

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Board Meeting - January 14, 2008 - 7:30 PM
Wayzata City Hall
600 Rice Street, Wayzata

AGENDA

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WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

VISION

A model of excellence among learning communities

MISSION

The mission of the Wayzata School District is to prepare all students for the future by providing a challenging education which builds academic competence, develops responsible citizenship, encourages creativity, promotes lifelong learning, advances critical thinking skills, instills a commitment to personal wellness, and fosters respect for self and others.

DISTRICT DIRECTIONS for 2005-2007

- ***Apply our vision to all components of the District***
- ***Erase organizational barriers that limit participation of all cultural groups***
- ***Strive for smaller class sizes***
- ***Work toward a more individualized model of education***
- ***Promote a “client-centered” District***

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 1. CALL TO ORDER/ROLL CALL

ITEM: _____

COMMENTS BY: Superintendent Ostlund

Colleen Erickson, Board Clerk, will call the roll:

	<u>PRESENT</u>	<u>ABSENT</u>
Ms. Linda A. Cohen	_____	_____
Ms. Susan J. Droegemueller	_____	_____
Ms. Patricia L. Gleason	_____	_____
Mr. Jay A. Hesby	_____	_____
Mr. Gary W. Landis	_____	_____
Mr. John A. Moroz	_____	_____
Ms. Carter G. Peterson	_____	_____
Mr. Robert J. Ostlund, Ex Officio	_____	_____

WAYZATA PUBLIC SCHOOLS

Independent School District 284

Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 2. OATH OF OFFICE TO NEWLY ELECTED/REELECTED SCHOOL BOARD MEMBERS

COMMENTS BY: Superintendent Ostlund

On November 6, 2007, the Wayzata Public School District community elected/reelected the following individuals to the Wayzata School District Board of Education:

LINDA A. COHEN

PATRICIA L. GLEASON

JAY A. HESBY

GARY W. LANDIS

Superintendent Robert Ostlund will administer the attached "School Board Member Oath of Office."

No Board Action is required.

SCHOOL BOARD MEMBER OATH OF OFFICE

It is an honor to be elected to guide the education of our community's children. As you recite the oath of office, you assume a tremendous responsibility as a director of our School District with the duties empowered by the Minnesota Legislature. This power puts you and the other members of the School Board in the position of being both morally and legally responsible for equitable, quality education of every student in the District.

In carrying out this responsibility, you will be asked to fulfill the roles of vision, structure, accountability, and advocacy. In providing vision, the Board, with extensive participation of the community, envisions the community's educational future and then formulates the goals, defines the outcomes and sets the course for our public schools.

To achieve the vision, the Board establishes a structure and creates an environment designed to ensure all students the opportunity to attain their maximum potential through a sound organizational framework.

Because as a Board you must be accountable to the community, you must ensure a continuous assessment of student achievement and all conditions affecting the education of our children.

As Board members, you serve as education's key advocate on behalf of students and our community schools to advance the vision for our schools.

Furthermore, you must strive to work together and with the staff to lead the District toward fulfilling the vision you have created, fostering excellence for every student in the areas of academic skills and knowledge, citizenship and personal development.

Having signed the acceptance of office and oath of office, I hereby request that you now publicly affirm your commitment to the oath of office:

I swear/affirm that I, (your name here), will support the Constitution of the United States and of this state, and that I will discharge faithfully the duties of the office of School Board member of Independent School District No. 284 to the best of my judgment and ability.

Board Chair

Date

Member

Date

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 3. ELECTION OF SCHOOL BOARD OFFICERS

ITEM: _____

COMMENTS BY: Superintendent Ostlund

Superintendent Ostlund will preside over the election of the following School Board Officers:

CHAIR: _____

VICE CHAIR: _____

CLERK: _____

TREASURER: _____

RECOMMENDED ACTION: Approve the Board leadership positions for 2008, as proposed.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 4. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: _____

COMMENTS BY: Board Chair

Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed as a Consent Agenda item and addressed. Consent Agenda Items are as follows:

- A. Approval of Minutes
 - 1. Regular Meeting – November 13, 2007
 - 2. Regular Board Meeting – December 10, 2007
 - 3. Special Board Meeting – December 11, 2007
 - 4. Special Board Meeting – December 12, 2007
- B. Finance and Business Recommendations
- C. Bid Award: Central Middle School Indoor Air Quality Upgrade
- D. Resolution for Machine-Signed Signatures
- E. Human Resource Recommendations
- F. Approve Board Standard Operating Procedures for 2008
- G. Reaffirm All Current School Board Policies

RECOMMENDED ACTION: Approve the agenda as presented (amended) and the Consent Agenda items as recommended.

Motion by: _____ Roll Call _____ Passed _____
Second by: _____ Vote _____ Failed _____

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 4. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: A. Approval of Minutes

COMMENTS BY: Board Clerk Droegemueller

1. Regular Meeting – November 13, 2007

Enclosed for Board review and approval are the minutes of the Regular Board Meeting of November 13, 2007.

RECOMMENDED ACTION: Approve the minutes of the Regular Board Meeting of November 13, 2007.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

Official Minutes of Regular Meeting
November 13, 2007

The Board of Education
Wayzata Public Schools

A Regular meeting of the Board of Education of Wayzata Public Schools was held November 13, 2007, beginning at 7:00 PM in the Wayzata City Hall, 600 Rice Street, Wayzata, MN, pursuant to due notice. The meeting was broadcast live on cable television Plymouth Channel 22 (Comcast) and Wayzata Channel 19 (Mediacom), and delayed broadcast on Minnetonka Channel 17 (Time Warner).

1. **CALL TO ORDER/ROLL CALL**

Call to Order
Roll Call

The meeting was called to order by Board Chair, Linda Cohen, and Susan Droegemueller, Board Clerk, called the roll. The following School Board members were present: Mr. Gregory D. Baufield, Ms. Linda A. Cohen, Ms. Susan Droegemueller, Ms. Patricia L. Gleason, Mr. Gary W. Landis, Ms. Carter G. Peterson and Mr. Robert J. Ostlund, Superintendent of Schools and Ex Officio member of the School Board. School Board members absent: Mr. John A. Moroz.

Others Present: Colleen O. Erickson, Allison Kieley, Alan Hopeman, Annie Doughty, Jane Sigford, John Sucansky, Jodi Olson, Joanne Fieldseth, MacKenzie Neal, Sheryl Kleinart, Jim Brandl, Jim Hallenberg, Zhu Shi, Jessica Sun, Cheny Luo, Nick Kariniemi, Robert Kariniemi, Mark Elias, Carsten Gehring, Franz Gehring, Heather Gehring, Leslie Hanson, Dave Perbix, Martha Perbix, Barb Brauch, Peggy Heffner, Doug Heffner, Chris Heffner, David Motes, Ben Olson, David Neal, Melody Hu, Aaron Berndt, Susan Sommerfeld, Karl Kabarowski, Mark Harries, Peter Bache-Wiig, Andrew Wasz, Peter Holmes, Jake Thorson, Dany Ducharme, Evan Day, Jeremy Drenckhahn, Cheryl Day, Kathy Thorson, Dan Thorson, Josh Thorson, Ed Wasz, Lisa Wasz, Melissa Drenckhahn, Jon Hackbart, Oliver Haugland, Peggy Drenckhahn, Doug Ducharme, Anne Ducharme, Jim Hackbart, Karen Hackbart, Barb Boulware, Rob Bowman, Eric Jahn, Steve Mumma, Toni Johns, Anders Bowman, Colin Monasterio, Jeff Prondzinski, Chip Williams, Kevin Johnson, Tom Kilkelly, Leslie Hanson, Peter Schmit, Kristin Tollison, Sandra Stevenson, Lynn Zemlin, Theron Drenckhahn and Marge Bache-Wiig

2. **APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS**

Agenda and
Consent
Agenda

Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed as a Consent Agenda item and addressed.

A motion was made by Mr. Landis and seconded by Mr. Baufield to approve the agenda as presented and the Consent Agenda items as recommended. The motion passed unanimously.

Agenda and
Consent
Agenda,
Cont'd.

Consent Agenda Items are as follows:

A. Approval of Minutes

Minutes

1. ***Approved the official minutes of:***

- Regular Meeting – October 8, 2007

B. Finance and Business Recommendations

Finance and
Business
Recommend-
ations

Authorized the following disbursements:

- General Checking Account – October 2007 \$ 3,390,646.68
- Wire Transfer – September 2007 \$27,236,829.00

Accepted donations from the following:

Gifts

Amount	Donated By	Purpose
\$ 85.00	Cindy Mohr/Wells Fargo	Wells Fargo Matching Gift Program
100.00	Class Act Stationery and Accessories Inc.	Family Learning Center support "Evening Out"
100.00	NLT Construction, Inc.	Family Learning Center support "Evening Out"
103.88	Joel Gjevre, Katrina Hou, Patrick Servais/Wells Fargo	Wells Fargo Matching Gift Program
107.73	Joel Gjevre, Patrick Servais/Wells Fargo	Wells Fargo Matching Gift Program
150.00	East Middle School PTA	Scholarship for 8 th grade sewing projects
250.00	Noodles & Company	Family Learning Center expenses
259.14	Cindy Mohr/Mark Ryshavy/Wells Fargo	Wells Fargo Matching Gift Program
259.14	Cindy Mohr/Mark Ryshavy/Wells Fargo	Wells Fargo Matching Gift Program
618.58	Gleason Lake Elementary PTA	Replacement of kindergarten playground-final balance
1,000.00	Greenwood Elementary PTA	Kindergarten TLS
2,240.00	Chase Crowder Foundation, Inc.	Scholarships for 5 th grade Duluth field trip
2,684.18	Target	REDcards, Take Charge of Education Fundraising Program
3,750.00	Greenwood Elementary PTA	Scholarships for grades 1-5 field trips and support

		materials for kindergarten classrooms
5,000.00	Greenwood Elementary PTA	Media and technology support
12,000.00	Gleason Lake Elementary PTA	Replacement of kindergarten playground

C. Human Resources Recommendations

Employment

Approved the following Human Resource Actions as recommended:

Employment

Timothy Bethune – 1.0 Industrial Technology Teacher – High School & Central Middle
Nonrenew

Miguella Boon – 6 Hour Special Education Para – Central Middle School
Nonresident Student

Sarah Bowen – .7 Related Service Provider – Central Middle School
New Position

Linda Carlson – 3.25 Hour Culinary Express – Sunset Hill Elementary
Resignation – Adeline Chovencek

Julie Fasching – 3 Hour Culinary Express – Plymouth Creek Elementary
Resignation – Soraida Johnson

Kelly Hemenway – 4 Hour Special Education Para – Oakwood Elementary
Transfer – Lisa Cousins

Sarah Hill – 6 Hour General Para – Oakwood Elementary
Transfer – Terri Marr

Marianne Kullback – 10-Month Secretary (LTR) – High School
Leave of Absence – Sharon Saunders

Kristen Neve – 1.0 Special Education Teacher – Sunset Hill Elementary
Nonrenew

Ricky Phaleket – 6.5 Hour Special Education Para – Central Middle School
Resignation – Malinda Heino

Annette Rawski – 6 Hour General Para – Oakwood Elementary
Resignation – Mary Johnson (07-08 only)

Margaret Weber – 6 Hour Special Education Para – Sunset Hill Elementary
Nonresident Student (07-08 only)

Contract Modification

Kellie Brannick – Elementary Intervention, Birchview Elementary
From .7 to .8 (07-08 only)

Ann Carlson – Elementary Intervention, Birchview Elementary
From .5 to .6 (07-08 only)

Contract
Modification

Disability/Child Care Leave of Absence

Allan Christopherson – Math Teacher at High School
Requested a childcare leave of absence to begin with the birth of his baby which is due on December 5, 2007. He is requesting a five-day childcare leave of absence at the time of the birth and also from February 19 through March 28, 2008.

Bettina Christopherson – Media Specialist at High School
Requested a childcare leave of absence to begin with the birth of her baby which

Disability/
Child Care
Leave of
Absence

is due on December 5, 2007. She is requesting a disability leave followed by a childcare leave of absence through February 15, 2008.

Andrew Hover – Communications Teacher at Central Middle School

Requested a childcare leave of absence to begin with the birth of his baby which is due on January 25, 2008 through February 29, 2008.

Bridget Iliff – 3rd Grade Teacher at Plymouth Creek Elementary

Requested a childcare leave of absence to begin with the birth of her baby which is due on February 18, 2008. She is requesting a disability leave followed by a childcare leave of absence through April 30, 2008.

Sara Koskela – 3rd Grade Teacher at Sunset Hill Elementary

Requested a childcare leave of absence to begin with the birth of her baby which is due on January 9, 2008. She is requesting a disability leave followed by a childcare leave of absence through April 4, 2008.

James Peterson – Media Specialist at High School

Requested a childcare leave of absence for an adoption. He is requesting 2-3 weeks for the first visit and 1-2 weeks for the second. The dates are to be determined.

Meagan Retterath – Psychologist at High School

Requested a childcare leave of absence to begin with the birth of her baby which is due on February 26, 2008. She is requesting a six-week disability leave.

Disability/
Child Care
Leave of
Absence,
Cont'd.

Leave of Absence Without Pay

Ward Blumer – 6th Grade Teacher at Central Middle School

Requested a leave of absence from January 19-24, 2008. He will be using two personal days and three days without pay.

Catherine Kinzler – Social Studies Teacher at East Middle School

Requested a leave of absence from December 5-19, 2007. She will be using three personal days and five days without pay.

Ellen Ogman – District Physical Therapist

Requested a leave of absence without pay from April 29-May 1, 2008.

Tanya Ravnholdt – 6th Grade Teacher at Central Middle School

Requested a leave of absence without pay on January 18, 2008.

Pris Sixel – Paraprofessional at Gleason Lake Elementary

Requested a leave of absence without pay from September 4, 2007 through the rest of the school year.

Leave of
Absence
Without Pay

Retirement

Beverly Borgstrom – Principal at Gleason Lake Elementary

Effective: June 30, 2008

Robert McCloughan – 5th Grade Teacher at Greenwood Elementary

Effective: December 31, 2007

Retirement

Resignation

Kathy Board – Community Education Building Supervisor, District

Resigned her position effective November 10, 2007.

Peter Czech – Custodian at Central Middle School

Resigned his position effective November 9, 2007.

Malinda Heino – Paraprofessional at Central Middle School

Resigned her position effective October 12, 2007.

Mary Johnson – Paraprofessional at Oakwood Elementary

Resigned her position effective October 16, 2007.

Resignation

Resignation,
Cont'd.

Martha Trussel – Paraprofessional at Oakwood Elementary
Resigned her position effective October 26, 2007.

Student
Curriculum
Presentation

3. **STUDENT CURRICULUM PRESENTATION**

There was no student presentation.

Sesquicentennial
Moment

4. **SESQUICENTENNIAL MOMENT – MacKenzie Neal**

MacKenzie Neal, a ninth grader at Wayzata High School read an excerpt from the district history about the first schools in District 284 and the staff and students who inhabited them.

Recognitions

5. **RECOGNITIONS**

A. **November Employee of the Month – West Middle School – Sheryl Kleinart**

Sheryl Kleinart, special education paraprofessional in the DCD program at West Middle School, was recognized as the November 2007 Employee of the Month. Sheryl has been a dedicated employee of the Wayzata Public Schools since 1993. She serves very special and uniquely challenged students. Sheryl's number one priority is her work for students and is a lifelong learner who takes every opportunity available to pursue professional growth for herself. She is patient, respectful and is eager to take on any and all challenges that come her way.

Sheryl thanked everyone for the recognition and thanked her co-workers at West Middle School for nominating her.

B. **Wayzata Public Schools 2007-2008 Retirees**

The following employees, who have announced their retirement in 2008, were recognized for their years of service to Wayzata Public Schools:

Bev Borgstrom, Principal at Gleason Lake Elementary, 16 years of service
Robert McCloughan, teacher at Greenwood Elementary, 31 years of service

C. **Boys' Cross Country Running State Champs**

The Wayzata High School Boys' Cross Team was recognized for being undefeated this year, earning the Class AA State title. The team is coached by Bill Miles, who introduced the championship team members. Members of the state championship team are: Anders Bowman, Peter Holmes, Jacob Thorson, Peter Bache-Wiig, Evan Day, Jeremy Drenckhahn, Dany Ducharme, Jon Hackbart, Andrew Wasz, Oliver Haugland, Mark Harries, and Karl Kabarowski.

D. **Mr. Soccer**

Colin Monasterio, a senior at Wayzata High School, was recognized for receiving several honors as an outstanding soccer player. He was selected as the Minnesota State Class AA Mr. Soccer for 2007, and was also selected to the 2007 Class AA Minnesota State Boys' Soccer All-Tournament team presented by

Wells Fargo and the Minnesota State High School League. In addition, Colin was named to the 2007 All-Metro and All-Conference Boys' Soccer teams, and most recently, was notified that he was named to the 2007 All American Boys' Soccer team. Colin will play at the University of Wisconsin at Madison next year. The Wayzata High School Soccer team placed second in the state tournament this year and had a strong season. The team is coached by Mike Wager.

E. Esteemed Teachers and National Merit Scholarship Semi-Finalists

The Board of Education recognized six seniors who have been selected as 2007 National Merit Scholarship Semifinalists. The students were presented with a personalized medal of recognition of their hard work and dedication in achieving National Merit Scholarship Semifinalist status. Each of the students introduced their choice of elementary, middle or high school "Esteemed Teachers" and presented each with a glass apple. National Merit Scholarship Semifinalists and their "Esteemed Teachers" recognized were as follows:

Students: Carsten Gehring, Christopher Heffner, Melody Hu, Nicholas Kariniemi, Cheny Lu and Jessica Sun.

Esteemed Teachers: Dee Steele, Peter Schmit, Martha Perbix, David Motes, Kevin Johnson, Barb Brauch, Tom Kilkelly, Leslie Hanson, Chip Williams, Ben Olson and Jeff Prondzinski.

6. REPORTS FROM ORGANIZATIONS

Reports from
Organizations

This section of the agenda provides the opportunity for parent, teacher, and/or student associations/organizations to provide the School Board with reports/updates.

A. Student Council

Student
Council

Allison Kieley was present to report on student activities.

7. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

Superintendent's
Report

A. Superintendent

1. Resolution – American Education Week – November 11-17, 2007
The 86th annual American Education Week took place the week of November 11-17, 2007 and spotlighted the importance of providing every child in America with a quality public education

Resolution –
American
Education
Week

A motion was made by Mr. Baufield and seconded by Mr. Landis to adopt the Resolution – American Education Week – November 11-17, 2007. The Resolution was read aloud by Clerk Droegemueller and the motion passed unanimously.

2. CES Annual Report – Jim Brandl, Jim Hallenberg
The Community Education Services Department presented its 27th Annual Report. Jim Brandl, Director of Community Education Services

CES Annual
Report

and Jim Hallenberg, past chair of the CES Advisory Council presented highlights from the 2006-2007 Annual Report. Some highlights presented are as follows:

- A total of 2,254 children were enrolled in the Home Base Child Care school year program
- Scholarships totaling \$100,000 were given to families in financial need, enabling them to secure childcare
- The Adult Basic Education program enrolled 2,891 learners
- 20 adults received their GED diplomas and 5 adults received their United States citizenship
- 400 students joined the Youth Extending Service (YES) after-school service projects, and numerous junior high students also volunteered in a variety of ways
- The WISHES Youth Enrichment Program held at seven elementary schools had an enrollment of 2,210 students
- 2007 summer school/activities students numbered 2,466
- 3,897 volunteers donated 41,530 hours of service
- 557 parents with 625 children were enrolled in the Early Childhood Family Education Program
- Peppermint Fence Preschool enrolled 419 students

B. Curriculum and Instruction

Curriculum
and
Instruction

1. Approval of Proposed Shared Decisions Agreement with the Alternative Learning Center – S. Mumma

Steve Mumma, Alternative Learning Center Supervisor, presented the proposed Shared Decisions Agreement between the Alternative Learning Center and the Wayzata School Board for the 2007-2009 school years. Mr. Mumma attended the October 22 Board Work Session to preview the agreement, answer questions, and accept suggestions.

A motion was made by Ms. Gleason and seconded by Mr. Baufield to approve the Shared Decisions Agreement between the Alternative Learning Center and the Wayzata School Board for 2007-2009 school years and authorize the School Board chair to sign the document.

C. Finance and Business Services

Finance
and
Business
Services

1. Monthly Financial Reports

The School Board received the following monthly financial reports for review and information:

- Student Activity Fund Report of September 30, 2007.
- All remaining funds associated with the 1994 Bond Issue and the 1998 Bond Issue were expended by June 30, 2007. We will provide a final expenditure summary of both accounts once the June 30, 2007 audit is complete as well as the Monthly Financial Report. The

Monthly Financial Report details fund and budget status data as of June 30, 2007.

Finance
and
Business
Services,
Cont'd.

No Board action was required.

2. Resolution to Set Sale Date for Bond Refunding

Resolution to
Set Sale Date
for Bond
Refunding

It was reported by Executive Director of Finance and Business, Mr. Alan Hopeman, Jr., that the District has the opportunity to refund its Series 1999A bond issue. The Series 1999A Bonds are callable in February 2008, which means that the bonds can be refunded. The District will issue new bonds at lower interest rates and will use the proceeds to pay off the 1999A Series Bonds. Springsted, Inc.'s latest estimate of the savings to the District from this refunding is \$155,321.00, with a present value of \$128,766.00.

Mr. Baufield made a motion to approve the Resolution Authorizing the Sale of Bonds on December 10, 2007 as presented and waive the reading. The motion was seconded by Ms. Peterson. A roll call vote was taken and the following voted in favor thereof: Mr. Gary Landis, Ms. Carter Peterson, Mr. Gregory Baufield, Ms. Susan Droegemueller, Ms. Patricia Gleason, and Ms. Linda Cohen and the following voted against the same: no one; whereupon the motion passed on a 6-0 vote with Mr. John Moroz being absent.

3. Resolution Approving Lease Purchase for Financing Activities Bus

Resolution
Approving
Lease
Purchase for
Financing
Activities Bus

A motion was made by Mr. Landis and seconded by Mr. Baufield to approve the Resolution Authorizing Execution of a Governmental Lease-Purchase Master Agreement for Purchase of an Activities Bus as presented and waive the reading. A roll call vote was taken and the following voted in favor thereof: Ms. Carter Peterson, Mr. Gregory Baufield, Ms. Susan Droegemueller, Ms. Patricia Gleason, Mr. Gary Landis, and Ms. Linda Cohen and the following voted against the same: no one; whereupon the motion passed on a 6-0 vote with Mr. John Moroz being absent.

D. Human Resource Services

Human
Resources

1. Resolution Proposing Discipline of Employee

The District administration recommended disciplinary action in regards to an employee. Pursuant to Minnesota Statutes, a continuing contract employee is entitled to a hearing before final action is taken on the proposed disciplinary action. Specific reasons for the proposed discipline, the nature of the proposed discipline and the letter are private data on the employee until final disposition of the proposed disciplinary action.

A motion was made by Ms. Gleason and seconded by Ms. Peterson to adopt the Resolution as presented and waive the reading in regards to an employee's discipline. A roll call vote was taken and the following voted in favor thereof: Ms. Carter Peterson, Mr. Gregory Baufield, Ms. Susan Droegemueller, Ms. Patricia Gleason, Mr. Gary Landis, and Ms. Linda Cohen and the following voted against the same: no one; whereupon the motion passed on a 6-0 vote with Mr. John Moroz being absent.

Human
Resources,
Cont'd.

8. **OTHER BOARD ACTION**

A. **Resolution Canvassing Returns of Votes of School District General Election of November 6, 2007**

Resolution
Canvassing
Returns of Votes
of School District
General Election

The School District General election was held on November 6, 2007, to fill the expiring terms of Gregory D. Baufield, Linda A. Cohen, Patricia L. Gleason, and Gary W. Landis. There were five candidates for the four 4-year terms and 2,044 District residents voted in the election. The Abstract and Return of Votes Cast indicated that Linda A. Cohen, Patricia L. Gleason, Gary W. Landis, and Jay A. Hesby received the largest number of votes and have been elected to the Wayzata School Board effective the first Monday in January 2008. Congratulations and appreciation on behalf of the Wayzata Public Schools Community for their willingness to serve, were extended to Linda, Pat, Gary and Jay.

Board Chair Cohen thanked Greg Baufield, who chose not to run this term, for his Board service. She stated, "We look forward to recognizing him fully at his last Board meeting next month, our December meeting."

A motion was made by Ms. Peterson and seconded by Mr. Baufield to adopt and waive the readings of the Resolution Canvassing Returns of Votes of the School District General Election held on November 6, 2007, and the Resolution Authorizing Issuance of Certificates of Election and Directing the School District Clerk to Perform Other Election Related Duties. A roll call vote was taken and the following voted in favor thereof: Mr. Gregory Baufield, Ms. Susan Droegemueller, Ms. Patricia Gleason, Mr. Gary Landis, Ms. Carter Peterson, and Ms. Linda Cohen and the following voted against the same: no one; whereupon the motion passed on a 6-0 vote with Mr. John Moroz being absent.

9. **AUDIENCE OPPORTUNITY TO ADDRESS SCHOOL BOARD**

This section of the agenda provides an opportunity for those who have called and placed their names on the list and for members of the audience to address the School Board.

Audience
Opportunity to
Address School
Board

No one came forward to address the Board.

10. **BOARD REPORTS**

Board Reports

A. **Update on Superintendent Search – Superintendent Search Committee**

Ms. Toni Johns with School Exec Connect, the firm hired to do the superintendent search for Wayzata Public Schools, gave an update on the search.

Ms. Johns stated that the firm is enjoying the experience in Wayzata; every school district has a different personality. They have been receiving more information through the web site than they have in any other search they have done. They continue to receive information from parents and other community members. She stated that the firm will have their final report developed by December 5. They will then use the information they've gathered in considering applications for the position.

Board Reports,
Cont'd.

11. **NEW BUSINESS**

New Business

Board member Greg Baufield offered his congratulations to newly elected Board members, Linda Cohen, Patricia Gleason, Jay Hesby and Gary Landis.

12. **ADJOURN**

Adjourn

There being no additional business before the School Board, a motion was made by Mr. Baufield and seconded by Ms. Peterson to adjourn the meeting. The motion passed unanimously. Ms. Cohen, Board Chair, adjourned the meeting at 8:45 p.m.

Upon approval by the School Board, complete minutes will be available at the District Administration Building, 210 County Road 101 North, Plymouth, on the District website, at all School Media Centers, and at the Public Libraries in Plymouth, Wayzata, and Ridgedale.

INDEPENDENT SCHOOL DISTRICT 284
SUSAN DROEGEMUELLER, SCHOOL BOARD CLERK

Linda A. Cohen
School Board Chair

Susan Droegemueller
School Board Clerk

Attachments:

Board Agenda

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 4. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: A. Approval of Minutes

COMMENTS BY: Board Clerk Droegemueller

2. Regular Meeting – December 10, 2007

Enclosed for Board review and approval are the minutes of the Regular Board Meeting of December 10, 2007.

RECOMMENDED ACTION: Approve the minutes of the Regular Board Meeting of December 10, 2007.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

Official Minutes of Regular Meeting
December 10, 2007

The Board of Education
Wayzata Public Schools

A Regular meeting of the Board of Education of Wayzata Public Schools was held December 10, 2007, beginning at 7:30 PM in the Wayzata City Hall, 600 Rice Street, Wayzata, MN, pursuant to due notice. The meeting was broadcast live on cable television Plymouth Channel 22 (Comcast) and Wayzata Channel 19 (Mediacom), and delayed broadcast on Minnetonka Channel 17 (Time Warner).

1. **CALL TO ORDER/ROLL CALL**

Call to Order
Roll Call

The meeting was called to order by Board Chair, Linda Cohen, and Susan Droegemueller, Board Clerk, called the roll. The following School Board members were present: Mr. Gregory D. Baufield, Ms. Linda A. Cohen, Ms. Susan Droegemueller, Ms. Patricia L. Gleason, Mr. Gary W. Landis, Ms. Carter G. Peterson and Mr. Robert J. Ostlund, Superintendent of Schools and Ex Officio member of the School Board. School Board members absent: Mr. John A. Moroz.

Others Present: Colleen O. Erickson, Katherine Pitts, Jill Mertes, Alan Hopeman, Annie Doughty, Jane Sigford, John Sucansky, Jodi Olson, Gary Kipling, Steve Gustafson, Michele Stinson, Jon Christenson, Nancy Christenson, Joel Henley, John Pitts, Kathryn Ernst, Denise Falls, Bev Gudrais, Ruth Scheef, Karla Thompson, Lauren Wilvers, Amy Schuett, Jan Schuett, Jack Schuett, Tyler Welch, Chip Brofford, Matt Deis, Judy Deis, Kate Tomasovicova, Heather Arseth, Sarah Deis, Shelby Johnson, Cheryl Bechel, Lindi Bechel, Dan Zrust, Barry Johnson, Tim Johnson, Pat Muradian, Katya Vladykina, Vladimir Vladykina, Lois Robbins, Dee Dee Kearing, Dennis Hoogeveen, Rachel Flanders, and Jay Hesby.

2. **APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS**

Agenda and
Consent
Agenda

Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed as a Consent Agenda item and addressed.

Superintendent Ostlund amended the Consent Agenda by removing Item 2-A-1, Approval of Minutes, as the minutes for the November 13, 2007 Regular Board meeting were not ready at this time.

A motion was made by Ms. Gleason and seconded by Mr. Baufield to approve the agenda as presented and the Consent Agenda items as amended. The motion passed unanimously.

Consent Agenda Items are as follows:

A. Approval of Minutes

Minutes

1. Regular Meeting – November 13, 2007
Removed from the consent agenda.

B. Finance and Business Recommendations

Finance and
Business
Recommend-
ations

Authorized the following disbursements:

- General Checking Account – November 2007 \$ 3,549,712.47
- Wire Transfer – October 2007 \$39,699,996.00

Accepted donations from the following:

Gifts

Amount	Donated By	Purpose
\$ 92.00	Joel Gjevre, Patrick Servais/Wells Fargo	Wells Fargo Matching Gift Program
308.00	Central Middle School PTA	Chemical Health Week Prizes

C. Human Resources Recommendations

Employment

Approved the following Human Resource Actions as recommended:

Employment

Michelle Bijou – 6 Hour, 10-Month ECFE Secretary – Community Education Retirement – Barb Wills

Janet Boylston – 6.5 Hour Special Education Para – Oakwood Elementary Transfer – Mary Ladenthin

Bette Bruning – 12-Month Transportation Secretary – District Transfer – Marie Reed

Christina Burgner – 6.25 Hour Special Education Para – Central Middle School Resignation – Judy Carlson

Chanda Chapman – .6 Hour Special Education Para – Central Middle School Non-resident student

Xin Heng – 1.0 Chinese Teacher – High School Increased Enrollment

Jane Hwang – 4 Hour Special Education Para – Oakwood Elementary Resignation – Julie Pedote

Vickie Maus – 1.0 5th Grade Teacher – Greenwood Retirement – Robert McCloughan

Cassandra Raiche – 1.0 Special Education Teacher – Gleason Lake Elementary Increased Enrollment

Ryan Strauser – 6.5 Hour Special Education Para – Central Middle School Open Position

Christine Zaragoza – Building Supervisor – Community Education
Open Position

Employment,
Cont'd.

Contract Modification

Contract
Modification

Andrea Allegrezza – Math & TAP Teacher, High School
From .667 to .75 (Term 2 only)

David Brattain – Science & TAP Teacher, High School
From .667 to .834 (2nd Semester)

Julia Kugland – Literacy Intervention, Gleason Lake Elementary
From .5 to .9 (07-08 only)

Ricky Phalak – Papaprofessional, Central Middle School
Contract Ended 11/20/07

Disability/Child Care Leave of Absence

Disability/
Child Care
Leave of
Absence

Aaron Benesh – 2nd Grade Teacher at Birchview Elementary
Requested a childcare leave of absence to begin with the birth of his baby which is due on January 30, 2008. He is requesting a five-day childcare leave of absence.

Kari Beutz – Communications Teacher at High School
Requested a childcare leave of absence to begin with the birth of her baby which is due on April 6, 2008. She is requesting a disability leave followed by a childcare leave of absence through the end of the 2007-2008 school year.

Korena Bradford – Kindergarten Teacher at Gleason Lake Elementary
Requested a childcare leave of absence to begin with the birth of her baby which is due on February 6, 2008. She is requesting a disability leave followed by a six-week childcare leave of absence.

Kim Connor – 2nd Grade Teacher at Greenwood Elementary
Requested a childcare leave of absence to begin with the birth of her baby which is due on April 2, 2008. She is requesting a disability leave followed by a childcare leave of absence through then end of the 2007-2008 school year.

Ann Kelly – Special Education Teacher at Birchview Elementary
Requested a childcare leave of absence to begin with the birth of her baby which is due on April 10, 2008. She is requesting a disability leave followed by a childcare leave of absence through the end of the 2007-2008 school year. She has also requested a childcare leave of absence for the 2008-2009 school year.

Susan Newman – Science Teacher at High School
Requested a childcare leave of absence to begin with the birth of her baby which is due in May, 2008. She is requesting a disability leave followed by a childcare leave of absence through the end of the 2007-2008 school year. She has also requested a childcare leave of absence for the 1st term of the 2008-2009 school year.

Risa Piche-Paloney – Technology Specialist at Oakwood Elementary
Requested a childcare leave of absence to begin with the birth of her baby which is due on February 12, 2008. She is requesting a disability leave followed by a childcare leave of absence through the end of the 2007-2008 school year.

Nicole Walerius – 1st Grade Teacher at Plymouth Creek Elementary
Requested a childcare leave of absence to begin with the birth of her baby which is due on May 24, 2008. She is requesting a disability leave followed by a childcare leave of absence through the end of the 2007-2008 school year.

Retirement

James Brandl – Director of Community Education Services

Effective: June 30, 2008

Alan Hopeman – Executive Director of Finance and Business Services

Effective: June 30, 2008

Craig Paul – Principal at High School

Effective: June 30, 2008

Retirement

Resignation

Stefanie Chern – Special Education Para at Central Middle School

Resigned her position effective November 21, 2007.

Kristin Larson – Special Education Para at Central Middle School

Resigned her position effective November 14, 2007.

Julie Pedote – Special Education Para at Oakwood Elementary

Resigned her position effective November 16, 2007.

Resignation

- D. Appoint Board Representation to Hear Grievance Number 2007-B of a Custodial Union Member and Set Date for Hearing

Appoint Board Representative for Grievance

Approved the appointment of Pat Gleason as School Board representative for the third stage conference on Grievance Number 2007-B of a Custodial Union member, and schedule the conference for Tuesday, December 18, 2007 at 4:00 p.m. at the District Administration Building.

3. **STUDENT CURRICULUM PRESENTATION**

Student Curriculum Presentation

- A. Kimberly Lane Elementary Student Presentation

Katya Vladykina and Lindi Bechel, 5th grade students from Kimberly Lane Elementary, shared an I-movie they created. Their technology teacher, Mr. Steve Gustafson, was also present to introduce the students and explain what was involved in the process of creating an I-movie.

4. **SESQUICENTENNIAL MOMENT – Katherine Pitts**

Sesquicentennial Moment

Katherine Pitts, a 12th grader at Wayzata High School read an excerpt from the district history about the first schools in District 284 and the staff and students who inhabited them.

5. **RECOGNITIONS**

Recognitions

- A. December Employee of the Month – Plymouth Creek Elementary – Jill Mertes

Ms. Jill Mertes, third grade teacher at Plymouth Creek Elementary, was recognized as Wayzata's December Employee of the Month. Jill worked at Ridgemount Jr. High (EMS), Oakwood and Gleason Lake Elementaries before moving to Plymouth Creek when the school opened in 1989. Jill's joy in teaching is obvious to all those who work with her. She has been described as someone who "always gives 110 percent" helping students gain confidence while enjoying learning. Congratulations Jill!

B. Board Service Recognition – Gregory D. Baufield

Mr. Greg Baufield, outgoing Board member, was recognized for eleven years of service as a member of the Board of Education for Wayzata Public Schools. Mr. Baufield was first elected in November 1996 and then reelected in 1999 and 2003. Over the last eleven years, he has served the school district as Chair, Vice Chair, Treasurer, and Director, and has been appointed and served on numerous committees within the district and within the communities we serve. Board Chair Cohen stated, "On behalf of the Board of Education, parents, students, and employees of this school district, I would like to take this opportunity to express our sincere appreciation for your hard work and dedication."

The members of the School Board took this opportunity to also thank Greg for all that he has done for the District and for them individually. Greg thanked everyone for their kind words and all the Board members for their support over the years.

C. Wayzata Public Schools 2007-2008 Retirees

The following members of the administration have announced their retirement on June 30, 2008. Superintendent Ostlund read their retirement letters aloud and recognized them for their years of service to Wayzata Public Schools.

- James Brandl, Community Education Services Director, 28 years
- Alan Hopeman, Finance and Business Services Executive Director, 8 years
- Craig Paul, High School Principal, 15 years

D. Blue Ribbon School – Kimberly Lane Elementary

Kimberly Lane Elementary was recognized for being named a 2007 Blue Ribbon School by U.S. Secretary of Education, Margaret Spellings. They were one of eight K-12 Schools in Minnesota and 287 schools nationwide named to the No Child Left Behind Blue Ribbons Schools program. This award recognized the hard work of staff under the direction of Principal Gary Kipling at Kimberly Lane School. The 2007 schools were honored at an awards ceremony in Washington, D.C., November 12 and 13.

Principal Kipling commented that it was the performance of all his staff and students that earned them this award; it was a team effort.

E. WHS Girls' Swimming – 200 Yard Freestyle Relay Team – State Championship

Four athletes from Wayzata High School were recognized for placing first at the Girls' State Swimming and Diving meet held November 15-17 at the University of Minnesota's Aquatic Center. The relay team consisted of seniors Shelby Johnson and Kate Tomasovicova, and freshmen Heather Arseth and Sarah Deis. The girls' swimming team is coached by Dan Zrust.

F. Wayzata Music Education Boosters (WMEB)

Pat Muradian, President of the Wayzata Music Education Boosters, presented a check to the School Board in support of music education in the District. He thanked the Board for their support this year and stated, "We're pleased to present you with a check for \$12,000 because of all our success this past year." Board Chair Cohen thanked the Music Education Boosters very much for their gift to the District.

Recognitions,
Cont'd.

6. **REPORTS FROM ORGANIZATIONS**

Reports from
Organizations

This section of the agenda provides the opportunity for parent, teacher, and/or student associations/organizations to provide the School Board with reports/updates.

A. Student Council

Student
Council

Lauren Wilvers was present to report on student activity, including the fact that the student council raised \$6,000 for Interfaith Outreach and Adopt a Family!

7. **SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS**

Superintendent's
Report

A. Superintendent

B. Curriculum and Instruction

Curriculum
and
Instruction

1. Approval of Proposed Kimberly Lane Elementary Site Plan – G. Kipling

Ms. Peterson made a motion to approve the Shared Decisions Agreement between Kimberly Lane Elementary and the Wayzata School Board for 2007-2009 school years and authorize the School Board Chair to sign the document. The motion was seconded by Mr. Moroz and the motion passed unanimously.

2. Approval of Open Enrollment Non-Resident Agreement

A motion was made by Mr. Moroz and seconded by Mr. Landis to approve administration's recommendations to close any class at the high school whose population exceeds 800, close Kimberly Lane Elementary, close Greenwood Elementary except for Grade 1, and close Plymouth Creek Elementary. The elementary recommendations will be reexamined after kindergarten round-up. The motion passed unanimously.

3. Achievement Profile – L. Robbins

Each year the office of assessment and evaluation compiles an annual report on student achievement. The profile contains information on general District characteristics and achievement assessment results. Lois Robbins, Director of Assessment and Evaluation, presented key findings from the 2007-2007 Achievement Profile.

No Board action was required.

4. Annual Professional Development Update – D. Falls

Curriculum
and
Instruction,
Cont'd.

Each year the District must submit a report on their professional development to the Minnesota Department of Education. The District improves continually in this area with their involvement with alternative compensation and targeted discussions about student achievement. Denise Falls, a teacher on special assignment for professional development, gave an overview of activities in the District.

No Board action was required.

C. Finance and Business Services

Finance
and
Business
Services

1. Monthly Financial Reports

The School Board received the following monthly financial reports for review and information:

- Student Activity Fund Report of October 31, 2007.
- All remaining funds associated with the 1994 Bond Issue and the 1998 Bond Issue were expended by June 30, 2007. A final expenditure summary of both accounts will be provided once the June 30, 2007 audit is complete. Inclusion of the Monthly Financial Report, which details fund and budget status data as of June 30, 2007, will also resume once the June 30, 2007 audit is completed.

No Board action was required.

2. Refunding of Series 1999A General Obligation Bonds – Springsted Inc.

During the day on December 10 Springsted, Inc. received bids on the proposed sale of bonds to refund the District's Series 1999A general obligation bonds. They analyzed the results, determined who was the low bidder, and Ms. Dee Dee Kearing of Springsted, Inc. presented the results at the meeting. Out of eight bidders, the winning bid from Piper Jaffray & Co. came in at 3.647%, saving taxpayers in the school district \$181,000.

A motion was made by Ms. Droegemueller and seconded by Mr. Moroz to approve the Resolution Authorizing and Awarding Sale of General Obligation School Building Refunding Bonds, Series 2007A, Fixing the Form and Specifications Thereof, Providing for Their Execution and Delivery and Levying Taxes for Their Payment. A roll call vote was taken and the following voted in favor thereof: Mr. Gregory Baufield, Ms. Susan Droegemueller, Ms. Patricia Gleason, Mr. Gary Landis, Mr. John Moroz, Ms. Carter Peterson, and Ms. Linda Cohen, and the following voted against the same: no one; whereupon the motion passed on a 7-0 vote.

3. Comprehensive Annual Financial Report for Fiscal Year Ending June 30, 2007

Finance
and
Business
Services,
Cont'd.

The annual audit was completed by the auditing firm of Larson, Allen, Weishair & Co., LLP. Mr. Dennis Hoogeveen and Rachel Flanders, Principals with Larson-Allen, highlighted the reports and answered questions. The School District was issued what is known as an unqualified or "clean" audit report by Larson-Allen. Ms. Flanders stated, "The staff was well prepared and we would like to thank Alan, Bill and Jim, as it is a lot of work on their part." John Moroz, Board Treasurer, stated, "The District is in solid financial shape, thanks to Alan and his team."

Board Chair Cohen thanked Mr. Alan Hopeman, Executive Director of Finance and Business; Bill Rueber, Controller; and Jim Scheuer, Senior Accountant, for all their hard work.

A motion was made by Mr. Moroz and seconded by Mr. Landis to accept the Comprehensive Annual Report for the Fiscal Year Ending June 30, 2007, the Executive Audit Summary prepared by Larson, Allen, Weishair & Co., LLP and the Schedule of Expenditures of Federal Awards and Reports of Independent Certified Public Accountants and Other Required Reports for the Year Ending June 30, 2007. Further designate the amount of \$1,973,246 in the unreserved fund balance as of June 30, 2007 to be used for specific purposes as presented. The motion passed unanimously.

4. Certification of 2007 Payable 2008 Property Tax Levy

A motion was made by Ms. Gleason and seconded by Ms. Peterson to Certify the final 2007 Payable 2008 Levy for Independent School District 284 as follows:

<i>Gen. Fund-Referendum Market Value-Voter Approved</i>	<i>\$15,709,306.94</i>
<i>Gen. Fund-Referendum Market Value-Other</i>	<i>862,943.63</i>
<i>Gen. Fund-Net Tax Capacity-Voter Approved</i>	<i>4,568,598.00</i>
<i>Gen. Fund-Net Tax Capacity-Other</i>	<i>8,807,329.59</i>
<i>Community Service Fund</i>	<i>1,114,226.82</i>
<i>Debt Service Fund</i>	<i><u>9,441,024.04</u></i>
<i>Total Certified Levy</i>	<i><u>\$40,503,428.02</u></i>

The motion passed unanimously.

D. Human Resource Services

Human
Resources

There was no Human Resource Services business.

8. **OTHER BOARD ACTION**

Other Board
Action

There was no further Board action.

9. **AUDIENCE OPPORTUNITY TO ADDRESS SCHOOL BOARD** Audience Opportunity to Address School Board
 This section of the agenda provides an opportunity for those who have called and placed their names on the list and for members of the audience to address the School Board.
- Mr. Joel Henley, 1640 Ranier Circle, Plymouth, MN 55447, addressed the Board regarding the District 287 Transition Program. It was explained to Mr. Henley that the Board would be discussing this at their work session scheduled for Monday, December 17, beginning at 4:00 p.m. at the District Administration Building.
10. **BOARD REPORTS** Board Reports
- A. **Update on Superintendent Search – Superintendent Search Committee**
- Board Member, John Moroz, gave an update on the Superintendent search. The Sub-Committee, consisting of three Board members and assisted by the Exec. Director of Human Resources, and School Exec., the search firm hired by the District, met to discuss the job profile that was developed from numerous forums with administrators, teachers, Board members and community members. This job profile was compared to the list of candidates who applied for the position and three candidates were chosen to be interviewed. The Sub-Committee has moved two of those candidates forward; they are: Dr. Tom Westerhaus and Dr Chace Anderson.
- Employees and community members are being given the chance to meet these candidates on Tuesday and Wednesday, December 11 and 12 and voice their opinion on the candidates hiring. The Board will hold interviews with each candidate on these two dates at 8:15 p.m. at the District Administration Building.
11. **NEW BUSINESS** New Business
- There was no new business.
12. **ADJOURN** Adjourn
- There being no additional business before the School Board, a motion was made by Ms. Peterson and seconded by Mr. Moroz to adjourn the meeting. The motion passed unanimously. Ms. Cohen, Board Chair, adjourned the meeting at 9:38 p.m.*
- Upon approval by the School Board, complete minutes will be available at the District Administration Building, 210 County Road 101 North, Plymouth, on the District website, at all School Media Centers, and at the Public Libraries in Plymouth, Wayzata, and Ridgedale.

INDEPENDENT SCHOOL DISTRICT 284
 SUSAN DROEGEMUELLER, SCHOOL BOARD CLERK

Linda A. Cohen
School Board Chair

Susan Droegemueller
School Board Clerk

Attachments:

Board Agenda
Refunding of Series 1999A General Obligation Bonds Resolution
Certification of 2007 Payable 2008 Property Tax Levy

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 4. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: A. Approval of Minutes

COMMENTS BY: Board Clerk Droegemueller

3. Special Board Meeting – December 11, 2007

Enclosed for Board review and approval are the minutes of the Special Board Meeting of December 11, 2007.

RECOMMENDED ACTION: Approve the minutes of the Special Board Meeting of December 11, 2007.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

Official Minutes of Special Meeting
December 11, 2007

The Board of Education
Wayzata Public Schools

A Special Meeting of the Board of Education of Wayzata Public Schools was held December 11, 2007, beginning at 8:15 PM at the District Administration Building, 210 County Rd. 101 N., Plymouth, MN 55447, pursuant to due notice.

1. **CALL TO ORDER/ROLL CALL**

Call to Order
Roll Call

The meeting was called to order by Board Chair, Linda Cohen, and Susan Droegemueller, Board Clerk, called the roll. The following School Board members were present: Mr. Gregory D. Baufield, Ms. Linda A. Cohen, Ms. Susan Droegemueller, Ms. Patricia L. Gleason, Mr. John A. Moroz, Mr. Gary W. Landis, and Ms. Carter G. Peterson. School Board members absent: No one.

Others Present: Jay Hesby, Kenneth Dragseth, Annie Doughty, Rhonda Dean, Colleen Erickson, and Mrs. Westerhaus.

2. **SUPERINTENDENT CANDIDATE INTERVIEW**

Superintendent
Candidate
Interview

Candidate #1, Dr. Tom Westerhaus, Superintendent of the Prior Lake/Savage School District, was interviewed for the position of Superintendent of Wayzata Public Schools by members of the Board of Education, answering pre-determined questions. At the completion of the interview, Dr. Westerhaus was given the chance to ask questions of the Board regarding the future of the district and their expectations of the new superintendent beginning July 1, 2008.

3. **ADJOURN**

Adjourn

The special meeting was adjourned at 9:15 p.m. by Board Chair, Linda Cohen.

Upon approval by the School Board, complete minutes will be available at the District Administration Building, 210 County Road 101 North, Plymouth, on the District website, at all School Media Centers, and at the Public Libraries in Plymouth, Wayzata, and Ridgedale.

INDEPENDENT SCHOOL DISTRICT 284
SUSAN DROEGEMUELLER, SCHOOL BOARD CLERK

Linda A. Cohen
School Board Chair

Susan Droegemueller
School Board Clerk

Attachments:
Board Agenda

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 4. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: A. Approval of Minutes

COMMENTS BY: Board Clerk Droegemueller

4. Special Board Meeting – December 12, 2007

Enclosed for Board review and approval are the minutes of the Special Board Meeting of December 12, 2007.

RECOMMENDED ACTION: Approve the minutes of the Special Board Meeting of December 12, 2007.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

Official Minutes of Special Meeting
December 12, 2007

The Board of Education
Wayzata Public Schools

A Special Meeting of the Board of Education of Wayzata Public Schools was held December 12, 2007, beginning at 8:15 PM at the District Administration Building, 210 County Rd. 101 N., Plymouth, MN 55447, pursuant to due notice.

1. **CALL TO ORDER/ROLL CALL**

Call to Order
Roll Call

The meeting was called to order by Board Chair, Linda Cohen, and Susan Droegemueller, Board Clerk, called the roll. The following School Board members were present: Mr. Gregory D. Baufield, Ms. Linda A. Cohen, Ms. Susan Droegemueller, Ms. Patricia L. Gleason, Mr. John A. Moroz, Mr. Gary W. Landis, and Ms. Carter G. Peterson. School Board members absent: No one.

Others Present: Jay Hesby, Kenneth Dragseth, Annie Doughty, Rhonda Dean, and Colleen Erickson.

2. **SUPERINTENDENT CANDIDATE INTERVIEW**

Superintendent
Candidate
Interview

Candidate #2, Dr. Chace Anderson, Asst. Superintendent of the Edina School District, was interviewed for the position of Superintendent of Wayzata Public Schools by members of the Board of Education, answering pre-determined questions. At the completion of the interview, Dr. Anderson was given the chance to ask questions of the Board regarding the future of the district and their expectations of the new superintendent beginning July 1, 2008.

The interview process ended at approximately 9:15 p.m., and Dr. Anderson left the meeting. At this time, members of the Board began discussion of the two candidates. Comments from administration, staff and community members were read by members of the Board and each member gave their opinions/impressions of the two candidates. After careful consideration and discussion by members of the Board, a motion was made by Mr. Moroz and seconded by Ms. Gleason to enter into contract negotiations with Dr. Chace Anderson. Board Chair Cohen called for a vote and the motion passed unanimously.

3. **ADJOURN**

Adjourn

The special meeting was adjourned at 10:30 p.m. by Board Chair, Linda Cohen.

Upon approval by the School Board, complete minutes will be available at the District Administration Building, 210 County Road 101 North, Plymouth, on the District website, at all School Media Centers, and at the Public Libraries in Plymouth, Wayzata, and Ridgedale.

INDEPENDENT SCHOOL DISTRICT 284
SUSAN DROEGEMUELLER, SCHOOL BOARD CLERK

Linda A. Cohen
School Board Chair

Susan Droegemueller
School Board Clerk

Attachments:
Board Agenda

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 4. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: B. Finance and Business Services

COMMENTS BY: Mr. Hopeman, Jr.

Finance and Business Recommendations

These routine items are presented for Board of Education review and approval through a single consent motion.

Monthly Bills

The attached lists itemize claims for which the Board of Education is requested to authorize payment.

General Checking Account for December 2007	\$ 3,548,791.28
Wire Transfer for November 2007	\$ 37,383,978.00

RECOMMENDED ACTION: Authorize payment as recommended.

Gifts

The District has received the following gifts, which are in compliance with current District policy and guidelines:

Amount	Donated By	Purpose
\$ 100.00	General Mills Foundation	Employee Matching Gift Foundation to Gleason Lake Elementary
222.12	Cindy Mohr, Mark Ryshavy and Wells Fargo	Employee Matching Gift Foundation to Gleason Lake Elementary
222.12	Cindy Mohr, Mark Ryshavy and Wells Fargo	Employee Matching Gift Foundation to Gleason Lake Elementary
315.29	Barnes & Noble	Wayzata Family Learning Center Programs
350.00	East Middle School PTA	Scholarships for Band and Choir Programs
1,500.00	Wescott A. and Laura Jones	Wells Fargo Community Support/United Way Campaign

3,000.00	Kopp Family Foundation/Leroy Kopp	High School Scholarship
5,100.00	East Middle School PTA	Field Trip Scholarships
7,400.00	Sunset Hill Elementary PTSA	Art Supplies, Xerox and Field Trip Expenses
\$18,209.53		

RECOMMENDED ACTION: Approve the above listed gifts to be used as designated.

Motion by: _____	Yes _____	Passed _____
Second by: _____	No _____	Failed _____
Abstentions _____		

**WAYZATA PUBLIC SCHOOLS
MONTHLY CHECK DISBURSEMENT SUMMARY
DECEMBER 2007**

CHECK	VENDOR	DESCRIPTION	DATE	AMOUNT
334558	INTERMEDIATE DIST 287	07/08 TUITION	12/21/2007	634,452.00
334353	MN TEACHERS RETIREMENT ANNS	Payroll accrual	12/14/2007	194,999.65
334798	MN TEACHERS RETIREMENT ANNS	Payroll accrual	12/31/2007	194,603.18
334096	TIERNEY BROTHERS, INC.	TECH TIERNEY MODEL CLASSROOM SSH 10	12/4/2007	184,462.71
334481	WEST METRO EDUCATION PROGRAM	IDDS 2ND TUITION BILLING	12/18/2007	154,560.00
334752	TIERNEY BROTHERS, INC.	TECH TIERNEY BROTHERS	12/27/2007	122,511.93
334762	US ENERGY SERVICES, INC	MONTHLY SERVICE	12/27/2007	96,633.66
334482	WEST METRO EDUCATION PROGRAM	INTEGRATION 2ND BILLING 07/08	12/18/2007	95,491.00
334806	PUBLIC EMPLOYEES RETIREMENT AS	Payroll accrual	12/31/2007	93,605.94
334359	PUBLIC EMPLOYEES RETIREMENT AS	Payroll accrual	12/14/2007	88,146.32
334465	CITY OF PLYMOUTH - FINANCE DEP	SCHOOL RESOURCE OFFICERS	12/18/2007	81,602.43
334458	MN SCHOOL BOARDS ASSN - INSURA	COMMERCIAL PKG POLICY	12/18/2007	65,473.50
334219	XCEL ENERGY	MONTHLY SERVICE	12/6/2007	56,202.48
334542	HALLBERG ENGINEERING	PROF SERVICE MDE#97163	12/21/2007	48,410.40
334818	WAYZATA EDUCATION ASSN	Payroll accrual	12/31/2007	45,935.98
334323	UPPER LAKE FOODS	GROCERIES	12/11/2007	45,873.78
334370	WAYZATA EDUCATION ASSN	Payroll accrual	12/14/2007	45,770.52
334113	YMCA - RIDGEDALE	AFTER SCH DROP IN ACTIVITIES 06/07	12/4/2007	39,000.00
334761	UPPER LAKE FOODS	GROCERIES	12/27/2007	34,743.90
334103	UPPER LAKE FOODS	GROCERIES	12/4/2007	32,473.12
334007	CHILDREN'S HEALTH MARKET, THE	HEALTH STUDENT GUIDES	12/4/2007	30,679.55
334490	ABRAMS & CO PUBLISHERS, INC	PROF DEVELOPMENT DAY	12/21/2007	30,334.50
334643	UPPER LAKE FOODS	GROCERIES	12/21/2007	30,276.62
334486	XCEL ENERGY	MONTHLY SERVICE	12/18/2007	26,891.47
334800	NORTH CENTRAL TRUST/FBO WAYZAT	Payroll accrual	12/31/2007	26,113.20
334339	FIDELITY INVESTMENTS	Payroll accrual	12/14/2007	24,406.57
334785	FIDELITY INVESTMENTS	Payroll accrual	12/31/2007	23,888.39
334547	HASTINGS CO-OP CREAMERY CO	GROCERIES	12/21/2007	21,724.10
334013	DALBEC ROOFING CO	WMS COMPLETE WORK	12/4/2007	21,080.00
334598	NW SHEET METAL CO	LABOR & MATERIAL MDE#97768	12/21/2007	20,623.58
334094	THERMO-DYNE, INC	REPLACED COMPRESSOR	12/4/2007	20,225.83
334755	TSP	PROF SERVICE	12/27/2007	19,928.49
334341	FRANKLIN-TEMPLETON	Payroll accrual	12/14/2007	18,529.71
334787	FRANKLIN-TEMPLETON	Payroll accrual	12/31/2007	18,394.54
334330	AMERIPRISE FINANCIAL SERVICES,	Payroll accrual	12/14/2007	16,718.66
334775	AMERIPRISE FINANCIAL SERVICES,	Payroll accrual	12/31/2007	16,701.98
334656	ZIEGLER INC	SERVICE MDE#97820	12/21/2007	15,502.40
334811	T ROWE PRICE	Payroll accrual	12/31/2007	15,182.89
334363	T ROWE PRICE	Payroll accrual	12/14/2007	15,137.41
334250	DIVERSIFIED SNACK DISTRIBUTION	GROCERIES	12/11/2007	14,965.84
334614	RELIA STAR LIFE INS CO	Ins. Tracking Billing	12/21/2007	14,423.95
334343	GREAT WEST LIFE & ANNUITY - US	Payroll accrual	12/14/2007	14,301.69
334789	GREAT WEST LIFE & ANNUITY - US	Payroll accrual	12/31/2007	14,301.69
334645	VOSS LIGHTING	SUPPLIES MDE#23341	12/21/2007	11,938.31
334226	XEROX CORP	WMS COPIER BLANKET	12/6/2007	11,572.23
334311	ST. LOUIS PARK TRANSPORTATION	TRANSPORTATION	12/11/2007	11,475.00
334207	TIERNEY BROTHERS, INC.	TECH TIERNEY PCREEK ELEMENTARY 5070	12/6/2007	11,177.20
334808	SCHOOL SERVICE EMPLOYEES	Payroll accrual	12/31/2007	11,099.68
334360	SCHOOL SERVICE EMPLOYEES	Payroll accrual	12/14/2007	11,022.42
334297	RELIA STAR LIFE INSURANCE CO	Payroll accrual	12/11/2007	10,709.33
334037	INSPEC, INC.	PROF SERVICE	12/4/2007	10,591.04
334050	LARSON ALLEN LLP	PROF SERVICE	12/4/2007	10,500.00
334523	DAKOTA MECHANICAL	WMS BOILER REPLACE	12/21/2007	10,370.00

334079	PRISMA, LLC	TALENT DEVL MENTOR PROGRAM	12/4/2007	10,333.00
334608	CITY OF PLYMOUTH - FINANCE DEP	WATER	12/21/2007	9,816.03
334172	MN SCHOOL BOARDS ASSN - INSURA	DEDUCTIBLE BILLING STATEMENT 11/01/	12/6/2007	9,712.51
334421	DELOITTE & TOUCHE LLP	PROF SERVICE	12/18/2007	8,525.00
334424	FIRST STUDENT, INC	ATH - SPORT RUNS	12/18/2007	8,241.25
334065	MN SCHOOL BOARDS ASSN - INSURA	DEDUCTIBLE BILLING STATEMENT 09/30/	12/4/2007	7,569.13
334423	FAIRVIEW	ATH- ATHLETIC TRAINER	12/18/2007	7,431.20
334348	MET LIFE	Payroll accrual	12/14/2007	7,078.37
334613	RELATE COUNSELING CTR	CONT SERV	12/21/2007	7,040.00
334216	WASTE MANAGEMENT-TC WEST	SERVICE	12/6/2007	6,984.31
334196	SCHOOL EXEC CONNECT	PROF SERVICE	12/6/2007	6,750.00
334770	YMCA CAMP IHDUHAPI	FIELD TRIP DEPOSIT	12/27/2007	6,695.00
334368	VALIC	Payroll accrual	12/14/2007	6,634.94
334816	VALIC	Payroll accrual	12/31/2007	6,634.94
334308	SPUNKMEYER INC., OTIS	GROCERIES	12/11/2007	6,615.45
334338	EQUITABLE LIFE	Payroll accrual	12/14/2007	6,551.52
334784	EQUITABLE LIFE	Payroll accrual	12/31/2007	6,535.04
334793	MET LIFE	Payroll accrual	12/31/2007	6,432.45
334603	PEARSON EDUCATION	EARTH SCIENCE TEXTBOOKS	12/21/2007	6,211.45
334541	GROVES ACADEMY	TUITION	12/21/2007	6,110.00
334498	APEX ANALYTICS INC.2006	PROF SERVICE MDE#97806	12/21/2007	6,096.96
334615	RELIA STAR LIFE INSURANCE CO	Ins. Tracking Billing	12/21/2007	5,996.96
334233	ANCHOR PAPER CO	INVENTORY - COLORED PAPERS	12/11/2007	5,992.00
334819	ZURICH KEMPER/ANNUITY PREM RES	Payroll accrual	12/31/2007	5,683.00
334566	KARGES-FAULCONBRIDGE, INC. EN	PROF SERVICE	12/21/2007	5,629.10
334371	ZURICH KEMPER/ANNUITY PREM RES	Payroll accrual	12/14/2007	5,613.92
334337	EDUCATION MN ESI BILLING TRUST	Payroll accrual	12/14/2007	5,523.80
334783	EDUCATION MN ESI BILLING TRUST	Payroll accrual	12/31/2007	5,523.80
334651	YEADON FABRIC DOMES INC	DOMES SET-UP	12/21/2007	5,500.00
334687	FIRST STUDENT, INC	TRANSPORTATION	12/27/2007	5,376.06
334306	SOL BREKK BUSINESS TECH SOLUTI	TECH SOLBREKK ZENWORKS ASSESSMENT	12/11/2007	5,250.00
334754	TRIO SUPPLY CO	SERVING SUPPLIES	12/27/2007	5,246.57
334295	RATWIK, ROSZAK & MALONEY, P.A.	PROF SERVICE	12/11/2007	5,165.37
334619	SARTELL GROUP, THE	1 YEAR SUPPORT SERVICE	12/21/2007	5,000.00
334241	BIX PRODUCE CO	BLANKET 98-99 PRODUCE HOT LUNCH	12/11/2007	4,963.33
334609	CITY OF PLYMOUTH - FINANCE DEP	FUEL USAGE OCT 2007	12/21/2007	4,937.67
334159	LIFETIME FITNESS, INC.	TEAM LOCKER ROOM RENT	12/6/2007	4,919.30
334544	HARCOURT ACHIEVE	OW- BOOKS FOR LEVELED BOOK ROOM	12/21/2007	4,883.73
334515	CENTER FOR PUBLIC OUTREACH	PROF SERVICE	12/21/2007	4,825.05
334649	WEST METRO LEARNING	SPECIAL	12/21/2007	4,800.00
334507	BOILER SERVICES, INC	WMS #2 BLR REPAIR	12/21/2007	4,770.78
334648	WAYZATA COMMUNITY CHURCH	LEASE	12/21/2007	4,580.15
334098	TRIO SUPPLY CO	SERVING SUPPLIES	12/4/2007	4,505.27
334730	CITY OF PLYMOUTH - FINANCE DEP	FUEL USAGE NOV 2007	12/27/2007	4,346.54
334700	INSPEC, INC.	PROF SERVICE	12/27/2007	4,345.00
334790	HORACE MANN LIFE INSURANCE CO	Payroll accrual	12/31/2007	4,221.15
334069	NW EVALUATION ASSN	PAY NWEA FOR WORKSHOP FEE.	12/4/2007	4,200.00
334344	HORACE MANN LIFE INSURANCE CO	Payroll accrual	12/14/2007	4,134.46
334817	WADDELL & REED, INC.	Payroll accrual	12/31/2007	4,101.52
334375	BULLIS INSURANCE AGENCY LLC	CRIME POLICY	12/14/2007	4,062.00
334487	XEROX CORP	INVENTORY - XEROX STAPLES 4595	12/18/2007	4,050.00
334364	TWENTIETH CENTURY INVESTORS	Payroll accrual	12/14/2007	4,049.40
334812	TWENTIETH CENTURY INVESTORS	Payroll accrual	12/31/2007	4,049.40
334369	WADDELL & REED, INC.	Payroll accrual	12/14/2007	4,024.07
334195	SCHOELL & MADSON, INC	PROF SERVICE	12/6/2007	4,015.50
334681	FATHER FLANAGAN'S BOYS' HOME	STAFF	12/27/2007	3,940.70
334384	ISD #270 HOPKINS SCHOOL	PROF SERVICE	12/14/2007	3,761.33
334660	AUTOMATED LOGIC CORP	EMS & WMS UPGRADES	12/27/2007	3,723.25
334522	CORP EXPRESS	SUPPLIES	12/21/2007	3,685.27
334093	TEAM PERSONNEL SERVICES INC	PROF SERVICE	12/4/2007	3,240.00
334318	TRIO SUPPLY CO	SERVING SUPPLIES	12/11/2007	3,223.23

334736	RELATE COUNSELING CTR	CONT SERV	12/27/2007	3,206.25
334176	NATIONAL TREASURE KUNG FU, INC	CLASSES	12/6/2007	3,203.20
334316	TIERNEY BROTHERS, INC.	TECH TIERNEY SHIFT DIFFERENTIAL	12/11/2007	3,200.00
334616	RESULTS REAL ESTATE INC	PROF SERVICE	12/21/2007	3,000.00
334729	CITY OF PLYMOUTH - FINANCE DEP	DIAL A RIDE TICKETS	12/27/2007	3,000.00
334801	NORTHERN LIFE INSURANCE	Payroll accrual	12/31/2007	2,928.41
334068	NEW DOMINION SCHOOL #8492	06/07 TUITION	12/4/2007	2,841.52
334794	MN CHILD SUPPORT - PAYMENT CTR	Payroll accrual	12/31/2007	2,753.86
334139	ELECTION SYSTEMS & SOFTWARE,	SUPPLIES	12/6/2007	2,737.55
334328	AETNA LIFE INS & ANNUITY CO	Payroll accrual	12/14/2007	2,648.57
334773	AETNA LIFE INS & ANNUITY CO	Payroll accrual	12/31/2007	2,648.57
334355	NORTHERN LIFE INSURANCE	Payroll accrual	12/14/2007	2,615.91
334183	PIERRE FOODS, INC.	GROCERIES	12/6/2007	2,588.72
334524	DALBEC ROOFING CO	SERVICE	12/21/2007	2,588.00
334597	NEW DOMINION SCHOOL #8492	TUITION	12/21/2007	2,454.04
334236	ANOKA RAMSEY COMM COLLEGE	Cisco Membership and Instructor Tra	12/11/2007	2,450.00
334500	AUTOMATED LOGIC CORP	SERVICE MDE#7591	12/21/2007	2,410.50
334304	SCHUMACHER WHOLESALE MEATS INC	GROCERIES	12/11/2007	2,359.95
334357	ORCHARD TRUST CO AS	Payroll accrual	12/14/2007	2,285.87
334803	ORCHARD TRUST CO AS	Payroll accrual	12/31/2007	2,285.87
334349	MN CHILD SUPPORT - PAYMENT CTR	Payroll accrual	12/14/2007	2,237.83
334260	GAGE FOOD PRODUCTS AND CRESTMA	GROCERIES	12/11/2007	2,200.69
334652	YOUTH FRONTIERS, INC	CONFIRMING 7TH GRADE YOUTH RETREAT-	12/21/2007	2,190.00
334283	METRO ATHLETIC SUPPLY	T-SHIRTS	12/11/2007	2,158.43
334346	LUTHERAN BROTHERHOOD/THRIVENT	Payroll accrual	12/14/2007	2,126.72
334791	LUTHERAN BROTHERHOOD/THRIVENT	Payroll accrual	12/31/2007	2,126.72
334173	MN VISITING NURSE AGENCY	FLU SHOT CLINIC	12/6/2007	2,116.00
334493	AIR PURIFICATION & ENERGY CONS	FILTERS	12/21/2007	1,905.50
334466	QUALITY RESOURCE GROUP, INC	PROF SERVICE	12/18/2007	1,888.42
334089	STAR GYMNASTICS SUPPLY	ATH - GYMNASTICS EQUIP	12/4/2007	1,884.00
334319	TROPICANA CHILLED DSD	NOV 07 BEVERAGES	12/11/2007	1,849.83
334560	ISD #2144	TUITION	12/21/2007	1,715.56
334020	EARTHGRAINS CO, THE	CUST#29791335 BREADS	12/4/2007	1,685.91
334365	UNITED EDUCATORS CREDIT UNION	Payroll accrual	12/14/2007	1,673.00
334813	UNITED EDUCATORS CREDIT UNION	Payroll accrual	12/31/2007	1,673.00
334244	BROWN'S ICE CREAM CO	GROCERIES	12/11/2007	1,593.35
334663	BOILER SERVICES, INC	POOL BOILER PROJECT	12/27/2007	1,579.09
334581	MCEA	COM ED RENEWAL	12/21/2007	1,525.00
334182	PETTY CASH - TECH	ADD'L FUNDS TO TECH PETTY CASH	12/6/2007	1,500.00
334227	YOGASTUDIO	PROF SERVICE	12/6/2007	1,471.60
334132	COMMERCIAL KITCHEN SERVICES	SERVICE	12/6/2007	1,453.49
334104	US BANK	ADMIN FEES	12/4/2007	1,437.50
334677	DVM PIZZA, INC	PIZZA	12/27/2007	1,392.00
334674	CORPORATE HEALTH SYSTEMS, INC	FLEX PROCESSING FOR DEC 07	12/27/2007	1,387.44
334592	MORGAN CO, JOHN J	AC UNIT FOR OFFICE	12/21/2007	1,381.00
334206	THERMO-DYNE, INC	INSTALL NEW VALVE ON CHILLER	12/6/2007	1,378.01
334125	BOILER SERVICES, INC	WMS RELOCATE PUMP	12/6/2007	1,330.26
334464	CITY OF PLYMOUTH - FINANCE DEP	ATH - POLICE SERVICES FOR FOOTBALL	12/18/2007	1,322.58
334214	VEBEROD GEM GALLERY	SUPPLIES	12/6/2007	1,315.10
334529	EARTHGRAINS CO, THE	BREADS CUST#29791335	12/21/2007	1,306.76
334427	GREAT NORTHERN BAKING CO	GROCERIES	12/18/2007	1,296.00
334178	NOVAK, JANICE	PROF SERVICE	12/6/2007	1,260.00
334599	OCCASIONAL SWEETS, LLC	COOKIE CLASS	12/21/2007	1,248.00
334781	CORPORATE HEALTH SYSTEMS, INC	Payroll accrual	12/31/2007	1,240.80
334744	STATE SUPPLY CO, INC.	SUPPLIES CMS	12/27/2007	1,238.56
334333	CITY COUNTY FEDERAL CREDIT UNI	Payroll accrual	12/14/2007	1,206.00
334778	CITY COUNTY FEDERAL CREDIT UNI	Payroll accrual	12/31/2007	1,206.00
334514	CARVER-SCOTT EDUCATIONAL COOP	TUITION	12/21/2007	1,203.38
334538	GENERAL SHEET METAL	AIRHANDLERS LABOR & MATERIALS MDE#9	12/21/2007	1,200.44
334667	CHILDRENS THEATRE CO	ACT#706801 GL - 5th grade	12/27/2007	1,179.00
334378	CUSTOM EXPRESSIONS	OW- WINDOW BLINDS	12/14/2007	1,177.00

334009	COLLEGE TOWN PIZZA INC #1966	PIZZA	12/4/2007	1,174.50
334247	COLLEGE TOWN PIZZA INC #1966	PIZZA	12/11/2007	1,174.50
334418	COLLEGE TOWN PIZZA INC #1966	PIZZA	12/18/2007	1,174.50
334713	MN ASSN OF SECONDARY SCHOOL PR	HS - REGISTRATION	12/27/2007	1,115.00
334110	WAYZATA, CITY OF	WATER/SEWER	12/4/2007	1,110.21
334764	WAYZATA, CITY OF	WATER/SEWER	12/27/2007	1,110.21
334064	MN EDUCUCATION JOB FAIR	REGISTRATION FOR EXHIBIT BOOTH	12/4/2007	1,100.00
334719	NIELSEN, MARY	REIMBURSEMENT FOR RETIREE HEALTH IN	12/27/2007	1,072.90
334193	SCHAEFBAUER, RODGER	TRAVEL EXPENSE MDE#97807	12/6/2007	1,065.99
334252	EARTHGRAINS CO, THE	CUST#29791335 BREADS	12/11/2007	1,053.74
334774	AID ASSN FOR LUTHERANS	Payroll accrual	12/31/2007	1,051.43
334715	MN ASSN OF SCHOOL ADMINISTRATO	JOBSITE ONLINE 01/01/08-12/30/08	12/27/2007	1,050.00
334095	THINKING MAPS, INC	THINKING MAPS: A LANGUAGE FOR IEARN	12/4/2007	1,049.00
334678	EARTHGRAINS CO, THE	CUST#29791335 BREAD	12/27/2007	1,042.06
334329	AID ASSN FOR LUTHERANS	Payroll accrual	12/14/2007	1,038.01
334552	HILL CO, ROBERT B.	SALT	12/21/2007	1,027.70
334245	CARROLL, SARAH	PROF SERVICE	12/11/2007	1,020.00
334473	SCHEIDLER, MATTHEW	CONFERENCE EXPENSE	12/18/2007	1,020.00
334669	COLLEGE TOWN PIZZA INC #1966	PIZZA	12/27/2007	1,015.00
334499	ASSN OF SCHOOL BUSINESS OFFICI	CERTIFICATE-FINANCE	12/21/2007	1,000.00
334000	BEST BUY CO/ED LLC	ACT#7004019900055972 MEDIA SUPPLIES	12/4/2007	996.97
334121	APPLE COMPUTER, INC	BLANKET APPLE REPAIRS	12/6/2007	995.75
334044	JOHNSON AUCTIONEERING	AUCTIONEERING SERVICES FOR EVENING	12/4/2007	995.50
334200	STATE SUPPLY CO, INC.	VALVE	12/6/2007	992.84
334290	PARALLEL TECHNOLOGIES INC	PROF SERVICE	12/11/2007	988.50
334412	BLAKE UPPER SCHOOL	HS - REGISTRATION	12/18/2007	975.00
334693	GRAINGER INC., W. W.	SUPPLIES	12/27/2007	926.47
334358	PHOENIX HOME LIFE MUTUAL INS	Payroll accrual	12/14/2007	908.67
334804	PHOENIX HOME LIFE MUTUAL INS	Payroll accrual	12/31/2007	908.67
334279	MADER, MICHELE	CLASS	12/11/2007	906.83
334254	EDINA HISTORICAL SOCIETY-OLD C	GL - 2nd grade	12/11/2007	900.00
334347	MET LIFE-PLAN 231	Payroll accrual	12/14/2007	877.96
334792	MET LIFE-PLAN 231	Payroll accrual	12/31/2007	877.96
334632	STATE SUPPLY CO, INC.	SUPPLIES	12/21/2007	876.04
334266	HAHN, R.N.,PHN, MICHELLE	PROF SERVICE	12/11/2007	875.00
334419	COLLEGE TOWN PIZZA INC #1937	PIZZA	12/18/2007	868.00
334293	CITY OF PLYMOUTH - FINANCE DEP	OW CONSTRUCTION PERMIT	12/11/2007	865.00
334326	WAYZATA HIGH SCHOOL SENIOR	PARENT VOLUNTEER HOURS	12/11/2007	850.00
334740	SHAMROCK GROUP	SNACKS	12/27/2007	849.60
334010	COLLEGE TOWN PIZZA INC #1937	PIZZA	12/4/2007	847.00
334657	AIR PURIFICATION & ENERGY CONS	SUPPLIES	12/27/2007	842.48
334011	CORP EXPRESS	OFFICE CHAIRS	12/4/2007	832.50
334248	COLLEGE TOWN PIZZA INC #1937	PIZZA	12/11/2007	819.00
334180	OSTLUND, ROBERT	AUTO ALLOWANCE DEC 2007	12/6/2007	800.00
334342	GALIC DISBURSING CO	Payroll accrual	12/14/2007	780.70
334788	GALIC DISBURSING CO	Payroll accrual	12/31/2007	780.70
334750	THERMO-DYNE, INC	SERVICE	12/27/2007	777.45
334208	TRU GREEN CHEM LAWN	INVENTORY ICE MELT	12/6/2007	759.50
334611	PUBLIC STORAGE	ACT#2401520016 RENTAL SPACE	12/21/2007	756.05
334722	OSSEO/BROOKLYN SCHOOL BUS CO	TRANSPORTATION	12/27/2007	752.50
334406	ACTION MAILING SERVICE	CONFIRMING FINAL PAYMENT TO ACTION	12/18/2007	743.59
334118	ANDERSEN INC., EARL F.	REFLECTIVE LETTERS	12/6/2007	733.46
334022	EDUCATION TO GO	PROF SERVICE	12/4/2007	728.00
334765	WAYZATA HIGH SCHOOL SENIOR	PARENT VOLUNTEER HOURS	12/27/2007	725.00
334768	WHITNEY, THOMAS	PROF SERVICE	12/27/2007	720.00
334706	LANSING SERVICES	CMS - CONCERT ACCOMPANIST	12/27/2007	716.00
334315	THUNDER COMMUNICATIONS DESIGN	PROF SERVICE	12/11/2007	712.50
334210	US ENERGY SERVICES, INC	MONTHLY MGMT FEE	12/6/2007	700.00
334366	UNITED WAY	Payroll accrual	12/14/2007	690.50
334814	UNITED WAY	Payroll accrual	12/31/2007	690.50
334438	INTERMEDIATE DIST 287	TRAINING	12/18/2007	660.00

334399	POWELL, MARY	RETIREE HEALTH INSURANCE REIMBURSEM	12/14/2007	657.00
334356	NORTHWESTERN MUTUAL LIFE	Payroll accrual	12/14/2007	655.05
334802	NORTHWESTERN MUTUAL LIFE	Payroll accrual	12/31/2007	655.05
334138	EDUCATION TO GO	PROF SERVICE	12/6/2007	644.25
334354	NEW YORK LIFE	Payroll accrual	12/14/2007	642.25
334799	NEW YORK LIFE	Payroll accrual	12/31/2007	642.25
334137	DVM PIZZA, INC	PIZZA	12/6/2007	638.00
334540	GRAINGER INC., W. W.	SUPPLIES MDE#97760	12/21/2007	633.85
334361	TEENS ALONE	Payroll accrual	12/14/2007	632.50
334809	TEENS ALONE	Payroll accrual	12/31/2007	632.50
334671	COMMERCIAL DOOR SYSTEMS, INC	DOOR & HARDWARE REPLACE	12/27/2007	631.38
334181	PASSPORT PALS	PEPPERMINT FENCE SPANISH ENRICHMENT	12/6/2007	630.00
334627	SMITH, JAMIE	PROF SERVICE	12/21/2007	610.50
334383	HAMLIN UNIVERSITY	GW- CTT RETREAT	12/14/2007	604.00
334748	SUNBURST CHEMICALS, INC	SUPPLIES	12/27/2007	603.79
334443	KIFFMEYER, CARI	CONFERENCE EXPENSE	12/18/2007	599.54
334621	SCHARBER & SONS	SERVICE	12/21/2007	586.02
334351	MN LIFE INSURANCE CO. ANNUITY	Payroll accrual	12/14/2007	580.23
334796	MN LIFE INSURANCE CO. ANNUITY	Payroll accrual	12/31/2007	580.23
334119	ANDERSON, MARY	REIMBURSE	12/6/2007	574.84
334449	MATH MASTERS OF MN	CONFIRMING PAYMENT TO MATH MASTERS	12/18/2007	565.00
334077	PODIUMWEAR	ATH - CUSTOM RACE BIBS	12/4/2007	563.00
334027	GLEWWE DOORS, INC.	CYLINDER	12/4/2007	552.00
334171	MN HISTORICAL SOCIETY	GW- 1ST GRADE FIELD TRIP	12/6/2007	552.00
334501	BARTON SAND & GRAVEL CO	SAND / SALT	12/21/2007	551.68
334186	RILEY, DETTMANN & KELSEY LLC	PROF SERVICE	12/6/2007	551.25
334251	DVM PIZZA, INC	PIZZA	12/11/2007	551.00
334673	CORP EXPRESS	SUPPLIES	12/27/2007	541.87
334661	BARTON SAND & GRAVEL CO	SAND / SALT	12/27/2007	537.41
334738	RICHFIELD BUS CO	TRANSPORTATION	12/27/2007	535.50
334048	KNUTSON, FLYNN, & DEANS PA	PROF SERVICE	12/4/2007	534.00
334074	PEPPER & SON INC., J. W.	GW-MUSIC SUPPLIES	12/4/2007	533.74
334056	MACALASTER COLLEGE AFRICAN MUS	CONCERT GL - 4th grade	12/4/2007	532.00
334287	MN LANDSCAPE ARBORETUM	GL - 3rd grade	12/11/2007	531.25
334314	THE WORKS	SH-KDGN FIELD TRIP	12/11/2007	528.00
334528	DUDDING, JAY	DANCE CLASSES	12/21/2007	528.00
334517	COCA-COLA ENTERPRISES BOTTLING	POP DELIVERY	12/21/2007	526.50
334395	PEPPER & SON INC., J. W.	SUPPLIES	12/14/2007	515.00
334305	SCIENCE EXPLORERS	PROF SERVICE	12/11/2007	512.00
334610	PROFESSIONAL INTERPRETING	CONT SERV	12/21/2007	510.00
334407	ADAM SERVICES	ATH - ADAPTED SPORT RUNS	12/18/2007	504.50
334391	MN HISTORY CTR	OW-FIFTH GRADE FIELD TRIP	12/14/2007	498.00
334334	COMMUNITY HEALTH CHARITIES-MN	Payroll accrual	12/14/2007	495.00
334779	COMMUNITY HEALTH CHARITIES-MN	Payroll accrual	12/31/2007	495.00
334097	TRANE PARTS CTR	GW MOTOR	12/4/2007	489.50
334280	MARK'S WORLD OF TECHNOLOGY	TECH MARKS WORLD OF TECHNOLOGY	12/11/2007	483.45
334075	PETTY CASH - TECH	MISC	12/4/2007	483.29
334417	CHILDREN'S HEALTH MARKET, THE	K.L.	12/18/2007	478.50
334494	ALLINA HOSPITALS&CLINICS/OCCME	ACT#70000880 HEPATITIS VAC MDE#978	12/21/2007	477.75
334503	BENJAMINMICHEL CATERING & CREA	CATERING FOR LUNCH K.L.	12/21/2007	477.00
334379	DEPATCH, LAURA	TRAVEL EXPENSE	12/14/2007	474.30
334240	BETHKE, FREDERIK	SERVICE	12/11/2007	471.91
334442	KARETOV, JOANN	REIMBURSE	12/18/2007	470.53
334166	MCCARTHY, MARY	CLASSES TAUGHT	12/6/2007	470.40
334278	LEONARD-BUCKNER, PATRICIA	HOME BASE FEE COVERED BY HENN CO	12/11/2007	469.00
334712	MINVALCO	SUPPLIES BOILER #1	12/27/2007	466.49
334795	MN DEPT OF REVENUE	Payroll accrual	12/31/2007	455.34
334638	TANG, NANCY	PHOTOSHOP CLASSES	12/21/2007	455.00
334268	HILL MURRAY HIGH SCHOOL	ATH - ENTRY FEE-GBB	12/11/2007	450.00
334575	LILLIE, KEVIN	PAINTING CSF MDE#97769	12/21/2007	450.00
334194	SCHINDLER, JOHN	SCHINDLER HOME SCHOOL REIMBURSEMENT	12/6/2007	449.88

334109	WATER SPECIALTY OF MN, INC	POOL SUPPLIES	12/4/2007	446.15
334519	COLE PAPERS, INC	INVENTORY - PAPER CUPS	12/21/2007	438.98
334505	BIG TRUCK MUSIC LLC	CDS PURCHASED FOR RESALE IN CONNECT	12/21/2007	418.00
334177	NHA HEATING & AIR CONDITIONING	SERVICE	12/6/2007	407.50
334496	ANDERSEN INC., EARL F.	SUPPLIES MDE#97744	12/21/2007	406.00
334513	CARLSON, DAVID	REIMBURSE	12/21/2007	405.21
334002	BULLIS INSURANCE AGENCY LLC	GENERAL LIABILITY	12/4/2007	404.00
334467	RATWIK, ROSZAK & MALONEY, P.A.	PROF SERVICE	12/18/2007	403.40
334679	ELLINGSON, ALAN	PHOTOSHOP CLASS TRAINING	12/27/2007	403.20
334392	MN LANDSCAPE ARBORETUM	SH-K FIELD TRIP	12/14/2007	402.00
334331	AMERICAN GENERAL ANNUITY INS.	Payroll accrual	12/14/2007	398.42
334776	AMERICAN GENERAL ANNUITY INS.	Payroll accrual	12/31/2007	398.42
334340	FIRST TRUST CORP	Payroll accrual	12/14/2007	393.24
334786	FIRST TRUST CORP	Payroll accrual	12/31/2007	393.24
334272	JOHNSON, JERI	TRAVEL EXPENSE	12/11/2007	390.23
334019	EAGAN HIGH SCHOOOL	HS - REGISTRATION	12/4/2007	390.00
334733	PRODY, GLENDA	REIMBURSE	12/27/2007	384.94
334232	ALPHA VIDEO & AUDIO, INC	TECH ALPHA VIDEO	12/11/2007	376.46
334596	NEOPOST INC.	NEOPOST MAIL MACHINE LEASE	12/21/2007	375.98
334728	PEPSI-COLA	POP PURCHASES	12/27/2007	375.75
334218	WEST'S DIRECTION	CONFIRMING STAFF IN-SERVICE 11-14-0	12/6/2007	375.00
334570	LAKE STATES ENVIRONMENTAL, LTD	TRAINING MDE#97814	12/21/2007	375.00
334571	LARSON CO, J. H.	SUPPLIES	12/21/2007	374.87
334549	HIGHSMITH CO	SUPPLIES	12/21/2007	368.64
334653	ZAHL-PETROLEUM MAINTENANCE CO	SERVICE MDE#97784	12/21/2007	366.62
334039	ISD #625	TUITION	12/4/2007	366.60
334238	BACK 2 BASICS LEARNING LLC DBA	ART CLASSES	12/11/2007	364.00
334332	AMERICAN UNITED LIFE	Payroll accrual	12/14/2007	363.64
334777	AMERICAN UNITED LIFE	Payroll accrual	12/31/2007	363.64
334520	COMMAND CENTER INC	SERVICE	12/21/2007	358.40
334590	MN SAFETY COUNCIL	PROF SERVICE	12/21/2007	352.00
333998	BAKEMARK MN	GROCERIES	12/4/2007	350.00
334422	DOWLING CATHOLIC HIGH SCHOOL	HS - REGISTRATION	12/18/2007	350.00
334459	MPLS COLLEGE OF ART & DESIGN	HS - REGISTRATION	12/18/2007	350.00
334018	DVM PIZZA, INC	PIZZA	12/4/2007	348.00
334204	SUN NEWSPAPERS	LEGAL AD	12/6/2007	345.00
334586	MINVALCO	SUPPLIES	12/21/2007	340.02
334703	JOHNSTONE SUPPLY	SUPPLIES	12/27/2007	330.87
334076	PFEFFER, KRISTIN	REIMBURSE	12/4/2007	315.25
334291	PEPPER & SON INC., J. W.	SUPPLIES	12/11/2007	314.99
334556	ICOPINI, NANCY	SUPPLIES	12/21/2007	314.74
334030	GRAINGER INC., W. W.	TIMER	12/4/2007	314.00
334114	YOUNGBLOOD LUMBER CO	SUPPLIES KL HB BIFOLD DOOR	12/4/2007	311.00
334350	MN DEPT OF REVENUE	Payroll accrual	12/14/2007	305.74
334051	LARSON, CHRISTOPHER	LODGING	12/4/2007	305.00
334116	ZUKOR, DAVID	CONFERENCE EXPENSE	12/4/2007	304.95
334185	PRENDERGAST, JOCELYN	REIMBURSE	12/6/2007	304.19
334270	INTERQUEST DETECTION CANINES O	PROF SERVICE	12/11/2007	303.00
333997	AUTOMATED LOGIC CORP	SERVICE	12/4/2007	300.00
334235	ANOKA HIGH SCHOOL	ATH - ENTRY FEE BBB	12/11/2007	300.00
334301	RUMBLE ON THE RED	ATH - ENTRY FEE - WRESTLING	12/11/2007	300.00
334362	TEXAS CHILD SUPPORT DISBURSMEN	Payroll accrual	12/14/2007	300.00
334666	CARROLL, SARAH	PROF SERVICE	12/27/2007	300.00
334810	TEXAS CHILD SUPPORT DISBURSMEN	Payroll accrual	12/31/2007	300.00
334699	INGRAM LIBRARY SERVICES	BOOKS	12/27/2007	299.83
334092	TARGET COMMERCIAL INTERIORS	VINYL FLOOR PATCHING	12/4/2007	296.00
334169	MINVALCO	SUPPLIES	12/6/2007	295.20
334726	PCS REVENUE CONTROL SYSTEMS, I	CABLE	12/27/2007	294.50
334131	COLLEGE TOWN PIZZA INC #1937	PIZZA	12/6/2007	294.00
334123	BERGMAN HOME SCHOOL	BERGMANN HOME SCHOOL REIMBURSEMENT	12/6/2007	291.66
334136	DOWLING CATHOLIC HIGH SCHOOL	HS - REGISTRATION	12/6/2007	290.00

334593	MORTENSON, SALLY K	PROF SERVICE	12/21/2007	288.00
334474	SIMSON, KATHRYN	SUPPLIES	12/18/2007	287.12
334691	GENERAL BINDING CORP	PC SUPPLIES	12/27/2007	283.00
334228	YOUNGBLOOD LUMBER CO	KL BIFOLD DOOR RETURN	12/6/2007	281.94
334769	WISWELL, THOMAS	REPLACE MAPLE TREE	12/27/2007	280.00
334130	COLLEGE TOWN PIZZA INC #1966	PIZZA	12/6/2007	275.50
334031	HAHN, R.N.,PHN, MICHELLE	PROF SERVICE	12/4/2007	275.00
334008	CHRISTOPHERSON, BETTINA	SUPPLIES	12/4/2007	273.83
334112	WILLIAMS, MARY KAY	CLOTHES-FUND A NEED	12/4/2007	273.03
334709	MCCOY, NANCY	REIMBURSE	12/27/2007	270.10
334457	MN FUTURE PROBLEM SOLVING PROB	CMS - FPR TEAM REGISTRATION	12/18/2007	270.00
334714	MN SCHOOL HEALTH EDUCATION CON	HEALTH CONFERENCE	12/27/2007	270.00
334231	ADI	TECH ADI	12/11/2007	267.43
334124	BETHEL COLLEGE	ATH - RENTAL FEE - CC	12/6/2007	265.00
334664	BOYD, TAMMY	ENTRY FEES	12/27/2007	265.00
334041	JOHNSON, JERI	TRAVEL EXPENSE	12/4/2007	260.79
334602	PAUL, CRAIG	VOLUNTEER GIFT CARDS	12/21/2007	260.50
334055	LUMBER DEALERS SERVICE & SUPPL	ADHESIVE CARTRIDGE	12/4/2007	257.78
334153	J & J GLASS & GLAZING INC	CMS LABOR & MATERIALS	12/6/2007	257.35
334057	MARGET, DONNA	REIMBURSE	12/4/2007	256.02
334324	VOSS LIGHTING	INVENTORY BALLASTS	12/11/2007	255.95
334595	NAPA AUTO PARTS	SUPPLIES	12/21/2007	252.89
334782	DIVERSIFIED COLLECTION SERVS I	Payroll accrual	12/31/2007	251.64
334032	HANGAR51 SOFTWARE	ATH - NORDIC TIMING FOR EVENTS	12/4/2007	250.00
334038	INTERMEDIATE DIST 287	ACCESS TO FERMI MATH LEAGUE NON-COM	12/4/2007	250.00
334054	LILLIE, KEVIN	GL REPAIR WATER DAMAGE	12/4/2007	250.00
334135	DOOLEY, CHERYL	SPEAKER HONORARIUM	12/6/2007	250.00
334389	MN WRESTLING EVENTS	ATH - ENTRY FEE - WRESTLING	12/14/2007	250.00
334017	DOYLE LOCK SUPPLY	SUPPLIES	12/4/2007	249.74
334257	FILDES, LORI	REIMBURSE	12/11/2007	248.92
334727	PEARSON, KATHARINE	SUPPLIES	12/27/2007	248.15
334393	MP NEXLEVEL LLC	TECH BLANKET CHARGES FOR WEEKLY CAB	12/14/2007	246.38
334695	HANILY-DOLAN, NANCY	SUPPLIES	12/27/2007	243.44
334336	DIVERSIFIED COLLECTION SERVS I	Payroll accrual	12/14/2007	243.10
334289	OGMAN, ELLEN	REIMBURSE	12/11/2007	243.00
334141	FERRELLGAS, L.P.	ACT#49862495 FUEL	12/6/2007	241.78
334335	COMMUNITY SOLUTIONS FUND	Payroll accrual	12/14/2007	240.50
334780	COMMUNITY SOLUTIONS FUND	Payroll accrual	12/31/2007	240.50
334531	FEDEX KINKO'S	ACT#9980012131 SUPPLIES	12/21/2007	240.00
334518	COCA-COLA ENTERPRISES BOTTLING	PC POP PAYMENT	12/21/2007	238.50
334601	PAMS LUNCHROOM LLC	PROF SERVICE	12/21/2007	234.45
334243	BLICK, DICK	Sh-ART	12/11/2007	229.43
334628	SNO PAC FOODS, INC	GROCERIES	12/21/2007	228.00
334367	US DEPT OF EDUCATION	Payroll accrual	12/14/2007	226.22
334815	US DEPT OF EDUCATION	Payroll accrual	12/31/2007	226.22
334267	HENRY SIBLEY	REGISTER DEBATE	12/11/2007	225.00
334145	GLEWWE DOORS, INC.	LOCKSET	12/6/2007	222.00
334662	BIXBY ENERGY DELIVERY SERVICES	BULK SALT	12/27/2007	221.08
334452	METRO ATHLETIC SUPPLY	ATH -SPORTING EQUIP	12/18/2007	219.10
334042	JOHNSON, MICHAEL	REIMBURSE	12/4/2007	217.28
334594	MPLS JEWISH DAY SCHOOL	NON PUBLIC TRANSPORTATION	12/21/2007	214.49
334217	WATSON CO INC., THE	GROCERIES	12/6/2007	212.71
334249	CUB FOODS	FOOD	12/11/2007	211.55
334004	CAMPBELL, AMY	SUPPLIES	12/4/2007	210.08
334504	BENZ, DUSTIN	OFFICIAL	12/21/2007	210.00
334574	LEVOIR, JOSH	OFFICIAL	12/21/2007	210.00
334623	SCHNEIDER, RON	OFFICIAL	12/21/2007	210.00
334636	STONHAUG, BRADY	OFFICIAL	12/21/2007	210.00
334650	WHITE, TERRY	OFFICIAL	12/21/2007	210.00
334414	BRADY-JOHNSON, JENNIFER	SUPPLIES	12/18/2007	205.98
334211	VALSPAR PAINT	SUPPLIES	12/6/2007	203.68

334559	INTERMEDIATE DIST 917	TUITION	12/21/2007	202.78
334668	CHRISTOPHERSON, ALLAN	SUPPLIES	12/27/2007	201.81
334147	GRAINGER INC., W. W.	SUPPLIES	12/6/2007	201.21
334063	MN BUREAU OF CRIMINAL APPREHEN	BACKGROUND CHECK - VOLUNTEERS	12/4/2007	200.00
334246	CHAMPLIN PARK HIGH SCHOOL	ATH - ENTRY FEE -WRESTLING	12/11/2007	200.00
334298	ROBBINSDALE ARMSTRONG	ATH - ENTRY FEE - WRESTLING	12/11/2007	200.00
334300	ROTERING, MARY	INCENTIVE FOR WSH DCD PROGRAM	12/11/2007	200.00
334472	SARFF, GAIL	DEBATE TOURNEY EXPENSE	12/18/2007	200.00
334710	MERZER, SHEILA	CONT SERV	12/27/2007	200.00
334402	SARFF, GAIL	DEBATE TOURNEY EXPENSE	12/14/2007	197.15
334588	MN CHEMICAL CO.	SUPPLIES	12/21/2007	196.00
334286	MN SCIENCE OLYMPIAD	TEAM REG & RULE BOOK	12/11/2007	190.00
334001	BIXBY ENERGY DELIVERY SERVICES	BULK SALT	12/4/2007	187.78
334508	BOSCREE, DIXIE	SUPPLIES	12/21/2007	187.64
334146	GOPHER STATE ONE-CALL INC	TECH BLANKET FOR ONE CALL CONCEPTS	12/6/2007	187.50
334309	STAFF DEVELOPMENT RESOURCES	SH-STAFF DEV	12/11/2007	185.00
334036	HIER, BARBARA	ELECTION JUDGE	12/4/2007	184.51
334157	LAKESHORE WEEKLY NEWS	AD	12/6/2007	180.00
334299	ROBBINSDALE COOPER HIGH SCHOOL	ATH - ENTRY FEE - WRESTLING	12/11/2007	180.00
334579	MCCLUSKEY, PAUL	PROF SERVICE	12/21/2007	180.00
334721	NUTRITIONAL WEIGHT & WELLNESS	PROF SERVICE	12/27/2007	180.00
334545	HARLAN	PC SUPPLIES	12/21/2007	176.78
334154	JOHNSON, MICHAEL	REIMBURSE	12/6/2007	176.54
334553	HOLDAHL CO	SUPPLIES	12/21/2007	175.55
334516	CITI-CARGO & STORAGE	STORAGE	12/21/2007	174.00
334376	BUSHNELL SR, MICHAEL	REIMBURSE	12/14/2007	173.15
334562	JAY TECH, INC	SUPPLIES	12/21/2007	172.00
334731	POWERFUL LEARNING CONCEPTS	CONT SERV	12/27/2007	170.00
334302	RUNYON, NANCY	CONFERENCE EXPENSE	12/11/2007	169.63
334415	BRASSINGTON, AARON	CLASSES	12/18/2007	169.00
334175	MP NEXLEVEL LLC	TECH BLANKET CHARGES FOR WEEKLY CAB	12/6/2007	168.58
334640	TRANS-MISSISSIPPI BIOLOGICAL	Science Center	12/21/2007	166.80
334701	JAY TECH, INC	SUPPLIES	12/27/2007	165.00
334397	PETTY CASH - CMS	MISC EXPENSE	12/14/2007	164.94
334527	DOCHERTY, KELLY	CREDIT BALANCE ON HOME BASE ACT	12/21/2007	162.35
334111	WEST, DEBORAH	REIMBURSE	12/4/2007	161.79
334543	HAMEL BUILDING CTR	SUPPLIES	12/21/2007	160.55
334724	PARK GYMNASTICS BOOSTER CLUB	ATH - ENTRY FEE-GYMNASTICS	12/27/2007	160.00
334158	LARSON, CHRISTOPHER	REIMBURSE	12/6/2007	158.11
334284	MILLER, DONNA	CONFERENCE	12/11/2007	157.74
334163	MARTIN, JOEL	LODGING	12/6/2007	155.00
334488	ZIMMERMANN, ANDREA	REIMBURSE	12/18/2007	151.80
334170	MN HIGH SCHOOL PRESS ASSN	HS - REGISTRATION	12/6/2007	150.00
334325	WACONIA HIGH SCHOOL	ATH - ENTRY FEE - WRESTLING	12/11/2007	150.00
334455	MN 9TH GR. WRESTLING LEAGUE -	ATH - WRESTLING LEAGUE APPLICATION	12/18/2007	150.00
334749	THERATECH	SUPPLIES	12/27/2007	148.87
334582	MENARDS	SUPPLIES ACT#30270269	12/21/2007	146.17
334028	GONYEA, MICHELE	PARENT-EVENING OUT FUNDRAISER	12/4/2007	145.94
334573	LEUER, JENNIFER	OFFICIAL	12/21/2007	145.53
334600	OLIVER, JERRY	OFFICIAL	12/21/2007	145.53
334441	JOHNSON, NICOLE	CONFERENCE EXPENSE	12/18/2007	145.15
334025	FERRELLGAS, L.P.	ACT#49862495 FUEL	12/4/2007	144.40
334572	LEADENS, TOM	OFFICIAL	12/21/2007	144.00
334772	YOUNGBLOOD LUMBER CO	OW & CMS TRANS OFFICE SUPPLIES	12/27/2007	143.39
334014	DEPATCH, LAURA	REIMBURSE	12/4/2007	143.12
334164	MATH MASTERS OF MN	CONFIRMING PAYMENT TO MATH MASTERS	12/6/2007	140.00
334062	MN ASSN OF SCHOOL ADMINISTRATO	CONFERENCE	12/4/2007	139.00
334506	BIXBY ENERGY DELIVERY SERVICES	BULK SALT	12/21/2007	136.90
334040	ISD #742 (ST CLOUD AREA SCHOOL	06/07 TUITION	12/4/2007	135.85
334189	RUSSO, JULIE	DI REFUND	12/6/2007	135.00
334404	TARGET BANK/BUSINESS CARD SERV	INST	12/14/2007	131.90

334188	ROBBINS, LOIS	REIMBURSE	12/6/2007	131.53
334070	ORNBURG, CORTLAND	ELECTION JUDGE	12/4/2007	131.38
334491	ADDY, DAVID	OFFICIAL	12/21/2007	130.00
334704	JOHNSON, SUSAN	DUES & UNIFORM	12/27/2007	129.72
334387	MARCO INC	TECH MARCO VOIP PWER BRICKS	12/14/2007	128.35
334229	ZANER-BLOSER	GL-1st grade	12/6/2007	127.42
334403	SULLWOLD, MARK	FOOD	12/14/2007	125.36
334003	CALVERT, STACY	SUPPLIES	12/4/2007	125.19
334390	MN ELEM SCH PRINCIPAL'S ASSN	OW - LEGAL SEMINAR	12/14/2007	125.00
334398	CITY OF PLYMOUTH - FINANCE DEP	USE OF VOTING MACHINES	12/14/2007	125.00
334587	MN ASSN OF SECONDARY SCHOOL PR	CMS - WORKSHOP REGISTRATION - ROOT	12/21/2007	125.00
334148	HAIRRELL, JACOB	SUPPLIES	12/6/2007	123.73
334150	HOLDAHL CO	SUPPLIES	12/6/2007	121.37
334735	REENTS, BRADLEY	REIMBURSE	12/27/2007	120.13
334190	SAGRASSE, ABDELAZIZ	OFFICIAL- REPLACES LOST CHECK #3325	12/6/2007	120.00
334447	LUNDQUIST, JESSE	CANCELLED ECCE CLASS	12/18/2007	120.00
334485	WILLIAMS, CATHY	CANCELLED CLASS	12/18/2007	120.00
334053	LEJONVARN, MIRIAM	SUPPLIES	12/4/2007	119.90
334117	AMERICAN MESSAGING	ACT#D2-055012 MESSAGING SERVICE	12/6/2007	119.72
334126	BONGARD, JOHN	OFFICIAL	12/6/2007	119.00
334212	VANGUILDER, JOE	OFFICIAL	12/6/2007	119.00
334264	GRANDELIS, DAVE	OFFICIAL	12/11/2007	119.00
334292	PIRAM, GARY	OFFICIAL	12/11/2007	119.00
334152	ISD #284	FROM GENERAL FUND TO ACTIVITY	12/6/2007	117.56
334191	SARFF, GAIL	DEBATE TOURNEY EXPENSE	12/6/2007	117.03
334639	TOTMAN, GISELE	REIMBURSE	12/21/2007	115.82
334554	HOME DEPOT/GECF	SUPPLIES	12/21/2007	115.48
334698	HORN-TURNER, JANET	REIMBURSE	12/27/2007	114.31
334288	MOTOROLA	TECH MOTOROLA	12/11/2007	113.53
334659	ANDERSON, BRAD	REIMBURSE	12/27/2007	113.49
334046	KEFFELER, KAREN	STAFF MEETING	12/4/2007	113.20
334045	KARETOV, JOANN	CONFERENCE EXPENSE	12/4/2007	112.87
334436	HISLOCK, MICHAEL	OFFICIAL	12/18/2007	112.00
334460	MUSICH, KRISTEN	OFFICIAL	12/18/2007	112.00
334282	MERZ, IRENE	REIMBURSEMENT	12/11/2007	111.99
334090	STAR TRIBUNE	PAPER DELIVERY	12/4/2007	111.80
334161	MAAS, RENE	REIMBURSE	12/6/2007	110.00
334620	SCHABEL, MARY	PROF SERVICE	12/21/2007	110.00
334694	GRISMER, SYLVIA	REIMBURSEMENT	12/27/2007	109.22
334683	FERRELLGAS, L.P.	ACT#49862495 FUEL	12/27/2007	108.24
334033	HANLEY, DARCY	SUPPLIES	12/4/2007	106.40
334591	MOORE MEDICAL CO	INVENTORY - MEDIUM NITRILE GOLVES	12/21/2007	106.20
334470	ROGERS, JUDY	REIMBURSE	12/18/2007	106.02
334072	PARALLEL TECHNOLOGIES INC	TECH PARALLEL TECH CMS	12/4/2007	105.00
334631	SPECIAL SCHOOL DISTRICT #1	EC SCREENING	12/21/2007	104.00
334372	ALLINA HOSPITALS&CLINICS/OCCME	DOT PX	12/14/2007	103.50
334388	MCNEAL, JOSEPH	REIMBURSE	12/14/2007	103.50
334763	VANKOEVEDEN, ERIK	SUPPLIES	12/27/2007	103.21
334696	HANSON, LESLIE	SUPPLIES	12/27/2007	102.72
334471	ROSSEAU, JEFF	OFFICIAL	12/18/2007	102.00
334477	TARTAGLIA, MARTIN	OFFICIAL	12/18/2007	102.00
334532	FERRELLGAS, L.P.	ACT#49862495 FUEL	12/21/2007	101.50
333999	BECK, MARIE	UNIFORM & SUPPLIES	12/4/2007	101.31
334140	FELTY, TIFFANY	FELTY HOME SCHOOL REIMBURSEMENT	12/6/2007	100.00
334253	EASTVIEW HIGH SCHOOL	ATH - ENTRY FEE-GYMNASTICS	12/11/2007	100.00
334269	HUTCHINSON HIGH SCHOOL	ATH - ENTRY FEE- B SWIM	12/11/2007	100.00
334380	ELECTION SYSTEMS & SOFTWARE,	PROF SERVICE	12/14/2007	100.00
334405	WRIGHT COUNTY AUDITOR/TREASURE	NOTARY PUBLIC REGISTRATION FEE	12/14/2007	100.00
334450	MEMO	TECH MEMO MEMBERSHIP 2 YEARS KATHY	12/18/2007	100.00
334511	BURGESON, NANCY	TRUFFLES CLASS	12/21/2007	100.00
334521	CONRADSON, JOANN	PROF SERVICE	12/21/2007	100.00

334555	HUNTER, KURT	OFFICIAL	12/21/2007	100.00
334561	J & R SCHOOL SUPPLIES	CMS - PENCILS	12/21/2007	100.00
334585	MINNETONKA MIDDLE SCHOOL WEST	ATH - ENTRY FEE O MIDDLE SCHOOL WRE	12/21/2007	100.00
334275	KIMMEL, AMY	REIMBURSE	12/11/2007	99.95
334021	ECOLAB PEST ELIMINATION DIV	PEST CONTROL	12/4/2007	99.00
334023	ELLINGSON, JOEL	SUPPLIES	12/4/2007	98.83
334425	GALLAGHER, KELLY	FOOD	12/18/2007	98.15
334702	JOHNSON, JERI	REIMBURSE	12/27/2007	97.67
334530	FAVRETTO, JOSEPH	OFFICIAL	12/21/2007	97.02
334546	HASSAN, ADAN	OFFICIAL	12/21/2007	97.02
334568	KNUDSEN, ANDREW	OFFICIAL	12/21/2007	97.02
334576	LITCH, KALENA	OFFICIAL	12/21/2007	97.02
334577	LUO, CHRISTINE	OFFICIAL	12/21/2007	97.02
334618	RUSTAD, BENNETT	OFFICIAL	12/21/2007	97.02
334635	STEWART, GINA	OFFICIAL	12/21/2007	97.02
334644	VANDERLEYDEN, CLARK	OFFICIAL	12/21/2007	97.02
334682	FAUE, JEREMY	OFFICIAL	12/27/2007	97.02
334115	ZRUST, DAN	FOOD	12/4/2007	96.86
334445	LIEBAERT, ANDREW	OFFICIAL	12/18/2007	96.00
334463	PARKER, JON	OFFICIAL	12/18/2007	96.00
334198	SHANNON-ANDERSON, KARI	REIMBURSE	12/6/2007	95.63
334416	CALLAHAN, ROSS	OFFICIAL	12/18/2007	95.33
334444	KRITZ, KEVIN	OFFICIAL	12/18/2007	95.33
334454	MILLER, STEVE	OFFICIAL	12/18/2007	95.33
334411	BLACK, JIM	OFFICIAL	12/18/2007	95.00
334440	JESSEN, CHRISTOPHER	OFFICIAL	12/18/2007	95.00
334262	GAULRAPP, NICHOLE	OFFICIAL	12/11/2007	92.00
334281	MARSHALL, KRISTINA	OFFICIAL	12/11/2007	92.00
334067	NEAL, NANCY	WORKSHOP REG	12/4/2007	90.00
334313	SWARTZ, DAVID	SERVICE	12/11/2007	90.00
334658	AMAZON.COM CREDIT	ACT#1712 SUPPLIES	12/27/2007	89.92
334742	SHIFFLER EQUIPMENT SALES, INC	ORG COMPOST TABLES	12/27/2007	86.94
334439	JASPER, LEAANNE	SUPPLIES	12/18/2007	86.87
334385	KUBITZ EDUCATIONAL SERVICES	SH-STAFF DEV.	12/14/2007	86.00
334230	ACTION RADIO & COMM, INC. (ARC	TECHACTION RADIO COMM INC	12/11/2007	85.00
334078	PRENDERGAST, CURRAN	REIMBURSE	12/4/2007	84.20
334509	BRISLEY, SUSAN	SUPPLIES	12/21/2007	83.32
334083	RIES, CAROLE	REIMBURSE	12/4/2007	83.22
334533	FILTRATION SYSTEMS INC	FILTER	12/21/2007	82.19
334052	LARSON, SARA	REIMBURSE	12/4/2007	81.48
334179	ODYSSEY GROUP, THE	CONFERENCE	12/6/2007	80.00
334510	BUCHHEIM, HELLA	PROF SERVICE	12/21/2007	80.00
334005	CCH INC	TAX GUIDE	12/4/2007	79.84
334073	PATTON, KATIE	REIMBURSE	12/4/2007	77.26
334273	JOHNSON, MARI	REIMBURSE	12/11/2007	76.39
334382	GOLDHIL EDUCATIONAL	CMS - VIDEOS	12/14/2007	75.04
334242	BLAINE HIGH SCHOOL	ATH - ENTY FEE - B SWIM	12/11/2007	75.00
334122	ATKINS, MARY	ATKINS HOME SCHOOL REIMBURSEMENT	12/6/2007	74.98
334143	GAITHER, SUSAN	GAITHER HOME SCHOOL REIMBURSE	12/6/2007	74.98
334108	WATERFILL, BONNIE	SUPPLIES	12/4/2007	74.95
334201	STAUNTON, SUSAN	STAUNTON HOME SCHOOL REIMBURSEMENT	12/6/2007	74.55
334133	CUB FOODS	FOOD PURCHASES	12/6/2007	74.34
334059	MENARDS	ACT#32030288 SUPPLIES	12/4/2007	73.11
334265	GROUP FOUR FURNITURE INC	SUPPLIES	12/11/2007	73.00
334492	AHLSTROM, TIFFANEE	OFFICIAL	12/21/2007	72.77
334537	GALZKI, JACOB	OFFICIAL	12/21/2007	72.77
334564	JOHNSON, SARAH	OFFICIAL	12/21/2007	72.77
334578	MALIKOWSKI, CLINTON	OFFICIAL	12/21/2007	72.77
334617	ROOT, ABBY	OFFICIAL	12/21/2007	72.77
334128	BRANDT, KEVIN	OFFICIAL	12/6/2007	72.00
334165	MATHRE, RYAN	OFFICIAL	12/6/2007	72.00

334408	ADAMS, BRENT	OFFICIAL	12/18/2007	72.00
334475	SMITH, DOUG	OFFICIAL	12/18/2007	72.00
334489	AASEN, SEAN	OFFICIAL	12/21/2007	72.00
334604	PETERSON, RYAN	OFFICIAL	12/21/2007	72.00
334630	SORENSEN, MATT	OFFICIAL	12/21/2007	72.00
334646	WALETZKO, KEN	OFFICIAL	12/21/2007	72.00
334725	PATE, MARVIN	OFFICIAL	12/27/2007	72.00
334751	THORNTEN, STEVEN	OFFICIAL	12/27/2007	72.00
334767	WEIGHT FOR ME	INST	12/27/2007	72.00
334277	LACH, STEVEN	INTERPRETER SERVICES	12/11/2007	70.00
334583	METRO EDUCATIONAL COOP. SRV. U	WORKSHOP	12/21/2007	70.00
334757	TURNQUIST, SARAH	CERTIFICATION	12/27/2007	70.00
334261	GALE, CHRISTA	REIMBURSE	12/11/2007	68.96
333996	AHLVERS, STEVE	OFFICIAL	12/4/2007	68.00
334026	FORESTER, CODY	OFFICIAL	12/4/2007	68.00
334085	ROBINS, RICK	OFFICIAL	12/4/2007	68.00
334105	VAN GUILDER, JOSEPH	OFFICIAL	12/4/2007	68.00
334174	MOILANEN, MARIE	OFFICIAL	12/6/2007	68.00
334197	SEVERNI, BARBARA	OFFICIAL	12/6/2007	68.00
334205	TAGGATZ, ELAINE	OFFICIAL	12/6/2007	68.00
334410	BENDELL, DAN	OFFICIAL	12/18/2007	68.00
334433	HENDRICKSON, JEREMY	OFFICIAL	12/18/2007	68.00
334469	ROBINS, RICK	OFFICIAL	12/18/2007	68.00
334476	STRAND, JAMES	OFFICIAL	12/18/2007	68.00
334160	LIGHT, JULIE	FOOD & SUPPLIES	12/6/2007	67.57
334310	STEVENSON, SANDRA	REIMBURSE	12/11/2007	65.22
334129	BRONSON, MICHAEL	OFFICIAL	12/6/2007	65.00
334162	MANLY, JOHN	OFFICIAL	12/6/2007	65.00
334167	MCCRARY, KELLY	OFFICIAL	12/6/2007	65.00
334413	BOLYARD, ANNE	OFFICIAL	12/18/2007	65.00
334420	DAY, ROGER	OFFICIAL	12/18/2007	65.00
334428	GUIDARELLI, JOSEPH	OFFICIAL	12/18/2007	65.00
334497	ANDREWS, GUY	OFFICIAL	12/21/2007	65.00
334502	BENDZICK, GARY	OFFICIAL	12/21/2007	65.00
334512	CANTONE, MIKE	OFFICIAL	12/21/2007	65.00
334526	DENNISTOUN, DAVE	OFFICIAL	12/21/2007	65.00
334550	HILL, SCOTT	OFFICIAL	12/21/2007	65.00
334567	KITTS, HARRY	OFFICIAL	12/21/2007	65.00
334580	MCCRARY, KELLY	OFFICIAL	12/21/2007	65.00
334665	BRONSON, MICHAEL	OFFICIAL	12/27/2007	65.00
334705	KITTS, HARRY	OFFICIAL	12/27/2007	65.00
334739	RICHTER, JAMES	OFFICIAL	12/27/2007	65.00
334723	OSTLUND, ROBERT	CELL PHONE	12/27/2007	64.12
334451	MESSERLI, CHRIS	OFFICIAL	12/18/2007	62.00
334234	ANDERSON, MARY	SUPPLIES	12/11/2007	61.23
334675	DE MORETT, JAMES	OFFICIAL	12/27/2007	61.00
334720	NORTHEY KOCKLER, ALICIA	OFFICIAL	12/27/2007	61.00
334149	HERRSCHER, JESSI	SUPPLIES	12/6/2007	60.42
334396	PETERSON, RITA	PARTIAL PARKING PERMIT-STUDENT MOVE	12/14/2007	60.00
334107	WALERIUS, NICOLE	BOOK SHELVES	12/4/2007	59.96
334377	CORENS, KRISTEN	SUPPLIES	12/14/2007	59.36
334374	BRANDL, JAMES	CONFERENCE EXPENSE	12/14/2007	58.51
334285	MILLER, JANET	REIMBURSE	12/11/2007	58.05
334563	JENSEN, CRAIG	OFFICIAL	12/21/2007	57.93
334034	HERRSCHER, JESSI	SUPPLIES	12/4/2007	57.28
334080	R & R SPECIALTIES, INC.	ICE BLADE GRIND	12/4/2007	56.30
334142	FRISCHMON, MICHAEL	OFFICIAL	12/6/2007	56.00
334012	CRYSTAL PRODUCTIONS	CMS - ART DVD	12/4/2007	55.95
334015	DEWITT, ROBERT	SUPPLIES	12/4/2007	55.85
334435	HILL, KERRY	REIMBURSE	12/18/2007	54.70
334624	SCHOLASTIC INC	SUPPLIES	12/21/2007	53.20

334626	SKOGHEIM, DEBRA	PARKING FOR CONFERENCE	12/21/2007	53.00
334670	COMMAND CENTER INC	SERVICE	12/27/2007	51.20
334718	MN STATE HIGH SCHOOL LEAGUE	ORDER LACROSSE RULES BOOK	12/27/2007	51.00
334086	RODGERS, JUDITH	SUPPLIES	12/4/2007	50.47
334088	SCHOLASTIC INC	OW- BOOKS FOR THIRD GRADE TEACHERS	12/4/2007	50.31
334061	MINNETONKA COMMUNITY CENTER	FACILITY RENTAL	12/4/2007	50.00
334106	VICARY, LINDA	BALANCE OF SALES TAX ON COM ED CAR	12/4/2007	50.00
334144	GALLAGHER, LARRY	OFFICIAL	12/6/2007	50.00
334151	HOLSETH, ERIC	OFFICIAL	12/6/2007	50.00
334155	KAO, YIN	OFFICIAL	12/6/2007	50.00
334156	KEITH, ROD	OFFICIAL	12/6/2007	50.00
334426	GALLAGHER, LARRY	OFFICIAL	12/18/2007	50.00
334437	HOLSETH, ERIC	OFFICIAL	12/18/2007	50.00
334536	GALLAGHER, LARRY	OFFICIAL	12/21/2007	50.00
334565	KAO, YIN	OFFICIAL	12/21/2007	50.00
334690	GALLAGHER, LARRY	OFFICIAL	12/27/2007	50.00
334708	MANLY, JOHN	OFFICIAL	12/27/2007	50.00
334535	FRIEDE, KEITH	OFFICIAL	12/21/2007	48.51
334049	KRONEBUSCH, SCOTT	OFFICIAL	12/4/2007	48.00
334087	SCHAEFER, ED	OFFICIAL	12/4/2007	48.00
334192	SCHAEFER, ED	OFFICIAL	12/6/2007	48.00
334239	BERGERON, JASON	OFFICIAL	12/11/2007	48.00
334448	MASHADI, ERAM	REIMBURSE	12/18/2007	46.36
334409	BAUMTROG, JILL	SUPPLIES	12/18/2007	45.82
334589	MN DEPT OF EDUCATION	REGIS	12/21/2007	45.00
334716	MN STATE HIGH SCHOOL LEAGUE	TEAM MEDALS BOYS CC	12/27/2007	45.00
334256	FIELDER, CALI	REIMBURSE	12/11/2007	43.40
334431	HANSON, LESLIE	REIMBURSE	12/18/2007	43.16
334317	TOLLISON, KRISTIN	MEETING EXPENSE	12/11/2007	41.95
334569	KNUTSON, NANCY	OFFICIAL	12/21/2007	41.30
334584	MEYER, JOANNE	OFFICIAL	12/21/2007	41.30
334484	WIER, COLLEEN	REIMBURSE	12/18/2007	40.45
334381	FAMILY & CHILDREN'S SERVICE	CONFERENCE ON 12/14/07	12/14/2007	40.00
334612	R & R SPECIALTIES, INC.	ICE BLADE GRIND	12/21/2007	38.15
334373	BARTELS, CHAD	SUPPLIES	12/14/2007	37.24
334345	INTERNAL REVENUE SERVICE US TR	Payroll accrual	12/14/2007	37.02
334747	STROEBL, JANET	REIMBURSE	12/27/2007	36.86
334680	ENGLISH, DANA	FOOD	12/27/2007	36.59
334743	SOULE, BETTY	REIMBURSE	12/27/2007	36.31
334263	GAYLORD BROTHERS INC.	LIBRARY SUPPLIES	12/11/2007	36.05
334654	ZEMLIN, LYNN	REIMBURSE	12/21/2007	35.62
334168	MIDWEST AUDIO VISUAL CTR INC.	TECH MIDWEST AV REPAIR	12/6/2007	35.00
334453	METRO EDUCATIONAL COOP. SRV. U	WORKSHOP K.L.	12/18/2007	35.00
334711	METRO EDUCATIONAL COOP. SRV. U	WORKSHOP	12/27/2007	35.00
334647	WARZEHA, CHERYL	FOOD	12/21/2007	34.37
334434	HILL, BARBARA	SUPPLIES	12/18/2007	33.82
334479	WATERFILL, BONNIE	SUPPLIES	12/18/2007	33.28
334478	WARZEHA, CHERYL	REIMBURSE	12/18/2007	33.27
334468	ROBERTS, FRANCE	BOOKS	12/18/2007	32.85
334255	ENGDAHL, LEIGH	HOME BASE FEES	12/11/2007	32.84
334091	SUN NEWSPAPERS	LEGAL NOTICE	12/4/2007	32.18
334312	SUN NEWSPAPERS	LEGAL AD	12/11/2007	32.18
334430	HALLDORSON, LEAH	CLASS CANCELLED	12/18/2007	32.00
334766	WAYZATA HIGH SCHOOL	REIMBURSE WHS FINE ARTS FUND 022 WI	12/27/2007	32.00
334082	RIDLEHOOVER, JEFFERY	REIMBURSE	12/4/2007	31.62
334043	JOHNSON, NICOLE	REIMBURSE	12/4/2007	31.04
334737	RETTERATH, MEAGAN	REIMBURSE	12/27/2007	30.94
334184	PRALLE, ANNE	OFFICIAL	12/6/2007	30.00
334202	STEINWEG, CLAIRE	OFFICIAL	12/6/2007	30.00
334294	PLYMOUTH SENIORS PROGRAM FUND	SH-K FIELD TRIP	12/11/2007	30.00
334456	MN ASSN OF EDUCATIONAL OFFICE	MEMBERSHIPS	12/18/2007	30.00

334756	TUORILA, DELROY	PARKING	12/27/2007	30.00
334483	WETZEL, SUSAN	UNIFORM	12/18/2007	29.99
334058	MCILMOYLE, MARK	CONFERENCE EXPENSE	12/4/2007	29.15
334734	RAVNHOLDT, TANYA	SUPPLIES	12/27/2007	28.29
334099	UNIVERSITY OF CA	CMS - HEALTH MAGAZINE	12/4/2007	28.00
334462	PAINT PARTY FOR ALL AGES	PROF SERVICE	12/18/2007	28.00
334753	TORDEUR, SCOTT	SUPPLIES	12/27/2007	26.98
334327	WONG, MARGARET	REIMBURSEMENT	12/11/2007	26.92
334187	RIMINGTON, ROBERT	SUPPLIES	12/6/2007	25.99
334035	HERZOG, JORDAN	SUPPLIES	12/4/2007	25.76
334047	KESSLER, MARIANNA	CLASSES	12/4/2007	25.00
334209	TURNQUIST, SARAH	CERTIFICATION	12/6/2007	25.00
334629	SNYDER, DEBORAH	PROF SERVICE	12/21/2007	25.00
334633	STEINWEG, CLAIRE	OFFICIAL	12/21/2007	25.00
334634	STEINWEG, EMILY	OFFICIAL	12/21/2007	25.00
334672	CORNELISON, MOLLY	CONFERENCE EXPENSE	12/27/2007	25.00
334717	MN STATE HIGH SCHOOL LEAGUE	TEAM MEDALS	12/27/2007	25.00
334741	SHERWOOD, JAIME	PARKING	12/27/2007	25.00
334084	ROBERTS, DANIEL	SUPPLIES	12/4/2007	24.00
334071	PAETZEL, PAUL	FOOD	12/4/2007	23.94
334707	LARSON CO, J. H.	SUPPLIES	12/27/2007	22.96
334432	HASSELFELDT, DEANNA	SUPPLIES	12/18/2007	22.88
334401	ROBERTS, DANIEL	SUPPLIES	12/14/2007	22.53
334429	GUSTAFSON, STEVEN	SUPPLIES	12/18/2007	22.00
334016	DITTER, PAMELA	SUPPLIES	12/4/2007	21.99
334495	AMERICAN RED CROSS	PROF SERVICE	12/21/2007	21.95
334446	LINWORTH PUBLISHING INC	SUPPLIES	12/18/2007	21.90
334274	JONES, BRENNAN	SUPPLIES	12/11/2007	21.89
334237	AUER, KATIE	SUPPLIES	12/11/2007	21.37
334771	YOUNGS, INC	WHS COMPUTER LABE LEG BOTTOMS	12/27/2007	20.85
334258	FOOD & FITNESS ADVISOR	SUBSCRIPTION	12/11/2007	20.00
334689	FOOD & FITNESS ADVISOR	SUBSCRIPTION RENEWAL	12/27/2007	20.00
334697	HOME DEPOT/GEFCF	ACT#8680 SUPPLIES	12/27/2007	19.80
334303	SCHMITT MUSIC CO	SUPPLIES	12/11/2007	19.50
334271	JACOBS, MOLLY	REIMBURSE	12/11/2007	18.53
334676	DEWITT, ROBERT	SUPPLIES	12/27/2007	18.34
334625	SHEPARD, TYLER	PARKING	12/21/2007	17.00
334400	RIDLEHOOVER, JEFFERY	REIMBURSE	12/14/2007	16.30
334746	STEVENSON, SANDRA	REIMBURSE	12/27/2007	15.76
334127	BRAEGELMAN, STEPHANIE	OFFICIAL	12/6/2007	15.00
334203	STEINWEG, EMILY	OFFICIAL	12/6/2007	15.00
334461	OZELL, DESHA	CLASS CANCELLED	12/18/2007	15.00
334480	WEINAND, KIRA	CANCELLED CLASS	12/18/2007	15.00
334732	PRALLE, ANNE	OFFICIAL	12/27/2007	15.00
334745	STEINWEG, EMILY	OFFICIAL	12/27/2007	15.00
334386	KVITTUM, DOROTHY	FOOD	12/14/2007	14.78
334006	CHERN, STEFANIE	REIMBURSE	12/4/2007	14.59
334024	ERICKSON, JENNIFER	SUPPLIES	12/4/2007	13.57
334066	MN SCHOOL BOARDS ASSN - INSURA	COMMERCIAL PKG POLICY INCREASE MISC	12/4/2007	13.00
334637	SWARTCHICK, KRISTINE	SUPPLIES	12/21/2007	12.99
334259	FORTIN, LINDA	CONFERENCE EXPENSE	12/11/2007	12.53
334276	KNUDTSON, CORY	REIMBURSE	12/11/2007	12.42
334622	SCHEUER, JAMES	CPA LICENSE FEE	12/21/2007	11.50
334060	MILLER, JANET	SUPPLIES	12/4/2007	10.98
334081	REINKE, MICHELLE	TREATS	12/4/2007	10.68
334548	HEBEISEN, JAMES	FOOD	12/21/2007	10.00
334605	PINSKE-CZECH, SARA	FOOD	12/21/2007	10.00
334199	SPS CO	SUPPLIES	12/6/2007	9.78
334688	FLIES, ARDYCE	SUPPLIES	12/27/2007	8.99
334557	ILIFF, BRIDGET	FOOD	12/21/2007	8.84
334534	FORTIN, LINDA	CONFERENCE EXPENSE	12/21/2007	8.80

334525	DEMCO, INC.	SUPPLIES	12/21/2007	7.19
334134	DANIELS, SUE	LUNCH ACCOUNT	12/6/2007	4.05
334394	PARK HIGH SCHOOL	VOIDED	12/14/2007	0.00
333620	WALERIUS, TOM	BOOK SHELVES	12/3/2007	(59.96)
332514	SAGRASSE, ABDELAZIZ	OFFICIAL	12/6/2007	(120.00)
333934	HIER, BARBARA	ELECTION JUDGE	12/3/2007	(169.51)
				3,548,791.28

APPROVED BY: G. WILLIAM RUEBER
 CONTROLLER - ISD 284
 JANUARY 8, 2008

CARTER G. PETERSON, TREASURER
 BOARD OF EDUCATION - ISD 284
 JANUARY 14, 2008

**WAYZATA PUBLIC SCHOOLS
WIRE TRANSFER,EFT AND ACH ACTIVITY
NOVEMBER 2007**

FINBUS
REPORTS

FROM	TO	DATE	AMOUNT
Wells Fargo-Checking	Wells Fargo-Payroll	Multiple	\$3,365,738
Wells Fargo-Checking	Federal P/R Taxes	11/1/2007 11/16/2007	\$657,561 \$626,633
Wells Fargo-Checking	State P/R Taxes (MN)	11/1/2007	\$103,959
	State P/R Taxes (MN)	11/16/2007	\$99,449
	State P/R Taxes (WI)	11/30/2007	\$511
Wells Fargo-Checking	Delta Dental - Dental Claims	11/13/2007	\$65,504
Wells Fargo-Checking	Preferred One - Health Claims	Multiple	\$675,297
Wells Fargo-Checking	Purchase Card Program	11/5/2007	\$328,994
Wells Fargo-Checking	Corporate Health Systems - Flex Benefits	Multiple	\$67,529
Wells Fargo-Checking	Preferred One - Broker/Reinsurance Fees	11/15/2007	\$48,651
Wells Fargo-Checking	PMA/MN Trust - Investment/Operating Funds	11/19/2007	\$2,300,000
Wells Fargo-Checking	MN Department Of Revenue - Sales & Use Tax Payment	11/21/2007	\$1,999
Wells Fargo-Checking	Neopost - Postage	11/28/2007	\$8,000
Wells Fargo-Checking	Mass Mutual - S.O.L.I. Premium Payment	11/1/2007	\$1,139,710
Wells Fargo-Checking	North Western Mutual Life - S.O.L.I. Premium Payment	11/19/2007	\$536,550
Wells Fargo-Checking	Dain Rauscher - Investment/Operating Funds	11/28/2007	\$3,000,000
Wells Fargo-Checking	MN Unemployment Fund - Unemployment Claims	11/1/2007	\$21,115
MN Trust/PMA	Wells Fargo-Checking - Investment/Operating Funds	Multiple	\$4,800,000
Smith Barney	Wells Fargo-Checking - Investment/Operating Funds	Multiple	\$5,500,000
Dain Rauscher	Wells Fargo-Checking - Investment/Operating Funds	11/16/2007	\$4,016,550
District Retirees	Wells Fargo-Checking - Health Insurance Premiums	11/13/2007	\$43,242
State of Minnesota	PMA/MN Trust - State Aid Payments	Multiple	\$663,045
Hennepin County	PMA/MN Trust - Property Tax Distribution	11/2/2007	\$9,313,941
TOTAL ACTIVITY - NOVEMBER 2007			\$37,383,978

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 4. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: C. Bid Award: Central Middle School Indoor Air Quality Upgrade

COMMENTS BY: Mr. Alan Hopeman, Jr.

The bid opening for the Central Middle School Indoor Air Quality Upgrades 2008 was held at the Administration Building on Thursday January 3, 2008, at 2:00 p.m. A total of six (6) contractors submitted bids, as follows:

<u>Name of Bidder</u>	<u>Base Bid</u>
Thelen Heating and Roofing Inc.	\$ 1,830,000.00
Northwest Sheetmetal Co. of St. Paul	\$ 2,072,000.00
General Sheet Metal company, LLC	\$ 2,074,000.00
Nothern Air Corporation	\$ 2,079,000.00
Pearson Mechanical Services, Inc.	\$ 2,125,000.00
NewMech Companies, Inc.	\$ 2,145,000.00

It is recommended that Thelen Heating and Roofing Inc., the low bidder, be awarded the base bid in the amount of \$1,830,000.00.

The project includes the removal and replacement of air handling units and the upgrade of automated HVAC controls in half of C-wing and the entire E-wing at Central Middle School.

Bids came in under budget and will be funded with health and safety funds, as well as operating capital money.

RECOMMENDED ACTION: Award the Central Middle School Indoor Air Quality Upgrades 2008 to Thelen Heating and Roofing Inc. for a total bid amount of \$1,830,000.00.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 4. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: D. Finance and Business Services

COMMENTS BY: Mr. Hopeman, Jr.

Resolution for Machine-Signed Signatures

Checks drawn on the School District bank accounts are signed using machine-signed signatures. The resolution authorizing the process is attached for your review. All checks require the signature of the Chair, Clerk and Treasurer.

RECOMMENDED ACTION: Adopt the **RESOLUTION FOR MACHINE-SIGNED SIGNATURES** of the School Board Chair, Clerk, and Treasurer for 2008.

Motion by: _____

Roll Call _____

Passed _____

Second by: _____

Vote _____

Failed _____



WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

RESOLUTION FOR MACHINE-SIGNED SIGNATURES

I, _____, Clerk of Independent School District 284, do hereby certify that at a Regular Meeting of the Board of Education members of Independent School District 284 duly and regularly called, and held at Wayzata City Hall, 600 Rice Street, Wayzata, Minnesota, on the 14th day of January, 2008, there being a quorum of said Board present, the following resolution was unanimously passed as appears from the records of said Board of Education and is now in full force and effect:

RESOLVED, That Wells Fargo Bank Minnesota, N.A. as a designated depository of Independent School District 284 be and it is hereby requested, authorized and directed to honor checks, drafts or other orders for the payment of money drawn to the individual order of any person or persons whose name or names appear thereon as signer or signers, thereof, when bearing or purporting to bear the facsimile signatures of all of the following:

_____ Chair

_____ Clerk

_____ Treasurer

and Wells Fargo Bank Minnesota, N.A. shall be entitled to honor and to charge this Board of Education for all such checks, drafts or other orders, regardless of by whom or by what means the facsimile signature or signatures resemble the facsimile specimens duly certified to or filed with the Wells Fargo Bank Minnesota, N.A. as governing the operation of this Board's account(s) with it, be and are hereby continued in foregoing part of this resolution.

IN WITNESS WHEREOF, I have hereunto subscribed my name as Clerk of said Board of Education be hereunto affixed this 14th day of January 2008.

Clerk

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 4. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: E. Human Resource Recommendations

COMMENTS BY: Ms. Annie Doughty

Employment

Sharyn Doll Transfer – Dawn Duwenhoegger	.667 Art Teacher	High School
Kathleen Emslie New Position	4 Hour Instructional Para	Plymouth Creek
Alison Halverson New Position	2 Hour Instructional Para	Plymouth Creek
Ashley McFarland New Position	4 Hour Instructional Para	Plymouth Creek
Karen Ortman Transfer – Sarah Stanga	6.5 Hour General Para	East Middle
Jennifer Smith New Position	2 Hour Instructional Para	Plymouth Creek

Contract Modification

Nancy Lundgren Special Education Para Contract Ended 12/18/07

Disability/Child Care Leave of Absence

Kathryn Ericson, Special Education Teacher at Central Middle School, has requested a childcare leave of absence to begin with the birth of her baby which is due April 17, 2008. She is requesting a disability leave followed by a childcare leave of absence through the end of the 2007-2008 school year.

Rachel Falkowski, 1st Grade Teacher at Kimberly Lane Elementary School, has requested a childcare leave of absence to begin with the birth of her baby which is due April 30, 2008. She is requesting a disability leave followed by a childcare leave of absence through the end of the 2007-2008 school year.

Larissa Lambertz, High School Special Education Paraprofessional, has requested a childcare leave of absence to begin with the birth of her baby which is due April 12, 2008. She is requesting a disability leave followed by a childcare leave of absence through the end of the 2007-2008 school year returning October 6, 2008.

Rebecca Prigge, Media Specialist at Gleason Lake Elementary School, has requested a childcare leave of absence to begin with the birth of her baby which is due March 25, 2008. She is requesting a disability leave followed by a childcare leave of absence through the end of the 2007-2008 school year.

Megan Tripicchio, High School Social Studies Teacher, has requested a childcare leave of absence to begin with the birth of her baby which is due March 25, 2008. She is requesting a disability leave followed by a childcare leave of absence through the end of the 2007-2008 school year.

Leave of Absence Without Pay

Suzanne Graft, 2nd Grade Teacher at Oakwood Elementary School, has requested a Family Medical Leave for ten days beginning on Friday, January 4, 2008. Ms. Graft is also requesting the option to extend this leave to a maximum of 12 weeks if necessary.

Jane Johnson, Kindergarten Teacher at Plymouth Creek Elementary School, has requested a leave of absence from March 14-21, 2008. She will be using three personal days and three days without pay.

Lindsey Vaughan, Special Education Teacher at Central Middle School, has requested a leave of absence from February 25-28, 2008. She will be using two personal days and two days without pay.

Retirement

Lynne Brennan, District School Nurse, has announced her retirement effective June 9, 2008. Ms. Brennan has been a nurse in the District since 1991.

Joyce Halvorson, Early Childhood Family Education Teacher has announced her retirement effective June 30, 2008. Ms. Halvorson has been with the District since 1987.

Tim Herbst, High School Communications Teacher, has announced his retirement effective June 30, 2008. Mr. Herbst has been a Teacher in the District since 1976.

Linda Hodge, Early Childhood Family Education Teacher has announced her retirement effective June 1, 2008. Ms. Hodge has been with the District since 1988.

Delores Mikkelson, Culinary Express Secretary, has announced her retirement effective June 30, 2008. Ms. Mikkelson has been with Culinary Express since 1976.

Jeanne Thompson, Elementary Teacher currently on leave of absence, has announced her retirement effective December 31, 2007. Ms. Thompson has been a teacher in the District since 1997.

Resignation

Michelle Bijou, Family Learning Center Secretary, has resigned her position effective December 14, 2007.

Michelle Braeger, Special Education Paraprofessional at Sunset Hill Elementary School, has resigned her position effective January 18, 2008.

Lynn Dunlap, High School Communications Teacher, has resigned her position effective January 26, 2007.

Andrea Thorkelson, Special Education Paraprofessional at Central Middle School, has resigned her position effective December 21, 2007.

RECOMMENDED ACTION: Approve the Human Resource Actions as recommended.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 4. APPROVAL OF AGENDA AND CONSENT AGENDA

ITEM: F. Approve Board Standard Operating Procedures for 2007

COMMENTS BY: Board Chair

The School Board annually reviews and reaffirms and /or modifies a set of standard operating procedures under which it will function. These procedures were discussed at the December 3, 2007, Board Special Work Session. It should be noted that review of this document is an ongoing process and modifications could be made during the year.

RECOMMENDED ACTION: Approve the Board Standard Operating Procedures for 2008 as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

**WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota**

BOARD OF EDUCATION

STANDARD OPERATING PROCEDURES

The Standard Operating Procedures have been developed in accordance with Board of Education policies and reflect past and present practice. It is intended that these procedures be reviewed annually, modified as necessary, and approved at the Board's Organizational Meeting each January.

Should anything in these Standard Operating Procedures be found to be in conflict with state or federal law or regulations, these procedures shall be modified accordingly.

A. BOARD ORGANIZATION

1. The officers of the Board of Education, as established by law, are the Chair, the Clerk, and the Treasurer.
2. It is the practice of the Wayzata Board of Education to also elect a Vice-Chair.
3. All officers shall be elected at the Organizational Meeting held annually on or as close to January 1 as practical, but not later than the second Monday of January.
4. A Board of Education member not elected to an office shall be designated as "Director."
5. Annually the Board of Education may establish "Standing Committees" and further designate the membership and charge of such committees.
6. The Board of Education may, for specific purposes, establish "Ad Hoc Committees." The Board shall set a charge, membership specifications, and timeline for such committees.
7. Annually it is necessary to name Board representatives to other organizations. The Board Chair shall appoint such representatives, subject to ratification by the Board of Education.

B. BOARD MEETINGS

1. Schedule
 - a. On or as close to January 1 of each year as practical, but not later than the second Monday in January, the Board of Education shall conduct an Organizational Meeting. The purposes of such meeting shall include:
 - 1) Election of officers
 - 2) Designation of Board committee structure
 - 3) Appointment of Board representatives to other bodies
 - 4) Such other action as may be deemed necessary

B. BOARD MEETINGS – Schedule (continued)

- b. At the first meeting of each new school year in July, the Board will:
 - 1) Establish a calendar of Regular Board Meetings and Work Sessions
 - 2) Establish and/or confirm District goals/directions
 - 3) Designate official relationships
 - 4) Approve membership in professional organizations

2. Agendas

- a. Board agendas will be prepared according to a schedule established by the Superintendent. The following is a one-month example:

SEPTEMBER 12 REGULAR BOARD MEETING

Wednesday,	Aug. 17	- Agenda Items Due to Superintendent
Monday,	Aug. 22	- First draft of agenda reviewed at Board Work Session
Tuesday,	Aug. 23	- First draft of agenda reviewed at Cabinet Meeting
Tuesday,	Aug. 30	- Reviewed at Cabinet Meeting
Tuesday,	Sept. 6	- Reviewed at Cabinet Meeting
Tuesday,	Sept. 6	- Finalized by Board Chair, Vice Chair and Superintendent
Thursday,	Sept. 8	- Public Agenda Posted
Friday,	Sept. 9	- Board packets released to Board in a.m.
Friday,	Sept. 9	- Board packets released to public in p.m.
Monday,	Sept. 12	- Regular Board Meeting

- b. Board members may place items on the agenda for Regular Board Meetings or Work Sessions by contacting the Board Chair, Vice Chair or the Superintendent, or for a Regular Board Meeting, at the time the tentative agenda is reviewed at a prior work session. After the agenda has been prepared and posted, new items may be considered for placement on the agenda at the Regular Board Meeting under the "Approval of Agenda" item.
- c. The Board shall annually review and establish its Regular Board Meeting agenda format. The format shall include a "Consent Agenda" which provides for routine items to be enacted with one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from the Consent Agenda and addressed in sequence. Changes in agenda format may be approved by the Board during the school year.
- d. Board packets shall either be e-mailed or delivered to Board members' homes so that they are received no later than three (3) days prior to a Regular Board Meeting.
- e. All Board meeting agendas and notices shall be posted on the District web site, the official bulletin board at the Administration Building, and in each of the buildings of the District at least three (3) days in advance of the meeting.

B. BOARD MEETINGS (continued)3. Conduct of Meetings

- a. The rules of parliamentary procedure in the latest edition of Robert's Rules of Order shall prevail if there is any question concerning the conduct of any meeting.
- b. Voting on Motions/Resolutions
 - 1) When calling for a vote on a motion, the Board Chair will use the following procedure:
 - All in favor say "Aye."
 - All against say "No."
 - Any abstentions?
 - 2) In the event of a divided voice vote, the Board Chair may request a roll call vote.
 - 3) The Board Chair will vote last on all motions and resolutions and will summarize the vote tally.
 - 4) The Clerk will record all votes on the "Clerk's Record of Motions" sheets.
 - 5) Resolutions will have a roll call vote.
- c. Public hearings may be established by Board action for specific purposes.

4. Public Participation in School Board Meetings and Work Sessions

a. Audience Opportunity to Address Board

The School Board shall normally provide a specified period of time during a Regular Board Meeting where citizens may address the School Board on any topic, subject to the limitations of policy (212). The School Board reserves the right to allocate a specific period of time for this purpose and limit time for speakers accordingly.

b. Agenda Items

- 1) Citizens who wish to address the School Board on a particular subject may speak during the discussion of that item only at the discretion of the Board Chair.
- 2) The School Board Chair will recognize one speaker at a time and only those speakers recognized by the Chair will be allowed to speak. Each speaker must fill out a form that discloses their name, address, and the issue they would like to speak on.
- 3) The School Board retains the discretion to limit discussion of any agenda item to a reasonable period of time as determined by the School Board.

B. BOARD MEETINGS – Public Participation - Agenda Items (continued)

- 4) The School Board Chair shall promptly rule out of order any discussion by any person, including School Board members, that would violate the provision of state or federal law, Board Policy as specified, or the statutory rights or privacy of an individual.

5. Record of Meetings

- a. The Board Clerk is legally responsible for the official Board records; however, the Board delegates to the Superintendent the responsibility for providing the personnel and equipment for Board meeting record keeping.

- b. The Board minutes will record votes as follows (samples):

Unanimous voice vote: "The motion passed unanimously on a 7-0 vote."

Roll call vote on a motion: "A roll call vote was taken and the following voted in favor thereof: (names will be listed); and the following voted against the same: (names will be listed); whereupon said motion carried (or failed) on a (numbers to be inserted) vote."

Standard resolution roll call vote: "Board member (name) introduced the (title of resolution) and moved its adoption. The motion for adoption of the resolution was duly seconded by Board member (name) and upon vote being taken thereon, the following voted in favor thereof: (names will be listed); and the following voted against the same: (names will be listed); whereupon said resolution was declared duly passed and adopted (or failed) on a (numbers to be inserted) vote."

- c. Regular Board Meetings will be broadcast live on cable television; Special Board Meetings will be videotaped or recorded.
- d. All Board Work Sessions will be recorded and tapes will be kept on file for a period of ninety (90) days.
- e. Published minutes will list a summary of Board Action and Other Business items.
- f. Complete minutes of all Regular and Special Board Meetings will be kept on file in the Superintendent's Office. As soon as practical following the completion of a school year, official minutes will be bound and maintained as a permanent record in the Administration Building.

C. OTHER BOARD PROCEDURES**1. Access to Administrative Support**

- a. Board members should direct requests for information to the following:
 - 1) Superintendent of Schools
 - 2) Executive Director of Human Resource Services
 - 3) Executive Director of Curriculum and Instruction
 - 4) Executive Director of Finance and Business Services
 - 5) Executive Assistant
- b. The Administration will furnish all Board members with information prepared at the request of an individual Board member.

2. Legal Advice

- a. The Superintendent is empowered to seek legal counsel as required during the normal course of business and within the limits of the budget.
- b. If there are legal concerns involving the Board and the Superintendent, the Board Chair is empowered to seek legal counsel.

3. Attendance at State and National Meetings of School Board Organizations

- a. The School Board feels it would be most beneficial to have representation at state and national meetings of School Board organizations with consideration given to timely issues and the established budget.

4. News Media/Board Relations

- a. When the Board issues news releases and/or responds to questions from the media, the "official" spokesperson for the School Board will be the Board Chair.
- b. Board agenda materials will be available to the public at the same time they are released to School Board members. Items of new Board business should not be given to the public other than through release of Board agenda materials.
- c. When individual Board members speak to the news media, they should issue a standard disclaimer that emphasizes: "These are my personal views and do not necessarily reflect the views of the full School Board."
- d. The Superintendent will administer the District Public Information Program according to the guidelines established under Board Policy 901.

**INDEPENDENT SCHOOL DISTRICT 284
Wayzata, Minnesota**

**BOARD OF EDUCATION
Regular Meeting - (Date) - (Time)
(Place)**

AGENDA

1. CALL TO ORDER

2. APPROVAL OF AGENDA AND *CONSENT AGENDA ITEMS

Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board members or citizen so requests, in which event the item will be removed as a Consent Agenda item and addressed. Consent Agenda Items are as follows:

- A. Approval of Minutes
- B. Finance and Business Recommendations
- C. Human Resource Recommendations
- D. Others

3. STUDENT CURRICULUM PRESENTATION

4. RECOGNITIONS

- A. Employee of the Month
- B. Others

5. REPORTS FROM ORGANIZATIONS

This section of the agenda provides the opportunity for parent, teacher, and/or student associations/organizations to provide the School Board with reports/updates.

- A. Student Council
- B. Others

6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

- A. Superintendent
(Items will be listed as 1., 2., etc.)
- B. Curriculum and Instruction
(Items will be listed as 1., 2., etc.)
- C. Finance and Business Services
(Items will be listed as 1., 2., etc.)
- D. Human Resource Services
(Items will be listed as 1., 2., etc.)

7. OTHER BOARD ACTION

(Items will be listed as 1., 2., etc.)

8. AUDIENCE OPPORTUNITY TO ADDRESS SCHOOL BOARD

This section of the agenda provides an opportunity for those who have called in and placed their names on the list and for members of the audience who wish to address the School Board.

9. BOARD REPORTS

10. NEW BUSINESS

11. ADJOURNMENT

COE/1
POSTED: (Date)

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 4. APPROVAL OF AGENDA AND CONSENT AGENDA

ITEM: G. Reaffirm All Current School Board Policies

COMMENTS BY: Board Chair

During the School Board's organizational meeting, it is customary for the newly seated and organized Board to reaffirm the School Board's current policies. Board members, school principals, and District administrators maintain Board Policy Manuals. The Board's policies are also available through the media centers at each District school, on the District's web site, and through the Board/Superintendent's Department at the District Administration Building.

RECOMMENDED ACTION: Reaffirm adoption of all current School Board Policies.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 5. STUDENT CURRICULUM PRESENTATION

ITEM: _____

COMMENTS BY: Dr. Jane Sigford

We have with us this evening Dennis Lehman, Engineering, Technology and Design Teacher from West Middle School. Mr. Lehman is here with one of his students who will demonstrate the pro-engineering software. The student will use the software to design a cube and then put a whole in the cube. Mr. Lehman will introduce his student.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 6. SESQUICENTENNIAL MOMENT

ITEM: _____

COMMENTS BY: Superintendent Ostlund

I'd like to introduce to you Marv Getten, who is a 1943 graduate of Wayzata High School. He has been a lifelong resident of the Wayzata learning community and a loyal sports fan of the high school football teams. Marv retired from being postmaster of the Wayzata branch in 1981. He will share with us some of his stories of our long standing school district in its sesquicentennial year.

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 7. RECOGNITIONS

ITEM: A. Employee of the Month

COMMENTS BY: Superintendent Ostlund

Kimberly Lane is proud to nominate **Janet Pearson** for the January Employee of the Month. Janet has been teaching in the Wayzata Public School District since 1986 and is currently teaching fourth grade at Kimberly Lane. Janet is truly an asset to our District. She exhibits boundless enthusiasm for her students and what they accomplish. She has an extensive knowledge of her curriculum and has success working with students of all ability levels. Janet shows genuine respect, concern and warmth for all students, parents and staff at Kimberly Lane. We all appreciate her professionalism, her flexibility, her sense of humor and her ability to connect with everyone with a kind word or a hug.

Congratulations, Janet!

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 7. RECOGNITIONS

ITEM: B. Wayzata Public Schools 2008 Retirees

COMMENTS BY: Superintendent Ostlund

Tonight we would like to recognize the following employees who have announced their retirement in 2008. We would like to thank them for their years of service to Wayzata Public Schools and wish them well in their future endeavors.

<u>Name</u>	<u>Position</u>	<u>Years of Service</u>
Lynne Brennan	District Nurse	17 Years
Joyce Halvorson	Early Childhood Family Education Teacher	21 Years
Tim Herbst	High School Communications Teacher	32 Years
Linda Hodge	Early Childhood Family Education Teacher	20 Years
Delores Mikkelson	Culinary Express Secretary	31 Years
Jeanne Thompson	Elementary School Teacher	8 Years

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 7. RECOGNITIONS

ITEM: C. Paraprofessional Recognition Week

COMMENTS BY: Superintendent Ostlund

The Governor of the State of Minnesota proclaimed the week of January 20-26, 2008, as Paraprofessional Recognition Week. Many appreciation and recognition activities will take place in our schools during this week, and the School Board wishes also to officially acknowledge the important role paraprofessionals play in the educational experiences of our students. The attached resolution will be posted in each of the District's schools. A copy of the Governor's certificate and a framed copy of the resolution will be presented to Karen Schwendeman, union steward representing the District's paraprofessional staff.

RECOMMENDED ACTION: Adopt the RESOLUTION RECOGNIZING THE
PARAPROFESSIONAL STAFF OF WAYZATA PUBLIC SCHOOLS.

Motion by: _____ ROLL CALL Passed _____

Second by: _____ VOTE Failed _____

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

**RESOLUTION RECOGNIZING THE
PARAPROFESSIONAL STAFF
OF THE WAYZATA PUBLIC SCHOOLS**

WHEREAS, The Governor of the State of Minnesota through a Proclamation has recognized the valuable contributions of Paraprofessionals; and

WHEREAS, Paraprofessionals serve the students and staff in many varied roles including educational assistants, special education paraprofessionals, tutors, lunchroom and playground assistants, hall monitors, media center assistants; and

WHEREAS, Through caring, thoughtful, and dedicated service, the Paraprofessionals play an important and meaningful role in the educational experiences of our students;

NOW, THEREFORE, We, the School Board of the Wayzata Public Schools, Independent School District 284, hereby honor and commend the Paraprofessional Staff of the Wayzata Public Schools.

Adopted this 14th day of January 2008.

John A. Moroz
School Board Chair

Robert J. Ostlund
Superintendent of Schools

CERTIFICATE OF



COMMENDATION

PARA RECOGNITION WEEK JANUARY 20 – 26, 2008

This certificate is presented to the more than 25,000 paraprofessionals and the Department of Education in honor of their exceptional service. Therefore, with the appreciation and respect of the people of Minnesota, we recognize:



I have hereunto set my hand and caused the Great Seal of the State of Minnesota to be affixed at the Capitol in the City of Saint Paul, January 2, 2008.

TIM PAWLENTY
GOVERNOR

STATE OF MINNESOTA
OFFICE OF THE GOVERNOR

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 7. RECOGNITIONS

ITEM: D. Knowledge Master Open

COMMENTS BY: Superintendent Ostlund

The ninth grade Wayzata High School Knowledge Master Open team earned first place in the nation in the category of schools with enrollment over 1,000.

The team competed in the Knowledge Master Open academic competition on December 5 against tens of thousands of students from the U.S. and several foreign countries. More than 1,500 middle school, junior high and high school teams faced their computers to answer 200 challenging questions in the event, earning points for the speed and accuracy of their answers.

Congratulations to the team and their advisor **Sue Iverson**, who will introduce the members of the ninth grade team.

**Rohit Agrawal
Mohamed Akef
Jordan Becquer
Sam Cady
Miranda Ehrlich
Michelle Egger
Joe Inhoffer
Sarah Lerner
Sean Monson
Drew Page**

**Divya Palanisamy
Melissa Radermacher
Ganesh Raman
Guarav Singh
Erik Smith
Julia Sun
Lauren Urke
Amy Wen
Jackie Wong**

Congratulations again to the ninth grade Knowledge Master Open team!

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 8. REPORTS FROM ORGANIZATIONS

ITEM: A. Student Council

COMMENTS BY: Board Chair

This section of the agenda provides an opportunity for parent, teacher, and/or student associations/organizations to provide the School Board with reports/updates.

- Allison Kieley
- Lauren Wilvers

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 9. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

- 1. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – No Changes**
 - a. Board Policy 200 – “School Board Legal Status” – First Reading**

This policy has been reviewed by the Board Policy Committee, per the 3-year review process. The committee is recommending no changes.

RECOMMENDED ACTION: Accept for first reading Board Policy 200 – “School Board Legal Status” as presented.

Motion by: _____ Yes _____ Passed _____
Second by: _____ No _____ Failed _____
Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

SCHOOL BOARD LEGAL STATUS

POLICY: 200

State law provides that, "The care, management, and control of independent districts is vested in a board of directors, to be known as the School Board."

As a body created under statute by the State of Minnesota, the School Board has full authority within the provisions of those laws and federal laws to provide for the public education of District 284 youth.

The membership of the School Board shall consist of seven elected directors and the Superintendent who shall be an ex officio nonvoting member.

ADOPTED: November 13, 1978
AMENDED: September 9, 1985
AMENDED: November 8, 2004
REVIEWED: January 14, 2008

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 9. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

- 1. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – No Changes
 - b. Board Policy 202 – “Board Member Authority” – First Reading

This policy has been reviewed by the Board Policy Committee, per the 3-year review process. The committee is recommending no changes.

RECOMMENDED ACTION: Accept for first reading Board Policy 202 – “Board Member Authority” as presented.

Motion by: _____ Yes _____ Passed _____
Second by: _____ No _____ Failed _____
Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD MEMBER AUTHORITY

POLICY: 202

Because all powers of the School Board derived from the state statutes are granted in terms of action as a group, individual Board members exercise authority over District affairs only as they vote to take action at a legal meeting of the Board.

In other instances, an individual Board member, including the chair, will have power only when the Board, by vote, has delegated authority to him or her.

It is contrary to the spirit of the statutes for any Board member to seek individually to influence the official functions of the School District. The School Board and its members will deal with administrative services through the Superintendent and will not give direction to any subordinates of the Superintendent.

ADOPTED: September 9, 1985
AMENDED: November 8, 2004
REVIEWED: January 14, 2008

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 9. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

- 1. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – No Changes
 - c. Board Policy 203 – “School Board Elections” – First Reading

This policy has been reviewed by the Board Policy Committee, per the 3-year review process. The committee is recommending no changes.

RECOMMENDED ACTION: Accept for first reading Board Policy 203 – “School Board Elections” as presented.

Motion by: _____ Yes _____ Passed _____
Second by: _____ No _____ Failed _____
Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

SCHOOL BOARD ELECTIONS

POLICY: 203

School Board elections shall be conducted according to the provisions of Minnesota law. Board members shall be elected at elections held in odd numbered years on the first Tuesday after the first Monday in November. If more than twice the number of candidates file for election than the number of seats available, a primary election will be held on the first Tuesday after the second Monday in September.

The term of office of a member shall be four years and until the member's successor qualifies. Board members shall be elected on a rotation basis of three (3) Board members elected in one election and four (4) Board members in the next election. New Board members commence service on the first Monday in January following the election.

ADOPTED: March 9, 1970
AMENDED: September 9, 1985
AMENDED: August 9, 1993
AMENDED: September 13, 1999
AMENDED: November 8, 2004
REVIEWED: January 14, 2008

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 9. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

1. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – No Changes

d. Board Policy 204 – “School Board Member Code of Ethics” – First Reading

This policy has been reviewed by the Board Policy Committee, per the 3-year review process. The committee is recommending no changes.

RECOMMENDED ACTION: Accept for first reading Board Policy 204 – “School Board Code of Ethics” as presented.

Motion by: _____ Yes _____ Passed _____
Second by: _____ No _____ Failed _____
Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

**SCHOOL BOARD MEMBER
CODE OF ETHICS**

POLICY: 204

I. AS A MEMBER OF THE SCHOOL BOARD I WILL

- A. Listen.
- B. Recognize the integrity of my predecessors and associates.
- C. Appreciate the merit of their work.
- D. Be motivated by a desire to serve the students of my District.
- E. Inform myself of the proper duties and functions of a School Board member.
- F. Recognize that it is my responsibility, together with other Board members, to see that the schools are properly run, not to run them myself.
- G. Work through the administrative employees of the Board--not over or around them.
- H. Recognize that school business may be legally transacted only in an open meeting of the School Board.

II. IN PERFORMING THE PROPER FUNCTIONS OF A SCHOOL BOARD MEMBER I WILL

- A. Perform under general educational policies unless necessity requires otherwise.
- B. Function in meeting the legal responsibility that is mine as part of a policy-forming body--not as an administrative officer.
- C. Consider myself a trustee of public education and do my best to protect, conserve and advance its progress.

III. TO MAINTAIN DESIRABLE RELATIONS WITH OTHER MEMBERS OF THE BOARD I WILL —

- A. Respect the rights of others to have and express opinions.
- B. Recognize that authority rests with the School Board in legal session---not with the individual members of the Board, except as authorized by law.
- C. Make no disparaging remarks, in or out of Board meetings, about other members of the Board or their opinions.

- D. Recognize that to promise in advance of a meeting how I will vote on any proposition is to close my mind and agree not to think through other points of view which may be presented to the meeting.
- E. Make decisions in Board meetings only after all sides of debatable questions have been presented.
- F. Delegate details of Board action to administrative employees.
- G. Recognize that appointed special committees serve only in an advisory capacity to the School Board.
- H. Consider it unethical as well as illegal to hold sessions of the School Board without proper notification of the Superintendent and granting the Superintendent the opportunity to attend.

IV. IN MEETING MY RESPONSIBILITIES TO MY COMMUNITY I WILL

- A. Attempt to appraise both the present and future educational needs of the School District.
- B. Attempt to obtain adequate financial support of the school program.
- C. Interpret the needs and attitudes of the community and do my best to translate them into the educational program of the School District.
- D. Consider it an important responsibility to interpret the educational program of the school as it relates to the needs of the community.
- E. Insist that business transactions of the School District be on an ethical and legal basis.

V. IN WORKING WITH THE SUPERINTENDENT OF SCHOOLS AND THE STAFF I WILL

- A. Hold the Superintendent responsible for the administration of the School District.
- B. Give the Superintendent authority commensurate with the responsibility.
- C. Assure that the School District will be administered by the best professional personnel available.
- D. Consider the recommendations of the Superintendent in the appointment of all employees.
- E. Participate in School Board action after considering the recommendation of the Superintendent and only after the Superintendent has furnished adequate information supporting his/her recommendations.
- F. Expect the Superintendent to keep the School Board informed at all times through both oral and written reports.
- G. Spend adequate time in Board meetings on educational policies.

- H. Give the Superintendent counsel and advice.
- I. Refer all complaints to the proper administrative officer or insist that they be presented in writing to the whole School Board.
- J. Present any personal criticisms of employees to the Superintendent.
- K. Provide adequate safeguards for the Superintendent and employees of the District so they may perform their proper functions on a professional level.

VI. IN FULFILLING MY LEGAL OBLIGATIONS AS A SCHOOL BOARD MEMBER I WILL:

- 1. Comply with all federal, state and local laws relating to my function as a School Board Member.
- 2. Comply with all School District policies as adopted by the School Board.
- 3. Abide by all rules and regulations as promulgated by the Minnesota Department of Education and other federal and state agencies with jurisdiction over School Districts.

ADOPTED: October 14, 1985
AMENDED: December 13, 2004
REVIEWED: January 14, 2008

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 9. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

1. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – No Changes

- e. **Board Policy and Regulations 205 and 205-R – “Board Member Conflict Of Interest” – First Reading**

This policy and regulations have been reviewed by the Board Policy Committee, per the 3-year review process. The committee is recommending no changes.

RECOMMENDED ACTION: Accept for first reading Board Policy and Regulations 205 and 205-R – “Board Member Conflict Of Interest” as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

**BOARD MEMBER CONFLICT
OF INTEREST**

POLICY: 205

Except as authorized by law, a School Board member who is authorized to take part in any manner in making any sale, lease, or contract for goods or services shall not voluntarily have a personal financial interest in that sale, lease, or contract or personally benefit financially therefrom.

ADOPTED: May 11, 1964
AMENDED: May 15, 1973
AMENDED: October 14, 1985
AMENDED: December 13, 2004
REVIEWED: January 14, 2008

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD MEMBER CONFLICT OF INTEREST

REGULATIONS: 205-R

A School Board member who is authorized to take part in any manner in making any sale, lease, or contract in his or her official capacity shall not voluntarily have a personal financial interest in that sale, lease, or contract or personally benefit financially therefrom.

In the following circumstances, however, the School Board may as an exception, by unanimous vote, contract for goods or services with a School Board member of the School District:

1. In the designation of a bank or savings association, in which a School Board member is interested, as an authorized depository for School District funds and as a source of borrowing, provided such deposited funds are protected in accordance with Minnesota Statute. Any School Board member having said interest shall disclose that interest and the interest shall be entered upon the minutes of the School Board. Disclosure must be made when such bank or savings association is first designated as a depository or source of borrowing, or when such School Board member is elected, whichever is later. Disclosure serves as notice of the interest and must only be made once;
2. The designation of an official newspaper, or publication of official matters therein, in which the School Board member is interested when it is the only newspaper complying with statutory requirements relating to the designation or publication;
3. A contract with a cooperative association of which the School Board member is a shareholder or stockholder but not an officer or manager;
4. A contract for which competitive bids are not required by law;
5. A School Board member may rent space in a public facility at a rate commensurate with that paid by other members of the public.
6. A School Board member may be newly employed or may continue to be employed by the School District as an employee where there is a reasonable expectation on July 1, or at the time the contract is entered into or extended, that the amount to be earned by that School Board member under that contract or employment relationship, will not exceed \$8,000 in that fiscal year. If the School Board member does not receive majority

approval to be initially employed or to continue in employment at a meeting where all School Board members are present, that employment must be immediately terminated and that School Board member will have no further rights to employment while serving as a School Board member in the School District.

A contract made pursuant to the aforementioned exceptions will be void unless the following procedure is observed.

1. The School Board must authorize the contract in advance of its performance by adopting a resolution setting out the essential facts and determining that the contract price is as low as or lower than the price at which the goods or services could be obtained elsewhere.
2. In the case of an emergency when the contract cannot be authorized in advance, payment of the claims must be authorized by a like resolution wherein the facts of the emergency are also stated.
3. Before a claim is paid, the interested School Board member must file with the clerk of the School Board an affidavit stating:
 - a. The name of the School Board member and the office held;
 - b. An itemization of the goods or services furnished;
 - c. The contract price;
 - d. The reasonable value;
 - e. The interest of the School Board member in the contract; and
 - f. That to the best of the School Board member's knowledge and belief, the contract price is as low as, or lower than, the price at which the goods or services could be obtained from other sources.

LIMITATIONS ON RELATED EMPLOYEES

1. The School Board can hire or dismiss teachers only at duly called meetings. Where a husband and wife, brother and sister, or two brothers or sisters, constitute a quorum, no contract employing a teacher may be made or authorized except upon the unanimous vote of the full School Board.
2. The School Board may not employ any teacher related by blood or marriage, within the fourth degree, computed by the civil law, to a School Board member except by a unanimous vote of the full School Board.

CONFLICTS PRIOR TO TAKING OFFICE

A School Board member with personal financial interest in a sale, lease, or contract with the School District which was entered before the School Board member took office and presents an actual or potential conflict of interest, shall immediately notify the School Board of such interest. It shall thereafter be the responsibility of the School Board member to refrain from participating in any action relating to the sale, lease, or contract. At the time of renewal of any such sale, lease, or contract, the School Board may enter into or renew such sale, lease, or contract only if it falls within one of the enumerated exceptions for contracts relating to goods or services provided above and if the procedures provided in this policy are followed.

DETERMINATION AS TO WHETHER A CONFLICT OF INTEREST EXISTS

The determination as to whether a conflict of interest exists is to be made by the School Board. Any School Board member who has an actual, potential, or perceived conflict shall notify the School Board of such conflict immediately. The School Board member shall thereafter cooperate with the School Board as necessary for the School Board to make its determination.

EFFECTIVE: December 13, 2004
REVIEWED: January 14, 2008

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 9. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

1. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – No Changes

f. Board Policy 206 – “Board Organizational Meeting” – First Reading

This policy has been reviewed by the Board Policy Committee, per the 3-year review process. The committee is recommending no changes.

RECOMMENDED ACTION: Accept for first reading Board Policy 206 – “Board Organizational Meeting” as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD ORGANIZATIONAL MEETING

POLICY: 206

The School Board will organize annually as required by law at a meeting held on or after the first day of January but not later than the second Monday of January. At this meeting the School Board will:

1. Elect School Board officers
2. Designate or reaffirm Board committee structure/assignments
3. Appoint or reaffirm Board representatives to other bodies
4. Conduct such other business as may be deemed appropriate

The meeting shall be called to order by the Superintendent who shall preside until the Board Chair is elected. At that time, the elected Chair will preside.

ADOPTED: September 9, 1985
AMENDED: August 9, 1993
AMENDED: November 8, 2004
REVIEWED: January 14, 2008

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 9. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

- 1. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – No Changes**
 - g. Board Policy 211 – “Board Meeting Procedures” – First Reading**

This policy has been reviewed by the Board Policy Committee, per the 3-year review process. The committee is recommending no changes.

RECOMMENDED ACTION: Accept for first reading Board Policy 211 – “Board Meeting Procedures” as presented.

Motion by: _____ Yes _____ Passed _____
Second by: _____ No _____ Failed _____
Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD MEETING PROCEDURES

POLICY: 211

Official School Board business may be conducted only if a "quorum" of Board members are present. A "quorum" shall consist of four or more members. Official Board motions and resolutions shall be passed only by an affirmative "majority" vote. A "majority" vote is one where either ayes or nays outnumber their opposite. Abstentions, in effect, count as a vote for that majority. In the event of tie votes, abstentions have null effect and the motion or resolution shall have failed.

Each motion shall be carefully recorded. The names of members who make and second each motion shall also be recorded. The chair shall declare a motion adopted or defeated on the basis of voice vote or hand sign. Any member who challenges such declaration may request a show of hands on the same question and the chair shall honor this request. If the result is at variance with the chair's original declaration, the new result shall determine the motion's adoption or defeat.

Any formal meeting of the School Board may be adjourned to another time and place by an approved Board motion. In general, only topics on the agenda of the meeting adjourned should be addressed upon resumption of the meeting.

Except as inconsistent with public law or regulation or at variance with bylaws of the Board, meetings shall be conducted by Robert's Rules of Order.

The official minutes shall be bound and kept in the Office of the Superintendent of Schools.

Publishing of minutes shall be made in the legal newspaper according to law. Such publishing shall include an extract of minutes, full or in part, as may be determined by the School Board or Clerk. Such extract of minutes shall be clearly identified as such. A statement shall appear stating that complete minutes are available for public examination at the District Administration Offices or from Board members.

Copies of the minutes shall be available in all school libraries as well as the public library.

All records of the Board of Education shall be available to citizens for inspection at the Board of Education office.

ADOPTED: May 14, 1964
AMENDED May 15, 1973
AMENDED: July 14, 1975
AMENDED: October 11, 1976

AMENDED: January 12, 1987
AMENDED: November 8, 2004
REVIEWED: January 14, 2008

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 9. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

- 1. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – No Changes**
 - h. Board Policy 214 – “Policy Dissemination” – First Reading**

This policy has been reviewed by the Board Policy Committee, per the 3-year review process. The committee is recommending no changes.

RECOMMENDED ACTION: Accept for first reading Board Policy 214 – “Policy Dissemination” as presented.

Motion by: _____ Yes _____ Passed _____
Second by: _____ No _____ Failed _____
Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

POLICY DISSEMINATION

POLICY: 214

The Superintendent is directed to establish and maintain an orderly plan for preserving and making accessible the policies adopted by the Board.

Accessibility is to extend to all employees of the school system, to members of the Board and, insofar as possible, to all persons in the District. A policy concerning a particular group or groups in the schools will be distributed to those groups prior to the policy's effective date.

All policy manuals distributed to anyone will remain the property of the Board and will be considered "on loan." They are subject to recall at any time.

The Board Policy Manual will be considered a public record and will be open for inspection at the Board offices, school libraries, and on the District website.

ADOPTED: September 9, 1985
AMENDED: November 8, 2004
REVIEWED: January 14, 2008

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 9. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

- 1. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – No Changes
 - i. **Board Policy 215 – “Administrative Action in Absence of Policy” – First Reading**

This policy has been reviewed by the Board Policy Committee, per the 3-year review process. The committee is recommending no changes.

RECOMMENDED ACTION: Accept for first reading Board Policy 215 – “Administrative Action in Absence of Policy” as presented.

Motion by: _____ Yes _____ Passed _____
Second by: _____ No _____ Failed _____
Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

**ADMINISTRATIVE ACTION IN
ABSENCE OF POLICY**

POLICY: 215

Where circumstances require significant administrative action in the absence of Board policy guidelines or legal direction, action shall be taken according to the Superintendent's best judgment.

It is the responsibility of the Superintendent to inform the Board promptly of such action and the need for related policy.

ADOPTED: December 13, 1976
AMENDED: September 9, 1985
AMENDED: December 13, 2004
REVIEWED: January 14, 2008

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 9. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

1. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – No Changes

j. Board Policy 216 – “Suspension of Policies” – First Reading

This policy has been reviewed by the Board Policy Committee, per the 3-year review process. The committee is recommending no changes.

RECOMMENDED ACTION: Accept for first reading Board Policy 216 – “Suspension of Policies” as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

SUSPENSION OF POLICIES

POLICY: 216

The operation of any section or sections of these policies, not established by law, may be temporarily suspended by a majority vote of the School Board at a regular or special meeting.

ADOPTED: August 12, 1968
AMENDED: May 15, 1973
AMENDED: September 9, 1985
AMENDED: November 8, 2004
REVIEWED: January 14, 2008

WAYZATA PUBLIC SCHOOLS

Independent School District 284

Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 9. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

1. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – No Changes

k. Board Policy 218 – “Board Review of Regulations” – First Reading

This policy has been reviewed by the Board Policy Committee, per the 3-year review process. The committee is recommending no changes.

RECOMMENDED ACTION: Accept for first reading Board Policy 218 – “Board Review of Regulations” as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD REVIEW OF REGULATIONS

POLICY: 218

The Board delegates to the Superintendent the responsibility for developing and implementing such regulations and procedures as may be necessary to carry out Board policies. The Board will review the regulations in a timely manner.

Regulations will be properly coded in conformance with the policy classification system selected by the Board. Regulations will be included in the Board Policy Manual.

ADOPTED: September 9, 1985
AMENDED: November 8, 2004
REVIEWED: January 14, 2008

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 9. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

1. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – No Changes

I. Board Policy 219 – “Board Member Development Opportunities” – First Reading

This policy has been reviewed by the Board Policy Committee, per the 3-year review process. The committee is recommending no changes.

RECOMMENDED ACTION: Accept for first reading Board Policy 219 – “Board Member Development Opportunities” as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

**BOARD MEMBER DEVELOPMENT
OPPORTUNITIES**

POLICY: 219

School Board members, including the Superintendent, are authorized to attend appropriate meetings at the national, regional, and local levels and be reimbursed for expenses to the extent that the budget established for this purpose permits. They are especially encouraged to seek out conferences in which topics or themes are particularly related to matters of current Board concern.

Newly elected School Board members are required to attend training in school finance and management within 180 days of taking office.

ADOPTED: July 8, 1968
AMENDED: May 15, 1973
AMENDED: March 13, 1978
AMENDED: September 17, 1984
AMENDED: September 9, 1985
AMENDED: February 9, 1987
AMENDED: December 13, 2004
REVIEWED: January 14, 2008

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 9. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

1. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – No Changes

m. Board Policy 221 – “School Board Memberships” – First Reading

This policy has been reviewed by the Board Policy Committee, per the 3-year review process. The committee is recommending no changes.

RECOMMENDED ACTION: Accept for first reading Board Policy 221 – “School Board Memberships” as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

SCHOOL BOARD MEMBERSHIPS

POLICY: 221

The Board is aware that District memberships in certain organizations or associations may be beneficial to the general mission of the schools. However, it does not authorize such membership automatically when related dues, subscriptions or other affiliating expenses are to be paid in whole or in part from District funds. Accordingly, it directs the Administration to recommend for Board approval an itemization of such memberships along with a statement of membership rationale at the first Board meeting of each new fiscal year in July.

ADOPTION: May 10, 1976
REAFFIRMED: January 10, 1983
AMENDED: October 14, 1985
AMENDED: August 9, 1993
AMENDED: November 8, 2004
REVIEWED: January 14, 2008

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 9. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

1. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – No Changes
 - n. Board Policy 222 – “Board Vacancies” – First Reading

This policy has been reviewed by the Board Policy Committee, per the 3-year review process. The committee is recommending no changes.

RECOMMENDED ACTION: Accept for first reading Board Policy 222 – “Board Vacancies” as presented.

Motion by: _____ Yes _____ Passed _____
Second by: _____ No _____ Failed _____
Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD VACANCIES

POLICY: 222

A vacancy on the Board occurs when a member dies, resigns, ceases to be a resident of the District, or is unable to serve on such Board and attend its meetings for not less than 90 days because of illness or prolonged absence from the District. In the event of vacancies, the Board member's position shall be filled in accordance with Minnesota Statute.

A temporary vacancy caused by a member being unable to serve on the Board and attend its meetings for not less than 90 days because of illness or prolonged absence from the District, may, after the Board has by resolution declared such vacancy to exist, be filled by the Board at any time, or until such ill or absent member is again able to resume the duties as a member of the Board whichever date is earlier. When such ill or absent member is again able to resume the duties as a member of the Board, the Board shall by resolution so determine and declare such person to be again a member of the Board, and the member appointed by the Board in their absence to be no longer a member thereof.

Any other vacancy on the Board shall be filled either by special election or appointment as specified by state law. All special elections or Board appointments to fill such vacancies shall be for the remainder of the unexpired term.

ADOPTED: January 10, 2005
REVIEWED: January 14, 2008

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 9. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

1. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – No Changes

- o. Board Policy and Regulations 223 and 223-R – “Public Hearings” – First Reading**

This policy and regulations have been reviewed by the Board Policy Committee, per the 3-year review process. The committee is recommending no changes.

RECOMMENDED ACTION: Accept for first reading Board Policy and Regulations 223 and 223-R – “Public Hearings” as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

PUBLIC HEARINGS

POLICY: 223

The School Board recognizes the importance of obtaining public input on matters properly before the Board. Public hearings are required by law for certain issues, including truth in taxation. Additionally, other public hearings may be held on District matters at the discretion of the School Board.

ADOPTED: January 10, 2005
REVIEWED: January 14, 2008

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

PUBLIC HEARINGS

REGULATIONS: 223-R

- I. The following regulations have been established in order to efficiently receive public input on matters properly before the School Board.

A. Notice of Public Hearings

Public notice of a public hearing required by law shall be given as provided by the enabling legislation. Public notice of other hearings shall be given in the manner required for a regular meeting if held in conjunction with a regular meeting, in the manner required for a special meeting if held in conjunction with a special meeting, or as otherwise determined by the School Board.

B. Public Participation

The School Board retains the right to require that those in attendance at a public hearing indicate their desire to address the School Board and complete and file with the clerk of the School Board an appropriate request card prior to the commencement of the hearing if the School Board utilizes this procedure. In that case, any request to address the School Board after the commencement of the hearing will be granted only at the discretion of the School Board Chair.

1. Format of Request: If required by the School Board, a written request of an individual or a group to address the School Board shall contain the name and address of the person or group seeking to address the School Board. It shall also contain the name of the group represented, if any, and a brief statement of the subject to be covered or the issue to be addressed.
2. Time Limitation: The School Board retains the discretion to limit the time for each presentation as needs dictate.
3. Groups: The School Board retains the discretion to require that any group of persons who desire to address the School Board designate one representative or spokesperson. In the event that the School Board requires the designation of a representative or spokesperson, no other person in the group will be recognized to address the School Board, except as otherwise determined by the School Board.
4. Privilege to Speak: A School Board member should direct any remarks or questions through the chair. Only those speakers recognized by the chair will be allowed to speak. Comments by others are out of order.

Individuals who interfere with or interrupt speakers, the School Board, or the proceedings may be directed to leave.

5. **Personal Attacks:** Personal attacks by anyone addressing the School Board are unacceptable. Persistence in such remarks by an individual shall terminate that person's privilege to address the School Board.
6. **Limitations on Participation:** Depending upon the number of persons in attendance seeking to be heard, the School Board reserves the right to impose such other limitations and restrictions as necessary in order to provide an orderly, efficient and fair opportunity for those present to be heard.

EFFECTIVE: January 10, 2005
REVIEWED: January 14, 2008

WAYZATA PUBLIC SCHOOLS

Independent School District 284

Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 9. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

1. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – No Changes

p. Board Policy 224 – “Emergency Policy” – First Reading

This policy has been reviewed by the Board Policy Committee, per the 3-year review process. The committee is recommending no changes.

RECOMMENDED ACTION: Accept for first reading Board Policy 224 – “Emergency Policy” as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

EMERGENCY POLICY

POLICY: 224

The Superintendent typically has School Board policy to guide the decision-making process. However, situations may arise that are not covered by existing policies.

The Superintendent shall have the authority to take such immediate emergency steps as deemed necessary to insure the physical and educational well being of the students in the District. The Superintendent shall also have full authority to take such steps deemed necessary to insure and protect the physical well being of all employees in the District, as well as all properties owned by the District. The Superintendent will have full authority to open and close buildings as a part of responding to emergencies.

During an emergency, only the Superintendent or Superintendent's designee, unless otherwise specified by the School Board, may make public statements, issue news releases, make statements to employees, and make statements to parents and the general public on behalf of the District.

ADOPTED: January 10, 2005
REVIEWED: January 14, 2008

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 9. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

1. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – No Changes

q. Board Policy 226 – “Citizen Complaints” – First Reading

This policy has been reviewed by the Board Policy Committee, per the 3-year review process. The committee is recommending no changes.

RECOMMENDED ACTION: Accept for first reading Board Policy 226 – “Citizen Complaints” as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

CITIZEN COMPLAINTS

POLICY: 226

Complaints expressed directly to Board members will be referred to the Superintendent for investigation.

The Superintendent will provide the Board member with a written report if requested or will report orally when the investigation has been completed.

ADOPTED: January 10, 2005
REVIEWED: January 14, 2008

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 9. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

1. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – No Changes

r. **Board Policy 227 – “Out-Of-State Travel By School Board Members” – First Reading**

This policy has been reviewed by the Board Policy Committee, per the 3-year review process. The committee is recommending no changes.

RECOMMENDED ACTION: Accept for first reading Board Policy 227 – “Out-Of-State Travel By School Board Members” as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

**OUT-OF STATE TRAVEL BY
SCHOOL BOARD MEMBERS**

POLICY: 227

The purpose of this policy is to govern out-of state travel by School Board members as required by law.

Travel outside the state is appropriate when the School Board finds it proper for School Board members to acquire knowledge and information necessary to allow them to carry out their responsibilities as School Board members. Travel to regional or national meetings of the National School Boards Association is presumed to fulfill this purpose. Travel to other out-of-state meetings for which the member intends to seek reimbursement from the School District should be preapproved by the School Board.

Expenses to be reimbursed may include transportation, meals, lodging, registration fees, required materials, parking fees, tips, and other reasonable and necessary School District-related expenses.

Requests for reimbursement must be itemized on the official School District form and are to be submitted to the designated administrator. Receipts for lodging, commercial transportation, registration, and other reasonable and necessary expenses must be attached to the reimbursement form.

Automobile travel shall be reimbursed at the mileage rate set by the School Board. Commercial transportation shall reflect economy fares and shall be reimbursed only for the actual cost of the trip.

Amounts to be reimbursed shall be within the School Board's approved budget allocations, including attendance at workshops and conventions.

The Superintendent shall develop a schedule of reimbursement rates for School District business expenses, including those expenses requiring advance approval and specific rates of reimbursement.

This policy must be annually reviewed by the School Board.

ADOPTED: January 9, 2006
REVIEWED: January 14, 2008

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 9. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

2. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – Minor Changes

a. Board Policy 201 – “School Board Powers and Duties” - First Reading

This policy has been reviewed by the Board Policy Committee, per the 3-year review process. The committee is recommending minor changes to the wording of the policy.

RECOMMENDED ACTION: Accept for first reading the proposed amendments to Board Policy 201 – “School Board Powers and Duties” as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

SCHOOL BOARD POWERS AND DUTIES

POLICY: 201

The School Board is a representative body elected by the citizens of the District to provide for and oversee the operation of the public schools as mandated by state law. It intends to exercise this authority in a manner responsive to the best interest of the community in general and the District students in particular.

In carrying out this function, the School Board recognizes the following general responsibilities as paramount:

1. Employing, working with and evaluating a Superintendent of Schools;
2. Formulating and interpreting policies;
3. Delegating administrative responsibilities;
4. Making decisions on educational and fiscal matters; and
5. Making appraisals of the educational and administrative processes.

ADOPTED: September 9, 1985
AMENDED: November 8, 2004
FIRST READING: January 14, 2008

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 9. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

2. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – Minor Changes

b. Board Policy and Regulations 208 and 208-R – “Board Committees” – First Reading

This policy and regulations have been reviewed by the Board Policy Committee, per the 3-year review process. The committee is recommending minor changes in the policy.

RECOMMENDED ACTION: Accept for first reading the proposed amendments to Board Policy and Regulations 208 and 208-R – “Board Committees” as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD COMMITTEES

POLICY: 208

The Board may organize standing and special committees to carry out a variety of tasks or assignments in the operation of the school system.

Board Committees are those specifically appointed or authorized by Board action. Such committees report directly to the Board. They may be made up exclusively of Board members, of Board members and non-members, or of non-members only. When such committees include District teachers the Board agrees to ~~meet and confer~~ discuss the appointment with the "exclusive representative" of the teacher's bargaining unit, as defined in the Public Employee Labor Relation's Act, (PELRA), concerning the nature and purposes of the committee and the basis for determining teacher representation.

"Standing" committees of the Board are those which have a continuing purpose and may be designated at the organizational meeting each January. "Special" committees of the Board are those organized for a specific purpose, given an explicit charge and dissolved after completion of their work.

Committees of the Board are appointed by the Board Chair, subject to approval by a majority of the Board.

ADOPTED: February 12, 1973
AMENDED: May 15, 1973
AMENDED: September 9, 1985
AMENDED: August 9, 1993
AMENDED: November 8, 2004
FIRST READING: January 14, 2008

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD COMMITTEES

REGULATIONS: 208-R

Annually, the School Board may establish, reaffirm or eliminate standing committees. The Board shall designate the membership of such committees and state the purpose of the committees. The following procedures are applicable for standing committees and are subject to annual review and reaffirmation or modification.

1. The Board Chair shall appoint the chair of each standing committee from among the membership of the School Board. Such appointments are subject to ratification by the Board.
2. The Board Chair may designate such committees as committees of the whole or name Board members to each committee. This action shall be ratified by the Board.
3. The Superintendent shall name an administrative liaison to each standing committee.
4. The responsibilities of a standing committee chair include:
 - a. Conduct of all standing committee meetings
 - b. Development of standing committee meeting agendas in cooperation with the administrative liaison
 - c. Report on committee activities at the regular meetings of the School Board
5. The responsibilities of the administrative liaison to standing committees include:
 - a. Development of standing committee meeting agendas in cooperation with the committee chair
 - b. Preparation and distribution of meeting agendas and supportive materials
 - c. Presentation of background information, reports or reviews as determined by agenda topics -- other District personnel or out-of-district personnel may be utilized for such presentations
 - d. Preparation of meeting summaries

EFFECTIVE: September 9, 1985
MODIFIED: November 8, 2004
REVIEWED: January 14, 2008

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 9. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

2. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – Minor Changes

c. Board Policy 213 – “Policy Adoption and Amendment” - First Reading

This policy has been reviewed by the Board Policy Committee, per the 3-year review process. The committee is recommending minor changes to the policy to reflect the process when a policy is modified because of a legal change over which the School Board has no control.

RECOMMENDED ACTION: Accept for first reading the proposed amendments to Board Policy 213 – “Policy Adoption and Amendment” as presented.

Motion by: _____ Yes _____ Passed _____
Second by: _____ No _____ Failed _____
Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

POLICY ADOPTION AND AMENDMENT

POLICY: 213

Adoption of new policies or the amendment or repeal of existing policies is solely the responsibility of the Board of Education.

The Board will adhere to the following procedure in amending or adopting policies to ensure that they are well examined before final action:

1. First meeting--the policy shall be presented for a first reading.
2. Work Session--the policy shall be discussed and modified as may be appropriate.
3. Second meeting--the policy shall be presented for a second reading, discussed and voted upon.

During discussion of a policy proposal, the views of the public and staff will be considered. Amendments may be proposed by Board members. An amendment will not require that the policy go through an additional reading except as the Board determines that the amendment needs further study and that an additional reading would be desirable.

Under unusual circumstances, the Board may temporarily approve a policy to meet emergency conditions; however, the above procedure is required before the policy will be considered permanent.

If a policy is modified because of a legal change over which the School Board has no control, the modified policy may be approved at one meeting at the discretion of the School Board.

ADOPTED: August 12, 1968
AMENDED: September 9, 1985
AMENDED: November 8, 2004
FIRST READING: January 14, 2008

WAYZATA PUBLIC SCHOOLS

Independent School District 284
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BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 9. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

2. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – Minor Changes

d. Board Policy and Regulations 217 and 217-R – “Policy Review and Evaluation Opportunities” - First Reading

This policy and regulations have been reviewed by the Board Policy Committee, per the 3-year review process. The committee is recommending no changes to the policy and minor changes in the regulations to reflect the updated review schedule.

RECOMMENDED ACTION: Accept for first reading the proposed amendments to Board Policy and Regulations 217 and 217-R – “Policy Review and Evaluation Opportunities” as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

**POLICY REVIEW AND
EVALUATION OPPORTUNITIES**

POLICY: 217

In an effort to keep its written policies current so that they may be used consistently as a basis for Board action and administration decision, the Board will conduct a general review of its policies on a three year cycle.

The Superintendent shall call to the Board's attention all policies that need revision for any reason.

The Board directs the Superintendent to recall all policy and regulation manuals as needed for the purpose of updating their content.

ADOPTED: September 9, 1985
AMENDED: December 13, 2004
REVIEWED: January 14, 2008

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

**POLICY REVIEW AND
EVALUATION OPPORTUNITIES**

REGULATIONS: 217-R

The School Board shall review its policies at least once every three years. The superintendent shall be responsible for developing a system of periodic review, addressing approximately one-third of the policies annually, according to the schedule below:

AREA	YEAR	RESPONSIBLE ADMINISTRATOR
Chapter 100 – School District	<u>2009-10</u>	Superintendent
Chapter 200 – Board of Directors	<u>2007-08</u>	Superintendent
Chapter 300 – Administration	<u>2008-09</u>	Superintendent
Chapter 400 - Personnel	<u>2009-10</u>	Exec. Dir. of Human Resources
Chapter 500 – Students	<u>2008-09</u>	Exec. Dir. of Curriculum and Instruction
Chapter 600 – Educational Programs	<u>2009-10</u>	Exec. Dir. of Curriculum and Instruction
Chapter 700 – Non-Instructional Operation and Business Services	<u>2007-08</u>	Exec. Dir. Of Finance and Business
Chapter 800 – Building and Sites	<u>2008-09</u>	Exec. Dir. Of Finance and Business
Chapter 900 – School/Community Relations	<u>2007-08</u>	Communication Coordinator

EFFECTIVE: December 13, 2004
MODIFIED: January 14, 2008

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 9. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

2. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – Minor Changes

e. Board Policy 220 – “Board Member Compensation and Expense” – First Reading

This policy has been reviewed by the Board Policy Committee, per the 3-year review process. The committee is recommending minor changes to the policy to reflect a change in when Board compensation will be reviewed each year.

RECOMMENDED ACTION: Accept for first reading the proposed amendments to Board Policy 220 – “Board Member Compensation and Expense” as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

**BOARD MEMBER COMPENSATION
AND EXPENSE**

POLICY: 220

State law provides that the School Board may fix a compensation rate for its members. The compensation of Board members may be adjusted annually at the first Board meeting of the new ~~fiscal year each July~~ calendar year each January. The said adjustment will reflect the average Classic Lake Conference School Board members' compensation. In addition, the School Board may consider compensation rates for Board officers and Special meetings.

The members of the School Board may be reimbursed for expenses incurred in performance of Board functions according to rates established by the Board for school employees.

ADOPTED: August 13, 1968
AMENDED: September 9, 1985
AMENDED: August 9, 1993
AMENDED: August 19, 1996
AMENDED: November 8, 2004
FIRST READING: January 14, 2008

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 9. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

2. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – Minor Changes

- f. **Board Policy and Regulations 225 and 225-R – “Criminal or Civil Action Against School District, School Board Member, Employee or Student” – First Reading**

This policy and regulations have been reviewed by the Board Policy Committee, per the 3-year review process. The committee is recommending no changes to the policy and minor changes in the regulations to reflect Minnesota Statute regarding reimbursement for a criminal defense, if requested by a school district employee, arising out of the performance of duties for the school district.

RECOMMENDED ACTION: Accept for first reading the proposed amendments to Board Policy and Regulations 225 and 225-R – “Criminal or Civil Action Against School District, School Board Member, Employee or Student” as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

**CRIMINAL OR CIVIL ACTION
AGAINST SCHOOL DISTRICT,
SCHOOL BOARD MEMBER,
EMPLOYEE OR STUDENT**

POLICY: 225

The purpose of this policy is to provide guidance as to the School District's position, rights, and responsibilities when a civil or criminal action is pending against the School District, or a School Board member, School District employee or student.

The School District recognizes that, when civil or criminal actions are pending against a School Board member, School District employee, or student, the School District may be requested or required to take action.

In responding to such requests and/or requirements, the School District will take such measures as are appropriate to its primary mission of providing for the education of students in an environment that is safe for staff and students and is conducive to learning.

The School District acknowledges its statutory obligations with respect to providing assistance to School Board members and teachers who are sued in connection with performance of School District duties. Collective bargaining agreements and School District policies may also apply.

ADOPTED: January 10, 2005
REVIEWED: January 14, 2008

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

**CRIMINAL OR CIVIL ACTION AGAINST
SCHOOL DISTRICT, SCHOOL BOARD
MEMBER, EMPLOYEE OR STUDENT**

REGULATIONS: 225-R

I. Civil Actions

A. Indemnification

The School District shall defend and indemnify any School Board member or School District employee for damages in school-related litigation, including punitive damages, claimed or levied against the School Board member or employee, provided that he or she was acting in the performance of the duties of the position and was not guilty of malfeasance, willful neglect of duty, or bad faith.

B. Legal Counsel

With respect to staff employed by the School District, upon written request of the staff member involved, the School District shall provide legal counsel for any staff member against whom a claim is made or action is brought for recovery of damages in any tort action involving physical injury to any person or property or for wrongful death arising out of or in connection with the employment of the staff member with the School District. The School District will choose legal counsel after consultation with the staff member.

C. Data Practices

Educational data and personnel data maintained by the School District may be sought as evidence in a civil proceeding. The School District will release the data only pursuant to the Minnesota Government Data Practices Act, and to the Family Educational Rights and Privacy Act, and related regulations. When an employee is subpoenaed and is expected to testify regarding educational data or personnel data, he or she is to inform the building administrator or designated supervisor, who shall immediately inform the Superintendent or designee. No School Board member or employee may release data without consultation in advance with the School District official who is designated as the authority responsible for the collection, use and dissemination of data;

D. Service of Subpoenas

It is the policy of the School District that its officers and employees will not be involved in providing service of process for third parties in the school setting.

E. Leave to Testify

Leave for employees appearing in court, either when sued or under subpoena to testify, will be considered in accordance with School District personnel policies and applicable collective bargaining agreements.

II. CRIMINAL CHARGES OR CONDUCT

A. Employees

The School District expects that its employees serve as positive role models for students. As role models for students, employees have a duty to conduct themselves in an exemplary manner.

If the School District receives information relating to activities of a criminal nature, by an employee, the School District will investigate and take appropriate disciplinary action, which may include discharge, subject to School District policies, statutes and provisions of applicable collective bargaining agreements.

Pursuant to Minnesota Statute, if reimbursement for a criminal defense is requested by a school district employee, the School Board may, after consulting with its legal counsel, reimburse the employee for any costs and reasonable attorney fees incurred by the employee to defend criminal charges brought against the employee arising out of the performance of duties for the school district. The decision as to whether to reimburse shall be made in the discretion of the School Board. A School Board member who is a witness or an alleged victim in the case may not vote on the reimbursement. If a quorum of the School Board is disqualified from voting on the reimbursement, the reimbursement must be approved by a judge of the district court.

B. Students

The School District has an interest in maintaining a safe and healthful environment and in preventing disruption of the educational process. In order to further that interest, the School District will take appropriate action regarding students convicted of crimes as it relates to the school environment.

C. Criminal Investigations

It is the policy of the School District to cooperate with law enforcement officials. The School District will make all efforts, however, to encourage law enforcement officials to question employees outside of school hours and off school premises unless there are extenuating circumstances or the matter being investigated is school-related, or as otherwise provided by law.

If such questioning at school is unavoidable, the School District will attempt to maintain confidentiality and to avoid embarrassment to the students and employees and to avoid disruption of the educational program. The Superintendent, principal, or other appropriate school official may be present

during the interview, except as otherwise required by law, or as otherwise determined in consultation with the parent or guardian.

D. Data Practices

The School District will release to law enforcement authorities educational and personnel data only in accordance with Minnesota Statute.

III. STATEMENTS WHEN LITIGATION IS PENDING

The School District recognizes that when a civil or criminal action is commenced or pending, parties to the lawsuit have particular duties in reference to persons involved or named in the lawsuit, as well as insurance carrier(s). Therefore, School Board members or School District employees shall make or release statements in that situation only in consultation with legal counsel.

EFFECTIVE: January 10, 2005
MODIFIED: January 14, 2008

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 9. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

3. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – Major Changes

a. Board Policy and Regulations 207 and 207-R – “Board Officers” – First Reading

This policy has been reviewed by the Board Policy Committee, per the 3-year review process. The committee is recommending major changes to the wording of the policy to clearly define who may perform the duties of the offices of the clerk and the treasurer.

RECOMMENDED ACTION: Accept for first reading the proposed amendments to Board Policy and Regulations 207 and 207-R – “Board Officers” as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OFFICERS

POLICY: 207

At the organizational meeting in January, the Board shall elect a chair, a clerk, and a treasurer, who shall hold their offices for one year and until their successors have been elected and qualified. The School Board may choose to elect a vice chair to act in the absence of the chair.

The persons who perform the duties of the offices of the clerk and the treasurer need not be members of the School Board. Those duties will be delegated to appropriate District personnel.

The Superintendent, who is appointed by the School Board, shall be an ex officio nonvoting member of the School Board.

ADOPTED: August 13, 1968
AMENDED: September 9, 1985
AMENDED: August 9, 1993
AMENDED: December 13, 2004
FIRST READING: January 14, 2008

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OFFICERS

REGULATIONS: 207-R

I. OFFICER'S RESPONSIBILITIES

A. Chair.

1. The chair, when present, shall preside at all meetings of the School Board, countersign all orders upon the treasurer for claims allowed by the School Board, represent the School District in all actions and perform all duties a chair usually performs.
2. In case of absence, inability, or refusal of the clerk to draw orders for the payment of money authorized by a vote of the majority of the School Board to be paid, the chair may draw the orders, or the office of the clerk may be declared vacant by the chair and treasurer and filled by appointment.

B. Treasurer.

1. The treasurer shall deposit the funds of the School District in the official depository.
2. The treasurer shall make all reports which may be called for by the School Board and perform all duties a treasurer usually performs.
3. In the event there are insufficient funds on hand to pay valid orders presented to the treasurer, the treasurer shall receive, endorse, and process the orders in accordance with Minnesota Statute.

C. Clerk.

1. The clerk shall keep a record of all meetings in the books provided.
2. Within three days after an election, the clerk shall notify all persons elected of their election.
3. On or before August 15 of each year, the clerk shall:
 - a. file with the School Board a report of the revenues, expenditures and balances in each fund for the preceding fiscal year.
 - b. make and transmit to the Commissioner certified reports, showing:

- (1) condition and value of school property;
 - (2) revenues and expenditures in detail, and such other financial information required by law, rule, or as may be called for by the Commissioner;
 - (3) length of school term and enrollment and attendance by grades; and
 - (4) other items of information as called for by the commissioner.
4. The clerk shall enter into the clerk's record book copies of all reports and of the teachers' term reports, and of the proceedings of any meeting, and keep an itemized account of all expenses of the School District.
5. The clerk shall furnish to the county auditor, on or before October 10, an attested copy of the clerk's record, showing the amount of money voted by the School District or the School Board for school purposes.
6. The clerk shall draw and sign all orders upon the treasurer for the payment of money for bills allowed by the School Board for salaries of officers and for teachers' wages and all claims, to be countersigned by the chair.
7. The clerk shall perform such duties as required by the Minnesota Election Law or other applicable laws relating to the conduct of elections.
- D. Vice-Chair.

The vice-chair shall perform the duties of the chair in the event of the chair's temporary absence.
- E. Superintendent.
 1. The Superintendent shall be an ex officio, nonvoting member of the School Board.
 2. The Superintendent shall perform the following:
 - a. visit and supervise the schools in the School District, report and make recommendations about their condition when advisable or on request by the School Board;
 - b. recommend to the School Board employment and dismissal of teachers;

- c. Superintend school grading practices and examinations for promotions;
- d. make reports required by the Commissioner; and
- e. perform other duties prescribed by the School Board.

EFFECTIVE: December 13, 2004
REVIEWED: January 14, 2008

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 9. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

3. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – Major Changes

b. Board Policy 209 – “Open School Board Meetings” – First Reading

This policy has been reviewed by the Board Policy Committee, per the 3-year review process. The committee is recommending major changes to the wording of the policy to make the distinction between open and closed Board meetings.

RECOMMENDED ACTION: Accept for first reading the proposed amendments to Board Policy 209 – “Open School Board Meetings” as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

OPEN SCHOOL BOARD MEETINGS

POLICY: 209

Regular School Board meetings shall be held the second Monday of each month.

A majority of the voting members of the School Board shall constitute a quorum. No contract shall be made or authorized, except at a Regular meeting of the Board or at a Special meeting at which all members are present or of which all members have had notice.

Special meetings may be called by the Chair or Clerk or any three members upon notice mailed to each member at least three days prior thereto. For a special meeting, the School Board shall post written notice of the date, time, place and purpose of the meeting on the principal bulletin board located in the district office. The notice shall be mailed or otherwise delivered to each person who has filed a written request for notice of special meetings. The School Board's actions at a special meeting are limited to those topics included in the notice.

Emergency meetings are special meetings called because of circumstances that, in the judgement of the School Board, require immediate consideration. Posted or published notice of an emergency meeting shall not be required. However, the School Board shall make good faith efforts to provide notice of emergency meetings to each news medium that has filed a written request for notice. Emergency meeting notices shall include the subject of the meeting.

All Regular, ~~and~~ Special, and Emergency meetings and work sessions are open to the public.

ADOPTION: August 13, 1968
AMENDED: September 9, 1974
AMENDED: August 11, 1975
AMENDED: September 9, 1985
AMENDED: November 8, 2004
FIRST READING: January 14, 2008

WAYZATA PUBLIC SCHOOLS

Independent School District 284

Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 9. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

3. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – Major Changes

c. Board Policy 210 – “Closed School Board Meetings” – First Reading

This policy has been reviewed by the Board Policy Committee, per the 3-year review process. The committee is recommending major changes to the wording of the policy to make the distinction between open and closed Board meetings.

RECOMMENDED ACTION: Accept for first reading the proposed amendments to Board Policy 210 – “Closed School Board Meetings” as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

CLOSED SCHOOL BOARD MEETINGS

POLICY: 210

SCHOOL BOARD MEETINGS FOR THE FOLLOWING SPECIFIED PURPOSES MAY OR MUST BE CLOSED TO THE PUBLIC AS DEFINED BY MINNESOTA STATUTE

Strategy for Labor Negotiations

Minnesota law specifies that the School Board may, by a majority vote in a public meeting, decide to hold a closed meeting to consider strategy for labor negotiations with organized bargaining units, including negotiation strategies or developments or discussion and review of labor negotiation proposals, conducted pursuant to Minnesota Statutes. The time of commencement and place of the closed meeting shall be announced at the public meeting. A written roll of members and all other persons present at the closed meeting shall be made available to the public after the closed meeting. The proceedings of a closed meeting to discuss negotiation strategies shall be tape recorded at the expense of the governing body and shall be preserved by it for two years after the contract is signed and shall be made available to the public after all labor contracts are signed by the governing body for the current budget period.

Sessions Closed by Bureau of Mediation Services

All negotiations, mediation sessions, and hearings between the School Board and its employees or their representatives are public meetings except when otherwise provided by the Commissioner of the Bureau of Mediation Services.

Preliminary Consideration of Charges

The School Board shall close one or more meetings for preliminary consideration of allegations or charges against an individual subject to its authority. If the School Board members conclude that discipline of any nature may be warranted as a result of those specific charges or allegations, further meetings or hearings relating to those specific charges or allegations held after that conclusion is reached must be open. A meeting must also be open at the request of the individual who is the subject of the meeting.

Performance Evaluations

The School Board may close a meeting to evaluate the performance of an individual who is subject to its authority. The School Board shall identify the individual to be evaluated prior to closing a meeting. At its next open meeting, the School Board shall summarize its conclusions regarding the evaluation. A meeting must be open at the request of the individual who is the subject of the meeting.

Attorney-Client Meeting

A meeting may be closed if permitted by the attorney-client privilege. Attorney-client privilege applies when litigation is imminent or threatened, or when the School Board needs advice above the level of general legal advice, i.e., regarding specific acts and their legal consequences.

Dismissal Hearing

A hearing on the dismissal of a licensed teacher shall be public or private at the teacher's discretion. A hearing regarding placement of teachers on unrequested leave of absence shall be public.

A hearing on dismissal of a student pursuant to the Pupil Fair Dismissal Act shall be closed unless the pupil, parent or guardian requests an open hearing.

Coaches; Opportunity to Respond

If the School Board has declined to renew the coaching contract of a licensed or nonlicensed head varsity coach, it must notify the coach within 14 days of the decision. If the coach requests the reasons for nonrenewal, the School Board must give the coach the reasons in writing within 10 days of receiving the request. On the request of the coach, the School Board must provide the coach with a reasonable opportunity to respond to the reasons at a School Board meeting. The meeting may be open or closed at the election of the coach, unless the meeting is closed as required by Minnesota Statute to discuss educational or certain other nonpublic data.

Meetings to Discuss Certain "Not Public Data"

Any portion of a meeting must be closed if the following types of data are discussed:

Data that would identify alleged victims or reporters of criminal sexual conduct, domestic abuse, or maltreatment of minors or vulnerable adults;

Active investigative data collected or created by a law enforcement agency; or

Educational data, health data, medical data, welfare data, or mental health data that are not public data.

Purchase and Sale of Property

The School Board may close a meeting to determine the asking price for real or personal property to be sold to the School District; to review confidential or nonpublic appraisal data; and to develop offers or counteroffers for the purchase or sale of real or personal property.

Before closing the meeting, the School Board must identify on the record the particular real or personal property that is the subject of the closed meeting. The closed meeting must be tape recorded at the expense of the School District. The tape must be preserved for eight (8) years after the date of the meeting and be made available to the public after all real or personal property discussed at

the meeting has been purchased or sold or the School Board has abandoned the purchase or sale. The real or personal property that is the subject of the closed meeting must be specifically identified in the tape. A list of School Board members and all other persons present at the closed meeting must be made available to the public after the closed meeting.

An agreement reached that is based on an offer considered at a closed meeting is contingent on its approval by the School Board at an open meeting. The actual purchase or sale must be approved at an open meeting and the purchase price or sale price is public data.

Security Matters

The School Board may close a meeting to receive security briefings and reports to discuss issues related to security systems, to discuss emergency response procedures and to discuss security deficiencies in or recommendations regarding public services, infrastructure, and facilities if disclosure of the information discussed would pose a danger to public safety or compromise security procedures or responses.

Financial issues related to security matters must be discussed and all related financial decisions must be made at an open meeting.

Before closing a meeting, the School Board must refer to the facilities, systems, procedures, services, or infrastructures to be considered during the closed meeting. The closed meeting must be tape recorded at the expense of the School district and the recording must be preserved for at least four (4) years.

Other Meetings

Other meetings shall be closed as provided by law.

Procedures for Closing a Meeting

The School Board shall provide notice of a closed meeting just as for an open meeting. A School Board meeting may be closed only after a majority vote at a public meeting. Before closing a meeting, the School Board shall state on the record the specific authority permitting the meeting to be closed and shall describe the subject to be discussed.

ADOPTED: May 12, 1986
AMENDED: December 13, 2004
FIRST READING: January 14, 2008

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 9. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

3. Board Policies and Regulations – Reviewed (Per 3-Year Cycle) – Major Changes

d. Board Policy and Regulations 212 and 212-R – “Public Participation in School Board Meetings” – First Reading

This policy has been reviewed by the Board Policy Committee, per the 3-year review process. The committee is recommending major changes to the wording of the policy to clearly define at which public meetings the public may attend, but may not be invited to address the Board. New Regulations were developed to support this Policy.

RECOMMENDED ACTION: Accept for first reading the proposed amendments to Board Policy and Regulations 212 and 212-R – “Public Participation in School Board Meetings” as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

**PUBLIC PARTICIPATION IN SCHOOL
BOARD MEETINGS AND WORK
SESSIONS**

POLICY: 212

The School Board recognizes the value of participation by the public in deliberations and decisions on School District matters. At the same time, the School Board recognizes the importance of conducting orderly and efficient proceedings, with opportunity for expression of all participants' respective views.

The purpose of this policy is to assure open and orderly public discussion as well as to protect the due process and privacy rights of individuals under the law.

It is the policy of the School Board to encourage discussion by citizens of subjects related to the management of the School District at School Board meetings and work sessions. The School Board may adopt reasonable time, place, and manner restrictions on public expression in order to facilitate free discussion by all interested parties.

The School Board shall, as a matter of policy, protect the legal rights to privacy and due process of employees and students.

All citizens, including students, of the School District have a right to an opportunity to be heard by the School Board, within the limits of the law and this policy and subject to reasonable time, place, and manner restrictions. Among the rights available to the public is the right to access public data as provided by Minnesota Statutes.

School District employees and School District students have a legal right to privacy related to matters which may come before the School Board as provided by Minnesota Law.

The School Board may decide to hold certain types of public meetings where the public will not be invited to address the School Board. Possible examples are work sessions and Board retreats. The public is entitled to notice of these meetings and will be allowed to attend these meetings, but the public will not be allotted time during the meeting to address the Board.

ADOPTED: March 18, 1996
AMENDED: November 8, 2004
FIRST READING: January 14, 2008

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

**PUBLIC PARTICIPATION IN SCHOOL
BOARD MEETINGS**

REGULATIONS: 212-R

The following procedures will be utilized to facilitate public participation in regular School Board meetings. The School Board will provide a specified period of time at the Board's regular monthly meeting where citizens may address the School Board on any topic, subject to the limitations of Policy 211. The School Board reserves the right to allocate a specific period of time for this purpose and limit time for speakers accordingly.

1. Citizens who wish to have a subject discussed at a public School Board meeting are encouraged to notify the Superintendent's office in advance of the School Board meeting. The citizen should provide his or her name, address, the name of group represented (if any), and the subject to be covered or the issue to be addressed.
2. Citizens who wish to address the School Board on a particular subject should identify the subject and identify agenda item(s) to which their comments pertain.
3. The School Board Chair will recognize one speaker at a time, and will rule out of order other speakers who are not recognized. Only those speakers recognized by the Chair are allowed to speak. Comments by others are out of order. Individuals who interfere with or interrupt speakers, the School Board, or the proceedings may be directed to leave.
4. The School Board retains the discretion to limit discussion of any agenda item to a reasonable period of time as determined by the School Board. If a group or organization wishes to address the School Board on a topic, the School Board reserves the right to require designation of one or more representatives or spokespersons to speak on behalf of the group or organization.
5. Matters proposed for placement on the agenda which may involve data privacy concerns, which may involve preliminary allegations, or which may be potentially libelous or slanderous in nature shall not be considered in public, but shall be processed as determined by the School Board in accordance with governing law.
6. The School Board Chair shall promptly rule out of order any discussion by any person, including School Board members, that would violate the provisions of state or federal law, this policy or the statutory rights of privacy of an individual.

7. Personal attacks by anyone addressing the School Board are unacceptable. Persistence in such remarks by an individual shall terminate that person's privilege to address the School Board.
8. Depending upon the number of persons in attendance seeking to be heard, the School Board reserves the right to impose such other limitations and restrictions as necessary in order to provide an orderly, efficient and fair opportunity for those present to be heard.

EFFECTIVE: January 14, 2008

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 9. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: B. Curriculum and Instruction

COMMENTS BY: Dr. Jane Sigford

1. Approval of Proposed 2009-2010 School Calendar

When constructing a school calendar, many issues have to be considered. It is important to balance, as closely as we can, the number of days among the quarters and between semesters. We have to consider testing schedules, conferencing, and quarter breaks in a manner that reflects sound educational practice.

We have to manipulate the length of winter break, the timing of spring break, and the last day of classes for students and staff so that we have 172 student contact days and 184 teacher workdays.

We have maintained our commitment to have two years of calendars available to our staff and community.

RECOMMENDED ACTION: Approve the 2009-2010 school year calendar as recommended by the Calendar Committee.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

Wayzata Public Schools 2009-2010 Calendar

Draft 11/30/2007

July

		1	2	3 4th of July
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

August

3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31 Tchr WD				

September

	1 Tchr WD	2 Tchr WD	3 Tchr WD	4
7 Labor Day	8 School Starts	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

October

			1	2
5	6	7	8	9
12	13	14	15 MN Teachers Convention	16
19	20	21	22	23
26	27	28	29	30

November

2	3	4	5	6
9	10	11	12 Grade PD	13
16	17	18	19	20
23	24	25	26 Thanksgiving	27
30				

December

	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29 Winter Break	30	31	

January

				1 New Year's Day
4 School Resumes	5	6	7	8
11	12	13	14	15
18 MLK	19	20	21	22
25	26	27	28	29 Grade PD

February

1	2	3	4	5
8	9	10	11	12
15 President's Day	16	17	18	19
22	23	24	25	26

March

1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24 Spring Break	25	26
29 School Resumes	30	31		

April

		1	2
5	6	7	8 Grade PD
12	13	14	15
19	20	21	22
26	27	28	29

May

3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31 Memorial Day				

June

	1	2	3	4
7	8	9	10 Last Day of School	11 Grade PD
14	15	16	17	18
21	22	23	24	25
28	29	30		

District Offices Closed: July 3, September 7, November 26 & 27, December 24 & 25, January 1, January 18, February 15, May 31

	Holiday
	Grading/Professional Development
	School not in session K-12

1/10/2008

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 9. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: C. Finance and Business Services

COMMENTS BY: Mr. Hopeman, Jr.

1. Monthly Financial Reports

Enclosed for School Board review and information are the following financial reports:

- Monthly Financial Report, which details fund and budget status data as of November 30, 2007; and
- Student Activity Fund Report of November 30, 2007.

No School Board action is required.

INDEPENDENT SCHOOL DISTRICT 284
WAYZATA, MINNESOTA

FUND STATUS REPORT

November, 2007

	<u>BALANCE</u> <u>JUNE 30, 2007</u>	<u>YTD</u> <u>REVENUE</u>	<u>YTD</u> <u>EXPENDITURES</u>	<u>BALANCE</u> <u>NOVEMBER 30, 2007</u>
GENERAL/TRANSP/CAPITAL	9,772,468	17,241,593	28,475,959	(1,461,898)
FOOD SERVICE	721,333	470,000	1,288,522	(97,189)
COMMUNITY SERVICE	<u>1,033,595</u>	<u>2,647,553</u>	<u>2,437,916</u>	<u>1,243,232</u>
OPERATING FUNDS	11,527,396	20,359,146	32,202,397	(315,855)
DEBT SERVICE	<u>8,939,662</u>	<u>41,996</u>	<u>1,871,406</u>	<u>7,110,252</u>
NON-OPERATING FUNDS	<u>8,939,662</u>	<u>41,996</u>	<u>1,871,406</u>	<u>7,110,252</u>
TOTAL FUNDS	<u>20,467,058</u>	<u>20,401,142</u>	<u>34,073,803</u>	<u>6,794,396</u>

NOTE: Revenue and Expenditures are accounted on a modified basis of accounting.
Totals reflected above are unaudited.

BM
BOARD
1/8/2008

INDEPENDENT SCHOOL DISTRICT 284
WAYZATA, MINNESOTA

BUDGET STATUS REPORT

November, 2007

REVENUE

<u>FUND</u>	<u>Revised BUDGET</u>	<u>YTD REVENUE</u>	<u>DIFFERENCE</u>	<u>PERCENT RECEIVED</u>
GENERAL/TRANSP/CAPITAL	103,346,860	17,241,593	86,105,267	16.68%
FOOD SERVICE	4,488,554	470,000	4,018,554	10.47%
COMMUNITY SERVICE	<u>6,583,541</u>	<u>2,647,553</u>	<u>3,935,988</u>	<u>40.21%</u>
OPERATING FUNDS	114,418,955	20,359,146	94,059,809	17.79%
DEBT SERVICE	<u>10,178,033</u>	<u>41,996</u>	<u>10,136,037</u>	<u>0.41%</u>
NON-OPERATING FUNDS	<u>10,178,033</u>	<u>41,996</u>	<u>10,136,037</u>	0.41%
TOTAL FUNDS	<u>124,596,988</u>	<u>20,401,142</u>	<u>104,195,846</u>	16.37%

NOTE: Revenue and Expenditures are accounted on a modified basis of accounting.
Totals reflected above are unaudited.

BM
BOARD
1/8/2008

INDEPENDENT SCHOOL DISTRICT 284
WAYZATA, MINNESOTA

BUDGET STATUS REPORT

November, 2007

EXPENDITURES

<u>FUND</u>	<u>Revised BUDGET</u>	<u>YTD EXPENDITURES</u>	<u>DIFFERENCE</u>	<u>PERCENT PAID</u>
GENERAL/TRANSP/CAPITAL	102,697,332	28,475,959	74,221,373	27.73%
FOOD SERVICE	4,458,446	1,288,522	3,169,924	28.90%
COMMUNITY SERVICE	<u>6,697,716</u>	<u>2,437,916</u>	<u>4,259,800</u>	<u>36.40%</u>
OPERATING FUNDS	113,853,494	32,202,397	81,651,097	28.28%
DEBT SERVICE	<u>16,723,083</u>	<u>1,871,406</u>	<u>14,851,677</u>	<u>11.19%</u>
<u>NON-OPERATING FUNDS</u>	<u>16,723,083</u>	<u>1,871,406</u>	<u>14,851,677</u>	11.19%
TOTAL FUNDS	<u>130,576,577</u>	<u>34,073,803</u>	<u>96,502,774</u>	26.09%

NOTE: Revenue and Expenditures are accounted on a modified basis of accounting.
Totals reflected above are unaudited.

BM
BOARD
1/8/2008

INDEPENDENT SCHOOL DISTRICT 284
WAYZATA, MINNESOTA

BUDGET STATUS REPORT
COMPARATIVE ANALYSIS

November, 2007

EXPENDITURES

<u>FUND</u>	FY 2008 YTD <u>EXPENDITURES</u>	FY 2008 PERCENT <u>PAID</u>	FY 2007 YTD <u>EXPENDITURES</u>	FY 2007 PERCENT <u>PAID</u>
GENERAL/TRANSP/CAPITAL	28,475,959	27.73%	26,979,416	27.57%
FOOD SERVICE	1,288,522	28.90%	1,886,022	38.15%
COMMUNITY SERVICE	<u>2,437,916</u>	36.40%	<u>2,337,181</u>	35.99%
OPERATING FUNDS	32,202,397	28.28%	31,202,619	28.55%
DEBT SERVICE	<u>1,871,406</u>	11.19%	<u>2,094,398</u>	6.24%
NON-OPERATING FUNDS	<u>1,871,406</u>	11.19%	<u>2,094,398</u>	6.24%
TOTAL FUNDS	<u>34,073,803</u>	26.09%	<u>33,297,017</u>	23.31%

NOTE: Revenue and Expenditures are accounted on a modified basis of accounting.
Totals reflected above are unaudited.

BM
BOARD
1/8/2008

Wayzata Public Schools											
Student Activity Fund Summary											
November 30, 2007											
PROGRAM/LOCATION : MISCELLANEOUS											
								Balance as Of	FY'2007/08	FY'2007/08	Balance as Of
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	06/30/07	Revenue	Expend	11/30/07
21	E/R	018	000	000	000	899/099	AD BUILDING	848.85		159.00	689.85
21	R	018	000	000	000	092	INTEREST/BANK CHARGES	-	7,425.17		7,425.17
TOTAL MISCELLANEOUS								848.85	7,425.17	159.00	8,115.02
PROGRAM/LOCATION : WAZATA HIGH SCHOOL											
								Balance as Of	FY'2007/08	FY'2007/08	Balance as Of
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	06/30/07	Revenue	Expend	11/30/07
21	E/R	251	280	001	000	899/099	DRAMA	4,839.02	1,191.00	237.66	5,792.36
21	E/R	251	280	003	000	899/099	WAYAKO	16,497.17	100,021.10	42,980.87	73,537.40
21	E/R	251	280	005	000	899/099	CERAMICS	371.11		30.00	341.11
21	E/R	251	280	007	000	899/099	CHEERLEADERS	1,059.00	7,927.16	7,700.07	1,286.09
21	E/R	251	280	008	000	899/099	CHOIR	21,726.09	49,543.50	70,041.99	1,227.60
21	E/R	251	280	009	000	899/099	DANCELINE	17,338.59	801.00	5,689.45	12,450.14
21	E/R	251	280	010	000	899/099	CLASS OF 2008	3,515.92		1,725.81	1,790.11
21	E/R	251	280	011	000	899/099	CLASS OF 2009	3,600.01			3,600.01
21	E/R	251	280	012	000	899/099	CLASS OF 2010	158.90			158.90
21	E/R	251	280	013	000	899/099	CLASS OF 2006				-
21	E/R	251	280	014	000	899/099	CLASS OF 2007				-
21	E/R	251	280	016	000	899/099	ACTIVITY SUPPORT	62,240.67	(1,695.90)	15,983.86	44,560.91
21	E/R	251	280	017	000	899/099	DECA	18,986.67	17,885.00	12,209.98	24,661.69
21	E/R	251	280	019	000	899/099	FRENCH	1,067.04			1,067.04
21	E/R	251	280	020	000	899/099	GERMAN	2,678.88	4,038.84	6,000.00	717.72
21	E/R	251	280	021	000	899/099	LETTERMAN	25,673.82	19,788.69	27,490.75	17,971.76
21	E/R	251	280	022	000	899/099	FINE ARTS	850.09	739.00	5,658.73	(4,069.64)
21	E/R	251	280	023	000	899/099	LOCK DEPOSIT	19,151.88	1,009.00		20,160.88
21	E/R	251	280	024	000	899/099	BAND	41,661.11	61,102.00	92,043.02	10,720.09
21	E/R	251	280	025	000	899/099	SMOKING FINES	379.07	21.00		400.07
21	E/R	251	280	026	000	899/099	NATIONAL HONOR	6,625.43		790.62	5,834.81
21	E/R	251	280	027	000	899/099	STUDENT SERVICES	17,606.49		192.78	17,413.71
21	E/R	251	280	028	000	899/099	ORCHESTRA	6,716.47	8,819.00	3,407.72	12,127.75
21	E/R	251	280	030	000	899/099	STUDENT COUNCIL	2,120.52	20,125.00	11,520.76	10,724.76
21	E/R	251	280	031	000	899/099	SPANISH	1,580.31			1,580.31
21	E/R	251	280	035	000	899/099	MUSICAL	9,205.45	373.00	8,228.23	1,350.22
21	E/R	251	280	037							

Wayzata Public Schools											
Student Activity Fund Summary											
November 30, 2007											
TOTAL WAZATA HIGH SCHOOL								339,157.54	338,623.34	330,338.62	347,442.26
PROGRAM/LOCATION : WAZATA HIGH SCHOOL ATHLETICS											
								Balance as Of	FY'2007/08	FY'2007/08	Balance as Of
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	06/30/07	Revenue	Expend	11/30/07
21	E/R	251	280	070	000	899/099	BASEBALL	(2,175.20)	7,682.00	595.90	4,910.90
21	E/R	251	280	071	000	899/099	BASKETBALL - BOYS	3,465.86	1,872.00	258.04	5,079.82
21	E/R	251	280	072	000	899/099	BASKETBALL - GIRLS	(1,878.40)	3,625.00	208.31	1,538.29
21	E/R	251	280	073	000	899/099	CROSS COUNTRY - BOYS	5,602.12	5,646.00	10,084.82	1,163.30
21	E/R	251	280	074	000	899/099	CROSS COUNTRY - GIRLS	4,248.98	8,631.00	11,610.41	1,269.57
21	E/R	251	280	075	000	899/099	FOOTBALL	21,752.30	29,242.00	26,367.45	24,626.85
21	E/R	251	280	076	000	899/099	GYMNASTICS	623.72	689.00		1,312.72
21	E/R	251	280	077	000	899/099	GOLF - BOYS	(469.91)	655.00	240.40	(55.31)
21	E/R	251	280	078	000	899/099	GOLF - GIRLS	(266.52)	712.00		445.48
21	E/R	251	280	079	000	899/099	HOCKEY - BOYS	8,678.76	8,721.00	17,673.90	(274.14)
21	E/R	251	280	080	000	899/099	HOCKEY - GIRLS	6,001.45	1,095.00	251.02	6,845.43
21	E/R	251	280	081	000	899/099	SKIING - ALPINE	(1,167.61)	3,761.00	159.79	2,433.60
21	E/R	251	280	082	000	899/099	SKIING - NORDIC	4,804.43	812.00	1,065.47	4,550.96
21	E/R	251	280	083	000	899/099	SOFTBALL	5,788.78	1,357.00	3,221.10	3,924.68
21	E/R	251	280	084	000	899/099	SWIMMING/DIVING - BOYS	(710.06)	3,595.00	2,882.16	2.78
21	E/R	251	280	085	000	899/099	SWIMMING/DIVING - GIRLS	6,958.17	13,014.00	13,220.79	6,751.38
21	E/R	251	280	086	000	899/099	SOCCER - BOYS	5,741.88	9,646.35	13,217.72	2,170.51
21	E/R	251	280	087	000	899/099	SOCCER - GIRLS	4,994.40	1,632.00	1,905.18	4,721.22
21	E/R	251	280	088	000	899/099	SYNCHRONIZED SWIMMING	7,398.87	1,637.00	867.24	8,168.63
21	E/R	251	280	089	000	899/099	TENNIS - BOYS	4,935.59	2,166.00	(918.32)	8,019.91
21	E/R	251	280	090	000	899/099	TENNIS - GIRLS	5,625.47	7,161.50	8,210.87	4,576.10
21	E/R	251	280	091	000	899/099	TRACK/FIELD - BOYS	4,902.97	1,673.00	2,329.91	4,246.06
21	E/R	251	280	092	000	899/099	TRACK/FIELD - GIRLS	2,670.36	1,376.00	309.64	3,736.72
21	E/R	251	280	093	000	899/099	VOLLEYBALL	759.71	5,005.00	5,268.25	496.46
21	E/R	251	280	094	000	899/099	WRESTLING	(1,309.26)	1,311.00		1.74
21	E/R	251	280	095	000	899/099	ADAPTIVE ATHLETICS	1,548.08	179.00		1,727.08
21	E/R	251	280	096	000	899/099	BOYS LACROSSE	(366.53)	3,108.00	600.00	2,141.47
21	E/R	251	280	097	000	899/099	GIRLS LACROSSE	513.02	1,683.00	153.23	2,042.79
TOTAL HIGH SCHOOL ATHLETICS								98,671.43	127,686.85	119,783.28	106,575.00
PROGRAM/LOCATION : CENTRAL MIDDLE SCHOOL											
								Balance as Of	FY'2007/08	FY'2007/08	Balance as Of
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	06/30/07	Revenue	Expend	1

Wayzata Public Schools											
Student Activity Fund Summary											
November 30, 2007											
21	E/R	351	280	201	000	899/099	BAND	8,056.84		1,548.50	6,508.34
21	E/R	351	280	202	000	899/099	CHOIR	10,561.21		8,279.50	2,281.71
21	E/R	351	280	203	000	899/099	STUDENT SERVICES	7,947.63	2,046.74	418.89	9,575.48
21	E/R	351	280	204	000	899/099	SCHOOL STORE	172.00		172.00	-
21	E/R	351	280	209	000	899/099	STUDENT COUNCIL	1,764.04	172.00	223.00	1,713.04
21	E/R	351	280	212	000	899/099	YEARBOOK	6,284.02	13,281.00	6,704.30	12,860.72
21	E/R	351	280	213	000	899/099	THEATER	6,482.90	6,594.05	2,945.80	10,131.15
21	E/R	351	280	214	000	899/099	BOYS NIGHT OUT	732.41			732.41
21	E/R	351	280	215	000	899/099	DAY ONE	836.00		476.50	359.50
TOTAL WEST MIDDLE SCHOOL								42,837.05	22,093.79	20,768.49	44,162.35
PROGRAM/LOCATION : EAST MIDDLE SCHOOL											
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	Balance as Of 06/30/07	FY'2007/08 Revenue	FY'2007/08 Expend	Balance as Of 11/30/07
21	E/R	352	280	100	000	899/099	STUDENT SERVICES	9,193.68	95.00	7,381.49	1,907.19
21	E/R	352	280	102	000	899/099	LOCKERS	193.32			193.32
21	E/R	352	280	104	000	899/099	BAND	1,296.97		72.00	1,224.97
21	E/R	352	280	105	000	899/099	STUDENT COUNCIL	1,641.73	769.25	866.26	1,544.72
21	E/R	352	280	107	000	899/099	VARIETY FUND	7,760.60		586.92	7,173.68
TOTAL EAST MIDDLE SCHOOL								20,086.30	864.25	8,906.67	12,043.88
PROGRAM/LOCATION : BIRCHVIEW											
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	Balance as Of 06/30/07	FY'2007/08 Revenue	FY'2007/08 Expend	Balance as Of 11/30/07
21	E/R	404	280	251	000	899/099	STUDENT SERV - K	948.29		309.16	639.13
21	E/R	404	280	253	000	899/099	STUDENT SERV - GR 1	138.58	482.75	477.30	144.03
21	E/R	404	280	254	000	899/099	STUDENT SERV - GR 2	216.40	570.50	728.26	58.64
21	E/R	404	280	255	000	899/099	STUDENT SERV - GR 3	389.94	1,120.00	1,277.32	232.62
21	E/R	404	280	256	000	899/099	STUDENT SERV - GR 4	657.55	38.00	1,027.89	(332.34)
21	E/R	404	280	257	000	899/099	STUDENT SERV - GR 5	75.93	968.00	980.48	63.45
21	E/R	404	280	259	000	899/099	STUDENT COUNCIL	659.47		264.00	395.47
21	E/R	404	280	260	000	899/099	STUDENT SERV - GENERAL	1,665.07		225.56	1,439.51
21	E/R	404	280	261	000	899/099	MEDIA	426.06			426.06
TOTAL BIRCHVIEW								5,177.29	3,179.25	5,289.97	3,066.57
PROGRAM/LOCATION : GREENWOOD											
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	Balance as Of 06/30/07	FY'2007/08 Revenue	FY'2007/08 Expend	Balance as Of 11/30/07
21	E/R	406	280	307	000	899/099	KINDERGARTEN	246.39		19.15	227.24
21	E/R	406	280	311	000	899/099	MEDIA	81.31	82.90		164.21
21	E/R	406	280	312	000	899/099	STUDENT SERVICES	5,011.28		60.00	4,951.28
TOTAL GREENWOOD								5,338.98	82.90	79.15	5,342.73

Wayzata Public Schools											
Student Activity Fund Summary											
November 30, 2007											
PROGRAM/LOCATION : OAKWOOD											
								Balance as Of	FY'2007/08	FY'2007/08	Balance as Of
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	06/30/07	Revenue	Expend	11/30/07
21	E/R	407	280	464	000	899/099	STUDENT SERV - GR 5	-			-
21	E/R	407	280	468	000	899/099	STUDENT SERV - GR 3	119.18			119.18
21	E/R	407	280	469	000	899/099	STUDENT COUNCIL	445.38	136.15	436.66	144.87
21	E/R	407	280	474	000	899/099	STUDENT SERV - GENERAL	7,176.44	1,726.00	1,624.77	7,277.67
21	E/R	407	280	476	000	899/099	CHESS CLUB	321.70			321.70
Total Oakwood Elementary								8,062.70	1,862.15	2,061.43	7,863.42
PROGRAM/LOCATION : SUNSET HILL											
								Balance as Of	FY'2007/08	FY'2007/08	Balance as Of
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	06/30/07	Revenue	Expend	11/30/07
21	E/R	408	280	572	000	899/099	STUDENT SERVICES	8,497.18	9,196.75	7,099.93	10,594.00
21	E/R	408	280	573	000	899/099	STUDENT COUNCIL	-			-
21	E/R	408	280	574	000	899/099	PENCIL MACHINE/STORE	2,311.78		89.89	2,221.89
TOTAL SUNSET HILL								10,808.96	9,196.75	7,189.82	12,815.89
PROGRAM/LOCATION : PLYMOUTH CREEK											
								Balance as Of	FY'2007/08	FY'2007/08	Balance as Of
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	06/30/07	Revenue	Expend	11/30/07
21	E/R	410	280	532	000	899/099	STUDENT COUNCIL	338.54			338.54
21	E/R	410	280	533	000	899/099	STUDENT SERVICES	15,768.04	5,014.24	60.00	20,722.28
TOTAL PLYMOUTH CREEK								16,106.58	5,014.24	60.00	21,060.82
PROGRAM/LOCATION : GLEASON LAKE											
								Balance as Of	FY'2007/08	FY'2007/08	Balance as Of
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	06/30/07	Revenue	Expend	11/30/07
21	E/R	411	280	352	000	899/099	STUDENT SERVICES	9,009.12		773.84	8,235.28
21	E/R	411	280	354	000	899/099	STUDENT COUNCIL	879.57			879.57
21	E/R	411	280	358	000	899/099	MEDIA	2,470.57			2,470.57
TOTAL GLEASON LAKE								12,359.26	-	773.84	11,585.42
PROGRAM/LOCATION : KIMBERLY LANE											
								Balance as Of	FY'2007/08	FY'2007/08	Balance as Of
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	06/30/07	Revenue	Expend	11/30/07

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 9. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: C. Finance and Business Services

COMMENTS BY: Mr. Hopeman, Jr.

2. Final Budget for 2007-2008 Fiscal Year

The Final Budget for 2007-2008 is presented for approval as follows:

<u>Fund</u>	<u>Revenue</u>	<u>Expenditures</u>
General Fund	\$102,242,880	\$102,742,731
Food Service Fund	4,490,334	4,460,226
Community Service Fund	6,583,541	6,697,716
Health and Safety	2,209,769	2,298,356
Construction Fund	5,985,601	5,325,000
Debt Service Fund	<u>10,178,033</u>	<u>16,723,083</u>
Total	\$131,690,158	\$138,247,112

RECOMMENDED ACTION: Approve the Final 2007-2008 Revenue and Expenditure Budget, including carryover adjustments, as indicated on the attached spreadsheet; and accept grants indicated on the spreadsheet.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____



Final Budget Adjustments

2007-2008

Overview

The attached spreadsheet shows the budget adjustments for the 2007-2008 fiscal year. The general fund budget situation is stable. The significant changes for this January, 2008 adjustment are:

- General fund revenue is \$1,105,789 higher than was the case in the preliminary budget. Integration revenue, general education revenue due to increased numbers of pupils, and the Hennepin County Highway 101 easement payment are the primary reasons for this increase.
- General fund expenditures are increased by \$2,343,755. Much of this is the \$1,643,026 budgeted for school site carryover. The money to pay the carryover amounts is held in designated reserve accounts in the general fund.

The specific changes are as follows:

Revenue

Integration Revenue—Integration revenue increased by \$418,372. Because of the demographic characteristics of the district, we now are eligible for integration revenue of \$129 per pupil unit, increased from \$92. The expenditure budget includes an equal amount.

Special Education Aid—A special education teacher was added at Gleason Lake Elementary. This salary expenditure will result in additional state special education aid of \$16,968.

Additional Career and Tech Levy—This levy component was changed after the budget was established last June. The additional revenue amount is \$4,654.

Oakwood Easement—The payment from Hennepin County for the roadway easement at Oakwood was \$193,500. By law this money must be used for capital improvements, so it will be placed in the operating capital reserve account for future expenditure.

EMS and CMS Anti-Bullying Grant—These grant amounts of \$3,500 each are actually unspent balances from FY07.

Deferred Revenue—The deferred revenue items are unspent grant amounts carried forward from the previous year, totaling \$140,487. There is also a deferred revenue amount of \$1,780 in the food service fund.

Additional Perkins Funds—Perkins funds are federal funds for career technical education. This \$8,548 is an increase in the federal grant amount over the amount originally budgeted.

High School Physical Education Activity—This amount of \$11,820 is fee revenue collected from students for off-campus physical education activities, such as bowling. This is 20% of the total cost of rentals. We have included the remaining 80% in the district's lease levy for next year.

General Education Aid—The preliminary budget was based on a projection of 11,483 pupil units. Based on October 1 enrollments, we now expect this number to be 11,543. This means an increase in basic aid of \$304,440.

Expenditures

Many expenditure items, such as grant expenditures, are equal to revenue amounts shown above. Other budget additions are as follows:

After School Programs at YMCA, and Mentor Program with Bloomington and Eden Prairie—These budget items were unintentionally omitted from the preliminary budget.

October 1 Building Allocations—Each year building allocations are adjusted to reflect actual enrollments as of October 1. The total adjustment is \$7,556.

Carryover—Carryover balances for building staff development, compensatory revenue, building allocations, field trips and schools' beverage revenues are carried over for expenditure.

High School Physical Education Lease Levy—As noted above, the district included 80% of the rental fees for off-campus physical education classes in its lease levy for the first time in the payable 2008 levy. However, the revenue will not be received and recognized until the 2008-09 school year. This budget allocation amount allows us to implement a fee reduction for students this year.

	REF	GENERAL	FOOD SVC	COMM SVC	ADA & HEALTH & SAFETY	CONST	DEBT	TOTAL
REVENUE								
FY08 budget per preliminary booklet	\$	101,137,091	\$ 4,488,554	\$ 6,583,541	\$ 2,209,769	\$ 5,985,601	\$ 10,178,033	\$ 130,582,589
Increased Integration funding (expense offset)	\$	418,372						\$ 418,372
Add'l Special Ed revenue to SP ED Tchr @ GL	\$	16,968						\$ 16,968
Add'l Career & Tech levy [\$190,414 vs. \$185,760]	\$	4,654						\$ 4,654
Oakwood easement--Henn Co. [Hold for FY09 Expense]	\$	193,500						\$ 193,500
Bullying Grant--CMS [Expense offset]	\$	3,500						\$ 3,500
Bullying Grant--EMS [Expense offset]	\$	3,500						\$ 3,500
FY07 Deferred revenue--various items [Expense offset]	\$	140,487	\$ 1,780					\$ 142,267
Add'l Perkins funds [Expense offset]	\$	8,548						\$ 8,548
High School Phy Ed activity--FY09 lease levy funds	\$	11,820						\$ 11,820
Basic Gen Ed Aid--Add'l pupil units	\$	304,440						\$ 304,440
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
SUB-TOTAL--January 08 changes	\$	1,105,789	\$ 1,780	\$ -	\$ -	\$ -	\$ -	\$ 1,107,569
REVISED REVENUE	\$	102,242,880	\$ 4,490,334	\$ 6,583,541	\$ 2,209,769	\$ 5,985,601	\$ 10,178,033	\$ 131,690,158
								\$ 131,690,158
EXPENDITURES								
FY08 budget per preliminary booklet	\$	100,398,976	\$ 4,458,446	\$ 6,697,716	\$ 2,298,356	\$ 5,325,000	\$ 16,723,083	\$ 135,901,577
After School Programs @ YMCA	\$	39,000						\$ -
Mentor Program w/ Bloomington, Eden Prairie & Wayzata	\$	20,666						\$ 39,000
Oct 1 adj--bldg allocations	\$	7,556						\$ 20,666
June 2007 Carry over adjustment--site allocations	\$	718,769						\$ 7,556
June 2007 Carry over adjustment--site staff development	\$	308,290						\$ 718,769
June 2007 Carry over adjustment--site field trips	\$	17,904						\$ 308,290
June 2007 Carry over adjustment--site compensatory funds	\$	325,511						\$ 17,904
June 2007 Carry over adjustment--site pop accounts	\$	260,582						\$ 325,511
June 2007 Carry over adjustment--site enviro learn ctr	\$	11,970						\$ 260,582
Increased Integration funding (revenue offset)	\$	418,372						\$ 11,970
Bullying Grant--CMS [Revenue offset]	\$	3,500						\$ 418,372
Bullying Grant--EMS [Revenue offset]	\$	3,500						\$ 3,500
FY07 Deferred revenue--various items [Revenue offset]	\$	140,487	\$ 1,780					\$ 3,500
Add'l Perkins funds [Revenue offset]	\$	8,548						\$ 142,267
High School Phy Ed activity--FY09 lease levy funds	\$	59,100						\$ 8,548
								\$ 59,100
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
SUB-TOTAL--January 08 changes	\$	2,343,755	\$ 1,780	\$ -	\$ -	\$ -	\$ -	\$ 2,345,535
REVISED EXPENDITURES	\$	102,742,731	\$ 4,460,226	\$ 6,697,716	\$ 2,298,356	\$ 5,325,000	\$ 16,723,083	\$ 138,247,112
DIFFERENCE--Revenue over (under) expense	\$	(499,851)	\$ 30,108	\$ (114,175)	\$ (88,587)	\$ 660,601	\$ (6,545,050)	\$ (6,556,954)

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 10. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: A. Board Compensation

COMMENTS BY: Board Chair

In accordance with Board Policy 220 “Board Member Compensation and Expense”, it is recommended that for 2008, the Wayzata School Board continue to be compensated at the following monthly rates:

School Board Director	\$360
School Board Chair	\$425

In addition, for special meetings and work sessions scheduled on days other than regular meeting and work session days, compensation will continue at:

\$50 per attending Board member

Beginning in 2008, the Board’s compensation will be reviewed at the November work session and recommendations made at the Regular meeting in December for the following year.

RECOMMENDED ACTION: Approve School Board Members’ compensation for 2008 as recommended.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 10. Other Board Action

ITEM: B. Board Committee Structure and Appointments for 2008

COMMENTS BY: Board Chair

At the December 3, 2007, Board Special Work Session, the School Board reviewed its committee structure and appointments. Individual Board members indicated their interests and the tentative lists of committee assignments and appointments for 2008 are attached for Board approval.

RECOMMENDED ACTION: Approve the Board Committee Structure and Appointments for 2008, as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
2008 COMMITTEE STRUCTURE

The School Board will function with the following Standing Committees and will establish Ad Hoc Committees on an as-needed basis.

STANDING COMMITTEES

Curriculum & Instruction

Purpose: To review process and long-range planning recommendations; to develop and recommend policies; and to meet and work with the Executive Director of Curriculum and Instruction regarding curriculum and instruction related issues.

Meet: Monthly

Members: 2007: Carter Peterson – Committee Chair 2008: Linda Cohen – Committee Chair
Gary Landis
Sue Droegemueller Sue Droegemueller
Carter Peterson

Administrative Liaison: Jane Sigford, Executive Director of Curriculum & Instruction

Finance and Business

Purpose: To review systems and long-range planning recommendations; to develop and recommend policies; to serve as the Board's audit subcommittee; and to obtain community financial expertise through the Citizens Financial Advisory Council.

Meet: Quarterly/As Needed

Members: 2007: John Moroz – Committee Chair 2008: Carter Peterson – Committee Chair
Greg Baufield
Carter Peterson Jay Hesby
Carter Peterson Gary Landis
Alternate – Linda Cohen

Administrative Liaisons: Alan Hopeman, Jr., Executive Director of Finance and Business Services
Bob Ostlund, Superintendent of Schools

Human Resources

Purpose: To review personnel matters including negotiations; to develop long-range planning recommendations; to develop and recommend policies; and to address issues that fall under Meet and Confer (Public Employment Labor Relations Act, Section 179A.08).

Meet: Monthly

Members: 2007: Patricia Gleason, Committee Chair 2008: Pat Gleason – Committee Chair
Linda Cohen
Gary Landis Jay Hesby
Linda Cohen

Administrative Liaison: Annie Doughty, Executive Director of Human Resource Services

Negotiation Teams

Secretary/Para:	2006:	Carter Peterson	2008:	<u>Sue Droegemueller, Alt. – Carter Peterson</u>
Custodians:	2006:	Gary Landis	2008:	<u>Gary Landis, Alt. – Carter Peterson</u>
Food Service Workers:	2006:	Pat Gleason	2008:	<u>Pat Gleason, Alt. – John Moroz</u>
Principals:	2006:	John Moroz	2008:	<u>Jay Hesby, Alt. – Linda Cohen</u>

Interview Committees:

Finance and Business Director	2008:	<u>Jay Hesby, Alt. – Linda Cohen</u>
High School Principal		<u>Carter Peterson, Alt. – Sue Droegemueller</u>
Director of Community Education		<u>Pat Gleason, Alt. – Jay Hesby</u>
Gleason Lake Principal		<u>Sue Droegemueller, Alt. – Gary Landis</u>

AD HOC COMMITTEES

Ad Hoc Committees of the Board will have from one to three Board members, will be established for a specific task, and will disband upon completion of its charge.

Superintendent's Evaluation/Compensation

Purpose: To review the process/timelines for the Superintendent's Evaluation and to develop a recommendation for Superintendent's compensation in accordance with performance review and contract provisions.

Meet: As required

<u>Members:</u>	2007:	Linda Cohen – Committee Chair John Moroz Carter Peterson	2008:	<u>John Moroz, Chair</u> <u>Pat Gleason</u> <u>Jay Hesby</u>
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Administrative Liaison: Bob Ostlund, Superintendent of Schools

Facilities Development and Long-Range Planning

Purpose: To oversee bond referendum and other capital projects, and to develop long-range plans for facilities development.

Meet: As required

<u>Members:</u>	2007:	Gary Landis, Committee Chair Greg Baufield Sue Droegemueller	2008:	<u>Gary Landis, Chair</u> <u>Linda Cohen</u> <u>John Moroz</u>
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Administrative Liaisons: Bob Ostlund, Superintendent of Schools
Alan Hopeman, Jr., Executive Director of Finance and Business Services
Jim Brandl, Community Education Services Director

Policy and Regulation Review

Purpose: Over the next two years, review all policies and regulations, making recommendations to add, revise or delete.

Meet: As required.

<u>Members:</u>	2007:	Linda Cohen, Committee Chair Sue Droegemueller Gary Landis	2008:	<u>Sue Droegemueller</u> <u>Linda Cohen</u> <u>Carter Peterson</u>
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Administrative Liaisons: Bob Ostlund, Superintendent
Annie Doughty, Executive Director of Human Resource Services
Colleen Erickson, Executive Assistant to the Superintendent
Jane Sigford, Executive Director of Curriculum and Instruction

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

APPOINTMENTS FOR 2008

ASSOCIATION OF METROPOLITAN SCHOOL DISTRICTS (AMSD)

Board Representative: 2007: Patricia Gleason
Greg Baufield, Alternate

Board Representative: 2008: Pat Gleason
John Moroz, Alternate

CITIZENS FINANCIAL ADVISORY COUNCIL (CFAC)

Board Representative: 2007: John Moroz
Carter Peterson, Alternate

Board Representative: 2008: Carter Peterson
Linda Cohen, Alternate

COMMUNITIES IN COLLABORATION COUNCIL (CICC)

Board Representative: 2007: Linda Cohen
Pat Gleason, Alternate

Board Representative: 2008: Gary Landis
Pat Gleason, Alternate

COMMUNITY EDUCATION ADVISORY COUNCIL

Board Representative: 2007: Gary Landis
Carter Peterson, Alternate

Board Representative: 2008: Gary Landis
Jay Hesby, Alternate

DISTRICT LIAISON COMMITTEE

Board Representative: 2007: Rotation

Board Representative: 2008: Rotation

INTERMEDIATE DISTRICT 287

Board Representatives: *Carter Peterson (July 2007 – June 2009)
Pat Gleason (July 2006 – June 2008)
*Approved May 14, 2007

Board Representatives: * (July 2008 – June 2010)
Carter Peterson (July 2007 – June 2009)
*Approved -

LEGISLATIVE ACTION COMMITTEE

Board Representative: 2007: Sue Droegemueller
John Moroz, Alternate

Board Representative: 2008: Sue Droegemueller, Co-Chair
Linda Cohen, Alternate

MINNESOTA SCHOOL BOARDS ASSOCIATION

Board Representative: 2007: Pat Gleason
Gary Landis, Alternate

Board Representative: 2008: Sue Droegemueller
John Moroz, Alternate

MINNESOTA STATE HIGH SCHOOL LEAGUE

Board Representative: 2007: Gary Landis
Greg Baufield, Alternate

Board Representative: 2008: Gary Landis
Jay Hesby, Alternate

WEST METRO EDUCATION PROGRAM

Board Representative: 2007: Pat Gleason
Carter Peterson, Alternate

Board Representative: 2008: Pat Gleason (WMEP Vice Chair)
Linda Cohen, Alternate

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 10. OTHER BOARD ACTION

ITEM: C. Approval of Legislative Platform for 2008

COMMENTS BY: Board Chair

The District's Legislative Action Committee (LAC) has been working on the development of the 2008 legislative platform for several months. The process included a review of the 2007 platform, results from 2007 legislative decisions and discussion of the AMSD platform. After several committee discussions, a draft was developed, which has been modified several times. The platform was unanimously approved by the committee at its December 12 meeting.

The 2008 legislative platform is presented tonight for adoption by Director of Communications, Bob Noyed.

RECOMMENDED ACTION: Adopt the Legislative Platform for the 2008 Legislative Session as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____



Legislative Action Committee – 2008 Platform

(DRAFT – December 20, 2007)

The School Board of Wayzata Public Schools and its Legislative Action Committee (LAC) has established the following legislative priorities for the 2008 session:

Appropriate and Stable Investment in Education

The financial issues that affect school districts are multi-faceted, complex and interrelated. School funding must be considered from a systemic perspective to achieve an appropriate and stable investment in education. In order to provide school districts with this level of funding and to improve the ability of local school boards to plan for future years, we recommend that the Minnesota Legislature:

- Increases the basic funding formula by at least an additional two percent for the 2008-2009 school year to avoid funding shortfalls.
- After taking significant steps to provide additional funding for special education, continues this direction by fully funding the state special education formula.
- Revises the current education funding formula to provide resources necessary to allow school districts to meet high academic standards. The first priority in revising the formula should be to implement and fund a location equity index to recognize market-based labor cost differentials.
- Includes an inflation factor on funding for the alternative compensation program.

More Reliance on Local Decision Making

Although all schools share the common goal of providing their students the best education possible, school districts vary greatly in many other aspects including size, number of schools, labor and transportation costs, and level of parent involvement. Given these differences, Wayzata Public Schools believes that local school boards should be given the discretion and flexibility to make decisions that are best for their district. In order to allow for local decision making and flexibility, we recommend that the Minnesota Legislature:

- Supports any legislation that allows districts to spend financial resources on areas that best meet local needs.
- Supports any legislation that would reduce or eliminate mandated reports and other requirements that create “busy work” for school districts and distract from the overall mission of a district.
- Opposes any legislation that would mandate all school districts to participate in a statewide health insurance pool.

School Readiness

Having all children ready to start school has long been a priority for Wayzata Public Schools. There is little disagreement among educators and parents that investing in school readiness programs has a strong payoff. School districts already have several programs that address early learners, but certainly more are needed. Early childhood programs, preschool offerings, targeted school readiness programs for at-risk students and optional all-day, every-day kindergarten are just some of the possible programs to improve school readiness of children. We recommend that the Minnesota Legislature:

- Provides additional funding to allow districts to provide enhanced programs and services to preschool children and their families.
- Allows flexibility to school districts in using funds designated for school readiness programs to meet local needs rather than mandating specific programs for all districts. The priority for Wayzata Public Schools is to emphasize programs that prepare pre-kindergarten children who are most in need of school readiness.
- Supports full state funding for voluntary all-day, every-day kindergarten. Wayzata Public Schools does not support further incremental movement toward full funding of all-day, every-day kindergarten. The incremental approach is problematic for districts like Wayzata that have to construct and operate additional classrooms to implement an all-day, every-day kindergarten program.

2008 Legislative Platform

January 14, 2008

Regular School Board Meeting

Wayzata Public Schools

Developing the Platform

- ★ Legislative Action Committee (LAC) reviewed 2007 platform and results from 2007 legislative session
- ★ Discussed possible topics and discussed drafts
- ★ Reviewed AMSD platform
- ★ Shared draft at board work session
- ★ Finalized at January LAC meeting

Wayzata Public Schools

Major Platform Themes

- ★ Appropriate and stable investment in education
- ★ More reliance on local decision making
- ★ School readiness

Appropriate and Stable Investment in Education

- ★ Increase basic funding formula
- ★ Fully fund state special education formula
- ★ Revise current education funding formula
- ★ Implement and fund location equity index
- ★ Inflation factor on funding for alternative compensation

More Reliance on Local Decision Making

- ★ Support legislation that allows district to spend resources to best meet local needs
- ★ Support legislation that reduces or eliminates mandated reports and other requirements
- ★ Oppose legislation on mandatory statewide health insurance pool

School Readiness

- ★ Additional funding to enhance programs for preschool children and families
- ★ Flexibility in using funds designated for school readiness programs
- ★ Support full state funding for voluntary all-day, every-day kindergarten

Next Steps

- ★ Platform will be posted on Web site, communicated with and included in LAC advocacy kit
- ★ Presented to legislators at February 7 roundtable session
- ★ Discussed with legislators throughout legislative session

Wayzata Public Schools

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: 11. AUDIENCE OPPORTUNITY TO ADDRESS SCHOOL BOARD

ITEM: _____

COMMENTS BY: Board Chair

This section of the agenda provides an opportunity for members of the audience to address the School Board.

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Organizational/Regular Meeting – January 14, 2008

AGENDA SECTION: _____

ITEM: _____

COMMENTS BY: Board Chair

12. Board Reports

13. New Business

This section of the agenda provides an opportunity for Board members and/or the Superintendent to bring up any items of new business.

14. Adjourn

If there is no additional business before the School Board, the Chair will call for a motion to adjourn the meeting.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____