

**INTERMEDIATE SCHOOL DISTRICT 917
IN DAKOTA COUNTY**

REGULAR SCHOOL BOARD MEETING

Tuesday, February 6, 2018

AGENDA:

- I. **Call to Order - Vice Chair Erickson**
- II. **Conduct Pledge of Allegiance - Vice Chair Erickson**
- III. **Visitors opportunity to be heard - Vice Chair Erickson**
- IV. **Additions to the agenda - Vice Chair Erickson**
- V. **Good News Report - Directors** 3
 - A. School Board Recognition Week February 19-23, 2018 - John Christiansen 12
- VI. **Consent Items - Vice Chair Erickson**
 - A. Minutes, January 2, 2018 - Regular School Board Meeting - John Christiansen 13
 - B. Minutes, January 16, 2018 - School Board Special Meeting - John Christiansen 16
 - C. Personnel Considerations - John Christiansen 17
- VII. **Donations - Vice Chair Erickson** 28
- VIII. **Business Manager's Report - Nicolle Roush**
 - A. Review and Approve Payment of Bills 29
 - B. Review and Approve Wire Transfers 35
 - C. Review and Approve Investment Report 51
- IX. **Reports**
 - A. Superintendent Search Discussion - Ken LaCroix
 - B. Update on progress of District Focus Items - All administrators 52
 - C. Review Accounts Receivable Aging Invoice Report - John Christiansen 58
- X. **New Business**
 - A. Board consideration of approval of participation with South St. Paul, Inver Grove Heights, West St. Paul/Mendota Heights School Districts in an Innovative Research Zones Pilot Project Application to MDE - John Christiansen 59
 - B. Appoint Calendar Committee Member for 2018-2019 - John Christiansen
 - C. Review and Approve Maintenance Payments to Member Districts - John Christiansen 60
 - D. Resolution Directing Administration to Make Recommendations for Reductions in Programs and Positions and Reasons Therefore - John Christiansen 61
 - E. Board consideration of approval of request to move forward on the Rainbow building foot print planning, a request for an amendment to the PUD for use as a special education school, submission of permit requests, and initiate the naming process - John Christiansen
- XI. **Adjournment**

SCHOOL BOARD CALENDAR INFORMATION SCHOOL BOARD CALENDAR INFORMATION

February 19, 2018 - Closed for Presidents' Day

March 6, 2018 - 9-Noon - Superintendent Search Committee Meeting

March 6, 2018 - 4:30 PM, Special School Board Meeting, Cedar School

March 6, 2018 - 5:00 PM, Regular School Board Meeting, Cedar School

March 20, 2018 - Noon - 6 PM, Special School Board Meeting (1st round of interviews)

April 3, 2018 - 4:30 PM, School Board Work Session, DCALS North, 150 E. Marie, WSP
April 3, 2018 - 5:00 PM, Regular School Board Meeting, DCALS North, 150 E. Marie, WSP
April 10, 2018, 2:00 - 6:00 PM, Special Board Meeting (2nd round of interviews)
April 17, 2018 - 4:30 PM, Special School Board Meeting (approve finalist)
April 25, 2018 - 3:45 PM, **ALL STAFF RECOGNITION, Dakota Room, DCTC**
May 1, 2018 - 5:00 PM, Regular School Board Meeting (approve contract)

Good News
Special Education
February 6, 2018

- A change is being made to how we refer to the services our member districts purchase from Intermediate School District 917. These have typically been referred to Purchase of Services and will now be called Itinerant Services.
- The itinerant teachers for deaf/hard of hearing and audiology are really taking off with Google! They have started using the Team Drive to create folders for member districts. Within these folders they are putting important documents, schedules, grades, etc. so that the teacher and audiologist can easily access information to serve students.
- It is confirmed! The D/HH Winter Program will be:
 - February 21 @ 10:10 for whole school
 - February 23 @ 11:00 for parentsThe plays haven't been determined but look for more details soon.
- The middle school, high school and transition age students from Cedar School set off for an adventure on Thursday, January 11th. They traveled to the University of Minnesota's Northrop Theater to attend the Physics Force demonstration. The Physics Force is an outreach program that does things on a grand scale to bring excitement and wonder. The Physics Force team demonstrated over 20 different experiments as they explained how they work. The demonstrations involved waves and sound, air pressure, the Bernoulli Effect, mechanics-projectile motion and mechanics- inertia. The Cedar SUN students and staff loved the entertaining interactive educational show.

For many of the Cedar students it was their first visit to the U of M. They were very excited driving through campus, discussing the different housing, buildings and shops in the area. The students enjoyed seeing what a college really looks like. Many of the students were impressed by the whole experience. It has sparked a new interest in planning for their futures and where they may want to go.



Breaking a brick while lying on a bed of nails



- The Juvenile Services Center staff are excited about the training and coaching they started in January for Yoga Calm. Kathy Flaminio from 1000 Petals has been contracted by Dakota County Juvenile Corrections to train all staff at the Juvenile Services Center on implementing Yoga Calm and mindfulness. The training teaches staff how to creatively integrate yoga-based movement, breathing techniques, mindfulness practices and social/emotional skill-development activities into their work with children and teens.

The staff and students at the Juvenile Services Center will work with 1000 petals for the next 18 months. The curriculum is guided by five principles: stillness, listening, strength, grounding and community. The staff will receive instruction that includes practical practice on research-based interventions that impact a child's focus, attention, and connection to others.

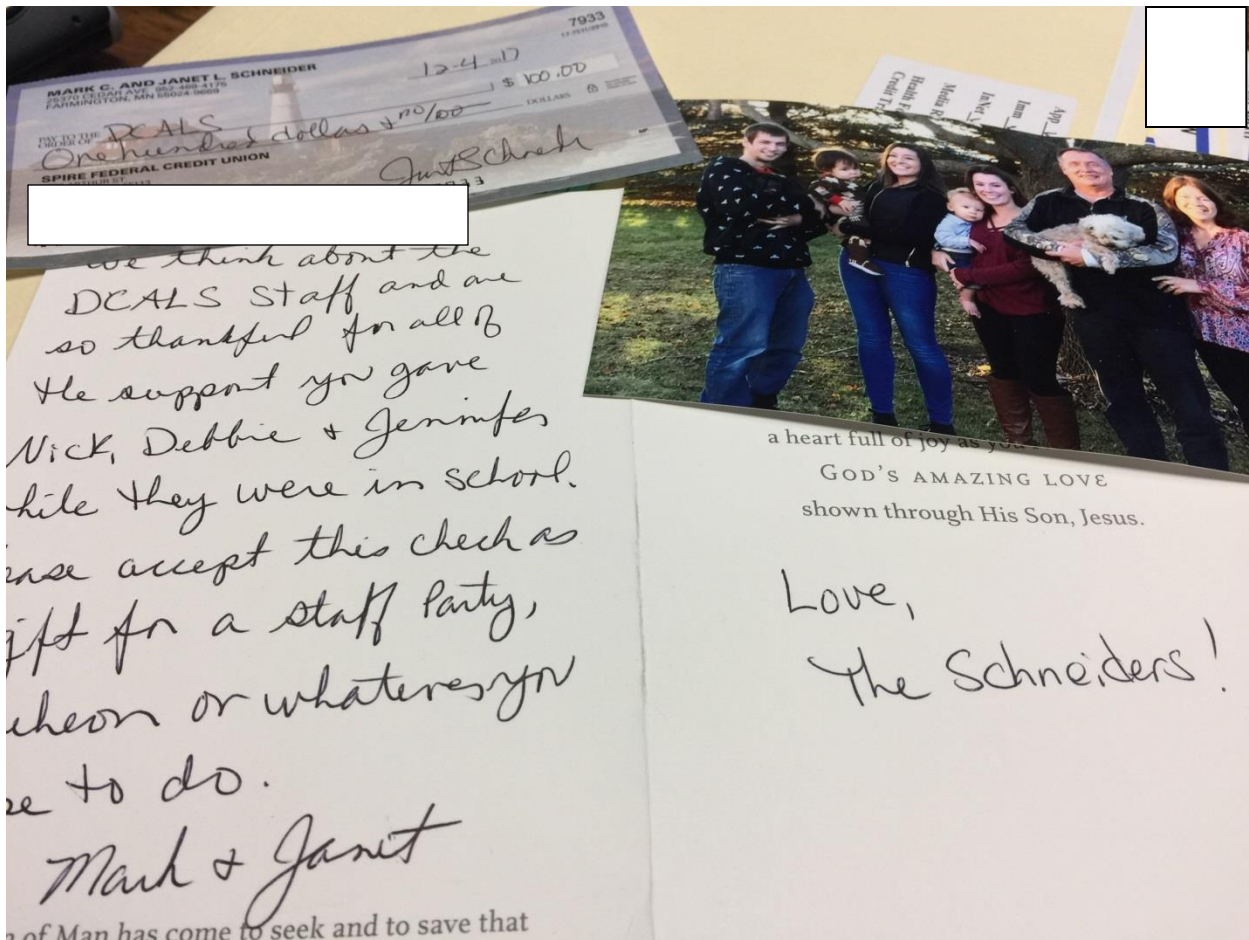
- Students in the TESA program have been volunteering at Neighbors Inc. this school year. Neighbors, Inc. is a non-profit, social-service agency providing emergency assistance and supportive assistance programs to low-income community members in the northern Dakota County communities of Inver Grove Heights, South St. Paul, West St. Paul, Mendota Heights, Mendota, Sunfish Lake, and Lilydale. They have been assisting in their food shelf with sorting, organizing, and checking dates on canned goods. Recently, Neighbors treated the students to a pizza lunch to show their appreciation for all of the students' hard work. The students involved with this activity are in Workplace Readiness class, taught by Jen Klaustermeier.

- Like in past years, the Minneapolis Division of the U.S. Department of Customs and Border Patrol adopted each of the students in all 3 of the programs at Alliance Education Center. Each student fills out a mitten with items that they would like in early fall. The company then works together to fill one or two of the students' requests. Staff deliver the gifts to the students the day before winter break. Students wrote individual thank you cards to the company and those were sent in early January. The link is to the video that was also sent as a thank you: https://drive.google.com/file/d/1Kz_E6AaFTTypjp-XnW9_u9PXiaZ2M_jZ/view?usp=sharing. The student council is working on ideas to "pay it forward" for this upcoming spring. They are focused on community service projects the students can participate in with staff support.
- Three high school age students from Alliance Education Center have transitioned to taking some classes in the Career and Technical Education (CTE) division of ISD 917 at DCTC over the past few months. Our SUN transition class recently visited DCTC to learn more about the possibilities and programs including TESA and CTE.
- More transitions are happening to general education as well. One student in the middle school IDEA program has transitioned half days and one elementary student will be transitioning to general education two hours per day in January. Staff at AEC are so proud of all of our students and staff!

Good News Report
Secondary Programs
February, 2018

-The DCALS program, under the guidance of our main campus Lead Teacher Erin Mahnke, helped set up a fundraiser for our student recognition and other student activities needs with Chipotle restaurant in Rosemount. Thanks to the support of ISD 917 students, staff, and families we raised \$418.

-The Schneider family, who had their children attend and graduate from our DCALS programs gave a generous donation to the staff. They wanted to thank the staff for all they did in helping their kids find success. Always great to receive recognition from our parents.



The Food Industry Careers students of Intermediate School District #917 will be hosting a Valentine Gingerbread Village on Wednesday, February 14 from 10:00 a.m. to 2:00 p.m. in the East Commons at Dakota County Technical College, in Rosemount, MN.

All Staff, School Board members, parents, relatives, guardians and friends are invited to attend. Vote for your favorite gingerbread house and sample some Valentine goodies.

Please bring canned food items for the food shelf. The students will collect the cans and they will be delivered to local food shelves.

Thank you for your support!

From,
Cherry Cramer, Food Industry Careers Instructor

Fundamental Chef Training students participated in a Carnitas Cooking Challenge on Thursday. Carnitas, literally meaning "little meats", is a dish of **Mexican** cuisine originating from the state of Michoacán. Carnitas are prepared by braising or simmering pork in oil or preferably lard until **tender**.

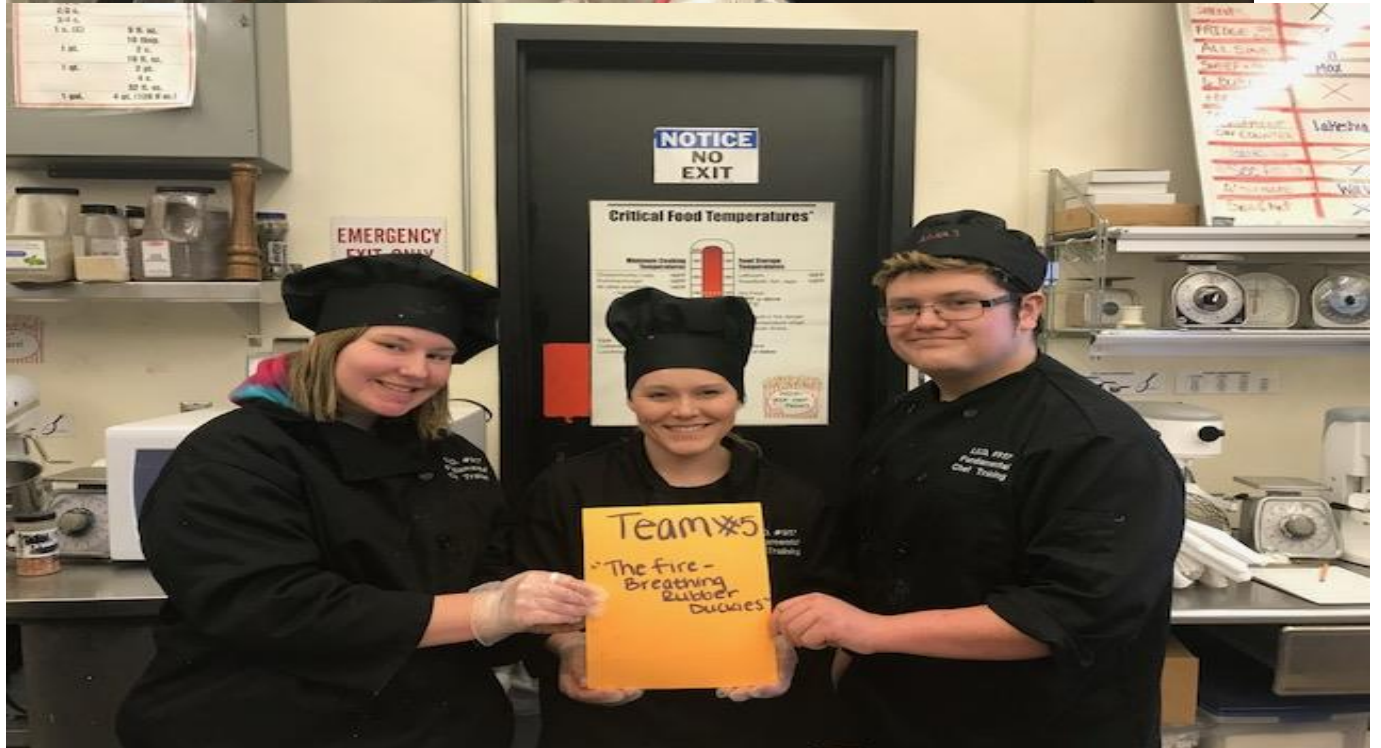
Six teams of three prepared their own batches of carnitas using unique recipes, some of which were family recipes. The students slow cooked the pork on Wednesday and presented their creations on Thursday.

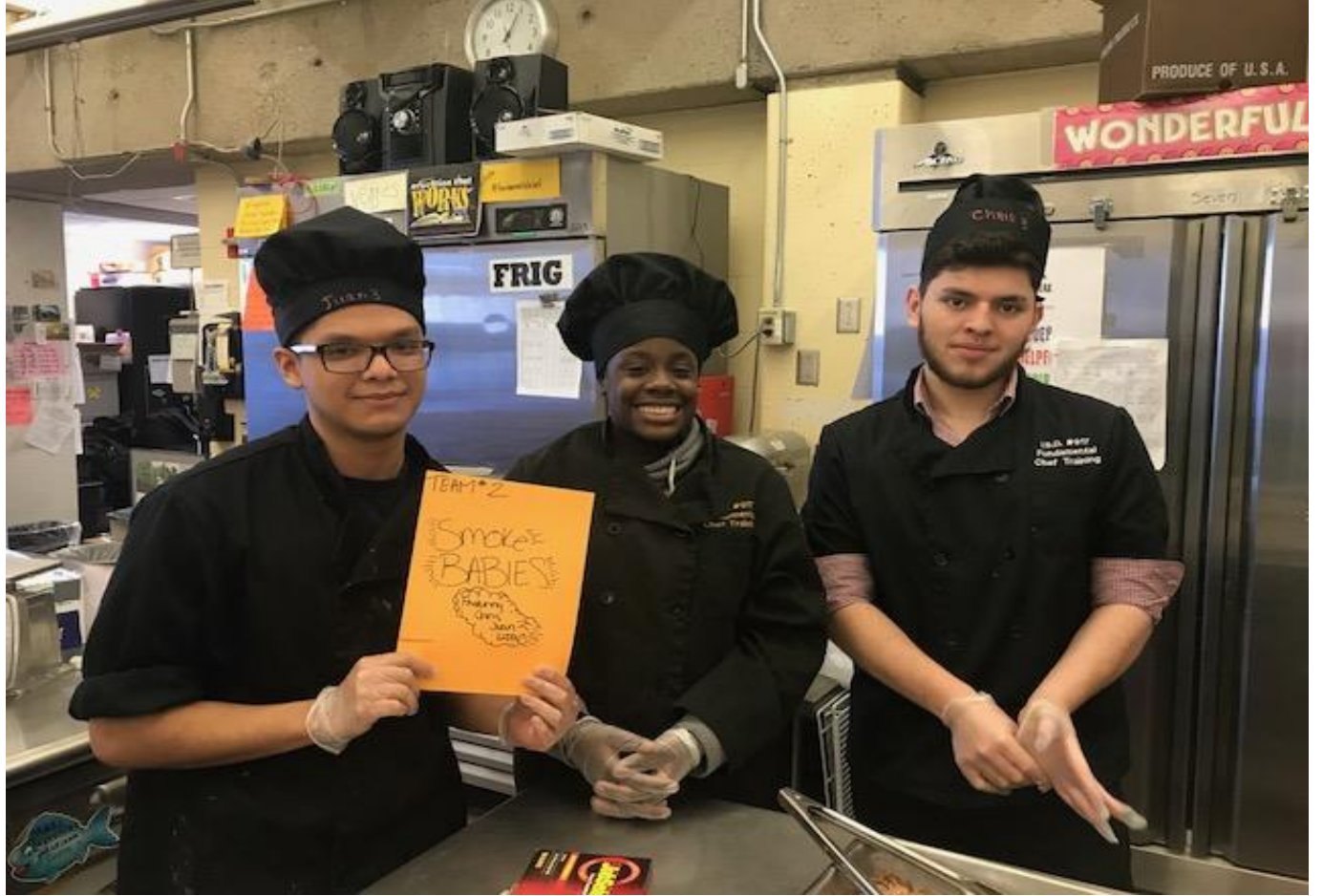
Patti Mattos, Linda Berg, Erin Hale-Sanford, and Timothy Davis were our esteemed judges. The judging criteria included: taste/balance, temperature, and texture.

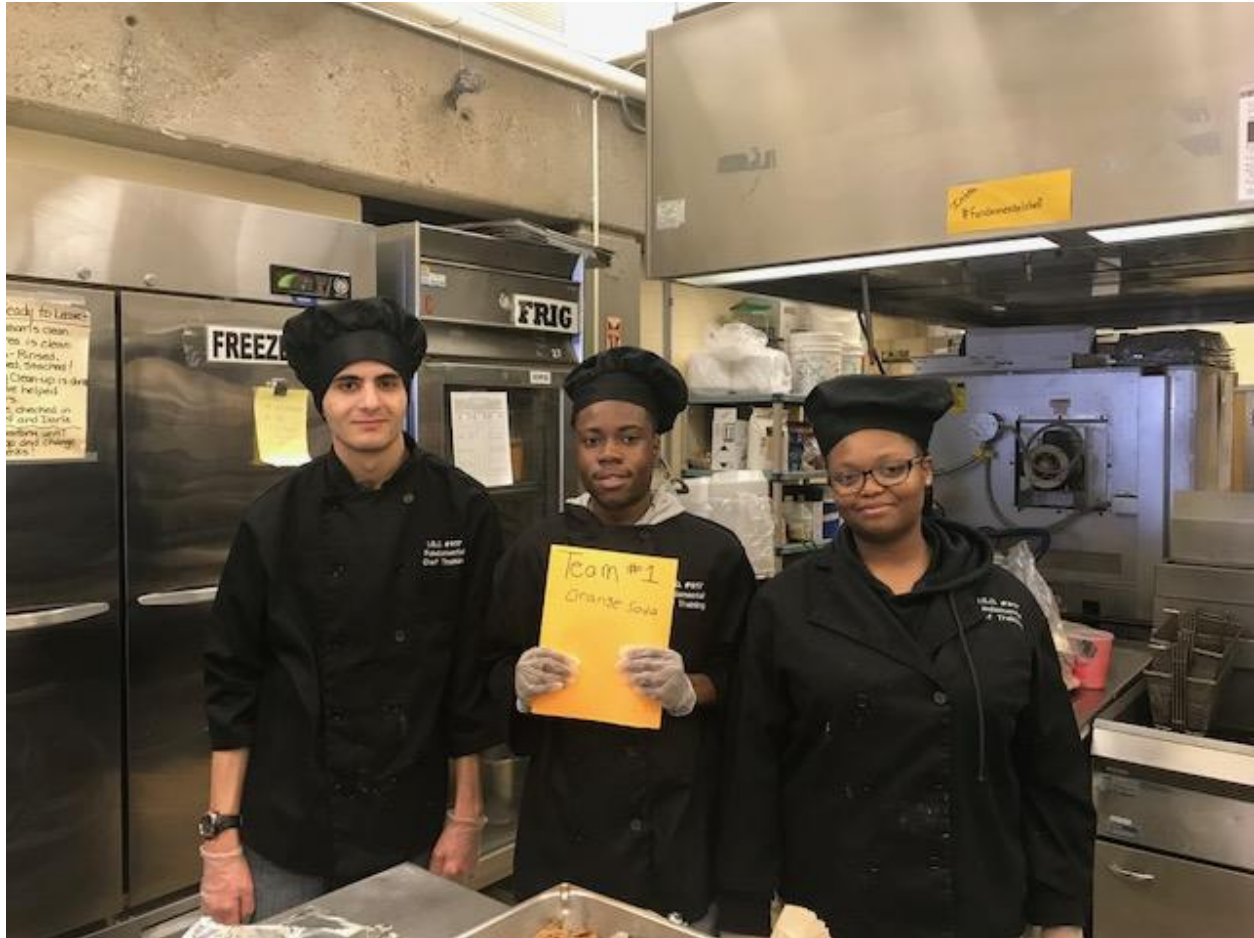
The third shift students who participated are from the following high schools: Simley, Hastings, Lakeville South & North, Bloomington Kennedy & Jefferson, and Burnsville Alternative.

All of the teams were surprised how quickly the time went as they prepared their pork and accompaniments for the judges.

All of the participants were able to sample the other teams' pork after the judging had finished.

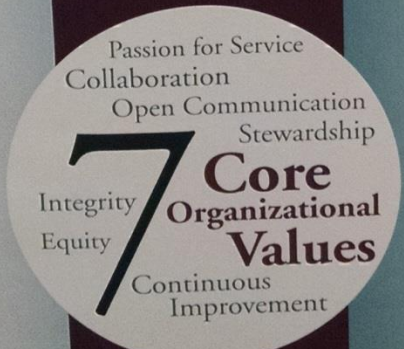
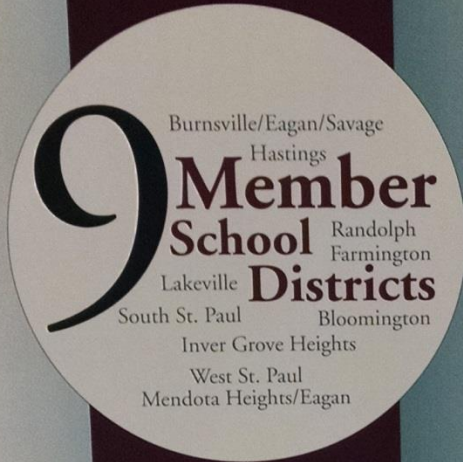
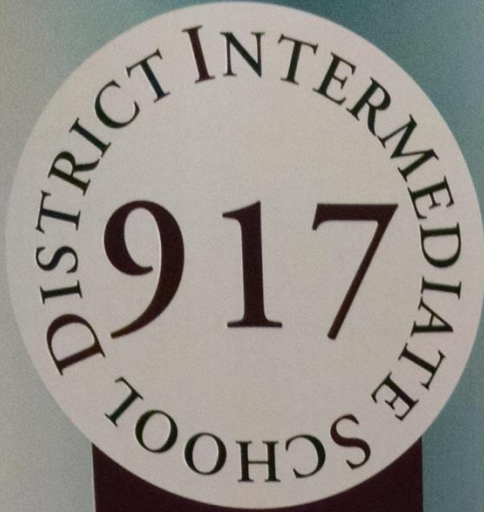






-The Dakota County Perkins Consortium will be hosting its 4th Annual Career and College Fair at Hastings High School on Thursday, February 22nd from 8-11:30 a.m. This event brings in close to 100 vendors that include local industry, 2 and 4 year colleges, County Service Agencies, and branches of the military. We anticipate over 1000 students will be in attendance again this year. Lynn Colvin, Career Counselor at Hastings HS is the vital coordinator of this great event.

-The DCALS/CTE programs received a generous and anonymous donation of 3 new display banners that outline our programs and the Dakota County Perkins Consortium. This donation was made possible through a personal interest in our students and programs. The cost for all 3 of these displays would be in the \$900 range.



Our Mission:

Serve as the best resource for school districts committed together to success for all learners.

Intermediate School District 917 provides increased opportunities for personal and career skill development and provides educational programs that meet the individual and technical needs of students.

Dakota County Area Learning Schools:

Provides alternative learning programming both in-person and online to students in need of a positive, safe, and structured learning environment outside their resident high school, and Dakota County Secondary Technical Center, which provides career and technical education for high school students in 10th, 11th, and 12th grade.

For more Information:
651.423.8447

Career & Technical Education Programs:

High school students are eligible to enroll in any of the technical career areas offered and attend technical classes as part of the high school day by attending one of the three 100-minute periods. During class, students learn in a hands-on setting with relevant business and industry technology.

For more Information:
651.423.8458

Special Education Services:

Our programs and services expand on what member districts may be able to offer students in their own schools. Programs provide special education and related service support to students from early childhood through age 21 in a variety of different, specialized settings for students with emotional/behavioral disorders, autism spectrum disorders, developmental and cognitive disabilities, mental health needs, learning disabilities, and for those who are deaf and hard of hearing.

For more Information:
651.423.8377

School Boards are Essential to School Success!

Celebrating School Board Recognition Week February 19-23, 2018

The Intermediate School District 917 School Board members serving our district and their years of service are as follows:

Chair – Jill Lewis – Board Member since 1995 - 23 years (Officer for 20 years) – Representing Inver Grove Heights

Vice-Chair – Bob Erickson - Board member since 2013 – 5 years (Officer for three years)- representing Lakeville

Clerk – Vanda Pressnall – Board Member since 2001 - 17 years (Officer for 13 years) – Representing Randolph

Treasurer – Melissa Sauser – Board Member since 2013 – 5 years (Officer for one year) – Representing Farmington

DeeDee Currier – Board Member since 2017 – 1 year - Representing Burnsville

Russ Rohloff – Board Member since 2017 – 1 year - Representing Hastings

Dick Bergstrom – Board Member since 2014 - 4 years – Representing Bloomington

Byron Schwab – Board Member since 2017 - 1 year – Representing West St. Paul/ Eagan/Mendota Heights

Wendy Felton – Board Member since 2016 – 2 years – Representing South St. Paul

School Board members play a vital role in establishing policies to ensure an efficient, effective school system and represent our local education interests to state and federal government, ensuring compliance with state and federal law.

School Board members are strong advocates for public education and are responsible for communicating the needs of the school district to the public. All School Board members recognize the importance of public education in our community.

Thank you to all our School Board members for their year-round commitment to 917!

INTERMEDIATE SCHOOL DISTRICT 917

A School Board Meeting of the Intermediate School District 917 School Board was held on Tuesday, January 2, 2018, at 1300 145th Street East, Rosemount, MN.

Members Present: Dick Bergstrom, Wendy Felton, Russ Rohloff, Byron Schwab, Jill Lewis, Melissa Sauser, Bob Erickson, Vanda Pressnall, and ex-officio member Superintendent John Christiansen.

Members Absent: Dee Dee Currier, Dick Bergstrom

Also Present: Nicolle Roush, Eric Van Brocklin, Melissa Schaller, Cory Langenfeld, and Linda Berg

School Board Chair Jill Lewis called the meeting to order at 5:00 PM.

There were no visitors to be heard.

The good news reports were presented.

1. Motion by Bob Erickson, seconded by Byron Schwab, to approve the consent items, as presented. All present voted aye. Motion carried.
 - **Minutes:** December 5, 2017, Regular School Board Meeting
 - Personnel:** *New Hires:* Carmen Baker, Classroom Assistant, effective December 4, 2017 (from Student Assistant to Classroom Assistant). Daniela Gavilanes Castillo, Classroom Assistant, effective January 2, 2018. Catherine Hobbes, Classroom Assistant, effective January 4, 2018. Amy Rensch, Classroom Assistant, effective December 12, 2017. Carin Ruegg, Health Associate, effective December 6, 2017. Matthew Stoeklen, Classroom Assistant, effective December 11, 2017. *Rehires:* Emma Richard, Classroom Assistant, withdrawal of resignation dated December 22, 2017. *Change in status:* Sarah Rabe, Teacher of the Deaf/Hard of Hearing, parental leave request effective January 4, 2018, with an expected return date of June 15, 2018. *Resignations and Terminations:* Siah Alie, Classroom Assistant, effective December 11, 2017. Catherine Barstow, Classroom Assistant, effective January 8, 2018. Lauren Dean, Classroom Assistant, effective December 20, 2017. Taylor Goergen, Classroom Assistant, effective December 8, 2017. Rebecca Moe, Program Assistant, effective January 5, 2018.
2. Board Member Vanda Pressnall, introduced the following resolution: Resolution to accept the following donations in the amount of \$2500. Donation of \$2500 to the TESA program from Dakota County Voiture 1457 of Rosemount to be used for student activities and specifically the spring formal. The motion for the adoption of the foregoing resolution was duly seconded by Wendy Felton, and upon vote being taken thereon, the following voted in favor thereof: Wendy Felton, Bob Erickson, Jill Lewis, Melissa Sauser, Russ Rohloff, Bryon Schwab, Vanda Pressnall and the following voted against the same: none. Whereupon said resolution was duly passed and adopted. (Addendum A.)
3. Motion Melissa Sauser, seconded by Russ Rohloff, to approve the bills from December 1, 2017 through December 27, 2017, investment report and the wire transfers as presented. All present voted aye. Motion carried.
4. Motion by Byron Schwab, seconded by Russ Rohloff, to review and approve the Temporary Employee Report, as presented. All present voted aye. Motion carried. (Addendum B.)

Cory Langenfeld presented a proposal for technology upgrades for secondary programs.

John Christiansen, Wendy Felton and Russ Rohloff reported on the AESA Conference they attended.

5. Board Member Bob Erickson, introduced the 2018 Minnesota Special Education Resolution and waived the reading: The motion for the adoption of the foregoing resolution was duly seconded by Byron Schwab, and upon vote being taken thereon, the following voted in favor thereof: Wendy Felton, Bob Erickson, Jill Lewis, Melissa Sauser, Russ Rohloff, Bryon Schwab, Vanda Pressnall and the following voted against the same: none. Whereupon said resolution was duly passed and adopted. (Addendum C.)
6. Board Member Byron Schwab, introduced the 2018 Federal Special Education Resolution and waived the reading: The motion for the adoption of the foregoing resolution was duly seconded by Vanda Pressnall, and upon vote being taken thereon, the following voted in favor thereof: Wendy Felton, Bob Erickson, Jill Lewis, Melissa Sauser, Russ Rohloff, Bryon Schwab, Vanda Pressnall and the following voted against the same: none. Whereupon said resolution was duly passed and adopted. (Addendum D.)
7. Board Member Melissa Sauser introduced the following resolution for Paraprofessional Week and waived the reading: The motion for the adoption of the foregoing resolution was duly seconded by Russ Rohloff and upon vote being taken thereon, the following voted in favor thereof Wendy Felton, Bob Erickson, Jill Lewis, Melissa Sauser, Russ Rohloff, Bryon Schwab, Vanda Pressnall and the following voted against the same: none. Whereupon said resolution was duly passed and adopted. (Addendum E.)

Discussion on options to Dissolve the Joint Powers Agreement with TIES or continue with TIES and find new revenue to support TIES.

8. Superintendent John Christiansen announced his retirement effective June 30, 2018. Motion by Bob Erickson, seconded by Russ Rohloff, to accept, with regret, John Christiansen's retirement effective June 30, 2018. All present voted aye. Motion carried. (Addendum F.)
9. Motion by Russ Rohloff, seconded by Bob Erickson, to select Ken LaCroix Educational Consulting Services and BKB Associates. with Jerry Robicheau as lead consultant, to interview with a committee of the board for consideration as the superintendent replacement search firm. If BKB is not available with Jerry Robicheau as the lead consultant, the board will approve selection of Ken LaCroix Educational Consulting Services. All present voted aye. Motion carried.
10. Motion by Wendy Felton, seconded by Russ Rohloff, to adjourn and go into closed session as permitted by Minn. Stat. Section 13D.03 to discuss 917 labor negotiations. All present voted aye. Motion carried. All present voted aye. Motion carried.

Board went into closed session at 6:46 PM.

Board came out of closed session at 7:10 PM.

11. Motion by Russ Rohloff, seconded by Melissa Sauser, to adjourn the closed session. All present voted aye. Motion carried.

12. Motion by Byron Schwab, seconded by Bob Erickson, to adjourn the regular meeting. All present voted aye. Motion carried.

There being no further business the meeting adjourned at 7:20 P.M.

The next regular School Board Meeting will be Tuesday, February 7, 2017, at 5:00 PM, at DCTC, 1300 145th Street East, Rosemount, MN.

Clerk

INTERMEDIATE SCHOOL DISTRICT 917

A Special School Board Meeting of the Intermediate School District 917 School Board was held on Tuesday, January 16, 2018, at 1300 145th Street East, Rosemount, MN.

Members Present: Dee Dee Currier, Dick Bergstrom, Wendy Felton, Russ Rohloff, Byron Schwab, Jill Lewis, Melissa Sauser (arrived at 4:49 PM), Bob Erickson

Members Absent: Vanda Pressnall, Superintendent John Christiansen (was available via phone)

Also Present: Nicolle Roush, Eric Van Brocklin, Melissa Schaller, and Linda Berg

School Board Chair Jill Lewis called the meeting to order at 4:30 PM.

In the absence of the Clerk Vanda Pressnall, Dick Bergstrom volunteered to be chair for the meeting.

1. Motion by Bob Erickson, seconded by Russ Rohloff, to approve the revised budget 2017-2018 as presented by the Business Manager. (Addendum A.) All present voted aye. Motion carried.
2. Motion by Russ Rohloff, seconded by Wendy Felton, to approve the Teachers' Contract for 2017-2019, as presented. (Addendum B.) All present voted aye. Motion carried.
3. Motion by Bob Erickson, seconded by Dick Bergstrom, to approve the appointment of Ken LaCroix Educational Consultant, as the Superintendent's Search Consultant. (Addendum C.) All present voted aye. Motion carried.

The Superintendent Search timeline was reviewed and presented. (Addendum D.)

4. Motion by Bob Erickson, seconded by Russ Rohloff, to approve the Superintendent's revised job description as presented. (Addendum E.) All present voted aye. Motion carried.

Nicolle Roush and Melissa Schaller presented the progress of the facility search for the student waiting list for 2018-2019 and beyond.

Bob Erickson left the meeting at 5:40 PM.

5. Motion by Russ Rohloff, seconded by Byron Schwab, to adjourn the regular meeting. All present voted aye. Motion carried.

There being no further business the meeting adjourned 5:55 P.M.

The next regular School Board Meeting will be Tuesday, February 7, 2017, at 5:00 PM, at DCTC, 1300 145th Street East, Rosemount, MN.

Clerk

**SUMMARY OF PERSONNEL ITEMS RECOMMENDED
FOR ACTION AT BOARD MEETING OF FEBRUARY 6, 2018**

NEW HIRES:

Nicole Anderson, Classroom Assistant, effective January 16, 2018.

Katherine Bonine, Classroom Assistant, effective January 10, 2018.

Timothy Davis, Long-Term Substitute English Teacher, effective January 31, 2018, through June 8, 2018.

Lauren Melzer, Classroom Assistant, effective February 1, 2018.

Alaina Raway, Classroom Assistant, effective January 16, 2018.

Ellismore Rogers, Classroom Assistant, effective February 5, 2018.

Abby Rouster, Classroom Assistant, effective February 12, 2018.

Mariah Settell, Classroom Assistant, effective February 5, 2018.

Luke Sommerlot, Classroom Assistant, effective January 16, 2018.

CHANGE IN STATUS:

Joan Asmus, Nurse, medical leave request beginning December 18, 2017, with intermittent time off through June 8, 2018.

Emily Mateo, English Teacher, general leave request effective February 5, 2018, with an expected return date of November 5, 2018.

RESIGNATIONS & TERMINATIONS:

Ajuda Alwal, Classroom Assistant, effective January 18, 2018.

Ellen Barnhart, Classroom Assistant, effective January 19, 2018.

Kristina Eddleston, Classroom Assistant, effective January 26, 2018.

Erica Golofski, Classroom Assistant, effective February 23, 2018.

**SUMMARY OF PERSONNEL ITEMS RECOMMENDED
FOR ACTION AT BOARD MEETING OF FEBRUARY 6, 2018**

RESIGNATIONS & TERMINATIONS: (continued)

Ashley Graber, Custodian, effective December 29, 2017.

Caitlin Hart, Program Assistant, effective February 15, 2018.

Lindsey Mahnesmith, Program Assistant, effective January 7, 2018.

Tessa Ortmeier, Administrative Assistant, effective February 13, 2018.

Del Perry, Classroom Assistant, effective January 19, 2018.

Carin Ruegg, Health Associate, effective February 6, 2018.

Emily Schriener, Classroom Assistant, effective February 15, 2018

Kelly Spiess, Classroom Assistant, effective February 2, 2018.

Brytani Witt, Program Assistant, effective January 26, 2018.

To Bd 2/6/18

DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION

DATE: January 12, 2018	Teaching Licenses Held:
NAME: Nicole Anderson	
Position: Classroom Assistant	
College: Secondary: Special Education: <input checked="" type="checkbox"/> District:	Recommended Salary : \$17.15
	Employment Date : 1/16/18

Education:

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Eagan High	Yes	Generals	Yes
Technical College				
College				
Other				

Teaching Experience:

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

Business/Industry Work Experience:

Employer (most recent first)	From	To	Position/Responsibilities
State of Minnesota	7/16	12/17	Corrections Officer
AICDC Detox	1/15	6/15	Health Care Worker

Total Years Experience 2

Remarks:

Nicole will be a classroom assistant in the CASE Program at AEC.

To Bd 2/6/18

DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION

DATE: January 8, 2018	Teaching Licenses Held:
NAME: Katherine Bonine	
Position: Classroom Assistant	
College: Secondary: Special Education: X District:	Recommended Salary : \$17.93
	Employment Date : 1/10/18

Education:

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Pioneer Baptist High	Yes	Generals	Yes
Technical College				
College	St. Paul College	Yes	ASL	Certified
Other				

Teaching Experience:

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

Business/Industry Work Experience:

Employer (most recent first)	From	To	Position/Responsibilities
Career Ventures	7/17	Current	Placement Specialist
Applebee's	6/12	7/17	Bar, Service, Host, Training
St. John's Lutheran School	10/16	Current	ASL Teacher
Intelligere	4/16	7/17	ASL Specialist

Total Years Experience 5

Remarks:

Katherine will be a classroom assistant in the DHOH Program at Diamondhead Education Center.

To Bd 2/6/18

DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION

DATE: 01.31.2018	Teaching Licenses Held:
NAME: Timothy Davis	Communication Arts/Literature
Position: Language Arts Teacher, Long-Term Sub	Short-Call Substitute (PreK-Adult)
College: Secondary: x Special Education: District:	Recommended Salary: \$39,848.00 prorated to \$18,631.63
	Employment Date: 01.31.2018

Education:

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Totino-Grace	Yes	N/A	Diploma
Technical College				
College	University of Minnesota, Duluth	Yes	Teaching Communication Arts/Literature	Bachelor of Arts
Other				

Teaching Experience:

Employer (most recent first)	From	To	Position/Responsibilities
Minneapolis Public Schools	3/2015	12/2017	Reserve Teacher
Teachers on Call	10/2014	12/2017	Substitute Teacher
Shorewood High (Shoreline, WA)	9/2013	6/2014	English/Language Arts Teacher
Shorewood High (Shoreline, WA)	1/2013	6/2013	Long-Term Substitute Teacher

Total Years Experience: 1.5 (full-time)

Business/Industry Work Experience:

Employer (most recent first)	From	To	Position/Responsibilities
Shoreline (WA) Public Schools	9/2012	1/2013	AVID Tutor

Total Years Experience: 0.5

Remarks:

To Bd 2/6/18

DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION

DATE: 1/24/18	Teaching Licenses Held:
NAME: Lauren Melzer	
Position: Classroom Assistant	
College: Secondary: Special Education: <input checked="" type="checkbox"/> District:	Recommended Salary : \$17.15
	Employment Date : 2/1/18

Education:

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Northfield	Yes	Generals	Yes
Technical College				
College	Hamline	Yes	Social Justice	BA
Other				

Teaching Experience:

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

Business/Industry Work Experience:

Employer (most recent first)	From	To	Position/Responsibilities
TOMS Shoes	7/17	Current	Sales
Project for Pride	10/14	5/17	Youth Assistant
Hamline University	4/16	5/17	Program Developer

Total Years Experience 1.5

Remarks:

Lauren will be a classroom assistant in the TEA Program at LEC.

To Bd 2/6/18

DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION

DATE: January 12, 2018	Teaching Licenses Held:
NAME: Alaina Raway	
Position: Classroom Assistant	
College: Secondary: Special Education: <input checked="" type="checkbox"/> District:	Recommended Salary : \$17.15
	Employment Date : 1/16/18

Education:

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Hastings	Yes	Generals	Yes
Technical College				
College				
Other				

Teaching Experience:

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

Business/Industry Work Experience:

Employer (most recent first)	From	To	Position/Responsibilities
Regina Sr. Living	8/14	Current	Resident Assistant

Total Years Experience 3

Remarks:

Alaina will be a classroom assistant in the PACES Program at Farmington High School.

To Bd 2/6/2018

DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION

DATE: January 16, 2018	Teaching Licenses Held:
NAME: Abby Rouster	
Position: Classroom Assistant	
College: Secondary: Special Education: <input checked="" type="checkbox"/> District:	Recommended Salary : \$18.32
	Employment Date : 2/12/18

Education:

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Holy Cross	Yes	Generals	Yes
Technical College				
College				
Other				

Teaching Experience:

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

Business/Industry Work Experience:

Employer (most recent first)	From	To	Position/Responsibilities
Thomas Allen	3/17	Current	Program Manager
Eriksmoen Cottages	10/15	3/17	Program Manager
Integrity Living Options	6/15	10/15	Behavior Specialist

Total Years Experience 2

Remarks:

Abby will be a classroom assistant in the TEA Program at LEC.

To Ba 2/6/2018

DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION

DATE: 1/16/18	Teaching Licenses Held:
NAME: Luke Sommerlot	
Position: Classroom Assistant	
College: Secondary: Special Education: <input checked="" type="checkbox"/> District:	Recommended Salary : \$17.15
	Employment Date : 1/16/18

Education:

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Pocahontas High	Yes	Generals	Yes
Technical College				
College	Northwester	Yes	Kinesiology	BA
Other				

Teaching Experience:

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

Business/Industry Work Experience:

Employer (most recent first)	From	To	Position/Responsibilities
Northwestern	1/17	Current	Asst. College Football Coach
Classic Parking	3/13	Current	Valet
Ellingson Trenchless	5/16	1/17	Field Engineer

Total Years Experience 4

Remarks:

Luke will be a classroom assistant in the TEA Program at LEC.

To Bd 2/6/18

DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION

DATE: 1-26-18	Teaching Licenses Held:
NAME: Ellismore Rogers	
Position: Classroom Assistant	
College: Secondary: Special Education: <input checked="" type="checkbox"/> District:	Recommended Salary : \$17.15
	Employment Date : 2-5-18

Education:

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Burnsville High	Yes	Generals	Yes
Technical College				
College				
Other				

Teaching Experience:

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

Business/Industry Work Experience:

Employer (most recent first)	From	To	Position/Responsibilities
Lil Six Casino	7/14	Current	Table Games Dealer
Jensens Food and Coctails	6/12	5/16	Host/Wait Staff

Total Years Experience 5

Remarks:

Ellismore will be a classroom assistant in the SUN Program at Cedar School.

To Bd 2/6/18

DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION

DATE: 1-26-18	Teaching Licenses Held:
NAME: Mariah Settell	
Position: Classroom Assistant	
College: Secondary: Special Education: <input checked="" type="checkbox"/> District:	Recommended Salary : \$17.15
	Employment Date : 2-5-18

Education:

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Burnsville High	Yes	Generals	Yes
Technical College				
College				
Other				

Teaching Experience:

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

Business/Industry Work Experience:

Employer (most recent first)	From	To	Position/Responsibilities
Massage Envy	4/17	Current	Front Desk
Walser Honda	8/15	11/16	Customer Specialist
Wells Fargo	7/13	8/15	Teller

Total Years Experience 4

Remarks:

 Mariah will be a classroom assistant in the TEA Program at LEC.

**Intermediate School District #917
School Board**

Resolution to Accept Donations

Board member _____ introduced the following Resolution:

RESOLVED, that the School Board of Intermediate School District 917 accept the following donation, as indicated below, in the amount of \$900.

1. Donation of three new display banners that outline DCALS programs and the Dakota County Perkins Consortium. This was an anonymous donation. (Value: \$900.)

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

Date Board Approved:

Intermediate School Dist 917
 CHECK REGISTER FOR BANK 01 - WELLS FARGO BANK
 DATE RANGE: 01/01/18 - 01/31/18

CHECK #	TYPE	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	CHECK STATUS
323399	S	\$8582.04	01/02/18	40016	0	EDUCATION MINNESOTA, LOCAL 3904	OUTSTANDING
323400	S	\$70.63	01/02/18	24674	0	F.H. CANN & ASSOCIATES, INC	OUTSTANDING
323401	S	\$890.85	01/02/18	40017	0	O.P.E.I.U., LOCAL 12	OUTSTANDING
323402	S	\$196.01	01/02/18	29972	0	RELATED SERVICES NURSES ESP	OUTSTANDING
323403	S	\$3155.51	01/02/18	40018	0	S.E.P., LOCAL 4242	OUTSTANDING
323404	S	\$105.95	01/02/18	29207	0	U.S. DEPARTMENT OF EDUCATION	OUTSTANDING
323405	S	\$198.00	01/02/18	40012	0	UNITED WAY, GREATER TWIN CITIES	OUTSTANDING
323406	S	\$1804.19	01/02/18	40071	0	WADDELL & REED INC	OUTSTANDING
323407	S	\$51.90	01/04/18	21170	0	BOYS TOWN PRESS	OUTSTANDING
323408	S	\$1475.00	01/04/18	24803	0	BREANNA BAKER	OUTSTANDING
323409	S	\$333.00	01/04/18	22724	0	BUG BUSTERS, INC	OUTSTANDING
323410	S	\$40.19	01/04/18	21674	0	CENTURYLINK	OUTSTANDING
323411	S	\$475.00	01/04/18	21674	2	CENTURYLINK	OUTSTANDING
323412	S	\$51.99	01/04/18	03883	0	CURRICULUM ASSOCIATES, LLC	OUTSTANDING
323413	S	\$3200.37	01/04/18	24666	0	DIGITAL INSURANCE, INC	OUTSTANDING
323414	S	\$107.93	01/04/18	00096	1	ECM PUBLISHERS/DAKOTA COUNTY TRIBUNE	OUTSTANDING
323415	S	\$579.77	01/04/18	03079	0	FRONTIER COMMUNICATIONS	OUTSTANDING
323416	S	\$30.00	01/04/18	08517	0	LILLIE SUBURBAN NEWSPAPER, INC	OUTSTANDING
323417	S	\$7500.00	01/04/18	21208	0	MALLOY, MONTAGUE, KARNOWSKI, RADOSEVICH & CO	OUTSTANDING
323418	S	\$1227.43	01/04/18	23917	1	MARCO INC	OUTSTANDING
323419	S	\$1175.00	01/04/18	24730	1	MEDCOM	OUTSTANDING
323420	S	\$91.72	01/04/18	14116	0	MENARDS	OUTSTANDING
323421	S	\$536.02	01/04/18	23763	0	N2Y INC	OUTSTANDING
323422	S	\$328.99	01/04/18	22779	0	PHONAK	OUTSTANDING
323423	S	\$1438.95	01/04/18	23874	0	REINHART FOODSERVICE, LLC	OUTSTANDING
323424	S	\$560.47	01/04/18	00623	0	REPUBLIC SERVICES	OUTSTANDING
323425	S	\$564.89	01/04/18	29040	0	SAM'S CLUB	OUTSTANDING
323426	S	\$256.00	01/04/18	24568	0	SPECIAL DELIVERY MN, LLC	OUTSTANDING
323427	S	\$919.54	01/04/18	22907	0	SUPPLYWORKS	OUTSTANDING
323428	S	\$169.00	01/04/18	24562	1	TECHSMITH	OUTSTANDING
323429	S	\$104.35	01/04/18	24676	0	TRUSTED EMPLOYEES	OUTSTANDING
323430	S	\$1800.00	01/04/18	29359	4	U.S. BANK	OUTSTANDING
323431	S	\$5487.25	01/04/18	02776	0	XCEL ENERGY	OUTSTANDING
323432	S	\$184.53	01/11/18	16141	0	ADVANCED AUTO PARTS	OUTSTANDING
323433	S	\$90.00	01/11/18	24593	0	ALL IN ONE TRANSLATION AGENCY, LLC	OUTSTANDING
323434	S	\$4789.00	01/11/18	19645	0	APPLE COMPUTER, INC	OUTSTANDING
323435	S	\$40379.69	01/11/18	24552	0	APPLE VALLEY ISD LLC	OUTSTANDING
323436	S	\$196.55	01/11/18	23753	0	BATTERYSHARKS	OUTSTANDING
323437	S	\$542.29	01/11/18	16244	3	CUB FOODS	OUTSTANDING
323438	S	\$49.96	01/11/18	20406	1	CUB FOODS	OUTSTANDING
323439	S	\$288.00	01/11/18	23478	0	DAKOTA COUNTY RTLC	OUTSTANDING
323440	S	\$155348.93	01/11/18	21866	0	DAKOTA COUNTY TECH COLLEGE	OUTSTANDING
323441	S	\$323.80	01/11/18	19401	0	DEX MEDIA EAST, INC.	OUTSTANDING
323442	S	\$102.75	01/11/18	24799	0	DRAMATIC PUBLISHING	OUTSTANDING
323443	S	\$763.06	01/11/18	03079	0	FRONTIER COMMUNICATIONS	OUTSTANDING
323444	S	\$420.49	01/11/18	22631	0	GOVCONNECTION INC	OUTSTANDING
323445	S	\$180.00	01/11/18	22711	0	HDS OF MINNESOTA, INC	OUTSTANDING
323446	S	\$425.31	01/11/18	15448	2	INVER HILLS COMMUNITY COLLEGE	OUTSTANDING
323447	S	\$772.50	01/11/18	24725	0	JESSICA DODGE	OUTSTANDING
323448	S	\$910.00	01/11/18	23012	0	LEARNING ALLY	OUTSTANDING
323449	S	\$103.00	01/11/18	13407	0	MCKESSON MEDICAL	OUTSTANDING
323450	S	\$54.95	01/11/18	14116	0	MENARDS	OUTSTANDING

Intermediate School Dist 917
 CHECK REGISTER FOR BANK 01 - WELLS FARGO BANK
 DATE RANGE: 01/01/18 - 01/31/18

CHECK #	TYPE	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	CHECK STATUS
323451	S	\$1822.20	01/11/18	23258	0	MN ENERGY RESOURCES CORPORATION	OUTSTANDING
323452	S	\$130.00	01/11/18	23690	0	OUTDOOR IMAGES, INC	OUTSTANDING
323453	S	\$506.25	01/11/18	23915	0	PEDIATRIC HOME SERVICE	OUTSTANDING
323454	S	\$1605.99	01/11/18	22779	0	PHONAK	OUTSTANDING
323455	S	\$54.00	01/11/18	00257	3	PITNEY BOWES POSTAGE BY PHONE	OUTSTANDING
323456	S	\$800.00	01/11/18	24810	0	PRECISION EXAMS LLC	OUTSTANDING
323457	S	\$150.75	01/11/18	11070	0	RIFTON EQ/COMMUNITY PRODUCTS LLC	OUTSTANDING
323458	S	\$1855.00	01/11/18	24523	1	SCENARIO LEARNING LLC	OUTSTANDING
323459	S	\$2954.00	01/11/18	29865	7	SKILLSUSA	OUTSTANDING
323460	S	\$325.00	01/11/18	22730	0	SOUTHWEST/WEST CENTRAL SERVICE CORP	OUTSTANDING
323461	S	\$128.00	01/11/18	24568	0	SPECIAL DELIVERY MN, LLC	OUTSTANDING
323462	S	\$1500.00	01/11/18	28814	0	SPRINGSTED, INC.	OUTSTANDING
323463	S	\$245.50	01/11/18	22907	0	SUPPLYWORKS	OUTSTANDING
323464	S	\$21233.85	01/11/18	23942	0	TEACHERS ON CALL	OUTSTANDING
323465	S	\$665.00	01/11/18	40092	1	THE SERVICE AGENCY	OUTSTANDING
323466	S	\$1656.00	01/11/18	23814	0	TRIG LIFE SERVICES	OUTSTANDING
323467	S	\$25277.00	01/11/18	24764	1	UNITED HEARTLAND	OUTSTANDING
323468	S	\$374300.00	01/11/18	29359	3	US BANK TRUST N.A.	OUTSTANDING
323469	S	\$780.75	01/11/18	23662	0	WESTONE	OUTSTANDING
323470	S	\$217.38	01/12/18	24811	0	ANDERSON UNIVERSITY	OUTSTANDING
323471	S	\$8531.63	01/12/18	40016	0	EDUCATION MINNESOTA, LOCAL 3904	OUTSTANDING
323472	S	\$75.18	01/12/18	24674	0	F.H. CANN & ASSOCIATES, INC	OUTSTANDING
323473	S	\$48.00	01/12/18	21651	0	NCPERS MINNESOTA	OUTSTANDING
323474	S	\$196.01	01/12/18	29972	0	RELATED SERVICES NURSES ESP	OUTSTANDING
323475	S	\$3181.42	01/12/18	40018	0	S.E.P., LOCAL 4242	OUTSTANDING
323476	S	\$112.77	01/12/18	29207	0	U.S. DEPARTMENT OF EDUCATION	OUTSTANDING
323477	S	\$198.00	01/12/18	40012	0	UNITED WAY, GREATER TWIN CITIES	OUTSTANDING
323478	S	\$1804.19	01/12/18	40071	0	WADDELL & REED INC	OUTSTANDING
323479	S	\$148.50	01/18/18	24766	0	ACCESS RESOURCES	OUTSTANDING
323480	S	\$190.00	01/18/18	19645	0	APPLE COMPUTER, INC	OUTSTANDING
323481	S	\$16110.00	01/18/18	40056	1	DAKOTA COUNTY SHERIFF'S OFFICE	OUTSTANDING
323482	S	\$286.00	01/18/18	24079	0	FLAGSHIP RECREATION	OUTSTANDING
323483	S	\$8850.74	01/18/18	13450	0	IND SCH DIST 200	OUTSTANDING
323484	S	\$50.00	01/18/18	24706	0	INTELLIGERE	OUTSTANDING
323485	S	\$1075.00	01/18/18	24665	0	KATHERINE THUNE	OUTSTANDING
323486	S	\$448.16	01/18/18	22240	0	LONE OAK GRAPHICS	OUTSTANDING
323487	S	\$1080.00	01/18/18	22296	0	MACMH (MN ASSOC FOR CHILDREN'S MENTAL HLTH)	OUTSTANDING
323488	S	\$106.90	01/18/18	22917	2	MARCO, INC.	OUTSTANDING
323489	S	\$1600.00	01/18/18	07926	10	METRO ECSU	OUTSTANDING
323490	S	\$1185.70	01/18/18	20868	0	OFFICE OF MN.IT SERVICES	OUTSTANDING
323491	S	\$954.47	01/18/18	23874	0	REINHART FOODSERVICE, LLC	OUTSTANDING
323492	S	\$297.50	01/18/18	24609	0	RFL CONSTRUCTION	OUTSTANDING
323493	S	\$9285.09	01/18/18	23942	0	TEACHERS ON CALL	OUTSTANDING
323494	S	\$4359.00	01/18/18	00643	0	TIES	OUTSTANDING
323495	S	\$3761.87	01/29/18	23678	0	AMAZON.COM, LLC	OUTSTANDING
323496	S		01/29/18	23678	0	UNISSUED	UNISSUED
323497	S	\$399.00	01/29/18	19645	0	APPLE COMPUTER, INC	OUTSTANDING
323498	S	\$375.00	01/29/18	24803	0	BREANNA BAKER	OUTSTANDING
323499	S	\$330.40	01/29/18	24553	0	CANON USA	OUTSTANDING
323500	S	\$159.68	01/29/18	21674	0	CENTURYLINK	OUTSTANDING
323501	S	\$54.34	01/29/18	16244	5	CUB FOODS	OUTSTANDING
323502	S	\$37.40	01/29/18	16244	7	CUB FOODS	OUTSTANDING

Intermediate School Dist 917
 CHECK REGISTER FOR BANK 01 - WELLS FARGO BANK
 DATE RANGE: 01/01/18 - 01/31/18

CHECK #	TYPE	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	CHECK STATUS
323503	S	\$219.60	01/29/18	24073	0	EDUCATORS BENEFIT CONSULTANTS, LLC	OUTSTANDING
323504	S	\$1749.23	01/29/18	03079	0	FRONTIER COMMUNICATIONS	OUTSTANDING
323505	S	\$59.99	01/29/18	22631	0	GOVCONNECTION INC	OUTSTANDING
323506	S	\$266.00	01/29/18	24708	0	HENNEPIN COUNTY MEDICAL CENTER	OUTSTANDING
323507	S	\$2097.59	01/29/18	02350	0	IND SCH DIST 199	OUTSTANDING
323508	S	\$1227.43	01/29/18	23917	1	MARCO INC	OUTSTANDING
323509	S	\$35.00	01/29/18	21857	3	MN DEPT OF HEALTH	OUTSTANDING
323510	S	\$550.00	01/29/18	23690	0	OUTDOOR IMAGES, INC	OUTSTANDING
323511	S	\$3067.50	01/29/18	23915	0	PEDIATRIC HOME SERVICE	OUTSTANDING
323512	S	\$56.70	01/29/18	00257	2	PITNEY BOWES	OUTSTANDING
323513	S	\$6600.00	01/29/18	23677	0	PROFESSIONAL CRISIS MANAGEMENT ASSOCIATION	OUTSTANDING
323514	S	\$288.00	01/29/18	24568	0	SPECIAL DELIVERY MN, LLC	OUTSTANDING
323515	S	\$10794.65	01/29/18	23942	0	TEACHERS ON CALL	OUTSTANDING
323516	S	\$239.41	01/29/18	07543	0	TIERNEY BROS. INC	OUTSTANDING
323517	S	\$39500.00	01/29/18	00643	0	TIES	OUTSTANDING
710861	E	\$979.06	01/10/18	99999	8787	ASMUS,JOAN SCHAEFER	OUTSTANDING
710862	E	\$229.52	01/10/18	99999	8873	BUDACH,DON JAMES	OUTSTANDING
710863	E	\$16.91	01/10/18	99999	10744	COLLINS, KATHLEEN	OUTSTANDING
710864	E	\$48.98	01/10/18	99999	10771	ERICKSON, ROBERT	OUTSTANDING
710865	E	\$15.26	01/10/18	99999	11116	FELTON, WENDY	OUTSTANDING
710866	E	\$115.03	01/10/18	99999	11078	HENDRICKS, PETER	OUTSTANDING
710867	E	\$263.76	01/10/18	99999	8341	HETLAND,JENNIFER AMY	OUTSTANDING
710868	E	\$22.74	01/10/18	99999	8341	HETLAND,JENNIFER AMY	OUTSTANDING
710869	E	\$9.63	01/10/18	99999	11157	JACKSON, LINDSEY	OUTSTANDING
710870	E	\$80.25	01/10/18	99999	10954	JACOBS, CINDY LOU	OUTSTANDING
710871	E	\$9.98	01/10/18	99999	6356	KLAUSTERMEIER,JENNIFER MARIE	OUTSTANDING
710872	E	\$42.82	01/10/18	99999	10769	KORMAN, BONNIE	OUTSTANDING
710873	E	\$64.20	01/10/18	99999	11192	KRUSE, REBECCA	OUTSTANDING
710874	E	\$48.15	01/10/18	99999	9571	LARSEN,BETSY SUE	OUTSTANDING
710875	E	\$35.53	01/10/18	99999	8287	LEWIS,JILL E	OUTSTANDING
710876	E	\$659.12	01/10/18	99999	9278	MAYES,ANN LOUISE	OUTSTANDING
710877	E	\$81.71	01/10/18	99999	10521	NWOKEKUKU, PATTIJO	OUTSTANDING
710878	E	\$44.94	01/10/18	99999	11183	ORTMEIER, TESSA	OUTSTANDING
710879	E	\$19.05	01/10/18	99999	10625	PAULEY, JACKIE	OUTSTANDING
710880	E	\$85.07	01/10/18	99999	9589	PETERSEN,JENNIFER MAE	OUTSTANDING
710881	E	\$170.67	01/10/18	99999	11169	PETERSON, BROOKE	OUTSTANDING
710882	E	\$81.70	01/10/18	99999	9177	PRESSNALL,VANDA JOY	OUTSTANDING
710883	E	\$143.92	01/10/18	99999	8661	RASMUSSEN,SHANNON KRISTA	OUTSTANDING
710884	E	\$30.24	01/10/18	99999	11200	ROHLOFF, RUSSELL	OUTSTANDING
710885	E	\$26.93	01/10/18	99999	10770	SAUSER, MELISSA	OUTSTANDING
710886	E	\$126.80	01/10/18	99999	9915	SCHALLER, MELISSA	OUTSTANDING
710887	E	\$52.43	01/10/18	99999	11051	SCHMITZ, AMELIA	OUTSTANDING
710888	E	\$16.90	01/10/18	99999	11201	SCHWAB, BYRON	OUTSTANDING
710889	E	\$166.39	01/10/18	99999	10405	STOLL, DAVID L.	OUTSTANDING
710890	E	\$27.50	01/10/18	99999	11179	STREED, MEGAN	OUTSTANDING
710891	E	\$78.11	01/10/18	99999	10042	TENNESSEN, LAURA	OUTSTANDING
710892	E	\$9.63	01/10/18	99999	10708	THOMPSON, ANNE	OUTSTANDING
710893	E	\$103.79	01/10/18	99999	9703	TOAY,GRETCHEN ANN	OUTSTANDING
710894	E	\$21.46	01/10/18	99999	9482	VRIEZE,JANEL LYNN	OUTSTANDING
710895	E	\$45.00	01/24/18	99999	8787	ASMUS,JOAN SCHAEFER	OUTSTANDING
710896	E	\$90.00	01/24/18	99999	8873	BUDACH,DON JAMES	OUTSTANDING
710897	E	\$45.00	01/24/18	99999	10762	BYER, ANNE	OUTSTANDING

Intermediate School Dist 917
 CHECK REGISTER FOR BANK 01 - WELLS FARGO BANK
 DATE RANGE: 01/01/18 - 01/31/18

CHECK #	TYPE	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	CHECK STATUS
710898	E	\$90.00	01/24/18	99999	9679	CHRISTIENSEN, JOHN MAXWELL	OUTSTANDING
710899	E	\$45.00	01/24/18	99999	10050	DOBSON, MEGHAN	OUTSTANDING
710900	E	\$45.00	01/24/18	99999	10965	EATON, CARMEN	OUTSTANDING
710901	E	\$90.00	01/24/18	99999	9702	GARRETSON, PAMELA VICK	OUTSTANDING
710902	E	\$90.00	01/24/18	99999	10760	HARTJES, LINDSEY	OUTSTANDING
710903	E	\$90.00	01/24/18	99999	8341	HETLAND, JENNIFER AMY	OUTSTANDING
710904	E	\$90.00	01/24/18	99999	9468	LANGENFELD, CORY LEE	OUTSTANDING
710905	E	\$45.00	01/24/18	99999	10872	PETERS, AMANDA	OUTSTANDING
710906	E	\$45.00	01/24/18	99999	9589	PETERSEN, JENNIFER MAE	OUTSTANDING
710907	E	\$90.00	01/24/18	99999	11169	PETERSON, BROOKE	OUTSTANDING
710908	E	\$90.00	01/24/18	99999	11181	GULBRANSEN, THERESA	OUTSTANDING
710909	E	\$45.00	01/24/18	99999	9523	RENKEN, WENDI	OUTSTANDING
710910	E	\$90.00	01/24/18	99999	8628	ROUSH, NICOLLE KATHERI	OUTSTANDING
710911	E	\$90.00	01/24/18	99999	9915	SCHALLER, MELISSA	OUTSTANDING
710912	E	\$90.00	01/24/18	99999	10405	STOLL, DAVID L.	OUTSTANDING
710913	E	\$90.00	01/24/18	99999	9068	SWANEY, AMY LYNN	OUTSTANDING
710914	E	\$90.00	01/24/18	99999	10756	VAN BROCKLIN, ERIC	OUTSTANDING
710915	E	\$45.00	01/24/18	99999	9783	VOLLBRECHT, MICHELLE LYNN	OUTSTANDING
710916	E	\$20.00	01/24/18	99999	9883	ZEHNDER, SCOTT MICHAEL	OUTSTANDING
710917	E	\$17.98	01/24/18	99999	9730	HAWKINS, ANN	OUTSTANDING
710918	E	\$96.00	01/24/18	99999	9504	LUNDQUIST, CAROL LEE	OUTSTANDING
710919	E	\$30.58	01/24/18	99999	10810	RIESGRAF, AMY	OUTSTANDING
710920	E	\$66.01	01/24/18	99999	8501	SCHMITZ, BARBARA LYNN	OUTSTANDING
710921	E	\$40.00	01/24/18	99999	11080	WERNER, SARAH	OUTSTANDING
710922	E	\$144.45	01/24/18	99999	11055	ALLEN, MARTHA	OUTSTANDING
710923	E	\$88.28	01/24/18	99999	10776	ANNONI, ELIZABETH	OUTSTANDING
710924	E	\$92.56	01/24/18	99999	3063	BRITTAIN, DONNA MAE	OUTSTANDING
710925	E	\$18.08	01/24/18	99999	10762	BYER, ANNE	OUTSTANDING
710926	E	\$276.83	01/24/18	99999	9092	DEVENOW, PEARL SUSAN	OUTSTANDING
710927	E	\$42.80	01/24/18	99999	5230	DOENGES, KAREN STENE	OUTSTANDING
710928	E	\$2.68	01/24/18	99999	11276	EDDLESTON, KRISTINA	OUTSTANDING
710929	E	\$5.89	01/24/18	99999	11230	HEIDEMANN, JANA	OUTSTANDING
710930	E	\$37.45	01/24/18	99999	11078	HENDRICKS, PETER	OUTSTANDING
710931	E	\$122.52	01/24/18	99999	10954	JACOBS, CINDY LOU	OUTSTANDING
710932	E	\$74.37	01/24/18	99999	10631	JOHNSON, SARAH LYNN	OUTSTANDING
710933	E	\$122.52	01/24/18	99999	10938	KAUFMAN, AMY	OUTSTANDING
710934	E	\$225.99	01/24/18	99999	9468	LANGENFELD, CORY LEE	OUTSTANDING
710935	E	\$24.53	01/24/18	99999	9571	LARSEN, BETSY SUE	OUTSTANDING
710936	E	\$17.44	01/24/18	99999	11068	NEWQUIST, MATTHEW	OUTSTANDING
710937	E	\$51.36	01/24/18	99999	11183	ORTMEIER, TESSA	OUTSTANDING
710938	E	\$192.07	01/24/18	99999	10872	PETERS, AMANDA	OUTSTANDING
710939	E	\$101.65	01/24/18	99999	10763	PFISTERER, EMILY	OUTSTANDING
710940	E	\$31.57	01/24/18	99999	10430	QUAM, LYNN	OUTSTANDING
710941	E	\$277.67	01/24/18	99999	11067	SHANLEY, MICHELLE	OUTSTANDING
710942	E	\$18.19	01/24/18	99999	11269	SKERLETTS, JACOB	OUTSTANDING
710943	E	\$18.31	01/24/18	99999	11179	STREED, MEGAN	OUTSTANDING
710944	E	\$42.27	01/24/18	99999	10751	TUFTEE, SHANYN	OUTSTANDING
710945	E	\$418.91	01/24/18	99999	9192	WOOD, FRAN LOUISE	OUTSTANDING
710946	E	\$5.00	01/24/18	99999	10804	BORMANN, NATALIE	OUTSTANDING
710947	E	\$40.00	01/24/18	99999	11056	PETERSON, CAROLINE	OUTSTANDING
710948	E	\$79.18	01/24/18	99999	10804	BORMANN, NATALIE	OUTSTANDING
710949	E	\$199.03	01/24/18	99999	11217	ENGEL, KATHERINE	OUTSTANDING

Intermediate School Dist 917
 CHECK REGISTER FOR BANK 01 - WELLS FARGO BANK
 DATE RANGE: 01/01/18 - 01/31/18

CHECK #	TYPE	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	CHECK STATUS
710950	E	\$163.82	01/24/18	99999	11174	GESKE, ADDIE	OUTSTANDING
710951	E	\$190.21	01/24/18	99999	7088	GREENFIELD, DONNA GAYLE	OUTSTANDING
710952	E	\$337.05	01/24/18	99999	9496	IRELAND, KATHLEEN ELIZAB	OUTSTANDING
710953	E	\$99.43	01/24/18	99999	11156	KRINGEN, JANE	OUTSTANDING
710954	E	\$87.74	01/24/18	99999	10973	KUBIK, GABRIELA	OUTSTANDING
710955	E	\$28.89	01/24/18	99999	7213	SAVAGE, DAWN MARIE	OUTSTANDING
50000714	W	\$3000.00	01/16/18	24556	0	UNIVERSAL CLEANING SERVICES	OUTSTANDING
50000715	W	\$37.59	01/16/18	23761	0	MIDWEST SPECIAL INSTRUMENTS, CORP	OUTSTANDING
50000716	W	\$66.18	01/16/18	20568	1	OFFICE DEPOT	OUTSTANDING
50000717	W	\$2.39	01/16/18	20568	1	OFFICE DEPOT	OUTSTANDING
50000718	W	\$53.91	01/16/18	20568	1	OFFICE DEPOT	OUTSTANDING
50000719	W	\$670.03	01/16/18	20568	1	OFFICE DEPOT	OUTSTANDING
50000720	W	\$1024.00	01/16/18	24763	1	TOBII DYNAVOX LLC	OUTSTANDING
50000721	W	\$5.98	01/16/18	20376	0	PELLICCI ACE HARDWARE	OUTSTANDING
50000722	W	\$868.28	01/16/18	22907	0	SUPPLYWORKS	OUTSTANDING
50000723	W	\$179.80	01/16/18	22907	0	SUPPLYWORKS	OUTSTANDING
50000724	W	\$152.64	01/16/18	22907	0	SUPPLYWORKS	OUTSTANDING
50000725	W	\$112.62	01/16/18	22238	1	DISCOUNT SCHOOL SUPPLY	OUTSTANDING
50000726	W	\$146.80	01/16/18	22551	0	DAKOTA COUNTY LUMBER	OUTSTANDING
50000727	W	\$61.26	01/16/18	22551	0	DAKOTA COUNTY LUMBER	OUTSTANDING
50000728	W	\$243.18	01/16/18	22551	0	DAKOTA COUNTY LUMBER	OUTSTANDING
50000729	W	\$368.68	01/16/18	20568	1	OFFICE DEPOT	OUTSTANDING
50000730	W	\$132.65	01/16/18	20568	1	OFFICE DEPOT	OUTSTANDING
50000731	W	\$64.99	01/16/18	20568	1	OFFICE DEPOT	OUTSTANDING
50000732	W	\$97.05	01/16/18	20568	1	OFFICE DEPOT	OUTSTANDING
50000733	W	\$28.06	01/16/18	20568	1	OFFICE DEPOT	OUTSTANDING
50000734	W	\$12.69	01/16/18	20568	1	OFFICE DEPOT	OUTSTANDING
50000735	W	\$6.49	01/16/18	20568	1	OFFICE DEPOT	OUTSTANDING
50000736	W	\$8.99	01/16/18	20568	1	OFFICE DEPOT	OUTSTANDING
50000737	W	\$55.06	01/16/18	20568	1	OFFICE DEPOT	OUTSTANDING
50000738	W	\$17.09	01/16/18	20568	1	OFFICE DEPOT	OUTSTANDING
50000739	W	\$38.94	01/16/18	20568	1	OFFICE DEPOT	OUTSTANDING
50000740	W	\$44.16CR	01/16/18	20568	1	OFFICE DEPOT	OUTSTANDING
50000741	W	\$17.96	01/16/18	20624	0	FUN EXPRESS LLC	OUTSTANDING
50000742	W	\$78.96	01/16/18	23297	0	INNOVATIVE OFFICE SOLUTIONS	OUTSTANDING
50000743	W	\$516.62	01/16/18	23297	0	INNOVATIVE OFFICE SOLUTIONS	OUTSTANDING
50000744	W	\$182.71	01/16/18	23297	0	INNOVATIVE OFFICE SOLUTIONS	OUTSTANDING
50000745	W	\$101.23	01/16/18	23297	0	INNOVATIVE OFFICE SOLUTIONS	OUTSTANDING
50000746	W	\$603.24	01/16/18	23297	0	INNOVATIVE OFFICE SOLUTIONS	OUTSTANDING
50000747	W	\$1159.60	01/16/18	23297	0	INNOVATIVE OFFICE SOLUTIONS	OUTSTANDING
50000748	W	\$133.26	01/16/18	23297	0	INNOVATIVE OFFICE SOLUTIONS	OUTSTANDING
50000749	W	\$388.62	01/16/18	23297	0	INNOVATIVE OFFICE SOLUTIONS	OUTSTANDING
50000750	W	\$110.59	01/16/18	23297	0	INNOVATIVE OFFICE SOLUTIONS	OUTSTANDING
50000751	W	\$69.12	01/16/18	23297	0	INNOVATIVE OFFICE SOLUTIONS	OUTSTANDING
50000752	W	\$69.60	01/16/18	23297	0	INNOVATIVE OFFICE SOLUTIONS	OUTSTANDING
50000753	W	\$41.25	01/16/18	23297	0	INNOVATIVE OFFICE SOLUTIONS	OUTSTANDING
50000754	W	\$1614.00	01/16/18	23297	0	INNOVATIVE OFFICE SOLUTIONS	OUTSTANDING
50000755	W	\$122.55	01/16/18	23297	0	INNOVATIVE OFFICE SOLUTIONS	OUTSTANDING
50000756	W	\$873.79	01/16/18	23297	0	INNOVATIVE OFFICE SOLUTIONS	OUTSTANDING
50000757	W	\$165.50	01/16/18	23297	0	INNOVATIVE OFFICE SOLUTIONS	OUTSTANDING
50000758	W	\$304.87	01/16/18	23297	0	INNOVATIVE OFFICE SOLUTIONS	OUTSTANDING
50000759	W	\$212.28	01/25/18	22907	0	SUPPLYWORKS	OUTSTANDING

Intermediate School Dist 917
CHECK REGISTER FOR BANK 01 - WELLS FARGO BANK
DATE RANGE: 01/01/18 - 01/31/18

CHECK #	TYPE	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	CHECK STATUS
50000760	W	\$134.92	01/25/18	22907	0	SUPPLYWORKS	OUTSTANDING
50000761	W	\$32.55	01/25/18	22907	0	SUPPLYWORKS	OUTSTANDING
50000762	W	\$23.80	01/25/18	22907	0	SUPPLYWORKS	OUTSTANDING
50000763	W	\$19714.48	01/16/18	19389	0	WELLS FARGO	OUTSTANDING
92003020	W	\$7806.06	01/02/18	40060	0	FIDELITY INVSTMT TAX-EX SVC CO	OUTSTANDING
92003022	W	\$17200.59	01/02/18	24594	0	HEALTH EQUITY, INC.	OUTSTANDING
92003028	W	\$8503.32	01/01/18	24031	0	KANSAS CITY LIFE INSURANCE COMPANY	OUTSTANDING
92003029	W	\$25000.20	01/03/18	21088	0	MEDICA	OUTSTANDING
92003031	W	\$54080.89	01/01/18	21088	0	MEDICA	OUTSTANDING

TOTAL # OF ISSUED CHECKS: 268 TOTAL AMOUNT 973763.71

TOTAL # OF VOIDED CHECKS: 0 TOTAL AMOUNT 0.00

TOTAL # OF UNISSUED CHECKS: 1

TO: Nicolle Roush DATE: 01/30/2018
Business Manager

FROM: Audrey Weiler
Payroll/Fringe Benefits Technician

SUBJECT: EFT for pay period ending 1/31/2018

Aflac Vendor #40072	\$ 1,995.28
Ameriprise Financial Vendor #40027	\$ 6,502.13
AXA Equitable Life Vendor #40022	\$ 3,337.45
Horance Mann Vendor #40026	\$ 2,058.33
PERA - Executive Director Vendor #40006	\$ 42,201.84
TRA - State Treasurer Vendor #40005	\$ 74,178.90
ESI/MEA Vendor #29026	\$ 5,478.12
VALJC (Variable Annuity Life) Vendor #40033	\$ 8,372.56
Minnesota Dept. of Revenue Vendor # 40003	\$ 27,960.20
Internal Revenue Service Vendor Nbr 40037	\$ 171,043.16
Payroll Acct #XXXXXX4197 Vendor #40001	\$ 519,132.81
HealthEquity (HSA) Vendor # 24594-0	\$ 19,785.51
MN State Retirement System Vendor # 28803-0	\$ 1,750.00
MN State Retirement System Vendor # 28803-0	\$ -
MN Dept of Revenue - Garnishments Vendor #40058	\$ 240.35
MN Child Support Vendor # 21704	\$ 483.00
VOYA (Formerly ING) Vendor #28803-2	\$ 1,001.87
Fidelity Investments Vendor #40060	\$ 7,806.30

Total Electronic Funds Transfer was made in the amount of \$ 893,327.81

Authorized Signature



Date

1-31-18

Date: January 29, 2018

To: Accounts Payable/Banking

From: Audrey Weiler

Payroll Clerk

Invoice nbr:	18029146984a
Date:	1/29/2018
Payment Date	1/31/2018

Subject Group Weekly Claims Invoice
(Employer's Costs and Employees' Withholdings)

ACH Transfer was made in the amount of \$ 26,385.91

Payable to:
Medica

Vendor # 21088

Charge to:

Amount

22-005-110-000-300-000	WEEKLY INVOICE	HLTH/RX CLAIMS	\$26,385.91
22-005-110-000-301-000	PASSPORT	MEDICA ADMIN	\$0.00
22-005-110-000-305-000	STOP LOSS ADMIN	AGG PREM	\$0.00
22-005-110-000-302-000	STOP LOSS	STOP LOSS	\$0.00
22-005-110-000-301-000	MHSA	MEDICA ADMIN	\$0.00
22-005-110-000-310-000	ISD917 MISC	CHS BENEFIT FEE CODE	\$0.00

Total

\$26,385.91 ^{proof} \$0.00

Authorized Signature



Date

1-30-18

copy for AP
copy for Board

Date: January 29, 2018

To: FOR EFT INPUT

From: Audrey Weiler
Payroll Clerk

Subject: Flex Plan ACH Transfer for Flex Claim Reimbursement

Transferred From Wells Fargo Bank Account Number xxxxxx2167 \$318.77
Corporate Health Systems Inc Vendor # 22698

Charge to:		Amount	
10-215-39	Medical	\$318.77	
10-215-40	D.Care	\$0.00	
10-215-42	L.Scope	\$0.00	
Total		\$318.77	proof \$0.00

cc: Payroll Insurance Payment File
Date Bank Account to be debited see below

Authorized Signature  Date 1-30-18

1/24/2018	\$	184.84	2017	\$79.11
1/25/2018	\$	111.49	2018	\$239.66
1/26/2018	\$	22.44		

Total \$ 318.77

Total \$ 318.77

copy to Linda B, one for payroll and original to Vickie B

Date: January 24, 2018

To: Accounts Payable/Banking

From: Audrey Weiler

Payroll Clerk

Invoice nbr:	18022146984A
Date:	1/22/2014
Payment Date	1/24/2018

Subjec Group Weekly Claims Invoice
(Employer's Costs and Employees' Withholdings)

ACH Transfer was made in the amount of \$ 25,947.62

Payable to:
Medica

Vendor # 21088

Charge to:

Amount

22-005-110-000-300-000	WEEKLY INVOICE	HLTH/RX CLAIMS	\$25,947.62
22-005-110-000-301-000	PASSPORT	MEDICA ADMIN	\$0.00
22-005-110-000-305-000	STOP LOSS ADMIN	AGG PREM	\$0.00
22-005-110-000-302-000	STOP LOSS	STOP LOSS	\$0.00
22-005-110-000-301-000	MHSA	MEDICA ADMIN	\$0.00
22-005-110-000-310-000	ISD917 MISC	CHS BENEFIT FEE CODE	\$0.00

Total

\$25,947.62 ^{proof} \$0.00

Authorized Signature



Date 1-24-18

copy for AP
copy for Board

Date: January 24, 2018

To: Accounts Payable

From: Audrey Weiler

Payroll Clerk

Invoice nbr: 0044935741

Date: 1/23/2018

Payment Date 02/01/2018

Subject: Group Monthly Invoice February
(Employer's Costs and Employees' Withholdings)

ACH Funds Transfer was made in the amount of \$

\$52,994.26

Payable to:

Medica

Vendor # 21088

Charge to:

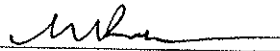
Amount

22-005-110-000-300-000	WEEKLY INVOICE	HLTH/RX CLAIMS	\$0.00
22-005-110-000-301-000	PASSPORT	MEDICA ADMIN	\$4,991.31
22-005-110-000-305-000	STOP LOSS ADMIN	AGG PREM	\$903.96
22-005-110-000-302-000	STOP LOSS	STOP LOSS	\$43,218.10
22-005-110-000-301-000	MHSA	MEDICA ADMIN	\$811.89
22-005-110-000-310-000	ISD917 MISC	CHS BENEFIT FEE CODE	\$3,069.00
10-005-120-000-099-000	WELLNESS CREDIT		

Total

\$52,994.26 proof \$0.00

Authorized Signature



Date 1-24-18

Date: January 17, 2018

To: Accounts Payable/Banking

From: Audrey Weiler

Payroll Clerk

Invoice nbr:	18015146984A
Date:	1/15/2018
Payment Date	1/17/2018

Subjec Group Weekly Claims Invoice
(Employer's Costs and Employees' Withholdings)

ACH Transfer was made in the amount of \$ 23,217.17

Payable to:
Medica

Vendor # 21088

Charge to:

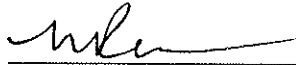
Amount

22-005-110-000-300-000	WEEKLY INVOICE	HLTH/RX CLAIMS	\$23,217.17
22-005-110-000-301-000	PASSPORT	MEDICA ADMIN	\$0.00
22-005-110-000-305-000	STOP LOSS ADMIN	AGG PREM	\$0.00
22-005-110-000-302-000	STOP LOSS	STOP LOSS	\$0.00
22-005-110-000-301-000	MHSA	MEDICA ADMIN	\$0.00
22-005-110-000-310-000	ISD917 MISC	CHS BENEFIT FEE CODE	\$0.00

Total

\$23,217.17 ^{proof} \$0.00

Authorized Signature



Date

1-24-18

copy for AP
copy for Board

TO: Nicolle Roush DATE: 01/11/2018
 Business Manager

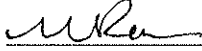
FROM: Audrey Weiler
 Payroll/Fringe Benefits Technician

SUBJECT: EFT for pay period ending 1/12/18

Amerprise Vendor #40027	6,502.13
AXA Equitable Life Vendor #40022	3,337.45
PERA Vendor #40006	43,235.97
Fidelity Vendor #40060	7,806.30
VOYA (formerly ING) #28803-2	1,001.87
Horace Mann Vendor #40026	2,058.33
TRA Vendor #40005	75,571.16
VALIC (Variable Annuity Life) Vendor #40033	8,510.06
Minnesota Dept. of Revenue Vendor # 40003	29,525.62
Internal Revenue Service Vendor Nbr 40037	191,113.34
Payroll Acct #XXXXXX4197 Vendor #40001	521,917.10
HealthEquity (HSA) Vendor # 24594-0	18,760.45
Educators Financial Services/ESI/MEA Vendor #29026	5,590.62
MN State Retirement System Vendor #28803-0	1,750.00
MN State Retirement System Vendor #28803-0	0.00
MN Child Support Vendor #21704	190.80
MN Dept Revenue Vendor (Garnishment) #40058	351.02

Total Electronic Funds Transfer was made in the amount of \$

917,222.22

Authorized Signature  Date 1-16-18

Date: January 16, 2018

To: FOR EFT INPUT

From: Audrey Weiler
Payroll Clerk

Subject: Flex Plan ACH Transfer for Flex Claim Reimbursement

Transferred From Wells Fargo Bank Account Number xxxxxx2167 \$755.65
Corporate Health Systems Inc Vendor # 22698

Charge to:		Amount	
10-215-39	Medical	\$339.21	
10-215-40	D.Care	\$416.44	
10-215-42	L.Scope	\$0.00	
Total		\$755.65	proof \$0.00

cc: Payroll Insurance Payment File
Date Bank Account to be debited see below

Authorized Signature  Date 1-16-18

1/10/2018	\$	47.12	2017	\$463.56
1/11/2018	\$	292.09	2018	\$292.09
1/16/2018	\$	416.44		

Total \$ 755.65 **Total \$ 755.65**

copy to Linda B, one for payroll and original to Vickie B

Intermediate School District 917
1300 E 145th St
Rosemount, MN 55068

Re: Sales Tax Wire Transfer

Date: 1-9-18

This memo serves as authorization for the wire transfer of funds for payment of sales tax in the amount of \$ 375.00, from Wells Fargo Bank Account No. 3805702167.



Nicolle Roush, Business Manager

Date: January 9, 2018

To: FOR EFT INPUT

From: Audrey Weiler
Payroll Clerk

Subject: Flex Plan ACH Transfer for Flex Claim Reimbursement

Transferred From Wells Fargo Bank Account Number xxxxxx2167 \$1,753.63
Corporate Health Systems Inc Vendor # 22698

Charge to:	Amount	
10-215-39 Medical	\$657.73	
10-215-40 D.Care	\$1,095.90	
10-215-42 L.Scope	\$0.00	
Total	\$1,753.63	proof \$0.00

cc: Payroll Insurance Payment File
Date Bank Account to be debited see below

Authorized Signature  Date 1-9-18

1/6/2018 \$ 6.73
1/8/2018 \$ 256.14
1/5/2018 \$ 1,490.76

Total \$ 1,753.63

copy to Linda B, one for payroll and original to Vickie B

Date: January 9, 2018

To: Accounts Payable/Banking

From: Audrey Weiler

Payroll Clerk

Invoice nbr:	18008146984A
Date:	1/8/2018
Payment Date	1/10/2018

Subjec Group Weekly Claims Invoice
(Employer's Costs and Employees' Withholdings)

ACH Transfer was made in the amount of \$ \$29,048.82

Payable to:
Medica

Vendor # 21088

Charge to:

Amount

22-005-110-000-300-000	WEEKLY INVOICE	HLTH/RX CLAIMS	\$29,048.82
22-005-110-000-301-000	PASSPORT	MEDICA ADMIN	\$0.00
22-005-110-000-305-000	STOP LOSS ADMIN	AGG PREM	\$0.00
22-005-110-000-302-000	STOP LOSS	STOP LOSS	\$0.00
22-005-110-000-301-000	MHSA	MEDICA ADMIN	\$0.00
22-005-110-000-310-000	ISD917 MISC	CHS BENEFIT FEE CODE	\$0.00

Total

\$29,048.82 ^{proof} \$0.00

Authorized Signature



Date

1-9-18

copy for AP
copy for Board

Date: January 3, 2018

To: FOR EFT INPUT

From: Audrey Weiler
Payroll Clerk


Subject: Group Insurance Premium for December 2017
(Employer's Costs and Employees' Withholdings)

Payable to: \$23,901.52
Delta Dental Vendor # 30132

Charge to:	Amount
21-005-110-000-235-250	\$23,901.52

Total	\$23,901.52	proof	\$0.00
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cc: Payroll Insurance Payment File
Date Bank Account to be debited 1/10/2018

Authorized Signature  Date 1-3-18

Invoice 7144619 dated 01/02/2018

	LB COPY
	VB COPY

Date: January 3, 2018

To: Accounts Payable/Banking

From: Audrey Weiler

Payroll Clerk

Invoice nbr:	18001146984A
Date:	1/1/2018
Payment Date	1/3/2018

Subjec Group Weekly Claims Invoice
(Employer's Costs and Employees' Withholdings)

ACH Transfer was made in the amount of \$ 25,000.20

Payable to:
Medica

Vendor # 21088

Charge to:

Amount

22-005-110-000-300-000	WEEKLY INVOICE	HLTH/RX CLAIMS	\$25,000.20
22-005-110-000-301-000	PASSPORT	MEDICA ADMIN	\$0.00
22-005-110-000-305-000	STOP LOSS ADMIN	AGG PREM	\$0.00
22-005-110-000-302-000	STOP LOSS	STOP LOSS	\$0.00
22-005-110-000-301-000	MHSA	MEDICA ADMIN	\$0.00
22-005-110-000-310-000	ISD917 MISC	CHS BENEFIT FEE CODE	\$0.00

Total

\$25,000.20 ^{proof} \$0.00

Authorized Signature

Date

1-3-18

copy for AP
copy for Board

Date: January 3, 2018

To: Accounts Payable

From: Audrey Weiler
Payroll Clerk

Bill Number 1279398
Paydate 1/1/2018

Subject: Group Insurance Premium for January 2018
(Employer's Costs and Employees' Withholdings)

Wire Funds to Kansas City Life Insurance Co \$8,503.32

Payable to:
Kansas City Life Ins Co Vendor # 24031

Charge to:	Amount	
01-215-32	\$422.78	
02-215-32	\$4,741.62	
10-215-32	\$272.64	
01-215-33	\$292.82	
02-215-33	\$2,626.14	
10-215-33	\$147.32	
Total	\$8,503.32	proof \$0.00

cc: Payroll Insurance Payment File

Authorized Signature  Date 1-3-18


TO: Nicolle Roush DATE: 01/02/2018
Business Manager

FROM: Audrey Weiler
Payroll/Fringe Benefits Technician

SUBJECT: EFT for pay period ending 12/29/2017

Aflac Vendor #40072	\$ 1,995.28
Ameriprise Financial Vendor #40027	\$ 6,502.13
AXA Equitable Life Vendor #40022	\$ 3,337.37
Horance Mann Vendor #40026	\$ 2,058.33
PERA - Executive Director Vendor #40006	\$ 43,525.27
TRA - State Treasurer Vendor #40005	\$ 75,995.12
ESI/MEA Vendor #29026	\$ 5,590.58
VALIC (Variable Annuity Life) Vendor #40033	\$ 8,510.06
Minnesota Dept. of Revenue Vendor # 40003	\$ 29,388.78
Internal Revenue Service Vendor Nbr 40037	\$ 187,233.44
Payroll Acct #XXXXXXX4197 Vendor #40001	\$ 521,572.22
HealthEquity (HSA) Vendor # 24594-0	\$ 17,200.59
MN State Retirement System Vendor # 28803-0	\$ 1,750.00
MN State Retirement System Vendor # 28803-0	\$ -
MN Dept of Revenue - Garnishments Vendor #40058	\$ 333.72
MN Child Support Vendor # 21704	\$ 190.80
VOYA (Formerly ING) Vendor #28803-2	\$ 1,001.87
Fidelity Investments Vendor #40060	\$ 7,806.06

Total Electronic Funds Transfer was made in the amount of \$ 913,991.62

Authorized Signature  Date 1-2-18

Date: December 29, 2017

To: FOR EFT INPUT

From: Audrey Weiler
Payroll Clerk

Subject: Flex Plan ACH Transfer for Flex Claim Reimbursement

Transferred From Wells Fargo Bank Account Number xxxxxx2167 \$30.00
Corporate Health Systems Inc Vendor # 22698

Charge to:		Amount	
10-215-39	Medical	\$30.00	
10-215-40	D.Care	\$0.00	
10-215-42	L.Scope	\$0.00	
Total		\$30.00	proof \$0.00

cc: Payroll Insurance Payment File
Date Bank Account to be debited see below

Authorized Signature  Date 1-2-18

12/29/2017 \$ 30.00

Total \$ 30.00

copy to Linda B, one for payroll and original to Vickie B

**INTERMEDIATE SCHOOL DISTRICT 917
SCHOOL BOARD REPORT OF
CONSOLIDATED INVESTMENTS (General & Building)**

DECEMBER 2017

ACCOUNT NAME	ACCT NO	BEGINNING BALANCE	PURCHASES CREDITS	SALES TRANSFERS	INVESTMENT FEES	INTEREST EARNED	ENDING BALANCE	YEAR TO DATE INTEREST EARNED
MSDLAF + MAX	01	5,532,848.20	0.00	0.00	0.00	5,453.67	5,538,301.87	20,770.85
MSDLAF	01	1,004,893.02	750,000.00	0.00	0.00	998.08	1,755,891.10	2,150.35
MSDLAF TERM (CD's,Term,Comm) maturity	01	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL		6,537,741.22	750,000.00	0.00	0.00	6,451.75	7,294,192.97	22,921.20

EXPLANATION: The above are School District Investments complying with the requirements of Minnesota Statutes 118.01, 471.56 and 475.66.

1. MSDMAX is MSDLAF'S "Max Portfolio" and includes pooled investments plus banker's acceptances, commercial paper, repurchase agreements and US Government obligations.
2. MSDLAF is MSDLAF'S primary clearing "Money Market" fund. All fixed rate investments (FRI) clear through this account as do maturities, interest, and fees.

NOTE: December 2017 Average MSDLAF Liquid Rate was 1.09 % and the MSDLAF+MAX Average Rate was 1.16%. MSDLAF Term Average Rate is .00%.

**2017-2018
District Focus**

- SD1, s-3 1. Refresh and enhance 917 website.
I have been researching assistance from website development facilitators.
- SD1, s-2 2. Finalize new logo and identify uses such as letterhead, communications both digital and print, use in documents and presentation materials. **I have been researching graphic design developer options.**
- SD1, s-3 3. Initiate presence on Facebook, Twitter, and other appropriate social media connections. **Committee to develop action plan will be established in March. The Google conversation has delayed this effort.**
- SD1, s-5 4. Host a member district school board members and superintendents' reception to provide an overview of district programs and tour our facilities at DCTC, Alliance, and Lebanon on March 8, 2018. **Planning for the event will take place over the next few weeks.**
- SD1, s-5 5. Develop continuous online feedback system from key communicators in our member districts. **To be developed.**
- SD3, s-3 6. Enhance partnerships with the Department of Human Services and Dakota County Department of Corrections. **Administration has participated with DHS and County staff to discuss opportunities to enhance our partnerships.**
- SD4, s-3 7. Continue the efforts with the four intermediates and DHS to secure continuous appropriations for high intensity children's mental health services in educational programs.

The Intermediate legislative platform includes converting the Mental Health Staff Development Grant and the Mental Health Innovative Programs Grant to continuing appropriations.

RFI completed for current appropriation. Waiting for RFP to be issued by DHS.
- SD4, s-6 8. Promote flexible contract language options in our negotiations to address staff recruitment and retention.

MOU included in current contract to support the licensure of teachers of the blind/visually impaired.
- SD4, s-6 9. Emphasize Business Process Reengineering through reviewing current business process in areas of recruiting/job requisition, onboarding/hire, benefits/payroll and leave systems to highlight current process with existing system and new

system to enhance the effectiveness of HR and payroll personnel and optimize the new efinance Plus System.

Training and implementation has begun to transition our current HR & PR systems from TIES to Efinance Plus System. ISD 917 will be host location for training and implementation sessions for ISD 917, Randolph and Eden Prairie Schools. The first full day training and implementation sessions are underway and occurred on January 15, 17, 25 and 31st The training schedule from January to June will be time intensive schedule for all business office, HR and IT staff. At this point employees are staying positive and TIES support staff are doing an amazing job. Change will be a challenge for many, but in time I believe the system will enhance are effectiveness and efficiencies over time.

- SD4, s-1 10. Develop a comprehensive fiscal compliance procedures manual to comply with existing and new federal, state, and local fiscal laws. This will cover regulatory citations covering fiscal management practices in IDEA 34, EDGAR, UGG/2 CFR and Minnesota Statute § 471.345.

Manual is completed.

**2017-2018
Secondary Programs Focus**

- SD1, s-1, s-5 1. Host bi-annual member districts' high school principal and counselor meetings to give updates and collect feedback about best program options for their students.

Offered opportunity for these groups to attend a workshop in November and a meeting in early January.

- SD1, s-3 2. Provide monthly updates to our member districts' high schools and administration regarding our activities and programs.

This information is shared through our Good News Reports each month that are made available on our website.

- SD2, s-1 3. Continue to offer all available educational options for students within our Alternative Learning centers to include: seat-based, independent study, project-based, independent study-online, work-based learning, and flexible scheduling.

We continue to offer each of these options at both our main and North campus locations. Students work with their advisors and enrollment coordinators to determine the best method of schooling.

- SD2, s-8 4. Increase the number of students who participate in the Early/Middle College

- SD4, s-4 program offered through our ALC programs and Dakota County Technical College.
- We have worked with DCTC Student Success Office and our staff to make this option available. We have had 3 students participate so far.**
- SD3, s-3 5. Increase our community and business partners to provide career awareness and potential off-site work or internship options for all our students.
- We held a workshop on November 17th that provided the opportunity for industry partners to attend and connect with our schools. We will continue to interact and visit with multiple partners to provide the option for our students who match the fit these partners are looking for.**
- SD3, s-3 6. Collaborate with community agencies, colleges, and business partners to offer learning experiences for students both within our programs and those receiving support services from within the community.
- We continue to offer these options through site visits, classroom speakers, and tours. Eric continues to attend and participate in the Dakota/Scott Youth Council to stay updated on opportunities. We had students attend an outing with Extreme Sandbox to enhance interest in heavy equipment operation. We will have our students participate in the annual Career/College Fair in Feb at Hastings HS.**
- SD3, s-3 7. Host local Chamber of Commerce groups bi-annually to provide information on our programs and conduct tours of our facilities. Gain input from these members to help improve and promote program advancement within our schools and throughout the Perkins consortium schools.
- We invited and met with the Lakeville Chamber and the DLI as part of our workshop on November 17th. We will need to continue to foster these relationships as both parties determine how to go about connecting.**
- SD4, s-4 8. Review and update our Career and Technical Education articulation and college credit bearing opportunities for all students enrolled in our CTE programs through collaboration with DCTC and SE MN consortium members.
- Initial meeting was held with SE consortium and DCTC members. We will host an articulation meeting for our members and DCTC reps to explore current and future college articulation credit options in late February.**
- SD5, s-2 9. Increase our involvement with our members' middle schools to provide awareness for Career and Technical education through on-site visits to school sites and tours visits to our DCTC campus site.
- We participated in the Farmington MS career fair in early December. We will participate in the Northfield Career Day in May. We have worked with MN**

Transportation Center of Excellence to develop curriculum for use with MS students regarding Transportation Industry awareness. This will be rolled out this spring with the help of DCTC and the Center of Excellence staff.

**2017-2018
Special Education Focus**

SD1, s-3
s-4, s-2
SD3, s-1

1. Enhance communication regarding programs and services offered by 917 through internal staff program visits and enhanced program descriptions detailing criteria and supports for external stakeholders.

Regular meetings, tours, observations, and intakes are conducted with member districts. Further, in some districts, specific presentations to groups including advisory councils have been done. ISD 917 regularly participates in CTIC.

Further, referral considerations have been developed for the TEA program and are under review for other district programs.

SD1, s-3

2. Enhance communication with member districts on status of referrals, waitlists, projected timelines, progress of students outside of IEP meetings, and transportation.

For itinerant services, the referral process has been converted to an electronic format.

Transportation procedures and guidelines have been developed.

District administrators are focused on responding within 24 hours to member districts.

SD1, s-2
SD3, s-2

3. Streamline resources for staff and member districts to access updated materials online.

Hoonuit is utilized for training and as a location for district resources.

SD1, s-3

4. Continue emphasis on parent engagement through assistant directors, social workers and psychologists.

Parent involvement has been a focus in the division of special education.

- **In TESA, caregiver support meetings are held monthly. There are between 8 and 10 regular participants in the group.**
- **Parents of students in our SUN program at Cedar have been chaperoning field trips.**
- **Lebanon Education Center has held a parent involvement event during the school day.**

- Alliance Education Center is hosting regular parent involvement events during the school day.

SD2, s-3 5. Continue professional development in curriculum, cycle, data driven goals in student achievement in literacy and math, Behavior Tools, and Equity.

The following professional development activities have been offered:

- Professional Crisis Management
- Behavior Tools
- Minnesota Career Information System (MCIS)
- Project Discovery
- SpEd Forms
- Infinite Campus
- Mental health supports
- Behavior supports
- Sensory, communication, and visual support strategies
- Olmsted including WIOA and ECBC
- Katie Thune-sexual education for students with cognitive disabilities
- Nurtured Heart
- Hussain Rajput-equity

Currently a district literacy framework is being developed. This will include a 5-year literacy plan and professional development. Consideration is being made for the implementation of FAST testing for literacy and math.

SD2, s-6, s-7 6. Research the impact on student achievement in intermediates utilizing reading and math specialists and instructional coaches.

SD2, s-2 7. Focus curriculum cycle on language development and Universal Design for Learning for all academic areas and pilot vetted curriculums, interventions, and supplemental strategies in selected programs or classrooms.

SD4, s-6 8. Enhance our efforts to recruit and retain quality special education teachers and paraprofessionals with a special emphasis on blind/visually impaired. Efforts will include developing close university ties and enhancing pathways to licensure with current staff.

MOU included in current contract to support the licensure of teachers of the blind/visually impaired.

Outreach to staff teaching in preparation programs for teachers of the blind/visually impaired has occurred. Connections have also been made with the state specialist for BVI.

SD5, s-1 9. Continue collaboration with member districts to guide internal program development with an emphasis on early childhood mental health and space needs in SUN, IDEA, and D/HH.

Early childhood mental health programming is under development in collaboration with ISD 192 and ISD 199.

Additional space for programming is in the planning stages with an anticipated opening in August 2018. It will house an expanded TEA program. Shifts are being made with IDEA and SUN programming across the district in response to continued demand.

The elementary D/HH program is currently located at Gideon Pond Elementary in ISD 191. We are unclear at this time if there will be space to continue the program at that site in the upcoming school year. Efforts are being made to plan with ISD 191.

**Intermediate School District 917
Accounts Receivable Aged Report As of 12/31/17**

Member Districts	31-60 Days		61-90 Days		Over 90 Days		Totals
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
All Others							
MDE	\$ -	\$ -	\$ -	\$ -	\$ 687,794.68	\$ 687,794.68	\$ 687,794.68
ISD 256	\$ -	\$ -	\$ -	\$ -	\$ 8,762.95	\$ 8,762.95	\$ 8,762.95
ISD 278	\$ -	\$ -	\$ -	\$ -	\$ 798.25	\$ 798.25	\$ 798.25
SPECIAL DIST 1	\$ -	\$ -	\$ -	\$ -	\$ 13,857.99	\$ 13,857.99	\$ 13,857.99
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ 711,213.87	\$ 711,213.87	\$ 711,213.87
Grand Total	\$ -	\$ -	\$ -	\$ -	\$ 711,213.87	\$ 711,213.87	\$ 711,213.87
Total Receivables						\$	712,013.41

Please note: MDE Payment for past due balance received on 1/30/18

Prepared by: T. Welch

TO: School Board
FROM: John Christiansen
DATE: January 31, 2018
RE: MDE Application for Innovation Research Zones Pilot Project

ISD 917 was invited to participate with South St. Paul, Inver Grove Heights, West St. Paul/Mendota Heights/Eagan School Districts to submit an application to be an approved Innovation Research Zone Pilot Program. The focus of the application is on Career and Technical Education courses or pathways into careers that are in high demand in our area and offer a high wage or salary.

Elements that will be featured in the courses or pathways will include stackable credentials, internships, mentorships, and job shadowing. The pathways and courses will focus on career exploration and will include partnerships with post-secondary institutions, nonprofits, business, industry, local chambers of commerce and area governmental units.

The application also requests exemptions to Minnesota statute or rule for online learning options, school calendar flexibility, extended time revenue, course requirement alternatives, and nontraditional instructor credentialing.

This project grew out of our October 26, 2017, 917 school board and superintendent workshop agenda item Education Evolving with Lars Esdal. I recommend approval of the Grant application.

JC:ljb

TO: School Board Members
John Christiansen, Superintendent

FROM: Nicolle Roush, Business Manager

DATE: February 6, 2018

SUBJECT: Cost for FY 2018 satellite special education classrooms

Each year Intermediate School District #917 reimburses the school districts for the maintenance costs for the classrooms that are used by #917. The amount of reimbursement is determined by increasing or decreasing the previous year's rate per classroom by the current consumer price index (Bureau of Labor Statistics reported a 2.1% increase).

Below is a cost summary indicating the amount payable by District No. 917 for the maintenance of the special education classrooms we utilize in the member districts.

This is a summary of our cost per district:

<i>Superintendent</i>	<i>Business Official</i>	<i>Special Ed Director</i>	<i>District</i>	<i>Class-rooms</i>	<i>Amount Due</i>
Dave Webb	Aaron Bushberger	Kelly Tetric	006	0	\$ -
Cindy Amoroso	Lisa Rider	Stephanie White	191	5	\$ 24,619.85
Jay Haugen	Jane Houska	Kim Chalmers	192	3	\$ 14,771.91
Michael Baumann	Andrew Sarnow	Renae Ouillette	194	6	\$ 29,543.82
Peter Olson-Skog	Brian Schultz	Marcy Doud	197	1	\$ 4,923.97
Dave Bernhardson	Heather Aune	Mary Garrison	199	0	\$ -
Tim Collins	Kim Frey	Dave Haveman	200	3	\$ 14,771.91
TOTAL				18	\$ 88,631.46

Recommendation: Approve the maintenance payments listed above.

xc: Accounts Payable

Member _____, introduced the following resolution and moved its adoption:

RESOLUTION DIRECTING THE ADMINISTRATION TO
MAKE RECOMMENDATIONS FOR REDUCTIONS IN
PROGRAMS AND POSITIONS AND
REASONS THEREFOR

WHEREAS, the financial condition of the member school districts dictates that their school board may be forced to reduce expenditures, and

WHEREAS, there may be a reduction in student enrollment, and,

WHEREAS, this reduction in revenue and decrease in student enrollment may include discontinuance of positions and discontinuance or curtailment of programs, and

WHEREAS, a determination must be made as to which teachers' contracts may be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions,

BE IT RESOLVED, by the School Board of Intermediate School District 917, as follows:

That the School Board hereby directs the Superintendent of Schools and administration to consider the discontinuance of programs or positions to effectuate economies in the school district and reduce expenditures and, as a result of a reduction in enrollment, make recommendations to the School Board for the discontinuance of programs, curtailment of programs, discontinuance of positions or curtailment of positions.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____, and upon vote being taken thereon, the following voted in favor thereof: _____, and the following voted against the same: _____.

Whereupon said resolution was declared duly passed and adopted.

Dated: February _____