



AGENDA

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Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed as a Consent Agenda item and addressed. Consent Agenda items are as follows:	
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D. Human Resource Services

7. **OTHER BOARD ACTION**

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A. WMEP Update

9. **AUDIENCE OPPORTUNITY TO ADDRESS SCHOOL BOARD**

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This section of the agenda provides an opportunity for those who have called and placed their names on the list and for members of the audience to address the School Board.

10. **ADJOURN**

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Board of Education
Regular Meeting – June 10, 2019

AGENDA SECTION: Call to Order

ITEM: Roll Call Attendance

COMMENTS BY: Sarah Johansen, Board Chair

	PRESENT	ABSENT
Erik Brown	_____	_____
Linda Cohen	_____	_____
Andrea Cuene	_____	_____
Bonita Lucky	_____	_____
Cheryl Polzin	_____	_____
Chris McCullough	_____	_____
Sarah Johansen	_____	_____
Chace Anderson, ex-officio	_____	_____



Board of Education
Regular Meeting - June 10, 2019

AGENDA SECTION: Approval of Agenda and Consent Agenda Items

ITEM: Approval of Agenda and Consent Agenda Items

COMMENTS BY: Sarah Johansen, Board Chair

Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event, the item will be removed as a Consent Agenda item and addressed. Consent Agenda items are as follows:

- A. Approval of Minutes
- B. Finance and Business Recommendations
 - 1. Monthly Reports
 - 2. PCard Approval
- C. Human Resource Recommendations
 - 1. Monthly Recommendations
- D. Student Teaching Agreements
- E. Adoption of Actual School Calendar for 2018-2019
- F. Adoption of School Calendar for 2019-2020
- G. Wayzata City Hall Community Room Use Agreement

Recommended Action: Approve the full agenda as presented, and the consent agenda items.

Motion by: _____

ROLL CALL

Passed: _____

Second by: _____

Failed: _____

Abstentions: _____



Board of Education
Regular Meeting - June 10, 2019

AGENDA SECTION: Approval of Agenda and Consent Agenda Items

ITEM: Approval of Board Minutes

COMMENTS BY: Chris McCullough, Board Clerk

Approve the minutes of the following meetings:

- May 6, 2019 Special Meeting
- May 6, 2019 Closed Meeting
- May 13, 2019 Regular Meeting
- May 20, 2019 Special Meeting

Recommended Action: Approve the minutes of the Board meetings.

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____



Excellence. For each and every student.

Minutes of Special Meeting

A Special Meeting of the Board of Education of Wayzata Public Schools was held Monday, May 6, 2019, beginning at 4:00 PM in the District Administration Building.

1. ROLL CALL

Board Chair Sarah Johansen called the meeting to order; Board Clerk Chris McCullough called the roll. The following board members were present: Sarah Johansen, Cheryl Polzin, Andrea Cuene, Linda Cohen, Bonita Lucky, Chris McCullough, and ex-officio member Superintendent Chace B. Anderson. Absent was Board Director Erik Brown.

2. HUMAN RESOURCE SERVICES

Stacie Vos, Executive Director of Human Resource Services, presented the human resource services employment recommendations. Linda Cohen moved to adopt the recommendations, and Bonita Lucky seconded the motion. It carried unanimously.

A. HR Recommendations

3. FINANCE AND BUSINESS

A. CMS Bid Awards

Chris McCullough moved to award the Central Middle School 2019 renovations for electrical and site bids in the total of \$2,824,643.00. Andrea Cuene seconded the motion and it carried unanimously.

B. School Calendar Adjustment for Cancelled Instructional Days

Andrea Cuene motioned to approve the resolution to revise the official 2018-2019 school days calendar to include two cancelled snow days as instructional days, as allowed by a snow day relief bill passed by the Minnesota State Legislature. Linda Cohen seconded the motion, and it carried unanimously via a roll call vote.

4. ADJOURN

Bonita Lucky motioned to adjourn the meeting and Cheryl Polzin seconded the motion. There were no objections and the meeting adjourned at 4:10 pm.



Excellence. For each and every student.

Minutes of Closed Meeting

A Closed Meeting of the Board of Education of Wayzata Public Schools was held Monday, May 6, 2019, beginning at 4:10 PM in the District Administration Building.

1. **CALL TO ORDER/ROLL CALL**

Board Chair Sarah Johansen called the meeting to order; Board Clerk Chris McCullough called the roll. The following board members were present: Sarah Johansen, Cheryl Polzin, Andrea Cuene, Linda Cohen, Bonita Lucky, Chris McCullough, and ex-officio member Superintendent Chace B. Anderson. Absent was Board Director Erik Brown.

2. **NEGOTIATION PARAMETERS**

Stacie Vos, Executive Director of Human Resource Services, led a discussion on negotiation parameters for the teachers and unaffiliated personnel.

- A. Teachers
- B. Unaffiliated

3. **ADJOURN**

Andrea Cuene motioned to adjourn the closed meeting, and Cheryl Polzin seconded the motion. There were no objections and the meeting adjourned at 4:52 pm.



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Minutes of Regular Meeting

A Regular Meeting of the Board of Education of Wayzata Public Schools was held Monday, May 13, 2019, beginning at 7:00 PM in the Wayzata City Hall, 600 Rice Street, Wayzata.

1. CALL TO ORDER/ROLL CALL

Board Chair Sarah Johansen called the meeting to order; Board Vice-Chair Andrea Cuene called the roll. The following board members were present: Sarah Johansen, Andrea Cuene, Erik Brown, Linda Cohen, Bonita Lucky, and ex-officio member Superintendent Chace B. Anderson. Absent from the meeting was Board Clerk Chris McCullough, and Board Treasurer Cheryl Polzin.

2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

Sarah Johansen introduced the agenda and consent agenda. Erik Brown moved to approve the agenda and the consent agenda items and Bonita Lucky seconded the motion. The motion carried unanimously 5-0.

A. Approval of Minutes

B. Finance and Business Recommendations

1. Monthly Reports

General Checking Account for April 2019 \$7,781,290

Wire Transfer, EFT & ACH for March 2019 \$10,778,430

2. PCard Approval

3. Bid Awards

C. Human Resource Recommendations

1. Monthly Recommendations

2. Resolution Regarding Termination and Non-Renewal of Teaching Contracts

3. REPORTS FROM ORGANIZATIONS

A. Wayzata High School Student Council Representative

4. RECOGNITIONS

Superintendent Chace B. Anderson honored the following for their achievements and contributions to the district:

A. Retiree Recognition

B. WHS Science Bowl

C. Quiz Bowl State Champions

1. EMS Team

2. WMS Individual

D. Perfect ACT

E. 2019 U.S. Presidential Scholar

F. National Community Service Ambassador Award

G. powerED Energy Champions

H. 2019 Wayzata Inclusive Education Award

I. Employee of the Month

J. Youth Hockey Association

K. WEF Grants

The Wayzata Education Fund presented their grant awards to the district, totaling \$34,000 for 2019. WEF will host their annual fundraising golf tournament on September 23, 2019.

5. STUDENT CURRICULUM PRESENTATION

6. ADMINISTRATIVE REPORTS AND RECOMMENDATIONS

A. Superintendent

B. Teaching and Learning

1. Policies for Approval
Jill Johnson, Executive Director of Teaching and Learning presented the updates to the policies. Andrea Cuene motioned to waive the reading of the policies and to approve them through second reading. Linda Cohen seconded the motion and it carried unanimously.
 - a. Development of Parent and Family Engagement for Title I Programs
 - b. Commercial Media Use
 - c. Copyright
- C. Finance and Business Services
 1. Monthly Financial Reports
No Board action is required.
 2. VEBA Plan Administrator
Linda Cohen moved to approve Matrix Trust Company as the district's new VEBA plan administrator, effective July 1, 2019. Erik Brown seconded the motion and it carried unanimously.
- D. Human Resource Services
Stacie Vos, Executive Director of Human Resource Services, presented the unaffiliated handbook and salary schedule for 2019-2020. Andrea Cuene motioned to approve the changes, and Bonita Lucky seconded the motion. It carried unanimously with a roll call vote.
 1. Unaffiliated Salary Schedule and Handbook for 2019-2020
7. **OTHER BOARD ACTION**
8. **BOARD REPORTS**
9. **AUDIENCE OPPORTUNITY TO ADDRESS SCHOOL BOARD**
No citizens wished to address the board.
10. **ADJOURN**
Bonita Lucky motioned to adjourn the meeting, and Andrea Cuene seconded. There were no objections and the meeting adjourned at 8:03 pm.



BOARD OF EDUCATION

Special Meeting - May 20, 2019 - 4:00 PM

District Administration Building, 210 County Road 101 North Plymouth, MN

Excellence. For each and every student.

Minutes of Special Meeting

A Special Meeting of the Board of Education of Wayzata Public Schools was held Monday, May 20, 2019, beginning at 4:00 PM in the District Administration Building, 210 County Road 101 North Plymouth, MN.

1. ROLL CALL

Board Chair Sarah Johansen called the meeting to order; Board Clerk Chris McCullough called the roll. The following board members were present: Sarah Johansen, Cheryl Polzin, Andrea Cuene, Linda Cohen, Chris McCullough, and ex-officio member Superintendent Chace B. Anderson. Absent was Board Director Bonita Lucky.

2. HUMAN RESOURCE SERVICES

Stacie Vos, Executive Director of Human Resource Services, presented the Human Resource Services employment recommendations. Andrea Cuene moved to adopt the recommendations, and Erik Brown seconded the motion. It carried unanimously.

A. HR Recommendations

3. ADJOURN

Cheryl Polzin motioned to adjourn the meeting, and Erik Brown seconded the motion. There were no objections and the meeting adjourned at 4:05 pm.



Board of Education
Regular Meeting – June 10, 2019

AGENDA SECTION: Approval of Agenda and Consent Agenda Items

ITEM: Finance and Business Services Recommendations

COMMENTS BY: Jim Westrum, Executive Director of Finance and Business Services

Finance and Business Recommendations

These routine items are presented for Board of Education review and approval through a single consent motion.

Monthly Bills

The attached lists itemize claims for which the Board of Education is requested to authorize payment.

General Checking Account for May 2019	\$6,798,508
Wire Transfer, EFT & ACH for April 2019	\$11,014,656

Acknowledgement of Contributions

Minn. Stat. 465.03 - GIFTS TO MUNICIPALITIES.

“Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”

The Board of Education is requested to accept the attached list of donations received in May 2019.

Cash Donations	\$49,764
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Recommended Action: Approve the checking account and wire transfer payments and accept with appreciation the donations, listed on the following page, which are in compliance with current district policy and guidelines.

Motion by: _____ **ROLL CALL** **Passed:** _____

Second by: _____ **Failed:** _____

Abstentions: _____

**WAYZATA PUBLIC SCHOOLS
MONTHLY DONATION SUMMARY
MAY 2019**

DONATED BY	PURPOSE	AMOUNT
Mary Stire	HS - Scholarship	\$20,000.00
Birchview PTA	BV - Field Trips	\$4,740.00
Birchview PTA	BV - Classroom Funds	\$4,628.04
Greenwood PTA	GW - Classroom Supplies	\$4,143.25
Central Middle School PTA	CMS - Field Trips & Classroom Supplies	\$3,475.55
Greenwood PTA	GW - Media Center Support	\$3,000.00
St. Philip the Deacon Lutheran Church	OW - Family in Need	\$2,145.00
Central Middle School PTA	CMS - Student Supplies & Support	\$1,232.00
Birchview PTA	BV - Media Center Books	\$1,067.65
Byron Ellingson	HS - Scholarship	\$1,000.00
Canteen Vending	HS - Scholarship	\$1,000.00
Greenwood PTA	GW - 2nd & 5th Grade Books	\$688.01
Sunset Hill PTSA	SH - 3rd Grade Field Trip	\$510.08
American Heart Association	SH - Physical Education Activities	\$500.00
Wells Fargo Foundation Educational	SH - Student Activities	\$390.00
Wells Fargo Community Support	SH - Student Activities	\$390.00
Greenwood PTA	GW - Student Supplies & Support	\$256.21
Hamel Lions Club	GW - Author Visit	\$225.00
Oakwood PTA	OW - Music Instruments	\$218.15
Greenwood PTA	GW - 3rd Grade Activity Supplies	\$90.21
Greenwood PTA	GW - Field Trip Scholarships	\$40.00
WELS Parents	WELS - Spring Fling Event	\$20.00
Greenwood PTA	GW - Recorder Scholarship	\$5.00
TOTAL CASH DONATIONS		<u><u>\$49,764.15</u></u>

WAYZATA PUBLIC SCHOOLS
MONTHLY CHECK DISBURSEMENT SUMMARY
MAY 2019

CHECK	VENDOR	DESCRIPTION	DATE	AMOUNT
1167	FIRST STUDENT, INC	TRANSPORTATION	05/28/2019	1,152,268.66
686	MAIN LINE TRANSPORTATION INC (MTI)	TRANSPORTATION	05/07/2019	338,167.08
1179	MAIN LINE TRANSPORTATION INC (MTI)	TRANSPORTATION	05/28/2019	337,338.94
1029	MCDOWALL COMPANY	9th - 23A HVAC	05/21/2019	309,386.03
707908	TIERNEY BROTHERS, INC.	AV Equipment for North Woods	05/24/2019	253,744.00
911	A J MOORE ELECTRIC INC	9th - 26A Electrical	05/21/2019	223,843.19
1049	NORTHLAND CONCRETE & MASONRY LLP	9th - 04A Masonry	05/21/2019	209,955.70
1008	KRAUS-ANDERSON CONSTRUCTION CO	9TH ELEM-CONSTRUCTION MGMT SERVICES	05/21/2019	188,913.22
714	PROVIDENCE ACADEMY	HEALTH SERVICES / GUIDANCE REIMBURSEMENT	05/07/2019	176,691.04
768	WOLD ARCHITECTS AND ENGINEERS	CMS - LTFM 2019	05/07/2019	168,766.85
1122	WENZEL-PLYMOUTH PLUMBING LLC	9th - 22A Plumbing	05/21/2019	138,285.46
931	BOELTER LLC DBA BOELTER PREMIER	9th - 11F Food Service Equipment	05/21/2019	134,342.03
944	CD TILE & STONE INC	9th - 09B Tile	05/21/2019	122,217.50
1213	TRUST POINT INC.	Payroll accrual	05/31/2019	121,990.00
1127	WOODSIDE INDUSTRIES, INC.	9th - 12C Plastic Laminate Casework	05/21/2019	119,557.64
1027	MASS MUTUAL FINANCIAL GROUP	LIFE INSURANCE PREMIUMS	05/21/2019	116,518.85
1001	INTERMEDIATE DIST 287	RENT JUNE 2019	05/21/2019	114,699.00
891	XCEL ENERGY	ENERGY BILL	05/14/2019	102,752.60
954	CUSTOM DRYWALL, INC	9th - 09A Framing and Drywall	05/21/2019	101,317.50
1000	INNOVATIVE BUILDING CONCEPTS LLC	9th - 07F Metal Panels	05/21/2019	95,912.00
1042	MURPHY WINDOW AND DOOR	9th - 08F Curtain Wall, Storefront&Window System	05/21/2019	88,596.05
1095	TEKTON CONSTRUCTION CO	9th - 06A Carpentry	05/21/2019	78,537.31
758	UPPER LAKE FOODS	PRIME VENDOR	05/07/2019	77,094.15
688	MASS MUTUAL FINANCIAL GROUP	PREMIUMS	05/07/2019	64,333.10
742	TWIN CITY ACOUSTICS INC	WHS - Section Acoustical Ceilings	05/07/2019	58,600.00
769	WOLF RIDGE ENVIRONMENTAL	CMS 1ST ENVIRONMENTAL TRIP	05/07/2019	55,156.50
728	SFM MUTUAL INSURANCE CO	WORK COMP / MN SPECIAL COMP FUND	05/07/2019	55,033.00
1112	UPPER LAKE FOODS	HS - PRIME VENDOR	05/21/2019	53,944.46
1028	MASS MUTUAL FINANCIAL GROUP	LIFE INSURANCE	05/21/2019	52,187.10
800	CITY OF PLYMOUTH	PERMITS	05/14/2019	50,311.64
902	ABSOLUTE COMMERCIAL FLOORING INC	9th - 09D - Flooring	05/21/2019	47,500.00
1124	WHEELER HARDWARE CO	9th - 08A Doors, Frames, and Hardware	05/21/2019	47,500.00
881	UPPER LAKE FOODS	CSF - PRIME VENDOR	05/14/2019	40,618.77
1104	TWIN CITY ACOUSTICS INC	9th - 09C Acoustical ceiling and wall panales	05/21/2019	35,574.65
1177	KARBOWSKI, VIRGINIA	COLLEGE HS PARTNERSHIP 18-19	05/28/2019	35,000.00
707791	HILLYARD INC MINNEAPOLIS	SUPPLIES	05/03/2019	33,611.46
770	WORKS INTERNATIONAL INC	EMPLOYEE SAFE SUITE ANNUAL LICENSE / SAR	05/07/2019	33,498.00
1094	TEACHING STRATEGIES LLC	CURRICULUM	05/21/2019	33,064.50
1019	LOGIC MONITOR	ANNUAL RENEWAL	05/21/2019	32,293.00
613	CITY OF PLYMOUTH	WATER/SEWER	05/07/2019	31,024.11
707883	HILLYARD INC MINNEAPOLIS	SUPPLIES	05/24/2019	30,972.52
1196	TITANIUM PARTNERS LLC	rent for WELS JUNE 2019	05/28/2019	30,315.94
689	MCKINSTRY ESSENTION LLC	9th - Professional services	05/07/2019	26,500.00
974	GENERAL SPRINKLER CORP	9th - 21A Fire Suppression	05/21/2019	25,935.00
1090	SUBURBAN ELEVATOR OF MN	9th - 14B Elevators	05/21/2019	21,774.00
707	PAMS LUNCHROOM LLC	CSF - CREDIT CARD FEES	05/07/2019	21,554.43
949	COLLABORATIVE STUDENT TRANSP MN	TRANSPORTATION	05/21/2019	20,625.97
799	CDW GOVERNMENT, INC	North Woods MDF UPS	05/14/2019	20,523.57
1091	SWANSON & YOUNGDALE, INC.	9th - 09K Wall Covering and Painting	05/21/2019	19,412.30
707778	BESTER BROTHERS TRANSFER & STORAGE	MOVING SERVICES 3/28/19	05/03/2019	19,300.00
1175	K12 TRANSPORTATION MGMT SVCS INC	TRANSPORTATION	05/28/2019	19,247.40
990	HENNEPIN TECHNICAL COLLEGE	FALL '18/ SPRING '19 PSEO	05/21/2019	18,028.14
1202	UPPER LAKE FOODS	CSF - PRIME VENDOR	05/28/2019	17,713.91
895	LIFE INSURANCE CO OF NORTH AMERICA	Payroll accrual	05/15/2019	17,597.72

1217	MADISON NATIONAL LIFE INS CO	Ins. Tracking Billing	05/31/2019	17,455.80
570	MADISON NATIONAL LIFE INS CO	Ins. Tracking Billing	05/01/2019	17,437.80
888	WASTE MANAGEMENT	DIST REFUSE / DOME REMOVAL	05/14/2019	14,893.62
997	HOUSE OF PRINT	PRINTING JOB	05/21/2019	14,647.28
1131	ZOLTAR INVESTMENT GROUP LLC	16th ave rent ESC JUNE 2019	05/21/2019	14,343.85
1115	VERITIV OPERATING CO	INVENTORY PAPER 8.5" X 11" WHITE	05/21/2019	13,800.00
630	DUDE SOLUTIONS INC	MAINTENANCE ESSENTIALS PRO	05/07/2019	13,373.33
645	FIRST STUDENT, INC	TRANSPORTATION	05/07/2019	13,146.45
636	EMSAMINA VENTURES LLC	WEST METRO LEADERSHIP ACADEMY	05/07/2019	12,500.00
927	BENEFITFOCUS.COM, INC.	CONTENT MGMNT SERVICES	05/21/2019	12,500.00
707836	WENGER	CMS BAND SHELLS	05/10/2019	12,352.00
989	HENKEMEYER COATINGS INC	9th - 07A Waterproofing & Weather Barrier	05/21/2019	11,937.70
1149	CENTURY LINK BUSINESS SERVICES	MONTHLY INTERNET	05/28/2019	11,790.90
849	NOW MICRO	Laptops and Docks	05/14/2019	11,786.00
1002	IOCP	comm ed rent JUNE 2019	05/21/2019	11,613.32
1212	SCHOOL SERVICE EMPLOYEES	Payroll accrual	05/31/2019	11,529.36
898	SCHOOL SERVICE EMPLOYEES	Payroll accrual	05/15/2019	11,425.94
854	PHASOR ELECTRIC CO	WHS - Light Conversion	05/14/2019	11,301.00
903	ACT INC	PRE ACT REPORT PACKAGE	05/21/2019	11,115.00
591	ANCOM COMMUNICATIONS	NW HB WALKIES	05/07/2019	10,921.25
725	SALT SOURCE LLC DBA US SALT	DISTRICT SALT	05/07/2019	10,513.79
1158	DIVERSIFIED SNACK DISTRIBUTION INC	HS - SNACKS	05/28/2019	10,476.81
943	CAULKERS CO INC	9th - 07K Joint Sealants	05/21/2019	10,070.00
771	ZIEGLER INC	CAT REPAIR	05/07/2019	9,903.18
817	FRSECURE LLC	Information Security Services	05/14/2019	9,176.25
966	FEHN COMPANIES INC	9th - 31A Site Clearing, Earthwork, and Site Utilities	05/21/2019	9,146.60
986	HANUS ENTERPRISES,LLP	bus garage rent JUNE 2019	05/21/2019	8,962.05
864	SAFETY FIRST PLAYGROUND SURFACING	District Playground maintenance	05/14/2019	8,931.92
628	DIVERSIFIED SNACK DISTRIBUTION INC	EMS - SNACKS	05/07/2019	8,678.76
965	FAIRVIEW	WINTER 2019 ATHLETIC TRAINER	05/21/2019	8,400.00
620	DAIKIN APPLIED	WHS-ANNUAL INSPECTION	05/07/2019	8,200.00
1128	YOUTH FRONTIERS, INC	RESPECT RETREAT 4/24/19	05/21/2019	8,030.00
814	DIVERSIFIED SNACK DISTRIBUTION INC	HS - SNACKS	05/14/2019	7,496.04
707809	XEROX CORPORATION	COPIER BLANKET MARCH 2019	05/03/2019	7,194.48
707931	XEROX CORPORATION	COPIER LEASE & MAINTENANCE APRIL 2019	05/31/2019	7,183.19
582	AGROPUR INC DIVISION OF NATREL USA	HS - MILK PRODUCTS	05/07/2019	7,157.96
848	NORTHSTAR LACROSSE	BLAX EQUIP	05/14/2019	6,991.00
1125	W L HALL CO	9th - 08H Translucent Wall System	05/21/2019	6,845.70
707811	ANCHOR PAPER COMPANY	INVENTORY PAPER COLORED	05/10/2019	6,766.80
1126	WOLD ARCHITECTS AND ENGINEERS	WHS - 2019 Flooring Project	05/21/2019	6,729.86
982	H BROOKS AND COMPANY LLC	HS - Non-DOD Produce	05/21/2019	6,337.01
707866	XEROX CORPORATION	COPIER LEASE & MAINTENANCE	05/17/2019	6,258.43
707906	STAPLES BUSINESS ADVANTAGE	Counseling Department Supplies	05/24/2019	6,173.02
647	GARVEY COMMUNICATIONS	SERVICES APRIL 2019	05/07/2019	6,075.00
584	AIR SYSTEMS ENGINEERING INC	TEST & BALANCE GL	05/07/2019	6,000.00
707862	STAPLES BUSINESS ADVANTAGE	CES KEYBOARD TRAYS	05/17/2019	5,984.64
655	H BROOKS AND COMPANY LLC	EMS - Non-DOD Produce	05/07/2019	5,876.52
707842	BSN SPORTS	GTR EMBROIDERY	05/17/2019	5,813.20
707798	ROGUE FITNESS	FITNESS EQUIPMENT	05/03/2019	5,688.40
707840	AUTOMATED LOGIC CORP	GL - Re-Commissioning Work Scope	05/17/2019	5,562.25
707853	RELATE COUNSELING CTR	MH COUNSELING	05/17/2019	5,441.25
1180	MEDINA ENTERTAINMENT CTR	AP EXAM TESTING RENTAL	05/28/2019	5,400.00
707929	TRIO SUPPLY CO	HS - PAPER SUPPLIES	05/31/2019	5,347.20
705	NOW MICRO	Monitors	05/07/2019	5,285.00
918	AMAZON CAPITAL SERVICES INC	SPANISH CURR MATERIALS	05/21/2019	5,127.37
569	LIFE INSURANCE CO OF NO AMERICA	Ins. Tracking Billing	05/01/2019	5,095.96
1216	LIFE INSURANCE CO OF NO AMERICA	Ins. Tracking Billing	05/31/2019	5,064.12
1021	MAKING A SPLASH SWIMSUITS	SYNCHRO SUITS	05/21/2019	4,979.00
818	FUN ENGINEERZ LLC	GW JR STEM 4/8-29/19	05/14/2019	4,928.00

779	AGROPUR INC DIVISION OF NATREL USA	PC HB - MILK PRODUCTS	05/14/2019	4,854.68
1211	PLANSOURCE BENEFITS ADMIN INC	Payroll accrual	05/31/2019	4,831.65
970	FIRST STUDENT, INC	WHS - MPLS	05/21/2019	4,775.46
707890	MOTG (MN OFFICE TECHNOLOGY GRP)	LASER PRINTER QTRLY MAINT.	05/24/2019	4,766.41
707848	INSTITUTE ENVIRONMENTAL ASSEMNT	PROF. SERVICES APRIL 2019	05/17/2019	4,721.96
707863	TRIO SUPPLY CO	HS - PAPER SUPPLIES	05/17/2019	4,611.92
1087	SPIRITWEAR USA	TROJAN POWER TSHIRTS	05/21/2019	4,609.05
707835	TRIO SUPPLY CO	CSF - PAPER SUPPLIES	05/10/2019	4,419.24
1205	CITY OF PLYMOUTH	OW - WELS ZONING APPLICATION	05/30/2019	4,400.00
1032	MILLER 32ND AVE, LLC	Bus Driver lot rent JUNE 2019	05/21/2019	4,224.01
707910	TRIO SUPPLY CO	CSF - PAPER SUPPLIES	05/24/2019	4,145.75
663	INCENTIVE SERVICES INC	RETIREMENT AWARDS	05/07/2019	4,108.00
959	DISCOVER YOURSELF, INC.	PROFILES	05/21/2019	4,101.41
707855	SCHOLASTIC INC	1st and 3rd Grade Book Sets	05/17/2019	4,089.52
798	CATALYST SOURCING SOLUTIONS	ELEM FURN DISPOSAL MANAGEMENT	05/14/2019	4,082.10
707869	BRAUN INTEREC CORP	9th - Special Inspection and Testing Services	05/24/2019	4,013.50
785	AMAZON CAPITAL SERVICES INC	KL HB SUPPLIES	05/14/2019	3,922.34
707804	TRIO SUPPLY CO	CSF - PAPER SUPPLIES	05/03/2019	3,912.65
707833	STAPLES BUSINESS ADVANTAGE	18-19 Supply Room order	05/10/2019	3,876.45
703	NOT ME! LLC	NOT ME TRAINING 5/1 & 8/19	05/07/2019	3,800.00
1116	VISION SERVICE PLAN INS CO	May-19	05/21/2019	3,733.68
691	MEDINA GOLF & COUNTRY CLUB	RETIREMENT LUNCHEON 4/25/19	05/07/2019	3,730.40
824	H BROOKS AND COMPANY LLC	MR - Non-DOD Produce	05/14/2019	3,709.63
707913	COMMERCIAL KITCHEN SERVICES	EQUIP REPAIR	05/31/2019	3,663.13
1037	MN HISTORICAL SOCIETY	MUSEUM ADMISSION	05/21/2019	3,492.00
1148	CANON FINANCIAL SERVICES INC	WHS COPY CENTER COPIERS LEASE	05/28/2019	3,452.20
1170	H BROOKS AND COMPANY LLC	GL - Non-DOD Produce	05/28/2019	3,286.61
693	MN ADMINISTATOR FOR SPECIAL ED	SPED - SUPPLIES	05/07/2019	3,188.00
707875	FLINN SCIENTIFIC, INC.	Jodi Grack Science Chemicals	05/24/2019	3,170.49
1063	PROFESSIONAL INTERPRETING	LANG INTERPRETING	05/21/2019	3,128.00
908	AGROPUR INC DIVISION OF NATREL USA	GL - MILK PRODUCTS	05/21/2019	3,053.75
702	NORTHERN LIGHTS	DJ WHS 5/18/19	05/07/2019	3,049.50
583	AIRPORT TAXI INC	TAXI SERVICES	05/07/2019	2,919.00
790	BLB CONSULTING LLC	DIST USE	05/14/2019	2,915.00
928	BERGDALE, KRISTIN	PIP	05/21/2019	2,910.00
1184	MINNETONKA SCHOOL DIST #276	PERKINS EXPENSES 18-19	05/28/2019	2,884.38
707780	BOILER SERVICES, INC	GW REPAIR	05/03/2019	2,838.52
1038	MN SCHOOL NUTRITION ASSOCIATION	REGISTRATION	05/21/2019	2,800.00
1174	JOSTENS SUMMER YEARBOOK WORKSHOP	JOSTEN'S YRBK CAMP 6/18-20/19	05/28/2019	2,795.00
608	CENTERPOINT ENERGY	ENERGY BILL 12955 16TH AVE N PLYMOUTH MN	05/07/2019	2,776.26
767	W L HALL CO	SUPPLY/INSTALL GLASS SCHOOL OFFICE	05/07/2019	2,668.00
707914	CUSTOM WATER WORKS	ALL - (EXCEPT HS) - ALA CARTE	05/31/2019	2,608.25
1052	OSP INC/OUT SOURCE PROJECTS	GRANT WRITING	05/21/2019	2,587.50
707920	INTERSTATE POWER SYSTEMS	SEMI-ANNUAL INSPECTION #431166	05/31/2019	2,550.00
1137	AIRPORT TAXI INC	TAXI SERVICES	05/28/2019	2,529.00
707820	INNOVATIVE OFFICE SOLUTIONS	SH HB CASCADE STORAGE	05/10/2019	2,500.26
619	CUSTOM DRYWALL, INC	FIREPROOF PATCHING	05/07/2019	2,500.00
625	DENNY'S 5TH AVENUE BAKERY	SSH - BREAD	05/07/2019	2,439.35
909	AIRPORT TAXI INC	TAXI SERVICES	05/21/2019	2,421.00
1065	QUEST EVENTS LLC	BLACK VELOUR	05/21/2019	2,402.94
707797	RELATE COUNSELING CTR	COUNSELING	05/03/2019	2,280.00
707897	RELATE COUNSELING CTR	COUNSELING	05/24/2019	2,280.00
707927	STAPLES BUSINESS ADVANTAGE	COMB BINDING	05/31/2019	2,221.28
707792	HORIZON COMMERCIAL POOL SUPPLY	EMS POOL REPAIR	05/03/2019	2,215.83
1142	BECKER ARENA PRODUCTS, INC	2ND HALF OF INV. PROJECT COMPLETE	05/28/2019	2,204.89
1085	SONOVA USA INC	SPED - SUPPLIES - ESC	05/21/2019	2,187.97
707794	MINNESOTA EQUIPMENT	JD PARTS	05/03/2019	2,131.69
843	MN HISTORICAL SOCIETY	HIST. DAY REG	05/14/2019	2,130.00
1155	DENNY'S 5TH AVENUE BAKERY	EMS - BREAD	05/28/2019	2,120.89

983	H & B SPECIALIZED PRODUCTS	9th - 11K Gym Equipment	05/21/2019	2,071.00
707815	CUSTOM WATER WORKS	HS - ALA CARTE	05/10/2019	2,058.00
707847	INSPEC, INC.	EMS DRAINAGE IMPRVMENTS	05/17/2019	2,000.00
812	DENNY'S 5TH AVENUE BAKERY	WMS - BREAD	05/14/2019	1,947.61
831	INGRAM LIBRARY SERVICES	BOOKS	05/14/2019	1,919.60
694	MN CENTER FOR BOOK ARTS	3RD GR FT 5/22/19	05/07/2019	1,917.00
1208	MESSERLI & KRAMER, PA	GARNISHMENTS	05/31/2019	1,906.76
656	H & B SPECIALIZED PRODUCTS	WMS -OPERABLE WALL REPAIR	05/07/2019	1,884.00
707923	PRAIRIE RIVER HOME CARE INC	MA NURSING	05/31/2019	1,883.75
760	WAGNER EDUCATIONAL CONSULTING	CO-TEACH PD DAY 2	05/07/2019	1,872.37
765	DR DOROTHY WELCH	CONTRACTED SERVICES	05/07/2019	1,837.50
1121	DR DOROTHY WELCH	CONTRACTED SERVICES MAY 1-15	05/21/2019	1,837.50
707916	FERGUSON ENTERPRISES, INC #1657	WHS - FACS MICROWAVES	05/31/2019	1,760.00
762	WAYZATA COUNTRY CLUB	GBB BANQUET	05/07/2019	1,725.43
707870	CUSTOM WATER WORKS	HS - ALA CARTE	05/24/2019	1,720.50
947	CITY OF PLYMOUTH	ENERGY BILL ELM CREEK PLYFLD BLDG	05/21/2019	1,715.31
707824	MEI - MINNESOTA ELEVATOR INC	MAY 2019 SERVICE	05/10/2019	1,658.90
605	BRUEGGER'S ENTERPRISES INC	CMS - BREAD PRODUCTS - ALA CARTE	05/07/2019	1,656.16
707900	SITE ONE LANDSCAPE SUPPLY LLC	WHS REPAIR PARTS	05/24/2019	1,656.14
1071	R J MECHANICAL INC	FUEL OIL SYSTEM WHS	05/21/2019	1,650.00
1136	AGROPUR INC DIVISION OF NATREL USA	PC - MILK PRODUCTS	05/28/2019	1,612.49
707807	UNITED RENTALS	DOME DOWN	05/03/2019	1,579.81
999	INGRAM LIBRARY SERVICES	BOOKS	05/21/2019	1,525.22
910	AIR SYSTEMS ENGINEERING INC	TEST/BALANCE	05/21/2019	1,500.00
1067	REGENTS OF THE UNIV OF MN	MINDFULNESS @ WORK COURSE 4/12-24/19	05/21/2019	1,500.00
796	BRUEGGER'S ENTERPRISES INC	HS - BREAD PRODUCTS	05/14/2019	1,483.09
731	STAINLESS KITCHEN INNOVATIONS INC	EXPRESSWAY RENOVATION	05/07/2019	1,481.50
707844	COMMERCIAL KITCHEN SERVICES	EQUIP/REPAIR	05/17/2019	1,437.56
945	CHARLES H. STEWART CO LTD.	CMS WINTER MUSICAL PRODUCTION BACKDROP	05/21/2019	1,430.00
707813	BLICK ART MATERIALS	CMS ETD CLASSROOM SUPPLIES	05/10/2019	1,418.91
1182	MN ASSN OF SCHOOL BUSINESS OFFICIALS	CONF. 5/14/19	05/28/2019	1,370.00
707911	ULINE SHIPPING SUPPLY	CSF FORKLIFT EXTENSIONS	05/24/2019	1,321.10
601	BRIGGS & MORGAN	LEGAL SERVICES 3/25 & 29/19	05/07/2019	1,310.40
614	COLLEGE TOWN PIZZA INC #1966	HS - PIZZA - ALA CARTE	05/07/2019	1,302.00
707928	TEAM SPORTING GOODS, INC	LACROSSE GOAL PART	05/31/2019	1,290.84
707781	COMMAND CENTER INC	CUST. SUBS KL/GL/WMS	05/03/2019	1,274.68
707814	COMMAND CENTER INC	CUST. SUBS GL/WMS	05/10/2019	1,238.90
606	BUREAU OF LECTURES & CONCERT ARTISTS	ASSEMBLY	05/07/2019	1,218.00
707839	ALLEGRA PRINT & IMAGING	SOFTBALL POSTERS	05/17/2019	1,211.43
1089	STACK SPORTS	GIRLS HOCKEY VIDEO	05/21/2019	1,200.00
839	MN IT SERVICES	MARCH 2019 ALARMS	05/14/2019	1,197.82
616	COMMERCIAL DOOR SYSTEMS, INC	WHS- CLOSER REPLACEMENT	05/07/2019	1,188.00
707918	HEINEMANN	RESTITUTION BOOKS JUNE 2019	05/31/2019	1,184.11
181901642	MANS, BRANDI	REIMBURSE	05/15/2019	1,180.24
588	AMAZON CAPITAL SERVICES INC	SUPPLIES-MULTIPLE SCHOOLS	05/07/2019	1,174.39
707872	ECM PUBLISHERS, INC	APRIL TT PRINTING	05/24/2019	1,167.18
801	CITY OF WAYZATA	WATER/SEWER APRIL 2019 WMS	05/14/2019	1,158.47
1187	ON SITE SANITATION	B&G TRACK / B&G LAX	05/28/2019	1,149.00
744	UNLIMITED SUPPLIES	WHS -WIND SCREENS	05/07/2019	1,128.87
715	PUMP & METER SERVICE, INC	TR#14 GAS CAP	05/07/2019	1,128.56
1054	PARALLEL TECHNOLOGIES INC	5 DROPS	05/21/2019	1,128.34
181901540	GUSTAFSON, BRAD	REIMBURSE	05/01/2019	1,117.54
707876	GOODIN CO	GL KITCHEN	05/24/2019	1,114.04
808	CUSTOM EDUCATION SOLUTIONS	TITLE PARENT ENGAGEMENT FUNDS	05/14/2019	1,100.40
1119	WAYZATA RESULTS, INC	B&G TRACK MEET TIMING	05/21/2019	1,100.00
1185	NATIONAL KARATE ACADEMY	MARTIAL ARTS CLASSES 3/25&26/19	05/28/2019	1,100.00
874	TROPICANA CHILLED DSD	HS - SNACKS	05/14/2019	1,093.12
938	BRUEGGER'S ENTERPRISES INC	CMS - BREAD PRODUCTS - ALA CARTE	05/21/2019	1,082.17
707877	GOPHER SPORT	BASKETBALL NETS	05/24/2019	1,080.25

1140	AMAZON CAPITAL SERVICES INC	OW HULLINGER LAMINATOR AND PENCIL SHARPENER	05/28/2019	1,079.32
635	EMC INSURANCE	CLAIM # CA80-Z01450672 DEDUCTIBLE	05/07/2019	1,077.50
707799	SCHOLASTIC INC	TITLE PARENT ENGAGEMENT FUNDS	05/03/2019	1,073.53
972	FUN ENGINEERZ LLC	JR STEM BV/SH	05/21/2019	1,064.00
707892	PIONEER MANUFACTURING CO	DIST ATHLETIC FIELD PAINT	05/24/2019	1,043.20
695	MN HISTORICAL SOCIETY	CMS ENTRY FEE FOR ONE STUDENT	05/07/2019	1,024.00
1064	PROMOWEAR	MUSICAL TSHIRTS	05/21/2019	1,015.00
595	BELL MUSEUM UNIV OF MN	GL 3RD GR FT 5/6/19	05/07/2019	1,005.00
679	KYLE, JEAN	MENTOR STIPEND FY19	05/07/2019	1,000.00
683	LOWE, ROBERT	MENTOR STIPEND FY19	05/07/2019	1,000.00
709	PESCH, LINDA	MENTOR STIPEND FY19	05/07/2019	1,000.00
761	WALTERS, CINDY	MENTOR STIPEND FY19	05/07/2019	1,000.00
788	BERRIOS, JUAN	CONCERT BAND CLINICIAN	05/14/2019	1,000.00
707812	ANCOM COMMUNICATIONS	HB ALL SITES SUPPLIES WALKIES	05/10/2019	993.50
1046	NIKE USA INC	REISSUED CHECK ATHL. RACE SHORTS	05/21/2019	990.00
872	TRANS-MISSISSIPPI BIOLOGICAL	Live Science	05/14/2019	989.90
1039	MN SOCIETY OF CERT PUBLIC ACCOUNTANTS	CONF. 6/3/19	05/21/2019	975.00
707819	HILLYARD INC MINNEAPOLIS	EMS - CUSTODIAL SUPPLIES	05/10/2019	974.63
707907	STATE SUPPLY CO, INC.	EMS W/O 26836 & 26853	05/24/2019	968.31
707922	LOFFLER COMPANIES, INC.	SPIRAL CLEANER ASSY	05/31/2019	957.00
740	TROPICANA CHILLED DSD	HS - SNACKS	05/07/2019	955.28
859	QUEST EVENTS LLC	GREEN CAFE	05/14/2019	948.22
786	AWARDS DIRECT-DIRECT IMPRESSIONS	SUPPLIES	05/14/2019	939.10
842	MN ELEM SCH PRINCIPALS' ASSN	MESPA MMBRSHIP	05/14/2019	924.00
1195	TIGERFIT LLC	CLASSES 5/14 & 5/16/19	05/28/2019	900.00
1077	SCHMITTY & SONS / GRAY LINE MPLS	COACH BUS TRANSPORTATION	05/21/2019	889.92
836	LANGUAGE LINE SERVICES	LANGUAGE LINE	05/14/2019	888.91
960	DIVERSIFIED SNACK DISTRIBUTION INC	CSF - SNACK - SATELLITES	05/21/2019	884.48
802	COLLEGE TOWN PIZZA INC #1966	HS - PIZZA - ALA CARTE	05/14/2019	882.00
950	COLLEGE TOWN PIZZA INC #1966	HS - PIZZA - ALA CARTE	05/21/2019	882.00
1150	COLLEGE TOWN PIZZA INC #1966	HS - PIZZA - ALA CARTE	05/28/2019	882.00
737	THOMAS, MARGARET	CHOIR ROBE HEMS	05/07/2019	850.25
707783	EMI AUDIO	MUSICAL MICROPHONES	05/03/2019	841.50
707821	INNOVATIVE GRAPHICS	WAYZATA BADMINTON TEES	05/10/2019	840.00
1191	R J MECHANICAL INC	CMS REPAIR	05/28/2019	833.92
615	COLLEGE TOWN PIZZA INC #1937	CMS - PIZZA - ALA CARTE	05/07/2019	832.50
951	COLLEGE TOWN PIZZA INC #1937	EMS - PIZZA - ALA CARTE	05/21/2019	832.50
1023	MARIMBAR	MARIMBA TUNING	05/21/2019	829.14
1147	BUREAU OF LECTURES & CONCERT ARTISTS	ASSEMBLY	05/28/2019	825.00
787	BAYFIELD FRUIT CO LLC	ALL - PRODUCE	05/14/2019	817.95
958	DENNY'S 5TH AVENUE BAKERY	CMS - BREAD	05/21/2019	814.74
882	US FOODS CULINARY E & S	HS - SERVING SUPPLIES	05/14/2019	810.00
1088	SPORRE, LAURIE	LAUNDRY SERVICES	05/21/2019	810.00
707912	BSN SPORTS	EMBROIDERY	05/31/2019	799.65
673	KINECT ENERGY INC	ENERGY MGMNT FEE MAY 2019	05/07/2019	765.00
1103	TROPICANA CHILLED DSD	EMS - SNACKS	05/21/2019	759.76
994	HILL CO, ROBERT B.	BV SALT	05/21/2019	756.09
681	LARSON CO, J. H.	CMS-LIGHTS	05/07/2019	754.40
825	HAHN, R.N.,PHN, MICHELLE	MAY 2019 NURSE CONSULTANT	05/14/2019	749.00
181901663	BRISLEY, SUSAN	REIMBURSE	05/22/2019	745.14
963	EBERT CONSTRUCTION	9th - 32B Site Concrete	05/21/2019	741.00
1144	BROWN'S ICE CREAM CO	HS - ALA CARTE ICE CREAM	05/28/2019	739.48
804	CONTEMPORARY IMAGES	POSTERS	05/14/2019	738.93
736	SYCAMORE LEARNING COMPANY	CMS STUDY SKILLS 3/23/19	05/07/2019	735.00
865	SALTA	APRIL 2019 SPANISH CLASSES	05/14/2019	728.30
670	K4 APPLICATION DBA DUNN BROS COFFEE	HS - SNACKS	05/07/2019	726.92
181901638	KNUDTSON, CORY	REIMBURSE	05/15/2019	725.35
1048	NOLLETTE, MA, LP, INC, CINDY	SPECIAL PUPIL AG	05/21/2019	720.00
1143	BREADSMITH	HS - BREAD PRODUCTS	05/28/2019	698.72

819	GRAINGER INC., W. W.	CSF - W/O 26854	05/14/2019	698.30
707785	GOODIN CO	GL & CSF STOCK	05/03/2019	697.70
707852	MCKESSON MEDICAL-SURGICAL GOVERNMENT	HEALTH OFFICE SUPPLIES	05/17/2019	693.69
1080	SHAMROCK GROUP	ICE MACHINE MAINT.	05/21/2019	689.98
934	BREADSMITH	HS - BREAD PRODUCTS	05/21/2019	682.84
1151	COLLEGE TOWN PIZZA INC #1937	CMS - PIZZA - ALA CARTE	05/28/2019	682.50
964	EDVOTEK	MINNICK GENETICS LAB	05/21/2019	679.80
707850	LOFFLER COMPANIES, INC.	WHS COPY CENTER SOFTWARE MAINTENANCE	05/17/2019	670.00
700	NEW WAY HYPNOSIS CLINIC, INC	COMMUNITY ED PROGRAMS WEIGHT LOSS	05/07/2019	660.00
1015	LEMINH, LISA	GIRLS GOLF TOP GOLF/SHIRTS	05/21/2019	660.00
792	BREADSMITH	HS - BREAD PRODUCTS	05/14/2019	651.08
833	IRON MOUNTAIN	DIST STORAGE	05/14/2019	639.31
599	BREADSMITH	HS - BREAD PRODUCTS	05/07/2019	635.20
1176	K4 APPLICATION DBA DUNN BROS COFFEE	HS - SNACKS	05/28/2019	627.84
707818	GOPHER SPORT	MR HB SY1819 APRIL	05/10/2019	626.00
793	BROWN'S ICE CREAM CO	HS - ALA CARTE ICE CREAM	05/14/2019	622.93
845	MN SYNCHRONIZED SWIM COACHES ASSN	ENTRY FEE FOR STATE SYNCHRO	05/14/2019	620.00
1145	BRUCE THE BUG GUY	2ND GR IN-HOUSE FT 5/24/19	05/28/2019	619.00
181901617	CHRISTOPHERSON, ALLAN	REIMBURSE	05/15/2019	609.89
863	RIPPE & ASSOCIATES, ROBERT	CONSULTING FEES	05/14/2019	608.16
707786	GROSH	EMS MUSICAL	05/03/2019	607.94
181901544	KIMBLER, RODNEY	REIMBURSE	05/01/2019	604.00
930	BODY KNOWLEDGE	CMS WELLNESS FAIR 5/14/19	05/21/2019	600.00
978	GROTH MUSIC CO	MUSIC GLOCKENSPIELS	05/21/2019	600.00
707917	GOPHER SPORT	CMS PHY ED CLASSROOM EQUIPMENT	05/31/2019	599.00
713	PROMOWEAR	CLUB Y.E.S. POP SOCKETS	05/07/2019	593.00
707887	LAKESHORE LEARNING MATERIALS	Sam Kaine Kindergarten Supplies	05/24/2019	592.78
1193	SPRAYING SYSTEMS CO	DIST. USE	05/28/2019	592.00
885	VSI VIDEO SERVICES INC	SERVICE YAMAHA MIXER	05/14/2019	585.00
707810	ACCO BRANDS CORPORATION	LAMINATOR SERVICE CONTRACT	05/10/2019	579.08
886	WALBRAN, SHARON	CLASSES	05/14/2019	577.50
707868	AUTOMATED LOGIC CORP	CMS REPAIR	05/24/2019	575.00
707909	TRI-DIM FILTER CORP	WHS BELTS	05/24/2019	566.27
707803	STAPLES BUSINESS ADVANTAGE	Office Supplies	05/03/2019	557.77
1033	MN FOOTBALL COACHES ASSN	COACHES ED.	05/21/2019	550.00
664	INGRAM LIBRARY SERVICES	BOOKS	05/07/2019	549.87
707817	ECM PUBLISHERS, INC	CMS RENOVATIONS RE-BID	05/10/2019	535.50
1123	WESTMARK PRODUCTIONS	AUDIO RECORDINGS	05/21/2019	526.00
826	HAMEL BUILDING CTR	LUMBER	05/14/2019	522.45
904	AFFINITECH	PROJECTOR STABILIZER @EMS	05/21/2019	520.52
707843	COMMAND CENTER INC	CUST. SUBS BV/SH/GL	05/17/2019	518.82
936	BROWN'S ICE CREAM CO	HS - ALA CARTE ICE CREAM	05/21/2019	507.43
181901705	HARRIDAY, SOLVEIG	REIMBURSE	05/29/2019	506.80
844	MN SAFETY COUNCIL	DDC CLASS 4/17/19	05/14/2019	504.00
668	JORDAHL, SUSAN	MENTOR STIPEND FY19	05/07/2019	500.00
685	MACRAFIC, BRANDON	MENTOR STIPEND FY19	05/07/2019	500.00
733	SVOBODA, CRYSTAL	MENTOR STIPEND FY19	05/07/2019	500.00
834	KING, HERBERT	STIPEND FY19 MENTOR	05/14/2019	500.00
883	US BANK	2010A CAP. FACILITY BONDS	05/14/2019	500.00
1043	MY TOWN FITNESS LLC	CLASS 5/7/19	05/21/2019	500.00
1096	THE BAKKEN	4TH GR PROGRAM 5/17/19	05/21/2019	500.00
707867	ANCOM COMMUNICATIONS	WHS INSTALL WEATHER ANTENNA	05/24/2019	496.00
707806	ULINE SHIPPING SUPPLY	DOME DOWN	05/03/2019	484.03
706	OXHERD PIZZA INC.	Pizza - West Middle (Formerly DVM Pizza)	05/07/2019	480.00
803	COLLEGE TOWN PIZZA INC #1937	EMS - PIZZA - ALA CARTE	05/14/2019	472.50
850	OXHERD PIZZA INC.	Pizza - West Middle (Formerly DVM Pizza)	05/14/2019	472.50
1101	TRANS-MISSISSIPPI BIOLOGICAL	Live Science	05/21/2019	469.00
967	FILLMYRECIPE LLC	Food Products	05/21/2019	456.00
816	FIRST STUDENT, INC	WHS - PLYMOUTH	05/14/2019	452.26

707823	LAKESHORE LEARNING MATERIALS	KINDERGARTEN CLASSROOM FUNDS	05/10/2019	448.25
1079	SCIENCE EXPLORERS	CLASSES 5/9&16/19	05/21/2019	444.80
1183	MTCA MN TENNIS COACHES ASSN	BOYS STATE HS TENNIS TOURN. BANQUET	05/28/2019	442.00
866	SANDINO, JEFF	THAI CUISINE CLASS 5/7/19	05/14/2019	437.00
858	PUBLIC STORAGE 08316	OFFSITE STORAGE 1524	05/14/2019	435.00
892	COMMUNITY HEALTH CHARITIES-MN	Payroll accrual	05/15/2019	431.98
1206	COMMUNITY HEALTH CHARITIES-MN	Payroll accrual	05/31/2019	431.98
632	EBC (EDUCATORS BENEFIT CONSULTANTS)	admin and compliance service	05/07/2019	431.69
797	CARLETON ACADEMIC QUIZ TEAM	REISSUED CHECK SNOW CAT TOURN.	05/14/2019	430.00
707849	LAKESHORE LEARNING MATERIALS	KINDERGARTEN CLASSROOM SUPPLIES	05/17/2019	426.32
181901703	FREDRICKSON, SAM	REIMBURSE	05/29/2019	415.30
1171	HAMEL BUILDING CTR	ETD CLASSROOM SUPPLIES	05/28/2019	405.50
592	ANDYMARK, INC.	OPEN PO ROBOTICS	05/07/2019	403.26
661	HUDL	BOYS LAX HUDL SILVER	05/07/2019	400.00
870	THORNTON, DIANE	PIANO ACCOMPANIMENT	05/14/2019	400.00
1160	DRAMATISTS PLAY SERVICE, INC	VANITY FAIR	05/28/2019	400.00
586	ALLEN, PAMELA	LOST IPAD FINE RETURNED	05/07/2019	399.00
707856	SCHOLASTIC BOOK FAIRS	EMS GR 8 LANG ARTS	05/17/2019	395.83
707888	MINVALCO	WHS VAV REPAIR PARTS	05/24/2019	394.39
181901668	HARRIDAY, SOLVEIG	REIMBURSE	05/22/2019	386.14
181901680	MARTINETTI, OLIVIA	REIMBURSE	05/22/2019	383.38
961	DUNDEE NURSERY & LANDSCAPING	FLOWERS	05/21/2019	368.05
805	COUND, HAILLEY	REISSUE NEW CHECK OFFICIAL	05/14/2019	353.88
692	MIDWEST SPECIAL INSTRUMENTS CORP	SPED - SUPPLIES	05/07/2019	350.00
704	NOVINSKA, TOD	CLASSES 4/10 & 17/19	05/07/2019	350.00
723	ROOT-O-MATIC	CMS -AUDITORIUM REPAIR	05/07/2019	350.00
856	POVOLNY, KATHY	PHOTO CLASS 3/11/19 & 5/1/19	05/14/2019	350.00
1057	POPP COMMUNICATIONS	Blanket PO for long distance calls	05/21/2019	348.92
181901621	CRANDALL, KRISTA	REIMBURSE	05/15/2019	344.04
696	MN SAFETY COUNCIL	DDC CLASSES 3/11&18/19	05/07/2019	342.00
1076	SANDINO, JEFF	CLASS 5/13/19	05/21/2019	342.00
181901535	DENEUI, SARAH	REIMBURSE	05/01/2019	332.50
952	CROW RIVER SPORTSMEN'S CLUB	INVITATIONAL 5/19/19	05/21/2019	330.00
1045	NEW PRAGUE CLAY TARGET CLUB	INVITATIONAL	05/21/2019	330.00
707777	ALLEGRA PRINT & IMAGING	KL - COYOTE CARD COUPONS	05/03/2019	328.11
862	RIFTON EQUIPMENT	SPED - SUPPLIES	05/14/2019	326.25
181901683	NELSON, JERROD	REIMBURSE	05/22/2019	326.25
181901701	BYRLEV, KRISTIN	REIMBURSE	05/29/2019	326.03
897	PHEAA	Payroll accrual	05/15/2019	325.87
1210	PHEAA	Payroll accrual	05/31/2019	325.87
181901576	HALSTENSGARD, DANIEL	REIMBURSE	05/08/2019	325.85
763	WAYZATA HIGH SCHOOL SR CLASS PARTY	HS - PARENT TABLEWASHERS	05/07/2019	325.00
996	HORIZON COMMERCIAL POOL SUPPLY	CSF - AFO class	05/21/2019	325.00
722	R J MECHANICAL INC	GW -SINK REPAIR	05/07/2019	321.50
730	SHOWERS, SHANE	OFFICIAL	05/07/2019	320.00
707800	SCHOOL SPECIALTY	HB INCLUSION SUPPLIES	05/03/2019	316.10
618	CREATING ART INC	CLASS 4/22/19	05/07/2019	315.00
701	NHA HEATING & AIR CONDITIONING INC	WHS -REPAIR	05/07/2019	315.00
1034	MN SOUTHWEST TUTOR LLC	CONT. SERVICE	05/21/2019	308.00
684	LVC (LOW VOLTAGE CONTRACTORS)	GL -LEAK REPAIR	05/07/2019	300.00
920	ASBO INTERNATIONAL	RECERTIFICATION FEE	05/21/2019	300.00
929	BETHEL UNIVERSITY	INDOOR TRACK 3/22/19	05/21/2019	300.00
707795	NORCOSTCO INC	TECH RENTAL	05/03/2019	300.00
181901687	SCHNEIDER, JULIE	REIMBURSE	05/22/2019	295.69
181901619	CHRISTENSON, ERIK	REIMBURSE	05/15/2019	294.62
1097	THOMAS, MARGARET	ZIPPER & HOOKS	05/21/2019	293.00
181901688	SCHUMACHER, MICHAEL	REIMBURSE	05/22/2019	292.01
707837	WEST MUSIC CO	MUSIC SUPPLIES	05/10/2019	291.90
590	AMERICAN PRESSURE, INC	CSF-SHOP STOCK	05/07/2019	288.95

707845	GOPHER SPORT	WEIGHT ROOM EQUIP	05/17/2019	288.88
181901542	HART, ALLISON	REIMBURSE	05/01/2019	288.00
707826	SCHMITT MUSIC CO	CLASS SUPPLIES	05/10/2019	287.23
1138	ALLINA HEALTH	PHYSICALS:	05/28/2019	285.00
861	RESOUND	SPED - SUPPLIES	05/14/2019	284.95
707825	PLANK ROAD PUBLISHING	MUSIC K-8 SUBSCRIPTION RENEWAL	05/10/2019	282.40
707796	REALLY GOOD STUFF	MCAULIFF TLS SUPPLIES	05/03/2019	281.91
181901573	GILKAY, MICHELLE	REIMBURSE	05/08/2019	280.46
181901678	LINCK, JESSICA	REIMBURSE	05/22/2019	280.32
1072	ROE, ERIN	PIANIST FOR SELECT CHOIR	05/21/2019	277.00
707871	DEMCO, INC.	Order for Media Center	05/24/2019	276.10
712	PROFESSIONAL INTERPRETING	INTERPRETER	05/07/2019	274.40
181901575	HAGEN, ANDREW	REIMBURSE	05/08/2019	269.52
181901707	JACKLITCH, MICHELLE	REIMBURSE	05/29/2019	267.65
1194	STEP SAVER INC	WHS SALT	05/28/2019	267.53
690	MEDICAL DISPOSAL SYSTEMS	SERVICE 12/10/18	05/07/2019	267.00
946	CITI-CARGO & STORAGE	DOMESTIC STORAGE	05/21/2019	261.00
855	PLYMOUTH ICE CTR	APRIL BROOMBALL	05/14/2019	260.00
707816	DECKER INC	HR BANQUET TABLE CART	05/10/2019	255.80
975	GM FINANCIAL LEASING	WHS Parking Lot Car Lease	05/21/2019	250.34
867	SCIENCE EXPLORERS	CLASSES KL 4/25 - 5/2/19	05/14/2019	250.20
718	RICHARDSON, RONALD	CLASS 4/23/19	05/07/2019	250.00
840	MN CLAY USA - MIDWEST	SUPPLIES	05/14/2019	250.00
1036	MN DEPT OF PUBLIC SFTY, EPCRA PROGRAM	HAZARDOUS CHEM. INV. FEE	05/21/2019	250.00
932	BOKOVITZ, AUDRA	SR NIGHT POSTERS/PACKETS	05/21/2019	247.51
181901616	CASPAR, ANNA	REIMBURSE	05/15/2019	246.83
707895	REALLY GOOD STUFF	OW KINDERGARTEN CLASSROOM SUPPLIES	05/24/2019	246.39
1198	TWIN CITY HARDWARE	KL BOILER & SHOP DOORS	05/28/2019	245.14
589	AMERICAN BOTTLING CO	AMERICAN BOTTLING 4/23/19	05/07/2019	243.60
1203	VEBEROD GEM GALLERY	OPEN PO	05/28/2019	243.35
924	BAKER, JEFFREY	OFFICIAL	05/21/2019	241.00
1188	OXHERD PIZZA INC.	Pizza - West Middle (Formerly DVM Pizza)	05/28/2019	240.00
1192	SHEIH, SANDRA	FLUTE LESSONS	05/28/2019	240.00
707793	MCKESSON MEDICAL-SURGICAL GOVERNMENT	BLAKE SCHOOL HEALTH SUPPLIES	05/03/2019	238.21
181901590	MILLER, RICHARD	REIMBURSE	05/08/2019	236.57
657	HIGHWAY 55 RENTAL & SALES INC	DOMESTIC STORAGE	05/07/2019	236.38
181901718	WINDSOR, CYNTHIA	REIMBURSE	05/29/2019	235.65
1047	NOKOMIS SHOE SHOP INC	SHOES	05/21/2019	234.90
926	BEENINGA, JULIE	DECORATIONS/FRAMES FOR SR NIGHT	05/21/2019	233.61
707898	SCHOLASTIC INC	SUMMER LEARNING CURR	05/24/2019	231.07
707924	SCHMITT MUSIC CO	BAND INSTRUMENT REPAIR	05/31/2019	230.00
707834	TIERNEY BROTHERS, INC.	PRINTHEAD	05/10/2019	229.50
707884	HORIZON COMMERCIAL POOL SUPPLY	WMS SERVICE	05/24/2019	228.00
607	CARLSON, TAIT	OFFICIAL	05/07/2019	226.50
707782	ECM PUBLISHERS, INC	MARCH 11 REG. MINUTES	05/03/2019	226.10
1178	MAAT CORP	PAPA LEMON AUTHOR VISIT	05/28/2019	225.00
860	READING READING BOOKS, LLC	TITLE ENGAGEMENT FUNDS	05/14/2019	222.50
707885	INNOVATIVE OFFICE SOLUTIONS	SPED DIVIDER PANEL FOR BV	05/24/2019	222.49
743	ULBERG, CELESTE	REFUND	05/07/2019	221.00
1146	BRUEGGER'S ENTERPRISES INC	HS - BREAD PRODUCTS	05/28/2019	220.76
181901530	BOBEK, STACY	REIMBURSE	05/01/2019	215.01
698	MURPHY, MAUREEN	PROVIDENCE HEALTH SERVICES REIMBURSEMENT	05/07/2019	214.38
1084	SODERBERG, JAY	CLASSES	05/21/2019	212.50
991	HIGH NORTH INC	SUPPLIES FOR B&G TRACK MEET	05/21/2019	210.00
1053	OXHERD PIZZA INC.	Pizza - West Middle (Formerly DVM Pizza)	05/21/2019	210.00
1118	WALBRAN, SHARON	CLASSES 5/9/19	05/21/2019	210.00
181901645	RICHARDS, MICHAEL	REIMBURSE	05/15/2019	209.26
181901709	KNUDTSON, CORY	REIMBURSE	05/29/2019	207.89
815	ECKROTH MUSIC	BAND CLASS SUPPLIES	05/14/2019	205.80

1040	MN STATE COLLEGES & UNIVERSITIES	DISTRICT NURSE CARDS	05/21/2019	204.00
181901552	SCHULZ, TAMARA	REIMBURSE	05/01/2019	203.70
667	JOHNSTONE SUPPLY	TR #10 STOCK	05/07/2019	203.08
729	SHAMROCK GROUP	CMS - SNACKS	05/07/2019	201.80
1006	KOBIELUSH, SAMUEL	REISSUED CHECK OFFICIAL	05/21/2019	201.00
1120	WEIMERSKIRCH, MICHAEL	OFFICIAL	05/21/2019	200.72
687	MANNY'S PIANO MOVING	CMS AUDITORIUM TO CLASSROOM 4/1/19	05/07/2019	200.00
726	SCHAUB, CAROL	CLASS ON 4/29/19	05/07/2019	200.00
884	VADAVI, KRISHNA	REFUND	05/14/2019	200.00
181901579	HOOVER, JUDITH	REIMBURSE	05/08/2019	200.00
181901581	JACOBS, DONNA	REIMBURSE	05/08/2019	200.00
181901611	WILLAR, DAWN	REIMBURSE	05/08/2019	200.00
181901690	SOMERS, CATHY	REIMBURSE	05/22/2019	200.00
181901697	ZARAGOZA, CHRISTINE	REIMBURSE	05/22/2019	200.00
900	WAYZATA PUBLIC SCH ED FOUNDATION	Payroll accrual	05/15/2019	198.10
1215	WAYZATA PUBLIC SCH ED FOUNDATION	Payroll accrual	05/31/2019	198.10
181901641	LEVIN, LINDA	REIMBURSE	05/15/2019	197.20
181901637	KLEIN, JERI	REIMBURSE	05/15/2019	193.80
181901613	ALLEN, SUSAN	REIMBURSE	05/15/2019	191.40
780	ALLINA HEALTH SYSTEM	PRE EMPLOY SCREEN	05/14/2019	190.00
719	RIEDEL, MICHELLE	CLASS 4/16/19	05/07/2019	187.50
806	COUNTRYSIDE CATERING	CE CEAC MTG 5/6/19	05/14/2019	187.03
181901682	MILLER, EMILY	REIMBURSE	05/22/2019	183.78
985	HAMMER, ASHLEY	OFFICIAL	05/21/2019	183.00
181901717	SPAULDING, KALLIE	REIMBURSE	05/29/2019	182.52
672	KIDCREATE STUDIO	MINECRAFT CLASSES	05/07/2019	182.00
181901572	GAPPA, AMY	REIMBURSE	05/08/2019	180.75
841	MN DEPT OF HEALTH	HENNEPIN CTY BIRTH FILE	05/14/2019	180.00
1190	PUMP IT UP - PLYMOUTH	BV NSD FT 3/28/19	05/28/2019	178.00
596	BERRY COFFEE CO	DAB COFFEE SERVICE	05/07/2019	177.98
181901651	SOLHEID, CAROL	REIMBURSE	05/15/2019	177.31
181901566	EICHENLAUB, LINDSEY	REIMBURSE	05/08/2019	176.78
181901673	KLEIN, JERI	REIMBURSE	05/22/2019	175.78
1159	DOYLE SECURITY PRODUCTS	DIST. USE	05/28/2019	175.11
955	DAVE'S SPORT SHOP	HOCKEY APPAREL	05/21/2019	175.00
181901693	VALIAROVSKAIA, NATALIA	REIMBURSE	05/22/2019	175.00
1132	A-1 OUTDOOR POWER INC	CSF STOCK	05/28/2019	174.10
896	MOVEFWD INC (FORMERLY TEENS ALONE)	Payroll accrual	05/15/2019	173.42
1209	MOVEFWD INC (FORMERLY TEENS ALONE)	Payroll accrual	05/31/2019	173.42
1020	LYU, SUPING	M3 CHALLENGE	05/21/2019	172.78
637	FIRST TECHNOLOGIES, INC	FILAMENT FOR 3D PRINTERS	05/07/2019	169.97
181901538	GERBER, SALLY	REIMBURSE	05/01/2019	169.65
1204	WESTONE LABORATORIES INC	SPED - SUPPLIES	05/28/2019	169.25
1102	TRIARCO ARTS & CRAFTS, INC.	Kindergarten Canvas Order	05/21/2019	169.06
893	FLORIDA STATE DISBURSEMENT UNIT	Payroll accrual	05/15/2019	165.30
1207	FLORIDA STATE DISBURSEMENT UNIT	Payroll accrual	05/31/2019	165.30
181901592	NALEID, AMY	REIMBURSE	05/08/2019	165.01
901	1ST LINE/LEEWES VENTURES LLC	FRUITASTIC CHERRY	05/21/2019	164.75
759	US FOODS CULINARY E & S	CSF - SERVING SUPPLIES	05/07/2019	164.07
181901643	NIKSTAD, ERICA	REIMBURSE	05/15/2019	162.92
181901681	MILLER, DANIELLE	REIMBURSE	05/22/2019	162.85
181901677	LEWIS, ADRIENNE	REIMBURSE	05/22/2019	161.70
717	RED NOTE BOTANICA LLC	CLASS 4/29/19	05/07/2019	160.00
707846	GROSH	MUSICAL BACKDROP	05/17/2019	160.00
1058	PREMIUM WATERS INC	DAB WATER SERVICE	05/21/2019	158.25
1011	LARSON, JIM	OFFICIAL	05/21/2019	156.00
1017	LEVASSEUR, MARK	OFFICIAL	05/21/2019	156.00
1083	SHOEMAKER, DAVE	OFFICIAL	05/21/2019	156.00
1100	TRAEN, TODD	OFFICIAL	05/21/2019	156.00

1129	ZASTROW, JOHN	OFFICIAL	05/21/2019	156.00
873	TRIARCO ARTS & CRAFTS, INC.	Supplies for Art Teacher	05/14/2019	152.00
651	GUETTER, LINDSEY	CLASS GLASSMSGS-SP-19	05/07/2019	150.00
677	KRUBSACK, TERI	CLINICIAN 4/30/19	05/07/2019	150.00
711	PHASOR ELECTRIC CO	SERVICE CALL FOR EXIT LIGHTS	05/07/2019	150.00
1024	MARS CO, W. P. & R.S.	SUPPLIES	05/21/2019	149.55
973	GANTI, PRABHA	DI SUPPLIES	05/21/2019	146.13
707921	LAKESHORE LEARNING MATERIALS	ECFE SUPPLIES	05/31/2019	141.50
658	HLUSAK, CHRIS	MUSICAL CONCESSIONS	05/07/2019	140.00
676	KORBA, JERRY	OFFICIAL	05/07/2019	140.00
922	BAIN, GARY	OFFICIAL	05/21/2019	140.00
181901715	MILBERT, ANNE-MARIE	REIMBURSE	05/29/2019	138.10
598	BLUE TARP FINANCIAL INC	CSF- SHOP STOCK	05/07/2019	137.95
1069	RHOMBS, CRAIG	CLASSES 4/27 & 5/4/19	05/21/2019	136.50
984	HAMEL BUILDING CTR	POLYACRYLIC/GLUE	05/21/2019	135.97
621	DEMPSEY, MATTHEW	OFFICIAL	05/07/2019	133.00
634	ELIASON, THOMAS	OFFICIAL	05/07/2019	133.00
648	GJERSVIG, MICHAEL	OFFICIAL	05/07/2019	133.00
675	KNAUS, JASON	OFFICIAL	05/07/2019	133.00
678	KUDEBEK, STEVE	OFFICIAL	05/07/2019	133.00
721	RISDALL, PAUL	OFFICIAL	05/07/2019	133.00
940	BURNS, ANN	OFFICIAL	05/21/2019	133.00
977	GRAY, EMILY	OFFICIAL	05/21/2019	133.00
1007	KOCINA, DAMON	OFFICIAL	05/21/2019	133.00
1012	LAWROW, MIKE	OFFICIAL	05/21/2019	133.00
1030	MCKINLAY, SHANE	OFFICIAL	05/21/2019	133.00
1051	OSMAN, BADASO	OFFICIAL	05/21/2019	133.00
1056	PODRATZ, JERRY	OFFICIAL	05/21/2019	133.00
181901706	HENRY, ANGELA	REIMBURSE	05/29/2019	132.77
181901691	STOESZ, JESACA	REIMBURSE	05/22/2019	131.93
181901551	ROGERS, JUDY	REIMBURSE	05/01/2019	130.50
181901631	HARRIDAY, SOLVEIG	REIMBURSE	05/15/2019	130.50
181901598	ROGERS, JUDY	REIMBURSE	05/08/2019	128.59
593	BARNES & NOBLE	MARTIAN BOOKS	05/07/2019	128.00
181901708	KLEIN, JERI	REIMBURSE	05/29/2019	127.84
1141	BATTERIES R US	KL FAUCET BATTERY REPLACEMENTS	05/28/2019	125.41
1010	LAKE MINNETONKA HOME CARE	CLASS 5/7/19	05/21/2019	125.40
835	KJESBO, LEE	SOLO ENSEMBLE JUDGE	05/14/2019	125.00
837	LODIN, DENNIS	SOLO ENSEMBLE JUDGE	05/14/2019	125.00
889	WEILAND, BECKY	SOLO ENSEMBLE JUDGE	05/14/2019	125.00
181901543	JACKLITCH, MICHELLE	REIMBURSE	05/01/2019	124.54
181901692	TASLER, ANDREA	REIMBURSE	05/22/2019	124.35
857	PROFESSIONAL INTERPRETING	INTERPRETER	05/14/2019	124.00
1074	RUSHFELDT, ANN	OFFICIAL	05/21/2019	122.00
1114	VELSOR, AMY	OFFICIAL	05/21/2019	122.00
1130	ZIEGENHAGEN, CHELSEA	OFFICIAL	05/21/2019	122.00
181901711	LABOWITCH, KATHRYN	REIMBURSE	05/29/2019	121.80
707886	KARLSBURGER FOODS, INC	HS - GROCERIES	05/24/2019	119.40
707894	PRO-TEC DESIGN	BV REPAIR	05/24/2019	118.75
629	DOYLE SECURITY PRODUCTS	CSF- SHOP STOCK	05/07/2019	117.84
181901694	WEBER, LORI	REIMBURSE	05/22/2019	117.16
1133	ACME TOOLS - PLYMOUTH	CSF REPLACEMENT	05/28/2019	116.20
707873	ECOLAB PEST ELIMINATION DIV	MR PEST CONTROL	05/24/2019	115.29
1093	TEACHER'S DISCOVERY	CMS, SPANISH DEPARTMENT CLASSROOM	05/21/2019	115.14
181901674	KUMIA, ADJWOA	REIMBURSE	05/22/2019	114.73
181901558	ANDERSON, MARY	REIMBURSE	05/08/2019	114.72
181901629	HAGEN, ANDREW	REIMBURSE	05/15/2019	114.58
1197	TRANS-MISSISSIPPI BIOLOGICAL	Live Science	05/28/2019	113.50
181901667	GRACK, JODI	REIMBURSE	05/22/2019	113.22

181901582	JOHNSON, JERI	REIMBURSE	05/08/2019	112.40
181901615	BOGGS, REBECCA	REIMBURSE	05/15/2019	112.12
1050	ORIENTAL TRADING CO, INC.	key chains for Father's Day gift	05/21/2019	110.34
181901622	DEENEY, BRIAN	REIMBURSE	05/15/2019	109.64
707874	FERGUSON ENTERPRISES, INC #1657	WHS FLUSHER	05/24/2019	109.50
181901633	HOLZ, JILL	REIMBURSE	05/15/2019	109.00
181901630	HALSTENSGARD, DANIEL	REIMBURSE	05/15/2019	108.00
181901556	ALSTAD, KRISTEN	REIMBURSE	05/08/2019	106.80
846	MN TROPHIES & GIFTS	KEY CHAIN ENGRAVING	05/14/2019	105.20
953	CUB FOODS	FOOD	05/21/2019	104.92
181901571	GALE, CHRISTA	REIMBURSE	05/08/2019	103.53
707838	WILSON LANGUAGE TRAINING CORP	SPED - SUPPLIES	05/10/2019	103.00
789	BERRY COFFEE CO	DAB COFFEE SERVICE	05/14/2019	102.38
181901634	HUSO, NAOMI	REIMBURSE	05/15/2019	101.73
923	BAKER, ANDREW	OFFICIAL	05/21/2019	100.36
987	HAWKINS, JEFFREY	OFFICIAL	05/21/2019	100.36
988	HELGREN, JORDAN	OFFICIAL	05/21/2019	100.36
1092	TAPPER, MADELINE	OFFICIAL	05/21/2019	100.36
707776	ADI	ESC NEW SITE WORK	05/03/2019	100.26
671	KELLIHER, YEKATERINA	DI SUPPLIES	05/07/2019	100.00
708	PASHINA, BRANDON	REFUND	05/07/2019	100.00
727	SCHMEICHEL, RUSSEL	OFFICIAL	05/07/2019	100.00
962	EASTER, MARK	PIANO TUNING	05/21/2019	100.00
181901584	KLEIN, JERI	REIMBURSE	05/08/2019	99.18
181901562	BLAKE, KAISA	REIMBURSE	05/08/2019	98.43
181901653	SWANSON, ANNE	REIMBURSE	05/15/2019	97.83
181901646	RIDLEY, SARA	REIMBURSE	05/15/2019	96.28
181901545	KLEIN, JERI	REIMBURSE	05/01/2019	95.88
976	GRAINGER INC., W. W.	District use	05/21/2019	95.50
912	ALLINA HEALTH SYSTEM	PRE EMPLOY SCREEN	05/21/2019	95.00
181901549	PETERSON, JOELLE	REIMBURSE	05/01/2019	92.51
707805	TRUSTED EMPLOYEES	BACK GROUND CHECKS	05/03/2019	92.50
1016	LERNER PUBLISHING GROUP INC	SPED - SUPPLIES	05/21/2019	90.00
181901527	BAKER, EILEEN	REIMBURSE	05/01/2019	90.00
707828	SOCIAL THINKING	SOCIAL EMOTIONAL RESOURCES NW	05/10/2019	89.66
181901550	REINARTS, TYLER	REIMBURSE	05/01/2019	89.16
1018	LIBRARY STORE, THE	MEDIA CENTER SUPPLIES	05/21/2019	87.67
609	CITI-CARGO & STORAGE	DOMESTIC STORAGE	05/07/2019	87.00
766	WILLIAMS, MARTHA	MUSICAL CONCESSIONS	05/07/2019	86.73
181901593	NOONAN, TIMOTHY	REIMBURSE	05/08/2019	86.41
707801	SHAR PRODUCTS COMPANY	PIANO ACCOMPANIMENT	05/03/2019	86.36
181901632	HINTSALA, JULIE	REIMBURSE	05/15/2019	86.18
181901560	BEUGEN, MARA	REIMBURSE	05/08/2019	83.69
646	GAGNON, DANIEL	OFFICIAL	05/07/2019	83.50
181901698	ALLEN, MICHELLE	REIMBURSE	05/29/2019	82.53
649	GRAINGER INC., W. W.	WHS -CEILINGS PROJECT	05/07/2019	80.63
847	MOHN, MONICA	CLASS 5/4/19	05/14/2019	80.00
1172	HIRSHFIELD'S PAINT	ELS PAINT FOR DUMPSTER LINES	05/28/2019	79.99
181901557	ANDERSEN-LAWRANCE, CAROL	REIMBURSE	05/08/2019	79.99
617	COON, PAUL	OFFICIAL	05/07/2019	79.00
633	EDWARDS, NICHOLAS	OFFICIAL	05/07/2019	79.00
933	BOUMAN, JEFFREY	OFFICIAL	05/21/2019	79.00
993	HILL, TAYLOR	OFFICIAL	05/21/2019	79.00
1068	REITELBACH, JOHN	OFFICIAL	05/21/2019	79.00
1078	SCHWICHTENBERG, HEIDI	OFFICIAL	05/21/2019	79.00
571	ABRAHAMSON, THOMAS	OFFICIAL	05/07/2019	78.00
674	KINNE, ED	OFFICIAL	05/07/2019	78.00
939	BRUMLEY, BLAKE	OFFICIAL	05/21/2019	78.00
971	FOURNIEA, PAUL	OFFICIAL	05/21/2019	78.00

995	HOLLENBACK, CHARLES	OFFICIAL	05/21/2019	78.00
1003	JACOBS, DONALD	OFFICIAL	05/21/2019	78.00
1004	KINNE, ED	OFFICIAL	05/21/2019	78.00
1009	KUPHAL, BRENT M	OFFICIAL	05/21/2019	78.00
1026	MASLOWSKI, ROBERT	OFFICIAL	05/21/2019	78.00
1059	PRICE, MATTHEW	OFFICIAL	05/21/2019	78.00
1066	RATHKE, DANIEL	OFFICIAL	05/21/2019	78.00
1099	THUROW, JOSHUA	OFFICIAL	05/21/2019	78.00
1117	VOGT, JASON	OFFICIAL	05/21/2019	78.00
181901656	BAUM, LAURA	REIMBURSE	05/22/2019	76.72
181901664	CARGILL, KRISTIN	REIMBURSE	05/22/2019	76.64
181901704	GRAY, COURTNEY	REIMBURSE	05/29/2019	76.42
791	BOLITHO, CHERYL	REISSUED CHECK FOR OFFICIAL	05/14/2019	76.00
181901659	BLOOM, ERIN	REIMBURSE	05/22/2019	76.00
181901635	JOHNSON, JERI	REIMBURSE	05/15/2019	75.28
1082	SHEIH, SANDRA	PERFORMING ARTIST	05/21/2019	75.00
181901685	RINGQUIST, AMY	REIMBURSE	05/22/2019	74.76
181901586	LENTZ, CHRISTINE	REIMBURSE	05/08/2019	73.48
707784	FUN EXPRESS LLC	TEACHER TOKENS	05/03/2019	73.31
181901591	MOFFETT, LAURA	REIMBURSE	05/08/2019	73.00
181901528	BERG, CARRIE	REIMBURSE	05/01/2019	72.88
181901614	ALSTAD, KRISTEN	REIMBURSE	05/15/2019	71.93
181901567	ELLIS, SARAH	REIMBURSE	05/08/2019	71.75
181901605	SOMERS, CATHY	REIMBURSE	05/08/2019	70.29
597	BIEVER, MICHAEL	OFFICIAL	05/07/2019	70.00
650	GUENINGSMAN, DAN	OFFICIAL	05/07/2019	70.00
697	MOSHIER, LENNY	OFFICIAL	05/07/2019	70.00
921	BACKLUND, CHAD	OFFICIAL	05/21/2019	70.00
935	BRIGGS, AMY	OFFICIAL	05/21/2019	70.00
948	CLARK, JOHN	OFFICIAL	05/21/2019	70.00
956	DEGLER, ELLEN	OFFICIAL	05/21/2019	70.00
979	GUENINGSMAN, DAN	OFFICIAL	05/21/2019	70.00
1005	KNUTSON, GREG	OFFICIAL	05/21/2019	70.00
1014	LEIDALL, CHAD	OFFICIAL	05/21/2019	70.00
1055	PLAMAN, BRAD	OFFICIAL	05/21/2019	70.00
1070	RIESGRAF, DANIEL	OFFICIAL	05/21/2019	70.00
1073	RUNGE, PHILIP	OFFICIAL	05/21/2019	70.00
1081	SHAWN, JACK	OFFICIAL	05/21/2019	70.00
1086	SORENSEN, MARTHA	OFFICIAL	05/21/2019	70.00
1098	THOMPSON, ERROL	OFFICIAL	05/21/2019	70.00
181901676	LENTZ, CHRISTINE	REIMBURSE	05/22/2019	70.00
680	LANO EQUIPMENT INC	CSF -SUPPLIES	05/07/2019	69.62
181901526	ALLEN, SUSAN	REIMBURSE	05/01/2019	69.19
181901595	PERRIZO, STEPHANIE	REIMBURSE	05/08/2019	67.69
181901716	PETERSON, JOELLE	REIMBURSE	05/29/2019	67.22
707896	REINDERS	WHS DIST USE	05/24/2019	66.91
181901589	MILLER, JANET	REIMBURSE	05/08/2019	66.76
181901594	PASHINA, KEN	REIMBURSE	05/08/2019	66.35
181901534	CUENE, ANDREA	REIMBURSE	05/01/2019	65.41
669	JOURNALISM EDUCATION ASSOC	RENEWAL FOR TEACHER/ADVISOR	05/07/2019	65.00
716	R & R SPECIALTIES, INC.	ICE ARENA	05/07/2019	65.00
181901672	JOHNSON, MICHELLE	REIMBURSE	05/22/2019	64.97
887	WARD'S SCIENCE	Science classroom supplies	05/14/2019	64.74
1022	MARELLA, ROSAIAH	REISSUED CHECK REFUND FOR DRIVER'S ED	05/21/2019	64.00
181901608	THINGVOLD, GAIL	REIMBURSE	05/08/2019	64.00
181901610	WALLGREN, SLOAN	REIMBURSE	05/08/2019	63.10
181901565	EDEH, AKOELE	REIMBURSE	05/08/2019	62.98
181901640	LANKFORD, LYNDA	REIMBURSE	05/15/2019	61.36
594	BECKMAN, ANNE	OFFICIAL	05/07/2019	61.00

666	JOHNSON, LAURA	OFFICIAL	05/07/2019	61.00
699	NESS, SANDRA	OFFICIAL	05/07/2019	61.00
720	RIESGRAF, CYNTHIA	OFFICIAL	05/07/2019	61.00
925	BECKMAN, ANNE	OFFICIAL	05/21/2019	61.00
1031	MEARS, CANDACE L	OFFICIAL	05/21/2019	61.00
1044	NESS, SANDRA	OFFICIAL	05/21/2019	61.00
181901537	FEIA, KARI	REIMBURSE	05/01/2019	60.55
181901671	HOGAN, NICOLE	REIMBURSE	05/22/2019	60.44
181901675	LADEN, AMANDA	REIMBURSE	05/22/2019	59.67
181901712	LAHR, MELISSA	REIMBURSE	05/29/2019	59.00
659	HOCHSTEIN, RANDY	OFFICIAL	05/07/2019	58.00
181901689	SHERMAN, LEAH	REIMBURSE	05/22/2019	56.49
600	BRETZ, NAOMI	REFUND	05/07/2019	56.00
181901563	BLANK, SAMUEL	REIMBURSE	05/08/2019	55.90
738	TOLL GAS & WELDING SUPPLY	CSF - RENTAL	05/07/2019	55.33
181901624	EUGENE, SAMARA	REIMBURSE	05/15/2019	55.22
181901597	RICE, MICHAEL	REIMBURSE	05/08/2019	54.64
941	CARLEX INC	CMS, SPANISH DEPARTMENT CLASSROOM	05/21/2019	53.75
181901600	RUCHTI, JULIE	REIMBURSE	05/08/2019	53.30
181901570	FOLTZ-RINGSTROM, SHARON	REIMBURSE	05/08/2019	52.90
707822	KARLSBURGER FOODS, INC	CSF - GROCERIES	05/10/2019	52.35
181901623	DENEUI, SARAH	REIMBURSE	05/15/2019	52.20
181901627	GARDNER, LUCIA	REIMBURSE	05/15/2019	51.85
181901625	FEHRENBACH, ANN	REIMBURSE	05/15/2019	51.50
181901587	MARIETTI, CHRISTINA	REIMBURSE	05/08/2019	51.04
181901652	STORY, EMILY	REIMBURSE	05/15/2019	51.04
181901588	MCCUE, SHEILA	REIMBURSE	05/08/2019	50.46
735	SWARTCHICK, JOHN	OFFICIAL	05/07/2019	50.18
764	WEIMERSKIRCH, MICHAEL	OFFICIAL	05/07/2019	50.18
868	SWARTCHICK, JOHN	OFFICIAL	05/14/2019	50.18
869	TASTAD, JAKE	OFFICIAL	05/14/2019	50.18
828	HEART & SOUL	2019 ADMIN FEES	05/14/2019	50.00
919	ARNDT, ELIZABETH	REISSUED CHECK OFFICIAL	05/21/2019	50.00
181901679	MARIETTI, CHRISTINA	REIMBURSE	05/22/2019	49.13
942	CARTER, BETTY	REISSUED CHECK CULINARY REFUND	05/21/2019	49.10
838	MCGUIRE, NIKOLAS	REISSUED CHECK FOR OFFICIAL	05/14/2019	49.00
181901657	BELIKOFF, AMY	REIMBURSE	05/22/2019	49.00
181901665	FRESHWATERS, MARY	REIMBURSE	05/22/2019	49.00
626	DISCOUNT STEEL, INC	CSF - SHOP STOCK	05/07/2019	48.88
181901670	HERZOG, JORDAN	REIMBURSE	05/22/2019	48.46
181901713	LAROCHE, COURTNEY	REIMBURSE	05/29/2019	47.79
181901626	FREEMAN, MECHELLE	REIMBURSE	05/15/2019	47.50
181901655	ALLEN, STEPHANIE	REIMBURSE	05/22/2019	47.39
890	WESTERN PSYCHOLOGICAL SERVICES	SPED - SUPPLIES	05/14/2019	47.00
181901546	KVITTUM, DOROTHY	REIMBURSE	05/01/2019	46.74
181901547	NAFSTAD, KATHLEEN	REIMBURSE	05/01/2019	46.20
707779	BLICK ART MATERIALS	OPEN PO	05/03/2019	46.06
181901607	TASLER, ANDREA	REIMBURSE	05/08/2019	45.90
181901574	GRISMER, SYLVIA	REIMBURSE	05/08/2019	45.12
181901604	SKALLAND, AMANDA	REIMBURSE	05/08/2019	44.60
181901548	PADJEN, AMANDA	REIMBURSE	05/01/2019	44.37
181901714	LINDAHL, KRISTIN	REIMBURSE	05/29/2019	44.37
1041	MN TROPHIES & GIFTS	ALL STATE CHOIR PLAQUE	05/21/2019	43.20
181901639	LADEN, AMANDA	REIMBURSE	05/15/2019	43.16
181901599	ROHWEDER, MATTHEW	REIMBURSE	05/08/2019	43.00
181901578	HODENA, MELISSA	REIMBURSE	05/08/2019	41.82
181901525	ALLEN, STEPHANIE	REIMBURSE	05/01/2019	41.24
707915	DISCOUNT SCHOOL SUPPLY	scoops for playground	05/31/2019	41.06
707854	SCHMITT MUSIC CO	HORN REPAIR	05/17/2019	40.69

181901531	BRISLEY, ANDREW	REIMBURSE	05/01/2019	40.43
181901606	STUTZMAN, BELINDA	REIMBURSE	05/08/2019	40.14
1113	VANASHREE AYURVEDA LLC	CLASS 5/9/19	05/21/2019	40.00
181901669	HENDRIKSE, AMY	REIMBURSE	05/22/2019	39.97
181901553	SWANLUND, MAGGIE	REIMBURSE	05/01/2019	38.63
181901564	DISCH, HILARY	REIMBURSE	05/08/2019	38.28
181901699	BEATTY, KATHLEEN	REIMBURSE	05/29/2019	37.98
851	PAPER DIRECT, INC	CMS ADMINISTRATION STATIONARY SUPPLIES	05/14/2019	37.97
181901583	JONES, BRENNAN	REIMBURSE	05/08/2019	36.95
181901662	BRISLEY, ANDREW	REIMBURSE	05/22/2019	36.19
181901602	SELINGER, JUDITH	REIMBURSE	05/08/2019	36.13
181901649	RYNNANEN, MICHELLE	REIMBURSE	05/15/2019	35.73
631	EAGLE MOULDINGS	MOSAIC ART FRAMES-KL	05/07/2019	35.24
181901644	O'REILLY, CATHERINE	REIMBURSE	05/15/2019	35.03
724	SAFARILAND, LLC	CAMPBELL FORENSIC SUPPLIES	05/07/2019	34.58
181901650	SEELAND, ELIZABETH	REIMBURSE	05/15/2019	34.51
899	UNITED WAY	Payroll accrual	05/15/2019	34.50
1214	UNITED WAY	Payroll accrual	05/31/2019	34.50
707893	PIONEER VALLEY BOOKS	INTERVENTION CLASSROOM FUNDS	05/24/2019	34.10
181901561	BISSONNETTE, MICHAEL	REIMBURSE	05/08/2019	33.29
181901696	WILLAR, DAWN	REIMBURSE	05/22/2019	31.98
181901702	CAMPBELL-KLETT, LAUREN	REIMBURSE	05/29/2019	31.98
181901533	CHRAST, ROBYN	REIMBURSE	05/01/2019	30.46
1075	RYOO, HANEUL	REISSUED CHECK CULINARY REFUND	05/21/2019	30.05
181901648	RUCHTI, STEVEN	REIMBURSE	05/15/2019	30.00
181901580	HYVARE, SUSAN	REIMBURSE	05/08/2019	29.98
992	HIGHWAY 55 RENTAL & SALES INC	COFFEE MAKERS	05/21/2019	29.95
181901568	EUGENE, SAMARA	REIMBURSE	05/08/2019	29.76
181901532	CAMPBELL, OLGA	REIMBURSE	05/01/2019	29.70
741	TWIN CITY HARDWARE	CSF & WHS	05/07/2019	29.41
181901620	COLACINO, GARY	REIMBURSE	05/15/2019	29.24
181901684	REINARTS, TYLER	REIMBURSE	05/22/2019	28.01
181901596	RAWSKI, ANNETTE	REIMBURSE	05/08/2019	28.00
181901660	BLUMER, WARD	REIMBURSE	05/22/2019	27.84
181901661	BONOW, ANNE	REIMBURSE	05/22/2019	27.84
665	ISC COMPANIES INC	CSF-J.D. TOOL	05/07/2019	27.05
181901555	WOBSCHELL, ALISON	REIMBURSE	05/01/2019	25.89
181901601	RUCHTI, STEVEN	REIMBURSE	05/08/2019	24.59
181901618	CHRISTIENSEN, CATHERINE	REIMBURSE	05/15/2019	24.01
853	PETERSON, ANNIKA	FOOD DRAMA CLUB	05/14/2019	23.97
585	AL-ABED, SAMI	CUL REFUND	05/07/2019	23.95
660	HOCKERT, JEFF	OFFICIAL	05/07/2019	23.15
827	HAMER, JILLIAN	REISSUED CHECK FOR REFUND	05/14/2019	22.40
807	CUB FOODS	HS - GROCERIES	05/14/2019	21.96
181901541	HAGEN, ANDREW	REIMBURSE	05/01/2019	21.94
734	SWANSON, ROBYN	REFUND	05/07/2019	21.30
181901585	KREISLE, VIRGINIA	REIMBURSE	05/08/2019	20.88
181901710	KOSKELA, SARA	REIMBURSE	05/29/2019	20.85
1168	GOPHER ACE	ESC KEYS	05/28/2019	20.54
732	STORY TIME PLAYERS	First Grade Thursday, April 25	05/07/2019	20.00
181901539	GOLIN, SHERYL	REIMBURSE	05/01/2019	19.42
710	PETERSON, ANNIKA	DONUTS-DRAMA CLUB	05/07/2019	18.93
181901559	BACKES, BRENDA	REIMBURSE	05/08/2019	17.99
181901536	FARISS, JACK	REIMBURSE	05/01/2019	17.98
1189	PEACOCK PROMOTIONS	SURVIVOR PLAQUE	05/28/2019	16.67
852	PATT, JEREMY	REFUND	05/14/2019	16.55
181901654	TOMBERS, TOBINA	REIMBURSE	05/15/2019	16.30
707827	SHRED-N-GO	SHRED-N-GO BLANKET PO	05/10/2019	15.00
181901612	ZARAGOZA, CHRISTINE	REIMBURSE	05/08/2019	15.00

707891	NORCOSTCO INC	GLOW TAPE	05/24/2019	14.70
1025	MARTIN, KAREN	REISSUED CHECK CULINARY REFUND	05/21/2019	14.30
181901603	SHANNON-ANDERSON, KARI	REIMBURSE	05/08/2019	14.27
181901647	RIES, CAROLE	REIMBURSE	05/15/2019	13.57
739	TRIARCO ARTS & CRAFTS, INC.	BACHMEIER TERM 4 SUPPLIES	05/07/2019	13.50
1013	LEE, JEREMY	REISSUED CHECK REFUND ML	05/21/2019	12.70
181901609	VOS, STACIE	REIMBURSE	05/08/2019	12.47
682	LITCHY, CHRISTINE	REFUND	05/07/2019	12.30
181901658	BERG, CARRIE	REIMBURSE	05/22/2019	11.78
181901628	GUSTAFSON, BRAD	REIMBURSE	05/15/2019	11.00
181901666	GENGLER, SCOTT	REIMBURSE	05/22/2019	11.00
181901529	BLANK, SAMUEL	REIMBURSE	05/01/2019	10.97
181901554	WETTERLIN, AMY	REIMBURSE	05/01/2019	10.56
832	INTERMEDIATE DIST 287	COFFEE @287	05/14/2019	10.00
181901636	JORENBY, CLARICE	REIMBURSE	05/15/2019	9.94
1173	INGRAM LIBRARY SERVICES	BOOKS	05/28/2019	9.80
662	HUGHES, SHERRI	REFUND	05/07/2019	9.20
181901695	WETTERLIN, AMY	REIMBURSE	05/22/2019	8.29
181901700	BERG, CARRIE	REIMBURSE	05/29/2019	7.47
181901686	RUCHTI, JULIE	REIMBURSE	05/22/2019	6.95
181901569	EVANS, MELANIE	REIMBURSE	05/08/2019	3.83
181901577	HEIDELBERGER, KELLIE	REIMBURSE	05/08/2019	3.58
418392	HUGHES, SHERRI	VOID	05/03/2019	(9.20)
418417	LITCHY, CHRISTINE	VOID	05/03/2019	(12.30)
418414	LEE, JEREMY	VOID	05/21/2019	(12.70)
410660	MARTIN, KAREN	VOID	05/16/2019	(14.30)
413063	HAMER, JILLIAN	VOID	05/10/2019	(22.40)
418386	HOCKERT, JEFF	VOID	05/03/2019	(23.15)
197	AL-ABED, SAMI	VOID	05/07/2019	(23.95)
411011	RYOO, HANEUL	VOID	05/21/2019	(30.05)
404436	MCGUIRE, NIKOLAS	VOID	05/10/2019	(49.00)
409918	CARTER, BETTY	VOID	05/16/2019	(49.10)
406747	ARNDT, ELIZABETH	VOID	05/16/2019	(50.00)
420173	KNAPP, GRANT	VOID	05/01/2019	(58.00)
420811	HOCHSTEIN, RANDY	VOID	05/06/2019	(58.00)
418080	MARELLA, ROSAIAH	VOID	05/16/2019	(64.00)
414150	BOLITHO, CHERYL	VOID	05/10/2019	(76.00)
406687	SPRING LAKE PARK SCHOOLS	VOID	05/01/2019	(95.00)
419538	PASHINA, BRANDON	VOID	05/06/2019	(100.00)
423740	KOBIELUSH, SAMUEL	VOID	05/16/2019	(201.00)
413685	COUND, HAILLEY	VOID	05/09/2019	(353.88)
406538	CARLETON ACADEMIC QUIZ TEAM	VOID	05/13/2019	(430.00)
420675	MY TOWN FITNESS LLC	VOID	05/01/2019	(540.00)
413596	NIKE USA INC	VOID	05/16/2019	(990.00)
195	AIR SYSTEMS ENGINEERING INC	VOID	05/07/2019	(6,000.00)

6,798,507.57

**APPROVED BY: JILL SCHWINT
CONTROLLER ISD 284
JUNE 10, 2019**

**CHERYL POLZIN, TREASURER
BOARD OF EDUCATION - ISD 284
JUNE 10, 2019**

WAYZATA PUBLIC SCHOOLS
WIRE TRANSFER, EFT AND ACH ACTIVITY
April 2019

<u>FROM</u>	<u>TO</u>	<u>DATE</u>	<u>AMOUNT</u>
US Bank-Checking	US Bank-Payroll	Multiple	\$5,117,415
US Bank-Checking	IRS		
	- Federal P/R Taxes	04/01/2019	\$983,288
	- Federal P/R Taxes	04/16/2019	\$927,511
Wells Fargo-Checking	MN Department of Revenue		
	- State P/R Taxes etc. (MN)	04/02/2019	\$38,000
US Bank-Checking	MN Department of Revenue		
	- State P/R Taxes etc. (MN)	04/01/2019	\$169,952
	- State P/R Taxes etc. (MN)	04/16/2019	\$160,559
US Bank-Checking	Delta Dental		
	- Dental Claims	Multiple	\$121,740
US Bank-Checking	Preferred One		
	- Health Claims	Multiple	\$1,379,448
US Bank-Checking	Wells Fargo Commercial Card		
	- Purchase Card Program	04/05/2019	\$124,564
US Bank-Checking	PlanSource		
	- Flex Benefits	Multiple	\$86,476
US Bank-Checking	Preferred One		
	- Broker/Reinsurance Fees	04/11/2019	\$147,238
US Bank-Checking	Payroll Vendors (TRA, EBC, MSRS, etc.)		
	- Electronic Payments	Multiple	\$1,359,670
Wells Fargo-Checking	District Employees		
	- Expense Reimbursement	04/05/2019	\$3,467
US Bank-Checking	District Employees		
	- Expense Reimbursement	Multiple	\$20,060
US Bank-Checking	Commerce Bank/Control Pay		
	- Electronic A/P	Multiple	\$366,994
US Bank-Checking	MN Department of Revenue		
	- Sales & Use Tax Payment	04/22/2019	\$784
US Bank-Checking	Edutrack		
	- Electronic payment fees	04/10/2019	\$7,491
TOTAL ACTIVITY			\$11,014,656



Board of Education
Regular Meeting – June 10, 2019

AGENDA SECTION: Approval of Agenda and Consent Agenda Items

ITEM: Finance and Business Services Recommendation – Authorization of
Issuance of Individual Procurement Card (P-Card)

COMMENTS BY: Jim Westrum, Executive Director of Finance and Business Services

Authorization of Issuance of Individual Procurement Card (P-Card)

The administration recommends the issuance of a procurement card to the following employees:

Amy L. Swenson, Vision 21/AP/Student Council, Wayzata High School

Recommended Action: Approve and authorize the issuance of individual procurement card (P-Card).

Motion by: _____

ROLL CALL

Passed: _____

Second by: _____

Failed: _____

Abstentions: _____



Board of Education
Regular Meeting - June 10, 2019

AGENDA SECTION: Approval of Agenda and Consent Agenda Items

ITEM: Human Resource Recommendations

COMMENTS BY: Stacie Vos, Executive Director of Human Resource Services

Attached are the recommendations regarding personnel actions including: employment, separations and leaves of absence.

Recommended Action: Approve the Human Resource actions as recommended in the attachment.

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____

HUMAN RESOURCES RECOMMENDATIONS - Consent Agenda - June 10, 2019

EMPLOYMENT

Name	Position	Location	Reason	Start Date
Rebecca Hauglid	Teacher - Music	Birchview	Mobility Leave	8/26/2019
Sara Peik	Social Worker	East Middle	Transfer	8/26/2019
Samantha Bialozynsky	Teacher - Special Services	Education Services Center	Resignation	8/26/2019
Samantha Jung	Teacher - Special Services	Education Services Center	Transfer	8/26/2019
Tim Hicks	Custodian	Gleason Lake	Transfer	6/3/2019
Linda Chong Tim	Paraprofessional	Gleason Lake	Retirement	9/3/2019
Brandon Carlson	Teacher - Science	High School	Resignation	8/26/2019
Christopher Schultz	Teacher - 4th Grade	Meadow Ridge	Long Term Reserve	8/26/2019
Kallie Biermaier	Teacher - 1st Grade	Meadow Ridge	Resignation	8/26/2019
Brooke Northfield	Teacher - Kindergarten	Sunset Hill	New Position	8/26/2019
Lauren Schroeder	Teacher - Special Services	Sunset Hill	Transfer	8/26/2019
Heather Baker	Teacher - Special Services	Wayzata Transition	New Position	8/26/2019
Anne Augustson	Teacher - Special Services	Wayzata Transition	New Position	8/26/2019
Joanne Karch	Special Services Program Supervisor	Wayzata Transition	New Position	7/1/2019
Kristin Hiller	Paraprofessional	West Middle	Transfer	9/3/2019
Jacqueline Oakes	Speech Pathologist	West Middle	Nonrenewal	8/26/2019
Karin Poellinger	Paraprofessional	West Middle	Resignation	5/29/2019

CONTRACT MODIFICATION

Name	Position	Location	Modification	Date
Kim Hughes	Special Ed Paraprofessional	Education Services Center	Contract Ended	5/31/2019
Ryan Ward	Teacher - Special Services	High School	From 0.8 FTE to 1.0 FTE	8/26/2019
Kristine Branyon	Teacher - Spanish	High School	From .667 FTE to .833 FTE	8/26/2019
Elizabeth Hansen	Teacher - Social Studies	High School	From 1.0 FTE to .833 FTE	8/26/2019
Amy Ringquist	Teacher - Technology	Oakwood	0.1 FTE one-year only	8/26/2019
Matthew Glowacki	Teacher - Art	Oakwood	0.1 FTE one-year only	8/26/2019
Kelsey Letourneau	Teacher - Music	Oakwood	0.1 FTE one-year only	8/26/2019
Jenna Peterson	Teacher - 3rd Grade	Sunset Hill	From LTR to Regular Contract	8/26/2019
Dylan Morin	Teacher - Science	West Middle	Rehired	8/26/2019

LEAVE OF ABSENCE

Name	Position	Location	Leave Date
Amanda Roff	Teacher - Math	High School	9/3/2019 -11/22/2019
Alexa Wachter	Teacher - Kindergarten	Plymouth Creek	2019-2020 School Year

Christina Nelsen	Teacher - 5th Grade	Meadow Ridge	9/19/2019 - 9/20/2019
Sonia Gerber	Teacher - Language Arts	High School	10/4/219 - 1/24/2020

RESIGNATION

Name	Position	Location	Resign Date
Brittany Bobleter	Home Base Instructor	Birchview	6/13/2019
Shane Roenfanz	Teacher - 6th Grade	Central Middle	6/10/2019
Amy Campbell	Teacher - Science	High School	6/5/2019
Jacob Dammann	Teacher - Math	High School	6/10/2019
Jason Traynor	Teacher - Peer Coach	High School	6/10/2019
Alexander Culver	Teacher - Special Services	High School	6/10/2019
Kari Beutz	Teacher - English	High School	6/10/2019
Laura Lopez	Culinary Express	High School	6/6/2019
Jason Olson	Teacher - Special Services	High School	6/10/2019
Andrew Kobs	Home Base Assistant	Meadow Ridge	5/31/2019
Mitch Jorgensen	Paraprofessional	Meadow Ridge	6/6/2019
Andrea Weinreb	Paraprofessional	Meadow Ridge	6/6/2019
Kelsey Everson	Teacher - 3rd Grade	Sunset Hill	6/10/2019

RETIREMENT

Name	Position	Location	Retirement Date
Debbie Zache	Paraprofessional	Oakwood	8/27/2019

EXTRA ASSIGNMENTS

Name	Position	Location	Assignment	Date
Kathrynn Bennett	Teacher	Central Middle	Summer School Coordinator	6/11/2019
Kern Wilson	Teacher - Counselor	East Middle	10 Extra Days	7/1/2019
Drew Wandschneider	Teacher - Counselor	High School	15 Extra Days	7/1/2019
Lisa Servaty	Teacher - Counselor	High School	15 Extra Days	7/1/2019
Katie O'Dowd	Teacher - Counselor	High School	15 Extra Days	7/1/2019
Lisa Barnholdt	Teacher	High School	Summer School Coordinator	6/11/2019
Brad Hanson	Coach	High School	Boys Lacrosse	4/1/2019
Courtney Gray	Teacher	West Middle	Technical Director (Musical)	3/25/2019
Courtney Gray	Teacher	West Middle	Technical Director (Play)	10/1/2018



Board of Education
Regular Meeting - June 10, 2019

AGENDA SECTION: Approval of Agenda and Consent Agenda Items

ITEM: Human Resource Recommendations

COMMENTS BY: Stacie Vos, Executive Director of Human Resource Services

Unaffiliated Language Change: Levels 4-9

Attached is a summary of language changes for the Unaffiliated Staff, Levels 4-9 and Technology Staff 2019-20 handbooks. This recommendation includes improved language to the Vacation and Non-work Days and Vacation Conversion clauses under section 2.

The Human Resources' Board Committee has reviewed the recommended changes.

Recommended Action: Approve the Human Resource actions as recommended in the attachment.

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____

2019-2020 Unaffiliated Handbook Changes

New language underlined.

Deleted language strikethrough

Level 4-8 Changes

Section 2 – Employment Compensation

Vacation and Non-work Days

Vacation is earned on an annual basis beginning July 1. 52 week employees earn vacation days as follows:

Unaffiliated Level 4, 5 and 6 earn twenty (20) days of vacation at the time of hire and earn an additional five (5) days, for a maximum of twenty-five (25) days, after the completion of five (5) years of employment.

Unaffiliated Level 7 and 8 earn twenty-five (25) days of vacation at the time of hire.

All vacation/non-work days scheduled must be approved by the immediate supervisor.

Vacation day account balances will be listed on the employee online system. Employees may carry over a maximum of 10 days of their annual accrual. **If an exception is needed, please see Human Resources.**

Employees scheduled to work less than 52 weeks have non-work days. Employees may not carryover any non-work days.

At the time of leave of absence, resignation, termination or discharge of an employee their annual vacation/non-work days will be prorated in proportion to the time worked. If an excess amount has been used, the employee is required to refund the excess amount utilized. The final paycheck will be adjusted accordingly.

Upon retirement, resignation, termination, or dismissal employees will be paid for earned, unused vacation/non-work days to a maximum of 25 days.

Vacation Conversion

Each year, up to five (5) **remaining** unused vacation days **that exceed the ten (10) days allowed to be carried forward** will be converted at fiscal year-end to a daily rate of pay and credited to the Health Care Savings Plan (HCSP) established by the Minnesota State Retirement Systems. The District will verify the unused days and determine the number eligible for conversion. Verification of these unused days will be determined by the absence reports submitted through Skyward to Payroll. ~~If an exception is needed, please see Human Resources.~~

Level 9 Changes

Section 2 – Employment Compensation

Vacation and Non-work Days

Vacation is earned on an annual basis beginning July 1. Unaffiliated Level 9 earn twenty-five (25) days of vacation at the time of hire.

All vacation days scheduled must be approved by the immediate supervisor.

Vacation day account balances will be listed on the employee online system. Employees may carry over a maximum of 10 days of their annual accrual. **If an exception is needed, please see Human Resources.**

At the time of leave of absence, resignation, termination or discharge of an employee their annual vacation/non-work days will be prorated in proportion to the time worked. If an excess amount has been used, the employee is required to refund the excess amount utilized. The final paycheck will be adjusted accordingly.

Upon retirement, resignation, termination, or dismissal employees will be paid for earned, unused vacation/non-work days to a maximum of 25 days.

Vacation Conversion

Each year, up to five (5) **remaining** unused vacation days **that exceed the ten (10) days allowed to be carried forward** will be converted at fiscal year-end to a daily rate of pay and credited to the Health Care Savings Plan (HCSP) established by the Minnesota State Retirement Systems. The District will verify the unused days and determine the number eligible for conversion. Verification of these unused days will be determined by the absence reports submitted through Skyward to Payroll. ~~**If an exception is needed, please see Human Resources.**~~



Board of Education
Regular Meeting - June 10, 2019

AGENDA SECTION: Approval of Agenda and Consent Agenda Items

ITEM: Student Teaching Agreements

COMMENTS BY: Jill Johnson, Executive Director of Teaching and Learning

Wayzata Public Schools annually accepts student teachers from a number of colleges and universities. Wayzata Public Schools is entering into a student teaching/field education affiliation agreement with the following:

- St. Olaf College
- Grand Canyon University
- Luther College
- University of Wisconsin – River Falls

Recommended Action: Approve the field education agreements as attached.

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____

**ST. OLAF COLLEGE
EDUCATION DEPARTMENT
STUDENT TEACHING AGREEMENT
2019-2021**

The St. Olaf College Education Department agrees to:

Place student teachers who have met all of the Teacher Education Program requirements and been approved by the Education Department to student teach.

Pay an honorarium of \$300.00 per student teacher to the cooperating teacher(s), school district, or fund designated by the authorized school/school district official for assisting in the preparation of student teachers.

Provide site visits and observation by faculty.

Cooperate with the school/school district in the development and implementation of the student teaching program.

The School/School District agrees to:

Provide the student teacher an opportunity to work in a teaching-learning situation under the supervision of a cooperating teacher who is licensed by the Minnesota Professional Educator Licensing and Standards Board and has at least three years total teaching experience.

Not use a student teacher to replace any of its employees nor act as a substitute teacher.

Cooperate with the College in the development and implementation of the student teaching program.

SCHOOL/SCHOOL DISTRICT: Wayzata Public Schools

NAME: _____
Designated Official

TITLE: _____

DATED: _____

ST. OLAF COLLEGE

NAME: Rosie Ann Baker
Designated Official

TITLE: Director of Field Experiences

DATED: 5/28/19

Student Teaching Affiliation Agreement Between GCU and _____

- PARTIES:** This agreement is entered into on this _____ day of _____ by and between Grand Canyon University (GCU) and _____ located at _____ . Hereafter referred to as the "District."
- PURPOSE:** The purpose of this non-exclusive Agreement is to establish the terms and conditions under which students of GCU may participate in Student Teaching Internships, Practicum and Observations at the schools located in the District.
- TERM:** The term of this Agreement begins _____ and ends _____ .
- COMPLIANCE WITH HANDBOOK AND POLICY:** GCU and GCU's participating students shall comply with all policies of the University and District. Students accepted to the District for clinical training shall be subject to all applicable policies and regulations of the District and GCU. Prior to assignment of students to the District, GCU will advise students of any specific requirements that must be met to participate in the clinical. These specific requirements are outlined in GCU's student teaching manual. Failure to complete the requirements will result in non-placement of students.
- COOPERATING TEACHERS:** The District shall provide qualified Cooperating Teachers to provide oversight, feedback and mentoring to GCU's participating students. Quality standards and service expectations for Cooperating Teachers are outlined in Exhibit A. GCU shall pay a \$500 stipend to Cooperating Teachers per each sixteen (16) week session of full-time service. Longer or shorter assignments will be assessed on a pro-rated basis. Compensation will not be provided for practicum courses. The stipends contemplated herein _____ . Stipend will be paid upon the completion of the student teaching semester providing all paperwork has been submitted. The relationship between Cooperating Teachers and GCU shall be that of an independent contractor and shall not be deemed to be that of an employer-employee relationship, joint venture, or partnership. Cooperating Teachers shall be solely responsible for the payment of his/her own state and federal income tax and self-employment tax as applicable.
- CONFIDENTIALITY:** GCU shall inform each participating student of Federal law governing the confidentiality of District student information, including FERPA. The District shall inform each participating student of any applicable state law governing the confidentiality of student information. The District shall also inform each participating Cooperating Teacher that he/she is bound to maintain in confidence, any documents or other confidential information about GCU to which he/she might have access. Any breach of confidentiality by a participating Student or Cooperating Teacher shall be grounds for immediate termination of the clinical experience.
- INDEMNIFICATION AND HOLD HARMLESS:** Neither party shall be responsible for personal injury or property damage or other loss except that resulting from its own negligence or the negligence of its employees or others for whom the party is legally responsible. The District will provide participating students with immediate first aid for work-related injuries or illnesses, such as blood or body fluid exposure.
- ASSIGNMENT:** The provisions of this agreement shall insure to the benefit of, and shall be binding upon the successors of the parties hereto. Neither this agreement nor any of the rights or obligations here under may be transferred or assigned without prior written consent of the other party.
- NOTICES:** Notices under this agreement shall be mailed or delivered to the parties as follows:
University
Dr. Kimberly LaPrade
Dean, College of Education
Grand Canyon University
3300 W. Camelback Road
Phoenix, Arizona 85017
- MODIFICATION OF AGREEMENT:** This agreement may be modified only by written amendment executed by all parties.
- TERMINATION:** Either party, upon thirty (30) days written notice to the other party, may terminate this agreement.

12. **PARTNERSHIP/JOINT VENTURE/EMPLOYMENT:** Nothing herein shall in any way be construed or intended to create a partnership or joint venture between the parties or to create the relationship of principal and agent between or among any of the parties.
13. **NONDISCRIMINATION:** The parties shall comply with Title VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, section 504 of the Rehabilitation Act of 1973, the Americans with Disability Act of 1990 and the regulations related thereto. The parties will not discriminate against any individual including but not limited to employees or applicants for employment and/or students because of race, religion, creed, color, sex, age, disability, veteran status or national origin. This section shall not apply to discrimination in employment on the basis of religion that is specifically exempt under the Civil Rights Act of 1964 (42 U.S.C. §2000 e).
14. **RESPONSIBILITIES OF GCU**

- A. To promptly and thoroughly investigate any complaint by any participating student of unlawful discrimination or harassment at the FIELDWORK SITE or involving employees or agents of the FIELDWORK SITE, to take prompt and effective remedial action when discrimination or harassment is found to have occurred and to promptly notify the District of the existence and outcome of any complaint of harassment by, against or involving any participating student.
- B. GCU agrees to comply with all federal, state and local statutes and regulations applicable to the operation of the Agreement, including without limitations, laws relating to the confidentiality of student records.
- C. GCU requires that all students who must enter a FIELDWORK SITE provide us with a current and clear copy of a background check. Students will be prohibited to move forward until this document is received.
- D. GCU will maintain in full force and effect, at its sole expense and written by carriers acceptable to District:

i. Commercial General Liability (Minimum Requirements):

Limits of Liability:

- \$1,000,000 Combined Single Limit
- \$2,000,000 General Aggregate
- \$1,000,000 Products Aggregate
- \$1,000,000 Personal Injury
- \$5,000 Medical Payments

Coverage:

- Premises/Operation Liability
- Medical Payments Liability
- Contractual Liability
- Personal Injury Liability
- Independent Contractors

ii. Professional Liability, as related to Educational Services

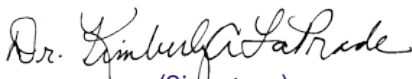
Limits of Liability:

- \$1,000,000 each wrongful act
- \$1,000,000 aggregate

iii. Certificates of Insurance:

In witness whereof, the parties hereto have caused this Agreement to be duly executed and delivered by their respective officials thereunto duly authorized as of the date first above written.

Grand Canyon University

By: 
(Signature)

By: _____
(Signature)

Name: Dr. Kimberly LaPrade

Name: _____
(Please print or type)

Title: Dean, College of Education

Title: _____
(Please print or type)

Date: _____

Date: _____

LUTHER COLLEGE

May 2019

Chandler
Wayzata Schools
2100 W. 10th St.
PO Box 660
Wayzata, MN 55391

Dear Chandler:

Enclosed is a copy of the Memorandum under the heading
2019-2020 by name. Please see the proposed district
signing MOU Return copy to the Education Office in the enclosed
envelope to be returned to you by email.

If you have any questions, please contact the
union representative.

I would like to thank you for your support of Education
Department and the district. We are looking forward to
professional development and the district's support of
the district's goals and objectives. We are looking forward to
the district's support of the district's goals and objectives.
Sincerely,

Barbara Bohach

Dr. Barbara Bohach
Department
Luther College
Education Department

BB/rlg



Memorandum of Understanding 2019 – 2020

Wayzata Public Schools

This memorandum of understanding is made and entered into between Luther College, Education Department, 700 College Drive, Decorah, Iowa 52101 and Wayzata Public Schools, 210 County Rd 101 N, PO Box 660 Wayzata, MN 55391.

PROVISIONS:

1. Luther College and Wayzata Public Schools agree to participate, if placements are available in the district, in a clinical field experience program, which includes, but is not limited to student teaching, student observations, and other field experiences.
2. Luther College will provide supervision, by one or more Luther faculty member(s) or a credentialed specialist in education, for students participating in clinical field experiences that are placed in Wayzata Public Schools.
3. Student teachers and other field experience enrollees of the Luther College Education Department are to comply with all the contracted school district's rules, regulations, and policies. Termination or change in assignment will be the option of Wayzata Public Schools, as well as the option of Luther College, should circumstances warrant such an action.
4. Cooperating teachers must have at least three years of teaching experience in the appropriate subject area. It may not be their first year in their current assignment/building.
5. Luther College's clinical field experience program requires all students to be screened for any history of criminal behavior. Students are required to follow the guidelines set by Wayzata Public Schools for this process. If the school does not have a system in place by which the student can complete this requirement, Luther College will process an extensive National background check for the student. The student will be required to pay the processing fee and submit the completed report to Wayzata Public Schools. This background check will include:
 - National Sex Offender Registry
 - National Criminal Database
 - Criminal Search – County
 - ID Trace Pro

6. Wayzata Public Schools and Luther College agree to provide equal educational opportunities and equal access to facilities for all qualified persons. To not discriminate in employment, educational programs, and activities on the basis of age, color, creed, disability, gender identity, genetic information, national origin, race, religion, sex, sexual orientation, veteran status, or any other basis protected by federal or state law. This commitment includes the provision of a campus environment that is free from discrimination and harassment. The college will not tolerate any form of illegal discrimination or harassment and will not condone any actions or words that constitute such.

7. Luther College pays cooperating teachers a stipend for each student placed in a clinical field experience. Payment is to be made at the end of each semester after the Luther College Education Department receives the completed Student Teacher Evaluation from the cooperating teacher. Payment for a student teacher who has withdrawn prior to the middle of the term shall be one-half of the normal reimbursement with payment to be made at the end of the period.

- January Term beginning practicum (EDUC 185 & EDUC 215) - \$75
- January Term developing practicum (Methods) - \$100
- Student teaching
 - 4 weeks - \$100
 - 6-9 weeks - \$175

Luther College will send the stipend payment to the cooperating teacher's home address unless the box below is checked.

Please check here if Wayzata Public Schools requires cooperating teacher's stipend payments to be sent directly to the District instead of the cooperating teacher.

Signature: _____ Date: _____
Representative, Wayzata Public Schools

Signature: Barbara Bohach Date: 5/1/2019
Department Chair, Luther College Education Department

Signature: Kevin Kraus Date: 5/1/2019
Academic Dean, Luther College



AGREEMENT BETWEEN
THE BOARD OF REGENTS OF THE UNIVERSITY OF WISCONSIN SYSTEM
ON BEHALF OF THE UNIVERSITY OF WISCONSIN – RIVER FALLS
AND
WAYZATA AREA SCHOOL DISTRICT
FOR THE CONDUCT OF A CLINICAL EDUCATION OR FIELD EDUCATION PROGRAM

This agreement is between the Board of Regents of the University of Wisconsin system on behalf of the University of Wisconsin-River Falls (hereinafter referred to as “University”) and the **WAYZATA AREA SCHOOL DISTRICT** (hereinafter referred to as “Facility”).

In consideration of the mutual benefits to the respective parties, any and all departments of the University wishing to enter into a clinical education program with the Facility, and the Facility agree to the terms set forth below.

THE UNIVERSITY AGREES:

1. That each institution, school or college of the University wishing to participate in a clinical education or field placement program with the Facility will annually provide the Facility with a Program Memorandum, detailing the academic content of the proposed program. Upon acceptance of this Program Memorandum as provided hereafter, it shall become a part of this agreement and shall be incorporated by reference. The Program Memorandum will include discussion of program concepts; the controls which the University and the Facility may exercise or are required to exercise; the rights of the Facility to send representatives to review the University’s program; the number of students to be assigned, the qualifications of those students and the schedules of those students; and/or any other matters pertaining to the specific program proposed by the department.
2. To recognize within the extent and limitations of Secs. 895.46(1) and 893.82, Wis. Stats., that the State will pay judgements for damages and costs against its officers, employees and agents arising out of their activities while within the scope of their assigned responsibility in the program at the Facility.
3. To provide the Facility with a listing of students who will be participating under the program and to update that listing periodically.

THE FACILITY AGREES:

1. To review any Program Memorandum concerning any clinical education or field placement program which is submitted by a school or college of the University of Wisconsin-River Falls. Upon review, the Facility will notify the school or college of its acceptance or rejection of the academic program proposal.
2. To satisfy the provisions contained in 45 CFR 46, existing for the protection of human subjects, to the extent that such regulations are applicable to the respective program involved. The University will provide a copy of such regulations upon request and will make its institutional review board available to the Facility for consultative purposes.
3. Not to accept students as participants in the program unless the student is certified as program participant in writing by the appropriate field work coordinator of a particular University school or college.

THE UNIVERSITY AND THE FACILITY JOINTLY AGREE:

1. That there shall be no discrimination against students on the basis of race, color, creed, sex, age or national origin.
2. That the State will hold harmless University employees, officers and agents against liability for damages arising out of their activity while acting within the scope of their respective employment or agency, pursuant to Secs. 895.46(1) and 893.82, Stats.
3. That the Facility will hold harmless its employees, officers and agents against liability for damages arising out of their activity while acting within the scope of their respective employment or agency, either by providing insurance or for political subdivisions of the State of Wisconsin pursuant to Sec. 895.46, Stats.
4. By executing this agreement, neither the University nor the Facility waives any constitutional, statutory or common law defenses, nor shall the provisions of agreement create any rights in any third party.
5. This agreement shall be construed and governed by the laws of the State of Wisconsin.

TERMS OF AGREEMENT:

This agreement shall be for a three year term commencing **July 1, 2019 and ending June 30, 2022** It may be terminated solely by thirty (30) day written notice, by either party or the designated agent of the other.

Program Memoranda presented by the University and accepted by the Facility shall be for a term of no longer than one year. They may be renewed upon mutual agreement. Such program memoranda do not require the further approval of either party provided they contain provisions relating solely to program arrangements and content.

All such Program Memoranda must be approved by the respective school or college within the University. Such Memoranda shall be effective for a period of one year.

All fully executed Program Memoranda shall be incorporated by reference and become a part of this agreement if not inconsistent in any manner with this agreement.

STUDENT TEACHER PROGRAM MEMORANDUM

This agreement is between the University of Wisconsin-River Falls, located in River Falls, Wisconsin, and the SCHOOL DISTRICT.

WITNESSETH:

1. Permits University student teachers to be placed in the school district.
2. The school district agrees to supply to student teachers an opportunity to work in a teaching-learning situation with a teacher certified and qualified under the Department of Public Instruction guidelines of the State of Wisconsin or its equivalent.
3. The University will forward requests for student teaching openings within a reasonable time in advance of any teaching period, together with relevant information with respect to each student teacher.
4. The school district will advise the University as promptly as possible as to what opportunities are available in its system and of the acceptance of the student teachers.
5. During the span of time designated by the University, the student shall be afforded opportunity in the assigned school to observe classes and carry out work assignments to prepare each student for teaching responsibilities.
6. A student teacher's assignment may be terminated at any time, for professional reasons, by either the University or the District.
7. Student teachers shall not serve in the role of substitute teacher.
8. The Department of Public Instruction requirements are:

"The university shall require that student teaching be a full day, full semester experience following the daily schedule and semester calendar of the cooperating school. Exceptions may be granted when the midyear calendars of the cooperating school and the institution are in conflict and would prohibit students from attending classes in accord with the midyear calendar of the institution."

The University and cooperating school will provide the opportunity for teacher candidates to complete all requirements of the Education Teacher Performance Assessment. (edTPA) The edTPA requires that teacher candidates video tape lessons and submit student work for which they must obtain parent permission.

9. It is agreed that the district is designated as the employer. If the district pays their resident teachers, then the district is responsible for all withholding and fringe benefits that are deducted from salaries.

10. The University agrees to pay the EMPLOYEE the sum of \$75.00 per each full-time student teacher each semester, and \$40.00 per each part-time student teacher each semester.

FOR THE BOARD OF REGENTS OF THE
UNIVERSITY OF WISCONSIN SYSTEM:

FOR THE FACILITY:

Signature of Authorized Official Date

Signature of Authorized Official Date

Name and Title (Type or print)

Name and Title (Type or print)



Board of Education
Regular Meeting - June 10, 2019

AGENDA SECTION: Approval of Agenda and Consent Agenda Items

ITEM: Adoption of Actual School Calendar for 2018-2019

COMMENTS BY: Jill Johnson, Executive Director of Teaching and Learning

Approve Revised School Calendar for 2018-2019

The Minnesota Department of Education recommends School Boards adopt a final calendar that reflects the actual days school was in session. The revised calendar also reflects the District is in compliance with all required hours of school being in session as established by state law. Please see the attached calendar for 2018-2019. The changes made to this calendar are as follows:

Out of session Jan 29, 30, 31, Feb 20 and April 11.
Reinstated Jan 29 and 30.

Recommended Action: Approve the revised School Days calendar as presented.

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____

FINAL - Actual 2018 - 2019: Board Approved
June 10, 2019

2018 - 2019 Calendar

July				
2	3	4 Holiday	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			
October				
1	2	3	4	5
8	9	10	11	12
15	16	17	18 Teacher Convention	19
22	23	24	25	26
29	30	31		
January				
	1 Holiday	2 Winter Break	3 School Resumes	4
7	8	9	10	11
14	15	16	17	18
21 MLK Holiday	22	23	24 End of Qtr. 2	25 GR Day
28 Start of Qtr. 3	29 Closed Weather	30 Reinstated	31	
April				
1	2 Spring Break --	3 Spring Break	4	5
8 Start of Qtr. 4	9	10	11 Closed Weather	12 MSHS Speech*
15	16	17	18	19
22	23	24	25	26
29	30			

August				
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
New Teacher Training				
27	28	29	30	31
Teacher Work Days				
November				
			1	2
5	6	7 End of Qtr. 1	8 PD/GR Day	9 PD or Comp Day
12 Start of Qtr. 2	13	14	15	16
19	20	21 Comp Day	22 Thanksgiving	23
26	27	28	29	30
February				
				1
4	5	6	7	8
11	12	13	14	15
18 President's Holiday	19	20 Closed Weather	21	22
25	26	27	28	
May				
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27 Memorial Day	28	29	30	31

September				
3 Labor Day	4 School Starts	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
December				
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24 Holiday	25 Holiday	26	27	28
Winter Break				
31 Winter Break				
March				
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27 End of Qtr. 3	28 PD/GR Day/ Comp Day	29 Comp Day
June				
3	4	5	6 End of Qtr. 4	7 GR Day
10 Comp Day	11	12	13	14
17	18	19	20	21
24	25	26	27	28

District Offices Closed: July 4, September 3, November 22 & 23, December 24 & 25, January 1, January 21, February 18, May 27

Key:

- Holiday
- Teacher Work Day or Comp Day
- School not in session K-12
- Closed - Weather Related

Qtr. 1: 45 Student Days **Grades K - 8 Student Days = 169**
Qtr. 2: 42 Student Days **Grades 9 - 11 Student Days = 168; Grade 12 = 164**
Qtr. 3: 40 Student Days **Teacher Days - 184 Days**
Qtr. 4: 42 Grade K - 8 Student Days; 41 Grades 9 - 11 Student Days; 37 Grade 12 Student days



Board of Education
Regular Meeting - June 10, 2019

AGENDA SECTION: Approval of Agenda and Consent Agenda Items

ITEM: Approval of Board Minutes

COMMENTS BY: Chris McCullough, Board Clerk

The school district has entered into an agreement for the use of the Wayzata City Hall Community Room and Studio for the televising of the monthly Regular School Board Meetings. The agreement for 2019-2020 is attached for the School Board's approval.

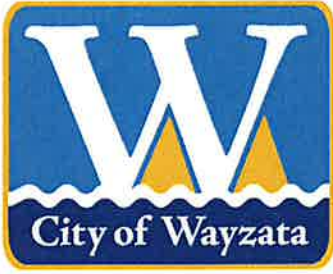
Recommended Action: Approve the use of the Wayzata City Hall Community Room and equipment for 2019-2020.

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____

MAY 20 2019



City of Wayzata
600 Rice Street
Wayzata, MN 55391-1734

Mayor:
Ken Willcox
City Council:
Jeff Buchanan
Dan Koch
Johanna McCarthy
Alex Plechash
City Manager:
Jeff Dahl

May 16, 2019

Wayzata Independent School District #284
PO Box 660
Wayzata, MN 55391

Dear School District #284:

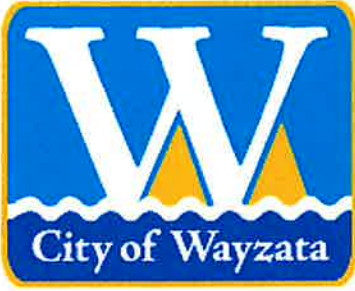
Enclosed is the annual renewal of Community Room and Cable Television /Video Production Facility Agreement for your review and approval. For the contract year 2019/2020 a 5% increase has been added; which equates to a \$149 increase.

If you have any questions or concerns, please feel free to contact me at 952-404-5304 or Kathy@wayzata.org.

Regards,

Kathy Ovshak
Senior Accountant

Enc.



City of Wayzata
 600 Rice Street
 Wayzata, MN 55391-1734

Mayor:
 Ken Willcox
City Council:
 Jeff Buchanan
 Dan Koch
 Johanna McCarthy
 Alex Plechash
City Manager:
 Jeff Dahl

May 16, 2019

Wayzata Public School District #284
 PO Box 660
 Wayzata, MN 55391

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
July.1,'19 - June 30, '20	Fee for use of Wayzata Community Room & Equipment		\$3,125.00
		SUBTOTAL	
		SALES TAX	
		SHIPPING & HANDLING	
		TOTAL DUE	\$3,125.00

Make all checks payable to: City of Wayzata
 If you have any questions concerning this invoice, call: Kathy Ovshak, 952-404-5304

THANK YOU

STUDIO LICENSE AGREEMENT

(Wayzata City Hall Cable Television Video Production Studio)

This License Agreement (the "Agreement") is made, entered into and effective as of the 1st day of July, 2019, by and between Independent School District #284 ("ISD #284") and the City of Wayzata, a Minnesota municipal corporation (the "City").

WITNESSETH

WHEREAS, the City owns and operates a cable television/video production facility (the "Studio") (for purposes of this Agreement the Studio shall be defined to include all equipment and personal property located within the Studio) in the Wayzata City Hall located at 600 Rice Street East, Wayzata Minnesota; and

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the sum of One Dollar (\$1.00), and other good and valuable consideration, the receipt and sufficiency which is hereby acknowledged by the parties, the parties agree as follows:

1. License. The City hereby grants a temporary, non-exclusive license to ISD #284 to use the Studio and the equipment and other personal property located therein, subject to the approval of the City and any rules and regulations adopted by the City from time to time in its sole discretion.
2. Permitted Use. ISD #284 agrees to use the Studio for the sole purpose of cable broadcasting ISD #284 meetings held in the Wayzata City Hall Community Room (the "Permitted Use").
3. Personnel. As a condition of the license granted by the City, ISD #284 agrees that the Permitted Use contemplated under this Agreement will only be performed by a professional videographer under the direct supervision of an ISD #284 manager. At least one videographer shall be assigned to broadcast ISD #284 meetings in the Wayzata City Hall Community Room who will be adequately trained by either City or ISD #284 staff (or authorized contractors) before any broadcasting may be conducted in the Studio. Any videographer who will conduct broadcasting in the Studio must be pre-approved by the City. ISD #284 shall be solely responsible for the payment of wages, maintaining adequate workers' compensation insurance, tax withholdings and other compensation or other liabilities associated with the engagement of a videographer.

4. Responsibilities.

A. ISD #284 shall:

- i. Return the Studio to good and correct working order in the condition in which the Studio was found and is generally maintained;
- ii. Not remove any City equipment or property from the Studio except as authorized by appropriate City personnel in writing;
- iii. Secure the Studio and City Hall when leaving the Studio;
- iv. Abide by all rules, regulations and requests of or adopted by the City from time to time in its sole discretion regarding the use of the Studio; and
- v. Only use the Studio for the Permitted Use.

B. City shall:

- i. Provide one key and fob to ISD #284 to allow access to the Studio and City Hall; and
- ii. Provide custodial services, cabinets, chairs and such other furniture as City determines is necessary for operation of the Studio.

5. Indemnification, Property Damage and Liabilities. ISD #284 agrees to jointly and severally exonerate, save harmless, protect, and indemnify the City and its employees, Council Members, authorized representatives and agents from and against any and all losses, damages, claims, suits or actions, judgments, and costs arising from or in connection with any injury to or death of persons or damage to property, arising out of or attributable to the acts or omissions of, or use of the Studio by ISD #284, its agents, servants, employees, or guests of the Studio and the contents therein. The City shall not be responsible for the loss of or damage to property or injury to any person, occurring in or about the Studio while in use by ISD #284. ISD #284 agrees that if any damage is caused to the Studio or the contents therein, ISD #284 shall immediately repair such damage or replace such equipment or personal property so damaged at the City's request and subject to the City's direction. Nothing herein shall be deemed a waiver by ISD #284 of the limitations on liability set forth in Minnesota Statutes, Chapter 466.

6. Insurance. ISD #284 agrees to maintain insurance in amounts and substance reasonably acceptable to the City to insure the Studio against damage to the Studio and its contents caused by ISD #284. Upon the City's request, ISD #284 shall provide the City with proof of such insurance. If requested by the City, the insurance shall require 30 days' written notice to the City before cancellation of such insurance. The City shall be named as a certificate holder or an additional insured. Nothing herein shall be deemed a waiver of the limitations on liability set forth in Minnesota Statutes, Chapter 466.

7. Notice. If a notice is given pursuant to the terms of this Agreement, said notice shall be by US mail, certified, return receipt requested, addressed to the City as follows: City Manager, City of Wayzata, 600 Rice Street E, Wayzata, Minnesota 55391; to ISD #284 at 210 North County Road 101, Wayzata, MN 55391.
8. Assignment. This Agreement may not be assigned by ISD #284 to a third party without the prior written consent of the City, which may be withheld in the City's sole discretion.
9. Term. This License shall be effective from the date hereof until Midnight on June 30, 2020 (the "Term").
10. Miscellaneous. The City, by entering into this Agreement makes no representation or warranty regarding the fitness of the Studio and its equipment and personal property as being suitable for the purposes of ISD #284 or the Permitted Use. ISD #284 agrees that the Studio and its contents are being provided on an "as-is" basis. ISD #284 agrees it shall be solely responsible for the content of all matters broadcast and produced as a result of ISD #284.
11. Termination. Either party may terminate this Agreement at any time, for any reason or no reason, upon thirty (30) days' written notice to the other party.
12. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota.
13. Entire Agreement. This Agreement contains the entire agreement of the parties with respect to all matters regarding the rights and obligations of each party regarding the operation, access and use of the Studio, and this Agreement supersedes all prior agreements and understandings, oral and written, between the City, and ISD #284 regarding use of the Studio.
14. Binding Effect. This Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and assigns.
15. Headings. The headings contained in this Agreement are for reference purposes only and shall not be deemed to be a part of this Agreement or to affect the meaning or interpretation of this Agreement.
16. Counterparts. This Agreement may be executed in any number of counterparts, and by different parties on different counterparts, each of which, when executed, shall be deemed to be an original, and all of which together shall be deemed to be one and the same instrument. This Agreement shall be deemed fully executed when each party hereto has executed a counterpart hereof.

17. Severability. If any term, condition, or provision of this Agreement, or the application thereof to any circumstance, shall be invalid or unenforceable to any extent, the remaining terms, covenants, conditions, and provisions of this Agreement shall not be affected thereby and each remaining term, covenant, condition, and provision of this Agreement shall be valid and shall be enforceable to the fullest extent permitted by law. If any provision of this Agreement is so broad as to be unenforceable, such provision shall be interpreted to be only as broad as is enforceable.

[Signature Page Follows]

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first above written.

CITY: CITY OF WAYZATA

By _____
It's Mayor

By _____
It's City Manager

ISD #284: INDEPENDENT SCHOOL DISTRICT #284

By _____
Its Board Chair

By _____
Its Executive Director

COMMUNITY ROOM LICENSE AGREEMENT

(Wayzata City Hall Community Room)

This Community Room License Agreement (the "Agreement") is made, entered into and effective as of the 1st day of July, 2019, by and between the City of Wayzata, a Minnesota municipal corporation (the "City"), and Independent School District 284 ("ISD# 284").

WITNESSETH:

WHEREAS, ISD #284 desires to license community room space from the City and the City desires to license its community room to ISD #284 for the purpose of holding meetings; and

WHEREAS, the City and ISD #284 desire to enter into an Agreement defining the terms and conditions under which ISD #284 may license the Wayzata City Hall Community Room (the "Community Room") located at 600 Rice Street, Wayzata, Minnesota, 55391.

NOW THEREFORE, in consideration of the foregoing, the sum of Three Thousand One Hundred Twenty-four dollars (\$3,124.00), and for other good and valuable consideration, the receipt and sufficiency of which the parties hereby acknowledge, the parties mutually agree as follows:

1. License. The City hereby grants a temporary, non-exclusive license to ISD #284 to use the Community Room in accordance with the Wayzata Community Room Scheduling and Use Policy Rules (the "Community Room Policy") and the terms and conditions contained in this Agreement.
2. Term. The license granted under this Agreement shall be effective from the date hereof until Midnight on June 30, 2020 (the "Term").
3. Community Room Policy. ISD #284 agrees to schedule its planned use of the Community Room with and through the City in accordance with the Community Room Policy. ISD #284 agrees to return the Community Room back to its standard configuration after each use.
4. Indemnification, Property Damage and Liabilities. ISD #284 agrees to be responsible for any liability, damage or loss to the City from the ISD #284's use of the Community Room. ISD #284 agrees to jointly and severally exonerate, save harmless, protect, and indemnify the City and its employees, Council Members, authorized representatives and agents from and against any and all losses, damages, claims, suits or actions, judgments, and costs arising from or in connection with any injury to or death of persons or damage to property, arising out of or attributable to the acts or omissions of, or use of the Studio by ISD

#284, its agents, servants, employees, or guests of the Studio and the contents therein. The City shall not be responsible for the loss of or damage to property or injury to any person, occurring in or about the Studio while in use by ISD #284. ISD #284 agrees that if any damage is caused to the Studio or the contents therein, ISD #284 shall immediately repair such damage or replace such equipment or personal property so damaged at the City's request and subject to the City's direction. Nothing herein shall be deemed a waiver by ISD #284 of the limitations on liability set forth in Minnesota Statutes, Chapter 466.

5. Insurance. SD #284 agrees to maintain insurance in amounts and substance reasonably acceptable to the City to insure the Studio against damage to the Studio and its contents caused by ISD #284. Upon the City's request, ISD #284 shall provide the City with proof of such insurance. If requested by the City, the insurance shall require 30 days' written notice to the City before cancellation of such insurance. The City shall be named as a certificate holder or an additional insured. Nothing herein shall be deemed a waiver of the limitations on liability set forth in Minnesota Statutes, Chapter 466.
6. License Fee. For the contract year commencing on July 1, 2019 and ending on June 30, 2020, ISD #284 agrees to pay the non-refundable sum of Three Thousand One Hundred Twenty-four Dollars (\$3,124.00) (the "License Fee") for the use of the Wayzata Community Room. Effective for subsequent years, the City shall, at its sole discretion, have the right to make reasonable adjustments to the License Fee.
7. Termination. ISD #284 shall have the right to terminate this Agreement and its use of the Community Room upon 30 days' written notice to the City. Notwithstanding the foregoing, ISD #284 acknowledges and agrees that it shall not be entitled to a refund of all or any portion of the License Fee in the event it terminates this Agreement prior to the expiration of the Term.
8. Notice. If a notice is given pursuant to the terms of this Agreement, said notice shall be by US mail, certified, return receipt requested, addressed to the City as follows: City Manager, City of Wayzata, 600 Rice Street E, Wayzata, Minnesota 55391; to ISD #284 at 210 North County Road 101, Wayzata, MN 55391.
9. Assignment. This Agreement may not be assigned by ISD #284 to a third party without the prior written consent of the City, which may be withheld in the City's sole discretion.
10. Miscellaneous. The City, by entering into this Agreement makes no representation or warranty regarding the fitness of the Studio and its equipment and personal property as being suitable for the purposes of ISD #284 or the Permitted Use. ISD #284 agrees that the Studio and its contents are being provided on an "as-is" basis. ISD #284 agrees it shall be solely responsible for the content of all matters broadcast and produced as a result of ISD #284.

11. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota.
12. Entire Agreement; Conflict. This Agreement contains the entire agreement of the parties with respect to all matters regarding the rights and obligations of each party regarding the operation, access and use of the Studio, and this Agreement supersedes all prior agreements and understandings, oral and written, between the City, and ISD #284 regarding use of the Studio. In the event of any conflict between any provision of this Agreement with the Community Room Policy, the Community Room Policy shall govern.
13. Binding Effect. This Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and assigns.
14. Headings. The headings contained in this Agreement are for reference purposes only and shall not be deemed to be a part of this Agreement or to affect the meaning or interpretation of this Agreement.
15. Counterparts. This Agreement may be executed in any number of counterparts, and by different parties on different counterparts, each of which, when executed, shall be deemed to be an original, and all of which together shall be deemed to be one and the same instrument. This Agreement shall be deemed fully executed when each party hereto has executed a counterpart hereof.
16. Severability. If any term, condition, or provision of this Agreement, or the application thereof to any circumstance, shall be invalid or unenforceable to any extent, the remaining terms, covenants, conditions, and provisions of this Agreement shall not be affected thereby and each remaining term, covenant, condition, and provision of this Agreement shall be valid and shall be enforceable to the fullest extent permitted by law. If any provision of this Agreement is so broad as to be unenforceable, such provision shall be interpreted to be only as broad as is enforceable.

[Signature Page Follows]

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first above written.

CITY: CITY OF WAYZATA

By _____
Its Mayor

By _____
Its City Manager

ISD #284: INDEPENDENT SCHOOL DISTRICT #284

By _____
Its Board Chair

By _____
Its Executive Director



Board of Education
Regular Meeting – June 10, 2019

AGENDA SECTION: Recognitions

ITEM: Retiree Recognitions

COMMENTS BY: Chace B. Anderson, Superintendent

Tonight we would like to recognize the following employees who announced their retirement in 2018-2019. We would like to thank them for their years of service to Wayzata Public Schools and wish them well in their future endeavors.

<u>Name</u>	<u>Position</u>	<u>Years of Service</u>
Debbie Zache	Paraprofessional, Oakwood	11 Years



Board of Education
Regular Meeting - June 10, 2019

AGENDA SECTION: Recognitions

ITEM: Staff and Student Recognitions

COMMENTS BY: Chace B. Anderson, Superintendent

Synchronized Swimming Team Wins 13th Straight State Championship

The Wayzata Synchronized Swimming Team won its 13th straight State Championship Friday, May 24 at the Rochester Recreation Center.

Coaches:

- Signe Hensel
- Ali Palm, assistant coach
- Nat Bodin, assistant coach
- Rachel Hoffart, assistant coach

Team Members:

- | | | |
|----------------------|-------------------|--------------------|
| • Ketura Bremseth | • Callie Goodman | • Emma Nuss |
| • Alyssa Brolin | • Ishita Gupta | • Rebecca Orr |
| • Sarah Cao | • Annabel Haseman | • Emily Oswald |
| • Alexandra Chaplin | • Elizabeth Healy | • Marisa Perrine |
| • Caitlyn Close | • Ellie Howe | • Kathryn Pouliot |
| • Gabrielle Coffield | • Emma Johanson | • Grace Pucel |
| • Mikyla Dohm | • Hannah Johnson | • Ruby Ravnholdt |
| • Sierra Dohm | • Shreya Kakkad | • Katlyn Ringquist |
| • Dannica Donahue | • Maya Kittelson | • Riley Ruegemer |
| • Anna Fischer | • Pia Leiseth | • Aarohi Shah |
| • Alexis Friesen | • Willa Letscher | • Misha Shah |
| • Anastasia Friesen | • Olivia Linn | • Aditi Sharma |
| • Audrey Friesen | • Julia Mateski | • Nirali Somia |
| • Lydia Gengler | • Eleanna Meehan | • Campbell Weinand |
| | • Samantha Miller | • Audrey Zhou |



Board of Education
Regular Meeting - June 10, 2019

AGENDA SECTION: Recognitions

ITEM: Staff and Student Recognitions

COMMENTS BY: Chace B. Anderson, Superintendent

Two WHS Juniors Earn Perfect Scores on SAT College Entrance Exam

Wayzata High School juniors, Brian Lin and William Nguyen, have earned perfect scores on their SAT college entrance exams.

The maximum score on the SAT is 1600, which requires earning a perfect 800 on both the Evidence-Based Reading, and Writing and Math sections of the exam. Out of the 2.1 million students of the class of 2018 who took the SAT, less than seven percent of all test takers earned a score in the 1400-1600 bracket, making a perfect 1600 even rarer. Congratulations to Brian and William for their outstanding accomplishment!



Board of Education
Regular Meeting - June 10, 2019

AGENDA SECTION: Recognitions

ITEM: Staff and Student Recognitions

COMMENTS BY: Chace B. Anderson, Superintendent

Anika Ahluwalia Named 2019 U.S. Presidential Scholar

Congratulations to Anika Ahluwalia who has been named a 2019 U.S. Presidential Scholar. Anika was one of four semifinalists from Wayzata High School, advanced as a finalist and is now among 161 U.S. Presidential Scholars across the nation.

Students who qualify for the U.S. Presidential Scholar competition demonstrate outstanding academic achievement, artistic excellence, leadership, citizenship, service and contribution to school and community. Candidates also qualify for the award through outstanding performance on the College Board SAT and ACT exams, and through nominations made by Chief State School Officers, other partner recognition organizations or the National YoungArts Foundation's nationwide YoungArts™ competition.

The White House Commission on Presidential Scholars selects honored scholars annually based on their academic success, artistic excellence, essays, school evaluations and transcripts, as well as evidence of community service, leadership and demonstrated commitment to high ideals.

Anika will be honored at a ceremony June 23 in Washington, D.C.



Board of Education
Regular Meeting - June 10, 2019

AGENDA SECTION: Recognitions

ITEM: Staff and Student Recognitions

COMMENTS BY: Chace B. Anderson, Superintendent

2019 WHS Students Named Minnesota Scholars of Distinction

Congratulations to 27 students from Wayzata High School were among the 51 students honored statewide by the Minnesota Department of Education as Leadership, Science, Social Studies, STEM Scholars of Distinction and Meritorious Award Recipients.

Minnesota Department of Education recognizes the distinguished achievements of students who have completed required work in the Minnesota Academic Standards, demonstrate mastery of complex subject matter and apply their knowledge to challenging projects.

These students were recognized at an awards ceremony on Saturday, May 18 at the Perpich Center for Arts Education in Golden Valley.

1. **Devika Narayan**
Leadership Meritorious Award
Healing with Harmony: A Music Therapy App for Alzheimer's Patients

Science Meritorious Award
Understanding interactions between Insulin and Amyloid-Beta Fibril Formation in Alzheimer's patients: Year II
2. **Brian Lin**
Social Studies Scholars of Distinction
Fighter Aircraft as Giffen Goods
3. **Rashmita Gandhe**
Social Studies Meritorious Award
Assessing Change in Economic and Psychological Well-Being from a Multifacete
4. **Aviral Asthana**
Social Studies Meritorious Award
Modeling Housing Affordability and Subsidies in the United States Analyzing the Potential Need and Impacts of Government Subsidy

5. **Meredith Kleve**
Social Studies Meritorious Award
Effects of Corporate Social Responsibility on Work Force Culture
6. **Amogh Kulkarni**
Social Studies Meritorious Award
The Role of Formative Political, and Supportive Social and Economic, Factors in the Historical Growth of Paris
7. **George Cai**
Science Scholars of Distinction
Drug Discovery for Treating Heart Failure: Validating Compound Screening for Ryanodine Receptor 2
8. **Emily Chu**
Science Scholars of Distinction
Calibration of Target Word Embedded in a Carrier Phrase

STEM Scholars of Distinction
Calibration of Target Word Embedded in Carrier Phrase
9. **George Lyu**
Science Scholars of Distinction
Nondisruptive Evaluation of Cell Viability of Cell-laden Hydrogels

STEM Meritorious Award
Nondisruptive Evaluation of Cell Viability of Cell-laden Hydrogels
10. **Chintam Chandan Reddy**
Science Scholars of Distinction
A Novel Treatment for Non-small Cell Lung Cancer: A Project Review of the Fulvestrant and Dacomitinib Drug Combination
11. **Aarohi Shah**
Science Scholars of Distinction
Determining Expression of Experimental Antigens in Subclones of Melanoma Cell Lines
12. **Saipraneeth Bajjuri**
Science Meritorious Award
Evaluation of Critical (Polymer and Drug) Concentration for Making Amorphous Solid Dispersions using Electrospinning Technology
13. **Amanda Chan**
Science Meritorious Award
Determining whether Implementing a Triblock Copolymer can Improve the Compatibility between Poly(D,L-lactide) and Low-Density Polyethylene
14. **Sonia Gazula**
Science Meritorious Award
Mechanisms Underlying the Contributions of Inhibitory Protein Signaling to Anxiety-Related Behaviors
15. **Abhishek Mahesh**
Science Meritorious Award
Elevated Levels of Soluble Toxic Δ tau314 In Huntington's Disease Brain

16. **Sarayu Patturi**
Science Meritorious Award
Understanding and Relating the Effects of Demographic and Infectious Parameters with Glucose-6- Phosphate Dehydrogenase Deficiency

STEM Meritorious Award
Understanding and Relating the Effects of Demographic and Infectious Parameters with Glucose-6-Phosphate Dehydrogenase Deficiency
17. **Nirali Somia**
Science Meritorious Award
A Genetic Interaction between Sax-7 and Let-60: Effect on Penetrance and Expressivity
18. **Iris Wang**
Science Meritorious Award
Immune Editing of Antigen Presentation Machinery in Pancreatic Cancer
19. **Zachary Xiong**
Science Meritorious Award
Detection of Viral Hemorrhagic Septicemia Using Enzyme Linked Immunosorbent Assay (ELISA)
20. **Annelise Wickman**
Science Meritorious Award
The Effects of Prolonged Exposure to Ethanol Vapor on Anxiety-Like Behaviors in Rats
21. **Neil Khadilkar**
STEM Scholars of Distinction
The Fracture Behavior of Copper Nanowires from Atomistic Simulations
22. **Harshil Ganesha Murthy**
STEM Scholars of Distinction
Intelligent Labeling System Using Mean Shift Tracking
23. **Shreyas Chinnola**
STEM Meritorious Award
Collaborative Communication in Virtual Reality Using Speech and Waypoints
24. **Saketh Kollipara**
STEM Meritorious Award
Improving Prostate Cancer Treatment: Optimizing Targeted Drug Delivery Using Nanoparticles
25. **Mehul Maheshwari**
STEM Meritorious Award
The Field of View's Associations on Cybersickness in Virtual Reality
26. **Aniketh Naidu**
STEM Meritorious Award
Improving Prostate Cancer Treatment: Optimizing Targeted Drug Delivery Using Nanoparticles
27. **Caroline Sassan**
STEM Meritorious Award
Synthesis, Characterization, and Antimicrobial Application of Zinc Nanocomposites



Board of Education
Regular Meeting - June 10, 2019

AGENDA SECTION: Recognitions

ITEM: Employee of the Month

COMMENTS BY: Chace B. Anderson, Superintendent

East Middle School Community Comes Together to Save Colleague's Life

On Friday, May 24, Annie Joki, special education paraprofessional at East Middle School, was helping two students near the Media Center when she began making a choking sound and then fell to the floor. The students immediately ran to the office for assistance.

Karen Ortman, building secretary, was the first to respond and alerted Trudy Namur, health paraprofessional. Sarah Clinite, student services secretary, called 911. Kelley Jaszewski, office para, grabbed the defibrillator and brought it to the scene. A number of other teachers and support staff jumped to action to ensure Annie was getting the attention she needed, that the students were cared for and others were kept away from witnessing the traumatic event.

Trudy commanded control with a calm sense of urgency as she administered the defibrillator to Annie who was unresponsive. Naima Johnson, a parent of an East student, assisted Trudy. Annie regained consciousness. Sarah continued to provide much needed emotional support to her. The first responders arrived moments after and quickly took over and transported her to the hospital.

We are pleased to have Annie here tonight well on her way to a full recovery, as we honor her and the people that responded to give Annie the opportunity to continue making a difference in this world.



Board of Education
Regular Meeting - June 10, 2019

AGENDA SECTION: Recognitions

ITEM: Employee of the Month

COMMENTS BY: Chace B. Anderson, Superintendent

Congratulations to Molly Davin from Central Middle School for being named the June Wayzata Public Schools' Employee of the Month.

Molly is a truly unique educator who teaches the academics of language arts upon a strong foundation of relationships. What makes Molly a unique educator? At the core of her personal philosophy in education is her experience in comedy, acting and writing. The rule of "Say Yes" in improvisational acting resonates through her approach to creating positive culture and PRIDE within Central Middle School.

Molly has taught a range of courses since starting at CMS over a decade ago. In that time, she has primarily taught both 7th and 8th grade Language Arts. But more distant in the memories of many is the fact that she has also taught Health, and Family and Consumer Science.

Her classroom is a place where students find making a mistake to be nonthreatening. Unpredictability is acknowledged and accepted, and significance and belonging take precedent over content. However, it isn't only the diversity of the curriculum she has taught that makes her a great candidate for employee of the month. It is the subtle, and not so subtle things she does to promote positive school culture at CMS.

She has coached basketball, which some would say was a subtle contribution based on her background in the sport. She has helped choreograph the musical. She has coached improvisational acting after school. She has been a staff adviser to Student Council. She has run a student leadership team and facilitated a number of charity drives in the school. She has organized school assemblies, made countless videos for staff and students, and has published the unofficial staff newsletter, called the PEEBIS Proclaimer, for the past several years.

Described as 70% accurate, 80% informative and 30% relevant, the PEEBIS Proclaimer has the feel of a small town newspaper. The PEEBIS Proclaimer provides CMS staff with updates and happenings within the school.

Whether she has convinced students to hold welcoming signs at the entrance to CMS, or she is sending an email on behalf of someone who asked her to "make it funny", or getting video of teachers lip synching to Beyonce, Molly is motivated to help bring a smile to the faces of those around her, and she uses her unique talents to make Central Middle School a better place for everyone.

Central Middle School is lucky to have Molly Davin.



Board of Education
Regular Meeting - June 10, 2019

AGENDA SECTION: Administrative Reports & Recommendations

ITEM: Teaching and Learning Recommendations

COMMENTS BY: Jill Johnson, Executive Director of Teaching and Learning

Attached are the policies and regulations for your consideration. These policies have been vetted by the Policy Committee and administrative stakeholders.

Policy 527 Student Medication

Policy 612 Student Travel

Policy 617 School Volunteers

Recommended Action: Approve the listed policies as presented in the attachment.

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____

June 10, 2019 - School Board Meeting

527 Student Medication - Policy and Regulations

The policy and regulations were reviewed and changes prepared by school district supervisor of health services. The policy and regulations were reviewed by the policy committee of the school board.

Policy: Minor edits as noted

Regulations: Significant changes to the regulations. Our current practice is not aligned to the guidelines recommended Minnesota Department of Health, Minnesota Department of Education, Department of Human Services, and the MN Board of Nursing.

Proposed Change: Starting the fall of 2019, our practice will be to require prescriptions for all medications, both Over the Counter and prescribed, and require that parents provide all needed medications to the school. (no medications will be provided, purchased or stocked for student use.

Proposed Communication Plan: Propose update medication administration policy to align with best practice following the MN guidelines for Medication Administration in Schools to begin in the fall of 2019. After policy update has been approved, begin informing parents and staff of the change in the regulations requiring a prescription for all medications administered using district website, newsletters and parent handbooks.

612 Student Travel

The policy and regulations were reviewed by teaching and learning department, the principals and the Executive Director of Finance and Business Services. The regulations were shared with our insurance carrier and the feedback received was positive.

Policy: Minor edits as noted

Regulations: No changes

617 - School Volunteers

The policy and regulations were prepared by the director of community education and reviewed by the policy committee of the school board.

Policy: Minor edits as noted

Regulations: Edits are noted

527 STUDENT MEDICATION

I. PURPOSE

The purpose of this policy is to set forth the provisions that must be followed when administering medication to students at school.

II. GENERAL STATEMENT OF POLICY

The school district acknowledges that some students may require prescribed ~~drug or drugs or~~ medication during the school day. The school district's licensed school nurse, ~~trained health paraprofessional, principal, or teacher~~, ~~trained health paraprofessional, principal, or teacher~~, or designee will administer medications in accordance with law and school district procedures.

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ADOPTED: March 3, 1970
AMENDED: September 10, 1973
AMENDED: February 9, 1987
AMENDED: November 8, 2004
AMENDED: December 12, 2005
AMENDED: August 10, 2015
LAST REVIEWED: August 10, 2015
DRAFT: June 10, 2019

527-R STUDENT MEDICATION REGULATIONS

Although it is preferred that medications are given outside the regular school hours, the school district acknowledges that some students may require prescribed and over the counter drugs or medication during the school day and on school sponsored field trips. The school district's licensed school nurse, trained health paraprofessional, principal, or teacher or designee will administer prescribed medications -in accordance with law, school board policy and recommendations from the Minnesota Department of Health.

I. PRESCRIPTION and Over the Counter (OTC) MEDICATIONS

A. Long-term medications

1. All medications, both prescribed and OTC, administered at school requires a medical order from a person who is a licensed authorized prescribing practitioner (Phycisian, Physician's assistant, Dentist, Podiatrist, Osteopath or Psychiatrist).

1. An "Authorization to Administer Medications at School" form must be completed for each medication administered at school. The form must include the student's name, medication, dosage, route, and administration time as well as the signature of the health care provider and parent/guardian. A new form must be submitted each year and any time there is a change in the order.
2. An oral request from the prescriber for administration of medication must be reduced to writing within 2 school days.
3. Prescription and OTC medication must be provided in a pharmacy labeled container or original packaging with directions consistent with that on the medication authorization form.
4. The District Licensed School nurse or health paraprofessional may request further information regarding the prescription, if needed, prior to administration of the medication.
5. All medication will be stored and administered in the health office, with the exception of emergency medication such as injectable emergency medications or inhalers if these have been approved for self-administration or carrying by the student as allowed by law.
6. The health paraprofessional or Licensed School Nurse will count and record all controlled medications that are received and administered. Any destroyed medication must also be documented to assure that there is an accounting for all medication. Medication disposal will follow the district's Pharmaceutical Waste procedure.
- 5.

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7.6. Health office personnel will record all medications given ~~on the medication form in~~ the student's electronic health record.

8.7. Exceptions to these guidelines

- a. ~~Qualified staff may administer~~ Emergency medications such as injectable emergency medications or inhalers before the above requirements are met. However, parents should be directed to supply the necessary information as soon as is reasonably possible.
- b. Medicine provided or administered by a public health agency to prevent or control an illness or a disease outbreak are not governed by this policy;
- c. Medications can be self-administered by a student with an asthma inhaler if:
 - II. The school district has received a written authorization from the student's medical provider and parent/guardian permitting the student to self-administer the medication;
 - III. The inhaler is properly labeled for that student; and
 - ~~b-~~IV. the parent/guardian has not requested school personnel to administer the medication to the student

The parent must submit written authorization for the student to self-administer the medication each school year. The licensed school nurse must assess the students' knowledge and skills to safely possess and use an asthma inhaler in a school setting and enter into the student's school health record a plan to implement safe possession and use of asthma inhalers.

- d. Medications:
 - that are used off school grounds;
 - that are used in connection with athletics or extracurricular activities; or
 - ~~e-~~• that are used in connection with activities that occur before or after the regular school day.

e. A secondary student (grades 7-12) may possess and use nonprescription pain relief in a manner consistent with the labeling, if the school district has received written authorization from the student's medical provider and parent or guardian permitting the student to self-administer the medication. The parent or guardian must submit written authorization for the student to self-administer the medication each school year. The school district may

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revoke a student's privilege to possess and use nonprescription pain relievers if the school district determines that the student is abusing the privilege. This provision does not apply to the possession or use of any drug or product containing ephedrine or pseudoephedrine as its sole active ingredient or as one of its active ingredients.

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f. At the start of each school year or at the time a student enrolls in school, whichever is first, a student's parent, school staff, including those responsible for student health care, and the prescribing medical professional must develop and implement an individualized written health plan for a student who is prescribed epinephrine auto-injectors that enables the student to:

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a. possess epinephrine auto-injectors; or

b. if the parent and prescribing medical professional determine the student is unable to possess the epinephrine, have immediate access to epinephrine auto-injectors in close proximity to the student at all times during the instructional day.

The plan must designate the school staff responsible for implementing the student's health plan, including recognizing anaphylaxis and administering epinephrine auto-injectors when required, consistent with state law. This health plan may be included in a student's § 504 plan.

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g. The school district will not administer medications, including herbal medicines that are not approved by the Food and Drug Administration (FDA) Prescription medication as used in this policy does not include any form of medical cannabis as defined in Minn. Stat. § 152.22, Subd. 6.

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d. Emergency medications may be self administered if

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- The District has received a written authorization from the parent/guardian permitting the student to self-administer the medication.
- The medication is properly labeled for the student.
- There is written documentation from a prescribing professional that this student can safely possess and use this medication.

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B. Short-term (2 weeks or less) prescriptions

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1. Parent/guardian must provide a signed request for administration of medication at school. The request must be consistent with the label on the prescription container.

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2. An oral request from the parent/guardian for administration of medication must be reduced to writing within 2 school days.

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3. ~~The prescription medication must be provided in a pharmacy labeled container that includes a start date, specific dosing amounts and times and duration of prescription.~~
4. ~~The District nurse or health paraprofessional may request further information regarding the prescription, if needed, prior to administration of the medication.~~
5. ~~These guidelines exclude the administration of controlled substances for which all the requirements under long term medications apply.~~
6. ~~All medication will be stored and administered in the health office.~~

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II. ~~NON-PRESCRIPTION OR OVER-THE-COUNTER MEDICATION; FOR SECONDARY STUDENTS ONLY~~

~~Minnesota state law (statute 121A.222) allows a secondary student to possess and self-administer nonprescription pain relief in the school setting provided that the medication is taken in a manner consistent with the labeling of the medication.~~

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A. ~~High School Students~~

1. ~~The district must have received a written authorization from the parent/guardian and this authorization must be submitted each year (see high school "Over the Counter Medication Administration Form").~~
2. ~~Non-prescription medication includes only ibuprofen (Advil, Motrin) and acetaminophen (Tylenol).~~
3. ~~Medications must be stored in the original container. The District nurse or health paraprofessional may request further information regarding this medication, if needed, prior to administration.~~
4. ~~The District reserves the right to revoke this privilege if it has been determined that the student is abusing this right (such as sharing medication with another student).~~

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B. ~~Middle School Students~~

1. ~~The District must have received a written authorization from the parent/guardian and this authorization must be submitted each year (see middle school "Over The Counter Medication Administration Form").~~
2. ~~Non-prescription medications include only ibuprofen (Advil, Motrin) and acetaminophen (Tylenol).~~

3. ~~Medications must be provided in the original container. These medications will be stored and administered in the health office.~~
4. ~~The District nurse or health paraprofessional may request further information regarding this medication, if needed, prior to administration.~~

C. ~~Exceptions to these guidelines~~

1. ~~Requests for administration of over the counter medications that exceed the manufacturer's recommended dosage or duration of use are subject to the same requirements as prescription medications.~~
2. ~~Non-prescription or over the counter stock medications for secondary students~~
3. ~~Middle and high school health offices will stock ibuprofen and acetaminophen to be provided in a manner consistent with the medication label.~~
4. ~~Parents must provide written authorization on either the on-line Student Health or Emergency Form or on the Over the Counter Medication Administration Form.~~
5. ~~No exception for elementary students. Stock medication is only for secondary students and is limited to Advil and Tylenol. All other medications have to have a specific doctor's order regardless of student age.~~

Legal References: [Minn. Stat. § 13.32 \(Student Health Data\)](#)
[Minn. Stat. § 121A.21 \(Hiring of Health Personnel\)](#)

WAYZATA PUBLIC SCHOOLS

Independent School District 284

Wayzata, Minnesota

[Minn. Stat. § 121A.22 \(Administration of Drugs and Medicine\)](#)

[Minn. Stat. § 121A.221 \(Possession and Use of Asthma Inhalers by Asthmatic Students\)](#)

[Minn. Stat. § 121A.222 \(Possession and Use of Nonprescription Pain Relievers by Secondary Students\)](#)

[Minn. Stat. § 121A.2205 \(Possession and Use of Epinephrine Auto- Injectors; Model Policy\)](#)

[Minn. Stat. § 121A.2207 \(Life-Threatening Allergies in Schools; Stock Supply of Epinephrine Auto-Injectors\)](#)

[Minn. Stat. § 151.212 \(Label of Prescription Drug Containers\) Minn. Stat.](#)

[§ 152.22 \(Medical Cannabis; Definitions\)](#)

[Minn. Stat. § 152.23 \(Medical Cannabis; Limitations\)](#)

[20 U.S.C. § 1400 et seq. \(Individuals with Disabilities Education Improvement Act of 2004\)](#)

[29 U.S.C. § 794 et seq. \(Rehabilitation Act of 1973, § 504\)](#)

[Cross References: MSBA/MASA Model Policy 418 \(Drug-Free Workplace/Drug-Free School\)](#)

ADOPTED: February 9, 1987

AMENDED: December 12, 2005

AMENDED: August 22, 2007

AMENDED: August 10, 2015

LAST REVIEWED: August 10, 2015

WAYZATA PUBLIC SCHOOLS

Independent School District 284

Wayzata, Minnesota

612 STUDENT OVERNIGHT TRAVEL - POLICY

I. PURPOSE

The purpose of this policy is to provide guidance for overnight student travel including travel study programs.

II. GENERAL STATEMENT OF POLICY

The School Board recognizes the educational value of carefully developed ~~foreign~~ travel study programs and supplementary trips in which students and members of the professional staff are involved. It encourages development of and participation in such programs where the instructional advantages are clear and can be balanced favorably against factors of safety, personal costs, and time away from other responsibilities. Programs which take students away for more than five days of regular school attendance should not be approved except in most unusual circumstances. The Superintendent is directed to establish regulations regarding travel study programs.

Legal References:

- ADOPTED: December 9, 1996
- AMENDED: July 12, 1999
- AMENDED: November 10, 2003
- AMENDED: July 12, 2004
- AMENDED: April 9, 2007
- DRAFT: June 10, 2019**

WAYZATA PUBLIC SCHOOLS

Independent School District 284

Wayzata, Minnesota

612-R OVERNIGHT STUDENT TRAVEL - REGULATIONS

The following regulations shall cover any student travel that results from District/school promotion of the activity through the following:

- distribution of information and/or materials,
- coordination of arrangements by District/school personnel,
- receipt of participation fees,
- collection of permission slips, and/or
- arrangements for chaperones

These regulations are to be followed regardless of whether the student travel activity is sponsored by a community group, state or local association, and/or business organization.

1. Before any student overnight travel is discussed with students or parents, the sponsoring teacher(s) shall develop a rationale for each trip and submit the student travel preliminary concept form to the principal/designee and Superintendent/designee to plan the trip. The age and maturity, safety and welfare of students shall be considered in planning, implementing, and supervising all student travel.
2. The organizing teacher, advisor or coach must complete and submit the Student Travel Preliminary Concept Form and the Student Travel Request Form to the principal/designee to determine the appropriateness of the proposed trip, giving consideration to the following:
 - a. Educational value
 - b. Safety and welfare of the students involved
 - c. Relevance to described objectives of the class or group
 - d. Age appropriateness of proposed travel
 - e. Lack of interference with other school commitments
 - f. Support of staff when school time is involved for co-curricular trips
 - g. Availability of funds, cost to students, or projected success of fundraising activities
 - h. Accessible to all potential participants
3. Approved adequate supervision for each trip must be assured. A 1:10 ratio of chaperones to students is recommended. Principal approval must be obtained if a larger ratio of adults to students (e.g., 1:15) is being requested. Any adult who accompanies a trip is designated as a chaperone and must adhere to District 284 policies and procedures. It is the responsibility of the advisor or travel supervisor to review all relevant District 284 policies and procedures prior to departure. Request for background checks must be submitted to Human Resources at least 7 days prior to departure.
4. Travel arrangements for school-sponsored trips will be made by school personnel. Travel outside the metropolitan area will be arranged through bonded travel agencies if the services of the School District's contracted carrier are not used. Parents/guardians will be informed, in advance, of the anticipated itinerary, cost, and activities. The safety, cost, and comfort of the students will be considered in

selecting the type and capacity of passenger vehicles. No student will be denied the opportunity to participate in a required trip because of inability to pay the cost of such a trip.

5. There shall be clear written communication of prospective travel/study details to parents/guardians, chaperones, and students, including information on behavioral expectations.
6. Parent/guardian permission for student participation shall be secured in writing. This consent includes the acknowledgement that participants have received copies of and will adhere to state laws, School District policies, and building or program rules concerning student behavior.
7. All funds collected for the travel study program will be handled through the school student activity account. With permission from principal/designee, funds may be paid directly to a provider.
8. Fundraising activities should be approved and coordinated by the building principal and follow district policy 908.
9. Precautionary health/safety measures for the health of students, staff, and chaperones shall be provided.
10. Reasonable accommodations for students, staff, and chaperones with disabilities shall be provided.
11. The School District reserves the right to cancel or postpone a trip and will not be responsible for non-refunded deposits or other expenses that have been incurred.
12. All District policies and regulations will be in effect in travel situations just as they are on District property, including but not limited to:
 - District 284's Student Discipline and Offensive Behavior Policies.
 - Infractions of School District, Minnesota State High School League,
 - And team group policies and regulations during a trip will result in consequences that may include the student being sent home immediately at his/her parents'/guardians' expense.
13. Infractions of School District policies and regulations by the organizing teacher, advisor, coach, and/or chaperone will result in appropriate consequences.
14. All persons are prohibited from carrying weapons, according to MN Statute 2002 section 609.66.

EDUCATIONAL ALTERNATIVES

1. **Required Trips** are an integral part of a course of study, require student attendance and students may be graded or given credit for participation. No student will be denied participation because of an inability to pay. Voluntary contribution assistance from outside agencies or fundraising activities to defray part or all of such trip costs shall be approved by the principal. Students who do not wish to participate in such trips shall be provided with alternative educational experiences that focus on the same educational objectives as those addressed by the trip. The cost of background checks for volunteers on basic trips will be the responsibility of the School District.
2. **Supplemental Trips** are school sponsored trips which students may attend on a voluntary basis. No credit or grade may be given for the experience.
 - The sponsoring staff member must inform principal/designee who will notify other staff members if students will miss school.

- Staff members may not receive any salary remuneration relating to field trips from outside agencies nor arrange student trips for financial gain. Student fees may be used to pay for or reduce the costs of adult chaperones.

INSURANCE

1. When students are transported by school bus, the students are covered by the transportation company's insurance policy during the period they are on the bus. However, in the event of a school bus accident, Minnesota's No-Fault insurance law provides that the student's parent's or guardian's automobile insurance is considered primary coverage for the student's injuries.
2. When school staff, parents, or students use their private automobiles to transport students, the liability insurance policy on the owner of the vehicle is considered the primary coverage. The District's liability insurance coverage provides secondary coverage for bodily injury legal liability.
3. Parents or guardians of students who are participants on overnight trips are responsible for medical costs incurred if a child becomes ill or is injured. The District does not carry health insurance coverage for students. Parents are strongly encouraged to explore the adequacy of health and/or accident insurance coverage to cover medical needs away from home, especially when students are abroad. Parents or guardians should also consider acquiring repatriation insurance for overseas trips in the event that their child becomes incapacitated and cannot return by normal travel means.

Legal References:

EFFECTIVE: December 9, 1996
MODIFIED: August 25, 1997
MODIFIED: July 12, 1999
MODIFIED: April 2, 2001
MODIFIED: November 10, 2003
MODIFIED: July 12, 2004
MODIFIED: April 9, 2007
DRAFT: June 10, 2019

WAYZATA PUBLIC SCHOOLS

Independent School District 284

Wayzata, Minnesota

617 SCHOOL VOLUNTEERS

I. PURPOSE

The purpose of this policy is to provide guidelines for the use of volunteers by the school district.

II: GENERAL STATEMENT OF POLICY

The School Board recognizes volunteers as a valuable resource and encourages their participation within the schools. It acknowledges that volunteers are individuals who are not paid for their services, but provide a supporting role in the education process. Volunteers may come from all backgrounds and age groups, do not assume primary responsibility for instruction, but reinforce skills taught by the professional staff.

Volunteers should be selected with careful consideration of how their presence relates to the educational objective of a class or classes. Responsible District personnel will identify appropriate tasks for the volunteers, provide in-service training, and plan effective ongoing recognition for volunteer activities. ~~Annual~~ Background checks are required for volunteers.

Legal References:

STATUS

ADOPTED: March 11, 1974

AMENDED: May 12, 1986

AMENDED: August 16, 2004

AMENDED: April 9, 2007

AMENDED: December 9, 2013

DRAFT: June 10, 2019

WAYZATA PUBLIC SCHOOLS

Independent School District 284

Wayzata, Minnesota

617R SCHOOL VOLUNTEERS - REGULATIONS

The following guidelines will be issued to all volunteers annually.

I. MANAGEMENT AND PROCEDURE

A. Recruitment and Screening

The recruitment and screening of community members will be coordinated by the district's Community Education Services Department. The goal of this process is to address the needs and desires of the district and increase the effectiveness of using volunteers to further the district's educational and curriculum goals. Community Education will work with principals and program directors/coordinators to identify school program needs and opportunities for the use of volunteers.

Background checks will be required for volunteers prior to start date for volunteering. are need to be completed two weeks prior to departure of the trip. If there is a break in volunteer service where a volunteer leaves his/her volunteer job for a period of one year and returns again to volunteer, another background check must completed. The following information will provide a non-exhaustive set of guidance on when a background check must be submitted.

1. Going with students on an overnight field trip.
2. Working with a student/students in a place outside of regular school traffic

Example:

a. Volunteer stays behind in classroom to work with students while classroom teacher and other students leave to go elsewhere in the building.

3. Working with vulnerable populations (for example, volunteers working with special needs students, ELL students and preschool age children).

4. Working one-on-one with a student

Examples:

a. Volunteers working as a tutor (working outside of regular school traffic)

b. Volunteers working as a mentor

5. Participating in activities that take place after-school hours and on weekends.

6. Participating in activities that take place outside of the school building, outside of school hours

Examples:

a. Volunteers assisting during weekend competitions

b. Volunteers who accompany class on an overnight trip

7. Volunteer coaches not employed by the school district.

B. Placement and Management

Candidates for volunteering in the District will be selected and placed on the basis of their experience, ability and good character, without regard for race, color, creed, religion, national origin, gender identity or expression, sexual orientation, age, marital or parental status, or status with regard to public assistance or disability.

II. VOLUNTEER HANDBOOK AND ORIENTATION GUIDELINES

Volunteers engaged through community education will be provided a volunteer handbook and an orientation session annually. Volunteers engaged outside of community education (e.g. school buildings) will be provide with appropriate onboarding activities and/or orientations materials by the school principal or classroom teacher . Some examples of basic expectations and necessary information for volunteers, including the following:

1. We depend on our volunteers to maintain confidentiality of our students, staff, and volunteers. Any concerns, observations, or information about a child should be shared only with the person in charge (example: teacher, administrator, or building volunteer facilitator). If there is a breach of confidentiality a volunteer's privileges may be revoked.
2. Notify a teacher, principal, or individual in charge if a child gives you information that causes alarm (e.g., they are unable to eat, do not have a place to sleep, inappropriate touch). Volunteers must report suspected child abuse to the building social worker, counselor, or principal. (State law requires you to report such suspicions.)
3. Avoid being totally isolated with a child (e.g., in a room with a closed door).
4. Some children may be uncomfortable with patting them on the head, or hugs, or other physical touch. Asking a child before touching them may be appropriate. Follow the clues children give as to their comfort level.
5. Be aware of any sensitive issue to a child (e.g., in discussing fire safety, a child may be uncomfortable as a fire destroyed their home). Follow the clues children give.
6. Discipline is the teacher or staff person's responsibility. Volunteers are not expected to discipline a student or classroom. Contact a staff person to help with a discipline issue. A copy of the school discipline policy is available in the school office. Physical intervention should be used only when you believe that a child will hurt themselves or others. If you must intervene physically, immediately inform a teacher, principal, or individual in charge of event that you did so. ~~If you must intervene, limit verbalization with a child (i.e., do not argue the issue, do not discuss). Remain calm, do not overreact, isolate the situation. If a situation escalates verbally or physically, call a staff person.~~

7. In each situation, do not participate in the activity if you feel uncomfortable or are unsure of what is going on.
8. Name tags or buttons should be worn by volunteers to identify them to students, staff, and other volunteers.
9. Sign in each time you participate in a volunteer activity. Sign in books/computers are kept in the school office for your convenience.
10. Notify a staff person or person in charge of the activity if you will be late or if you will not be able to participate in your volunteer activity.
11. Wayzata Public Schools will provide students, employees, and volunteers with an environment for learning and working that is free from sexual harassment or sexual violence, and prohibits any form of sexual harassment or sexual violence. A complete copy of the District's guidelines on sexual harassment/sexual violence is available from the Executive Director of Human Resources or Executive Director of Curriculum and Instruction.
12. For the safety of one-to-one volunteers and the student(s) with whom they work, all interaction between student(s) and volunteer are to take place only at scheduled time in the schools.
13. Volunteers should not give gifts (e.g. candy, treats, birthday gifts, holiday gifts) to students or their families.
14. All volunteers must work under the direct supervision of a paid staff person. The direct supervisor will communicate with the volunteer and provide direction when needed.

Legal References:

STATUS

EFFECTIVE: October 1, 1992

MODIFIED: December 22, 1994

MODIFIED: August 16, 2004

MODIFIED: April 9, 2007

REVIEWED: December 9, 2013

DRAFT: June 10, 2019



Board of Education
Regular Meeting - June 10, 2019

AGENDA SECTION: Administrative Reports and Recommendations

ITEM: Finance and Business Services Recommendations

COMMENTS BY: Jim Westrum, Executive Director of Finance and Business Services

Monthly Financial Reports

Enclosed for School Board review and information are the following financial reports as of April 2019.

- Student Activity Fund Report
- Investment Summary
- Analysis of Financial Reports
- Statement of Revenues
- Statement of Expenditures

No School Board action is required.

Wayzata Public Schools
Student Activity Fund Summary
April 2019

PROGRAM/LOCATION : MISCELLANEOUS

<i>Fd</i>	<i>Typ</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as of 06/30/18	FY'2018/19 Revenue	FY'2018/19 Expend	Balance as of 04/30/19
21	E/R	018	000	000	000	899/XXX	AD BUILDING	1,474.36	282.65	226.96	1,530.05
TOTAL MISCELLANEOUS								1,474.36	282.65	226.96	1,530.05

PROGRAM/LOCATION : WAZATA HIGH SCHOOL

<i>Fd</i>	<i>Typ</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as of 06/30/18	FY'2018/19 Revenue	FY'2018/19 Expend	Balance as of 04/30/19
21	E/R	251	280	001	000	899/099	WAYZATA PLAYERS	44,661.29	51,187.71	48,328.95	47,520.05
21	E/R	251	280	003	000	899/099	YEARBOOK	29,839.90	17,156.96	8,245.00	38,751.86
21	E/R	251	280	005	000	899/099	CERAMICS	447.21	(447.21)	-	-
21	E/R	251	280	007	000	899/099	CHEERLEADERS	843.69	9,847.00	10,559.73	130.96
21	E/R	251	280	008	000	899/099	CHOIR	1,808.59	75,141.64	66,395.02	10,555.21
21	E/R	251	280	009	000	899/099	DANCE TEAM	14,686.43	60,760.10	64,845.90	10,600.63
21	E/R	251	280	016	000	899/099	ACTIVITY SUPPORT	126,800.82	50,461.15	29,953.81	147,308.16
21	E/R	251	280	017	000	899/099	DECA	9,618.41	78,684.07	76,021.50	12,280.98
21	E/R	251	280	019	000	899/099	FRENCH	444.12	993.16	464.16	973.12
21	E/R	251	280	020	000	899/099	GERMAN	19,626.24	15,316.47	3,548.96	31,393.75
21	E/R	251	280	021	000	899/099	LETTERMAN	76,295.71	3,804.05	26,994.69	53,105.07
21	E/R	251	280	022	000	899/099	FINE ARTS	4,872.57	232.00	201.62	4,902.95
21	E/R	251	280	024	000	899/099	BAND	1,576.88	126,120.89	27,941.07	99,756.70
21	E/R	251	280	026	000	899/099	NATIONAL HONOR	10,981.62	21,937.60	22,216.54	10,702.68
21	E/R	251	280	027	000	899/099	STUDENT SERVICES	-	-	791.52	(791.52)
21	E/R	251	280	028	000	899/099	ORCHESTRA	11,903.97	40,566.32	48,382.99	4,087.30
21	E/R	251	280	030	000	899/099	STUDENT COUNCIL	22,289.05	30,989.98	33,744.34	19,534.69
21	E/R	251	280	031	000	899/099	SPANISH	622.69	761.28	403.64	980.33
21	E/R	251	280	039	000	899/099	DRAMA CLUB	1,253.95	5,591.97	4,935.39	1,910.53
21	E/R	251	280	040	000	899/099	BPA	6,083.05	42,975.48	53,270.03	(4,211.50)
21	E/R	251	280	042	000	899/099	SKILLS USA	173.41	4,096.95	4,483.70	(213.34)
21	E/R	251	280	044	000	899/099	LINK	10,639.46	(212.90)	9,665.86	760.70
21	E/R	251	280	047	000	899/099	SUPER MILEAGE TEAM	2,012.76	1,965.01	1,309.71	2,668.06
21	E/R	251	280	048	000	899/099	Y.E.S.	2,190.90	6,354.60	6,920.77	1,624.73
21	E/R	251	280	049	000	899/099	CREATIVE WRITING	1,741.52	-	-	1,741.52
21	E/R	251	280	050	000	899/099	TROJAN LOCK ROOM (DECA)	15,583.00	23,086.53	18,372.81	20,296.72
21	E/R	251	280	051	000	899/099	V21 - ACTIVITY SUPPORT	-	1,857.69	1,158.65	699.04
21	E/R	251	280	052	000	899/099	ROBOTICS TEAM	6,277.53	17,233.68	20,200.58	3,310.63
21	E/R	251	280	053	000	899/099	SHOW STOPPERS	7,648.76	13,445.00	14,607.77	6,485.99
21	E/R	251	280	055	000	899/099	CHINESE CLUB	765.02	6,285.80	6,421.09	629.73
21	E/R	251	280	056	000	899/099	LAKER'S BKST NOOK	15,094.50	18,545.48	20,370.44	13,269.54
21	E/R	251	280	057	000	899/099	WHS INTERNATIONAL FESTIVAL	-	447.21	207.78	239.43
21	E/R	251	280	058	000	899/099	FRESHMAN RETREAT	8,001.31	16,625.73	-	24,627.04
21	E/R	251	280	059	000	899/099	TRAP & SKEET	6,740.98	39,438.04	27,993.91	18,185.11
21	E/R	251	280	060	000	899/099	JR STATESMAN	228.77	2,148.39	1,600.00	777.16
21	E/R	251	280	061	000	899/099	QUIZ BOWL	-	6,891.01	2,600.09	4,290.92
TOTAL WAZATA HIGH SCHOOL								461,754.11	790,288.84	663,158.02	588,884.93

Wayzata Public Schools
Student Activity Fund Summary
April 2019

PROGRAM/LOCATION : WAZATA HIGH SCHOOL ATHLETICS

<i>Fd</i>	<i>Typ</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as of 06/30/18	FY'2018/19 Revenue	FY'2018/19 Expend	Balance as of 04/30/19
21	E/R	251	280	070	000	899/099	BASEBALL	14,207.49	6,830.00	6,672.16	14,365.33
21	E/R	251	280	071	000	899/099	BASKETBALL - BOYS	-	12,106.00	9,558.00	2,548.00
21	E/R	251	280	072	000	899/099	BASKETBALL - GIRLS	20,108.53	12,422.00	20,443.35	12,087.18
21	E/R	251	280	073	000	899/099	CROSS COUNTRY - BOYS	11,142.79	7,994.00	8,664.32	10,472.47
21	E/R	251	280	074	000	899/099	CROSS COUNTRY - GIRLS	7,744.95	4,918.00	519.54	12,143.41
21	E/R	251	280	075	000	899/099	FOOTBALL	13,655.17	10,633.00	32,470.21	(8,182.04)
21	E/R	251	280	076	000	899/099	GYMNASTICS	4,495.39	3,663.00	4,315.73	3,842.66
21	E/R	251	280	077	000	899/099	GOLF - BOYS	901.68	7,128.14	1,760.54	6,269.28
21	E/R	251	280	078	000	899/099	GOLF - GIRLS	3,764.05	674.00	3,015.46	1,422.59
21	E/R	251	280	079	000	899/099	HOCKEY - BOYS	-	31,949.30	33,547.24	(1,597.94)
21	E/R	251	280	080	000	899/099	HOCKEY - GIRLS	-	13,047.31	12,498.21	549.10
21	E/R	251	280	081	000	899/099	SKIING - ALPINE	7,020.87	13,472.00	11,874.25	8,618.62
21	E/R	251	280	082	000	899/099	SKIING - NORDIC	-	8,528.85	17,007.12	(8,478.27)
21	E/R	251	280	083	000	899/099	SOFTBALL	8,211.94	893.00	1,276.27	7,828.67
21	E/R	251	280	084	000	899/099	SWIMMING/DIVING - BOYS	5,265.81	10,855.00	11,721.41	4,399.40
21	E/R	251	280	085	000	899/099	SWIMMING/DIVING - GIRLS	13,091.14	11,425.00	14,183.15	10,332.99
21	E/R	251	280	086	000	899/099	SOCCER - BOYS	5,876.51	9,988.80	7,953.25	7,912.06
21	E/R	251	280	087	000	899/099	SOCCER - GIRLS	8,086.87	12,345.80	13,340.12	7,092.55
21	E/R	251	280	088	000	899/099	SYNCHRONIZED SWIMMING	11,593.82	1,690.59	1,890.96	11,393.45
21	E/R	251	280	089	000	899/099	TENNIS - BOYS	9,391.53	2,710.00	7,730.39	4,371.14
21	E/R	251	280	090	000	899/099	TENNIS - GIRLS	2,392.62	7,622.50	7,774.20	2,240.92
21	E/R	251	280	091	000	899/099	TRACK/FIELD - BOYS	1,328.07	316.00	611.66	1,032.41
21	E/R	251	280	092	000	899/099	TRACK/FIELD - GIRLS	7,994.54	299.00	474.72	7,818.82
21	E/R	251	280	093	000	899/099	VOLLEYBALL	11,609.56	13,690.00	9,306.62	15,992.94
21	E/R	251	280	094	000	899/099	WRESTLING	3,206.42	3,123.00	2,338.49	3,990.93
21	E/R	251	280	095	000	899/099	ADAPTIVE ATHLETICS	3,981.12	-	780.00	3,201.12
21	E/R	251	280	096	000	899/099	BOYS LACROSSE	8,216.65	5,351.00	2,974.86	10,592.79
21	E/R	251	280	097	000	899/099	GIRLS LACROSSE	6,229.87	974.00	819.49	6,384.38
TOTAL HIGH SCHOOL ATHLETICS								189,517.39	214,649.29	245,521.72	158,644.96

PROGRAM/LOCATION : CENTRAL MIDDLE SCHOOL

<i>Fd</i>	<i>Typ</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as of 06/30/18	FY'2018/19 Revenue	FY'2018/19 Expend	Balance as of 04/30/19
21	E/R	253	280	152	000	899/099	MUSICAL	6,967.81	6,407.59	8,306.85	5,068.55
21	E/R	253	280	156	000	899/099	STUDENT COUNCIL	1,833.72	414.95	444.21	1,804.46
21	E/R	253	280	157	000	899/099	BAND	-	5,700.98	7,118.23	(1,417.25)
21	E/R	253	280	161	000	899/099	YEARBOOKS	4,176.67	10,842.00	1,372.51	13,646.16
21	E/R	253	280	165	000	899/099	STUDENT SERVICES	2,739.15	6,264.88	5,724.75	3,279.28
TOTAL CENTRAL MIDDLE SCHOOL								15,717.35	29,630.40	22,966.55	22,381.20

**Wayzata Public Schools
Student Activity Fund Summary
April 2019**

PROGRAM/LOCATION : WEST MIDDLE SCHOOL

<i>Fd</i>	<i>Typ</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as of 06/30/18	FY'2018/19 Revenue	FY'2018/19 Expend	Balance as of 04/30/19
21	E/R	351	280	202	000	899/099	CHOIR	230.89	-	-	230.89
21	E/R	351	280	203	000	899/099	STUDENT SERVICES	642.61	2,078.49	2,759.95	(38.85)
21	E/R	351	280	209	000	899/099	STUDENT COUNCIL	1,512.96	806.18	(42.73)	2,361.87
21	E/R	351	280	212	000	899/099	YEARBOOK	12,776.28	531.00	5,591.37	7,715.91
21	E/R	351	280	213	000	899/099	THEATER	15,852.86	2,187.50	3,098.90	14,941.46
21	E/R	351	280	215	000	899/099	DAY ONE	200.00	30.00	197.00	33.00
TOTAL WEST MIDDLE SCHOOL								31,215.60	5,633.17	11,604.49	25,244.28

PROGRAM/LOCATION : EAST MIDDLE SCHOOL

<i>Fd</i>	<i>Typ</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as of 06/30/18	FY'2018/19 Revenue	FY'2018/19 Expend	Balance as of 04/30/19
21	E/R	352	280	100	000	899/099	STUDENT SERVICES	19,780.79	4,646.89	9,057.87	15,369.81
21	E/R	352	280	104	000	899/099	BAND	968.65	2,231.00	811.65	2,388.00
21	E/R	352	280	105	000	899/099	STUDENT COUNCIL	22,185.26	7,274.42	10,792.75	18,666.93
21	E/R	352	280	107	000	899/099	VARIETY FUND	17,033.82	1,919.00	4,176.77	14,776.05
TOTAL EAST MIDDLE SCHOOL								59,968.52	16,071.31	24,839.04	51,200.79

PROGRAM/LOCATION : MEADOW RIDGE

<i>Fd</i>	<i>Typ</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as of 06/30/18	FY'2018/19 Revenue	FY'2018/19 Expend	Balance as of 04/30/19
21	E/R	403	280	572	000	899/099	STUDENT SERVICES	2,840.47	6,882.69	6,586.91	3,136.25
TOTAL MEADOW RIDGE								2,840.47	6,882.69	6,586.91	3,136.25

PROGRAM/LOCATION : BIRCHVIEW

<i>Fd</i>	<i>Typ</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as of 06/30/18	FY'2018/19 Revenue	FY'2018/19 Expend	Balance as of 04/30/19
21	E/R	404	280	259	000	899/099	STUDENT COUNCIL	697.67	-	29.33	668.34
21	E/R	404	280	260	000	899/099	STUDENT SERV - GENERAL	973.78	-	1,051.00	(77.22)
21	E/R	404	280	261	000	899/099	MEDIA	202.07	1,163.00	948.23	416.84
TOTAL BIRCHVIEW								1,873.52	1,163.00	2,028.56	1,007.96

**Wayzata Public Schools
Student Activity Fund Summary
April 2019**

PROGRAM/LOCATION : GREENWOOD

<i>Fd</i>	<i>Typ</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as of 06/30/18	FY'2018/19 Revenue	FY'2018/19 Expend	Balance as of 04/30/19
21	E/R	406	280	307	000	899/099	KINDERGARTEN	207.80	1,049.35	935.55	321.60
21	E/R	406	280	311	000	899/099	MEDIA	-	-	-	-
21	E/R	406	280	312	000	899/099	STUDENT SERVICES	64.33	447.30	448.01	63.62
TOTAL GREENWOOD								272.13	1,496.65	1,383.56	385.22

PROGRAM/LOCATION : OAKWOOD

<i>Fd</i>	<i>Typ</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as of 06/30/18	FY'2018/19 Revenue	FY'2018/19 Expend	Balance as of 04/30/19
21	E/R	407	280	469	000	899/099	STUDENT COUNCIL	1,880.82	441.23	264.17	2,057.88
21	E/R	407	280	474	000	899/099	STUDENT SERV - GENERAL	7,138.12	-	226.71	6,911.41
21	E/R	407	280	476	000	899/099	CHESS CLUB	314.00	265.00	159.09	419.91
TOTAL OAKWOOD								9,332.94	706.23	649.97	9,389.20

PROGRAM/LOCATION : SUNSET HILL

<i>Fd</i>	<i>Typ</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as of 06/30/18	FY'2018/19 Revenue	FY'2018/19 Expend	Balance as of 04/30/19
21	E/R	408	280	572	000	899/099	STUDENT SERVICES	4,068.56	-	4,385.66	(317.10)
21	E/R	408	280	574	000	899/099	PENCIL MACHINE/STORE	1,820.54	-	1,060.00	760.54
TOTAL SUNSET HILL								5,889.10	-	5,445.66	443.44

PROGRAM/LOCATION : PLYMOUTH CREEK

<i>Fd</i>	<i>Typ</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as of 06/30/18	FY'2018/19 Revenue	FY'2018/19 Expend	Balance as of 04/30/19
21	E/R	410	280	533	000	899/099	STUDENT SERVICES	929.51	-	314.50	615.01
TOTAL PLYMOUTH CREEK								929.51	-	314.50	615.01

PROGRAM/LOCATION : GLEASON LAKE

<i>Fd</i>	<i>Typ</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as of 06/30/18	FY'2018/19 Revenue	FY'2018/19 Expend	Balance as of 04/30/19
21	E/R	411	280	352	000	899/099	STUDENT SERVICES	22,816.32	991.02	5,013.63	18,793.71
TOTAL GLEASON LAKE								22,816.32	991.02	5,013.63	18,793.71

**Wayzata Public Schools
Student Activity Fund Summary
April 2019**

PROGRAM/LOCATION : KIMBERLY LANE

<i>Fd</i>	<i>Typ</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as of 06/30/18	FY'2018/19 Revenue	FY'2018/19 Expend	Balance as of 04/30/19
21	E/R	412	280	403	000	899/099	KINDERGARTEN ACTIVITY	3,060.00	-	-	3,060.00
21	E/R	412	280	430	000	899/099	MEDIA	345.91	-	-	345.91
21	E/R	412	280	431	000	899/099	STUDENT SERVICES	59,164.01	(32,396.68)	-	26,767.33
TOTAL KIMBERLY LANE								62,569.92	(32,396.68)	-	30,173.24
GRAND TOTAL								866,171.24	1,035,398.57	989,739.57	911,830.24

**WAYZATA PUBLIC SCHOOLS
INVESTMENT SUMMARY
As of April 30, 2019**

GENERAL FUND

<u>Investment Held At</u>	<u>Type of Investment</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Investment Cost</u>	<u>Maturity Amount</u>	<u>Interest Earned</u>	<u>Yield</u>
PMA/MN Trust	Money Market	N/A	NOW	N/A	\$14,932,570	N/A	2.30%
MSDLAF+	Money Market	N/A	NOW	N/A	\$5,626,393	N/A	2.32%
MSDMAX	Money Market	N/A	NOW	N/A	\$3,631,885	N/A	2.42%
Total General Fund				\$0	\$24,190,847	\$0	

FUND 06 (ALT FACILITIES BONDS)

<u>Investment Held At</u>	<u>Type of Investment</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Investment Cost</u>	<u>Maturity Amount</u>	<u>Interest Earned</u>	<u>Yield</u>
MSDLAF+	Money Market	N/A	NOW	N/A	\$2	N/A	2.32%
Total Alt. Facilities Bonds Fund				\$0	\$2	\$0	

FUND 82 (2014 BUILDING BONDS)

<u>Investment Held At</u>	<u>Type of Investment</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Investment Cost</u>	<u>Maturity Amount</u>	<u>Interest Earned</u>	<u>Yield</u>
MSDLAF+	Money Market	N/A	NOW	N/A	\$1,100,015	N/A	2.32%
MSDMAX	Money Market	N/A	NOW	N/A	\$5,932,773	N/A	2.42%
Total Building Bonds Fund				\$0	\$7,032,788	\$0	

FUND 86 (2018 BUILDING BONDS)

<u>Investment Held At</u>	<u>Type of Investment</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Investment Cost</u>	<u>Maturity Amount</u>	<u>Interest Earned</u>	<u>Yield</u>
MSDLAF+	Money Market	N/A	NOW	N/A	\$6,897,072	N/A	2.32%
MSDMAX	Money Market	N/A	NOW	N/A	\$10,097,049	N/A	2.42%
MSDLAF+ TERM	see Note (1) below	01/28/2019	05/23/2019	\$7,000,000	\$7,057,563	\$57,563	2.61%
Federal Home Loan Bank	Bank Note	03/01/2018	01/15/2020	\$1,481,625	\$1,500,000	\$18,375	2.27%
Federal Home Loan Bank	Bank Note	03/01/2018	02/11/2020	\$1,991,960	\$2,000,000	\$8,040	2.34%
Total Federal Agency Bond/Note				\$3,473,585	\$3,500,000	\$26,415	
U.S. Treasury Notes	912828V31	03/01/2018	01/15/2020	\$1,967,578	\$2,000,000	\$32,422	2.26%
U.S. Treasury Notes	912828W63	03/01/2018	03/15/2020	\$1,973,047	\$2,000,000	\$26,953	2.31%
U.S. Treasury Notes	912828X21	03/01/2018	04/15/2020	\$1,966,563	\$2,000,000	\$33,438	2.31%
U.S. Treasury Notes	912828X96	03/01/2018	05/15/2020	\$1,964,531	\$2,000,000	\$35,469	2.33%
U.S. Treasury Notes	912828XU9	03/01/2018	06/15/2020	\$1,177,453	\$1,200,000	\$22,547	2.35%
Total U.S. Treasury Notes				\$9,049,172	\$9,200,000	\$150,828	
Total Building Bonds Fund				\$36,516,878	\$36,751,684	\$234,806	

Note (1): Term Series investment consists of investments in certificates of deposit, obligations of the U.S. Government, its agencies and instrumentalities, municipal obligations, commercial paper, or any other instruments permitted under Minnesota law.



ANALYSIS OF FINANCIAL REPORTS For the month ended April 30, 2019

LTFM and Tech Fund:

General fund revenues and expenditures also includes the technology levy and a significant portion of the long-term facilities maintenance (LTFM) program. In prior years, the revenue and expenditures were recorded in the LTFM and Tech Fund. This change, required by the Minnesota Department of Education, took effect during Fiscal 2018 for the technology levy and during Fiscal 2017 for long-term facilities maintenance program. Beginning in Fiscal 2019, both are reported in the General Fund with the exception of long-term facilities maintenance projects greater than \$2.0 million which are still reported in the LTFM and Tech Fund.

Statement of Revenues:

This report reflects revenue received by the month end noted above. Overall revenues are reasonable and consistent with prior years with the exception of the following item:

- Federal Programs Fund as a percent of budget is lower in Fiscal 2017 due to a timing difference on submitting reimbursements and the receipt of the state held dollars.
- The Food Service Fund decreased in fiscal 2019 due to the effects of the weather related school closures and reduced participation.
- The Community Service Fund is higher in Fiscal 2017 mainly due to a timing difference in adult basic education aid payment and a delay in anticipated revenue for the rental of district spaces.

Statement of Expenses:

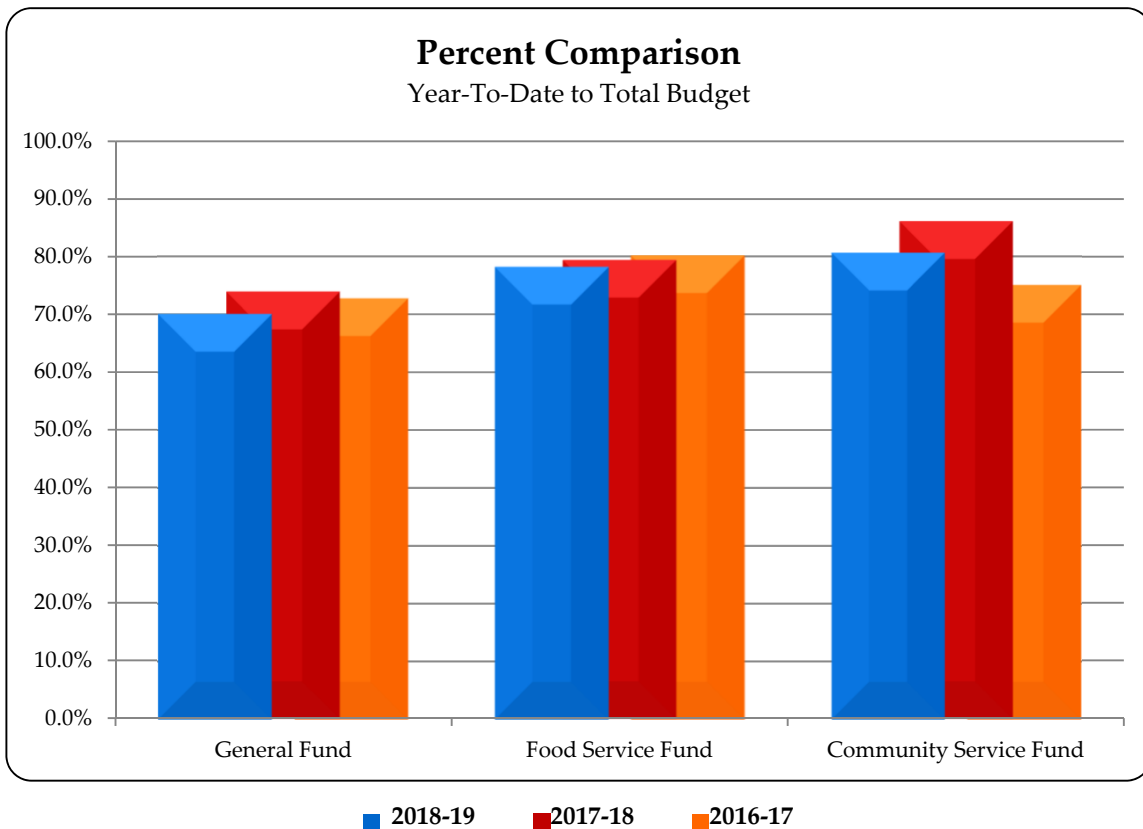
This report reflects actual expenditures paid and does not include outstanding encumbrance balances. Overall expenditures are in line with prior years with the exception of the following:

- General Fund benefits are higher in fiscal 2019 than prior years due to a lump-sum onetime irrevocable election as the result of the sunseting of retirement insurance benefits in the Unaffiliated and Principal contracts beginning July 1st, 2018. Purchased services decreased due to the timing of projects and payment of tuition and transportation services, which vary from year to year. Supplies & materials expenses have varied over the last three years primarily due to the amount of carryover funds and the timing of when the funds are spent. Capital expenditures fluctuate from year to year based on a construction project's timing of work completion and the District's capital equipment needs.
- LTFM and Tech Fund fluctuation is due to the timing of projects which vary from year to year.
- The Building Construction Fund accounts for all activity related to the \$109.6 million bond issuance in May 2014 and the \$66.9 million bond issuance in February 2018. Current expenses are mainly construction costs for North Woods Elementary School. Since construction projects span over multiple fiscal years a multi-year comparison is not presented.



STATEMENT OF EXPENDITURES
For the month ended April 30, 2019

Fund	Year-To-Date	Budget	YTD as % of Budget		
			2018-19	2017-18	2016-17
General Fund					
Salaries	\$ 65,006,963	\$ 93,478,597	69.5%	70.6%	70.7%
Benefits	24,338,957	27,026,908	90.1%	82.6%	74.0%
Purchased Services	14,380,674	23,880,755	60.2%	63.1%	68.4%
Supplies & Materials	4,148,579	6,398,138	64.8%	52.5%	56.2%
Capital Expenditures	5,864,792	12,337,630	47.5%	92.3%	96.3%
Other Expenses	2,319,375	2,567,107	90.3%	95.0%	100.3%
Total General Fund	\$ 116,059,340	\$ 165,689,135	70.0%	73.9%	72.8%
Food Service Fund	\$ 5,323,739	\$ 6,809,575	78.2%	79.4%	80.2%
Community Service Fund	8,684,424	10,774,511	80.6%	86.1%	75.1%
LTFM and Tech Fund	2,274,167	2,042,900	111.3%	89.4%	99.2%
Debt Service Fund	11,876,092	11,878,716	100.0%	100.0%	100.0%
Building Construction Fund	27,006,622	28,330,000	-	-	-
Total All Funds	\$ 171,224,384	\$ 225,524,837	75.9%	76.1%	79.6%

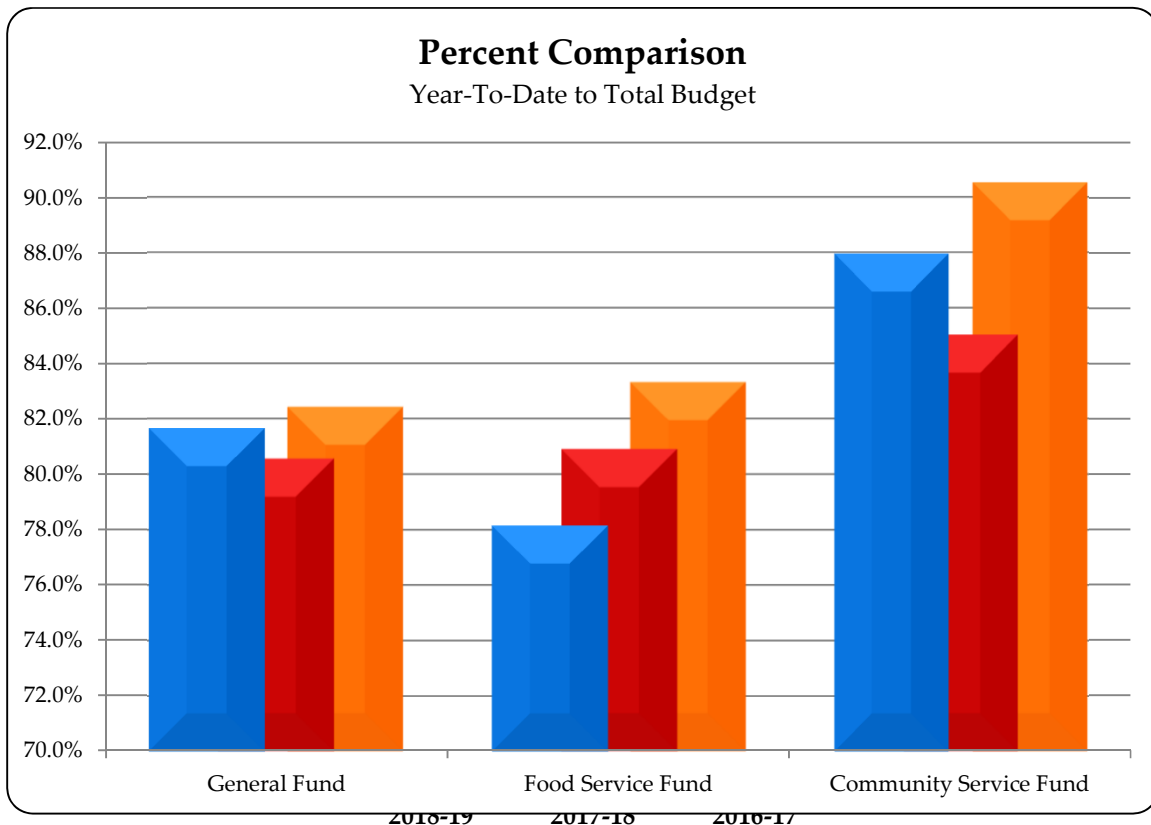




STATEMENT OF REVENUES

For the month ended April 30, 2019

Fund	Year- To-Date	Budget	YTD as % of Budget		
			2018-19	2017-18	2016-17
General Fund	\$ 131,994,908	\$ 159,447,330	82.8%	80.4%	83.2%
Federal Programs Fund	1,451,310	3,977,353	36.5%	39.7%	47.5%
Total	\$ 133,446,218	\$ 163,424,683	81.7%	80.6%	82.4%
Food Service Fund	\$ 5,166,228	\$ 6,611,190	78.1%	80.9%	83.3%
Community Service Fund	9,249,554	10,517,716	87.9%	85.0%	90.5%
LTFM and Tech Fund	2,042,900	2,042,900	100.0%	100.0%	105.1%
Debt Service Fund	12,051,012	12,127,123	99.4%	98.5%	99.7%
Building Construction Fund	981,547	-	-	-	-
Total All Funds	\$ 162,937,459	\$ 194,723,612	83.7%	87.4%	85.4%





Board of Education
Regular Meeting – June 10, 2019

AGENDA SECTION: Administrative Reports & Recommendations

ITEM: Finance and Business Services Recommendations

COMMENTS BY: Jim Westrum, Executive Director of Finance and Business

Approve Preliminary 2019-2020 Budget

The following is a summary of the budget for 2019-2020:

<u>Fund</u>	<u>Revenue</u>	<u>Expenditure</u>
General Fund	\$172,700,000	\$173,564,093
Food Service	\$6,873,510	\$7,170,015
Community Service	\$11,763,841	\$11,550,078
Building Construction	\$8,102,000	\$29,961,222
Debt Service	\$12,432,358	\$12,884,363
Total	\$211,871,709	\$235,129,771

Recommended Action: Approve the preliminary budget for fiscal year 2019-2020.

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____



WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

PRELIMINARY BUDGET
Executive Summary
June 10, 2019

July 1, 2019 through June 30, 2020

DISTRICT OFFICIALS

School Board

Sarah Johansen	Chairperson
Andrea Cuene	Vice Chairperson
Cheryl Polzin	Treasurer
Chris McCullough	Clerk
Erik Brown	Director
Linda A. Cohen	Director
Bonita Lucky	Director
Dr. Chace B. Anderson	Ex-Officio

Administrative Staff

Dr. Chace B. Anderson	Superintendent
James Westrum	Executive Director of Finance and Business Services
Stacie Vos	Executive Director of Human Resources
Dr. Jill Johnson	Executive Director of Teaching and Learning
Jill Schwint	Controller
Melissa Lahr	Finance Supervisor
Seth Mader	Accountant
Beth Meester	Accountant

VISION

The Vision of Wayzata Public Schools is to be a model of excellence where all students discover their unique talents, develop a love and tenacity for learning and demonstrate confidence and capacity for success.

MISSION STATEMENT

The mission of the Wayzata School District is to ensure a world-class education that prepares each and every student to thrive today and excel tomorrow in an ever-changing global society.

BUDGET OVERVIEW

The annual budget presented, includes an analysis of the actual financial condition of the School District at June 30, 2018, and the anticipated positions at June 30, 2019 and June 30, 2020.

The budget was prepared in accordance with generally accepted accounting principles and includes all funds. Each fund is treated as an independent accounting entity in accordance with statutory requirements and state and federal regulations governing the District's various revenue sources and expenditure purposes. Minnesota Education Laws 2019 were used as the basis for building the fiscal year 2019-2020 budget which includes a 2% increase in the state funding formula. With the public's increased demand for accountability, the expanding complexity of Minnesota school district funding, and the challenge to do more with less, the administration continues to seek opportunities to effectively manage the financial resources of the District.

The District' budget can be one of the most meaningful and useful documents in public school administration. It depicts the priorities of the School Board, administration, staff, and the community by translating the District's educational priorities into programmatic and financial terms.

WAYZATA PUBLIC SCHOOLS
 Independent School District 284
 Wayzata, Minnesota

2019-2020 PRELIMINARY BUDGET

	2017-2018 Actual Amounts	2018-2019 Revised Budget	2019-2020 Preliminary Budget
Revenues			
General Fund	\$ 157,529,660	\$ 165,467,583	\$ 172,700,000
Food Service	6,569,531	6,611,190	6,873,510
Community Service	9,922,267	10,517,716	11,763,841
Debt Service	8,353,570	12,127,123	12,432,358
Total Funds Excluding Construction	182,375,028	194,723,612	203,769,709
Construction	76,187,715	2,042,900	8,102,000
Total Funds Combined	\$ 258,562,743	\$ 196,766,512	\$ 211,871,709
Expenditures			
General Fund	\$ 153,603,578	\$ 166,939,135	\$ 173,564,093
Food Service	6,409,168	6,809,575	7,170,015
Community Service	10,382,073	10,774,511	11,550,078
Debt Service	8,222,544	11,878,716	12,884,363
Total Funds Excluding Construction	178,617,363	196,401,937	205,168,549
Construction	15,427,072	30,372,900	29,961,222
Total Funds Combined	\$ 194,044,435	\$ 226,774,837	\$ 235,129,771

Note: Construction Fund Revenues and Expenditures included in General Fund; excluded from totals for a more accurate measure of total revenues and expenditures.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

FUND BALANCE REPORT

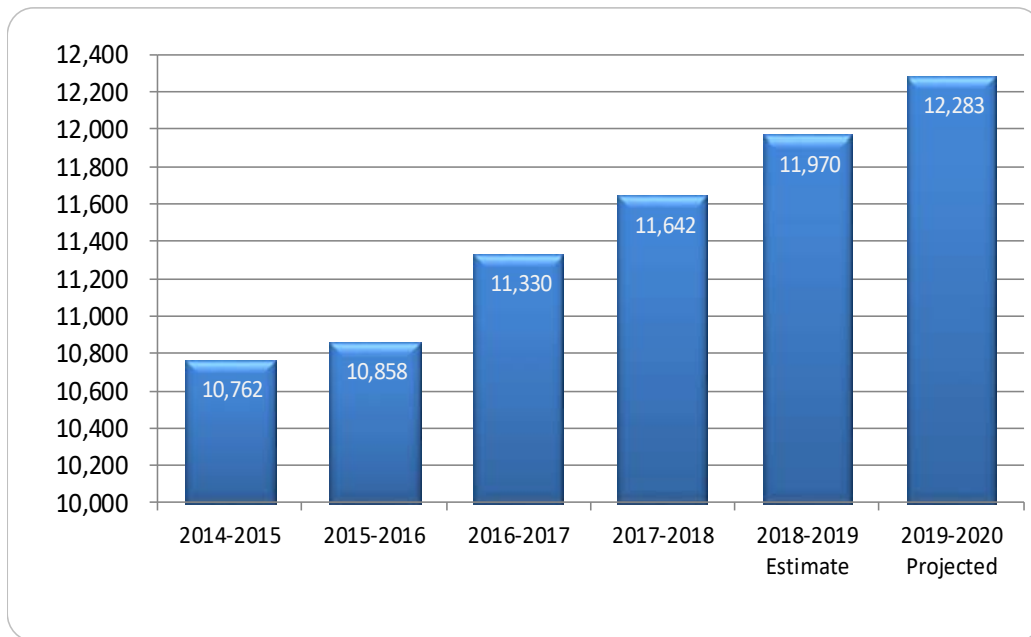
	Audited Fund Balance 7/1/2018	Revised Revenue 2018-2019	Revised Expenditure 2018-2019	Revised Change in Fund Balance 2018-2019	Revised Fund Balance 6/30/2019	Proposed Revenue 2019-2020	Proposed Expenditure 2019-2020	Proposed Change in Fund Balance 2019-2020	Revised Fund Balance 6/30/2020
Operating Funds									
General Fund	10.1%								10.3%
Unassigned Fund Balance	\$ 12,972,406	\$ 143,893,826	\$ 141,840,737	\$ 2,053,089	\$ 15,025,495	\$ 150,405,130	\$ 150,012,745	\$ 392,385	\$ 15,417,880
Assigned - Re-Employment Insurance	36,830	-	50,000	(50,000)	(13,170)	25,000	25,000	-	(13,170)
Assigned - Q comp	85,605	-	85,605	(85,605)	-	-	-	-	-
Assigned - Site Carryover	1,036,415	-	1,036,415	(1,036,415)	-	-	-	-	-
Assigned - Self Funded Workers Comp	635,457	-	311,411	(311,411)	324,046	-	-	-	324,046
Assigned - Opening of Schools	945,305	-	-	-	945,305	-	945,305	(945,305)	-
Assigned - Post Employment Obligations	2,156,636	-	688,589	(688,589)	1,468,047	-	600,000	(600,000)	868,047
Nonspendable Fund Balance									
Nonspendable - Prepaid Items	287,085	-	-	-	287,085	-	-	-	287,085
Subtotal	\$ 18,155,739	\$ 143,893,826	\$ 144,012,757	\$ (118,931)	\$ 18,036,808	\$ 150,430,130	\$ 151,583,050	\$ (1,152,920)	\$ 16,883,888
Restricted/Assigned Fund Balance									
Restricted - Staff Development	406,322	1,647,000	2,128,749	(481,749)	(75,427)	1,650,000	1,650,000	-	(75,427)
Restricted - MA Billing	456,730	-	-	-	456,730	400,000	600,000	(200,000)	256,730
Restricted - Long-Term Facility Maintenance	(3,790,816)	9,805,304	9,825,304	(20,000)	(3,810,816)	9,809,987	9,809,987	-	(3,810,816)
Restricted - Operating Capital	3,433,799	2,587,345	3,139,000	(551,655)	2,882,144	2,377,827	1,889,000	488,827	3,370,971
Restricted - Technology Levy	1,413,383	6,885,343	7,184,560	(299,217)	1,114,166	7,343,635	7,343,635	-	1,114,166
Restricted - Safe Schools Levy	-	648,765	648,765	-	-	688,421	688,421	-	-
Subtotal	\$ 1,919,418	\$ 21,573,757	\$ 22,926,378	\$ (1,352,621)	\$ 566,797	\$ 22,269,870	\$ 21,981,043	\$ 288,827	\$ 855,624
Total General Fund	\$ 20,075,157	\$ 165,467,583	\$ 166,939,135	\$ (1,471,552)	\$ 18,603,605	\$ 172,700,000	\$ 173,564,093	\$ (864,093)	\$ 17,739,512
Food Service Fund	816,264	6,611,190	6,809,575	(198,385)	617,879	6,873,510	7,170,015	(296,505)	321,374
Community Service Fund	2,116,569	10,517,716	10,774,511	(256,795)	1,859,774	11,763,841	11,550,078	213,763	2,073,537
Capital Projects and Construction Fund									
Long-Term Facilities Maintenance >\$2 million	425,516	2,042,900	2,042,900	-	425,516	8,102,000	8,102,000	-	425,516
Bond Referendum	68,846,988	-	28,330,000	(28,330,000)	40,516,988	-	21,859,222	(21,859,222)	18,657,766
Total Operating Funds	\$ 92,280,494	\$ 184,639,389	\$ 214,896,121	\$ (30,256,732)	\$ 62,023,762	\$ 199,439,351	\$ 222,245,408	\$ (22,806,057)	\$ 39,217,705
Non Operating Funds									
Debt Service Fund	2,606,957	12,127,123	11,878,716	248,407	2,855,364	12,432,358	12,884,363	(452,005)	2,403,359
Total All Funds	\$ 94,887,451	\$ 196,766,512	\$ 226,774,837	\$ (30,008,325)	\$ 64,879,126	\$ 211,871,709	\$ 235,129,771	\$ (23,258,062)	\$ 41,621,064
Total All Funds Excluding Construction	\$ 25,614,947	\$ 194,723,612	\$ 196,401,937	\$ (1,678,325)	\$ 23,936,622	\$ 203,769,709	\$ 205,168,549	\$ (1,398,840)	\$ 22,537,782

ENROLLMENT HISTORY & PROJECTIONS

In 2019-2020, enrollment at Wayzata Public Schools is projected to grow by 313 students to 12,283. Of these students, 90 students are served through tuition agreements by other districts.

The District's student enrollment is projected to grow at an annual rate of 2.5% in each of the next several years. In some areas of the District new homes are under development, while mature parts of the district are also seeing an increase in student enrollment. The District has closed open enrollment in substantially all grade levels to accommodate the projected increases in its resident student population.

These projections are based upon demographic studies commissioned by the District that are annually updated and monitored for capacity purposes.



GENERAL FUND

The General Fund contains all revenue and expense for the general, day-to-day operations of the school district. This includes salaries and benefits for teachers, administrators, custodians, secretaries, and paraprofessionals; instructional supplies, technology, transportation, textbooks, and money spent to operate and repair district buildings.

In some ways, it is clearer to express the general fund in terms of what it does not cover. The general fund does not cover Culinary Express; Community Education (including Home Base latchkey programs); debt service payments on bonds issued by the District; and the cost of major construction projects financed through the issuance of bonds.

The general fund includes expenses associated with the capital projects (technology) levy which became effective fiscal 2017-2018. The focus of this program is curriculum and classroom technology, particularly expansion of classroom tools: projection and soundfield systems, smartboards, and software. The general fund also includes expenses funded with the Long-Term Facility Maintenance levy for projects less than \$2.0 million. Projects over \$2 million are in the construction funds. It is important to note that Long-Term Facility Maintenance expenditures can fluctuate considerably from year to year and can impact the overall view of the district's funding picture.

Fund Balance Policy

The level of spending is set with a number of considerations in mind, but one of the chief considerations is to maintain an adequate level of reserves for unanticipated events. The district has a formal policy calling for an unassigned fund balance in the general fund equal to at least 5% to 7% of one year's expenditures. This balance could be considered to be the District's "savings account". Maintaining a prudent fund balance is important for the stability of the district, and is a key measure that bond rating agencies examine when assigning a credit rating to a district's bond sale.

The projected unassigned general fund balance as of June 30, 2020 is \$15,417,880. This is 10.3% of the expenditure budget, or four weeks of operations.

Unanticipated events that could occur that would require the District to dip into its undesignated fund balance include:

- Property tax delinquencies and abatements
- Enrollment fluctuations
- Unanticipated price increases for essential purchases, e.g. fuel for heating and transportation
- State revenue reductions or "aid pro-rations"
- Severe weather
- Federal Sequestration

WAYZATA PUBLIC SCHOOLS
 Independent School District 284
 Wayzata, Minnesota

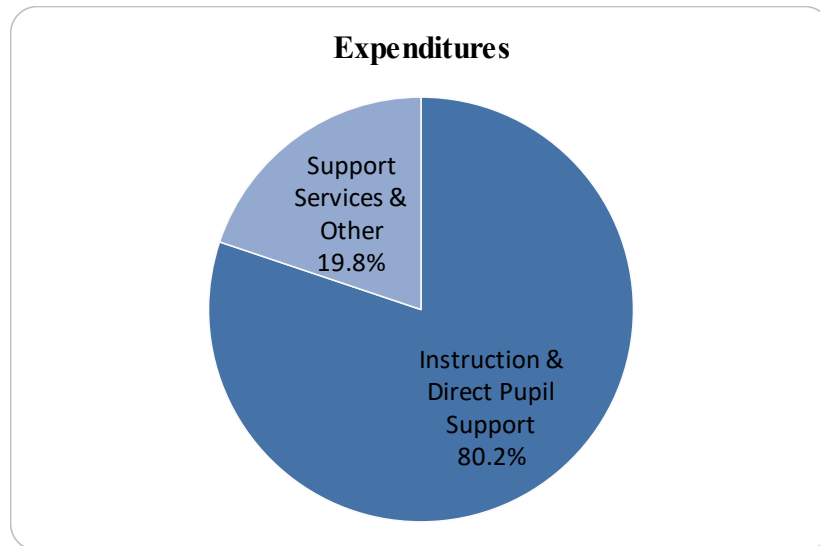
GENERAL FUND
2019-2020 Preliminary Budget

	2017-2018 Actual Amounts	2018-2019 Revised Budget	2019-2020 Preliminary Budget
Revenues			
Local Tax	\$ 52,199,508	\$ 55,573,715	\$ 58,975,486
State Aid	96,007,968	100,566,805	103,894,600
Federal Aid	3,271,185	3,977,353	3,844,456
Other Local Revenue	6,050,999	5,349,710	5,985,458
Total	\$157,529,660	\$165,467,583	\$172,700,000
Expenditures			
Salaries	\$ 85,532,198	\$ 93,478,597	\$ 98,736,955
Benefits	26,607,345	27,026,908	30,961,040
Purchased Services	19,944,177	23,880,755	24,517,643
Supplies & Materials	4,773,198	6,398,138	5,464,739
Capital	10,594,555	13,587,630	5,402,965
Misc./Other	790,227	509,207	378,751
Transfers to Other Funds	5,361,878	2,057,900	8,102,000
Total	\$153,603,578	\$166,939,135	\$173,564,093
Surplus/(Deficit)	3,926,082	(1,471,552)	(864,093)

WAYZATA PUBLIC SCHOOLS
 Independent School District 284
 Wayzata, Minnesota

GENERAL FUND
2019-2020 Expenditures by Program

Program Code	Program Description	2017-2018 Actual Amounts	2018-2019 Revised Budget	2019-2020 Preliminary Budget	Increase (Decrease) Budget
000-099	Administration	\$ 4,380,862	\$ 4,670,993	\$ 5,069,613	8.5%
100-199	District Support Services	4,807,590	5,395,610	5,596,835	3.7%
200-299	Regular Instruction (Elem/Sec)	68,352,055	75,078,875	78,921,059	5.1%
300-399	Vocational Instruction	2,953,500	3,123,349	3,334,685	6.8%
400-499	Special Education Instruction	18,658,389	21,332,060	22,272,854	4.4%
600-699	Instructional Support Services	16,426,944	18,981,625	18,733,653	-1.3%
700-799	Pupil Support Services	13,098,157	14,935,478	15,861,933	6.2%
800-899	Sites & Buildings	19,282,757	20,884,335	15,183,361	-27.3%
900-999	Fiscal & Other Fixed Program Costs, Transfers to Other Funds	5,643,324	2,536,810	8,590,100	238.6%
Grand Total		\$ 153,603,578	\$ 166,939,135	\$ 173,564,093	4.0%



PERSONNEL

Wayzata Public Schools has six collective bargaining units. Principals, teachers, custodial and maintenance employees, food service employees, home base employees, and clerical employees are organized for bargaining purposes. In addition, some administrative and confidential employees, referred to as “unaffiliated,” are not in a collective bargaining unit.

The number of FTE personnel is increased for 2019-2020 over the preceding year due to increases in enrollment.

The projected employee positions for 2018-2019 and 2019-2020 is as follows:

	<u>2018-2019</u>	<u>2019-2020</u>
Teachers	863.1 FTE	893.3 FTE
Secretaries	49.9 FTE	46.9 FTE
Paraprofessionals	300.6 FTE	321.4 FTE
Custodians and Maintenance	88.0 FTE	92.0 FTE
Principals*	20.0 FTE	20.0 FTE
Culinary Express	85 employees	89 employees
Unaffiliated	81 employees	91 employees

*Includes Associate Principals

Note: Paraprofessional FTE is based on 6.5 hours.

CULINARY EXPRESS
Food Service Fund

Culinary Express is the District department that provides meal services and nutrition education services in Wayzata Schools. Lunch prices for FY 2020 increased slightly from the current year and are presented for comparison below.

Prices are as follows:

	<u>2018-2019</u>	<u>2019-2020</u>
Elementary	\$3.00	\$3.05
Middle School	\$3.35	\$3.40
High School - Student	\$4.00	\$4.10
High School - Adult	\$4.35	\$4.45
Adult	\$4.15	\$4.25
Milk	\$0.55	\$0.55

All revenues and expenses associated with the program must be accounted for in a separate fund. By law, these revenues can only be spent to provide school lunches and pay certain closely related expenses.

2019-2020 Preliminary Budget

	<u>2017-2018 Actual Amounts</u>	<u>2018-2019 Revised Budget</u>	<u>2019-2020 Preliminary Budget</u>
Revenues			
Lunch Sales	\$ 5,357,091	\$ 5,436,090	\$ 5,634,200
Federal Aid	1,058,309	1,021,000	1,077,610
State Aid	154,131	154,100	161,700
Total	<u><u>\$ 6,569,531</u></u>	<u><u>\$ 6,611,190</u></u>	<u><u>\$ 6,873,510</u></u>
Expenditures			
Salaries and Benefits	\$ 2,698,170	\$ 3,189,475	\$ 3,431,065
Non-Employment			
Food	2,645,515	2,663,000	2,753,600
Other	1,065,483	957,100	985,350
Total	<u><u>\$ 6,409,168</u></u>	<u><u>\$ 6,809,575</u></u>	<u><u>\$ 7,170,015</u></u>
Surplus/(Deficit)	160,363	(198,385)	(296,505)

COMMUNITY SERVICES
Community Education Fund

Community Education programs provide school district residents with the opportunity to use educational facilities and programs during non-school hours. Community Education programs are also available to K-12 students during the summer. Major programs include Adult Basic Education, Wishes (after-school enrichment program), Home Base (latch-key programs), Wayzata Bright Start (Four year old programming combined with latch-key to provide full-day services), and Peppermint Fence Nursery School and other Early Childhood Family Education programming. The Community Education Department also schedules the use of the district's facilities outside of school hours, including athletic facilities.

2019-2020 Preliminary Budget

	2017-2018 Actual Amounts	2018-2019 Revised Budget	2019-2020 Preliminary Budget
Revenues			
Local Tax	\$ 998,287	\$ 1,220,228	\$ 1,531,441
Fees and Charges	8,164,552	8,458,976	9,240,000
State Aids and Grants	748,050	823,512	983,450
Transfers	11,378	15,000	8,950
Total	\$ 9,922,267	\$ 10,517,716	\$ 11,763,841
Expenditures			
	\$ 8,462,496	\$ 8,745,286	\$ 9,662,441
Non-Employment	1,919,577	2,029,225	1,887,637
Total	\$ 10,382,073	\$ 10,774,511	\$ 11,550,078
Surplus/(Deficit)	(459,806)	(256,795)	213,763

CONSTRUCTION FUND

The construction fund is used for two purposes:

- Expenses of construction projects financed with bond proceeds;
- Expenses of long-term facility maintenance projects (projects exceeding \$2,000,000)

2019-2020 Preliminary Budget

	2017-2018 Actual Amounts	2018-2019 Revised Budget	2019-2020 Preliminary Budget
Revenues			
Long-Term Facility Maint.	\$ 5,350,500	\$ 2,042,900	\$ 8,102,000
Capital Lease	5,030,000	-	-
Construction	6,725,386	-	-
Total	\$ 17,105,886	\$ 2,042,900	\$ 8,102,000
Expenditures			
Salaries and Benefits	\$ 37,148	\$ -	\$ 63,600
Non-Employment			
Equipment	25,000	-	-
Capital Improvements	16,462,167	30,137,900	25,659,709
Other (Including Lease)	3,932,757	235,000	4,237,913
Total	\$ 20,457,072	\$ 30,372,900	\$ 29,961,222
Surplus/(Deficit)	(3,351,186)	(28,330,000)	(21,859,222)

DEBT SERVICE FUND

The debt service fund is designated to account for revenues and expenditures associated with redemption of bonds issued by the school district. These bonds were issued to finance the acquisition, improvement and equipping of the district's buildings. By state law, debt service revenues and expenditures must be maintained in a separate fund.

The district's underlying bond rating by Moody's Investors Service is Aaa and the district's underlying bond rating by Standard & Poor's is AAA. These ratings are the highest received of a school district in the State of Minnesota.

2019-2020 Preliminary Budget

	2017-2018	2018-2019	2019-2020
	Actual	Revised	Preliminary
	Amounts	Budget	Budget
Revenues			
Local Tax	\$ 8,353,570	\$ 12,127,123	\$ 12,432,358
Expenditures			
Bond Principal	\$ 2,945,000	\$ 4,280,000	\$ 5,315,000
Bond Interest	5,274,744	7,593,716	7,564,363
Bank Fees and Other	2,800	5,000	5,000
Total	\$ 8,222,544	\$ 11,878,716	\$ 12,884,363
Surplus/(Deficit)	131,026	248,407	(452,005)

BASIC FUND STRUCTURE

To understand this budget document, it is helpful to know that there are a number of legal restrictions on how school districts must spend and account for the public funds that they receive. Because of state requirements, Wayzata Public Schools must separate its money into six major areas. They are as follows:

- **General Fund** – Used for all operating expenses for the general purposes of the school district. This fund includes salaries and benefits for teachers, principals, custodians, secretaries, paraprofessionals, and administrators; cost of supplies, textbooks, transportation contracts, utilities, repairs, equipment, and so on. Under recent changes in law and state policy, this fund now is also used for long-term facility maintenance projects (projects less than \$2,000,000) and for the capital projects (technology) levy.
- **Food Service Fund** – Used for all expenses related to operating the Culinary Express Department, including food, salaries, benefits, supplies, and equipment. Food Service revenues come primarily from the sale of meals to students and adults. Some federal and state aid is also provided.
- **Community Services Fund** – Used for expenses related to community education programs such as Early Childhood Family Education, Adult Basic Education, Home Base (after-school and summer child care programs), WISHES (summer enrichment programs), and Community Education Programs. Community Services revenue primarily comes from fees charged for the programs, and property tax revenue dedicated to community services.
- **Building Construction Fund** – Used for expenses of major building projects. Proceeds from sale of bonds authorized in an election are placed in this fund. Under recent changes in law and state policy, this fund now is also used for long-term facility maintenance projects (projects exceeding \$2,000,000).
- **Debt Service Fund** – Used to pay the debt service on bonds sold to finance construction. These are akin to a homeowner's payments on a mortgage.

Why is all of this important? - It is important to be aware of the fund structure because, ***with very few exceptions, money cannot be transferred from one fund to another.*** So, for example, raising school lunch prices or Home Base tuition is not a solution to a shortfall in the general fund. Similarly, money in the debt service fund or the construction fund cannot be used to pay teacher salaries.

EXPENDITURES BY OBJECT

The school district budget consists of the following types of expenditures:

Salaries: Regular salary related to personnel positions, extra-curricular assignments, overtime, and substitute costs.

Employee Benefits: Health, Dental, Life, Long-term disability, workers' compensation, retirement plans and recording of post-retirement benefits for current employees. Health insurance costs are of great concern from a budgeting standpoint.

Purchased Services: Includes consultants, postage, insurance, repair and maintenance services, transportation contracts, travel/conferences, payments to other districts and tuition.

Supplies & Materials: Textbooks, instructional supplies, office and custodial supplies, computer software, and related copier costs. Includes fuel for buildings.

Capital: Replacement and additional equipment, facilities repair and maintenance, vehicles, and computer equipment.

Miscellaneous and Other Expenditures: Includes all expenses that cannot be classified as above.

Transfer to Other Funds: Includes transfer of long-term facility maintenance levy to Construction Fund; also some transfers from General Fund to Community Services Fund.

EXPENDITURES BY PROGRAM

Administration: Includes all costs for general administration, instructional administration and school site administration. This area covers the school board, superintendent, principals, and directors.

District Support Services: Consists of activities related to general administrative support not listed above. This area covers federal programs, human resources, government relations, school elections, and miscellaneous district administration not otherwise classified. Anticipated salary increases and district contingency reserves have temporarily been budgeted here.

Elementary & Secondary Regular Instruction: Consists of all activities dealing directly with the teaching of pupils, the interaction between teachers and pupils in the classroom and co-curricular activities at the kindergarten, elementary and secondary levels.

Vocational Instruction: Courses and activities which develop knowledge, skills, attitudes and behavioral characteristics for students seeking career exploration and employability.

Special Education Instruction: Activities providing learning experiences for pupils of any age who, because of certain atypical characteristics or conditions, need, or who would benefit by, educational programs different from those provided pupils in regular or vocational instruction.

Instructional Support Services: Activities for assisting the instructional staff with the content and process of providing learning experiences for pupils in kindergarten through twelfth grade.

Pupil Support Services: Includes all services provided to pupils who do not qualify to be classified as instructional services (counseling/guidance, health, psychological, social work, transportation, other)

Sites & Buildings: Activities related to the acquisition, operation, maintenance, repair and remodeling of all physical plant, facilities and grounds of the school district.

Fiscal & Other Fixed Costs: Fiscal and fixed cost activities that are not recorded elsewhere.



Board of Education
Regular Meeting – June 10, 2019

AGENDA SECTION: Administrative Reports & Recommendations

ITEM: Finance and Business Services Recommendations

COMMENTS BY: Jim Westrum, Executive Director of Finance and Business

Approve Revised 2018-2019 Budget

The revenue adjustments reflect actual receipts year to date for fiscal year ending June 30, 2019 and the reclassification of technology levy activity. The expenditures reflect the adjustments in updated information for leases, construction and technology levy expenditures. The technology levy activity was reclassified in order to comply with new accounting and reporting requirements by the Minnesota Department of Education.

<u>Fund</u>	<u>Revenue</u>	<u>Expenditure</u>
General Fund	\$165,467,583	\$166,939,135
Food Service	\$6,611,190	\$6,809,575
Community Service	\$10,517,716	\$10,774,511
Building Construction	\$2,042,900	\$30,372,900
Debt Service	\$12,127,123	\$11,878,716
Total	\$196,766,512	\$226,774,837

Recommended Action: Approve the revised budget for fiscal year 2018-2019.

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____



Board of Education
Regular Meeting – June 10, 2019

AGENDA SECTION: Administrative Reports & Recommendations

ITEM: Finance and Business Services Recommendations

COMMENTS BY: Jim Westrum, Executive Director of Finance and Business

Certifying the Population Estimate 2019 Pay 2020 Levy:

Pursuant to M.S. 275.14, a school district may submit an update of its resident population estimate to the State Demographer for approval. The population estimate update must be adopted by a board resolution by July 1, and submitted to the State Demographer by no later than July 15, 2019. If approved by the State Demographer, the district's population estimate will be used in calculating its community education revenue.

Recommended Action: Approve the population estimate of 69,017 as of June, 2019.

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____



June 11, 2019

Susan Brower, State Demographer
Minnesota State Demographic Center
658 Cedar St.
Centennial Office Building, Room 300
St. Paul, MN 55155

Dear Ms. Brower,

The Wayzata Public Schools ISD # 284 would like to submit a new population estimate of **69,017** as of June 2019.

Our estimated population of **69,017** represents a 2600 resident increase from the 2017 census count of 66,517. I have attached the extract of minutes from our School Board meeting on June 10, 2019. Below is the rationale we used to come up with this revised estimated population.

Wayzata Public Schools ISD # 284 serves all or a part of the municipalities of Corcoran, Maple Grove, Medicine Lake, Medina, Minnetonka, Orono, Plymouth and Wayzata. While most of our cities in the southern and eastern portion of our district were mature and largely fully developed at the time of the 2015 population estimate, the northern part of our district was largely agricultural and undeveloped. Our district's student enrollment has grown in three of our cities, Plymouth, Corcoran and Maple Grove, have seen robust growth since the 2015 census was prepared. We commissioned housing and demographic studies which indicate an increase of over 1000 single family homes over the next two years. This figure is consistent with new housing permits in Corcoran, Plymouth, and the other cities. We are seeing new highs in new home starts in our community.

From prior years' requests you may recall that the Wayzata Public Schools ISD # 284 northern part of the district is currently in a developmental phase and that the district continues to anticipate an increase in its population over the next decade.

If you have any questions, please contact me. Thank you for your assistance.

Sincerely,

James Westrum
Executive Director of Finance and Business

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – June 10, 2019

RESOLUTION

CERTIFICATION OF POPULATION ESTIMATE 2019 LEVY OF
WAYZATA ISD#284

WHEREAS, the Wayzata School District has experienced an increase in population from the 2010 census figure of 58,589 to the current census figure of 69,017 as determined by the District Administrators;

NOW BE IT RESOLVED, that the current population of **69,017** for Independent School District 284, located in Hennepin County of the State of Minnesota, be certified to the State Demographer for approval of use in revenue calculation.

This is to certify that, at a meeting of the Board of Education of Independent School District 284 duly called and held on June 10, 2019, the above Resolution was adopted.

Sarah Johansen, Chair

Chris McCullough, Clerk



Board of Education
Regular Meeting – June 10, 2019

AGENDA SECTION: Administrative Reports & Recommendations

ITEM: Finance and Business Services Recommendations

COMMENTS BY: Jim Westrum, Executive Director of Finance and Business

Extracurricular Activities Under Board Control

Minnesota Session Laws 2019, 1st Special Session, CH. 11, Art. 1, Sec. 5 will require changes in the accounting for student activity funds and school boards must take charge of and control all student activities of the public schools in the district and that all money received or expended for extracurricular activities shall be recorded in the same manner as other revenues and expenditures of the district. Due to this change, Policy 713 Student Activities Fund Management shall be temporarily abolished; this policy may be revised and reenacted at a future Board meeting.

Recommended Action: Adopt the resolution to move extracurricular activities under board control. Furthermore, abolish Policy 713 Student Activities Fund Management.

Motion by: _____

ROLL CALL

Passed: _____

Second by: _____

Failed: _____

Abstentions: _____

WAYZATA PUBLIC SCHOOLS

Independent School
District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – June 10, 2019

The following resolution was moved by _____ and seconded by _____:

RESOLUTION REGARDING BOARD CONTROL OF EXTRACURRICULAR ACTIVITIES

WHEREAS, Minnesota Session Laws 2019, 1st Special Session, CH. 11, Art. 1, Sec. 5 will require changes in the accounting for student activity funds and school boards must take charge of and control all student activities of the public schools in the district and that all money received or expended for extracurricular activities shall be recorded in the same manner as other revenues and expenditures of the district;

THEREFORE, BE IT RESOLVED, that the School Board of Wayzata Public Schools, Independent School District No. 284, directs the district’s administration to implement the requirements of Minnesota Session Laws 2019, 1st Special Session, CH. 11, Art. 1, Sec. 5 .

The vote on adoption of the Resolution was as follows:

Aye: _____

Nay: _____

Absent: _____

Whereupon, said Resolution was declared duly adopted.

Sarah Johansen, Chair

Chris McCullough, Clerk

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

**STUDENT ACTIVITIES FUND
MANAGEMENT**

POLICY: 713

In accordance with state law and the Minnesota Department of Education Manual for Activity Fund Accounting, student activities financial transactions will be recorded in the student activity fund if the money for the activity has been raised by students and for students. The Superintendent or designated representative(s) shall administer all student activity funds assigned to their building. Such funds shall be classified according to the activity to which they relate. The District Controller shall be responsible for receipts and disbursements associated with each of these funds. Accounts within the student activity fund should not have a negative balance at the end of the fiscal year. If a negative balance exists at year end the administrator responsible for the account must develop a plan for elimination of the negative balance by the end of the next fiscal year. If a student activity is discontinued, any funds remaining in the account for that activity must be returned to the students, or transferred to another student activity account.

A monthly financial report on the status of all student activity funds shall be made to the School Board. Student activity funds shall be included in the annual District audited financial statements.

ADOPTED: August 12, 1968
AMENDED: June 21, 1973
AMENDED: November 11, 1985
AMENDED: January 10, 2005
REVIEWED: March 10, 2008



Board of Education
Regular Meeting - May 13, 2019

AGENDA SECTION: Administrative Reports & Recommendations

ITEM: Finance and Business Services Recommendations

COMMENTS BY: Jim Westrum, Executive Director of Finance and Business

Master Lease Purchase Agreement – Apple Inc.

Wayzata Public Schools desires to enter into a Master Lease Purchase Agreement with Apple Inc., for the purpose of acquiring and financing 5,200 iPads. The iPads are on a cycle to be replaced every three years. The equipment cost is \$1,824,796 with an interest rate of 3.40% per annum. The terms and conditions are included within the Master Lease Purchase Agreement. The agreement includes three annual payments beginning July, 2019. Apple Inc. has a state contract in effect placing the District in compliance with state bid laws. Terms agreed to include: Lessee has or will comply with applicable property acquisition laws, public bidding requirements, and open meeting laws in connection with the Master Lease and the transactions contemplated thereby. Lessee is within the meaning of Section 103 of the Internal Revenue Code of 1986, as amended, a political subdivision or agency of the State of Minnesota with full power and authority to enter into, and perform its obligations under, the Lease. The Master Lease and the Lease have been or will be duly authorized, executed, and delivered by Lessee. It is the intention of the Board that the above Lease shall constitute a legal, valid and binding obligation of Lessee, enforceable against Lessee in accordance with its terms, except to the extent limited by state and federal laws affecting creditors' remedies and by bankruptcy, reorganization, moratorium or other laws of general application relating to or affecting the enforcement of creditors' rights.

There are several advantages of utilizing this lease purchase agreement for the acquisition and financing of iPads. In addition to these advantages, the annual payments will match the expenditures with the annual technology levy revenue, which is the primary funding source.

The District received four responses and the terms are three annual equal payments. The first payment is due upon arrival of the equipment. The results were: American Capital \$682,877.80 per payment, AvTech Capital, LLC \$671,376.51 per payment, Tradition Capital Bank \$665,000.00 per payment, and Apple Inc. \$613,662.83 per payment.

Recommended Action: Approve the Master Lease Purchase Agreement with Apple Inc. and authorize the Executive Director of Finance and Business Services to execute and deliver the agreement.

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____



Board of Education
Regular Meeting - May 13, 2019

AGENDA SECTION: Administrative Reports & Recommendations

ITEM: Finance and Business Services Recommendations

COMMENTS BY: Jim Westrum, Executive Director of Finance and Business

School Board Candidate Filing

The general election shall be held on Tuesday, November 5, 2019. At that election, four (4) members will be elected to the School Board for terms of four (4) years each. As set by Minnesota Statute, the period for filing affidavits of candidacy for the school board election begins on July 30, 2019 and closes on August 13, 2019.

Recommended Action: Adopt the resolution establishing date for filing affidavits of candidacy for November 2019 School Board election as presented.

Motion by: _____

ROLL CALL

Passed: _____

Second by: _____

Failed: _____

Abstentions: _____

WAYZATA PUBLIC SCHOOLS

Independent School District 284

Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – June 10, 2019

RESOLUTION ESTABLISHING DATES FOR FILING AFFIDAVITS OF CANDIDACY

BE IT RESOLVED by the School Board of Independent School District No. 284, State of Minnesota, as follows:

1. The period for filing affidavits of candidacy for the office of school board member of Independent School District No. 284 shall begin on July 30, 2019, and shall close on August 13, 2019. An affidavit of candidacy must be filed in the office of the school district clerk and the \$2.00 filing fee paid prior to 5:00 p.m. on August 13, 2019.
2. The clerk is hereby authorized and directed to cause notice of said filing dates to be published in the official newspaper of the district, at least two (2) weeks prior to the first day to file affidavits of candidacy.
3. The clerk is hereby authorized and directed to cause notice of said filing dates to be posted at the administrative offices of the school district at least ten (10) days prior to the first day to file affidavits of candidacy.
4. The notice of said filing dates shall be in substantially the following form:

NOTICE OF FILING DATES FOR ELECTION TO THE SCHOOL BOARD INDEPENDENT SCHOOL DISTRICT No. 284 WAYZATA PUBLIC SCHOOLS STATE OF MINNESOTA

NOTICE IS HEREBY GIVEN that the period for filing affidavits of candidacy for the office of school board member of Independent School District No. 284 shall begin on July 30, 2019 and shall close at 5:00 o'clock p.m. on August 13, 2019.

The general election shall be held on Tuesday, November 5, 2019. At that election, four (4) members will be elected to the School Board for terms of four (4) years each.

Affidavits of candidacy are available from the school district clerk, Wayzata Public Schools, 210 County Road 101 North, Plymouth, Minnesota. The filing fee for this office is \$2.00. A candidate for this office must be an eligible voter, must be twenty-one (21) years of age or more on assuming office, must have been a resident of the school district from which the candidate seeks election for thirty (30) days before the general election, and must have no other affidavit on file for any other office at the same general election.

The affidavits of candidacy must be filed in the office of the school district clerk and filing fee paid prior to 5:00 o'clock p.m. on August 13, 2019.

Dated: June 10, 2019

BY ORDER OF THE SCHOOL BOARD

**Chris McCullough
School District Clerk**



Board of Education
Regular Meeting - June 10, 2019

AGENDA SECTION: Board Reports

ITEM: Board Reports

COMMENTS BY: Sarah Johansen, Board Chair

This section of the agenda provides an opportunity for Board members to update school board members on school board-related work or to make announcements of interest to the public.



Board of Education
Regular Meeting - June 10, 2019

AGENDA SECTION: Audience Opportunity to Address the Board

ITEM: Audience Opportunity to Address the Board

COMMENTS BY: Sarah Johansen, Board Chair

This section of the agenda provides an opportunity for members of the audience to address the School Board. Speakers will be allotted approximately three minutes.

Please note that this time is provided for citizens to address the Board; this is not an appropriate venue for a discussion or debate. If the speaker would like follow-up contact from the Board of Education, they may leave their contact information with the administrative assistant.



Board of Education
Regular Meeting - June 10, 2019

AGENDA SECTION: Adjourn

ITEM: Adjourn

COMMENTS BY: Sarah Johansen, Board Chair

This agenda item brings closure to the School Board meeting.

Recommended Action: Call the meeting to a close.

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Time of Adjournment: _____