



Agenda of Board Executive Committee Meeting

The Board of Trustees Kilgore College

A Board Executive Committee Meeting will be held December 2, 2025, beginning at 4:00 PM in the R. E. "Sonny" Spradlin Jr. Executive Board Room, McLaurin Administration Building 895 Ross Ave. Kilgore, TX 75662.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. **Call to Order**
2. **Legal Updates**
3. **Review of Upcoming Board Meeting Agenda**
4. **Committee Updates**

A. **Property & Facilities Committee**

1. ACTION ITEM: To consider approval to (1) allow the President to enter into contract negotiations to relocate the HVAC Program Lab and the Bookstore at KC-Longview to better utilize space, support program growth, and increase operational efficiency, (2) delegate to the College President the authority to negotiate and finalize any remaining terms related to this same project, and (3) authorize the College President to sign the contract and any other necessary paperwork related to the same project.
2. INFORMATION ITEM: Dodson Project Update

B. **Investment/Finance/Audit Committee**

1. ACTION ITEM: To consider approval to allocate funding (Budget Amendment 26-BA01) to relocate the HVAC Program Lab and the Bookstore at KC-Longview.
2. ACTION ITEM: Annual review and to consider approval of the Kilgore College Investment Strategy Policy (TASB Policy: CAK)
3. INFORMATION ITEM: Gregg County Certified Tax Roll
4. INFORMATION ITEM: Smith County Certified Tax Roll
5. Financial Update
 - a. INFORMATION ITEM: October 2025 Financial Snapshot & Capital Project Report
 - b. INFORMATION ITEM: PFIA (Public Funds Investment Act) 4th Quarter FY25-26 (June, July, August)

C. **Student Success Committee**

1. ACTION ITEM: To consider approval of the addition of the Diagnostic Medical Sonography Associate of Applied Science degree beginning Fall 2026.



2. INFORMATION ITEM: Update on changes to the Homeland Security and Emergency Preparedness Leadership, and Criminal Justice programs.
3. INFORMATION ITEM: Annual Security & Fire Safety Report
4. INFORMATION ITEM: Annual Title IX CEO Report

D. Policy & Personnel Committee

1. ACTION ITEM: To consider adding, revising, or deleting (LOCAL) policies as recommended by TASB Community College Services and as reviewed by KC Administration:
 - BBI: Board Members: Technology Resources & Electronic Communications
 - BCA: Board Internal Organization: Officers and Officials
 - BCB: Board Internal Organization: Committees
 - BCE: Board Internal Organization: Advisory Committees
 - CAK: Appropriations & Revenue Source: Investments
 - CDE: Accounting: Financial Ethics
 - CG: Safety Program
 - CGF: Safety Program: Security Personnel
 - CHA: Site Management: Inspections
 - CIA: Equipment & Supplies Management: Records Management
 - CU: Research
 - DIAB: Freedom from Discrimination, Harassment, and Retaliation: Other Protected Characteristics (Employees)
 - EBA: Alternate Methods of Instruction: Distance Education
 - ECC: Instructional Arrangements: Course Load and Schedules
 - FAA: Equal Educational Opportunity: Pregnant and Parenting Students
 - FFDB: Freedom from Discrimination, Harassment, and Retaliation: Other Protected Characteristics (Students)
 - FLBC: Student Conduct: Prohibited Organizations and Hazing
 2. ACTION ITEM: To review and consider the annual approval of Kilgore College Mission Statement.
- 5. New Business Items**
- A. ACTION ITEM: To consider approval of Resolution R-2026-2 for Kilgore College to cast 184 votes in the Rusk County Appraisal District election for its Board of Directors for the 2026-2027 term.
 - B. ACTION ITEM: To consider approval of Resolution R-2026-3 for Kilgore College to cast its voting entitlement in the Smith County Appraisal District election for its Board of Directors for the 2026 term.
 - C. ACTION ITEM: To consider approval of Resolution R-2026-4 for Kilgore College to cast 55 votes in the Upshur County Appraisal District election for its Board of Directors for the 2026-2027 term.
 - D. INFORMATION ITEM: Annual Board Training Report
 - E. INFORMATION ITEM: Resignation of Mr. Lon Ford from the KC Board of Trustees.
 - Ad hoc Committee for Mr. Ford's Replacement
 - Timetable for Appointment of New Trustee

6. Walk-ins: All

7. Adjourn

