

**INTERMEDIATE SCHOOL DISTRICT 917
IN DAKOTA COUNTY**

REGULAR SCHOOL BOARD MEETING

Tuesday, November 5, 2019

AGENDA:

- I. **Call to Order - Chair Lewis**
- II. **Conduct Pledge of Allegiance - Chair Lewis**
- III. **Visitors opportunity to be heard - Chair Lewis**
- IV. **Additions to the agenda - Chair Lewis**
- V. **Good News Reports** 2
- VI. **Consent Items - Chair Lewis**
 - A. Minutes, October 1, 2019, Regular School Board Meeting 25
 - B. Personnel Considerations 27
- VII. **Donations - Chair Lewis**
 - A. Resolution Approving Donations 31
- VIII. **Business Manager's Report - Nicolle Roush**
 - A. Review and Approve Payment of Bills 32
 - B. Review and Approve Wire Transfers 40
 - C. Review and Approve Investment Report 44
- IX. **Reports**
 - A. Revenue and Expenditure Report - Nicolle Roush 45
 - B. Review Accounts Receivable Aged Invoice Report - Nicolle Roush 47
- X. **New Business**
 - A. Review Memorandum of Agreement with Member Districts - Mark Zuzek 48
 - B. Purchase additional van for Secondary programs - Eric VanBrocklin 53
- XI. **Policies**
 - A. Review Revised Policy 418 - Drug Free Workplace Drug Free School, final reading - Mark Zuzek 54
 - B. Review and approve MSBA Policy 531 - Pledge of Allegiance, final reading - Mark Zuzek 58
 - C. Review and Approve New Policy 502 - Search of Student Lockers, Desks, Personal Possessions, and Student's Person, final reading - Mark Zuzek 60
 - D. Review and Approve New Policy 520 - Student Surveys, final reading - Mark Zuzek 63
- XII. **Other**
 - A. Closed session to discuss teacher negotiations - School Board and Superintendent
- XIII. **Adjournment**

SCHOOL BOARD CALENDAR INFORMATION SCHOOL BOARD CALENDAR INFORMATION

November 28-29, 2019 - No School for students and staff

December 3, 2019 - 5:00 PM - School Board Meeting, 917 Board Room

December 24-25, 2019 No Students - Closed for Holiday Break

January 1, 2020 - Closed for New Year's Day Holiday

January 7, 2020 - 5:00 PM, School Board Meeting, 917 Board Room

Good News
Special Education
November 2019

- Students in TESA participated in Unity Day on Wednesday, October 23. On this day everyone came together- in schools, communities, and online- to promote support, hope, and unity to show that we are together against bullying and united for kindness, acceptance and inclusion.
- TESA BTC is off to an excellent start. The students are beginning to venture out into the community and polishing up their resumes. The "Play Dough" program (making for sensory tools for the district), is beginning this week. We participated in our first successful fire drill followed by one of the Bloomington Fire Department inspectors coming out to speak on fire safety in the home and workplace. It has been a great start to the school year. A lot of positive team building is happening right in front of our eyes!
- Twenty students from TESA participated in the *8th annual "Reality Store"* event this year, sponsored by the Dakota County CTC. This event offered select transition aged youth the opportunity to learn and practice life skills they will need upon graduating.
- The Lakeville North PACES classroom presented their annual fall play on Wednesday, October 16, 2019. This year, they performed "Good Night Moon 2.0: The Teenage Version". The play is an adaptation from the classic book, Good Night Moon by Margaret Wise Brown. The students used a variety of props and small speaking parts. The play was well attended by family, friends, other ISD 917 classrooms and staff, and LNHS staff. After the play, guests were invited to the PACES classroom for refreshments.
- The Caregiver Support Groups at Cedar and Lebanon are off to a great start. Anna Lamphere and Amy Hurla are organizing evening meetings twice a month at Lebanon. Jessica Richter is leading monthly sessions at Cedar. The sessions last from 5 pm to 7 pm. Childcare is provided along with dinner. Each session covers a different topic (ie: mental health, social media, transitions, types of attachment, chemical use) as well as a time for parents to share experiences, ideas, and questions. Participation has been wonderful with upwards of twelve families attending a session.
- A grant from Education Minnesota Foundation for Excellence in Teaching and Learning was awarded to Mary Callister, PE/DAPE Teacher, at Lebanon Education Center to create a sensory hallway for students. Sensory paths are designed to help children use their bodies and environment to calm themselves. They use their muscles, breathing, spatial awareness to completely absorb themselves in the sensory path and walk away

as a reset and be refreshed. Stickers and stencils were purchased through Fit and Fun Playscapes.

- At Options, Ms. Olson's middle school social studies classes have been studying Minnesota History. Some of the projects have focused on Dakota and Ojibwa art. The classes have completed thunderbirds and bead work. In the high school world history classes they have been studying ancient civilizations and the foundations of writing.



- On October 16, the first half day all itinerant professional development training occurred. Staff had an overview session on different itinerant services (D/HH, Audiology, BVI, and PHD) to help expand knowledge and helpful things to look for. New assistive technology was shared that could be used with students. The remaining time was a session on mindfulness and self-care by Linda Oberg. This training provided information on how the brain works and why self-care as a professional is important. Staff are implementing 1-2 mindfulness practices into their day. A second half-day training will

occur in March.



- This month the first parent newsletters for students served in the D/HH, BVI, and PHD programs came out. These newsletters are being delivered through the Smore platform and can be found at the links below:

BVI October Smore - <https://www.smores.com/x6vae>

PHD October Smore <https://www.smores.com/uq92r>

DHH October Smore <https://www.smores.com/q0aue>

- Concord Education Center celebrated Fire Prevention Week with our awesome friends at the Inver Grove Fire Department! The crew spent 2 hours at CEC with our students, complete with 2 fire trucks and turnout gear our students could try on. The smiles shared by our students were unbelievably amazing. We are so grateful for our partnership!



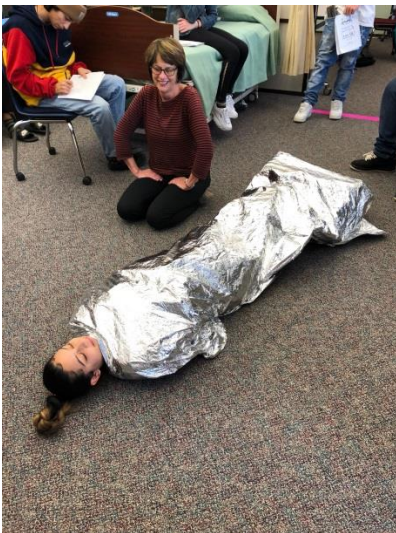
- At Alliance Education Center we opened our new food shelf for our students and families. In the past Alliance has served our students' needs through the mobile pantry program. Last year we applied for a grant and were accepted. We received 5000 dollars to set up our own "in-house" food shelf. This program reaches more of our families and is weekly instead of bi-weekly or monthly as it was in the past. Our students run and keep track of the program. It's a great opportunity to build job skills while meeting our community's needs!



GOOD NEWS

MEDICAL CAREERS – MEDICAL SCIENCE

Our classes just completed 2 weeks of American Heart Association “**Heartsaver First-Aid**” and have taken the written examination and all passed! We have now certified 35 students. They have all worked hard and have shown a caring attitude in helping people when they are at their worst, frightened, or anxious.



Definition of **FIRST AID**: is the immediate care that you give to a victim of illness or injury before professional medical rescuers arrive”

The aims of First Aid are to:

- Preserve life.
- Prevent illness or injury from becoming worse.
- Relieve pain, if possible.
- Promote recovery.
- Protect the unconscious.

October is Breast Cancer Awareness Month

Medical Careers had made lots of pink ribbons last year and, this year, our 2nd shift class took them around the building and pinned them on anyone who wanted one.



We will have a very busy November & December in our Medical Careers classroom. We will be learning all about Infection Control, Medical Terminology, and Human Growth and Development, and 2 weeks of Healthcare Provider CPR Training before Winter Break, along with some fun activities.

Good News Report
Secondary Programs
November, 2019

-Cherry Cramer's Food Industry Careers and Patty's Fundamental Chef students did a "Day of Service" by having our CTE students fill out postcards with thanks and gratitude messages to people in the military. We had over 260 postcards and sent them to Operation Gratitude. This was part of FCCLA (Family, Career, and Community Leaders of America) service project. Operation Gratitude has sent a thank you letter.

-I am not sure what qualifies as good news, but thought I would share these pics of students (lightly) applying the engineering and design process by building paper tables. Their tables were built using 8.5" by 11" paper and tape and held several textbooks. They were given a cardboard table surface to place the books. At least they are smiling in the pics:)

Kim Wald-DCALS Main Math teacher

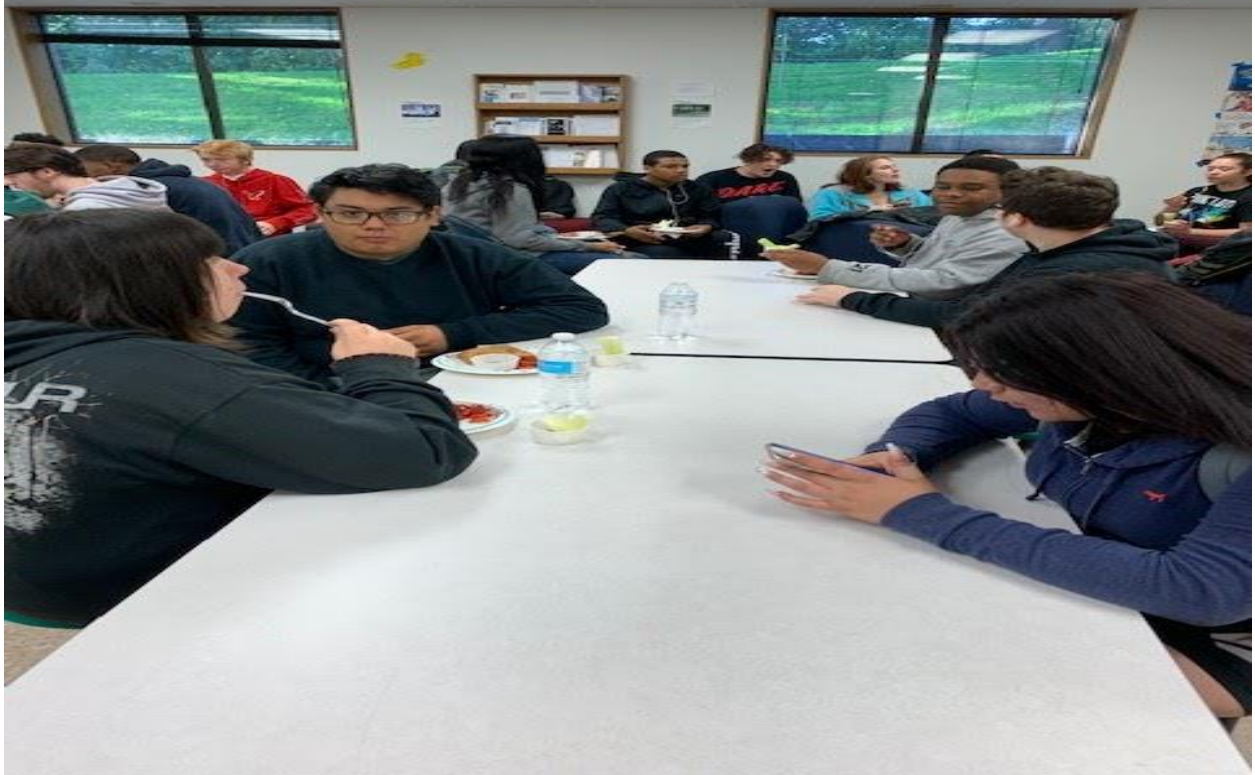




-To brighten up your Tuesday... here are some pictures from our first DCALS North breakfast club under our grant! I would say it was a success. Our kids are rock stars :) This opportunity has been made possible through an Education Minnesota Grant that was written by John Borup-DCALS South teacher and members of the DCALS North staff. Chris Miller, Rachael Opseth, and Travis Perkins-Americorps Promise Fellow at our North campus have been doing great work with this project. On two Monday's each month they hold these breakfast opportunities. The students help generate the menu items, research nutritional values, and talk about healthy lifestyle choices.









-Representative Dwayne Hohn of Lube-Tech Companies coordinated the donation of 15 student kits for the students in our program to utilize in class projects. The kits contain a variety of products that are used in the Heavy Duty Truck Technology industry and our class on a daily basis. We became aware of this program through our participation in Skills/USA last year.
Tom LeDoux-Heavy Duty Truck Technology teacher

-Students are practicing measurement in the Mechatronics program with Micrometers on loan from Tom LeDoux's Heavy Duty Truck program.
Lynn Morris-DCALS/CTE Math and Mechatronics teacher



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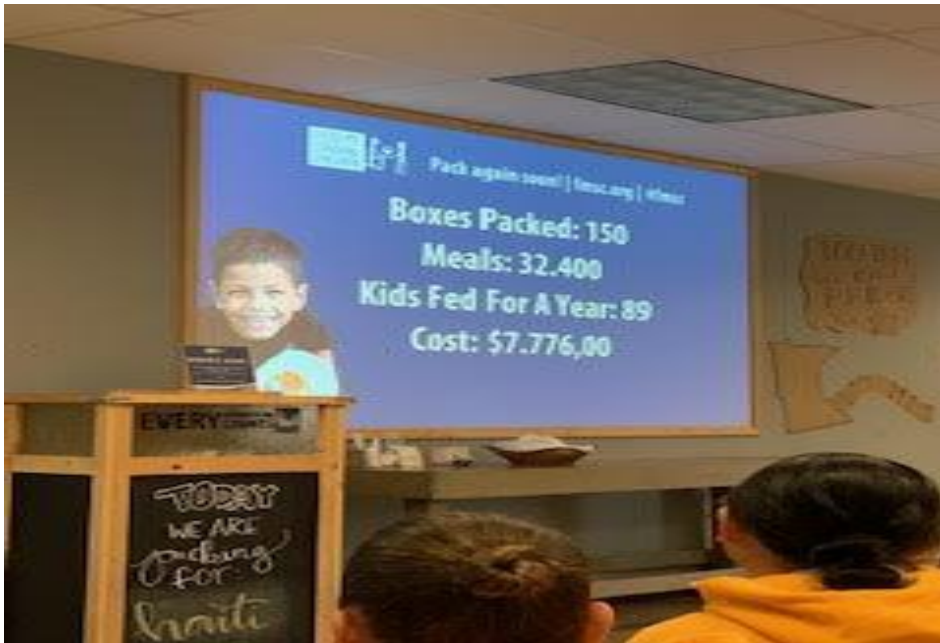


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-On Oct. 16th during our staff development day Doug Kleeberger, Minnesota State Energy Center of Excellence, Program Coordinator brought the energy learning trailer to our site. He was able to present information to our staff on post-secondary options and career options in the energy field.



-DCALS South took students to Feed My Starving Children in Eagan on October 28th. They were part of an effort that provided enough food to feed 89 children for a whole year. They worked hard and had a great attitude from beginning to end. No one even griped about wearing a hair net!





Fundamental Chef Training students and staff are gearing up for the annual Thanksgiving Pie Sale.

Order sheet is attached! Thanks for your support.

9" deep dish pies:

Traditional Pumpkin \$10.00

Pecan, prepared with pecan halves \$11.00

Glazed Sweet Potato, topped with a slightly sweet & savory glaze \$11.00

Caramel Apple Crumb, topped with a classic butter crumb blend and caramel \$11.00

Patty LaBeau; ISD # 917

Fundamental Chef Instructor

Lead CTE Teacher

651-423-8441

-DCALS North students did their annual Pumpkin Decorating activity. Great team building time for students. With the help of the ISD 197 Branch Out program next door, they had students stop by to help vote for a variety of categories. The staff also had a little fun with Don Williams, who is a renowned Oklahoma native and fan. Showing him some Sooners love!









INTERMEDIATE SCHOOL DISTRICT 917

A School Board Meeting of the Intermediate School District 917 School Board was held on Tuesday, October 1, 2019, at DCALS South, 421 Walnut Street, Farmington, MN.

Members Present: Dick Bergstrom, DeeDee Currier, Kathy Lewis (arrived at 5:18), Wendy Felton, Jill Lewis, Vanda Pressnall, Russ Rohloff, Melissa Sauser, Byron Schwab, and ex-officio member Superintendent Mark Zuzek.

Members Absent: none.

Also Present: Nicolle Roush, Eric VanBrocklin, Melissa Schaller, Lynn Morris, and Linda Berg

Board members toured DCALS South prior to the School Board meeting.

School Board Chair Jill Lewis called the meeting to order at 5:00 PM.

There were no visitors to be heard.

The good news reports were presented.

1. Motion by Byron Schwab, seconded by Dick Bergstrom, to approve the consent items, as presented. All present voted aye. Motion carried.
 - **Minutes:** September 3, 2019, Regular School Board Meeting
 - **Personnel:** *New Hires:* Alexandra Bisping, Classroom Assistant, effective September 13, 2019. Megan Boehm, Classroom Assistant, effective September 23, 2019. Daniel Crawford, Classroom Assistant, effective September 30, 2019. Christine David, Mental Health Professional, effective September 5, 2019. David Diaz, Program Assistant, effective September 9, 2019. Nancy Dye, Classroom Assistant, effective September 4, 2019. Jodi Erickson, Classroom Assistant, effective August 29, 2019 (from Student Assistant to Classroom Assistant). Stefanie Goodling, Classroom Assistant, effective August 29, 2019. Kara Hanson, Classroom Assistant, effective September 11, 2019. Johnathan Harlin, Special Education Teacher, effective August 22, 2019. Hannah Hills, Classroom Assistant, effective August 29, 2019 (from Student Assistant to Classroom Assistant). Kelly Jones, Classroom Assistant, effective September 23, 2019. Emily Kendall, Program Assistant, effective August 29, 2019. Cailyn Kneifl, Classroom Assistant, effective August 29, 2019. Tiffani Lavell, Classroom Assistant, effective August 29, 2019. Kearston Lazaretti, Classroom Assistant, effective September 9, 2019. Marcia McNeil, Classroom Assistant, effective September 19, 2019. Sara Pitts, Classroom Assistant, effective September 16, 2019. Colleen Moore, Classroom Assistant, effective September 16, 2019. Marcus Pennington, Classroom Assistant, effective September 23, 2019. Christina Rank, Classroom Assistant, effective August 29, 2019. Amun Said, Classroom Assistant, effective August 29, 2019. Julie Scharber, Classroom Assistant, effective August 29, 2019. Brett Swanson, Classroom Assistant, effective September 4, 2019. Estanie Tyler, Classroom Assistant, effective September 23, 2019. Summer Vang, Classroom Assistant, effective August 29, 2019. Joleen Witham, Administrative Assistant I, effective September 16, 2019. *Change in Status:* Michelle Dodge, Sign Language Interpreter, Lead Interpreter stipend for the 2019-2020 school year only. Karen Doenges, Speech Language Pathologist, increase from 135 days per year to 140 days per year effective August 26, 2019, for the 2019-2020 school year only. Janell Stiel, Administrative Assistant II, permanent increase from 5.12 hours per day and 203 days per year to 7 hours per day and 208 days per year effective September 3, 2019. *Resignations & Terminations:* Sarah Biddle, Classroom Assistant, effective September 27, 2019. Laura Finkel, Administrative Assistant II, effective October 10, 2019. Haley Husom, Classroom Assistant, effective September 13, 2019. Marcia McNeil, Classroom Assistant, effective September 26, 2019. Alexandra O'Dowd-Mallam, Program Assistant, effective September 19, 2019.

2. Motion by Wendy Felton, seconded by Dick Bergstrom, to approve the donations as presented. (Addendum A.) All present voted aye. Motion carried.
3. Motion by Russ Rohloff, seconded by Byron Schwab, to approve the bills from August 7, 2019, to September 25, 2019, and wire transfers, as presented by the Business Manager. All present voted aye. Motion carried.
4. Motion by Vanda Pressnall, seconded by Melissa Schaller, to approve the Temporary Work Agreement for first quarter of 2019-2020, as presented. (Addendum B.) All present voted aye. Motion carried.
5. Motion by DeeDee Currier, seconded by Dick Bergstrom, to approve the Assurance of Compliance, as presented. (Addendum C.) All present voted aye. Motion carried.
6. The following policies were reviewed on a first reading basis: 418 Drug Free Workplace Drug Free School; 502 Search of Student Lockers, Desks, Personal Possessions, and Student's Person; 520 Student Surveys; and 531 Pledge of Allegiance.
7. Motion by Melissa Sauser, seconded by Dick Bergstrom, to approve the Memorandum of Understanding for the Unionized Groups on the Digital Medical Engagement Platform. (Addendum D.) All present voted aye. Motion carried.
8. Motion by Kathy Lewis, seconded by DeeDee Currier, to approve renewing Kansas City Life Insurance with a 19.86% decrease in premiums with a three-year rate guarantee and LTD insurance with a 0% change in premiums with a one-year rate guarantee. (Addendum E.) All present voted aye. Motion carried.
9. Motion by Dick Bergstrom, seconded by Russ Rohloff, to approve staying with Medica for administration of the self-funded insurance plan with no benefit changes and a 3% overall premium increase. With that overall increase, we also recommend differentiating the plan premiums to favor the \$2,000 high deductible HSA plan with a 1.5% increase and have a 4.5 increase for the \$500 co-pay plan. The committee also recommends continuing with Delta Dental for administration of the self-funded dental plan with no benefit changes and no premium increase effective for the January 1, 2020, plan year. (Addendum F.) All present voted aye. Motion carried.

Melissa Schaller reported on October 1 enrollment counts in Special Education.

Eric VanBrocklin reported on October 1 enrollment counts in DCALS.

10. Motion by Byron Schwab, seconded by Dick Bergstrom to adjourn the meeting.

There being no further business the meeting adjourned at 6:00 PM.

The next regular School Board Meeting will be Tuesday, November 5, 2019, at 4:30 PM, at Alliance Education Center, 14300 Biscayne, Rosemount, MN.

Clerk

**SUMMARY OF PERSONNEL ITEMS RECOMMENDED
FOR ACTION AT BOARD MEETING OF NOVEMBER 5, 2019**

NEW HIRES:

Desiree Adamchick, Sign Language Interpreter, effective October 15, 2019.

Jessica Carvelli, Special Education Teacher, effective October 21, 2019.

Virginia Carveth, Classroom Assistant, effective October 14, 2019.

Emily Defenbaugh, School Social Worker, effective October 14, 2019.

Zachary Dobmeyer, Classroom Assistant, effective October 4, 2019.

Yessica Galvan, Classroom Assistant, effective October 11, 2019.

Jamie Hernandez, Classroom Assistant, effective October 1, 2019.

Tanya Kath, Classroom Assistant, effective October 23, 2019.

Julia Kenow, Classroom Assistant, effective October 7, 2019.

Michael Knapp, Classroom Assistant, October 14, 2019.

Meghan Kuntz, Classroom Assistant, October 21, 2019.

Shelby Longman, Human Resources Assistant, effective October 2, 2019.

Ryan Petrich, Classroom Assistant, effective October 15, 2019.

Eric Prouty, Program Assistant, effective October 4, 2019.

Kaytlyn Knight, Classroom Assistant, effective October 28, 2019.

Amber Betler, Classroom Assistant, October 29, 2019.

Shanetta Mitchell, Classroom Assistant, effective October 30, 2019.

Kelli Thron, Board Certified Behavior Analyst, effective November 11, 2019.

RE-HIRES:

Donn Anderson, Program Assistant, effective October 14, 2019.

Alexandra (Lexi) O'Dowd-Mallam, Classroom Assistant, effective November 4, 2019

Sheila Johnson, Classroom Assistant, effective October 21, 2019.

CHANGE IN STATUS:

Amanda Tveraa, Licensed School Nurse, decreasing point from 1.0 to .9.

Alissa Peanasky, School Social Worker, increasing point from .8 to 1.0.

LEAVES OF ABSENCE:

Jocelyn Thompson, Special Education Teacher, leave request effective November 18, 2019, with an expected return date of December 13, 2019.

RESIGNATIONS & TERMINATIONS:

Jessica Brenner, Classroom Assistant, effective October 25, 2019.

Abby Hedquist, Program Assistant, effective October 15, 2019.

Katrina Mayes, Classroom Assistant, effective October 3, 2019.

Terry Phillips, Classroom Assistant, effective October 25, 2019.

Hannia Williams, Classroom Assistant, effective October 3, 2019.

Jessica Brenner, Classroom Assistant, effective October 25, 2019.

Julie Scharber, Classroom Assistant, effective November 1, 2019

Hannah Carbaugh, Classroom Assistant, effective November 15, 2019

Last name	First name	Position	New Hire, Rehire, or Employee Status Change	Site	Program	Reason for Vacancy	Educational Level	Years Related/ Teaching Exp.	Lane & Step	Salary	Start/ Effective Date
CARVELLI	JESSICA	Teacher, Special Education	New Hire	Options & Anthony Louis	Care & Treatment	Replace Transfer	MA + 30	13	MA + 30, Step 14	\$62,566.03	10/21/19
DEFENBAUGH	EMILY	School Social Worker	New Hire	Concord	SUN	Addition	MA	3	MA, Step 4	\$39,040.90	10/14/19
KNIGHT	ROBIN	Teacher, Special Education	Status Change	DCTC	DCALS	N/A - Change in lane to reflect official transcripts	BA	0	BA, Step 1	\$39,174	8/22/19
PEANASKY	ALISSA	School Social Worker	Status Change	Concord	SUN	N/A - Increase from 0.8 FTE to 1.0 FTE	BA	3	BA, Step 3*	\$41,964	8/23/19
THRON	KELLI	Board Certified Behavior Analyst	New Hire	Multiple	TESA & PACES	Replace Resignation	MA	11	Individual Contract	\$42,181 (0.8 FTE)	11/11/19
TVERAA	AMANDA	Licensed School Nurse	Status Change	Cedar	SUN	N/A - Decrease from 1.0 FTE to 0.9 FTE	MA	14+	MA, Step 15	1.0 FTE \$76,853	10/28/19
*Due to negotiations, staff remains at last year's step. Will go up a step after contract is settled.											

Last name	First name	Position	New Hire, Rehire, or Employee Status Change	Site	Program	Reason for Vacancy	Educational Level	Lane &/or Step	Salary/ Hourly Rate	Start/ Effective Date
ADAMCHICK	DESIREE	Sign Language Interpreter	New Hire	Gideon Pond	D/HH	Replace Resignation	Bachelor's degree	Lane 1, Step 2	\$ 18.76	10/15/19
ANDERSON	DONN	Program Asst	Rehire	Concord	SUN	Replace Resignation	Associate's degree	Step 2	\$ 18.41	10/14/19
BELTER	AMBER	Classroom Asst	Status Change: SA to CA	Cedar	SUN	Replace Resignation	< 60 credits, passed ParaPro	Step 1	\$ 18.01	10/29/19
CARVETH	VIRGINIA	Classroom Asst	New Hire	Alliance	IDEA	Replace Transfer	Bachelor's degree	Step 1	\$ 18.01	10/14/19
DOBMEYER	ZACHARY	Classroom Asst	New Hire	Cedar	SUN	Replace Resignation	< 60 credits, passed ParaPro	Step 1	\$ 18.01	10/4/19
GALVAN	YESSICA	Classroom Asst	New Hire	Alliance	CASE	Replace Transfer	< 60 credits, passed ParaPro	Step 1	\$ 18.01	10/11/19
HERNANDEZ	JAMIE	Classroom Asst	New Hire	Concord	SUN	Addition	> 60 credits	Step 1	\$ 18.01	10/1/19
JOHNSON	SHEILA	Classroom Asst	Rehire	Diamondhead	D/HH	Replace Resignation	Bachelor's degree	Step 2	\$ 18.41	10/21/19
KATH	TANYA	Classroom Asst	New Hire	Alliance	CASE	Replace Resignation	< 60 credits, passed ParaPro	Step 2	\$ 18.41	10/23/19
KENOW	JULIA	Classroom Asst	New Hire	Pine Bend	ECSE TEA	Replace Transfer	< 60 credits, passed ParaPro	Step 1	\$ 18.01	10/7/19
KNAPP	MICHAEL	Classroom Asst	New Hire	Lakeville North High	D/HH	Replace Resignation	Bachelor's degree	Step 6	\$ 20.02	10/14/19
KNIGHT	KAYTLYN	Classroom Asst	New Hire	Concord	SUN	Addition	< 60 credits, passed ParaPro	Step 1	\$ 18.01	10/28/19
KUNTZ	MEGHAN	Classroom Asst	New Hire	Lebanon	TEA	Replace Term	Associate's degree	Step 2	\$ 18.41	10/21/19
LONGMAN	SHELBY	Human Resources Asst	New Hire	DCTC	District Office	Replace Retirement	Bachelor's degree	N/A	\$ 23.50	10/2/19
MITCHELL	SHANETTA	Classroom Asst	New Hire	Lebanon	TEA	Replace Resignation	< 60 credits, passed ParaPro	Step 1	\$ 18.01	10/30/19
O'DOWD-MALLAM	ALEXANDRA	Classroom Asst	Rehire	Gideon Pond	D/HH	Replace Resignation	Associate's degree	Step 6	\$ 20.02	11/4/19
PETRICH	RYAN	Classroom Asst	New Hire	Cedar	SUN	Replace Resignation	< 60 credits, passed ParaPro	Step 1	\$ 18.01	10/15/19
PROUTY	ERIC	Program Asst	New Hire	Options	Care & Treatment	Replace Resignation	Bachelor's degree	Step 1	\$ 18.01	10/4/19

**Intermediate School District #917
School Board**

Resolution to Accept Donations

Board member _____ introduced the following Resolution:

RESOLVED, that the School Board of Intermediate School District 917 accept the following donation, as indicated below, in the amount of \$1000.

1. Donation \$1000 to the Lebanon Education Center from the Kopp Family Foundation of Bloomington, to be used for student needs and activities. (Value: \$1,000.)

The motion for the adoption of the foregoing resolution was duly seconded by _____, and upon vote being taken thereon, the following voted in favor thereof: _____ and the following voted against the same: _____. Whereupon said resolution was duly passed and adopted.

Date Board Approved:

SOURCEWELL
 DATE: 10/28/2019
 TIME: 11:01:33

INTERMEDIATE SCHOOL DISTRICT
 CHECK REGISTER INCLUDING SYSTEM VOIDS

PAGE NUMBER: 1
 ACCTPA21
 ACCOUNTING PERIOD: 4/20

SELECTION CRITERIA: chkstat.rundate between '20190925 00:00:00.000' and '20191028 00:00:00.000'

DISTRIBUTION FUND: 01

CHECK NUMBER	ISSUE DATE	VENDOR	STATUS	TOTAL	DESCRIPTION
1901963	09/26/2019	JESSICA DODGE	V	-548.75	VOID MANUAL CHECK
* 1902086	10/01/2019	WISCONSIN SCTF	R	995.39	ACCOUNTS PAYABLE CHECK
1902087	10/01/2019	DEPARTMENT OF EDUCATION AWG	R	137.25	ACCOUNTS PAYABLE CHECK
1902088	10/01/2019	F.H. CANN & ASSOCIATES, INC	R	91.50	ACCOUNTS PAYABLE CHECK
1902089	10/01/2019	O.P.E.I.U., LOCAL 12	R	446.49	ACCOUNTS PAYABLE CHECK
1902090	10/01/2019	S.E.P., LOCAL 4242	R	3620.05	ACCOUNTS PAYABLE CHECK
1902091	10/01/2019	WADDELL & REED INC	R	762.49	ACCOUNTS PAYABLE CHECK
1902092	10/03/2019	ACCELERATED TECHNOLOGIES	R	1950.00	ACCOUNTS PAYABLE CHECK
1902093	10/03/2019	ACCELERATIONS EDUCATIONAL SOFTWARE	R	359.10	ACCOUNTS PAYABLE CHECK
1902094	10/03/2019	AMAZON.COM, LLC	V	0.00	VOID: MULTI STUB CHECK
1902095	10/03/2019	AMAZON.COM, LLC	V	0.00	VOID: MULTI STUB CHECK
1902096	10/03/2019	AMAZON.COM, LLC	R	10698.62	ACCOUNTS PAYABLE CHECK
1902097	10/03/2019	AMERICAN FLAGPOLE & FLAG CO	R	99.95	ACCOUNTS PAYABLE CHECK
1902098	10/03/2019	ASL INTERPRETING SERVICES, INC	R	4672.00	ACCOUNTS PAYABLE CHECK
1902099	10/03/2019	BAYADA HOME HEALTH CARE	R	900.00	ACCOUNTS PAYABLE CHECK
1902100	10/03/2019	BAYCOM INC	R	30.36	ACCOUNTS PAYABLE CHECK
1902101	10/03/2019	CANON USA	R	206.33	ACCOUNTS PAYABLE CHECK
1902102	10/03/2019	CENTERPOINT ENERGY	R	50.89	ACCOUNTS PAYABLE CHECK
1902103	10/03/2019	CENTURYLINK	R	1056.24	ACCOUNTS PAYABLE CHECK
1902104	10/03/2019	CENTURYLINK COMMUNICATONS, LLC	R	360.98	ACCOUNTS PAYABLE CHECK
1902105	10/03/2019	CITY OF ROSEMOUNT	R	2086.51	ACCOUNTS PAYABLE CHECK
1902106	10/03/2019	CREATIVELY FOCUSED	R	867.00	ACCOUNTS PAYABLE CHECK
1902107	10/03/2019	DAKOTA COUNTY	R	55.00	ACCOUNTS PAYABLE CHECK
1902108	10/03/2019	ENABLING DEVICES/	R	358.85	ACCOUNTS PAYABLE CHECK
1902109	10/03/2019	ENERGIZER HOLDINGS, INC	R	585.20	ACCOUNTS PAYABLE CHECK
1902110	10/03/2019	FRONTIER COMMUNICATIONS	R	519.94	ACCOUNTS PAYABLE CHECK
1902111	10/03/2019	GOPHER SPORT	R	104.46	ACCOUNTS PAYABLE CHECK
1902112	10/03/2019	GOVCONNECTION INC	R	195.95	ACCOUNTS PAYABLE CHECK
1902113	10/03/2019	HASTINGS COMMUNITY EDUCATION	R	78.00	ACCOUNTS PAYABLE CHECK
1902114	10/03/2019	IND SCH DIST 191	R	57930.80	ACCOUNTS PAYABLE CHECK
1902115	10/03/2019	INTEGRATED PROTECTION SYSTEMS	R	1131.25	ACCOUNTS PAYABLE CHECK
1902116	10/03/2019	KAREN CASS FELLING, M.A., LP	R	600.00	ACCOUNTS PAYABLE CHECK
1902117	10/03/2019	KNG INTERNATIONAL	R	576.30	ACCOUNTS PAYABLE CHECK
1902118	10/03/2019	LYN-MAR PRINTING	R	168.00	ACCOUNTS PAYABLE CHECK
1902119	10/03/2019	MARCO INC	R	1342.71	ACCOUNTS PAYABLE CHECK
1902120	10/03/2019	MARCO TECHNOLOGIES LLC.	R	150.00	ACCOUNTS PAYABLE CHECK
1902121	10/03/2019	MCKESSON MEDICAL	R	9.15	ACCOUNTS PAYABLE CHECK
1902122	10/03/2019	MDVI	R	1200.00	ACCOUNTS PAYABLE CHECK
1902123	10/03/2019	MENARDS	R	121.66	ACCOUNTS PAYABLE CHECK
1902124	10/03/2019	MIDWEST SPECIAL INSTRUMENTS, CORP	R	160.00	ACCOUNTS PAYABLE CHECK
1902125	10/03/2019	MN HISTORICAL SOCIETY	R	1044.95	ACCOUNTS PAYABLE CHECK
1902126	10/03/2019	OUTDOOR IMAGES, INC	R	997.00	ACCOUNTS PAYABLE CHECK
1902127	10/03/2019	PEARSON EDUCATION	R	3080.64	ACCOUNTS PAYABLE CHECK
1902128	10/03/2019	PEDIATRIC HOME SERVICE	R	2343.75	ACCOUNTS PAYABLE CHECK
1902129	10/03/2019	PROCARE THERAPY	R	1950.00	ACCOUNTS PAYABLE CHECK
1902130	10/03/2019	PROFESSIONAL WIRELESS COMMUNICATION	R	252.00	ACCOUNTS PAYABLE CHECK
1902131	10/03/2019	REINHART FOODSERVICE, LLC	R	1429.76	ACCOUNTS PAYABLE CHECK
1902132	10/03/2019	ROOF SPEC, INC.	R	2500.00	ACCOUNTS PAYABLE CHECK
1902133	10/03/2019	SAM'S CLUB/SYNCHRONY BANK	R	1147.28	ACCOUNTS PAYABLE CHECK
1902134	10/03/2019	SCHOLASTIC	R	74.14	ACCOUNTS PAYABLE CHECK
1902135	10/03/2019	SCHOOL NURSE SUPPLY	R	329.46	ACCOUNTS PAYABLE CHECK
1902136	10/03/2019	SOURCEWELL TECHNOLOGIES	R	1500.00	ACCOUNTS PAYABLE CHECK
1902137	10/03/2019	ST PAUL PUBLISHING COMPANY	R	193.74	ACCOUNTS PAYABLE CHECK

SOURCEWELL
DATE: 10/28/2019
TIME: 11:01:33

INTERMEDIATE SCHOOL DISTRICT
CHECK REGISTER INCLUDING SYSTEM VOIDS

PAGE NUMBER: 2
ACCTPA21
ACCOUNTING PERIOD: 4/20

SELECTION CRITERIA: chkstat.rundate between '20190925 00:00:00.000' and '20191028 00:00:00.000'

1902138	10/03/2019	STRATEGIC STAFFING SOLUTIONS	R	10640.00	ACCOUNTS PAYABLE CHECK
1902139	10/03/2019	SUNBELT STAFFING, LLC	R	8681.76	ACCOUNTS PAYABLE CHECK
1902140	10/03/2019	SUNSHINE COTTAGE	R	49.05	ACCOUNTS PAYABLE CHECK
1902141	10/03/2019	TEACHERS ON CALL	R	14296.88	ACCOUNTS PAYABLE CHECK
1902142	10/03/2019	TECHNOLOGY BY DESIGN, LLC	R	2048.00	ACCOUNTS PAYABLE CHECK
1902143	10/03/2019	TIERNEY BROS. INC	R	204.70	ACCOUNTS PAYABLE CHECK
1902144	10/03/2019	TRIG LIFE SERVICES	R	584.00	ACCOUNTS PAYABLE CHECK
1902145	10/03/2019	TRIO SUPPLY COMPANY	R	429.64	ACCOUNTS PAYABLE CHECK
1902146	10/03/2019	UNIV OF MN	R	54.00	ACCOUNTS PAYABLE CHECK
1902147	10/03/2019	WELLS FARGO BANK N.A.	R	842.75	ACCOUNTS PAYABLE CHECK
1902148	10/03/2019	WESTERN PSYCHOLOGICAL SERVICES	R	49.80	ACCOUNTS PAYABLE CHECK
1902149	10/03/2019	WESTWOOD SPORTS	R	163.48	ACCOUNTS PAYABLE CHECK
1902150	10/03/2019	WH SECURITY, LLC	R	68.85	ACCOUNTS PAYABLE CHECK
1902151	10/03/2019	XCEL ENERGY	R	9517.53	ACCOUNTS PAYABLE CHECK
1902152	10/10/2019	ACCELERATED TECHNOLOGIES	R	250.00	ACCOUNTS PAYABLE CHECK
1902153	10/10/2019	AMBUTECH	R	322.65	ACCOUNTS PAYABLE CHECK
1902154	10/10/2019	APPLE COMPUTER, INC	R	58.00	ACCOUNTS PAYABLE CHECK
1902155	10/10/2019	CARQUEST AUTO PARTS STORES	R	326.98	ACCOUNTS PAYABLE CHECK
1902156	10/10/2019	CUB FOODS - ROSEMOUNT	R	210.59	ACCOUNTS PAYABLE CHECK
1902157	10/10/2019	DISCOUNT SCHOOL SUPPLY	R	284.75	ACCOUNTS PAYABLE CHECK
1902158	10/10/2019	EPIC SPORTS, INC	R	179.67	ACCOUNTS PAYABLE CHECK
1902159	10/10/2019	GOVCONNECTION INC	R	1110.54	ACCOUNTS PAYABLE CHECK
1902160	10/10/2019	HASTINGS PUBLIC SCHOOLS	R	1129.95	ACCOUNTS PAYABLE CHECK
1902161	10/10/2019	IND SCH DIST 192	R	881.76	ACCOUNTS PAYABLE CHECK
1902162	10/10/2019	JAMES K MARTIN	R	1684.80	ACCOUNTS PAYABLE CHECK
1902163	10/10/2019	K-LOG, INC	R	8317.12	ACCOUNTS PAYABLE CHECK
1902164	10/10/2019	LYDIA JOHNSON	R	35.98	ACCOUNTS PAYABLE CHECK
1902165	10/10/2019	MENARDS	R	122.07	ACCOUNTS PAYABLE CHECK
1902166	10/10/2019	MN CLN SERVICES, INC	R	3076.53	ACCOUNTS PAYABLE CHECK
1902167	10/10/2019	REINHART FOODSERVICE, LLC	R	1426.27	ACCOUNTS PAYABLE CHECK
1902168	10/10/2019	REPUBLIC SERVICES #923	R	841.96	ACCOUNTS PAYABLE CHECK
1902169	10/10/2019	SCHAD TRACY SIGNS, INC	R	2514.88	ACCOUNTS PAYABLE CHECK
1902170	10/10/2019	SCHOLASTIC BOOK CLUBS	R	104.39	ACCOUNTS PAYABLE CHECK
1902171	10/10/2019	SCHOLASTIC, INC	R	494.45	ACCOUNTS PAYABLE CHECK
1902172	10/10/2019	SCRIP HESSCO	R	1808.39	ACCOUNTS PAYABLE CHECK
1902173	10/10/2019	SOURCEWELL TECHNOLOGIES	V	0.00	VOID: MULTI STUB CHECK
1902174	10/10/2019	SOURCEWELL TECHNOLOGIES	R	28457.13	ACCOUNTS PAYABLE CHECK
1902175	10/10/2019	SUNBELT STAFFING, LLC	R	5360.00	ACCOUNTS PAYABLE CHECK
1902176	10/10/2019	TIERNEY BROS. INC	R	204.70	ACCOUNTS PAYABLE CHECK
1902177	10/10/2019	TRUSTED EMPLOYEES	R	117.50	ACCOUNTS PAYABLE CHECK
1902178	10/15/2019	WISCONSIN SCTF	R	995.39	ACCOUNTS PAYABLE CHECK
1902179	10/15/2019	EDUCATION MINNESOTA, LOCAL 3904	R	9493.70	ACCOUNTS PAYABLE CHECK
1902180	10/15/2019	DEPARTMENT OF EDUCATION AWG	R	137.25	ACCOUNTS PAYABLE CHECK
1902181	10/15/2019	F.H. CANN & ASSOCIATES, INC	R	91.50	ACCOUNTS PAYABLE CHECK
1902182	10/15/2019	NCBERS GROUP LIFE INS	R	48.00	ACCOUNTS PAYABLE CHECK
1902183	10/15/2019	O.P.E.I.U., LOCAL 12	R	446.49	ACCOUNTS PAYABLE CHECK
1902184	10/15/2019	RELATED SERVICES NURSES ESP	R	236.50	ACCOUNTS PAYABLE CHECK
1902185	10/15/2019	S.E.P., LOCAL 4242	R	3587.77	ACCOUNTS PAYABLE CHECK
1902186	10/15/2019	WADDELL & REED INC	R	2340.63	ACCOUNTS PAYABLE CHECK
1902187	10/17/2019	ACCIDENT FUND GENERAL INSURANCE CO	R	35445.00	ACCOUNTS PAYABLE CHECK
1902188	10/17/2019	ALL IN ONE TRANSLATION AGENCY, LLC	R	281.25	ACCOUNTS PAYABLE CHECK
1902189	10/17/2019	ANCHOR VINYL LLC	R	635.00	ACCOUNTS PAYABLE CHECK
1902190	10/17/2019	ANNE HOFF, SAFE HARBOR COUNSELING	R	3550.00	ACCOUNTS PAYABLE CHECK
1902191	10/17/2019	BLUE BELL ENTERPRISES INC	R	21586.35	ACCOUNTS PAYABLE CHECK
1902192	10/17/2019	COMMERS THE WATER STORE	R	66.30	ACCOUNTS PAYABLE CHECK
1902193	10/17/2019	COMMITTE FOR CHILDREN	R	2749.00	ACCOUNTS PAYABLE CHECK
1902194	10/17/2019	CREATIVELY FOCUSED	R	1686.00	ACCOUNTS PAYABLE CHECK

SOURCEWELL
DATE: 10/28/2019
TIME: 11:01:33

INTERMEDIATE SCHOOL DISTRICT
CHECK REGISTER INCLUDING SYSTEM VOIDS

PAGE NUMBER: 3
ACCTPA21
ACCOUNTING PERIOD: 4/20

SELECTION CRITERIA: chkstat.rundate between '20190925 00:00:00.000' and '20191028 00:00:00.000'

1902195	10/17/2019	EDUCATORS BENEFIT CONSULTANTS, LLC	R	220.00	ACCOUNTS PAYABLE CHECK
1902196	10/17/2019	FOLLETT SCHOOL SOLUTIONS, INC	R	3740.03	ACCOUNTS PAYABLE CHECK
1902197	10/17/2019	FRONTIER COMMUNICATIONS	R	711.60	ACCOUNTS PAYABLE CHECK
1902198	10/17/2019	HASTINGS YMCA	R	2000.00	ACCOUNTS PAYABLE CHECK
1902199	10/17/2019	KAREN CASS FELLING, M.A., LP	R	600.00	ACCOUNTS PAYABLE CHECK
1902200	10/17/2019	LOFFLER BUSINESS SYSTEMS	R	783.75	ACCOUNTS PAYABLE CHECK
1902201	10/17/2019	LYN-MAR PRINTING	R	239.00	ACCOUNTS PAYABLE CHECK
1902202	10/17/2019	MARCO INC	R	113.12	ACCOUNTS PAYABLE CHECK
1902203	10/17/2019	MENARDS	R	51.18	ACCOUNTS PAYABLE CHECK
1902204	10/17/2019	MN DEPT OF EMPLOYMENT & ECON DEV.	R	9004.05	ACCOUNTS PAYABLE CHECK
1902205	10/17/2019	MSOPA (METRO SUPT OFF PERSONNEL ASS	R	50.00	ACCOUNTS PAYABLE CHECK
1902206	10/17/2019	PEDIATRIC HOME SERVICE	R	1518.75	ACCOUNTS PAYABLE CHECK
1902207	10/17/2019	PROCARE THERAPY	R	5910.00	ACCOUNTS PAYABLE CHECK
1902208	10/17/2019	PROFESSIONAL WIRELESS COMMUNICATION	R	309.90	ACCOUNTS PAYABLE CHECK
1902209	10/17/2019	RIVERSIDE INSIGHTS	R	3208.92	ACCOUNTS PAYABLE CHECK
1902210	10/17/2019	ROOF TECH	R	752.02	ACCOUNTS PAYABLE CHECK
1902211	10/17/2019	SCHOLASTIC, INC	R	278.02	ACCOUNTS PAYABLE CHECK
1902212	10/17/2019	SONOVA USA INC.	R	496.99	ACCOUNTS PAYABLE CHECK
1902213	10/17/2019	SUNBELT STAFFING, LLC	R	5744.08	ACCOUNTS PAYABLE CHECK
1902214	10/17/2019	TEACHERS ON CALL	V	0.00	VOID: MULTI STUB CHECK
1902215	10/17/2019	TEACHERS ON CALL	R	45357.95	ACCOUNTS PAYABLE CHECK
1902216	10/17/2019	UNIQUE SOFTWARE CORP	R	179.00	ACCOUNTS PAYABLE CHECK
1902217	10/17/2019	WESTONE	R	1261.00	ACCOUNTS PAYABLE CHECK
1902218	10/24/2019	1000 PETALS LLC	R	226.12	ACCOUNTS PAYABLE CHECK
1902219	10/24/2019	BUG BUSTERS, INC	R	312.00	ACCOUNTS PAYABLE CHECK
*1902219	10/24/2019	BUG BUSTERS, INC	V	-312.00	VOID MANUAL CHECK
1902220	10/24/2019	CANON USA	R	208.51	ACCOUNTS PAYABLE CHECK
1902221	10/24/2019	CENTERPOINT ENERGY	R	75.83	ACCOUNTS PAYABLE CHECK
1902222	10/24/2019	DISTRICT 191 FOOD SERVICE	R	948.00	ACCOUNTS PAYABLE CHECK
1902223	10/24/2019	DOOR SERVICE CO	R	5395.00	ACCOUNTS PAYABLE CHECK
1902224	10/24/2019	ECM PUBLISHERS, INC.	R	137.46	ACCOUNTS PAYABLE CHECK
1902225	10/24/2019	FRONTIER COMMUNICATIONS	R	1197.34	ACCOUNTS PAYABLE CHECK
1902226	10/24/2019	GOVCONNECTION INC	R	300.00	ACCOUNTS PAYABLE CHECK
1902227	10/24/2019	LLC CENTURYLINK COMMUNICATIONS	R	3639.88	ACCOUNTS PAYABLE CHECK
1902228	10/24/2019	MEDICAREBLUE RX	R	37.90	ACCOUNTS PAYABLE CHECK
1902229	10/24/2019	MENARDS	R	168.54	ACCOUNTS PAYABLE CHECK
1902230	10/24/2019	MINNESOTA READING ASSOCIATION	R	295.00	ACCOUNTS PAYABLE CHECK
1902231	10/24/2019	MUELLER & HUNTER SERVICES HASTINGS	R	300.11	ACCOUNTS PAYABLE CHECK
1902232	10/24/2019	NEW BEGINNINGS MOVING	R	693.00	ACCOUNTS PAYABLE CHECK
1902233	10/24/2019	OFFICE OF MN.IT SERVICES	R	1298.22	ACCOUNTS PAYABLE CHECK
1902234	10/24/2019	PEDIATRIC HOME SERVICE	R	3918.75	ACCOUNTS PAYABLE CHECK
1902235	10/24/2019	REINHART FOODSERVICE, LLC	R	1420.37	ACCOUNTS PAYABLE CHECK
1902236	10/24/2019	SONOVA USA INC.	R	1391.96	ACCOUNTS PAYABLE CHECK
1902237	10/24/2019	SOURCEWELL TECHNOLOGIES	R	12946.95	ACCOUNTS PAYABLE CHECK
1902238	10/24/2019	SUNBELT STAFFING, LLC	R	6057.42	ACCOUNTS PAYABLE CHECK
1902239	10/24/2019	TWIN CITY HARDWARE COMPANY INC	R	95.00	ACCOUNTS PAYABLE CHECK
*v4000318	10/15/2019	ANTHEM SPORTS	R	290.06	ACCOUNTS PAYABLE VOUCHER
*v4000319	10/15/2019	ARK THERAPEUTIC	R	22.99	ACCOUNTS PAYABLE VOUCHER
*v4000320	10/15/2019	BARNES & NOBLE	R	72.80	ACCOUNTS PAYABLE VOUCHER
*v4000321	10/15/2019	WELLS FARGO	V	0.00	VOID: MULTI STUB VOUCHER
*v4000322	10/15/2019	WELLS FARGO	R	7217.76	ACCOUNTS PAYABLE VOUCHER
*v4000323	10/15/2019	CHEWY.COM	R	142.41	ACCOUNTS PAYABLE VOUCHER
*v4000324	10/15/2019	CITY OF APPLE VALLEY	R	257.61	ACCOUNTS PAYABLE VOUCHER
*v4000325	10/15/2019	DEXYP	R	326.10	ACCOUNTS PAYABLE VOUCHER
*v4000326	10/15/2019	DISCOUNT SCHOOL SUPPLY	R	2884.12	ACCOUNTS PAYABLE VOUCHER
*v4000327	10/15/2019	DUNGAREES, LLC	R	191.93	ACCOUNTS PAYABLE VOUCHER
*v4000328	10/15/2019	FUN AND FUNCTION	R	103.96	ACCOUNTS PAYABLE VOUCHER

SOURCEWELL
DATE: 10/28/2019
TIME: 11:01:33

INTERMEDIATE SCHOOL DISTRICT
CHECK REGISTER INCLUDING SYSTEM VOIDS

PAGE NUMBER: 4
ACCTPA21
ACCOUNTING PERIOD: 4/20

SELECTION CRITERIA: chkstat.rundate between '20190925 00:00:00.000' and '20191028 00:00:00.000'

*V4000329	10/15/2019	GOPHER SPORT	R	476.13	ACCOUNTS PAYABLE VOUCHER
*V4000330	10/15/2019	INNOVATIVE OFFICE SOLUTIONS	V	0.00	VOID: MULTI STUB VOUCHER
*V4000331	10/15/2019	INNOVATIVE OFFICE SOLUTIONS	V	0.00	VOID: MULTI STUB VOUCHER
*V4000332	10/15/2019	INNOVATIVE OFFICE SOLUTIONS	R	20148.96	ACCOUNTS PAYABLE VOUCHER
*V4000333	10/15/2019	KELLY MAHLER	R	209.03	ACCOUNTS PAYABLE VOUCHER
*V4000334	10/15/2019	LAKESHORE LEARNING MATERIALS	R	1570.55	ACCOUNTS PAYABLE VOUCHER
*V4000335	10/15/2019	MN DAPE LEADERSHIP COMMITTEE	R	350.00	ACCOUNTS PAYABLE VOUCHER
*V4000336	10/15/2019	OFFICE DEPOT	R	4311.41	ACCOUNTS PAYABLE VOUCHER
*V4000337	10/15/2019	PEARSON ASSESSMENTS/NCS PEARSON	R	4313.71	ACCOUNTS PAYABLE VOUCHER
*V4000338	10/15/2019	PEARSON EDUCATION	R	23487.66	ACCOUNTS PAYABLE VOUCHER
*V4000339	10/15/2019	PITNEY BOWES	R	54.00	ACCOUNTS PAYABLE VOUCHER
*V4000340	10/15/2019	PROFESSIONAL CRISIS MANAGEMENT ASSO	R	39.20	ACCOUNTS PAYABLE VOUCHER
*V4000341	10/15/2019	SCHOOL SPECIALTY	R	2187.44	ACCOUNTS PAYABLE VOUCHER
*V4000342	10/15/2019	SOUTHPAW ENTERPRISES	R	3686.76	ACCOUNTS PAYABLE VOUCHER
*V4000343	10/15/2019	SUPER DUPER SCHOOL CO	R	564.78	ACCOUNTS PAYABLE VOUCHER
*V4000344	10/15/2019	UNIVERSAL CLEANING SERVICES	R	8370.34	ACCOUNTS PAYABLE VOUCHER
*V6601458	09/26/2019	ELIZABETH SHAWL ANNONI	R	28.42	ACCOUNTS PAYABLE VOUCHER
*V6601459	09/26/2019	LINDA IRENE BECKER	R	25.60	ACCOUNTS PAYABLE VOUCHER
*V6601460	09/26/2019	LINDA JO BERG	R	58.58	ACCOUNTS PAYABLE VOUCHER
*V6601461	09/26/2019	TARA JO BLACKERT	R	45.00	ACCOUNTS PAYABLE VOUCHER
*V6601462	09/26/2019	DON JAMES BUDACH	R	200.78	ACCOUNTS PAYABLE VOUCHER
*V6601463	09/26/2019	ANNE LOUISE BYER	R	45.00	ACCOUNTS PAYABLE VOUCHER
*V6601464	09/26/2019	JESSICA DAWN CHAMBLIN	R	242.44	ACCOUNTS PAYABLE VOUCHER
*V6601465	09/26/2019	EMILY MARGARET CLARK	R	334.66	ACCOUNTS PAYABLE VOUCHER
*V6601466	09/26/2019	CRAIG ALAN CURTIS	R	295.32	ACCOUNTS PAYABLE VOUCHER
*V6601467	09/26/2019	JAMIE AUTUMN DALBESIO	R	320.32	ACCOUNTS PAYABLE VOUCHER
*V6601468	09/26/2019	PEARL SUSAN DEVENOW	R	204.74	ACCOUNTS PAYABLE VOUCHER
*V6601469	09/26/2019	MEGHAN LOUISE DOBSON	R	90.00	ACCOUNTS PAYABLE VOUCHER
*V6601470	09/26/2019	JODI LYNN DYVIG	R	30.74	ACCOUNTS PAYABLE VOUCHER
*V6601471	09/26/2019	CARMEN MARIE EATON	R	45.00	ACCOUNTS PAYABLE VOUCHER
*V6601472	09/26/2019	KATHERINE DIANE ENGEL	R	106.14	ACCOUNTS PAYABLE VOUCHER
*V6601473	09/26/2019	BRUCE DANIEL ENGLISH	R	59.16	ACCOUNTS PAYABLE VOUCHER
*V6601474	09/26/2019	SHERILYN FAYE FRISQUE	R	133.40	ACCOUNTS PAYABLE VOUCHER
*V6601475	09/26/2019	PAMELA VICK GARRETSON	R	90.00	ACCOUNTS PAYABLE VOUCHER
*V6601476	09/26/2019	RICHELLE E. GERNES	R	62.64	ACCOUNTS PAYABLE VOUCHER
*V6601477	09/26/2019	ADDIE SUZANNE GESKE	R	162.98	ACCOUNTS PAYABLE VOUCHER
*V6601478	09/26/2019	MEGAN MARIE GLOCKNER	R	75.98	ACCOUNTS PAYABLE VOUCHER
*V6601479	09/26/2019	DONNA GAYLE GREENFIELD	R	528.96	ACCOUNTS PAYABLE VOUCHER
*V6601480	09/26/2019	THERESA JEAN GULBRANSEN	R	90.00	ACCOUNTS PAYABLE VOUCHER
*V6601481	09/26/2019	JENNIFER AMY HETLAND	R	316.78	ACCOUNTS PAYABLE VOUCHER
*V6601482	09/26/2019	IBRAHIM ADEOYE KALEJAIYE	R	10.44	ACCOUNTS PAYABLE VOUCHER
*V6601483	09/26/2019	LORI ANN KLEIN	R	90.00	ACCOUNTS PAYABLE VOUCHER
*V6601484	09/26/2019	LORILEA J. KLIMEK	R	10.44	ACCOUNTS PAYABLE VOUCHER
*V6601485	09/26/2019	CORY LEE LANGENFELD	R	400.30	ACCOUNTS PAYABLE VOUCHER
*V6601486	09/26/2019	BETSY SUE LARSEN	R	60.90	ACCOUNTS PAYABLE VOUCHER
*V6601487	09/26/2019	SARAH MARIE LUDEWIG	R	75.40	ACCOUNTS PAYABLE VOUCHER
*V6601488	09/26/2019	CATHLEEN CAROL MATTICE	R	45.00	ACCOUNTS PAYABLE VOUCHER
*V6601489	09/26/2019	RACHEL ERIN NOVY	R	45.00	ACCOUNTS PAYABLE VOUCHER
*V6601490	09/26/2019	ALICIA JOY ODELL	R	17.40	ACCOUNTS PAYABLE VOUCHER
*V6601491	09/26/2019	AMANDA LYNN PETERS	R	45.00	ACCOUNTS PAYABLE VOUCHER
*V6601492	09/26/2019	BROOKE ALLYSON PETERSON	R	190.34	ACCOUNTS PAYABLE VOUCHER
*V6601493	09/26/2019	KELLI MARIE PROULX	R	344.52	ACCOUNTS PAYABLE VOUCHER
*V6601494	09/26/2019	WENDI MARLAINA RENKEN	R	45.00	ACCOUNTS PAYABLE VOUCHER
*V6601495	09/26/2019	MELANIE ANN RIX	R	45.00	ACCOUNTS PAYABLE VOUCHER
*V6601496	09/26/2019	NICOLLE KATHERINE ROUSH	R	90.00	ACCOUNTS PAYABLE VOUCHER
*V6601497	09/26/2019	MELISSA RAE SCHALLER	R	90.00	ACCOUNTS PAYABLE VOUCHER
*V6601498	09/26/2019	SAMANTHA KAY SCHULZ	R	33.64	ACCOUNTS PAYABLE VOUCHER

SOURCEWELL
DATE: 10/28/2019
TIME: 11:01:33

INTERMEDIATE SCHOOL DISTRICT
CHECK REGISTER INCLUDING SYSTEM VOIDS

PAGE NUMBER: 5
ACCTPA21
ACCOUNTING PERIOD: 4/20

SELECTION CRITERIA: chkstat.rundate between '20190925 00:00:00.000' and '20191028 00:00:00.000'

*V6601499	09/26/2019	DAVID LEON STOLL	R	90.00	ACCOUNTS PAYABLE VOUCHER
*V6601500	09/26/2019	AMY LYNN SWANEY	R	90.00	ACCOUNTS PAYABLE VOUCHER
*V6601501	09/26/2019	BRITTANY IRENE SWANSON	R	22.62	ACCOUNTS PAYABLE VOUCHER
*V6601502	09/26/2019	THOMAS JOSEPH SZEWCZYK	R	90.00	ACCOUNTS PAYABLE VOUCHER
*V6601503	09/26/2019	MARY ELIZABETH TAYLOR	R	185.60	ACCOUNTS PAYABLE VOUCHER
*V6601504	09/26/2019	SONIA LYNN TENDRICH	R	34.22	ACCOUNTS PAYABLE VOUCHER
*V6601505	09/26/2019	TAYLOR MAY THOMAS	R	196.38	ACCOUNTS PAYABLE VOUCHER
*V6601506	09/26/2019	GRETCHEN ANN TOAY	R	172.82	ACCOUNTS PAYABLE VOUCHER
*V6601507	09/26/2019	SHANYN NICOLE TUFTEE	R	45.00	ACCOUNTS PAYABLE VOUCHER
*V6601508	09/26/2019	ERIC JOSEPH VAN BROCKLIN	R	90.00	ACCOUNTS PAYABLE VOUCHER
*V6601509	09/26/2019	MICHELLE LYNN VOLLBRECHT	R	90.00	ACCOUNTS PAYABLE VOUCHER
*V6601510	09/26/2019	JANEL LYNN VRIEZE	R	318.42	ACCOUNTS PAYABLE VOUCHER
*V6601511	09/26/2019	JERYN LEE WALDERA	R	66.36	ACCOUNTS PAYABLE VOUCHER
*V6601512	09/26/2019	SARAH ELIZABETH WALDHAUSER	R	8.58	ACCOUNTS PAYABLE VOUCHER
*V6601513	09/26/2019	MELINDA MORCO WILGER	R	10.44	ACCOUNTS PAYABLE VOUCHER
*V6601514	09/26/2019	CHRISTINA MARIE WILKIN	R	17.40	ACCOUNTS PAYABLE VOUCHER
*V6601515	09/26/2019	LORI JAYNE WILSON	R	67.64	ACCOUNTS PAYABLE VOUCHER
*V6601516	09/26/2019	SCOTT MICHAEL ZEHNDER	R	20.00	ACCOUNTS PAYABLE VOUCHER
*V6601517	09/26/2019	MARK A. ZUZEK	R	352.74	ACCOUNTS PAYABLE VOUCHER
*V6601518	10/10/2019	CARIE ANN BAUER	R	13.34	ACCOUNTS PAYABLE VOUCHER
*V6601519	10/10/2019	LINDA JO BERG	R	191.40	ACCOUNTS PAYABLE VOUCHER
*V6601520	10/10/2019	DON JAMES BUDACH	R	201.84	ACCOUNTS PAYABLE VOUCHER
*V6601521	10/10/2019	ANNE LOUISE BYER	R	65.54	ACCOUNTS PAYABLE VOUCHER
*V6601522	10/10/2019	MARY HELEN CALLISTER	R	205.32	ACCOUNTS PAYABLE VOUCHER
*V6601523	10/10/2019	JESSICA DAWN CHAMBLIN	R	241.86	ACCOUNTS PAYABLE VOUCHER
*V6601524	10/10/2019	CORTNEY ELIZABETH CHELMO	R	118.90	ACCOUNTS PAYABLE VOUCHER
*V6601525	10/10/2019	CHERRY KEY CRAMER	R	105.56	ACCOUNTS PAYABLE VOUCHER
*V6601526	10/10/2019	CRAIG ALAN CURTIS	R	120.64	ACCOUNTS PAYABLE VOUCHER
*V6601527	10/10/2019	PEARL SUSAN DEVENOW	R	306.24	ACCOUNTS PAYABLE VOUCHER
*V6601528	10/10/2019	CYNTHIA GARWOOD DIVELY	R	51.04	ACCOUNTS PAYABLE VOUCHER
*V6601529	10/10/2019	CARMEN MARIE EATON	R	17.40	ACCOUNTS PAYABLE VOUCHER
*V6601530	10/10/2019	KATHERINE DIANE ENGEL	R	133.40	ACCOUNTS PAYABLE VOUCHER
*V6601531	10/10/2019	SUSAN ELAINE FOX	R	53.36	ACCOUNTS PAYABLE VOUCHER
*V6601532	10/10/2019	ADDIE SUZANNE GESKE	R	204.74	ACCOUNTS PAYABLE VOUCHER
*V6601533	10/10/2019	CASSIE J. GROFF	R	174.00	ACCOUNTS PAYABLE VOUCHER
*V6601534	10/10/2019	SARAH ELIZABETH HALSTEAD	R	62.64	ACCOUNTS PAYABLE VOUCHER
*V6601535	10/10/2019	KELLY JEAN HANKES	R	60.90	ACCOUNTS PAYABLE VOUCHER
*V6601536	10/10/2019	LUCINDA SUE HANSON	R	306.21	ACCOUNTS PAYABLE VOUCHER
*V6601537	10/10/2019	PETER ALLYN HENDRICKS	R	140.36	ACCOUNTS PAYABLE VOUCHER
*V6601538	10/10/2019	AMY TAMARAH WOLF KAUFMAN	R	425.14	ACCOUNTS PAYABLE VOUCHER
*V6601539	10/10/2019	LAUREN ROSE KELLY	R	61.48	ACCOUNTS PAYABLE VOUCHER
*V6601540	10/10/2019	CORY LEE LANGENFELD	R	234.90	ACCOUNTS PAYABLE VOUCHER
*V6601541	10/10/2019	BETSY SUE LARSEN	R	60.32	ACCOUNTS PAYABLE VOUCHER
*V6601542	10/10/2019	KARIN NICOLE LUNDIN	R	8.70	ACCOUNTS PAYABLE VOUCHER
*V6601543	10/10/2019	TAYLOR LINDSEY LYDEN	R	90.48	ACCOUNTS PAYABLE VOUCHER
*V6601544	10/10/2019	JODI KAY MONSON	R	37.70	ACCOUNTS PAYABLE VOUCHER
*V6601545	10/10/2019	JONATHON GORDON MULVILLE	R	40.00	ACCOUNTS PAYABLE VOUCHER
*V6601546	10/10/2019	JAMES ANTHONY MYRMAN	R	11.08	ACCOUNTS PAYABLE VOUCHER
*V6601547	10/10/2019	PATTIJO ELIZABETH NWOKEUKU	R	110.20	ACCOUNTS PAYABLE VOUCHER
*V6601548	10/10/2019	RACHAEL MARIE OPSETH	R	163.26	ACCOUNTS PAYABLE VOUCHER
*V6601549	10/10/2019	LISA MARIE OTT	R	218.08	ACCOUNTS PAYABLE VOUCHER
*V6601550	10/10/2019	AMANDA LYNN PETERS	R	151.96	ACCOUNTS PAYABLE VOUCHER
*V6601551	10/10/2019	BROOKE ALLYSON PETERSON	R	124.12	ACCOUNTS PAYABLE VOUCHER
*V6601552	10/10/2019	EMILY ANN PFISTERER	R	288.84	ACCOUNTS PAYABLE VOUCHER
*V6601553	10/10/2019	LYNN MARIE QUAM	R	67.86	ACCOUNTS PAYABLE VOUCHER
*V6601554	10/10/2019	JESSICA LYNN RICHTER	R	74.82	ACCOUNTS PAYABLE VOUCHER
*V6601555	10/10/2019	KATHLEEN RUBBO RICK	R	22.04	ACCOUNTS PAYABLE VOUCHER

SOURCEWELL
DATE: 10/28/2019
TIME: 11:01:33

INTERMEDIATE SCHOOL DISTRICT
CHECK REGISTER INCLUDING SYSTEM VOIDS

PAGE NUMBER: 6
ACCTPA21
ACCOUNTING PERIOD: 4/20

SELECTION CRITERIA: chkstat.rundate between '20190925 00:00:00.000' and '20191028 00:00:00.000'

*V6601556	10/10/2019	MELANIE ANN RIX	R	70.76	ACCOUNTS PAYABLE VOUCHER
*V6601557	10/10/2019	MELISSA RAE SCHALLER	R	96.57	ACCOUNTS PAYABLE VOUCHER
*V6601558	10/10/2019	AMBER GRACE SCHMITZ	R	240.12	ACCOUNTS PAYABLE VOUCHER
*V6601559	10/10/2019	IRENE ELIZABETH SCHULTZ-ALBERT	R	33.06	ACCOUNTS PAYABLE VOUCHER
*V6601560	10/10/2019	SAMANTHA KAY SCHULZ	R	52.78	ACCOUNTS PAYABLE VOUCHER
*V6601561	10/10/2019	DAVID LEON STOLL	R	336.98	ACCOUNTS PAYABLE VOUCHER
*V6601562	10/10/2019	AMY LYNN SWANEY	R	137.46	ACCOUNTS PAYABLE VOUCHER
*V6601563	10/10/2019	KAYLEEN LAVONNE TAFFE	R	143.84	ACCOUNTS PAYABLE VOUCHER
*V6601564	10/10/2019	SONIA LYNN TENDRICH	R	31.90	ACCOUNTS PAYABLE VOUCHER
*V6601565	10/10/2019	ERIC JOSEPH VAN BROCKLIN	R	277.51	ACCOUNTS PAYABLE VOUCHER
*V6601566	10/10/2019	JANEL LYNN VRIEZE	R	69.60	ACCOUNTS PAYABLE VOUCHER
*V6601567	10/10/2019	JACQUELINE SUE WILKIE	R	53.36	ACCOUNTS PAYABLE VOUCHER
*V6601568	10/10/2019	SOUA YANG	R	22.50	ACCOUNTS PAYABLE VOUCHER
*V6601569	10/23/2019	AMY DOREEN ALEXANDER	R	10.01	ACCOUNTS PAYABLE VOUCHER
*V6601570	10/23/2019	ELIZABETH SHAWL ANNONI	R	41.76	ACCOUNTS PAYABLE VOUCHER
*V6601571	10/23/2019	TARA JO BLACKERT	R	45.00	ACCOUNTS PAYABLE VOUCHER
*V6601572	10/23/2019	NATALIE ANN BORMANN	R	37.99	ACCOUNTS PAYABLE VOUCHER
*V6601573	10/23/2019	OLIVIA STANISIC BROWN	R	34.22	ACCOUNTS PAYABLE VOUCHER
*V6601574	10/23/2019	DON JAMES BUDACH	R	90.00	ACCOUNTS PAYABLE VOUCHER
*V6601575	10/23/2019	MICHAEL ROBERT BURGIO	R	37.12	ACCOUNTS PAYABLE VOUCHER
*V6601576	10/23/2019	ANNE LOUISE BYER	R	45.00	ACCOUNTS PAYABLE VOUCHER
*V6601577	10/23/2019	EMILY MARGARET CLARK	R	345.10	ACCOUNTS PAYABLE VOUCHER
*V6601578	10/23/2019	CHERRY KEY CRAMER	R	105.56	ACCOUNTS PAYABLE VOUCHER
*V6601579	10/23/2019	CRAIG ALAN CURTIS	R	90.00	ACCOUNTS PAYABLE VOUCHER
*V6601580	10/23/2019	JAMIE AUTUMN DALBESIO	R	90.00	ACCOUNTS PAYABLE VOUCHER
*V6601581	10/23/2019	MEGHAN LOUISE DOBSON	R	90.00	ACCOUNTS PAYABLE VOUCHER
*V6601582	10/23/2019	KAREN STENE DOENGES	R	64.96	ACCOUNTS PAYABLE VOUCHER
*V6601583	10/23/2019	CARMEN MARIE EATON	R	45.00	ACCOUNTS PAYABLE VOUCHER
*V6601584	10/23/2019	KATHERINE DIANE ENGEL	R	113.68	ACCOUNTS PAYABLE VOUCHER
*V6601585	10/23/2019	ANGELITA LEE FLEMING	R	236.06	ACCOUNTS PAYABLE VOUCHER
*V6601586	10/23/2019	SHERILYN FAYE FRISQUE	R	131.66	ACCOUNTS PAYABLE VOUCHER
*V6601587	10/23/2019	PAMELA VICK GARRETSON	R	90.00	ACCOUNTS PAYABLE VOUCHER
*V6601588	10/23/2019	JAMIE LYN GASIOR	R	34.80	ACCOUNTS PAYABLE VOUCHER
*V6601589	10/23/2019	RICHELLE E. GERNES	R	29.00	ACCOUNTS PAYABLE VOUCHER
*V6601590	10/23/2019	KRISTIN EMILY GOESER	R	189.98	ACCOUNTS PAYABLE VOUCHER
*V6601591	10/23/2019	SARA ELIZABETH GROVE	R	17.40	ACCOUNTS PAYABLE VOUCHER
*V6601592	10/23/2019	THERESA JEAN GULBRANSEN	R	90.00	ACCOUNTS PAYABLE VOUCHER
*V6601593	10/23/2019	JANA LEE HEIDEMANN	R	84.10	ACCOUNTS PAYABLE VOUCHER
*V6601594	10/23/2019	JENNIFER AMY HETLAND	R	332.44	ACCOUNTS PAYABLE VOUCHER
*V6601595	10/23/2019	KAREN LYNN HJERMSTAD	R	144.42	ACCOUNTS PAYABLE VOUCHER
*V6601596	10/23/2019	CINDY LOU JACOBS	R	112.52	ACCOUNTS PAYABLE VOUCHER
*V6601597	10/23/2019	LORI ANN KLEIN	R	90.00	ACCOUNTS PAYABLE VOUCHER
*V6601598	10/23/2019	ROBIN YVONNE KNIGHT	R	23.20	ACCOUNTS PAYABLE VOUCHER
*V6601599	10/23/2019	MARY JEAN KORSMO	R	91.64	ACCOUNTS PAYABLE VOUCHER
*V6601600	10/23/2019	ANNA MARIE LAMPHERE	R	57.83	ACCOUNTS PAYABLE VOUCHER
*V6601601	10/23/2019	SHEILA STEPHANIE LANG	R	40.02	ACCOUNTS PAYABLE VOUCHER
*V6601602	10/23/2019	CORY LEE LANGENFELD	R	279.08	ACCOUNTS PAYABLE VOUCHER
*V6601603	10/23/2019	BETSY SUE LARSEN	R	42.34	ACCOUNTS PAYABLE VOUCHER
*V6601604	10/23/2019	SARAH MARIE LUDEWIG	R	81.20	ACCOUNTS PAYABLE VOUCHER
*V6601605	10/23/2019	CATHLEEN CAROL MATTICE	R	45.00	ACCOUNTS PAYABLE VOUCHER
*V6601606	10/23/2019	LYNN CATHERINE MORRIS	R	506.39	ACCOUNTS PAYABLE VOUCHER
*V6601607	10/23/2019	JAMES ANTHONY MYRMAN	R	6.73	ACCOUNTS PAYABLE VOUCHER
*V6601608	10/23/2019	RACHEL ERIN NOVY	R	45.00	ACCOUNTS PAYABLE VOUCHER
*V6601609	10/23/2019	ALICIA JOY ODELL	R	41.24	ACCOUNTS PAYABLE VOUCHER
*V6601610	10/23/2019	EMILY COLLEEN PAYNE	R	50.31	ACCOUNTS PAYABLE VOUCHER
*V6601611	10/23/2019	HOLLY MARIE PEMBLE	R	107.88	ACCOUNTS PAYABLE VOUCHER
*V6601612	10/23/2019	AMANDA LYNN PETERS	R	45.00	ACCOUNTS PAYABLE VOUCHER

SOURCEWELL
DATE: 10/28/2019
TIME: 11:01:33

INTERMEDIATE SCHOOL DISTRICT
CHECK REGISTER INCLUDING SYSTEM VOIDS

PAGE NUMBER: 7
ACCTPA21
ACCOUNTING PERIOD: 4/20

SELECTION CRITERIA: chkstat.rundate between '20190925 00:00:00.000' and '20191028 00:00:00.000'

*V6601613	10/23/2019	BROOKE ALLYSON PETERSON	R	90.00	ACCOUNTS PAYABLE VOUCHER
*V6601614	10/23/2019	EMILY ANN PFISTERER	R	377.00	ACCOUNTS PAYABLE VOUCHER
*V6601615	10/23/2019	WENDI MARLAINA RENKEN	R	114.98	ACCOUNTS PAYABLE VOUCHER
*V6601616	10/23/2019	AMY SUE RIESGRAF	R	16.24	ACCOUNTS PAYABLE VOUCHER
*V6601617	10/23/2019	MELANIE ANN RIX	R	45.00	ACCOUNTS PAYABLE VOUCHER
*V6601618	10/23/2019	JANE MARIE ROBINSON	R	34.22	ACCOUNTS PAYABLE VOUCHER
*V6601619	10/23/2019	NICOLLE KATHERINE ROUSH	R	90.00	ACCOUNTS PAYABLE VOUCHER
*V6601620	10/23/2019	MELISSA RAE SCHALLER	R	90.00	ACCOUNTS PAYABLE VOUCHER
*V6601621	10/23/2019	MICHELLE JEAN SHANLEY	R	185.60	ACCOUNTS PAYABLE VOUCHER
*V6601622	10/23/2019	NICHOLE LEIGH SHORT	R	65.54	ACCOUNTS PAYABLE VOUCHER
*V6601623	10/23/2019	JESSICA ANN SINKINSON	R	106.31	ACCOUNTS PAYABLE VOUCHER
*V6601624	10/23/2019	HEATHER LYNN STOESZ	R	169.94	ACCOUNTS PAYABLE VOUCHER
*V6601625	10/23/2019	DAVID LEON STOLL	R	128.98	ACCOUNTS PAYABLE VOUCHER
*V6601626	10/23/2019	AMY LYNN SWANEY	R	90.00	ACCOUNTS PAYABLE VOUCHER
*V6601627	10/23/2019	THOMAS JOSEPH SZEWCZYK	R	90.00	ACCOUNTS PAYABLE VOUCHER
*V6601628	10/23/2019	MARY ELIZABETH TAYLOR	R	121.22	ACCOUNTS PAYABLE VOUCHER
*V6601629	10/23/2019	LAURA J. TENNESSEN	R	109.04	ACCOUNTS PAYABLE VOUCHER
*V6601630	10/23/2019	TAYLOR MAY THOMAS	R	45.00	ACCOUNTS PAYABLE VOUCHER
*V6601631	10/23/2019	SHANNYN NICOLE TURTEE	R	45.00	ACCOUNTS PAYABLE VOUCHER
*V6601632	10/23/2019	ADRIENNE KATE TURZYNSKI	R	95.70	ACCOUNTS PAYABLE VOUCHER
*V6601633	10/23/2019	ERIC JOSEPH VAN BROCKLIN	R	90.00	ACCOUNTS PAYABLE VOUCHER
*V6601634	10/23/2019	MICHELLE LYNN VOLLBRECHT	R	90.00	ACCOUNTS PAYABLE VOUCHER
*V6601635	10/23/2019	MARY ELIZABETH WEILAND	R	175.74	ACCOUNTS PAYABLE VOUCHER
*V6601636	10/23/2019	SAMANTHA LOUISE WITTSTRUCK	R	9.86	ACCOUNTS PAYABLE VOUCHER
*V6601637	10/23/2019	FRAN LOUISE WOOD	R	574.78	ACCOUNTS PAYABLE VOUCHER
*V6601638	10/23/2019	SCOTT MICHAEL ZEHNDER	R	20.00	ACCOUNTS PAYABLE VOUCHER
*V6601639	10/23/2019	MARK A. ZUZEK	R	542.98	ACCOUNTS PAYABLE VOUCHER
*V7700679	10/09/2019	APPLE VALLEY ISD LLC	R	53044.76	ACCOUNTS PAYABLE VOUCHER
*V7700680	10/09/2019	SE ISD, DST	R	73003.89	ACCOUNTS PAYABLE VOUCHER
*V7700681	10/16/2019	DELTA DENTAL OF MINNESOTA	R	26602.05	ACCOUNTS PAYABLE VOUCHER
*V7700682	10/16/2019	MEDICA	R	351510.98	ACCOUNTS PAYABLE VOUCHER
*V7700683	10/16/2019	PLANSOURCE FLEX BEN.	R	7804.62	ACCOUNTS PAYABLE VOUCHER
*V7700684	10/21/2019	MN CHILD SUPPORT PAYMENT CENTER	R	31.20	ACCOUNTS PAYABLE VOUCHER
*V7700685	10/21/2019	AFLAC	R	2272.38	ACCOUNTS PAYABLE VOUCHER
*V7700686	10/21/2019	AMERIPRISE FINANCIAL ADVISORS	R	2972.83	ACCOUNTS PAYABLE VOUCHER
*V7700687	10/21/2019	AXA EQUITABLE LIFE INS CO	R	1464.26	ACCOUNTS PAYABLE VOUCHER
*V7700688	10/21/2019	FIDELITY INVSTMT TAX-EX SVC CO	R	4460.91	ACCOUNTS PAYABLE VOUCHER
*V7700689	10/21/2019	HEALTHQUITY, INC.	R	19729.69	ACCOUNTS PAYABLE VOUCHER
*V7700690	10/21/2019	HORACE MANN LIFE INS	R	633.33	ACCOUNTS PAYABLE VOUCHER
*V7700691	10/21/2019	INTERNAL REVENUE SERVICE	R	192988.68	ACCOUNTS PAYABLE VOUCHER
*V7700692	10/21/2019	EDUCATION MN ESI BILLING TRUST	R	1875.79	ACCOUNTS PAYABLE VOUCHER
*V7700693	10/21/2019	MN DEPT OF REVENUE	R	32200.62	ACCOUNTS PAYABLE VOUCHER
*V7700694	10/21/2019	MN STATE RETIREMENT SYSTEM	R	145.83	ACCOUNTS PAYABLE VOUCHER
*V7700695	10/21/2019	EXECUTIVE DIRECTOR	R	42450.21	ACCOUNTS PAYABLE VOUCHER
*V7700696	10/21/2019	STATE TREASURER, TRA	R	86478.38	ACCOUNTS PAYABLE VOUCHER
*V7700697	10/21/2019	VARIABLE ANNUITY LIFE INS CO	R	3084.57	ACCOUNTS PAYABLE VOUCHER
*V7700698	10/21/2019	VOYA	R	727.91	ACCOUNTS PAYABLE VOUCHER
*V7700699	10/22/2019	MN CHILD SUPPORT PAYMENT CENTER	R	31.20	ACCOUNTS PAYABLE VOUCHER
*V7700700	10/22/2019	AMERIPRISE FINANCIAL ADVISORS	R	8343.68	ACCOUNTS PAYABLE VOUCHER
*V7700701	10/22/2019	AXA EQUITABLE LIFE INS CO	R	3939.30	ACCOUNTS PAYABLE VOUCHER
*V7700702	10/22/2019	FIDELITY INVSTMT TAX-EX SVC CO	R	6793.75	ACCOUNTS PAYABLE VOUCHER
*V7700703	10/22/2019	HEALTHQUITY, INC.	R	22485.84	ACCOUNTS PAYABLE VOUCHER
*V7700704	10/22/2019	HORACE MANN LIFE INS	R	1923.97	ACCOUNTS PAYABLE VOUCHER
*V7700705	10/22/2019	INTERNAL REVENUE SERVICE	R	216742.20	ACCOUNTS PAYABLE VOUCHER
*V7700706	10/22/2019	EDUCATION MN ESI BILLING TRUST	R	5432.11	ACCOUNTS PAYABLE VOUCHER
*V7700707	10/22/2019	MN DEPT OF REVENUE	R	33729.13	ACCOUNTS PAYABLE VOUCHER
*V7700708	10/22/2019	MN STATE RETIREMENT SYSTEM	R	2020.83	ACCOUNTS PAYABLE VOUCHER

SOURCEWELL
DATE: 10/28/2019
TIME: 11:01:33

INTERMEDIATE SCHOOL DISTRICT
CHECK REGISTER INCLUDING SYSTEM VOIDS

PAGE NUMBER: 8
ACCTPA21
ACCOUNTING PERIOD: 4/20

SELECTION CRITERIA: chkstat.rundate between '20190925 00:00:00.000' and '20191028 00:00:00.000'

*V7700709	10/22/2019	EXECUTIVE DIRECTOR	R	52939.81	ACCOUNTS PAYABLE VOUCHER
*V7700710	10/22/2019	STATE TREASURER, TRA	R	94151.28	ACCOUNTS PAYABLE VOUCHER
*V7700711	10/22/2019	VARIABLE ANNUITY LIFE INS CO	R	9826.30	ACCOUNTS PAYABLE VOUCHER
*V7700712	10/22/2019	VOYA	R	1711.25	ACCOUNTS PAYABLE VOUCHER
TOTAL FUND				1891089.11	
TOTAL REPORT				1891089.11	

AUDREY WEILER, PAYROLL SPECIALIST

PLEASE APPROVE NET PAYROLL FOR

10/15/2019 REGULAR PAY (907) \$ 650,460.24

NET PAYROLL \$ 650,460.24

Authorized Signature  Date 10-17-19

**Intermediate School District 917
1300 E 145th St
Rosemount, MN 55068**

Re: Sales Tax Wire Transfer

Date: 10/8/19

This memo serves as authorization for the wire transfer of funds for payment of sales tax in the amount of \$ 338.00, from Wells Fargo Bank Account No. 3805702167.



Nicolle Roush, Business Manager

AUDREY WEILER, PAYROLL SPECIALIST

PLEASE APPROVE NET PAYROLL FOR

09/30/2019 REGULAR PAY (906) \$ 678,704.30

NET PAYROLL \$ 678,704.30

Authorized Signature  Date 10-2-19

AUDREY WEILER, PAYROLL SPECIALIST

PLEASE APPROVE NET PAYROLL FOR

08/30/2019 SUMMER PAY (8S4)	\$	133,601.41
08/30/2019 REGULAR PAY (904)	\$	369,694.28
08/30/2019 EXTRA HOURS (9E4)	\$	94,325.19

NET PAYROLL \$ **597,620.88**

Authorized Signature  Date 9-24-19

**INTERMEDIATE SCHOOL DISTRICT 917
SCHOOL BOARD REPORT OF
CONSOLIDATED INVESTMENTS (GENERAL & BUILDING)**

September 2019

ACCOUNT NAME	ACCT NO	BEGINNING BALANCE	PURCHASES CREDITS	SALES TRANSFERS	INVESTMENT FEES	INTEREST EARNED	ENDING BALANCE	YEAR TO DATE INTEREST EARNED
MSDLAF + MAX	01	3,953,517.72	2,900,000.00	0.00	0.00	11,241.60	6,864,759.32	27,937.87
MSDLAF Liquid	01	822.07	0.00	0.00	0.00	1.36	823.43	4.32
MSDLAF TERM (CD's, Term, Comm) maturity	01	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL		<u>3,954,339.79</u>	<u>2,900,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>11,242.96</u>	<u>6,865,582.75</u>	<u>27,942.19</u>

EXPLANATION: The above are School District Investments complying with the requirements of Minnesota Statutes 118.01, 471.56 and 475.66.

1. MSDMAX is MSDLAF'S "Max Portfolio" and includes pooled investments plus banker's acceptances, commercial paper, repurchase agreements and US Government obligations.
2. MSDLAF is MSDLAF'S primary clearing "Money Market" fund. All fixed rate investments (FRU) clear through this account as do maturities, interest, and fees.

NOTE: September 2019 Average MSDLAF Liquid Rate was 2.02% and the MSDLAF+MAX Average Rate was 2.12%.
MSDLAF Term Average Rate is .00%.

To: ISD 917 School Board Members
Mark Zuzek, Superintendent

From: Nicolle Roush, Business Manager

Date: November 5, 2019

Re: District Revenue and Expenditure Budgets

Information:

- Enclosed for your review are the fiscal year 2019 and 2020 revenue and expenditure budgets to be published in the Dakota County Tribune per Minn. Stat. section 123B.10.
- Information provided is based on the audited information for FY19 which will be presented to the board during the December 3, 2019 board meeting. FY20 information is based on the adopted revenues and expenditures approved by the board on June 11, 2019.
- In summary, FY19 operating fund balances came in higher than anticipated in comparison to the revised budgeted projection by an additional 2.35 million. This additional revenue is due to several factors: the DCALS programs had an additional 62 ADM's compared to projections resulting in an increase of \$707,000; Special Education programs received \$973,500 from FY18 and \$410,100 from FY19 due to proration factor being removed during legislation in FY19 and final/estimated tuition higher than projected; Internal Service Fund recognized additional revenues in the amount of \$151,200 and interest earnings on investments came in higher than anticipated in the amount of \$108,000.



Division of School Finance
1500 Highway 36 West
Roseville, MN 55113-4266

District Revenues and Expenditures Budget for Fiscal Year (FY) 2019 and FY 2020

ED-00110-42

General Information: Minnesota Statutes, section 123B.10, requires that every school board shall publish the subject data of this report.

District Name:							District Number:	
Fund	FY 2019 Beginning Fund Balances	FY 2019 Actual Revenues and Transfers In	FY 2019 Actual Expenditures and Transfers Out	June 30, 2019 Actual Fund Balances	FY 2020 Budget Revenues and Transfers In	FY 2020 Budget Expenditures and Transfers Out	June 30, 2020 Projected Fund Balances	
General Fund/Restricted	\$ 342,912	\$ 1,948,563	\$ 2,110,249	\$ 181,226	\$ 1,935,137	\$ 1,935,137	\$ 181,226	
General Fund/Other	\$ 7,681,021	\$ 39,227,228	\$ 37,292,273	\$ 9,615,976	\$ 42,315,989	\$ 42,274,787	\$ 9,657,178	
Food Service Fund	\$ -	\$ 159,490	\$ 159,490	\$ (0)	\$ 172,920	\$ 172,920	\$ (0)	
Community Service Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Building Construction Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debt Service Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Trust Fund	\$ 2,144	\$ -	\$ 2,144	\$ (0)	\$ -	\$ -	\$ -	
Internal Service Fund	\$ 1,120,925			\$ 1,730,896			\$ (0)	
* OPEB Revocable Trust Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,065,185	
OPEB Irrevocable Trust Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
OPEB Debt Service Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total - All Funds	\$ 9,147,002	\$ 41,335,280	\$ 39,564,156	\$ 11,528,097	\$ 44,424,046	\$ 44,382,844	\$ 11,903,588	
Long-Term Debt				Current Statutory Operating Debt per Minnesota Statutes, section 123B.81				
Outstanding July 1, 2018	\$ 7,830,000			Amount of General Fund Deficit, if any, in excess of 2.5% of expenditures 06/30/2019		\$		
Plus: New Issues	\$							
Less: Redeemed Issues	\$ 290,000			Cost per student - Average Daily Membership (ADM) 06/30/2019				
Outstanding June 30, 2019	\$ 7,540,000							
Short-Term Debt				Total Operating Expenditures				
Certificates of Indebtedness	\$			FY 2019 Total ADM Served + Tuitioned Out ADM + Adjusted Extended ADM		1,024.91		
Other Short-Term Indebtedness	\$			FY 2019 Operating Cost per ADM				

The complete budget may be inspected upon request to the superintendent.

Comments:

FY19 audited data final submission due November 30, 2019 to MN. Department of Education. Due to the special nature of our student population operating costs per ADM is not relevant for reporting purposes. FY20 data is based on the adopted budget approved by the board on June 11, 2019.

Intermediate School District 917
Accounts Receivable Aged Report As of 9/30/19

Member Districts	31-60 Days	61-90 Days	Over 90 Days	Totals
ISD 192	\$ -	\$ -	\$ 310,110.37	\$ 310,110.37
ISD 200	\$ -	\$ -	\$ 977.40	\$ 977.40
ISD 271	\$ -	\$ -	\$ 40,386.73	\$ 40,386.73
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
Totals	\$ -	\$ -	\$ 351,474.50	\$ 351,474.50
All Others				
Special District 1	\$ -	\$ -	\$ 117,001.52	\$ 117,001.52
ISD 10	\$ -	\$ -	\$ 3,600.00	\$ 3,600.00
ISD 196	\$ -	\$ -	\$ 153,657.56	\$ 153,657.56
ISD 256	\$ -	\$ -	\$ 10,087.61	\$ 10,087.61
ISD 270	\$ -	\$ -	\$ 23,198.40	\$ 23,198.40
ISD 280	\$ -	\$ -	\$ 4,591.26	\$ 4,591.26
ISD 281	\$ -	\$ -	\$ 1,449.90	\$ 1,449.90
ISD 283	\$ -	\$ -	\$ 585.03	\$ 585.03
ISD 284	\$ -	\$ -	\$ 730.98	\$ 730.98
ISD 2905	\$ -	\$ -	\$ 39,379.93	\$ 39,379.93
ISD 480	\$ -	\$ -	\$ 651.60	\$ 651.60
ISD 621	\$ -	\$ -	\$ 8,334.71	\$ 8,334.71
ISD 625	\$ -	\$ -	\$ 131.40	\$ 131.40
ISD 720	\$ -	\$ -	\$ 4,817.70	\$ 4,817.70
ISD 721	\$ -	\$ -	\$ 3,945.45	\$ 3,945.45
ISD 77	\$ -	\$ -	\$ 146.36	\$ 146.36
ISD 813	\$ -	\$ -	\$ 438.67	\$ 438.67
ISD 831	\$ -	\$ -	\$ 2,798.20	\$ 2,798.20
ISD 833	\$ -	\$ -	\$ 2,958.16	\$ 2,958.16
Prescott	\$ -	\$ -	\$ 9,454.55	\$ 9,454.55
	\$ -	\$ -	\$ -	\$ -
MDE	\$ -	\$ -	\$ 2,925,820.51	\$ 2,925,820.51
Totals	\$ -	\$ -	\$ 3,313,779.50	\$ 3,313,779.50
Grand Total	\$ -	\$ -	\$ 3,665,254.00	\$ 3,665,254.00
Total Receivables				\$ 3,665,254.00

Note: All receivables reflect yearend billings issued in August and September.

**MEMORANDUM OF AGREEMENT
INTERMEDIATE SCHOOL DISTRICT NO. 917**

This Memorandum of Agreement was entered into on the dates indicated herein below by and between the following Independent School Districts: Special School District #6, Inver Grove Heights #199, West St. Paul/Mendota Heights/Eagan #197, Randolph #195, Lakeville #194, Farmington #192, Burnsville #191, and Hastings #200, and Bloomington #271 (said parties hereinafter generally referred to as “members”) and Intermediate School District 917 (“District” or “service provider”).

WITNESSETH THAT:

WHEREAS, the members are organized for the purpose of providing public school education, and

WHEREAS, each of the members is interested in cooperating with other members in the delivery of educational services and in receiving services from the District; and

WHEREAS, the members are eligible to organize a joint school board pursuant to Minnesota Statutes § 136D.81 et seq., and Minnesota Statutes § 471.59 for such purposes; and

WHEREAS, the members first agreed to cooperate and organize a joint school board in 1970; and

WHEREAS, the members have jointly and cooperatively organized a school district referred to as Intermediate District 917 pursuant to the broad authority contained in Minnesota Statutes § 136D.81 et seq. and other applicable statutes; and

WHEREAS, the members have jointly and cooperatively organized a school board referred to as the Board of Intermediate District 917 pursuant to the broad authority contained in Minnesota Statutes § 471.59 and other applicable statutes; and

WHEREAS, the member districts wish to renew their commitment to cooperate in the context of current law and practice and to continue to receive services through the District:

NOW, THEREFORE, each of the parties to this Memorandum certifies to and agrees with the other parties as follows:

1. Purpose of Agreement. To continue to jointly and cooperatively deliver educational services through Intermediate District 917 for the benefit of the member districts and students.
2. Authority of Members. Each member signatory to this Memorandum has been duly authorized by its school board to execute this agreement and has complied with Minnesota Statutes § 136D.85 and 136D.93.
3. Member Representatives. Each member shall have one representative on the Board who shall be appointed by the school board of such member and shall serve for three years. On or before June 15 of each succeeding year in which its representative’s term shall expire, a member district shall appoint one representative to serve for a three-year term. Each such representative shall be a voter in the school district by which he or she is appointed.

4. Board Powers. The Board has the following rights, powers, and privileges, in accordance with applicable laws, rules and regulations:
- A. At the Board's annual meeting, the Board will review the Memorandum of Agreement and will elect a chair, a vice-chair, a clerk, and a treasurer who shall serve until the next annual meeting of the Board.
 - B. To adopt bylaws concerning the following: powers and duties of the Board, the date of the annual meeting of the Board, special meetings of the Board, duties of the officers, voting procedures, quorums, filling of vacancies in the position of representative and such other matters of organization, form and procedure which the Board may deem necessary.
 - C. To exercise all of those rights, powers and privileges conferred by statute on the individual members and the Intermediate District.
 - D. To function as an entity separate and apart from any of the members in furtherance of their joint interests and intentions.
 - E. To fulfill the District's mission to serve as the best resource of specialized services to ensure that each member district can meet the unique learning needs of its students.
 - F. Any and all of the powers, duties and functions described herein above may be performed by any committee pursuant to the bylaws of the Board or by specific resolution of the Board.
5. Tuition. Tuition and fees will be charged for services received from the District in accordance with applicable statutes.
6. Liability. Neither members nor member representatives shall have individual liability for the debts and obligations of the District. Member and member representative liability is determined by law.
7. Withdrawal by any Member. Any member may withdraw from the District and cause its representative to cease to function in such capacity upon written notice given to the Clerk of the Board before February 1 of any year, such notice to be accompanied by a certified copy of an appropriate resolution of the school board of such member authorizing and directing such withdrawal of the member from the Intermediate District. Any such withdrawal by a member shall be effective June 30 of the following fiscal year.
8. Additional Members. Any independent school district as defined in Minnesota Statutes 136D.81 and 136D.93, not signatory hereto, may become a member of the District hereafter upon adoption of a resolution of its school board authorizing

such school district to become a member, upon compliance with the requirements of law and upon complying with and executing this Agreement and any amendments thereto. A certified copy of such resolution shall be furnished to the Clerk of the Board, whereupon such school district shall be deemed to be a member of the Intermediate District.

9. Title. The District shall take title in its name to all property acquired by it.
10. Amendment of Agreement. This Agreement may be amended by a written instrument executed by the member districts who are members of the District at the time of the amendment. The proposed amendment shall be recommended by a member and notice of the proposed amendment and copy thereof shall be sent by mail to each member of the Board not less than sixty (60) days before the proposed effective date of such amendment, which date shall be stated in the amendment. If such amendment is not acceptable to any member, such member's written objections shall be sent to the Clerk of the Board at least 30 days in advance of the proposed effective date of the amendment. The proposed amendment shall not become effective until it has been approved and executed by not less than two-thirds of all member districts.
11. Dissolution of Intermediate District. The District shall continue in existence until two-thirds of its members agree upon dissolution at an annual meeting or special meeting called for the purpose of considering dissolution.
12. Distribution of Assets upon Dissolution. Upon dissolution of the District, any assets remaining after payment or reservation for debts and liabilities shall be divided among all members of the District as a majority of the members of the Board at the time of dissolution may determine in their discretion. To the extent possible all assets of the District shall be converted to cash prior to dissolution.
13. Severability Clause. If any provision or provisions of this Agreement shall be held to be invalid, illegal, unenforceable or in conflict with state or federal law, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby, and the remaining provisions shall remain in full force and effect.
14. Effective Date. This Agreement shall become effective on July 1, 2011.

IN WITNESS WHEREOF, the parties have caused this instrument to be executed on the dates appearing herein below:

Dated: 11/9/2011

INTERMEDIATE SCHOOL DISTRICT 917

By *Gail E. Lewis*
Chair
And *Deborah M. Clark*
Clerk

Dated: 12/15/2010

INDEPENDENT SCHOOL DISTRICT 200

By *Judi G. Nelson*
Chair
And *Bradley Stovely*
Clerk

Dated: 12/13/2010

SPECIAL SCHOOL DISTRICT 6

By *John Torich*
Chair
And *Aun Williams*
Clerk

Dated: 12/20/10

INDEPENDENT SCHOOL DISTRICT 199

By *[Signature]*
Chair
And *Keitly*
Clerk

Dated: 12/6/2010

INDEPENDENT SCHOOL DISTRICT 197

By *[Signature]*
Chair
And *Laura Howard*
Clerk

Dated: 12-20-10

INDEPENDENT SCHOOL DISTRICT 195

By Larry J. Cochrane
Chair

And Steve Dale
Clerk

Dated: 12-14-2010

INDEPENDENT SCHOOL DISTRICT 194

By Judy Keliker
Chair

And Kathy Lewis
Clerk

Dated: December 13, 2010

INDEPENDENT SCHOOL DISTRICT 192

By V. W. Woods
Chair

And Julie A. McNaught
Clerk

Dated: 12-2-10

INDEPENDENT SCHOOL DISTRICT 191

By Michelle Currier
Chair

And Sandra M. Sloop
Clerk

Dated: 4/11/2011

INDEPENDENT SCHOOL DISTRICT 271

By Chris Peter
Chair

And Timothy J. Colver
Clerk



Intermediate School District 917

1300 145th Street East
Rosemount, MN 55068-2999
Phone: (651) 423-8229
Fax: (651) 423-8781
www.isd917.org

Working in Partnership with Students, School Districts, Communities, and Industries

Mark A. Zuzek, Superintendent
Nicolle Roush, Business Manager
Melissa Schaller, Director of Special Education
Eric Van Brocklin, Principal of DCALS / Career Technical Center

To: Mark Zuzek, Nicolle Roush, ISD 917 School Board

From: Eric Van Brocklin, Secondary Principal

Re: Purchase of additional van for Secondary Programs

Date: 10/25/19

I am writing to respectfully request additional funds in the amount of \$30,000 to purchase another 10 passenger van to be used by our Secondary Programs. We had budgeted this amount as part of our original FY20 budget to purchase 1 Dodge Caravan at a cost of \$22,344(not including taxes and fees), as one of our current vans will be put out of service on November 30, 2019. We have made this purchase.

Due to the growth of our programs through the addition of our DCALS South site in Farmington and our increased participation in community based activities we have a need for a 3rd van. This van would allow for a larger amount of students to partake in these activities and to have a van located at our DCALS North campus. I am attaching the quote for this purchase.

EVB

Attachment: Quote

400 PERSONNEL

418 DRUG-FREE WORKPLACE/DRUG-FREE SCHOOL

I. PURPOSE

The purpose of this policy is to maintain a safe and healthful environment for employees and students by prohibiting the use of alcohol, toxic substances, **medical cannabis**, and controlled substances without a physician's prescription.

II. GENERAL STATEMENT OF POLICY

- A. Use of controlled substances, toxic substances, **medical cannabis**, and alcohol before, during, or after school hours, at school or in any other school location, is prohibited as general policy. Paraphernalia associated with controlled substances is prohibited.
- B. ~~It shall be a~~ A violation of this policy **occurs when** ~~for~~ any student, teacher, administrator, other school district personnel, or member of the public ~~to use~~ **uses or possesses** alcohol, toxic substances, ~~or~~ controlled substances, **or medical cannabis** in any school location.
- C. The school district will act to enforce this policy and to discipline or take appropriate action against any student, teacher, administrator, school personnel, or member of the public who violates this policy.

III. DEFINITIONS

- A. "Alcohol" includes any alcoholic beverage, malt beverage, fortified wine, or other intoxicating liquor.
- B. "Controlled substances" include narcotic drugs, hallucinogenic drugs, amphetamines, barbiturates, marijuana, anabolic steroids, or any other controlled substance as defined in Schedules I through V of the Controlled Substances Act, 21 U.S.C. § 812, including analogues and look-alike drugs.
- C. "**Medical cannabis**" means any species of the genus **cannabis** plant, or any mixture or preparation of them, including whole plant extracts and resins, and is delivered in the form of: (1) liquid, including, but not limited to, oil; (2) pill; (3) vaporized delivery method with use of liquid or oil but which does not require the use of dried leaves or plant form; or (4) any other method, excluding smoking, approved by the commissioner.

- ~~C-D.~~ “Toxic substances” includes glue, cement, aerosol paint, or other substances used or possessed with the intent of inducing intoxication or excitement of the central nervous system.
- ~~D-E.~~ “Use” includes to sell, buy, manufacture, distribute, dispense, possess, use, or be under the influence of alcohol and/or controlled substances, whether or not for the purpose of receiving remuneration or consideration.
- ~~E-F.~~ “Possess” means to have on one’s person, in one’s effects, or in an area subject to one’s control.
- ~~F-G.~~ “School location” includes any school building or on any school premises; in any school-owned vehicle or in any other school-approved vehicle used to transport students to and from school or school activities; off school property at any school-sponsored or school-approved activity, event, or function, such as a field trip or athletic event, where students are under the jurisdiction of the school district; or during any period of time such employee is supervising students on behalf of the school district or otherwise engaged in school district business.

IV. EXCEPTIONS

- A. It shall not be a violation of this policy for a person to bring onto a school location, for such person’s own use, a controlled substance, **except medical cannabis**, which has a currently accepted medical use in treatment in the United States and the person has a physician’s prescription for the substance. The person shall comply with the relevant procedures of this policy.
- B. It shall not be a violation of this policy for a person to possess an alcoholic beverage in a school location when the possession is within the exceptions of Minn. Stat. § 624.701, Subd. 1a (experiments in laboratories; pursuant to a temporary license to sell liquor issued under Minnesota laws or possession after the purchase from such a temporary license holder).

V. PROCEDURES

- A. Students who have a prescription from a physician for medical treatment with a controlled substance, **except medical cannabis**, must comply with the school district’s student medication policy.
- B. Employees who have a prescription from a physician for medical treatment with a controlled substance, **except medical cannabis**, are permitted to possess such controlled substance and associated necessary paraphernalia, such as an inhaler or syringe. The employee must inform his or her supervisor. The employee may be required to provide a copy of the prescription.

- C. Each employee shall be provided with written notice of this Drug-Free Workplace/Drug-Free School policy and shall be required to acknowledge that he or she has received the policy.
- D. Employees are subject to the school district's drug and alcohol testing policies and procedures.
- E. Members of the public are not permitted to possess controlled substances in a school location except with the express permission of the superintendent.
- F. **No person is permitted to possess or use medical cannabis on a school bus or van; or on the grounds of any preschool or primary or secondary school; or on the grounds of any child care facility.**
- ~~F.G.~~ Possession of alcohol on school grounds pursuant to the exceptions of Minn. Stat. § 624.701, Subd. 1a, shall be by permission of the school board only. The applicant shall apply for permission in writing and shall follow the school board procedures for placing an item on the agenda.

VI. ENFORCEMENT

A. Students

- 1. A student who violates the terms of this policy shall be subject to discipline in accordance with the school district's discipline policy. Such discipline may include suspension or expulsion from school.
- 2. The student may be referred to a drug or alcohol assistance or rehabilitation program and/or to law enforcement officials when appropriate.

B. Employees

- 1. As a condition of employment in any federal grant, each employee who is engaged either directly or indirectly in performance of a federal grant shall abide by the terms of this policy and shall notify his or her supervisor in writing of his or her conviction of any criminal drug statute for a violation occurring in any of the places listed above on which work on a school district federal grant is performed, no later than five (5) calendar days after such conviction. **Conviction means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the federal or state criminal drug statutes.**
- 2. An employee who violates the terms of this policy is subject to disciplinary action, including nonrenewal, suspension, termination, or discharge as deemed appropriate by the school board.

3. In addition, any employee who violates the terms of this policy may be required to satisfactorily participate in a drug and/or alcohol abuse assistance or rehabilitation program approved by the school district. Any employee who fails to satisfactorily participate in and complete such a program is subject to nonrenewal, suspension, or termination as deemed appropriate by the school board.
4. Sanctions against employees, including nonrenewal, suspension, termination, or discharge shall be pursuant to and in accordance with applicable statutory authority, collective bargaining agreements, and school district policies.

C. The Public

A member of the public who violates this policy shall be informed of the policy and asked to leave. If necessary, law enforcement officials will be notified and asked to provide an escort.

Legal References: **Minn. Stat. § 121A.22 (Administration of Drugs and Medicine)**
Minn. Stat. § 152.22 (Medical Cannabis; Definitions)
Minn. Stat. § 152.23 (Medical Cannabis; Limitations)
Minn. Stat. § 340A.403 (3.2 Percent Malt Liquor Licenses)
Minn. Stat. § 340A.404 (Intoxicating Liquor; On-Sale Licenses)
Minn. Stat. § 609.684 (Sale of Toxic Substances to Children; Abuse of Toxic Substances)
Minn. Stat. § 624.701 (Liquor in Certain Buildings or Grounds)
41 U.S.C. §§ 8101-8106 (Drug-Free Workplace Act)
20 U.S.C. § 7101-7165 (Safe and Drug-Free Schools and Communities Act)
21 U.S.C. § 812 (Schedules of Controlled Substances)
21 C.F.R. §§ 1308.11-1308.15 (Controlled Substances)
34 C.F.R. Part 85 (Government-wide Requirements for Drug-Free Workplace)

Cross References: MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 416 (Drug and Alcohol Testing)
MSBA/MASA Model Policy 417 (Chemical Use and Abuse)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 516 (Student Medication)

STUDENTS

6.14— 531 THE PLEDGE OF ALLEGIANCE

[Note: Recitation of the Pledge of Allegiance by students and instruction of students as provided in this policy are required by statute. Also, the statement in Part III., below, must be included in the student handbook or a policy guide. A local school board or a charter school board of directors may waive these statutory requirements by a majority vote taken annually. If the local school board or charter school board of directors waives the requirement to recite the Pledge of Allegiance, it may adopt a district or school policy regarding the reciting of the Pledge of Allegiance.]

I. PURPOSE

The School Board recognizes the need to display an appropriate United States flag and to provide instruction to students in the proper etiquette, display, and respect of the flag. The purpose of this policy is to provide guidance for the instructional staff and administration in conducting such instruction and to waive the requirement to recite the pledge during class.

II. GENERAL STATEMENT OF POLICY

Students in this school district are either in attendance on a part-time basis or for a full school day.

- A. In the case of part-time students, the pledge policy and the actual recitation of the pledge is within the purview of the resident school district where the students spend the majority of their instructional day. Therefore, the provisions of M.S. 121A.11 have already been satisfied.
- B. In the case of full-time students; the majority of these students are enrolled in either an alternative educational program or are students with disabilities including serious emotional or behavioral disabilities. In either case, it is the judgment of the School Board that regular recitation of the pledge of allegiance has the high probability of creating a serious disruption of the school day and could result in emotional trauma for some students.
- C. Therefore, it is the policy of this district that the requirement to recite the Pledge of Allegiance be waived.

III. INSTRUCTION

Notwithstanding the waiver under section II C of this policy, the Board expects all appropriate teaching staff to provide instruction in the proper respect for the flag and etiquette in its display and use.

Legal References: Minn. Stat. § 121A.11, subd. 3 (Pledge of Allegiance)
Minn. Stat. § 121A.11, subd. 4 (Instruction)

502 SEARCH OF STUDENT LOCKERS, DESKS, PERSONAL POSSESSIONS, AND STUDENT'S PERSON

[Note: School districts are required by statute to have a policy addressing these issues.]

I. PURPOSE

The purpose of this policy is to provide for a safe and healthful educational environment by enforcing the school district's policies against contraband.

II. GENERAL STATEMENT OF POLICY

A. Lockers and Personal Possessions Within a Locker

Pursuant to Minnesota statutes, school lockers are the property of the school district. At no time does the school district relinquish its exclusive control of lockers provided for the convenience of students. Inspection of the interior of lockers may be conducted by school officials for any reason at any time, without notice, without student consent, and without a search warrant. The personal possessions of students within a school locker may be searched only when school officials have a reasonable suspicion that the search will uncover evidence of a violation of law or school rules. As soon as practicable after the search of a student's personal possessions, the school officials must provide notice of the search to students whose lockers were searched unless disclosure would impede an ongoing investigation by police or school officials.

B. Desks

School desks are the property of the school district. At no time does the school district relinquish its exclusive control of desks provided for the convenience of students. Inspection of the interior of desks may be conducted by school officials for any reason at any time, without notice, without student consent, and without a search warrant.

C. Personal Possessions and Student's Person

The personal possessions of students and/or a student's person may be searched when school officials have a reasonable suspicion that the search will uncover a violation of law or school rules. The search will be reasonable in its scope and intrusiveness.

D. A violation of this policy occurs when students use lockers and desks for unauthorized purposes or to store contraband. A violation occurs when students

carry contraband on their person or in their personal possessions.

III. DEFINITIONS

- A. “Contraband” means any unauthorized item possession of which is prohibited by school district policy and/or law. It includes, but is not limited to, weapons and “look-alikes,” alcoholic beverages, controlled substances and “look-alikes,” overdue books and other materials belonging to the school district, and stolen property.
- B. “Personal possessions” includes, but is not limited to, purses, backpacks, bookbags, packages, and clothing.
- C. “Reasonable suspicion” means that a school official has grounds to believe that the search will result in evidence of a violation of school district policy, rules, and/or law. Reasonable suspicion may be based on a school official’s personal observation, a report from a student, parent or staff member, a student’s suspicious behavior, a student’s age and past history or record of conduct both in and out of the school context, or other reliable sources of information.
- D. “Reasonable scope” means that the scope and/or intrusiveness of the search is reasonably related to the objectives of the search. Factors to consider in determining what is reasonable include the seriousness of the suspected infraction, the reliability of the information, the necessity of acting without delay, the existence of exigent circumstances necessitating an immediate search and further investigation (e.g., to prevent violence, serious and immediate risk of harm or destruction of evidence), and the age of the student.

IV. PROCEDURES

- A. School officials may inspect the interiors of lockers and desks for any reason at any time, without notice, without student consent, and without a search warrant.
- B. School officials may inspect the personal possessions of a student and/or a student’s person based on a reasonable suspicion that the search will uncover a violation of law or school rules. A search of personal possessions of a student and/or a student’s person will be reasonable in its scope and intrusiveness.
- C. As soon as practicable after a search of personal possessions within a locker pursuant to this policy, the school officials must provide notice of the search to students whose possessions were searched unless disclosure would impede an ongoing investigation by police or school officials.
- D. Whenever feasible, a search of a person shall be conducted in private by a school official of the same sex. A second school official of the same sex shall be present as an observer during the search of a person whenever feasible.
- E. ~~A strip search is a search involving the removal of coverings or clothing from~~

~~private areas. Mass strip searches, or body cavity searches, are prohibited. Strip searches will be conducted only in circumstances involving imminent danger. (Administration recommends removing language regarding strip searches. Additionally, administration recommends adding the language that follows.)~~
School officials will always strive to maintain sensitivity and respect in administering this policy. Searches will be completed in a manner that minimizes student embarrassment and disruption of the school day.

- F. A school official conducting any other search may determine when it is appropriate to have a second official present as an observer.
- G. A copy of this policy will be printed in the student handbook or disseminated in any other way which school officials deem appropriate. The school district shall provide a copy of this policy to a student when the student is given use of a locker.

V. DIRECTIVES AND GUIDELINES

School administration may establish reasonable directives and guidelines which address specific needs of the school district, such as use of tape in lockers, standards of cleanliness and care, posting of pin-ups and posters which may constitute sexual harassment, etc.

VI. SEIZURE OF CONTRABAND

If a search yields contraband, school officials will seize the item and, where appropriate, turn it over to legal officials for ultimate disposition.

VII. VIOLATIONS

A student found to have violated this policy and/or the directives and guidelines implementing it shall be subject to discipline in accordance with the school district's Student Discipline Policy, which may include suspension, exclusion, or expulsion, and the student may, when appropriate, be referred to legal officials.

Legal References: U. S. Const., amend. IV
Minn. Const., art. I, § 10
Minn. Stat. § 121A.72 (School Locker Policy)
New Jersey v. T.L.O., 469 U.S. 325, 105 S.Ct. 733, 83 L.Ed.2d 720 (1985)
G.C. v. Owensboro Public Schools, 711 F.3d 623 (6th Cir. 2013)

Cross References: MSBA/MASA Model Policy 417 (Chemical Use and Abuse)
MSBA/MASA Model Policy 418 (Drug-Free Workplace/Drug-Free School)
MSBA/MASA Model Policy 501 (School Weapons)
MSBA/MASA Model Policy 506 (Student Discipline)

520 STUDENT SURVEYS

[Note: School districts are required by statute to have a policy addressing student surveys.]

I. PURPOSE

Occasionally, the school district utilizes surveys to obtain student opinions and information about students. The purpose of this policy is to establish the parameters of information that may be sought in student surveys.

II. GENERAL STATEMENT OF POLICY

Student surveys may be conducted as determined necessary by the school district. Surveys, analyses, and evaluations conducted as part of any program funded through the U.S. Department of Education must comply with 20 U.S.C. § 1232h.

III. STUDENT SURVEYS IN GENERAL

- A. Student surveys will be conducted anonymously and in an indiscernible fashion. No mechanism will be used for identifying the participating student in any way. No attempt will be made in any way to identify a student survey participant. No requirement that the student return the survey shall exist, and no record of the student's returning a survey will be maintained.
- B. The superintendent may choose not to approve any survey that seeks probing personal and/or sensitive information that could result in identifying the survey participant, or is discriminatory in nature based on age, race, color, sex, disability, religion, or national origin.
- C. Surveys containing questions pertaining to the student's or the student's parent(s) or guardian(s) personal beliefs or practices in sex, family life, morality, and religion will not be administered to any student unless the parent or guardian of the student is notified in writing that such survey is to be administered and the parent or guardian of the student gives written permission for the student to participate or has the opportunity to opt out of the survey depending upon how the survey is funded. Any and all documents containing the written permission of a parent for a student to participate in a survey will be maintained by the school district in a file separate from the survey responses.
- D. Although the survey is conducted anonymously, potential exists for personally identifiable information to be provided in response thereto. To the extent that personally identifiable information of a student is contained in his or her

responses to a survey, the school district will take appropriate steps to ensure the data is protected in accordance with Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act), 20 U.S.C. § 1232g (Family Educational Rights and Privacy Act) and 34 C.F.R. Part 99.

- E. The school district must not impose an academic or other penalty on a student who opts out of participating in a student survey.

IV. STUDENT SURVEYS CONDUCTED AS PART OF DEPARTMENT OF EDUCATION PROGRAM

- A. All instructional materials, including teacher's manuals, films, tapes, or other supplementary material which will be used in connection with any survey, analysis, or evaluation as part of any program funded in whole or in part by the U.S. Department of Education, shall be available for inspection by the parents or guardians of the students.
- B. No student shall be required, as part of any program funded in whole or in part by the U.S. Department of Education, without the prior consent of the student (if the student is an adult or emancipated minor), or, in the case of an unemancipated minor, without the prior written consent of the parent, to submit to a survey that reveals information concerning:
 - 1. political affiliations or beliefs of the student or the student's parent;
 - 2. mental and psychological problems of the student or the student's family;
 - 3. sex behavior or attitudes;
 - 4. illegal, antisocial, self-incriminating, or demeaning behavior;
 - 5. critical appraisals of other individuals with whom respondents have close family relationships;
 - 6. legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers;
 - 7. religious practices, affiliations, or beliefs of the student or the student's parent; or
 - 8. income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).
- C. A school district that receives funds under any program funded by the U.S. Department of Education shall develop local policies consistent with Sections

IV.A. and IV.B., above, concerning student privacy, parental access to information, and administration of certain physical examinations to minors.

1. The following policies are to be adopted in consultation with parents:

- a. The right of a parent to inspect, on request, a survey, including an evaluation, created by a third party before the survey is administered or distributed by a school to a student, including procedures for granting a parent's request for reasonable access to such survey within a reasonable period of time after the request is received.

“Parent” means a legal guardian or other person acting *in loco parentis* (in place of a parent), such as a grandparent or stepparent with whom the child lives, or a person who is legally responsible for the welfare of the child.

- b. Arrangements to protect student privacy in the event of the administration or distribution of a survey, including an evaluation, to a student which contains one or more of the items listed in Section IV.B., above, including the right of a parent of a student to inspect, on request, any such survey.
- c. The right of a parent of a student to inspect, on request, any instructional material used as part of the educational curriculum for the student and procedures for granting a request by a parent for such access within a reasonable period of time after the request is received.

“Instructional material” means instructional content that is provided to a student, regardless of format, including printed or representational materials, audio-visual materials, and materials in electronic or digital formats (i.e., materials accessible through the Internet). The term does not include academic tests or academic assessments.

- d. The administration of physical examinations or screenings that the school district may administer to a student. This provision does not apply to a survey administered to a student in accordance with the Individuals with Disabilities Education Act (20 U.S.C. § 1400, *et seq.*).
- e. The collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information (or otherwise providing the information to others for that purpose), including arrangements to protect student privacy

that are provided by the school district in the event of such collection, disclosure, or use.

- (1) “Personal information” means individually identifiable information including a student or parent’s first and last name; a home or other physical address (including street name and the name of the city or town); a telephone number; or a Social Security identification number.
- (2) This provision does not apply to the collection, disclosure, or use of personal information collected from students for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to, students or educational institutions, such as:
 - (a) college or other post-secondary education recruitment or military;
 - (b) book clubs, magazines, and programs providing access to low cost literary products;
 - (c) curriculum and instructional materials used by elementary and secondary schools;
 - (d) tests and assessments used by elementary schools and secondary schools to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about students, or to generate other statistically useful data for the purpose of securing such tests and assessments and the subsequent analysis and public release of the aggregate data from such tests and assessments;
 - (e) the sale by students of products or services to raise funds for school-related or education-related activities; and
 - (f) student recognition programs.
- (3) The right of a parent to inspect, on request, any instrument used in the collection of information, as described in Section IV.C.1., Subparagraph e., above, before the instrument is administered or distributed to a student and procedures for granting a request by a parent for reasonable access to such an instrument within a reasonable period of time after the request is received.

2. The policies adopted under Section IV.C., Subparagraph 1., above, shall provide for reasonable notice of the adoption or continued use of such policies directly to parents of students enrolled in or served by the school district.
 - a. The notice will be provided at least annually, at the beginning of the school year, and within a reasonable period of time after any substantive change in a policy.
 - b. The notice will provide parents with an opportunity to opt out of participation in the following activities:
 - (1) Activities involving the collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information, or otherwise providing that information to others for that purpose.
 - (2) The administration of any third-party survey (non-Department of Education funded) containing one or more of the items contained in Section IV.B., above.
 - (3) Any nonemergency, invasive physical examination or screening that is required as a condition of attendance, administered by the school and scheduled by the school in advance, and not necessary to protect the immediate health and safety of the student or other students.

“Invasive physical examination” means any medical examination that involves the exposure of private body parts, or act during such examination that includes incision, insertion, or injection into the body, but does not include a hearing, vision, or scoliosis screening.
 - c. The notice will advise students of the specific or approximate dates during the school year when the activities in Section IV.C.2., Subparagraph b., above, are scheduled, or expected to be scheduled.
 - d. The notice provisions shall not be construed to preempt applicable provisions of state law that require parental notification and do not apply to any physical examination or screening that is permitted or required by applicable state law, including physical examinations or screenings that are permitted without parental notification.

V. NOTICE

- A. The school district must give parents and students notice of this policy at the beginning of each school year and after making substantive changes to this policy.
- B. The school district must inform parents at the beginning of the school year if the district or school has identified specific or approximate dates for administering surveys and give parents reasonable notice of planned surveys scheduled after the start of the school year. The school district must give parents direct, timely notice when their students are scheduled to participate in a student survey by United States mail, e-mail, or another direct form of communication.
- C. The school district must give parents the opportunity to review the survey and to opt their students out of participating in the survey.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 121A.065 (District Surveys to Collect Student Information;
Parent Notice and Opportunity for Opting Out)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)
20 U.S.C. § 1232h (Protection of Pupil Rights)
34 C.F.R. § 99 (Family Educational Rights and Privacy Act Regulations)
Gonzaga University v. Doe, 536 U.S. 273, 122 S.Ct. 2268, 153 L.Ed. 2d
309 (2002)
C.N. v. Ridgewood Bd. of Educ., 430 F.3d. 159 (3rd Cir. 2005)
Fields v. Palmdale School Dist., 427 F.3d. 1197 (9th Cir. 2005)

Cross References: MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil
Records)
MSBA/MASA Model Policy 521 (Student Disability Nondiscrimination)
MSBA/MASA Model Policy 522 (Student Sex Nondiscrimination)