

**Regular Meeting of the Shelton Public Schools Board of Education**  
**Monday, February 12, 2024**  
**the Elementary Conference Room**  
**7:30 PM Central**

1. Call to order and roll call
2. Routine matters
  - 2.a. Review and approve minutes
  - 2.b. Review and approve claims
3. Request to address the Board of Education
4. Reports
  - 4.a. Financial Report
  - 4.b. Board Report
  - 4.c. Superintendent's Report
  - 4.d. Elementary Principal's Report
  - 4.e. Secondary Principal's Report
5. New Business
  - 5.a. Discussion and possible action regarding shot clocks for the 24-25 school year as required by the new NSAA ruling.
  - 5.b. Discussion and possible action regarding superintendent goals.
  - 5.c. Review and/or revise Policy 3024 Inclement Weather and Activities Handbook page 10 section K to include language about evening activities on snow days.
  - 5.d. Discussion and possible action regarding NPAIT and Cornerstone Interest Rates
  - 5.e. Discussion and possible action to approve bids to replace the handicap-accessible lift in the old gym.
  - 5.f. Consideration to approve ESU 10 Special Education Contracts for the 24-25 school year
6. Old Business

## 7. Adjournment

**Regular Meeting of the Shelton Public Schools Board of Education**  
**Monday, January 15, 2024**  
Shelton Public School Library  
7:30 PM

President Lewis called the Regular Meeting of the Shelton Public Schools Board of Education to order at 7:30 PM on Monday, January 15, 2024 in the Shelton Public School Library. The meeting was advertised in accordance to Policy 2003. An open meetings poster, agenda, and procedures to address the Board of Education were available to visitors.

1. Call to order and roll call

Kay Johnson: Present, Chris Lewis: Present, Russ Muhlbach: Present, Emmy Power: Present, Lisa Stewart: Present, Dana Tompkin: Present. Present: 6.

Administrators Dr. Gannon, Mr. Kenton and Mrs. Meyer were present as well as 19 visitors.

2. Routine Matters

2.a. Review and approve minutes

Motion made by Emmy Power seconded by Kay Johnson to approve the minutes as presented.

Vote: Passed

Kay Johnson: Yea, Chris Lewis: Yea, Russ Muhlbach: Yea, Emmy Power: Yea, Lisa Stewart:

Yea, Dana Tompkin: Yea

Yea: 6, Nay: 0

2.b. Review and approve claims

Motion made by Lisa Stewart seconded by Dana Tompkin to approve claims 56299 to 56354 in the amount of \$237,354.15 plus regular payroll. Vote: Passed

Kay Johnson: Yea, Chris Lewis: Yea, Russ Muhlbach: Yea, Emmy Power: Yea, Lisa Stewart:

Yea, Dana Tompkin: Yea

Yea: 6, Nay: 0

3. Request to address the board

Two individuals requested and addressed the board of education.

4. Reports

4.a. Finance Report

Dr. Gannon reported on the financial aspect of the district.

4.b. Board Report

Building and Grounds met and discussed summer projects and other potential future projects. Maintenance staff will be obtaining bids for fixing/replacing the wheelchair lift in the old gym.

#### 4.c. Superintendent Report

Dr. Gannon reported on possible ways to make up snow days and some Perkins funds that have become available to use for Career Technical Education programs.

#### 4.d. Elementary Principal Report

Mr. Kenton reported an enrollment of 170 students, MAPs testing has been moved to next week to allow more appropriate time for testing. He is working with kindergarten and PreK to finalize dates for registration.

#### 4.e. Secondary Principal's Report

Mrs. Meyer reported that the scheduling committee is working on class offerings for next year. An assembly will be held February 7th for grades 6-12 on phone and social media safety. A new class offering for NSAA refereeing is being offered. Four students have elected to take this. NE Dept of Education has given approval for online learning for snow days.

### 5. New Business

#### 5.a. Evaluation of the superintendent's performance (closed session possible).

All six board members, Administrators Gannon, Meyer, Kenton and Steve Williams from KSB Law were present in the closed session in the elementary conference room. Administrators Gannon, Meyer and Kenton left the closed session at 1050 pm.

Motion made by Russ Muhlbach seconded by Lisa Stewart to go into closed session at 8:22 pm.

Vote: Passed

Kay Johnson: Yea, Chris Lewis: Yea, Russ Muhlbach: Yea, Emmy Power: Yea, Lisa Stewart: Yea, Dana Tompkin: Yea

Yea: 6, Nay: 0

Motion made by Chris Lewis seconded by Dana Tompkin to exit closed session at 11:35 pm.

Vote: Passed

Kay Johnson: Yea, Chris Lewis: Yea, Russ Muhlbach: Yea, Emmy Power: Yea, Lisa Stewart: Yea, Dana Tompkin: Yea

Yea: 6, Nay: 0

5.b. Discussion and action to retain the following as the official Designees of School District 10-0019 for 2024: 1.) LEA representative for State and Federal Programs - Superintendent of School or designee, 2.) Attorneys - KSB School Law, 3.) Newspaper - Shelton Clipper, 4.) depository of District Funds - Cornerstone Bank of Shelton, 5.) Auditor of District Accounts - Dana F. Cole & Company, Minden

Motion made by Lisa Stewart seconded by Emmy Power to retain the following as the official Designees of School District 10-0019 for 2024: 1.) LEA representative for State and Federal

Programs - Superintendent of School or designee, 2.) Attorneys - KSB School Law, 3.) Newspaper - Shelton Clipper, 4.) depository of District Funds - Cornerstone Bank of Shelton, 5.) Auditor of District Accounts - Dana F. Cole & Company, Minden. Vote: Passed  
Kay Johnson: Yea, Chris Lewis: Yea, Russ Muhlbach: Yea, Emmy Power: Yea, Lisa Stewart: Yea, Dana Tompkin: Yea  
Yea: 6, Nay: 0

5.c. Consideration to approve the district calendar for the 24-25 school year.

Motion made by Chris Lewis seconded by Russ Muhlbach to approve the district calendar for the 24-25 school year as presented. Vote: Passed  
Kay Johnson: Yea, Chris Lewis: Yea, Russ Muhlbach: Yea, Emmy Power: Yea, Lisa Stewart: Yea, Dana Tompkin: Yea  
Yea: 6, Nay: 0

5.d. Consideration to approve the resignation of Stephanie Flint.

Motion made by Lisa Stewart seconded by Dana Tompkin to approve the resignation of Stephanie Flint at the end of her contract. Vote: Passed  
Kay Johnson: Yea, Chris Lewis: Yea, Russ Muhlbach: Yea, Emmy Power: Yea, Lisa Stewart: Yea, Dana Tompkin: Yea  
Yea: 6, Nay: 0

5.e. Consideration to allow event activities on snow days if conditions improve enough to hold them

Tabled for further discussion.

6. Old Business

6.a. Review and/or revise Policy 2002 Organization of the Board, Board Officers, Check Signing, and Committees

Motion made by Chris Lewis seconded by Emmy Power to approve Policy 2002 Organization of the Board, Board Officers, Check Signing, and Committees as presented. Vote: Passed  
Kay Johnson: Yea, Chris Lewis: Yea, Russ Muhlbach: Yea, Emmy Power: Yea, Lisa Stewart: Yea, Dana Tompkin: Yea  
Yea: 6, Nay: 0

6.b. Continued discussion and update on the nutrition fund for 23-24.

Motion made by Russ Muhlbach seconded by Dana Tompkin to approve an increase to all lunch prices by 10 cents effective February 1, 2024. Vote: Passed  
Kay Johnson: Yea, Chris Lewis: Yea, Russ Muhlbach: Yea, Emmy Power: Yea, Lisa Stewart: Yea, Dana Tompkin: Yea  
Yea: 6, Nay: 0

7. Sine Die

Motion made by Chris Lewis seconded by Russ Muhlbach to go into sine die. Vote: Passed  
Kay Johnson: Yea, Chris Lewis: Yea, Russ Muhlbach: Yea, Emmy Power: Yea, Lisa Stewart:  
Yea, Dana Tompkin: Yea  
Yea: 6, Nay: 0

#### 7.a. Election of the Board of Education President

Chris Lewis elected President

Motion made by Russ Muhlbach seconded by Lisa Stewart to cease nominations for President.  
Vote: Passed  
Kay Johnson: Yea, Chris Lewis: Yea, Russ Muhlbach: Yea, Emmy Power: Yea, Lisa Stewart:  
Yea, Dana Tompkin: Yea  
Yea: 6, Nay: 0

#### 7.b. Election of the Board of Education Vice President

Kay Johnson elected Vice President

Motion made by Dana Tompkin seconded by Chris Lewis to cease nominations for Vice  
President. Vote: Passed  
Kay Johnson: Yea, Chris Lewis: Yea, Russ Muhlbach: Yea, Emmy Power: Yea, Lisa Stewart:  
Yea, Dana Tompkin: Yea  
Yea: 6, Nay: 0

#### 7.c. Election of the Board of Education's Secretary

Lisa Stewart elected Secretary

Motion made by Russ Muhlbach seconded by Chris Lewis to cease nominations. Vote: Passed  
Kay Johnson: Yea, Chris Lewis: Yea, Russ Muhlbach: Yea, Emmy Power: Yea, Lisa Stewart:  
Yea, Dana Tompkin: Yea  
Yea: 6, Nay: 0

#### 7.d. Appointment of Treasurer of the Board of Education

Motion made by Chris Lewis seconded by Emmy Power to appoint Lisa Stewart as Treasurer.  
Vote: Passed  
Kay Johnson: Yea, Chris Lewis: Yea, Russ Muhlbach: Yea, Emmy Power: Yea, Lisa Stewart:  
Yea, Dana Tompkin: Yea  
Yea: 6, Nay: 0

7.e. Appointment of members to the following board committees: American Civics, Buildings &  
Grounds, Crisis Assistance, NASB Delegate, Negotiations, Resource Sharing, Safety Committee,  
School Improvement, and Transportation

Board Member Committee Assignments for 2024 are as follows:  
Building/Grounds/Transportation: Russ\*, Emmy, Dana

Negotiations: Lisa\*, Russ, Dana  
American Civics: Chris\*, Lisa, Emmy  
School Improvement: Kay\* Lisa  
Safety Committee: Kay\*  
NASB Delegate: Chris\*  
Crisis Assistance: Chris\*  
\* Denotes Chair

## 8. Adjournment

Motion made by Lisa Stewart seconded by Kay Johnson to adjourn at 12:34 am on January 16, 2024. Vote: Passed

Kay Johnson: Yea, Chris Lewis: Yea, Russ Muhlback: Yea, Emmy Power: Yea, Lisa Stewart: Yea, Dana Tompkin: Yea  
Yea: 6, Nay: 0

Respectfully Submitted,  
Lisa Stewart, Secretary



# Shelton Public School

## Check Listing Report

Accounting Cycle: FY23-24; Begin Date: 02/01/2024; End Date: 02/28/2024; Bank: [All]; Sort By Element: FUND; Account Expression: ([FUND] = "01") ; Created On: 2/9/2024 11:39:22 AM

Check Date	Check Number	Payee	Type	Amount
02/12/2024	56370	Adams County Clerk	Accounts Payable	\$4.01
02/12/2024	56371	Amazon Capital Services, Inc.	Accounts Payable	\$346.55
02/12/2024	56372	BB's Parts & Service	Accounts Payable	\$362.92
02/12/2024	56373	Black Hills Energy	Accounts Payable	\$7,884.97
02/12/2024	56374	Builders How-to Warehouse	Accounts Payable	\$81.47
02/12/2024	56375	Business Card	Accounts Payable	\$965.38
02/12/2024	56376	Cash-wa Distributing Co.	Accounts Payable	\$1,625.84
02/12/2024	56377	Clipper Publishing Co., Inc.	Accounts Payable	\$170.99
02/12/2024	56378	Coach Masters	Accounts Payable	\$43.61
02/12/2024	56379	Continental Fire Sprinkler Company	Accounts Payable	\$360.00
02/12/2024	56380	Copper Penny Station, LLC	Accounts Payable	\$1,350.98
02/12/2024	56381	Culligan	Accounts Payable	\$47.00
02/12/2024	56382	Eakes Office Solutions	Accounts Payable	\$297.32
02/12/2024	56383	Educational Service Unit #10	Accounts Payable	\$19,160.11
02/12/2024	56384	Grand Island Catholic School	Accounts Payable	\$32.00
02/12/2024	56385	Heartland Disposal, Inc.	Accounts Payable	\$800.00
02/12/2024	56386	Hometown Leasing	Accounts Payable	\$653.27
02/12/2024	56387	Jenette Tompkin	Accounts Payable	\$139.09
02/12/2024	56388	Kearney Hub	Accounts Payable	\$24.44
02/12/2024	56389	KSB School Law PC LLO	Accounts Payable	\$3,850.00
02/12/2024	56390	L and N Enterprises	Accounts Payable	\$1,670.00
02/12/2024	56391	Larry's Market	Accounts Payable	\$48.07
02/12/2024	56392	Literacy Resources, LLC	Accounts Payable	\$192.24
02/12/2024	56393	Lockmobile, The	Accounts Payable	\$212.00
02/12/2024	56394	Loup Valley Lighting, Inc.	Accounts Payable	\$262.20
02/12/2024	56395	Matheson Tri-Gas, Inc.	Accounts Payable	\$175.96
02/12/2024	56396	MCI	Accounts Payable	\$66.96
02/12/2024	56397	Menards	Accounts Payable	\$690.91
02/12/2024	56398	Mike Williams	Accounts Payable	\$350.00
02/12/2024	56399	Minden High School	Accounts Payable	\$37.50
02/12/2024	56400	Nebr Assoc Of School Boards	Accounts Payable	\$4,069.00
02/12/2024	56401	Nebraska Central Telephone Co	Accounts Payable	\$268.94
02/12/2024	56402	Nebraska Public Power Dist.	Accounts Payable	\$3,130.29
02/12/2024	56403	NKC Tire Group	Accounts Payable	\$1,238.64
02/12/2024	56404	Optum	Accounts Payable	\$150.00
02/12/2024	56405	School Specialty Inc	Accounts Payable	\$37.55
02/12/2024	56406	Shelton School Petty Cash	Accounts Payable	\$338.00
02/12/2024	56407	Titan Machinery, Inc.	Accounts Payable	\$261.28

02/12/2024	56408	Village Of Shelton	Accounts Payable	\$969.83
02/12/2024	56409	Woodward Disposal Service, Inc.	Accounts Payable	\$26.50
02/12/2024	56410	Yanda's Music	Accounts Payable	\$541.00
<b>Sub Total</b>				<b>\$52,936.82</b>

**Petty Cash Reimbursement - 1/15/2024**

Date	Check #	Vendor	Cost	Program	Amount
1/15/2024	3495	Cornerstone Bank	\$ 250.00	Board Other	\$250.00
1/22/2024	3496	Shelton Postage	\$ 60.00	Postage	\$60.00
1/23/2024	3497	Doniphan Trumbull	\$ 28.00	Speech	\$ 28.00
		<b>Total</b>	<b>\$ 338.00</b>		<b>\$338.00</b>



№	Имя	Фамилия	Дата рождения	Пол	Специальность	Стаж	Средний балл	Средний балл	Средний балл
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Room Number	Work Required	Year	Budget
	1 carpet	2036	\$9,000
	2 carpet	2036	\$500
	3 carpet	2036	\$400
	4 carpet	2036	\$2,000
Library 5	carpet	2023	\$9,000
	6 floor, ceiling, lights	2024	\$9,000
	7 floor, ceiling, lights	2027	\$9,000
	8 floor, ceiling, lights	2037	\$9,000
	9 floor, ceiling, lights	2037	\$9,000
	10 floor, ceiling, lights	2037	\$9,000
	11 floor, ceiling, lights	2034	\$9,000
	12 floor, ceiling, lights	2034	\$9,000
	13 floor, ceiling, lights	2034	\$9,000
	14 floor, ceiling, lights	2025	\$9,000
	15		
	16		
Wrestling Room 17			
EL R.R. 18			
EL R.R. 19			
	20 floor, ceiling, lights	2032	\$9,000
	21 floor, ceiling, lights	2032	\$9,000
	22 floor, ceiling, lights	2032	\$9,000
	23 floor, ceiling, lights	2025	\$9,000
	24 floor, ceiling, lights	2024	\$20,000
	25 floor, ceiling, lights	2024	\$2,000
	26 floor, ceiling, lights	2027	\$5,000
	27 floor, ceiling, lights	2027	\$5,000
	28 floor, ceiling, lights	2029	\$20,000
	29 lights	2024	\$5,000
	30 ceiling, lights	2030	\$20,000
	31		
	32 Floor resurface		
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	36 floor and ceiling	2021	
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	39 floor and ceiling	2021	
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49 floor, ceiling, lights	2026	\$9,000
50 floor, ceiling, lights	2035	\$9,000
51 floor, ceiling, lights	2030	\$9,000
52 floor, ceiling, lights	2031	\$20,000
53 floor, ceiling, lights	2031	\$9,000
54 floor, ceiling, lights	2026	\$9,000
55 floor, ceiling, lights	2023	\$9,000
56 floor, ceiling,	2028	\$40,000
57	2035	
58 floor, ceiling, lights	2023	\$9,000
59 floor, ceiling, lights	2033	\$9,000
60 floor, ceiling, lights	2033	\$9,000
61 floor, ceiling, lights	2023	\$20,000
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	August 2021	August 2022	August 2023	August 2024
Elementary Staff Macbooks	\$34,000	Cares 2		
Gades 3-6	\$20,000	Shelton		
Grades 7-12 + School Board		48000		
Replace Grades K-2			\$30,000	
High School Staff Macbooks				

August 2025

\$45,000

Sports Year	Football	Volleyball	Cross	Girls
2019-2020				Home
2020-2021	Home and Away	Tops (Dark)	Boys and	
2021-2022				Away
2022-2023		Tops (Light)		
2023-2024				Home
2024-2025		Tops (Dark)		
2025-2026	Home and Away			
2026-2027		Tops (Light)		Away
2028-2029				
2029-2030		Tops (Dark)		Home
2030-2031				
2031-2032	Home and Away	Tops (Light)		
2032-2033				Away
2033-2034		Tops (Dark)		
2034-2035				Home
2035-2036		Tops (Light)		
2036-2037	Home and Away			
2037-2038		Tops (Dark)		Away
2038-2039				
2039-2040		Tops (Light)		Home
2040-2041				
2041-2042	Home and Away	Tops (Dark)		
2042-2043				Away
2043-2044		Tops (Light)		
2044-2045				Home
2045-2046		Tops (Dark)		
2046-2047	Home and Away			
2047-2048		Tops (Light)		Away
2048-2049				
2049-2050		Tops (Dark)		Home
2050-2051				
2051-2052	Home and Away	Tops (Light)		
2052-2053				Away
2053-2054		Tops (Dark)		
2054-2055				Home
2055-2056		Tops (Light)		
2056-2057	Home and Away			
2057-2058		Tops (Dark)		Away
2058-2059				
2059-2060		Tops (Light)		Home
2060-2061				

2061-2062

Home and Away



Shelton Public Schools														
DEPRECIATION FUND - Long Range Planning														
Date for Completion	Project	Priority	Necessary Funds	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31
	Sidewalks (New Gym / Van Barn)	A1	\$8,000	\$8,000										
	Wall Crack in New Gym	A (BD)	\$10,000											
	Replace Curb	C2*	-\$1,000											
	Replace Lights (Multi-purpose (main))	B1	\$15,000	\$15,000										
	Replace Lights (New Gym / Multi-purpose (main))	A1	\$15,000		\$15,000									
	New Curtains in Pritchett Gym	A2	\$62,000	\$27,000			\$40,000							
		A3	\$40,000				\$40,000							
	Camera and Remote Door Opener	A1	\$12,000	\$12,000										
	Sound System for Gym	A1	\$15,000	\$15,000										
	Additional Rock or Pave Parking	C2	-\$53,000	\$10,000		-\$13,000		\$14,000				-\$16,000		
	Pave South Parking Lot	D	\$75,000			\$75,000								
	Playground Equipment	C												
	Vehicle Replacement	A1	\$856,000		#####	\$41,000	-\$24,000	\$146,000	\$75,000	#####	\$80,000	-\$100,000	\$35,000	
	North Street ARHS	?												
	Annual Expenses	#####	\$64,000	#####	\$81,000	-\$77,000	\$186,000	\$89,000	#####	#####	\$80,000	-\$116,000	\$35,000	
	Transfer from General			#####	#####	\$150,000	\$150,000	\$100,000	#####	#####	\$75,000	\$75,000	\$75,000	
	Yearly Total	\$0	\$86,000	\$40,000	\$69,000	\$73,000	-\$86,000	\$61,000	\$80,000	#####	-\$5,000	-\$41,000	\$40,000	
	Fund Balance	\$75,112	\$75,112	#####	\$180,112	\$263,112	\$177,112	#####	#####	#####	\$183,112	\$112,112	\$182,112	

	2017	2016	2015	2012	2011	2010	Avg	
Deprec. Transfers			\$65,000	#####	\$150,000	\$100,000	\$700,000	#####

SPECIAL BUILDING FUND														
Date for Completion	Project	Priority	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31
	Roofs 10 year schedule	A1			\$38,000	\$0	\$0	\$30,000	\$33,000	\$36,300	\$43,500	-\$25,000	\$155,000	
	Cont.													
	Track Maintenance/Replacement			\$50,000	\$50,000	\$50,000	\$75,000	\$75,000	#####					
2026														
	Beachers Pritchett Gymnasium		\$25,000	\$26,300	\$27,600	\$29,000	\$30,500	\$32,000	\$33,600	\$35,300	\$37,100	\$39,000		
	200,000													
	Aj/Woods Addition													
	\$75,000													
	Bus Barn													
	\$80,000													
	Pave South Parking Lot		\$10,000	\$10,000										
	-\$20,000													
	Gym Floor Replacement							\$75,000	\$75,000	\$75,000	-\$200,000			
2028														
	Football Field Lights Replacement			\$50,000	\$75,000	\$75,000	\$100,000	\$100,000						
2024														
	Football Field Resurfacing				\$50,000	\$75,000	\$75,000	-\$200,000						
2024														
	HVAC Replacement			\$50,000	\$60,000	\$70,000	\$80,000	\$100,000	#####	#####	\$130,000	\$130,000	\$130,000	#####
2030														
	Restroom / Locker Renovation	A1		\$10,000	\$15,000		-\$10,000	-\$15,000			-\$10,000	-\$15,000		
	\$100,000													
	Drainage			\$20,000										
2021				\$20,000										
	Elementary Playground Equipment			\$75,000	\$35,000	\$40,000								
2021														
	Main Plumbing, Elec., Etc.		\$10,000		\$0	\$10,610	-\$10,930	-\$11,260	-\$11,600	-\$11,950	-\$12,300	-\$12,700	-\$13,100	-\$14,000
Cont.														
	Secondary													
Cont.														
	Elem. Classroom Remodel			\$15,000	\$15,000	-\$10,000	-\$17,000	-\$17,000		\$20,000	-\$20,000		-\$25,000	-\$25,000
	\$150,000													
	Annual Expenditures		\$0	\$90,000	#####	-\$20,930	-\$38,260	-\$543,600	#####	\$68,600	-\$286,200	-\$40,000	-\$193,500	#####
	Tax Asking			#####	#####	\$275,000	\$275,000	\$275,000	#####	#####	\$280,000	\$280,000	\$300,000	\$300,000
	Fund Balance	#####	\$282,592	#####	#####	\$548,102	#####	\$816,242	#####	#####	\$951,492	\$1,191,492	#####	\$563,992

GENERAL FUND - Annual Expenses on Facilities and Equipment													
Account Code	Project	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32
1100-733	Big Books Furniture	\$18,000	\$18,270	\$18,540	\$18,822	\$19,105	\$19,393	\$19,682	\$19,977	\$20,277	\$20,581		
1100-734	Computers/Technology	\$42,000	\$43,260	\$44,520	\$45,780	\$47,040	\$48,300	\$49,560	\$50,820	\$52,080	\$53,340	\$54,600	
0950-800	Wear Technology (Person)	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	
2620-430	Gym Floor Refinishing & Replacement	\$7,000	\$7,105	\$7,212	\$7,320	\$7,430	\$7,541	\$7,654	\$7,769	\$7,885	\$8,004		
2620-720	Maintenance Equipment-Bld Improv	\$10,000	\$10,150	\$10,302	\$10,457	\$10,614	\$10,773	\$10,934	\$11,098	\$11,265	\$11,434		
2630-710	Playground, etc.	\$30,000	\$30,225	\$30,452	\$30,680	\$30,910	\$31,142	\$31,377	\$31,615	\$31,857	\$32,101		
2620-430	Plumbing, Elec., Etc.	\$75,000	\$76,125	\$77,252	\$78,382	\$79,515	\$80,652	\$81,793	\$82,938	\$84,087	\$85,240		
2620-430													
Yearly Amt.		#####	\$195,137	#####	#####	\$204,350	\$208,361	\$211,844	#####	#####	\$222,740	\$0	\$0

Last Run Date 11-12-20























**SHELTON PUBLIC SCHOOLS: GENERAL FUND MONTHLY COMPARISON**

	2022-23	2023-24		2022-23	2023-24
Sept. Expenditures Reported @ Board Mtg	\$94,052.00	\$93,109.00	Mar. Expenditures Reported @ Board Mtg	\$51,047.00	
Sept. Net Payroll	\$241,594.00	\$253,040.00	Mar. Net Payroll	\$252,300.00	
Sept. EOM Expenditures			Mar. EOM Expenditures		
Total Sept. Expenditures	<b>335,646.00</b>	<b>346,149.00</b>	Total Mar. Expenditures	<b>\$303,347.00</b>	<b>\$0.00</b>
Percent of Budget Spent	4.92%	5.08%	Accumulated Totals	<b>\$2,250,396.00</b>	<b>\$1,687,246.00</b>
Cash On Hand	<b>\$1,539,367.00</b>	<b>\$1,813,436.00</b>	Percent of Budget Spent	4.45%	0.00%
			Cash On Hand	<b>\$1,042,928.00</b>	
Oct. Expenditures Reported @ Board Mtg	\$84,336.00	\$77,028.00			
Oct. Net Payroll	\$240,976.00	\$257,895.00	April Expenditures Reported @ Board Mtg	\$65,530.00	
Oct. EOM Expenditures			April Net Payroll	\$242,787.00	
Total Oct. Expenditures	<b>325,312.00</b>	<b>334,923.00</b>	April EOM Expenditures		
Accumulated Totals	<b>\$660,958.00</b>	<b>\$681,072.00</b>	Total April Expenditures	<b>\$308,317.00</b>	<b>\$0.00</b>
Percent of Budget Spent	4.77%	4.91%	Accumulated Totals	<b>\$2,558,713.00</b>	<b>\$1,687,246.00</b>
Cash On Hand	<b>\$1,356,701.00</b>	<b>\$1,651,848.00</b>	Percent of Budget Spent	4.52%	0.00%
			Cash On Hand	<b>\$1,056,228.00</b>	
Nov. Expenditures Reported @ Board Mtg	\$68,926.00	\$80,361.00	May Expenditures Reported @ Board Mtg	\$71,765.00	
Nov. Total Payroll	\$245,884.00	\$265,893.00	May Net Payroll	\$243,409.00	
Nov. EOM Expenditures			May EOM Expenditures		
Total Nov. Expenditures	<b>314,810.00</b>	<b>346,254.00</b>	Total May Expenditures	<b>\$315,174.00</b>	<b>\$0.00</b>
Accumulated Totals	<b>\$975,768.00</b>	<b>\$1,027,326.00</b>	Accumulated Totals	<b>\$2,873,887.00</b>	<b>\$1,687,246.00</b>
Percent of Budget Spent	4.62%	5.08%	Percent of Budget Spent	4.62%	0.00%
Cash On Hand	<b>\$1,097,486.00</b>	<b>\$1,336,760.00</b>	Cash On Hand	<b>\$1,788,144.00</b>	
Dec. Expenditures Reported @ Board Mtg	\$88,189.00	\$84,480.00	June Expenditures Reported @ Board Mtg	\$90,172.00	
Dec. Total Payroll	\$243,477.00	\$260,095.00	June Net Payroll	\$235,878.00	
Dec. EOM Expenditures			June EOM Expenditures		
Total Dec. Expenditures	<b>331,666.00</b>	<b>344,575.00</b>	Total June Expenditures	<b>\$326,050.00</b>	<b>\$0.00</b>
Accumulated Totals	<b>1,307,434.00</b>	<b>1,371,901.00</b>	Accumulated Totals	<b>\$3,199,937.00</b>	<b>\$1,687,246.00</b>
Percent of Budget Spent	4.87%	5.05%	Percent of Budget Spent	4.78%	0.00%
Cash On Hand	<b>\$972,329.00</b>	<b>\$1,060,414.00</b>	Cash On Hand	<b>\$1,888,548.00</b>	
Jan. Expenditures Reported @ Board Mtg	\$72,612.00	\$52,939.00	July Expenditures Reported @ Board Mtg	\$29,600.00	
Jan. Net Payroll	\$245,094.00	\$262,406.00	July Net Payroll	\$234,445.00	
Jan. EOM Expenditures			July EOM Expenditures		
Total Jan. Expenditures	<b>\$317,706.00</b>	<b>\$315,345.00</b>	Total July Expenditures	<b>\$264,045.00</b>	<b>\$0.00</b>
Accumulated Totals	<b>1,625,140.00</b>	<b>1,687,246.00</b>	Accumulated Totals	<b>\$3,463,982.00</b>	<b>\$1,687,246.00</b>
Percent of Budget Spent	4.66%	4.63%	Percent of Budget Spent	3.87%	0.00%
Cash On Hand	<b>\$1,162,754.00</b>	<b>\$1,365,897.00</b>	Cash On Hand	<b>\$1,568,869.00</b>	
Feb. Expenditures Reported @ Board Mtg	\$73,729.00		August Expenditures Reported @ Board Mtg	\$187,330.00	
Feb. Net Payroll	\$248,180.00		August Net Payroll	\$267,007.00	
Feb. EOM Expenditures			August EOM Expenditures		
Total Feb. Expenditures	\$321,909.00	\$0.00	Total August Expenditures	<b>\$454,337.00</b>	<b>\$0.00</b>
Accumulated Totals	<b>1,947,049.00</b>	<b>1,687,246.00</b>	Accumulated Totals	<b>\$3,918,319.00</b>	<b>\$1,687,246.00</b>
Percent of Budget Spent	4.72%	0.00%	<b>BUDGET</b>	<b>\$6,817,360.00</b>	<b>\$7,889,587.00</b>
Cash On Hand	<b>\$1,331,775.00</b>	0.00%	<b>TOTAL % OF BUDGET SPENT =</b>	0.5747560639	
			Cash On Hand	<b>\$1,247,293.00</b>	

**DISTRICT 19 FINANCIAL STATUS AS OF JANUARY 31,2024**

**CASH RESERVES:**

GENERAL FUND CASH RESERVE	(1/31/2024 Interest + \$1485.35)	\$596,246.73
SPECIAL BUILDING CASH RESERVE	(1/31/2024 Interest + \$297.18)	\$87,382.53

**TOTAL CASH RESERVE ACCOUNTS: \$683,629.26**

**SAVINGS:**

GENERAL FUND CR SAVINGS 5882	\$296,851.72
	<b>\$296,851.72</b>

UNEMPLOYMENT SAVINGS #5891	\$25,705.84
VEH/BUS ACQ. Savings #9457	\$84,352.23
TECHNOLOGY ACQ SAVINGS # 5918	\$52,132.15
PARKING LOT DEPR. SAVINGS #5909	\$71,578.79
BAND UNIFORM SAVINGS #5900	\$0.10
HVAC Savings #9475	\$151,646.90

**TOTAL DEPRECIATION SAVINGS: \$385,416.01**

**TOTAL SAVINGS: \$682,267.73**

**TOTAL OF DISTRICT FUNDS: \$1,365,896.99**

<b><u>TAXES:</u></b>	<b><u>GENERAL</u></b>	<b><u>BUILDING</u></b>	<b><u>FUND TOTALS:</u></b>	
BUFFALO	\$369,256.73	\$202.75	GENERAL	\$893,098.45
HALL	\$152,316.66	\$93.43	DEPRECIATION	\$385,416.01
ADAMS	\$16.74	\$0.28	LUNCH	\$10,693.07
KEARNEY	\$18,987.93	\$0.16	SPECIAL BLDG	87,382.53
<b>TOTAL TAXES</b>	<b>\$540,578.06</b>	<b>\$296.62</b>		

<b>Net Wages</b>	\$ 163,628.46
<b>Employee - Liabilities</b>	\$ 93,777.22
<b>General Fund Expenditures</b>	\$ 52,936.82
<b>Receipts for January 2024</b>	\$ 706,275.64

# **SHELTON PUBLIC SCHOOLS**

## **RULE 10 SAFETY REVIEW**

**FEBRUARY 6, 2024**

**Conducted by:**

**Mike Williams**

**708 12th Ave.**

**Franklin, NE 68939**

**(402) 710-3784**

**mike.williams8296@gmail.com**

# Rule 10 Safety Review

## Shelton Public Schools

February 6, 2024

### I. Teams, Plans, & Policies

Assessment Area	Yes	No	Comments
The District has a Crisis Team	X		The Crisis Team is comprised of District staff members. There is also a "secondary team" made up of administrators and other personnel. Board Policies #5002 and #5003 deal with the Crisis Team.
The District has a Crisis Plan.	X		The District has a well-organized Crisis Plan. In addition, the District has a finalized Emergency Operations Plan, which is a more detailed document.
Roles for the Crisis Team members are clearly defined.	X		Roles within the Crisis Team have been identified.
The District has a Safety Team.	X		Shelton has a Safety Team that meets at least four times a year. The team discusses and takes action on safety issues, as well as security issues. Board Policies #5001 deals with safety and security issues.
There is a First Responder Team for the building(s).	X		Shelton does have what they call their Response Team that responds to medical issues within the school. These staff members have received additional medical training.
The administration consulted with outside agencies (e.g., law enforcement, fire marshall, emergency management) in the development of the Crisis Plan.	X		The District consulted with the Shelton Police Department, and the local EMS in developing the Crisis Plan and Emergency Operations Plan.
The District is/has participated in Emergency Operations Planning being promoted by NDE.	X		Shelton has an Emergency Operations Plan and has participated in the EOP training offered by NDE.
Procedures are in place for addressing the aftermath of a crisis (e.g., grief and loss counseling, support groups, memorials).	X		The Crisis Team has received grief training.

Assessment Area	Yes	No	Comments
Procedures for dealing with law enforcement are defined (e.g., questioning, child neglect, board policy).	X		The District allows law enforcement to interview students regarding potential criminal activity only after receiving parental permission for this to occur. Parents are provided the opportunity to be present during questioning. In cases of alleged child abuse/neglect, school personnel are present for younger students and is available for older students. A Board policies (#3016 and #9016) includes information on investigations by law enforcement.
Procedures for dealing with the media are defined.	X		The Superintendent serves as the spokesperson for the District. Information is also found in the Emergency Operations Plan.
Procedures are in place for search and seizure.	X		This information can be found in the student handbook. Scope of searches include school property such as computer equipment, lockers, and cars parked on school property.
The District has a plan to deal with threats (e.g., bomb threat, physical threat).	X		The Crisis Plan and Emergency Operations Plan include information on these scenarios.
A Resource Officer is assigned to the school.		X	Unnecessary or not feasible for a school district Shelton's size.
Procedures are in place to deal with suicide.	X		Suicide information is found in the Crisis Plan and Emergency Operations Plan. Staff members receive the required annual suicide awareness training.
Data is maintained by the school on discipline issues, weapons, and violent behavior.	X		The data is maintained on PowerSchool, as well as in hard copy student discipline files.
The District conducts both debriefing and regular meetings of the Crisis Team and Safety Team. Records are kept of these meetings.	X		Regular meetings of both the Crisis Team and Safety Team have been scheduled for the 2023-24 school year. Minutes of these meetings are being kept .
Procedures are in place for staff to monitor student arrival, departure, and passing in the halls.	X		Staff is present at the time of student arrival and departure. A designated area exists for District transportation vehicle use.
Friends, relatives, or non-custodial parents must have written permission to pick up students from school.	X		Exceptions via voice recognition from authorized adults are accepted.
Visitors are required to sign-in.	X		A visitor's log is kept in the office and appeared to be current and up to date.
Proper identification is required for visitors (e.g., badge)	X		I was asked to wear issued visitor identification.

Assessment Area	Yes	No	Comments
Proper identification is required for staff members (e.g., badge)		X	Staff members are not required to wear school-issued identification. It is recommended that staff be required to wear school issued identification.
The District is aware of State identified sex offenders/predators.	X		The District is aware of any State identified sex offenders/predators within district boundaries.
The school has a dress code or uniforms are required.	X		The dress code is found in the Student Handbook.
The District has a policy to deal with bullying.	X		Bullying information is found in Board policy (#9010) and in the Student Handbook. The Board policy is reviewed annually.
The District has a policy to deal with dating violence.	X		Dating violence information is found in Board policy (#9019) and in the Student Handbook. The Board policy is reviewed annually.
A procedure is in place for students, staff, and parents to express their concerns.	X		Every attempt to informally address all complaints is made prior to becoming a more formalized manner. Board policies (#2018 and #701) do exist for concerns, complaints, or grievances.
Board policies were updated to reflect the new requirements for the Title IX complaint process.	X		Board policy (#3027) was updated and roles necessary for these updates have been determined. These individuals have received the required trainings. All District handbooks have also been updated to reflect the new requirements.

## II. Drills

Emergency drills (i.e., lockdown, secure, evacuation, freeze/hold) are routinely practiced.	X		The District schedules and practices emergency drills.
Fire and tornado drills are conducted according to State statute or regulation.	X		Fire drills are held each month throughout the school year. One of the two tornado drills is held in the Fall of the year.
Bus evacuation drills are held according to State statute or regulation.	X		One drill is held each semester as required by State statute or regulation.

## III. Facilities

Blueprints of the school are readily available if needed.	X		A full set of blueprints is located in the custodial office.
Safety Data Sheets (SDS) are readily available.	X		The District has well maintained SDS sheets, with several copies kept in multiple locations throughout the school.
Playground equipment is checked periodically for hazards.	X		The playground equipment is inspected regularly. A record is kept of these inspections.

Assessment Area	Yes	No	Comments
Retractable backboard units have secondary security mechanisms.	X		Secondary restraints have been added to retractable baskets over the past few years.
Interior and exterior doors are numbered or identifiable.	X		Interior doors are numbered and are visible from the hallways. Exterior doors are numbered and visible on the exterior of the door.
Unused areas of the school can be closed off during activities.	X		Unused areas of the building can be secured and closed off during after-hours school activities.
Fire extinguishers have received their required annual inspections by an outside company, and monthly inspections are conducted by District personnel.	X		The annual inspection has been conducted. Monthly inspections are conducted each month.
Fire exit signage is operational.	X		All observed signage was operational.
Emergency routing is posted in all classrooms.	X		Emergency routing ("footprints") was located on the interior doorway area of classrooms. It is recommended that the "footprints" also be posted in office areas or areas that people are located in the building.
Procedures are in place for securing the building(s).	X		All entrances to the building are locked. The main entrance can be remotely unlocked, and has audio and video capability.
The facilities are monitored by an after-hours security alarm system.		X	There is no security alarm system, but there is remote access to cameras from computer/tablet/smart phones.
The District has surveillance cameras in use; remote access is available.	X		The District has a system of interior and exterior cameras. Remote, administrative access is available.
There is controlled entry and access to classrooms.	X		The classroom doors were found to be locked and closed.
Appropriate exterior lighting is provided for all gates, doors, and parking lots.	X		The Superintendent felt that there presently is adequate lighting at the main entrance.
Visual surveillance is possible from the school.	X		Surveillance is possible from the classrooms.
Procedures for dealing with hazardous materials are in place (e.g., cleaning chemicals, science chemicals).	X		Information on hazardous chemical spills can be found in the Crisis Plan and Emergency Operations Plan. Chemicals in the science lab were properly stored and secured. A fireproof storage cabinet should be placed in the custodial area for any flammable cleaning chemicals.

#### IV. Communication

Assessment Area	Yes	No	Comments
A direct system of communication is in place for communicating crisis scenarios.	X		The District uses of the Standard Response Protocol directives for communicating crisis scenarios.
There is two-way communication between the offices and all classrooms.	X		A phone/intercom system is used for communication between the offices and classrooms. This system is used to communicate to common areas such as hallways, gyms, and even has exterior speakers.
Signs are posted for visitors to report to the office upon entering the building.	X		There is signage for visitors to report to the office when entering the building.
The District has a plan to inform parents of a crisis situation.	X		Administratively approved information would be shared using Aptegy. These announcements also go out in both English and Spanish.
Procedures are in place to inform the community of a crisis.	X		Administratively approved information would be shared using Aptegy. These announcements also go out in both English and Spanish.
The District has a plan to inform parents of inclement weather.	X		The District uses Aptegy to communicate this information. These announcements also go out in both English and Spanish. Information is available by text, phone, and/or email. WeatherThreat is also used to inform local media outlets.

#### V. Health/First Aid

First aid kits are available to staff as needed.	X		All classrooms have Emergency Kits that a first aid kit. It is recommended that these kits also include class rosters, schedules, flashlight, etc.
The District employs a school nurse.	X		The District employs a .4 FTE school nurse.
AED units are present in the educational facility as well as outdoor venues.	X		Two units are available in the educational facility. It is recommended that all staff receive CPR and AED training.

#### VI. Transportation

The District has adopted a Safe Pupil Transportation Plan.	X		The Safe Pupil Transportation Plan is addressed in Board policy (#5005).
The District buses are GPS equipped.		X	School vehicles are not GPS equipped, other than the drivers' cell phones.
The District has surveillance cameras on the buses.		X	The District's buses do not have cameras installed.

## **GENERAL OBSERVATIONS**

1. The District has a well-organized Crisis Plan and Emergency Operations Plan.
2. District policy and handbooks have been updated to reflect Title IX revisions.
3. Emergency routing signs were found consistently located at the doorway area of each classroom. These "footprints" should also be posted in office areas.
4. There was excellent storage of potential hazardous materials found in the science classroom. The custodial areas need a fireproof storage container for any flammable cleaning chemicals.
5. Minutes of the regular meetings of the Crisis Team and Safety Team are being kept and archived.
6. Visitor sign-in/badge procedures are consistently being used.
7. One staff member is provided a period a day to work on safety team duties, responsibilities, and projects.

## **RECOMMENDATIONS**

1. All staff members should receive CPR/AED training.
2. All staff members should be required to wear school issued identification badges.
3. All District personnel should be required to wear identification so visitors can recognize staff and emergency personnel do not mistake them for intruders.
4. The number of entrances to the building should be reduced to a practical number. The entrances are "eliminated" should have the hardware removed from the outside of the door so that the door can still be used as an exit, but no longer used as an entrance.

# **Superintendent Report for February 2024**

## **Rule 10 Safety Auditsafety**

The school safety team has worked diligently to tighten up safety and security of the building.

Committee Members Include:

Amanda Thober

Seth Jensen

Marc Albrecht

Martiza Bernal

Joni Thornburg

Jeff Kenton

Jenette Meyer

Shanna Gannon

Improvement Efforts:

- Every morning at 8:00 am all exterior doors are checked to ensure they are securely locked and exits are free of any blockages.
- Evacuation maps for fire and removal to an offsite location have been updated based on feedback from local law enforcement and fire personnel.
- All emergency signage has been updated and is displayed in the proper location (this includes evacuation maps and AED locations).
- A calendar of drill dates has been created to ensure safety drills are happening at the designated times.
- All vehicles have seatbelt cutters/glass breaks and a copy of the safe pupil transportation plan.
- SDS binders have been created for all chemicals stored in the science rooms and in custodial closets.
- Work is ongoing to improve safety at dismissal in the circle drive. The safety committee will continue to problem solve.

A huge thank you to all committee members and their efforts!

## **School Culture Training/School Mental Health Summit**

- March 26 and 27th, Shelton is sending a team to ESU 10 for the [School Culture Training](#) and [School Mental Health Summit](#).
- We are excited for this professional development opportunity to learn more about how we can support school culture and mental health in our district. In addition, through this training, we will develop a plan and apply for grant opportunities. If awarded, the district would like to use grant funds to contract with ESU 10 for a Licensed Mental Health Care Practitioner (LMHP) to support students' mental health needs one day a week.
- Once we have developed the plan we will share it with the board. I will update the board if we are awarded the grant for the LMHP.

Respectfully submitted,

Dr. Gannon

**Crouch Recreation, Inc.**  
 1309 S 204th Street #330  
 Elkhorn, NE 68022  
 nicole@crouchrec.com  
 www.crouchrec.com

# Quote



ADDRESS
Shelton Public Schools PO Box 6 Shelton, Ne 68876 Ryan Province 308.647.6742

SHIP TO
Shelton Public Schools 210 9th Street Shelton, Ne 68876

QUOTE #	DATE
3453	02/08/2024

**TERMS**

50% Deposit W/Order

**SALES REP**

Ryan Wilke

**PROJECT NAME**

Scorer's Table

ACTIVITY	QTY	RATE	AMOUNT
<b>Daktronics</b> Please Reference 840615-1-0 STS-3171-3.0X10.3-120VAC 10ft 3in Backlit Scorer's Table w/ Sponsor ID Panel; Paint Color: Satin Black Finish; Pad Color: Black (9) Line Spacing: 3mm Cabinet Dimensions: 3' 0" H X 10' 3" W X 2' 8" D (Approx. Dimensions) Max Power: 1308 watts/display Weight: 225 lbs 10' Power Cord 24" Work Surface	1	6,690.00	6,690.00
<b>Daktronics</b> Scorer's Table Possession Indicator	1	1,043.00	1,043.00
<b>Daktronics</b> Protective cover for 10ft ST-3171 Sponsor Panel Scorer's Table Weight: 20 lbs	1	323.00	323.00
<b>Freight</b>	1	460.00	460.00
<b>Love Signs</b> Install of Score Table	1	800.00	800.00

Items needed to place the order:

\*Tax Exempt Forms (If Applicable)

\*Signed Quote

\*If payment terms requires a deposit, we will need that in hand to place the order.

1.5% Late Fee will be added to any invoices past 14 days late of the due date. Please see payment terms above.

3% Fee will be added to any payments made by credit card.

Thank you for the opportunity!

SUBTOTAL	9,316.00
TAX	0.00
<b>TOTAL</b>	<b>\$9,316.00</b>

Accepted By

Accepted Date

# Superintendent Goals Quarterly Update

## February 2024

### #1 - BUDGET

- Create a realistic and workable budget
- Budget to be able to carry out the Shelton Capital Improvement Schedule
  - I revised the [capital improvement schedule](#) to be more realistic given our financial situation.
- Stay abreast of the current budget and continue to build cash reserve
  - Continue to check the budget regularly before approving purchases.
- Manage and build depreciation funds
  - Continue to look for grant funding or donations for added expenses. For example, I am working with Coke and Pepsi to negotiate the best contract to pay for the shot clocks.

### #2 - COMMUNICATION

- Create a timely and consistent communication mechanism on hot topics or relevant information at least twice a month for the Board of Education
  - Continue with weekly updates
- Utilize district-wide communication tools and social media to provide timely information as it relates to consistent communication for students and parents
  - As much as possible, I am putting out communication regarding weather closings or important updates like the change in lunch prices in both English and Spanish to ensure the communications reach more families.
- Develop and implement an action plan based on the results of the NASB Staff Well-being Survey.

# Superintendent Goals Quarterly Update

## February 2024

- o Staff committees continue to meet as scheduled.
- o Implementing protocols for communicating official information. Notified staff that the principals were beginning to interview candidates for the school counselor position. Will continue to inform them as the process moves forward.
- Create a visible presence in the school at activities and local organizations
  - o Continue to attend school and community activities
  - o Continue membership with the Lion's Club
  - o Teammates

### #3 - EXPECTATIONS AND ACCOUNTABILITY

- Promote high and consistent expectations for staff and students
  - o Staff evaluations are conducted for 1st semester and principals are working to complete 2nd semester evaluations.
  - o In addition, principals are gathering feedback from appropriate staff and will conduct para evaluations.
  - o I will conduct evaluations of nutrition services staff in March.
- Create roles and responsibilities to determine if the current staffing is sustainable (all roles in the district).
  - o The admin team will begin this process. We have collected letters of intent and have a good idea of who is planning to return and if anyone will be getting any additional endorsements.
- Continue to develop collaborative relationships between all staff to maximize opportunities for students.
  - o Again, the early dismissals for MTSS have greatly improved these relationships in the building.

To: Board of Education  
From: Jeff Kenton  
Date: February 12, 2024  
Re: Board Report

- **Current Elementary Enrollment**
  - 171 Students
  
- **Hoops For Heart**
  - Hoops For Heart was kicked off on February 1st. Mr. Walter will once again be facilitating the fundraising.
  
- **Parent Teacher Conferences**
  - Parent Teacher Conferences will be held this week.
    - Current Grade Standing
    - MAP Scores
    - DIBELS MOY Benchmark Scores
  
- **2024-2025 School Year Planning**
  - Currently accepting PK applications
  - Kindergarten registration is scheduled for March 15th
  - Scheduling Committee Considerations
    - Priority 1 is Core Instruction
    - Priority 2 is Inclusion Model that Supports students with disabilities and English Learners
    - Priority 3 is targeted daily intervention and enrichment opportunities
    - Other Considerations
      - Shared Staff
      - Specials
        - Art, PE, Music, Guidance, Library

Respectfully Submitted,

Jeff Kenton

To: Board of Education  
From: Jenette Meyer  
Date: February 12, 2024  
Re: Board Report

7-12 Enrollment: 110

- The Scheduling Committee has met and has started working on class offerings for 2024-2025
  - We will be working to mainstream more of the CTE Classes
  - One of the changes we are making is moving Personal Finance to the 10th-grade classes, so for two years, Mr. Province will be teaching two sections of this.
  - Also, working to tighten up the Work Release into a Work-Based Learning program
- February 7, 2024, KSB Assembly - was postponed to March 13, 2024, due to FFA State degree interviews happening in the building.
- Dr. Albrecht has been asked to be a part of the evaluation of the Nebraska Science Standards. He will work with a team to reevaluate and rewrite the Science standards.
- We had four applications for the school counselor position; Mr. Kenton and I have been interviewing all four candidates and hope to have a decision soon.
- Our one girl wrestler has districts this week; the boys' team has districts this weekend, also.
- Girls' Basketball will begin in subdistricts next week; boys' basketball will begin the following week.

Respectfully submitted,  
Jenette Meyer

**Crouch Recreation, Inc.**  
 1309 S 204th Street #330  
 Elkhorn, NE 68022  
 nicole@crouchrec.com  
 www.crouchrec.com

# Quote



ADDRESS
Shelton Public Schools PO Box 6 Shelton, Ne 68876 Ryan Province 308.647.6742

SHIP TO
Shelton Public Schools 210 9th Street Shelton, Ne 68876

QUOTE #	DATE	EXPIRATION DATE
3452	02/08/2024	04/05/2024

<b>TERMS</b> 50% Deposit W/Order	<b>SALES REP</b> Ryan Wilke	<b>PROJECT NAME</b> Shot Clocks
-------------------------------------	--------------------------------	------------------------------------

ACTIVITY	QTY	RATE	AMOUNT
<b>Daktronics</b> BB-2115-AR-PV IN THE BOX. Tuff Sport® PanaView® Game Clock / Shot Timer; 2 Displays; Scoreboard Color: Black (8800) Semi-Gloss Finish; Daktronics does not supply mounting brackets - contact backstop manufacturer. Digit Type: PANAVIEW Max Power: 300 watts/display Weight: 30 lbs  Radio Receiver Frequency of 2.4 GHz	1	4,574.00	4,574.00
<b>Daktronics</b> BB-2114-R-PV Tuff Sport® PanaView® Shot Timer; 2 Displays; Scoreboard Color: Semi-Gloss Black; Daktronics does not supply mounting brackets - contact backstop manufacturer. Cabinet Dimensions: 1' 7" H X 1' 10" W X 0' 6" D (Approx. Dimensions) Digit Type: PANAVIEW Digit Color: RED Max Power: 40 watts/display Weight: 15 lbs	1	2,580.00	2,580.00
<b>Daktronics</b> All Sport® 5010 Control Console Kit Indoor Scoreboard Radio Communication (Transmitter) - Frequency of 2.4 GHz	2	1,834.00	3,668.00

ACTIVITY	QTY	RATE	AMOUNT
Radio Receiver - Frequency of 2.4 GHz <b>Daktronics</b> Radio Receiver Frequency of 2.4 GHz (for existing scoreboards)	2	475.50	951.00
W-2913 HARNESS; RADIO ADAPTOR, 5P MNL M TO 6P MINI M <b>Freight</b>	1	200.00	200.00
<b>Love Signs</b> Install of Daktronics	1	1,800.00	1,800.00

Items needed to place the order:

\*Tax Exempt Forms (If Applicable)

\*Signed Quote

\*If payment terms requires a deposit, we will need that in hand to place the order.

SUBTOTAL	13,773.00
TAX	0.00
<b>TOTAL</b>	<b>\$13,773.00</b>

1.5% Late Fee will be added to any invoices past 14 days late of the due date. Please see payment terms above.

3% Fee will be added to any payments made by credit card.

Thank you for the opportunity!

Accepted By

Accepted Date

## **POLICY 3024: INCLEMENT WEATHER**

Unless the superintendent directs otherwise, staff shall not be required to report when school is canceled due to inclement weather.

If school is canceled during the day because of inclement weather, classified and certified personnel may be released after students have been excused. Classified and certified personnel who miss work due to inclement weather when school is in session will not be paid for time missed or will be charged an applicable leave day.

Because weather conditions may improve throughout the day, evening activities (practice and competition) may be allowed to continue on a snow day from school. The conditions must have improved enough that the district can utilize school transportation.

Adopted on: 07/10/17

Revised on:

Reviewed on: 5/17/21

# Shelton Public Schools



## 7-12 Activity Handbook 2023-2024

Superintendent:	Dr. Shanna Gannon
Elementary Principal:	Jeff Kenton
High School Principal:	Jenette Meyer
AD:	Ryan Province
Secretary:	Maritza Bernal
Address:	9th and C St. P.O. Box 610 Shelton, NE 68876
Telephone:	(308) 647-5459
Fax:	(308) 647-5233
Website:	<a href="http://www.sheltonbulldogs.org">www.sheltonbulldogs.org</a>

# ***“BECOMING THE BEST VERSION OF OURSELVES, TOGETHER”***

## **STATEMENT OF PURPOSE**

We believe that the purpose of co-curricular activities is to offer young people effective laboratory methods for development of high ideals of sportsmanship, qualities of cooperation, courage, unselfishness, and self control, desires for clean, healthy living, and respect for wise discipline and authority. These characteristics properly instilled will have a long carry-over and will aid each individual connected with co-curricular activities to become a better citizen.

A co-curricular activity shall be defined as any activity involving students of the Shelton Public School, outside of the established academic discipline, at which public attendance is encouraged, or contests involving students from other schools. Co-curricular activities include but are not limited to athletics, vocal music, band and dramatics.

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#### CHAIN OF COMMAND

If you or your child have a problem or a concern, please contact the teacher or coach as the first step. If satisfactory results are not achieved, contact the Activity Director as the second step in cases pertaining to activities. If the situation has not been solved at the second step, contact the 7-12 Principal. The next step would be to contact the Superintendent of Schools. The fifth step in the chain of command is to be placed on the School Board Agenda at its next meeting. These steps will be adhered to in order to properly address situations as they arise.

#### NEBRASKA DEPARTMENT OF EDUCATION

It is the policy of the Shelton Public School not to discriminate on the basis of sex, disability, race, color, religion, marital status, or national or ethnic origin in its educational programs, admissions policies, employment policies or other agency administered programs.





## **I. INTRODUCTION**

The Activity Program at Shelton Public School is designed to provide opportunities for those students who desire participation in School Sponsored Activities.

Any students are welcome to try out for any of the interscholastic teams available to them providing they meet the requirements established by the Nebraska School Activities Association and the school and they agree to follow the guidelines established in this booklet.

A respectable activity tradition is not built overnight. It takes the hard work and dedication of many individuals over many years. As a member of an interscholastic team, the activity person has certain responsibilities to uphold. A good participant is one who accepts these responsibilities. The responsibilities to yourself are to broaden educational experiences and develop strength of character.

By being an activities person, you have a responsibility to your school, your community, the student body, and groups from other schools on the field or court. You can contribute a great deal to our school and community image because of your leadership role. Make your school and community proud of you by your performance and your devotion to high ideals. Do not let the younger students down; they will imitate you in many ways. Give them something worth copying.

All students who wish to take part in activity programs sponsored by the Shelton Schools will have to accept the responsibilities which are set up for every member of all teams.

These guidelines are drawn from the present Board of Education, Administration, Coaching Staff, and from the policies of the Nebraska School Activities Association, and do hereby become Shelton School Board Policy.

## **II. GENERAL INFORMATION**

### **A. SPORTSMANSHIP, ETHICS, AND INTEGRITY**

The Board of Education of School District 19, Shelton recognizes the value of extracurricular activities in the educational process and the values that students may develop when they have an opportunity to participate in organized activities outside of the traditional classroom.

Student participants and district appointed sponsors involved with school board and/or school approved extracurricular activities are expected to demonstrate the same level of responsibility and behavior at practice,

competitions, and extracurricular events as is expected in the classroom. School district representatives and students are responsible for maintaining sportsmanlike behavior, exhibiting ethical conduct, and demonstrating integrity. The Board of Education of School District 19, Shelton further encourages the development and promotion of sportsmanship, ethics, and integrity in all phases of the educational process as well as all segments of the community. This includes administrators, participants, adult supervisors, parents, fans, spirit groups and support/booster groups.

Spectators are permitted to attend extracurricular activities only as guests of the school district. Accordingly as a condition of this permission, they must comply with the school district's rules and policies. Spectators will not be allowed to interfere with the enjoyment of the students participating, other spectators or with the performance of employees and officials supervising the extracurricular activities. Spectators, like the student participants, are expected to display mature behavior and sportsmanship. The failure of spectators to do so is not only disruptive but also embarrassing to the students, the school district and the entire community.

Any spectator, including adults, who behave in a manner that is not consistent with school district expectations and this policy, may be removed from the event by security personnel, school officials, or by the individual in charge of the event. In addition, the individual may be denied admittance to future school events or activities for a specified period of time. School officials shall send a notice of exclusion from future extracurricular activities to the spectator involved. Such notice is to be provided from the activities director and /or the respective building principal. Due process shall be provided in accordance with school district policies and shall include the opportunity for a hearing with school officials. In the event the spectator removed or denied future admittance is a student from a visiting school, an effort will be made to work with the administration of the visiting school with respect to future exclusion.

The district shall also have full authority to invoke penalties or pursue legal action as consistent with district rules, regulations, school board policies, and Nebraska and Federal laws.

To protect the rights of students to participate without fear of interference, and to permit the sponsors and officials of extracurricular activities to perform their duties without interference, the following provisions are in effect, but not limited to:

1. Abusive, verbal or physical conduct of spectators directed at participants, officials or sponsors or extracurricular activities or conduct that interferes with the administration of the extracurricular activity will not be tolerated.
2. The use of vulgar or obscene language directed at students, officials or sponsors participating in an extracurricular activity or at other spectators will not be tolerated.

**The Board of Education of School District 19, Shelton hereby adopts the following Spectator Code of Sportsmanship Behavior, Ethics, and Integrity.**

It is the responsibility of the spectator to:

1. Keep cheers positive. There should be no profanity or degrading language/gestures.
2. Avoid actions that offend visiting teams or individual players.
3. Show appreciation of good play by both teams.
4. Learn the rules of the game in order to be a better informed spectator.
5. Treat all visiting teams in a manner in which you would expect to be treated.
6. Accept the judgment of coaches and officials.
7. Encourage other spectators to participate in the spirit of good sportsmanship.
8. Obey the instructions of school employees and officials supervising the extracurricular activity.

**B. Belief Statements**



Shelton High School  
Overarching Belief Statements

*These belief statements are what we, at Shelton High School, believe to be of the utmost importance, not only for athletes, but for people to lead successful lives where potential can be realized at its fullest. These will be the guiding principles of all extracurricular programs at Shelton Public Schools.*

**Respect**

A *respectful* person is one who exercises ethical conduct at all times, both in their public and personal lives. An *ethical* person acts in line with the morals of the society, school, and family they represent. A *respectful* person is honest, even when honesty isn't easy. A *respectful* person is punctual. *Punctuality* shows respect for the time of not only coaches and teammates, but *respect* for all people who are giving their time.

**Sportsmanship**

*Sportsmanship* is winning and losing graciously. It is *supporting* teammates to better the team and better them as people. *Sportsmanship* is being *positive* about players, coaches, and the program as a whole not only in front of the team, but at home and in the community as well. *Sportsmanship* is *positive body language* and *positive eye contact*. *Sportsmanship* is seeing the team's success as more important than your own individual success.

**Work Ethic**

*Work ethic* is an abstract term that is very evident in those who have it. *Work ethic* is holding oneself to a standard that will allow the reaching of *maximum potential*. *Work ethic* is not only evident on the field of play, but also in the classroom and in life. People with great work ethic never have to defend it or qualify it. Great work ethic defends itself, and is self-evident. Where there is work ethic, there is *enthusiasm*. *Enthusiasm* is the individual's and the individual's alone. People either contribute to a *collective enthusiasm* or detract from it. There is no neutral *enthusiasm*. People with great work ethic bring *enthusiasm* about not only what they are personally *passionate* about, but also what the team is *passionate* about. *Enthusiasm* draws *self-improvement* to the surface with every opportunity. *Work ethic* is evident through *enthusiasm*, and *enthusiasm* is evident through *energy*.

**Communication**

*Communication* is vital to any *successful* organization. *Communication* should be a *constant* between all athletes, parents, and coaches. *Communication* is *positive* and *informational*, never negative or confrontational. *Communication* should be *relentless*. *Communication* shows *purpose* and *pride*, *ownership* and *responsibility*. *Communication* should be *direct*, and never delegated. *Communication* is *consistency*. *Communication* is *expectations*.

**Ownership**

*Ownership* is taking *responsibility* for not only yourself, but for those around you. *Ownership* is *leadership*. If effort is substandard, we are either substandard ourselves or allowing those around us to be substandard. *Ownership* is never pointing fingers at another, but bringing them up to our level. *Ownership* is *achieving* more as a group than ever could be achieved individually. *Ownership* is not just accepting a role, but *excelling* in a role, and helping others do the same. *Ownership* is *never a wasted practice*. *Never a wasted opportunity*. *Ownership* is admitting mistakes, fixing mistakes, and *getting better* from mistakes. *Ownership* is *problem-solving* and being part of the solution, and never part of the problem. *Ownership* is *constant* and *relentless* improvement. *Ownership* is *success*.

### **C. SPORTS SEASON**

All interscholastic sports are divided into three seasons---fall, winter, and spring. No individual may participate simultaneously in more than one sport per season. The division of sports, the date of the first organized practice, and the closing of the season shall be as follows:

1. **Fall sports** -- Football, Volleyball, Cross Country

High School Season -- Fall sports practices will begin on the date set by the NSAA. These dates may vary, according to NSAA Calendar. The fall season ends with the State Championships in these sports.

2. **Winter Sports** -- Boys/Girls Basketball and Wrestling

Winter Sports practices will begin on the date set by the NSAA. These dates may vary, according to the NSAA Calendar. The winter season ends with the State Tournaments in each sport.

3. **Spring Sports** – Boys/Girls Track and Golf

Track/Golf practice will begin on a date set by the Activity Department and Head Coaches before the first meet for both boys and girls, as long as it is on or after the starting date set by the NSAA. The opening date for meets in track/golf is the third Thursday in March. The season ends with the State meet. The opening date may vary according to NSAA Calendar.

### **D. SPORTS OFFERED** At the discretion of the school board – Evaluated on a year to year basis

1. VARSITY SPORTS GRADES 9-12

Boys Football  
Girls Volleyball  
Boys/Girls Basketball  
Boys / Girls Wrestling  
Boys/Girls Track  
Boys/Girls Cross Country

2. JUNIOR HIGH SPORTS GRADES 7-8

Boys football  
Girls Volleyball  
Boys/Girls Basketball  
Boys/Girls Track  
Boys / Girls Wrestling  
JH Cross Country

The NSAA has determined that Jr. High School includes grades 7 and 8. The varsity shall be grades 9-12.

### **E. LETTERING REQUIREMENTS**

1. In all cases a player must complete the season to receive a letter. Exception -- If an athlete is injured during a season, and in the opinion of the coach, would have earned a letter, and the athlete remains active with the team (as the injury allows), he/she may also earn a letter.

2. A senior team member, who is active and loyal to the team throughout his/her high school years as a participant, may also be awarded a letter even though the specific requirements are not met, provided he/she ends the season in good standing.

## **F. LETTERMAN'S RESPONSIBILITY**

The coaching staff of Shelton High School believes that with the honor of being a letterman, there go certain responsibilities. We feel very strongly about the importance of these responsibilities.

1. Activity people should conduct themselves in such a manner so as not to cause embarrassment to themselves, their teammates, their school, or their community.
2. Activity people should abide by established training rules year round, not just when their sport is in season.
3. Activity people should always set a good example for the youngsters who idolize them and pattern their lives after them.
4. Requirements to be met for all activities:
  - Participant must complete the season
  - Participant must attend all practices and contests unless excused by the coach
  - Participant must comply with all school and extra curricular policies and training requirements
  - Participant must comply with specific playing time requirements of the Head Coach
  - The coach may recommend the granting of a letter in case of injury or other extenuating circumstances

Each head coach will develop and inform participants of any additional criteria for earning a varsity letter. These should be included in the player handbook. Letter certificates, certificates of participation, and bars will be presented at the Athletic Banquet or Honors Program.

## **G. ELIGIBILITY**

The Shelton Schools will follow the eligibility requirements established by the Nebraska School Activities Association. In order to be eligible for participation in a semester a student must have passed 20 hours of school work in the preceding semester. (20 hours = 4 Academic subjects)

In addition, a down list will be put out by the principal's office on Monday of each week. Any student who is failing (not maintaining at least a 70% average) in ANY TWO or more classes anytime will be ineligible for that THAT week's activities. A warning week will be given before any week(s) of ineligibility in which the athlete will be eligible to participate.

Individual activities may have heightened eligibility requirements, as per their individual handbook. Individual activities may not have lower eligibility requirements than the activity handbook.

A student must be in school at least the afternoon periods (5,6,7, and 8) to be eligible to participate in activities after school hours on that date, unless excused by the principal.

A student must be in attendance for all periods on the next school day following a competition unless excused by doctor's note or the principal to be eligible to participate in the next contest carrying over seasons if necessary.

All transfer students new to the school system must have their eligibility verified before they may compete in a contest. This verification must come from the principal's office.

## **H. USE OF FACILITIES**

Because of the limited facilities, in the case of two teams in the season using the same facilities, a practice schedule will be made out by the coaches and Activity Director.

No student will be allowed to use school facilities unless supervised by a member of the school staff or his/her parent or legal guardian.

## **I. USE OF EQUIPMENT**

The athletic department will attempt to furnish all athletes with good sound equipment for all sports. We are confident that we have such equipment and in the case of contact sports, our athletes are well protected.

All equipment will be checked out to individuals by the coach in charge, and this will be recorded by the coach. The athlete is then responsible for this equipment. If this equipment is lost, damaged (other than normal use), or not checked in at the end of the season, the athlete should be prepared to pay for the cost of replacement. It is the responsibility of the athlete to check in all equipment as soon as the season ends or immediately, if that athlete should quit a sport before the end of the season.

At no time should an athlete wear equipment checked out to him/her except for practices or contests. Anyone found wearing school equipment outside of practice or contest or possessing school athletic equipment other than during the sponsored activity time period can be expected to be treated as possessing property not belonging to him or her.

Proper care of athletic equipment and clothing includes keeping it clean. Athletic clothing is expected to be washed at least weekly, if not more often.

## **J. PRACTICE SESSION**

All starting times for practices will be set by the individual coach with the approval of the A.D. These times will generally be directly at the end of the school day, except when teams must share facilities. For special practice sessions the coach and A.D. will generally set a time which is suitable for the largest number of participants in the activity.

Participants are expected to be on the field, court, or mat at the set starting time. Pre-practice preparation and dressing time should be taken into consideration by the athlete. An athlete who lingers in the locker room is holding back the entire team.

In order that athletes and their parents may plan ahead the time limits listed below will generally be followed:

Senior High Practices -	2 hours (exception is golf)
Junior High Practices -	1 1/2 hours

### Parents at Practice

Parents are welcome to watch practices in which their child is a participant. However, this must be arranged appropriately, much like parents observing school classes because of the sensitive nature of the learning process for all of the student/athletes involved. Parents who are interested in observing practice must contact the Activities Director at least 24 hours before the practice to be observed in order to arrange for such observation. The parent(s) must observe within the parameters set forth in the expressed arrangements to be permitted to observe practice.

## Recording Practices

Coaches may record practices as a coaching tool. Under no circumstances is it appropriate for an athlete or parent to record practice sessions (video or audio) without the expressed written consent of the Activities Director. Student athletes have an expectation of privacy during these practice sessions, just as they do in the classroom.

## **K. ATTENDANCE AND PARTICIPATION:**

A team member should be in school at least ½ the periods to practice or participate in a contest. Exception - If the student is absent for a school sponsored activity, **school was canceled due to inclement weather**, or has the approval of the Principal. Activity people are expected to attend all practices scheduled by the coach. Should an activity person not be able to attend a practice session, he or she must contact the coach in advance. Exception - when an activity person is absent from school he or she need not notify the coach. However, coaches appreciate knowing the reason for an absence.

Unexcused absences will not be tolerated. The disciplinary measures taken for an unexcused absence will be determined by the coach in charge with the approval of the A.D.

A student must be in attendance for all periods on the next school day following a competition unless excused by doctor's note or the principal to be eligible to participate in the next contest carrying over seasons if necessary.

In case of injury, an athlete is advised to follow his doctor's advice with regard to participation. An injured player is, however, still part of the team and is expected to attend practices and contests with the team, if the injury allows, unless excused by the coach.

## **L. DRESSING ROOM POLICY**

The dressing room is a place for dressing, showering and preparation for practice or contest. It is not a student lounge, and students should be in the dressing rooms only at appropriate times. Participants will be provided with lockers and locks and these should be closed and locked whenever the athlete is not present. All clothing, valuables and equipment should be kept in the locker at all times. Rowdy behavior and horseplay in the dressing room or shower area will not be tolerated as it endangers the safety of others. All cases of misconduct in the dressing room will be dealt with by the coach in charge. The school is not responsible for lost or stolen articles.

## **M. EQUIPMENT ROOM**

Athletes will not enter or use the equipment room without permission or supervision of the coach in charge. Athletes will not handle training supplies. This will be done by coaches or student managers.

## **N. TEAM TRAVEL**

Activity teams will travel to and from activity events by school bus or school vehicles. All members of a team will return from a contest in the manner they arrived in. Exception - An activities person may return with a parent provided permission is gained by the parent or legal guardian making personal contact with the coach and supplying a written note after the contest.

## **O. WEIGHT ROOM**

The weight room and other weight lifting equipment should be closely supervised by a coach especially for those

who are beginners. If this equipment is not used carefully, serious injury could result.

#### **P. ACTIVITIES ON WEDNESDAYS AND SUNDAYS**

According to the NSAA, no athletic contest may be scheduled on Sunday. As a general rule, practice sessions will also not be scheduled on Sunday.

Exception: When an athletic team is required to play a Monday contest (such as Conference or District Tournament), a short Sunday afternoon practice may be called. Attendance will not be compulsory if this should occur.

Wednesday night practices are to be over by 7:00 p.m. All students are to be off the practice area at that time.

#### **Q. CHRISTMAS PRACTICES**

The school will be closed during Christmas Vacation for five days as set by the NSAA. Practice dates over Christmas Vacation are non-mandatory. The administration will set the practice dates prior to the closing of school for Christmas Vacation. Times will be set by coaches with approval of Activities Director.

#### **R. COMMUNICATION**

Positive communication is essential to creating and maintaining a productive and enriching environment. Please see the following guidelines for communication between parents & coaches.

- 24 hour rule – Parents may not address a grievance with a coach until 24 hours have passed after the grievance has first been brought to light. They will be in at a time and place agreeable to both parties. The Activities Director may sit in as a mediator if deemed appropriate.
- Off Limits all of the time– Other players
- Off Limits in season – Playing time, level, position, strategy, game plans
- Chain of Command
  - The chain of command is a necessary communication tool to ensure effective and appropriate communication at appropriate level.
    - Level 1 – Athlete Meeting with Coach
    - Level 2 – Parent & Athlete (Together) Meeting with Coach
    - Level 3 – Parent Meeting with Coach
    - Level 4 – Parent Meeting with Activities Director
    - Level 5 – Parent Meeting with Principal
    - Level 6 – Parent Meeting with Superintendent
    - Level 7 – Appeal to the Board of Education
  - If a level is skipped, the issue may be sent back to that level for attempted resolution at the discretion of the administration

*If any of these levels is the same person, they may be combined – ex. Levels 4 & 5*

#### **S. STUDENT FEES**

*This section addresses each of the fees that pertain only to extracurricular activities. The entire student fee policy 9003 can be found in the student handbook.*

## **POLICY 9003: STUDENT FEES**

The school district shall provide free instruction in accordance with the Nebraska State Constitution and the Nebraska statutes. The district also provides activities, programs, and services that extend beyond the minimum level of constitutionally required free instruction. Under the Public Elementary and Secondary Student Fee Authorization Act, the district is permitted to charge students fees for these activities or to require students to provide specialized equipment and attire for certain purposes. This policy is subject to further interpretation or guidance by administrative or board regulations. Students are encouraged to contact their building administration, their teachers or their coaches, and sponsors for further specifics.

### **5. Extracurricular Activities.**

The district may charge students a fee to participate in extracurricular activities to cover the district's reasonable costs in offering such activities. The district may require students to furnish specialized equipment and clothing that is required for participation in extracurricular activities, or may charge a reasonable fee for the use of district-owned equipment or attire. Attached to this policy is a list of the fees charged for particular activities. The coach or sponsor will provide students with additional written guidelines detailing the fees charged, the equipment and/or clothing required, or the usage fee charged. The guidelines will explain the reasons that fees, equipment and/or clothing are required for the activity.

The following list details the maximum dollar amount of all extracurricular activities fees and the specifications for any equipment or attire required for participation in extracurricular activities:

#### Cheerleading, Drill Team, Flag Corps

Students must purchase uniforms and shoes selected by the sponsor and/or student group. The maximum dollar amount charged by the school district for these items will be \$1,500.

#### Football

students must provide their own football shoes, undergarments, and mouth guards

#### Golf

students must provide their own golf shoes, undergarments, and clubs

#### Track, Volleyball, Wrestling, and Basketball

students must provide their own shoes and undergarments

### **12. Charges for Musical Extracurricular Activities.**

Students who qualify for fee waivers under this policy will be provided, at no charge, the use of a musical instrument in optional music courses that are not extracurricular activities. For musical extracurricular activities, the school district will require students to provide the following equipment and/or attire:

#### Band

Students must provide their own instruments and marching band shoes, which must be white, rubber-soled sneakers

#### Swing Choir

Students must purchase outfits and shoes selected by the sponsor and/or student group. The maximum dollar amount charged by the district for these materials will be \$200.00.

### **13. Fundraising for Extracurricular Activities.**

Students are eligible to participate in a number of unique extracurricular activities including but not limited to school dances, prom, recognition ceremonies, and graduation. In order to fund these extracurricular activities, students may be required to participate in fundraising activities. Students who chose not to participate in fundraising activities are not eligible to participate in extracurricular activities.

#### **C. Waiver Policy.**

Students who qualify for free or reduced-price lunches under United States Department of Agriculture child nutrition programs shall be provided a fee waiver or be provided the necessary materials or equipment without charge for (1) participation in extracurricular activities, (2) materials for course projects, and (3) the use of a musical instrument in optional music courses that are not extracurricular activities. Actual participation in the free or reduced-price lunch program is not required to qualify for the waivers provided in this section. The district is not obligated to provide any particular type or quality of equipment or other material to eligible students. Students who wish to be considered for waiver of a particular fee must submit a completed fee waiver application to their building principal.

#### **D. Distribution of Policy.**

This policy will be published in the Student Handbook or its equivalent that will be provided to students at no cost.

### **III. CODE OF CONDUCT**

The coaching staff, sponsoring staff, and school administration expect our activity people to be something special. Activity people are always on public display whether they know it or not. They also receive a great deal of recognition. For this reason, activity people must live up to certain high standards that perhaps the normal student does not. Also, because being an activity person is very demanding upon an individual both mentally and physically, this code of conduct shall be followed in order that the benefits of activities can be realized.

**A. Appearance** - Activity people will always be neat, clean and well groomed, and will take pride in their appearance at all times.

**B. Misconduct** -- An activity person who is guilty of gross misconduct which reflects badly on the team, school, and community, may be suspended from that team. Length of suspension will be determined by the coach in charge and Activities Director.

#### **C. TRAINING RESPONSIBILITIES**

Regular hours -- All activity people will be expected to follow the hours established by their respective coach. Regular and adequate sleep and a well-balanced diet are of the utmost importance for athletes (and students) to perform at their peak potential.

#### **D. ALCOHOL, TOBACCO AND DRUG POLICY**

## **POLICY 9022: STANDARDS OF CONDUCT FOR PARTICIPATION IN EXTRACURRICULAR AND COCURRICULAR ACTIVITIES**

The following policies and procedures govern extracurricular and cocurricular activities both in and out of school beginning on the first day of activity practice in the fall and running through the last day of state competition in the spring. These activities affect all school sponsored activities that include but are not limited to continued involvement in and removal from the following activities and positions: football, volleyball, cross country, basketball, wrestling, track, golf, plays, musicals, band, chorus, speech and drama, cheerleading, dance team, National Honor Society, student council, annual, newspaper, class officer, prom, Close Up, and school dances.

### **1. Academic and Attendance Requirements.**

In order to be eligible to participate in a particular performance, contest, program, trip or activity, each student should meet the requirements set out below.

- a. A student must make special arrangements for assignments with the teacher(s) involved if he or she is going to miss a class for a performance, scheduled contest, program or trip, in order to be eligible to perform in that event. (If at all possible such assignments must be done in advance.)
- b. A student should be in school at least one-half ~~day~~ of **the periods the day** of a performance, scheduled contest, program or trip which begins after all classes have been completed. **Exception- if school was canceled due to inclement weather.** Parents may seek an exception to this rule from the office of the high school principal. Exceptions will be granted on a case-by-case basis and at the discretion of the high school principal.
- c. A student must meet the requirements of the Nebraska State Activities Association and have received passing marks in four major courses in the previous semester. A major course carries five credits per semester. The term "previous semester" means that semester immediately preceding the semester in which the student wishes to participate in activities.
- d. A student must not be failing more than two courses during a week.

### **2. Prohibited Conduct**

Students who engage in the following prohibited conduct will be excluded from extracurricular and co-curricular activities based on the consequence schedule set forth in this policy.

- a. Violations of Local, State and Federal Laws.
  - i. Whenever the school district has reasonable cause to believe that a student has violated any local, state or federal law (other than any municipal curfew or a traffic ordinance which is classified as an infraction) the student shall be ineligible to represent the school in any performance, scheduled contest, program or trip according to the schedule of consequences set forth in this policy.
- b. Suspensions and Expulsions from School.
  - i. Any student suspended from school (in or out) through in school or out of school suspension for violation of school rules will be ineligible to participate in any extracurricular or co-curricular activities until reinstated by the high school principal.
- c. Use of Tobacco, Alcohol and Other Dangerous Drugs.
  - i. No student who is involved in extracurricular or co-curricular activities shall use, possess, or transmit any alcoholic beverage, tobacco product or illegal drug or be at or remain at the site of any party, or be in any vehicle, residence or other building where any minor is using or possessing an alcoholic beverage, a tobacco product or an illegal drug. Provided, this rule shall not apply to activities in which a student attends a gathering with his or her parent(s)

where alcohol is consumed as long as the student does not personally consume alcohol, use tobacco or an illegal drug.

### **3. Schedule of Consequences**

- a. Students who use, possess, or transmit an alcoholic beverage, tobacco or an illegal drug on school property or at a school sponsored activity are also subject to discipline under board policy and the Student Discipline Act up to and including suspension or expulsion from school.
- b. If school officials determine, after a reasonable investigation, that a student has violated this policy by consuming alcohol, using tobacco or an illegal drug, or has remained at a site where other minors are using alcohol, tobacco or illegal drugs, the student shall be ineligible to represent the school in any performance, scheduled contest, program or trip according to the schedule of consequences set forth in this policy.
- c. The consequences that follow are generally intended to be applied progressively and on a year by year basis. However, there are circumstances when the infraction will be deemed severe because of moral turpitude, violence, amount of damage or some other factor, it would be appropriate to deviate from the schedule of consequences. When the high school principal, in his/her sole judgment, determines that the infraction is severe, he/she may deviate from the schedule of discipline and impose the discipline he/she deems appropriate.

#### **a. First Offense**

- i. The student shall be required to attend practices.
- ii. The student will be ineligible to publicly perform in any extracurricular activity for 14 calendar days. The day of the positive test results received by the district shall be the first day for counting purposes. If the end of the activity precedes the end of the 14 days, the remaining days will carry over to the next activity so the student completes the required number of days.
- iii. The student shall obtain a drug and alcohol assessment and counseling from a certified substance abuse counselor or licensed mental health provider who holds a valid license that includes in its scope of practice the ability to administer substance abuse evaluations and/or treatment. The drug and alcohol assessment and counseling will be provided to the student by the district. This will be arranged and approved by the Guidance Counselor and the student's parents or guardians. The student shall provide written proof of obtaining the assessment to the guidance counselor. The student is strongly encouraged to comply with the assessment and counselor's recommendations.
- iv. The student will be subject to follow-up drug tests at least one time per month for the next 6 months or end upon graduation.

#### **b. Second Offense**

- v. The student shall be required to attend practice.
- vi. The student will be ineligible to publicly perform in any extracurricular activity for 30 calendar days. The day of the positive test result is received by the district shall be the first day for counting purposes. If the end of the activity precedes the end of the 30 days, the remaining days will carry over to the next activity so the student completes the required number of days.
- vii. The student shall attend additional drug and alcohol counseling or educational program provided by the district. The counseling will be arranged by the Guidance Counselor in conjunction with the student's parents or guardians.

- viii. The student must submit to a district-administered test and test negative before returning to the activity. The student will be subject to follow-up drug tests at least one time per month for the next **9** months or end upon graduation.

**c. Third Offense**

- ix. The student will be ineligible to practice or publicly perform in any extracurricular activity for one year from the date of the third positive test or end upon graduation. The day of the positive test result received by the district shall be the first day for counting purposes.
- x. The student must submit to a district-administered test and test negative before returning to the activity. The student will be subject to follow-up drug tests at least one time per month for the next **12** months or end upon graduation.
- xi.

**d. Fourth Offense**

- xii. The student will be ineligible to participate in any extracurricular activity for the remainder of the student's time at the school district.

**4. Appeal Process.**

- a. A student or parent contesting the declared ineligibility of a student based on these rules, shall be required to state the basis of their objection in writing, and also their request for an oral hearing, addressed to the Superintendent of Schools. The Superintendent of Schools shall then schedule a meeting of the student and/or parents and the high school principal. The Superintendent will hear the complaint and will notify the student or parents in writing of his/her decision within 10 school days. The decision of the Superintendent of Schools shall be final.

**Section 2 Drug Dog Policy**

The Shelton Board of Education has authorized the use of a Drug Dog to search any portion of the building or grounds, without prior notice or parent permission, if this action is deemed necessary by the administration.

**Section 3 Drug Testing Policy**

**POLICY 9023 Extracurricular Drug Testing Program**

The school district supports and values student participation in extracurricular activities, but such participation in school district extracurricular activities is a privilege and not a right. Students in all extracurricular activities in grades 9-12 shall be subject to mandatory and random testing for the presence of alcohol or illegal drugs.

**1. Purpose of Random Drug Testing**

- a. The school district has recognized that observed and suspected drug and alcohol use and abuse has increased among the student population, including students participating in extracurricular activities.
- b. The school district seeks to provide safe, drug-free schools.

- c. The school district seeks to deter the use of illegal and prohibited drugs and alcohol among students.
  - d. The school district recognizes that students who use illegal and prohibited drugs pose a threat to the health and safety of themselves, other students, teachers, administrators, and other persons.
  - e. The school district finds that the drug and alcohol problem among the student body will be effectively addressed by making sure that the large number of students participating in extracurricular activities do not use drugs and alcohol.
2. **Notice.** Each student who participates or seeks to participate in extracurricular activities shall be given a copy of this policy either in written form or included in the student and activities handbook. The policy and all forms will be posted on the district’s website.
  3. **Drug Testing Coordinator.** The Drug Testing Coordinator shall be the Elementary Principal or his or her designee unless otherwise indicated.
  4. **Extracurricular Activities.** This policy applies to any activity that meets the guidelines of an extracurricular activity at the school district, which includes but is not necessarily limited to the following:

Basketball	Cheerleading	Cross-country	Dance/Drill Team	FFA
Flag Team	Football	Golf	Mock Trial	Musicals
One Act Play	Jazz Band	Quiz Bowl	Show Choir	Speech/Debate
Swing Choir	Track	Volleyball	Wrestling	

**5. Students Who Are Required to Submit to Drug Testing**

1. **Grades.** All students in grades 9-12 who participate in any extracurricular activity or competition are part of the pool subject to random drug testing.
2. **Consent.** A student and his or her parent(s)/guardian(s) must sign a consent form before the student shall be eligible to try out for, practice with, or participate in the extracurricular activity. The consent form is attached to this policy.
3. **Selection Pool Eligibility.** **Students shall remain in the selection pool for an entire calendar year (365 days) from the date the consent form is received by the school district.**
4. **Withdrawal.** Students who have a consent form on file remain eligible for drug tests from the date the consent form is received by the school district and throughout the remainder of the school year or until the student files a Withdrawal of Student from Activity form signed by the student and his or her parent(s)/guardian(s). Upon withdrawal, the student shall not be eligible to participate in any activity that is subject to drug testing for the remainder of the school year. A student who files a Withdrawal of Student from Activity form after selected for a random drug test but before submitting to the test or after testing positive shall be ineligible to participate in any extracurricular activities for one calendar year from the date the Withdrawal of Student from Activity form is received by the Drug Testing Coordinator.

**6. Drugs.** Students participating in extracurricular activities are prohibited from using, possessing, distributing, manufacturing, or having drugs present in their system. “Drugs” means:

- a. Any substance considered illegal by the Uniform Controlled Substances Act, Neb. Rev. Stat. § 28-401 *et seq.*

- b. Any substance, which is controlled by the Food and Drug Administration unless prescribed to the student by any licensed medical practitioner authorized to prescribe controlled substances or other prescription drugs;
- c. Alcohol for any student under the age of 21. Alcohol shall have the meaning as provided in Neb. Rev. Stat. § 48-1902(1).

## 7. Testing Procedures

**a. Student Selection.** All students who participate in extracurricular activities and submit a consent form will be included in a master list and will be subject to random drug screening. The master list shall be submitted to the company employed by the district to conduct the testing.

**b. Parental Request.** Students who do not participate in extracurricular activities may be added to the random drug screening master list upon parental/guardian request and filling out the forms. If a parent requests that they have their student drug tested, the parent/guardian, not the district, will pay the cost of that test.

**c. Type of Test.** The school district reserves the right to utilize breath or a 12-panel urinalysis testing procedures. Urine samples, which screen positive, will be confirmed by either a Gas Chromatography/Mass Spectrometry (GC/MS) or Liquid Chromatography/Mass Spectrometry (LC/MS) confirmatory test. Positive breath alcohol tests will be confirmed by EBT (Evidential Breath Tester).

**d. Collection Site.** The Drug Testing Coordinator will designate the boy's and girl's varsity locker rooms as the collection sites at which the student will provide specimens.

**e. Collection Procedures.** The school board will select a Drug Program Administrator (DPA). The DPA shall randomly select the students subject to drug testing from the master list of the active students participating in extracurricular activities at the time of the test. The DPA will maintain and follow generally accepted industry standards for collecting, maintaining, shipping, and accessing all specimens. The DPA will seek to obtain the sample in a manner designed to insure accurate testing protocols while minimizing intrusion into a student's privacy. The DPA and the school district will provide a copy of the collection procedures upon request. Collection of specimens will occur at or near the end of the school day.

**f. Drugs.** Students may be randomly tested for any drugs, including but not limited Alcohol, amphetamines, barbiturates, benzodiazepines, cocaine, metabolites, LSD, marijuana, metabolites, methadone, methaqualone, opiates, phencyclidine, propoxyphene, and ecstasy.

**g. Results.** The Drug Program Administrator or their representative shall notify the student's parent/guardian of any positive test after the initial screening. The DPA will use a secure method to transmit all positive test results to the DPA's Medical Review Officer (MRO). An MRO accreditation body will certify the MRO. The MRO will be responsible for reviewing test results and determining whether the use of a substance identified by the sample analysis is from illicit use or a legitimate medical use. Prior to making a final decision, the MRO or his or her assistant shall contact the student and his or her parent(s)/guardian(s) to discuss the result over the telephone. If the MRO determines the test results are negative, no further action shall be taken against the student. The MRO will only report results of verified positives to the DPA. The DPA shall then notify the Drug Testing Coordinator of the positive test result. The Drug Testing Coordinator shall notify the student and his or her parent(s)/guardian(s) and any staff members responsible for implementing the consequences of this policy.

**h. Request for a Retest.** A split specimen will be collected for all testing methods, with the exception of alcohol testing. A positive alcohol test can be confirmed with an EBT device. A student's parent(s)/guardian(s) may request that the split specimen be tested at a second nationally certified laboratory from a list provided by the MRO. The request for the test must be submitted in writing to the MRO (with a copy sent to the Drug Testing Coordinator) within 72 hours of being notified of the final testing result. The student and his or her parent(s)/guardian(s) must pay the associated costs for an additional test in advance. The costs will be reimbursed if the result of the split sample test is negative. The student will remain subject to the consequences of this policy during the retesting procedure.

**8. Negative Tests.** Students and their parents will receive verbal or written notice when the student's test result is negative by the district's Drug Testing Coordinator.

**9. Consequences for Testing Positive.** Whenever the test results indicate the presence of drugs, Drug Testing Coordinator shall schedule and hold a confidential meeting with the student, parent/guardian, and sponsor/coach. Other members of the school's administration may also attend the meeting. At the meeting, the Drug Testing Coordinator shall explain the drug testing procedures and the policy of the district. The consequences shall be as follows (**All offenses are cumulative in grades 9-12**):

**a. First Offense**

- i. The student shall be required to attend practices but not participate.
- ii. The student will be ineligible to publicly perform in any extracurricular activity for 14 calendar days. The day of the positive test result are received by the district shall be the first day for counting purposes. If the end of the activity precedes the end of the 14 days, the remaining days will carry over to the next activity so the student completes the required number of days.
- iii.
- iv. The student shall obtain a drug and alcohol assessment and counseling from a certified substance abuse counselor or licensed mental health provider who holds a valid license that includes in its scope of practice the ability to administer substance abuse evaluations and/or treatment. The drug and alcohol assessment and counseling will be provided to the student by the district. This will be arranged and approved by the Guidance Counselor and the student's parents or guardians. The student shall provide written proof of obtaining the assessment to the guidance counselor. The student is strongly encouraged to comply with the assessment and counselor's recommendations.
- v. The student will be subject to follow-up drug tests at least one time per month for the next 6 months when school is in session or end upon graduation.

**b. Second Offense**

- i. The student shall be required to attend practice but not participate.
- ii. The student will be ineligible to publicly perform in any extracurricular activity for 30 calendar days. The day of the positive test result is received by the district shall be the first day for counting purposes. If the end of the activity precedes the end of the 30 days, the remaining days will carry over to the next activity so the student completes the required number of days.
- iii. The student shall attend additional drug and alcohol counseling or educational program provided by the district. The counseling will be arranged by the Guidance Counselor in conjunction with the student's parents or guardians.

- iv. The student must submit to a district-administered test and test negative before returning to the activity. The student will be subject to follow-up drug tests at least one time per month for the next **9** months when school is in session or end upon graduation.
- c. **Third Offense**
  - i. The student will be ineligible to practice or publicly perform in any extracurricular activity for one year from the date of the third positive test or end upon graduation. The day of the positive test result is received by the district shall be the first day for counting purposes.
  - ii. The student must submit to a district-administered test and test negative before returning to the activity. The student will be subject to follow-up drug tests at least one time per month for the next **12** months when school is in session or end upon graduation.
- d. **Fourth Offense**
  - i. The student will be ineligible to participate in any extracurricular activity for the remainder of the student's time at the school district.

## **10. Refusal to Test**

A student who refuses to submit to a drug test authorized under this policy, or fails or refuses to comply with any other provision of this policy, shall not be eligible to participate in any activities covered under this policy including all meetings, practices, performances and competitions for one calendar year.

## **11. Tampering**

Tampering is the use of any agent or technique, which is designed to avoid detection of a drug and/or compromise the integrity of a drug test and is prohibited. This includes providing false urine samples (for example, urine substitution), contaminating the urine sample with chemicals or chemical products, the use of diuretics to dilute urine samples, and the use of masking. If the Drug Program Administrator, the MRO, or the onsite-collecting agent determines that a student tampered with a drug test, they will contact the Drug Testing Coordinator and the student shall not be eligible to participate in any activities covered under this policy including all meetings, practices, performances and competitions for one calendar year.

The use of any such agent or technique shall be treated as a positive test for drugs prohibited by this Policy and shall be subject to the penalties set forth in Section 9 of this Policy.

## **12. Maintenance of Records**

All results of drug testing shall be confidential. Procedures for maintaining confidentiality will be developed by the school district and the testing organization. The Drug Testing Coordinator shall maintain records of positive tests in a secure location. This information will not be available to anyone other than appropriate school personnel and parents. This information will be destroyed upon the student's graduation or one year after the student's class graduates. Under no circumstances will this information become a part of the student's permanent file, nor will it be sent to another school when the student moves to another district or transfers to another school. The school district will not share drug-testing results with any law enforcement agencies.

## **13. Appeal**

A student participating in extracurricular activities who has been determined by school district officials to be in violation of this policy shall have the right to appeal the decision to the Superintendent or his/her designee(s). The request for a review must be submitted to the Superintendent in writing within five (5) calendar days of notice of the positive test. A student requesting a review will remain eligible to participate in any extracurricular activities until the review is completed. The Superintendent or his/her designee(s), in consultation with the Drug Program Administrator and the Medical Review Officer, shall then determine whether the original finding was justified. No further review of the Superintendent's decision will be provided, and his/her decision shall be final in all respects. Any necessary interpretation or application of this policy shall be in the sole and exclusive judgment and discretion of the Superintendent, which shall be final and non-appealable to the School Board.

#### **14. Severability**

If any portion of this policy is deemed to be contrary to the law of the state of Nebraska or the United States by judicial decision or an act of Congress, then only such portion or provision directly deemed to be unconstitutional shall be stricken, and the remainder of the policy shall remain in full force.

Adopted on: 8/12/19

Revised on: 9/16/19

Reviewed on: 7/15/19

**SHELTON PUBLIC SCHOOL  
CONSENT TO PERFORM RANDOM DRUG TESTING  
2023-2024**

Student Name \_\_\_\_\_ Grade \_\_\_\_\_

As a student and parent:

- < We understand and agree that participation in extracurricular activities is a privilege that may be withdrawn for violations of the Extracurricular Drug Testing Policy.
- < We have read the Extracurricular Drug Testing Policy and understand the responsibilities and consequences as an activity participant if the student violates the policy.
- < We understand that when students participate in any extracurricular activity, they will be subjected to random drug testing, and if they refuse, will not be allowed to practice or participate in any extracurricular activity. We have read this consent statement and agree to its terms.
- < We understand this is binding while a student is enrolled in the Shelton School District.

**CONSENT TO PERFORM DRUG TESTING**

We hereby consent to allow the student named on this form to undergo drug testing for the presence of drugs and alcohol in accordance with the Extracurricular Drug Testing Program adopted by the Board of Education. We understand that any samples will be sent only to a qualified laboratory for actual testing. We hereby give our consent to the medical vendor selected by the school board, their Medical Review Office (MRO), laboratory, doctors, employees, or agents, together with any clinic, hospital, or laboratory designated by the selected medical vendor to perform testing for the detection of drugs and to release the results of those tests as provided in the policy. We understand these results will be forwarded to school district officials and will also be made available to us. We agree to sign any necessary releases if requested to do so.

We understand that consent pursuant to this Consent to Perform Random Drug Testing will be effective for all extracurricular activities in which this student might participate during the current school year.

We hereby release the Shelton Public School Board of Education and its employees from any legal responsibility or liability for the release of such information and records, pursuant to the policy.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

**SHELTON PUBLIC SCHOOL**  
**WITHDRAWAL OF STUDENT FROM ACTIVITY**  
**2023-2024 SCHOOL YEAR**

I understand that by signing this form I am rescinding my permission for random drug screening and no longer wish to participate in any extracurricular activity. I further understand that I am forfeiting my privilege to participate in athletics and/or extracurricular activities for the remainder of this school year.

I hereby rescind my consent to the administration of the drug screening and forfeit all participation in extracurricular activities for the remainder of the school year at the school district.

Student's Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian's Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**IV. DUE PROCESS**

In the cases of disciplinary action or suspension, the activity person is guaranteed due process of law and right of appeal. This due process is outlined in the board policy and the school handbook.

**STUDENT PARTICIPATION AND PARENTAL APPROVAL FORM**

Date \_\_\_\_\_ School **Shelton Public School**

Name of Student \_\_\_\_\_ Grade \_\_\_\_

Date of Birth \_\_\_\_\_ Place of Birth \_\_\_\_\_

This application to compete in interscholastic activities for the above named high school is entirely voluntary on my part and is made with the understanding that I have read the eligibility rules and regulations of the State Association and of the school and I am not in violation of such rules.

Signature of Student \_\_\_\_\_

I hereby give my consent for the above-named student (1) to represent his/her school in activities, except those crossed out on this form by the examining health care provider, provided that such activities are approved by the State Association; (2) the above named student is allowed to accompany any school team of which he/she is a member on any of its local or out-of-town trips. I acknowledge that I have selected the health care provider who has examined the student and assume full responsibility for the selection of such examiner. I authorize the school to obtain, through a physician of its own choice, any emergency medical care that may become reasonably necessary for the student in the course of such activities or such travel. I also agree not to hold the school or anyone acting in its behalf responsible for any injury occurring to the above-named student in the course of such activities or such travel.

The purpose of the **warning** is to bring to your attention the existence of potential dangers associated with athletic participation. Participation in any athletic activity may involve injury of some type. The severity of such injury can range from minor cuts, bruises, sprains, and muscles strains, to more serious injuries to the body's bones, joints, ligaments, tendons, or muscles, to catastrophic injuries to the head, neck and spinal cord. On rare occasions, injuries can be so severe as to result in total disability, paralysis, or death.

Even with the best coaching, the use of the best protective equipment and strict observance of rules, injuries are still a possibility.

I have read the warning and understand the potential risk of injury.

Knowing the risk, I hereby give my permission for my son/daughter to practice and compete for Shelton High School in activities approved by Nebraska School Activities Association.

BASKETBALL  
BAND  
VOCAL MUSIC  
GOLF

FOOTBALL  
DRAMATICS  
WRESTLING

TRACK  
VOLLEYBALL  
CROSS COUNTRY

*(Continued on the back page)*

**Any cost associated with injuries are the responsibility of the parents or legal guardians and their insurance company. The Shelton School is not liable.**

Signature of Parent or Guardian: \_\_\_\_\_

GRADE \_\_\_\_\_

Home address \_\_\_\_\_ Tel. No. \_\_\_\_\_

Parent's name \_\_\_\_\_ Tel. No. \_\_\_\_\_

Family physician \_\_\_\_\_ Tel. No. \_\_\_\_\_

Do you know of any reason why this individual should not participate in all sports/activities?      Yes      No

Please explain any "yes" answers to above question:

\_\_\_\_\_

We have read the Activity Handbook of the Shelton Junior-Senior High and understand them fully. We agree that our son/daughter will abide by them while he/she is out for activities and that the school and its coaches will follow these guidelines as nearly as possible.

Signed \_\_\_\_\_ Date \_\_\_\_\_  
(mother's signature)

Signed \_\_\_\_\_ Date \_\_\_\_\_  
(father's signature)

I, the above student, have read the Activity guidelines of the Shelton Junior-Senior High and understand them fully. I agree I will abide by them while out for activities and that the school and its coaches follow these guidelines as nearly as possible.

Signed \_\_\_\_\_ Date \_\_\_\_\_  
(Activity person's name)

Note: This form must be on file in the respective school office before you will be allowed to check out for any sport/activity. Students participating in athletics must also have a ***physical*** and it shall be on file in the school office.

# A Full Suite of Investment Management Services for Nebraska Communities



## About NPAIT

The Nebraska Public Agency Investment Trust (NPAIT) is a complete financial management resource available to Nebraska local governments.

Designed and governed by Nebraska public entities, NPAIT participants include a wide range of public agencies throughout the state. The NPAIT Board of Trustees is comprised of thirteen members representing Nebraska public entities and associations. Allowable under Nebraska statute and with the public at the forefront, NPAIT meets the needs of our communities.

NPAIT is a collective effort of Nebraska public entities to invest funds jointly through a safe, efficient investment program. Designed and governed by public entities, NPAIT is managed with guiding principles focused on public entities and the communities they serve:

### Safety of Invested Funds

NPAIT invests in only the highest quality securities authorized for NPAIT participants, including U.S. Government and U.S. Agency securities and investments collateralized by those securities such as Certificates of Deposit from Nebraska financial institutions.

### Daily Liquidity

Funds invested in NPAIT may be withdrawn on a daily basis and there are no minimum or maximum investment amounts.

### Maximizing Income

Collective investing allows NPAIT to purchase securities in larger denominations in a professionally managed portfolio of securities to provide the highest return available.

## The PMA Difference

PMA Financial Network, LLC (PMA) is NPAIT's Fixed Term Account services provider. PMA has been dedicated to serving the public sector for over 35 years and offers Fixed Term Account Participants a comprehensive suite of statute-allowable investment options. This provides local governments with unique investment options to meet their financial needs.

## Investment Options & Services

PMA, through NPAIT, offers Participants a comprehensive suite of statute-allowable investment options and services, including:

- Competitively bid fixed term investments
- Cash management services
- Bond proceeds management services

These capabilities create a unique, competitive program beneficial for Participants.

## NPAIT FIXED TERM ACCOUNT SERVICE FEATURES

- Can have multiple accounts
- No charge on electronic transfers
- Online access to account information
- Timely and concise transaction and month-end statements
- Toll-free service every business day
- No minimum or maximum amounts
- No minimum number of days

## FIXED TERM INVESTMENTS

- FDIC CDs
- Collateralized CDs
- U.S. Government agency investments
- U.S. T-Bills and Notes
- Certain securities from issuers

## BOND PROCEEDS MANAGEMENT PROGRAM

- Reap significant benefits in the critical areas of investment, arbitrage and reporting
- Establish a reliable, sufficient flow of funds
- Maximize earnings through an asset-liability matching investment schedule
- Help comply with all applicable IRS arbitrage regulations and save administrative time

## CASH FLOW ANALYSIS

- Ensure all liabilities are met with a maturity
- Invest longer to take advantage of higher rates
- Plan for cash shortfalls
- Identify long-term investment potential
- Maximize interest income

# An Investment Tool Designed for Local Government Leaders

## Fixed Term Services Program

Extensive institutional relationships and an extensive local bank network enable NPAIT to provide Participants with a wide range of fixed income opportunities, including multiple durations of:

- Statute Allowable Certificates of Deposit (CDs)
- Government Securities

In addition, with NPAIT's online transaction and reporting program, consolidated reporting of Fixed Rate and liquid investments are available in a single, efficient platform.

## Cash Flow Management Program

Give your community a comprehensive analysis of its budget, so your government leaders can invest confidently and with a purpose to maximize its investment potential.

## Bond Proceeds Management

Efficiently manage your bond issuance proceeds through NPAIT's income and arbitrage tracking program, to ensure compliance with IRS guidelines.

## Secure Online Reporting and Transaction Platform

NPAIT Participants utilize PMA's Government Portfolio System (PMA GPS®) as a secure online portfolio for investment execution and cash transactions. Users can initiate transactions, download fund documentation, update account information, and view current and historical account information with the reporting tool.



### **Walker Zulkoski**

Vice President, Investment Services  
(402) 389-5304 | wzulkoski@pmanetwork.com  
*Local Nebraskan, born and raised*



800.640.8817 | WWW.NPAIT.COM

Securities, public finance services and institutional brokerage services are offered through PMA Securities, LLC. PMA Securities, LLC. is a broker-dealer and municipal advisor registered with the SEC and MSRB, and is a member of FINRA and SIPC. PMA Asset Management, LLC., an SEC registered investment adviser, provides investment advisory services to local government investment pools. All other products and services are provided by PMA Financial Network, LLC. PMA Financial Network, LLC., PMA Securities, LLC. and PMA Asset Management (collectively "PMA") are under common ownership.

Securities and public finance services offered through PMA Securities, LLC. are available in CA, CO, FL, IL, IN, IA, MI, MN, MO, NE, NY, OH, OK, PA, SD, TX and WI. This document is not an offer of services available in any state other than those listed above, has been prepared for informational and educational purposes and does not constitute a solicitation to purchase or sell securities, which may be done only after client suitability is reviewed and determined. All investments mentioned herein may have varying levels of risk, and may not be suitable for every investor. PMA and its employees do not offer tax or legal advice. Individuals and organizations should consult with their own tax and/or legal advisors before making any tax or legal related investment decisions. Additional information available upon request.

The Main Bank got back to me and are increasing the school's rate on all interest bearing accounts to 3.74% from 2.06%. Typically these rates are adjusted every two years, however these will be valid for 6 months. They will readjust at that time, but with the Fed lowering rates in 2024 we can't fix them for a longer term at this time. We would also like to offer the school a CD rate of 5.35% for either a 6 or 7 month term. If that's something you're interested in, please let me know.

We've always appreciated the business and the relationship with the School. We understand that NPAIT offers a competitive rate but these funds will leave the State of Nebraska. I would also note that the NPAIT rate is adjusted daily.



Omaha 402-553-7000  
 Sioux Falls 605-368-2885  
 Kansas City 816-822-2192  
 Oklahoma City 405-381-9009  
 Des Moines 515-243-8000  
 St. Louis 314-230-6958  
 Wichita 316-867-3100

Omaha Fax 402-553-7611

[www.accessselevatorinc.com](http://www.accessselevatorinc.com)

# BID

<b>PROJECT Shelton Schools</b>	
<b>SUBMITTED TO: Seth Jensen</b>	<b>PHONE NUMBER:</b>
<b>ATTENTION:</b>	<b>BID DATE: 1-25-2024</b>
<b>EMAIL: <a href="mailto:sjensen@sheltonbuildings.org">sjensen@sheltonbuildings.org</a></b>	

<b>BIDDING FIRM:</b> AEL, Inc. 951 S. Saddle Creek Rd. Omaha, NE 68106 800-397-4000 Phone 402-553-7611 Fax	<b>FOB JOBSITE:</b> <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A
	<b>INSTALLED:</b> <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A
	<b>BOND INCLUDED:</b> <input type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A
<b>CONTACT:</b> Greg Anglim 402-658-8595	<b>ADDENDA:</b> <input type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A

SPECIFICATIONS SECTION	DESCRIPTION	BID AMOUNT
	Install and deliver one garaventa opal model vertical lift:	
	Option B 90 degree exit, large platform, large gates, auto gate operators, auto fold ramp, screw drive, 750 lbs capacity, ADA compliant	\$27,850.00
PER PLANS & SPECS YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		<b>Total Bid:</b>

**SPECIFIC QUALIFICATIONS OR EXCLUSIONS:**

NOT INCLUDED IN BID no permits or inspections currently on lift in the State of Nebraska required

**Greg Anglim**  
AEL, Inc. Representative

**President**

THIS BID IS NOT BINDING ON AEL, INC. UNLESS AND UNTIL AEL, INC. AND THE CUSTOMER HAVE SIGNED AEL, INC.'S STANDARD FORM OF CUSTOMER CONTRACT.



Omaha 402-553-7000  
 Sioux Falls 605-368-2885  
 Kansas City 816-822-2192  
 Oklahoma City 405-381-9009  
 Des Moines 515-243-8000  
 St. Louis 314-230-6958  
 Wichita 316-867-3100

Omaha Fax 402-553-7611

[www.accesslevatorinc.com](http://www.accesslevatorinc.com)

# BID

<b>PROJECT Shelton Schools</b>	
<b>SUBMITTED TO: Seth Jensen</b>	<b>PHONE NUMBER:</b>
<b>ATTENTION:</b>	<b>BID DATE: 1-25-2024</b>
<b>EMAIL: <a href="mailto:sjensen@sheltonbuildings.org">sjensen@sheltonbuildings.org</a></b>	

<b>BIDDING FIRM:</b> AEL, Inc. 951 S. Saddle Creek Rd. Omaha, NE 68106 800-397-4000 Phone 402-553-7611 Fax	<b>FOB JOBSITE:</b> <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A
	<b>INSTALLED:</b> <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A
	<b>BOND INCLUDED:</b> <input type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A
<b>CONTACT:</b> Greg Anglim 402-658-8595	<b>ADDENDA:</b> <input type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A

SPECIFICATIONS SECTION	DESCRIPTION	BID AMOUNT
	Install and deliver one garaventa opal model vertical lift:	
	Option A straight thru configuration, standard platform and gates, 750 lbs capacity, floor mount with auto ramp, ADA compliant, screw drive	\$21,500.00
PER PLANS & SPECS YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		<b>Total Bid:</b>
<b>SPECIFIC QUALIFICATIONS OR EXCLUSIONS:</b>		
NOT INCLUDED IN BID no permits or inspections currently on lift in the State of Nebraska required		

**Greg Anglim** \_\_\_\_\_ **President**  
 AEL, Inc. Representative

THIS BID IS NOT BINDING ON AEL, INC. UNLESS AND UNTIL AEL, INC. AND THE CUSTOMER HAVE SIGNED AEL, INC.'S STANDARD FORM OF CUSTOMER CONTRACT.



*Our focus is on serving you!*

76 Plaza Boulevard PO Box 850 Kearney NE 68848-0850  
308.237.5927 Fax 308.237.5920

DATE: January 5, 2024  
TO: Superintendents  
FROM: Jean Anderson, Special Education Director *JA*  
SUBJECT: Special Education Contract and Cooperative Service Agreements

A Special Education Contract for the 2024-25 school year is enclosed for you to sign and return. The signature does not need to be notarized; however, your board should officially authorize the services at your next board meeting. This contract includes Speech Therapy Services. If your district contracts for this service, it will be indicated on the enclosed Schedule A. Also, enclosed are the cooperative service agreements for Special Education Supervision, Deaf Education Services, Psychology Services, Audiology Services, Physical Therapy, Occupational Therapy, Vision Services, Mental Health and Vocational Services if you contract for these services. **Please sign and date all of the cooperative service agreements, the contract and return them along with Schedule A to me no later than March 1, 2024.** The ESU board will approve the contract, and a copy will be returned to you.

Schedule A (enclosed) is the service and FTE provided for the 2023-24 school year and the anticipated service for the 2024-25 school year. **We have highlighted on the Schedule A any services that we offer that you do not participate in. If you would like more information on any of these services, please contact me.** If for any reason your district intends to change the service or FTE for 2024-25, **please make note of the change on Schedule A**, sign and return it to me as part of the contract. The cost of services will be approximately 5% above the current year. A description of all services provided is available upon request.

Schedule B (enclosed) is a brief description of how each service is billed and the rationale for the different billing categories we use. Again, if you have any questions, please do not hesitate to contact me.

To recap, you need to return to ESU 10:

1. The Special Education Contract (1 contract, **sign back page**)
2. Schedule A (1 form, **sign on front**)
3. Cooperative Program Agreements (1 to 9 forms, **sign on front**)

**Approval by both boards indicates agreement and cannot be changed for the 24-25 school year after they have been approved.**

Please feel free to contact me if you have any questions.

Enclosures

**EDUCATIONAL SERVICE UNIT 10  
CONTRACT FOR  
SPECIAL EDUCATION SERVICES**

**THIS AGREEMENT**, made and entered into this 5th day of January, 2024, by and between **EDUCATIONAL SERVICE UNIT 10** of the State of Nebraska hereinafter called "**SERVICING AGENCY,**" and **Shelton Public Schools**, called "**DISTRICT.**"

**WITNESSETH:**

The District does hereby agree to hire the Servicing Agency to service its age-eligible students with disabilities during the school year 2024-25, and the Servicing Agency agrees to act as such Servicing Agency, for the consideration and under the terms and conditions as hereinafter set forth:

1. A description of the program of special education and related services to be provided to District students shall be as set forth in Schedule "A" hereto attached, including full-time equivalency (FTE) provided in 2023-24 and anticipated in 2024-25 unless district notifies servicing agency otherwise.
2. The District shall pay the Servicing Agency for said special education and related services in accordance with Schedule A. This Schedule shall be in full force and effect during the school year of 2024-25, commencing not earlier than August 1, 2024, and ending not later than August 20, 2025. The total dollar amount of this contract will be submitted to the district on or before July 1, 2024, or as soon as the budgets are set for the Servicing Agency, whichever is later.
3. The District agrees that the costs for the actual services rendered will be reconciled by the Service Agency, and the amount payable for those special education services to be delivered by the Servicing Agency shall be paid in full. All programs and services will be billed based on the actual services delivered as outlined in Schedule A, based on the structure in Schedule B.
4. The District agrees that the amount payable for special education services the first month of the school year will be one-tenth (1/10) of the budgeted cost with payment due on or before October 16, 2024.
5. The Servicing Agency agrees to bill the District for the actual cost of special education services rendered and to reconcile prior overpayment or underpayment based on actual services rendered.
6. The Servicing Agency agrees to provide the District with the final billing, a complete reconciliation of the actual costs of services rendered, and the actual rate for cost of services. The final billing to the District shall serve as a final reconciliation of the amount of payment previously agreed upon in item two of this contract.
7. The District agrees that the final billing for special education services submitted to the District by the Servicing Agency for actual services rendered during the contract period shall be considered as an amendment to the original contract and shall be included in full by this reference. If the District does not dispute any of the amounts or services contained in the final billing within 30 days, the parties agree that it will be incorporated in full as an amendment to this contract.
8. Special education programs or services which extend beyond the regular school year will be provided by the Servicing Agency upon request by the District. Extended programs shall be covered by separate contract.
9. It is further agreed that in the event the District does not pay the Servicing Agency as herein set forth, the Servicing Agency may cancel this contract and refuse further service. In the event of such Cancellation, the Servicing Agency may recover any past due amounts and exercise any other rights that may exist by law.
10. The Servicing Agency shall record and supply to the District, upon request, information on each child for whom services are contracted, including time-and-effort logs detailing the services provided, the name of the provider, the duration of the services, and the date on which services were provided. The Servicing Agency agrees to confer with the District for purposes of evaluating such child's progress and the District's compliance with applicable laws.

11. The Servicing Agency shall assist the District with the preparation of plan and budget, financial reports and other procedures, artifacts, and obligations required by NDE Rule 51 or 52.
12. The District and the Servicing Agency agree to abide by the mandated procedures for identification, verification, placement, development of the individualized program, inspection and review of student records, and other requirements as specified in NDE Rules 51 and 52, Regulations and Standards for Special Education Programs, Nebraska State Department of Education, and the current Federal Regulations implementing IDEA.
13. The District hereby agrees that changes or modifications in the program or children served shall be mutually agreed upon before said change or modifications are implemented.
14. Should the Servicing Agency be unable to render the services contracted because of the Servicing Agency's inability to employ personnel who meet the criteria for employment of the Servicing Agency and/or the certification requirements of the State of Nebraska, or for other reasons which are determined by the Servicing Agency to be valid, the Servicing Agency has no obligation to provide services contracted for but not provided or reimburse the District for any additional cost incurred to procure those services. The Servicing Agency values its collaborative relationship with the District and will give reasonable efforts to assist the District in procuring those services. The District will be notified no later than September 1, 2024 of the Service Agency's inability to provide any services under this contract.
15. The District agrees that any act intentionally and unilaterally done which may cause litigation against the Servicing Agent shall be defended at the sole expense of the District and any damages assessed against the District for the Servicing Agency or either of them shall be borne entirely by the District. This paragraph shall not operate to indemnify or relieve the Servicing Agency of any liability otherwise attaching to it under any applicable state or federal law, nor to any action undertaken by the District in the provision of special education services or related services which are undertaken in consultation with the Servicing Agency or in a good faith effort by the District to comply with lawful obligations of the District.
- 16. The District agrees that in the event the District desires to change the services provided by this contract for a subsequent year whether by change in full-time equivalency, staffing, change in percentage FTE of any area of endorsement held by personnel presently assigned to the District, or to eliminate any program or service being provided pursuant to this contract, the District shall notify the Servicing Agency administrator in writing of such requested change on or before March 1, 2024 (next preceding the starting date of the school year to be affected by any changes) as are described in this paragraph.**
- 17. The District agrees that in the event that no such written notice is made to the Servicing Agency on or before March 1, that the Servicing Agency shall be entitled to assume that the District desires the same FTE in all areas of endorsement, certification or other qualification, and in all programs it had through this contract with the Servicing Agency, including in Schedule A. In the event the District should later notify the Servicing Agency of a diminished request for FTE in any area of endorsement, certification or other qualification, or in any program or service provided by this contract, the Servicing Agency shall use its best effort to find other employment for such affected personnel, provided, however, that in the event such personnel cannot be reassigned and to the extent that such personnel constitute a cost to the Servicing Agency that cannot be passed through by way of contract or otherwise, the District agrees to pay any cost incurred by the Servicing Agency for such personnel.**
18. This contract may be renegotiated or amended by mutual agreement.

ACCEPTED FOR **SHELTON SCHOOL AS DISTRICT**

THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2024

BY \_\_\_\_\_  
President or Secretary of Board

ACCEPTED FOR **EDUCATIONAL SERVICE UNIT 10 AS SERVICING AGENCY**

THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2024

BY \_\_\_\_\_  
Secretary of the Board of Education, ESU 10

Schedule A

EDUCATIONAL SERVICE UNIT 10 BUDGET FORM  
2024-2025  
Agency Code--950010

District Name: Shelton Public Schools

Contracted Reimbursable School Age Services	NDE Service Code	2023-24 Percent Per District	2024-25 Percent Per District
Speech Teacher School Age - Secondary	4001	0.2850	0.4070
Speech Teacher School Age - Elementary		1.0400	1.4220
SpEd Supervision School Age - Secondary	0001	0.0230	0.0220
SpEd Supervision School Age - Elementary		0.0230	0.0220
D/E Audiology School Age - Secondary	1003	0.0050	0.0050
D/E Audiology School Age - Elementary		0.0050	0.0050
Deaf Education Services School Age - Secondary	2014	0.0000	0.0000
Deaf Education Services School Age - Elementary		0.0953	0.0953
D/E Psychology School Age - Secondary	1002	0.0190	0.0160
D/E Psychology School Age - Elementary		0.0190	0.0160
Occupational Therapy School Age - Secondary	4006	0.0240	0.0250
Occupational Therapy School Age - Elementary		0.0240	0.0250
Physical Therapy School Age - Secondary	4005	0.0234	0.0256
Physical Therapy School Age - Elementary		0.0234	0.0256
Vision Services School Age - Secondary	2008	0.0397	0.0397
Vision Services School Age - Elementary		-	-
Vocational	4012	0.0310	0.0320
Licensed Mental Health Provider Service - Secondary		<del>1 day a week for LMHP</del>	1 day a week for LMHP
Licensed Mental Health Provider Service- Elementary			

N/A  
1 day a week for LMHP  
1 day a week for LMHP  
will depend on grant funding


Contracted Nonreimbursable Preschool Services		2023-24 Percent Per District	2024-25 Percent Per District
Speech Teacher Ages 3 - 4	4001	0.2100	0.1710
Speech Teacher Birth - 2		0.0650	0.0000
SpEd Supervision Ages 3 - 4	0001	0.0230	0.0220
SpEd Supervision Birth - 2		0.0230	0.0220
D/E Audiology Ages 3 - 4	1003	0.0010	0.0010
D/E Audiology Birth - 2		0.0010	0.0010
Deaf Education Services Ages 3 - 4	2014	-	-
Deaf Education Services Birth - 2		-	-
D/E Psychology Ages 3 - 4	1002	0.0050	0.0040
D/E Psychology Birth - 2		0.0050	0.0040
Occupational Therapy Ages 3 - 4	4006	0.0060	0.0063
Occupational Therapy Birth - 2		0.0060	0.0063
Physical Therapy Ages 3 - 4	4005	0.0059	0.0064
Physical Therapy Birth - 2		0.0059	0.0064
Vision Services Ages 3 - 4	2008	-	-
Vision Services Birth - 2		-	-

signature of authorized school representative

NEBRASKA DEPARTMENT OF EDUCATION SPECIAL EDUCATION  
COOPERATIVE PROGRAM AGREEMENT  
SCHOOL YEAR 2024-2025

Cooperative Program Name: ESU 10 Audiology Cooperative

Part V:

<b>NAME OF ADMINISTRATIVE AGENCY:</b>	Educational Service Unit 10	School District or ESU Number	950010
Address:	P.O. Box 850 Kearney, NE 68848		
Phone:	308-237-5927		
Name / Title of Administrative Agency Representative: Dr. Melissa Wheelock, Administrator			
Name / Title of Contact Person: Jean Anderson, Special Education Director			
Address:	Same		
Phone:	Same		
Signature:	 Administrative Agency	Date:	01 / 05 / 2024

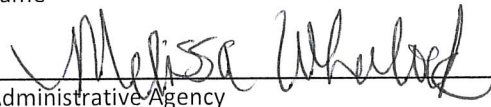
Part VI:

<b>Cooperative Program Participant:</b>	Shelton Public Schools	School District or ESU Number:	10-0019
Address:	210 9th St., Box 610 Shelton, NE 68876-0610		
Phone:	308-647-6742		
Name / Title of Cooperative Program Participant Representative: Shanna Gannon, Superintendent			
Name / Title of Contact Person: Same			
Address:	Same		
Phone:	Same		
Signature:	_____	Date:	_____
Cooperative Program Participant Representative			

NEBRASKA DEPARTMENT OF EDUCATION SPECIAL EDUCATION  
COOPERATIVE PROGRAM AGREEMENT  
SCHOOL YEAR 2024-2025

Cooperative Program Name: ESU 10 Deaf Education Cooperative

Part V:

<b>NAME OF ADMINISTRATIVE AGENCY:</b>	Educational Service Unit 10	School District or ESU ESU Number 950010
Address:	P.O. Box 850 Kearney, NE 68848	
Phone:	308-237-5927	
Name / Title of Administrative Agency Representative: Dr. Melissa Wheelock, Administrator		
Name / Title of Contact Person: Jean Anderson, Special Education Director		
Address:	Same	
Phone:	Same	
Signature:	 Administrative Agency	Date: 01 / 05 / 2024

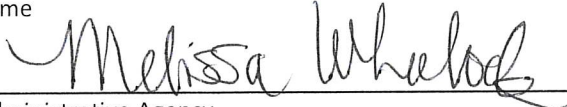
Part VI:

<b>Cooperative Program Participant:</b>	Shelton Public Schools	School District or ESU Number: 10-0019
Address:	210 9th St., Box 610 Shelton, NE 68876-0610	
Phone:	308-647-6742	
Name / Title of Cooperative Program Participant Representative: Shanna Gannon, Superintendent		
Name / Title of Contact Person: Same		
Address:	Same	
Phone:	Same	
Signature:	_____ Cooperative Program Participant Representative	Date: _____

NEBRASKA DEPARTMENT OF EDUCATION SPECIAL EDUCATION  
COOPERATIVE PROGRAM AGREEMENT  
SCHOOL YEAR 2024-2025

Cooperative Program Name: ESU 10 School Psychology Cooperative

Part V:

<b>NAME OF ADMINISTRATIVE AGENCY:</b>	Educational Service Unit 10	School District or ESU ESU Number 950010
Address:	P.O. Box 850 Kearney, NE 68848	
Phone:	308-237-5927	
Name / Title of Administrative Agency Representative:	Dr. Melissa Wheelock, Administrator	
Name / Title of Contact Person:	Jean Anderson, Special Education Director	
Address:	Same	
Phone:	Same	
Signature:	 Administrative Agency	Date: 01 / 05 / 2024

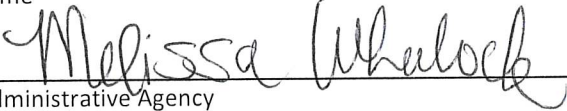
Part VI:

<b>Cooperative Program Participant:</b>	Shelton Public Schools	School District or ESU Number: 10-0019
Address:	210 9th St., Box 610 Shelton, NE 68876-0610	
Phone:	308-647-6742	
Name / Title of Cooperative Program Participant Representative:	Shanna Gannon, Superintendent	
Name / Title of Contact Person:	Same	
Address:	Same	
Phone:	Same	
Signature:	_____ Cooperative Program Participant Representative	Date: _____

NEBRASKA DEPARTMENT OF EDUCATION SPECIAL EDUCATION  
COOPERATIVE PROGRAM AGREEMENT  
SCHOOL YEAR 2024-2025

Cooperative Program Name: ESU 10 Occupational Therapy Cooperative

Part V:

<b>NAME OF ADMINISTRATIVE AGENCY:</b>	Educational Service Unit 10	School District or ESU Number	950010
Address:	P.O. Box 850 Kearney, NE 68848		
Phone:	308-237-5927		
Name / Title of Administrative Agency Representative: Dr. Melissa Wheelock, Administrator			
Name / Title of Contact Person: Jean Anderson, Special Education Director			
Address:	Same		
Phone:	Same		
Signature:		Date:	01 / 05 / 2024
	Administrative Agency		

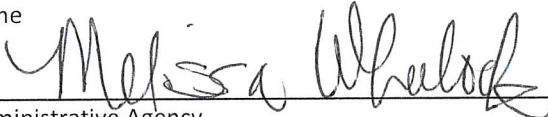
Part VI:

<b>Cooperative Program Participant:</b>	Shelton Public Schools	School District or ESU Number:	10-0019
Address:	210 9th St., Box 610 Shelton, NE 68876-0610		
Phone:	308-647-6742		
Name / Title of Cooperative Program Participant Representative: Shanna Gannon, Superintendent			
Name / Title of Contact Person: Same			
Address:	Same		
Phone:	Same		
Signature:	_____	Date:	_____
	Cooperative Program Participant Representative		

NEBRASKA DEPARTMENT OF EDUCATION SPECIAL EDUCATION  
COOPERATIVE PROGRAM AGREEMENT  
SCHOOL YEAR 2024-2025

Cooperative Program Name: ESU 10 Physical Therapy Cooperative

Part V:

<b>NAME OF ADMINISTRATIVE AGENCY:</b>	Educational Service Unit 10	School District or ESU Number	950010
Address:	P.O. Box 850 Kearney, NE 68848		
Phone:	308-237-5927		
Name / Title of Administrative Agency Representative: Dr. Melissa Wheelock, Administrator			
Name / Title of Contact Person: Jean Anderson, Special Education Director			
Address:	Same		
Phone:	Same		
Signature:	 Administrative Agency	Date:	01 / 05 / 2024

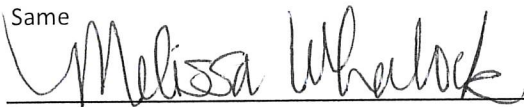
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Phone:	308-647-6742		
Name / Title of Cooperative Program Participant Representative: Shanna Gannon, Superintendent			
Name / Title of Contact Person: Same			
Address:	Same		
Phone:	Same		
Signature:	_____	Date:	_____
Cooperative Program Participant Representative			

NEBRASKA DEPARTMENT OF EDUCATION SPECIAL EDUCATION  
COOPERATIVE PROGRAM AGREEMENT  
SCHOOL YEAR 2024-2025

Cooperative Program Name: ESU 10 Vision Cooperative

Part V:

<b>NAME OF ADMINISTRATIVE AGENCY:</b>	Educational Service Unit 10	School District or ESU ESU Number 950010
Address:	P.O. Box 850 Kearney, NE 68848	
Phone:	308-237-5927	
Name / Title of Administrative Agency Representative: Dr. Melissa Wheelock, Administrator		
Name / Title of Contact Person: Jean Anderson, Special Education Director		
Address:	Same	
Phone:	Same	
Signature:	 Administrative Agency	Date: 01 / 05 / 2024

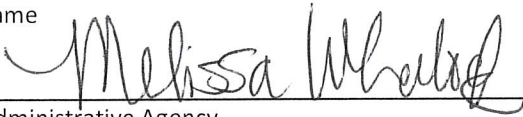
Part VI:

<b>Cooperative Program Participant:</b>	Shelton Public Schools	School District or ESU Number: 10-0019
Address:	210 9th St., Box 610 Shelton, NE 68876-0610	
Phone:	308-647-6742	
Name / Title of Cooperative Program Participant Representative: Shanna Gannon, Superintendent		
Name / Title of Contact Person: Same		
Address:	Same	
Phone:	Same	
Signature:	_____	Date: _____
Cooperative Program Participant Representative		

NEBRASKA DEPARTMENT OF EDUCATION SPECIAL EDUCATION  
COOPERATIVE PROGRAM AGREEMENT  
SCHOOL YEAR 2024-2025

Cooperative Program Name: ESU 10 Vocational Cooperative

Part V:

<b>NAME OF ADMINISTRATIVE AGENCY:</b>	Educational Service Unit 10	School District or ESU Number	950010
Address:	P.O. Box 850 Kearney, NE 68848		
Phone:	308-237-5927		
Name / Title of Administrative Agency Representative: Dr. Melissa Wheelock, Administrator			
Name / Title of Contact Person: Jean Anderson, Special Education Director			
Address:	Same		
Phone:	Same		
Signature:	 Administrative Agency	Date:	01 / 05 / 2024

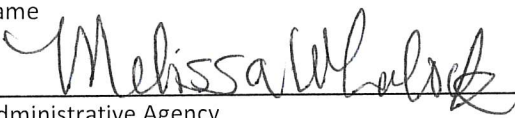
Part VI:

<b>Cooperative Program Participant:</b>	Shelton Public Schools	School District or ESU Number:	10-0019
Address:	210 9th St., Box 610 Shelton, NE 68876-0610		
Phone:	308-647-6742		
Name / Title of Cooperative Program Participant Representative: Shanna Gannon, Superintendent			
Name / Title of Contact Person: Same			
Address:	Same		
Phone:	Same		
Signature:	_____	Date:	_____
Cooperative Program Participant Representative			

NEBRASKA DEPARTMENT OF EDUCATION SPECIAL EDUCATION  
COOPERATIVE PROGRAM AGREEMENT  
SCHOOL YEAR 2024-2025

Cooperative Program Name: ESU 10 Special Education Preschool Supervision Cooperative

Part V:

<b>NAME OF ADMINISTRATIVE AGENCY:</b>	Educational Service Unit 10	School District or ESU Number	950010
Address:	P.O. Box 850 Kearney, NE 68848		
Phone:	308-237-5927		
Name / Title of Administrative Agency Representative: Dr. Melissa Wheelock, Administrator			
Name / Title of Contact Person: Jean Anderson, Special Education Director			
Address:	Same		
Phone:	Same		
Signature:		Date:	01 / 05 / 2024
	Administrative Agency		

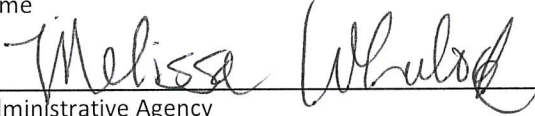
Part VI:

<b>Cooperative Program Participant:</b>	Shelton Public Schools	School District or ESU Number:	10-0019
Address:	210 9th St., Box 610 Shelton, NE 68876-0610		
Phone:	308-647-6742		
Name / Title of Cooperative Program Participant Representative: Shanna Gannon, Superintendent			
Name / Title of Contact Person: Same			
Address:	Same		
Phone:	Same		
Signature:	_____	Date:	_____
	Cooperative Program Participant Representative		

NEBRASKA DEPARTMENT OF EDUCATION SPECIAL EDUCATION  
COOPERATIVE PROGRAM AGREEMENT  
SCHOOL YEAR 2024-2025

Cooperative Program Name: ESU 10 Supervision Cooperative

Part V:

<b>NAME OF ADMINISTRATIVE AGENCY:</b>	Educational Service Unit 10	School District or ESU Number	950010
Address:	P.O. Box 850 Kearney, NE 68848		
Phone:	308-237-5927		
Name / Title of Administrative Agency Representative: Dr. Melissa Wheelock, Administrator			
Name / Title of Contact Person: Jean Anderson, Special Education Director			
Address:	Same		
Phone:	Same		
Signature:	 Administrative Agency	Date:	01 / 05 / 2024

Part VI:

<b>Cooperative Program Participant:</b>	Shelton Public Schools	School District or ESU Number:	10-0019
Address:	210 9th St., Box 610 Shelton, NE 68876-0610		
Phone:	308-647-6742		
Name / Title of Cooperative Program Participant Representative: Shanna Gannon, Superintendent			
Name / Title of Contact Person: Same			
Address:	Same		
Phone:	Same		
Signature:	_____	Date:	_____
Cooperative Program Participant Representative			

## **Schedule B**

**Special Education Services are billed in 4 different ways. They are explained below including the rationale for the way the different services are billed.**

### **FTE**

Speech Language Pathology (SLP) is billed by FTE. The FTE amount is calculated by taking the total budget for the SLP program and dividing it by the amount of SLP FTE employed by the service unit for that fiscal year. Districts are billed based on the percentage of FTE they contract for.

Rationale for billing it this way: Historically, districts have requested a specific number of days of SLP time according to their districts' needs and duties of their SLP. Billing by FTE guarantees that they are able to secure the time they desire. SLPs spend more consistent time in a district than other disciplines.

### **ADM**

Audiology, Physical Therapy, Occupational Therapy, School Psychology, and Supervision are billed as cooperative programs. This means that the programs are joined by school districts and the cost of the program is billed to the school district based on their Average Daily Membership (ADM) as submitted annually to NDE.

Rationale for billing this way: The needs in these programs ebb and flow as often as week by week so billing them in this manner means that districts can have their needs met as they come up without budget adjustments week by week. It allows for flexibility for districts and ESU staff to respond more immediately to whatever needs arise. Logically, a district with more students is going to have more needs so they have more time in the staff member's schedule. Because districts pay based on ADM, larger districts will have higher charges and smaller districts will have lower charges.

### **Per Student**

Deaf Education (DHH) and Vision Education (VI) are billed on a per student cost according to the caseload of the provider. The budget or costs for the month are divided by the number of students on a service provider's caseload and that gives us the per student cost. The per student cost is multiplied by the number of students on the caseload in that specific district and then billed to the district.

Rationale for billing this way: Students who are DHH or VI are a very low incidence disability so there is not a need to bill by FTE and it is inequitable to bill by ADM. The low incidence of these disabilities and the size of ESU 10 districts make it unlikely that statistically it would fit the ADM pattern so we bill these programs on a per student basis to the districts who need the service.

### **Day(s)/Week**

Mental Health Therapy is currently the only program that is billed on a day(s) per week basis. For a district that contracts for the three programs of SLP, OT and PT from the service unit, their cost is \$10,000 for the year for 1 day per week. If a district contracts with ESU 10 for one or two of these programs, their cost is \$15,000 for the year for 1 day per week. If a district does not contract for any of the three programs, their cost is \$20,000 for the year for 1 day per week.

Rationale for billing this way: ESU 10 supplements the cost of the Mental Health Therapy Program with Medicaid in Public Schools (MIPS) dollars to keep costs as low as possible for school districts. The services provided by SLPs, OTs, and PTs are the highest source of income for MIPS dollars so districts that contract for these services are supplemented at a higher rate by having lower costs for the Mental Health Supports.