed:

\_\_\_\_\_

Signature(s) must be guaranteed by a national bank or trust company or by a brokerage firm having a membership in one of the major stock exchanges or any other "Eligible Guarantor Institution" as defined in 17 CFR 240 Ad-15(a)(2).

The Bond Registrar will not effect transfer of this Bond unless the information concerning the assignee requested below is provided.

Name and Address:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
(Include information for all joint owners if the Bond is held by joint account.)

Please insert Social Security or other Tax Identification Number of Transferee.

**EXHIBIT C**

**DTC Letter of Representations**

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**EXHIBIT D**

**LEVY COMPUTATION SHEET**

<u>Levy Year</u>	<u>Collection Year</u>	<u>Amount</u>
2019	2020	\$
2020	2021	
2021	2022	
2022	2023	
2023	2024	
2024	2025	
2025	2026	
2026	2027	
2027	2028	
2028	2029	
2029	2030	
2030	2031	
2031	2032	
2032	2033	
2033	2034	



**Board of Education**  
Regular Meeting – October 14, 2019

**AGENDA SECTION:** Administrative Reports and Recommendations

**ITEM:** Finance and Business Services Recommendations

**COMMENTS BY:** Jim Westrum, Executive Director of Finance and Business Services

**Resolution relating to a lease-purchase financing and Certificates of Participation, Series 2019B**

At the Regular Board meeting held September 9, 2019, the Board authorized the Superintendent or Executive Director of Business and Finance and a Board Officer, under specified conditions, to directly negotiate and approve the sale of Certificates of Participation, Series 2019B to finance the improvements acquired, constructed and installed according to the Lease-Purchase Agreement, including, but not limited to, the betterment of the site and the construction and equipping of a classroom addition to the Oakwood Elementary School.

On October 10, 2019, the District solicited and received bids in accordance with the September 9, 2019 resolution.

**Recommended Action:** Approve the resolution ratifying the award of the sale relating to a lease-purchase financing and Certificates of Participation, Series 2019B; authorizing the issuance, determining the form and details, awarding the sale, and authorizing the execution, delivery, and registration.

**Motion by:** \_\_\_\_\_

**ROLL CALL**

**Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_

**Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_

CERTIFICATION OF MINUTES  
RELATING TO  
CERTIFICATES OF PARTICIPATION, SERIES 2019B

ISSUER: INDEPENDENT SCHOOL DISTRICT NO. 284  
(WAYZATA PUBLIC SCHOOLS)  
WAYZATA, MINNESOTA

BODY: SCHOOL BOARD

KIND, DATE, TIME AND PLACE OF MEETING: A regular meeting held on October 14, 2019, at 7:00 o'clock p.m., in the School District.

MEMBERS PRESENT:

MEMBERS ABSENT:

Documents Attached: Extract of Minutes of said meeting.

**RESOLUTION RATIFYING THE AWARD OF THE SALE RELATING  
TO A LEASE-PURCHASE FINANCING AND CERTIFICATES OF  
PARTICIPATION, SERIES 2019B; AUTHORIZING THE ISSUANCE,  
DETERMINING THE FORM AND DETAILS, AWARDED THE SALE, AND  
AUTHORIZING THE EXECUTION, DELIVERY, AND REGISTRATION**

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS MY HAND officially as such recording officer this \_\_\_\_ day of October, 2019.

\_\_\_\_\_  
School District Clerk

EXTRACT OF MINUTES OF A MEETING  
OF THE SCHOOL BOARD  
OF INDEPENDENT SCHOOL DISTRICT NO. 284  
(WAYZATA PUBLIC SCHOOLS)  
STATE OF MINNESOTA

HELD: OCTOBER 14, 2019

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 284 (Wayzata Public Schools), Wayzata, Minnesota, was duly held on October 14, 2019, at 7:00 o'clock p.m., for the purpose, in part, of ratifying the award of the sale of the Certificates of Participation, Series 2019B of the District.

Member \_\_\_\_\_ introduced the following resolution and moved its

adoption:

**RESOLUTION RATIFYING THE AWARD OF THE SALE RELATING TO A LEASE-PURCHASE FINANCING AND CERTIFICATES OF PARTICIPATION, SERIES 2019B; AUTHORIZING THE ISSUANCE, DETERMINING THE FORM AND DETAILS, RATIFYING THE AWARD OF THE SALE, AND AUTHORIZING THE EXECUTION, DELIVERY, AND REGISTRATION**

BE IT RESOLVED by the School Board of Independent School District No. 284 (Wayzata Public Schools), State of Minnesota, as follows:

**Section 1. Authorization and Sale.**

**1.01 Authorization.** This Board finds it necessary and expedient for the School District to enter into a Ground Lease Agreement, a Lease-Purchase Agreement and a Trust Agreement, and to sell and issue its Certificates of Participation, Series 2019B evidencing the proportionate interest of the Registered Owners thereof in Lease Payments to be made by Independent School District No. 284 (Wayzata Public Schools) (the "School District") to finance the improvements acquired, constructed and installed as described on EXHIBIT A to the Lease-Purchase Agreement, including, but not limited to, betterment of the Site and the construction and equipping of a classroom addition to the Oakwood Elementary School in Plymouth, Minnesota (the "Improvements" or the "Project"), for use by the School District as educational facilities.

**1.02 Sale.** The Board, having been advised by Ehlers & Associates, Inc., its independent municipal advisor, has determined that this issue shall be privately sold after receipt of written proposals, as authorized pursuant to Minnesota Statutes, Section 475.60, Subdivision 2, as amended. The Superintendent or Executive Director of Business and Finance and a Board Officer have publicly received and considered all proposals presented in conformity with the Terms of Proposal contained in the Official Statement, which are hereby ratified and confirmed in all respects and are incorporated herein by reference as though fully specified in this paragraph. The proposal of \_\_\_\_\_ (the "Purchaser") to purchase the Bonds at a price of \$ \_\_\_\_\_ plus interest accrued to settlement, and upon the further terms and conditions set forth in the Terms of Proposal contained in the Official Statement was accepted on October 10, 2019, by the Superintendent or Executive Director of Business and Finance and a Board Officer pursuant to the September 9, 2019 resolution of the Board and the execution of the proposal and award of the sale of the Bonds is hereby ratified by the Board.

**1.03 Execution of Documents.** The endorsement of the acceptance on the proposal by the Superintendent or Executive Director of Business and Finance and a Board Officer is ratified in all respects.

**1.04 Compliance with Law.** All acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to happen and to be performed precedent to the issuance of the Lease and the Certificates having been done, having happened and having been performed in regular and due form, time and manner as required by law, it is necessary for this Board to establish the form and terms of the Certificates, to approve the execution of documentation relating thereto, and to provide for the issuance of the Certificates forthwith.

**1.05 Provisions Applicable to Lease-Purchase Agreement are also Applicable to the Certificates.** The Certificates are certificates of participation in the Lease-Purchase Agreement. Therefore designations, covenants and representations applicable to the Lease-Purchase Agreement shall also be applicable to the Certificates.

## **Section 2. Documentation; Certificate Terms; Execution and Delivery.**

**2.01 Financing Documents.** There will be prepared the following documents, all of which shall be placed on file in the office of the Clerk:

- (a) Lease-Purchase Agreement dated as of November 14, 2019, by and between the School District and U.S. Bank National Association, as trustee (the "Trustee");
- (b) Ground Lease Agreement dated as of November 14, 2019, by and between the School District and the Trustee; and
- (c) Trust Agreement dated as of November 14, 2019, by and between the School District and the Trustee.

Upon review by Bond Counsel, such documents are approved, with such variations, insertions and additions as are deemed appropriate by the parties and approved by Bond Counsel. The provisions of those agreements are approved and incorporated herein by reference.

**2.02. Execution.** Upon finalization of the documents described above, and the execution thereof by the other parties thereto, the Chair and Clerk, or other designated signatories acting on their behalf, shall execute and deliver such documents on behalf of the School District. The Chair and Clerk (or their designated signatories) shall execute on behalf of the School District such other contracts, certifications, documents or instruments as Bond Counsel to the School District shall require (including the Continuing Disclosure Certificate), and all certifications, recitals, warranties and representations therein shall constitute the certifications, recitals, warranties and representations of the School District. Execution of any instrument or document by one or more appropriate officers of the School District shall constitute and shall be deemed conclusive evidence of the approval and authorization by the School District and the School Board of the instrument or document so executed.

**2.03 Certificate Maturities, Interest Rates and Denominations.** The Trustee is authorized and directed to execute and deliver \$\_\_\_\_\_ principal amount of the Certificates pursuant to, containing the terms and provisions, and in the manner specified in the Trust Agreement, which Certificates shall mature on February 1 in the respective years and amounts stated below and shall bear interest from the date of issue until paid at the respective annual rates set forth opposite such years and amounts, as follows:

<u>Maturity Date</u>	<u>Principal Amount</u>	<u>Interest Rate</u>
----------------------	-------------------------	----------------------

The Certificates are subject to optional redemption in the years and amounts specified in the Trust Agreement.

The Certificates maturing in the years specified in the proposal, if any, are term certificates subject to mandatory redemption in the years and amounts specified in the Trust Agreement.

The Certificates are subject to extraordinary redemption as specified in Section 2.05 of the Trust Agreement.

**Section 3. Certifications; Declaration of Exemption from Rebate Requirements; Designation, Arbitrage Reporting.**

**3.01 Declaration of Exemption.** For purposes of compliance with the requirements of Section 148(f)(4)(C) of the Code, the Board hereby determines and declares that:

- (a) The Issuer is a governmental unit with general taxing powers;
- (b) The Certificates are not "private activity bonds" as defined in Section 141 of the Code;
- (c) Ninety-five percent of the net proceeds of the Certificates are to be used for the local government purposes of the Issuer; and
- (d) The Issuer will expend the Certificates proceeds in such a manner and at such times as necessary to qualify for an exemption from the rebate requirements of the Code pursuant to Section 148(f)(4)(C) of the Code, as amended.
- (e) The Issuer reserves the right to treat the acquisition expenditures and the construction expenditures or portions thereof as separate issues for purposes of Section 148(f)(4)(C) of the Code. If it does so, it shall specify the expenditure limitations for each issue in greater detail in the arbitrage certification executed by the Chair and Clerk.

In order to account for the expenditure of the proceeds of the Certificates, all proceeds credited to the Construction Fund shall be maintained in one or more separate Construction Fund bookkeeping accounts in the financial records of the Issuer. All proceeds of the Certificates shall be expended from said accounts prior to any other moneys of the Issuer on hand and legally available for said expenditures. The books and accounts of the Issuer shall be maintained in such a manner as to demonstrate compliance with the expenditure requirements of Section 148(f)(4)(C) of the Code, as amended.

(f) Notwithstanding the intention of the Issuer to expend the Certificates proceeds to meet the expenditure requirements of Section 148(f)(4)(C) of the Code, as amended, if the Issuer fails to meet the expenditure requirements specified in that amended provision, the Issuer agrees to make such calculations and to make such rebate payments to the United States as and when required by said Section 148 and the regulations promulgated thereunder. In construing this Section 3.01, all terms used herein shall have the meanings provided in Section 148 of the Code and the regulations promulgated thereunder.

(g) Notwithstanding any other provision of this Section 3.01, any requirement imposed hereunder may be deemed inapplicable and of no force or effect if an opinion of Counsel is rendered to the Issuer by nationally recognized bond counsel to the effect that the failure to impose such requirement will not adversely affect the tax-exempt status of interest on the Bonds.

**3.02 Nondesignation as Qualified Tax-Exempt Obligations.** The Lease Agreement and the Certificates are not designated as "Qualified Tax-Exempt Obligations" for the purposes of Section 265 of the Code relating to the deduction of interest expenses allocable to the Certificates by financial institutions.

**3.03 Authentication of Transcript.** The officers of the School District and the County Auditors of each County in which the School District is located in whole or in part are hereby authorized and directed to prepare and furnish to the Original Purchaser of said Certificates, and to the attorneys approving legality of the issuance thereof, certified copies of all proceedings and records of the School District relating to said Certificates and to the financial condition and affairs of the School District, and such other affidavits, certificates and information as may be required to show the facts relating to the legality and marketability of said Certificates as they appear from the books and records under their custody and control or as otherwise known to them, and all such certified copies, certificates and affidavits, including any heretofore furnished, shall be deemed representations of the School District as to the facts recited therein.

**3.04 Covenant to Continue Tax Exemption.** The School District covenants and agrees with the Owners from time to time of the Certificates herein authorized, that it will not take, or permit to be taken by any of its officers, employees or agents, any action which would cause the interest payable on the Certificates to become subject to taxation under the United States Internal Revenue Code; and that it will take, or it will cause its officers, employees or agents to take, all affirmative actions within its powers which may be necessary to insure that such interest will not become subject to taxation under the Internal Revenue Code. The term "Internal Revenue Code" or "Code" as used herein includes the Internal Revenue Code of 1986, as amended, and all regulations, amended regulations and proposed regulations issued thereunder, as now existing, or as hereafter amended or proposed.

**3.05 Official Statement.** The furnishing of the Official Statement to the Original Purchaser of the Certificates is hereby ratified and confirmed, insofar as the same relates to the Certificates and the sale thereof.

**3.06 Information Reporting.** For purposes of compliance with the provisions of Section 149(e) of the Code, the School District shall submit to the Secretary of the Treasury, not later than the 15th day of the second calendar month after the close of the calendar quarter in which the Certificates are issued, a statement concerning the issue which meets the requirements of Section 149(e) (2).

**3.07 Continuing Disclosure.** The Chair and the School District Clerk are authorized and directed to execute and deliver a Continuing Disclosure Certificate to assist the Participating Underwriters in complying with SEC Rule 15c2-12(b)(5) for full disclosure (The "Rule"). The Continuing Disclosure Certificate shall be entered into for the benefit of the Holders of the Certificates and shall constitute the written undertaking required by the Rule to provide or cause to be provided to the MSRB, in an electronic format through the use of the Electronic Municipal Market Access system ("EMMA"), the annual financial information specified therein and to give notice of the occurrence of the Listed Events specified therein, each in the manner specified therein, as required by the Rule. The provisions of the Continuing Disclosure Certificate are incorporated herein as though fully specified in this paragraph.

**3.08 Payment of Issuance Expenses.** The School District authorizes the Trustee on behalf of the School District to pay issuance expenses from Certificate proceeds on the closing date.

The motion for the adoption of the foregoing resolution was duly seconded by

\_\_\_\_\_ and upon vote being taken thereon,

the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.



**Board of Education**  
Regular Meeting – October 14, 2019

**AGENDA SECTION:** Board Reports

**ITEM:** Board Reports

**COMMENTS BY:** Sarah Johansen, Board Chair

This section of the agenda provides an opportunity for Board members to update school board members on school board-related work or to make announcements of interest to the public.



**Board of Education**  
Regular Meeting – October 14, 2019

**AGENDA SECTION:** Audience Opportunity to Address the Board

**ITEM:** Audience Opportunity to Address the Board

**COMMENTS BY:** Sarah Johansen, Board Chair

This section of the agenda provides an opportunity for members of the audience to address the School Board. Speakers will be allotted approximately three minutes.

**Please note** that this time is provided for citizens to address the Board; this is not an appropriate venue for a discussion or debate. If the speaker would like follow-up contact from the Board of Education, they may leave their contact information with the administrative assistant.



**Board of Education**  
Regular Meeting – October 14, 2019

**AGENDA SECTION:** Adjourn

**ITEM:** Adjourn

**COMMENTS BY:** Sarah Johansen, Board Chair

This agenda item brings closure to the School Board meeting.

**Recommended Action:** Call the meeting to a close.

**Motion by:** \_\_\_\_\_ **Yes:** \_\_\_\_\_ **Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_ **No:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**Time of Adjournment:** \_\_\_\_\_