

Regular Meeting of the Shelton Public Schools Board of Education
Monday, February 10, 2025
the Elementary Conference Room
7:30 PM Central

1. Call to order and roll call
2. Routine matters
 - 2.a. Review and approve minutes
 - 2.b. Review and approve claims
3. Request to address the Board of Education
4. Reports
 - 4.a. Financial Report
 - 4.b. Board Report
 - 4.c. Superintendent's Report
 - 4.d. Secondary Principal's Report
 - 4.e. Elementary Principal's Report
5. New Business
 - 5.a. Information regarding the school safety audits
 - 5.b. Discussion regarding 23-24 annual report
 - 5.c. Consideration to approve the resignation of Ryan Province at the end of the 24-25 school year
 - 5.d. Discussion and possible action regarding admin positions
6. Old Business
7. Adjournment

Regular Meeting of the Shelton Public Schools Board of Education
Monday, January 13, 2025
the Elementary Conference Room
7:30 PM

President Johnson called the Regular Meeting of the Shelton Public Schools Board of Education to order at 7:30 PM on Monday, January 13, 2025 in the Elementary Conference Room. The meeting was advertised in accordance to Policy 2008. An open meetings poster, agendas and procedures to address the Board of Education were available to visitors.

1. Call to order and roll call

Kay Johnson: Present, Emmy Power: Present, Levi Rogers: Present, Lisa Stewart: Present, Dana Tompkin: Present, Chuck Wiese: Present. Present: 6.

Dr. Gannon, Mrs. Meyer and Mr. Kenton were present as well as 11 visitors.

1.a. New Board Member Oath of Office

2. Sine Die

Motion made by Lisa Stewart seconded by Emmy Power to move into Sine Die. Vote: Passed
Kay Johnson: Yea, Emmy Power: Yea, Levi Rogers: Yea, Lisa Stewart: Yea, Dana Tompkin:
Yea, Chuck Wiese: Yea
Yea: 6, Nay: 0

2.a. Election of the Board of Education President

Kay Johnson - President

2.b. Election of the Board of Education Vice President

Lisa Stewart - Vice President

2.c. Election of the Board of Education's Secretary

Emmy Power - Sec/Treas

2.d. Appointment of Treasurer of the Board of Education

President voted Secretary Emmy Power to Treasurer

2.e. Appointment of members to the following board committees: Committee of American Civics; Buildings, Grounds & Transportation; Safety Member, NASB Delegate, Negotiations, School Improvement, and Crisis Assistance.

Board Member Committee Assignments for 2025 are as follows * Denotes Chair

Building/Grounds/Transportation: Emmy*, Dana, Chuck

Negotiations: Lisa*, Dana, Levi

American Civics: Lisa*, Emmy, Kay

School Improvement: Kay* Levi

Safety Committee: Chuck*

NASB Delegate: Kay*

Crisis Assistance: Lisa*

3. Routine Matters

3.a. Review and approve minutes

Motion made by Lisa Stewart seconded by Dana Tompkin to approve minutes of the regular board meeting from 12-9-2024 as presented. Vote: Passed

Kay Johnson: Yea, Emmy Power: Yea, Levi Rogers: Yea, Lisa Stewart: Yea, Dana Tompkin: Yea, Chuck Wiese: Yea

Yea: 6, Nay: 0

3.b. Review and approve claims

Motion made by Emmy Power seconded by Lisa Stewart to Move to approve Check #s 57032 - 57095 in the amount of \$250,314.96 plus regular payroll. Vote: Passed

Kay Johnson: Yea, Emmy Power: Yea, Levi Rogers: Yea, Lisa Stewart: Yea, Dana Tompkin: Yea, Chuck Wiese: Yea

Yea: 6, Nay: 0

4. Request to address the board

Three people addressed the board of education. One individual spoke regarding special education. Two individuals spoke in favor of the administration.

5. Reports

5.a. Finance Report

Dr. Gannon gave a financial update on the status of the district.

5.b. Board Report

There was no board reports to update.

5.c. Superintendent Report

Dr. Gannon shared the Teacher Vacancy Survey comparison from 2023 and 2024. She also discussed snow day protocol

5.d. Elementary Principal Report

Elementary enrollment is at 160; students who were absent prior to winter break are finishing up MAPS and DIEBELS testing. Mr. Kenton will share testing data at the February meeting. He is currently working on formal evaluations and finalizing registration for K and Pre-K.

5.e. High School Principal

JH/HS enrollment is at 118; 18 students took dual-credit courses 1st semester for a total of 20 classes. Congrats to the Shelton "Girls only" quiz bowl team on winning the small school division which qualifies them for nationals. One person has applied for the open science position.

6. New Business

6.a. Discussion and action to retain the following as the official Designees of School District 10-0019 for 2020: 1.) LEA representative for State and Federal Programs - Superintendent of School or designee, 2.) Attorneys - KSB School Law, 3.) Newspaper - Shelton Clipper, 4.) depository of District Funds - Cornerstone Bank of Shelton, 5.) Auditor of District Accounts - Dana F. Cole & Company

Motion made by Levi Rogers seconded by Lisa Stewart to retain the following as the official Designees of School District 10-0019 for 2020: 1.) LEA representative for State and Federal Programs - Superintendent of School or designee, 2.) Attorneys - KSB School Law, 3.) Newspaper - Shelton Clipper, 4.) depository of District Funds - Cornerstone Bank of Shelton, 5.) Auditor of District Accounts - Dana F. Cole & Company. Vote: Passed

Kay Johnson: Yea, Emmy Power: Yea, Levi Rogers: Yea, Lisa Stewart: Yea, Dana Tompkin: Yea, Chuck Wiese: Yea

Yea: 6, Nay: 0

6.b. Consideration to approve the negotiated agreement for the 25-26 school year.

Motion made by Kay Johnson seconded by Dana Tompkin to approve the negotiated agreement for the 2025-26 school year. Vote: Passed

Kay Johnson: Yea, Emmy Power: Yea, Levi Rogers: Yea, Lisa Stewart: Yea, Dana Tompkin: Yea, Chuck Wiese: Yea

Yea: 6, Nay: 0

6.c. Consideration to approve the school calendar for the 25-26 school year.

Motion made by Lisa Stewart seconded by Chuck Wiese to approve the Shelton Academic calendar for the 2025-26 school year as amended. Vote: Passed

Kay Johnson: Yea, Emmy Power: Yea, Levi Rogers: Yea, Lisa Stewart: Yea, Dana Tompkin: Yea, Chuck Wiese: Yea

Yea: 6, Nay: 0

6.d. Information regarding the school audit for the 23-24 school year.

Dr. Gannon shared the school audit which went really well.

6.e. Discussion regarding the Fullbright application for a professional development opportunity for Ms. Held

Motion made by Lisa Stewart seconded by Chuck Wiese to approve the application of Ms. Held for the Fullbright global classroom program with the understanding the school will work with her to provide a sub if needed. Vote: Passed

Levi Rogers: Nay, Kay Johnson: Yea, Emmy Power: Yea, Lisa Stewart: Yea, Dana Tompkin: Yea, Chuck Wiese: Yea

Yea: 5, Nay: 1

6.f. Consideration to approve special education contracts with ESU 10 for the 25-26 school year.

Motion made by Kay Johnson seconded by Lisa Stewart to approve the ESU 10 contracts for the 2025-26 school year. Vote: Passed

Kay Johnson: Yea, Emmy Power: Yea, Levi Rogers: Yea, Lisa Stewart: Yea, Dana Tompkin: Yea, Chuck Wiese: Yea

Yea: 6, Nay: 0

6.g. Consideration to approve the resignation of Shanna Gannon effective June 30, 2025.

Motion made by Lisa Stewart seconded by Levi Rogers to move to approve the resignation of Shannon Gannon effective June 30, 2025. Vote: Passed

Kay Johnson: Yea, Emmy Power: Yea, Levi Rogers: Yea, Lisa Stewart: Yea, Dana Tompkin: Yea, Chuck Wiese: Yea

Yea: 6, Nay: 0

6.h. Consideration to approve the resignation of Jenette Meyer, effective at the end of her contract for the 24-25 school year.

Motion made by Lisa Stewart seconded by Dana Tompkin to approve the resignation of Jenette Meyer effective end of contract for 24-25 school year. Vote: Passed

Kay Johnson: Yea, Emmy Power: Yea, Levi Rogers: Yea, Lisa Stewart: Yea, Dana Tompkin: Yea, Chuck Wiese: Yea

Yea: 6, Nay: 0

6.i. Discussion and possible action to hire a search firm to assist in hiring a superintendent.

Jack Moles with NRCSA came and spoke to the board about the search process

Motion made by Dana Tompkin seconded by Chuck Wiese to approve NRCSA Superintendent Search Service for the superintendent search process. Vote: Passed

Kay Johnson: Yea, Emmy Power: Yea, Levi Rogers: Yea, Lisa Stewart: Yea, Dana Tompkin: Yea, Chuck Wiese: Yea

Yea: 6, Nay: 0

6.j. Consideration to approve equipment as surplus to be discarded or given away

Motion made by Lisa Stewart seconded by Chuck Wiese to approve surplus items to be trashed or given away. Vote: Passed

Kay Johnson: Yea, Emmy Power: Yea, Levi Rogers: Yea, Lisa Stewart: Yea, Dana Tompkin:

Yea, Chuck Wiese: Yea

Yea: 6, Nay: 0

7. Old Business

There was no old business to come before the board.

8. Adjournment

Motion made by Lisa Stewart seconded by Dana Tompkin to adjourn at 10:31 PM. Vote: Passed

Kay Johnson: Yea, Emmy Power: Yea, Levi Rogers: Yea, Lisa Stewart: Yea, Dana Tompkin:

Yea, Chuck Wiese: Yea

Yea: 6, Nay: 0

Respectfully Submitted,
Emmy Power Secretary

Special Board Meeting
Monday, January 20, 2025
the Elementary Conference Room
7:30 PM

President Johnson called the Special Board Meeting to order at 7:30 PM on Monday, January 20, 2025 in the Elementary Conference Room. The meeting was advertised in accordance to Policy 2008. An open meetings poster, agendas and procedures to address the Board of Education were available to visitors.

1. Call to order and roll call

Kay Johnson: Present, Emmy Power: Present, Levi Rogers: Present, Lisa Stewart: Present, Dana Tompkin: Present, Chuck Wiese: Present. Present: 6.

There were 2 visitors present: NRCSA representatives Robin Stevens and Mark Norvell

2. Request to address the Board of Education

There were no requests to address the board of education

3. Discussion and possible action regarding the superintendent vacancy

Robin and Mark worked with the Board to begin the process for hiring the Superintendent as well as set up a timeline for future meetings.

4. Adjournment

Motion made by Levi Rogers seconded by Kay Johnson to adjourn at 10:05 PM. Vote: Passed
Kay Johnson: Yea, Emmy Power: Yea, Levi Rogers: Yea, Lisa Stewart: Yea, Dana Tompkin:
Yea, Chuck Wiese: Yea
Yea: 6, Nay: 0

Respectfully Submitted,
Emmy Power Secretary

Shelton Public School

Check Listing Report

Accounting Cycle: FY24-25; Begin Date: 02/01/2025; End Date: 02/28/2025; Bank: [All]; Sort By Element: FUND; Account Expression: ([FUND] = "01") ; Created On: 2/6/2025 2:46:44 PM

Check Date	Check Number	Payee	Description	Amount
02/10/2025	57109	Adams County Clerk	Board Due/Fees-2024 General Election	\$100.00
02/10/2025	57110	Amazon Capital Services, Inc.	Furn,PK,Music Misc, Custodial Sup, HS SPED, Office, Elem Supply, HAL, Title IV	\$1,525.93
02/10/2025	57111	Apple, Inc.	Tech/Title IV	\$217.00
02/10/2025	57112	Apptegy, Inc.	Reap - Thrillshare	\$7,373.26
02/10/2025	57113	Ask Supply Co., LLC	Custodial Supplies	\$216.35
02/10/2025	57114	Aurora High School	Speech - Entry Fee	\$45.00
02/10/2025	57115	BB's Parts & Service	Maint - Vehicle	\$46.56
02/10/2025	57115	BB's Parts & Service	Ag Supplies	\$14.92
02/10/2025	57115	BB's Parts & Service	Maint-Vehicle-Wiper Blade	\$23.47
02/10/2025	57116	Black Hills Energy	Utility - Gas	\$6,836.57
02/10/2025	57117	Builders How-to Warehouse	Music Misc- Supplies	\$29.16
02/10/2025	57118	Bureau of Education & Research, Inc	PK Professional Development	\$295.00
02/10/2025	57119	Business Card	Admin Supplies, Fuel, Elem Teaching Supply, Profess Development, Elem SPED, HS SPED< HS Music, HS Periodical, Sec Misc	\$1,232.47
02/10/2025	57120	Cash-wa Distributing Co.	Custodial Supplies	\$451.84
02/10/2025	57120	Cash-wa Distributing Co.	Custodial Supplies	\$121.80
02/10/2025	57120	Cash-wa Distributing Co.	Custodial Supplies	\$951.00
02/10/2025	57121	Clipper Publishing Co., Inc.	Board/Minutes/ Job Advertisement /Wrestling Brackets	\$269.53
02/10/2025	57122	Copper Penny Station, LLC	Transportation Fuel	\$1,976.94
02/10/2025	57123	Culligan	RO System	\$47.00
02/10/2025	57124	DAS State Accounting - Central Finance	Distance Learning	\$443.06
02/10/2025	57125	Eakes Office Solutions	Paper/Extra Curricular Misc.	\$244.93
02/10/2025	57125	Eakes Office Solutions	Office Supplies	\$184.27
02/10/2025	57126	Educational Service Unit #10	Powerschool Scheduler - K. Hubbert	\$20.00
02/10/2025	57126	Educational Service Unit #10	Powerschool Scheduler - J.Pope	\$20.00
02/10/2025	57126	Educational Service Unit #10	Mental Health Cadre-K.Hubbert/Catching Up ELL-J.Wiese	\$60.00
02/10/2025	57126	Educational Service Unit #10	Speech SA Secondary	\$1,532.84
02/10/2025	57126	Educational Service Unit #10	OT SA Sec	\$847.38
02/10/2025	57126	Educational Service Unit #10	OT Ages 3-4	\$211.85
02/10/2025	57126	Educational Service Unit #10	Psych Elem	\$1,520.13

02/10/2025	57126	Educational Service Unit #10	Speech Ages B-2	\$355.56
02/10/2025	57126	Educational Service Unit #10	Deaf Education Secondary	\$556.44
02/10/2025	57126	Educational Service Unit #10	Deaf Education Elem	\$278.22
02/10/2025	57126	Educational Service Unit #10	Speech SA Elem	\$10,880.02
02/10/2025	57126	Educational Service Unit #10	OT SA Elem	\$847.38
02/10/2025	57126	Educational Service Unit #10	OT B-2	\$211.85
02/10/2025	57126	Educational Service Unit #10	Psych Secondary	\$1,520.13
02/10/2025	57126	Educational Service Unit #10	Psych Ages 3-4	\$380.03
02/10/2025	57126	Educational Service Unit #10	Psych Ages B-2	\$380.03
02/10/2025	57126	Educational Service Unit #10	PT Secondary	\$237.66
02/10/2025	57126	Educational Service Unit #10	PT Elem	\$237.66
02/10/2025	57126	Educational Service Unit #10	Speech Ages 3-4	\$3,034.08
02/10/2025	57126	Educational Service Unit #10	PT Ages 3-4	\$59.42
02/10/2025	57126	Educational Service Unit #10	PT B-2	\$59.42
02/10/2025	57126	Educational Service Unit #10	SPED Supervision Secondary	\$824.73
02/10/2025	57126	Educational Service Unit #10	SPED Supervision Elem	\$824.73
02/10/2025	57126	Educational Service Unit #10	SPED Supervision Ages 3-4	\$179.40
02/10/2025	57126	Educational Service Unit #10	SPED Supervision Ages B-2	\$179.40
02/10/2025	57126	Educational Service Unit #10	Vocational Secondary	\$97.60
02/10/2025	57126	Educational Service Unit #10	Audiology SA Sec	\$37.84
02/10/2025	57126	Educational Service Unit #10	Audiology SA Elem	\$37.84
02/10/2025	57126	Educational Service Unit #10	Audiology Ages 3-4	\$9.46
02/10/2025	57126	Educational Service Unit #10	Audiology Ages B-2	\$9.46
02/10/2025	57126	Educational Service Unit #10	TIP Workday-B.Roe	\$20.00
02/10/2025	57126	Educational Service Unit #10	TIP Workday - S.Gannon,J.Pope	\$40.00
02/10/2025	57127	Egan Supply Co.	Repair to floor scrubber	\$1,057.10
02/10/2025	57127	Egan Supply Co.	Care & Upkeep of Equipment - New battery for floor scrubber	\$850.01
02/10/2025	57127	Egan Supply Co.	Custodial Supplies - Breezy Blue	\$3,142.28
02/10/2025	57128	Elm Creek Public Schools	Speech - Entry Fee	\$35.00
02/10/2025	57129	Grand Island Catholic School	Speech - Entry Fee	\$48.00
02/10/2025	57130	Heartland Disposal, Inc.	Trash Removal	\$498.77
02/10/2025	57131	Hometown Leasing	Copier Lease	\$653.27
02/10/2025	57132	Horak, Hannah M	Ag Supplies - Seeds for classroom	\$41.21
02/10/2025	57132	Horak, Hannah M	Reimbursement for Praxis	\$117.00
02/10/2025	57133	Jamf	Technology - School Lifetime	\$175.00
02/10/2025	57134	Jostens, Inc.	Stoles-Extra Curric Misc	\$42.56
02/10/2025	57135	Kearney County Clerk	Board Dues/Fees-Nov. General Election 2024	\$100.00

02/10/2025	57136	KSB School Law PC LLO	District Legal	\$786.66
02/10/2025	57137	Larry's Market	Cust Supplies,Sec Supplies,Art, Elem SPED	\$61.76
02/10/2025	57138	Loup Valley Lighting, Inc.	Custodial Supply	\$464.40
02/10/2025	57139	Matheson Tri-Gas, Inc.	Ag Supplies	\$83.75
02/10/2025	57140	MCI	Telephone	\$72.03
02/10/2025	57141	Menards	Custodial Supplies	\$398.52
02/10/2025	57142	Midwest Restaurant Supply, Inc.	Custodial Main/Supply	\$127.22
02/10/2025	57143	Mike Williams	Board Dues/Fees-Rule 10 Safety Review	\$350.00
02/10/2025	57144	Minden High School	Speech - Entry Fee	\$37.50
02/10/2025	57145	NASB ALICAP	NASB - Annual Membership Dues	\$4,382.00
02/10/2025	57146	Nebraska Central Telephone Co	Telephone	\$270.32
02/10/2025	57147	Nebraska Public Power Dist.	Electricity	\$1,086.63
02/10/2025	57147	Nebraska Public Power Dist.	Electricity	\$31.58
02/10/2025	57147	Nebraska Public Power Dist.	Electricity	\$47.37
02/10/2025	57147	Nebraska Public Power Dist.	Electricity	\$2,166.17
02/10/2025	57148	Nebraska Rural Community Schools Association	NRCSA Superintendent Search Services - Board Dues/Fees	\$2,750.00
02/10/2025	57149	Optum	Employee Benefit-FSA Plan	\$150.00
02/10/2025	57150	Rasmussen Mechanical Services	Insurance Claim-Replacement of Controls	\$47,664.00
02/10/2025	57150	Rasmussen Mechanical Services	Operational Repair - RTU not working in wrestling room	\$225.75
02/10/2025	57151	Jump Reading, Inc.	HS SPED-Supply-Reimb	\$453.00
02/10/2025	57152	School Specialty Inc	Art Supplies	\$388.42
02/10/2025	57153	Shelton School Lunch Fund	Reimb - Faculty Breakfast	\$155.75
02/10/2025	57154	Shelton School Petty Cash	Reimbursement - 1/21/2025-1/27/2025 - Board Dues/Fees,Speech,Postage, HAL	\$395.00
02/10/2025	57155	Village Of Shelton	Water/Sewer	\$983.09
02/10/2025	57156	Woodward Disposal Service, Inc.	Trash Removal	\$30.00
02/10/2025	57157	Yanda's Music	Music Sec - Timpani Head Cover	\$169.00
02/10/2025	57157	Yanda's Music	Music Supplies - Sec	\$25.00
02/10/2025	57157	Yanda's Music	School Instrument Repair - Sec	\$59.00
02/10/2025	57157	Yanda's Music	Headset System for classroom - Elem Supplies	\$1,238.00
Sub Total				\$119,968.74

Shelton Public School

Check Register Report by Check Number

Bank: [All]; Bank Account: [All]; Begin Check Number: 57098; End Check Number: 57157; Check Status: Paid; Created On: 2/6/2025 2:51:57 PM

Bank		Account Number			
Cornerstone Bank		031038968			
Paid Date	Check Number	Type	Vendor Name	Amount	Check Status
2/10/2025	57098	Payroll Liability	Aflac	\$2,394.73	Paid
2/10/2025	57099	Payroll Liability	Blue Cross Blue Shield	\$55,052.27	Paid
2/10/2025	57100	Payroll Liability	Companion Insurance Company	\$115.50	Paid
2/10/2025	57101	Payroll Liability	Dist. 19 Payroll Acct.	\$7,122.72	Paid
2/10/2025	57102	Payroll Liability	District 19 Payroll Acct.	\$49,595.09	Paid
2/10/2025	57103	Payroll Liability	Horace Mann Life Insurance Co	\$400.00	Paid
2/10/2025	57104	Payroll Liability	Payroll Account - Dist 19	\$225.00	Paid
2/10/2025	57105	Payroll Liability	Principal Life Insurance Co	\$884.02	Paid
2/10/2025	57106	Payroll Liability	Roland Whitney	\$594.25	Paid
2/10/2025	57107	Payroll Liability	Shelton School Payroll Acct.	\$44,928.75	Paid
2/10/2025	57108	Payroll Liability	Vision Service Plan	\$575.89	Paid
2/10/2025	57109	Accounts Payable	Adams County Clerk	\$100.00	Paid
2/10/2025	57110	Accounts Payable	Amazon Capital Services, Inc.	\$1,525.93	Paid
2/10/2025	57111	Accounts Payable	Apple, Inc.	\$217.00	Paid
2/10/2025	57112	Accounts Payable	Apptegy, Inc.	\$7,373.26	Paid
2/10/2025	57113	Accounts Payable	Ask Supply Co., LLC	\$216.35	Paid
2/10/2025	57114	Accounts Payable	Aurora High School	\$45.00	Paid
2/10/2025	57115	Accounts Payable	BB's Parts & Service	\$84.95	Paid
2/10/2025	57116	Accounts Payable	Black Hills Energy	\$6,836.57	Paid
2/10/2025	57117	Accounts Payable	Builders How-to Warehouse	\$29.16	Paid
2/10/2025	57118	Accounts Payable	Bureau of Education & Research, Inc	\$295.00	Paid
2/10/2025	57119	Accounts Payable	Business Card	\$1,232.47	Paid
2/10/2025	57120	Accounts Payable	Cash-wa Distributing Co.	\$1,524.64	Paid
2/10/2025	57121	Accounts Payable	Clipper Publishing Co., Inc.	\$269.53	Paid
2/10/2025	57122	Accounts Payable	Copper Penny Station, LLC	\$1,976.94	Paid
2/10/2025	57123	Accounts Payable	Culligan	\$47.00	Paid
2/10/2025	57124	Accounts Payable	DAS State Accounting - Central Finance	\$443.06	Paid
2/10/2025	57125	Accounts Payable	Eakes Office Solutions	\$429.20	Paid
2/10/2025	57126	Accounts Payable	Educational Service Unit #10	\$25,510.56	Paid
2/10/2025	57127	Accounts Payable	Egan Supply Co.	\$5,049.39	Paid
2/10/2025	57128	Accounts Payable	Elm Creek Public Schools	\$35.00	Paid
2/10/2025	57129	Accounts Payable	Grand Island Catholic School	\$48.00	Paid
2/10/2025	57130	Accounts Payable	Heartland Disposal, Inc.	\$498.77	Paid
2/10/2025	57131	Accounts Payable	Hometown Leasing	\$653.27	Paid
2/10/2025	57132	Accounts Payable	Horak, Hannah M	\$158.21	Paid
2/10/2025	57133	Accounts Payable	Jamf Software, LLC	\$175.00	Paid
2/10/2025	57134	Accounts Payable	Jostens, Inc.	\$42.56	Paid
2/10/2025	57135	Accounts Payable	Kearney County Clerk	\$100.00	Paid
2/10/2025	57136	Accounts Payable	KSB School Law PC LLO	\$786.66	Paid
2/10/2025	57137	Accounts Payable	Larry's Market	\$61.76	Paid
2/10/2025	57138	Accounts Payable	Loup Valley Lighting, Inc.	\$464.40	Paid
2/10/2025	57139	Accounts Payable	Matheson Tri-Gas, Inc.	\$83.75	Paid
2/10/2025	57140	Accounts Payable	MCI	\$72.03	Paid
2/10/2025	57141	Accounts Payable	Menards	\$398.52	Paid
2/10/2025	57142	Accounts Payable	Midwest Restaurant Supply, Inc.	\$127.22	Paid
2/10/2025	57143	Accounts Payable	Mike Williams	\$350.00	Paid
2/10/2025	57144	Accounts Payable	Minden High School	\$37.50	Paid
2/10/2025	57145	Accounts Payable	NASB ALICAP	\$4,382.00	Paid
2/10/2025	57146	Accounts Payable	Nebraska Central Telephone Co	\$270.32	Paid
2/10/2025	57147	Accounts Payable	Nebraska Public Power Dist.	\$3,331.75	Paid
2/10/2025	57148	Accounts Payable	Nebraska Rural Community Schools Association	\$2,750.00	Paid
2/10/2025	57149	Accounts Payable	Optum	\$150.00	Paid
2/10/2025	57150	Accounts Payable	Rasmussen Mechanical Services	\$47,889.75	Paid
2/10/2025	57151	Accounts Payable	Jump Reading, Inc.	\$453.00	Paid

2/10/2025	57152	Accounts Payable	School Specialty Inc	\$388.42	Paid
2/10/2025	57153	Accounts Payable	Shelton School Lunch Fund	\$155.75	Paid
2/10/2025	57154	Accounts Payable	Shelton School Petty Cash	\$395.00	Paid
2/10/2025	57155	Accounts Payable	Village Of Shelton	\$983.09	Paid
2/10/2025	57156	Accounts Payable	Woodward Disposal Service, Inc.	\$30.00	Paid
2/10/2025	57157	Accounts Payable	Yanda's Music	\$1,491.00	Paid
Sub Total				\$281,856.96	
Grand Total				\$281,856.96	

DISTRICT 19 FINANCIAL STATUS AS OF December 31,2024

CASH RESERVES:

GENERAL FUND CASH RESERVE	(1/31/2025 - Interest + \$3,129.05)		\$1,139,180.79
SPECIAL BUILDING CASH RESERVE	(1/31/2025 - Interest + \$150.49)		\$37,612.52

TOTAL CASH RESERVE ACCOUNTS: \$1,176,793.31

SAVINGS:

GENERAL FUND CR SAVINGS 5882			\$308,204.49
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\$308,204.49

UNEMPLOYMENT SAVINGS #5891			\$26,439.69
VEH/BUS ACQ. Savings #9457			\$126,243.59
TECHNOLOGY ACQ SAVINGS # 5918			\$54,479.35
PARKING LOT DEPR. SAVINGS #5909			\$74,801.56
BAND UNIFORM SAVINGS #5900			\$0.10
HVAC Savings #9475			\$178,224.89

TOTAL DEPRECIATION SAVINGS: \$460,189.18

TOTAL SAVINGS: \$768,393.67

TOTAL OF DISTRICT FUNDS: \$1,945,186.98

<u>TAXES:</u>	<u>GENERAL</u>	<u>BUILDING</u>	<u>FUND TOTALS:</u>	
BUFFALO	\$294,213.59	\$0.00	GENERAL	\$1,447,385.28
HALL	\$108,401.89	\$0.00	DEPRECIATION	\$460,189.18
ADAMS	\$0.00	\$0.00	LUNCH	\$15,202.91
KEARNEY	\$20,563.38	\$0.00	SPECIAL BLDG	37,612.52
TOTAL TAXES	\$423,178.86	\$0.00		

Net Wages	\$ 174,194.58
Employee - Liabilities	\$ 96,671.15
General Fund Expenditures	\$ 119,968.74
Receipts for January 2025	\$ 554,965.74

988869

	2023-24	2024-25		2023-24	2024-25
Sept. Expenditures Reported @ Board Mtg	\$93,109.00	\$93,616.00	Mar. Expenditures Reported @ Board Mtg	\$66,590.00	
Sept. Net Payroll	\$253,040.00	\$276,383.00	Mar. Net Payroll	\$254,187.00	
Sept. EOM Expenditures			Mar. EOM Expenditures		
Total Sept. Expenditures	346,149.00	369,999.00	Total Mar. Expenditures	\$320,777.00	
Percent of Budget Spent	4.39%	4.40%	Accumulated Totals	\$2,327,702.00	
Cash On Hand	\$1,813,436.00	\$2,489,235.00	Percent of Budget Spent	4.07%	#REF!
			Cash On Hand	\$1,116,607.00	
Oct. Expenditures Reported @ Board Mtg	\$77,028.00	\$175,614.00			
Oct. Net Payroll	\$257,895.00	\$272,417.00	April Expenditures Reported @ Board Mtg	\$111,920.00	
Oct. EOM Expenditures			April Net Payroll	\$259,423.00	
Total Oct. Expenditures	334,923.00	448,031.00	April EOM Expenditures		
Accumulated Totals	\$681,072.00	\$818,030.00	Total April Expenditures	\$371,343.00	
Percent of Budget Spent	4.25%	5.33%	Accumulated Totals	\$2,699,045.00	
Cash On Hand	\$1,651,848.00	\$2,316,713.00	Percent of Budget Spent	4.71%	#REF!
			Cash On Hand	\$988,870.00	
Nov. Expenditures Reported @ Board Mtg	\$80,361.00	\$76,959.00	May Expenditures Reported @ Board Mtg	\$116,703.00	
Nov. Total Payroll	\$265,893.00	\$280,669.00	May Net Payroll	\$259,423.00	
Nov. EOM Expenditures			May EOM Expenditures		
Total Nov. Expenditures	346,254.00	357,628.00	Total May Expenditures	\$376,126.00	
Accumulated Totals	\$1,027,326.00	\$1,175,658.00	Accumulated Totals	\$3,075,171.00	
Percent of Budget Spent	4.39%	4.25%	Percent of Budget Spent	4.77%	#REF!
Cash On Hand	\$1,336,760.00	\$1,936,316.00	Cash On Hand	\$1,988,254.00	
Dec. Expenditures Reported @ Board Mtg	\$84,480.00	\$87,065.00	June Expenditures Reported @ Board Mtg	\$114,019.00	
Dec. Total Payroll	\$260,095.00	\$278,205.00	June Net Payroll	\$250,336.00	
Dec. EOM Expenditures			June EOM Expenditures		
Total Dec. Expenditures	344,575.00	365,270.00	Total June Expenditures	\$364,355.00	
Accumulated Totals	1,371,901.00	1,540,928.00	Accumulated Totals	\$3,439,526.00	
Percent of Budget Spent	4.37%	4.34%	Percent of Budget Spent	4.62%	
Cash On Hand	\$1,060,414.00	\$1,836,154.00	Cash On Hand	\$2,085,411.00	
Jan. Expenditures Reported @ Board Mtg	\$52,939.00	\$119,969.00	July Expenditures Reported @ Board Mtg	\$184,630.00	
Jan. Net Payroll	\$262,406.00	\$270,866.00	July Net Payroll	\$250,834.00	
Jan. EOM Expenditures			July EOM Expenditures		
Total Jan. Expenditures	\$315,345.00	\$390,835.00	Total July Expenditures	\$435,464.00	
Accumulated Totals	1,687,246.00	1,931,763.00	Accumulated Totals	\$3,874,990.00	
Percent of Budget Spent	4.00%	4.65%	Percent of Budget Spent	5.52%	
Cash On Hand	\$1,365,897.00	\$1,945,187.00	Cash On Hand	\$1,702,103.00	
Feb. Expenditures Reported @ Board Mtg	\$62,555.00		August Expenditures Reported @ Board Mtg	\$68,168.00	
Feb. Net Payroll	\$257,124.00		August Net Payroll	\$272,280.00	
Feb. EOM Expenditures			August EOM Expenditures		
Total Feb. Expenditures	\$319,679.00		Total August Expenditures	\$340,448.00	
Accumulated Totals	2,006,925.00		Accumulated Totals	\$4,215,438.00	
Percent of Budget Spent	4.05%	#REF!	BUDGET	\$7,889,587.00	\$8,409,547.00
Cash On Hand	\$1,536,630.00		TOTAL % OF BUDGET SPENT =	53.43%	
			Cash On Hand	\$1,405,758.00	

Superintendent Goals Quarterly Update

February 2025

#1 - BUDGET

- Create a realistic and workable budget
 - General fund: We have spent \$2,272,327 of the \$5,502,419 budgeted in the working budget (41%). This puts us on track to be able to move money over to depreciation at the end of August/beginning of September next year if the board chooses to do so.
- Budget to be able to carry out the Shelton Capital Improvement Schedule
 - The board is still in a position to buy a new vehicle to replace the red Freestyle
- Stay abreast of the current budget and continue to build cash reserve
 - State Aid Estimates for 25/26 show Shelton receiving \$425,930 in state aid
 - That is an increase from the 24/25 allocation of \$410,893
 - This number is just an estimate from NDE and may change before it is certified
- Manage and build depreciation funds

#2 - COMMUNICATION

- Create a timely and consistent communication mechanism on hot topics or relevant information at least twice a month for the Board of Education
 - Keep board members informed of significant events or developments within the school district, ensuring transparency, accountability, and effective governance.
 - Continue with weekly updates
- Utilize district-wide communication tools and social media to provide timely information as it relates to consistent communication for students and parents
 - Went through the website to identify buttons or links that were not working. Gave a list to Mr. Province and Mrs. Wiese for updates
- Develop and implement an action plan based on the results of the NASB Staff Well-being Survey.
 - Completed all steps in the culture and climate plan for success
 - Those steps that were ongoing continue to be implemented and monitored.
- Create a visible presence in the school at activities and local organizations
 - I keep a record of the events I attend by highlighting them on the school calendar

Superintendent Goals Quarterly Update

February 2025

- My goal this year is to try and attend a wide variety of activities
- Leverage resources to guide decision-making including superintendents from neighboring schools, law enforcement, NDE, professional networks, and our school attorney when necessary.
 - Regularly attending the monthly superintendent meetings at ESU 10
 - Participate in KSBs monthly webinars

#3 - EXPECTATIONS AND ACCOUNTABILITY

- Promote high and consistent expectations for staff and students
 - Utilizing the new teacher evaluation tool this year which raises expectations for all staff
 - Continuing to conduct the various classroom observation tools and data collection to make informed decisions regarding professional development
- Create roles and responsibilities to determine if the current staffing is sustainable (all roles in the district).
 - All roles in the district are essential.
 - I will look at enrollment numbers after the Kindergarten round-up to determine if a split class is necessary.
 - I recommend that we continue to split the 1st grade as they move into second grade
- Continue to develop collaborative relationships between all staff to maximize opportunities for students.
- Create a consistent classroom management system throughout the entire building to improve teacher effectiveness, student engagement, and behavior in alignment with district standards and best practices.
 - Implement the new classroom management plan by the beginning of the fourth quarter and conduct regular assessments every two weeks with principals to monitor progress.
 - Classroom Fidelity Check Look Fors- Continue this for the 24-25 school year
 - So far the principals have conducted 88 classroom observations to check for classroom management
 - Principals will conduct assessments to track teacher adherence to the established classroom management protocols.

Superintendent Goals Quarterly Update

February 2025

- o Evaluate the effectiveness at the end of the semester and make necessary adjustments for continuous improvement.
- Enforce a district-wide sportsmanship initiative aimed at promoting positive behaviors, respect, and fair play among student-athletes and coaches/sponsors across all athletic events and competitions.
 - o Work with the athletic director to enforce the district-wide sportsmanship code of conduct that outlines expectations for student-athletes and coaches regarding respectful behavior, fair play, and positive sportsmanship.
 - o Incorporate sportsmanship education and training into preseason activities and training for coaches, student-athletes, staff members, and parents.
 - [Made adjustments to the activities handbook in December](#)

To: Board of Education
From: Jenette Meyer
Date: February 10, 2025
Re: Board Report

7-12 Enrollment: 117

- The Scheduling Committee has met and has started working on class offerings for 2025-2026
 - Added ACT Prep class to the 11th-grade schedule. This will be team-taught by Mrs. Kropp and Mrs. Potter.
 - Miss Horak's CASE Animal Science class can be taken as a biology class.
 - Mrs. Pope and Miss Hubbert are planning to start class requests so they can start building the schedule for next year.
- We hosted a district FFA event for State FFA Degree applicants. We have four possible State Degree recipients. Miss Horak organized the day well, and it ran smoothly.
- We received two applications for the high school science position. Mr. Kenton and I have interviewed both candidates.
- Our girls' wrestling team had districts on February 7-8, and the boys' wrestling team will have districts on February 14-15.
- Girls' Basketball will begin in subdistricts the week of February 17th; boys' basketball will begin the week of February 24th.

Respectfully submitted,
Jenette Meyer

To: Board of Education
From: Jeff Kenton
Date: February 10, 2025
Re: Board Report

- **Current Elementary Enrollment**
 - 160 Students
- **Hoops For Heart**
 - Hoops For Heart was kicked off on January 31st. Mr. Walter will once again be facilitating the fundraising.
- **Parent Teacher Conferences**
 - Parent Teacher Conferences will be held this week.
 - Current Grade Standing
 - MAP Scores
 - DIBELS MOY Benchmark Scores
- **In School Savings Program**
 - So far we have had 14 students make a deposit every single week, 17 that have only missed one week, and 8 that have only missed 2 weeks.
 - Overall we have 71 Open Accounts
 - We have had 436 total deposits and with the bank match, that account is sitting at \$3,063.04!
 - The average weekly number of deposits is 48 and the average weekly amount per deposit is \$7.03.
- **2025-2026 School Year Planning**
 - Currently accepting PK applications
 - Still working on the Kindergarten Registration Date

Respectfully Submitted,

Jeff Kenton



**2024-2025 SUMMARY REPORT
CARL DIETZ, LOSS CONTROL CONSULTANT
SHELTON PUBLIC SCHOOLS**

Inspection date: January 15, 2025

Key persons met with: Shanna Gannon, Superintendent; Micah King, Maintenance

Work Comp: 2024-1.16; 2023-1.20; 2022-1.23; 2021-.85; 2020-0.89; 2019-1.25.

NOTES FROM ADMINISTRATIVE INTERVIEW

I. CYBER SECURITY: The District is currently NonQualified. .

A. **Questions/Concerns reach out to Daniel Shonka at daniel.shonka@prmne.com (402) 957-4150.**

B. Homeland Security offers Cyber screenings, vulnerability assessments, and penetration testing for Schools, FOR FREE. Contact Nic Brand at Nicholas.brand@cisa.dhs.gov

C. More information can be found at: www.cybridgepro.com

II. SAFETY COMMITTEES: Complete

A. **Nebraska Department of Education Rule 10:** These requirements include that the school district has a safety committee composed of representatives of the faculty, parents, and community. The committee meets at least once a year and keeps accurate documentation of the meeting(s). The school district shall bring in an outside person to conduct an annual safety review and write a report and submit the written report to the superintendent.

B. **Nebraska law 48-443 (from LB-757 1993).** The school district is an employer, and as such, all state and federal worker safety laws apply to your school district. The law requires that you have a safety committee that meets quarterly and documents these meetings (keep the records for at least three years).

III. SEXUAL HARASSMENT/ABUSE/TITLE IX: Complete

A. One of the most significant changes in the new regulations is expanding the people who can--on behalf of the school district--have "actual knowledge" of sexual harassment to ALL EMPLOYEES. Training is provided for staff members by way of KSB Law firm. Over 95% of the staff members are compliant with this lol school administrators also have to follow specific guidelines

B. **DATING VIOLENCE:** Nebraska Education Law 79-2,141 (3) "To ensure notice of a school district's dating violence policy, the policy shall be published in any school district handbook, manual, or similar publication that sets forth the comprehensive rules." (4) "Each school district shall provide dating violence training to staff deemed appropriate by a school district's administration." 79-2, 141 "Each school district shall incorporate dating violence education that is age-appropriate into the school program. Dating violence education shall include, but not be limited to, defining dating violence, recognizing dating

violence warning signs, and identifying characteristics of healthy dating relationships.”

C. **Title IX Guidelines**-August 2020: **Complete**

1. Coordinator (1) your Title IX Coordinator must be an employee; and (2) you cannot have the Title IX Coordinator or investigator also serve as the decision-maker or the individual who would hear an appeal. The Title IX Coordinator has been identified.
2. Make sure your Title IX policy is updated. The new regulations require you to provide notice of your Title IX policy and your grievance procedure. This includes posting it on your website and including it in your handbooks.

IV. **Concussion Protocol: Complete**

V. **Suicide Prevention: Complete.** Suicide Hotline # 988.

A. Below is the link for “Safe-2-Help” and Suicide Hotline posters.

1. <https://www.education.ne.gov/wp-content/uploads/2023/05/Safe2Help-988-911-Poster.pdf>

VI. **Job Descriptions** are current.

VII. **Monthly tours** of the buildings-administrators should get into the habit of periodically touring the buildings to look for any safety concerns.

VIII. **MSDS**-The Safety Data Sheets are available.

IX. **Accident Reports**-Accident reports are filled out when an employee is injured on the job.

X. **Drills-**

- A. Tornado (within the first two weeks of school) **Yes**,
- B. Lock-Down, **Yes**
- C. Fire (within the first two weeks of school) **Yes**,
- D. Evacuation and unification drills-**Yes**
- E. Bus evacuation (twice during year) **Yes**

XI. **Other training**

- A. AED training, CPR, First Aid all **Complete**.
- B. NDE Emergency Operating Procedures (EOP). **Complete**
- C. **Safe Schools-179** modules completed last year.

XII. **Seizure training-COMLETE.**

- A. Anaphylaxis -- Statute, 79-3204 --Beginning with school year 2022-23, in addition to any other professional development and collegial planning activities for certificated school employees, each certificated school employee shall participate in a minimum of one hour of self-study review of seizure disorder materials at least once in every two school years.
- B. Asthma-Anaphylaxis -- Statute, 79-3203 -- Each school shall have at least one school employee at each school who has met the training requirements necessary to administer or assist with the self-administration of seizure rescue medication or medication prescribed to treat seizure disorder symptoms as approved.

INTERIOR WALK THROUGH SUMMARY

COMMENDATIONS

1. The staff and administration should be commended for monitoring the halls during student passing periods. This practice helps keep the halls safe and helps minimize bullying.
2. The tornado shelter is properly identified.
3. Classroom doors are shut and locked when occupied.
4. Ear protection and eye protection are available in the industrial arts room.
5. Fire extinguishers have been inspected and the cards have been signed
6. The boiler room has shut off by the door
7. The kitchen had all the proper safety equipment and there is a ladder available for them to use
8. The science room had all the necessary safety equipment. Combustibles and corrosive acids are stored in a separate cabinet.
9. Custodial closet doors are shut and locked.
10. The hallways and classrooms were very clean and well maintained.

RECOMMENDATIONS

1. The Gas shut off valve in the science room needs to be labeled
2. Windows in hallway classrooms should be uncovered
3. Make sure all staff know where the electrical panel, gas and water shut valves are located.
4. It is recommended that exit signs be posted in the same place in the classroom
5. The kiln should be in a separate room and it should be properly vented.

EXTERIOR WALK THROUGH SUMMARY

COMMENDATIONS

1. New exterior doors have been installed.
2. The loading/unloading zone is identified and appears to be very safe for children.

RECOMMENDATIONS

1. Some of the sidewalks are still covered with ice and snow.
2. The handicap ramp on the south exit was completely blocked making it difficult for a wheelchair person to exit the building.
3. Playground: The US Consumer Product Safety Commission requires 6" of rubber mulch or 9" of wood chips or pea gravel under the Fall Area. More rubber is needed underneath the fall area.

TRANSPORTATION FLEET:

1. All school districts need to conduct bus evacuation drills. Rule 91 Section IV, subsection C-2 of Standard 17 of the Federal Highway Safety Act of 1966 and Section 79-609(2)(a) R.R.S. states: "At least twice during each school year, each pupil who is transported in a school vehicle shall be instructed in safe riding practices and participate in emergency evacuation drills." Leaders and Helpers should be identified during the evacuation training. Bus evacuation drills are performed twice annually.
2. RULE 92 005.41A2 Each bus shall be equipped with a durable webbing cutter (belt cutter) having a full width handgrip and a protected, replaceable or non-corrodible

blade. The belt cutter shall be mounted in a location accessible to the seated driver in an easily detachable manner.

3. Buses were equipped with first aid kits, body fluid clean-up kits, fire extinguishers and emergency markers.

Contact Reminders (below information is also included on the ALICAP website)

Sexual Harassment - Sarah Loftus 402-963-2861

Ransomware Contact - Shari Shonka 402-884-3751 extension 1

Workmen's Compensation - Jennifer Cheever 402-963-2804

Auto, Property, Liability - Sarah Loftus 402-963-2861

Facility Claims - Maurice Anderson at 402-955-9903

Nurse 24/7 Hotline for Workers' Compensation Injuries- 855-364-9865

Any Questions - Megan Boldt 402-423-4951

REQUIRED TRAINING/DRILLS FOR PUBLIC SCHOOLS-Checklist

Regulations for Public Schools			
PROGRAM	STATUTE or RULE	REQUIRED TRAINING/DRILLS	Date
Alcohol/Drug Abuse	79-712	79-712 Required for Students	
Asbestos management plan		Federal law	
Asthma-Anaphylaxis	79-224 (79-639)	Each school shall have at least one school employee at each school who has met the training requirements necessary to administer or assist with the self-administration of seizure rescue medication or medication prescribed to treat seizure disorder symptoms.	
Asthma-Anaphylaxis New 2022	79-3203-3204	Each certificated school employee shall participate in a minimum of one hour of self-study review of seizure disorder materials at least once in every two years.	
Bloodborne Pathogen Exposure Prevention	OSHA	Highly recommended, not required;	
Bullying Prevention/ Education	79-2,137	Policy is required	
Child Abuse Reporting	79-2, 157 and 28-711	District policy and procedures for mandatory reporting is REQUIRED	
Concussion Protocol	71-9104	Protocol and practice for <i>Removal from Play, Return to Plan, Return-to-Learn</i> ;	
CPR		Training for coaches is required. AED training is required if used in the district.	
Dating Violence	79-2, 139. Also Rule 10 section 011	Published policy in School District Handbook or similar manual/publication; training is for staff that are deemed appropriate by a school district's administration	
Drug-free workplace	41 USC Section 702	Federal law, signed copy of notice of policy from every employee	
EOP – Emergency Operation Plans	79-2, 141 (Rule 10 Safety)	School district must have a plan, committee, and annual review and site visit.	
Evacuation/Fire Drills	81-527	10 Drills – once a month and one additional drill the first 30 days of school	
Firearms in School	79-263	Policy is required, training is required.	
First Aid		Training is required for coaches	
Heat Related Issues		Training is required for Coaches and Extra-Duty Sponsors	
Harassment/ discrimination/Title IX	79-2,137	Policy must be posted on the website; training is required for Title IX personnel	

Rule 10 Safety and Security Committee and Annual Audit	Rule 10	Each school system shall have a school safety/security committee which includes representatives of faculty, parents, and the community. The committee meets at least annually to prepare and/or review safety/security plans and procedures. The school system's safety and security plan is reviewed annually by one or more persons not on the local school system safety committee and not an employee of the school system. This review will include a visit to school buildings to analyze plans and procedures, and provide recommendations.	
School safety and security reporting system	LB 322; State Statute to amend 79-2,144	School Safety and Security Plan" for 79-2. Must provide training for members of any threat assessment team serving a public or nonpublic school	
Sexual Harassment	79-879	Policy required	
Sexual Misconduct	79-866	Policy required	
Shelter/Tornado drills	79-2, 144	Two Drills required; once during the first two weeks of school and once in March	
Suicide Awareness and Prevention Training	79-2, 144-146 ; see also 79-538	At least one hour of training per year for school personnel	
Transportation Guidelines	79-609 Federal Highway Safety Act	Two bus evacuation drills (one during the first month of school and one in January) for each pupil who is transported in a school vehicle. Each bus shall be equipped with a belt cutter. All vehicles should be equipped with first aid kits, body fluid clean-up kits, fire extinguishers and emergency markers.	
Use of Personal Protective Equipment	OSHA	Training is required	
Workplace Safety Committee/Labor Committee	48-443	The school district is an employer and all state and federal worker safety laws apply. The law requires that you have a 'Labor Committee' that meets quarterly. The committee includes representatives from all work departments. The focus of the committee is on the day-to-day safety of the students and staff. Document each meeting and keep the records for at least three years.	

DISCLAIMER

Because it is solely your responsibility to make safety and health inspections and take whatever actions may be necessary to prevent losses, enforce safety procedures, detect and eliminate hazardous conditions and comply with any federal, state or local law, annual NDE Rule 10 review or any other rule or regulation concerning safety or health, we must advise you that by conduction of surveys and issuing recommendations or reports, ALICAP does not undertake to render services or assume a duty to you or for your benefit or to any third person or for that person's benefit. ALICAP's surveys, recommendations and reports are made solely for the purpose of aiding us in reducing our losses and are not intended to detect or point out all the hazardous conditions on your property or in your operations. There may be hazardous conditions on your property or in your operations which have not been either detected or pointed out to you. You must not rely solely on ALICAP's surveys, recommendations or reports to discover any hazardous conditions as it is your responsibility to do so.

Carl Dietz, NASB, ALICAP
308 289-3920

SHELTON PUBLIC SCHOOLS

RULE 10 SAFETY REVIEW

JANUARY 15, 2025

Conducted by:

**Mike Williams
708 12th Ave.
Franklin, NE 68939
(402) 710-3784
mike.williams8296@gmail.com**

Rule 10 Safety Review Report

Shelton Public Schools

January 15, 2025

I. Teams, Plans, & Policies

Assessment Area	Yes	No	Comments
The District has a Crisis Team	X		The Crisis Team is comprised of District staff members. There is also a "secondary team" made up of administrators and other personnel.
The District has a Crisis Plan.	X		The District has a well-organized Crisis Plan. The District also has a finalized Emergency Operations Plan (EOP), which is a more detailed document. Board Policy #3039 deals with Threat Assessment, while Board Policy #3040 deals with Safety and Security.
Roles for the Crisis Team members are clearly defined.	X		Roles within the Crisis Team have been identified and assigned.
The administration consulted with outside agencies (e.g., law enforcement, fire marshall, emergency management) in the development of the Crisis Plan.	X		The District consulted with the Shelton Police Department and the local EMS in developing the Crisis Plan and the EOP.
The District is/has participated in Emergency Operations Plan (EOP) training being promoted by NDE.	X		Shelton has participated in the EOP training offered by NDE. The formal EOP has been distributed to local law enforcement, and fire and rescue teams.
The District has a plan to deal with threats (e.g., bomb threat, physical threat).	X		The Crisis Plan and Emergency Operations Plan include information on these scenarios.
Procedures are in place for addressing the aftermath of a crisis (e.g., grief and loss counseling, support groups, memorials).	X		The Crisis Team has grief received training. The District will be implementing Psychological First Aid beginning next year.
The district has a Safety Team.	X		Shelton has a Safety Team that takes action on safety issues, as well as security issues. Board Policy #3041 deals with Safety Team duties.
There is a First Responder Team for the building(s).	X		Shelton does have what they call their Medical Response Team that responds to medical issues within the school. These staff members have received additional medical training.
The district conducts both debriefing and regular meetings of the Crisis Team and Safety Team. Records are kept of these meetings.	X		Regular meetings of both the Crisis Team and Safety Team are conducted. The Crisis Team meets twice a year, or as needed, and the Safety Team meets four times a year, or as needed. Minutes of these meetings are being kept .

Assessment Area	Yes	No	Comments
Procedures are in place to deal with suicide.	X		Suicide information is found in the Crisis Plan and Emergency Operations Plan. Staff members receive the required annual suicide awareness training.
Procedures for dealing with the media are defined.	X		This information is in Board policy (#3017). The Superintendent serves as the spokesperson for the District. Information is also found in the Emergency Operations Plan.
Procedure for dealing with law enforcement are defined (e.g., questioning, child neglect, board policy).	X		The District allows law enforcement to interview students regarding potential criminal activity only after receiving parental permission for this to occur. Parents are provided the opportunity to be present during questioning. In cases of alleged child abuse/neglect, school personnel are present for younger students and is available for older students. A Board policy (#5022) includes information on investigations by law enforcement.
Procedures are in place for search and seizure.	X		This information can be found in Board Policies #3045 (sniffer dogs) and #5036 (lockers), and is also included in the student handbook. Scope of searches include school property such as computer equipment, lockers, and cars parked on school property.
Data is maintained by the school on discipline issues, weapons, and violent behavior.	X		The data is maintained on PowerSchool with a disciplinary log, as well as in hard copy student discipline files. Another software program tracks discipline incidents, location, and time, so school personnel can look for trends, etc.
A Resource Officer is assigned to the school.		X	Not feasible for a school district Shelton's size.
The district is aware of State identified sex offenders/predators.	X		The District is aware of any State identified sex offenders/predators within district boundaries.
Board policies were updated to reflect the new requirements for the Title IX complaint process.	X		Board policy (#3057) was updated and roles necessary for these updates have been determined. These individuals have received the required trainings. All District handbooks have also been updated to reflect the new requirements.

Assessment Area	Yes	No	Comments
A procedure is in place for students, staff, and parents to express their concerns.	X		Every attempt to informally address all complaints is made prior to becoming a more formalized manner. Board policy (#2006) does exist for students and the public to formally express their concerns. A Board policy (#4013) exists for staff members to file a grievance.
Procedures are in place for staff to monitor student arrival, departure, and passing in the halls.	X		Staff is present at the time of student arrival and departure. A designated area exists for District transportation vehicle use.
Friends, relatives, or non-custodial parents must have written permission to pick up students from school or activities.	X		Phone calls are also accepted when the caller's voice is recognized. Caller ID is a part of the phone system utilized in the offices.
The district has a policy to deal with sexual harassment.	X		Information is found in Board Policy #3028, while Title IX policies and procedures are also available.
The District has a policy to deal with bullying.	X		Bullying information is found in Board policy (#5054) and in the Student Handbook.
The District has a policy to deal with dating violence.	X		Dating violence information is found in Board policy (#5030) and in the Student Handbook.
Visitors are required to sign in.	X		A visitor's log is kept in the office and appeared to be current and up to date.
Proper identification is required of visitors (e.g., badge).	X		Visitors are asked to wear school issued visitor identification.
Proper identification is required for staff members (e.g., badge).		X	Staff members are not required to wear school-issued identification. It is recommended that staff be required to wear school issued identification in order to avoid issues with law enforcement in a real-world situation.

II. Drills

Emergency drills (i.e., lockdown, secure, freeze/hold, evacuation/reunification) are routinely practiced.	X		The District practices all drills identified by the Standard Response Protocol.
Fire and tornado drills are conducted according to State statute or regulation.	X		Fire drills are held each month throughout the school year. One of the two tornado drills is held in the Fall of the year.
Bus evacuation drills are held according to State statute or regulation.	X		One drill is held each semester as required by State statute or regulation.

III. Facilities

Blueprints of the school are readily available if needed.	X		A full set of blueprints is located in the custodial office.

Assessment Area	Yes	No	Comments
Emergency routing ("footprints") are uniformly posted in all rooms.	X		Emergency routing ("footprints") are located on the interior doorway area of classrooms. It should be checked to make sure all classrooms or offices have emergency routing posted. Rooms with more than one entrance/exit should have routings posted at each entrance/exit.
Interior and exterior doors are numbered or identifiable.	X		Interior doors are numbered and are visible from the hallways. It is not a bad idea to have these also posted on the interior of these doors as well, so they can be identified from inside the classroom. Exterior doors are numbered and visible on the interior and exterior of the door.
Procedures are in place for securing the building(s).	X		All entrances to the building are locked. The main entrance can be remotely unlocked, and has audio and video capability.
There is controlled entry and access to classrooms.	X		The classroom doors were found to be locked and closed.
The facilities are monitored by an after-hours security alarm system.		X	There is no security alarm system, but there is remote access to cameras and door locking/unlocking capabilities from computer/tablet/smart phones.
Visual surveillance is possible from the school.	X		Surveillance is possible from the classrooms.
The district has surveillance cameras in use; remote access is available.	X		The District has a system of interior and exterior cameras. Remote, administrative access is available.
Unused areas of the school can be closed off during activities.	X		Unused area of the building can be secured and closed off during after-hours school activities.
Safety Data Sheets (SDS) are readily available.	X		The District has well maintained SDS sheets, with several copies kept in multiple locations throughout the school.
Procedures for dealing with hazardous materials are in place (e.g., cleaning chemicals, science chemicals).	X		Information on hazardous chemical spills can be found in the Crisis Plan and Emergency Operations Plan. Chemicals were properly stored and secured in the science classroom. In custodial areas, flame proof storage containers should be used for flammable cleaning chemicals and/or aerosols.
Fire blankets and eye-wash stations are available in shop or science lab areas.	X		Appropriate fire blankets are available in the science lab, as is an eye-wash station. Fire blankets should be purchased and placed in the shop area.

Assessment Area	Yes	No	Comments
Fire extinguishers have received their required annual inspections by an outside company, and monthly inspections are conducted by district personnel.	X		The annual inspection has been conducted. Monthly inspections are conducted each month.
Fire exit signage is operational.	X		All observed signage was operational.
Retractable backboard units have secondary security mechanisms.	X		Any retractable baskets have appropriate secondary security measures installed.
Playground equipment is checked periodically for hazards.	X		The playground equipment is inspected regularly. A record is kept of these inspections.
Appropriate exterior lighting is provided for all gates, doors, and parking lots.	X		The Superintendent felt that there presently is adequate lighting at the main entrance.

IV. Communication

A direct system of communication is in place for communicating crisis scenarios.	X		The District uses of the Standard Response Protocol directives for communicating crisis scenarios. SRP posters were displayed in most classrooms, but it is recommended that these also be posted at high traffic hallway areas.
There is two-way communication between the offices and all classrooms.	X		A phone system, which also acts as an intercom, is used for communication between the offices, classrooms, hallways, gyms, and shop areas. The District is looking at implementing Emergent 3 as a communication tool in crisis situations.
The district has a plan to inform parents and community of a crisis situation along with any updates.	X		Administratively approved information would be shared using the Aptegy app. The announcements go out in both English and Spanish.
The District has a plan to inform parents of inclement weather.	X		The District uses the Aptegy app that accesses information found on the District's web site. Information is available by text, phone, and/or email. WeatherThreat is also used to inform local media outlets.
Signs are posted for visitors to report to the office upon entering the building.	X		There is signage for visitors to report to the office when entering the building.

V. Health/First Aid

First aid kits are available to staff as needed.	X		All classrooms have Emergency Kits that act as a First Aid kit.
The district employs a school nurse.	X		The District employs a .4 FTE school nurse.

Assessment Area	Yes	No	Comments
AED units are present in the educational facility as well as outdoor venues.	X		One unit is available in the educational facility near the office area. A second, portable unit is available in the gym area, and can be used at the outdoor venues. It is recommended that all staff receive CPR and AED training.

VI. Transportation

The District has adopted a Safe Pupil Transportation Plan.	X		The Safe Pupil Transportation Plan is addressed in Board policy (#5044).
The District buses/vehicles are GPS equipped.		X	School vehicles are not GPS equipped, other than the drivers' cell phones.
The District has surveillance cameras on the buses/vehicles.		X	The District's buses do not have cameras installed.

GENERAL OBSERVATIONS

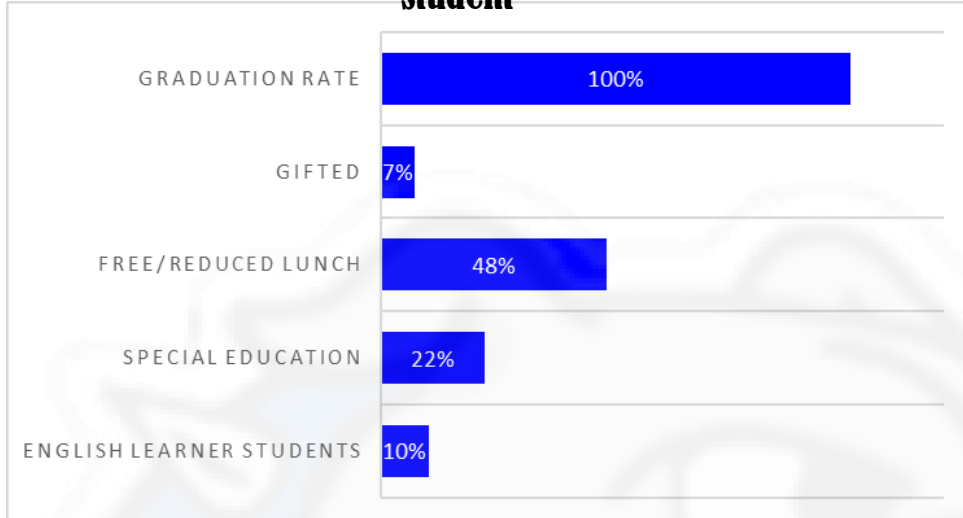
1. The District will be implementing Psychological First Aid.
2. The Chair of the Safety Team has a designated class period to plan, prepare, and coordinate safety measures or issues for the District.
3. All emergency drills are practiced regularly.
4. Emergency routing signage was found consistently located at the doorway area of each classroom. As were SRP directives.
5. Exterior doors are numbered/identifiable on both sides of the doors, and interior doors are numbered on the hallway side of the doors.
6. Emergent 3 will be implemented and will enhance and improve communication during emergency situations.
7. The Aptegy app is a good communication tool for use with the public for immediate and/or emergency issues.
8. Minutes of the regular meetings of the Crisis Team and Safety Team are being kept and archived.
9. Visitor sign-in/badge procedures are consistently being used.

RECOMMENDATIONS

1. Fire-proof storage containers should be used in custodial storage areas for flammable cleaning chemicals and/or aerosols.
2. SRP posters should be displayed in various high traffic hallway areas.
3. The wearing of school issued identification should be required of all staff members as a way to avoid issues with law enforcement personnel should and evacuation of the building need to take place.
4. All staff members should be trained in the usage of CPR and AEDs.
5. Fire blanket(s) should be purchased and placed in the shop area, particularly in the welding area.

Demographics

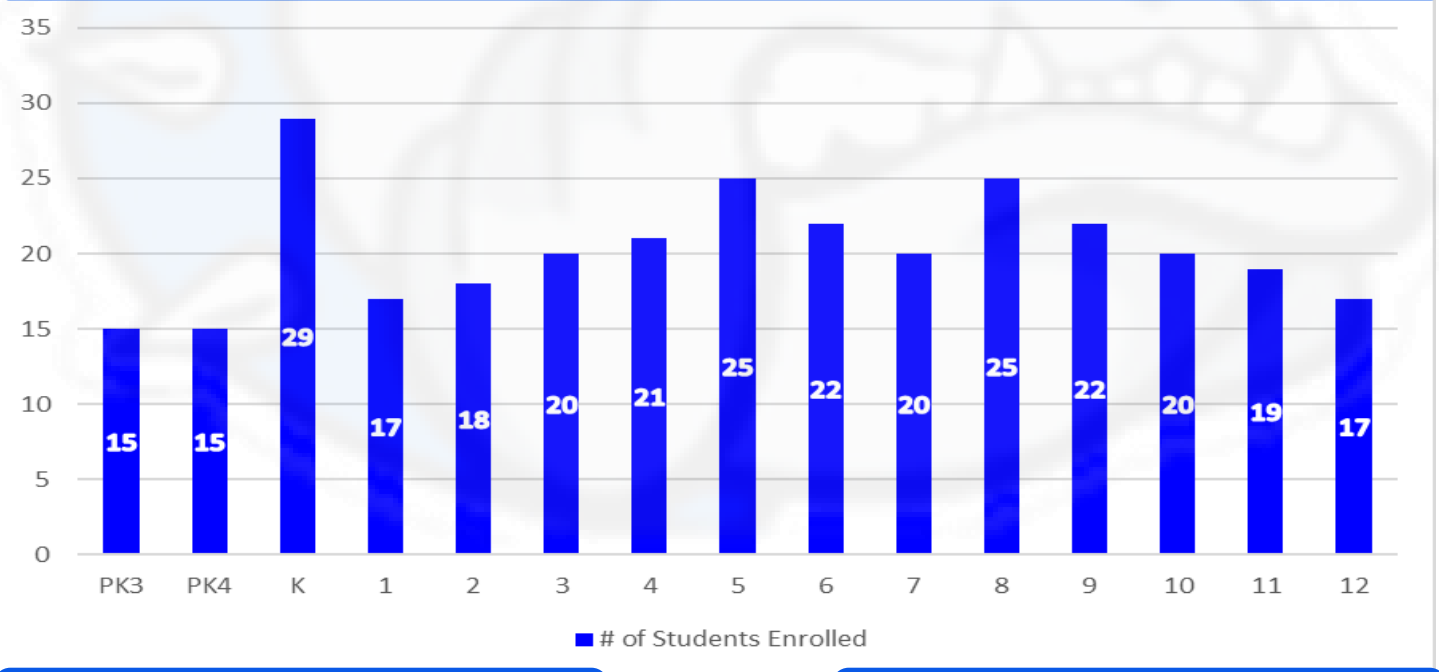
Student



Staff

- Administrators—3
- Teachers—25
- Master’s Degrees—48%
- Avg. Years of Exp—14

PK-12 Enrollment



Levies

Year	General	Building	QCPUF	Bond
2024	1.049519	0.000000	0.024142	0.064206
2023	1.031897	0.017381	0.026012	0.062886
2022	1.049899	0.000000	0.024465	0.068546
2021	1.025446	0.024468	0.023141	0.067977

Total Valuations

2024	\$393,301,736
2023	\$353,374,960
2022	\$340,687,043
2021	\$349,195,327

NSCAS

Grade	ELA	ELA State	Math	Math State	Science	Science State
2023-2024	54%	59%	43%	58%	55%	74%
2022-2023	49%	58%	57%	61%	74%	70%
2021-2022*	39%	47%	32%	46%	78%	66%
2020-2021	Link to Special Report From NDE					
2019-2020	COVID	COVID	COVID	COVID	COVID	COVID

*During the 21-22 school year the NSCAS assessment changed. This is the first year for students to take this assessment so scores are **not** comparable to previous years data.

NSCAS- ACT % Who Met College Readiness Benchmarks

Grade	ELA	ELA State	Reading	Reading State	Math	Math State	Science	Science State
2023-2024	57%	45%	N/A	N/A	21%	42%	7%	49%
2022-2023	40%	56%	27%	45%	7%	39%	13%	13%
2021-2022	74%	46%	35%	31%	22%	26%	22%	27%
2020-2021	52%	46%	52%	32%	43%	27%	43%	27%
2019-2020	COVID	COVID	COVID	COVID	COVID	COVID	COVID	COVID

NWEA MAP Median Percentile

Grade	Math	Reading	Science
K	58%	62%	N/A
1	79%	49%	N/A
2	53%	60%	N/A
3	60%	75%	N/A
4	62%	69%	N/A
5	76%	48%	68%
6	52%	43%	N/A
7	65%	59%	65%
8	42%	54%	54%
9	50%	55%	50%
10	94%	70%	94%
11	67%	53%	N/A
12	65%	46%	N/A

For questions regarding Shelton Public Schools please contact the superintendent, Dr. Shanna Gannon, at sgannon@sheltonbulldogs.org or at 308-647-6742