

**INTERMEDIATE SCHOOL DISTRICT 917
IN DAKOTA COUNTY**

REGULAR SCHOOL BOARD MEETING

Tuesday, October 7, 2014

AGENDA:

- I. **Call to Order - Chair Lewis**
- II. **Conduct Pledge of Allegiance - Chair Lewis**
- III. **Visitors opportunity to be heard - Chair Lewis**
- IV. **Additions to the agenda - Chair Lewis**
- V. **Good News Report - Directors** 2
- VI. **Consent Items - Chair Lewis**
 - A. Minutes, September 2, 2014, Regular School Board Meeting 10
 - B. Personnel Considerations 12
- VII. **Donations - Chair Lewis**
 - A. Resolution Approving Donations 24
- VIII. **Business Manager's Report - Nicolle Roush**
 - A. Review and Approve Payment of Bills 25
 - B. Review and Approve Wire Transfers 32
 - C. Review and Approve Investment Report 41
- IX. **Reports**
 - A. Review and Approve Assurance of Compliance Report 42
 - B. PACES Program Evaluation - Melissa Schaller 48
- X. **Old Business**
 - A. Review Accounts Receivable Aged Invoice Report - Nicolle Roush 71
- XI. **New Business**
 - A. Review Enrollment Counts for Special Education as of October 1, 2014 - Melissa Schaller 74
 - B. Review Enrollment Counts for DCALS/DCALS North as of October 1, 2014 - Eric Van Brocklin 76
 - C. Approval of Classified School Year Contract 2014-2016 - John Christiansen 81
 - D. Recommendations on Insurance Renewals - Nicolle Roush 99
 - E. Review and Approve Temporary Work Agreement Report - John Christiansen 101
- XII. **Adjournment**

SCHOOL BOARD CALENDAR INFORMATION SCHOOL BOARD CALENDAR INFORMATION

October 23, 2014, 8:00 AM - Noon, School Board and Member District Superintendent Retreat

November 5, 2014, 5:15 PM, School Board Meeting, 917 Board Room

Good News
Special Education
October 7, 2014

- The Pathway to EBD Licensure program in conjunction with the University of Minnesota and NE Metro 916 has begun. There are 22 participants currently from five school districts. ISD 917 has 5 people participating and they are pictured below – Brian Moga, Corrine Carnevale, Margo Peterson, Courtney Olson and Katie Collins. They are pictured here on their first night of class which meets for six hours one night a week for eight weeks.



- This past August, 917 Teacher of the Deaf/Hard of Hearing, Sarah Rabe, had the opportunity to attend an advanced level Literacy Camp sponsored by the Minnesota Department of Education and held on the Camp Courage facilities.

Literacy Camp has multiple purposes and serves both campers and educators. Twenty educators receive intensive training from David Koppenhaver and Karen Erikson on how to assess and provide appropriate literacy intervention to students with developmental disabilities. During “literacy times,” two campers are paired with each educator who immediately is able to apply information learned during the training time. Campers all receive a positive literacy experience and go home with an informal assessment and recommendations of where to begin when school resumes in the fall. Campers and educators both often say, “Literacy Camp is so much fun!”

Educators learn how to use the Whole to Part Assessment, which is based on the work of Dr. James Cunningham who is a well-known reading researcher from the University of North Carolina, Chapel Hill. The premise of Cunningham’s Whole to Part Model is that the goal for reading is to be able to read silently with comprehension. The three parts of the model include word identification, language comprehension, and print processing beyond word identification. Word identification is comprised of being able to read words automatically (sight words) as well

as being able to decode unfamiliar words. Language comprehension encompasses knowledge of the world and knowledge of how text works. Print processing is made up of the cognitive tasks of eye movements, making links from printed words directly to their meanings, using inner speech to monitor comprehension, projecting prosody, and integrating all four skills.

By using materials from an informal reading inventory, educators are able to determine which of the three is the area of greatest need and prevents that student from reading with comprehension one level higher. Educators then learn how to provide comprehensive instruction to target each camper's area of greatest need. Sarah and the other educators were able to gain a great deal of insight, assessments and teaching strategies to help support students with developmental disabilities. She looks forward to sharing all she has gained with 917 colleagues.

- Intermediate School District 917 has partnered with the Mobile Pantry through the Open Door Pantry in Eagan. The Mobile Pantry is an innovative approach in bringing food support to those who are in need of food assistance. The Mobile Pantry comes to Cedar SUN & IDEA, DCALS and TESA programs on a pre-arranged schedule, fully stocked with the same wholesome and healthy foods as at the Open Door Pantry. The Mobile Pantry comes to the Cedar SUN & IDEA three times per month. The DCALS and TESA program will be visited one time per month beginning in late October. ISD 917 students will be able to bring food items home with them. Like the Open Door Pantry, 70% of the food offered by the Mobile Pantry is fresh and perishable.
- As some of you may remember, Classroom 105 at Alliance Education Center won "The Legacy of Change Award" last year. This year the students are putting the money to good use. Classroom 105 is working on their transition skills by budgeting at many stores throughout the community and then purchasing the items that will be used in part of a service learning project throughout this school year.

The classroom will be creating items for people in need such as blankets and toiletry kits. In this photo, Room 105 students pose with clay pots that they will be painting and donating to nursing homes in the area.



Here's the photo of John & Eric receiving the grant check from the SSP/IGH Rotary Club from our President David Kendall and the WSP Rotary Club President Grant Westall.

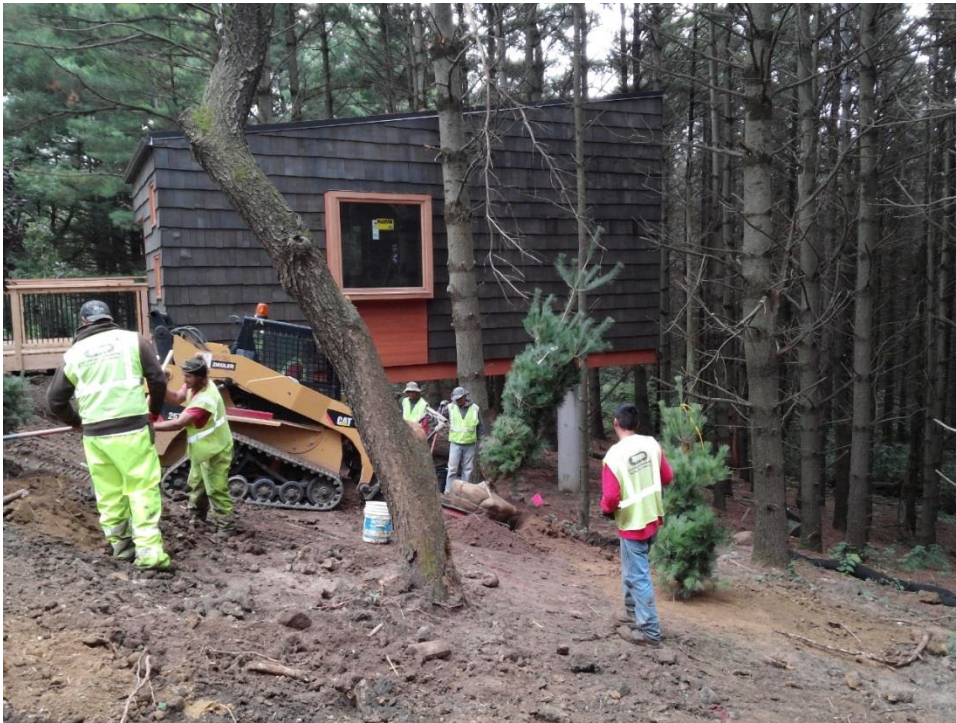


Good News Report
Secondary Programs
10-7-14

1. Enclosed are cabin photos as they did final preps to the outside and also inside photos of the finished cabins. The park grand opening was September 27th and was a huge success. Dakota County management had very nice praises for the work our students achieved especially considering the cold winter weather. We discussed that students had 54 days when the temperature was below zero and two of those weeks it never got above zero, (Brrr). ☺ We talked about the possibility if they build more cabins for the park they would be interested in talking to my program.

Other construction news: The Geometry & Construction along with the Construction Trades class is starting the ('14-'15) 28' x 56' house. Due to the programs move the students have been able to help prep the site with 17 new footings. Also new this year we are trying to pre-sell the house this fall. The thought is to remove it from our inventory before spring and work with the home buyer as a learning experience.

Sincerely,
Paul Landwehr





2. Fundamental Chef Training Students and staff catered Burnsville High School's Hall of Fame Induction event during the first week of classes. We planned, prepped, cooked, transported, set-up, and served a variety of hors d'oeuvres, punch, and coffee to 100 guests and honorees. This was the second year that we had catered this event for this group. Please see attached photo.

Patty LaBeau



3. We have been working in conjunction with DCTC to offer an Academy model of courses that would allow for our students to earn college credit while enrolled in our programs. With this program outlined below we anticipate starting 3 students on October 13th within this program. With success we hope to grow this partnership and process for the future.



BEGIN YOUR CAREER IN
AUTOMOTIVE TECHNOLOGY

Interested in working in automotive technology? Begin your career today by enrolling in Dakota County Technical College's nine month, 18-credit Maintenance & Light Repair certificate.

POTENTIAL EMPLOYERS INCLUDE:

- Dealerships
- Independent Service Shops
- Franchise Repair Shops
- Tire Shops
- Fleet Service and Maintenance Shops

MAINTENANCE & LIGHT REPAIR CERTIFICATE		
AUTM2005	Introduction to Maintenance & Light Repair	1
AUTM2011	Suspension, Steering & Alignment Systems	3
AUTM2025	Brakes	3
AUTM2100	Basic Electricity	1
AUTM2110	Automotive Engine Electrical Systems	3
AUTM2015	Drivetrain, Axles, Automatic & Manual Transmissions	2
AUTM2035	Engine Repair, Heating & Air Conditioning	2
AUTM2045	Engine Performance	2
AUTM2970	Internship	1
TOTAL CREDITS		18

Most of the 18 credits received in the AMLR program are transferable to the Automotive Technician AAS Degree offered at DCTC and the remaining credits may also be transferable to DCTC or other MNSCU institutions through a prior learning credit assessment.

Enroll Today!

TO ENROLL, CONTACT DREW BOATMAN
 651-423-8384 • DREW.BOATMAN@DCTC.EDU



DAKOTA COUNTY TECHNICAL COLLEGE

DCTC.EDU • 1300 145TH STREET, ROSEMOUNT, MN 55068

DCTC is a member of the Minnesota State Colleges and Universities System and an affirmative action, equal opportunity educator/employer.

4.

Save the Dates!

Chef Patty LaBeau, Therese Harper, and their students are gearing up for another year of luncheons that are sure to tickle your tastebuds! We would love to have you come and spend an afternoon with us. Guests come from all over Dakota County and beyond.

***Start times are around 10:30-11:00 AM**
***All luncheons are held at Dakota County Technical College in Rosemount in the Dakota Room**

***Pricing for the Fall, Jack Frost, and Spring luncheons will be \$11.00 per person flat fee**

*Pricing for the May Day Tea will be determined closer to the event.

Mark these on your calendars:

Tuesday 10-28-14: Fall Luncheon

Tuesday January 13, 2015: Jack Frost Luncheon

Tuesday March 10, 2015: Spring Luncheon

Wednesday May 6, 2015: May Day Tea; price TBD

If you have any questions, please call Patty or Therese at 651-423-8441.

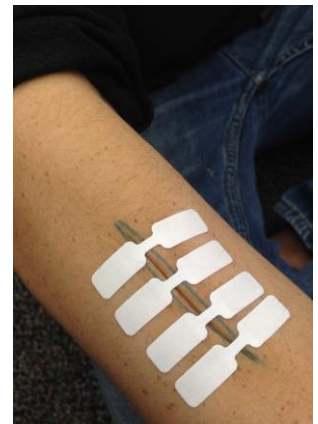
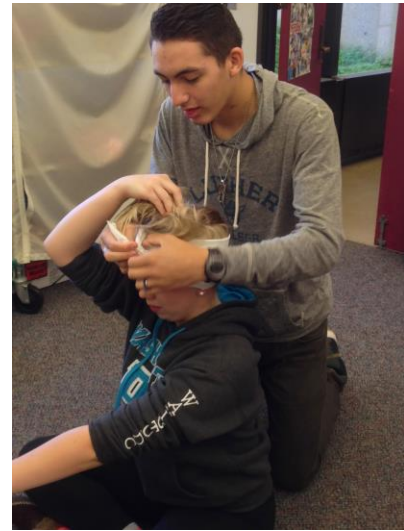
More information and menus will be distributed soon.

GOOD NEWS

MEDICAL CAREERS

MEDICAL-SCIENCE

Medical Careers and Med-Science are excited to share that we have completed our American Heart Association First Aid course and have “Certified 44” students who completed the class.



McKenna Mayer demonstrating a “tube gauze” application on her father at our successful Open House!

INTERMEDIATE SCHOOL DISTRICT 917

A School Board Meeting of the Intermediate School District 917 School Board was held on Tuesday, September 2, 2014, at 1300 145th Street East, Rosemount, MN 55068.

Members Present: Dick Bergstrom, Bob Erickson, Dan Cater, Ron Hill, Jill Lewis, Deb Clark, Vanda Pressnall, Melissa Sauser, Joanne Mansur, and ex-officio member Superintendent John Christiansen.

Members Absent: none.

Also Present: Nicolle Roush, Melissa Schaller, and Linda Berg

School Board Chair Jill Lewis called the meeting to order at 5:15 PM.

There were no visitors to be heard.

The good news reports were presented.

1. Motion by Ron Hill, seconded by Melissa Schaller, to approve the consent items, as presented. All present voted aye. Motion carried.
 - **Minutes:** August 19, 2014, Regular School Board Meeting
 - **Minutes:** July 1, 2014, Organizational School Board Meeting
 - **Personnel:** *New Hires:* Lauren Dame, Classroom Assistant, effective August 28, 2014. Ashley Estis, Classroom Assistant, effective August 28, 2014. Danielle Estis, Classroom Assistant, effective August 28, 2014. Breanne Harken, Classroom Assistant, effective August 28, 2014. Teresa Kane, Classroom Assistant, effective August 28, 2014. Amber Minick, Classroom Assistant, effective August 28, 2014. Sharlene Nagle, Classroom Assistant, effective August 28, 2014. Cosmas Onyambu, Classroom Assistant, effective August 28, 2014. Robin Rockenback, Classroom Assistant, effective August 28, 2014. Stacey Ruud, Classroom Assistant, effective August 28, 2014. Jennifer Schmidt, Health Associate, effective August 28, 2014. Cassandra Sommervold, Classroom Assistant, effective August 28, 2014. *Rehires:* Joel Anderson, Classroom Assistant, effective August 28, 2014. *Change in Status:* Debra Piper, Sign Language Interpreter, leave of absence effective August 28, 2014, until released by physician to return to work. *Resignations and terminations:* Lamin Dibba, Classroom Assistant, effective August 28, 2014. Amanda Sterna, Classroom Assistant, effective August 22, 2014.
2. Motion by Ron Hill, seconded by Dick Bergstrom, to approve the bills from August 13, 2014 to August 27, 2014, and the wire transfers, as presented by the Business Manager. All present voted aye. Motion carried.
3. Motion by Deb Clark, seconded by Dick Bergstrom, to approve the Administrative Operational Actions and Goals for 2014-2015, as presented. (Addendum A.) All present voted aye. Motion carried.
4. Motion by Dan Cater, seconded by Melissa Sauser, to approve the Classified Full Year Contract 2014-2016, as presented. (Addendum B.) All present voted aye. Motion carried.
5. Motion by Joanne Mansur, seconded by Bob Erickson, to adjourn the meeting. All present voted aye. Motion carried.

There being no further business the meeting adjourned at 5:35 P.M.

The next regular School Board Meeting will be Tuesday, October 7, 2014, in the 917 Board Room at Dakota County Technical College at 5:15 PM.

Clerk

**SUMMARY OF PERSONNEL ITEMS RECOMMENDED
FOR ACTION AT BOARD MEETING OF OCTOBER 7, 2014**

NEW HIRES:

Angela Adelmann, Classroom Assistant, effective August 28, 2014 (from Student Assistant to Classroom Assistant).

Amanda Burr, Program Assistant, effective August 28, 2014.

Tywander Ejiogu, Program Assistant, effective August 28, 2014.

Kimberly Lindelien, Administrative Assistant I, effective September 2, 2014.

Danielle LaFrance, Classroom Assistant, effective September 29, 2014.

Sarah Ludden, Classroom Assistant, effective August 28, 2014.

John Pereda, Guidance Counselor, effective September 29, 2014.

Nathanael Steller, Classroom Assistant, effective August 28, 2014.

Ashlie Tisland, Classroom Assistant, effective August 28, 2014.

Shelley Wessman, Classroom Assistant, effective August 28, 2014.

CHANGE IN STATUS:

Vickie Bjerke, Accounts Payable Clerk, Medical Leave effective November 13, 2014, with a return date of January 5, 2015.

Cassandra Howlett, Classroom Assistant, Maternity Disability Leave effective on or about December 12, 2014, with a return date on or about February 9, 2015.

Sarah Ideen, Special Education Teacher, Maternity Disability Leave effective on or about November 22, 2014, with a return date on or about January 19, 2015.

Kelly Proulx, Special Education Teacher, Maternity Disability Leave effective on or about December 1, 2014, with a return date on or about March 27, 2015.

**SUMMARY OF PERSONNEL ITEMS RECOMMENDED
FOR ACTION AT BOARD MEETING OF OCTOBER 7, 2014
(continued)**

RESIGNATIONS & TERMINATIONS:

Nancy Engel, Teacher of the Visually Impaired, effective June 7, 2013.

Shannon Fuhrmann, Guidance Counselor-DCALS, effective September 9, 2014.

Brandy Green, Program Assistant, effective October 13, 2014.

Breanne Harken, Classroom Assistant, effective September 3, 2014.

Kyle Reiter, Classroom Assistant, effective August 15, 2014.

To Bd 10/7/14

DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION

DATE: September 10, 2014	Teaching Licenses Held:
NAME: Angela Adelman	
Position: Classroom Assistant	
College: Secondary: Special Education: x District:	Recommended Salary : \$15.99 hourly
	Employment Date: 8/28/14

Education:

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Northfield High	Yes	Generals	Diploma
Technical College	Rasmussen	Yes	Child Develop.	AA
College				
Other				

Business/Industry Work Experience:

Employer (most recent first)	From	To	Position/Responsibilities
Community Assist. Living	2/10	8/10	House Aide
Young Rembrandts	1/10	8/10	Art teacher for afterschool program
New Horizons	9/07	1/09	Child Care
ISD 917	8/12	9/14	Student Assistant

Total Years Business/Industry Work Experience 7

Teaching Experience:

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

Remarks:

Angela will be a classroom assistant in the SUN Program at Cedar School.

To Bd 10/7/2014

DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION

DATE: 9-2-14	Teaching Licenses Held:
NAME: Amanda Burr	
Position: Classroom Assistant	
College: Secondary: Special Education: x District:	Recommended Salary : \$ 15.99
	Employment Date: 8-28-14

Education:

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Hastings High	Yes	Generals	Diploma
Technical College				
College	Inver Hills Community College	Yes	Associate of Science	AA
Other				

Business/Industry Work Experience:

Employer (most recent first)	From	To	Position/Responsibilities
REM River Bluffs	1/10	Current	Direct Service Specialist
Valerie Howell	8/07	8/09	Nanny
Dakota County Receiving	9/98	12/99	Tech.

Total Years Business/Industry Work Experience 7 yrs.

Teaching Experience:

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

Remarks:

Amanda will be a program assistant at YTP.

To Bd. 10/7/2014

DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION

DATE 9-2-14	Teaching Licenses Held:
NAME: Tywander Ejiogu	
Position: Program Assistant	
College: Secondary: Special Education: x District:	Recommended Salary : \$ 15.99
	Employment Date: 8-28-14

Education:

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	William Harper	Yes	Generals	Diploma
Technical College				
College				
Other				

Business/Industry Work Experience:

Employer (most recent first)	From	To	Position/Responsibilities
Rochester Schools	9/05	2/13	Paraprofessional
Alpha Services	6/11	7/12	Program Coordinator
Allied Barton Security	5/03	2/04	Security

Total Years Business/Industry Work Experience 11

Teaching Experience:

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

Remarks:

Tywander will be a program assistant at YTP.

To Bd 10/7/14

DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION

DATE: September 30, 2014	Teaching Licenses Held:
NAME: Danielle LaFrance	
Position: Classroom Assistant	
College: Secondary: Special Education: <input checked="" type="checkbox"/> District:	Recommended Salary : \$ 15.99
	Employment Date: 9 29 14

Education:

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Apple Valley High	Yes	Generals	Diploma
Technical College				
College	MN State, Winona	Yes	Physical Ed/Health	BA
Other				

Business/Industry Work Experience:

Employer (most recent first)	From	To	Position/Responsibilities
Teachers on Call	5/13	Current	Substitute Teacher/Para
Apple Valley High	11/13	2/14	Assistant Gymnastics Coach
Anna's Bananas	6/13	11/13	Tator Teacher

Total Years Business/Industry Work Experience 1

Teaching Experience:

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

Remarks:

Danielle will be a classroom assistant in the PACES Program at Cherry View Elementary.

To Bd 10/7/14

DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION

DATE: September 11, 2014	Teaching Licenses Held:
NAME: Kimberly Lindelien	
Position: Admin. Asst. 1	
College: Secondary: Special Education: x District:	Recommended Salary : \$ 18.43
	Employment Date: 9/2/14

Education:

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Wayzata High	Yes	Generals	Diploma
Technical College				
College				
Other				

Business/Industry Work Experience:

Employer (most recent first)	From	To	Position/Responsibilities
H&R	2/14	4/14	Customer Service
ISD 196	9/01	8/12	Career Center, Health Clerk

Total Years Business/Industry Work Experience 11

Teaching Experience:

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

Remarks:

Kimberly will be an administrative assistant 1 at Cedar School.

To Bd. 10/7/2014

DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION

DATE: 9-2-14	Teaching Licenses Held:
NAME: Sarah Ludden	
Position: Classroom Assistant	
College: Secondary: Special Education: x District:	Recommended Salary : \$ 16.37
	Employment Date:

Education:

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Ellsworth High	Yes	Generals	Diploma
Technical College				
College				
Other				

Business/Industry Work Experience:

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Business/Industry Work Experience

Teaching Experience:

Employer (most recent first)	From	To	Position/Responsibilities
Midwest Independent Living	7/14	Current	Independent Living Specialist
ISD 622	9/11	Current	Paraprofessional
Professional Associate of Rehab	9/08	7/11	Placement Specialist
Stepping Out	10/10	5/11	Direct Care

Total Years Experience 4

Remarks:

Sarah will be a classroom assistant at Cedar School in the SUN Program.

To Bd 10/7/14

DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION

DATE: September 17, 2014	Teaching Licenses Held:
NAME: Nathanael Steller	
Position: Classroom Assistant	
College: Secondary: Special Education: x District:	Recommended Salary : \$16.37
	Employment Date: 8-28-14

Education:

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Home School, Mpls	Yes	Generals	Diploma
Technical College				
College	Bethlehem College	Yes	Theology	BA
Other				

Business/Industry Work Experience:

Employer (most recent first)	From	To	Position/Responsibilities
Lifeworks	8/11	Current	PCA
Partners in Community Supports	6/13	Current	PCA
Creative Kidstuff	7/10	6/14	Floor Leader

Total Years Business/Industry Work Experience 4

Teaching Experience:

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

Remarks:

Nathanael will be a classroom assistant in the SUN Program located at Cedar School.

To Bd 10/7/2014

DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION

DATE: September 10, 2014	Teaching Licenses Held:
NAME: Ashlie Tisland	
Position: Classroom Assistant	
College: Secondary: Special Education: x District:	Recommended Salary : \$15.99 hrly
	Employment Date: 8/28/14

Education:

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Farmington High	Yes	Generals	Diploma
Technical College				
College				
Other				

Business/Industry Work Experience:

Employer (most recent first)	From	To	Position/Responsibilities
ISD 192	3/14	6/14	Paraprofessional
Teavana	3/14	Current	Team Member

Total Years Business/Industry Work Experience 1

Teaching Experience:

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

Remarks:

Ashlie will be a classroom assistant in the PACES Program at Meadowview Elementary replacing Amanda Sterna.

To Bd 10/7/14

DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION

DATE: September 10, 2014	Teaching Licenses Held:
NAME: Shelley Wessman	
Position: Classroom Assistant	
College: Secondary: Special Education: <input checked="" type="checkbox"/> District:	Recommended Salary : \$15.99
	Employment Date: 9/3/14

Education:

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Washburn High School	Yes	Generals	Diploma
Technical College				
College	University of MN	Yes	Rec/Park/ Leisure	BS
Other				

Business/Industry Work Experience:

Employer (most recent first)	From	To	Position/Responsibilities
FedEx	8/01	5/13	Sales Assistant

Total Years Business/Industry Work Experience 12

Teaching Experience:

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

Remarks:

Shelley will be a classroom assistant in the PACES Program located at Meadowview Elementary.

To Bd 10/7/14

DISTRICT 917 CANDIDATE SUMMARY--EMPLOYMENT RECOMMENDATION

DATE: September 29, 2014	Teaching Licenses Held: Guidance Counselor
NAME: John Kenneth Pereda	
Position: Guidance Counselor at DCALS and DCALS North	
Please circle one: Secondary <input checked="" type="checkbox"/> Special Education <input type="checkbox"/> District Office <input type="checkbox"/>	Recommended Salary: \$48,931.00 Prorated to \$42,258.59
	Employment Date: September 29, 2014

Education:

	Institution	Graduated (yes or no)	Major	Degree/Diploma
High School	Winona Senior High School	yes		
Technical College	Rochester Community Technical College		Nursing	A.S
College	Winona State	Yes	Psychology	B.A.
	Winona State	Yes	School Guidance Counselor	M.S. Ed
Other				

Business/Industry Work Experience:

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Business/Industry Work Experience _____

Teaching Experience:

Employer (most recent first)	From	To	Position/Responsibilities
Rochester Public Schools	01/2012	Present	Substitute Teacher
Minneapolis Public Schools	8/2012	11/2013	School Guidance Counselor
Lincoln Elementary School	12/2009	2/2012	School Guidance Counselor
Hibbing High School	12/2009	2/2012	School Guidance Counselor

Total Years Teaching Experience 3.0

Remarks:

Intermediate School District #917 School Board

Resolution to Accept Donations

Board member _____ introduced the following Resolution:

RESOLVED, that the School Board of Intermediate School District 917 accept the following donations, as indicated below, in the amount of \$130.

1. Donation of \$130 to the PACES Program from Keith Koentopf of Farmington to be used for student needs.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and upon vote being taken thereon, the following voted in favor thereof:

And the following voted against the same: none.

Whereupon said resolution was declared duly passed and adopted.

Date Board Approved: _____

CHECK #	TYPE	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	CHECK STATUS
317124	S	\$561.40	09/05/14	23203	0	ACCELERATED TECHNOLOGIES	OUTSTANDING
317125	S	\$160.00	09/05/14	22543	0	ACCU CUT	OUTSTANDING
317126	S	\$330.93	09/05/14	23725	0	ADVANCED IMAGING SOLUTIONS	OUTSTANDING
317127	S	\$490.96	09/05/14	22907	0	AMSAN BRISSMAN-KENNEDY	OUTSTANDING
317128	S	\$370.00	09/05/14	24083	0	BOOTH LAW GROUP	OUTSTANDING
317129	S	\$317.50	09/05/14	21623	0	CADAN COMPUTERS	OUTSTANDING
317130	S	\$238.87	09/05/14	21674	1	CENTURYLINK	OUTSTANDING
317131	S	\$300.00	09/05/14	24085	0	COURTNEY HOLMES	OUTSTANDING
317132	S	\$587.82	09/05/14	22238	1	DISCOUNT SCHOOL SUPPLY	OUTSTANDING
317133	S	\$51.48	09/05/14	00096	1	ECM PUBLISHERS/DAKOTA COUNTY TRIBUNE	OUTSTANDING
317134	S	\$345.90	09/05/14	20307	1	ENABLING DEVICES/TOYS FOR SPEC CHILD	OUTSTANDING
317135	S	\$110.06	09/05/14	24075	0	ENVIRONMENTS	OUTSTANDING
317136	S	\$245.80	09/05/14	23880	0	ESPECIAL NEEDS, LLC	OUTSTANDING
317137	S	\$81.00	09/05/14	22005	0	ESPESETH, JERI	OUTSTANDING
317138	S	\$1099.00	09/05/14	24079	0	FLAGSHIP RECREATION LLC	OUTSTANDING
317139	S	\$173.37	09/05/14	16391	0	HARRIS COMMUNICATIONS	OUTSTANDING
317140	S	\$1702.40	09/05/14	21007	0	INT SCH DIST 287	OUTSTANDING
317141	S	\$298.66	09/05/14	21834	0	LAKESHORE LEARNING MATERIALS	OUTSTANDING
317142	S	\$44.55	09/05/14	08517	0	LILLIE SUBURBAN NEWSPAPER, INC	OUTSTANDING
317143	S	\$111.90	09/05/14	10641	0	LINGUI SYSTEMS, INC	OUTSTANDING
317144	S	\$110.08	09/05/14	23917	0	MARCO INC	OUTSTANDING
317145	S	\$1163.14	09/05/14	23690	0	OUTDOOR IMAGES, INC	OUTSTANDING
317146	S	\$50.00	09/05/14	23779	1	PARK NICOLLET FOUNDATION	OUTSTANDING
317147	S	\$332.30	09/05/14	23784	1	PATTERSON MEDICAL	OUTSTANDING
317148	S	\$115.50	09/05/14	23677	0	PROFESSIONAL CRISIS MANAGEMENT ASSOCIATION	OUTSTANDING
317149	S	\$739.03	09/05/14	00623	0	REPUBLIC SERVICES	OUTSTANDING
317150	S	\$402.00	09/05/14	11070	0	RIFTON EQUIPMENT	OUTSTANDING
317151	S	\$131.76	09/05/14	29040	0	SAM'S CLUB	OUTSTANDING
317152	S	\$737.15	09/05/14	20620	3	SCHOOL SPECIALTY INC.	OUTSTANDING
317153	S	\$2378.87	09/05/14	23054	0	SIMPLEXGRINNELL	OUTSTANDING
317154	S	\$181.90	09/05/14	22464	0	SUNSHINE COTTAGE	OUTSTANDING
317155	S	\$244.88	09/05/14	21191	0	SUPER DUPER SCHOOL CO	OUTSTANDING
317156	S	\$468.75	09/05/14	24043	0	TEAMWORKS INTERNATIONAL	OUTSTANDING
317157	S	\$35.60	09/05/14	19767	2	TECUNIT	OUTSTANDING
317158	S	\$669.00	09/05/14	23595	0	THE MCDOWELL AGENCY, INC	OUTSTANDING
317159	S	\$7760.00	09/05/14	00643	0	TIES	OUTSTANDING
317160	S	\$93.66	09/05/14	21123	0	TIME FOR KIDS	OUTSTANDING
317161	S	\$1003.68	09/05/14	22521	0	TST CREATIVE CATERING	OUTSTANDING
317162	S	\$652.50	09/05/14	24084	0	TWO MEN AND A TRUCK	OUTSTANDING
317163	S	\$600.00	09/05/14	23870	0	UNIVERSITY OF OREGON	OUTSTANDING
317164	S	\$456.70	09/05/14	20330	0	WASTE MANAGEMENT	OUTSTANDING
317165	S	\$6268.71	09/05/14	19389	0	WELLS FARGO	OUTSTANDING
317166	S	\$1704.00	09/05/14	21857	4	DEPARTMENT OF HUMAN SERVICES	OUTSTANDING
317167	S	\$14719.16	09/05/14	10857	0	IND SCH DIST 194	OUTSTANDING
317168	S	\$9280.68	09/05/14	21305	0	SPECIAL SCHOOL DIST #6	OUTSTANDING
317169	S	\$1006.34	09/11/14	23406	0	ACCELERATIONS EDUCATIONAL SOFTWARE	OUTSTANDING
317170	S	\$493.32	09/11/14	23725	0	ADVANCED IMAGING SOLUTIONS	OUTSTANDING
317171	S	\$1046.95	09/11/14	19645	0	APPLE COMPUTER, INC	OUTSTANDING
317172	S	\$116.44	09/11/14	21611	0	AUTISM SHOP	OUTSTANDING
317173	S	\$640.80	09/11/14	21866	0	DAKOTA COUNTY TECH COLLEGE	OUTSTANDING
317174	S	\$420.15	09/11/14	02866	0	DAKOTA ELECTRIC ASSN	OUTSTANDING
317175	S	\$14377.11	09/11/14	24074	0	DAVIS PUBLICATIONS, INC	OUTSTANDING

Intermedate School Dist 917
 CHECK REGISTER FOR BANK 01 - WELLS FARGO BANK
 DATE RANGE: 09/01/14 - 10/02/14

CHECK #	TYPE	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	CHECK STATUS
317176	S	\$278.00	09/11/14	19401	0	DEX MEDIA EAST, INC.	OUTSTANDING
317177	S	\$261.36	09/11/14	20620	0	EPS LITERACY & INTERVENTION	OUTSTANDING
317178	S	\$963.88	09/11/14	03079	0	FRONTIER COMMUNICATIONS	OUTSTANDING
317179	S	\$340.52	09/11/14	22631	0	GOVCONNECTION	OUTSTANDING
317180	S	\$143.12	09/11/14	07751	1	HASTINGS STAR GAZETTE	OUTSTANDING
317181	S	\$16958.90	09/11/14	23297	0	INNOVATIVE OFFICE SOLUTIONS	UNISSUED
317182	S		09/11/14	23297	0	UNISSUED	OUTSTANDING
317183	S	\$2756.25	09/11/14	21007	0	INT SCH DIST 287	OUTSTANDING
317184	S	\$10.20	09/11/14	24088	0	KRISTINE BROWN	OUTSTANDING
317185	S	\$363.00	09/11/14	22778	0	LOFFLER BUSINESS SYSTEMS	OUTSTANDING
317186	S	\$538.13	09/11/14	23917	1	MARCO INC	OUTSTANDING
317187	S	\$10.00	09/11/14	18091	0	MASE	OUTSTANDING
317188	S	\$482.82	09/11/14	14116	0	MENARDS	OUTSTANDING
317189	S	\$1494.12	09/11/14	23761	0	MIDWEST SPECIAL INSTRUMENTS, CORP	OUTSTANDING
317190	S	\$200.00	09/11/14	24090	0	MSC-SOUTHEAST TECHNICAL	OUTSTANDING
317191	S	\$500.00	09/11/14	23752	0	NORTHSTAR MUDJACKING & MORE LLC	OUTSTANDING
317192	S	\$4561.72	09/11/14	20568	1	OFFICE DEPOT	OUTSTANDING
317193	S		09/11/14	20568	0	UNISSUED	UNISSUED
317194	S		09/11/14	20568	0	UNISSUED	UNISSUED
317195	S	\$368.28	09/11/14	22654	0	PEARSON ASSESSMENTS/NCS PEARSON	OUTSTANDING
317196	S	\$1663.72	09/11/14	18869	0	RIVERSIDE PUBLISHING CO	OUTSTANDING
317197	S	\$97048.84	09/11/14	13162	2	SCHOLASTIC, INC	OUTSTANDING
317198	S	\$717.59	09/11/14	20620	3	SCHOOL SPECIALTY INC.	OUTSTANDING
317199	S	\$3852.12	09/11/14	15713	0	SOUTHPAW ENTERPRISES	OUTSTANDING
317200	S	\$305.36	09/11/14	21191	0	SUPER DUPER SCHOOL CO	OUTSTANDING
317201	S	\$137.06	09/11/14	23942	0	TEACHERS ON CALL	OUTSTANDING
317202	S	\$616.69	09/15/14	40022	0	AXA EQUITABLE LIFE INS CO	OUTSTANDING
317203	S	\$1504.80	09/15/14	29026	0	EDUCATION MN ESI BILLING TRUST	OUTSTANDING
317204	S	\$4391.25	09/15/14	40060	0	FIDELITY INVSTMT TAX-EX SVC CO	OUTSTANDING
317205	S	\$675.01	09/15/14	40021	0	ING LIFE INSURANCE	OUTSTANDING
317206	S	\$64.00	09/15/14	21651	0	NCPERS MINNESOTA	OUTSTANDING
317207	S	\$119.03	09/15/14	29972	0	RELATED SERVICES NURSES ESP	OUTSTANDING
317208	S	\$641.67	09/15/14	40071	0	WADDELL & REED INC	OUTSTANDING
317209	S	\$484.00	09/18/14	12615	0	ABLENET INC.	OUTSTANDING
317210	S	\$5623.75	09/18/14	23201	0	ADVANCED WIRELESS COMMUNICATIONS	OUTSTANDING
317211	S	\$29650.00	09/18/14	23997	1	AMERICAN COMPENSATION INSURANCE COMPANY	OUTSTANDING
317212	S	\$1985.20	09/18/14	05886	1	ANCHOR PAPER COMPANY	OUTSTANDING
317213	S	\$13967.44	09/18/14	19720	0	APPLE VALLEY BUSINESS CENTER LTD	OUTSTANDING
317214	S	\$705.70	09/18/14	02424	0	CAROLINA BIOLOGICAL SUPPLY	OUTSTANDING
317215	S	\$137.83	09/18/14	21674	0	CENTURYLINK	OUTSTANDING
317216	S	\$24.63	09/18/14	16244	3	CUB FOODS	OUTSTANDING
317217	S	\$87.54	09/18/14	00096	1	ECM PUBLISHERS/DAKOTA COUNTY TRIBUNE	OUTSTANDING
317218	S	\$791.36	09/18/14	03079	0	FRONTIER COMMUNICATIONS	OUTSTANDING
317219	S	\$96.00	09/18/14	40075	0	HITESMAN & WOLD, PA	OUTSTANDING
317220	S	\$1563.93	09/18/14	23419	0	HORIZON SOFTWARE INTERNATIONAL, LLC	OUTSTANDING
317221	S	\$23701.78	09/18/14	09592	0	IND SCH DIST 191	OUTSTANDING
317222	S	\$755.55	09/18/14	23297	0	INNOVATIVE OFFICE SOLUTIONS	OUTSTANDING
317223	S	\$3000.00	09/18/14	24091	0	INTERACT GROUP INC	OUTSTANDING
317224	S	\$2800.00	09/18/14	22974	0	MLA ARCHITECTS PLANNERS	OUTSTANDING
317225	S	\$350.00	09/18/14	21266	3	MN DAPE LEADERSHIP COMMITTEE	OUTSTANDING
317226	S	\$108.34	09/18/14	23258	0	MN ENERGY RESOURCES CORPORATION	OUTSTANDING
317227	S	\$11600.00	09/18/14	12831	0	NCS PEARSON INC	OUTSTANDING

REPORT: CHECKREG 002 AP Check Register Bank 01 BOARD
 Intermediate School Dist 917
 CHECK REGISTER FOR BANK 01 - WELLS FARGO BANK
 DATE RANGE: 09/01/14 - 10/02/14

CHECK #	TYPE	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	CHECK STATUS
317228	S	\$834.00	09/18/14	20568	1	OFFICE DEPOT	OUTSTANDING
317229	S	\$685.00	09/18/14	24089	0	OUT SOURCE PROJECTS	OUTSTANDING
317230	S	\$84.96	09/18/14	20376	0	PELLICCI ACE HARDWARE	OUTSTANDING
317231	S	\$174.90	09/18/14	06806	0	PRO-ED	OUTSTANDING
317232	S	\$1622.25	09/18/14	11070	0	RIFTON EQUIPMENT	OUTSTANDING
317233	S	\$10814.60	09/18/14	23398	1	RIVERPORT INSURANCE COMPANY	OUTSTANDING
317234	S	\$957.18	09/18/14	13162	3	SCHOLASTIC, INC	OUTSTANDING
317235	S	\$2889.71	09/18/14	20620	3	SCHOOL SPECIALTY INC.	OUTSTANDING
317236	S	\$4523.06	09/18/14	23942	0	TEACHERS ON CALL	OUTSTANDING
317237	S	\$101.00	09/18/14	23595	0	THE MCDOWELL AGENCY, INC	OUTSTANDING
317238	S	\$563.76	09/18/14	23621	0	THE WEEK	OUTSTANDING
317239	S	\$334.91	09/18/14	00643	0	TIES	OUTSTANDING
317240	S	\$1440.00	09/18/14	23814	0	TRIG LIFE SERVICES	OUTSTANDING
317241	S	\$142.00	09/18/14	01895	0	TWIN CITY FILTER	OUTSTANDING
317242	S	\$400.00	09/18/14	23870	0	UNIVERSITY OF OREGON	OUTSTANDING
317243	S	\$215440.50	09/25/14	15216	2	360 COMMUNITIES	OUTSTANDING
317244	S	\$123.00	09/25/14	23725	0	ADVANCED IMAGING SOLUTIONS	OUTSTANDING
317245	S	\$55.00	09/25/14	22690	0	ALVARADO, GINA M	OUTSTANDING
317246	S	\$850.94	09/25/14	22907	0	AMSAN BRISSMAN-KENNEDY	OUTSTANDING
317247	S	\$599.00	09/25/14	19645	0	APPLE COMPUTER, INC	OUTSTANDING
317248	S	\$190.00	09/25/14	23294	0	ASPEX SOLUTIONS	OUTSTANDING
317249	S	\$1914.25	09/25/14	18827	1	BESTER BROS	OUTSTANDING
317250	S	\$131.25	09/25/14	23891	0	BRIDGET MEYERS	OUTSTANDING
317251	S	\$104.00	09/25/14	21623	0	CADAN COMPUTERS	OUTSTANDING
317252	S	\$35.10	09/25/14	02424	0	CAROLINA BIOLOGICAL SUPPLY	OUTSTANDING
317253	S	\$84.68	09/25/14	19803	0	CENTERPOINT ENERGY	OUTSTANDING
317254	S	\$2654.23	09/25/14	22698	0	CORPORATE HEALTH SYSTEMS	OUTSTANDING
317255	S	\$53.50	09/25/14	23270	0	EDGE ENTERPRISES INC	OUTSTANDING
317256	S	\$295.67	09/25/14	24093	0	GASKET GUY	OUTSTANDING
317257	S	\$948.74	09/25/14	22631	0	GOVCONNECTION	OUTSTANDING
317258	S	\$1275.00	09/25/14	24001	0	INFRANITY INC	OUTSTANDING
317259	S	\$490.00	09/25/14	21007	6	INT SCH DIST 287	OUTSTANDING
317260	S	\$1200.00	09/25/14	23320	0	KAREN CASS FELLING, M.A., LP	OUTSTANDING
317261	S	\$164.12	09/25/14	23917	1	MARCO INC	OUTSTANDING
317262	S	\$1630.70	09/25/14	13407	0	MCKESSON MEDICAL	OUTSTANDING
317263	S	\$260.00	09/25/14	23670	0	MDVI	OUTSTANDING
317264	S	\$984.72	09/25/14	23568	0	MEDI-CAR	OUTSTANDING
317265	S	\$41.90	09/25/14	23996	0	MEDICAREBLUE RX	OUTSTANDING
317266	S	\$40.00	09/25/14	21115	0	MN DEPT OF PUBLIC SAFETY	OUTSTANDING
317267	S	\$1036.22	09/25/14	20568	1	OFFICE DEPOT	OUTSTANDING
317268	S	\$1041.20	09/25/14	20868	0	OFFICE OF ENTERPRISE TECHNOLOGY	OUTSTANDING
317269	S	\$7507.00	09/25/14	22670	0	PARKOS CONSTRUCTION CO	OUTSTANDING
317270	S	\$127.56	09/25/14	22654	0	PEARSON ASSESSMENTS/NCS PEARSON	OUTSTANDING
317271	S	\$206.38	09/25/14	22746	0	PRESTIGE BOX CORP	OUTSTANDING
317272	S	\$352.17	09/25/14	06806	0	PRO-ED	OUTSTANDING
317273	S	\$1086.09	09/25/14	23874	0	REINHART FOODSERVICE, LLC	OUTSTANDING
317274	S	\$673.80	09/25/14	23179	0	SCHOOL OFFITERS	OUTSTANDING
317275	S	\$7968.00	09/25/14	24070	0	STEINBRECHER PAINTING, INC	OUTSTANDING
317276	S	\$4016.25	09/25/14	24092	0	STRIVVEN MEDIA, LLC	OUTSTANDING
317277	S	\$1200.00	09/25/14	23828	0	SUPPORTING SUCCESS F/CHILDREN W/HEARING LOSS	OUTSTANDING
317278	S	\$8128.39	09/25/14	23942	0	TEACHERS ON CALL	OUTSTANDING
317279	S	\$123.84	09/25/14	20999	3	VERIZON WIRELESS	OUTSTANDING

CHECK #	TYPE	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	CHECK STATUS
317280	S	\$129.79	09/25/14	19929	0	WIESER EDUCATIONAL	OUTSTANDING
317281	S	\$2771.39	09/25/14	02776	0	XCEL ENERGY	OUTSTANDING
317282	S	\$1571.28	09/30/14	40072	0	AFLAC	OUTSTANDING
317283	S	\$616.69	09/30/14	40022	0	AXA EQUITABLE LIFE INS CO	OUTSTANDING
317284	S	\$1000.05	09/30/14	21866	0	DAKOTA COUNTY TECH COLLEGE	OUTSTANDING
317285	S	\$1588.14	09/30/14	29026	0	EDUCATION MN ESI BILLING TRUST	OUTSTANDING
317286	S	\$4282.92	09/30/14	40060	0	FIDELITY INVSTMT TAX-EX SVC CO	OUTSTANDING
317287	S	\$573.98	09/30/14	40017	0	O.P.E.I.U., LOCAL 12	OUTSTANDING
317288	S	\$267.16	09/30/14	23901	0	OFFICE OF THE ATTORNEY GENERAL	OUTSTANDING
317289	S	\$135.23	09/30/14	29972	0	RELATED SERVICES NURSES ESP	OUTSTANDING
317290	S	\$76.09	09/30/14	29207	0	U.S. DEPARTMENT OF EDUCATION	OUTSTANDING
317291	S	\$320.84	09/30/14	28803	2	VOIDED	VOIDED
317292	S	\$641.67	09/30/14	40071	0	WADDELL & REED INC	OUTSTANDING
317293			10/02/14		0	UNISSUED	UNISSUED
317294			10/02/14		0	UNISSUED	UNISSUED
317295			10/02/14		0	UNISSUED	UNISSUED
317296			10/02/14		0	UNISSUED	UNISSUED
317297			10/02/14		0	UNISSUED	UNISSUED
317298			10/02/14		0	UNISSUED	UNISSUED
317299			10/02/14		0	UNISSUED	UNISSUED
317300			10/02/14		0	UNISSUED	UNISSUED
317301			10/02/14		0	UNISSUED	UNISSUED
317302			10/02/14		0	UNISSUED	UNISSUED
317303			10/02/14		0	UNISSUED	UNISSUED
317304			10/02/14		0	UNISSUED	UNISSUED
317305			10/02/14		0	UNISSUED	UNISSUED
317306			10/02/14		0	UNISSUED	UNISSUED
317307			10/02/14		0	UNISSUED	UNISSUED
317308			10/02/14		0	UNISSUED	UNISSUED
317309			10/02/14		0	UNISSUED	UNISSUED
317310			10/02/14		0	UNISSUED	UNISSUED
317312	S	\$837.37	10/01/14	23725	0	ADVANCED IMAGING SOLUTIONS	OUTSTANDING
317313	S	\$2514.11	10/01/14	23678	0	AMAZON.COM, LLC	OUTSTANDING
317314			10/01/14	23678	0	UNISSUED	UNISSUED
317315	S	\$473.13	10/01/14	22907	0	AMSAN BRISSMAN-KENNEDY	OUTSTANDING
317316	S	\$300.00	10/01/14	19645	0	APPLE COMPUTER, INC	OUTSTANDING
317317	S	\$62.85	10/01/14	21674	0	CENTURYLINK	OUTSTANDING
317318	S	\$238.87	10/01/14	21674	1	CENTURYLINK	OUTSTANDING
317319	S	\$1209.90	10/01/14	06276	0	CITY OF ROSEMOUNT	OUTSTANDING
317320	S	\$110.00	10/01/14	24095	0	COSTCO	OUTSTANDING
317321	S	\$53.38	10/01/14	21635	0	DAWN SIGN PRESS	OUTSTANDING
317322	S	\$841.74	10/01/14	00103	1	DELEGARD TOOL CO	OUTSTANDING
317323	S	\$107.12	10/01/14	24075	0	ENVIRONMENTS	OUTSTANDING
317324	S	\$1020.31	10/01/14	03079	0	FRONTIER COMMUNICATIONS	OUTSTANDING
317325	S	\$1234.00	10/01/14	24019	0	GLOBAL COMMUNICATIONS WIRING & SERVICES	OUTSTANDING
317326	S	\$1856.48	10/01/14	22631	0	GOVCONNECTION	OUTSTANDING
317327	S	\$125.29	10/01/14	01433	0	GRAINGER W W INC.	OUTSTANDING
317328	S	\$66.55	10/01/14	22193	0	HANDWRITING WITHOUT TEARS	OUTSTANDING
317329	S	\$629.30	10/01/14	13450	8	IND SCH DIST 200	OUTSTANDING
317330	S	\$1160.77	10/01/14	23297	0	INNOVATIVE OFFICE SOLUTIONS	OUTSTANDING
317331	S	\$110.08	10/01/14	23917	1	MARCO INC	OUTSTANDING
317332	S	\$194.00	10/01/14	14116	0	MENARDS	OUTSTANDING

Intermediate School Dist 917
 CHECK REGISTER FOR BANK 01 - WELLS FARGO BANK
 DATE RANGE: 09/01/14 - 10/02/14

CHECK #	TYPE	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	CHECK STATUS
317333	S	\$200.00	10/01/14	24087	0	NORCENTRONIX DISTRIBUTING	OUTSTANDING
317334	S	\$888.60	10/01/14	20568	1	OFFICE DEPOT	OUTSTANDING
317335	S		10/01/14	20568	0	UNISSUED	UNISSUED
317336	S	\$71.25	10/01/14	00257	0	PITNEY BOWES	OUTSTANDING
317337	S	\$90.46	10/01/14	00257	2	PITNEY BOWES	OUTSTANDING
317338	S	\$15.92	10/01/14	29040	0	SAM'S CLUB	OUTSTANDING
317339	S	\$187.63	10/01/14	29040	0	SAM'S CLUB	OUTSTANDING
317340	S	\$823.04	10/01/14	29040	0	SAM'S CLUB	OUTSTANDING
317341	S	\$5339.38	10/01/14	24080	1	SCHOOL OUTLET	OUTSTANDING
317342	S	\$2625.00	10/01/14	24094	0	SOUTHWEST METRO EDUCATIONAL CO	OUTSTANDING
317343	S	\$201.84	10/01/14	10981	0	TARGET BANK	OUTSTANDING
317344	S	\$6900.41	10/01/14	23942	0	TEACHERS ON CALL	OUTSTANDING
317345	S	\$2.97	10/01/14	00450	0	TERRY'S HARDWARE	OUTSTANDING
317346	S	\$334.00	10/01/14	07543	0	TIERNEY BROS. INC	OUTSTANDING
317347	S	\$5946.35	10/01/14	19389	0	WELLS FARGO	OUTSTANDING
317348	S	\$320.84	10/02/14	28803	2	VOYA	OUTSTANDING
706601	E	\$35.60	09/11/14	99999	9354	BECKER, LINDA IRENE	OUTSTANDING
706602	E	\$19.04	09/11/14	99999	10832	BERGSTROM, RICHARD	OUTSTANDING
706603	E	\$57.12	09/11/14	99999	9771	BOHNET, LOREEN M.	OUTSTANDING
706604	E	\$35.00	09/11/14	99999	10762	BYER-RAJPUT, ANNE	OUTSTANDING
706605	E	\$73.36	09/11/14	99999	8873	BUDACH, DON JAMES	OUTSTANDING
706606	E	\$12.32	09/11/14	99999	9723	CATER, DANNY GARY	OUTSTANDING
706607	E	\$101.92	09/11/14	99999	9301	CLARK, DEBORAH MAE	OUTSTANDING
706608	E	\$81.20	09/11/14	99999	10771	ERICKSON, ROBERT	OUTSTANDING
706609	E	\$179.00	09/11/14	99999	9187	FRIEST, SUSAN NORMA	OUTSTANDING
706610	E	\$140.65	09/11/14	99999	8341	HETLAND, JENNIFER AMY	OUTSTANDING
706611	E	\$15.68	09/11/14	99999	10624	HILL, RON	OUTSTANDING
706612	E	\$176.96	09/11/14	99999	9468	LANGENFELD, CORY LEE	OUTSTANDING
706613	E	\$35.00	09/11/14	99999	10867	LEWIS, ASHLEY	OUTSTANDING
706614	E	\$61.60	09/11/14	99999	8287	LEWIS, JILL E	OUTSTANDING
706615	E	\$35.00	09/11/14	99999	10593	MABERY, SAYRAJAYNE	OUTSTANDING
706616	E	\$20.16	09/11/14	99999	10868	MANSUR, JOANNE	OUTSTANDING
706617	E	\$100.60	09/11/14	99999	1775	MCNAMARA, JOAN MARIE	OUTSTANDING
706618	E	\$35.00	09/11/14	99999	10521	NWOKEUKU, PATILJO	OUTSTANDING
706619	E	\$100.60	09/11/14	99999	4458	PIPER, DEBRA S.	OUTSTANDING
706620	E	\$127.68	09/11/14	99999	9177	PRESSNALL, VANDA JOY	OUTSTANDING
706621	E	\$9.52	09/11/14	99999	10770	SAUSER, MELISSA	OUTSTANDING
706622	E	\$77.84	09/11/14	99999	9915	SCHALLER, MELISSA	OUTSTANDING
706623	E	\$6.00	09/11/14	99999	10860	SPEEDLING, KAITLIN	OUTSTANDING
706624	E	\$19.32	09/11/14	99999	10860	SPEEDLING, KAITLIN	OUTSTANDING
706625	E	\$35.00	09/11/14	99999	10860	SPEEDLING, KAITLIN	OUTSTANDING
706626	E	\$59.53	09/11/14	99999	10375	THOMAS, TAYLOR	OUTSTANDING
706627	E	\$10.08	09/11/14	99999	10861	TURZYNSKI, ADRIENNE	OUTSTANDING
706628	E	\$89.00	09/11/14	99999	10861	TURZYNSKI, ADRIENNE	OUTSTANDING
706629	E	\$35.00	09/11/14	99999	10861	TURZYNSKI, ADRIENNE	OUTSTANDING
706630	E	\$6.00	09/11/14	99999	10756	VAN BROCKLIN, ERIC	OUTSTANDING
706631	E	\$25.20	09/11/14	99999	9608	WEIS, COLLEEN FRANCES	OUTSTANDING
706632	E	\$20.00	09/11/14	99999	8877	ASMUS, JOAN SCHAEFER	OUTSTANDING
706633	E	\$45.00	09/24/14	99999	8873	BUDACH, DON JAMES	OUTSTANDING
706634	E	\$90.00	09/24/14	99999	9679	CHRISTIANSEN, JOHN MAXWELL	OUTSTANDING
706635	E	\$90.00	09/24/14	99999	9702	GARRETSON, PAMELA VICK	OUTSTANDING
706636	E	\$90.00	09/24/14	99999			OUTSTANDING

CHECK #	TYPE	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	CHECK STATUS
706637	E	\$90.00	09/24/14	99999	8341	HETLAND, JENNIFER AMY	OUTSTANDING
706638	E	\$90.00	09/24/14	99999	6145	KYLLO, KITRI LARSON	OUTSTANDING
706639	E	\$90.00	09/24/14	99999	9468	LANGENFELD, CORY LEE	OUTSTANDING
706640	E	\$90.00	09/24/14	99999	8628	ROUSH, NICOLLE KATHERI	OUTSTANDING
706641	E	\$90.00	09/24/14	99999	9915	STALLER, MELISSA	OUTSTANDING
706642	E	\$90.00	09/24/14	99999	10405	STOLL, DAVID L.	OUTSTANDING
706643	E	\$20.00	09/24/14	99999	9068	SWANEY, AMY LYNN	OUTSTANDING
706644	E	\$90.00	09/24/14	99999	10756	VAN BROCKLIN, ERIC	OUTSTANDING
706645	E	\$20.00	09/24/14	99999	9883	ZEHNDER, SCOTT MICHAEL	OUTSTANDING
706646	E	\$10.64	09/24/14	99999	10838	ADIX, STEPHANIE	OUTSTANDING
706647	E	\$6.72	09/24/14	99999	9573	BEATTIE, JEAN	OUTSTANDING
706648	E	\$5.60	09/24/14	99999	9127	BAUER, CARIE ANN	OUTSTANDING
706649	E	\$45.92	09/24/14	99999	8686	BERG, LINDA JO	OUTSTANDING
706650	E	\$2.10	09/24/14	99999	9771	BOHNERT, LOREEN M.	OUTSTANDING
706651	E	\$448.65	09/24/14	99999	3063	BRITTAIN, DONNA MAE	OUTSTANDING
706652	E	\$5.60	09/24/14	99999	9903	BRUCE, JANET	OUTSTANDING
706653	E	\$125.00	09/24/14	99999	10762	BYER-RAJPUT, ANNE	OUTSTANDING
706654	E	\$53.42	09/24/14	99999	10762	BYER-RAJPUT, ANNE	OUTSTANDING
706655	E	\$225.68	09/24/14	99999	9755	FRISQUE, SHERILYN FAYE	OUTSTANDING
706656	E	\$191.52	09/24/14	99999	9702	GARRETTSON, PAMELA VICK	OUTSTANDING
706657	E	\$507.92	09/24/14	99999	7088	GREENFIELD, DONNA GAYLE	OUTSTANDING
706658	E	\$127.68	09/24/14	99999	8341	HETLAND, JENNIFER AMY	OUTSTANDING
706659	E	\$44.46	09/24/14	99999	9496	IRELAND, KATHLEEN ELIZAB	OUTSTANDING
706660	E	\$5.60	09/24/14	99999	10905	KANE, TERESA	OUTSTANDING
706661	E	\$254.24	09/24/14	99999	3472	LENTSCH-MURRAY, ROSEMARY HELEN	OUTSTANDING
706662	E	\$15.68	09/24/14	99999	9919	OJARD, SELINA	OUTSTANDING
706663	E	\$62.16	09/24/14	99999	9589	PETERSEN, JENNIFER MAE	OUTSTANDING
706664	E	\$242.59	09/24/14	99999	10763	PFISTERER, EMILY	OUTSTANDING
706665	E	\$15.12	09/24/14	99999	9914	RHEIN, KENT E.	OUTSTANDING
706666	E	\$29.12	09/24/14	99999	8628	ROUSH, NICOLLE KATHERI	OUTSTANDING
706667	E	\$79.99	09/24/14	99999	10780	SOBOTKA, JOSEPH	OUTSTANDING
706668	E	\$7.10	09/24/14	99999	10517	STROMBERG, RHIANON	OUTSTANDING
706669	E	\$29.68	09/24/14	99999	9482	VRIEZE, JANEI LYNN	OUTSTANDING
706670	E	\$113.68	09/24/14	99999	6232	WEILAND, MARY ELIZABETH	OUTSTANDING
92001274	W	\$2354.18	09/02/14	40027	0	AMERIPRISE FINANCIAL ADVISORS	OUTSTANDING
92001276	W	\$78.31	09/02/14	22698	0	CORPORATE HEALTH SYSTEMS	OUTSTANDING
92001277	W	\$25279.60	09/03/14	40006	0	EXECUTIVE DIRECTOR	OUTSTANDING
92001278	W	\$883.34	09/02/14	40026	0	HORACE MANN LIFE INS	OUTSTANDING
92001279	W	\$154175.64	09/02/14	40037	0	INTERNAL REVENUE SERVICE	OUTSTANDING
92001280	W	\$235.00	09/02/14	40058	0	MN DEPT OF REVENUE (C)	OUTSTANDING
92001281	W	\$25331.38	09/02/14	40003	0	MN DEPT OF REVENUE	OUTSTANDING
92001283	W	\$68848.26	09/03/14	40005	0	STATE TREASURER, TRA	OUTSTANDING
92001284	W	\$7944.31	09/02/14	23474	0	THE BANCORP BANK	OUTSTANDING
92001285	W	\$3180.57	09/02/14	40033	0	VARIABLE ANNUITY LIFE INS CO	OUTSTANDING
92001286	W	\$614.51	09/02/14	28803	2	VOYA	OUTSTANDING
92001287	W	\$2329.18	09/16/14	40027	0	AMERIPRISE FINANCIAL ADVISORS	OUTSTANDING
92001288	W	\$3509.52	09/22/14	22698	0	CORPORATE HEALTH SYSTEMS	OUTSTANDING
92001289	W	\$33.14	09/22/14	22698	0	CORPORATE HEALTH SYSTEMS	OUTSTANDING
92001290	W	\$1150.62	09/05/14	22698	0	CORPORATE HEALTH SYSTEMS	OUTSTANDING
92001291	W	\$86.10	09/15/14	22698	0	CORPORATE HEALTH SYSTEMS	OUTSTANDING
92001292	W	\$40284.87	09/10/14	30132	0	DELTA DENTAL OF MINNESOTA	OUTSTANDING
92001293	W	\$30435.19	09/17/14	40006	0	EXECUTIVE DIRECTOR	OUTSTANDING

Intermediate School Dist 917
 CHECK REGISTER FOR BANK 01 - WELLS FARGO BANK
 DATE RANGE: 09/01/14 - 10/02/14

CHECK #	TYPE	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	CHECK STATUS	
92001294	W	\$1043.34	09/16/14	40026	0	HORACE MANN LIFE INS	OUTSTANDING	
92001295	W	\$151005.70	09/19/14	40037	0	INTERNAL REVENUE SERVICE	OUTSTANDING	
92001296	W	\$5568.85	09/04/14	24031	0	KANSAS CITY LIFE INSURANCE COMPANY	OUTSTANDING	
92001297	W	\$252915.26	09/04/14	21088	0	MEDICA	OUTSTANDING	
92001298	W	\$121.50	09/16/14	21704	0	MN CHLD SUPPORT PAYMENT CENTER	OUTSTANDING	
92001299	W	\$24600.23	09/16/14	40003	0	MN DEPT OF REVENUE	OUTSTANDING	
92001300	W	\$357.34	09/16/14	40058	0	MN DEPT OF REVENUE (C)	OUTSTANDING	
92001301	W	\$424682.58	09/15/14	40001	0	PAYROLL ACCT #3805704197	OUTSTANDING	
92001302	W	\$62460.58	09/17/14	40005	0	STATE TREASURER, TRA	OUTSTANDING	
92001303	W	\$8395.15	09/16/14	23474	0	THE BANCORP BANK	OUTSTANDING	
92001304	W	\$3203.15	09/16/14	40033	0	VARIABLE ANNUITY LIFE INS CO	OUTSTANDING	
92001305	W	\$614.51	09/16/14	28803	2	VOYA	OUTSTANDING	
TOTAL # OF ISSUED CHECKS: 300							TOTAL AMOUNT	1961968.87
TOTAL # OF VOIDED CHECKS: 1							TOTAL AMOUNT	320.84
TOTAL # OF UNISSUED CHECKS: 23								

RECORDED

Date: September 19, 2014

To: FOR EFT INPUT

From: Becky Edson
Payroll Clerk

Subject: Flex Plan ACH Transfer for Flex Benny Card Reimbursement for 9/15 to 9/19/14

Transferred From Wells Fargo Bank Account Number xxxxxx2167 \$33.14
Corporate Health Systems Inc Vendor # 22698

Charge to:	Amount	
10-215-39	\$33.14	
10-215-40	\$0.00	
10-215-42	\$0.00	
Total	\$33.14	proof \$0.00

cc: Payroll Insurance Payment File
Date Bank Account to be debited 9/22/2014 \$33.14

Authorized Signature  Date 9-22-14

Date: September 18, 2014

To: Accountns Payable

From: Becky Edson
Payroll Clerk

Invoice nbr: 33267638
Date: 9/13/2014
Member ID: 803601310

ECOPY

Subject: RX - Trexler

Issue a Check in the amount of \$ 41.90

Payable to:
Medicare Blue RX
(Oct 2014)

Vendor #

Charge to:

Amount

20-005-420-000-221-220

\$41.90

Total

\$41.90

proof

\$0.00

Authorized Signature 

Date 9-18-14

Date: September 18, 2014

To: FOR EFT INPUT

From: Becky Edson
Payroll Clerk

Subject: Flex Plan ACH Transfer for Flex Reimbursement for 2014

Transferred From Wells Fargo Bank Account Number xxxxxx2167 \$3,509.52
Corporate Health Systems Inc Vendor # 22698

Charge to:	Amount	
10-215-39	\$1,756.89	
10-215-40	\$300.00	
10-215-42	\$1,452.63	
Total	\$3,509.52	proof \$0.00

cc: Payroll Insurance Payment File
Date Bank Account to be debited 9/22/2014 \$3,509.52

Authorized Signature  Date 9-18-14

TO: Nicolle Roush DATE: 09/18/2014
Business Manager

FROM: Becky Edson
Payroll/Fringe Benefits Technician

SUBJECT: EFT for pay period ending Sept 15, 2014

Amerprise Vendor #40027	2,329.18
PERA Vendor #40006	30,435.19
Horace Mann Vendor #40026	1,043.34
TRA Vendor #40005	62,881.70
VALIC (Variable Annuity Life) Vendor #40033	3,203.15
Minnesota Dept. of Revenue Vendor # 40003	24,600.23
Internal Revenue Service Vendor Nbr 40037	151,005.70
Payroll Acct #XXXXXXX4197 Vendor #40001	424,682.58
Bancorp Vendor # 23474	8,395.15
VOYA (MSRS) Vendor # 28803-2	614.51
MN Child Support Vendor #21704	121.50
MN Dept Revenue Vendor (Garnishment) #40058	357.34

Total Electronic Funds Transfer was made in the amount of \$ 709,669.57

Authorized Signature  Date 9-18-14

Date: September 12, 2014

To: FOR EFT INPUT

From: Becky Edson
Payroll Clerk


LCOT /

Subject: Flex Plan ACH Transfer for Flex Benny Card Reimbursement for Sept 8 - Sept 12, 2014

Transferred From Wells Fargo Bank Account Number xxxxxx2167 \$86.10
Corporate Health Systems Inc Vendor # 22698

Charge to:	Amount	
10-215-39	\$86.10	
10-215-40	\$0.00	
Total	\$86.10	proof \$0.00

cc: Payroll Insurance Payment File
Date Bank Account to be debited 9/15/2014 \$86.10

Authorized Signature  Date 9-15-14

COPY

Date: September 5, 2014

To: FOR EFT INPUT

From: Becky Edson
Payroll Clerk

Subject: Flex Plan ACH Transfer for Flex Reimbursement for 2014

Transferred From Wells Fargo Bank Account Number xxxxxx2167 \$1,150.62
Corporate Health Systems Inc Vendor # 22698

Charge to:	Amount	
10-215-39	\$193.23	
10-215-40	\$957.39	
Total	\$1,150.62	proof \$0.00

cc: Payroll Insurance Payment File
Date Bank Account to be debited 9/5/2014 \$1,150.62

Authorized Signature  Date 9-8-14

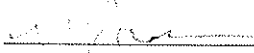
TO: Nicolle Roush DATE: 08/27/2014
 Business Manager

FROM: Becky Edson
 Payroll/Fringe Benefits Technician

SUBJECT: EFT for pay period ending August 29, 2014

Amperprise Financial Vendor #40027	\$ 2,354.18
Horance Mann Vendor #40026	\$ 883.34
PERA - Executive Director Vendor #40006	\$ 25,279.60
TRA - State Treasurer Vendor #40005	\$ 68,848.26
VALIC (Variable Annuity Life) Vendor #40033	\$ 3,180.57
Minnesota Dept. of Revenue Vendor # 40003	\$ 25,331.38
Internal Revenue Service Vendor Nbr 40037	\$ 154,175.64
Payroll Acct #XXXXXX4197 Vendor #40001	\$ 427,306.34
Bancorp Vendor #23474	\$ 7,944.31
CITISTREETMN (MSRS) Vendor # 28803-2	\$ 614.51
MN Dept of Revenue - Garnishments Vendor #40058	\$ 235.00

Total Electronic Funds Transfer was made in the amount of \$ 716,153.13

Authorized Signature  Date 8-2-14

COPY

Date: August 29, 2014

To: FOR EFT INPUT

From: Becky Edson
Payroll Clerk

Subject: Flex Plan ACH Transfer for Flex Benny Card Reimbursement for 8/25 to 8/28/14

Transferred From Wells Fargo Bank Account Number xxxxxx2167 \$120.00
Corporate Health Systems Inc Vendor # 22698

Charge to:	Amount	
10-215-39	\$120.00	
10-215-40	\$0.00	
Total	\$120.00	proof \$0.00

cc: Payroll Insurance Payment File
Date Bank Account to be debited 8/29/2014 \$120.00

Authorized Signature  Date 9-2-14

COPI

Date: August 29, 2014

To: FOR EFT INPUT

From: Becky Edson
Payroll Clerk

Subject: Flex Plan ACH Transfer for Flex Benny Card Reimbursement for 8/29/14

Transferred From Wells Fargo Bank Account Number xxxxxx2167 \$78.31
Corporate Health Systems Inc Vendor # 22698

Charge to:	Amount	
10-215-39	\$78.31	
10-215-40	\$0.00	
Total	\$78.31	proof \$0.00

cc: Payroll Insurance Payment File
Date Bank Account to be debited 9/2/2014 \$78.31

Authorized Signature  Date 9-2-14

INTERMEDIATE SCHOOL DISTRICT 917
 SCHOOL BOARD REPORT OF
 CONSOLIDATED INVESTMENTS (GENERAL & BUILDING)
 AUG 2014

ACCOUNT NAME	ACCT NO	BEGINNING BALANCE	PURCHASES CREDITS	SALES TRANSFERS	INVESTMENT FEES	INTEREST EARNED	ENDING BALANCE	YEAR TO DATE INTEREST EARNED
1 MSDLAF + MAX	01	1,258,560.32	0.42	0.00	0.00	49.99	1,258,610.73	88.44
2 MSDLAF	01	0.42	0.00	0.42	0.00	0.00	0.00	0.00
MSDLAF FIXED (CD's, Term, Comm)	01	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3 WELLS FARGO SAVINGS ACCT	01	3,400,668.39	0.00	650,000.00	0.00	83.97	2,750,752.36	170.62
4 WELLS FARGO PORTFOLIO	01	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL		4,659,229.13	0.42	650,000.42	0.00	133.96	4,009,363.09	259.06

EXPLANATION: Lines 1 through 4 above are School District Investments complying with the requirements of Minnesota Statutes 118.01, 471.56 and 475.66. Lines 1 through 2 represent portfolios of investments made with Minnesota School Liquid Assets Fund plus (MSDLAF+) and are explained along with line 4 below.

1. MSDMAX is MSDLAF'S "Max Portfolio" and includes pooled investments plus banker's acceptances, commercial paper, repurchase agreements and US Government obligations.
2. MSDLAF is MSDLAF'S primary clearing "Money Market" fund. All fixed rate investments (FRI) clear through this account as do maturities, interest, and fees.
3. WELLS FARGO is a Savings Account.
4. WELLS FARGO PORTFOLIO includes pooled investments plus banker's acceptances, commercial paper, repurchase agreements and US Government obligations

NOTE: August 2014 Average MSDLAF Liquid Rate was .03% and the MSDLAF+MAX Average Rate was .05%.
 The MSDLAF CD Average Rate was 0%. The Average Wells Fargo Savings Rate was .03%.

NR:vw



Assurance of Compliance

ED-00199-07 Assurance Of Compliance with State and Federal Law Prohibiting Discrimination

0917-06 INTERMEDIATE SCHOOL DISTRICT 917 -INFORMATION NEEDED TO EVIDENCE COMPLIANCE- Fiscal Year: 14-15

* - indicates required fields.

Identification Information

Contact Person:*		Title:*
John Christiansen		Superintendent
Phone:*	Fax:*	Email:*
6514238214	651-423-8781	john.christiansen@isd917

Coordinator Identification Information

	Human Rights Coordinator	Title IX Coordinator	504 Coordinator
Name*	Don Budach	Don Budach	Don Budach
Telephone Number*	651-423-8426	651-423-8426	651-423-8426
Fax Number*	651-423-8781	651-423-8781	651-423-8781
E-Mail Address*	don.budach@isd917.k12	don.budach@isd917.k12	don.budach@isd917.k12

Document Submittal Verification

Does MDE have current and accurate copies of the following documents?
Please submit any policies revised during the last year.

Document	Submitted?*	Will be Mailed by This Date: (required if not submitted, must be of format MM/DD/YYYY)
Current Harassment and Violence policy	<input checked="" type="radio"/> Yes <input type="radio"/> No	
Current Hazing Policy	<input checked="" type="radio"/> Yes <input type="radio"/> No	
Current 504 Grievance Procedures	<input checked="" type="radio"/> Yes <input type="radio"/> No	

Current Title IX Grievance Procedures

 Yes No

Current Inclusion Education Plan (Curriculum)

 Yes No

District Compliance Requirements Checklist

Check all statements in which the district has complied with the state and federal requirements prohibiting discrimination.

All fields are required

State Human Rights Act Requirements:

- The district has developed, posted throughout every building, published in all student and employee handbooks and discussed with students and employees a policy prohibiting sexual, racial and religious harassment and violence.
- The district has developed, disseminated and posted a grievance procedure providing prompt and equitable resolution of a complaint regarding harassment and violence.
- Students are assigned to required and elective health, physical education, industrial arts, vocational, home economics, music and all other courses without regard to race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, disability, and sexual orientation.
- Students are treated equally regardless of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, disability, sexual orientation in regard to extracurricular activities, insurance benefits, health services, pregnancy, employment assistance, honors or awards, rules for behavior and dress codes.
- All testing and appraisal materials are non-biased and normed and validated for the purpose for which they were intended without regard to gender, disability and race.

Federal Section 504 Requirements (Prohibition of Discrimination Based on Disability):

- The district has developed and disseminated a 504 policy that notifies participants, beneficiaries, applicants and employees that it does not discriminate on the basis of disability.
- The district has developed and disseminated a 504 grievance procedure that incorporates appropriate due process standards and provides for the prompt and equitable resolution of complaints alleging any action prohibited by Section 504.
- The district has developed and disseminated procedures for impartial hearing and reviews of 504 issues.
- The district has appointed a 504 coordinator and disseminated his/her name and telephone number.

Federal Title IX Requirements (Prohibition of Discrimination Based on Sex):

- The district has developed and disseminated a Title IX policy which includes continuing steps to notify participants, beneficiaries,

applicants and employees that it does not discriminate on the basis of sex.

The district has developed and disseminated a Title IX grievance procedure providing prompt and equitable resolution of a complaint in these matters.

The district has appointed a Title IX coordinator and disseminated his/her name and telephone number.

The district has developed a written policy which specifies that pregnant and/or married students shall not be excluded from any educational program or activity except when the student requests voluntarily to participate in a separate portion of the program or activity.

A medical certificate is required of pregnant students, only if it is also required for all other students with physical and/or emotional conditions currently under the care of a doctor.

The district has no athletic programs or all district athletic programs are designated for and opened to members of both sexes on an equal basis, except when separate teams are necessary in grades seven and above or for 12 years old and older, to provide equal opportunity to members of both sexes.

The district has no athletic programs or equity is assured annually in all areas, such as equipment and supplies, scheduling games and practice times, travel, overnight and per diem allowances, coaching expertise, assignment and compensation of coaches, athletic facilities, locker rooms and publicity if the district provides separate teams for each sex.

NOTE: When data entry is complete, click "Submit" to send data to The State Department of Education.

INSTRUCTIONS: Pursuant to Minnesota Rules 3535.2500, each school board shall annually submit to the Commissioner of Education, a statement of compliance with state and federal laws prohibiting discrimination and provide the designated supporting information to assure that statement. Complete this form as directed and submit it to the Minnesota Department of Education annually by November 15. Retain a copy for your files.

IDENTIFICATION INFORMATION

Intermediate School District 917		0917	
<hr/>		<hr/>	
School District Name		District Number	
Dr. John Christiansen	Superintendent	651-423-8214	651-423-8781
<hr/>	<hr/>	<hr/>	<hr/>
Name of District Contact	Title	Telephone No.	Fax No.

STATEMENT OF ASSURANCE

The undersigned hereby affirm that the above named school district is in compliance with the following state and federal laws prohibiting discrimination:

Federal Laws

1. The Minnesota Human Rights Act (Minn. Stat. § 363A), which prohibits discrimination in education programs and activities on grounds of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, sexual orientation, disability or age.
2. Title VI of the Civil Rights Act of 1964 (42 USC 2000d, et. seq.; 34 C.F.R. Part 100), which provides that no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the district receives federal financial assistance.
3. Title VII of the Civil Rights Act of 1964 (42 USC 2000e, et. seq.; P.L. 88-352), as amended by the Equal Employment Opportunity Act of 1972 (P.L. 92-261), which prohibits discrimination in employment because of an individual's race, color, religion, sex, or national origin.
4. Title VII of the Civil Rights Act of 1964 Pregnancy Discrimination Act (within Title VII) (42 USC § 2000 e(k)).
5. Title IX of the Education Amendments of 1972 (20 USC § 1681; 34 C.F.R. Part 106), which prohibits discrimination on the basis of sex in education programs and activities receiving or benefiting from federal financial assistance.
6. The Age Discrimination in Employment Act of 1967 (29 USC § 621; 42 USC § 6101; 29 C.F.R. Part 860), which prohibits discrimination on the basis of age (over 40 years).
7. Section 504 of the Rehabilitation Act of 1973 (34 C.F.R. part 104) prohibiting discrimination on the basis of disability.
8. The American with Disabilities Act (42 USC § 12101, et seq.), also prohibiting discrimination on the basis of disability.
9. Denial of Equal Educational Opportunity Prohibited (20 USC § 1703).
10. The Fair Housing Act (42 USC § 3601 et seq.; 24 C.F.R. part 100).
11. The Age Discrimination Act (42 USC § 6101 and 6102; 45 C.F.R. part 100).
12. Prohibition of Discrimination Based on Blindness (20 USC § 1684).

State Laws

1. Minnesota Statutes, section 121A.03, which requires school districts to have a policy prohibiting sexual/racial/religion harassment and violence which applies to students, teachers, administrators and other school personnel.
2. Minnesota Statutes, section 121A.04, which prohibits sex discrimination in athletic programs.
3. Minnesota Rules, part 3500.0550, relating to the Inclusive Educational Program Plan.
4. Minnesota Rules, Chapter 3535, relating to equality of educational opportunity and school desegregation, and prohibition of discriminatory practices.

This assurance is given in consideration of and for the purpose of obtaining any and all federal grants, loans, contracts, property, discounts, or other federal and state financial assistance extended after the date hereof to the district by the U.S. Department of Education and the Minnesota Department of Education (MDE), including installment payments after such date of application for federal financial assistance and state aid allotments which were approved before such date. The district recognizes and agrees that such federal and state financial assistance will be extended in reliance on the representations, supporting information required by Minnesota Statutes, section 127A.42, subdivision 3, and agreements made in this assurance. This assurance is binding on the district and the persons whose signatures appear below and who are authorized to sign on behalf of the district.

Furthermore, the undersigned hereby affirm that access to, or a current copy of, each of these laws is available in each building in the district and that parents, district staff, and students have been informed annually and in writing of how they may access these laws free of charge. Additionally, the undersigned hereby affirms that the information provided on this form is accurate and complete.

Note: Charter schools are responsible for knowing which state requirements apply to them under Minnesota Statutes section 124D.10, Subd. 7-8.

Signature - School District Superintendent

Date

Signature - President or Chairperson of School Board

Date

Signature - Clerk of School Board

Date

This form may be signed electronically. MDE may request verification of an electronic signature.



Intermediate School District 917

Program Evaluation Report
**Program Alternative for Communication and
Socialization (PACES)**

1300 145th Street East - Rosemount, MN
www.isd917.k12.mn.us

Table of Contents

Introduction.....3

Mission, Vision, Values of Department of Special Education4

Goals of Department of Special Education4

Staff Development Summary.....5

Goal of Program Evaluation6

Program Organizational Chart6

Program Descriptions.....6

Data7

 Students served 7

 Enrollment 8

 Student Demographics..... 8

 Staff..... 13

Program Evaluation15

 Locations 15

 Students by resident district for each location..... 15

 Site evaluation 15

 Curriculum utilized..... 16

 Performance Measures..... 17

 Suspensions..... 21

 Restrictive Procedures 21

 Behavioral Systems 21

 Quality Indicators for Environmental Management..... 21

 Behavior Management 21

 Affective Education 22

 Individualization & Personalization 22

 Academics 22

 Career/Life Skills 22

Goals23

Next Steps23

Introduction

Laws were passed by the Minnesota Legislature in the late 1960s establishing Intermediate School Districts. In 1967, chapter 822, as amended, established Intermediate School District 287; in 1969, chapter 775, as amended, established Intermediate School District 916; and also in 1969, chapter 1060, as amended, established Intermediate School District 917. The purpose for establishing the Intermediates was to offer integrated services for secondary, postsecondary, and adult students in the areas of vocational education, special education, and other authorized services. All intermediate school districts separated from the technical colleges with which they were associated in 1995 when MNSCU merged.

Chapter 136D of the Minnesota Statutes further details Intermediate School Districts. 136D.81 through 136D.94 specifically pertains to Intermediate School District 917. There are many other references to Intermediate School Districts in statute.

The school board for Intermediate School District 917 was established in February of 1970. The school board of Intermediate School District 917 is comprised of a representative of each of its member districts. Typically individuals appointed to the board are current or past board members in the member district they represent.

The first superintendent of the district took office on July 1, 1970. Intermediate School District 917 has had five superintendents:

- Harold Grudem (1970-1982)
- Donald McGuire (1982-1989)
- Roger Norsted (1989-2000)
- Bill Larson (2000-2005)
- John Christiansen (2005-present)

There have been three directors of special education for Intermediate School District 917.

- Curt Thorstenson (1972-1984)
- Dan Sullivan (1984-2008)
- Melissa Schaller (2008-present)

Intermediate School District 917 serves the low incidence needs of students from nine member school districts in the southeastern metropolitan area. These districts include Bloomington, Burnsville, Farmington, Hastings, Inver Grove Heights, Lakeville, Randolph, South St. Paul and West St. Paul. As space permits, referrals are accepted from other districts for programming. Membership in Intermediate School District 917 has been fairly consistent. In 1996 the Rosemount-Apple Valley-Eagan School District (ISD 196) withdrew from the district with the intent of providing services to their students independently. This was the first time an intermediate experienced the withdrawal of a member district. In 2011, the Bloomington Public School District (ISD 271) transitioned their membership from Intermediate School District 287 to Intermediate School District 917. This was the first occasion a district switched intermediate district membership.

Programs and services are offered because member school districts desire comprehensive program options and efficient special education services that can be offered cooperatively under the direction of Intermediate School District 917.

Mission, Vision, Values of Department of Special Education

Whereas, public education is a fundamental right of all children and youth and whereas, every person is entitled to an equal opportunity to obtain an education, the School Board of Intermediate School District 917 upholds the following beliefs as a basis for program decisions:

- Students are to be valued equally.
- All students can learn, including students with disabilities.
- Individual education plans are to be developed through cooperation of resident district staff, Intermediate School District 917 staff and parents/guardians on the basis of varied sources of information. These individual education plans shall portray a comprehensive and accurate view of a student, his or her abilities and needs including transitional issues important to settings that the student will experience after graduation as well as extended school year.
- Students with disabilities must be served in an environment appropriate to their educational needs. We believe that providing services to students with disabilities in integrated settings is determined by individual student needs and should be practiced and encouraged when that setting will foster appropriate educational growth.
- Educators from the resident school districts and Intermediate School District 917 must cooperate with each other and other human service agencies in order to achieve comprehensive student centered services.
- Because the school district in which the student resides is legally responsible for the special education services provided to the student, District 917 must also be responsive to the expectations of that district.

Goals of Department of Special Education

Achievement

Increase achievement of all learners served.

1. Promote and support the use of data-driven decision-making techniques to monitor progress and drive instruction.
2. Align curriculum to state standards and ensure an articulated scope and sequence by program.
3. Continue to train staff in due process, standards-based IEPs, specialized instructional strategies focused on reading and areas specific to re-licensure.
4. Develop model for program evaluation and begin the process with a focus on SUN and PACES.

Relationships

Increase the trust and confidence of all school districts served by Intermediate School District 917.

1. Work to strengthen avenues of communication.
2. Continue to develop and foster relationships with community agencies to address student needs including county collaborations.

Integrity of the organization

Use resources strategically to advance our mission. Structure ourselves so that we can adapt to our changing environment.

1. Explore ways to recruit and retain quality special education staff including development of a stronger mentorship program and enhancing consistencies in the evaluation process.
2. Develop district model for school psychology and social work services.
3. Study enhancements for efficient Third Party Billing processes.
4. Continue to develop and refine operating procedures.
5. Continue to update space/site projection to ensure effective special education programs for member districts while also considering efficient operations for the district.

Staff Development Summary

August workshop for 2012-13 included the following trainings:

Due Process

- I-PLAN
- Standards-Based IEPs and State Testing
- IEP Team Training
- Planning and Writing Evaluation Reports
- FBA and BIPs
- Evaluation update

Data

- Data Collection: Tools for Use for Academics and Behavior Intervention
- NCI
- Beyond Rewards and Consequences: Understanding Behavior Responses in Students with Neurobiological Disorders
- Self-Regulation Strategies
- Trauma
- Faces of Bullying

Technology

- I-CUE
- Report Cards
- Third Party Billing

Assistive Technology

- I'll Show You My App If You Show Me Yours...
- Ready, SETT, Go!
- Sensory Supports for Engaged Learning

Transition

- Transitions: Where Do We Go From Here?

Other

- CPR
- First Aid

Other trainings offered during the 2012-13 school year:

Assistive Technology

- Closing the Gap
- The iPad in Special Education
- VizZle

Communication

- Social Thinking
- Developing Social and Academic Language

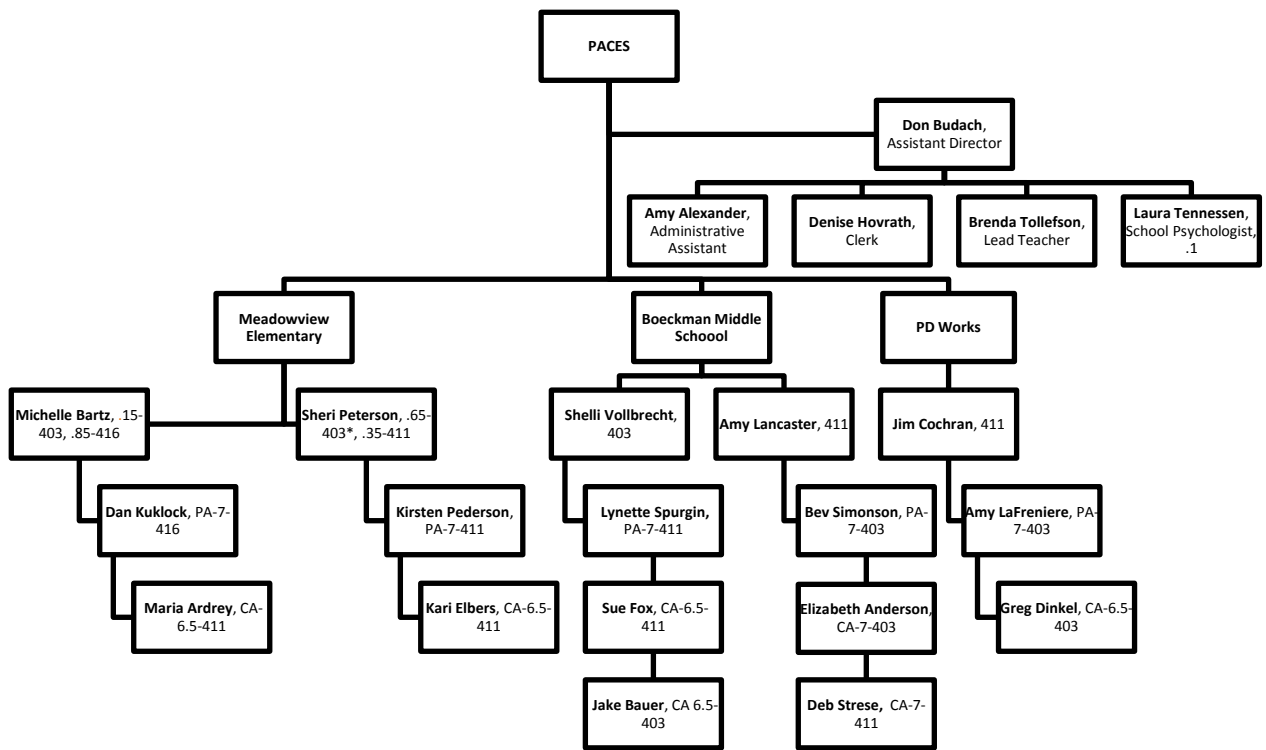
DAPE

- Positive Motion
- Me Moves
- iPad, iPod, PE apps
- Activity Modification

Goal of Program Evaluation

- Ensure program goals are being met
- Determine if allocated resources are yielding the greatest educational benefit
- Identify what works well, what does not, and why
- Identify program areas that need improvement
- Inform leadership decisions regarding the program
- Report progress and communicate a program’s value

Program Organizational Chart 2012-2013



Program Descriptions

Website:

Program Alternative for Communication, Education and Socialization or **PACES** program is designed to meet the needs of students who present with deficits related to their Autism Spectrum Disorders (ASD), Developmental Cognitive Disabilities (DCD), and related neurobiological disorders. The program addresses the educational and environmental needs through a highly structured environment, with a low student/staff ratio. A focus of the program is to develop positive social skills and strategies for interacting in the school and community setting. This includes identifying and implementing tools and strategies to address sensory needs. The curriculum emphasizes the development of functional skills and

academics, communication and social skills, daily living/life skills, vocational preparation, recreation and leisure. The current PACES program sites include Meadowview Elementary and Boeckman Middle Schools in Farmington, and at the East Valley Plaza in Apple Valley.

Support Services:

Specialized services are available to meet the individual education needs of each learner in the PACES program. Related service teachers and therapists provide expertise in fine and gross motor development, occupational therapy, speech and language, behavior management, psychology, assistive technology, and autism spectrum disorders. An Intermediate School District 917 licensed school nurse consults with classroom teachers as needed.

Handbook:

PROGRAM ALTERNATIVE FOR COMMUNICATION EDUCATION AND SOCIALIZATION (PACES) The PACES Program provides special education services for students with communication and behavior disorders, including those identified with autism spectrum disorders. The program features a highly structured environment with a low staff-to-student ratio. Opportunities for social interaction and community participation are integral components of the PACES Program. The curriculum emphasizes the development of functional skills and academics, including language and communication, social skills, adaptive behavior, daily living/life skills, inclusion opportunities, leisure/recreation and vocational skills. Related and support services are provided as needed to support each student’s individualized educational plan. The primary objective of the program is to help students develop the ability to interact effectively with others and to function as independently as possible. Current PACES locations include Boeckman Middle and Meadowview Elementary schools in Farmington and PD Works in Apple Valley for student 18 – 21 years old.

Data

Students served

- Number of students served
 - 24 for 2012-2013
- Students served who were referred prior to the 2012-2013 school year
 - 19 students were carried over from the 2011-2012 school year
- Member versus nonmember students served

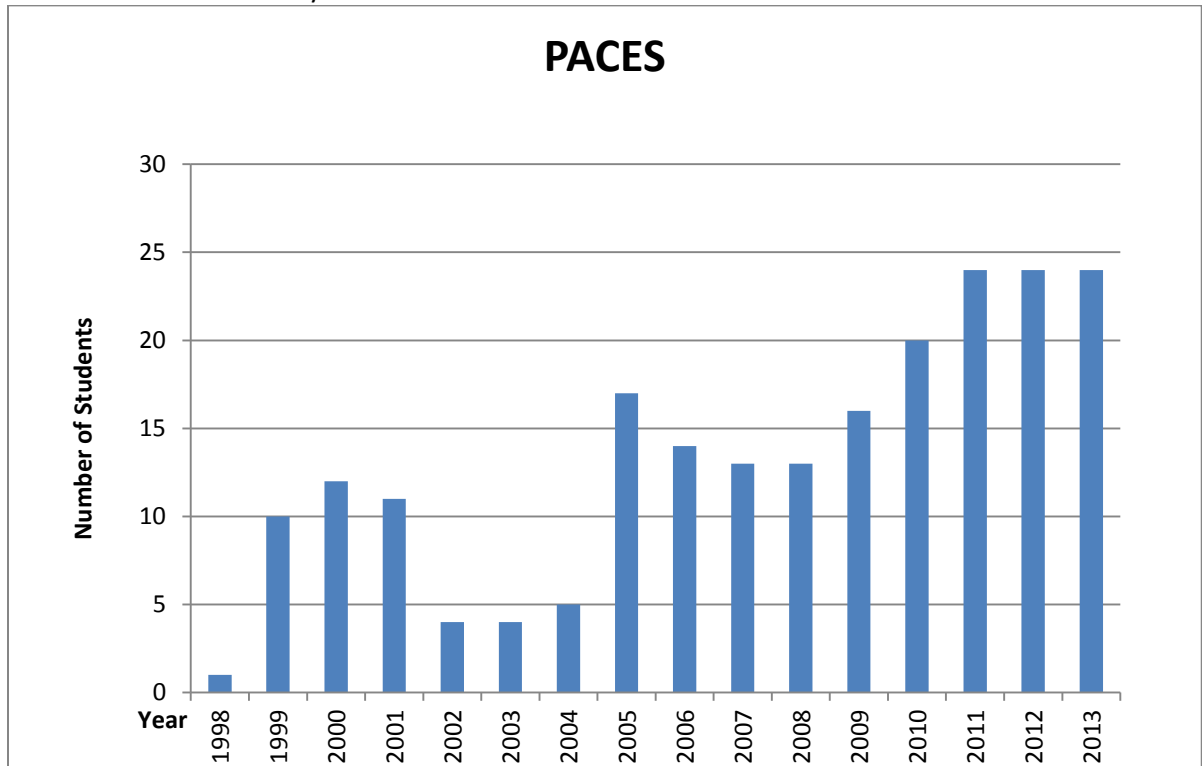
<i>Member</i>	<i>Number</i>
SSD 6 (South St. Paul)	0
ISD 191 (Burnsville)	0
ISD 192 (Farmington)	11
ISD 194 (Lakeville)	8
ISD 195 (Randolph)	0
ISD 197 (West St. Paul)	2
ISD 199 (Inver Grove Heights)	2
ISD 200 (Hastings)	0
ISD 271 (Bloomington)	1
<i>Non-member</i>	<i>Number</i>
ISD 196 (Rosemount-Apple Valley-Eagan)	0
ISD 625 (St. Paul)	0
ISD 659 (Northfield)	0

- Students Referred
 - 5 for 2012-2013

Referrals to the PACES program for the 2012-2013 school year, came from ISD 192 (Farmington) ISD 194 (Lakeville), and ISD 197 (West St. Paul). Two students were referred from ISD 192, two students from ISD 194, and one student from ISD 197.

Enrollment

- Overall enrollment history



Student Demographics

- Living situation

One parent	9
Two parents	14
Grandparent(s)	0
Foster parent(s)	1
Legal Guardian	0
Other	0

During the 2012-2013 school year, 96% of students lived with one or both of their parents for most of the year. 4% of students lived with grandparents, foster parents, legal guardians or others.

Source: MARRS 2012-13 enrollments with address

- Ethnicity

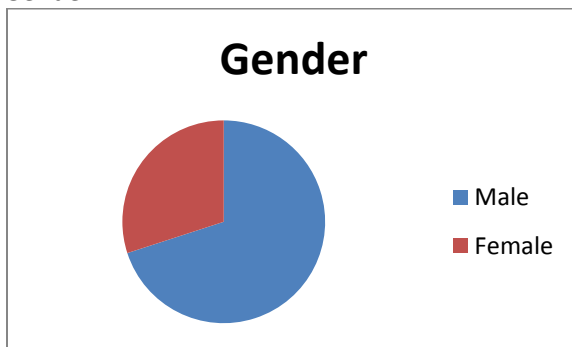
	Black	Am. Indian	Hispanic	Asian/PI	White
State of MN – all students	11%	2%	7%	7%	73%
ISD 917-PACES	4%		8%	8%	80%
SSD 6 (South St. Paul)	11%	1%	22%	2%	64%
ISD 191 (Burnsville)	21%	1%	13%	10%	55%
ISD 192 (Farmington)	4%	<1%	4%	5%	86%
ISD 194 (Lakeville)	4%	<1%	4%	5%	86%
ISD 195 (Randolph)		<1%	<1%	2%	97%
ISD 197 (West St. Paul)	11%	1%	25%	6%	57%
ISD 199 (Inver Grove Heights)	11%	1%	18%	5%	65%
ISD 200 (Hastings)	3%	1%	3%	2%	91%
ISD 271 (Bloomington)	19%	1%	15%	10%	55%

Based on 2012-2013 statewide enrollment data provided through the MDE website, Black and American Indian students were referred at a lower rate than state and member district enrollments would predict. Hispanic, White, and Asian/Pacific Islanders were referred at a slightly higher rate than would be predicted. ASD occurs at a higher rate in White males and a slightly lower rate in Black, Asian/Pacific Islanders as well as Hispanic Races. The PACES program is higher than the national rate with exception to American Indian race.

Source: <http://w20.education.state.mn.us/MDEAnalytics/Reports.jsp>

Source: http://www.nimh.nih.gov/statistics/1AUT_CHILD.shtml

- Gender

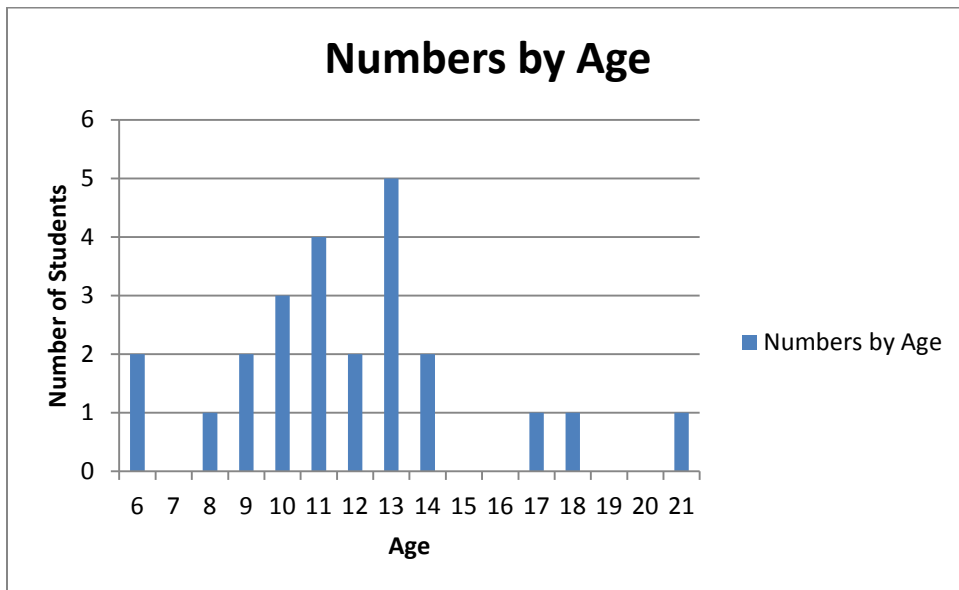


Male students tend to outnumber female students in programs designed to address the needs of students with Autism Spectrum Disorders, and data from the PACES program is consistent with this trend. 70% (17) of students enrolled in 2012-2013 were male, and 30% (7) were female.

Source: MARSS Edit Summary Report

- Age

Age in Years	Number of Students by Age
6	2
7	
8	1
9	2
10	3
11	4
12	2
13	5
14	2
15	
16	
17	1
18	1
19	
20	
21	1



The majority of students in the PACES program during the 2012-2013 school year were elementary and middle school aged.

Source: MARRS 12-13 enrollments with address

- Mobility rate
 - Average length of enrollment for the PACES program is three years.
 - The range in enrollment was two weeks to seven years.
 - The average daily attendance rate across the PACES program is 93%.

Source: MARRS PACES Record 12-13

- Graduation rate
During the 2012-2013 school year, 1 student in the PACES program was eligible for graduation. The student graduated as expected.

Source: Site Secretary Graduates list

- Characteristics
Outside Diagnosis

Diagnosis	Total Number	Percent of Students w/Diagnosis
ADHD	5	20.8
Anxiety	4	16.6
ASD	12	50
Asthma	2	8.3
Cerebral Palsy	2	8.3
Cognitive Disorder	9	37.5
Cornelia de lange Syndrome	1	4.1
Cortical Visual Impairment	2	8.3
Depression	1	4.2
Diabetes	2	8.3
Down's Syndrome	1	4.2
GERD	3	12.5
Hypertension	1	4.2
Hypothyroidism	1	4.2
Mixed Hearing Loss	1	4.2
Obesity	2	8.3
Pica	1	4.2
Pierre Robin Syndrome	1	4.2
Ring 18 Chromosome Deletion	1	4.2
Seizure Disorder	12	50
Sleep Disorder	4	16.6
TBI	1	4.2

During the 2012-2013 school year, 83.3 percent of the students in the PACES program had one or more outside diagnosis. Of the 24 students in PACES programming last year, only four of those students had no identified outside diagnosis. Of those students with an outside diagnosis,

73 percent had two or more diagnosis. The average number of diagnosis per student was 2.8. One student had seven diagnoses, two students had five, five students had four, and four had three. The four most prevalent diagnoses were ASD and Seizure Disorder with 50 percent of all students in the program having that diagnosis, Cognitive Disorder with 37.5 percent, ADHD with 20.8 percent.

Source: Student Record Review

- Related Services

Service	Number of Students Receiving Direct Services	Average Number of Direct Minutes Per Week	Number of Students Receiving Indirect Services	Average Number of Indirect Minutes Per Week
DAPE	15	73	15	5
OT	16	27	23	22
Speech/Language	21	36	23	21
PT	1	10	3	12
DHH	1	120	1	30
Audiology	0	0	1	4
Vision	0	0	3	5
Nurse	0	0	15	8
Health Designee	4	25	1	30
TBI Specialist	0	0	1	8

Students at the elementary and middle school level received DAPE services. Those at the PD Works location had daily activities focusing on exercise and recreational/leisure activities supported by the special education teacher and paraprofessional staff. At the elementary level, one student received only indirect speech and occupational therapy services. All other students at the elementary and middle school level received a combination of direct and indirect services from both speech and occupational therapy. At PD Works one student received only speech therapy services and the other students received a combination of direct and indirect services from both speech and occupational therapy.

Source: DAPE, OT, and Speech Caseload and Service Minutes Spreadsheets

- Special Education Services

During the 2012-2013 school year, the average special education service minutes was 416 minutes (6 hours) per day. The range of minutes per student was 224 minutes to 486 minutes per day.

Source: TIES student service minutes

- Transition services

During the 2012-2013 school year 16 students in the PACES program, nine elementary and seven middle school, participated in the general education classroom for portions of their school day. All of the students in the PACES program who participated in general education classes had a special education paraprofessional with them throughout the time they were in the general

education classroom. The paraprofessional provided support related to communication, social, sensory, behavioral and academic needs during that time. One of the 16, an elementary student, spent an average of 6 ¼ hours in general education classes each day. The remaining 15 students, an average of 32 minutes were spent in the general education classes each day. The range of time was from 10 minutes to 2 ¼ hours.

Source: IEP Manager Data

Staff

- Teachers

For the 2012-2013 school year, there were five teachers in the PACES program, and the average caseload was 4.8 students. PACES teachers have an average of ten years of experience teaching, and an average of nine years teaching for Intermediate School District 917. Teacher education levels range from BA to MA+10, and licensure areas are detailed below, by site:

Boeckman Middle School

Teacher 1: License: Elementary Education, Mild to Moderate Mentally Handicapped, Mild to Severe Mentally Handicapped.

Teacher 2: License: Elementary Education, Emotional Behavior Disorders, Learning Disabilities.

Meadowview Elementary

Teacher 1: License: Emotional Behavior Disorders

Teacher 2: License: Learning Disabilities

PD Works

Teacher 1: License: Coaching, Social Studies, Emotional Behavior Disorders, Learning Disabilities, Autism Spectrum Disorders

Source: The TIES SMASG screen and the Teachers-Licensed 2013-2014 Tenured Probationary Seniority list

- Daily Schedules

PACES Boeckman Middle School Sample Schedule

7:30 Arrival

7:35 Tiger Time

8:00 Breakfast

8:15 Morning Meeting

8:45 Sensory-Motor Skills

9:30 Functional Academics-Vocational Tasks

10:30 Sensory Group

10:45 Lunch

11:15 Grooming Group

11:30 Read Aloud-Sensory

11:45 Group Activity

12:15 Independent Living Skills

12:25 Motor Skills-DAPE
1:10 Snack
1:25 Vocational Tasks
2:15 Dismissal

Meadowview Elementary School Sample Schedule

8:45 Arrival
9:00 Social Skills
9:15 Gym
9:45 Academics
10:15 Sensory Break
10:30 Snack
10:40 Work Activities
11:00 Specialists
12:00 Lunch
12:20 Recess
12:45 Computer-Academics
1:25 DAPE
2:15 Work Tasks
2:50 Sensory
3:20 Dismissal

PD Works Sample Schedule

7:50 Arrival
8:00 Morning Meeting-Communication Skills
8:20 Life Skills
9:10 Self Regulation (Sensory/Exercise)
9:40 Vocational Skills
10:10 Break
10:25 Functional Academics
10:55 Self Regulation (Sensory/Recreation-Leisure)
11:25 Life Skills
11:55 Lunch
12:20 Communication-Social Skills
12:50 Vocational Skills
1:20 Self Regulation (Sensory/Recreation-Leisure)
1:50 Life Skills
2:15 Dismissal

- Paraprofessionals

For the 2012-2013 school year, there were 15 paraprofessionals working within ISD 917's PACES program, with an average of 3.8 paraprofessionals per classroom. On average, these individuals have 7.7 years of experience in school settings and 7.2 years of experience working for Intermediate School District 917. The range of experience in schools is great, spanning from 4 year to 14 years.

The range of paraprofessionals' education levels is also diverse, at least 2 with a high school diploma plus 40 college credits, 1 paraprofessional with an Associate Degrees and 3 with

Bachelor’s Degrees. As a whole, 8 of 9 paraprofessionals have completed additional credits beyond a high school diploma.

Source: SurveyMonkey

Program Evaluation

Locations

PACES programming was provided to students at 3 locations. PACES Setting III satellite locations include Boeckman Middle School, Meadowview Elementary and PD Works.

Students by resident district for each location

	Boeckman Middle School	Meadowview Elementary School	PD Works
SSD 6 (South St. Paul)			
ISD 191 (Burnsville)			
ISD 192 (Farmington)	5	7	
ISD 194 (Lakeville)	4	2	1
ISD 195 (Randolph)			
ISD 197 (West St Paul)			2
ISD 199 (Inver Grove Heights)		2	
ISD 200 (Hastings)			
ISD 271 (Bloomington)	1		

Source: MARRS 12_13 enrollments with address

Site evaluation

Geography played an important part in the decision of the location of PACES programs. PD Works was centrally located in Dakota County. The districts sending the students were ISD 194 and ISD 197. At Boeckman Middle School and Meadowview Elementary School programs the primary districts sending students were ISD 192 and ISD 194. These programs were located in regular size classrooms within the general education portion of the respective buildings. Students and staff had access to all of the facilities in the buildings.

The PACES program first began in Intermediate School District 917 in 1986 at Mendota School located in Mendota Heights. Most recently, the elementary programming has been at Meadowview Elementary in Farmington, the two classrooms moved to that location in September 2009. Prior to that time the classrooms had been located at Akin Road Elementary in Farmington. In addition to the classroom space the students have access to gymnasium, cafeteria, library, motor room, school nurse, playground, and general education classes, including specialists (Media, Art, Music, and Physical Education). Students also take part in their grade level special events and field trips. The programming expanded to the middle school level at Boeckman Middle in September 2010 and a second classroom was added at that location in September of 2012. In addition to the classroom space the students have access to gymnasium, large motor room, cafeteria, library, school nurse, Tiger Time (grade level morning meetings), Tiger Enrichment (study hall), and general education classes. Students have also taken part in school wide activities and assemblies. PACES program for transition age students first began at the

Dakota County Technical College in September 2005. It then transitioned to the PD Works location, a community based program, in Apple Valley (located in a retail space) in September 2009. It consisted of a classroom, sensory-motor area, kitchen area, two bathrooms, laundry area, and storefront space. In addition to the instruction in the classroom, students accessed the community for transition skills in the areas of recreation and leisure independent living skills, and work skills (e.g. grocery shopping, going to the library, accessing local parks and trails, volunteering at Feed My Starving Children).

Curriculum utilized

Reading

Utilizing technology (i.e. Internet, VizZle, iPads) learners in the PACES program are able to access a variety of reading curriculum which can provide visual as well as auditory supports. This technology enables the teachers to individualize the lessons to the level of the learner. In addition, News-2-You is utilized in the PACES program to provide limited readers with symbol-supported news articles as well as worksheets, games and activities and Weekly Reader is utilized for those learners with emerging or greater reading skills.

MEville to WEville is a literacy program aligned to state, alternate, and Common Core State Standards (CCSS). The program was developed for students with significant disabilities who need an appropriate starting place, slower paced lessons, and differentiation specifically designed to meet their unique needs. The program connects literacy skills with the students' real world experiences and what they know: themselves, their families, and their school. Within these topics, students learn the concept of print skills and vocabulary while gaining experience with fundamental literacy skills.

The Souday system is also used in the PACES program by students who need extra support in emerging reading, writing and spelling instruction. The Souday System is an Orton-Gillingham based, systematic, explicit, sequential, and cumulative multisensory language instruction program which cements student learning into long-term memory.

Science

The PACES program utilizes the Minnesota Freshwater Society Weather guide, which provides curriculum in topics such as: meteorology, phenology, astronomy, factual scientific charts, documents and images complementing a wide spectrum of Minnesota Academic Standards. Utilizing technology (i.e. Internet, VizZle, iPads) learners in the PACES program are able to access a variety of science curriculum which can provide visual as well as auditory supports. This technology enables the teachers to individualize the lessons to the level of the learner.

Math

Through the use of technology (i.e. Internet, VizZle, iPads) learners in the PACES program are able to access a variety of math curriculum, which can provide visual as well as auditory supports. This technology enables the teachers to individualize the lessons to the level of the learner. News-2-You curriculums both print and internet based is utilized to address math skills as well.

Social Studies

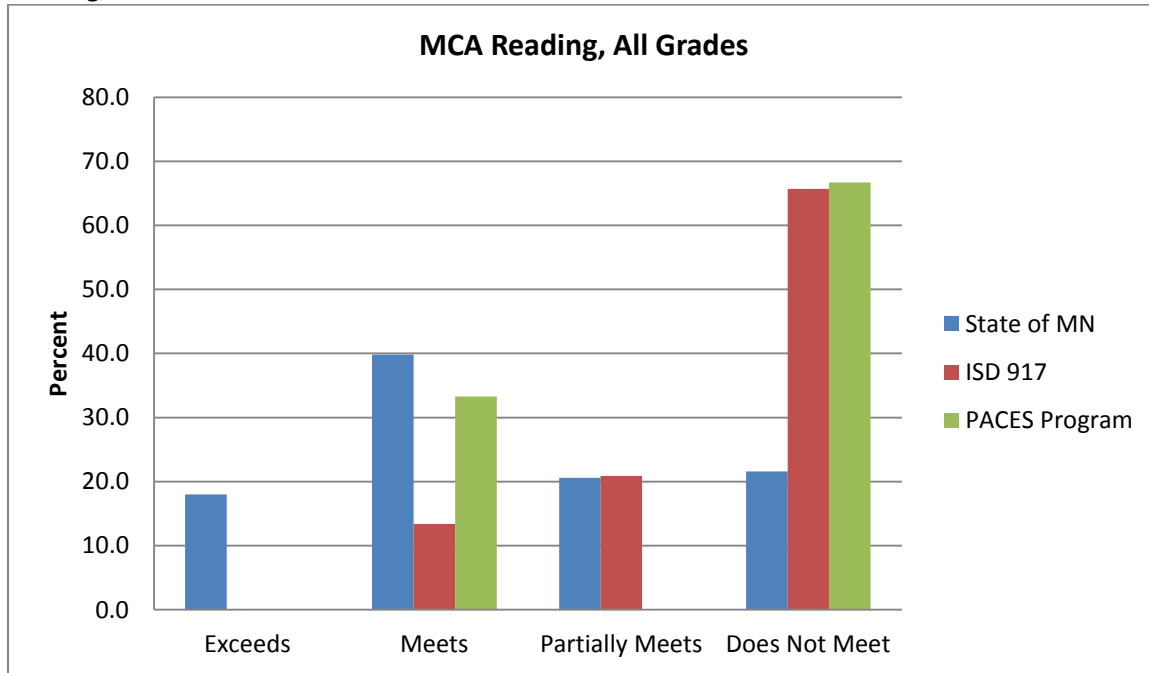
News-2-You and Weekly Reader curriculum gives learners access to information through print as well as the internet. Learners are able to connect with current events around the globe and take part in pertinent activities using internet based resources, such as Google maps to show where the event is taking place. VizZle and other technology such as iPads provide learners in the PACES program with

access to a variety of social studies curriculum which can provide visual as well as auditory supports and be individualized to the learner.

Performance Measures

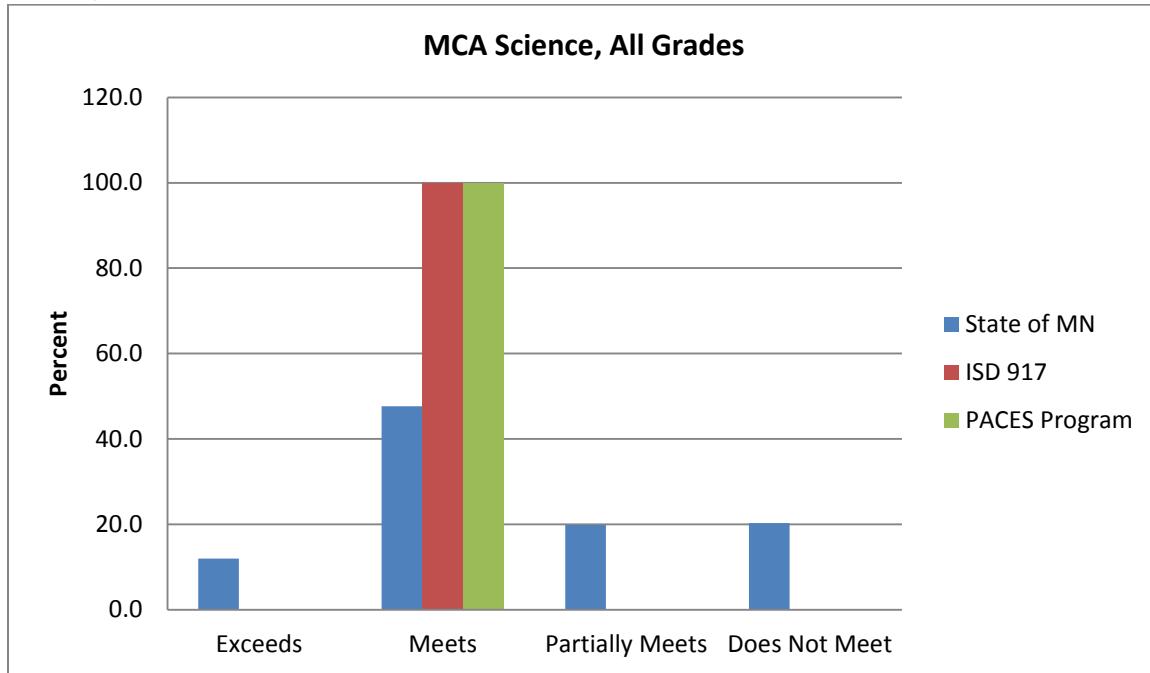
MCA DATA FOR PACES PROGRAM, 2012-2013

Reading, All Grades



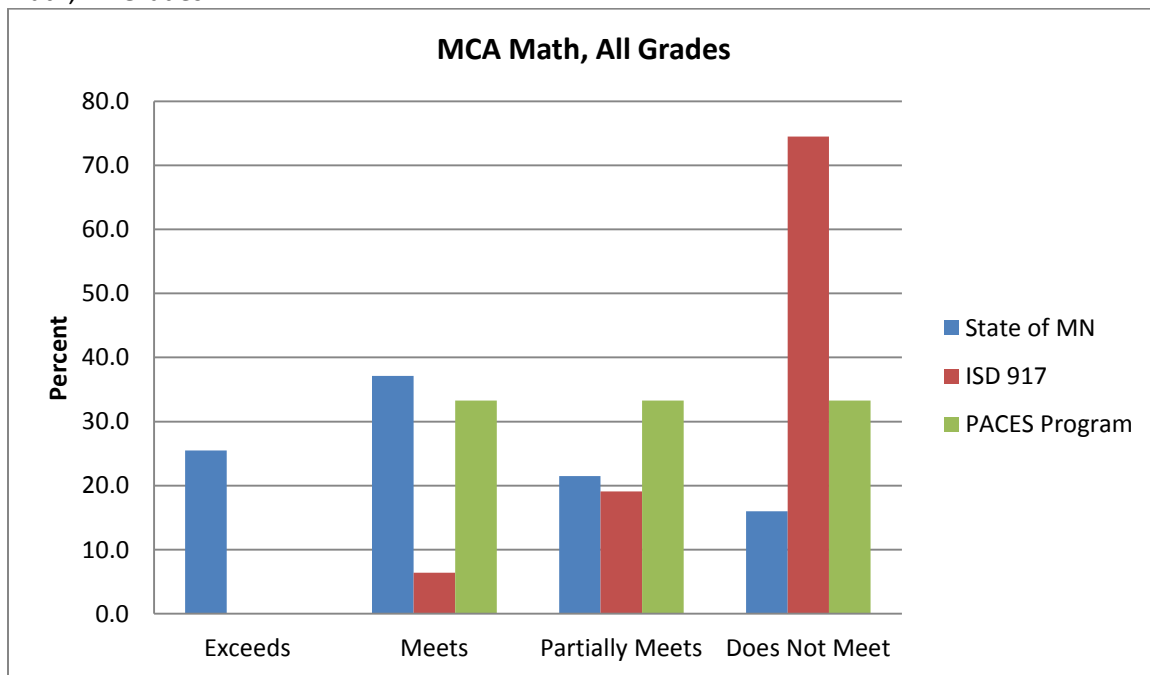
The data above is based on three students within the PACES Program. Based on comparison data, students enrolled within the PACES Program are underperforming when compared to other Minnesota students. When compared to the greater ISD 917 population of students with disabilities, students within the PACES program are achieving to a higher level in reading, with 40.6% of students meeting the standard.

Science, All Grades



The data above is based on one student within the PACES Program. Based on MCA Science scores, the student within the PACES program is meeting proficiency standards.

Math, All Grades



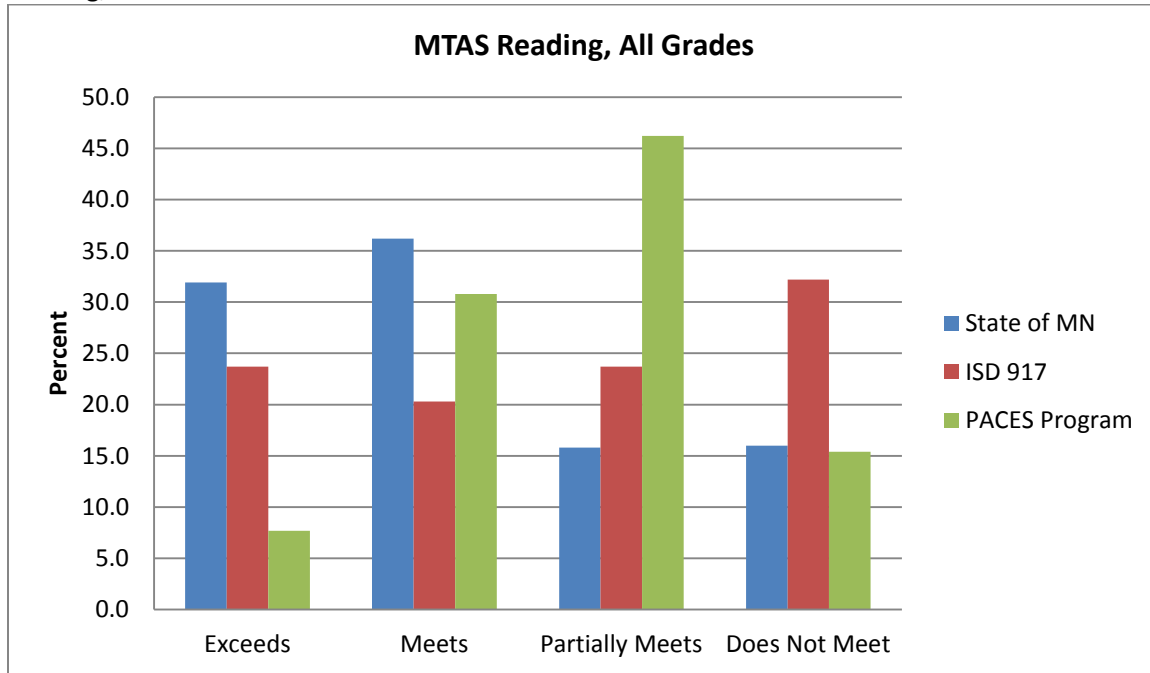
The data above is based on three students within the PACES Program. Based on MCA Math scores, students within the PACES program are meeting proficiency standards with 33.3% and partially and not

meeting the standards with 33.3%. When compared to the greater ISD 917 population of students with disabilities, students within the PACES program are achieving to a higher level in reading.

No students within the PACES program participated in Grad Testing during the 2012-2013 school year.

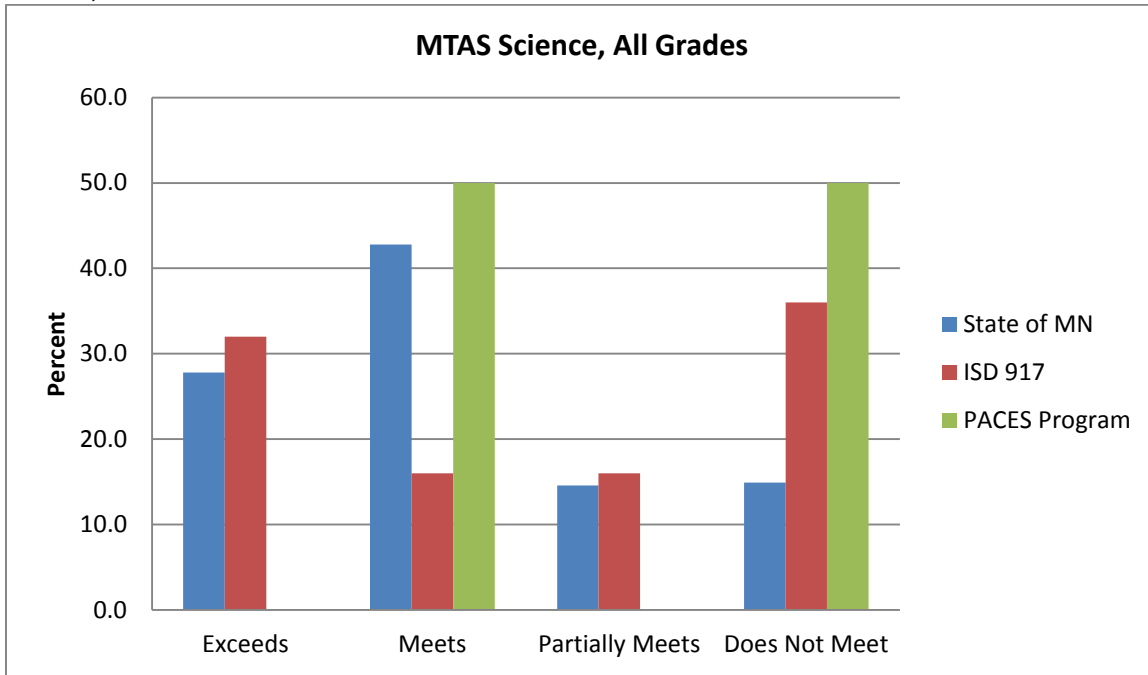
MTAS DATA FOR PACES PROGRAM, 2012-2013

Reading, All Grades



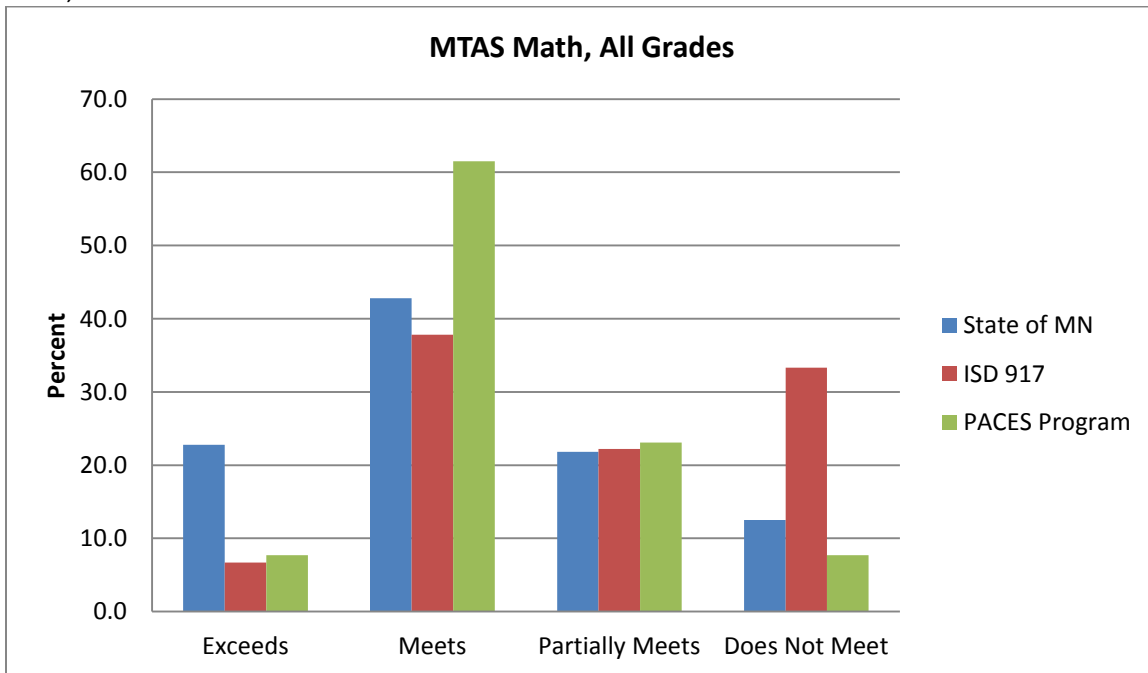
Based on MTAS Reading scores, students within the PACES program are exceeding proficiency standards with 7.7% and when compared to the greater ISD 917 population of students with disabilities, students within the PACES program are achieving to a higher level in meeting and partially meeting the standard at 30.8% and 46.2%, respectively.

Science, All Grades



Based on comparison data, and when compared to other Minnesota students with disabilities and to the greater ISD 917 population of students with disabilities, students within the PACES program are achieving to a higher level in meeting the standard (50%). However, the other 50% of students enrolled within the PACES program are not meeting the standard.

Math, All Grades



Based on comparison data, and when compared to other Minnesota students with disabilities and to the greater ISD 917 population of students with disabilities, students within the PACES program are achieving to a higher level in meeting the standard (61.5%) and when compared to the greater ISD 917 population of students with disabilities, students within the PACES program are achieving to a higher level in exceeding the standard (7.7%).

Suspensions:

During 2012-2013, there were zero incidents in the PACES programs that resulted in a suspension. There was no change increase in the number of suspensions in the PACES programs between 2012-2013 and 2011-2012 school years.

Source: TIES Comprehensive Discipline Report

Restrictive Procedures:

During the 2012-2013 school year, a total of two restrictive procedures were implemented across all of the PACES program sites. These both occurred at the Meadowview Elementary PACES program during the month of September and both procedures involved the same student. Staffed trained in Nonviolent Crisis Intervention initiated the children's control and team control due to the student physically assaulting others in the classroom.

Source: 917 Year End Report to MDE

Behavioral Systems:

PACES utilizes a variety of behavior/social skills programs across the settings. These include Cloudy versus Sunny Behavior, 5 Point Scale, Zones of Regulation and Superflex. Behavioral Intervention Plans (BIPs) are also implemented for those students whose IEP team has discussed and agreed to a plan. Data on these behaviors is collected on an individual basis, as the IEP requires.

Quality Indicators

Environmental Management:

The PACES program locations present with various layouts and physical spaces for a capacity of six students. At each location the students have designated spaces for working, instruction, and for activities that are a part of their school day.

Behavior Management:

Students within the PACES program have services (as identified by the IEP team) such as speech and occupational therapy to address communication and sensory/self regulation needs. With these specialists supporting the students/classroom staff proactive measures can be implemented to assist in managing behavior in the classroom. Keeping the student's cognitive, communication, and regulation skills, the team identifies a system which will best address their needs (e.g. Cloudy versus Sunny Behavior, 5 Point Scale, Zones of Regulation and Superflex). Sensory and self regulation tools and strategies (e.g. sound reduction headphones, weighted products, swing, movement activities, fidgets, music, chewies or other oral products) are also available to the team/student as a proactive measure or to be used to assist with de-escalation. Through observation and data collection the team will then modify the approaches and tools accordingly.

At Meadowview Elementary a small sensory room was available for students. It was located in the same hallway as the two classrooms. The students could work with staff on calming strategies; utilize sensory tools and work with therapists in this area.

At Boeckman Middle School a large motor space was available to students, located nearby one of the two classrooms. It contained a swing and exercise equipment and also served as an area to work with therapists.

Affective Education:

The following programs are utilized in the PACES program at various sites to teach social skills and help students have positive interactions with peers and staff: Cloudy versus Sunny Behavior, 5 Point Scale, Zones of Regulation and Superflex. During the 2014-15 school year, consideration will be given to social skills curriculum to be put into place program wide.

Individualization and Personalization:

Low student-to-staff ratios allow for responding proactively to students self regulation and sensory needs. Sensory diets and opportunities for motor activities, visual supports, preparation for transitions, and modifying/limiting verbal information are all utilized within the classroom and building.

Students in the PACES program are able to process with the special education teacher, specialists (i.e. occupational therapist, speech language pathologist, DAPE teacher), lead teacher, and assistant director either by phone or in person. Solutions developed during processing are communicated to other staff during following the process in person, emails, or phone calls depending on location of those involved in the processing and how quickly the plan needs to be communicated. At the very least, parents/guardians and home districts are involved in the process by informing them of the issue and the resolution. Parents/guardians and home districts are contacted as part of the actual processing of the situation.

Academics:

Students in the elementary and middle school PACES programs have the opportunity to participate in general education classes as determined by the IEP team. For those students identified to take part in the academic setting they participate with the support of a paraprofessional from the PACES classroom. The paraprofessional is given instruction and direction by the teacher and specialists as to how to best support the student using adaptations, strategies and/or assistive technology so that he/she can participate in the general education setting. If a student is unable to participate or only partially participate in the general education instruction related to academics, instruction will be provided within the special education classroom setting.

Career/Life Skills:

Transition age students at the middle school and PD Works have the opportunity to focus on work skills as a part of their daily routine. For students at the middle school these include hands on activities both within the classroom and throughout the school building (e.g. shredding, cleaning, delivery, laundry). At the PD Works locations students are given opportunities for hands on learning within the classroom as well as the community (e.g. volunteering at Feed My Starving Children).

Goals**Goal 1:**

Evaluate current practices by instructor, identify additional needs and implement research supported instructional practices and strategies.

Goal 2:

Explore, evaluate and develop a method or tool, to be utilized with uniformity as a way to track behavior for students with ASD. Implement within program evaluation cycle.

Next Steps

The first year of program evaluation is the evaluation and goal setting year. The culmination of the evaluation year is the report you've just read. There are four additional years in the cycle. Year two will focus on goal development based on the evaluation. Years two, three and four will focus on program improvement. Year five will focus on data gathering that will be used for evaluation when the cycle repeats with year one.

While the intent of this report is for internal evaluation and improvement, it will be shared with key constituency groups including directors, superintendents and the school board.

During this second year of the cycle the supervisor, lead teacher, and classroom teachers will review and address the competencies for working with students with ASD established by the Council for Exceptional Children (CEC). This will help focus the goals for the program and staff.

Intermediate School District 917
Accounts Receivable Aged Report As of 09/30/14

Member Districts	31-60 Days	61-90 Days	Over 90 Days	Totals
ISD 194 (to be paid 10/15/14)	\$ -	\$ 7,234.51	\$ -	\$ 7,234.51
ISD 271 (to be paid 10/2/14)	\$ -	\$ 20,485.60	\$ -	\$ 20,485.60
Totals	\$ -	\$ 27,720.11	\$ -	\$ 27,720.11
All Others				
ISD 917 Employee	\$ -	\$ -	\$ 4,019.82	\$ 4,019.82
MDE	\$ -	\$ 2,823,830.35	\$ -	\$ 2,823,830.35
ISD 272	\$ -	\$ 5,359.16	\$ -	\$ 5,359.16
ISD 281	\$ -	\$ 5,891.08	\$ -	\$ 5,891.08
ISD 477	\$ -	\$ 962.50	\$ -	\$ 962.50
ISD 622	\$ -	\$ 3,326.55	\$ -	\$ 3,326.55
ISD 720	\$ -	\$ 8,040.09	\$ -	\$ 8,040.09
SPECIAL DIST 1	\$ -	\$ 20,168.71	\$ -	\$ 20,168.71
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
Totals	\$ -	\$ 2,867,578.44	\$ 4,019.82	\$ 2,871,598.26
Grand Total	\$ -	\$ 2,895,298.55	\$ 4,019.82	\$ 2,899,318.37

NOTE: MDE billing for FY 13-14 Special Education Funding

Total receivables are \$2,907,603.23. Excluding the Over 90 Days item, the remaining past due billings are year-end invoices dated 6/30/14 but generated in August and September. These billings would be more accurately reflected in the Current or 1-30 Days Past Due categories.

Prepared by: T. Welch

CUSTOMER #	NAME	INVOICE #	INVOICE DATE	INVOICE DESCRIPTION	CURRENT	01-30 Past Due	31-60 Past Due	61-90 Past Due	OVER 90 Past Due
84	IND SCHL DIST 194 - SPEC ED				0.00	0.00	0.00	7,234.51	0.00
9400	06/30/14								
***CUSTOMER BALANCES					0.00	0.00	0.00	7,234.51	0.00
CUSTOMER TOTAL									
258	IND SCHL DIST 197				1,548.80	0.00	0.00	0.00	0.00
9390	09/02/14								
***CUSTOMER BALANCES					1,548.80	0.00	0.00	0.00	0.00
CUSTOMER TOTAL									
98	IND SCHL DIST 271 - SECONDARY				0.00	0.00	0.00	20,485.60	0.00
9316	06/30/14								
9350	09/01/14				4,257.26	0.00	0.00	0.00	0.00
***CUSTOMER BALANCES					4,257.26	0.00	0.00	20,485.60	0.00
CUSTOMER TOTAL									
243	IND SCHL DIST 272				0.00	0.00	0.00	5,359.16	0.00
9368	06/30/14								
***CUSTOMER BALANCES					0.00	0.00	0.00	5,359.16	0.00
CUSTOMER TOTAL									
138	IND SCHL DIST 281				0.00	0.00	0.00	601.56	0.00
9333	06/30/14								
9372	06/30/14				0.00	0.00	0.00	5,289.52	0.00
***CUSTOMER BALANCES					0.00	0.00	0.00	5,891.08	0.00
CUSTOMER TOTAL									
226	INDEPENDENT SCHOOL DISTRICT 477				0.00	0.00	0.00	962.50	0.00
9334	06/30/14								
***CUSTOMER BALANCES					0.00	0.00	0.00	962.50	0.00
CUSTOMER TOTAL									
65	INDEPENDENT SCHOOL DISTRICT 622 - SPECIAL EDUC				0.00	0.00	0.00	0.00	0.00
9345	08/27/14				2,478.80	0.00	0.00	0.00	0.00
9396	06/30/14				0.00	0.00	0.00	3,326.55	0.00
***CUSTOMER BALANCES					2,478.80	0.00	0.00	3,326.55	0.00
CUSTOMER TOTAL									

REPORT: ARAGED 001 Teri Trial Balance
 SORT OPTION: CUSTOMER NAME

Intermediate School Dist 917
 AGED TRIAL BALANCE AS OF 09/30/14

RUN: THU 100214 08:34

PAGE 2

CUSTOMER #	NAME	INVOICE #	INVOICE DATE	INVOICE DESCRIPTION	CURRENT	01-30 Past Due	31-60 Past Due	61-90 Past Due	OVER 90 Past Due
***CUSTOMER BALANCES									
CUSTOMER TOTAL									
70	INDEPENDENT SCHOOL DISTRICT 720	9381	06/30/14		0.00	2,478.80	0.00	3,326.55	0.00
***CUSTOMER BALANCES									
CUSTOMER TOTAL									
50	MN DEPT OF EDUCATION	9283	06/30/14		0.00	0.00	0.00	11,181.94	0.00
9401	06/30/14				0.00	0.00	0.00	2,812,648.41	0.00
***CUSTOMER BALANCES									
CUSTOMER TOTAL									
374	NICOLE HETEREN	7746	04/15/11		0.00	0.00	0.00	0.00	4,019.82
***CUSTOMER BALANCES									
CUSTOMER TOTAL									
25	SPECIAL DISTRICT 1 - SPEC ED	9326	06/30/14		0.00	0.00	0.00	2,502.50	0.00
9362	06/30/14				0.00	0.00	0.00	17,666.21	0.00
***CUSTOMER BALANCES									
CUSTOMER TOTAL									
*** PERIOD TOTALS					5,806.06	2,478.80	0.00	2,895,298.55	4,019.82
*** GRAND TOTAL					2,907,603.23				

**Intermediate School District 917
Special Education Programs
2014-15**

Duplicated Count 10/1/14

School District:												
Center Base	6	191	192	194	195	196	197	199	200	271	Other	Total
Anthony Loi	0	0	1	0	0	0	0	0	0	0	1	2
Options	0	1	0	0	0	3	0	1	1	1	9	16
YTP	2	10	1	3	0	11	1	1	7	2	20	58
Transition (8	0	15	27	1	3	1	6	10	1	6	78
Multi-Disab	6	0	4	3	0	3	0	3	17	0	1	37
Deaf/Hard c	2	5	5	10	0	6	2	3	4	2	4	43
Autism (PAC	0	0	14	6	0	0	1	2	0	1	0	24
Students W,	10	8	14	19	0	1	6	9	8	6	6	87
Emotional/i	2	7	9	4	0	1	5	8	7	8	5	56
Riverside (r	1	3	2	1	0	8	2	1	5	0	12	35
New Chance	1	0	0	0		2	2	1	2		1	9
Therapeutic	1	1	5	2	0	0	4	0	5	7	1	26
SUBTOTAL												471
Purchase of Service and Itinerant Programs												
Vision	9	29	9	17	2	2	11	9	18	29	1	136
Deaf and H:	20	21	20	21	3	2	23	26	5	0	3	144
Audiology	23	29	24	39	3	8	27	34	25	47	4	263
Physically I	2	2	27	19	1	0	13	12	2	2	0	80
Physical Th	6	40	47	59	5	2	1	4	38	14	2	218
DCALS/DCAI	1	2	6	0	1	19	4	1	1	0	3	38
SUBTOTAL												879
TOTAL	94	158	203	230	16	71	103	121	155	120	79	1350

School Districts

6 So. St. Paul
191 Burnsville/Eagan/Savage
192 Farmington
194 Lakeville
195 Randolph

196 Rosemount/Apple Valley/Eagan
197 West St. Paul/Mendota Hghts/Eagan
199 Inver Grove Heights
200 Hastings
271 Bloomington

DCALS TECHNICAL STUDENTS

Prepared 10/8/2014

October 1, 2014

PROGRAM	DCAL	191 BURN	192 FARM	200 HAST	194 LAKE	195 RAND	197 SIB	271 BL	719 PRLK	IDEA	TESA	PRIV	TOTAL
CAREER EXPLOR.		2	5	8	1		1	7		1		1	26
COM. NETWORKING		2	9								2		13
COM. SER & REPAIR	1	3	1		1			1			2		9
COM. GAMING		9	3	2	2			3			3		22
CONST. TRADES		1	4		6		1	8	1	1	1		23
FOOD IND. CAREERS		1		4			1				8		14
FUNDAMENTAL CHEF		13	6	2	5	1	3	6			3		39
GRAPHICS	1	4	7		2		1	3			5		23
HEAVY DUTY TRUCK	1		16	1	3		1	2		2			26
MEDICAL CAREERS		3	21	3	2	3	5	11			5		53
WORK EXPERIENCE	10												10
VEHICLE SERVICE	1	5	22	3	3	2	3	8		1	3		51
TOTAL (Technical)	14	43	94	23	25	6	16	49	1	5	32	1	309
TOTAL OF ALL IDEA, TESA, AND MRV STUDENTS IN SECONDARY TECHNICAL PROGRAMS BY DISTRICT													
DISTRICT	196	191	192	200	194	195	197	271	6	659	199		
IDEA			3				1				1	5	
DCALS	6	1	3	1	1					1	1	14	
PRIVATE							1					1	
TESA			7	4	15	1			4		1	32	
TOTAL	6	1	13	5	16	1	2	0	4	1	3	52	

DCALS North, ISD #917

HOME DISTRICT ENROLLMENT REPORT 2014-2015

Unduplicated Count

	<i>10/1/201</i>
RESIDENT DISTRICT	4
#006 South St. Paul	6
#197 West St. Paul/Mendota Heights/Eagan	26
#199 Inver Grove Heights	4
#625 St. Paul	8
#1 Minneapolis	0
#622 North St. Paul/Maplewood	1
TOTAL	45

DCALS
Technical
Programs
October 1st Count

MEMBER DISTRICTS	09-10	10-11	11-12	12-13	13-14	14-15
#006 - South St Paul	1	13	6	6	8	4
#191 - Burnsville	83	76	77	47	47	44
#192 - Farmington	94	132	126	133	115	107
#194 - Lakeville	25	37	39	48	50	41
#195 - Randolph	15	8	10	4	3	7
#197 - Henry Sibley (West St Paul)	16	20	14	20	9	18
#199 - Simley (Inver Grove Hgts)	12	18	12	2	3	3
#200 - Hastings	42	51	30	33	29	28
#271 - Bloomington			24	44	42	49
#917 - DCALS	87	34	11	4	2	
TOTAL	375	389	349	341	308	301
NON MEMBER DISTRICTS						
#196 - Apple Valley, Eagan, Rosemount		9	3	4	1	6
#716						
#717		1				
# 719 - Prior Lake	4	12	9	3	2	1
#721						
#392						
#656			1			
#394						
#659	1	1	1	2		1
TOTAL	5	23	14	9	3	8
GRAND TOTAL	380	407	363	350	311	309

DCALS ISD #917

HOME DISTRICT ENROLLMENT REPORT 2014-2015 All Secondary Programs

MEMBER DISTRICTS	DCALS STC	DCALS	DCALS N	TOTAL
#006 - South St Paul	4	1	6	11
#191 - Burnsville	44	4		48
#192 - Farmington	107	24		131
#194 - Lakeville	41	1		42
#195 - Randolph	7	1		8
#197 - Henry Sibley (West St Paul)	18	0	24	42
#199 - Simley (Inver Grove Hgts)	3	2	4	9
#200 - Hastings	28	8		36
#271- Bloomington	49			49
TOTAL	301	41	34	376
NON MEMBER DISTRICTS				
#196 - Apple Valley, Eagan, Rosemount	6	117		123
#659 - Northfield	1	1		2
# 719 - Prior Lake	1			1
# 625 - Saint Paul			8	8
#001 - Minneapolis				2
#622 - North St Paul/Maplewood			1	1
#280 Richfield				2
TOTAL	8	118	9	139
GRAND TOTAL	309	159	43	511

DAKOTA COUNTY AREA LEARNING SCHOOL, ISD #917
 RESIDENT DISTRICT ENROLLMENT REPORT
 2014-2015

HOMESCHOOL	Unduplicated Count <i>10/1/2014</i>	<i>Total Students Served</i>
#196 - Apple Valley/Eagan/Rosemount	117	120
#191 - Burnsville	4	4
#192 - Farmington	24	26
#200 - Hastings	8	9
#199 - Inver Grove Heights	2	3
#194 - Lakeville	1	1
#659 - Northfield	1	1
#195 - Randolph	1	1
#006 - South St Paul	1	1
TOTAL	159	166
Credit Recovery - On-Line		
Students Doing On-Line Only - 10		

TO: School Board Members
FROM: John Christiansen
DATE: September 30, 2014
RE: Classified School Year Terms and Conditions

I have completed the process of meet and confer with the Classified School Year employees. This group includes Career and Technical Programs Technical Tutors, Brailist, and Cued Speech Transliterators. The following are the changes recommended to their Terms and Conditions.

- a. Language changed from Maternity Disability and Child Care Leave to separate sections for Maternity/Adoption Leave and Parental Leave.
- b. Changed Family Illness Leave to reflect new legislative statutory changes.
- c. Reduced life insurance from \$80,000 to \$50,000.
- d. Increased salary schedule 2.5% in year 1 and year 2.

I recommend approval of the proposal for changes to the Terms and Conditions for Classified School Year Employees.

JC:ljb

INTERMEDIATE SCHOOL DISTRICT 917

**COMPENSATION INFORMATION/TERMS AND CONDITIONS OF
EMPLOYMENT FOR DISTRICT
*CLASSIFIED SCHOOL YEAR EMPLOYEES***

EFFECTIVE JULY 1, ~~2012~~ 2014– JUNE 30, ~~2014~~ 2016

APPROVED BY THE SCHOOL BOARD

Board Approved ~~December 4, 2012~~ _____

Table of Contents

Page

ARTICLE I 2
 DEFINITION OF ELIGIBLE EMPLOYEES 2

ARTICLE II 2
 LEAVES 2

ARTICLE III 6
 403B MATCHING CONTRIBUTION 6

ARTICLE IV 7
 INSURANCE BENEFITS 7

ARTICLE V 10
 OTHER BENEFITS 10

ARTICLE VI 10
 MISCELLANEOUS 10

ARTICLE VII 10
 SEVERANCE/RETIREMENT 10

ARTICLE VIII 11
 SALARIES 11

SCHEDULE A 13
 2012-2013 SALARY SCHEDULE 13

SCHEDULE B 14
 2013-2014 SALARY SCHEDULE 14

**ARTICLE I
DEFINITION OF ELIGIBLE EMPLOYEES**

These terms and conditions of employment cover those employees of Intermediate School District 917 who are not included in any bargaining unit with an exclusive bargaining representative under the Minnesota Public Employment Labor Relations Act and who meet the following conditions:

- a. Are full-time or regular part-time school year employees in a position approved by the school board, and
- b. Are employed in that position at least 30 hours per week.

The first year of employment shall be defined as any days of employment prior to the last student day of the regular school calendar in the first employment agreement. The next regular school calendar becomes the second year of employment with each successive school calendar adding to the years of employment.

**ARTICLE II
LEAVES**

Section 1: Sick Leave

All eligible employees as defined in Article I in their first or second year of employment shall earn sick leave at the rate of one day for each month of service in the employment of the school district, which is equivalent to nine (9) days in each school year.

Subd. 1: All eligible employees as defined in Article I beginning with their third year of employment shall earn sick leave at the rate of one and one-ninth (1-1/9) days for each month of service in the employ of the School District, which is equivalent to ten (10) days for each school year. Each employee shall be given a credit of nine (9) or ten (10) sick days at the beginning of each school year depending on their year of employment.

Subd. 2: An employee may use one (1) day of accumulated sick leave for each day of illness or disability of the employee's child who is less than eighteen (18) years old, for such reasonable periods as the employee's attendance with the child may be necessary, on the same terms the employee is able to use sick leave benefits for the employee's own illness. (Minn. Stat. § 181.9413).

Subd. 3: Unused sick leave days may accumulate without limit.

Section 2: ~~Maternity Disability and Child Care Leave~~

~~Subd. 1: An employee shall be afforded a child care leave of absence of no more than twelve (12) months in duration, according to the procedures as outlined in this section, to one parent of a newborn child or an adopted preschool child, provided such parent is caring for the child on a full-time basis.~~

~~Subd. 2: A pregnant employee shall notify the superintendent in writing, not later than the end of the sixth month of the pregnancy, and also at such time provide a physician's statement indicating the estimated date of delivery of the child. A male employee or adoptive parent of a preschool child shall make a request for such leave not less than ninety (90) days in advance of usage. The employee shall submit a written request to the superintendent for a child care leave, including commencement date and return date. A pregnant employee may also use accumulated sick leave for any period of disability, except for the period covered by an unpaid child care leave. The time periods provided herein may be adjusted in cases of emergency.~~

~~Subd. 3: The beginning date and duration of such leaves may be adjusted by mutual agreement between the superintendent and the employee.~~

~~Subd. 4: The superintendent, after consultation with the employee, shall notify the employee in writing of the effective beginning date of such leave and its duration.~~

~~Subd. 5: An employee returning from a child care leave shall be re-employed in a position for which the employee is qualified provided that the employee returns on the date as provided in the leave of absence.~~

~~Subd. 6: Failure of the employee to return pursuant to the date determined in this section shall constitute grounds for termination in the School District.~~

~~Subd. 7: The parties agree that periods of time for which the employee is on child care leave shall not be counted in determining the completion of the probationary period.~~

~~Subd. 8: A child care leave of absence granted pursuant to this section shall be a leave without pay.~~

Section 2. Parental Leave:

Subd. 1. An employee shall be afforded a parental leave of absence of no more than twelve (12) months in duration, according to the procedures as outlined in this section, to one parent of a newborn child or an adopted child, provided such parent is caring for the child on a full-time basis.

Subd. 2. The employee shall submit a written request to the superintendent for a parental leave including commencement date and return date.

Subd. 3. The effective beginning date of such leave and its duration shall be submitted by the superintendent to the School Board for approval. The superintendent will notify the employee in writing of the Board's decision.

Subd. 4. The parties agree that periods of time for which the employee is on parental leave shall not be counted in determining the completion of the probationary or trial period.

Subd. 5. An employee who returns from parental leave within the provisions of this section shall retain all previous work experience credit and any unused leave time earned under the provisions of this Agreement prior to the beginning of the leave. The employee shall not accrue any additional work experience credit for leave time during the period of child care leave.

Subd. 6. An employee on parental leave is eligible to participate in group insurance programs if permitted under the insurance policy provisions. The employee shall be responsible for the full cost of the premium of the insurance programs selected and will begin paying the district at the beginning of the leave. The right to continue participation in such group insurance programs, however, will terminate if the employee does not return to the School District pursuant to this section.

Subd. 7. The parties further agree that any child care leave of absence granted under this section shall be a leave without pay.

Section 3. Maternity/Adoption Leave:

Subd. 1. The start of a physical disability absence for pregnancy, delivery, and recovery from childbirth shall be determined by the employee's physician. The end of the physical disability absence for childbirth shall be determined by the employee's physician at the time of the child's birth.

Subd. 2. A pregnant employee shall notify the superintendent in writing, not later than the end of the sixth month of pregnancy, and, also at such time provide a physician's statement indicating the estimated date of delivery of the child. The employee shall submit a written request to the superintendent for the use of paid sick leave, including commencement date and return date. The time periods provided herein can be modified by the employee's physician.

Subd. 3. An employee's maternity absence may encompass school holidays and/or school vacations. Holidays and/or vacations that fall during the period of disability to not cause the disability period to be extended. These days would not be deducted from sick leave.

Subd. 4. Subd. 2 and 3 of this section shall also apply to one parent for the adoption of a child in compliance with the Family Medical Leave Act.

Section 4: Bereavement and Family Illness Leave

Subd. 1: An employee may be granted up to five (5) days absence with pay due to the death of a spouse, child, brother, sister, parent, grandparent, grandchild, or parent-in-law. Up to three (3) days absence with pay may be granted for the

death of the employee's son-in-law, daughter-in-law, brother-in-law, sister-in-law, or a regular member of the immediate household. Absence due to the death of a family member shall not be deducted from sick leave.

Subd. 2: An absence due to the ~~severe~~ illness or injury of a spouse, child, brother, sister, parent, grandparent, grandchild, step-parent or parent-in-law will be granted up to ~~five (5) days~~ **160 hours per calendar** year with the approval of the immediate supervisor, and shall be deducted from sick leave.

Subd. 3: Additional absence for severe illness or death may be granted at the sole discretion of the Superintendent.

Section 4 Section 5: Personal Leave

Subd. 1: Employees who are in their first and second year of employment with the school district shall be eligible for one (1) day of personal leave. Employees in their third year of employment with the school district and thereafter shall be eligible for two (2) days of personal leave per year. Personal leave shall be allowed to accumulate to a total of four (4) days.

Subd. 2: The use of a personal leave day is subject to the approval of the school district to ensure a minimum disruption for the educational program. Accordingly, the following limitations apply:

- A. A personal leave day normally shall not be granted for the day preceding or the day following holidays or vacation periods and the first ten (10) duty days and the last ten (10) duty days of the school year. Exceptions may be made with the approval of the superintendent.
- B. Personal leaves shall not be granted during parent conference days, in-service days or other days when it is critical that the employee be in attendance.
- C. Personal leave requests may be denied on a particular day if other employees in the same unit/department have already been granted personal leave which would be disruptive of the functioning of the particular program/department.

Subd. 3: An employee may be granted leave without pay at the sole discretion of the superintendent, in accordance with school board policy 410 and 464.

Subd. 4: At the beginning of each employment year, employees will be credited with the number of days of personal leave specified in Subd. 1 herein. Those employees who have accumulated three (3) days of personal leave or more prior to the beginning of any year shall receive a lump sum payment of \$80 for each day beyond four for which they become eligible in lieu of being granted additional days beyond four.

Subd. 5: Usage of personal leave shall be requested as early as practicable and normally at least two weeks in advance.

Subd. 6: Accrued Benefits – Unpaid Leaves: An employee on an unpaid leave pursuant to this Article shall retain such amounts of experience credit for pay purposes and other accrued benefits, if any, which he/she had accrued at the time he/she went on leave for use upon his/her return. No additional experience credit for pay purposes or other benefits shall accrue for the period of time that an employee is on leave under this Section 7.

Subd. 7: Accrued Benefits – Paid Leaves: An employee on an extended leave where compensation is involved, including sick leave and worker’s compensation, shall be eligible for and shall be entitled to normal accruals for sick leave during any month in which the employee actually performs services. However, an employee shall not be eligible for accrual of sick leave during any month in which the employee does not perform services because of absence on paid sick leave or during the entire month the employee is being compensated by worker’s compensation or long-term disability insurance.

~~Section 5~~**Section 6: Military Leave.** Military leave shall be granted to employees pursuant to applicable Minnesota Statutes.

~~Section 6~~**Section 7: Jury Duty.** An employee who is called for jury duty will be reimbursed for the difference between the amount paid for such services and his or her straight time hourly rate for his or her regular scheduled hours for work during the period of service. Employees will be expected to report for their regular duties when temporarily excused from attendance at court.

~~Section 7~~**Section 8: Extra Duty Compensation Time.** The duty calendar for employees includes extended day duties for three evening events each school year. Compensation in this time will be achieved by not requiring attendance for the equivalent of one work day on one of the February staff inservice days.

ARTICLE III 403B MATCHING CONTRIBUTION

Section 1. Eligibility. To be eligible for contribution under this Article, an employee must have completed two years of employment and thus will be eligible for contribution in the employee’s third year of employment. To be eligible for this contribution, an employee must be regularly employed at least 1110 hours during the fiscal year, and such benefits shall not apply to employees employed for a lesser time or substitute employees.

Section 2. Contribution. The School District will match eligible employee contributions up to a maximum as listed in the following schedule, according to year of employment.

<u>Year of Employment</u>	<u>2012-20142014-2016</u>
3-5	\$400
6-9	\$500
10 – 14	\$650
15 – 19	\$800
20+	\$950

Section 3. Authorization. A salary reduction authorization agreement must be completed by the eligible employee by October 1 and each year thereafter for the employee to participate in the 403B matching contribution plan.

Section 4. Unpaid Leaves. Employees on unpaid leaves may not participate in the matching program while on leave.

Section 5. Matching Requirement. The School District’s contribution, in any event, shall not exceed the employee’s matching contribution within the limitations of this Article.

ARTICLE IV INSURANCE BENEFITS

Section 1. Health and Hospitalization Insurance

Subd. 1: Individual Coverage. Effective July 1, ~~2012~~, **2014**, the School District shall contribute a sum not to exceed \$535 per month for individual coverage of each eligible employee employed by the School District who qualifies for and is enrolled in the School District group health and hospitalization plan. The cost of the premium not contributed by the School District shall be borne by the employee and paid by payroll deduction. This subdivision shall not apply to those eligible employees who select coverage under the high deductible health plan described in Subdivision 3.

Subd. 2: Family Coverage. Effective July 1, ~~2012~~, **2014**, the School District shall contribute a sum not to exceed ~~\$1280~~ **\$1300** per month for family coverage of each eligible employee employed by the School District who qualifies for and is enrolled in the School District group health and hospitalization plan. The cost of the premium not contributed by the School District shall be borne by the employee and paid by payroll deduction. This subdivision shall not apply to those eligible employees who select coverage under the high deductible health plan described in Subdivision 4.

Subd. 3: Individual High Deductible Coverage

- (a) Eligible employees shall have the option of enrolling in a high deductible coverage option of the school district’s health and hospitalization plan. The high

deductible coverage shall be a qualified high deductible health plan within the meaning of Section 223 of the Internal Revenue Code of 1986, as amended from time to time. Each eligible employee enrolled in the high deductible coverage shall be eligible for a contribution to a health savings account (“HSA”) of such employee in accordance with the Intermediate School District No. 917 Flex Choice Plan (the “Flex Choice Plan”). The total monthly contribution by the school district toward the cost of the premium of the high deductible coverage, the HSA contribution, and the HSA administrative fees attributable to such eligible employee shall not exceed \$535.00 per month.

- (b) The school district shall contribute toward the cost of the premium for each eligible employee employed by the school district who qualifies for and is enrolled in individual coverage under the high deductible coverage option of the school district’s health and hospitalization plan a monthly amount equal to the total monthly contribution identified in subsection (a) minus the monthly HSA contribution identified in subsection (c) and the monthly HSA administrative fees.

- (c) The school district shall contribute an amount equal to one-half of the applicable deductible to the HSA of each eligible employee employed by the school district who qualifies for and is enrolled in individual coverage under the plan. Such contributions shall be made monthly on a pro rata basis. Such employees shall also be eligible, through the Flex Choice Plan, to make pre-tax contributions to the HSA via salary reduction. The school district shall select the vendor of the HSA to which such contributions shall be made. Once deposited in an employee’s HSA, such contributions, whether made by the school district or via salary reduction, shall not be subject to restriction by the school district and the employee may access and/or transfer such funds to a different HSA to the fullest extent permitted by law. Such employees also shall be eligible to participate in a Limited Scope Health Care Reimbursement Plan through the Flex Choice Plan, which shall allow reimbursement of medical expenses to the fullest extent permitted by law for an individual receiving contributions to an HSA.

Subd. 4: Family High Deductible Coverage

- (a) Eligible employees shall have the option of enrolling in a high deductible coverage option of the school district’s health and hospitalization plan. The high deductible coverage shall be a qualified high deductible health plan within the meaning of Section 223 of the Internal Revenue Code of 1986, as amended from time to time. Each eligible employee enrolled in the high deductible coverage shall be eligible for a contribution to a health savings account (“HSA”) of such employee in accordance with the Intermediate School District No. 917 Flex Choice Plan (the “Flex Choice Plan”). The total monthly contribution by the school district toward the cost of the premium of the high deductible coverage, the HSA contribution, and the HSA administrative fees attributable to such eligible employee shall not exceed ~~\$1280~~ **\$1300** per month.

- (b) The school district shall contribute toward the cost of the premium for each eligible employee employed by the school district who qualifies for and is enrolled in individual coverage under the high deductible coverage option of the school district's health and hospitalization plan a monthly amount equal to the total monthly contribution identified in subsection (a) minus the monthly HSA contribution identified in subsection (c) and the monthly HSA administrative fees.
- (c) The school district shall contribute an amount equal to one-half of the applicable deductible to the HSA of each eligible employee enrolled in the family high deductible coverage. Such contributions shall be made monthly on a pro rata basis. Such employees shall also be eligible, through the Flex Choice Plan, to make pre-tax contributions to the HSA via salary reduction. The school district shall select the vendor of the HSA to which such contributions shall be made. Once deposited in an employee's HSA, such contributions, whether made by the school district or via salary reduction, shall not be subject to restriction by the school district and the employee may access and/or transfer such funds to a different HSA to the fullest extent permitted by law. Such employees also shall be eligible to participate in a Limited Scope Health Care Reimbursement Plan through the Flex Choice Plan, which shall allow reimbursement of medical expenses to the fullest extent permitted by law for an individual receiving contributions to an HSA.

Section 2. Group Income Protection. The School District will pay each month 100 percent of the premium for income protection insurance for each eligible employee. The income protection plan shall include the following:

- a. Benefits begin after ninety (90) calendar days of total disability.
- b. The monthly income benefit shall be 66-2/3 percent of basic monthly earnings (exclusive of any additional compensation from this district or any other source).

Section 3. Life Insurance. The School District will pay each month all of the life insurance premium for an ~~\$80,000~~ **\$50,000** term life insurance policy for each eligible employee.

Section 4. Dental Insurance

Subd. 1: Individual Coverage. Effective July 1, ~~2012,~~ **2014**, the School District shall contribute a sum not to exceed \$60 per month toward the cost of the premium for individual coverage for each eligible employee employed by the School District who qualifies for and is enrolled in the School District's dental insurance plan. Additional cost of the premium, if any, shall be borne by the employee and paid by payroll deduction.

Subd. 2: Family Coverage. Effective July 1, ~~2012,~~ **2014**, the School District shall contribute a sum not to exceed \$124 per month toward the cost of the

premium for family coverage for each eligible employee employed by the School District who qualifies for and is enrolled in the School District's dental insurance plan. Additional cost of the premium, if any, shall be borne by the employee and paid by payroll deduction.

ARTICLE V OTHER BENEFITS

Section 1: Professional Development The School Board agrees to reimburse tuition and fees and membership/association fees for courses and memberships which are approved in accordance with district policy.

Section 2: Mileage Employees required to use their personal vehicle in the performance of employment responsibilities shall be reimbursed for such travel pursuant to School District policy.

ARTICLE VI MISCELLANEOUS

Section 1: Probationary Period Employees, under the provisions of this Agreement, who have assignments that primarily entail student contact, shall serve a probationary period of two (2) calendar years from the date of continuous employment, during which time the School District shall have the unqualified right to suspend without pay, discharge or otherwise discipline such employee.

ARTICLE VII SEVERANCE/RETIREMENT

Section 1. Eligibility: Full-time employees who have completed at least fifteen (15) years of continuous employment with the School District, and who are at least fifty-five (55) years of age, shall be eligible for severance pay pursuant to the provisions of this Article upon submission of a written resignation accepted by the School Board. Severance pay shall not be granted to any employee who is discharged for cause by the School District. This Article shall apply only to employees who retire after the execution of this contract and shall not be retroactive to any employee who retired prior to said execution date.

Section 2. Amount of Severance: Eligible employees, upon retirement, shall receive as severance pay unused sick leave days, not to exceed thirty-five (35) days. The amount of severance payment under this Article shall be reduced by the amount of the School District matching 403B contributions made under Article III, Section 2, for employees hired after July 1, 2002.

Section 3. Method of Pay-out:

- A. Subject to the limitations listed below, the school district will contribute an amount equal to the value of the employee's severance pay directly into the School Board approved 403b vendor account. The retiree will not receive any direct payment from the school district for the severance pay.

- B. The school district's annual contribution into the School Board approved 403b vendor account must not exceed the IRS contribution limit. If the amount calculated in A exceeds the available limits in the year of separation, the excess amount will be paid out in cash and not be tax sheltered.
- C. The school district contribution(s) (into the approved 403b vendor account) will be made according to the same timeline as was provided for the direct payment of the severance pay.
- D. The school district will make the severance pay contributions to the School Board approved 403b vendor. For purposes of calculating the maximum deferral limit, the school district will provide the retiree or approved vendor with contribution information for the previous twelve (12) months of employment. The vendor has agreed to calculate the maximum deferral limit.

Section 4. Notice: To be eligible for the benefits of this section, unless waived by the School District, an employee must notify the School District not less than ninety (90) calendar days prior to the proposed retirement date.

ARTICLE VIII SALARIES

Section 1. Salary Increases for New Employees: A new employee shall be given a salary as agreed between the School District and the employee. An employee hired prior to January 1 shall be eligible for a step increase effective the following July 1. An employee hired after January 1 shall not be eligible for a salary increase until the second following July 1. (Example: An employee hired prior to January 1, ~~2012~~, **2014**, shall be eligible for a salary increase effective on July 1, ~~2012~~.**2015**. An employee hired after January 1, ~~2012~~, **2014**, shall not be eligible for a salary increase until July 1, ~~2013~~.**2016**.) These salary terms may only be modified by mutual agreement in writing between the School District and the Employee at the time of initial employment.

Section 2. Basic Salaries

Subd. 1: The wages and salaries set forth in Schedule A attached hereto shall be a part of this agreement for the period July 1, ~~2012~~, **2014** through June 30, ~~2013~~. **2015**. The wages and salaries set forth in Schedule B attached hereto shall be a part of this agreement for the period July 1, ~~2013~~, **2015** through June 30, ~~2014~~.**2016**.

Subd. 2: In the event the School Board has not acted on Terms and Conditions of Employment prior to July 1 in any year in which the Terms and Conditions Agreement expires, an employee shall remain at the same step as compensated during the last year of the expired Terms and Conditions Agreement until School

Board action occurs. Moreover, the School District reserves the right to withhold step advancement or other salary increase in individual cases for cause.

Section 3. Longevity: Employees shall receive a longevity salary increase beyond the rates delineated in Schedules A and B of the agreement as follows; years of employment refer to years in the Classified School group.

	<u>12/13</u>	<u>13/14</u>
In their 12-15 year of employment	\$1.35/hour	\$1.45
In their 16-19 year of employment	\$1.85/hour	\$1.95
In their 20+ year of employment or more	\$2.10/hour	\$2.20

	<u>14/15 and 15/16</u>
In their 12-15 year of employment	\$1.45/hour
In their 16-19 year of employment	\$1.95/hour
In their 20+ year of employment or more	\$2.20/hour

Section 4. Absence of Regular Teacher: In the event the regular teacher is absent from school one and a half or more consecutive hours per day during student contact time and a substitute is not hired, one School District designated technical tutor shall receive his/her current rate of pay plus an additional \$7.00 in ~~2012-2014~~ **2014-2016** per hour for student contact hours that neither the regular teacher nor a substitute teacher is in attendance at school. The School District will designate the responsible technical tutor who will receive the override. When the teacher's absence is for one and a half or more hours, all consecutive hours will qualify for the override. In all cases when a technical tutor is acting in lieu of the regular teacher, the Principal of the Secondary Technical Center shall designate another licensed teacher to provide emergency assistance and guidance to the technical tutor who is designated to teach the class.

On days when the technical tutor has a full-time teaching assignment, in addition to the increase per hour, they will receive payment for an extra half hour (10 minutes per shift) for preparation time, to be submitted on a timesheet.

SCHEDULE A

2012-2013 SALARY SCHEDULE

Step _____ No. _____	Technical Tutors _____	Brailist _____	Educ Trans _____
1	14.65	15.45	12.76
2	15.06	16.01	13.14
3	15.58	16.56	13.50
4	16.08	17.15	13.88
5	16.59	17.73	14.26
6	17.13	18.28	14.65
7	17.64	18.85	15.01
8	18.15	19.41	15.39
9	18.69	19.97	15.77
10	19.17	20.52	16.13
11	19.68	21.10	16.51
12	20.21	21.66	16.89
13	20.71	22.21	17.27
14	21.24	22.77	17.64

SCHEDULE B

2013-2014 SALARY SCHEDULE

Step No.	Technical Tutors	Brailist	Educe Trans
1	14.94	15.76	13.01
2	15.36	16.33	13.40
3	15.90	16.90	13.77
4	16.40	17.49	14.15
5	16.93	18.08	14.55
6	17.47	18.65	14.94
7	18.00	19.22	15.31
8	18.51	19.80	15.70
9	19.06	20.37	16.08
10	19.55	20.93	16.45
11	20.08	21.52	16.84
12	20.61	22.10	17.22
13	21.12	22.65	17.62
14	21.67	23.22	18.00

SCHEDULE A

2014-2015 SALARY SCHEDULE

Step No.	Technical Tutors	Braillist	Educ Trans
1	15.31	16.15	13.34
2	15.74	16.74	13.74
3	16.30	17.32	14.11
4	16.81	17.93	14.50
5	17.35	18.53	14.91
6	17.91	19.12	15.31
7	18.45	19.70	15.69
8	18.97	20.30	16.09
9	19.54	20.88	16.48
10	20.04	21.45	16.86
11	20.58	22.06	17.26
12	21.13	22.65	17.65
13	21.65	23.22	18.06
14	22.21	23.80	18.45

SCHEDULE B

2015-2016 SALARY SCHEDULE

Step No.	Technical Tutors	Brailist	Educ Trans
1	15.70	16.56	13.67
2	16.14	17.16	14.08
3	16.70	17.76	14.47
4	17.23	18.38	14.87
5	17.79	19.00	15.29
6	18.35	19.59	15.70
7	18.91	20.19	16.09
8	19.45	20.80	16.49
9	20.02	21.40	16.89
10	20.54	21.99	17.28
11	21.10	22.61	17.69
12	21.65	23.22	18.09
13	22.19	23.80	18.51
14	22.77	24.40	18.91

TO: School Board Members
Superintendent John Christiansen

FROM: Nicolle Roush, Business Manager

DATE: September 30, 2014

SUBJECT: Medical and Dental Insurance Plan Renewals

Pertinent Facts:

1. Intermediate School District #917's (ISD 917), Medica medical insurance and Delta Dental (the administrator for our self-funded dental insurance) policies renew on January 1, 2015.
2. For fiscal year 2015, ISD 917 was required to go out for request for proposal for our medical insurance. In the past, it was every 5 years and we were in our 5th year. The Health Insurance Transparency Act requires us to go out every two years, prescribes specific timelines and to invite up to three members from our largest bargaining group.
3. The bid opening was held on August 14, 2014, in attendance were representatives from both the Teachers and Program Assistance unions, Superintendent John Christiansen, Nicolle Roush, Business Manager and Chase Ambrosia, Corporate Health Systems agent of record. We received requests for proposals on fully funded and self-insured insurance plans from our current carrier Medica, Blue Cross Blue Shield, Health Partners, PEIP, and Preferred One. The Insurance Committee met on August 12th, September 3rd and 17th, 2014, to review the proposals from each carrier considering both fully-funded and self-funded plan options and plan design changes.
4. The request for proposal's aggregate premium increases ranged from 19%-35%. After reviewing the initial proposal, the insurance committee was presented with several design change options to consider ranging from changes in deductibles and out of pocket maximums. The reduction in premium in comparison to potential increase in out of pocket expenses did not seem advantageous from the committee's perspective. After deliberation, the insurance committee is recommending to accept the aggregate 19% premium increase in medical insurance and maintain our current benefit structures in both medical plans offered.
5. The dental insurance renewal recommended by the insurance committee after reviewing a three-year blend of claims calculated by Corporate Health Systems and ISD 917's reserves, is a 0% change in the premiums for both single and family insurance with no benefit design changes.

Recommendation:

The insurance committee recommends the School Board approve the medical insurance contract with Medica with an aggregate 19% renewal increase and no change in the self-funded dental insurance premiums with any benefit changes in either the medical or dental insurance effective for the January 1, 2015 plan year.

TO: School Board Members
Superintendent John Christiansen

FROM: Nicolle Roush, Business Manager

DATE: September 30, 2014

SUBJECT: Life, AD&D & LTD Group Insurance Renewal

Pertinent Facts:

1. Intermediate School District 917 (ISD 917) renewals for Life, AD&D and LTD group insurance is effective January 1, 2015.
2. ISD 917 requested our current agent of record National Insurance Services and Corporate Health Systems to obtain request for proposals from other carriers to see what competitive proposals were available for our Life, AD&D and LTD group insurance benefits. ISD 917 received proposals from four carriers, our current carrier Kansas City Life, Madison National Life, Sun Life and Assurant Employee Benefits. These benefits products are proposed as a combined package not as individual plan benefits. In addition, we received declines from seven carriers.
3. Based on the proposals received Kansas City Life provides the most cost effective renewal with a -0% premium change for Life, AD&D, and LTD insurance premiums. All benefits would stay the same with a three year rate guarantee through December 31, 2017. In comparison, the other three carriers proposed insurance premium increases ranging from 13%-24%.

Recommendation: The School Board approves renewing with Kansas City Life Insurance with a 0% increase in premiums for ISD 917's Life, AD&D, and LTD group insurance policies effective January 1, 2014 as presented.

Payments Made Fiscal Year 2015 (Staff not On Agreements or Employment Status)						
Date		Units	Rate	Total	Dates	
Paid	Name	Worked	of pay	Paid	Worked	Reason Paid
District Staff:						
09/15/2014	Clark, Deb	12.00	30.00	360.00	7/9 to 8/12/14	Board Member - PA Negotiations
09/15/2014	Lewis, Jill	8.00	30.00	240.00	7/9 to 7/31/14	Board Member - PA Negotiations
09/15/2014	Pressnall, Vavda	10.00	30.00	300.00	7/9 to 8/12/14	Board Member - PA Negotiations
09/30/2014	Erickson, Robert	1.00	30.00	30.00	8/12/2014	Board Member - Insurance Meeting
		SUB-TOTAL:	31.00	\$ 930.00		
Secondary Staff:						
Special Ed Staff:						
07/31/2014	Savage, Dawn	4.00	27.01	108.04	7/7/2014	Extra Work
08/15/2014	Dively, Cindy	3.00	46.98	140.94	7/14/2014	Interviews
08/15/2014	Fischer, Ashley	8.00	47.22	377.76	7/16 & 7/24/2014	Substitute Teacher
08/15/2014	Hildebrandt, Cori	8.00	25.00	200.00	7/8 & 7/16/2014	Substitute Teacher
08/15/2014	Huaman, Darla	6.25	20.00	125.00	7/15 & 7/21/2014	Substitute Teacher
08/15/2014	Savage, Dawn	4.50	27.01	121.55	7/17, 7/22 & 7/24/2014	Interviews
08/15/2014	Simmonson, Bev	24.00	18.12	434.88	7/14 to 7/17 & 7/21-7/22/2014	Substitute Program Assistant
08/15/2014	Spurgin, Lynette	3.00	17.50	52.50	7/21 & 7/23/2014	Extra Work
08/15/2014	Spurgin, Lynette	4.00	17.50	70.00	7/22/2014	Substitute Program Assistant
08/29/2014	Adelmann, Angela	7.00	15.99	111.93	8/7/2014	Training
08/29/2014	Adix, Stephaine	1.50	26.07	39.11	7/29/2014	Training
08/29/2014	Anderson, Abigail	7.50	16.37	122.78	8/7/2014	Training
08/29/2014	Bauer, Bev	7.50	1.00	7.50	7/22/2014	Stipend - Teachers Absent
08/29/2014	Behnke, Stephanie	22.00	15.99	351.78	8/4 to 8/6/2014	Training
08/29/2014	Brolsma, Kayla	22.50	15.99	359.78	8/4 to 8/6/2014	Training
08/29/2014	Byer-Rajout, Anne	23.50	45.99	1080.77	8/4 to 8/6/2014	Training
08/29/2014	Crissinger, Brenda	1.00	44.92	44.92	7/31/2014	Interviews
08/29/2014	Eldeeb, Shereen	7.50	15.99	119.93	8/7/2014	Training
08/29/2014	Haschig, Ann	1.50	28.12	42.18	7/29/2014	Training
08/29/2014	Harreld, Alexander	7.00	15.99	111.93	8/7/2014	Training
08/29/2014	Herbert, Samantha	7.00	17.12	119.84	8/7/2014	Training
08/29/2014	Johnsen, Jasen	7.50	17.87	134.03	8/7/2014	Training
08/29/2014	Kneer, Amber	7.00	16.74	117.18	8/7/2014	Training
08/29/2014	Lewis, Ashley	22.50	24.20	544.50	8/4 to 8/6/2014	Training
08/29/2014	Mansheim, Ashley	22.50	16.37	368.33	8/4 to 8/6/2014	Training
08/29/2014	Mayes, Ann	2.50	49.29	123.23	8/7/2014	Training
08/29/2014	Moga, Brian	7.00	15.99	111.93	8/7/2014	Training
08/29/2014	Pena, Kasey	22.00	16.37	360.14	8/4 to 8/6/2014	Training
08/29/2014	Randall, Tracie	22.00	44.91	988.02	8/4 to 8/6/2014	Training
08/29/2014	Schmit, Kristin	22.50	15.99	359.78	8/4 to 8/6/2014	Training
08/29/2014	Simmons, Chiara	22.50	15.99	359.78	8/4 to 8/6/2014	Training
08/29/2014	Speedling, Laitlin	22.50	24.20	544.50	8/4 to 8/6/2014	Training
08/29/2014	Stevens, Erin	1.50	26.18	39.27	7/29/2014	Training
08/29/2014	Sullivan, Maureen	7.50	33.70	252.75	8/7/2014	Training
08/29/2014	Turzynski, Adrienne	23.50	41.67	979.25	8/4 to 8/6/2014	Training
08/29/2014	Valerio, Stacy	7.00	17.87	125.09	8/7/2014	Training
08/29/2014	Walker, Chase	22.50	15.99	359.78	8/4 to 8/6/2014	Training
08/29/2014	Waltman, Michele	6.75	1.00	6.75	8/5/2014	Stipend - Teachers Absent
08/29/2014	Weir, Laura	7.50	28.81	216.08	8/7/2014	Training
08/29/2014	White, Hannah	7.50	15.99	119.93	8/7/2014	Training
09/15/2014	Amatullah, Aaneesah	22.50	15.99	359.78	8/12 to 8/14/14	Training

Payments Made Fiscal Year 2015 (Staff not On Agreements or Employment Status)						
Date		Units	Rate	Total	Dates	
Paid	Name	Worked	of pay	Paid	Worked	Reason Paid
09/15/2014	Brandon, Lisa	22.50	16.37	368.33	8/12 to 8/14/14	Training
09/15/2014	Brunsvold, Matt	22.50	15.99	359.78	8/12 to 8/14/14	Training
09/15/2014	Doenges, Karen	2.00	48.28	96.56	8/11/2014	Extra Work
09/15/2014	Grassl, Melissa	22.50	16.37	368.33	8/18 to 8/20/14	Training
09/15/2014	Harken, Breanne	22.50	16.37	368.33	8/12 to 8/14/14	Training
09/15/2014	Jones, Lucas	1.50	18.24	27.36	8/11/2014	Training
09/15/2014	Klaustermeier, Jen	2.50	52.32	130.80	8/5 & 8/21/14	Training
09/15/2014	Koepke, Betsy	4.00	43.61	174.44	8/22/2014	Training
09/15/2014	Konen, Crystal	22.50	15.99	359.78	8/12 to 8/14/14	Training
09/15/2014	Kuoppala, Amanda	22.50	15.99	359.78	8/12 to 8/14/14	Training
09/15/2014	Lorentz, Joseph	22.50	17.87	402.08	8/18 to 8/20/14	Training
09/15/2014	Maberry, Sarya	4.00	25.91	103.64	8/20 & 8/21/14	Training
09/15/2014	Mayes, Ann	1.50	49.29	73.94	8/14/2014	Extra Work
09/15/2014	Olson, Char	7.50	44.60	334.50	8/11/2014	Training
09/15/2014	Olson, Courtney	22.50	16.37	368.33	8/18 to 8/20/14	Training
09/15/2014	Pemble, Holly	2.00	39.64	79.28	8/8/2014	Extra Work
09/15/2014	Peterson, Joan	22.50	25.55	574.88	8/12 to 8/14/14	Training
09/15/2014	Reiter, Heidi	22.50	15.99	359.78	8/18 to 8/20/14	Training
09/15/2014	Riesgraf, Amy	7.50	29.41	220.58	8/11/2014	Training
09/15/2014	Rockenback, Robin	22.50	15.99	359.78	8/12 to 8/14/14	Training
09/15/2014	Rollins, Sachareion	7.50	16.74	125.55	8/11/2014	Training
09/15/2014	Schmidt, Heidi	7.50	16.74	125.55	8/11/2014	Training
09/15/2014	Szoka, Brenda	7.50	32.61	244.58	8/11/2014	Training
09/15/2014	Thomas, Amanda	22.50	15.99	359.78	8/18 to 8/20/14	Training
09/15/2014	Wattelet, Jolene	7.50	16.74	125.55	8/11/2014	Training
09/15/2014	Weber, Angelyn	22.50	16.37	368.33	8/18 to 8/20/14	Training
09/15/2014	Weis, Colleen	2.00	32.25	64.50	8/15/2014	Meeting
09/30/2014	Bauer, Carie	3.75	27.81	104.29	8/26 & 8/28/14	Training
09/30/2014	Bauer, Jacob	3.75	16.74	62.78	8/22/2014	Training
09/30/2014	Berg, Linda	2.50	51.60	129.00	9/19/2014	Extra Work
09/30/2014	Birttnen, Tracy	2.50	48.28	120.70	9/2 to 9/10/14	Stipend - Lunch Duty
09/30/2014	Brink, Miranda	3.50	22.76	79.66	8/27 to 9/4/14	Extra Work
09/30/2014	Cramer, Cheryl	2.00	450.00	900.00	7/6 to 7/10/14	Co-Curricluar Stipend
09/30/2014	Elbers, Kari	3.75	17.87	67.01	8/22/2014	Training
09/30/2014	Erickson, Dian	3.75	25.55	95.81	8/22/2014	Training
09/30/2014	Fischer, Ashley	4.50	27.22	122.49	8/23 & 8/25/2014	Extra Work
09/30/2014	Fox, Susan	3.75	17.87	67.01	8/22/2014	Training
09/30/2014	Freeburg, Nancy	3.25	17.87	58.08	8/22/2014	Training
09/30/2014	Greengo, Pam	2.50	23.36	58.40	8/21 to 8/28/2014	Extra Work
09/30/2014	Hardy, Alexis	2.50	15.99	39.98	8/27/2014	Extra Work
09/30/2014	Hawkins, Ann	3.00	16.37	49.11	8/22/2014	Training
09/30/2014	Heim, Karey	3.50	38.46	134.61	9/2 to 9/8/2014	Stipend - Lunch Duty
09/30/2014	Hennes, Ken	3.75	16.37	61.39	8/22/2014	Training
09/30/2014	Hird, Nicole	4.00	20.51	82.04	9/2/2014	Extra Work
09/30/2014	Klaustermeier, Jen	2.00	52.32	104.64	9/2 to 9/5/2014	Stipend - Lunch Duty
09/30/2014	Kurten, Carol	3.75	17.50	65.63	8/22/2014	Training
09/30/2014	LaFreniere, Amy	3.75	18.12	67.95	8/22/2014	Training
09/30/2014	Lang, Sheila	3.75	17.50	65.63	8/22/2014	Training
09/30/2014	Lange, Steven	0.75	17.50	13.13	9/3/2014	Extra Work
09/30/2014	Lyons, Pam	3.75	17.87	67.01	8/22/2014	Training
09/30/2014	Mulally, Mary	3.75	18.49	69.34	8/22/2014	Training
09/30/2014	Norrning, Jason	3.50	36.37	127.30	9/2 to 9/10/2014	Stipend - Lunch Duty

INTERMEDIATE SCHOOL DISTRICT 917
TEMPORARY EMPLOYMENT AGREEMENT REPORT
July 1, 2014 through June 30, 2015

1st quarter: 7/1/14-9/30/14

LAST NAME	FIRST NAME	DESCRIPTION	LOCATION	POSITION	START DATE	END DATE	SALARY	MAX# WORK HRS/ DAYS
ASMUS	JOAN SCHAEFER	Temp work agreement	DCTC/Sp Ed Staff	Nurse	20140701	20140731	\$681.21	4 4
ASMUS	JOAN SCHAEFER	summer session	DCTC/Sp Ed Staff	Nurse	20140701	20140822	\$2,724.84	8 8
CRISSINGER	BRENDA LYNETTE	summer session	Diamondhead Ed Ctr	Spec Ed Teacher	20140701	20140731	\$2,874.64	16 4
CRISSINGER	BRENDA LYNETTE	summer session	Diamondhead Ed Ctr	Spec Ed Teacher	20140701	20140822	\$2,155.98	12 4
DEVENOW	PEARL SUSAN	summer session	Alliance Ed C Itinerants	Spec Ed Teacher	20140701	20140731	\$2,196.91	7 6
DEVENOW	PEARL SUSAN	summer session	Alliance Ed C Itinerants	Spec Ed Teacher	20140701	20140822	\$680.00	4 3.25
DOBSON	MEGHAN LOUISE	Temp work agreement	Alliance Ed Ctr IDEAS/SUN	Spec Ed Teacher-Lead	20140701	20140822	\$3,874.08	11 8
ENGELHARDT-FISCHBEI	KRISTIN L	Temp work agreement	Gideon Pond DHH	Spec Ed Teacher	20140701	20140820	\$943.18	5 4
EPPS	DAWN MARIE	Temp work agreement	Alliance Educ Ctr IDEA	Spec Ed Teacher-Lead	20140701	20140822	\$2,965.90	11 8
FRISQUE	SHERILYN FAYE	summer session	Alliance Ed C Itinerants	Spec Ed Teacher of Vis I	20140701	20140822	\$3,084.79	11 6
GAYLORD	TANYA MARIE	Temp work agreement	Cedar School SUN	Program Assistant HQ	20140701	20140730	\$83.70	2 2.5
HOREJSI	MELISSA JO	summer session	Alliance Ed C Itinerants	Spec Ed Teacher of Vis I	20140701	20140822	\$3,183.12	9 8
JACKSON	MEAGAN ALEXANDR	Temp work agreement	Apple Valley TEA	Classroom Assistant HQ	20140701	20140730	\$87.50	2 2.5
JOHNSON	SARAH LYNN	summer session	Alliance Ed C Itinerants	Orientation & Mobility S	20140701	20140731	\$226.37	4 2
JONES	LUCAS MANDULEY	Temp work agreement	Cedar School SUN	Program Assistant HQ	20140701	20140730	\$91.20	2 2.5
KLEIN	LORI ANN	Temp work agreement	Alliance Ed C Itinerants	Spec Ed Teacher-Lead	20140701	20140822	\$1,964.16	5 8
KLEIN	LORI ANN	summer session	Alliance Ed C Itinerants	Spec Ed Teacher of Vis I	20140701	20140822	\$5,106.82	26 4
MATTOS	PATRICIA ANN	Temp work agreement	DCALS (DCTC loc)	Enrollment Coord DCALS	20140701	20140822	\$3,199.74	10 6
MAYES	ANN LOUISE	summer session	Alliance Ed C Itinerants	Spec Ed Teacher	20140701	20140822	\$887.22	6 3
MAYES	ANN LOUISE	summer session	Alliance Ed C Itinerants	Spec Ed Teacher	20140701	20140822	\$2,661.65	9 6
OLSON	ELISA KATHLEEN	Temp work agreement	Cedar School SUN	Classroom Assistant HQ	20140701	20140830	\$100.44	2 3
STROEING	JENNIFER ANN	Temp work agreement	Special Ed. Staff	Spec Ed Teacher of Vis I	20140701	20140822	\$3,432.24	9 8

LAST NAME	FIRST NAME	DESCRIPTION	LOCATION	POSITION	START DATE	END DATE	SALARY	MAX# WORK HRS/ DAYS	MAX# WORK HRS/ DAY
TOLLEFSON	BRENDA KAY	Temp work agreement	DCTC/Sp Ed Staff	Speech/Lang. Path.-Lead	20140701	20140822	\$3,218.85	8	8
VILINSKIS	KARI MARGARET	Temp work agreement	Cedar School SUN	Program Assistant HQ	20140701	20140730	\$87.50	2	2.5
WERTANEN	SUSAN MARIA	Temp work agreement	Cedar School SUN	Program Assistant HQ	20140701	20140730	\$97.50	2	2.5
WOOD	FRAN LOUISE	summer session	Alliance Ed C Itinerants	Spec Ed Teacher of Vis I	20140701	20140822	\$1,873.33	11	4
ADIX	STEPHANIE ANN	summer session	Apple Valley TEA	Mental Health Practitioner	20140707	20140731	\$1,668.48	16	4
ALEXANDER	MADELINE ROSE	summer session	Boeckman Mid Sch-PACES	Classroom Assistant HQ	20140707	20140731	\$1,023.36	16	4
ALTHOFF	BARBARA JOANNE	summer session	Gideon Pond DHH	Program Assistant HQ	20140707	20140731	\$1,120.00	16	4
AMATULLAH	AANEESAH K.	summer session	Cedar School SUN	Classroom Assistant HQ	20140707	20140731	\$1,023.36	16	4
ANDERSEN	KASANDRA LEE	summer session	Alliance Ed Ctr SUN	Student Assistant HQ	20140707	20140731	\$1,167.36	16	4
ANDERSON	ELIZABETH ANN	summer session	Boeckman Mid Sch-PACES	Program Assistant HQ	20140707	20140731	\$1,071.36	16	4
ANTONELL	MELISSA LYNN	summer session	Apple Valley TEA	Classroom Assistant HQ	20140707	20140731	\$1,023.36	16	4
AVENSON	BROOKE ELIZABET	summer session	DCTC/Sp Ed Staff	Program Assistant HQ	20140707	20140729	\$1,023.36	16	4
BACH	ANNA MARIE	summer session	Alliance Ed Ctr SUN	Program Assistant HQ	20140707	20140731	\$1,023.36	16	4
BOECKERER	GRETCHEN C.	summer session	DCTC/Sp Ed Staff	Classroom Assistant HQ	20140707	20140731	\$1,248.00	16	4
BERG	MATTHEW ROBERT	summer session	Sibley High School DASH	Classroom Assistant HQ	20140707	20140731	\$1,023.36	16	4
BESKAR	TAMRA MARIE	summer session	Alliance Ed Ctr SUN	Student Assistant HQ	20140707	20140731	\$1,023.36	16	4
BETTERLEY	SAMUEL B.	summer session	Alliance Ed Ctr IDEA/SUN	Program Assistant HQ	20140707	20140731	\$1,047.68	16	4
BIRTTNEN	TRACY LEE	summer session	DCTC/Sp Ed Staff	Spec Ed Teacher	20140707	20140731	\$3,090.12	16	4
BONDHUS	ALLISON LYNN	summer session	DCTC/Sp Ed Staff	Spec Ed Teacher	20140707	20140731	\$1,658.16	16	4
BOUCHAREB	RENEE DEBORAH	summer session	Gideon Pond DHH	Classroom Assistant HQ	20140707	20140731	\$1,047.68	16	4
BOWLIN	THERESA MARIE	summer session	Alliance Ed Ctr SUN	Spec Ed Teacher	20140707	20140731	\$2,186.64	16	4
BRINK	MIRANDA JEAN	summer session	DCTC/Sp Ed Staff	Health Associate	20140707	20140731	\$1,456.64	16	4
CARNEVALE	CORRINE SUE	summer session	Apple Valley TEA	Classroom Assistant HQ	20140707	20140731	\$1,047.68	16	4
CHABOT	DIANNA KATHRYN	summer session	Gideon Pond DHH	Program Assistant HQ	20140707	20140731	\$1,023.36	16	4
COCHRAN	JAMES EDWARD	summer session	Boeckman Mid Sch-PACES	Spec Ed Teacher	20140707	20140731	\$3,284.28	16	4
CRAMER	NATALIE LYNN	summer session	Cedar School SUN	Classroom Assistant HQ	20140707	20140731	\$1,071.36	16	4

LAST NAME	FIRST NAME	DESCRIPTION	LOCATION	POSITION	START DATE	END DATE	SALARY	MAX# WORK HRS/DAYS
DECLLENE	SAIGE MARIE	summer session	Cedar School SUN	Spec Ed Teacher	20140707	20140731	\$1,603.14	16 4
DEGERSTROM	CASSANDRA DEE	summer session	Diamondhead Ed Ctr	Student Assistant HQ	20140707	20140731	\$1,071.36	16 4
DEMUTH	LANCE A.	summer session	Cedar School SUN	Classroom Assistant HQ	20140707	20140731	\$1,143.68	16 4
DOBSON	MEGHAN LOUISE	summer session	Alliance Ed Ctr SUN	Spec Ed Teacher	20140707	20140731	\$2,817.51	16 4
DONALDSON	JACOB MICHAEL	summer session	Cedar School SUN	Student Assistant HQ	20140707	20140731	\$1,023.36	16 4
ELBERS	KARI JEAN	summer session	Meadowview Elem PACES	Classroom Assistant HQ	20140707	20140731	\$1,143.68	16 4
ELLIOTT	SHAE KATHLEEN	summer session	Apple Valley TEA	Classroom Assistant HQ	20140707	20140731	\$1,023.36	16 4
ELLIS	KATHLEEN ANN	summer session	DCTC/Sp Ed Staff	Classroom Assistant HQ	20140707	20140731	\$447.72	7 4
ENGELHARDT-FISCHBEI	KRISTIN L	summer session	Gideon Pond DHH	Spec Ed Teacher	20140707	20140731	\$3,395.43	16 4.5
EPPS	DAWN MARIE	summer session	Alliance Educ Ctr IDEA	Spec Ed Teacher	20140707	20140731	\$2,157.02	16 4
ERICKSON	DIAN RUCKMAR	summer session	DCTC/Sp Ed Staff	Program Assistant HQ	20140707	20140731	\$1,635.20	16 4
EVANS	ANDREW D	summer session	Alliance Ed C Itinerants	Spec Ed Teacher/DAPE	20140707	20140731	\$3,090.12	16 4
FLAMINIO	KEN GERARD	summer session	Alliance Educ Ctr IDEA	Student Assistant HQ	20140707	20140731	\$1,023.36	16 4
GLEMING	ANGELITA LEE	summer session	Meadowview Elem PACES	Classroom Assistant HQ	20140707	20140731	\$1,143.68	16 4
FLOM	ALICE LORETTA	summer session	Cedar School SUN	Classroom Assistant HQ	20140707	20140731	\$1,071.36	16 4
HARTMAN	KIMBERLY G	summer session	Gideon Pond DHH	Classroom Assistant HQ	20140707	20140731	\$1,263.36	16 4
HAWKINS	ANN ELIZABETH	summer session	DCTC/Sp Ed Staff	Spec Ed Teacher	20140707	20140710	\$387.14	4 4
HENNES	KENNETH J.	summer session	DCTC/Sp Ed Staff	Student Assistant HQ	20140707	20140731	\$1,047.68	16 4
HERRMANN	ALISA MARIE	summer session	Alliance Educ Ctr IDEA	Classroom Assistant HQ	20140707	20140731	\$1,047.68	16 4
HOFF	ARDIS YVONNE	summer session	DCTC/Sp Ed Staff	Student Assistant HQ	20140707	20140731	\$1,071.36	16 4
HOFF	WILLIAM C.	summer session	DCTC/Sp Ed Staff	Classroom Assistant HQ	20140707	20140731	\$1,120.00	16 4
HOWLETT	CASSONDRA JO	summer session	Alliance Ed Ctr SUN	Program Assistant HQ	20140707	20140731	\$1,047.68	16 4
IDEEN	SARAH CAITLIN	summer session	Gideon Pond DHH	Spec Ed Teacher	20140707	20140731	\$466.42	4 4
ILLA	JULIE CHRISTINE	Temp work agreement	Youth Transition Program	Admin Assistant II	20140707	20141007	\$1,934.00	50 2
JACKSON	MEAGAN ALEXANDR	summer session	Apple Valley TEA	Classroom Assistant HQ	20140707	20140731	\$1,120.00	16 4
JOHNSON	JASON ADAM	summer session	Alliance Ed Ctr SUN	Program Assistant HQ	20140707	20140731	\$1,143.68	16 4

LAST NAME	FIRST NAME	DESCRIPTION	LOCATION	POSITION	START DATE	END DATE	SALARY	MAX# WORK HRS/ DAYS
JONES	LUCAS MANDULEY	summer session	Cedar School SUN	Program Assistant HQ	20140707	20140731	\$1,167.36	16 4
KAMIN	JENNA LYNN	summer session	Gideon Pond DHH	Classroom Assistant HQ	20140707	20140731	\$1,071.36	16 4
KAMPMeyer	VICTORIA LEE	summer session	DCTC/Sp Ed Staff	Classroom Assistant HQ	20140707	20140731	\$639.60	10 4
KASSEL	JAMES SCOTT	summer session	Alliance Ed Ctr SUN	Classroom Assistant HQ	20140707	20140731	\$1,023.36	16 4
KINNEY	JULIANNE CHRIST	summer session	Diamondhead Ed Ctr	Student Assistant HQ	20140707	20140731	\$1,047.68	16 4
KLIMEK	LORILEA J.	summer session	Apple Valley TEA	Classroom Assistant HQ	20140707	20140731	\$1,507.20	16 4
KNEER	AMBER JANE	summer session	Cedar School SUN	Classroom Assistant HQ	20140707	20140731	\$1,071.36	16 4
KORBEL-HUGHES	NICOLE ASHLEY	summer session	Sibley High School DASH	Classroom Assistant HQ	20140707	20140731	\$1,071.36	16 4
KOSHENINA	MARGARET M.	summer session	Apple Valley TEA	Classroom Assistant HQ	20140707	20140731	\$1,023.36	16 4
KUOPPALA	AMANDA MARIE	summer session	Cedar School SUN	Classroom Assistant HQ	20140707	20140731	\$1,023.36	16 4
KURTEN	AMBER LEIGH	summer session	DCTC/Sp Ed Staff	Classroom Assistant HQ	20140707	20140731	\$1,023.36	16 4
LACHER GODDARD	LINDA LEA	summer session	Diamondhead Ed Ctr	Speech/Lang. Pathologist	20140707	20140731	\$1,931.32	10 4
L A FFEN	NATHAN MICHAEL	summer session	DCTC/Sp Ed Staff	Classroom Assistant HQ	20140707	20140731	\$1,023.36	16 4
L A FFEN	RACHELLE JANAE	summer session	DCTC/Sp Ed Staff	Classroom Assistant HQ	20140707	20140731	\$1,023.36	16 4
LAFRANCE	DANIELLE MARIE	summer session	Meadowview Elem PACES	Classroom Assistant HQ	20140707	20140731	\$1,023.36	16 4
LAMPRECHT	CHRISTOPHER J.	summer session	Lakeville North HS DASH	Classroom Assistant HQ	20140707	20140731	\$1,023.36	16 4
LAMPRECHT	CLAUDETTE	summer session	Lakeville North HS DASH	Spec Ed Teacher	20140707	20140731	\$3,241.47	16 4
LANDBERG	SUSAN KAY	summer session	Gideon Pond DHH	Spec Ed Teacher	20140707	20140731	\$3,241.47	16 4
LANG	SHEILA STEPHANI	summer session	DCTC/Sp Ed Staff	Spec Ed Teacher	20140707	20140731	\$1,658.16	16 4
LANGE	STEVEN ROBERT	summer session	Cedar School SUN	Program Assistant HQ	20140707	20140731	\$1,120.00	16 4
LARSEN	BETSY SUE	summer session	Homebound DASH	Spec Ed Teacher-homebound	20140707	20140731	\$179.66	4 1
LARSEN	BETSY SUE	summer session	Lakeville North HS PACES	Spec Ed Teacher	20140707	20140731	\$2,874.64	16 4
LEWIS	ASHLEY MARIE	summer session	Alliance Ed Ctr IDEA/SUN	Nurse	20140707	20140731	\$1,548.58	16 4
LIVINGSTON	CHRISTINE MICHE	summer session	Sibley High School DASH	Spec Ed Teacher	20140707	20140731	\$2,915.55	16 4
LOR	KIA	summer session	Cedar School SUN	Classroom Assistant HQ	20140707	20140731	\$1,095.68	16 4
MANNINEN	MELANIE FAY	summer session	Cedar School SUN	Spec Ed Teacher	20140707	20140731	\$2,030.79	16 4

LAST NAME	FIRST NAME	DESCRIPTION	LOCATION	POSITION	START DATE	END DATE	SALARY	MAX# WORK HRS/ DAYS	MAX DAY
MATTSON	SHELBY ANNE	summer session	Cedar School SUN	Classroom Assistant HQ	20140707	20140731	\$1,095.68	16	4
MCNAMARA	ALICE MARIE	summer session	DCTC/Sp Ed Staff	Student Assistant HQ	20140707	20140731	\$392.88	6	4
MOGA	BRIAN RICHARD	summer session	Apple Valley TEA	Classroom Assistant HQ	20140707	20140731	\$1,023.36	16	4
NELSON	KAYLA MARIE	summer session	Cedar School SUN	Classroom Assistant HQ	20140707	20140731	\$1,023.36	16	4
NELSON	MARTA LILLIAN	summer session	Alliance Ed Ctr SUN	Spec Ed Teacher	20140707	20140731	\$1,626.05	16	4
NEUMANN	TROY WILLIAM	summer session	Alliance Ed Ctr SUN	Student Assistant HQ	20140707	20140731	\$1,023.36	16	4
NYGAARD	ADAM PATRICK	summer session	Cedar School SUN	Student Assistant HQ	20140707	20140731	\$1,047.68	16	4
O'DOWD-MALLAM	ALEXANDRA A.	summer session	Diamondhead Ed Ctr	Program Assistant HQ	20140707	20140731	\$1,047.68	16	4
OLSON	ABIGAIL LYNN	summer session	DCTC/Sp Ed Staff	Student Assistant HQ	20140707	20140731	\$1,023.36	16	4
OLSON	NANCY MAE	summer session	Diamondhead Ed Ctr	Program Assistant HQ	20140707	20140731	\$1,071.36	16	4
ONYENEHO	GAD C.	summer session	Lakeville North HS PACES	Classroom Assistant HQ	20140707	20140731	\$1,023.36	16	4
ONYENEHO	JIDEFOR ERIC	summer session	Alliance Ed Ctr SUN	Program Assistant HQ	20140707	20140731	\$1,023.36	16	4
PEMBLE	HOLLY MARIE	summer session	DCTC/Sp Ed Staff	Student Assistant HQ	20140707	20140731	\$428.88	6	4
PENA	KASEY ANN	summer session	Apple Valley TEA	Classroom Assistant HQ	20140707	20140731	\$1,047.68	16	4
PETERSEN	JENNIFER MAE	summer session	Apple Valley TEA	Mental Hlth Prof Coordin	20140707	20140731	\$3,149.23	16	4
PETERSON	MARGO LORRAINE	summer session	Apple Valley TEA	Classroom Assistant HQ	20140707	20140731	\$1,071.36	16	4
PETERSON	MARY HELEN SAUV	summer session	DCTC/Sp Ed Staff	Spec Ed Teacher	20140707	20140731	\$3,205.75	16	4
PETERSON	SHERLYN MARIE	summer session	Meadowview Elem PACES	Spec Ed Teacher	20140707	20140731	\$2,658.68	16	4
RABE	SARAH JOYCE	summer session	Diamondhead Ed Ctr	Spec Ed Teacher	20140707	20140731	\$2,121.84	12	4.5
RANDALL	TRACIE LEE	summer session	Cedar School IDEA	Spec Ed Teacher	20140707	20140731	\$2,874.64	16	4
RASMUSSEN	SHANNON K.	summer session	Diamondhead Ed Ctr	Spec Ed Teacher	20140707	20140731	\$3,018.16	16	4
REITER	HEIDI JOY	summer session	Cedar School SUN	Classroom Assistant HQ	20140707	20140731	\$1,023.36	16	4
REITER	KYLE M.	summer session	Cedar School SUN	Classroom Assistant HQ	20140707	20140731	\$1,047.68	16	4
RENKEN	WENDI MARLAINE	summer session	Apple Valley TEA	Spec Ed Teacher	20140707	20140731	\$2,514.77	16	4
RIESGRAF	AMY SUE	summer session	Apple Valley TEA	Mental Health Practition	20140707	20140731	\$1,882.37	16	4
RIPPELMEYER	DAVID JAY	summer session	DCTC/Sp Ed Staff	Spec Ed Teacher	20140707	20140731	\$2,180.54	16	4

LAST NAME	FIRST NAME	DESCRIPTION	LOCATION	POSITION	START DATE	END DATE	SALARY	MAX# WORK HRS/ DAYS DAY
RIPPELMEYER	KAYLEA J.	summer session	DCTC/Sp Ed Staff	Classroom Assistant HQ	20140707	20140731	\$1,023.36	16 4
ROBINSON	JANE MARIE	summer session	Youth Transition Program	Spec Ed Teacher	20140707	20140807	\$4,800.00	24 8
ROGERS	KATHRYN LYNN	summer session	Alliance Educ Ctr IDEA	Program Assistant HQ	20140707	20140731	\$1,095.68	16 4
RUSSELL	EMBER M.	summer session	Alliance Ed Ctr SUN	Classroom Assistant HQ	20140707	20140731	\$1,023.36	16 4
SAINTEY	RICHARD OWEN	summer session	Alliance Ed Ctr SUN	Spec Ed Teacher/DAPE	20140707	20140731	\$1,977.85	16 4
SAVAGE	DAWN MARIE	summer session	Gideon Pond DHH	Interpreter-Sign Languag	20140707	20140731	\$1,728.64	16 4
SCHLIEVE	LARA JEAN	summer session	Sibley High School DASH	Program Assistant HQ	20140707	20140731	\$255.84	16 1
SCHLIEVE	LARA JEAN	summer session	Sibley High School DASH	Program Assistant HQ	20140707	20140731	\$1,023.36	16 4
SCHMIDT	NICOLE LYN	summer session	Boeckman Mid Sch-PACES	Classroom Assistant HQ	20140707	20140731	\$1,047.68	16 4
SCHMIT	KRISTEN MAE	summer session	Alliance Educ Ctr IDEA	Student Assistant HQ	20140707	20140731	\$1,023.36	16 4
SCHULZ	KARIN DAWN	summer session	Meadowview Elem PACES	Classroom Assistant HQ	20140707	20140731	\$1,023.36	16 4
SCOTT	TRISA MAE	summer session	Apple Valley TEA	Spec Ed Teacher	20140707	20140731	\$2,946.55	16 4
SEELIG	SHARON MARIE	summer session	Lakeville North HS DASH	Health Associate	20140707	20140731	\$1,895.04	16 4
SLATER	HALEY MARIE	summer session	Diamondhead Ed Ctr	Student Assistant HQ	20140707	20140731	\$1,047.68	16 4
SMITH	SHAY MICHELLE	summer session	Cedar School SUN	Classroom Assistant HQ	20140707	20140731	\$1,071.36	16 4
SONKO	CHEIKH SADIBOU	summer session	DCALS Sp Ed Staff	Classroom Assistant HQ	20140707	20140731	\$1,071.36	16 4
SPURGIN	LYNETTE C.	summer session	Lakeville North HS PACES	Classroom Assistant HQ	20140707	20140710	\$280.00	4 4
STAPLES	ANN MARGUERITE	summer session	DCTC/Sp Ed Staff	Program Assistant HQ	20140707	20140731	\$1,479.68	16 4
STEINER	DORETTA PIHLE	summer session	Lakeville North HS PACES	Classroom Assistant HQ	20140707	20140731	\$1,023.36	16 4
STEVENS	ERIN KATHLEEN	summer session	Apple Valley TEA	Mental Health Practition	20140707	20140731	\$1,675.26	16 4
STRESE	DEBRA NYLENE	summer session	Boeckman Mid Sch-PACES	Classroom Assistant HQ	20140707	20140731	\$1,159.68	16 4
STROMBERG	RHIANON MICHELL	summer session	Apple Valley TEA	Mental Health Practition	20140707	20140731	\$2,426.81	16 4
STRONG	JENNIFER MEGAN	summer session	Apple Valley TEA	Spec Ed Teacher	20140707	20140731	\$1,600.00	16 4
STROUT	STEPHANIE ANN	summer session	Alliance Ed Ctr SUN	Classroom Assistant HQ	20140707	20140731	\$1,023.36	16 4
SULLIVAN	MAUREEN P.	summer session	Cedar School SUN	Spec Ed Teacher	20140707	20140731	\$2,157.02	16 4
SWANEY	AMY LYNN	Temp work agreement	Cedar School SUN	Spec Ed Teacher-Lead	20140707	20140731	\$3,314.87	18 4

LAST NAME	FIRST NAME	DESCRIPTION	LOCATION	POSITION	START DATE	END DATE	SALARY	MAX# WORK HRS/ DAYS	MAX# WORK HRS/ DAYS
SWANEY	AMY LYNN	summer session	Cedar School SUN	Spec Ed Teacher	20140707	20140731	\$2,946.55	16	4
THEISTE	RENEE CHRISTINE	summer session	Lakeville North HS DASH	Classroom Assistant HQ	20140707	20140731	\$1,071.36	16	4
TOAY	GRETCHEN ANN	summer session	Akin Rd Elem Farmington	Interpreter-Sign Languag	20140707	20140731	\$1,491.24	17	4
TUVEY	SARA ANN	summer session	Apple Valley TEA	Spec Ed Teacher	20140707	20140731	\$3,090.12	16	4
VALERIO	STACY LYNETTE	summer session	Cedar School SUN	Classroom Assistant HQ	20140707	20140731	\$1,143.68	16	4
VILINSKIS	KARI MARGARET	summer session	Cedar School SUN	Program Assistant HQ	20140707	20140731	\$1,120.00	16	4
VOLLMUTH	LAURA ELIZABETH	summer session	Lakeville North HS DASH	Classroom Assistant HQ	20140707	20140731	\$1,023.36	16	4
VOORHEES	AMY LYNN	summer session	Gideon Pond DHH	Spec Ed Teacher	20140707	20140731	\$2,211.84	12	4
VOTEL	SHARON MARIE	summer session	Alliance Educ Ctr IDEA	Spec Ed Teacher	20140707	20140731	\$3,499.03	16	4
WAGNER	KRISTINE ANN	summer session	Gideon Pond DHH	Classroom Assistant HQ	20140707	20140731	\$1,191.68	16	4
WALSH	DENNIS GERARD	summer session	Alliance Ed Ctr SUN	Spec Ed Teacher	20140707	20140731	\$1,600.00	16	4
WALSTON	ELIZABETH C. C.	summer session	Cedar School SUN	Classroom Assistant HQ	20140707	20140731	\$1,023.36	16	4
WATTELET	JOLENE RENE	summer session	Cedar School SUN	Classroom Assistant HQ	20140707	20140731	\$1,071.36	16	4
WEIR	LAURA MARIE	summer session	Cedar School SUN	Spec Ed Teacher	20140707	20140731	\$1,843.68	16	4
WELLS	OWEN JAMES	summer session	Alliance Ed Ctr SUN	Spec Ed Teacher	20140707	20140731	\$2,946.55	16	4
WENCL	LINDA MARIE	summer session	DCTC/Sp Ed Staff	Student Assistant HQ	20140707	20140731	\$1,023.36	16	4
WERTANEN	SUSAN MARIA	summer session	Cedar School SUN	Program Assistant HQ	20140707	20140731	\$1,248.00	16	4
WESLEY	RENATA R.	summer session	Alliance Educ Ctr IDEA	Student Assistant HQ	20140707	20140731	\$1,023.36	16	4
WHITE	HANNAH MARGARET	summer session	Alliance Ed Ctr SUN	Classroom Assistant HQ	20140707	20140731	\$1,023.36	16	4
WILKIN	CHRISTINA MARIE	summer session	Alliance Ed Ctr SUN	Student Assistant HQ	20140707	20140731	\$1,048.68	16	4
WOLF	DANIELLE MARIE	summer session	DCTC/Sp Ed Staff	Classroom Assistant HQ	20140707	20140731	\$1,047.68	16	4
IRELAND	KATHLEEN ELIZAB	summer session	Crystal Lake Educ Ctr	Spec Ed Phys Therapist	20140708	20140813	\$1,893.35	10	4
FISCHER	ASHLEY MARIE	summer session	Alliance Ed Ctr SUN	Spec Ed Teacher	20140709	20140709	\$108.89	1	4
BROLSMA	KAYLA LYN	summer session	Alliance Educ Ctr IDEA	Student Assistant HQ	20140710	20140731	\$831.48	13	4
LEWIS	ASHLEY MARIE	Temp work agreement	Alliance Ed Ctr IDEA/SUN	Nurse	20140714	20140714	\$96.79	1	4
VRIEZE	JANEL LYNN	summer session	Chr McAuliffe DASH&ECSE	Spec Ed Teacher	20140714	20140731	\$2,450.89	12	4

LAST NAME	FIRST NAME	DESCRIPTION	LOCATION	POSITION	START DATE	END DATE	SALARY	MAX# WORK HRS/DAYS
PETERSEN	JENNIFER MAE	Temp work agreement	Apple Valley TEA	Mental Hlth Prof Coordin	20140715	20140820	\$3,936.54	10 8
SMITH	KRISTINA ANNE	summer session	Hasting High Sch DHH	Interpreter-Sign Languag	20140715	20140731	\$586.24	8 4
WERNER	AMY MARIE	summer session	DCTC/Sp Ed Staff	Program Assistant HQ	20140716	20140731	\$1,071.36	16 4
GAYLORD	TANYA MARIE	summer session	Cedar School SUN	Program Assistant HQ	20140721	20140724	\$267.84	4 4
ALEXANDER	BRUCE WADE	Temp work agreement	Alliance Ed Ctr IDEA/SUN	Deliveries/Moves Sp Ed	20140723	20140723	\$100.00	1 5
DOBSON	MEGHAN LOUISE	Temp work agreement	Alliance Ed Ctr IDEA/SUN	Spec Ed PCM Training	20140724	20140725	\$704.38	2 8
BOEHMER	AMANDA JO	Temp work agreement	New Chance/JSC	Spec Ed Teacher	20140725	20140725	\$204.34	1 8
HANEBERG	TIM FORREST	summer session	Riverside Sch/JSC	Spec Ed Teacher/DAPE	20140725	20140725	\$210.79	1 8
ASMUS	JOAN SCHAEFER	Temp work agreement	DCTC/Sp Ed Staff	Nurse	20140801	20140829	\$319.32	2 3.75
BOWLIN	THERESA MARIE	Temp work agreement	Alliance Ed Ctr SUN	Spec Ed Teacher	20140801	20140831	\$273.33	1 8
BRINK	MIRANDA JEAN	Temp work agreement	DCTC/Sp Ed Staff	Health Associate	20140801	20140829	\$227.60	4 2.5
DOBSON	MEGHAN LOUISE	Temp work agreement	Alliance Ed Ctr IDEA/SUN	Spec Ed PCM Training	20140801	20140801	\$352.19	1 8
GAYLORD	TANYA MARIE	Temp work agreement	Cedar School SUN	Program Assistant HQ	20140801	20140830	\$100.44	2 3
GOLDEN	JOANN CHARLOTTE	Temp work agreement	Alliance Ed Ctr IDEA/SUN	Program Assistant HQ	20140801	20140831	\$161.92	1 8
KLAUSTERMEIER	JENNIFER M.	Temp work agreement	DCTC/Sp Ed Staff	Spec Ed Teacher	20140801	20140822	\$837.15	2 8
NOVY	RACHEL ERIN	Temp work agreement	Alliance Educ Ctr IDEA	Spec Ed Teacher	20140801	20140831	\$282.15	1 8
PETERSEN	JENNIFER MAE	Temp work agreement	Apple Valley TEA	Spec Ed PCM Training	20140801	20140820	\$1,180.96	4 6
RIX	MELANIE ANN	Temp work agreement	Alliance Educ Ctr IDEA	Spec Ed Teacher	20140801	20140831	\$290.99	1 8
SAINTEY	RICHARD OWEN	Temp work agreement	Alliance Ed Ctr IDEA/SUN	Spec Ed Teacher/DAPE	20140801	20140831	\$247.23	1 8
SCOTT	TRISA MAE	Temp work agreement	Apple Valley TEA	Spec Ed Teacher	20140801	20140820	\$3,222.79	8.75 8
SEELIG	SHARON MARIE	Temp work agreement	Lakeville North HS DASH	Health Associate	20140801	20140829	\$222.08	2 3.75
SPEEDLING	KAITLIN JEAN	Temp work agreement	Alliance Ed Ctr IDEA/SUN	Spec Ed School Social Wo	20140801	20140831	\$193.57	1 8
VILINSKIS	KARI MARGARET	Temp work agreement	Cedar School SUN	Program Assistant HQ	20140801	20140830	\$105.00	2 3
VOSS	NOEL KATHERINE	Temp work agreement	Alliance Ed Ctr SUN	Spec Ed Teacher	20140801	20140831	\$264.49	1 8
ALEXANDER	MADELINE ROSE	Temp work agreement	Boeckman Mid Sch-PACES	Deliveries/Moves Sp Ed	20140804	20140804	\$80.00	1 4
TOLLEFSON	BRENDA KAY	Temp work agreement	DCTC/Sp Ed Staff	Deliveries/Moves Sp Ed	20140804	20140804	\$80.00	1 4

LAST NAME	FIRST NAME	DESCRIPTION	LOCATION	POSITION	START DATE	END DATE	SALARY	MAX# WORK HRS/ DAYS
HOFF	WILLIAM C.	Temp work agreement	DCTC/Sp Ed Staff	Deliveries/Moves Sp Ed	20140805	20140805	\$160.00	1 8
SARNE	MARTIN MICHAEL	Temp work agreement	Hastings Middle Sch DASH	Deliveries/Moves Sp Ed	20140805	20140805	\$160.00	1 8
DOBSON	MEGHAN LOUISE	Temp work agreement	Alliance Ed Ctr IDEA/SUN	Spec Ed Teacher	20140807	20140811	\$704.38	2 8
GAYLORD	TANYA MARIE	Temp work agreement	Cedar School SUN	Program Assistant HQ	20140808	20140820	\$535.68	4 8
VILINSKIS	KARI MARGARET	Temp work agreement	Cedar School SUN	Program Assistant HQ	20140808	20140820	\$420.00	3 8
BURGIO	MICHAEL ROBERT	Temp work agreement	Youth Transition Program	Spec Ed Teacher	20140811	20140811	\$298.88	1 8
EPPS	DAWN MARIE	Temp work agreement	Youth Transition Program	Spec Ed Teacher	20140811	20140811	\$269.63	1 8
HENNES	NICOLE LYNN	Temp work agreement	Youth Transition Program	Spec Ed Teacher	20140811	20140811	\$354.98	1 8
ILLA	JULIE CHRISTINE	Temp work agreement	Youth Transition Program	Admin Assistant II	20140811	20140811	\$154.72	1 8
MCGRATH	CAILIN MARIE	Temp work agreement	Youth Transition Program	Spec Ed Teacher	20140811	20140811	\$210.79	1 8
NELSON	MARTA LILLIAN	Temp work agreement	Alliance Ed Ctr SUN	Spec Ed Teacher	20140811	20140811	\$101.63	1 4
ROBINSON	JANE MARIE	Temp work agreement	Youth Transition Program	Spec Ed Teacher	20140811	20140811	\$193.57	1 8
WHITE	HANNAH MARGARET	Temp work agreement	Anth Louis&Options BV191	Spec Ed Community Expert	20140811	20140811	\$189.84	1 8
CROWN	PATRICIA JEAN	Temp work agreement	Apple Valley TEA	Spec Ed PCM Training	20140812	20140812	\$57.75	1 3
DEMUTH	LANCE A.	Temp work agreement	Cedar School SUN	Spec Ed PCM Training	20140812	20140812	\$53.61	1 3
DOBSON	MEGHAN LOUISE	Temp work agreement	Alliance Ed Ctr IDEA/SUN	Spec Ed PCM Training	20140812	20140812	\$154.08	1 3.5
HOLBROOK	LANA MARIE	Temp work agreement	Alliance Ed Ctr SUN	Spec Ed PCM Training	20140812	20140812	\$64.65	1 3
JONES	PATRICIA ANN	Temp work agreement	Alliance Ed Ctr SUN	Spec Ed PCM Training	20140812	20140812	\$52.50	1 3
LEWIS	ASHLEY MARIE	Temp work agreement	Alliance Ed Ctr IDEA/SUN	Nurse	20140812	20140814	\$580.72	3 8
MABERRY	SAYRAJAYNE D.	Temp work agreement	Cedar School IDEA/SUN	Spec Ed PCM Training	20140812	20140812	\$77.73	1 3
MABERRY	SAYRAJAYNE D.	Temp work agreement	Cedar School SUN	CPR Trainer	20140812	20140831	\$194.32	1 7.5
NELSON	CHERIE ANN	Temp work agreement	Alliance Educ Ctr IDEA	Spec Ed PCM Training	20140812	20140812	\$57.36	1 3
NWOKEUKU	PATTIJO ELIZABE	Temp work agreement	Cedar School IDEA/SUN	Spec Ed PCM Training	20140812	20140812	\$114.50	1 3
BETLOCK	THOMAS EDWARD	Temp work agreement	Alliance Ed Ctr SUN	Program Assistant HQ	20140819	20140819	\$136.96	1 8
LEWIS	ASHLEY MARIE	Temp work agreement	Alliance Ed Ctr IDEA/SUN	Nurse	20140819	20140819	\$193.57	1 8
TUVEY	SARA ANN	Temp work agreement	Apple Valley TEA	Spec Ed Teacher	20140819	20140821	\$386.26	1 8

LAST NAME	FIRST NAME	DESCRIPTION	LOCATION	POSITION	START DATE	END DATE	SALARY	MAX# WORK HRS/DAYS
ARNESON	PATRICIA	Temp work agreement	Apple Valley TEA	Mental Hlth Professional	20140820	20140829	\$194.59	1 4
CARNEVALE	CORRINE SUE	Temp work agreement	Apple Valley TEA	Spec Ed Community Expert	20140821	20150605	\$35,500.08	187 8
DAHLBERG	KAILEY ANNE	Temp work agreement	Cedar School SUN	Spec Ed Community Expert	20140821	20150605	\$35,500.08	187 8
ELLIOTT	SHAE KATHLEEN	Temp work agreement	Apple Valley TEA	Spec Ed Community Expert	20140821	20150605	\$35,500.00	187 8
JAEGER	SHELBEЕ MARIE	Temp work agreement	Gideon Pond DHH	Spec Ed Community Expert	20140821	20150605	\$35,500.00	187 8
KIMLINGER	KENDRA LEA	Temp work agreement	Cedar School IDEA	Spec Ed Community Expert	20140821	20150605	\$35,500.08	187 8
WHITE	HANNAH MARGARET	Temp work agreement	Anth Louis&Options BV191	Spec Ed Community Expert	20140821	20150605	\$35,500.00	187 8
LIDBERG	SEAN DAVID	Temp work agreement	Alliance Ed Ctr SUN	Spec Ed Community Expert	20140822	20150605	\$36,902.40	186 8
ALLEN	REBECCA LYNN	Temp work agreement	Hilltop Elementary	Student Assistant HQ	20140825	20150604	\$18,188.63	175 6.5
JOHNSTON	SUZANNE CHRISTI	Temp work agreement	Gideon Pond DHH	Interpreter-Sign Languag	20140825	20140827	\$122.22	2 3.5
KELSALL	MARGERY ANN	Temp work agreement	Gideon Pond Itinerants	Spec Ed Phys Therapist	20140825	20150605	\$2,532.40	25 2
SAVAGE	DAWN MARIE	Temp work agreement	Gideon Pond DHH	Interpreter-Sign Languag	20140825	20140829	\$324.12	2 6
TOAY	GRETCHEN ANN	Temp work agreement	Gideon Pond DHH	Interpreter-Sign Languag	20140825	20140829	\$263.16	2 6
WANDBERG	SUSAN KAY	Temp work agreement	Gideon Pond DHH	Spec Ed Teacher	20140826	20150201	\$4,051.84	10 8
BOUCHARREB	RENEE DEBORAHATH	Temp work agreement	Gideon Pond DHH	Student Assistant HQ	20140827	20150604	\$19,480.30	170 7
HARDY	ALEXIS KATELYN	Temp work agreement	Gideon Pond DHH	Classroom Assistant HQ	20140827	20140827	\$127.92	1 8
KAMIN	JENNA LYNN	Temp work agreement	Hilltop Elementary	Student Assistant HQ	20140827	20140912	\$133.92	2 4
MYERS	PATRICIA JANET	Temp work agreement	Gideon Pond DHH	Student Assistant HQ	20140827	20150604	\$19,920.60	170 7
OLSON	NANCY MAE	Temp work agreement	Diamondhead Ed Ctr	Program Assistant HQ	20140827	20140827	\$133.92	1 8
SAVAGE	DAWN MARIE	Temp work agreement	Gideon Pond DHH	Interpreter-Sign Languag	20140827	20140827	\$297.11	1 11
TOAY	GRETCHEN ANN	Temp work agreement	Gideon Pond DHH	Interpreter-Sign Languag	20140827	20140827	\$65.79	1 3
ANDERSEN	KASANDRA LEE	Temp work agreement	Alliance Ed Ctr SUN	Student Assistant HQ	20140828	20150604	\$10,374.00	175 3.25
BARRETT	ANNA CATHLEEN	Temp work agreement	Apple Valley TEA	Student Assistant HQ	20140828	20150604	\$20,053.25	175 7
BESKAR	TAMRA MARIE	Temp work agreement	Alliance Ed Ctr SUN	Student Assistant HQ	20140828	20150604	\$18,888.19	175 6.75
BOYD	GORDON DAVID	Temp work agreement	DCTC/Sp Ed Staff	Student Assistant HQ	20140828	20150604	\$18,888.19	175 6.75
BROLSMA	KAYLA LYN	Temp work agreement	Alliance Educ Ctr IDEA	Student Assistant HQ	20140828	20150604	\$18,888.19	175 6.75

LAST NAME	FIRST NAME	DESCRIPTION	LOCATION	POSITION	START DATE	END DATE	SALARY	MAX# WORK HRS/ DAYS
BURR	AMANDA HELEN	Temp work agreement	Youth Transition Program	Program Assistant HQ	20140828	20140828	\$23.99	1 1.5
DEGERSTROM	CASSANDRA DEE	Temp work agreement	Diamondhead Ed Ctr	Student Assistant HQ	20140828	20150604	\$11,952.36	136 5.25
DONALDSON	JACOB MICHAEL	Temp work agreement	Cedar School SUN	Student Assistant HQ	20140828	20150604	\$19,587.75	175 7
EJIOGU	TYWANDER	Temp work agreement	Youth Transition Program	Program Assistant HQ	20140828	20140828	\$23.99	1 1.5
GREEN	BRANDY MARIE	Temp work agreement	Youth Transition Program	Program Assistant HQ	20140828	20140828	\$23.99	1 1.5
HENNES	KENNETH J.	Temp work agreement	DCTC/Sp Ed Staff	Student Assistant HQ	20140828	20150604	\$19,337.06	175 6.75
KINNEY	JULIANNE CHRIST	Temp work agreement	Diamondhead Ed Ctr	Student Assistant HQ	20140828	20150604	\$11,688.18	136 5.25
KLIMEK	LORILEA J.	Temp work agreement	Youth Transition Program	Program Assistant HQ	20140828	20140828	\$35.33	1 1.5
KORBEL-HUGHES	NICOLE ASHLEY	Temp work agreement	Sibley High School DASH	Classroom Assistant HQ	20140828	20150609	\$916.52	73 0.75
LENTZ	JENNIFER ANN	Temp work agreement	Hastings Middle Sch DASH	Student Assistant HQ	20140828	20150604	\$20,055.46	173 7.25
NDJAME	MOUHAMED LAMINE	Temp work agreement	Alliance Ed Ctr SUN	Student Assistant HQ	20140828	20150604	\$19,337.06	175 6.75
OLSON	ABIGAIL LYNN	Temp work agreement	DCTC/Sp Ed Staff	Student Assistant HQ	20140828	20150604	\$18,888.19	175 6.75
OSTER	TRINA MARIE	Temp work agreement	DCTC/Sp Ed Staff	Student Assistant HQ	20140828	20150604	\$21,546.00	175 6.75
PETERSON	MARGO LORRAINE	Temp work agreement	Youth Transition Program	Program Assistant HQ	20140828	20140828	\$25.11	1 1.5
QUINN	CHRISTINE MARIE	Temp work agreement	Hastings High Sch DASH	Student Assistant HQ	20140828	20150605	\$20,055.46	173 7.25
SCHEID	ASHLEY ANN	Temp work agreement	Cedar School SUN	Student Assistant HQ	20140828	20150604	\$21,437.50	175 7
SCHLIEVE	LARA JEAN	Temp work agreement	Sibley High School DASH	Program Assistant HQ	20140828	20150604	\$1,163.27	97 0.75
SEARCH-WELLS	ERIN ILANA	Temp work agreement	Diamondhead Ed Ctr	Student Assistant HQ	20140828	20150604	\$6,523.92	136 3
SECK	DJIBY	Temp work agreement	Alliance Educ Ctr IDEA	Student Assistant HQ	20140828	20150604	\$18,888.19	175 6.75
THOMAS	AMANDA KAY	Temp work agreement	Alliance Educ Ctr IDEA	Student Assistant HQ	20140828	20150604	\$18,888.19	175 6.75
VICTOR	SUSAN LOUISE	Temp work agreement	DCTC/Sp Ed Staff	Health Associate	20140828	20150604	\$25,375.00	175 7.25
WILKIN	CHRISTINA MARIE	Temp work agreement	Alliance Ed Ctr SUN	Student Assistant HQ	20140828	20150604	\$19,337.06	175 6.75
ALTHOFF	BARBARA JOANNE	Temp work agreement	Gideon Pond DHH	Program Assistant HQ	20140829	20140829	\$70.00	1 4
QUAM	LYNN MARIE	Temp work agreement	Homebound DASH	Spec Ed Occup Therapist	20140902	20150604	\$330.61	10 1
ANDERSEN	KASANDRA LEE	Temp work agreement	Alliance Ed Ctr SUN	Student Assistant HQ	20140917	20150531	\$36.48	8 0.25
BESKAR	TAMRA MARIE	Temp work agreement	Alliance Ed Ctr SUN	Student Assistant HQ	20140917	20150531	\$31.98	8 0.25

LAST NAME	FIRST NAME	DESCRIPTION	LOCATION	POSITION	START DATE	END DATE	SALARY	MAX# WORK HRS/ DAY
BROLSMA	KAYLA LYN	Temp work agreement	Alliance Educ Ctr IDEA	Student Assistant HQ	20140917	20150531	\$31.98	8 0.25
NDJAME	MOUHAMED LAMINE	Temp work agreement	Alliance Ed Ctr SUN	Student Assistant HQ	20140917	20150531	\$32.74	8 0.25
SECK	DJIBY	Temp work agreement	Alliance Educ Ctr IDEA	Student Assistant HQ	20140917	20150531	\$31.98	8 0.25
THOMAS	AMANDA KAY	Temp work agreement	Alliance Educ Ctr IDEA	Student Assistant HQ	20140917	20150531	\$31.98	8 0.25
WILKIN	CHRISTINA MARIE	Temp work agreement	Alliance Ed Ctr SUN	Student Assistant HQ	20140917	20150531	\$32.74	8 0.25
HOLLENBECK	TINA	Temp work agreement	Alliance Ed Ctr SUN	Spec Ed PCM Training	20140922	20140924	\$410.88	3 8
JOTHEN	CHANDA DARICE	Temp work agreement	Alliance Ed C Itinerants	Spec Ed Phys Therapist	20140922	20141010	\$607.04	2 8
MINICK	AMBER DAWN	Temp work agreement	Alliance Ed Ctr SUN	Spec Ed PCM Training	20140922	20140924	\$383.76	3 8
NDJAME	MOUHAMED LAMINE	Temp work agreement	Alliance Ed Ctr SUN	Spec Ed PCM Training	20140922	20140924	\$392.88	3 8
SHERVEY	ETHAN MICHAEL	Temp work agreement	Alliance Ed Ctr SUN	Classroom Assistant HQ	20140922	20140922	\$127.92	1 8

ADDENDUM

**INTERMEDIATE SCHOOL DISTRICT 917
TEMPORARY EMPLOYMENT AGREEMENT REPORT
June 1, 2013 through June 30, 2014**

ADDENDUM to 4th quarter 2014 report

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>DESCRIPTION</u>	<u>LOCATION</u>	<u>POSITION</u>	<u>START DATE</u>	<u>END DATE</u>	<u>SALARY</u>	<u>#WORK DAYS</u>	<u>MAX HRS/ DAY</u>
CRISSINGER	BRENDA	Temp work agreement	Gideon Pond DHH	Special Education Teacher	20140609	20140630	\$ 906.99	5	4.25
DOBSON	MEGHAN	Temp work agreement	Alliance Educ Ctr IDEA	Spec Ed Teacher-Lead	20140609	20140630	\$ 506.64	3	4
EPPS	DAWN	Temp work agreement	Riverside Sch/JSC	Spec Ed Teacher-Lead	20140609	20140630	\$ 129.08	1	4
GAYLORD	TANYA	Temp work agreement	Cedar School SUN	Program Assistant HQ	20140610	20140630	\$ 770.04	5.75	8
OLSON	ELISA	Temp work agreement	Cedar School SUN	Classroom Assistant HQ	20140606	20140613	\$ 33.48	1	2
PETERSEN	JENNIFER	Temp work agreement	Apple Valley TEA	Mental Hlth Prof Coordinator	20140610	20140630	\$ 2,459.43	6.75	8
SCOTT	TRISA	Temp work agreement	Apple Valley TEA	Spec Ed Teacher	20140610	20140630	\$ 354.37	1	8
TOLLEFSON	BRENDA	Temp work agreement	DCTC/Sp Ed Staff	Speech/Lang. Path.-Lead Tchr	20140610	20140630	\$ 793.62	2	8
VILINSKIS	KARI	Temp work agreement	Cedar School SUN	Program Assistant HQ	20140610	20140630	\$ 805.00	5.75	8
GOVERNER	AMY	Temp work agreement	Hastings Middle Sch DASH	Program Assistant HQ	20140620	20140630	\$ 468.72	7	4